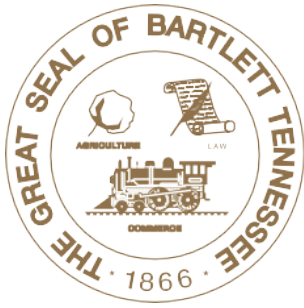




City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

Tuesday, May 12, 2026 - City Hall Council Chambers - 6:00 PM

INVOCATION

Opening Prayer by Bo Grace, Waypoint Baptist Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, May 14 at 6 p.m.

Historic Preservation Commission, May 18 at 6:30 p.m.

Bartlett Arts Council, May 19 at 6 p.m.

BPACC Advisory Board, May 19 at 6:30 p.m.

Design Review Commission, May 19 at 6:30 p.m.

Board of Zoning Appeals, May 21 at 6:30 p.m.

RECOGNITIONS

Kids to Parks Day Proclamation

National Public Works Week Proclamation

National Senior Health and Fitness Day Proclamation

Bartlett High School's Boys' Basketball Team Recognition

*****Official Business of the Day*****

MINUTES ACCEPTANCE

- 1 Minutes of the April 28, 2026 Board of Mayor and Aldermen Regular Meeting**

CONSENT AGENDA**1 Special Event Permit for Lane Purser Memorial Road Race Series.(Trey Arthur, Director of Code Enforcement)**

Special Event Permit for the Memphis Runners Track Club, Lane Purser Memorial Road Race (Cindy and Michael Rickert 5-Mile Run) to be held August 9 and 23 from 5:30 a.m to 10:00 a.m at W.J. Freeman Park located at 2629 Bartlett Blvd.

2 Re-subdivision contract for Lot 2 of Fred L Beal Subdivision 1st Addition. (John Horne, Director of Engineering)

The developer, Chris and Jacqueline Phillips, will pay \$1,450.00 in City fees. The bond is set at \$0.00.

3 Bid for Shadowlawn Park parking lot. (Paul Wright, Director of Parks and Recreation)

Recommend accepting the lowest bid for \$442,413.00 from Wagner General Contractors, Inc to resurface and expand the parking lot at Shadowlawn Park. This project represents the final phase of the LPRF Grant project. The purchase will be made via bid FY2026-04-018 with funds available in Account 311.48311.780.51625.

4 Bid for public safety equipment. (Jeff Cox, Chief of Police)

Recommend accepting the lowest qualified bid for 14 Public Safety Security Camera Systems for \$90,600.00 from SCI Technologies, Inc D/B/A SkyCop, Inc. Funding for this purchase is available in Account 131.42100.939.02326.

5 Bid for Cured-In-Place (CIPP) lining throughout the City. (Matt Crenshaw, Director of Public Works)

Recommended accepting the lowest bid from Sun Coast for the Cured-In-Place (CIPP) lining for various locations throughout the City.

6 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Thirteen items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

7 Financial Report for March 2026. (Dick Phebus, Director of Finance)

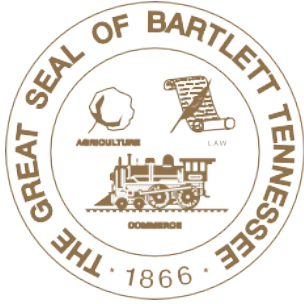
NEW BUSINESS

- 1 First reading of Ordinance 26-07, an ordinance to amend Title 20, Chapter 7, Section 20-702 of the City of Bartlett Code of Ordinances. The public hearing to be set for June 9, 2026. (Ed McKenney, Jr. City Attorney)**
- 2 First reading of Ordinance 26-08, an ordinance of the City of Bartlett, Tennessee adopting the General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027. The public hearing to be set for June 9, 2026. (Dick Phebus, Director of Finance)**
- 3 First reading of Ordinance 26-09, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for tax year 2026. The public hearing to be set for June 9, 2026. (Dick Phebus, Director of Finance)**

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT



City of Bartlett

David Parsons, Mayor

Board of Mayor and Aldermen Meeting Minutes Tuesday, April 28, 2026 - City Hall Council Chambers - 6:00 PM

ATTENDANCE

Present: Mayor David Parsons, Alderman Brad King, Alderman Robert Griffin, Alderman David Reaves, Alderman Monique Williams, Alderman Jack Young, Alderman Kevin Quinn

INVOCATION

Opening Prayer by Chaplain Johnny Byrd, Legacy Church

FUTURE MEETINGS

Planning Commission, May 4 at 6:30 p.m.
Bartlett Station Commission, May 6 at 7:30 a.m.
Family Assistance Commission, May 7 at 6 p.m.
City Beautiful Commission, May 7 at 6:30 p.m.

RECOGNITIONS

Professional Municipal Clerks Week

Mayor Parsons presented City Clerk Penny Medlock with a proclamation for Professional Municipal Clerks Week.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

1 Minutes of the March 24, 2026 Board of Mayor and Aldermen Regular Meeting

Result:	Passed
Mover:	Alderman Jack Young
Second:	Alderman Reaves
Ayes:	Brad King, Robert Griffin, David Reaves, Jack Young, Kevin Quinn
Nays:	None
Abstains:	Monique Williams

CONSENT AGENDA

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

1 Special Event Permit for Panther Prowl Fun Run. (Trey Arthur, Director of Code Enforcement)

The event will be held May 1 from 6 p.m. to 7:30 p.m. Bartlett Elementary School located at 3932 Billy Maher Road.

2 Contract for HVAC replacement at The Venue at Bartlett Station. (Paul Wright, Director of Parks and Recreation)

We recommend awarding a professional design and consulting services contract to A2H for the auditorium HVAC replacement at The Venue at Bartlett Station. Funds are available in Account 311.48311.772.

3 Residential Subdivision Contract for Baggett Subdivision. (John Horne, Director of Engineering)

The developer, Brent D. Baggett, will pay \$1,400.00 in City fees. The bond is set at \$0.00.

4 Commercial Site Plan Contract for McDonald's Restaurant. (John Horne, Director of Engineering)

The developer, McDonald's USA, LLC, will pay \$14,180.00 in fees. The bond is set at \$0.00.

5 Mixed Use Contract for The Waters at Bartlett Phase 1. (John Horne, Director of Engineering)

The Waters at Bartlett Phase 1 includes site work for residential flats, public water, public drainage, private access road, and private sewer holding tank. This phase also includes median modifications to the intersection of New Brunswick and Highway 64, the addition of a traffic signal at the intersection of Wolf Lake Drive and New Brunswick, and the closure of the intersection of Old Brunswick and New Brunswick. The developer, STOA GROUP, will pay \$202,371.91 in City fees. The bond is set at \$1,137,035.46.

6 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Eight items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

7 Financial Report for February 2026. (Dick Phebus, Director of Finance)

Budgeted Expenditures: \$111,624,243
Year-to-date Expenditures: \$76,011,426
Budgeted Revenues: \$111,624,243
Year-to-date Revenues: \$84,017,787

NEW BUSINESS

1 Appoint Jan Jones to the Bartlett Station Commission. (David Parsons, Mayor)

Alderman Reaves abstained citing conflict of interest.

Result:	Passed
Mover:	Alderman Jack Young
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	David Reaves

2 Resolution 13-26, a resolution to amend the Fiscal Year 2026 Bartlett City Schools General Fund and Capital Projects Fund. (Dick Phebus, Director of Finance)

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

3 Resolution 14-26, a resolution to amend the Fiscal Year 2026 General Fund Budget to appropriate \$98,400 for peace officer supplement pay for police department certified personnel. (Dick Phebus, Director of Finance)

Result:	Passed
Mover:	Alderman Robert Griffin
Second:	Alderman Quinn
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

OPEN DISCUSSION

Alderman Williams expressed gratitude to all for the extension of sympathy given during the recent passing of her mother.

Alderman Reaves asked the Administration to discuss upcoming budget meeting dates and the positive results, if any, from the City's reduction of contract fees approved on June 10, 2025.

Chief Administrator Steve Sones advised of a scheduled work session on May 12 at 4 p.m. with the first reading of the budget ordinance on the May 12 Board of Mayor and Aldermen meeting at 6 p.m. He said there would be an additional work session on May 26 at 5 p.m. which will include updates from the Bartlett Library and the YMCA. The second and third readings of the budget ordinance are scheduled to be heard at the Board of Mayor and Aldermen meetings on May 26 and June 9 at 6 p.m. respectively.

Mayor Parsons stated that the reduction of contract fees has resulted in 500 additional single-family residences to be built within the next five years. Those builds are anticipated to be in Walker Farms, Stelling and Sanctuary subdivisions. Code Enforcement Director Trey Arthur included the Waters of Bartlett in the uptick.

Alderman Robert Griffin thanked the public for supporting the recent City Beautiful plant sale. He said the support provides for city beautification along the medians, in parks, and various locations throughout the city.

Bob Green, 977 Scofield Dr., Cordova, TN, announced his candidacy for Shelby County Court Clerk.

ADJOURNMENT

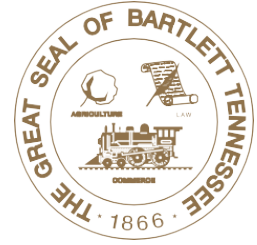
Adjourned at 6:21 p.m.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Board of Mayor and Aldermen
May 12, 2026

Item Memo



Consent Summary:

Special Event Permit for the Memphis Runners Track Club, Lane Purser Memorial Road Race (Cindy and Michael Rickert 5-Mile Run) to be held August 9 and 23 from 5:30 a.m to 10:00 a.m at W.J. Freeman Park located at 2629 Bartlett Blvd.

Formal Body:

Attachments:

Lane Purser Memorial Race



Special Event Application

Date: 04/29/2026

Applicant

Applicant Name: Mike Gray
Address: 121 Ash Rene Dr.
City, State, Zip: Millington, TN. 38053

Phone: 901-508-0251
Email: shadetree1065@gmail.com

Special Event

Site Address: 2629 Bartlett Blvd.
City, State, Zip: Bartlett, TN 38134
Event Start Date: 2026-08-09
Event End Date: 2026-08-09

Hours of the Event: 5:30 a.m. to 10:00 a.m.
Type of Event: Seasonal
Property Owner: City of Bartlett

Project Description: Health and Fitness Road Running

Check all items that apply

☐ State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)

☒ Letter of Permission

☒ Insurance

☐ Tents (Fire Retardant letter included)

☒ Special Event Checklist

☒ Map

☐ Sign or Banner

**** Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen. ****

This application is not a permit and grants no rights or privileges.

I do hereby certify that the information contained herein is true and correct.

Mike Gray
Name

04/29/2026
Date



Special Event Application

Date: 04/29/2026

Applicant

Applicant Name: Mike Gray
Address: 121 Ash Rene Drive
City, State, Zip: Millington

Phone: 901-508-0251
Email: shadetree1065@gmail.com

Special Event

Site Address: 2629 Bartlett Blvd.
City, State, Zip: Bartlett TN 38134
Event Start Date: 2026-08-23
Event End Date: 2026-08-23

Hours of the Event: 5:30 a.m. to 10:00 a.m.
Type of Event: Seasonal
Property Owner: City of Bartlett

Project Description: Health and Fitness Road Running

Check all items that apply

☐ State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)

☒ Letter of Permission

☒ Insurance

☐ Tents (Fire Retardant letter included)

☒ Special Event Checklist

☒ Map

☐ Sign or Banner

**** Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen. ****

This application is not a permit and grants no rights or privileges.

I do hereby certify that the information contained herein is true and correct.

Mike Gray
Name

04/29/2026
Date

Special Event Checklist

Event: Memphis Runners Track Club, Lane Purser Memorial Road Race Series "Cindy & Michael Rickert 5 mile run

Location: W.J. Freeman Park, 2629 Bartlett Blvd. (A Keith McDonald Pavilion)

Dates: August 9, 2026 and August 23, 2026

Type of special event: (Check one.)

☐ *Type 1: Noncommercial Events. Fund raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.*

☐ *Type 2: Special Seasonal Events. Farmer's market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, contacted or assembled.*

☐ *Type 3: Commercial Events. Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.*

☒ *Type 4: Public Attractions. Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen*

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

☐ *Public property: Any special event wholly on public streets and rights-of-way or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.*

☒ *Public parks. Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas).*

☐ *City sponsorship. Any special event sponsored or co-sponsored by the city. Such an event shall, however, be in compliance with the performance standards in Section 27.F.*

☒ *Special use permit or site plan. Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.*

☐ *Yard sales. Yard sales regulated under Article VI, Section I of the Zoning Ordinance.*

☐ *Auctions/Estate Sales. Auctions/estate sale for individual property that is not considered a Special Event and is conducted by duly licensed auctioneers.*

☐ *Business deliveries. Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.*

☐ *Certain solicitations. Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.*

☐ *First Amendment activity. The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.*

☐ *Political campaigning. Campaigning for public office.*

Performance standards:

	Submitted or ok	N/A		Comments
I	x		Location. Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	Map Attached
2	x		For all special events that require the use of public right- of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	See attached map with Route and streets affected.
3		x	Type 3 outdoor sales must be conducted by an existing permanent business adjacent to or on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		x	Land-use compatibility. The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5	x		The special event shall not impair the normal, safe and effective operation of permanent use on the same site,	
6	x		The special event shall not endanger or be detrimental to the public health, safety or welfare or damage to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7	x		<i>Compliance with other regulations,</i> all structures shall meet all applicable provisions of the Building Code.	
8	X		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition) including the removal of all litter, signage, attention-attracting devices or other evidence of the special event If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Submitted or ok	N/A		Comments										
9	X		<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration Type of Special Event <table><thead><tr><th></th><th>Duration</th></tr></thead><tbody><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></tbody></table>		Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	
	Duration													
Type 1: Noncommercial	30 days													
Type 2: Special Seasonal	90 days													
Type 3: Commercial	14 days													
Type 4: Public Attractions	14 days													
10		X	In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case-by-case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11		X	Frequency. Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Submitted or ok	N/A		Comments
12		X	Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the end of one period to the beginning of the next period. Permitted durations are not cumulative at any time, that is, the time periods in both "a" and "b" may not be added together.	
13	X		Traffic circulation. The special event shall not cause undue traffic congestion, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	Memo to police
14			Street closings. The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

	Submitted or ok	N/A		Comments
15		X	<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes, at a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief, must be provided in order to allow Fire Department access within 150 feet of all structures. Fire Lanes must be provided on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and should be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16	X		<i>Off street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking spaces used for the special event should be concrete or asphalt.	
17	X		<i>Public conveniences and Litter control.</i> Adequate on-site restroom facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18	X		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Submitted or ok	N/A		Comments
19	X		<i>The area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure, associated with the parking lot in which the special event occurs, shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting from them shall be repaired upon cessation of the event and removal of the devices.	
20	X		<i>City services,</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	Memo attached

Insurance Coverage: City of Bartlett Property

Insurance coverage. Special events held on City of Bartlett Property; the recipients shall show proof of liability insurance at time of application. The Certificate of Insurance shall name the City of Bartlett, its elected officials, appointees, employees, and members of boards, agencies or commissions as additional insureds in an amount determined by the Chief Administrative Officer based on the nature of the special event. The City of Bartlett shall be named Certificate Holder.

See Example Below (Found at bottom of Certificate of insurance)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Bartlett, its elected officials, appointees, employees and members of boards, agencies or commissions shall be named as additional insureds.

CERTIFICATE HOLDER

City of Bartlett
6400 Stage Road
Bartlett TN 38134

Insurance Coverage: Non-City of Bartlett Property

Insurance coverage. Special events held on Non-City of Bartlett Property; the recipients shall provide proof of liability insurance at time of application. The Certificate of Insurance shall name the City of Bartlett as Certificate Holder.

See Example Below

CERTIFICATE HOLDER

City of Bartlett
6400 Stage Road
Bartlett TN 38134

Conditions:

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required or ok	N/A		Comments
21		X	Limitations on signs.	
22		X	Temporary arrangements for parking and traffic circulation.	
23		X	Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
24		X	Modifications or restrictions on the hours of operation, duration of the event) size of the event or other operational characteristics.	
25		X	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval	
26		X	The provision of traffic control or security personnel to ensure public safety and convenience.	
27		X	Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event	

Special events permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least ten (10) days prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Submitted or ok	N/A		Comments
28	X		Name and address of the applicant.	
29	X		Names and address of the owner of the premises on which the proposed event is to be held.	Application attached
30		X	Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
31	X		Description of the site on which the proposed event <i>is</i> to be held.	See attached map
32	X		Date of the proposed event.	Attached
33	X		A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	Attached
34	X		A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	Attached
35	X		Location and number of proposed temporary public toilets.	Attached
36		X	Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	Attached
37	X		Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	



**Road Running Technical Council
USA Track & Field**



Measurement Certificate

Name of the course RRS 5 Miler Distance 5 mi

Location (state) TN (city) Bartlett

Type of course: Road Race

Measuring Methods: Bicycle

Measured By Robert Hunter - 1877 E Churchill Downs - Germantown, TN 38138 - (901) 246-1565 - robhunter33@gmail.com

Race Contact Shan Criswell - 5868 Stage Rd, Bartlett, TN 38134 - 901-385-5552

Date(s) when course measured: 07/02/2022

Number of measurements of entire course: 2 Course Configuration: loop

Elevation (meters above sea level) Start 79.00 Finish 78.00 Lowest 76 Highest 95

Straight line distance between start and finish 70 m Drop 0.12 m/km Separation 0.87 %

Type of surface: Paved 100 % Dirt 0 % Gravel 0 % Grass 0 % Track 0 %

Effective date of certification: July 2, 2022 Certification code: TN22028MS

Note to Race Director: Use this Certification Code
in all public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course --- In the event a National Open Record is set on the course, or at the discretion of USA Track & Field, a verification measurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 of the year: **2032**

AS NATIONALLY CERTIFIED BY:

Date: July 26, 2022

Matthew Studholme - USATF/RRTC Certifier - 813 Barton Ave, Chattanooga TN 37405
(276) 206-7202 - sheddingcat@comcast.net



USATF Certificate
TN22028MS
Effective: 07/02/2022
Through: 12/31/2032

RRS 5 Miler, Bartlett, TN

Start—In N Bartlett Park Dr approx. 50' west of Bartlett Blvd, the washer, the washer is in line with the W edge of the concrete base of a st lt post on the south side and 42'4" W of the W edge of the sidewalk.

Mile 1—On W side of Elmore Park Dr at Elmore Civic Park grounds, the washer is 1' south of wood elec pole #85342 in the ditch.

Mile 2—At 5877 Diplomat Pl, the washer is 50'4" W of the brick mailbox on the south side.

Mile 3—In Bartlett Woods Dr near the west curb line of Boysenberry Dr, the washer is 1'7" E of a water valve cover in the south side of the street.

Mile 4—At 5744 Magnolia Woods Dr, approx. 55' W of Honey Bee Ln, the washer is 30'6" W of a water meter cover on the south side.

Finish—In N Bartlett Park Dr approx. 275' W of Bartlett Blvd, the washer is 20'9" S of a st lt post and 30'6" N of the N curb of the entrance into the pavilion parking lot.



Note:

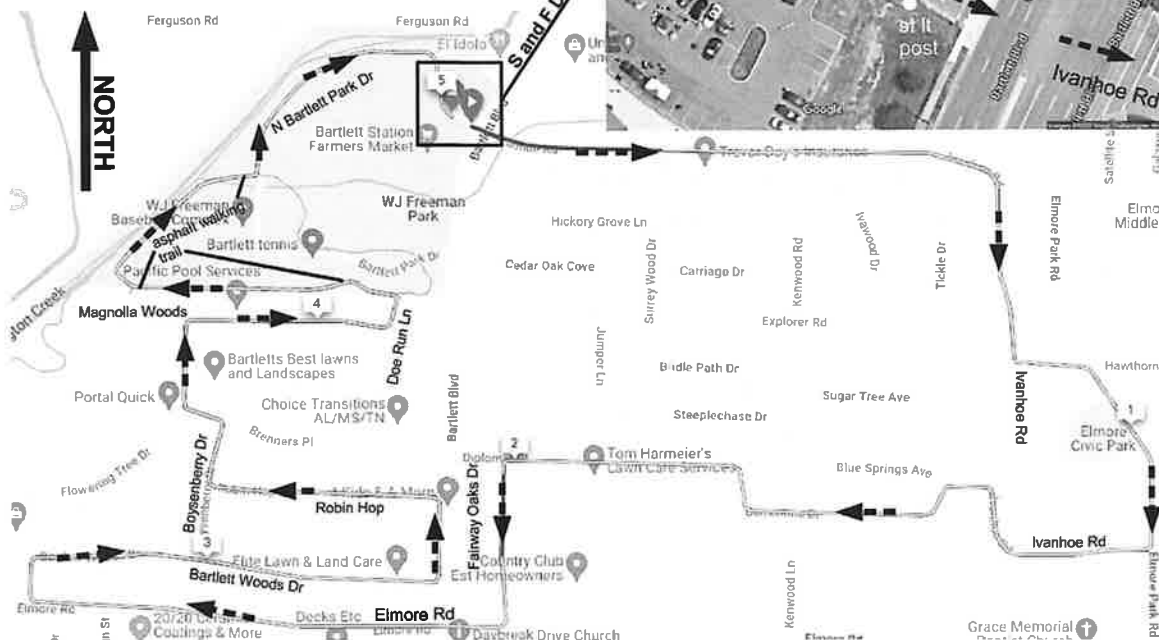
—Measured SPR (Shortest Possible Route) on 7/2/2022.

—All measurements to the nearest edge of monument or face of curb.

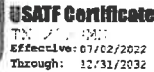
—Measured by Rob Hunter 901-246-1565

robhunter33@gmail.com and Kevin Raney 901-337-5354

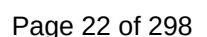
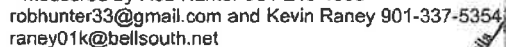
raney01k@bellsouth.net



4.) Elmore at Bartlett Blv.
(officer at start could
move here)



Finish—In N Bartlett Park Dr approx. 275' W of Bartlett Blvd, the washer is 20'9" S of a st lt post and 30'6" N of the N curb of the entrance into the pavilion parking lot.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 9610 Lima Road, Suite 102 Fort Wayne IN 46818	CONTACT NAME: Tabitha Messersmith PHONE (A/C, No, Ext): (260) 338-2434 FAX (A/C, No): (765) 664-0761 E-MAIL ADDRESS: tmessersmith@insmgt.com																					
INSURED Road Runners Club of America/2025 and Its Member Clubs 100 W Jefferson St., Ste 202 Falls Church VA	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A :</td><td>Granite State Insurance Company</td><td>23809</td></tr><tr><td>INSURER B :</td><td>National Union Fire Insurance Company of Pittsburgh, PA</td><td>19445</td></tr><tr><td>INSURER C :</td><td></td><td></td></tr><tr><td>INSURER D :</td><td></td><td></td></tr><tr><td>INSURER E :</td><td></td><td></td></tr><tr><td>INSURER F :</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Granite State Insurance Company	23809	INSURER B :	National Union Fire Insurance Company of Pittsburgh, PA	19445	INSURER C :			INSURER D :			INSURER E :			INSURER F :		
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INSURER D :																						
INSURER E :																						
INSURER F :																						

COVERAGES **CERTIFICATE NUMBER:** 2025 \$2M AI Liability **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Legal Liability Participant \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Per Event Basis			AIL0003450335201	12/31/2024	12/31/2025	EACH OCCURRENCE \$ 2,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000					
		MED EXP (Any one person) \$ 5,000					
		PERSONAL & ADV INJURY \$ 2,000,000					
		GENERAL AGGREGATE \$ 5,000,000					
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			AIL0003450335201	12/31/2024	12/31/2025	PRODUCTS - COMP/OP AGG \$ 2,000,000
		Abuse and Molestation \$ 1,000,000					
		COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000					
		BODILY INJURY (Per person) \$					
		BODILY INJURY (Per accident) \$					
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED \$ RETENTION \$						PROPERTY DAMAGE (Per accident) \$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							PER STATUTE OTH-ER
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
							Medical Expense \$10,000
B	Medical Professional Liability			AID0003450335801	12/31/2024	12/31/2025	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED.

DATE OF EVENT(S): 08/10/25 Through 08/24/25 Road Race Series 5 Milers

INSURED RRCA CLUB/EVENT MEMBER: Memphis Runners Track Club, Attn: April Flanigan, PO Box 17981, Memphis, TN, 38187

CERTIFICATE HOLDER

08/10/25 City of Bartlett 6400 Stage Rd. Bartlett TN 38134
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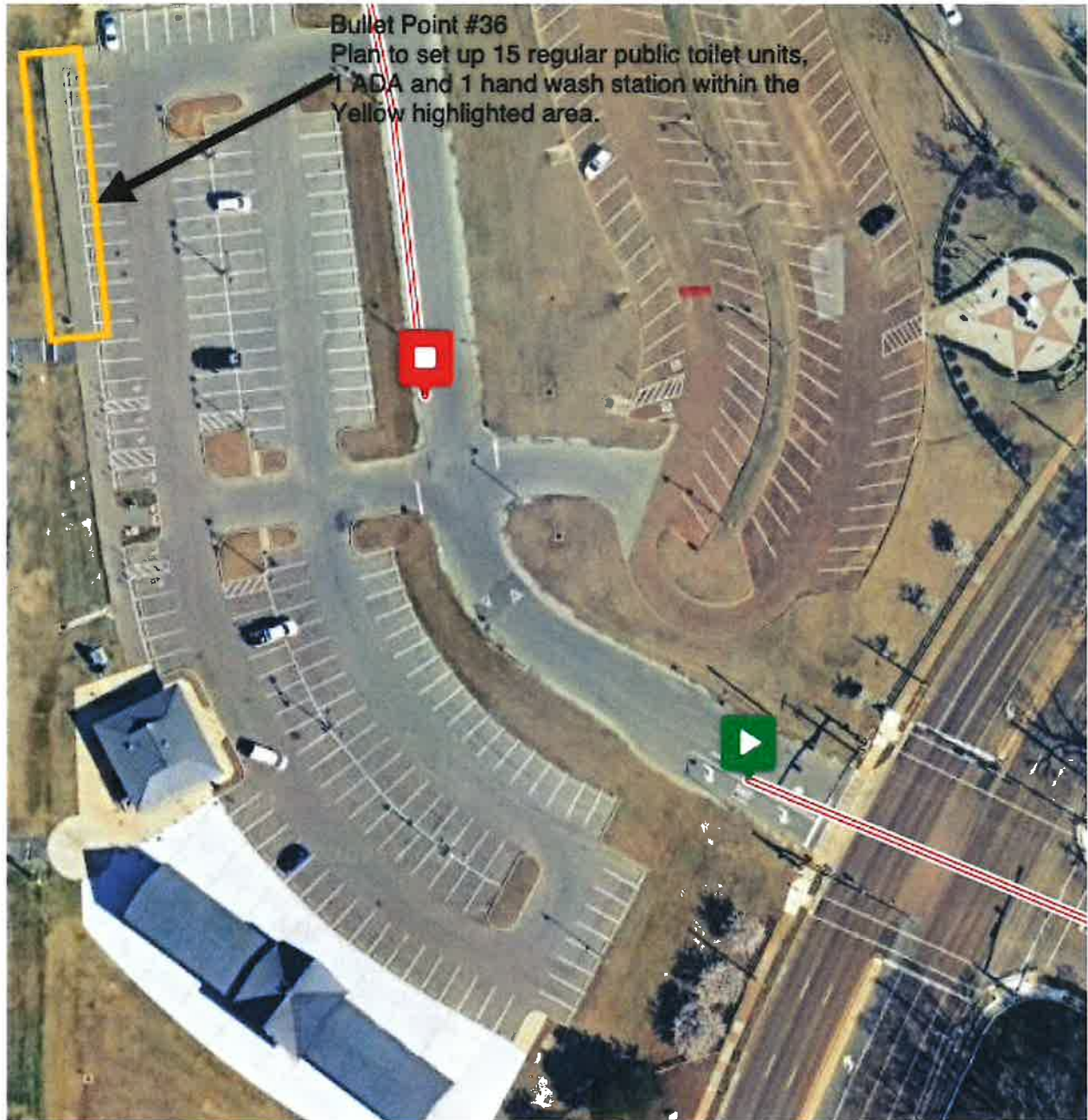
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Terry R. Miller

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Bullet Point #36
Plan to set up 15 regular public toilet units,
1 ADA and 1 hand wash station within the
Yellow highlighted area.



David Parsons, *Mayor*
Paul Wright, CPRE, *Parks Director*
Jimbo Draffin, *Assistant Parks Director*

April 28, 2026

City of Bartlett
Code Enforcement
6462 Stage Rd.
Bartlett, TN 38134

The Memphis Runners Track Club has requested to use the AKM Pavilion on the following dates:
Sunday, August 9, 2026, and Sunday, August 23, 2026, from 5:30am to 9:30am for their annual Road
Race Series 5 Mile Run.

Permission is hereby given by Bartlett Parks and Recreation Department pending approval by the
Mayor and Board of Aldermen.

Sincerely,

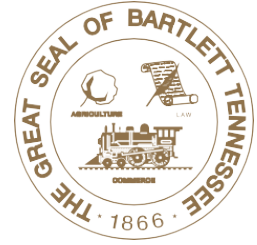
A handwritten signature in blue ink, appearing to read "P. Wright", is written over a light blue grid background.

Paul Wright, CPRE | Director



Board of Mayor and Aldermen
May 12, 2026

Item Memo



Consent Summary:

The developer, Chris and Jacqueline Phillips, will pay \$1,450.00 in City fees. The bond is set at \$0.00.

Formal Body:

Attachments:

Lot 2 Fred L Beal SD CONTRACT, LOCATION MAP

RESIDENTIAL SUBDIVISION CONTRACT

THIS AGREEMENT, made and executed this _____ day of _____, _____ between the CITY OF BARTLETT, SHELBY COUNTY , TENNESSEE, hereinafter referred to as the CITY and CHRIS & JACQUELINE PHILLIPS, hereinafter referred to as the DEVELOPER.

WITNESSETH:

WHEREAS, the CITY PLANNING COMMISSION has approved a subdivision plat Entitled: RESUBDIVISION OF LOT 2 OF FRED L BEAL SUBDIVISION 1ST ADDITION dated NOVEMBER 4, 2019, made by the DEVELOPER; and WHEREAS, the CITY PLANNING COMMISSION has approved the Construction Plan and established certain conditions for approval of the Final Plat of said subdivision in accordance with Section 13-4-301, Tennessee Code Annotated, and the City Subdivision Regulations, one of which is the approval of this Development Contract by the CITY BOARD OF MAYOR AND ALDERMEN; AND

WHEREAS, the CITY and the DEVELOPER by the terms of this contract desire to specify those detailed costs, division of responsibilities and maintenance and other conditions in addition to the Subdivision Regulations and the Construction Plan, heretofore approved, according to Law by the CITY PLANNING COMMISSION, said additional terms not to be considered as a variance from or modification to regulations, plans or plat, as approved on the date of execution; and

WHEREAS, this Subdivision Development Contract is entered into by the CITY at the instance of the DEVELOPER upon the understanding that the DEVELOPER shall remain fully responsible for specific compliance with the requirements of the Subdivision Regulations, the Technical Specifications of the CITY, and the Construction Plan, duly prepared by the CITY PLANNING COMMISSION subject to review and recommendation of the CITY ENGINEER, and

NOW, THEREFORE, in consideration of the promisee and mutual covenants of the parties herein contained, and other considerations herein recited, it is agreed and understood as follows:

GENERAL PROVISIONS

1. That the DEVELOPER shall at his expense provide all roads, drainage, storm drains, catch basins, rights-of-way, easements, open improvements and installations to be constructed as set forth herein and on the approved Construction Plans, including construction of all off-site improvements and drainage systems (pertaining to this development).
2. That the DEVELOPER shall pay the expenses of engineering inspection by the CITY ENGINEER along with any laboratory testing expenses deemed necessary by the CITY ENGINEER and incurred for material testing and soil density and moisture content test, provided, however, that the DEVELOPER shall remain fully responsible for construction to the approved design and quality control, and that the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement.

3. That the CITY in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY PLANNER design, supervise, nor certify the adequacy, structural integrity, or capacity of improvements or installations within or without the limits of the development; neither is the CITY ENGINEER vested with any authority or responsibility for the design of any improvements or installations within or without the limits of the development; nor is the CITY ENGINEER required to determine the structural integrity, capacity, elevation, location, type or adequacy of any improvements or installations.

4. That in providing technical assistance, planning and review of subdivision development the CITY seeks to enforce its minimal governmental standards and does not relieve or accept any of the DEVELOPER'S liability and responsibility for proper design, construction and installation of improvements within or without the limits of the subdivision.

5. That subject to the warranty provisions herein, after completion of the improvements, subject to final inspection and written approval of the CITY ENGINEER, submission of as-built drawings, approval and recording of the Final Plat of said subdivision, and acceptance by the CITY of the dedication of public improvements and land, the CITY does thereafter accept responsibility for the maintenance of all public improvements excepting sidewalks which shall be maintained by the property owners. Such responsibility for maintenance of sidewalks shall be so noted on the Final Plat of said subdivision.

6. That all easements granted by the DEVELOPER, to be recorded on the Final Plat of said Subdivision, shall be specifically reserved for the use or uses noted on the approved Construction Plans.

7. The DEVELOPER is required to select URD of the Memphis Light, Gas, and Water's application for Utility Services for residential subdivision. Underground Residential Distribution (URD) shall mean that all primary feeders to the subdivision and within the subdivision shall be underground to pad mounted transformers located at the side property line between the houses. The secondary service shall also be underground. Any pad mounted switchgear, as required shall be located on the side property line.
8. That when mutually agreed by the CITY and the DEVELOPER that the CITY will design and/or install any of the required improvements, the DEVELOPER shall deposit in cash or by certified negotiable instrument the full cost of such improvements, based on current prices at the time of execution of a separate contract for such design and/or installation by the CITY prior to the date the DEVELOPER requests installation to commence. It is understood that the CITY will not order materials, schedule work, or expend any funds until the required funds are delivered to the CITY by the DEVELOPER.
9. That for non-residential development within the subdivision, all storm water drainage shall be collected on site and conveyed by drainage structures to the public storm sewer system. Further, non residential development having more than one-hundred and fifty thousand (150,000) square feet of improved area, building and parking, shall have all drainage structures designed by the slow release method. The design calculations for such structures shall be submitted to the CITY ENGINEER for approval prior to construction.
10. That the DEVELOPER shall haul all scrap building materials, debris, rubbish, and other de-gradable materials to a permitted landfill, and not bury any such materials within the limits of said subdivision (except if they are permitted to burn by Shelby County Health Department and the Bartlett Fire Department).

11. That if a bond has been executed to secure the value of the improvements to be constructed and installed under this contract and said bond, due to inflation and/or rising costs, is inadequate to secure the cost of said improvements when an extension of the contract period is sought, the DEVELOPER shall provide the additional security to bring the bond amount in line with current cost projections by the CITY ENGINEER and approved by the CITY PLANNING COMMISSION.

12. That the CITY and any of its agencies will not unreasonably withhold approval of time extensions where the DEVELOPER has provided the required notice to the CITY ENGINEER and such additional security as may be deemed necessary.

13. That the DEVELOPER understands that failure to follow this time extension procedure constitutes a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.

14. That the DEVELOPER will not transfer the property on which this subdivision is to be located without first providing the CITY ENGINEER with prior notice of when and to whom transfer is to be made. If the transferee intends to develop this subdivision in accordance with the approved Construction Plans and Final Plat, if already approved and recorded pursuant to this contract, the DEVELOPER shall provide the CITY ENGINEER and the CITY ATTORNEY an Assumption Agreement by which the transferee agrees to perform and complete all the requirements of this contract and to provide the surety needed to secure such performance. Said agreement shall be subject to approval of the CITY BOARD OF MAYOR AND ALDERMEN.

15. That the DEVELOPER understands that transfer of said property without providing the notice of transfer and Assumption Agreement as required herein shall be a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.

16. That the DEVELOPER shall comply with all applicable Federal, State, and local laws, and it shall be the DEVELOPER'S responsibility to furnish proof of said compliance upon demand.
17. That should the DEVELOPER default in any part of this contract and it becomes necessary to engage an attorney to file necessary legal action to enforce the provisions of this contract or sue for any sums of money due and owing or liability arising incident to this contract, the DEVELOPER shall pay to the CITY reasonable attorney's fees.
18. That the Developer shall furnish, on demand of the CITY ATTORNEY, satisfactory evidence that the DEVELOPER has the lawful right to enter into this contract for the purpose herein contained.

II

FIXED IMPROVEMENTS

1. The construction of all required improvements by the DEVELOPER including but not limited to the curb and gutter, street sub-grade preparation, street base course construction, temporary surface course, storm drainage, sidewalks, water service, utility service, sewer service and other related items, shall be in accordance with the subdivision regulations and specifications of the CITY OF BARTLETT, which are incorporated by reference herein and said fixed improvements required approval and acceptance by the CITY OF BARTLETT. The drainage system shall be constructed with gasketed reinforced concrete pipe or concrete channel lined ditch and other drainage structures shown on the street plan and development plans for the subdivision, all of which drainage system must be specifically approved by the CITY ENGINEER and in compliance with the approved plans and CITY SPECIFICATIONS which are hereby made a part of this

contract as if specifically set out. Said plans and development plat shall bear the signature of approval by the CITY ENGINEER before construction may commence. The DEVELOPER will pay the expenses of engineering inspection by the CITY ENGINEER along with any laboratory testing expenses deemed necessary by the CITY ENGINEER and incurred for material testing and density tests, provided however, the DEVELOPER shall remain primarily responsible for construction to approve design and quality control and the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement. Further, for road construction, the DEVELOPER shall be responsible for street subsurface preparation and the following requirements, in addition to the detailed specifications, shall apply:

STREET PAVING/TRAFFIC CONTROL SIGNS

All streets are to be constructed in conjunction with the requirements of the approved subdivision regulations.

1. Upon completion of the graveling and/or cementing process, an inspection will be made and if approved the first 2 inch asphalt course will be applied and the cost will be paid for by the DEVELOPER. The DEVELOPER will then maintain the streets until the final street paving is installed. (See Final Street Paving Requirements, Page 10 of 24)
2. That the DEVELOPER shall install, at their expense, permanent street name signs and traffic control signs. All traffic control signs shall be located as shown on the plan prepared by the City Engineer. All signs are to be in place before final acceptance of the subdivision and shall be fabricated in accordance with the following Standards and Specifications.

STOP SIGNS: 30" x 30" octagon shape, high intensity red tape, background with 3/4" white band around complete sign with 10" white letters. Sign post shall be set in ground minimum 48" bury, so there is 7' from bottom of sign to top of asphalt. All signs shall meet or exceed Manual of Uniform Traffic Control Devices and State Department of Transportation regulations.

YIELD SIGNS: 30" triangle shape, high intensity red tape background with 3/4" white band around complete sign and 13" white triangle in center with 3" red letters. Also, all signs needs to meet or exceed Manual on Uniform Traffic Control Devices and State Department of Transportation regulations. Yield sign post shall be set in-ground, minimum 48" bury 7' from bottom of sign to top of asphalt.

SPEED LIMIT SIGNS: 24" x 30" white, high intensity tape background with 4" speed limit black letters and 10" black numbers with black 3/4" trim around complete sign 3/4" of an inch away from outside edge. Certified sign company will make to State Department of Transportation and Manual of Uniform Traffic Control Devices Standard regulations. Signpost shall be 6' from bottom of sign to top of asphalt.

STREET NAME SIGNS: 9" aluminum plates, covered completely with green reflective tape, with 6" letters. All coves and dead end streets should have yellow ends with 1" black letters saying dead end. Street name signs should be 9' from bottom of sign to top of asphalt. Sign post shall have minimum 3 foot bury. All signs need to meet or exceed Manual on Uniform Traffic Control Devices and State Department of Transportation regulations.

TRAFFIC POST: Green "U" Channel slotted post 12' long, standard thickness.

STREET NAME POST: 3" galvanized round post 12' long.

NOTE: When street name signs and traffic control signs are in same location, one post can be used with street name on top. Excessive post lengths are to be below grade or cut off; they are not to extend above the top of the sign.

3. That the DEVELOPER shall furnish all labor and materials to construct and install all sidewalks, handicap ramps, curb cuts and driveway aprons in accordance with the CITY'S Subdivision Regulations and Technical Specifications and the approved Construction Plan. The DEVELOPER may permit individual builders for lots within the subdivision to assume all or part of the responsibility for the construction and installation of sidewalks, handicap ramps, curb cuts and driveway aprons provided that the sales contract or other agreement between the DEVELOPER and individual builders shall specifically detail the builder's assumption of such responsibility and shall state that construction and installation of such improvements by the builder shall be a condition of the Building Permit issued by the CITY, in which case the DEVELOPER shall be relieved of the requirement of such construction and installation. In the event that the DEVELOPER fails to comply with this provision of the contract or if the builder has not assumed such responsibility, the DEVELOPER shall remain fully responsible for completing the construction and installation of any or all improvements which have not been

assumed by individual builders including any bonding or warranty requirements of the CITY.

4. That if it is not necessary to change an existing road grade and alignment the DEVELOPER shall only be required to construct drainage, curbs and gutters, grade, gravel, and place to the existing pavement. If the existing grade and alignment is changed, the DEVELOPER shall be required to grade, gravel and place the full width of said street or road.

5. That the DEVELOPER shall complete all grading within the street right-of-way before the public utilities are installed.

6. That the DEVELOPER shall design and construct all private streets and roadways authorized within the development to standards equal to or greater than required by the Subdivision Regulations and Technical Specifications of the CITY. (OPTION PROVISION WHERE APPLICABLE)

7. That easements for sanitary sewers, drainage and other required services may be located and utilized within private streets and shall be so noted on the Final Plat of said subdivision. (OPTIONAL PROVISION WHERE APPLICABLE).

III

FINAL STREET PAVING

The CITY OF BARTLETT shall furnish and install, on accepted and dedicated streets only, a final asphalt surface course in accordance with the CITY SPECIFICATION and Subdivision Regulations. The DEVELOPER, upon the direction of the CITY OF BARTLETT will adjust manholes and water valve boxes to meet finished surface course prior to application of surface course. The DEVELOPER shall pay to the CITY OF BARTLETT upon demand a sum equal to 100% of the cost of the surface course, said cost to be determined by the CITY ENGINEER and paid by the DEVELOPER prior to installation. This final surface (1") will not be

installed until 100% of the lots in the subdivision are built upon. Bond will be held until such time as the Final Surface is applied and all subdivision improvements are in place and accepted by the City Engineer.

IV

WATER SERVICE

1. The DEVELOPER shall pay the full and actual cost of labor and materials required or the DEVELOPER may proceed as under Paragraph 2 of this Section to install all water mains, hydrants, valves, and appurtenances to serve all lots within said subdivision from the existing CITY water system and to install water service lines and appurtenances from the water main to the meter center at the front property line of each lot. Further, the DEVELOPER shall pay all engineering, testing and laboratory costs incident to the water service in and to said subdivision.
2. That the DEVELOPER shall have the option of privately contracting for the construction and installation of all or part of the sewerage system, water service system and with a qualified contractor licensed in the State of Tennessee, provided, however, DEVELOPER shall deliver to the CITY ATTORNEY proof of payments to the contractor and a waiver of all claims and liens against such improvements binding on said contractor or the DEVELOPER may file a notice of completion and once duly filed said filing sent to the CITY ATTORNEY.

V

WATER SERVICE EXPANSION FEE

1. That the DEVELOPER shall pay to the CITY a sum equal to 15% of the water construction cost, said sum to be applied by the CITY for expansion of water supply and treatment facilities and shall be in addition to payments to the CITY for installation of the water service system to and in said subdivision.
2. Developer will pay a water connection fee of \$2,000.00 per lot.

VI

SEWER SERVICE

That the DEVELOPER shall pay to the CITY full and actual cost of labor and materials required or the DEVELOPER may proceed as under Section IV (2), herein, to install a State Board of Health approved sewerage system complete with necessary pumping stations, force main, sewer mains, and manholes, and appurtenances, within and without the limits of said subdivision, and sewer laterals to the front on each lot within the said subdivision. Further, the DEVELOPER shall pay the cost of engineering, inspection, testing, and laboratory costs incident to the sewer service in or to the said subdivision.

VII

SEWER CONNECTION CHARGE

That the DEVELOPER shall pay to the CITY, a sewer maintenance and connection charge of \$2,000.00 for each lot in said subdivision. Such fee shall be paid prior to approval of the Final Plat of said subdivision by the CITY PLANNING COMMISSION.

Also, the Developer shall pay a sewer system review fee of \$10 per lot or \$25 per 250 feet of sewer line extension (whichever is greater). Minimum charge of \$25 per contract.

VIII

JEOPARDY OF BUILDING PERMITS

That should the DEVELOPER fail to complete any part of the work in a GOOD AND WORKMANLIKE MANNER, as approved by the CITY ENGINEER or to comply with any provision of this contract, then the CITY shall reserve the right to withhold and withdraw any or all building permits, water service and sewer service within the subdivision until all provisions of this contract have been fulfilled by the DEVELOPER.

IX

SEDIMENT AND DEBRIS

1. The DEVELOPER will hold the CITY OF BARTLETT and the CITY ENGINEER harmless and defend all claims, judgments and demands of all persons for damage caused by the deposit of more sediment or debris from drainage flowing from said subdivision. Further, the DEVELOPER shall bear the expense of erosion and sediment control and dust abatement before, during and after construction during the warranty period.
2. That the DEVELOPER shall provide necessary erosion control in accordance with the CITY Subdivision Regulations and Technical Specifications. All freshly excavation and embankment areas, not covered with satisfactory vegetation, shall be fertilized, mulched and seeded and/or sprigged and/or sodded as required by the CITY ENGINEER to prevent erosion. In event it is determined by the CITY ENGINEER that the necessary erosion control is not being provided by the DEVELOPER, the CITY ENGINEER shall officially notify the DEVELOPER of the problem. If the DEVELOPER fails to provide satisfactory erosion control within fifteen (15) days after notice, then the CITY shall make all necessary improvements to eliminate the erosion problem, documenting all expenses incurred performing the work. Prior to releasing any bonds or other

securities covering said subdivision, all expenses incurred by the CITY shall be paid in full by the DEVELOPER.

3. That the DEVELOPER shall maintain work sites within and without the subdivision in a manner which will prevent increased sedimentation, debris and pollution from drainage flowing from said subdivision. In the event of a stop work order issued by the CITY ENGINEER, the DEVELOPER shall be permitted a reasonable time to continue work required to comply with this Section. Further, the DEVELOPER shall bear the expense of erosion, sediment, and insect vector control before, during and after construction, and until termination of the warranty period.

X

EASEMENTS

The DEVELOPER will be required to obtain and furnish all necessary easements to the CITY OF BARTLETT to serve said subdivision, said easements to be in form, type, size and character acceptable to the CITY OF BARTLETT.

XI

TITLE TO WATER AND SEWER LINES

The CITY OF BARTLETT shall be granted title to the water and sewer lines and accessories to serve the subdivision, and also title to the water main and sewer mains and accessories (sewer lift station) within the subdivision when said systems are connected onto the existing system of the CITY OF BARTLETT.

XII

DRAINAGE DESIGN RESPONSIBILITIES

1. That the DEVELOPER shall construct and install all storm water drainage channels, ditches, and structures. All drainage control fees shall be paid to the CITY and a retention and storage basin with sufficient hydraulic capacity to control all surface and ground water originating within and upstream of the subdivision shall be constructed as required by the City. Said drainage system shall be designed such that the amount and rate of water from all sources leaving the subdivision after full building development shall not be significantly different after than before said development unless approved by the CITY ENGINEER upon certification of a Professional Engineer registered in the State of Tennessee that the Drainage system design and improvements upon full development of upstream and downstream properties under existing zoning are sufficient to accept surface and ground water reasonably expected to flow onto the subdivision and discharge all waters reasonably expected to flow from the subdivision so as not to damage or flood properties nor to increase the established base flood elevation of the upstream or downstream portion of Flood Way within or without the subdivision. Further, that the adequacy of the drainage shall in all cases be certified by the DEVELOPER'S engineer by his signature and seal affixed upon the Final Plat of said subdivision prior to the final approval by the CITY PLANNING COMMISSION and recording of said plat.

2. That the DEVELOPER shall provide to the CITY BUILDING DEPARTMENT and to each lot purchaser or builder a coordinated grading plan designed to insure proper drainage of all lots and building site within the subdivision. Said plan shall be compatible with the overall drainage plan for the subdivision and shall comply with the CITY Subdivision Regulations and Ordinance 80-

13, which is included herewith by reference. Further, said plan shall contain a notation stating that compliance with the plan by individual lot owners and builders shall be a condition of the Building Permit issued by the CITY.

3. That in any development which alters or revises the Flood Plain or Flood Way shown on the Flood Hazard Boundary Map issued by the Federal Emergency Management Region Office, the DEVELOPER shall provide to the CITY FLOOD ADMINISTRATOR a Development Permit issued by the Federal Insurance Administration Regional Office accepting said alteration or revision of the Flood Plan or Flood Way. Further, until said Development Permit is provided the DEVELOPER shall not proceed with any work affecting the Flood Plain or Flood Way nor will the Final Plat of the subdivision be approved by the CITY PLANNING COMMISSION.

4. It is understood and agreed that the CITY OF BARTLETT in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY OF BARTLETT design, construct, supervise nor certify the adequacy of the drainage improvements.

5. Neither is the CITY ENGINEER vested with any responsibility for the design of drainage improvements nor is he required to determine drainage capacities, survey elevation, cross check adequacy nor specify the type and locations of drainage improvements; and in providing technical assistance, planning and review the CITY OF BARTLETT does not commit itself to the construction, improvements or modification of the drainage system within or without the development.

6. Rather it is the responsibility of the DEVELOPER to properly anticipate, survey, design and construct all drainage improvements so that the development will not increase, alter or affect the flow of surface waters or channellized waters from or onto any property so as to damage or flood any property nor contribute to the same.

7. In providing technical assistance, planning and review the CITY OF BARTLETT seeks to enforce its minimal governmental standards and does not relieve or accept any of the Developers liability and responsibility to properly design and construct the development.
8. Subject to the warranty provisions herein, after completion of the development and after final inspection and written construction approval, the CITY OF BARTLETT does thereafter accept responsibility for the maintenance of drainage improvements.
9. The DEVELOPER further agrees to hold harmless the CITY OF BARTLETT and the CITY ENGINEER from any loss or damage from any claim, cause of action or liability resulting in whole or part from the design, construction and/or installation of the development including reasonable costs, litigation expenses and attorneys fees for defense of same.
10. The detention basin property for residential developments will be deeded free and clear of all liens and indebtedness to the City of Bartlett at the time the development is finalized. Detention basin property for commercial developments will remain the property of the development and its geometric shape and design may not change without approval of the Bartlett City Engineer and the Bartlett Planning Commission.
11. The residential developer has the duty to maintain the detention basin until the City accepts the basin. A fully stabilized basin will be required prior to acceptance. Detention basin maintenance on commercial property will be the responsibility of the commercial property's land owner.
12. There is a drainage fee of \$250.00 per lot in residential subdivisions where detention is constructed and profiled on the property by the developer. If no detention basin is built, the drainage fee is \$500.00 per lot.

13. In Commercial Developments detention fees will be \$500.00 per ½ acre if basins are not Constructed and \$250 per ½ acre when constructed. Basins will be constructed unless waived by the Planning Commission.

14. As long as the City of Bartlett holds security, be it bond, letter of credit or otherwise, the City of Bartlett reserves the right to use said security for completion or repair of the detention basin during the warranty period of the development served by said basin.

15. Those developments approved by the Planning Commission for detention basins to be constructed by the development and maintained by the development will not be assessed fees.

XIII

WARRANTY PROVISIONS

1. That neither the final certificate of payment nor any provision of this contract or its incorporated documents nor partial or entire occupancy of the subdivision shall constitute an approval or acceptance of any work not performed in accordance with the contract and its incorporated documents, nor relieve the DEVELOPER of liability with respect to any express warranty or responsibility for faulty materials or workmanship.

2. That the DEVELOPER shall remedy any defects in work and pay for any damage to other work resulting therefrom which shall appear within a period of one (1) year from the date of final written approval and acceptance unless a longer period is specified. The CITY shall give notice of observed defects with reasonable promptness. Further, this Construction Warranty does not effect but is in addition to the rights and liabilities assessed herein unless a longer period is specified.

3. That throughout the warranty period beginning at final acceptance the DEVELOPER shall provide a bond or other surety securing such warranty for all improvements in a form, amount and with terms acceptable to the CITY BOARD OF MAYOR AND ALDERMEN. The warranty

period is to extend to a minimum of one (1) year after the City's final acceptance. The DEVELOPER is responsible to maintain the streets until the final street paving is installed, (see Final Street Paving Requirements, Page 10 of 24). If the final street paving is not completed within the one (1) year warranty period, the street warranty will be extended until the final street paving is complete. The Bond required in these warranty periods is to be a minimum 50% of the total bond amount or an amount determined by the City Engineer to cover the final construction costs.

4. That the DEVELOPER shall complete all work in this contract within 365 consecutive calendar days from the date hereof; however, if due to unforeseen circumstances, the DEVELOPER is unable to complete said work within the times specified, but desires to complete said contract to the satisfaction of the CITY, the DEVELOPER will submit a written request for extension of the contract period to the CITY ENGINEER at least sixty (60) days prior to the expiration date for such completion, but in no case shall such date exceed one (1) calendar year from the completion date specified in any Performance Bond, provided said bond can be extended for the additional period.

XIV

STREET LIGHTS

1. The Developer of the subdivision is responsible for the cost of street light installation. Prior to release of bond, Memphis Light, Gas and Water will submit a final installed cost of street lights. The City will then bill the Developer for the actual cost incurred for street light installation. Once the Developer pays this fee the City can reduce the bond to reflect this deduction.

XV

BONDING REQUIREMENTS

That prior to proceeding with any site preparation, construction or installation of improvements the DEVELOPER shall deposit with the CITY all required fees and assessments and deliver a formal Offer of Irrevocable Dedication of public improvements and land for said subdivision in a form approved by the CITY BOARD OF MAYOR AND ALDERMEN. Further, prior to proceeding as stated herein, the DEVELOPER shall deliver to the CITY a Performance and Payment bond, Certificate of Deposit, Letter of Credit, or cash bond in the amount identified on Page 19 of said contract and with terms stated in the CITY PLANNING COMMISSION RESOLUTION dated July 8, 1967 and amended to September 5, 1989.

XVI

HOLD HARMLESS

That the DEVELOPER shall hold harmless the CITY and the CITY ENGINEER from any claim, cause of action or liability resulting in whole or in part from the design, construction or installation of the improvements within and without the limits of the subdivision, including reasonable costs, litigation expenses and attorney's fees for defense of same.

XVII

PARKLAND FEES

Developer will pay \$700.00 per lot for a parkland development fee or dedicate acceptable property to the City of Bartlett or other public agency for parkland set aside as outlined in City of Bartlett Subdivision Ordinance as amended May 4, 1992 and August 12, 1997.

SPECIAL CONDITIONS:

XVII

PAYMENT AND SCHEDULE BARTLETT, TENNESSEE. THE DEVELOPER WILL PAY TO THE CITY OF BARTLETT THE FOLLOWING AMOUNTS AS HEREINBEFORE DETAILED FOR: RESUBDIVISION OF LOT 2 OF FRED L BEAL SUBDIVISION 1ST ADDITION
--

I. Due at Execution of Subdivision Contract and before Construction Begins:

1.	Water Plant Expansion @ 15% of Water Main Cost (Water Main Cost = \$0.00)	\$0.00
2.	a. Water System Engineering and Subdivision Review @) 6% of Water Main Cost	\$0.00
	b. Subdivision & site plan review fee @ \$175 per lot. (1 Lot)	\$175.00
3	Sewer Review Fee - \$10 per lot or \$25 per 250 feet of sewer line extension (whichever is greater) sewer lines = _____ Minimum charge of \$25 per contract \$10.00 implies \$20.00 \$25.00 implies \$25.00	\$25.00
4	City Subdivision Inspection @ A: 3% of Development Cost or B: \$300.00 per Lot Whichever is greater Development Cost = \$0.00	\$0.00 \$300.00 \$300.00
5	Water Connection Fee @ \$2,000.00 per Lot 1 Lots \$2,000.00	Previously Paid
6	Sewer Connection Fee @ \$2000.00 per Lot 1 Lots \$2,000.00	SOUTH BASIN Previously Paid
7	DRAINAGE BASIN (FLETCHER) Drainage Control Fee for those lots not served by a Detention Basin @ \$500.00 per Lot 0 Lots \$500.00	\$0.00

8	Drainage Control fee for lots served by a Detention Basin @ \$250.00 per Lot 1 Lots	\$250.00	\$250.00
9	City portion of Water Improvements		\$0.00
10	DISTRICT _____ Park Land Development Fee @ \$700.00 per Lot 1 Lots	\$700.00	\$700.00
TOTAL DUE CITY			\$1,450.00

II. Due after date of Subdivision Contract and within 30 days
after written request from the City's Department of Public Works.

1. Asphalt Paving Cost (Estimated Construction Cost)	\$0.00
2. Street Light (Estimated at \$650.00 per lot) 1 Lots	\$0.00
TOTAL DUE II	\$0.00

III. Upon Execution of Subdivision Contract and
Before Construction Begins 100% of Development
Cost (BOND)

\$0.00

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals at Bartlett,
Tennessee, this _____ day of _____, _____.

DAVID PARSONS, BARTLETT MAYOR

CHRIS PHILLIPS

JACQUELINE PHILLIPS

ATTEST:

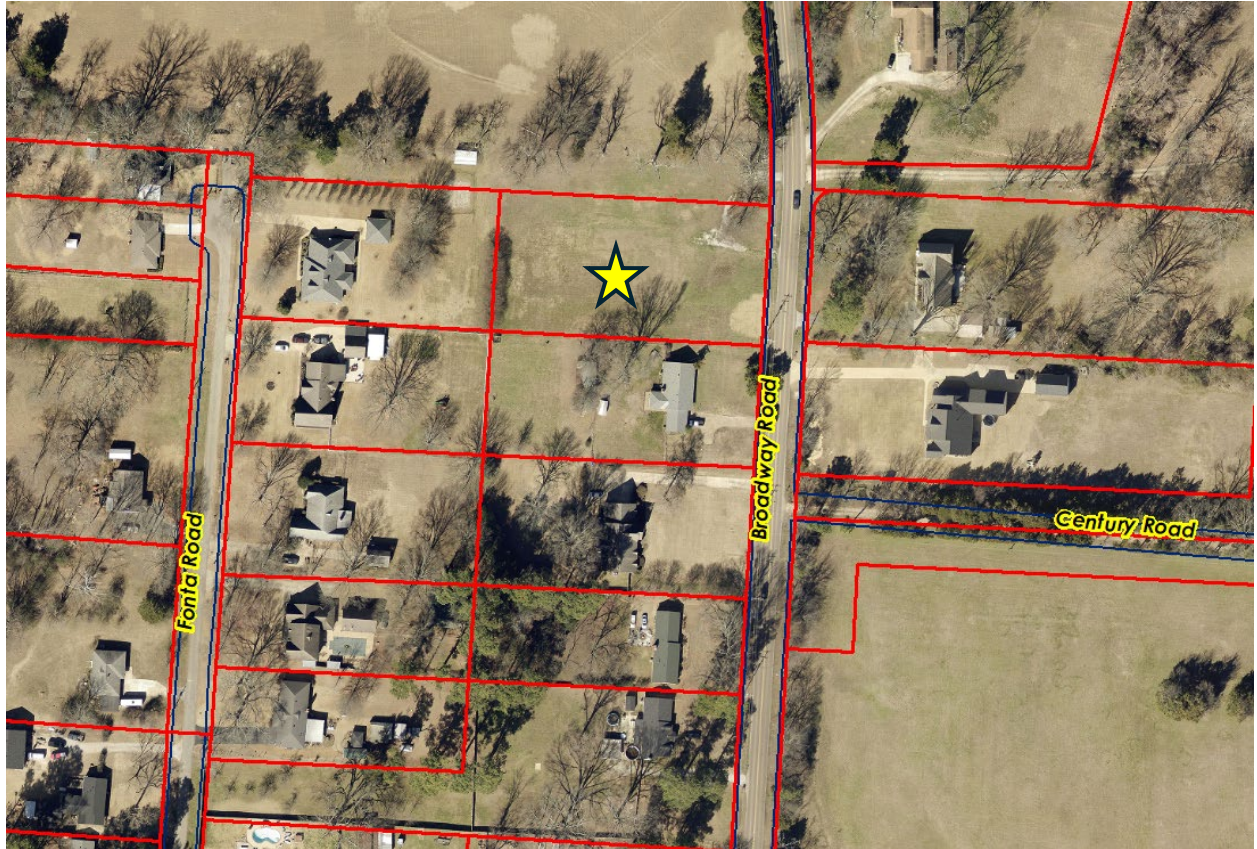
CITY CLERK

BONDING COMPANY

LETTER OF CREDIT, APPROVED BY CITY ATTORNEY

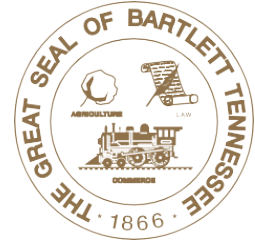
BY: _____
CITY ENGINEER

DATE APPROVED BY BOARD OF MAYOR AND ALDERMEN _____



LOCATION MAP

Board of Mayor and Aldermen
May 12, 2026



Item Memo

Consent Summary:

Recommend accepting the lowest bid for \$442,413.00 from Wagner General Contractors, Inc to resurface and expand the parking lot at Shadowlawn Park. This project represents the final phase of the LPRF Grant project. The purchase will be made via bid FY2026-04-018 with funds available in Account 311.48311.780.51625.

Formal Body:

On Friday, April 3, 2026, an ad was placed in *The Daily News* for sealed bids from qualified contractors or companies to resurface the existing parking lot at Shadowlawn Park and build a new parking area in accordance with the bid specifications. On Thursday, April 30, 2026 at 2:00 p.m., the City of Bartlett received eight bids which were opened at City Hall.

Bids were received from the following companies:

Company	Base Bid	Alternate #1
A & B Construction	\$503,553.97	\$88,168.52
Barners & Brower	\$511,509.62	\$91,305.01
D & E Construction Co., Inc.	\$637,384.99	\$94,201.50
Grinder, Taber, & Grinder, Inc.	\$610,394.69	\$122,735.00
Nightwine Construction Co., Inc.	\$537,842.28	\$84,324.19
Traditional Construction	\$645,724.70	\$118,817.64
ViktorHall Construction, LLC	\$553,895.00	\$85,858.00
Wagner General Contractors, Inc.	\$442,413.00	\$73,140.50

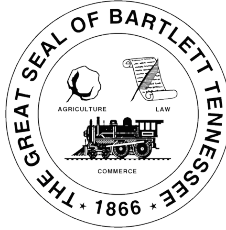
We recommend the base bid be awarded to Wagner General Contractors, Inc. for a total price of \$442,413.00. Funds are available in account 311.48311.780.51625.

Thank you for your consideration.

Attachments:

FY2026-04-018 SHADOWLAWN PARK PARKING LOT advertising, FY2026-04-018
SHADOWLAWN PARK PAVING PROJECT Wagner General Bid Documents, FY2026-
04-018 Shadowlawn Park Parking Lot Project Bid Set Civil Drawings

City of Bartlett, TN



INVITATION FOR SEALED BIDS

The City of Bartlett Parks & Recreation Department is seeking bids to resurface the existing parking lot at Shadowlawn Park and build a new parking area in accordance with the bid specifications.

Information and documents regarding this Bid are posted on the City's website at www.cityofbartlett.org. The Bid Document Received Form must be emailed to the City of Bartlett Parks & Recreation Department prior to submission of bid as stated in bid book.

Sealed bids are to be received no later than **2:00 P.M. on Thursday, April 30, 2026**. All bid packets (original and two copies) to be labeled **"FY2026-04-018 SHADOWLAWN PARK PARKING LOT PROJECT"** and addressed as follows:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TN 38134**

Questions regarding civil drawings must be emailed to Roy Lamica, P.E., EFI Global, Inc., at roy.lamica@efiglobal.com. For general bid information, project scope or bid specifications, please email Paul Wright, CPRE, at pwright@cityofbartlett.org. Emails must be received no later than **noon CDT on April 23, 2026**.

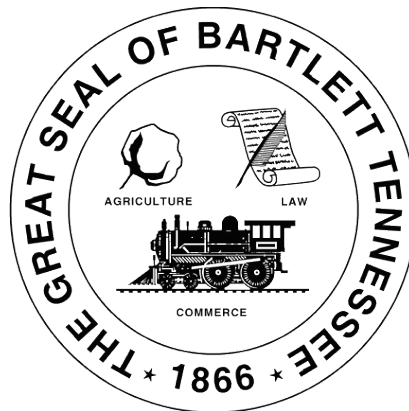
The City of Bartlett reserves the right to reject any and all bids and to waive any informality in the bidding process.

The City of Bartlett is an equal opportunity employer and will not discriminate against any company or individual for any reason.

CITY OF BARTLETT

***FINANCE DEPARTMENT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134***

**David Parson, Mayor
Steve Sones, Chief Administrator Officer
Dick Phebus, Finance Director
Paul Wright, Parks & Recreation Director**



REQUEST FOR SEALED BIDS

SB # FY2026-04-018

DUE: Thursday, April 30, 2026, no later than 2:00 p.m. (CDT)

SHADOWLAWN PARK PARKING LOT PROJECT Parks and Recreation

The City of Bartlett is seeking bids to resurface the existing parking lot and build a new parking area at Shadowlawn Park, located at 4734 Shadowlawn Road, Bartlett, Tennessee, in accordance with the following bid specifications.

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Bid Bond	BB-1 to BB-2
Notice of Award	NA-1
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Contract Agreement	CA-1 to CA-2
Certification of Contractor	CC-1 to CC-3

SHADOWLAWN PARK PARKING LOT PROJECT
Sealed Bid #: FY2026-04-018
Due Date: April 30, 2026

NOTICE TO BIDDERS

Sealed Bids are to be received no later than 2:00 P.M. on **Thursday, April 30, 2026**. All bid packets with an original, clearly identified, and two copies, must be labeled "**FY2026-04-018 Shadowlawn Park Parking Lot Project**" and addressed to:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134-1148**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer and will not discriminate against any individual for any reason.

Bid Book and related documents can be downloaded at www.cityofbartlett.org. Once these documents have been downloaded from the City of Bartlett website, please fill out the **Bid Document Received Form**, and **email** it to Tracy Herring, at therring@cityofbartlett.org. This document must be received no later than noon CDT on April 27, 2026; failure to submit this form may disqualify you as a bidder.

The Contractor shall be capable of obtaining a State of Tennessee classification of CE or E and have an IMSA Level 1 Technician on hand for the duration of construction of the project. There is no fee to obtain bid documents.

Please quote prices on attached sheet

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivered and as specified.

These prices are submitted with a declaration that no City Official or Employee has a financial or beneficial interest in this transaction.

Wagner General Contractors, Inc.
NAME OF FIRM

allen@wagnergeneral.com
E-MAIL ADDRESS

7540 Bartlett Corporate Dr., Bartlett, TN 38133
ADDRESS


SIGNATURE OF AUTHORIZED
REPRESENTATIVE

901-386-0060
TELEPHONE

Shelton Allen Wagner, Jr., President
PRINT NAME

INSTRUCTIONS TO BIDDER

PROJECT SCOPE

Project consists of resurfacing the existing parking lot and construction of a new parking area at Shadowlawn Park, located at 4734 Shadowlawn Road. The project includes a full-depth reclamation of the existing parking lot and asphalt replacement, concrete ADA walkways and parking, and associated stormwater drainage infrastructure.

1. USE OF BID FORMS

These Contract documents include a complete set of Bidding and Contract forms, which are for the convenience of bidders. Complete the Certification of Contractor form with the Local Park & Recreation Fund (LPRF) box checked.

2. INSPECTION OF SITE

The Bidder should thoroughly examine and familiarize himself with the drawings, the City of Bartlett Technical Specifications, and all other contract documents. The Contractor, by the execution of the Contract, shall in no ways be relieved of any obligation under it due to his failure to receive or examine any form or legal instrument or to visit the site and acquaint himself with the conditions there existing and the City of Bartlett (City) will be justified in rejecting any claim based on facts regarding which he should have been on notice as a result thereof.

3. ALTERNATIVE BIDS

There is one bid alternate on this project which includes additional parking spaces, concrete sidewalk, and associated stormwater drainage pipe as identified on Sheet C2.01 of the civil drawings.

4. BIDS

- a. All Bids must be submitted on forms supplied by City of Bartlett and shall be subject to all requirements of the Contract Documents, including the Drawings, and these INSTRUCTIONS TO BIDDERS. All Bids must be regular in every respect and no inter-lineations, excisions or special conditions shall be made or included in the Bid Form by the Bidder.
- b. Bid Documents including the Bid, the Bid Guaranty, and the Statement of Bidder's Qualifications (if requested) shall be enclosed in envelopes (outer and inner), both of which shall be sealed and clearly labeled as required by the GENERAL CONTRACTOR'S LICENSING ACT OF 1976.
- c. The City may consider as irregular any bid on which there is an alteration of or departure from the Bid Form hereto attached and at its option may reject the same.

SHADOWLAWN PARK PARKING LOT PROJECT

Sealed Bid #: FY2026-04-018

Due Date: April 30, 2026

- d. If the Contract is awarded, the City will award it to a responsible Bidder on the Basis of the lowest and/or best Bid and the selected Alternative Bid Items, if any. The Contract will require the completion of the work according to the Contract Documents.
- e. Each Bidder shall include in his Bid the following information:

Principals: Names
Home Addresses, including City, State and Zip Code
Firm: Name
Address, including City, State and Zip Code

- f. Bids to be submitted in sealed envelopes with the following **marked on the outside:**

License: Name of Project – **FY2026-04-018 Shadowlawn Park Parking Lot Project**
Date of Bid Opening – **April 30, 2026**
Name of Contractor/Company
Tennessee License Number and Classification, if Bid Exceeds \$25,000.00
Licenses Expiration Date
Acknowledgement of Each Applicable Addendum

5. BID GUARANTY

- a. The Bid must be accompanied by a Bid Guaranty which shall not be less than **FIVE** percent (**5%**) of the amount of the Bid. At the option of the Bidder, the guaranty may be a certified check, bank draft, negotiable U.S. Government Bonds (at par value), or a Bid Bond in the form attached. The Bid Bond shall be secured by a guaranty or a surety company listed in the latest issue of U.S. Treasury Circular 570. The amount of such Bid Bond shall be within the maximum amount specified for such Company in said Circular 570. No Bid will be considered unless it is accompanied by the required guaranty. Certified check or bank draft must be made payable to the order of the **City of Bartlett**. Cash deposits will not be accepted. The Bid Guaranty shall insure the execution of the successful Bidder, all as required by the Contract Documents. As soon as the Bid prices have been compared, the City will return the check or bond of all except the three lowest responsible bidders. When the contract is executed and delivered, the checks or bonds of the two remaining unsuccessful Bidders will be returned.
- b. Revised Bids submitted before the opening of Bids, whether forwarded by mail or telegram, if representing an increase in excess of two percent (2%) of the original Bid, must have the Bid Guaranty adjusted; accordingly, otherwise the Bid will not be considered.
- c. If bid contains multiple items, the bid bond must be for the highest dollar amount of the bid.

6. COLLUSIVE AGREEMENTS

Each Bidder submitting a Bid to the City for any portion of the work contemplated by the documents on which bidding is based shall execute and attach thereto, an affidavit substantially in the form herein provided, to the effect that he has not entered into a collusive agreement with any other person, firm or corporation in regard to any Bid submitted.

7. STATEMENT OF BIDDER'S QUALIFICATIONS

Each Bidder shall, upon request of the City, submit on the form furnished for that purpose, a statement of the Bidder's Qualifications, his experience, record in constructing the type improvements embraced in the project contemplated by the Contract.

The City shall have the right to take such steps as deemed necessary to determine the ability of the Bidder to perform his obligations under the Contract and the Bidder shall furnish the City all such information and data for this purpose as it may request. The right is reserved to reject any Bid where an investigation of the available evidence or information does not satisfy the City that the Bidder is qualified to carry out properly the terms of the Contract.

8. UNIT PRICES

The unit price for each of the several items in the proposal of each Bidder shall include its pro-rate share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price bid represents the total bid. Any bid not conforming to this requirement may be rejected as informal. The special attention of all bidders is called to this provision, for should conditions make it necessary to revise the quantities, no limit will be fixed for such increased or decreased quantities, nor extra compensation allowed.

9. CORRECTIONS

Erasures or other changes in the Bids must be explained or noted over the signature of the Bidder.

10. TIME FOR RECEIVING BIDS

- a. Bids received prior to **2:00 P.M. April 30, 2026** will be securely kept sealed. The Purchasing Agent, whose duty it is to open them will decide when the specified time has arrived, and no Bid received thereafter will be considered; except that when a Bid arrives by mail after the time fixed for opening, but before the reading of all other bids is completed, and it is shown to the satisfaction of the City that the non-arrival on time was due solely to delay in the mails for which the Bidder was not responsible, such Bid will be received and considered.

- b. Bidders are cautioned that, while telegraphic modification of Bids may be received as provided above, such modifications, if not explicit and if in any sense subject to misinterpretation, shall make the Bid so modified or amended subject to rejection.

11. OPENING OF BIDS

At the time and place fixed for the opening of Bids, the City will cause to be opened and publicly read aloud every Bid received within the time set for receiving Bids, irrespective of any irregularities therein. Bidders and other persons properly interested may be present, in person or by representative.

12. WITHDRAWAL OF BIDS

Bids may be withdrawn on written or telegraphic request dispatched by the Bidder in time for delivery in the normal course of business to the time fixed for opening; provided, that written confirmation of any telegraphic withdrawal over the signature of the Bidder is placed in the mail and postmarked prior to the time set for Bid opening. The Bid Guaranty of any Bidder withdrawing his bid in accordance with the foregoing conditions will be returned promptly.

13. AWARD OF CONTRACT: REJECTION OF BIDS

- a. The Contract will be awarded to the responsible Bidder Submitting the lowest and/or best bid complying with the conditions of the Invitation for Bids. The Bidder to whom the award is made will be notified at the earliest possible date. The City, however, reserves the right to reject any and all Bids and to waive any informality in Bids received whenever such rejection or waiver is in its interest.
- b. The City reserves the right to consider as unqualified to do the work of general construction any Bidder who does not habitually perform with his own forces the major portion of the work involved in construction of the Improvements contemplated by the Contract Documents.

14. STATEMENT OF INTENT – EQUITY AND FAIRNESS

Attention of Bidders is particularly called to the requirements for ensuring that employees and applicants for employment are treated with equity and fairness. The City of Bartlett will not discriminate against any individual for any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The city is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation. The City of Bartlett agrees to comply with Title VI regulations.

GENERAL CONDITIONS:

A. INSURANCE

A.1. General Requirements – The contractor shall be responsible from the time of signing the contract or from the time of the beginning of the first work, whichever shall be earlier, for all injury or damage of any kind resulting from this work to persons or property. In addition to the liability imposed upon the contractor on account of bodily injury (including death) or property damage suffered through the Contractor's negligence, which liability is not impaired or otherwise affected hereby, the Contractor assumes the obligation to protect, defend, indemnify and hold the **City of Bartlett**, its elected officials, appointees, employees and members of boards, agencies and commissions free and harmless from and against any and all losses, penalties, damages, settlements, cost, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of any kind and character in connection with or arising directly or indirectly out of this Contract and/or the performance hereof by act or omission of the Contractor or Subcontractor, or anyone either (a) directly or indirectly employed or (b) under the supervision of any of them in the prosecution of the Work included in this Contract.

A.2. In addition to the indemnification provided in paragraph A.1, the Contractor, upon award of the Contract, shall provide, at his own cost and expense, the following insurance to the City of Bartlett with insurance companies acceptable to the City and licensed in the State of Tennessee, which insurance shall be evidenced by certificates and/or policies as determined by the City. All policies will provide for thirty (30) days written notice to the City of Bartlett of cancellation of coverage provided. **Note: A ten (10) day notice applicable to non-payment of premium.** If insurer is not required by the policy terms and conditions to provide written notice of cancellation to the City of Bartlett, the Contractor is responsible and must provide immediate notice to the City, in writing, of cancellation of the policies and evidence of replacement coverage with no lapse in coverage. The notice thereof shall be “by registered mail, return receipt requested,” for all the following stated insurance policies. If any of the Property and Casualty Insurance requirements are not complied with at their renewal dates, payments to the Contractor may be withheld until those requirements have been met, or at the option of the City, the City may pay the renewal premiums and withhold such payments from any monies due the Contractor.

A.3 Worker's Compensation and Employers Liability – The Contractor shall maintain in force Worker's Compensation coverage in accordance with the Statutory Requirements and Limits of the State of Tennessee and shall require all Subcontractors to do likewise. ALL STATE ENDORSEMENT IS REQUIRED OR a Certificate of the State Worker's Compensation Board showing proof of ability to pay compensation directly.

A.4 Business Automobile Liability Insurance – Single limit of no less than \$1,000,000 each accident for bodily injury and property damage. Coverage is to be provided on all Owned/Leased autos, non-owned autos and hired autos. The City of Bartlett, its elected officials, aldermen, appointees, employees and members of boards, agencies and commissions shall be named as additional insureds.

A.5 Commercial General Liability Insurance - a) Insurance is to be taken out in the name of the Contractor as named insured. With minimum limits of \$1,000,000 limit per occurrence bodily injury (including death) and Property Damage/\$1,000,000 personal and advertising injury/\$2,000,000 General Aggregate/\$2,000,000 Products - Completed Operations Aggregate. The City of Bartlett, its elected officials, appointees, employees and members of boards, agencies and commissions shall be named as additional insureds. **b)** Insurance coverage shall include: a) Premises/Operations, b) Products/Completed Operations, c) Contractual, d) Independent Contractors, e) Broad Form Property Damage, f) Personal Injury and Advertising Liability, g) Comprehensive Form; h) XCU (Explosion, Collapse, and Underground), if applicable to the project. Coverage as applicable to the City of Bartlett, its elected officials, appointees, employees and members of boards, agencies and commissions shall be primary and non-contributory regardless of any insurance or self-insurance that the City of Bartlett, its elected officials, appointees, employees and members of boards, agencies and commissions may maintain.

B. SAFETY, PROTECTION, AND EMERGENCIES

B.1 The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work. He shall take all necessary precautions for the safety of and provide the necessary protection to prevent damage, injury, or loss to:

- a) The public and to vehicular and pedestrian traffic
- b) All employees on the Work and other persons who may be affected thereby
- c) All the Work and all materials or equipment to be incorporated therein, whether in storage on or off the site
- d) Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

B.2 The Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury, or loss. He shall erect and maintain, as required by the conditions and progress of the Work, all necessary safeguards for safety, protection, and guidance of traffic in accordance with the Tennessee Manual on Uniform Traffic Control Devices. All work, conditions, operations, procedure, and actions of every nature shall be performed in strict conformance with requirements of the "Occupational Safety and Health Act of 1970" as revised and amended. The Contractor shall notify owners of adjacent utilities and railroad facilities when prosecution of the Work may affect them. All damage, injury, or loss to any property referred to in Subparagraph B.1.c or B.1.d caused directly or indirectly, in whole or in part, by the Contractor, and Subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, shall be remedied by the Contractor at his expense.

B.3 The Contractor shall designate a responsible member of his organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's Superintendent unless otherwise designated in writing by the Contractor to the City and shall be responsible for notification to the City of all instances of damage, injury or loss related to the project.

B.4 In emergencies affecting the safety of persons or the Work or property at the site or adjacent thereto, the Contractor, without special instruction or authorization from the Engineer or the City, is obligated to act, at his discretion, to prevent threatened damage, injury, or loss. He shall give the Engineer prompt written notice of any significant changes in the Work or deviations from the Contract Documents caused thereby. If the Contractor believes that additional Work done by him in an emergency which arose from causes beyond his control entitles him to an increase in the Contract Price or to an extension of the Contract Time.

C. CONSTRUCTION MATERIALS

All construction materials and specifications are to be in accordance with the City of Bartlett Construction Specifications. The City of Bartlett Specifications have been recently modified. The City's Specifications can be downloaded for free from the City of Bartlett website at <https://www.cityofbartlett.org/documentcenter/view/3875>.

D. TIME OF COMPLETION

Construction is to begin within ten (10) days after Notice to Proceed is issued and all construction is to be completed within **sixty (60) days** after notice to proceed.

E. CONSTRUCTION ENGINEERING / COORDINATION

The contractor shall be responsible for construction staking, surveying, and cut sheets in **accordance with the City of Bartlett Construction specifications.**

F. PERFORMANCE BOND

F.1 Subsequent to the award and **within ten (10) days** after the prescribed forms are presented for signature, the successful Bidder shall execute and deliver to the City an Agreement on the form included in the Contract documents in such number of copies as the City may require. **Note: No waiver or cashier's check will be accepted in lieu of Performance Bond.**

F.2 Having satisfied all conditions of award as set forth elsewhere in these documents, the successful Bidder shall, within the period specified in paragraph "F.1" above, furnish a surety bond in a penal sum not less than the amount of the Contract as awarded, as security for the faithful performance of the Contract, and for the payment of all persons, firms or corporations to whom the Contractor may become legally indebted for labor, materials, tools, equipment, or services of any nature including utility and transportation services, employed or used by him in performing the work. Such bond shall be in the same form as that included in the Contract Documents and shall bear the same date as, or a date subsequent to that of the Agreement. The current power of attorney for the person who signs for any surety company shall be attached to such bond. This bond shall be signed by a guaranty or surety company listed in the latest issue of the U. S. Treasury Circular 570 and the penal sum shall be within the maximum specified for such company in said Circular 570.

F.3 The failure of the successful Bidder to execute such Agreement and to supply the required bond or bonds within ten (10) days after the prescribed forms and presented for signature, or within such extended period as the City may grant, based upon reasons determined sufficient by the City shall constitute a default, and the City may either award the Contract to the next lowest responsible Bidder or readvertise for bids, and may charge against the Bidder the difference between the amount of the bid and the amount for which a Contract for work is subsequently executed, irrespective of whether the amount thus due exceeds the amount of the Bid Bond. If a more favorable bid is received by re-advertising the defaulting Bidder shall have no claim against the City for a refund.

G. INSPECTION AND TESTING OF MATERIALS

G.1 All materials and equipment used in the construction of the project shall be subject to adequate inspection and testing in accordance with accepted standards. The laboratory or inspection agency shall be selected by the City. The City will pay for all laboratory inspection service direct, and not as a part of the contract.

G.2 Materials of construction, particularly those upon which the strength and durability of the structure may depend, shall be subject to inspection and testing to establish conformance with specifications and suitability for uses intended.

H. TIME FOR COMPLETION AND LIQUIDATED DAMAGES

H.1 It is hereby understood and mutually agreed, by and between the Contractor and the City, that the date of beginning and the time for completion as specified in the contract of the work to be done hereunder are **ESSENTIAL CONDITIONS** of this contract; and it is further mutually understood and agreed that the work embraced in this contract shall be commenced on a date to be specified in the "Notice to Proceed".

H.2 The Contractor agrees that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the City, that the time for the completion of the work described herein is a reasonable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality. If the said Contractor shall neglect, fail or refuse to complete the work within the time herein specified, or any proper extension thereof granted by the City, then the Contractor does hereby agree, as a part consideration for the awarding of this contract, to pay to the City the amount of **\$500.00 per day**, not as a penalty but as liquidated damages for such breach of contract as hereinafter set forth, for each and every calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work.

H.3 The said amount is fixed and agreed upon by and between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the City would in such event sustain, and said amount is agreed to be the amount of damages which the City would sustain and said amount shall be retained from time to time by the City or current periodical estimates.

H.4 It is further agreed that time is of the essence of each and every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be of the essence of this contract. **Provided**, that the Contractor shall not be charged with liquidated damages or any excess cost when the City determines that the Contractor is without fault and the Contractor's reasons for the time extension are acceptable to the City; **Provided, further**, that the Contractor shall not be charged with liquidated damages or any excess cost when the delay of completion of the work is due;

H.5 Furthermore:

- a) To any preference, priority or allocation order duly issued by the Government;
- b) To unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God, or of the public enemy, acts of the City, acts of another Contractor in the performance of a contract with the City, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and severe weather; and
- c) To any delays of Subcontractors or suppliers occasioned by any of the causes specified in subsections (a) and (b) of this article;

Provided, further, that the Contractor shall, within ten (10) days from the beginning of such delay, unless the City shall grant a further period of time prior to the date of final settlement of the contract, notify the City, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of its decision in the matter.

I. SUBSURFACE CONDITIONS FOUND DIFFERENT

Should the Contractor encounter sub-surface and/or latent conditions at the site materially differing from those shown on the Plans or indicated in the Specifications, he shall immediately give notice to the Architect/Engineer of such conditions before they are disturbed. The Architect/Engineer will thereupon promptly investigate the conditions, and if he finds that they materially differ from those shown on the Plans or indicated in the Specifications, he will at once make such changes in the Plans and/or Specifications as he may find necessary, and increase or decrease the costs resulting from such changes.

J. PAYMENTS TO CONTRACTOR

J.1 Not later than the 20th day of each calendar month the City shall make a progress payment to the Contractor on the basis of a duly certified and approved estimate of the work performed during the preceding calendar month under this contract, but to insure the proper performance of this contract, the City shall retain five percent (5%) of the amount of each estimate until final completion and acceptance of all work covered by this contract; **Provided**, that the Contractor shall submit his estimate not later than the first day of the month.

J.2 In preparing estimates, the material delivered on the site and preparatory work done may be taken into consideration.

J.3 All material and work covered by partial payments made shall thereupon become the sole property of the City, but this provision shall not be construed as relieving the Contractor from the sole responsibility for the care and protection of materials and work upon which payments have been made or the restoration of any damaged work, or as a waiver of the right of the City to require the fulfillment of all of the terms of the contract.

J.4 City's Right to Withhold Certain Amounts and Make Application Thereof; The Contractor agrees that he will indemnify and save the City harmless from all claims growing out of the lawful demands of subcontractors, laborers, workmen, mechanics, materialmen, and furnishers of machinery and parts thereof, equipment, power tools, and supplies, including commissary, incurred in the furtherance of the performance of this contract. The contractor shall, at the City's request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged, or waived. If the Contractor fails so to do, then the City may, after having served written notice on the said Contractor, either pay unpaid bills, of which the City has written notice, direct, or withhold from the Contractor's unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to the Contractor shall be resumed, in accordance with the terms of this contract, but in no event shall the provisions of this sentence be construed to impose any obligations upon the City to either the Contractor or his Surety. In paying any unpaid bills of the Contractor, the City shall be deemed the agent of the Contractor, and any payment so made by the City shall be considered as a payment made under the contract by the City to the Contractor and the City shall not be liable to the Contractor for any such payments made in good faith.

K. PAYMENTS BY CONTRACTOR

K.1 The Contractor shall pay (a) for all transportation and utility services not later than the 20th day of the calendar month following that in which services are rendered, (b) for all materials, tools, and other expendable equipment to the extent of ninety percent (90%) of the cost thereof, not later than the 20th day of the calendar month following that in which such materials, tools, and equipment are delivered at the site of the project, and the balance of the cost thereof, not later than the 30th day following the completion of that part of the work in or on which such materials, tools, and equipment are incorporation or used, and (c) to each of his subcontractors, not later than the 5th day following each payment to the Contractor, the respective amounts allowed the Contractor on account of the work performed by his subcontractors to the extent of each subcontractor's interest therein.

L. SUBCONTRACTING

L.1 The Contractor may utilize the services of specialty subcontractors on those parts of the work which, under normal contracting practices, are performed by specialty subcontractors.

L.2 The Contractor shall not award any work to any subcontractor without prior written approval of the City, which approval will not be given until the Contractor submits to the City a written statement concerning the proposed award to the subcontractor, which statement shall contain such information as the City may require.

L.3 The Contractor shall be as fully responsible to the City for the acts and omissions of his subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.

L.4 The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of the General Conditions and other contract documents insofar as applicable to the work of subcontractors and to give the Contractor the same power as regards terminating any subcontract that the City may exercise over the Contractor under any provision of the contract documents.

L.5 Nothing contained in this contract shall create any contractual relation between any subcontractor and the City.

M. FINAL ACCEPTANCE AND WARRANTY PERIOD

The acceptance by the Contractor of final payment shall be and shall operate as a release to the City of all claims and all liability to the Contractor for all things done or furnished in connection with the Work and shall constitute the beginning of the warranty period.

No payment, however, final or otherwise shall operate to release the Contractor or his sureties from any obligations under this contract or the Performance and Payment Bond. The Contractor shall remedy any defects in work and repair any damage to other work resulting therefrom which shall appear within a period of one (1) year from the date of final written approval and acceptance. The City shall give notice of observed defects with reasonable promptness. The surety will provide bond at one half of project amount until the end of the one-year warranty period. The City will then reduce the bond to zero if all defects have been remedied by the Contractor.

N. UTILITIES

N.1 Utilities shown were located in the field, and by referring to, existing maps. Additional utilities could be present. The Contractor is responsible of contacting the appropriate utility companies to determine the exact location of all utilities and/or construction.

O. DRUG PROGRAM

O.1 State TCA Title 50, Chapter 9, Part 1, requires all bids to be accompanied by the following statements and requires a signed affidavit attesting to the following statements:

- a) The City of Bartlett has a drug and alcohol testing program for testing employees for workplace drug and alcohol use.
- b) Full documentation of the program can be found on the City's website, Personnel Department, Chapter 10 of the Personnel Manual. This program is described by the following statement:

O.2 **Drug Testing** - It is the City's policy to require a drug test in the following situations:

- a) New Employee (Post offer testing)
- b) Employee being advanced in job or salary, or both
- c) Random under U.S. DOT regulations (may also include alcohol test).
- d) Random for Fire, EMS or Law Enforcement employees (at the Fire or Police Chief's discretion with approval by the Mayor).
- e) When an employee is at fault in a vehicle or equipment accident. The department head has the option to require testing when not at fault or when at fault is not evident.
- f) When the department head determines there is reasonable suspicion or reasonable cause to warrant testing.

O.3 Drugs to be tested for - When drug and alcohol screening is required under the provisions of this policy, a urinalysis test will be given to detect the presence of the drug groups listed below. This list is not intended as an exhaustive inventory of every drug for which an employee can be tested. The selection of drugs subject to testing will be based upon known abuse in the community and the ability of any drug to affect job performance.

- a) Alcohol (Ethyl)
- b) Amphetamines (e.g. Speed)
- c) Barbiturates (e.g. Amobarbital, Butabarbital, Phenobarbital, Secobarbital)
- d) Cocaine
- e) Methaqualone (e.g. Quaalude)
- f) Opiates (e.g. Codeine, Heroin, Morphine, Hydromorphone, Hydrocodone)
- g) Phencyclidine (PCP)
- h) THC (Marijuana)
- i) Other illegal substances as requested by the City.

NOTE: All bidders responding to this bid must have affidavit signed by the officer of the company stating the company has a drug testing program for its employees at least as stringent as the government's program. See attached affidavit.

P. FIELD PLANS AND SPECIFICATIONS

The successful bidder is responsible for acquiring electronic copies from the City of Bartlett website and printing hard copies, as needed, at their cost of reproduction.

PUBLIC ACTS 109
PUBLIC ACTS 2017, CHAPTER 817

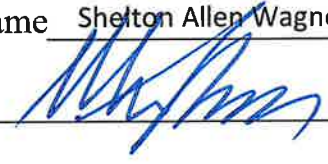
“By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Full text of Public Acts of 217, Chapter 817 can be found on the Tennessee Secretary of State’s website: <http://tnsos.org/acts/PublicActs.109.php>.

Wagner General Contractors, Inc.

Company Name (Proposer/Contractor)

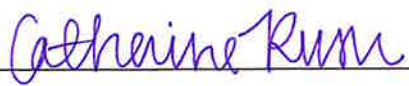
Print Name Shelton Allen Wagner, Jr.

Signed 

Title President

NOTARY

Subscribed and sworn before me this 30th day of April, 2026.

Signed 

Print Name Catherine Rush

Title Bid Administrator

My commission expires: August 14th, 2029.

PA-1



PUBLIC ACTS 775
(Boycott of Israel Act)

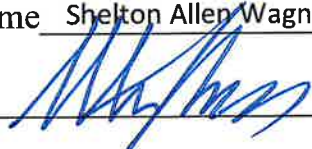
“By submission of this bid, each bidder and each person signing on behalf of any supplier certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each supplier is not engaged in, and will not for the duration of the contract engage in, a boycott of Israel as provided pursuant to Tennessee Code Annotated, Title 12, Chapter 4, Part 1.” (Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.)

Full text of Public Chapters can be found on the Tennessee Secretary of State’s website: <http://tnsos.org/acts/PublicActs.775.php>.

Wagner General Contractors, Inc.

Company Name (Proposer/Contractor)

Print Name Shelton Allen Wagner, Jr.

Signed 

Title President

NOTARY

Subscribed and sworn before me this 30th day of April, 2026.

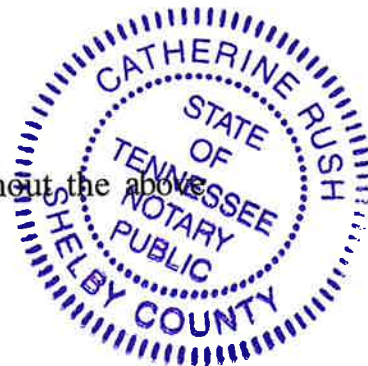
Signed 

Print Name Catherine Rush

Title Bid Administrator

My commission expires: August 14th, 2029.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.



SUSPENSION AND DEBARMENT CERTIFICATION

NOTE: *This form is required for all Federal and State funded bids and is optional for all other bids.*

Definitions:

Debarment In general, an exclusion from federal government contracting and subcontracting for a reasonable, specified period of time because an individual or vender failed to perform or their performance was inadequate.

Suspension A disqualification from federal government contracting and subcontracting for a temporary period of time occurs when a company or individual is suspected of engaging in criminal, fraudulent, or seriously improper conduct. Suspension is to be used on an interim basis pending debarment proceedings.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733). Copies of the regulation may be obtained by contacting the USDA agency with which the transaction originated.

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant (Contractor) is providing the certification set out below in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered in to. If it is later determined that the prospective lower tier participant (Contractor) **knowingly** rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant (Contractor) shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant (Contractor) learns that is certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant (Contractor) agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant (Contractor) further agrees by submitting this form that it will include this clause title "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction; unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
 - (a) The prospective lower tier participant (Contractor) certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by a Federal department or agency.
 - (b) Where the prospective lower tier participant (Contractor) is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signatures on next page

Suspension and Debarment Certification
(Signature page)

Company/Firm Wagner General Contractors, Inc.

Print Name Shelton Allen Wagner, Jr.

Signed 

Title President

NOTARY

Subscribed and sworn before me this 30th day of April, 2026.

Signed  Print Name Catherine Rush

Title Bid Administrator

My commission expires: August 14, 2029.

NOTE: *This form is required for all Federal and State funded bids and is optional for all other bids.*



NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

State of Tennessee)
S.S.

County of Shelby

Shelton Allen Wagner, Jr., being first duly sworn, deposes and says that:

(1) He/She is _____ President _____ of Wagner General Contractors, Inc., the Bidder that has submitted the attached BID;

(2) He/She is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BID;

(3) Such Bid is genuine and is not a collusive or sham BID;

(4) Neither the said Bidder nor any of its officers, partners owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder firm or person to fix the price of prices in the attached Bid, or of any other Bidder, or to fix any overhead, profit or cost element or the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the **CITY OF BARTLETT** or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) [Signature]

(Title) Shelton Allen Wagner, Jr., President

NOTARY

Subscribed and sworn before me this 30th day of April, 2026.

Catherine Rush (Title) Catherine Rush, Bid Administrator

My commission expires: August 14th 2029

NCA-1



CONTRACT MONITORING

The **Tennessee Department of Transportation** requires the City of Bartlett to maintain records of those ethnic and gender groups who are awarded bids on projects.

You are asked for **voluntary disclosure** of the following information as it pertains to the ownership of the bidding company:

Company Name: Wagner General Contractors, Inc. Date: 04/30/2026

Gender: Male 62 Female 7

Race: Caucasian 48

African American 5

Hispanic 16

Other (please specify) _____.

_____ I have reviewed this request and have decided **NOT** to provide the requested information.

CONTRACT MONITORING – PART 2

All contractors, consultants, and suppliers that receive funds from state or federal projects (through Bartlett) must comply with Title VI guidelines. All contractors/consultants/suppliers will have to follow many of the same guidelines that apply to the City of Bartlett. The City's Title VI coordinator will perform compliance reviews of each entity as the selection for the award to receive funds and then reviews will be performed a minimum of every 3 years during the life of the contract while they are receiving funds.

The following self-survey will be the tool used by the City of Bartlett to ensure the selected contractor/consultant/supplier compliance; if found to be non-compliant, the City's Title VI Coordinator will attempt to bring into compliance. If continued to be non-compliant, the contract will be cancelled, and the City's association will be discontinued.

Title VI Self Survey for Contractors/Consultants/Suppliers

Name of Contractor: Wagner General Contractors, Inc. Date Completed: 04/30/2026

Address: 7540 Bartlett Corporate Drive

City: Bartlett State: Tennessee Zip: 38133

Phone: 901-386-0060 Fax: 901-383-2736

This should be completed annually while the contract is active and submitted to the sub-recipient's Title VI Coordinator for review.

1. Are Title VI posters visible to staff? If yes, where? _____

Yes. Posters are visible in the employee break rooms.

2. Are all Physical Areas (i.e. restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color, or national origin? Yes.

3. How is Title VI information disseminated to new/current employees? _____

Title VI information is displayed in the employee break rooms and mobile offices on site, as as included in our employee handbook for new employees.

SHADOWLAWN PARK PARKING LOT PROJECT

Sealed Bid #: FY2026-04-018

Due Date: April 30, 2026

4. Describe how certified Disadvantaged Business Enterprises (DBEs), other small, minority and women-owned businesses are solicited to participate on contracts.

All DBEs, small, minority, and women-owned business are included in our lists when we send

blasts out to subcontractors for bidding.

5. What process has been established to track and monitor ethnicity and gender of any contractors awarded contracts/sub-contracts?

We use subcontractors under these qualifications that are identified on public forums.

6. Provide documentation to show that contracts contain non-discrimination assurance language.

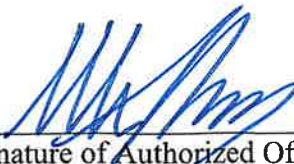
7. Provide complaint procedures and attach complaint log form.

8. Provide Limited English Proficiency Communications Plan (i.e. how do you communicate with persons that speak a language other than English.)

The Title VI Assurance (below) is to **be submitted on Company (selected bidder's) Letterhead:**

Contractor/Consultant Name assures that no person on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964 and from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.



Signature of Authorized Official
Shelton Allen Wagner, Jr., President

04/30/2026

Date

Phone # (901) 386-0060



7540 Bartlett Corporate Dr.,
Bartlett, TN 38133

Equal Opportunity Regarding to Contracts

It is the policy of Wagner General Contractors, Inc. to recruit, hire, train, and promote employees without discriminating based on race, sex, age, religion, national origin, disability, or veteran status. Wagner General Contractors, Inc. further recognizes that the effective application of such a policy of merit employment involves more than just a statement and will, therefore, train and advise those who are in a position to make decisions regarding hiring, salary administration, and other terms and conditions of employment in the positive application of this policy. In addition, this policy will be made known to all employees of Wagner General Contractors, Inc., and all recruiting sources such as employment agencies and newspapers as well as all persons who come to Wagner General Contractors, Inc. for the purpose of seeking employment.

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.



Shelton Allen Wagner, Jr., President

4 | 30 | 2026

Date

- BUILDING THE MID-SOUTH ONE RELATIONSHIP AT A TIME -

Phone # (901) 386-0060



7540 Bartlett Corporate Dr.,
Bartlett, TN 38133

Employee Complaint Form

Name: _____

Job Title: _____

Phone Number: _____

Complaint Information

Date of Incident: _____ Time of Incident: _____

Location of Incident: _____

Please describe the incident in detail: _____

If there are others who have witnessed the incident, please provide their names and phone numbers: _____

Is this the first time you have raised this concern about this person? ____ Yes ____ No

Do you have any additional information or complaints? If so, please explain:

Signature: _____

Print Name: _____

Date: _____

- BUILDING THE MID-SOUTH ONE RELATIONSHIP AT A TIME -

Phone # (901) 386-0060



7540 Bartlett Corporate Dr.,
Bartlett, TN 38133

Limited English Proficiency Communications Plan

Wagner General Contractors, Inc. assures that bilingual employees are on job sites and in the office with employees who speak limited English. In the case bilingual employees are not available, we use Google Translate to ensure that non-English speaking employees are able to communicate and are heard by other employees, clients, and any other persons.

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.



Shelton Allen Wagner, Jr., President

4/30/2020

Date

- BUILDING THE MID-SOUTH ONE RELATIONSHIP AT A TIME -

Phone # (901) 386-0060



7540 Bartlett Corporate Dr.,
Bartlett, TN 38133

Wagner General Contractors, Inc. assures that no person on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964 and from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.



Shelton Allen Wagner, Jr., President

4 | 30 | 2020

Date

- BUILDING THE MID-SOUTH ONE RELATIONSHIP AT A TIME -

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The State Department of Military provides benefits and services such as emergency management assistance, National Guard protection services and facility construction and maintenance, and disaster assistance following a major Presidential declaration. The federal assistance administered by the Military Department are pass through funds to local governments, other state agencies, and certain private non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Local Title VI Coordinator:
Lori Von Bokel-Amin, Chief HR Officer
City of Bartlett; 901-385-6430

**MILITARY DEPARTMENT
TITLE VI COMPLAINT HOTLINE:
1-800-367-9635**

AFFIDAVIT OF EQUIVALENT DRUG TESTING PROGRAM

State of Tennessee

S.S.

County of Shelby)

Shelton Allen Wagner, Jr., being first duly sworn, deposes and says that:

- (1) He/She is President of the company submitting this bid and has authority to sign this affidavit.
- (2) He/She is fully informed of the City of Bartlett's drug policy as outlined in this bid.
- (3) His/Her company has a testing program in place equal to or greater than the City's program

Print Name Shelton Allen Wagner, Jr.

Signed _____

Title President

NOTARY

Subscribed and sworn before me this 30th day of April, 2026.

Signed Catherine Rush Print Name Catherine Rush

Title Bid Administrator

My commission expires: August 14th, 20 29



SPECIAL CONDITIONS

- All work done must be in accordance with the City of Bartlett Technical Specifications, unless otherwise specified. The Technical Specifications can be downloaded for free from the City of Bartlett website at <https://www.cityofbartlett.org/documentcenter/view/3875>.
- Contact the City of Bartlett Engineering Office and the City Construction Inspector at 901-385-6499 prior to beginning any construction activity and if any plan changes are necessary due to the field conditions. Any proposed changes shall require approval before work is commenced.
- Asphalt paving quantities in this project are estimated. Payment for this line item will be made at the unit price per square yard and as verified by tickets submitted for the actual materials used.
- Unsuitable weather conditions will not justify additional days as there are plenty of days allotted to complete the project if construction begins soon after the project is awarded and contractor makes a good faith effort to complete it in a timely manner. See section H on page GC-4 and GC-5 for additional details regarding time of completion and liquidated damages.
- **Water usage:** The contractor will procure a water meter, free of charge, from Bartlett Public Works Department, located at 3585 Altruria Road. Contractor must meter any water used for this project with the Bartlett water meter so that usage can be documented by the Bartlett Water Department, for annual reporting. The water used will not be charged to the contractor.
- **Cleanup:** Contractor is responsible for all clean-up of debris and material from demolition activities.
- **Haul:** Contractor is responsible for hauling all debris and material from demolition activities from the job site and disposing of the material in a correct fashion.
- **Traffic Control:** Contractor is responsible for all traffic control through the construction process. Coordination of traffic control is the responsibility of the contractor. Contractor shall coordinate any closing of all or portions of the parking lot with the Bartlett Parks and Recreation Department.

Refer to plan sheets for more details and information about the locations and quantities for pay items.

NOTE: THE FOLLOWING IS A DESCRIPTION OF PAY ITEMS

Item 1: Demolition of Existing Asphalt and Base will include all cost for labor, equipment, material, and transportation required to pulverize existing pavement, base, and/or subgrade to the design depth of the propose asphalt pavement section. Existing pavement will be incorporated into the new pavement base. Payment will be at the unit price per square yard.

Item 2: Demolition of Existing Concrete Sidewalk will include all cost for complete removal of concrete sidewalk as shown on the plans. This includes any necessary removal and disposal of excess material. Payment will be at the unit price per square foot.

Item 3: Demolition of Existing Wood Fence will include all cost for complete removal of split rail wood fence and footings. Payment will be at the unit price per linear foot.

Item 4: Relocation of Existing ADA Sign will include all cost for complete removal and reinstallation of existing ADA parking signage. This includes all material and labor for sign and footing installation. Payment will be at the unit price per each.

Item 5: Demolition of Existing 10" Pipe will include all cost for complete removal and backfill of existing 10" pipe. This includes backfill material and required compaction. Payment will be at the unit price per linear foot.

Item 6: Demolition of Existing Monument Sign and Landscaping will include all cost for complete removal of the existing park monument sign and landscaping around sign. Payment will be lump sum.

Item 7: Relocation of Existing Bench will include all cost for complete removal and reinstallation of the existing bench. This includes bench removal, demolition of existing concrete pad, installation of new concrete pad, and reinstallation of bench at a location directed by the Owner. Payment will be lump sum.

Item 8: Adjustment of Utility Box Lid will include all cost for adjustment of the vault and lid on the existing utility box. Payment will be lump sum.

Item 9: Relocation of Existing Water Fountain will include all cost for materials and labor to relocate the existing water fountain. This will include disconnecting the existing fountain, installing piping and fittings to extend the water line as shown on the plans, and reinstalling the water fountain. Payment will be lump sum.

Item 10: Removal of Existing Tree will include all cost for complete removal of the existing tree and stump and backfilling as required to return the area to existing ground elevations. Payment will be at the unit price per each.

Item 11: Earthwork will include all cost for materials, equipment, and labor to grade the site to finished grade as shown on the plans. This includes excavation, borrow material, required compaction, and fine grading. Earthwork and compaction shall be installed per City of Bartlett Standard Specifications. Payment shall be lump sum.

Item 12: Asphalt Pavement will include all cost for materials and installation of complete asphalt pavement section, including installation of 9" of cement treated base/soil cement, 2" of asphalt binder (307BM2), and 1-1/2" of asphalt surface (411E). Payment will be at the unit price per square yard.

Item 13: Concrete Pavement will include all cost for materials and installation of concrete pavement, including reinforcing, control and expansion joints, and thickened edge joint, as shown on the plans. Payment will be at the unit price per square yard.

Item 14: Pavement Marking will include all cost for materials and installation of pavement markings as shown on the plans. This will include parking spaces striping, ADA striping, striped islands, and crosswalks. Payment will be lump sum.

Item 15: Concrete Wheel Stop will include all cost for materials and installation of concrete wheel stops as shown on the plans. Payment will be at the unit price per each.

Item 16: Integral Curb and Walk will include all cost for materials and installation of concrete integral curb and sidewalk as shown on the plans and details. This includes the curb and sidewalk behind the curb as shown on the detail. Payment will be at the unit price per linear foot.

Item 17: Vertical Curb will include all cost for materials and installation of concrete vertical curb as shown on the plans. Payment will be at the unit price per linear foot.

Item 18: Concrete Sidewalk will include all cost for materials and installation of concrete sidewalk as shown on the plans. This includes concrete, reinforcing, control joints, and expansion joints. Payment will be at the unit price per square foot.

Item 19: ADA Ramp will include all cost for materials and installation of concrete ADA ramp as shown on the plans and details. This includes the complete ADA ramp, including the curb behind the flush sidewalk area. Payment will be at the unit price per each.

Item 20: ADA Ramp with Handrails will include all cost for materials and installation of concrete ADA ramp and handrails as shown on the plans and details. This includes the concrete sidewalk ramp, handrails, painting of handrails, and installation of handrails. Payment will be lump sum.

Item 21: Sidewalk Drain will include all cost for materials and installation of sidewalk drain as shown on the plans. Payment will be at the unit price per each.

Item 22: TDOT No. 12 Curb Inlet will include all cost for materials and installation of TDOT No. 12 Curb Inlet, including excavation, bedding, and backfill. Payment will be at the unit price per each.

Item 23: No. 11 Grate Inlet will include all cost for materials and installation of No. 11 Grate Inlet, including excavation, bedding, and backfill. Payment will be at the unit price per each.

Item 24: Storm Drainage Manhole will include all cost for materials and installation of storm drainage manhole, including excavation, bedding, and backfill. Payment will be at the unit price per each.

Item 25: Type D Headwall will include all cost for materials and installation of Type D Headwall, including excavation, bedding, and backfill. Payment will be at the unit price per each.

Item 26: 15" ADS HP Storm Pipe will include all cost for materials and installation of 15" HP Storm Pipe, including trench excavation, pipe material, bedding, backfill, and required compaction. Payment will be at the unit price per linear foot.

Item 27: 18" ADS HP Storm Pipe will include all cost for materials and installation of 18" HP Storm Pipe, including trench excavation, pipe material, bedding, backfill, and required compaction. Payment will be at the unit price per linear foot.

Item 28: TDOT Class A-1 Riprap will include all cost for materials and installation of TDOT Class A-1 Riprap as shown on the plans, including geotextile fabric below all riprap. Payment will be at the unit price per square foot.

Item 29: Erosion Control will include all cost for materials and installation of erosion control measures as shown on the plans. This includes construction entrances, silt fencing, inlet protection, and rock filter ring. Price shall also include all inspections and maintenance required by TDEC. Payment will be lump sum.

Item 30: Bermuda Sod will include all cost for materials and installation of Bermuda sod, including liming, fertilizing, sodding and watering. Sod shall be used in areas deemed necessary due to soil disturbance. Payment will be at the unit price per square foot. No payment will be made for any sodding which does not produce a satisfactory and acceptable growth of grass.

BID SUBMITTAL FORM

The following forms shall be completed and submitted with the bid.

1. Notice to Bidders—NB-1
2. Public Acts 109 Form – PA-1
3. Suspension and Debarment Certification Form – DCF-1 to DCF-3
4. Non-Collusion Affidavit of Principal Bidder—NCA-1
5. Contract Monitoring –CM-1
6. Title VI Plan – Title Vi-1 to Title VI-2
7. Drug and Alcohol Affidavit—DAA-1
8. Bid Pricing Sheet—BBPS-1 to BBPS-2
9. Alternate #1 Bid Pricing Sheet – ABPS-1
10. Bid Bond—BB-1 AND BB-2, OR OTHER APPROVED FORMS
11. Past Project References of Similar Work
12. Any Other requirements.....IMSA certification for signal projects

Note: Failure to include these forms with the bid submittal may be grounds for rejecting the bid as incomplete.

BID PRICING SHEET

Item No.	Description	QTY	Unit	Unit Cost	Total Cost
1	Demolition of Existing Asphalt and Base	4,740	SY	2.95	13,983
2	Demolition of Existing Concrete Sidewalk	345	SF	1	345
3	Demolition of Existing Wood Fence	185	LF	6	1,110
4	Relocation of Existing ADA Sign	4	EA	56	224
5	Demolition of Existing 10" Pipe	15	LF	37	555
6	Demolition of Existing Monument Sign and Landscaping	1	LS	1,125	1,125
7	Relocation of Existing Bench	1	LS	169	169
8	Adjustment of Utility Box Lid	1	LS	225	225
10	Removal of Existing Trees	3	EA	1,919	5,757
11	Earthwork	1	LS	47,710	47,710
12	Asphalt Pavement	6,200	SY	34	213,900
13	Concrete Pavement	56	SY	107	5,992
14	Pavement Marking	1	LS	4,410	4,410
15	Concrete Wheel Stop	4	EA	196	784
16	Integral Curb and Walk	366	LF	29	10,614
17	Vertical Curb	143	LF	25	3,575
18	Concrete Sidewalk	2,330	SF	13	30,290

SHADOWLAWN PARK PARKING LOT PROJECT

Sealed Bid #: FY2026-04-018

Due Date: April 30, 2026

Item No.	Description	QTY	Unit	Unit Cost	Total Cost
19	ADA Ramp	1	EA	4,500	4,500
20	ADA Ramp with Handrails	1	LS	7,070	7,070
21	Sidewalk Drain	1	EA	1,462	1,462
22	TDOT No. 12 Curb Inlet	1	EA	7,408	7,408
23	No. 11 Grate Inlet	1	EA	3,704 7,408	3,704
24	Storm Drainage Manhole	2	EA	^{7,408} 7,781	15,562
25	Type D Headwall	1	EA	2,419	2,419
26	15" ADS HP Storm Pipe	364	LF	43	15,652
27	18" ADS HP Storm Pipe	90	LF	63	5,670
28	TDOT Class A-1 Riprap	100	SF	24	2,400
29	Erosion Control	1	LS	15,516	15,516
30	Bermuda Sod	36,840	SF	0.45	16,578
GRAND TOTAL					442,413.00

S.A.W
7,408

Total Base Bid in Words:

Four hundred forty two thousand, four hundred
thirteen dollars and zero cents

Show dollar amount in both words and figures. In case of discrepancy, the amount in words shall govern.

Note: "Total Base Bid" shall include all materials, labor, subcontracting costs, permits (except those issued by Bartlett Codes Enforcement), bonds, and/or insurance, allowances, bailing, shoring, removal, overhead, profit, et cetera to cover the finished work of the project. The bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 days after the scheduled closing time for receiving bids.

BBPS-2

SHADOWLAWN PARK PARKING LOT PROJECT
Sealed Bid #: FY2026-04-018
Due Date: April 30, 2026

Wagner General Contractors, Inc.
Contractor

901-386-0060
Phone


Authorized Representative

04/30/2026
Date

Shelton Allen Wagner, Jr., President
Print Name

allen@wagnergeneral.com
E-mail Address

SHADOWLAWN PARK PARKING LOT PROJECT

Sealed Bid #: FY2026-04-018

Due Date: April 30, 2026

ALTERNATE #1 BID PRICING SHEET

Item No.	Description	QTY	Unit	Unit Cost	Total Cost
9	Relocation of Existing Water Fountain	1	LS	12,516	12,516
10	Removal of Existing Trees	2	EA	3,839	7,678
11	Earthwork	1	LS	3,223	3,223
12	Asphalt Pavement	765	SY	35	26.775
14	Pavement Marking	1	LS	422	422
16	Integral Curb and Walk	125	LF	29	3,625
17	Vertical Curb	75	LF	25	1,875
22	TDOT No. 12 Curb Inlet	1	EA	7,408	7,408
26	15" ADS HP Storm Pipe	156	LF	43	6,708
29	Erosion Control	1	LS	566	566
30	Bermuda Sod	5,210	SF	0.45	2,344.50
GRAND TOTAL					73,140.50

Total Alternate #1 Bid in Words:

Seventy three thousand, one hundred fifty
dollars and fifty cents

Show dollar amount in both words and figures. In case of discrepancy, the amount in words shall govern.

Note: "Total Alternate #1 Bid" shall include all materials, labor, subcontracting costs, permits (except those issued by Bartlett Codes Enforcement), bonds, and/or insurance, allowances, bailing, shoring, removal, overhead, profit, et cetera to cover the finished work of the project. The bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 days after the scheduled closing time for receiving bids.

ABPS-1

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned. _____

Wagner General Contractors, Inc. As Principal, and

Great American Insurance Company as Surety, are hereby held and firmly bound

unto City of Bartlett, Tennessee as OWNER in the penal sum of _____

5% of BID for the payment of which, well and truly to be

made, we hereby jointly and severally bind successors, assigns and ourselves.

Signed, this 30th day of April, 2026.

The Condition of the above obligation is such that whereas the Principal has submitted to a certain
BID attached hereto and hereby made a part hereof to enter into a contract in writing, for the

FY2026-04-018 Shadowlawn Park Parking Lot Project

NOW, THEREFORE,

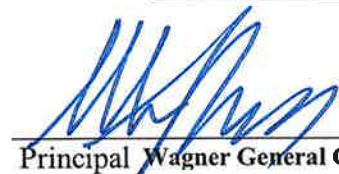
- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall be execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

SHADOWLAWN PARK PARKING LOT PROJECT
Sealed Bid #: FY2026-04-018
Due Date: April 30, 2026

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Print Name Shelton Allen Wagner, Jr., President



(L.S.)
Principal Wagner General Contractors, Inc.

Great American Insurance Company





Michael A. McDaniel

Print Name: Michael A. McDaniel,
Attorney-in-Fact

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than THREE

No. 0 21420

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
MICHAEL A. MCDANIEL	ALL OF	ALL
RICHARD H. WHITLEY	MEMPHIS, TENNESSEE	\$100,000,000
JAMES S. BROWN		

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 27TH day of JUNE, 2025.

Attest

GREAT AMERICAN INSURANCE COMPANY



Assistant Secretary

Stephen C. Beraha

John K. Webster
Divisional Senior Vice President

JOHN K. WEBSTER (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 27TH day of JUNE, 2025, before me personally appeared JOHN K. WEBSTER, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2030

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 30th day of April, 2026



Stephen C. Beraha
Assistant Secretary





7540 Bartlett Corporate Drive
Bartlett, TN 38133
(901) 386-0060

Project History & References

Company Name	Address	Contact Name	Email address	Contract Amount
White River Health Parking Lot Expansion	1710 Harrison St. Batesville, AR 72502	Brandon Langle	blangle@whiteriverhealth.com	\$669,770
DAH HQ North St. Parking Lot	926 North St. Little Rock, AR 72201	Jordan Thomas	jordan.thomas@arkansas.gov	\$627,400
Kate Bond Elementary School and Middle School Parking Lot Repairs	2727 Kate Bond Rd. Memphis, TN 38133	Jeff Stafford	staffordja@scsk12.org	\$264,868
Memphis Readiness Center Parking	2610 E. Holmes Rd. Memphis, TN 38111	Melinda Sutherland	melinda.sutherland@tn.gov	\$773,000

SHADOWLAWN PARK PARKING LOT PROJECT

Sealed Bid #: FY2026-04-018

Due Date: April 30, 2026

NOTICE OF AWARD

To: _____

PROJECT Description: **FY2026-04-018 SHADOWLAWN PARK PARKING LOT PROJECT**

The CITY has considered the BID submitted by _____ for the above-described WORK in response to its Advertisement for Bids dated **April 3, 2026** and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$_____.

You are required by the Information for Bidders to furnish the required CONTRACTOR'S Performance BOND, Payment BOND, if required and Certificates of Insurance **within ten (10) calendar** days from the date of the Notice to you.

If you fail to furnish said BONDS within ten (10) days form the date of this Notice, said CITY will be entitled to consider all your rights arising out of the CITY'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The CITY will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the CITY.

Dated this ____ day of _____, 2026.

CITY OF BARTLETT

Name: _____

Print Name: David Parsons

Title: Mayor, City of Bartlett

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged

by _____ this

the _____ day of _____, 2026.

Name: _____

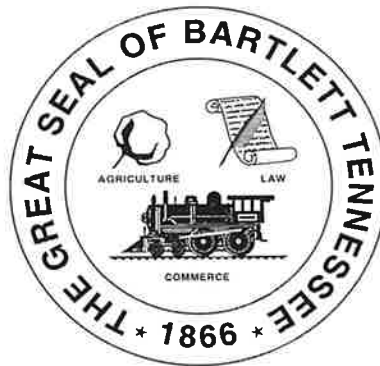
Print Name: _____

Title: _____

CITY OF BARTLETT

**FINANCE DEPARTMENT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

**David Parsons, Mayor
Steve Sones, Chief Administrator Officer
Dick Phebus, Finance Director
Paul Wright, Parks & Recreation Director**



ADDENDUM #1

SB # FY2026-04-018

DUE: Thursday, April 30, 2026 no later than 2:00 p.m. (CDT)

SHADOWLAWN PARK PARKING LOT PROJECT Parks and Recreation

Issued April 23, 2026

*The following information comprises Addendum No. 1 to the original bid published
April 3, 2026.*

The Shadowlawn Park Parking Lot Project is being modified to reflect the following changes and clarifications:

Q: Seeking clarification regarding the Bid Pricing Sheet. Item No. 1, “Demolition of Asphalt and Base,” which lists a quantity of 4,740 SF. However, based on our calculations there is approximately 40,000 SF of existing asphalt and base. Please confirm whether the quantity shown is correct or if there are specific limits to the demolition area that we should be aware of?

A: This was a typographical mistake that was not caught prior to publishing the bid documents. The bid pricing sheet should have stated “SY” to denote square yards instead of “SF” which denotes square feet. A corrected BBPS-1 sheet is being provided with this addendum. Please use the corrected sheet when you submit your bid.

Q: I want to verify that the note on the notice to bidders applies to this project. It states that we must have an IMSA Level 1 Technician on hand for the duration of the project. Does this apply?

A: The contractor will only be required to show proof of their State of Tennessee classification of CE or E. A contractor having a certified IMSA Level 1 Technician is preferred, however, the City is willing to provide consulting on an as needed basis for the duration of the construction of the project.

BID PRICING SHEET

Item No.	Description	QTY	Unit	Unit Cost	Total Cost
1	Demolition of Existing Asphalt and Base	4,740	SY		
2	Demolition of Existing Concrete Sidewalk	345	SF		
3	Demolition of Existing Wood Fence	185	LF		
4	Relocation of Existing ADA Sign	4	EA		
5	Demolition of Existing 10" Pipe	15	LF		
6	Demolition of Existing Monument Sign and Landscaping	1	LS		
7	Relocation of Existing Bench	1	LS		
8	Adjustment of Utility Box Lid	1	LS		
10	Removal of Existing Trees	3	EA		
11	Earthwork	1	LS		
12	Asphalt Pavement	6,200	SY		
13	Concrete Pavement	56	SY		
14	Pavement Marking	1	LS		
15	Concrete Wheel Stop	4	EA		
16	Integral Curb and Walk	366	LF		
17	Vertical Curb	143	LF		
18	Concrete Sidewalk	2,330	SF		

PERFORMANCE PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That We _____
(Name of Contractor)

called "Principal" and _____ of _____,
(Surety),

State of _____ herein-after called the "Surety", are held and firmly bound

unto _____ of _____,
(Owner) (City)

_____ herein-after called "Owner" in the penal sum of _____
(State)

_____ Dollars (\$ _____) in
lawful money of the United States, for the payment of which sum well and truly to be made, we
bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by
these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered
into a certain contract with the City, dated the _____ day of _____, 2026 a copy of
which is hereto attached and made a part hereof for the construction of:

FY2026-04-018 SHADOWLAWN PARK PARKING LOT PROJECT

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all
undertakings, covenants, terms, conditions, and agreements of said contract during the original term
thereof, and any extensions thereof which may be granted by the City, with or without notice to the
Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully
indemnify and same harmless the City from all costs and damages which may suffer by reason of
failure to do so, and shall reimburse and repay the City all outlay and expense which the City may
incur in making good and default, and shall promptly make payment to all persons, firms,
subcontractors, and corporations furnishing materials for or performing labor in the prosecution of
the work provided for in such contract, and may authorize extension or modifications thereof,
including all amounts due for materials, used in connection with the construction of such work, and
all insurance premiums on said work, and for all labor, performed in such work whether by
subcontractor or otherwise, then this obligation shall be void; otherwise remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby stipulates and agrees
that no change, extension of time, alteration or addition to the terms of the contract or to the work to
be performed thereunder or the specifications accompanying the same shall in any wise affect its
obligation on this bond, and it does hereby waive notice of any such change, extension of time,
alteration or addition to the terms of the contract or to the work or to the specifications.

PROVIDED, FURTHER, that no final settlement between the City and Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in three (3) counterparts, each one of which shall be deemed an original, this the day of _____, 2026.

ATTEST:

_____	_____
(Principal) Secretary	Print Name
(SEAL)	_____
	Principal
	By: _____ (s)

	Address - Zip Code

Witness as to Principal

Address - Zip Code

ATTEST:

(Surety) Secretary

(SEAL)

Witness as to Surety

Address - Zip Code

Surety

By: _____
Attorney-in-Fact

Address - Zip Code

SHADOWLAWN PARK PARKING LOT PROJECT

Scaled Bid #: FY2026-04-018

Due Date: April 30, 2026

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is partnership, all partners should execute Bond.

IMPORTANT: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.

NOTICE TO PROCEED

TO: _____

PROJECT: FY2026-04-018 SHADOWLAWN PARK PARKING LOT PROJECT

You are hereby notified to commence WORK in accordance with the Agreement dated _____, 2026, on or before _____, 2026 and you are to complete the WORK within 60 (sixty) consecutive calendar days thereafter. The date of completion of all WORK is therefore _____, 2026.

CITY OF BARTLETT

By: _____

Print Name: David Parsons.

Title: Mayor, City of Bartlett.

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE TO PROCEED** is hereby acknowledged by _____,
this the _____ day of _____ 2026.

By: _____

Print Name: _____

Title: _____

CONTRACT AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2026 by and between City of Bartlett, hereinafter called "CITY" and _____, doing business as (an individual,) or (a Partnership,) or (a Corporation) hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of **FY2026-04-018 SHADOWLAWN PARK PARKING LOT PROJECT**.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within 10 calendar days after the date of the NOTICE TO PROCEED and will complete the same within sixty (60) calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$ _____, or as shown in the Bid schedule.
5. The term "CONTRACT DOCUMENT" means and includes the following:
 - (A) Advertisement for Bids
 - (B) Instructions to Bidders
 - (C) General Conditions
 - (D) Special Conditions
 - (E) Bid Specifications
 - (F) Bid Bond
 - (G) Notice of Award
 - (H) Payment Bond
 - (I) Performance Bond
 - (J) Notice To Proceed
 - (K) Contract Agreement
 - (L) DRAWINGS prepared by **EFI Global, Inc.**, numbered **C0.01** through **C4.02**, and dated **March 6, 2026**.

SHADOWLAWN PARK PARKING LOT PROJECT

Sealed Bid #: FY2026-04-018

Due Date: April 30, 2026

(M) ADDENDA:

NO. _____, Dated _____, 2026

NO. _____, Dated. _____, 2026

6. The CITY will pay to the CONTRACTOR in the manner and at such time as set forth in the General Conditions such amount as required by the CONTRACT DOCUMENTS.

7. This Agreement shall be binding upon all parties hereto and their respectable heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, the Agreement in (5), each of which shall be deemed an original on the date first above written.

CITY OF BARTLETT

BY: _____

PRINT NAME: David Parsons

TITLE: Mayor, City of Bartlett

(SEAL – City of Bartlett Notary)

ATTEST:

Print Name: _____

TITLE: _____

My Commission expires _____, 20____

CONTRACTOR:

BY: _____

PRINT NAME: _____

TITLE: _____

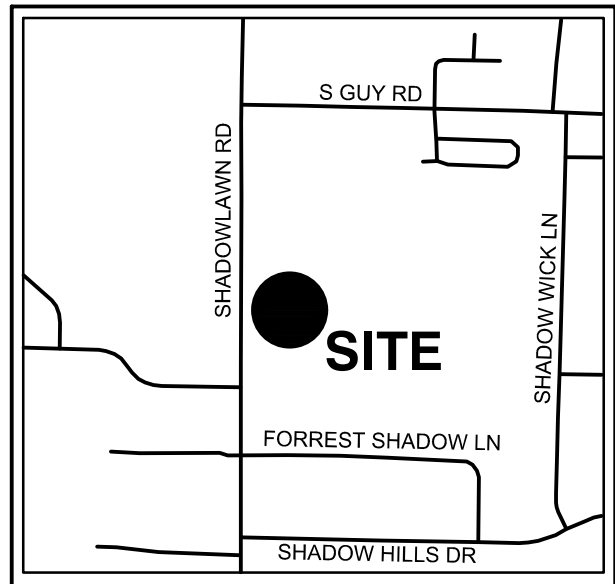
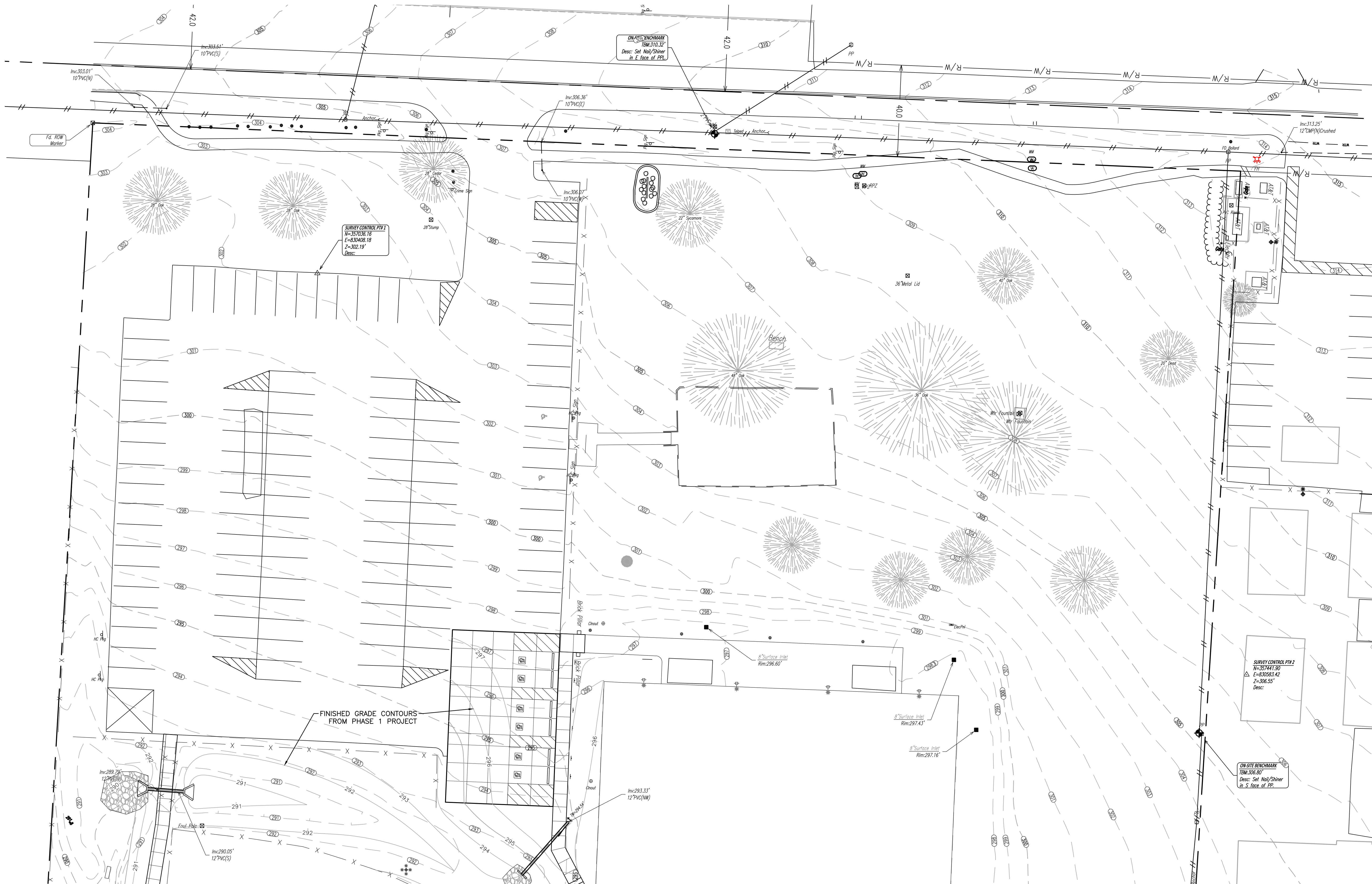
(SEAL-Contractor's Notary)

ATTEST:

Print Name: _____

TITLE: _____

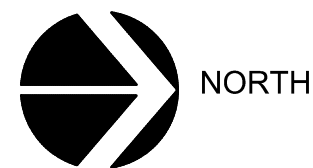
My Commission expires _____, 20____



VICINITY MAP
(N.T.S.)

NOTES:

1. UTILITY DISCLAIMER: LOCATION OF EXISTING ABOVE GROUND AND UNDERGROUND UTILITIES AND STRUCTURES INDICATED ARE APPROXIMATE ONLY, AND THOSE INDICATED ARE NOT NECESSARILY ALL WHICH MAY EXIST ON THE PROJECT SITE. CONTRACTOR SHALL DETERMINE ACTUAL LOCATIONS OF ALL UTILITIES AND STRUCTURES ON THE PROJECT SITE, WHETHER THEY ARE INDICATED OR NOT. CONTRACTOR SHALL ASSUME THE RESPONSIBILITY FOR ANY DAMAGE TO THE UTILITY LINES, WHETHER SHOWN ON THE CONSTRUCTION PLANS OR NOT, DURING WORK ON THE PROJECT.
2. FOR UNDERGROUND UTILITY LOCATIONS CALL TENNESSEE ONE CALL.
3. FIELD VERIFY EXISTING GRADES AND COMPARE WITH PLAN ON THIS SHEET. REPORT ALL DISCREPANCIES TO THE ARCHITECT/ENGINEER PRIOR TO STARTING CONSTRUCTION OPERATIONS.
4. ALL EDGES OF CONCRETE AND ASPHALT TO BE REMOVED SHALL BE SAWCUT ON NEAT LINES.
5. CONTRACTOR SHALL COORDINATE WITH LOCAL UTILITY ON ANY ADJUSTMENTS TO UTILITY BOXES OR VALVES.
6. ANY DAMAGE TO EXISTING SITE FEATURES, DURING CONSTRUCTION ACTIVITIES, NOT SHOWN TO BE REMOVED SHALL BE REPLACED AT THE DIRECTION OF THE ENGINEER AT THE EXPENSE OF THE CONTRACTOR.



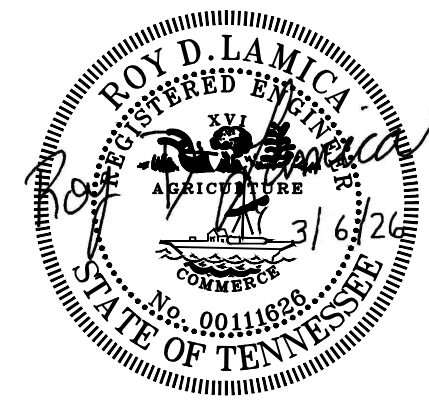
THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED "SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD". THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN" PER FEMA FIRM MAP NUMBER 47157003106 & 47157003306 DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LIMITS IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.

REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE



SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL

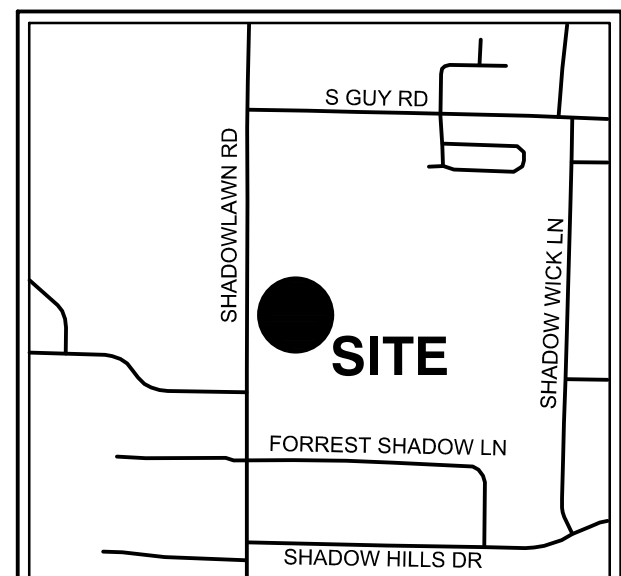
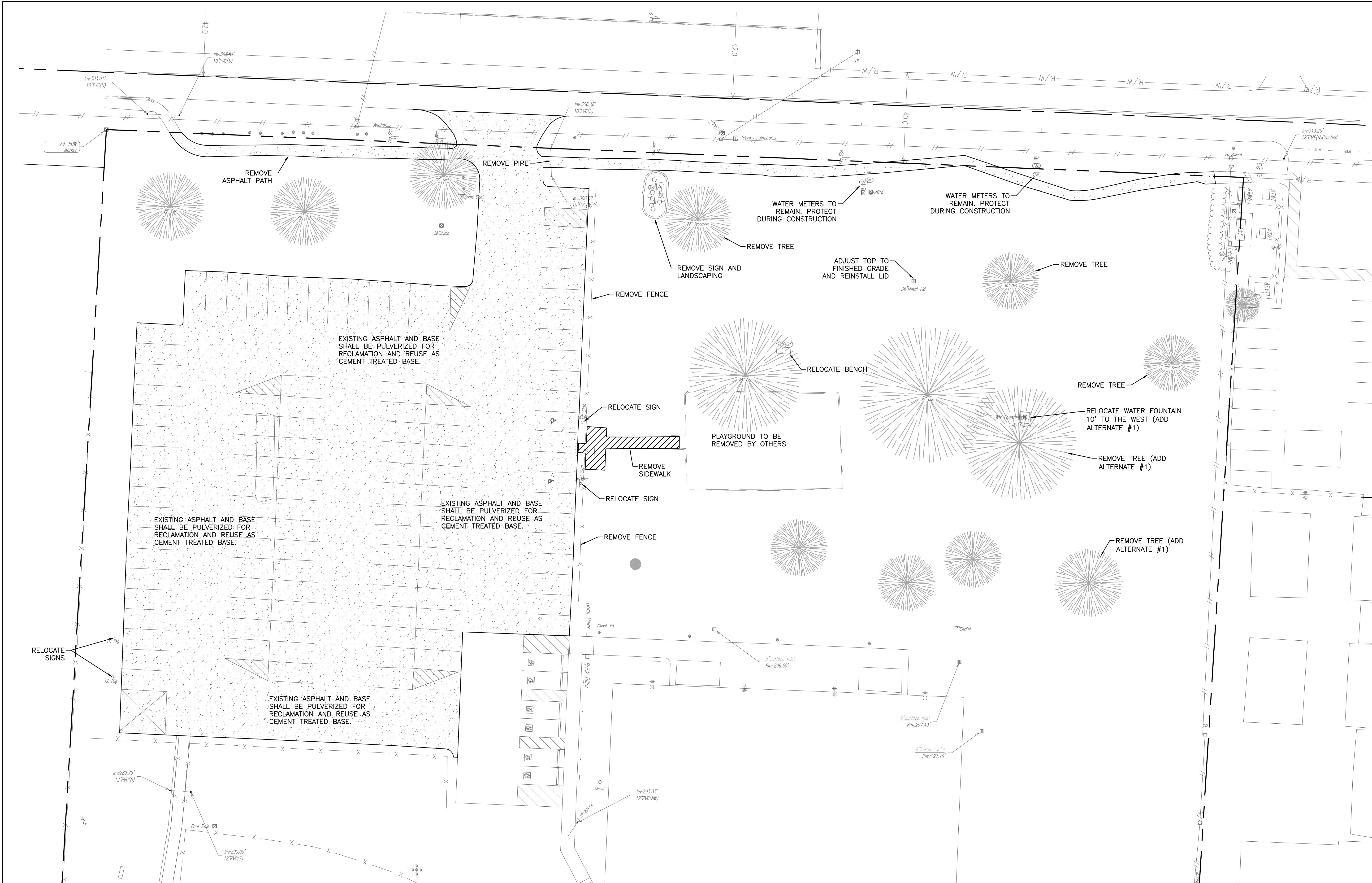


SCALE 1" = 20'

SHEET 1 of 1

CITY OF BARTLETT DIVISION OF ENGINEERING
EXISTING CONDITIONS PLAN
LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

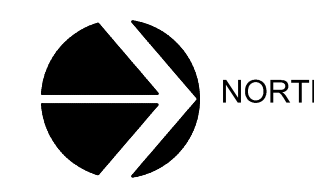
SURVEY BY: ALLEN & HOSHALL DATE: SEPT. 2025 BOOK:
DESIGN BY: EFI GLOBAL DATE: 03.06.26 SCALE: AS NOTED
REVIEWED:
ASSISTANT CITY ENGINEER: DATE: CITY ENGINEER: DATE:



VICINITY MAP
(N.T.S.)

NOTES:

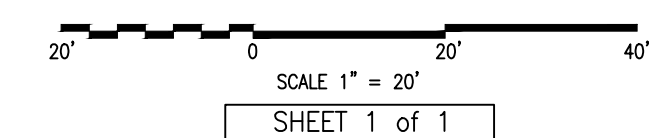
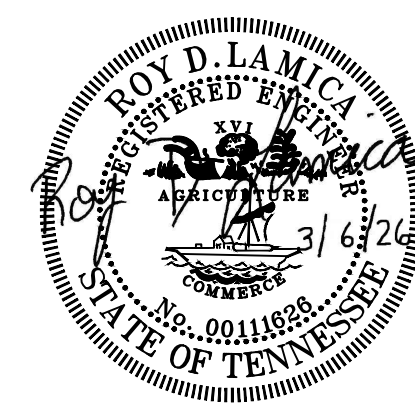
1. UTILITY DISCLAIMER: LOCATION OF EXISTING ABOVE GROUND AND UNDERGROUND UTILITIES AND STRUCTURES INDICATED ARE APPROXIMATE ONLY, AND THOSE INDICATED ARE NOT NECESSARILY ALL WHICH MAY EXIST ON THE PROJECT SITE. CONTRACTOR SHALL DETERMINE ACTUAL LOCATIONS OF ALL UTILITIES AND STRUCTURES ON THE PROJECT SITE, WHETHER THEY ARE INDICATED OR NOT. CONTRACTOR SHALL ASSUME THE RESPONSIBILITY FOR ANY DAMAGE TO THE UTILITY LINES, WHETHER SHOWN ON THE CONSTRUCTION PLANS OR NOT, DURING WORK ON THE PROJECT.
2. FOR UNDERGROUND UTILITY LOCATIONS CALL TENNESSEE ONE CALL.
3. FIELD VERIFY EXISTING GRADES AND COMPARE WITH PLAN ON THIS SHEET. REPORT ALL DISCREPANCIES TO THE ARCHITECT/ENGINEER PRIOR TO STARTING CONSTRUCTION OPERATIONS.
4. ALL EDGES OF CONCRETE AND ASPHALT TO BE REMOVED SHALL BE SAWCUT ON NEAT LINES.
5. CONTRACTOR SHALL COORDINATE WITH LOCAL UTILITY ON ANY ADJUSTMENTS TO UTILITY BOXES OR VALVES.
6. ANY DAMAGE TO EXISTING SITE FEATURES, DURING CONSTRUCTION ACTIVITIES, NOT SHOWN TO BE REMOVED SHALL BE REPLACED AT THE DIRECTION OF THE ENGINEER AT THE EXPENSE OF THE CONTRACTOR.



THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED "SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD". THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN" PER FEMA FIRM MAP NUMBER 47157C03100 & 47157C03306 DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LIMITS IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.

REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE

efi global
7975 Stage Hills Blvd, Suite 1 Memphis, Tennessee 38113
Telephone: 901.377.9984
www.efiglobal.com

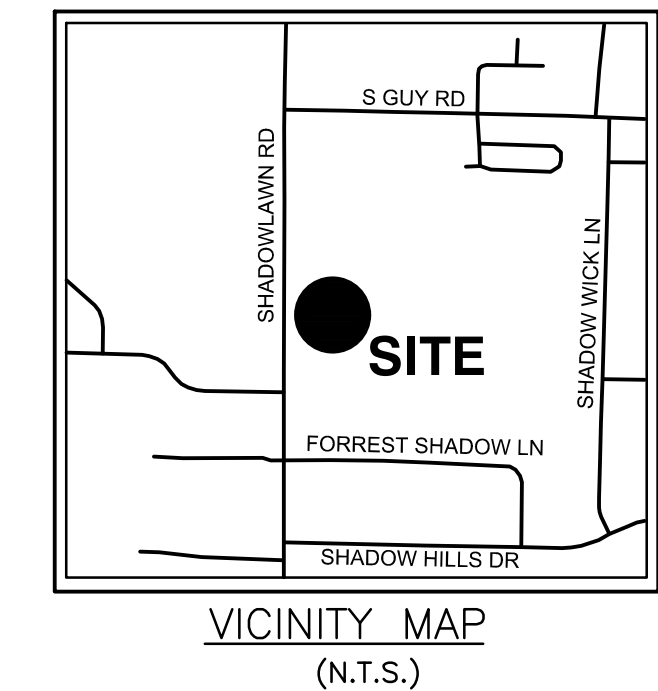
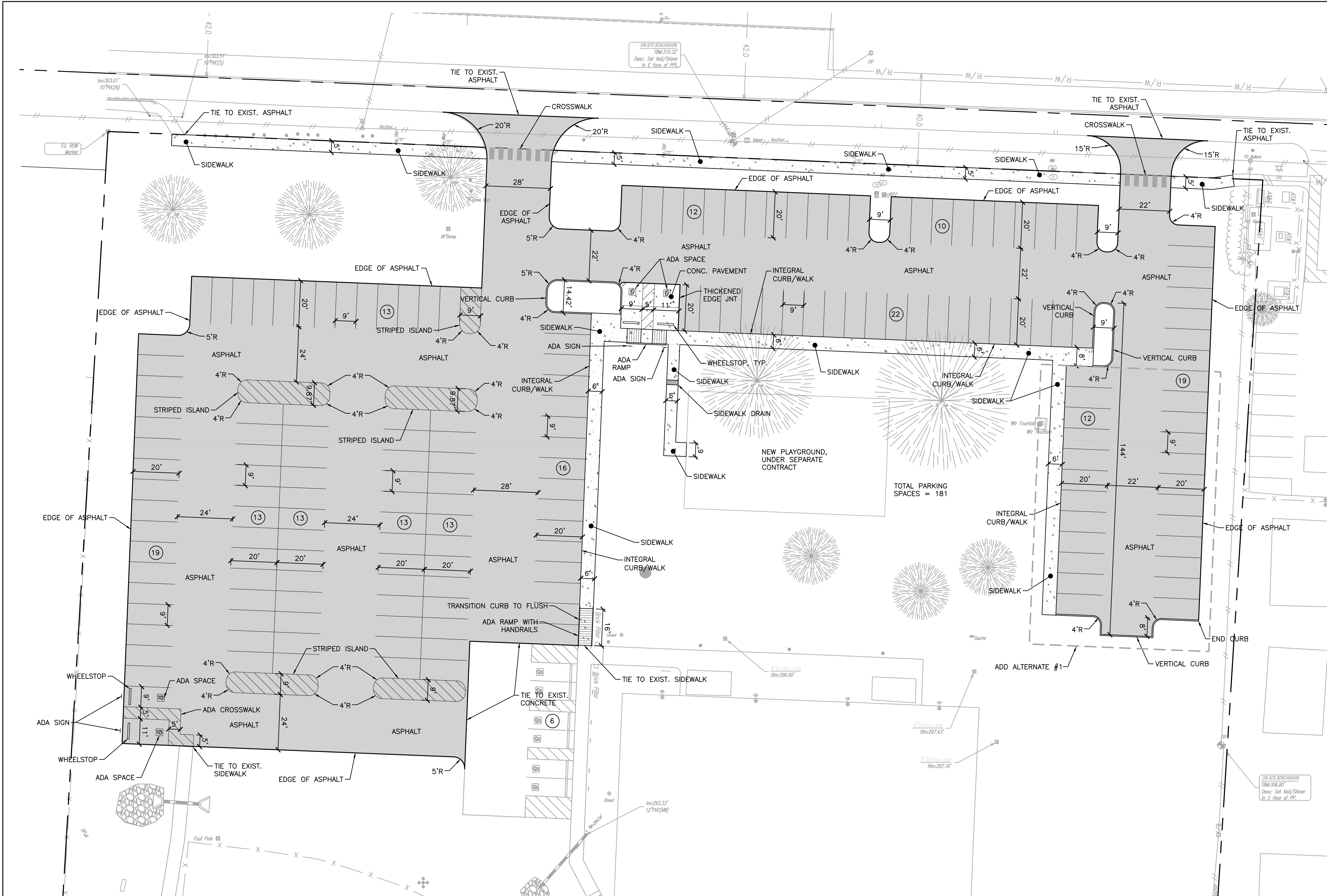


CITY OF BARTLETT DIVISION OF ENGINEERING
DEMOLITION PLAN
LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

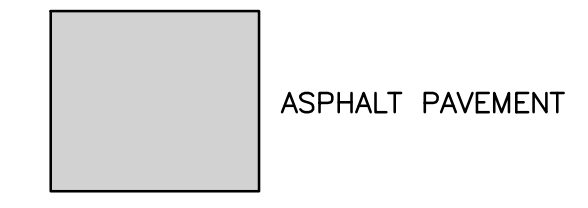
SURVEY	ALLEN & HOSHALL	DATE	SEPT. 2025	BOOK	
DESIGN BY:	EFI GLOBAL	DATE	03.06.26	SCALE	AS NOTED
REVIEWED					
ASSISTANT CITY ENGINEER		DATE		CITY ENGINEER	

SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL

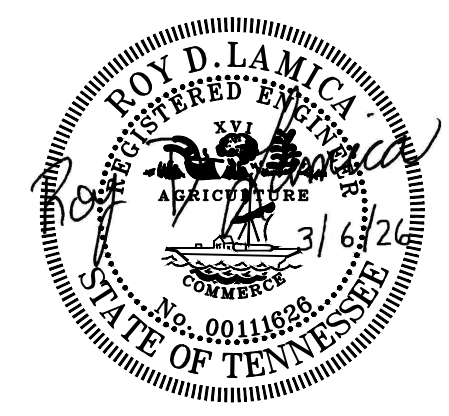


- NOTES:
1. REPORT ANY LAYOUT DISCREPANCIES IMMEDIATELY TO THE ENGINEER.
 2. ALL SIGNS AND PAVEMENT MARKINGS SHALL BE PER MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
 3. DIMENSIONS AND RADIUS CALLOUTS ARE REFERENCED TO THE FACE OF CURB.
 4. INSTALL 1/2" EXPANSION JOINT WITH SEALANT BETWEEN CONCRETE CURB AND ASPHALT PAVEMENT.
 5. ALL SIDEWALKS SHALL BE ADA COMPLIANT WITH MAX. CROSS SLOPE OF 2.0% AND MAX. RUNNING SLOPE OF 5.0%.
 6. ALL ADA PARKING SHALL BE INSTALLED PER ADA REGULATIONS WITH MAX. SLOPE OF 2.0% IN ANY DIRECTION.
 7. ALL ADA RAMP SHALL HAVE A MAX. SLOPE OF 8.33%.
 8. ONE WHEELSTOP SHALL BE LOCATED AT EACH ADA PARKING SPACE, PER DETAIL.
 9. ONE ADA PARKING SIGN SHALL BE LOCATED AT EACH ADA PARKING SPACE, PER DETAIL. SIGN SHALL BE SET 12" BEHIND SIDEWALK.



THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED 'SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD'. THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, 'AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN' PER FEMA FIRM MAP NUMBER 47157C03106 & 47157C03306 DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LIMITS IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.

REVISION		
ITEM NO.	DESCRIPTION OF CHANGE	APPROVAL DATE



20' 0 20' 40'

SCALE 1" = 20'

SHEET 1 of 1

CITY OF BARTLETT DIVISION OF ENGINEERING

SITE PLAN

LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

SURVEY ALLEN & HOSHALL DATE SEPT. 2025 BOOK

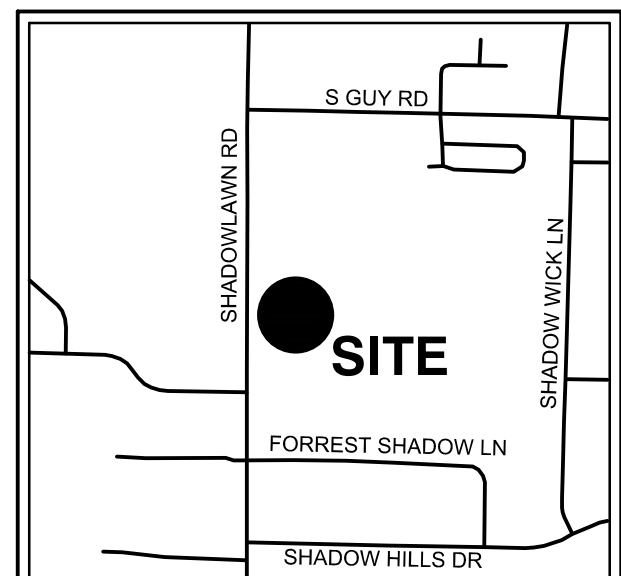
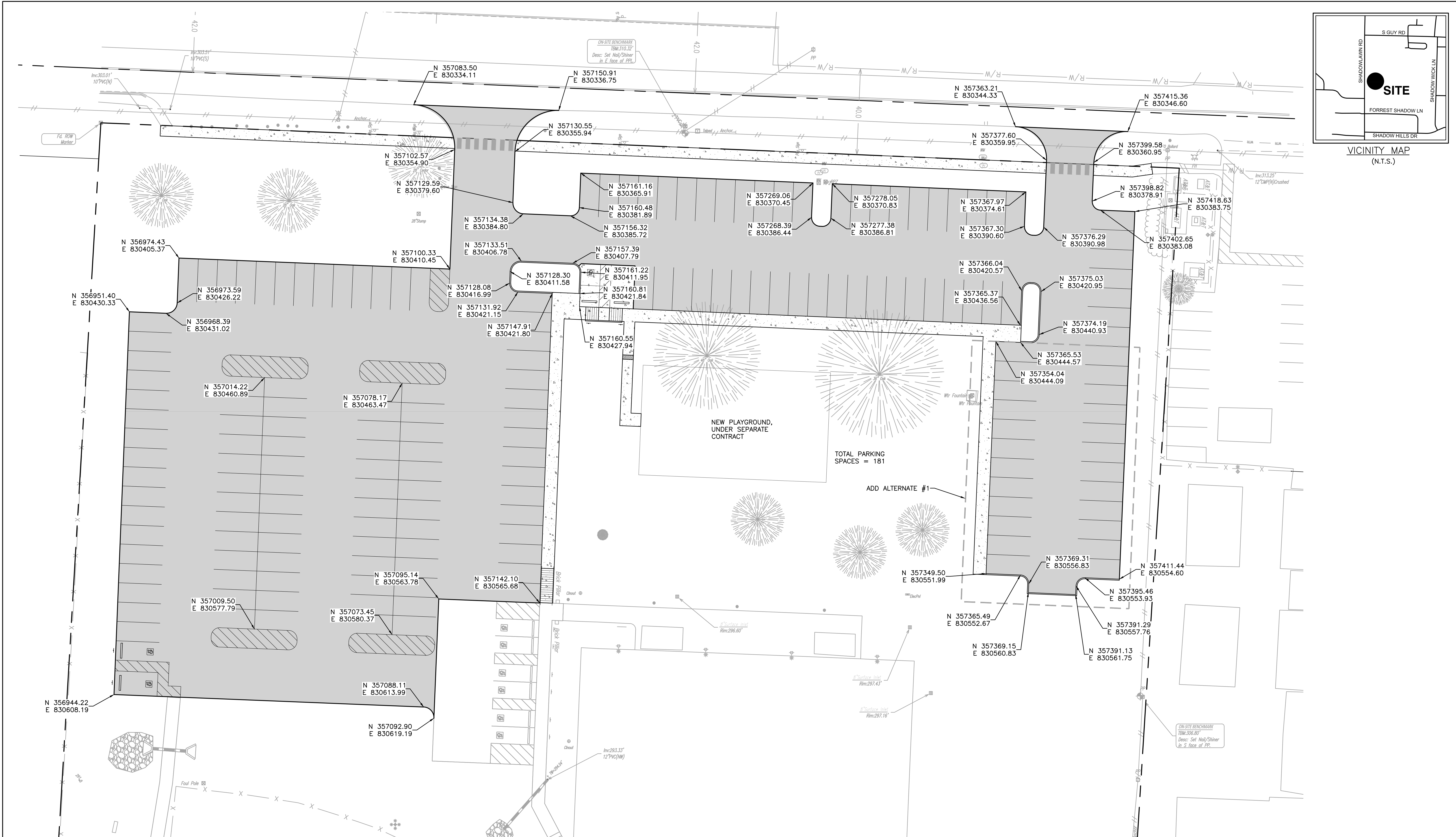
DESIGN BY: EFI GLOBAL DATE 03.06.26 SCALE AS NOTED

REVIEWED

ASSISTANT CITY ENGINEER DATE CITY ENGINEER DATE

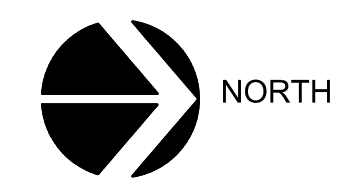
SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL



VICINITY MAP
(N.T.S.)

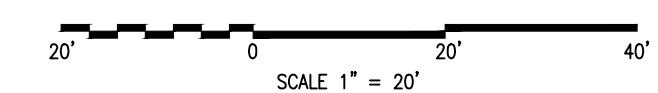
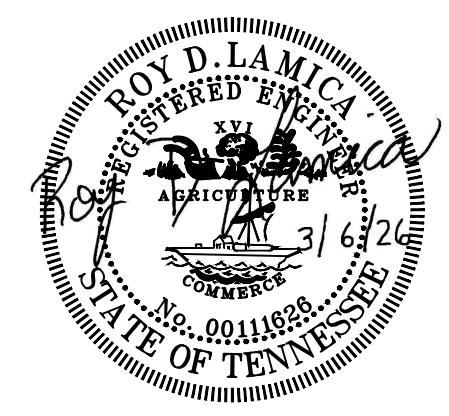
NOTES:
1. COORDINATES BASED ON TN STATE PLANE (NAD83).



THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED "SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD". THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN" PER FEMA FIRM MAP NUMBER 47157003106 & 47157003306 DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LIMITS IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.

REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE

7975 Stage Hills Blvd, Suite 1
Memphis, Tennessee 38133
Telephone: 901.377.9984
www.efiglobal.com

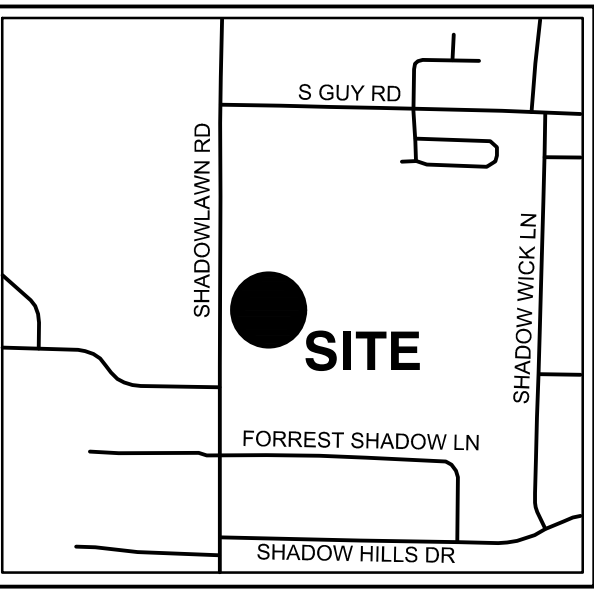


CITY OF BARTLETT DIVISION OF ENGINEERING
LAYOUT PLAN
LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

SURVEY	ALLEN & HOSHALL	DATE	SEPT. 2025	BOOK	
DESIGN BY:	EFI GLOBAL	DATE	03.06.26	SCALE	AS NOTED
REVIEWED					
ASSISTANT CITY ENGINEER		DATE		CITY ENGINEER	

SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL



VICINITY MAP
(N.T.S.)

NOTES:

1. FIELD VERIFY GRADES AND COMPARE WITH PLAN ON THIS SHEET. REPORT ALL DISCREPANCIES TO THE ENGINEER PRIOR TO STARTING CONSTRUCTION ACTIVITIES.
2. ALL SPOT ELEVATIONS ALONG CURBS ARE TO BOTTOM OF CURB/GUTTER FLOWLINE UNLESS OTHERWISE NOTED.
3. ALL DISTURBED EARTHEN AREAS SHALL BE SODDED.
4. ADA PARKING SPACES AND ADJACENT ACCESS AISLES SHALL HAVE A MAXIMUM SLOPE OF 2.0% IN ALL DIRECTIONS.
5. ALL SIDEWALKS SHALL HAVE A MAXIMUM LONGITUDINAL SLOPE OF 5.0% AND A MAXIMUM CROSS SLOPE OF 2.0%, UNLESS OTHERWISE NOTED.
6. ADA RAMPS SHALL HAVE A MAXIMUM SLOPE OF 6.3%.
7. SOIL UNDER PAVEMENT OR SIDEWALKS SHALL BE COMPACTED TO 95% STANDARD PROCTOR. FILL SOIL SHALL BE PLACED IN LIFTS NOT TO EXCEED 8" LOOSE THICKNESS.
8. DRAINAGE STRUCTURES SHALL BE PER DETAILS PROVIDED.
9. STORM DRAINAGE PIPE SHALL BE HP STORM BY ADS OR RCP.

ABBREVIATIONS

FG	FINISHED GRADE
FFE	FINISHED FLOOR ELEV
TH	THRESHOLD
TW	TOP OF WALL
BW	BOTTOM OF WALL
TC	TOP OF CURB
BC	BOTTOM OF CURB
FL	FLOWLINE
RM	
HP	HIGH POINT
LP	LOW POINT
TS	TOP OF STAIRS
BS	BOTTOM OF STAIRS

THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED 'SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD'. THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, 'AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN' PER FEMA FIRM MAP NUMBER 47157C0310G & 47157C0330G DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LINES IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.



REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE

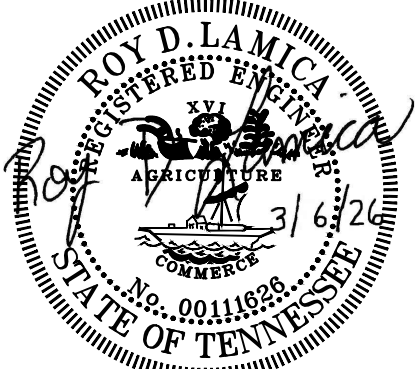


7975 Stage Hills Blvd, Suite 1
 Telephone: 901.377.9984
www.efiglobal.com

Memphis, Tennessee 38133

SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL



20' 0 20' 40'

SCALE 1" = 20'

SHEET 1 of 1

CITY OF BARTLETT DIVISION OF ENGINEERING

GRADING & DRAINAGE PLAN

LOCATION: 1000 CHURCHMAN ROAD

LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

SURVEY ALLEN & HOSHALL DATE SEPT. 2025 BOOK

DESIGN BY: EFI GLOBAL DATE 03.06.26 SCALE AS NOTED

REVIEWED

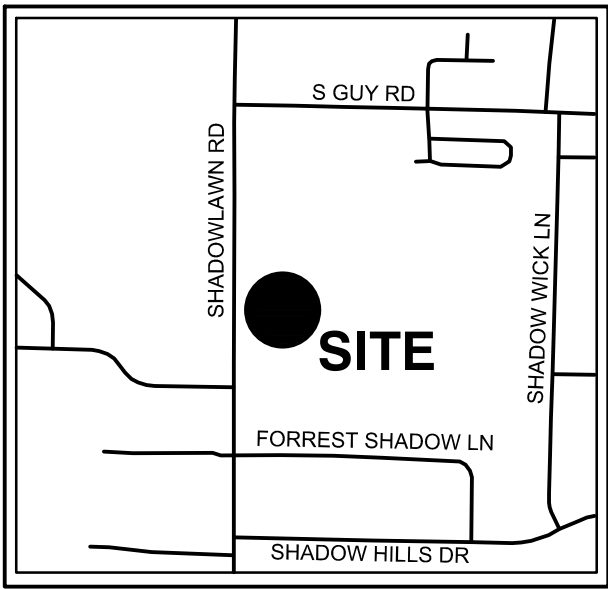
ASSISTANT CITY ENGINEER	DATE	CITY ENGINEER	DATE
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PROPOSED STORM DRAINAGE STRUCTURES							
NUMBER	NORTHING	EASTING	STRUCTURE TYPE	RIM ELEV	FLOW LINE ELEV	DRAINAGE AREA AC	Q25 TO STRUCT.
A01	357266.45	830432.40	NO 12 CURB INLET	306.94	302.00	0.16	1.30
A02	357163.38	830426.30	NO 11 INLET	304.34	299.00	0.36	2.80
* A03	357349.58	830550.00	NO 12 CURB INLET	304.50	298.00	0.48	3.82
A04	357191.99	830552.10	4 FT DMH	299.00	294.41		
A05	357083.18	830553.54	4 FT DMH	297.41	292.00		
A06	357032.66	830626.97	TYPE D HEADWALL	N/A	290.50		

* ADD ALTERNATE #1

NOTES:

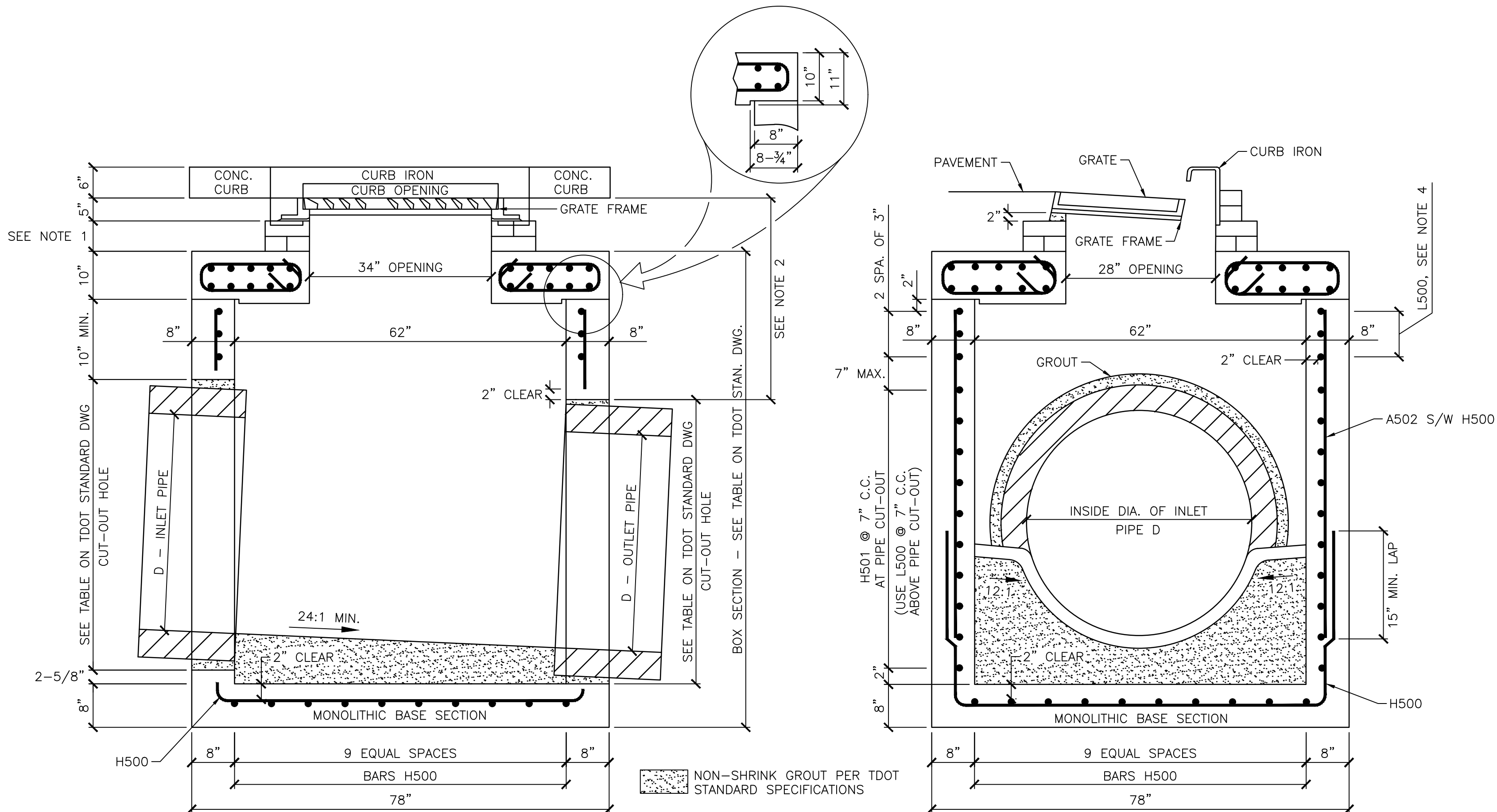
1. THE RIM ELEVATIONS NOTED FOR THE NO. 12 CURB INLETS ARE TO THE BOTTOM OF CURB, CENTER OF INLET. ADD 6" FOR TOP OF CURB ELEVATION. COORDINATES ARE TO THE CENTER OF STRUCTURE AT THE CURB FACE.
2. THE RIM ELEVATIONS NOTED FOR THE DRAINAGE MANHOLES ARE TO THE TOP OF THE RIM/LID. COORDINATES ARE TO THE CENTER OF STRUCTURE.
3. THE RIM ELEVATIONS NOTED FOR THE NO. 11 INLETS ARE TO THE TOP OF GRATE. COORDINATES ARE TO THE CENTER OF STRUCTURE.
4. THE COORDINATES FOR THE TYPE D HEADWALLS ARE TO THE CENTER FACE OF WALL AT THE PIPE OPENING.
5. STRUCTURES SHALL BE PER DETAILS PROVIDED.
6. CONTRACTOR MAY SUBSTITUTE REINFORCE CONCRETE PIPE, CLASS III.



VICINITY MAP
(N.T.S.)

PROPOSED STORM DRAIN PIPES										
FROM	INV. ELEV	TO	INV. ELEV	DIA., in	MATERIAL	SLOPE, %	LENGTH, ft	GROSS DA, AC.	DESIGN Q25, cfs	CAPACITY Q, cfs
A01	302.00	A02	299.10	15	HP STORM	2.81%	103.26	0.16	1.30	10.82
A02	299.00	A05	292.10	15	HP STORM	4.59%	150.41	0.52	4.10	13.83
* A03	298.00	A04	294.51	15	HP STORM	2.21%	157.61	0.48	3.82	9.60
A04	294.41	A05	292.10	15	HP STORM	2.12%	108.82	0.48	3.82	9.40
A05	292.00	A06	290.50	18	HP STORM	1.68%	89.13	1.00	7.92	13.61

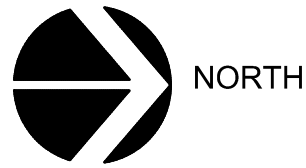
* ADD ALTERNATE #1



NOTES:

1. DETAIL SHOWN IS TAKEN FROM TDOT STANDARD DRAWING D-CB-12SC (STANDARD 5'2" X 5'2" SQUARE CONCRETE NO. 12 CATCH BASIN). SEE TDOT STANDARD DWG FOR ADDITIONAL INFORMATION, REINFORCING AND NOTES.
2. SEE NOTE "B" ON TDOT STANDARD DWG D-CB-12SC.
3. SEE NOTE "J" ON TDOT STANDARD DWG D-CB-12SC.
4. SEE NOTE "C" ON TDOT STANDARD DWG D-CB-12SC.

1
C2.02
NTS
TDOT NO. 12 CURB INLET

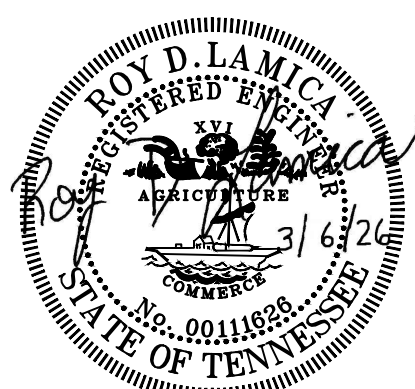


THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED "SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD". THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN" PER FEMA FIRM MAP NUMBER 47157003106 & 47157003306 DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LIMITS IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.

NORTH

NORTH

REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE



SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL

SCALE NTS

SHEET 1 of 2

CITY OF BARTLETT DIVISION OF ENGINEERING

STORM DRAINAGE DATA & DETAILS

LOCATION: 4680 SHADOWLAWN ROAD

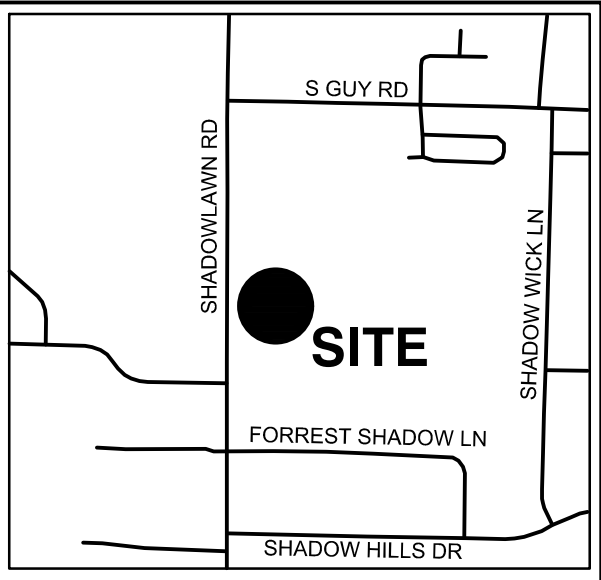
BARTLETT, TENNESSEE

SURVEY BY: ALLEN & HOSHALL DATE: SEPT. 2025 BOOK:

DESIGN BY: EFI GLOBAL DATE: 03.06.26 SCALE: AS NOTED

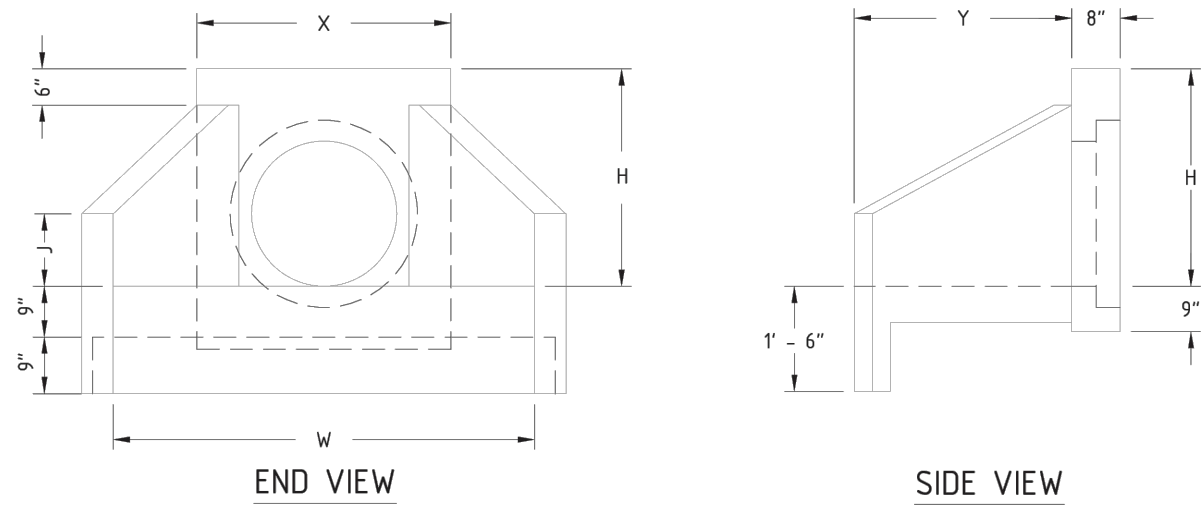
REVIEWED

ASSISTANT CITY ENGINEER DATE CITY ENGINEER DATE



VICINITY MAP
(N.T.S.)

STANDARD DIMENSIONS									
SIZE (IN.)	H (IN.)	J (IN.)	W	X	Y	Z	Ø	WEIGHT (LBS.)	
HW-12	2' - 6"	12	4' - 0 1/4"	2' - 11"	2' - 0"	XXX	30	2,400	
HW-15	2' - 6"	12	4' - 0 1/4"	2' - 11"	2' - 0"	XXX	30	2,400	
HW-18	2' - 6"	12	4' - 0 1/4"	2' - 11"	2' - 0"	XXX	30	2,400	
HW-21	3' - 0"	18	5' - 9 1/4"	3' - 6"	3' - 0"	28 1/4"	30	3,800	
HW-24	3' - 0"	18	5' - 9 1/4"	3' - 6"	3' - 0"	28 1/4"	30	3,800	
HW-27	4' - 1"	18	8' - 1 1/4"	4' - 8"	4' - 0"	3' - 6 1/4"	30	5,800	
HW-30	4' - 1"	18	8' - 1 1/4"	4' - 8"	4' - 0"	3' - 6 1/4"	30	5,800	
HW-36	4' - 1"	18	8' - 1 1/4"	4' - 8"	4' - 0"	3' - 6 1/4"	30	6,800	
HW-42	5' - 2"	24	11' - 1 1/4"	5' - 11"	5' - 6"	4' - 9 1/4"	30	11,000	
HW-48	5' - 2"	24	11' - 1 1/4"	5' - 11"	5' - 6"	4' - 9 1/4"	30	11,000	
HW-54	6' - 3"	30	13' - 6 1/4"	7' - 2"	6' - 6"	6' - 0 1/4"	30	15,000	
HW-60	6' - 3"	30	13' - 6 1/4"	7' - 2"	6' - 6"	6' - 0 1/4"	30	15,000	
HW-66	7' - 2"	30	14' - 10 1/4"	8' - 6"	6' - 6"	7' - 4 1/4"	30	18,000	
HW-72	7' - 2"	30	14' - 10 1/4"	8' - 6"	6' - 6"	7' - 4 1/4"	30	18,000	



NOTE

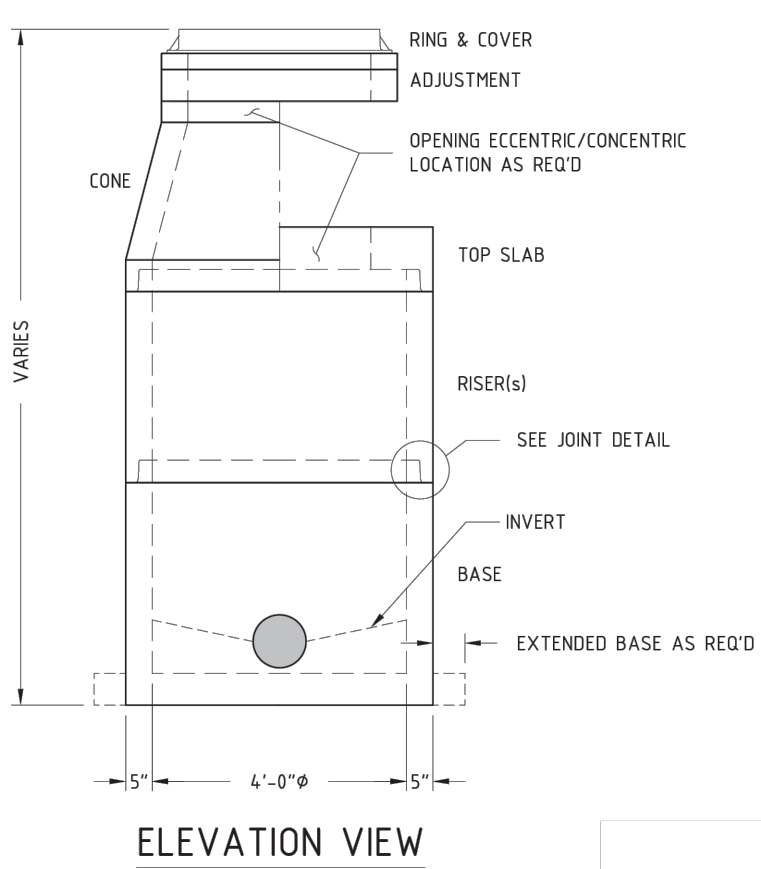
- ALL EXPOSED CORNERS SHALL BE CHAMFERED 3/4"
- HEADWALL AVAILABLE WITHOUT TOEWALL UPON REQUEST



REGION, STATE	
N MS / W TN	
DATE	SECT. PAGE
2018	11.9.2

MEMPHIS PRECAST TYPE "D"
ALTERNATE HEADWALL FOR
12" THRU 72" RCP

1 TYPE D HEADWALL
C2.03 NTS



PLAN VIEW

UNIT WEIGHTS	
WT./VERT. FT.	867 LBS.
ECC CONE	2,100 LBS.
FLAT TOP	1,378 LBS.
BASE BOTTOM	1,253 LBS.
BASE BOTTOM NEXT	2,680 LBS.
WALL THICKNESS	5 IN.

NOTE:

- MADE WITH ACCORDANCE WITH ASTM C-478
- AVAILABLE WITH WATERTIGHT PIPE CONNECTORS PER ASTM C923
- MANHOLE UNITS: ASTM C443
- JOINT SEALANT: ASTM C990



REGION, STATE	
N MS / W TN	
DATE	SECT. PAGE
2018	11.8.2

ROUND MANHOLE
4'-0" Ø

2 DRAINAGE MANHOLE
C2.03 NTS



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SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL

SCALE NTS

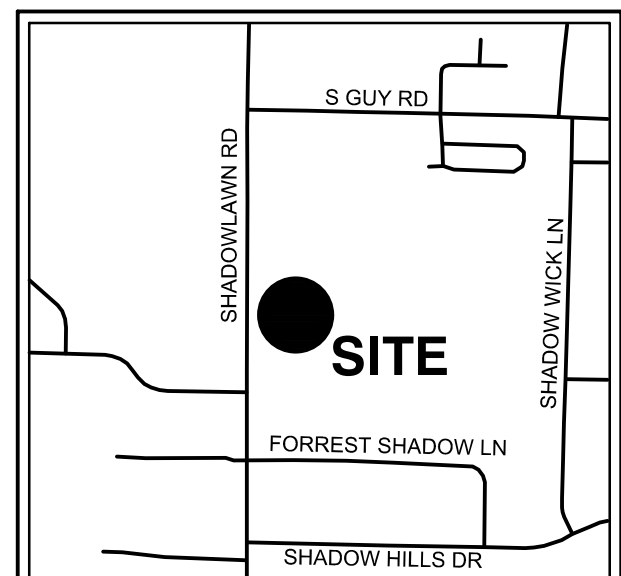
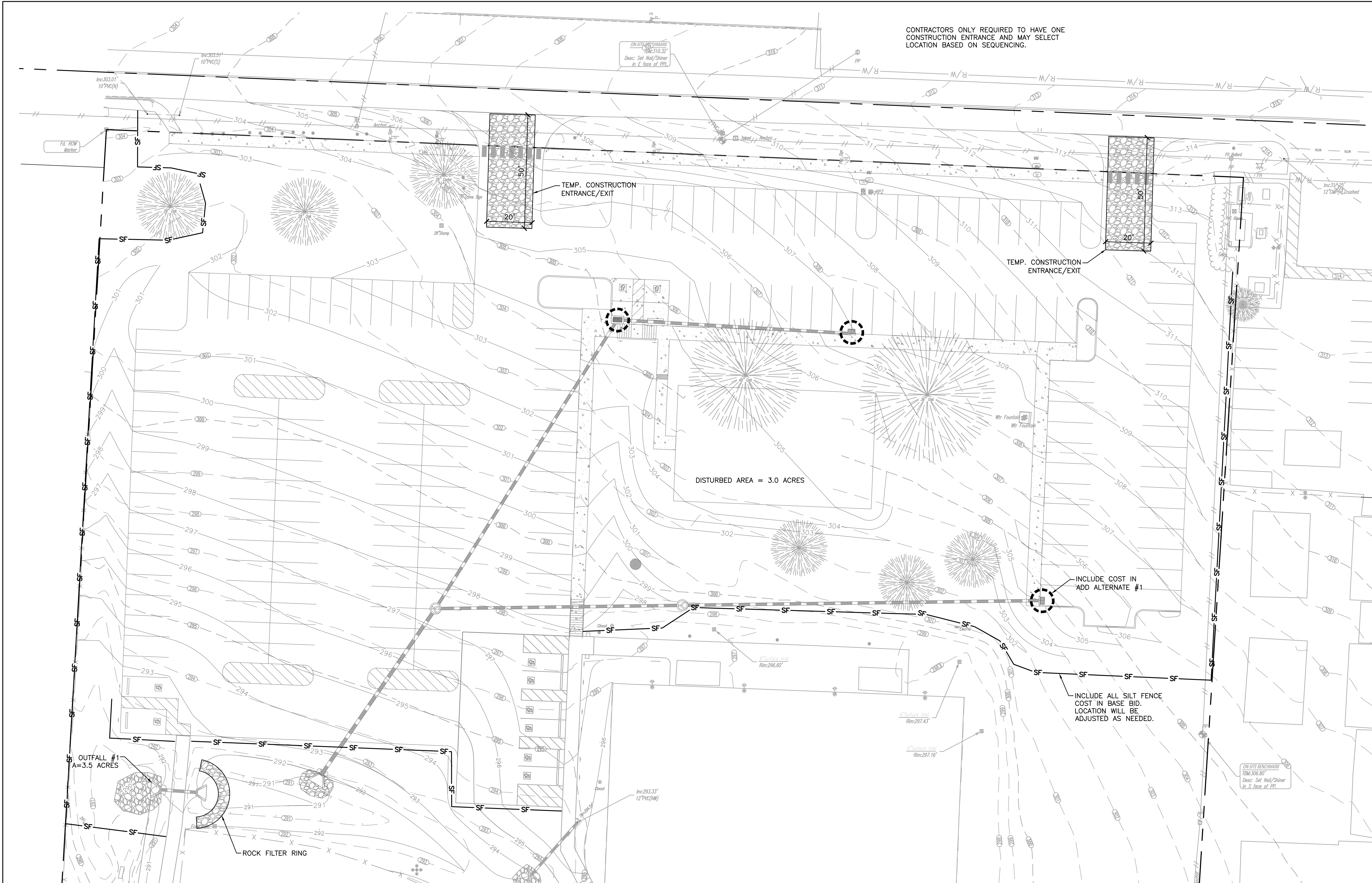
CITY OF BARTLETT DIVISION OF ENGINEERING

STORM DRAINAGE DATA & DETAILS
LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

SURVEY BY: ALLEN & HOSHALL DATE: SEPT. 2025 BOOK: _____
DESIGN BY: EFI GLOBAL DATE: 03.06.26 SCALE: AS NOTED

REVIEWED

ASSISTANT CITY ENGINEER DATE CITY ENGINEER DATE



VICINITY MAP
(N.T.S.)

CONTRACTORS ONLY REQUIRED TO HAVE ONE
CONSTRUCTION ENTRANCE AND MAY SELECT
LOCATION BASED ON SEQUENCING.

DISTURBED AREA = 3.0 ACRES

TEMP. CONSTRUCTION
ENTRANCE/EXIT

TEMP. CONSTRUCTION
ENTRANCE/EXIT

INCLUDE COST IN
ADD ALTERNATE #1

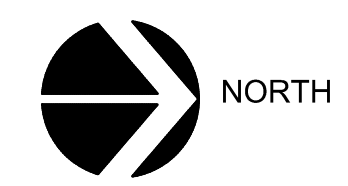
INCLUDE ALL SILT FENCE
COST IN BASE BID.
LOCATION WILL BE
ADJUSTED AS NEEDED.

OUTFALL #1
A=3.5 ACRES

ROCK FILTER RING

NOTES:

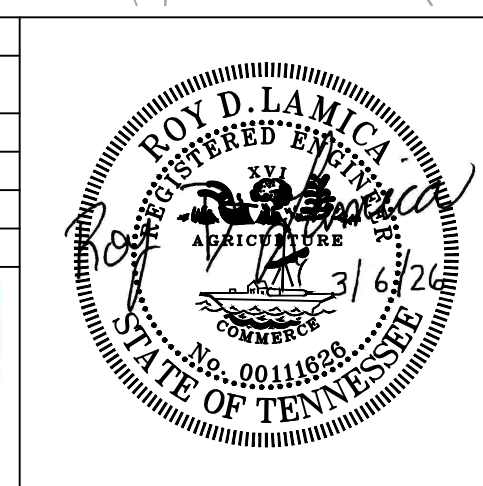
1. ALL DISTURBED EARTHEN AREAS SHALL BE SODDED AND/OR LANDSCAPED.
2. EROSION CONTROL MEASURES SHOWN ARE MINIMUM AND DO NOT ACCOUNT FOR THE CONTRACTORS SEQUENCE OF CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE FOR MODIFYING THE EROSION CONTROL MEASURES AS REQUIRED FOR CONSTRUCTION ACTIVITIES. CONTRACTOR SHALL BE REQUIRED TO MAINTAIN EROSION AS REQUIRED BY TDEC.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL EROSION CONTROL INSPECTIONS AND REPORTING AS REQUIRED BY TDEC. TYPICAL INSPECTIONS ARE TWICE A WEEK.
4. CONTRACTOR SHALL ONLY USE PROPOSED CONSTRUCTION ENTRANCE FOR INGRESS/EGRESS FROM THE SITE.



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REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE

7975 Stage Hills Blvd, Suite 1 Memphis, Tennessee 38133
Telephone: 901.377.9984
www.efiglobal.com



SCALE 1" = 20'

CITY OF BARTLETT DIVISION OF ENGINEERING

EROSION CONTROL PLAN-PHASE 1

LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

SURVEY BY: ALLEN & HOSHAL DATE: SEPT. 2025 BOOK:

DESIGN BY: EFI GLOBAL DATE: 03.06.26 SCALE: AS NOTED

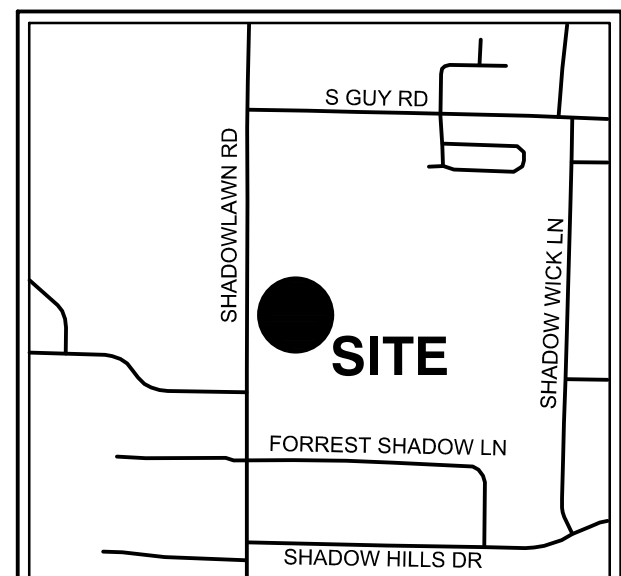
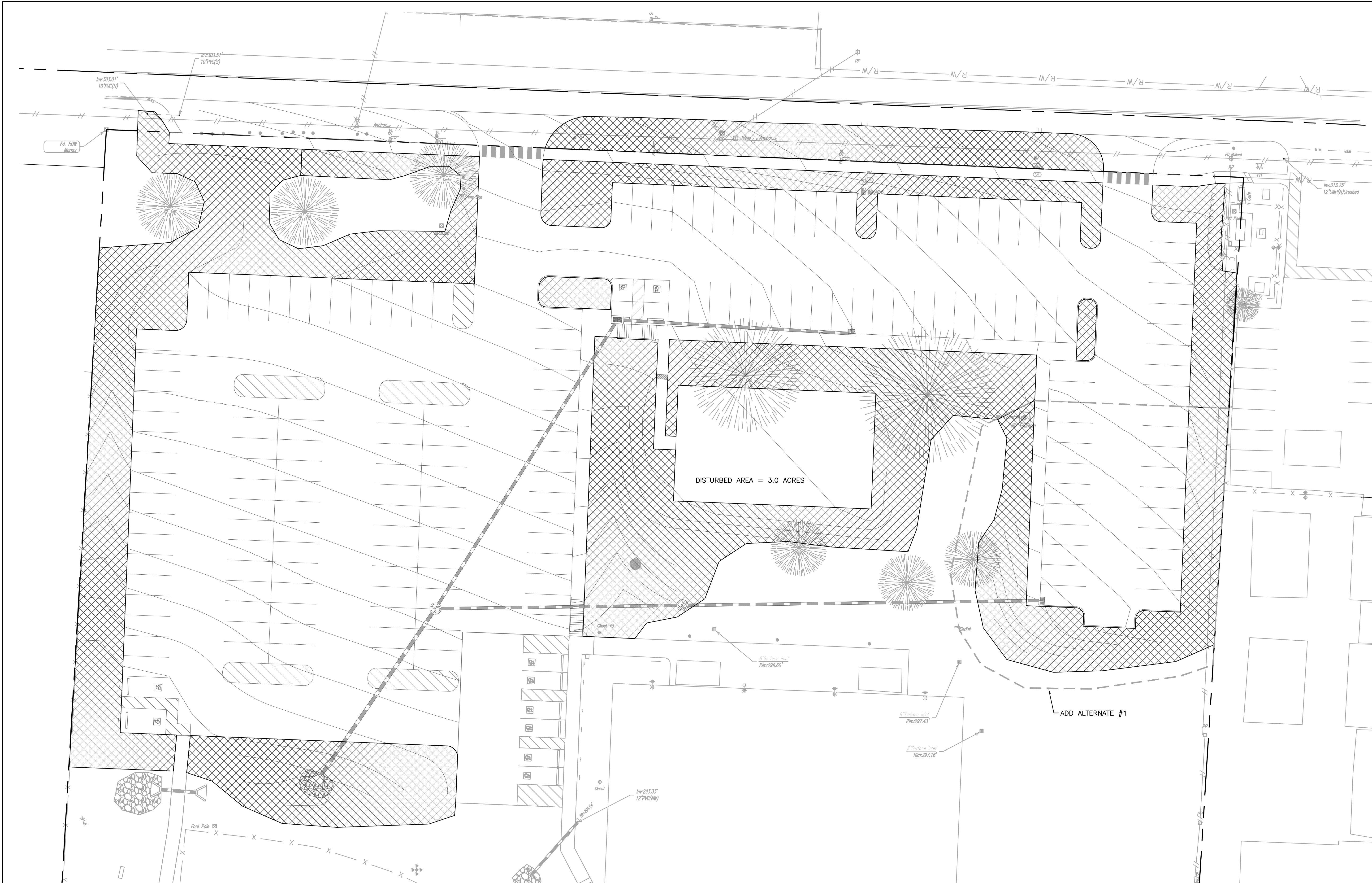
REVIEWED

ASSISTANT CITY ENGINEER DATE:

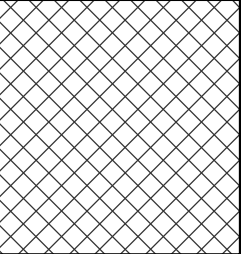
CITY ENGINEER DATE:

SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL



- NOTES:
1. ALL DISTURBED EARTHEN AREAS SHALL BE SODDED AND/OR LANDSCAPED. LIMITS SHOWN ARE APPROXIMATE.



BERMUDA SOD

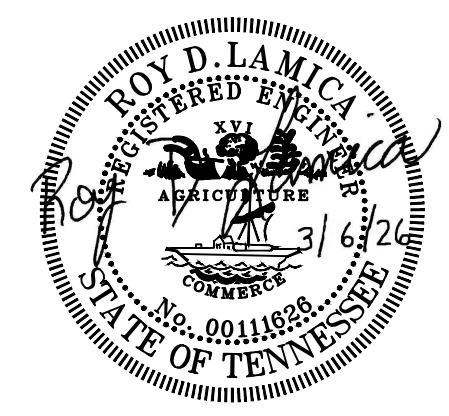


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REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE



7975 Stage Hills Blvd, Suite 1 Memphis, Tennessee 38133
Telephone: 901.377.9984
www.efiglobal.com



CITY OF BARTLETT DIVISION OF ENGINEERING
EROSION CONTROL PLAN-PHASE 2
LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

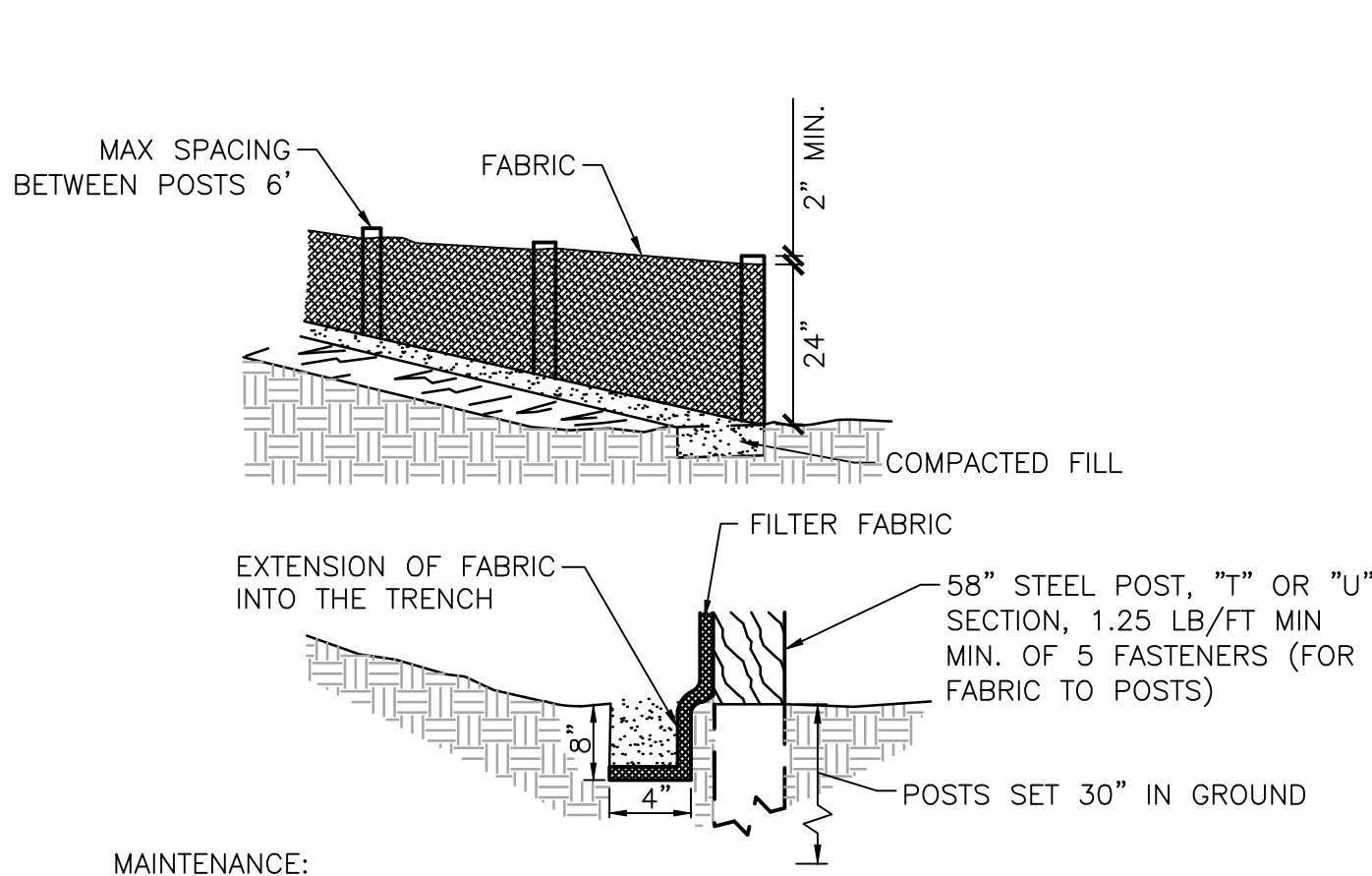
SURVEY	ALLEN & HOSHALL	DATE	SEPT. 2025	BOOK	
DESIGN BY:	EFI GLOBAL	DATE	03.06.26	SCALE	AS NOTED
REVIEWED					
ASSISTANT CITY ENGINEER		DATE		CITY ENGINEER	

SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL

EROSION CONTROL NOTES

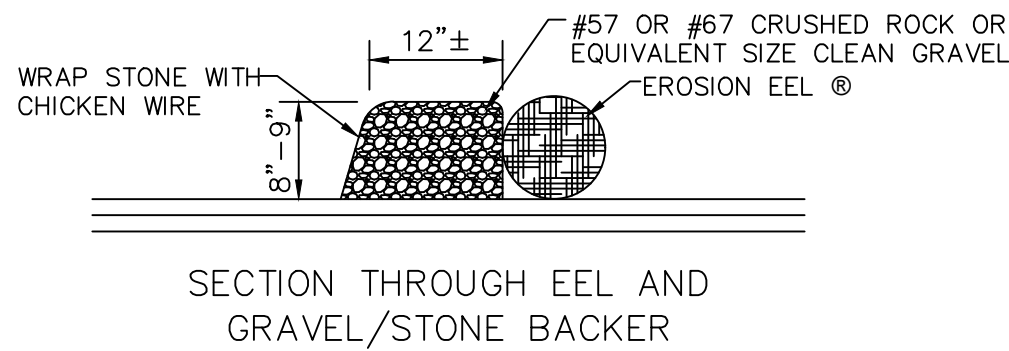
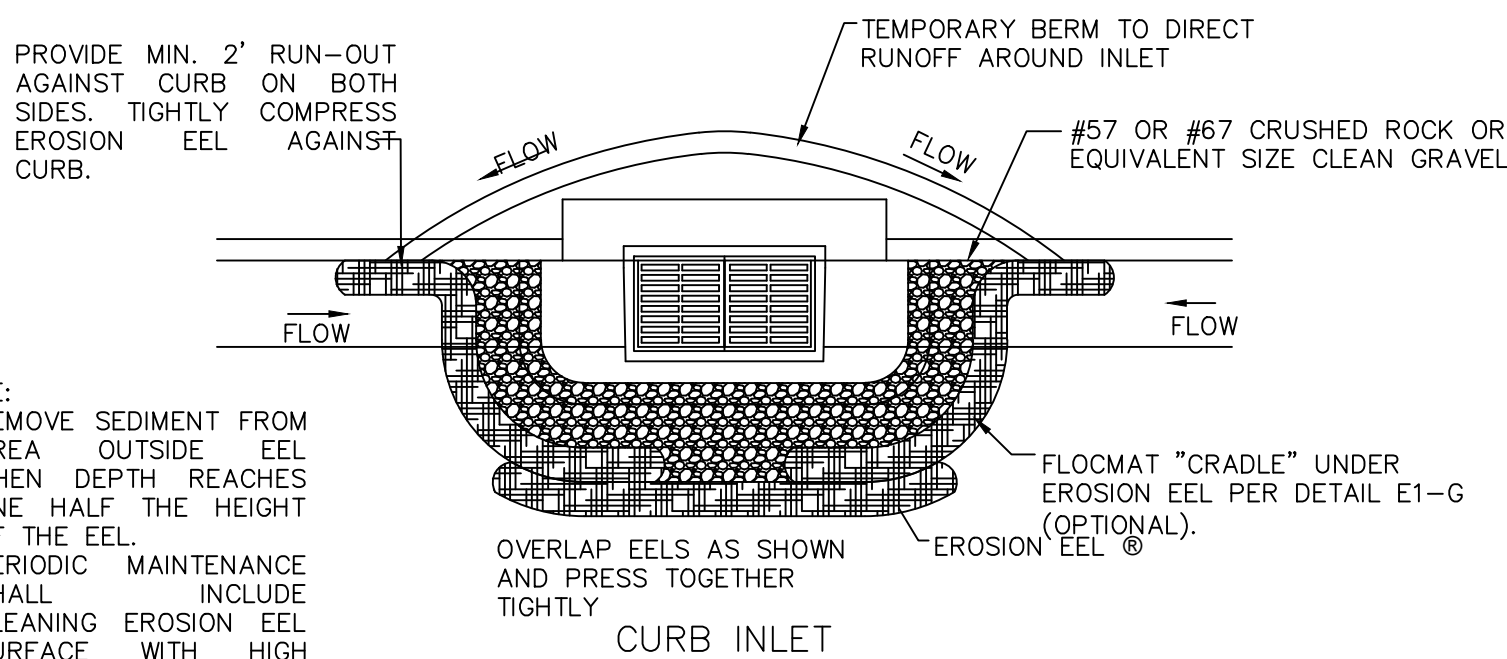
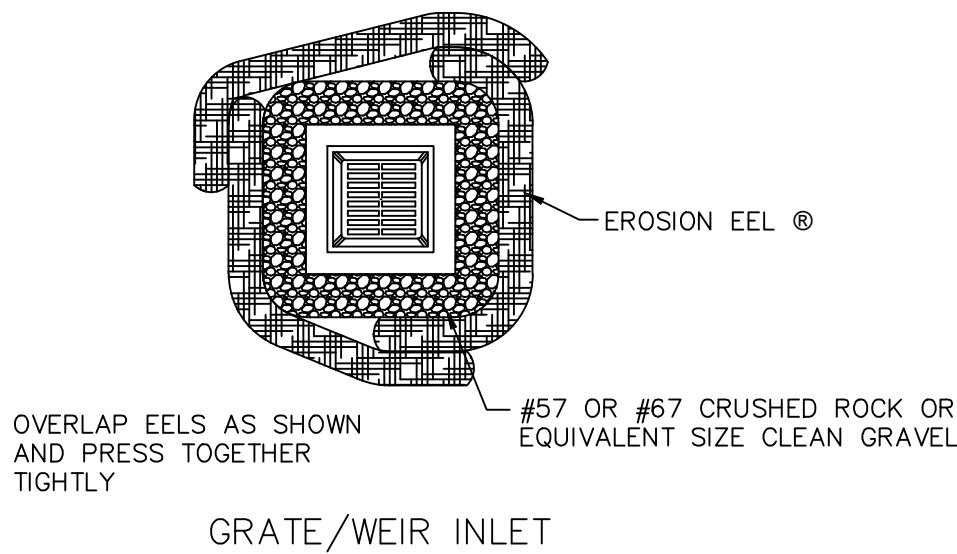
1. THE PURPOSE OF THIS EROSION CONTROL PLAN IS TO PREVENT SILTATION AND OTHER POLLUTANTS, DUE TO CONSTRUCTION, FROM ENTERING ADJACENT STREAMS AND PROPERTY.
2. CLEARING AND GRUBBING IS TO BE HELD TO THE MINIMUM WIDTH NECESSARY TO ACCOMMODATE SLOPES. UNNECESSARY CANOPY REMOVAL (TREES, SHRUBS, ETC.) IS PROHIBITED.
3. MAINTAIN ALL GROUND COVER WHENEVER POSSIBLE. ALL AREAS DISTURBED BY CONSTRUCTION THAT ARE NOT TO RECEIVE PAVING SHALL BE SODDED AS SOON AS POSSIBLE.
4. ALL DITCHES AND FRESH CUTS IN DRAINAGE WAYS SHALL BE STABILIZED WITH SOD WHERE INDICATED ON PLAN.
5. TO REDUCE SEDIMENT IN RUNOFF, EROSION CONTROL MEASURES SHALL BE INSTALLED PROMPTLY DURING ALL CONSTRUCTION PHASES.
6. SEDIMENT TRAPS SHALL BE LOCATED AS NEEDED BY THE ENGINEER.
7. SITE EROSION CONTROLS SHALL BE CHECKED BI-WEEKLY AND AT LEAST 72 HOURS APART AND IF NECESSARY REPAIRED WITHIN 24 HOURS AFTER EACH RAINFALL GREATER THAN 0.5", IN THE EVENT OF CONTINUOUS RAINFALL, EROSION CONTROLS SHALL BE CHECKED DAILY.
8. DURING SEDIMENT REMOVAL, THE CONTRACTOR SHALL TAKE CARE TO ENSURE THAT STRUCTURAL COMPONENTS OF EROSION CONTROL STRUCTURES ARE NOT DAMAGED AND THUS MADE INEFFECTIVE. IF DAMAGE DOES OCCUR, THE CONTRACTOR SHALL REPAIR THE STRUCTURES AT THE CONTRACTOR'S EXPENSE.
9. ALL AREAS TO REMAIN BARE GREATER THAN 14 DAYS MUST BE TEMPORARILY STABILIZED. ALL SLOPES GREATER THAT 3 TO 1 TO REMAIN BARE FOR MORE THAT 7 DAYS MUST BE TEMPORARILY STABILIZED.
10. SEDIMENT REMOVED FROM SEDIMENT CONTROL STRUCTURES IS TO BE PLACED AT A SITE APPROVED BY THE ENGINEER. IT SHALL BE TREATED IN A MANNER SO THAT THE AREA AROUND THE DISPOSAL SITE WILL NOT BE CONTAMINATED OR DAMAGED BY THE SEDIMENT IN RUN-OFF. ALL COST FOR SEDIMENT REMOVAL SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT.
11. UPON COMPLETE REMOVAL OF SEDIMENT TRAPS, SPECIAL DITCHES, ETC., THE AREA WHERE THEY WERE CONSTRUCTED IS TO BE TOPSOILED, SEEDED, AND MULCHED.
12. ALL STOCKPILES TO BE CONTAINED BY SILT FENCE IN ORDER TO PREVENT SEDIMENT RUNOFF FROM ENTERING NEARBY STREAMS.
13. SHOULDERS AND EXCAVATED AREAS SHALL BE PROMPTLY STABILIZED AGAINST EROSION. SILTATION MEASURES SHALL BE IMPLEMENTED PROMPTLY TO REDUCE THE SEDIMENT IN RUN-OFF FROM THE CONSTRUCTION SITE.
14. EQUIPMENT STAGING AND MAINTENANCE AREAS SHALL BE DEVELOPED A SUFFICIENT DISTANCE FROM STREAMS TO ENSURE THAT OIL, GASOLINE, AND OTHER PETROLEUM POLLUTANTS DO NOT ENTER THE WATERWAYS.
15. FAILURE TO MAINTAIN GOOD EROSION CONTROL MEASURES COULD RESULT IN A CIVIL PENALTY BEING ISSUED TO THE CONTRACTOR. THE PRIMARY PERMITTEE (OWNER/DEVELOPER) IS ULTIMATELY RESPONSIBLE FOR MEETING THE TERMS AND CONDITIONS OF THE CONSTRUCTION GENERAL PERMIT. ALL PERMITTEES, BOTH PRIMARY AND SECONDARY (TYPICALLY THE CONTRACTOR) CAN BE HELD RESPONSIBLE IF THE TERMS AND CONDITIONS OF THE CONSTRUCTION GENERAL PERMIT ARE NOT MET.
16. THE CONTRACTOR SHALL INSTALL AND MAINTAIN EROSION CONTROL DEVICES IN GENERAL CONFORMANCE TO THE EROSION CONTROL PLAN. THE EROSION CONTROL PLAN IS PROVIDED TO INDICATE MINIMUM EROSION CONTROL MEASURES REQUIRED OF THE CONTRACTOR AND DOES NOT TAKE INTO ACCOUNT THE CONTRACTOR'S SEQUENCE OF CONSTRUCTION. ADDITIONAL EROSION CONTROL MEASURES SHALL BE UNDERTAKEN BY THE CONTRACTOR AS REQUIRED TO MINIMIZE IMPACTS TO ADJACENT PROPERTIES AND THE DRAINAGE SYSTEM DOWNSTREAM OF THE SITE, AT NO ADDITIONAL COST.
17. FOR INLETS IN PAVEMENT, CONTRACTOR SHALL USE WADDLES SURROUNDING THE INLET AND FLEXSTORM "CATCH-IT" BY ADS. SEDIMENT SHALL BE REMOVED FROM BELOW-GRADE CATCH BASIN SEDIMENT TRAP ACCORDING TO MANUFACTURER'S RECOMMENDATIONS AT NO ADDITIONAL COST TO OWNER.
18. CONTRACTOR'S RESPONSIBILITY TO ENSURE ALL REQUIRED PERMITS HAVE BEEN OBTAINED PRIOR TO BEGINNING CONSTRUCTION OR OTHER ACTIVITIES.
19. AN EPSC LEVEL 1 CERTIFIED INDIVIDUAL SHALL BE DESIGNATED TO BE RESPONSIBLE FOR EROSION AND SEDIMENT CONTROLS ON EACH PROJECT SITE.
20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING SOIL EROSION CONTROL MEASURES AS NOTED ON THE PLANS AND AS REQUESTED BY THE OWNER DURING CONSTRUCTION. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR SATISFYING THE REQUIREMENTS OF THE STATE OF TENNESSEE DIVISION OF WATER RESOURCES AS SET FORTH IN THE TENNESSEE EROSION & SEDIMENT CONTROL HANDBOOK. ALL SOIL EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE DURATION OF THE CONTRACT SO AS TO PREVENT ANY SEDIMENTATION FROM WASHING OFF THE SITE ONTO ADJACENT PROPERTY OR PUBLIC RIGHTS-OF-WAY. STRAW BALE DAMS AND/OR SEDIMENT FENCE SHALL BE INSTALLED AS DIRECTED. THE CONTRACTOR SHALL MAINTAIN A LOG OF ALL MAINTENANCE ACTIVITIES FOR THE EROSION CONTROL ELEMENTS AS REQUIRED BY THE STATE OF TENNESSEE DIVISION OF WATER RESOURCES.
21. THE FOLLOWING ITEMS MUST BE AVAILABLE ON SITE FOR THE DIVISION OF WATER RESOURCES INSPECTOR ON REQUEST; EROSION CONTROL PLAN, SWPPP, TWICE WEEKLY INSPECTION CERTIFICATION FORMS, AND THE NOTICE OF COVERAGE FOR THE PROJECT.
22. EROSION AND SEDIMENT CONTROL MEASURES MUST BE IN PLACE AND FUNCTIONAL BEFORE EARTH MOVING OPERATIONS BEGIN, AND MUST BE CONSTRUCTED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. TEMPORARY MEASURES MAY BE REMOVED AT THE BEGINNING OF THE WORK DAY, BUT MUST BE REPLACED AT THE END OF THE WORK DAY OR PRIOR TO RAINFALL EVENTS.
23. ALL CONTROL MEASURES SHALL BE CHECKED AND REPAIRED AS NECESSARY, BI-WEEKLY IN DRY PERIODS AND WITHIN 24 HOURS AFTER ANY RAINFALL OF 0.5 INCHES WITHIN A 24 HOUR PERIOD. DURING PROLONGED RAINFALL, DAILY CHECKING AND REPAIRING IS NECESSARY. THE PERMITTEE SHALL MAINTAIN RECORDS OF CHECKS AND REPAIRS.
24. ALL EROSION CONTROL MEASURES SHALL BE IN ACCORDANCE WITH THE TDEC "EROSION AND SEDIMENT CONTROL HANDBOOK, 4TH EDITION."
25. THE CONTRACTOR IS RESPONSIBLE FOR MEETING THE REQUIREMENTS OF THIS PLAN AND FOR INSTALLING NEW SILT FENCE AS REQUIRED.
26. ALL STATE/NPDES PERMITS ARE REQUIRED TO HAVE BEEN OBTAINED BEFORE START UP OF ANY CONSTRUCTION ACTIVITIES, INCLUDING BUT NOT LIMITED TO CONSTRUCTION GENERAL PERMIT, ARAP AND ARMY CORPS OF ENGINEERS PERMIT.
27. MUDDY WATER TO BE PUMPED FROM EXCAVATION AND WORK AREAS MUST BE HELD IN SETTLING BASINS OR TREATED BY FILTRATION THROUGH AN APPROVED DEWATERING BAG SET-UP PRIOR TO ITS DISCHARGE OFF-SITE. INTO STORM DRAINS OR SURFACE WATERS. SILT FENCE FABRIC ALONE IS NOT ADEQUATE AS A FILTER. WATER MUST BE DISCHARGED THROUGH A PIPE OR LINED CHANNEL SO THAT THE DISCHARGE DOES NOT CAUSE EROSION AND SEDIMENTATION. THE DISCHARGE MUST NOT CAUSE AN OBJECTIONABLE COLOR CONTRAST WITHIN THE RECEIVING STREAM.



MAINTENANCE:

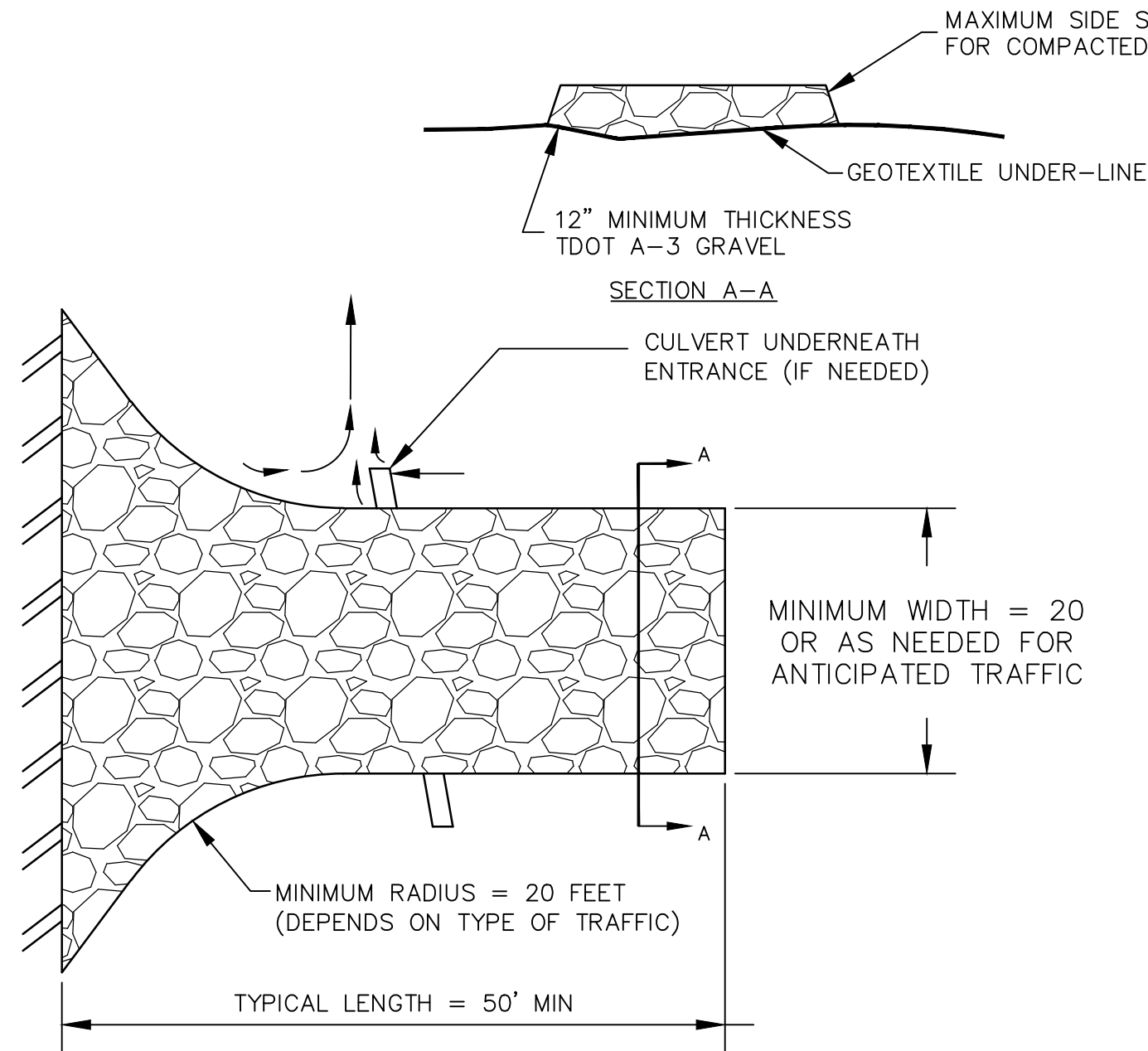
1. INSPECT SEDIMENT FENCES AT LEAST TWICE A WEEK AND AFTER EACH RAINFALL. MAKE ANY REQUIRED REPAIRS IMMEDIATELY. SHOULD THE FABRIC OF A SEDIMENT FENCE COLLAPSE, TEAR, DECOMPOSE OR BECOME INEFFECTIVE, REPLACE IT PROMPTLY. REPLACE BURLAP AS NEEDED.
2. REMOVE SEDIMENT DEPOSITS WHEN THE STORAGE VOLUME HAS BEEN REDUCED BY 50% TO PROVIDE ADEQUATE STORAGE FOR THE NEXT RAIN AND TO REDUCE PRESSURE ON THE FENCE, TAKE CARE TO AVOID UNDERMINING THE FENCE DURING CLEANOUT. REMOVE ALL FENCING MATERIALS AND UNSTABLE SEDIMENT DEPOSITS AND BRING THE AREA TO GRADE AND STABILIZE IT AFTER THE CONTRIBUTING DRAINAGE AREA HAS BEEN PROPERLY STABILIZED.

1 TYP. SILT FENCE

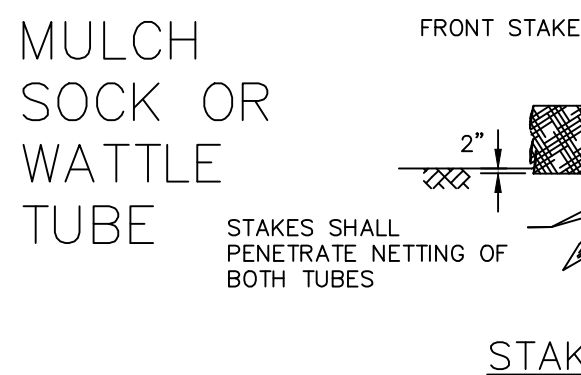
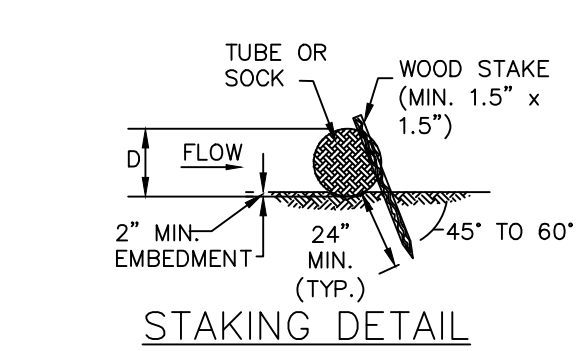
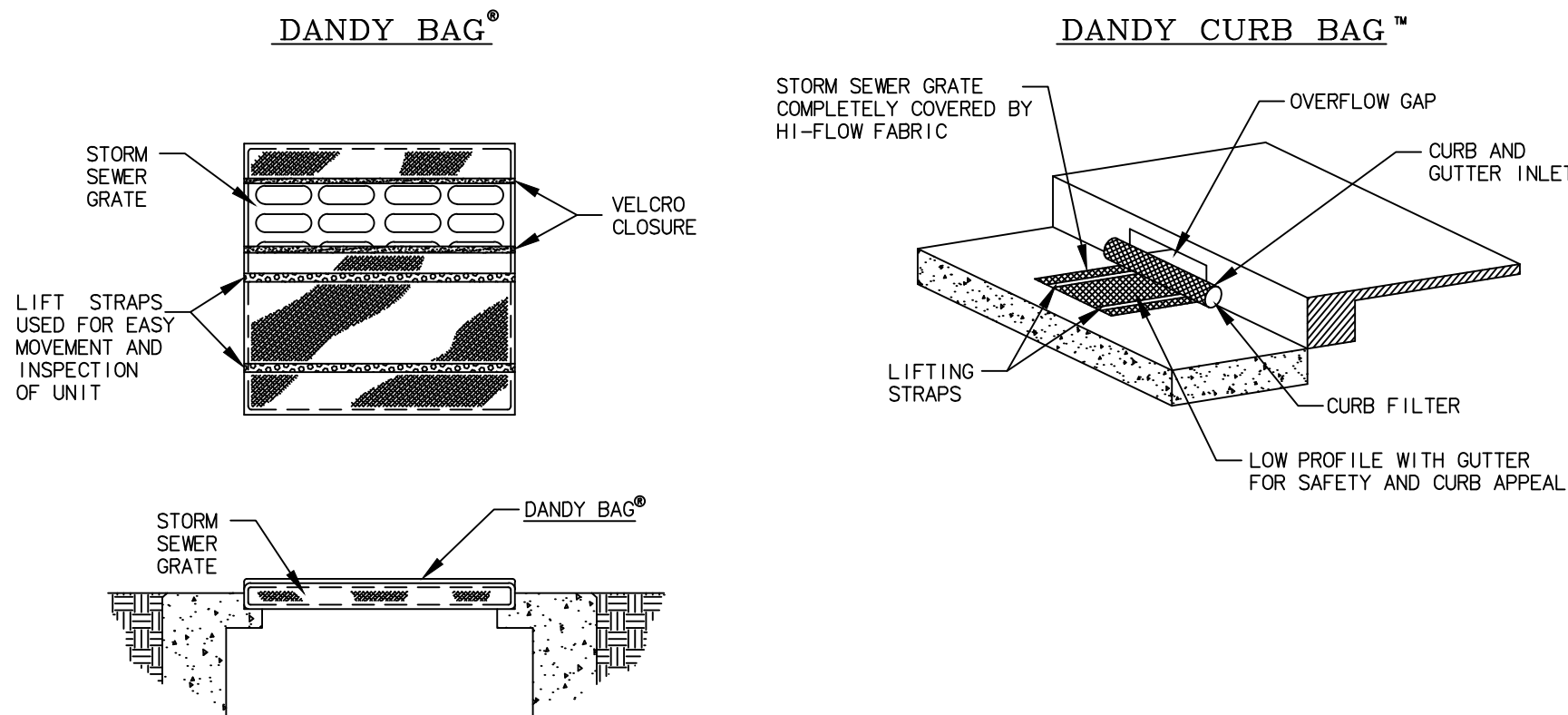


EROSION EEL®
INLET PROTECTION

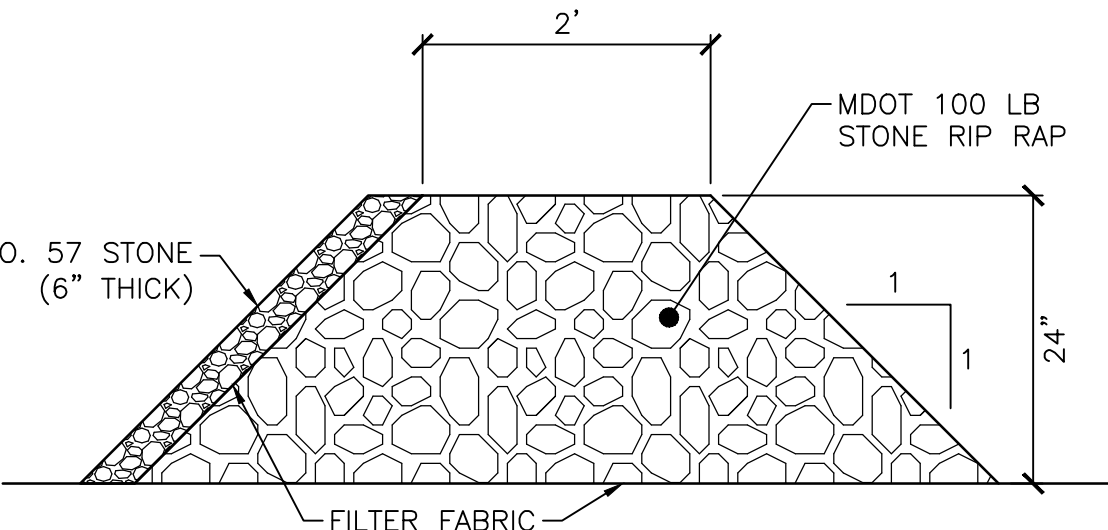
3 TYP. INLET PROTECTION



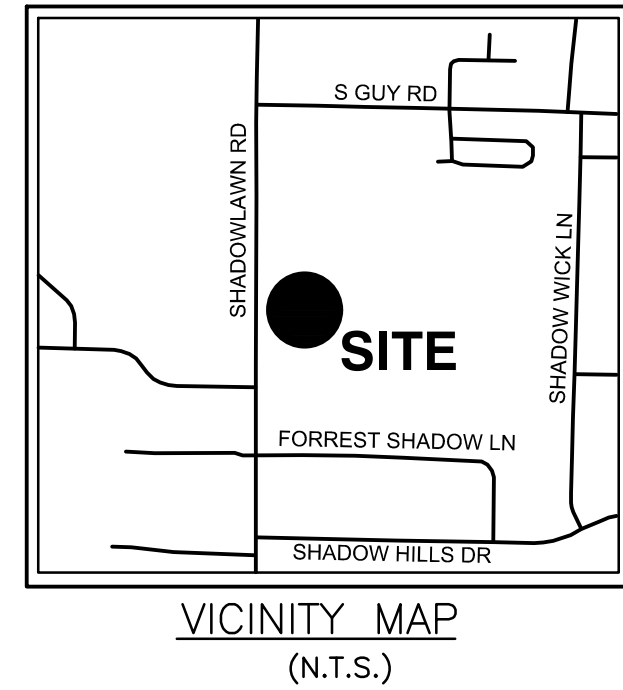
2 TYP. CONSTRUCTION ENTRANCE/EXIT



NOTE: WATTLE TUBES MAY BE SUBSTITUTED FOR SILT FENCE WHERE SILT FENCE IS SHOWN ON PLANS UNLESS SPECIFICALLY NOTED OTHERWISE.



4 TYPICAL ROCK FILTER RING/DAM



REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE

7975 Stage Hills Blvd, Suite 1
Telephone: 901.377.9984
www.efiglobal.com

SCALE NTS

SHEET 3 of 3

CITY OF BARTLETT DIVISION OF ENGINEERING

EROSION CONTROL NOTES & DETAILS

LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE

SURVEY ALLEN & HOSHALL DATE SEPT. 2025 BOOK

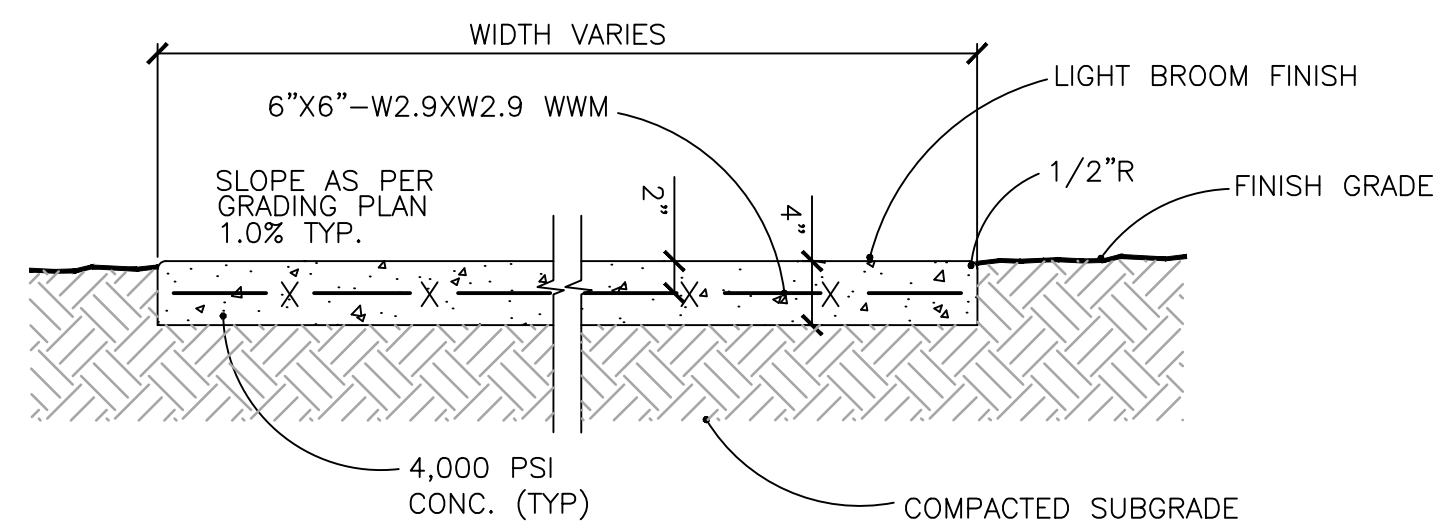
DESIGN BY: EFI GLOBAL DATE 03.06.26 SCALE AS NOTED

REVIEWED

ASSISTANT CITY ENGINEER DATE CITY ENGINEER DATE

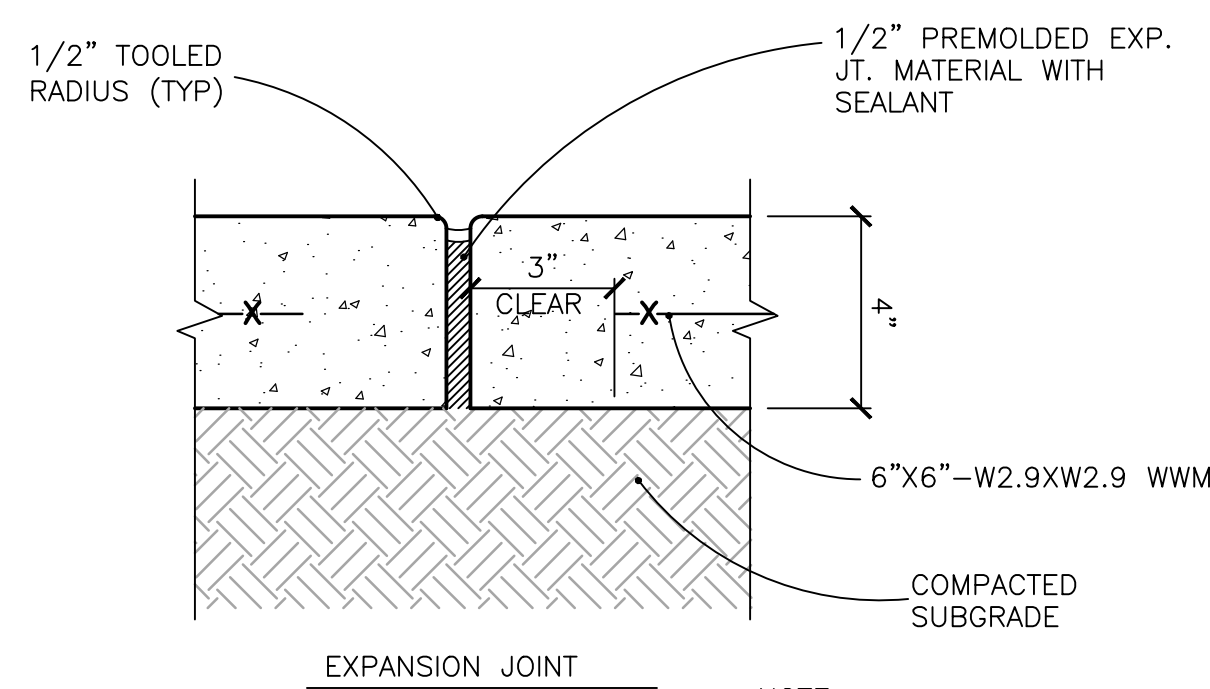
SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL



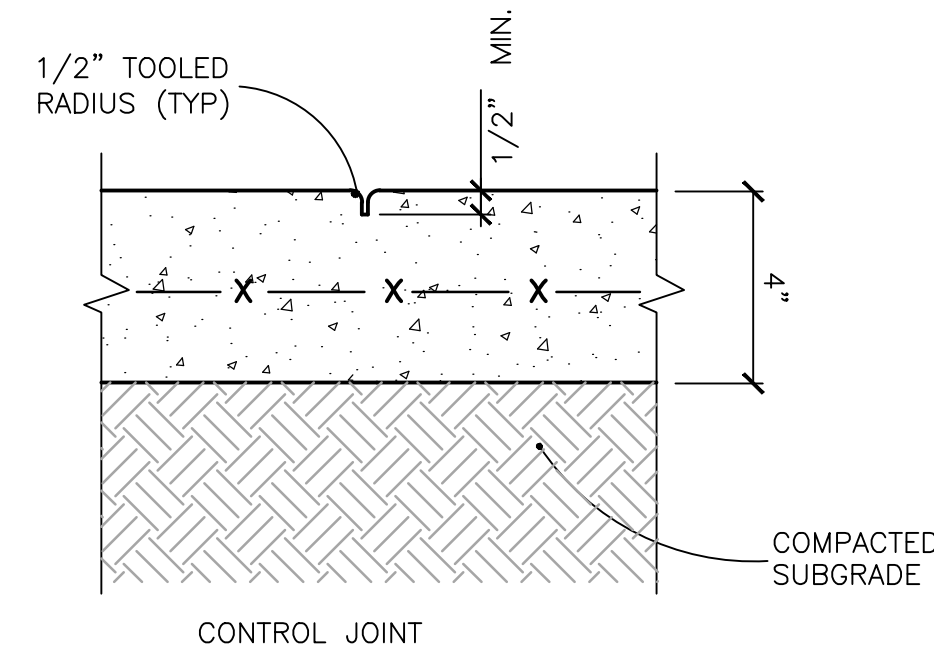
NOTE:
*SEE DETAIL 2 THIS SHEET FOR
EXPANSION & CONTROL JOINT DETAILS.

1 TYP. CONCRETE SIDEWALK
C4.01 NTS

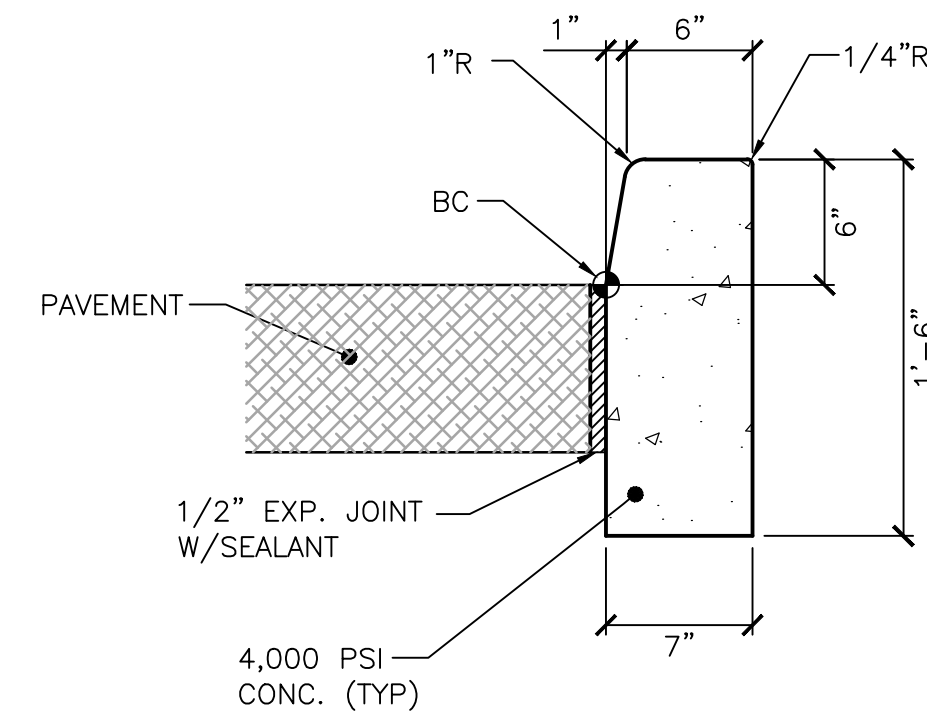


NOTE:
LOCATE EXP. JOINTS @ 24'(TYP.)
OR AS INDICATED ON PLAN

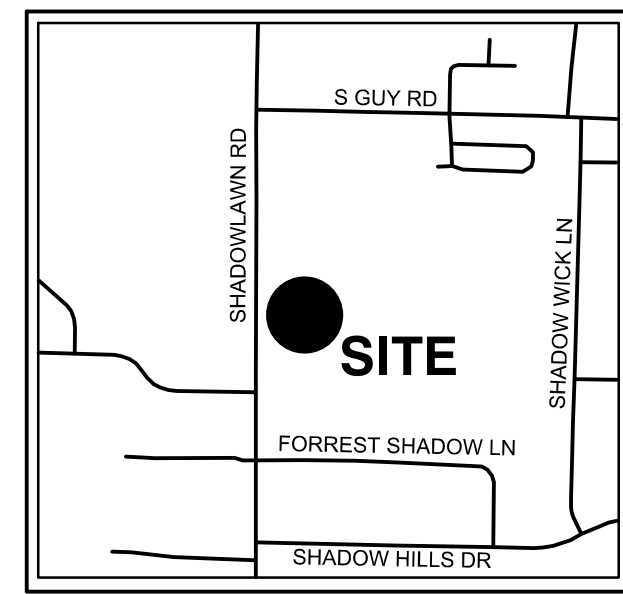
2 SIDEWALK JOINT DETAIL
C4.01 NTS



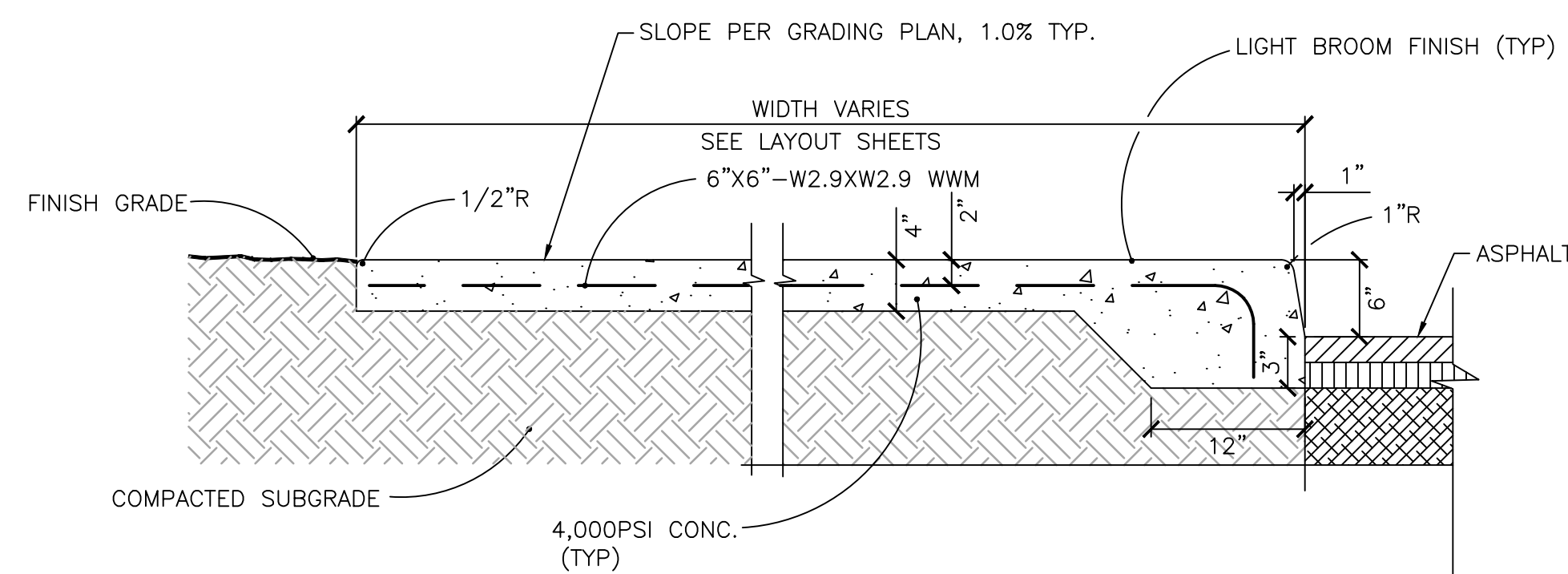
NOTE:
LOCATE CONTRACTION JOINTS @ A DISTANCE
EQUAL TO WIDTH OF WALK, OR AS INDICATED
ON PLAN.



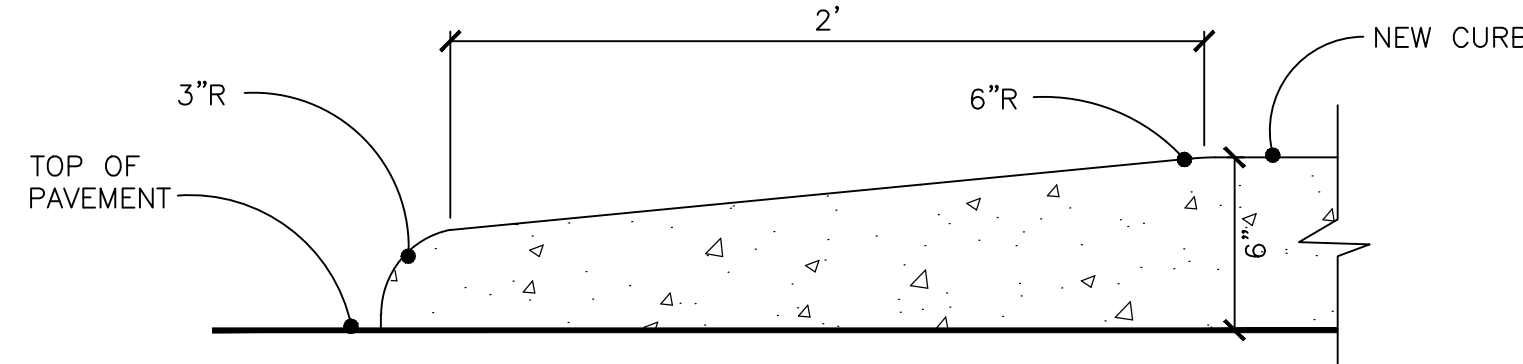
3 TYP. VERTICAL CURB
C4.01 NTS



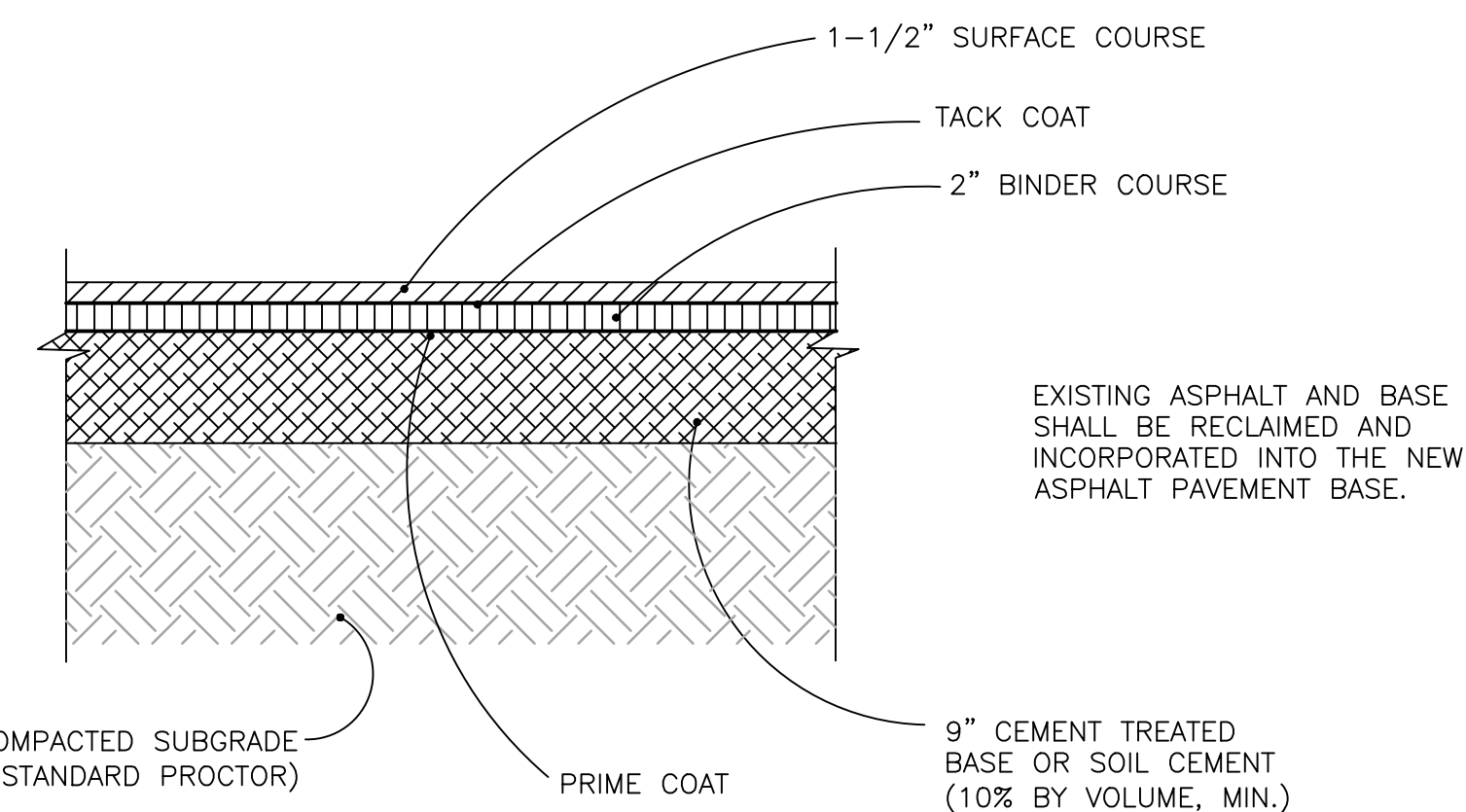
VICINITY MAP
(N.T.S.)



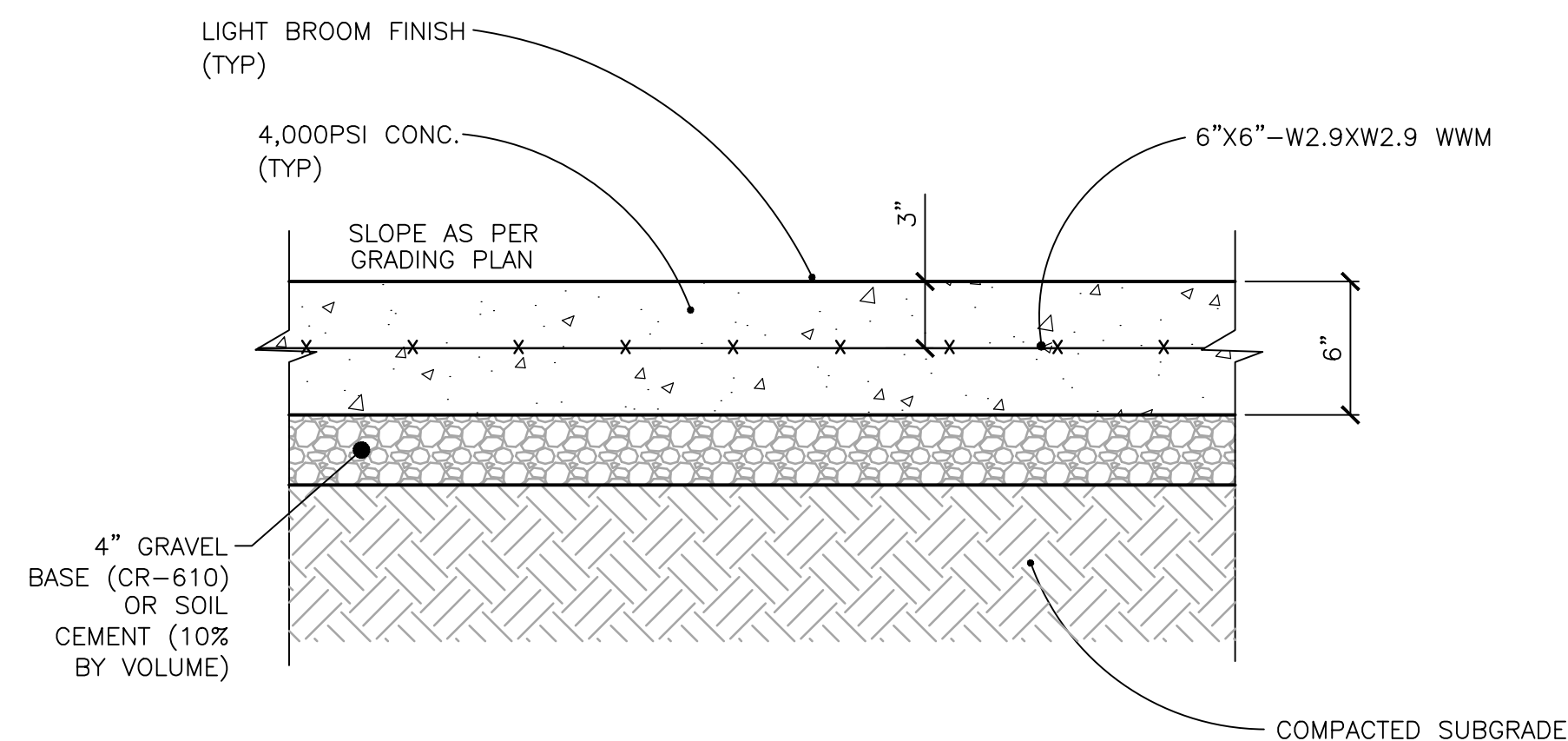
4 TYP. INTEGRAL CURB & WALK
C4.01 NTS



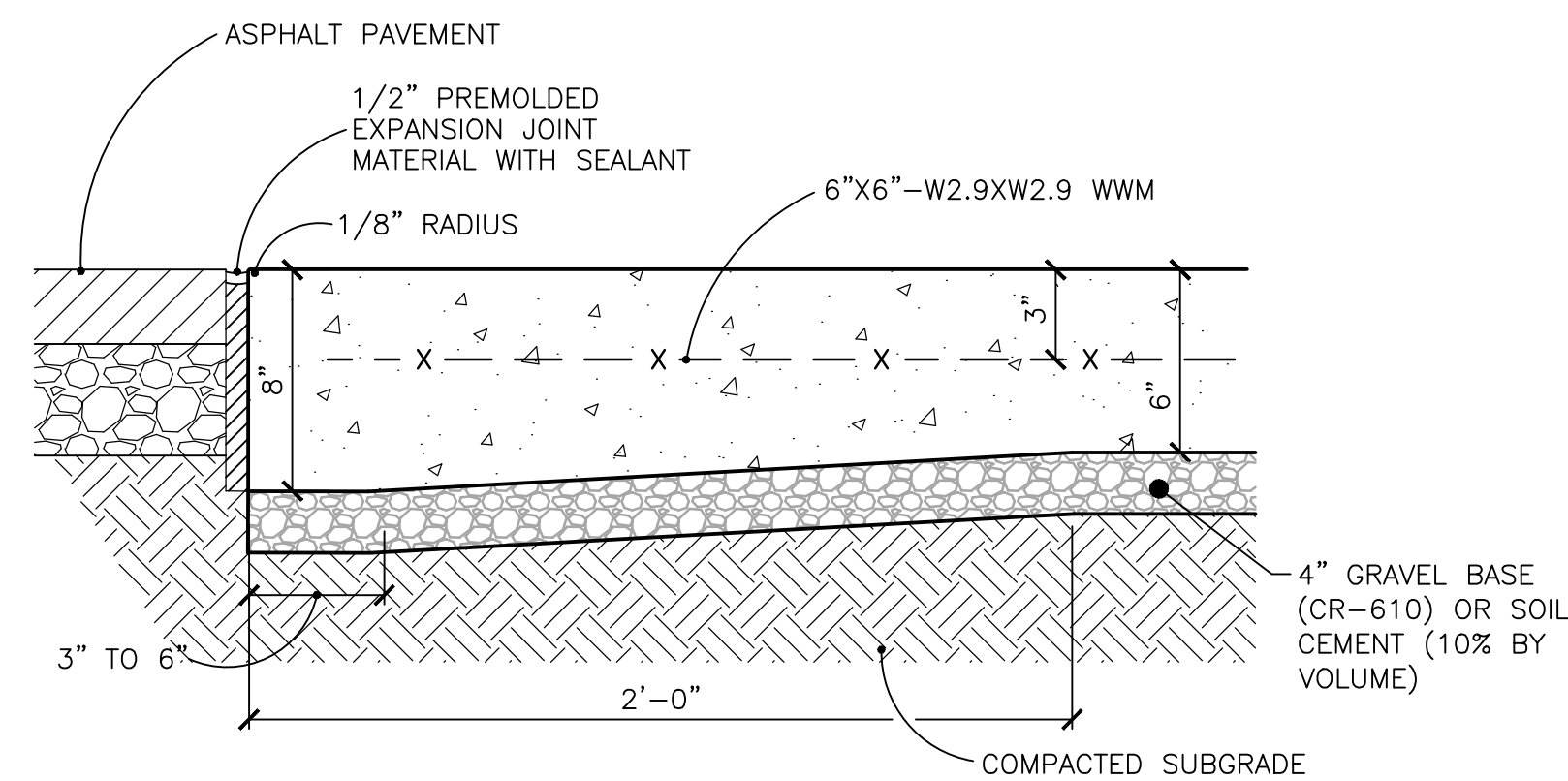
5 TYP. CURB WIPEDOWN
C4.01 NTS



6 LIGHT DUTY ASPHALT PAVEMENT
C4.01 NTS

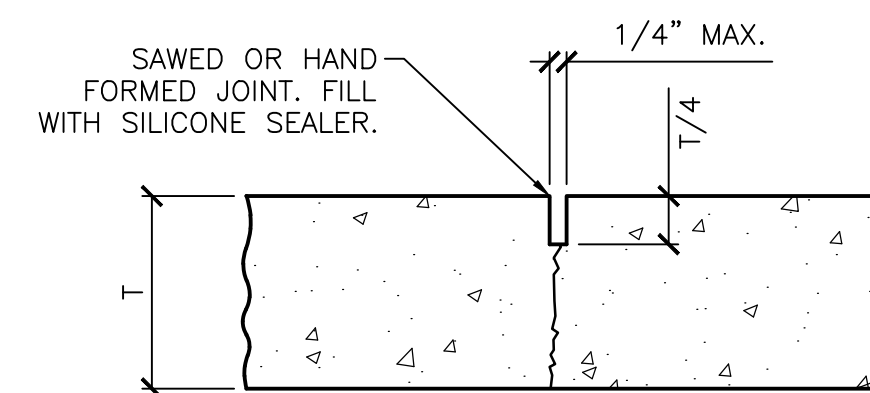


7 LIGHT DUTY CONCRETE PAVEMENT
C4.01 NTS



NOTE: THICKENED EDGE JOINT SHALL BE
LOCATED AT ALL EDGES THAT ABUT ASPHALT

8 TYP. THICKENED EDGE
C4.01 NTS



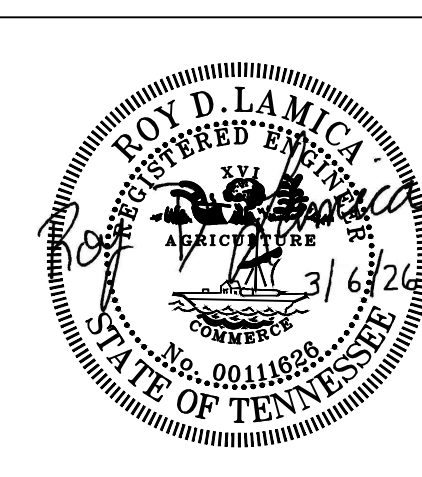
9 CONTROL JOINT
C4.01 NTS



THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED 'SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD'. THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, 'AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN' PER FEMA FIRM MAP NUMBER 47157003106 & 47157003306 DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LIMITS IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.

REVISION		
ITEM NO.	DESCRIPTION of CHANGE	APPROVAL DATE

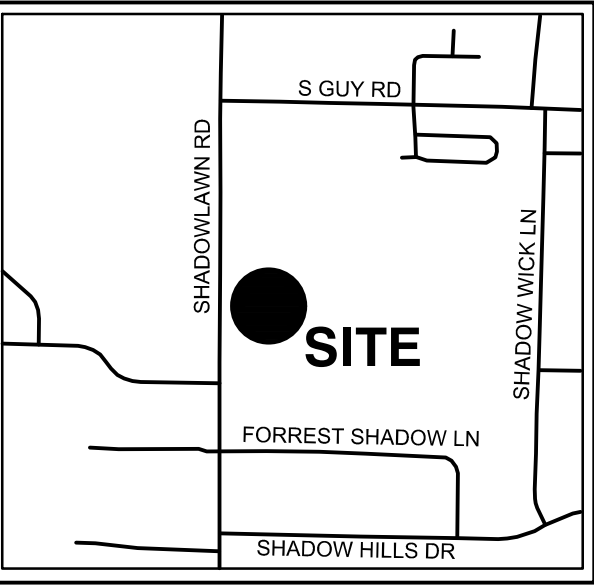
7975 Stage Hills Blvd, Suite 1 Memphis, Tennessee 38133
Telephone: 901.377.9984
www.efiglobal.com



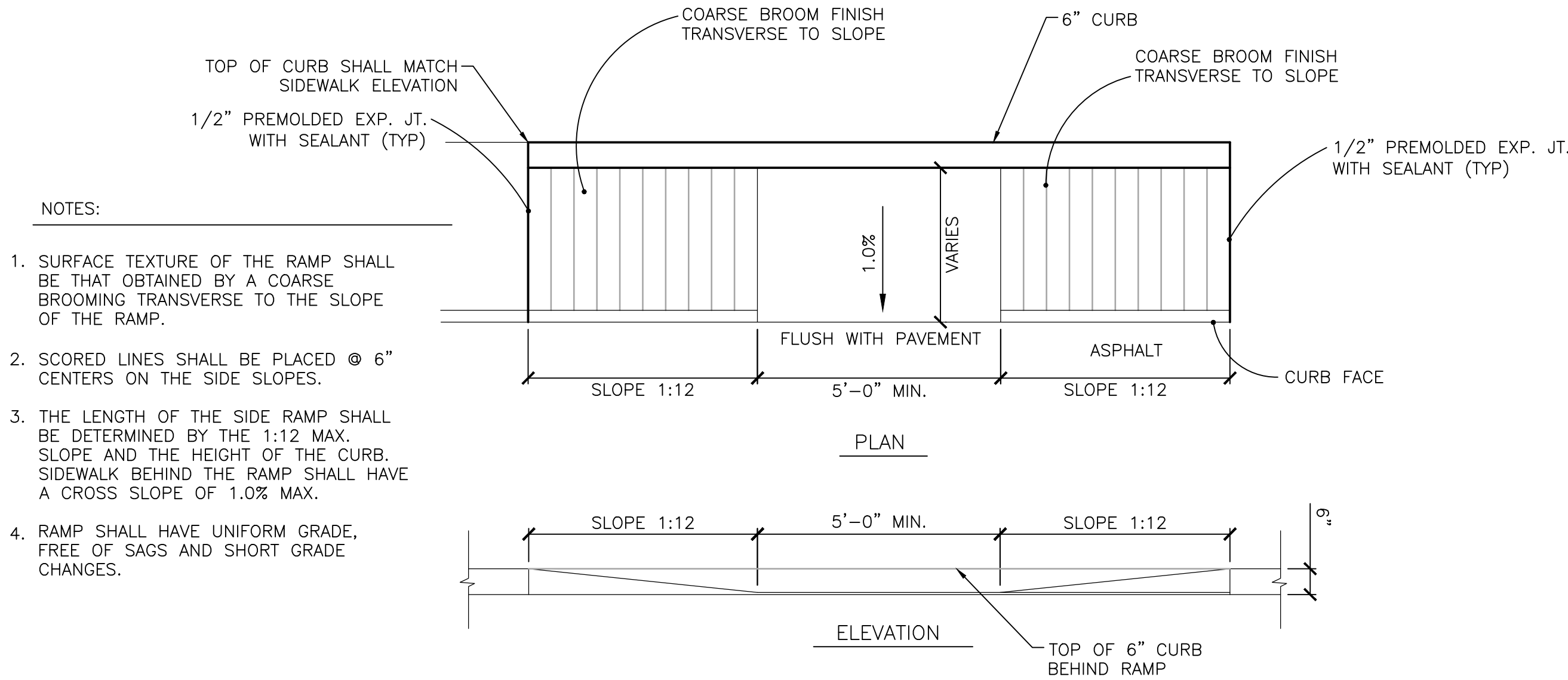
SCALE NTS SHEET 1 of 2		
CITY OF BARTLETT DIVISION OF ENGINEERING		
SITE DETAILS		
LOCATION: 4680 SHADOWLAWN ROAD BARTLETT, TENNESSEE		
SURVEY BY: ALLEN & HOSHALL	DATE: SEPT. 2025	BOOK: _____
DESIGN BY: EFI GLOBAL	DATE: 03.06.26	SCALE: AS NOTED
REVIEWED		
ASSISTANT CITY ENGINEER	DATE	CITY ENGINEER

SHADOWLAWN PARK IMPROVEMENTS-PHASE 2

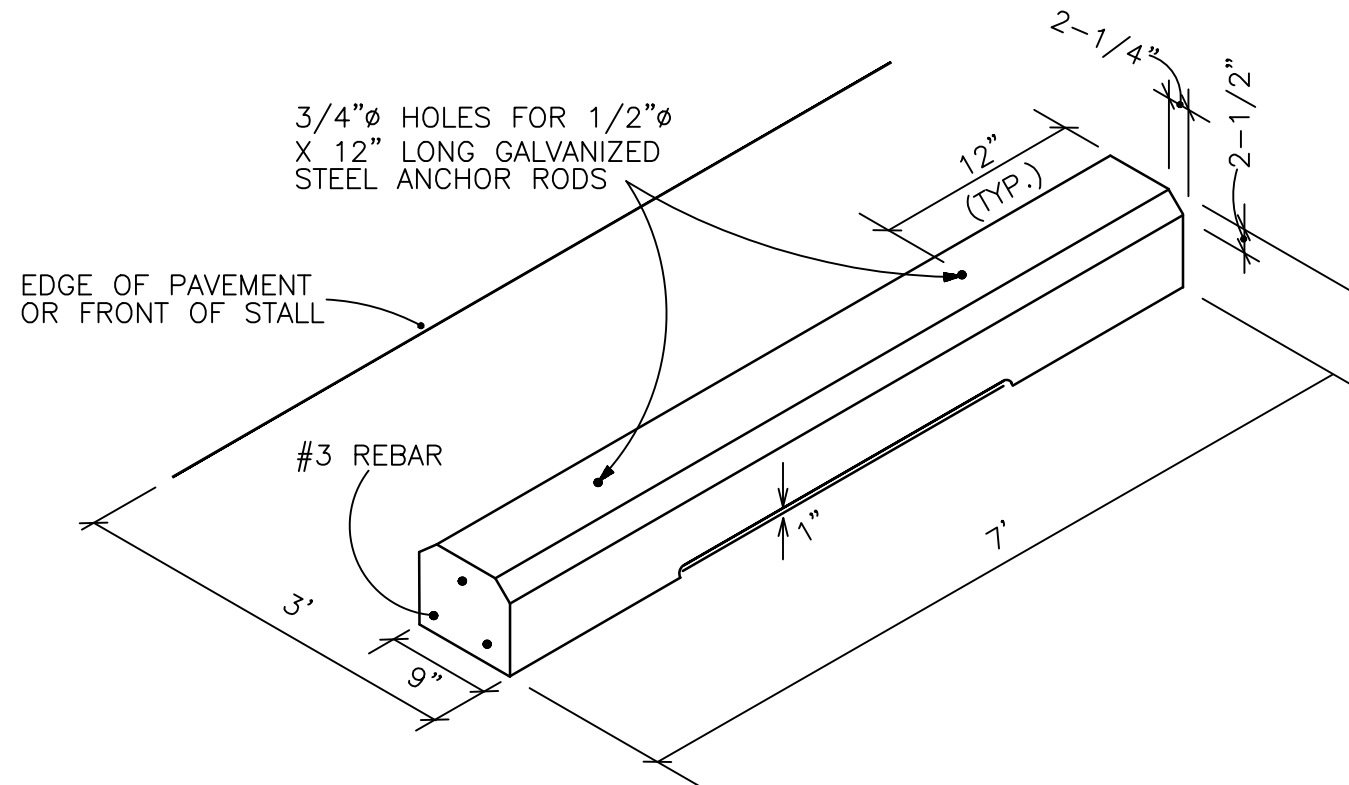
DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL



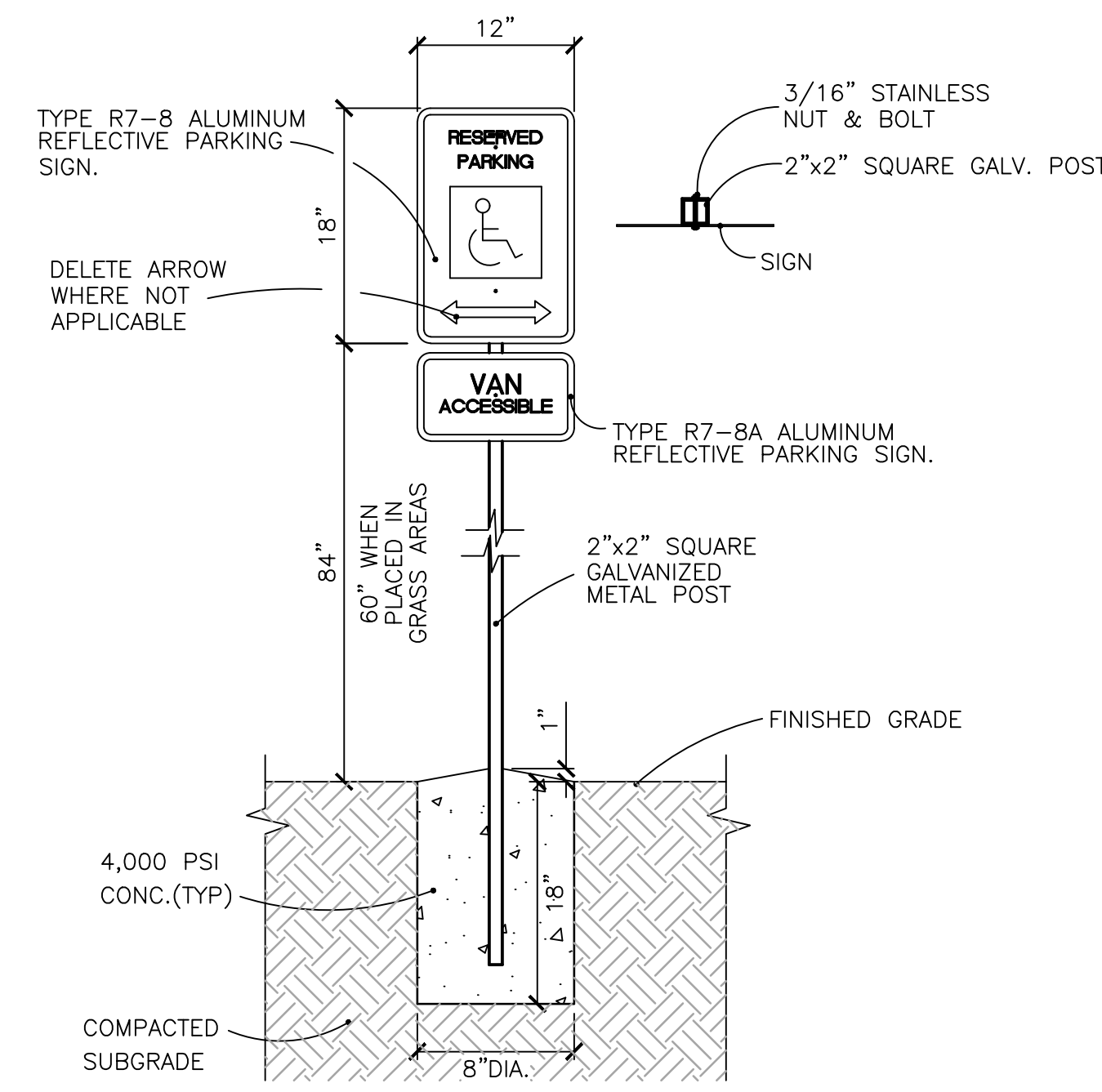
VICINITY MAP
(N.T.S.)



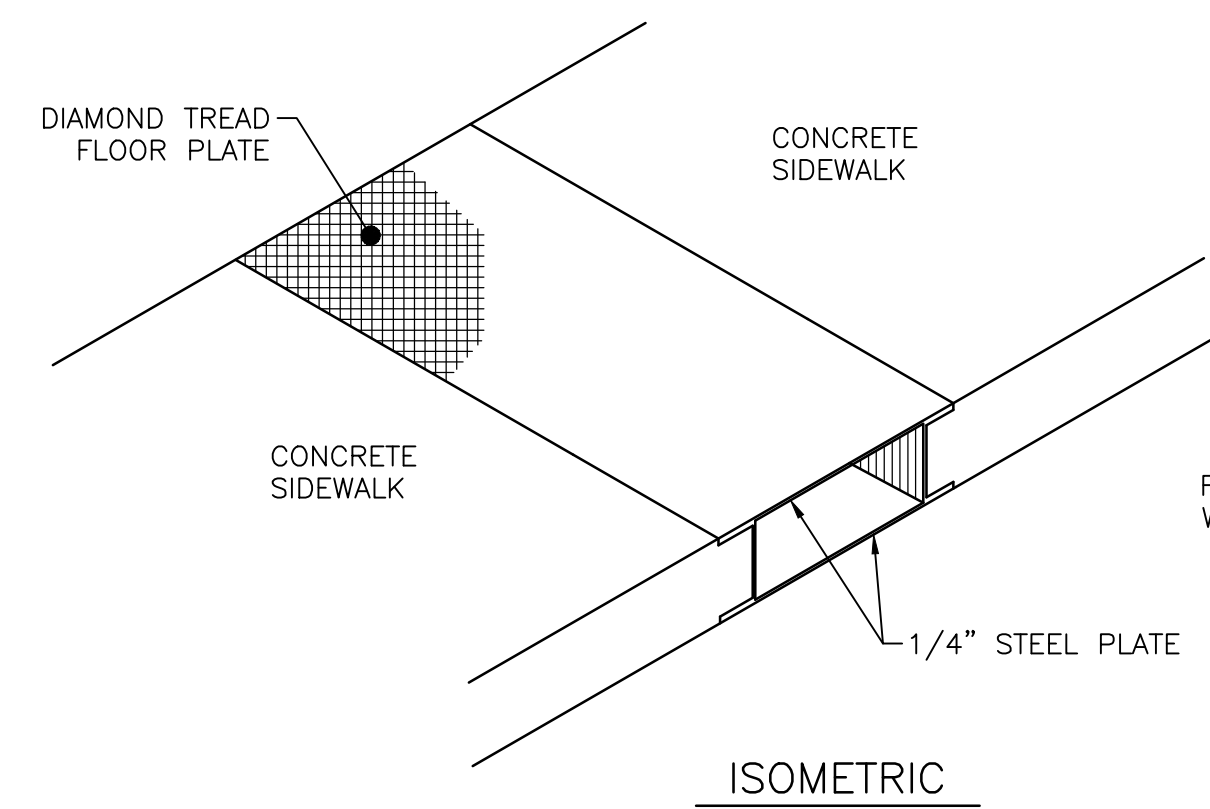
1 ADA RAMP (PARALLEL)
C4.02 NTS



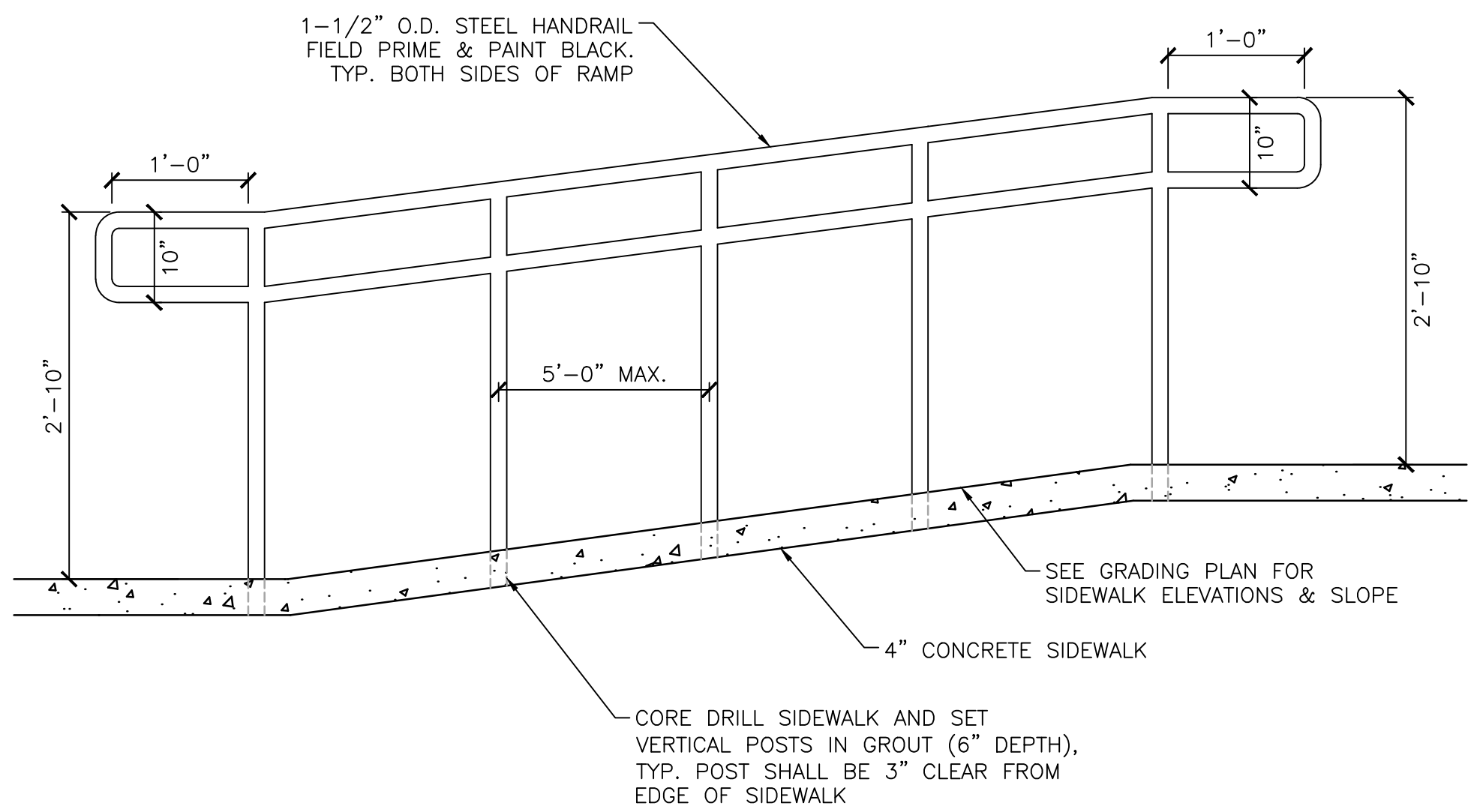
2 TYP. WHEEL STOP
C4.02 NTS



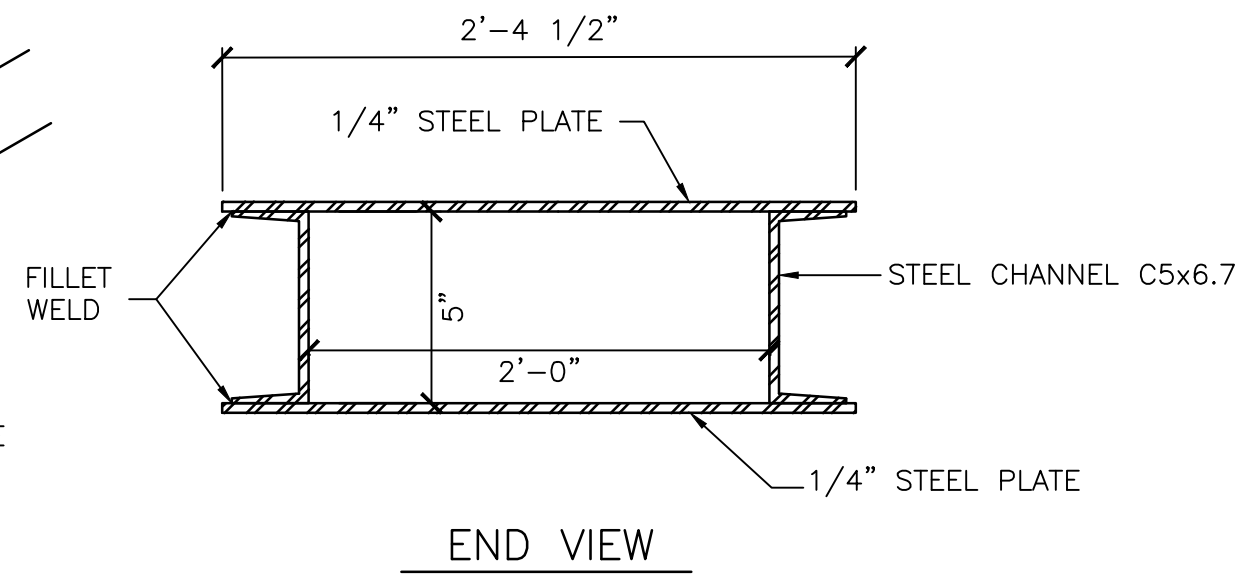
3 ADA PARKING SIGN
C4.02 NTS



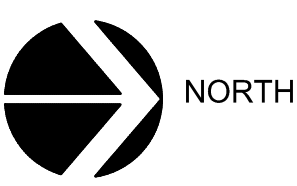
4 SIDEWALK DRAIN
C4.02 NTS



5 ADA RAMP WITH HANDRAILS
C4.02 NTS



END VIEW



THIS IS TO CERTIFY THAT THIS PROPERTY (THE SUBJECT PROPERTY SURVEYED) IS NOT WITHIN THE LIMITS OF A DESIGNATED 'SPECIAL FLOOD HAZARD AREAS' SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD'. THE SUBJECT PROPERTY, BY GRAPHICAL REPRESENTATION ONLY, LIES WITHIN ZONE X DEFINED AS BEING, 'AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN' PER FEMA FIRM MAP NUMBER 47157003106 & 47157003306 DATED FEBRUARY 6, 2013 BASED UPON OUR INTERPRETATION OF THE LOCATION OF THE FLOOD HAZARD BOUNDARY LIMITS IN RELATION TO THE PROPERTY LINES. NO SURVEYING OR ENGINEERING WAS PERFORMED FOR THIS SURVEY TO DETERMINE FEMA FLOOD LIMITS.

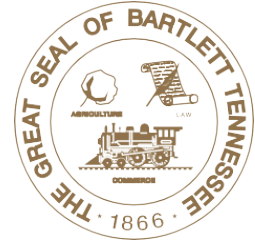
7975 Stage Hills Blvd, Suite 1
Memphis, Tennessee 38133
Telephone: 901.377.9984
www.efiglobal.com



SCALE NTS
SHEET 2 of 2
CITY OF BARTLETT DIVISION OF ENGINEERING
SITE DETAILS
LOCATION: 4680 SHADOWLAWN ROAD
BARTLETT, TENNESSEE
SURVEY BY: ALLEN & HOSHALL DATE: SEPT. 2025 BOOK: _____
DESIGN BY: EFI GLOBAL DATE: 03.06.26 SCALE: AS NOTED
REVIEWED
ASSISTANT CITY ENGINEER DATE: _____ CITY ENGINEER DATE: _____

SHADOWLAWN PARK IMPROVEMENTS-PHASE 2
DEVELOPER: BARTLETT PARKS
ENGINEER: EFI GLOBAL

Board of Mayor and Aldermen
May 12, 2026



Item Memo

Consent Summary:

Recommend accepting the lowest qualified bid for 14 Public Safety Security Camera Systems for \$90,600.00 from SCI Technologies, Inc D/B/A SkyCop, Inc. Funding for this purchase is available in Account 131.42100.939.02326.

Formal Body:

On March 20, 2026, an ad was placed in *The Daily News*. On April 9, 2026, the City of Bartlett received six bids, which were opened at City Hall.

Bids were received from the following companies:

SCI Technologies, Inc. D/B/A/ SkyCop, Inc.	\$90,600.00
Mobile Surveillance Trailers	\$228,000.00
Oteka Technologies, Inc.	\$213,555.02
xFact, LLC	\$221,126.99
IREX, AI, Inc.	\$241,340.00
Central Technologies, Inc.	\$143,000.00

We recommend the bid be awarded to SCI Technologies, Inc. D/B/A SkyCop, Inc. for a total price of \$90,600.00.

Thank you for your consideration.

Attachments:

Full BMA Packet PSSC



BARTLETT POLICE DEPARTMENT

Public Safety Security Cameras



Project Description:

- On January 13, 2026, the board of Mayor and Alderman approved Resolution 01-26, which amended the City of Bartlett FY2026 Grant Fund Budget to provide for Public Safety Equipment as authorized by the State of Tennessee Office of Criminal Justice Programs. The Police Department now seeks to conduct various purchases as outlined in the resolution.
- Public Safety Security Camera Systems are utilized by law enforcement to deter, prevent, and investigate criminal activity. These systems provide various capabilities, including live-view monitoring, recorded video, and optional integrated automated license plate reader software. The police department has utilized systems of this nature for many years. To improve the capabilities of our current system and replace outdated equipment, the department is now seeking to install a new network of Public Safety Security Camera Systems within our jurisdiction.
- Representatives from our organization have conducted extensive research regarding this project. Throughout this process, it was clear that the department should design and pursue a system that allowed for municipal ownership of the equipment; incorporated the ability to capture, record, store, retrieve, view, and analyze video collected from remote wireless devices; allowed for live-view monitoring; and incorporated Automated License Plate Reader Software with Real-time Alerts. In addition, an emphasis was made on prioritizing NDAA complaint equipment and extensive warranty parameters.

Vendor Selection:

- On March 20, 2026, an ad was placed in the local newspaper and online seeking an invitation for sealed bids for the purchase of Public Safety Security Camera Systems. On April 9, 2026, the City of Bartlett received six (6) bids, which were opened at City Hall. The bids received were from the following companies:
 - SCI Technologies, Inc. D/B/A/ SkyCop Inc.
3736 Getwell Cove
Memphis, TN 3118
 - Mobile Surveillance Trailers
905 E Benton St
Wapakoneta, OH 45895
 - Oteka Technologies, Inc.
3349 Winbrook Dr
Memphis, TN 38116
 - xFact LLC
120 Water Street
North Andover, MA 01845

- IREX AI, Inc.
29970 Technology Dr
Suite 210
Murrieta, CA 92563
 - Central Technologies, Inc.
2170 Business Center Dr
Suite 1
Memphis, TN 38134
- Representatives from the Bartlett Police Department have reviewed the bids mentioned above and verified that all specifications outlined within each bid met the noted requirements. Upon further examination, it was determined that SCI Technologies provided the lowest / best response. Therefore, the Bartlett Police Department seeks to use SCI Technologies, Inc. D/B/A/ SkyCop Inc. as the provider of the described equipment.

Equipment & Cost:

- We have spoken with SCI Technologies, and they have provided a quotation consistent with the pricing outlined in their bid response. This quotation includes purchasing and installing fourteen (14) Public Safety Security Safety Systems. These systems will contain fourteen (14) PTZ Network Cameras and fourteen (14) Panoramic Live-view Cameras. A summary of the equipment is as follows:

Quantity	Description	Cost Each	Total Cost
6	Primary PSSC Systems	\$7,300.00	\$43,800.00
8	Secondary PSSC Systems	\$5,850.00	\$46,800.00

Total:	\$90,600.00
---------------	--------------------

- Funding for this purchase is available in Account # 131.42100.939.02326.

Warranty:

- SCI Technologies has agreed to warrant all system components for five (5) years from installation. During the five-year warranty period, SCI Technologies has agreed to handle any manufacturer warranty claims, including, but not limited to, removal, shipping, replacement, and installation of any component covered by a manufacturer's warranty. The vendor will be responsible for maintaining and servicing each system during the five-year warranty period and ensuring that each system operates effectively and efficiently.

Camera Placement:

- The Police Department has reviewed crime statistics, average annual daily traffic counts, and offender data to determine locations with the greatest need and potential for effective crime reduction. Specific areas have been identified and are currently under review. These locations maximize our efforts to deter, prevent, and investigate criminal activity.

Documentation:

- The following documents are attached for further review:
 - The City of Bartlett Request for Sealed Bids
 - SCI Technologies, Inc. Bid Response
 - SCI Technologies Quote
 - SCI Technologies Insurance Certificate
 - City of Bartlett Purchase Contract

Thank you for your consideration,

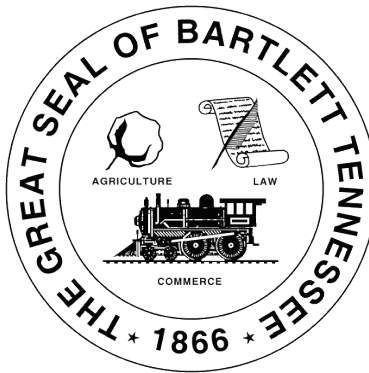
Christopher M. Golden

Chris Golden, Assistant Chief

CITY OF BARTLETT

***6400 STAGE ROAD
BARTLETT, TENNESSEE
38134***

David Parsons, Mayor
Steve Sones, Chief Administrative Officer
Dick Phebus, Finance Director
Jeff Cox, Chief of Police



REQUEST FOR SEALED BIDS

SB # FY2026-03-017

DUE: Thursday, April 9, 2026, no later than 2:00 p.m. (CST)

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

BARTLETT POLICE DEPARTMENT

The City of Bartlett Police Department is seeking to purchase a number of Public Safety Security Camera Systems as per the written specifications.

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, April 9, 2026**. All bid packets, with an original, clearly identified, and two copies, must be labeled **“FY2026
“PUBLIC SAFETY SECURITY CAMERA SYSTEMS”** and addressed as follows:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids without cause and to waive any informality in the bidding process. The City of Bartlett is an equal-opportunity employer. If further information is desired, please contact Brandon Thornton, Police Department Chief Inspector, at 901-385-5541 or email bthorton@bartlettpolice.org.

Please quote prices on the attached bid sheet.

We propose to furnish the item(s) listed on the attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

NAME OF FIRM

EMAIL

ADDRESS

PHONE

SIGNATURE OF AUTHORIZED
REPRESENTATIVE

PRINT NAME

DATE

INTENT

The intent of these specifications is to provide sufficient specified information to permit prospective bidders to submit proposals for the provision of **Public Safety Security Camera (PSSC) Systems**. The awarded supplier will be required to deliver and install the equipment at various locations in Bartlett, Tennessee.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender, or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make its equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where their product fails to meet these specifications. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost. The City will evaluate each bid in terms of initial cost, delivery date, service and the availability of replacement parts, resale value, and the terms of the warranty.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the Cost Proposal Table, Bid Specification form, Proposed Item Description form, as well as the signed and notarized Iran Divestment Act form & Public Acts form. Note: An original, clearly marked, and two copies shall be included.
3. Bidder must include a current year, signed W-9 form.
4. All prices are to be firm for **180** days from the bid due date.
5. The bid should state the manufacturer's warranty, along with the owner's manuals.
6. The City reserves the right to reject any and all bids.
7. An Award Letter will be issued to the successful vendor designating them the supplier of said equipment for the period specified in the Bid-Pricing Guarantee (180 or 365 days from the bid due date).
8. An official Purchase Order may be issued for one (1) unit, multiple units, or zero (0) units at any time during the awarded period. All purchase orders are subject to available funding.
9. Equipment delivered because of the award of this bid shall be a current-year model, new and unused.
10. All charges for transportation and unloading are to be pre-paid by the successful bidder and are not the responsibility of the City of Bartlett.
11. All equipment is to be delivered F.O.B. to the City of Bartlett Police Department, 3730 Appling Road, Bartlett, TN 38133.

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

DETAILED SPECIFICATIONS

(All Bids must include one (1) original, clearly marked, and two (2) copies with the Cost Proposal Table, Bid Specification form, Proposed Item Description form, the Public Acts 109 form, Public Acts 775 form, and the signed W-9 form)

1.1 Statement of Purpose

The purpose of this Request for Sealed Bids is to define the City's minimum requirements, solicit bids, and gain adequate information by which the City may evaluate the services offered by Proposers.

The City of Bartlett, Tennessee, located in Shelby County, Tennessee, hereinafter referred to as the City, intends to secure a contract for the purchase of Public Safety Security Camera (PSSC) Systems with accompanying warranty and maintenance agreements if applicable. Special consideration may be given to proposers that can expedite the delivery and installation of the cameras and systems.

1.2 Scope of Services

The Bartlett Police Department (BPD) is soliciting proposals for the purchase of stationary camera systems to include all hardware, software, and all other necessary items for a fully functional Public Safety Security Camera (PSSC) System. The PSSC Systems would include the cameras and all its hardware, as well as, storage and management software, installation as needed, training, maintenance, and support and warranty. The System must meet or exceed the requirements as detailed in Section 1.4.

1.3 Project Intent

It is the intent of the Bartlett Police Department to deploy public safety security camera systems in strategic locations throughout the City of Bartlett. These systems will be designed to allow for live-view monitoring and recorded surveillance. These systems will be attached to existing utility poles, or similar, and utilize a streetlight photocell power tap.

The Bartlett Police Department is seeking to bid two (2) separate PSSC systems, a primary system and a secondary system.

Both PSSC systems will contain communications hardware necessary to output multiple HD video streams over a P2P WiFi radio connections. The systems must be able to provide a live stream view of each camera via a Real Time Streaming Protocol (RTSP) or similar. Both systems will be equipped with one (1) 360 or 270-degree panoramic camera and one (1) PTZ IP network camera. Each system should be capable of processing up to five (5) live video feeds.

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

In addition to the above, Primary Systems will be equipped with an onboard industrial-grade computer and a cellular network router.

The City of Bartlett will provide the cellular network hardware and SIM cards for the systems' communication needs and will be responsible for any charges and fees associated with the cellular network.

1.4 Public Safety Security Camera System Specifications

1.4.1 General System Specifications

- A. The City expects to deploy approximately ten (10) Public Safety Security Camera Systems in various locations throughout the City.
- B. The public safety security camera systems will consist of two (2) separate models capable of working in tandem with one another; Primary System and Secondary System.
- C. Each system shall consist of a heavy-duty weatherproof, rugged, and vented enclosure allowing for operation in wet and extreme conditions and provided in a neutral color, such as white, so the unit is not conspicuous.
- D. Each system shall be finished with an anti-corrosion powder coating.
- E. Each system shall have the ability to be mounted to an existing pole, or similar structure.
- F. Each system shall have the ability to operate off of a 110V power source.
- G. Each system must be capable of simultaneously housing and supporting multiple network cameras.
- H. Fuse breaker to protect electronics.

1.4.2 Network Camera Requirements

All cameras must comply with section 889 of the 2022 NDAA.

- i. 360 or 270 Degree Multi-channel directional IP camera
 - a. 2 MP multidirectional camera with IR for up to 360° coverage
 - b. Remote focus and zoom
 - c. IR illumination with individually controlled LEDs
 - d. 1080p with a frame rate of up to 30 fps
 - e. Outdoor-ready

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

B. PTZ Camera

- i. PTZ Network Camera
 - a. 1080p with 32 optical zoom
 - b. Optimized IR
 - c. Remote zoom and focus
 - d. Outdoor-ready

1.4.3 Primary System Specifications

- A. The System shall meet all specifications outlined in Section 1.4.1.
- B. The Primary System shall contain an on-board industrial-rated computer meeting the following minimum requirements:
 - i. Twelve (12) core CPU capable of up to 4.40 GHz and 16 MB cache.
 - ii. 1 TB of Storage capability.
 - iii. Microsoft Windows 10, or newer, operating system.
 - iv. Remote access to system from any location.
 - v. Video Management Systems allowing for the capture, recording, storing, retrieving, viewing, and analyzing video collected from remote wireless devices.
 - vi. Video Management System allowing for the LIVE viewing of video from remote wireless devices.
 - vii. Video Management System annual licensing fee is free.
- C. The System shall contain a POE switch capable of controlling up to three (3) network cameras.
- D. Each System shall have the ability to house up to three (3) network cameras.
- E. Each System shall have a point-to-point wireless bridge receiver capable of processing data at a rate of 500Mbps or higher.
- F. Each System shall be equipped with an Internet-enabled IP Remote Power Switch.
- G. Each System shall be equipped with a 270 or 360-degree panoramic camera meeting the specifications outlined in 1.4.2A.

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

- H. Each System shall be equipped with a PTZ network camera meeting the specifications outlined in 1.4.2B.

1.4.4 Secondary System Specifications

- I. The System shall meet all specifications outlined in Section 1.4.1.
- J. The System shall contain a POE switch capable of controlling up to three (3) network cameras.
- K. Each System shall have the ability to house up to three (3) network cameras.
- L. Each System shall have a point-to-point wireless bridge receiver capable of processing data at a rate of 500Mbps or higher.
- M. Each System shall be equipped with an Internet-enabled IP Remote Power Switch.
- N. Each System shall be equipped with a 270 or 360-degree panoramic camera meeting the specifications outlined in 1.4.2A.
- O. Each System shall be equipped with a PTZ network camera meeting the specifications outlined in 1.4.2B.

*** The City will provide a Cradlepoint Router and an External High-Gain Omnidirectional Antenna with GPS to the vendor to install in the Primary Systems.**

1.6 Warranty

The Vendor agrees to warrant all system components outlined in **Section 1.4** for a period of five (5) years from the date of installation. During the five-year warranty period, the vendor agrees to handle any and all manufacturer warranty claims including, but not limited to, removal, shipping, replacement, and installation of any component covered by a manufacturer's warranty. The vendor will be responsible for maintaining and servicing each system during the five-year warranty period and ensuring each system is operating effectively and efficiently. If the vendor is unable to provide said five (5) year warranty, the vendor must specify in detail what warranties may exist and will be provided to the customer in Attachment 2.3.

1.7 Proposed Cost Model

Each proposed cost entered in the Cost Proposal Table (Attachment 2.1) should be per unit and be an all-inclusive cost of the following items. Each item must meet or exceed the specifications outlined in Section 1.4.

- A. Item #1 - Primary System
 - i. Weatherproof rugged enclosure
 - ii. All computer hardware and software

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

- iii. All recording software and licensing
- iv. All fuse breakers, transformers, adapters, and converters/inverters
- v. POE switch
- vi. Internet-enabled IP Remote Power Switch.
- vii. P2P Wifi Radio
- viii. One (1) 270 or 360 degree panoramic network camera
- ix. One (1) PTZ network camera
- x. Installation of each individual system to an existing pole or similar structure
- xi. Connection to existing 110V power source via streetlight photocell power tap
- xii. Any adapters, converters, or transformers needed to power each system
- xiii. Any and all necessary training for City personnel

B. Item #2 – Secondary System

- i. Weatherproof rugged enclosure
- ii. All recording software and licensing
- iii. All fuse breakers, transformers, adapters, and converters/inverters
- iv. POE switch
- v. Internet-enabled IP Remote Power Switch.
- vi. P2P Wifi Radio
- vii. One (1) 270 or 360 degree panoramic network camera
- viii. One (1) PTZ network camera
- ix. Installation of each individual system to an existing pole or similar structure
- x. Connection to existing 110V power source via streetlight photocell power tap
- xi. Any adapters, converters, or transformers needed to power each system
- xii. Any and all necessary training for City personnel

ATTACHMENT 2.1

COST PROPOSAL TABLE

NOTICE TO PROPOSER:

This Cost Proposal must specifically record below the exact cost amount(s) proposed in the appropriate space(s) as required herein. Said cost proposed must incorporate all costs for the proposed scope of services for the total contract period.

The Cost Proposal shall record only the cost proposed as required. It shall not record any text that could be construed as a qualification of the cost proposed. If the Proposer fails to specify the Cost Proposal as required, the City shall determine the proposal to be nonresponsive and reject it.

The Proposer must sign and date the Cost Proposal.

Proposer Name

Vendor ID

The Proposer shall indicate below the offered price for providing all services proposed including all services as defined in the contract Scope of Services of this RFP.

All pricing listed below shall comply with the Proposed Cost Model outlined in Section 1.7.

Item No.	Description	Price
1	PSSC Primary System	\$
2	PSSC Secondary System	\$
	*Must include all respective items listed in Section 1.7	
	System enclosure with electronic hardware installed	Included
	Multi-Channel Panoramic Camera (270 or 360 degree)	Included
	PTZ Network Camera	Included
	Installation (price per system installation)	Included

The exact items included in the Proposer's Bid, if different from the items specified in Section 1.4, shall be described in detail on the attached Proposed Item Description Form (Attachment 2.3).

The proposer shall ensure that the proposer's name is reflected on all pages of the Cost Proposal Table or Form.

The proposed cost contained herein and the submitted technical proposal associated with this cost shall remain valid for at least (180) days subsequent to the date of the Cost Proposal opening and thereafter in accordance with any resulting contract between the Proposer and the City of Bartlett.

Proposer Signature and Date

ATTACHMENT 2.2

DETAILED BID SPECIFICATIONS FORM

SPECIFICATIONS

The following form is to be completed with a detailed description of the specifications and exact items included in the Proposer's bid.

For any item where "OTHER" is checked, Proposer must describe the item in detail on Attachment 2.3.

DESCRIPTION

General Camera System Specifications

System Enclosures	YES	NO	OTHER
--------------------------	------------	-----------	--------------

1.) Overall Length:			
---------------------	--	--	--

2.) Overall Width:			
--------------------	--	--	--

3.) Overall Height:			
---------------------	--	--	--

Enclosure			
-----------	--	--	--

4.) Material:			
---------------	--	--	--

5.) Enclosure Powder Coat Finished	☐	☐	☐
------------------------------------	--------------------------	--------------------------	--------------------------

6.) Weatherproof	☐	☐	☐
------------------	--------------------------	--------------------------	--------------------------

7.) Vented	☐	☐	☐
------------	--------------------------	--------------------------	--------------------------

8.) Pole Mountable	☐	☐	☐
--------------------	--------------------------	--------------------------	--------------------------

9.) Infrastructure in place, and installed, which will allow the buyer to add additional cameras at a later date	☐	☐	☐
--	--------------------------	--------------------------	--------------------------

10.) Can support up to three (3) network cameras	☐	☐	☐
--	--------------------------	--------------------------	--------------------------

11.) Minimum 3 Channel PoE switch for high-definition surveillance	☐	☐	☐
--	--------------------------	--------------------------	--------------------------

Electrical Specifications

12.) 110V Power Source	☐	☐	☐
------------------------	--------------------------	--------------------------	--------------------------

13.) Fuse Breaker	☐	☐	☐
-------------------	--------------------------	--------------------------	--------------------------

14.) Internet Enabled IP Remote Power Switch	☐	☐	☐
--	--------------------------	--------------------------	--------------------------

Computer Specifications

Computer			
15.) Description:			

16.) Remote Access	☐	☐	☐
--------------------	--------------------------	--------------------------	--------------------------

17.) 1 TB Storage or Higher	☐	☐	☐
-----------------------------	--------------------------	--------------------------	--------------------------

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS**Sealed Bid: FY2026-03-017****Due Date: April 9, 2026**

- | | | | |
|---------------------------------------|--------------------------|--------------------------|--------------------------|
| 18.) 12 Cores or Higher | ☐ | ☐ | ☐ |
| 19.) 4.40 GHz or Higher Max Frequency | ☐ | ☐ | ☐ |
| 20.) 16MB Cache or Higher | ☐ | ☐ | ☐ |
| 21.) Processor Description: | <hr/> | | |
| 22.) Operating System: | <hr/> | | |

Warranty

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| 23.) Five (5) Year Vendor Warranty on all Components | ☐ | ☐ | ☐ |
|--|--------------------------|--------------------------|--------------------------|

Recording Configuration

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| 24.) Video Management Systems allows for the capture, recording, storing, retrieving, viewing, and analyzing video collected from remote wireless devices. | ☐ | ☐ | ☐ |
| 25.) Video Management System allows for the LIVE viewing of video from remote wireless devices | ☐ | ☐ | ☐ |

Network Cameras

- | | | | |
|---|--------------------------|--------------------------|--------------------------|
| 27.) Multi-channel Panoramic Camera (270 or 360 degree) | ☐ | ☐ | ☐ |
| 28.) PTZ IP Network Camera | ☐ | ☐ | ☐ |
| 29.) Cameras Comply with Section 889 of the 2022 NDAA | ☐ | ☐ | ☐ |

Communication

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| 30.) Point-to-Point (P2P) Wi-Fi Bridge with a transfer rate of 500Mbps or higher | ☐ | ☐ | ☐ |
| 31.) P2P Bridge Description: | | | |

Due Date: April 9, 2026

PROPOSED ITEM DESCRIPTION

[illegible]

Due Date: April 9, 2026

[illegible]

**ALL WARRANTY WORK IS TO BE DONE AT DEPLOYED LOCATIONS WITHIN
BARTLETT, TENNESSEE**

Total Bid in words:

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

NOTE: BID-PRICING GUARANTEE

The pricing provided within the bid is firm for 180 days, with an option to purchase additional POLICE PUBLIC SAFETY SECURITY CAMERA UNITS within one (1) year from the bid due date at the same price. **Yes:** _____ **No:** _____

NOTE: COOPERATIVE PURCHASING

T.C.A. § 12-3-1205 authorizes any local government to participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, services, or construction with one or more other local governments in accordance with an agreement entered into between the participants. Such agencies that file a Cooperative Purchasing Agreement with the City of Bartlett may purchase from Contracts established by the City. Unless the Contractor declines the Offer submitted by the Seller to the City, the Contractor agrees to sell additional items at the Bid prices, terms, and conditions, to other eligible governmental agencies that have such agreements with the City. Each respective governmental agency will issue its own purchase order and make payments according to the terms and conditions set forth in this bid. The City of Bartlett accepts no responsibility for the payment of the purchase price by other governmental agencies.

The contractor will make contract prices available to other agencies in accordance with the above: **Yes:** _____ **No:** _____

(All Bids must include one (1) original, clearly marked, and two (2) copies with the Cost Proposal Table, Bid Specification form, Proposed Item Description form, the Public Acts 109 form, Public Acts 775 form, and the signed W-9 Form)

Name of Firm

Email

Authorized Representative
(Typed or Printed)

Telephone Number

Authorized Representative Signature

Date

IRAN DIVESTMENT ACT

“By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Full text of Public Chapters can be found on the Tennessee Secretary of State’s website: <http://tnsos.org/acts/> PublicActs.109.php.

Print Name _____

Signed _____

Title _____

Subscribed and sworn before me this ____ day of _____, 20____.

Signed _____ Print Name _____

Title _____

My commission expires: _____, 20_____.

NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.

PUBLIC ACTS 775
(Boycott of Israel Act)

“By submission of this bid, each bidder and each person signing on behalf of any supplier certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each supplier is not engaged in, and will not for the duration of the contract engage in, a boycott of Israel as provided pursuant to Tennessee Code Annotated, Title 12, Chapter 4, Part 1.” (Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.)

Full text of Public Chapters can be found on the Tennessee Secretary of State’s website: <http://tnsos.org/acts/> PublicActs.775.php.

Print Name _____

Signed _____

Title _____

Subscribed and sworn before me this _____ day of _____,
20_____.

Signed _____ Print Name _____

Title _____

My commission expires: _____, 20_____.

NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.



Copy

Response to:

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

SB#

FY2026-03-017

Due Date: April 9, 2026

MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134

SCI Technologies, Inc. dba/ SkyCop, Inc.

3736 Getwell Cove Memphis, TN 38118

(901) 410-2151

Shelby County EOC: WBE-VS-0624-31839

TN License #1899

TN License #60037



Table of Contents – Bid Submittal

1. Cost Proposal Table
2. Bid Specification Form
3. Proposed Item Description Form
4. Public Acts 109 & 775 Forms
5. Signed W-9 Form, Notice to Bidders, and Bid-Pricing Guarantee

ATTACHMENT 2.1
COST PROPOSAL TABLE

NOTICE TO PROPOSER:

This Cost Proposal must specifically record below the exact cost amount(s) proposed in the appropriate space(s) as required herein. Said cost proposed must incorporate all costs for the proposed scope of services for the total contract period.

The Cost Proposal shall record only the cost proposed as required. It shall not record any text that could be construed as a qualification of the cost proposed. If the Proposer fails to specify the Cost Proposal as required, the City shall determine the proposal to be nonresponsive and reject it.

The Proposer must sign and date the Cost Proposal.

Marie Nichols

Proposer Name

Vendor ID

The Proposer shall indicate below the offered price for providing all services proposed including all services as defined in the contract Scope of Services of this RFP.

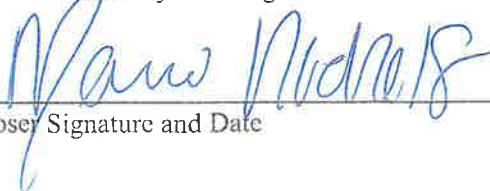
All pricing listed below shall comply with the Proposed Cost Model outlined in Section 1.7.

Item No.	Description	Price
1	PSSC Primary System	\$ 7,300
2	PSSC Secondary System	\$ 5,850
	*Must include all respective items listed in Section 1.7	
	System enclosure with electronic hardware installed	Included
	Multi-Channel Panoramic Camera (270 or 360 degree)	Included
	PTZ Network Camera	Included
	Installation (price per system installation)	Included

The exact items included in the Proposer's Bid, if different from the items specified in Section 1.4, shall be described in detail on the attached Proposed Item Description Form (Attachment 2.3).

The proposer shall ensure that the proposer's name is reflected on all pages of the Cost Proposal Table or Form.

The proposed cost contained herein and the submitted technical proposal associated with this cost shall remain valid for at least (180) days subsequent to the date of the Cost Proposal opening and thereafter in accordance with any resulting contract between the Proposer and the City of Bartlett.



4/6/2026

Proposer Signature and Date

ATTACHMENT 2.2

DETAILED BID SPECIFICATIONS FORM

SPECIFICATIONS

The following form is to be completed with a detailed description of the specifications and exact items included in the Proposer's bid.

For any item where "OTHER" is checked, Proposer must describe the item in detail on Attachment 2.3.

DESCRIPTION

General Camera System Specifications

System Enclosures

YES NO OTHER

- | | | | | |
|--|----------|-------------------------------------|--------------------------|--------------------------|
| 1.) Overall Length: | 22" | | | |
| 2.) Overall Width: | 10.5" | | | |
| 3.) Overall Height: | 19" | | | |
| 4.) Enclosure Material: | Aluminum | | | |
| 5.) Enclosure Powder Coat Finished | | ☒ | ☐ | ☐ |
| 6.) Weatherproof | | ☒ | ☐ | ☐ |
| 7.) Vented | | ☒ | ☐ | ☐ |
| 8.) Pole Mountable | | ☒ | ☐ | ☐ |
| 9.) Infrastructure in place, and installed, which will allow the buyer to add additional cameras at a later date | | ☒ | ☐ | ☐ |
| 10.) Can support up to three (3) network cameras | | ☒ | ☐ | ☐ |
| 11.) Minimum 3 Channel PoE switch for high-definition surveillance | | ☒ | ☐ | ☐ |

Electrical Specifications

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 12.) 110V Power Source | ☒ | ☐ | ☐ |
| 13.) Fuse Breaker | ☒ | ☐ | ☐ |
| 14.) Internet Enabled IP Remote Power Switch | ☒ | ☐ | ☐ |

Computer Specifications

- | | | | |
|-----------------------------|--|--------------------------|--------------------------|
| Computer | | | |
| 15.) Description: | NUC11TNFi7, i7-1165G7, 16GB DDR4 Mem, 1TB PCIe Gen 3 2280 M.2 SSd, Windows 10 Pro. | | |
| 16.) Remote Access | ☒ | ☐ | ☐ |
| 17.) 1 TB Storage or Higher | ☒ | ☐ | ☐ |

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

- | | | | | |
|------|----------------------------------|-------------------------------------|--------------------------|--------------------------|
| 18.) | 12 Cores or Higher | ☒ | ☐ | ☐ |
| 19.) | 4.40 GHz or Higher Max Frequency | ☒ | ☐ | ☐ |
| 20.) | 16MB Cache or Higher | ☒ | ☐ | ☐ |
| 21.) | Processor Description: | i7 | | |
| 22.) | Operating System: | Windows 10 Pro | | |

Warranty

- | | | | | |
|------|---|-------------------------------------|--------------------------|--------------------------|
| 23.) | Five (5) Year Vendor Warranty on all Components | ☒ | ☐ | ☐ |
|------|---|-------------------------------------|--------------------------|--------------------------|

Recording Configuration

- | | | | | |
|------|---|-------------------------------------|--------------------------|--------------------------|
| 24.) | Video Management Systems allows for the capture, recording, storing, retrieving, viewing, and analyzing video collected from remote wireless devices. | ☒ | ☐ | ☐ |
| 25.) | Video Management System allows for the LIVE viewing of video from remote wireless devices | ☒ | ☐ | ☐ |

Network Cameras

- | | | | | |
|------|--|-------------------------------------|--------------------------|--------------------------|
| 27.) | Multi-channel Panoramic Camera (270 or 360 degree) | ☒ | ☐ | ☐ |
| 28.) | PTZ IP Network Camera | ☒ | ☐ | ☐ |
| 29.) | Cameras Comply with Section 889 of the 2022 NDAA | ☒ | ☐ | ☐ |

Communication

- | | | | | |
|------|---|--|--------------------------|--------------------------|
| 30.) | Point-to-Point (P2P) Wi-Fi Bridge with a transfer rate of 500Mbps or higher | ☒ | ☐ | ☐ |
| 31.) | P2P Bridge Description: | The Ubiquiti NanoBeam AC Gen2 is a compact outdoor wireless radio used to provide reliable point-to-point network connectivity. Operating on the 5 GHz frequency, it delivers high-speed data transmission for connecting cameras and surveillance systems over long distances. | | |
| | | It features an integrated antenna for focused signal performance, strong interference resistance, and a secondary Wi-Fi radio for easy setup and management. The unit is designed for dependable performance in outdoor environments and supports secure, stable communication between remote sites. | | |

PROPOSED ITEM DESCRIPTION

[illegible]

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

OWNERS MANUALS

Furnish All Manuals – DVD format preferred, however, book format is acceptable

Specify ALL warranties available SkyCop fully complies with the warranty requirements outlined in this bid. SkyCop will provide a comprehensive five (5) year warranty on all components quoted and requested in this proposal, in accordance with Section 1.4. During the five-year warranty period, SkyCop will manage and fulfill all manufacturer warranty claims, including but not limited to the removal, shipping, replacement, and re-installation of any covered components. SkyCop will also be fully responsible for ongoing maintenance and service of each system, ensuring all equipment operates effectively and efficiently throughout the warranty term. This warranty is inclusive of all parts and labor necessary to maintain system performance and reliability for the duration of the five-year period.

ALL WARRANTY INFORMATION AND OWNER'S MANUALS ARE TO BE PROVIDED UPON DELIVERY OF THE VEHICLE.

ALL WARRANTY WORK IS TO BE DONE AT DEPLOYED LOCATIONS WITHIN BARTLETT, TENNESSEE

Total Bid in words: SkyCop proposes a fully compliant Public Safety Security Camera System designed for reliable deployment across approximately ten (10) locations. Each system features a rugged, weatherproof, pole-mounted enclosure with anti-corrosion coating, operating on 110V power and capable of supporting multiple cameras with integrated surge protection.

The camera configuration includes an Axis 360° multi-directional camera for full-area coverage and a Turing PTZ camera with 32x optical zoom for targeted monitoring. Both cameras meet NDAA Section 889 requirements and deliver 1080p resolution with IR capabilities for day/night operation.

The Primary System includes an industrial onboard computer (12-core CPU, 1TB storage, Windows OS), a no-cost Video Management System with remote access and live viewing, a POE switch supporting up to three cameras, and a 500+ Mbps wireless bridge. Each unit also includes an IP-enabled remote power switch for system control.

This solution provides a durable, scalable, and cost-effective surveillance platform that meets all specified requirements while delivering both wide-area visibility and precision monitoring.

IRAN DIVESTMENT ACT

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: <http://tnsos.org/acts/> PublicActs.109.php.

Print Name

Signed

Title

Subscribed and sworn before me this 7th day of April, 20 26.

Signed

Print Name

Title

My commission expires: 4/17, 20 29.



NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.

PUBLIC ACTS 775
(Boycott of Israel Act)

"By submission of this bid, each bidder and each person signing on behalf of any supplier certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each supplier is not engaged in, and will not for the duration of the contract engage in, a boycott of Israel as provided pursuant to Tennessee Code Annotated, Title 12, Chapter 4, Part 1." (Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.)

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: <http://tnsos.org/acts/> PublicActs.775.php.

Print Name

Signed

Title

Subscribed and sworn before me this

day of

20

Signed

Print Name

Title

My commission expires:

20

NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.



Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

SCI Technologies, Inc

2 Business name/disregarded entity name, if different from above

SkyCop, Inc

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

3736 Getwell Cove

6 City, state, and ZIP code

Memphis, TN 38118

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

4 6 - 5 2 7 7 7 8 2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

5/26/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, April 9, 2026**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2026 PUBLIC SAFETY SECURITY CAMERA SYSTEMS"** and addressed as follows:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids without cause and to waive any informality in the bidding process. The City of Bartlett is an equal-opportunity employer. If further information is desired, please contact Brandon Thornton, Police Department Chief Inspector, at 901-385-5541 or email bthorton@bartlettpolice.org.

Please quote prices on the attached bid sheet.

We propose to furnish the item(s) listed on the attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

SkyCop, Inc.

NAME OF FIRM

3736 Getwell Cove
Memphis, TN 38118

ADDRESS

Marie Nichols

SIGNATURE OF AUTHORIZED
REPRESENTATIVE

mnichols@skycopinc.com

EMAIL

901-410-2151 ext. 703

PHONE

Marie Nichols

PRINT NAME

4/6/2026

DATE

PUBLIC SAFETY SECURITY CAMERA (PSSC) SYSTEMS

Sealed Bid: FY2026-03-017

Due Date: April 9, 2026

NOTE: BID-PRICING GUARANTEE

The pricing provided within the bid is firm for 180 days, with an option to purchase additional POLICE PUBLIC SAFETY SECURITY CAMERA UNITS within one (1) year from the bid due date at the same price. Yes: X No:

NOTE: COOPERATIVE PURCHASING

T.C.A. § 12-3-1205 authorizes any local government to participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, services, or construction with one or more other local governments in accordance with an agreement entered into between the participants. Such agencies that file a Cooperative Purchasing Agreement with the City of Bartlett may purchase from Contracts established by the City. Unless the Contractor declines the Offer submitted by the Seller to the City, the Contractor agrees to sell additional items at the Bid prices, terms, and conditions, to other eligible governmental agencies that have such agreements with the City. Each respective governmental agency will issue its own purchase order and make payments according to the terms and conditions set forth in this bid. The City of Bartlett accepts no responsibility for the payment of the purchase price by other governmental agencies.

The contractor will make contract prices available to other agencies in accordance with the above: Yes: X No:

(All Bids must include one (1) original, clearly marked, and two (2) copies with the Cost Proposal Table, Bid Specification form, Proposed Item Description form, the Public Acts 109 form, Public Acts 775 form, and the signed W-9 Form)

SkyCop, Inc.

Name of Firm

Marie Nichols

Authorized Representative
(Typed or Printed)



Authorized Representative Signature

mnichols@skycopinc.com

Email

901-410-2151 ext. 703

Telephone Number

4/6/2026

Date

Proposal

Bill To

Brandon Thornton
City of Bartlett, Police Services
3730 APPLING
Bartlett, TN, 38133 US
bthornton@bartlettpolice.org
9013855541

Ship To

Brandon Thornton
City of Bartlett, Police Services
3730 APPLING RD
BARTLETT, TN, 38133-2745 US
bthornton@bartlettpolice.org
9013855541



Proposal Number: PRO-9347
Proposal Prepared By: Marie Nichols
Expiration Date: 05/08/2026

Item #	Name	Qty	Rate	Amount
Billing Period: One Time Payment				
1)	123-RN-SB (Sale) 123 Enclosure on a radio network, Secondary Box	6	\$7300.00	\$43800.00
Billing Period: One Time Payment				
2)	123-CN-PB (Sale) 123 Enclosure on a cellular network, Primary Box	8	\$6457.50	\$51660.00
Billing Period: One Time Payment				
3)	Discount- Parts (Sale) Discount- Parts (Sale)	1	\$-4860.00	\$-4860.00
Terms Applicable Taxes not included, will be added to actual invoice				
One Time Payment Total: \$95460.00				
One Time Discount Total: \$-4860.00				
				Proposal Total \$90600.00
Authorizing Signature _____				
Authorizing Name _____				
Date _____				



Skycop INC.

Email: sales@skycopinc.com

Phone: (901) 410-2151

Address: 3736 Getwell Cove Memphis, Tennessee 38118

ACORD TM CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 04/30/2026												
PRODUCER Phone: (901) 272-2244 Fax: (901) 272-2245 EDWARD S. PATTERSON INSURANCE AGENCY P. O. BOX 172116 684 S. COX ST. MEMPHIS TN 38104-5552		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
INSURED SCI TECHNOLOGIES INC DBA SKYCOP INC 3736 GETWELL COVE MEMPHIS TN 38118		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURERS AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: PHILADELPHIA INDEMNITY INSURANCE</td> <td>18058</td> </tr> <tr> <td>INSURER B: LIBERTY MUTUAL INSURANCE</td> <td>23043</td> </tr> <tr> <td>INSURER C: AMTRUST</td> <td>15954</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: PHILADELPHIA INDEMNITY INSURANCE	18058	INSURER B: LIBERTY MUTUAL INSURANCE	23043	INSURER C: AMTRUST	15954	INSURER D:		INSURER E:	
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COVERAGES						
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	YES	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY CLAIMS MADE ☒ OCCUR ☒ XCU COVERAGE GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC	PHPK2612350	10/10/25	10/10/26	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
		MED. EXP (Any one person) \$ 5,000				
		PERSONAL & ADV. INJURY \$ 1,000,000				
		GENERAL AGGREGATE \$ 2,000,000				
PRODUCTS-COMP/OP AGG. \$ 2,000,000						
A	YES	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS	PHPK2612350	10/10/25	10/10/26	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
		BODILY INJURY (Per person) \$				
		BODILY INJURY (Per accident) \$				
		PROPERTY DAMAGE (Per accident) \$				
B	YES	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY - EA ACCIDENT \$
		OTHER THAN AUTO ONLY: EA ACC \$				
		AGG \$				
A	YES	EXCESS / UMBRELLA LIABILITY ☒ OCCUR ☐ CLAIMS MADE DEDUCTIBLE RETENTION \$	PHUB885121	10/10/25	10/10/26	EACH OCCURRENCE \$ 5,000,000
		AGGREGATE \$ 5,000,000				
		\$				
		\$				
		\$				
B	YES	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	XWS2466639239	10/10/25	10/10/26	☒ WC STATU-TORY LIMITS ☐ OTHER
		E.L. EACH ACCIDENT \$ 1,000,000				
		E.L. DISEASE-EA EMPLOYEE \$ 1,000,000				
		E.L. DISEASE-POLICY LIMIT \$ 1,000,000				
C	YES	OTHER: CYBER LIABILITY	TCL1733855	10/10/25	10/10/26	CYBER LIABILITY LIMIT: \$1,000,000

CERTIFICATE HOLDER	CANCELLATION
CITY OF BARTLETT – POLICE DEPARTMENT 3730 APPLING ROAD BARTLETT, TN 38133 Attention:	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. AUTHORIZED REPRESENTATIVE RUSHTON STEELE PATTERSON

CITY OF BARTLETT CONTRACT FOR GOODS AND / OR SERVICES

PARTIES TO THE AGREEMENT. This Agreement is made and entered as of the date of execution by and between SkyCop, Inc. ("Contractor") and the City of Bartlett, a municipal corporation of the State of Tennessee ("City").

WITNESSETH

WHEREAS, the City, by and through its Division of – Bartlett Police Department, has the need for Public Safety Security Camera Systems; and

WHEREAS, Contractor has the knowledge and expertise to provide such goods/services; and

WHEREAS, the parties desire to enter into an agreement setting forth the terms and conditions under which Contractor shall provide said goods/services;

NOW THEREFORE, for and in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the parties hereby agree as follows:

PAYMENT TERMS AND CONDITIONS

DESCRIPTION OF GOODS / SCOPE OF SERVICES. The goods/services to be provided in connection with this Agreement will include, but not be limited to, those items listed, if applicable, in the Request for Sealed Bids and Contractor's response thereto, which are incorporated herein by reference and, if applicable, Exhibit A- Request for Sealed Bids, and Exhibit B – SkyCop Bid Response, Exhibit C – SkyCop quote, and Exhibit D – Insurance requirements, attached hereto and incorporated herein as if stated verbatim. Said goods/services shall be provided in accordance with the applicable terms and conditions set forth, if applicable, in City solicitation, and it is understood and agreed among the parties that in the event of a variance between the terms and conditions of this Agreement and any amendment hereto and the terms and conditions contained, if applicable either in the solicitation document or the response thereto, the order of precedence shall be as follows: (1) This Agreement; (2) Contractor's response, if applicable; (3) City's solicitation, if applicable.

TERM. This Agreement shall not be binding upon the parties until it has been signed first by Contractor and then by the authorized representatives of the City in accordance with applicable ordinances, laws, and regulations.

The Equipment Purchasing Term of this Agreement shall commence beginning May 1, 2026, and shall end on April 30, 2027, subject to the availability and appropriation of funds to finance the same and the successful operation of the program.

The Maintenance, Service, and Warranty Term of this Agreement shall be effective for a period of not less than five (5) years from the date of acceptance by the City of such good and/or service as satisfactorily complete.

Eligible costs authorized by the City and incurred after the Initial Term begins but prior to the execution of this Agreement shall be paid under this Agreement.

INVOICES. The Contractor shall submit original invoices, or copies of original invoices certified as such by the Contractor, on Contractor's letterhead and in form and substance acceptable by City and with all necessary supporting documentation, to City. The Contractor shall invoice in duplicate if requested. The invoice shall describe the goods (the items sold) or services provided, list the price per unit, reflect any applicable terms of payment, and show the bid title SB#FY2026-03-017 (to which it relates. Unless the contract number is shown on the invoice, it may be returned to the Contractor. Invoices shall be submitted to: Bartlett Police Department, 3730 Appling Road; Bartlett, Tennessee 38133; Attn: Brandon Thornton/Chief Inspector, Office (901) 385-5560.

COMPENSATION. Unless City has good faith and reasonable objections to Contractor's invoice(s), City shall compensate Contractor, based on invoices submitted by Contractor in accordance with the terms of this Agreement, the sum total not to exceed three hundred twenty-three thousand nine hundred sixty-nine dollars and ninety-nine cents (\$323,969.99) (the "Fee") for the Initial Equipment Purchase of the Agreement, which shall include all reimbursable expenses/cost. The City shall use its best efforts to remit payment based on the Contractor's invoice within thirty (30) days after receipt of the accurate invoice and approval by the City. The CITY is not obligated to pay, and may withhold from payment, any amounts the City has in dispute with the Contractor based on the Contractor's non-performance/delivery, unsatisfactory performance/delivery, or negligent performance/delivery of any services or goods hereunder.

The City reserves the right to review all Charges billed and incurred on a monthly basis.

COMPENSATION FOR CORRECTIONS. No compensation shall be due or payable to Contractor pursuant to this Agreement for any of the goods delivered or services performed by Contractor to correct goods delivered or services performed, when such corrections are required as a direct result of negligence by Contractor to properly fulfill any of its obligations herein.

TAX PAYMENTS. City of Bartlett is exempt from federal excise, state and local taxes on all purchases and upon request will issue tax exemption certificates to Contractor. Contractor shall be solely responsible and liable for any taxes and business license fees assessed or imposed by any government having jurisdiction over the services and/or goods to be provided herein.

PAYMENT DOES NOT IMPLY ACCEPTANCE OF GOOD/SERVICE. The payment of an invoice shall not prejudice City's right to object to or question any invoice or matter in relation thereto. Such payment by City shall neither be construed as acceptance

of the good/service nor as final approval of any of the costs invoiced therein, and City's payment shall not relieve Contractor from its obligation to replace or correct any good/service that do not conform to this Agreement, even if the unsatisfactory character of such good/service may have been apparent or detected at the time such payment was made. Good/service, data or components that do not conform to the requirements of this Agreement shall be rejected by City and replaced by Contractor, without delay or additional cost to City.

If Contractor receives payment from City for good/service or reimbursement(s) that is later disallowed or rejected by City (or another governmental entity on the basis of audit or monitoring), Contractor shall promptly refund the disallowed amount to City upon City's request. At its option, City may offset the amount disallowed from any payment due to Contractor under this Agreement or any other agreement.

FINAL CONTRACT INVOICE. Contractor shall submit to City a final contract invoice within 45 calendar days from the termination date of the Agreement, for any goods/services provided pursuant to this Agreement. Contractor further acknowledges and agrees City will not be responsible for any Contractor invoices, pertaining to this Agreement, submitted to City after the final contract invoice. Contractor shall close out its accounting records at the end of the Agreement period in such a manner that reimbursable expenditures and revenue collections, related to this Agreement, are NOT carried forward.

GENERAL TERMS AND CONDITIONS

AMENDMENT. This Agreement may be modified or amended only by a written amendment executed by all parties hereto and approved by the appropriate City officials in accordance with applicable laws and regulations.

ASSIGNMENT, SUBCONTRACTING, or TRANSFER. Contractor shall not subcontract, assign, delegate or transfer all or part of its rights, responsibilities, or interest under this Agreement without the prior written consent of City. Any purported assignment, transfer, or delegation in violation of this Section shall be voidable by City. No subcontracting, assignment, delegation or transfer shall relieve Contractor from performance of its duties hereunder; neither shall City be responsible for the fulfillment of Contractor's obligations to its transferors or subcontractors. Upon request of City, the subcontracting, assigning, delegating or transferring party shall provide all documents evidencing the transfer. At any time, City may, in its sole discretion, revoke its prior approval of a subcontractor and direct Contractor to replace such subcontractor or perform the services that were being performed by such Contractor itself if City finds in its reasonable judgment that (i) such subcontractor's performance is materially deficient or otherwise unacceptable to City; (ii) good faith doubts exist concerning the subcontractor's ability to render future performance because of changes in the subcontractor's ownership, management, financial condition, or otherwise; or (iii) there have been one (1) or more material misrepresentations by or concerning the subcontractor. City reserves the right to terminate the Agreement if Contractor, in whole or in part, is acquired by another entity during the term of this Agreement. In the event Contractor is allowed to sublet any part of

the Agreement, Contractor shall be as fully responsible to City for the acts and omissions of the subcontractor and the subcontractor's employees, as Contractor is responsible for the acts and omissions of Contractor's own employees.

ASSIGNS. See **SUCCESSORS.**

AUDITS. See **RECORDS.**

CITY LIABILITY. City shall have no liability except as specifically provided in this Agreement. City, by execution of this Agreement, assumes no liability for damages caused to persons or property by reason of Contractor providing goods or services herein or for injury to any employee, agent or subcontractor of the Contractor performing under this Agreement.

CITY'S RIGHT TO WITHHOLD CERTAIN AMOUNTS AND MAKE APPLICATION THEREOF. If evidence is produced before the final settlement of all or any balances that Contractor has failed to pay subcontractors, laborers employed on its work, or failed to pay for materials used therein, or if City has reason to suspect the same, City may withhold such balances and upon evidence satisfactory to City as to the amount due for such goods, labor, and materials, City, acting as the agent of Contractor, may settle and pay for the same and charge the amounts to Contractor and deduct the same from the said balance or balances.

COMPANY'S/CONTRACTOR'S PERSONNEL. (This paragraph/section is applicable only to purchase of services contracts). Contractor certifies that it presently has adequate qualified personnel to perform all services required under this Agreement and that all services performed under this Agreement shall be supervised by Contractor. Contractor will make its personnel aware of and cause them to comply with City's policies that have been made known to Contractor while performing pursuant to this Agreement. Contractor further certifies that all of its employees assigned to perform any services hereunder shall have such knowledge and experience as required to perform the duties assigned to them. Any employee of Contractor who, in the opinion of City, is incompetent, whose conduct becomes detrimental to the services, or whom City deems to be unsatisfactory for any reason, shall immediately be removed from association with the services hereunder per City's request. Upon such request, Contractor shall use all reasonable efforts to promptly replace such employee(s) with substitute employee(s) having appropriate skills and training. Contractor is responsible for the acts or omissions of its personnel under or relating to this Agreement.

Contractor shall be solely liable and responsible for providing all employee compensation and benefits to, or on behalf of, all persons performing services pursuant to this Agreement. City shall have no liability or responsibility for the payment of any salaries, wages, unemployment benefits, health, welfare and disability benefits, federal and local taxes, or other compensation, benefits or taxes for any personnel provided on behalf of Contractor. In addition, Contractor shall be solely liable and responsible for any and all workers'

compensation benefits to any person as a result of injuries arising from or connected with any services performed by or on behalf of Contractor pursuant to this Agreement.

CONFIDENTIALITY. Subject to the open records laws of the State of Tennessee, while performing under this Agreement, the parties may gain access to proprietary and/or confidential information that, if disclosed to third parties, may be damaging to each other. The parties agree not to disclose such information to third parties and shall take all reasonable steps to prevent unauthorized access to any of each other's confidential and proprietary information. Such information shall include, but shall not be limited to, materials considered to be confidential information as a matter of law (*e.g.*, personnel records), and shall also include (i) all materials in any form developed or created by each party related to funding and financial and business information; (ii) all information owned, possessed or used by a party, which is communicated to, learned, developed or otherwise acquired by that party in the performance of this Agreement; (iii) the terms, conditions and pricing contained herein; and (iv) any other information that has been advised by a party is confidential, privileged or proprietary. Confidential information, as used in this Agreement, shall not include (i) information in a party's possession prior to disclosure; (ii) information generally available to the public or that becomes available to the public through a source other than a party under this Agreement, or (iii) information that was rightfully obtained by a party from a third party who is under no obligation of confidentiality to either party to this Agreement with respect to such information. Each party agrees that it will accept and hold confidential information obtained from each other in confidence at all times during and after termination of this Agreement. A party shall neither use nor disclose such information, except as provided in this Agreement or as required by law, without the prior written permission of affected party.

Subject to the open record laws of the State of Tennessee, each party acknowledges and agrees that a breach of this section may cause the affected party irreparable injury and damage; therefore, each party expressly agrees that the affected party shall be entitled to seek injunctive or other equitable relief in any court of competent jurisdiction to prevent or otherwise restrain a breach of this Agreement. Each party agrees that it will disclose confidential information only to those employees who have a right and need to know, and shall require its employees, agents, and subcontractors to comply with the requirements of this provision and the requirements of the provisions herein titled "Public Statements" and "Rights in Data."

CONFLICT OF INTEREST. Neither party shall engage in any conduct or activity in the performance of this Agreement that constitutes a conflict of interest under applicable federal, state or local laws, rules and regulations. Contractor covenants that it has no public or private interest, and shall not acquire any interest, directly or indirectly, which would conflict in any manner with the performance required under this Agreement, and Contractor covenants that no gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by Contractor or any agent or representative of Contractor, to any officer, official, agent or employee of City, in an effort to secure the Agreement or favorable treatment with respect to any determinations concerning the performance of the Agreement. Contractor warrants that no part of the total contract amount provided herein

shall be paid directly or indirectly to any officer or employee of City as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to Contractor in connection with anything contemplated or performed relative to this Agreement. For breach or violation of this provision, City shall have the right to recover or withhold the full amount of such gratuities.

COUNTERPARTS. This Agreement may be signed in multiple counterparts and/or counterpart signature pages, each of which shall be deemed an original, and all of which when taken together shall constitute one and the same instrument.

COVENANT AGAINST CONTINGENT FEES. Contractor warrants that it has not employed or retained any company or person other than a *bona fide* employee working solely for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a *bona fide* employee working solely for Contractor any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this provision/warranty, City shall have the right to recover the full amount of such fee, commission, percentage, brokerage fee, gift, or other consideration.

DEBARRED OR SUSPENDED ENTITIES. By signing this Agreement, Contractor certifies that it is not presently listed by any federal agency as debarred, suspended, or proposed for debarment from any federal contract activity. If during the term of this Agreement this information changes, Contractor shall notify City without delay. Such notice shall contain all relevant particulars of any debarment, suspension, or proposed debarment.

DESCRIPTION OF GOODS / SCOPE OF SERVICES. See **SCOPE OF SERVICES.**

DISPUTE RESOLUTION. In the event of any dispute, controversy, or claim arising out of or relating to this Agreement or the breach thereof, the parties agree that they shall first use their best efforts in an attempt to settle the dispute through negotiations involving themselves or their representatives as they each deem appropriate. Any dispute concerning a question of fact in connection with this Agreement between Contractor and City shall be referred in successive order for resolution, first to the Chief of Police, second to City's Chief Legal Officer/City Attorney, and thirdly to the Mayor of the City of Bartlett, whose decision regarding City's position as to the same shall be final.

DRAFTER. This Agreement is the result of arm's-length negotiations between the parties and shall be construed to have been drafted by all parties such that any ambiguities in this Agreement shall not be construed against either party.

DUE DILIGENCE AND NON-RELIANCE. Contractor represents, warrants and covenants that it has had opportunity to conduct, and has conducted, due diligence with respect to this Agreement, and all other items and conditions it deems necessary to conclude this Agreement, and Contractor represents, warrants and covenants that it has not

relied upon any written or oral statement of City or its employees, directors, officers, consultants, attorneys or any elected or appointed officials in executing this Agreement.

EMPLOYMENT OF CITY WORKERS. Contractor shall not engage, on a full-time, part-time or any other basis during the term of this Agreement, any professional or technical personnel who are or have been at any time during the term of this Agreement in the employment of City.

EMPLOYMENT OF ILLEGAL IMMIGRANTS. Contractor hereby certifies to comply with all applicable federal and state laws prohibiting the employment of individuals not legally authorized to work in the United States. Contractor shall not knowingly (i) utilize the services of illegal immigrants; or (ii) utilize the services of any subcontractor who will utilize the services of illegal immigrants in the performance of the contract. In the event Contractor fails to comply with any and all local, state and federal laws prohibiting the employment of individuals not legally authorized to work in the United States, this Agreement may be canceled, terminated or suspended in whole or in part by City, and Contractor may be prohibited from contracting to supply goods and/or services to City for a period of one (1) year from the date of discovery of the usage of illegal immigrant services in the performance of a contract with City.

ENTIRE AGREEMENT. This Agreement, together with all exhibits, attachments, and addendums hereto (if applicable), constitutes the full and final understanding of the parties with respect to the subject matter hereof and supersedes and replaces any and all prior or contemporaneous agreements or understandings, whether written or oral, express or implied, between the parties with respect to the subject matter of the Agreement.

FORCE MAJEURE. Neither City nor Contractor shall be deemed in default hereunder, nor shall either be responsible for any delay, interruption, or cessation in the performance of its obligations under this Agreement where such failure of performance is the result of any *force majeure* event, including, but not limited to, acts of God, riots, wars, strikes, epidemics, acts, governmental authorities or acts of nature or other similar cause beyond its control. Both shall put forward its best efforts to mitigate any delay, interruption, or cessation in the performance of its obligations under this Agreement related to said *force majeure* event.

GENERAL COMPLIANCE WITH LAWS. If required, Contractor certifies that it is qualified or will take steps necessary to qualify to do business in the State of Tennessee and that it will take such action as, from time to time, may be necessary to remain so qualified and shall obtain, at its own expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this Agreement. Such permits and licenses will be made available to City upon request. Contractor is assumed to be familiar with and agrees that at all times it will observe and comply with all applicable federal, state, and local laws, ordinances, and regulations in any manner affecting this Agreement. The preceding shall include, but is not limited to, compliance with all Equal Employment Opportunity laws, the Fair Labor Standards Act, Occupational Safety and Health Administration (OSHA) requirements, and the Americans

with Disabilities Act (ADA). Contractor shall promptly notify City of any conflict discovered between the Agreement and any applicable laws, rules, regulations, and/or permits and licenses, and await resolution of the conflict.

GOVERNING LAW. The terms and conditions of this Agreement shall be construed in accordance with and governed by the laws of the State of Tennessee. All actions, whether sounding in contract or in tort, relating to the validity, construction, interpretation and enforcement of this Agreement shall be instituted and litigated in the courts of the State of Tennessee, located in Shelby County, Tennessee, without regard to conflicts of laws principles. In accordance herewith, the parties to this Agreement submit to the jurisdiction of the courts of the State of Tennessee located in Shelby County, Tennessee.

HEADINGS. Titles, articles, and/or section headings to the provisions herein are for reference purposes only and will be disregarded completely in the interpretation and validity of this Agreement or any of its terms.

HOLD HARMLESS. See **INDEMNIFICATION**.

INCORPORATION OF "WHEREAS" CLAUSES. The foregoing "WHEREAS" clauses are hereby incorporated into this Agreement and made a part hereof.

INDEMNIFICATION. Contractor shall indemnify, defend, save and hold harmless City and its officers, agents and employees from and against any and all claims, losses, demands, suits, actions, penalties, damages (consequential or otherwise), settlements, costs, expenses, or other liabilities of any kind and character, including without limitation attorney fees and litigation expenses, arising out of or in connection with the performance of this Agreement by Contractor, its employees, subcontractors, or agents or the breach of this Agreement by Contractor, its employees, subcontractors or agents. This obligation shall survive the expiration or termination of this Agreement. Neither Contractor nor any employees of Contractor shall be liable under this section for damages arising out of injury or damage to persons or property directly caused by the negligence of City or any of its officers, agents, or employees.

Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Contractor shall in no way limit Contractor's responsibility to indemnify, defend, save and hold harmless City or its elected or appointed officials, officers, employees, agents, assigns, and instrumentalities as herein required.

City reserves the right to appoint its own counsel regarding any matter defended hereunder. Contractor acknowledges that City has no obligation to provide legal counsel or defense to Contractor, its employees or subcontractors in the event that a suit, claim or action of any character is brought by any person not a party to this Agreement against Contractor as a result of or relating to obligations under this Agreement. City shall have no obligation for the payment of any judgments or the settlement of any claims asserted against Contractor or its subcontractors or employees as a result of or relating to Contractor's obligations hereunder.

Contractor shall immediately notify City c/o Chief Legal Officer/City Attorney; 6400 Stage Road; Bartlett, TN 38134, of any claim or suit made or filed against Contractor or its subcontractors regarding any matter resulting from or relating to Contractor's obligations under this Agreement and agrees to cooperate, assist and consult with City in the defense or investigation thereof.

INDEPENDENT CONTRACTORS. Nothing in this Agreement shall be deemed or construed to represent that Contractor, or any of Contractor's employees or agents, are the agents, representatives, or employees of City. Contractor acknowledges that it is an independent contractor over the details and means for performing this Agreement. Anything in this Agreement which may appear to give City the right to direct Contractor as to the details of the performance of its obligations hereunder or to exercise a measure of control over Contractor is solely for purposes of compliance with local, state and federal regulations and means Contractor will follow the desires of City only as to the intended results of the scope of this Agreement.

It is further expressly agreed and understood by Contractor that neither it nor its employees or agents shall hold themselves out contrary to the terms of this paragraph, and City shall not be liable for any representation, act or omission of Contractor contrary to the provisions hereof.

INSURANCE. See insurance requirements attached hereto as Exhibit D-Insurance requirement and incorporated herein as if stated verbatim within the Agreement.

JURISDICTION AND VENUE. See **GOVERNING LAW.**

MODIFICATION. See **AMENDMENT.**

MONITORING RIGHTS. See **RECORDS.**

NONDISCRIMINATION. Contractor hereby agrees to abide by, to take affirmative action to ensure that, and to comply with Title VI and Title VII of the Civil Rights Act of 1964 and all other federal, state or local laws prohibiting discrimination, which provide in whole or in part, that no person shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this Agreement or in Contractor's employment practices on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, state or statutory law. Contractor shall, upon request, show proof of such nondiscrimination, and shall post in conspicuous places available to all employees and applicants notices of nondiscrimination. In the event Contractor fails to comply with City's nondiscrimination policy and any and all other laws prohibiting discrimination, this Agreement may be canceled, terminated or suspended in whole or in part by City.

City reserves the right to investigate any claims of illegal discrimination by Contractor and in the event a finding of discrimination is made and upon written notification thereof, Contractor shall take all necessary steps to cure and rectify such action to the reasonable

satisfaction of City. Contractor's failure or refusal to do so shall be cause for termination of this Agreement in accordance with the terms of this Agreement.

Any other agreement which relates to this Agreement to which Contractor is a party, including without limitation, Contractor's agreements with its subcontractors, shall specifically contain a provision to this effect.

NOTICES. All notices, approvals, and other communications required or permitted to be given hereunder shall be written and hand-delivered with signed receipt; delivered by a nationally-recognized overnight courier; or mailed *via* certified U.S. mail, postage prepaid and return receipt requested. All notices shall be deemed received and effectively given as follows: (i) if by hand-delivery, on the date of delivery; (ii); if by delivery *via* U.S. mail, on the date of receipt appearing on a return receipt card; or (iii) if by overnight courier, on the date receipt is confirmed by such courier service. All notices must be addressed to the respective party at the following addresses or to such other person or address as either party may designate in writing and deliver as provided herein:

To City:
City of Bartlett – Police Department
3730 Appling Road-NOTICES
Bartlett, TN 38133
Attn: Chris Golden / Assistant Chief of Police
Office: (901) 385-5560

With copy, if requested, to:
Chief Legal Officer/City Attorney
6400 Stage Road
Bartlett, TN 38134

To CONTRACTOR:
SkyCop, Inc.
3736 Getwell Cv.
Memphis, TN 38118
Attn: Greg Nuckles/President
Office: (901) 410-2151- ext. 700

Contractor shall advise City as to any changes to the notice party and address as identified above.

NUMBER AND GENDER. Unless the context requires otherwise, (i) use of a specific gender imports the other gender(s); and (ii) use of the singular imports the plural and *vice versa*.

OBLIGATIONS EXTENDED BEYOND PERIOD OF PERFORMANCE. See SURVIVAL.

ORGANIZATION STATUS AND AUTHORITY. Contractor represents and warrants that it is a corporation, limited liability company, partnership, or other entity duly organized, validly existing and in good standing under the laws of the State of Tennessee; it has the power and authority to own its properties and assets and is duly qualified to carry on its business in every jurisdiction wherein such qualification is necessary.

The execution, delivery and performance of this Agreement by Contractor has been duly authorized by all requisite action and will not violate any provision of law, any order of any court or other agency of government, the organizational documents of Contractor, any provision of any indenture, agreement or other instrument to which Contractor is a party, or by which Contractor's respective properties or assets are bound, in conflict with, result in a breach of, or constitute (with due notice or lapse of time or both) a default under any such indenture, agreement or other instrument, or result in the creation or imposition of any lien, charge or encumbrance of any nature whatsoever upon any of the properties or assets.

Each person executing this Agreement represents that he/she is lawfully authorized to sign the Agreement on behalf of the party he/she represents and execution of the Agreement was duly and regularly authorized by the party's governing body.

PARTIES IN INTEREST. See **SUCCESSORS.**

PATENT INDEMNIFICATION. Contractor warrants that any goods/services furnished hereunder do not infringe or violate any patent, trademark, copyright, trade secret, or any other proprietary right of any third party; that it shall defend all suits that may arise with respect thereto; and that it shall indemnify, defend, save and hold harmless City, its officials, employees, agents, successors and assigns, from and against all liabilities, suits, claims, damages, costs or expenses, including without limitation attorney and expert witness fees, for or by reason of any actual or alleged claim the goods/services purchased by City hereunder infringe any patent, copyright, or are a violation of trade secret disclosure laws, whether by reason of Contractor's purchase or otherwise. This indemnification obligation shall survive the expiration or termination of this Agreement.

PENALTIES AND LIQUIDATED DAMAGES. Contractor recognizes that various losses, penalties (including service level penalties), and/or liquidated damages may be assessed against City for certain failures to perform. In any such case where City's failure to perform is due to some negligent act, omission, or failure to perform on Contractor's part, Contractor agrees to pay or reimburse City for such assessments and City may deduct same from any Contractor's invoices as applicable. In any such case where Contractor is assessed penalties, such penalties will not exceed the corresponding amount for which City is penalized due to Contractor's negligent act, omission, or failure to perform.

PRECEDENCE. In the event of any inconsistency between the terms or provisions expressed in this Agreement, and any term or provision in any of the other contract documents, the order of precedence shall be as follows: (1) this Agreement, including all Exhibits, except that all general terms and conditions contained in the main body of this

Agreement shall control over any conflicting general terms and conditions contained in any Exhibit hereto; (2) Contractor's response, if applicable; (3) City's solicitation, if applicable.

PUBLIC RECORDS. Notwithstanding anything to the contrary contained herein or within any other document supplied to City by Contractor, Contractor understands and acknowledges that City is a governmental entity subject to the State of Tennessee Public Records Act, and any reports, data or other information supplied to City regarding goods supplied or services performed hereunder may be subject to disclosure as a public record in accordance with the laws of the State of Tennessee.

PUBLIC STATEMENTS. Contractor shall not make any announcement, release any information, or authorize or participate in any interview concerning this Agreement and the goods and/or services required herein, without obtaining prior written consent from City. Contractor shall require its employees, agents, and subcontractors to comply with the requirements of this provision. This provision shall survive the expiration or termination of this Agreement.

RECORDS. Contractor shall make and keep as the same legally enforceable, full and complete books, documents, accounting records and other evidence, that specifically relate to this Agreement, in accordance with generally accepted accounting principles. Contractor shall retain such records, and shall make same available to City, upon reasonable request, during the term of this Agreement, and for a minimum period of seven (7) full years after completion of the contract obligations or from the date of final payment under this Agreement, whichever is later. In the event any litigation, claim or audit is instituted prior to the expiration of the required retention period, such records shall be retained until such litigation, claim or audit finding has been resolved.

Contractor's activities conducted pursuant to this Agreement shall be subject to monitoring and evaluation by City, the state, the federal government or their duly appointed agents or employees. Upon reasonable notice, Contractor shall permit City, any other governmental entity, any agency participating in the funding of this Agreement, or any of their duly authorized representatives, to enter Contractor's offices, during regular business hours, to interview employees and to inspect and/or copy said records and books of accounts together with any and all documents pertaining hereto that may be kept, maintained or possessed by Contractor. Reviews may also be accomplished at meetings that are arranged at mutually agreeable times and places.

RELATIONSHIP OF PARTIES. This Agreement does not and shall not be construed to create a partnership or joint venture between the parties hereto. Contractor is performing its obligations hereunder as an independent contractor and not as City's agent or employee. Contractor will not hold itself out contrary to the terms of this paragraph and City will not become liable for any representation, act, or omission of Contractor contrary to the provisions hereof.

REMEDIES CUMULATIVE. All remedies available to City herein are cumulative and shall be in addition to all other rights and remedies provided by law. The termination, expiration, or suspension of this Agreement shall not limit City from pursuing other remedies available at law or in equity.

REPORTS. Upon request, Contractor shall prepare and submit reports of its activities, funded under this Agreement, to the originating department of City. The reports shall include an itemization of the use of City's funds, inclusive of specific services delivered by Contractor. Any such reports provided to City shall be prepared with the understanding that City may make such reports available to the public.

In addition, Contractor shall submit and, as necessary, update subcontractor information (including but not limited to payments thereto), for any and all subcontractors used on City project(s) via the purchase of goods or services pursuant to this agreement. City shall have the right to withhold future disbursement of funds under this Agreement and any future agreements until the requirements of this provision have been met.

RIGHTS IN DATA / SOFTWARE. Contractor agrees that all reports, studies, plans, models, drawings, specifications, and any other information or data of any type relating to its activities under this Agreement, whether or not the same is accepted or rejected by City, shall remain the property of City and shall not be used or published by Contractor or any other party without the express prior consent of City. Software development, if any, specifically developed as part of this Agreement shall be the intellectual property of City. Contractor recognizes that said data including software development, if any, specifically developed as part of this Agreement shall be the intellectual property of City and is the exclusive property of City and that City reserves the right to use, market, license, or sell it to others.

Contractor shall obtain assurances similar to those contained in this subsection from persons, contractors and subcontractors retained by Contractor. Contractor acknowledges and agrees that a breach by Contractor of the provisions of this section will cause City irreparable injury and damage. Contractor, therefore, expressly agrees that City shall be entitled to injunctive or other equitable relief in any court of competent jurisdiction to prevent or otherwise restrain a breach of this Agreement.

SERVICE MARKS. Contractor agrees that it shall not, without City's prior written consent, use the name, service mark or trademarks of City.

SEVERABILITY. If any terms or provisions of this Agreement are held to be unlawful, invalid or unenforceable under any present or future laws, such provision shall be fully severable; and this Agreement shall then be construed and enforced as if such unlawful, invalid or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such unlawful, invalid or unenforceable provision or by its severance herefrom. Furthermore, in lieu of such unlawful, invalid, or unenforceable provision, there shall be added as a part of this Agreement, upon good-faith negotiation by the parties, a provision as similar in terms

to such unlawful, invalid or unenforceable provision as may be possible, and still be legal, valid and enforceable. Parties acknowledge that some Agreement provisions may be inapplicable to the scope of work or goods that are germane to this Agreement. Parties waive no rights or remedies where the provisions are applicable.

SHIPMENTS. (This paragraph/section is applicable only to purchase of goods contracts). Substitutions will not be accepted, unless otherwise specified herein. Partial shipments may be allowed unless otherwise stated in writing by City, however, full shipment of all items ordered hereunder must be completed by the date specified in this Agreement or this Agreement will be subject to cancellation by City. Contractor shall not ship excess quantities without City's prior written approval.

STANDARD OF PERFORMANCE. All services by Contractor shall be performed in compliance with the specified requirements, in a manner satisfactory to City, and in accordance with the generally-accepted business practices and procedures of City and pursuant to the governing rules, practices and regulations of the industry for the type of work performed under this Agreement.

SUBCONTRACTING. See **ASSIGNMENT**.

SUBJECT TO FUNDING. This Agreement is subject to availability and annual appropriation of funds by the City of Bartlett. In the event sufficient funds for this Agreement are not available or appropriated by the City of Bartlett for any of its fiscal period during the term hereof, then City shall immediately terminate this Agreement upon written notice to Contractor. In the event of such termination, Contractor shall be entitled to receive just and equitable compensation for any satisfactory work performed up to the termination date. Such termination by City shall not be deemed a breach of contract by City, and Contractor shall have no right to any actual, general, specific, incidental, consequential, or any other damages whatsoever of any description or amount that have not been earned as of the date of termination.

SUCCESSORS. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.

SURVIVAL. The parties hereto acknowledge that provisions that require or contemplate performance or observance after expiration or termination of this Agreement shall survive the expiration or termination of this Agreement and continue in full force and effect.

TERMINATION: Termination of this Agreement with or without cause.

1. It shall be cause for the immediate termination of this Agreement if, after its execution, City determines that either:

- a. Contractor or any of its principals, partners or corporate officers, if a corporation, including the corporation itself, has pleaded *nolo contendere*, or has pleaded or been found guilty of a criminal violation, whether state or federal, involving, but not limited to, governmental sales or purchases,

including but not limited to the rigging of bids, price fixing, misappropriation of government funds, or any other collusive and illegal activity pertaining to bidding and governmental contracting; or

b. Contractor subcontracted, assigned, delegated, or transferred its rights, obligations or interests, voluntarily or involuntarily, under this Agreement without City's consent or approval; or

c. Contractor has filed for bankruptcy, has been adjudicated bankrupt, become insolvent or made an assignment for the benefit of creditors, or a receiver or similar officer is appointed to take charge of all or part of Contractor's assets.

2. City may cancel/terminate this Agreement, in whole or in part, upon providing written notice to Contractor of City's intention to terminate the Agreement as a result of Contractor's failure to provide the goods and/or services specified under this Agreement or in violation(s) of any of the terms herein, and Contractor has failed to cure such breach within ten (10) calendar days of such notice. City may reject the goods and/or services and cancel this Agreement for any goods/services rendered or to be rendered hereunder. At its option, City may return the rejected portion of such goods to Contractor at its expense or hold the same for such disposal as Contractor shall indicate. In the event of any such rejection/termination, City shall, at City's option, have the right to obtain like goods and/or services elsewhere or to take over the work and prosecute the same to completion, both at Contractor's expense; and in such event, City may take possession of and utilize in completing the work, such materials, appliances, etc. as may be on the site of the work and necessary therefore. Contractor shall be liable to City for any loss, damage, or additional cost incurred thereby, including but not limited to any difference between the cost for procuring such like services and the price specified herein, attorneys' fees and court costs.

3. Notwithstanding the foregoing or any section herein to the contrary, Contractor shall not be relieved of liability to City for damages sustained by City by virtue of any breach of the Agreement by Contractor, and City may withhold any payments to Contractor, for the purpose of setoff, until such time as the exact amount of damages due City from Contractor is determined.

4. City may, in its sole discretion, suspend and/or terminate this Agreement for convenience upon giving thirty (30) calendar days' prior written notice to Contractor. In the event a purported termination for cause by City is in error, then such termination may, at City's sole discretion, be deemed a termination for convenience under this section. In the event of such termination, Contractor shall be entitled to receive just and equitable compensation, as determined by City, for any satisfactory authorized work performed in accordance with the Agreement up to the termination date; but in no event shall City be liable to Contractor for expenses incurred after the termination date.

5. Contractor shall deliver to City all hard copy and electronic files maintained on behalf of City within thirty (30) calendar days of termination of this Agreement. Upon reasonable request, City reserves the right to obtain such information prior to the termination of this Agreement.

6. All goods accepted by City or services completed by Contractor prior to the termination date shall be documented and all tangible work documents shall be transferred to City prior to payment for services rendered, and shall become the sole property of City. Such termination by City shall not be deemed a breach of contract by City, and Contractor shall not be compensated for any anticipatory profits, or other damages of any description, that have not been earned as of the date of termination.

TERMINATION OF PRIOR AGREEMENTS. See **ENTIRE AGREEMENT**.

THIRD PARTY BENEFICIARY: This Agreement is entered into solely between, and may be enforced only by, City and Contractor. Unless otherwise specified herein, this Agreement shall not be deemed to create any rights in third parties, including suppliers or customers of either party.

TITLE & RISK. (This paragraph/section is applicable only to purchase of goods contracts). The title and risk of loss of any goods hereunder shall not pass to City until City actually receives and takes possession of the goods at the point or points of delivery. Contractor shall assume all liability and responsibility for delivery of such goods in good condition to City.

TRANSFER. See **ASSIGNMENT**.

TRANSPORTATION CHARGES/F.O.B. DELIVERY. (This paragraph/section is applicable only to purchase of goods contracts). All pricing is F.O.B. destination, in which Contractor shall be responsible for freight, transportation costs, and all incidental charges, unless delivery terms are specified otherwise in the bid and agreed to by City. In the event shipping other than F.O.B destination is allowed by City, City agrees to reimburse Contractor for transportation costs in the amount specified in Contractor's bid, or actual costs, whichever is lower, provided City shall have the right to designate what method of transportation shall be used to ship the goods.

WAIVER OF CONTRACTUAL RIGHT. No term or provision of this Agreement, or of any document executed pursuant hereto, shall be held to be waived, modified or deleted unless in writing and executed by the parties hereto; provided that any such waiver shall not be identified as a waiver of any succeeding breach hereto or of any other provision herein contained. No delay or failure of either to enforce any right or provision of this Agreement or in any document executed pursuant hereto shall operate as a waiver, limitation, or relinquishment of that party(s) right to subsequently enforce and compel strict compliance with such provision and/or any other provision herein or in any document

related hereto. Parties acknowledge that some Agreement provisions may be inapplicable to the scope of work or goods that are germane to this Agreement. Parties waive no rights or remedies where the provisions are applicable.

No consent or waiver, express or implied, by either party to or of any breach or default by the other in the performance of any of its obligations shall be deemed or construed to be a consent or waiver to or of any other breach or default by such party. Failure on the part of either party to complain of any act or failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver of the rights of such party.

The enforcement by any party of any right or remedy it may have under this Agreement or applicable law shall not be deemed an election of remedies or otherwise prevent such party from enforcement of one or more other remedies at any time.

WARRANTY. Contractor warrants to City that all goods/services shall be free from defects in design and faulty or improper materials and/or workmanship, shall be in strict compliance with the terms of this Agreement and shall be fit and sufficient for the purpose intended or shall have met the particular specification of the solicitation or the accepted Contractor response relating to this Agreement. This warranty shall be effective for a period of not less than five (5) years from the date of acceptance by City of such goods and/or services as satisfactorily complete, and shall be in addition to all other warranties, express, implied or statutory. The warranty shall survive the termination or expiration of this Agreement.

END OF DOCUMENT - SIGNATURE PAGE NEXT

Remainder of Page Left Intentionally Blank

IN WITNESS WHEREOF, The parties hereto have executed their duly authorized signatures this 30th day of April 2026.

SKYCOP, INC.

By: Marie Nichols

4/30/2026
Date

Name: Marie Nichols

Title: Director of Sales

CITY OF BARTLETT

By: _____
David Parsons, Mayor

Date

BARTLETT POLICE DEPARTMENT

By: _____
Jeff Cox, Chief

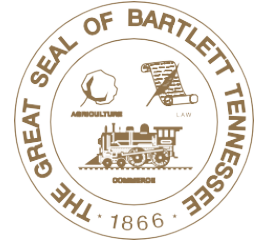
Date

APPROVED AS TO FORM AND LEGALITY:

By: _____
City Attorney

Date

Board of Mayor and Aldermen
May 12, 2026



Item Memo

Consent Summary:

Recommended accepting the lowest bid from Sun Coast for the Cured-In-Place (CIPP) lining for various locations throughout the City.

Vendor	Cost
Insituform Tech	\$491,938
Standard	\$237,558
Gulf Coast	\$388,952
Sun Coast	\$231,789

Formal Body:

On April 3, 2026, an ad was placed in *The Daily News*. On April 30, 2026, the City of Bartlett received three bids, which were opened at City Hall.

We recommend awarding the bid to Sun Coast for a total cost of \$231,789.00. Funds are available in Account 510.51300.945.

Attachments:

Bid Specs- CIPP Sun Coast 05-5-26, Bid Tab Sheet- CIPP WWW 5-5-26

RECEIVED
AUG 25 2025

STATE OF TENNESSEE
DEPARTMENT OF
COMMERCE AND INSURANCE
SUNCOAST INFRASTRUCTURE, INC.
430767
ID NUMBER: 46005
LIC STATUS: ACTIVE
EXPIRATION DATE: August 31, 2027
BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
THIS IS TO CERTIFY THAT ALL REQUIREMENTS
OF THE STATE OF TENNESSEE HAVE BEEN MET

ATTN: DARIN GRANTHAM AND REBECCA MADEWELL
SUNCOAST INFRASTRUCTURE, INC.
P.O. BOX 397
FLORENCE, MS 39073

State of Tennessee
14920553
BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
SUNCOAST INFRASTRUCTURE, INC.
This is to certify that all requirements of the State of Tennessee have been met.
ID NUMBER: 46005
LIC STATUS: ACTIVE
EXPIRATION DATE: August 31, 2027
UNLIMITED; HRA-A; MU-A
IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE



P.O. Box 397
Florence, MS 39073

Phone: (601) 420-9682
Fax: (601) 420-9300

CORPORATE RESOLUTION

A meeting of the Board of Directors of Suncoast Infrastructure, Inc. a corporation organized under the laws of the State of Mississippi and domiciled in Rankin County was held this 30th day of April, 2026, and as attended by a quorum of the members of the Board of Directors.

The following resolution was offered, duly seconded and, after discussion, was unanimously adopted by said quorum:

BE IT RESOLVED, that Stephen H. Rula is hereby authorized to submit bid proposals and execute agreements on behalf of this corporation with the City of Bartlett, Tennessee.

BE IT FURTHER RESOLVED that said authorization and appointment shall remain in full force and effect, unless revoked by resolution of this Board of Directors and that said revocation will not take effect until the City of Bartlett, Tennessee, is furnished a copy of said resolution, duly certified.

I, Mary Beth Harrison, hereby certify that I am the Secretary of Suncoast Infrastructure, Inc. a corporation created under the laws of the State of Mississippi domiciled in Rankin; that the foregoing is a true and exact copy of a resolution adopted by a quorum legally called and held on the 30th day of April, 2026, as said resolution appears of record in the Official Minutes of the Board of Directors in my possession this 30th day of April, 2026.


Mary Beth Harrison, Secretary

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.
See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Suncoast Infrastructure, Inc.	
2 Business name/disregarded entity name, if different from above.	
3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see Instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>
3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. ☐	
5 Address (number, street, and apt. or suite no.). See instructions. 1858 Hwy. 49 S. (P.O. Box 397)	Requester's name and address (optional)
6 City, state, and ZIP code Florence, MS 39073	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

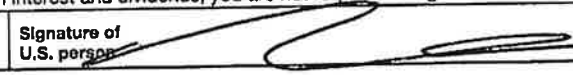
Social security number								
			-				-	
or								
Employer identification number								
6	4	-	0	8	9	6	9	0 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 1/27/2026
------------------	--	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



HEMPCON365

DJACOBS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/29/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fisher Brown Bottrell, a Marsh & McLennan Agency, LLC 315 Newpointe Dr Ridgeland, MS 39157	CONTACT NAME: Denise Jacobs, CAWC, CBIA		
	PHONE (A/C, No, Ext): (601) 960-7445	FAX (A/C, No): (601) 208-8465	
	E-MAIL ADDRESS: Denise.Jacobs@MarshMMA.com		
INSURED Suncoast Infrastructure, Inc. PO Box 397 Florence, MS 39073	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Zurich American Insurance Company		16535
	INSURER B : Travelers Property Casualty Company of America		25674
	INSURER C : Aspen American Insurance Co.		43460
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC ☐ OTHER:			GLO015151408	2/1/2026	2/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 EBL AGGREGATE \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			BAP015151508	2/1/2026	2/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			CUP8S59631226NF	2/1/2026	2/1/2027	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WC015151308	2/1/2026	2/1/2027	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Excess 10x10			CX00FD226	2/1/2026	2/1/2027	10,000,000 10,000,000
C	Excess 5x20			CX00FD226	2/1/2026	2/1/2027	5,000,000 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Reference Only: BID, FY2025-26-27 CIPP Lining Project

CERTIFICATE HOLDER

CANCELLATION

City of Bartlett
6400 Stage Rd.
Bartlett, TN 38134

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Fisher Brown Bottrell, a Marsh & McLennan Agency, LLC		NAMED INSURED Suncoast Infrastructure, Inc. PO Box 397 Florence, MS 39073	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations

The General Liability, Automobile Liability & Umbrella Liability policies contain blanket additional insured wording on a primary/non-contributory basis when required by written contract. General Liability includes ongoing and completed operations for additional insureds when required by written contract. General Liability, Automobile Liability, Workers Compensation & Umbrella Liability policies contain blanket waiver of subrogation wording when required by written contract. Blanket 30 day notice of cancellation to certificate holders in regards to General Liability, Auto Liability and Workers Compensation when required by written contract. Richard Rula and Stephen Rula are excluded from Workers Compensation coverage. All coverage is subject to policy terms, conditions and exclusions.

Cured-In-Place (CIPP) lining
Sealed Bid: FY2026-04-19
DUE: April 30, 2026 (2:00 PM)

CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE
38134

David Parsons, Mayor
Steve Sones, Chief Administrative Officer
Dick Phebus, Finance Director
Matt Crenshaw, Public Works Director



REQUEST FOR SEALED BIDS

SB # FY2026-04-019

DUE: Thursday, April 30, 2026, no later than 2:00 p.m. (CST)

PUBLIC WORKS – Water/Wastewater

The City of Bartlett, Public Works – Water Wastewater Department, is seeking bids to provide Cured-In-Place (CIPP) lining for various locations.

Cured-In-Place (CIPP) lining
Sealed Bid: FY2026-04-19
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NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 p.m. on April 30, 2026**. All bid packets with *an original, clearly identified, and two copies*, must be labeled **"FY2025-26-27 CIPP Lining Project"** and addressed to:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

The City reserves the right to reject all bids and waive any informality in the bidding process. The City of Bartlett is an equal-opportunity employer. If further information is desired, please contact Dick Phebus, Finance Director, at 901-385-1060 or email dphebus@cityofbartlett.org

Please quote prices on the attached Bid Pricing Sheet.

We propose to furnish the item(s) listed on the attached form(s) at prices quoted and guarantee safe delivery FOB as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

<u>Suncoast Infrastructure, Inc.</u>	<u>bids@suncoastinfrastructure.com</u>
NAME OF FIRM	EMAIL

<u>1858 HWY 49 S Florence, MS 39073</u>	<u>601-326-9682</u>
ADDRESS	TELEPHONE

<u></u>	<u>04/30/2026</u>
AUTHORIZED REPRESENTATIVE	DATE
Stephen H. Rula, President	

INTENT

The CONTRACTOR agrees to perform all the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of ~~\$231,789.00~~, or as shown in the Bid schedule. The initial contract is for three years, effective from July 1, 2026, through June 30, 2029. This contract contains three (1) one-year renewals: July 1, 2029, through June 30, 2030; July 1, 2030, through June 30, 2031; and July 1, 2031, through June 30, 2032, contingent upon the agreement of both parties.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual for any reason and will provide services to all citizens in a nondiscriminatory fashion. The city intends to fully comply with the provisions of Title VI and Title VII of the Civil Rights Act of 1964. The City of Bartlett is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender, or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make its equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where their product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer and are only to indicate generally the type of work required of said bid items. The City of Bartlett intends to purchase quality products, not necessarily those with the lowest initial cost.

A. General Requirements

1. All bidders must identify any deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
Bidder shall include the signed pricing sheet, Insurance Certificate, signed and notarized Public Acts 109 form (page 8), and a signed W-9 form for the current year. **Note: The bid package shall include an original, clearly marked, and two copies.**
2. Any/all items delivered because of the award of this bid shall not have any obvious defects, and cartons are to be unbroken and sealed. Final acceptance will be determined by the inspection of items by the City of Bartlett Public Works department.
3. The City of Bartlett reserves the right to reject any bids.
4. Prompt payment discount shall be considered as a cost factor in this bid. Invoices shall be paid thirty (30) days after receipt of the correct invoices.
5. A Purchase Order will be issued to the successful vendor.
6. All products are to be delivered F.O.B. to the City of Bartlett Public Works, 3585 Altruria Road, Bartlett, TN, or an alternate site as designated by the department.

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B. Firm Pricing and Renewals

All prices are to remain firm from the award date of July 1, 2026, through June 30, 2029, with the option to renew for three (3) additional years periods, July 1, 2029, through June 30, 2030, July 1, 2030, through June 30, 2031, and July 1, 2031, through June 30, 2032, upon mutual agreement of both parties and subject to the Terms and Conditions listed in this bid. Before any renewal period, the vendor receiving an award may review and request an adjustment of pricing sixty (60) days before the beginning of the renewal period.

However, a successful vendor shall be required to give the City of Bartlett the benefit of any general price reduction. Price escalation/de-escalations after the first completed year of the contract shall be limited to five percent (5%) or a maximum based on the Consumer Price Index for Urban Consumers.

The successful vendor shall provide a written letter from the manufacturer advising us of the specific product price increase percentage. The City of Bartlett reserves the right to reject any increase and may cancel this agreement if the price increase is not agreed upon by both parties.

C. Equal or Equivalent Products

Bidders may bid “or equal” or equivalent product (s) to the product specified. However, it must be stated that the item (bid is to be equal to or better than the specifications.

D. Insurance Requirements

A certificate of Insurance is required from the awarded bidder before beginning work. Provider shall maintain coverage with limits of no less than:

1. *Commercial General Liability Insurance* - \$1,000,000 limit per occurrence bodily injury and property damage/\$1,000,000 personal and advertising injury/\$1,000,000 General Aggregate/\$1,000,000 Products-Completed Operations Aggregate; \$5,000 medical expenses – any one person. The City of Bartlett, its elected officials, appointees, employees, and members of boards, agencies, and commissions shall be named as additional insureds. The insurance coverage shall include the following:
 - a. Premises/Operations
 - b. Explosion, Collapse, & Underground, if applicable
 - c. Products/Completed Operations
 - d. Contractual
 - e. Independent Contractors
 - f. Broad Form Property Damage
 - g. Personal Injury

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Business Automobile Liability Insurance - \$1,000,000 for each accident for property damage and bodily injury. Shelby County Government, its elected officials, appointees, employees, and members of boards, agencies, and commissions shall be named as additional insureds. Coverage is to be provided on all:

- a. Owned/Leased Autos
- b. Non-owned Autos
- c. Hired Autos

2. *Workers' Compensation* - statutory limits as required by Tennessee statutes. This policy should include Employers' Liability Coverage for \$1,000,000 per accident. The policy will include a waiver of subrogation endorsement in favor of the City of Bartlett.

All policies will provide thirty (30) days' written notice to the City of Bartlett of the cancellation of coverage provided. A ten (10) day notice applies to non-payment of premium. If the insurer is not required by the policy terms and conditions to provide written notice of cancellation to the City, the Provider will send immediate notice to the City and provide evidence of replacement coverage with no lapse...

All insurance policies maintained by the Provider shall be primary and non-contributing as applying to the City of Bartlett, irrespective of such insurance or self-insurance as the City of Bartlett may maintain in its name and on its behalf. Any insurance company of the Provider shall be admitted and authorized to do business in the State of Tennessee and shall carry a minimum rating assigned by A.M. Best & Company's Key Rating Guide of "A-" and a Financial Size Category of "X".

E. Award

The City of Bartlett reserves the right to award this bid based on individual items, groups of items, or the entire list of items, whichever is in the best interest of the City of Bartlett and Public Works. The City of Bartlett reserves the right to cancel this bid for failure to provide items as per the bid specifications. Cancellation will be subject to not less than thirty (30) days' notification.

APPENDIX C

**DRUG AND ALCOHOL TESTING ACKNOWLEDGMENT STATEMENT
AND AFFIDAVIT**

Comes, Stephen H. Rula, for and
on (Printed name of Principal Officer of Company)

behalf of Suncoast Infrastructure, Inc.
(The "Company") and makes oath that:

- (A) The Company understands that it must have a drug and alcohol testing policy at least as stringent as that of the City of Bartlett*; and
- (B) The Company has, in effect, a drug and alcohol testing policy at least as stringent as that of the City of Bartlett.

Attached hereto is a summary of the relevant portions of the Company's drug and alcohol testing program or a complete copy thereof.


Signature
Stephen H. Rula

Title: President

Sworn to and subscribed before me, a Notary Public, this 30 day of April,
2026.


Notary Public Jessie Cameron Chaney

My Commission Expires: February 18, 2029



*The City of Bartlett Drug Testing Policy can be found on the City's website.

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SCOPE OF WORK

It is the intent of this specification to provide for the reconstruction of pipelines and conduits by the installation of a resin-impregnated flexible tube, which is tightly formed to the original conduit. Furnish all labor, material, and equipment to provide for the reconstruction of existing sewer and/or stormwater pipes. The resin is cured using either hot water under hydrostatic pressure or steam pressure within the tube. The Cured-In-Place Pipe (CIPP) will be continuous and tight-fitting. The work shall be **completed within 90 calendar days** from the "Notice to Proceed". This specification covers the general requirements for the referenced specifications, CIPP manufacturer and installer qualifications, submittal and guaranty guidelines, materials, installation, and testing procedures.

GENERAL REQUIREMENTS AND TECHNICAL SPECIFICATIONS FOR CURED-IN-PLACE PIPE (CIPP)

LOCATION OF PIPELINES FOR REHABILITATION

Below are the **approximate** locations and other additional information for the Sanitary Sewer and Storm Drain rehabilitation under the Bid. Attached the General Locations of the Pipelines indicated below.

Bidders are responsible for verifying the information for purposes of making a Bid.

Sanitary Sewer /Storm Drainpipe Lining List CIPP (Sanitary Sewer)

Priority	Address	Pipe Size	LF	Description
1 Sewer	3263 Venson	15"	200	Manhole to Manhole @ Halstead Ave
2 Sewer	5681 Yale Rd	8"	340	Manhole in backyard to manhole @5711 Yale Rd backyard
3 Sewer	2765 Altruria	8"	652	Manhole @ street to manhole @2760 North Star (2 sections of pipe)
4 Sewer	2652 Elmore Park	10"	317	Manhole to Manhole @ 6112 Ivanhoe
5 Sewer	7186 Andrews	8"	290	Manhole to manhole @7200 Andrews
6 Storm Drain	7387 Shadowlawn	66"	61'	Storm drain culvert under roadway
7Sewer	5258 Shelter Run Lane	26"	340*	Manhole to Manhole
8 Sewer	5258 Shelter Run Lane	30"	20'	Manhole to Lift Station

Comments: These are the only areas scheduled to be lined. There will be limited access to some of these areas, and creative planning will be required to reach some locations. **It is suggested that all interested Bidders take a tour of the areas before they submit their Bid.** There will be someone with the Water/Wastewater Division available to assist with the tours. **Please contact Kasey Williamson at 901-385-5586 with all questions or to schedule a tour.**

SUMMARY OF WORK

1. The exact length and location of the pipelines to be rehabilitated will depend on the final costs and other variables. The City of Bartlett reserves the right to add to or delete from the list of identified sections, locations, and Pipelines.
2. The general scope of services to be provided by the Contractor shall include the following:
 - A. Practice the highest industry standard for safety and professionalism always.
 - B. Pre-clean and video record the pertinent pipeline sections.
 - C. Perform bypass pumping as appropriate or required.
 - D. Remove all obstructions and debris from within the pipeline section. No heavy cleaning or point repairs shall be initiated without express prior consent of The City of Bartlett.
 - E. As appropriate or required, the subject pipeline section may need to be cleaned, inspected, and video recorded with special attention given to the service connections, immediately before CIPP installation/inversion.
 - F. The Contractor shall provide the City of Bartlett with a video recording of the pipeline sections before CIPP installation, and to review these recordings with the City of Bartlett as required.
 - G. The CIPP may be installed by either air inversion and steam cured or water inversion and hot water cured. The Contractor shall specify the proposed method in the bid response.
 - H. The Contractor shall provide the City of Bartlett with the CIPP manufacturer's recommended time and temperature table for the CIPP cure before CIPP installation. Following the CIPP installation and cure, the Contractor shall provide the City of Bartlett with a signed copy of the actual time and temperature table recorded during the CIPP cure.
 - I. All service connections are to be completely reinstated before the end of work each day. This includes any service connections that may require a point repair.
 - J. The standard working days are Monday through Friday, 7:00 am until 6:00 pm.
 - K. The Contractor shall provide the City of Bartlett with a final video recording of the finished CIPP and to review these recordings with the City of Bartlett as required.
 - L. The Contractor will be responsible for any street repairs, yard restoration, and any damage to curb and gutters or sidewalks, and any other damage caused by Contractor's operations.
 - M. Contractor is to ensure that work is clear of encroachment into property outside of easements and right of way.
 - N. The Contractor shall perform work in stages to provide public convenience. Do not close off public use of facilities until completion of one stage of construction will provide alternate usage.
 - O. Coordinate use of premises under direction of the City of Bartlett.
 - P. All work is required to meet City of Bartlett construction standards, codes and specifications.

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Q. The Contractor shall be responsible for traffic control during the course of each phase of the Work. Signs, signals, and detours shall conform to the Tennessee Department of Highways & Public Transportation requirements for streets and highways, latest edition.

R. The Contractor is responsible for contacting the appropriate utility companies to determine the exact location of all utilities and/or construction.

PRODUCT, MANUFACTURER/INSTALLER QUALIFICATION REQUIREMENTS

CIPP System Manufacturer

The cured-in-place (CIPP) **system** must have a minimum proven performance record of 1,000,000 linear feet installed of the exact name-brand product bid in the United States, with a minimum of 20,000 linear feet in diameters 24-inch or larger. In addition, a minimum of 10,000 linear feet of 48-inch diameter or larger, of the exact name-brand product must have been installed in the United States. **Documentation shall be submitted with the Contractor's bid. Failure to provide this documentation may be grounds for disqualification.**

For an Installer to be considered as Commercially Proven, the Installer must satisfy all insurance, financial, and bonding requirements of the City of Bartlett, and must have had at least 5 (five) years of active experience in the commercial installation. In addition, the Installer must have successfully installed at least 250,000 feet of a cured-in-place product in wastewater collection systems. Acceptable documentation of these minimum installations must be submitted to the City of Bartlett.

The **Qualifying Superintendent** must have a minimum of five years of experience with cured-in-place pipe products. In addition, the Qualifying Superintendent must have supervised jobs in which at least 20,000 feet of pipe has been reconstructed using the exact named product proposed, including a minimum of 5,000 feet of 24-inch diameter (or larger) cured-in-place product. The superintendent for the job shall be on-site during all phases of the work involving any pre- and post-installation video inspection, sewer cleaning, or insertion and processing of the CIPP.

Submittals - Cured-In-Place-Pipe

The Contractor shall furnish two copies of the **design calculations** establishing the structural capabilities, chemical composition, thickness, curing temperature and period, assumptions, and other mechanical properties of the liner system proposed. **Documentation shall be submitted in the Contractor's bid. Failure to provide this documentation may be grounds for disqualification.**

The Contractor shall furnish two copies of the **manufacturer's brochures** giving a complete description of the product proposed, its physical and chemical composition, the same for the thermosetting resin or epoxy hardener, the recommended range of curing temperature, period of cure, cool-down procedures, and method of installation. **Documentation shall be submitted in the Contractor's bid. Failure to provide this documentation may be grounds for disqualification.**

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MATERIALS

This specification references standards from the American Society for Testing and Materials, such as: ASTM F1216 (Rehabilitation of Existing Pipelines and Conduits by the Inversion and Curing of a Resin-Impregnated Tube), ASTM D790 (Test Methods for Flexural Properties of Un-reinforced and Reinforced Plastics and Electrical Insulating Materials), and D2990 (Tensile, Compressive, and Flexural Creep and Creep-Rupture of Plastics) which are made a part hereof by such reference and shall be the latest edition and revision thereof. In case of conflicting requirements between this specification and these referenced documents, this specification will govern.

Tube - The sewn Tube shall consist of one or more layers of absorbent non-woven felt fabric and meet the requirements of ASTM F1216. In the event of a discrepancy between the referenced ASTM requirement and this specification, this specification will govern.

The tube shall be constructed to withstand installation pressures, have sufficient strength to bridge missing pipe, and stretch to fit irregular pipe sections.

The wet-out Tube shall have a relatively uniform thickness that, when compressed at installation pressures, will equal or exceed the calculated minimum design CIPP wall thickness.

The Tube should be manufactured to a size that, when installed, will tightly fit the internal circumference and length of the original pipe. Allowance should be made for circumferential stretching during installation.

Pull-In and Inflate methods of CIPP installations (reference ASTM F1743), will not be acceptable.

The outside layer of the tube, before installation, shall have an impermeable polyurethane or polyethylene plastic coating. This coating shall be an impermeable, flexible membrane that shall contain the resin and facilitate monitoring of resin saturation during resin impregnation. This coating shall form the inner layer of the finished pipe and is required for the enhancement of corrosion resistance, flow, and abrasion properties.

The acceptable liner tube shall be constructed under ISO 9002 certified procedures. Proper certification shall be provided before the manufacture or installation of any CIPP.

At the time of delivery to the jobsite, the tube shall be homogeneous across the entire wall thickness, containing no intermediate or encapsulated layers. It shall be uniform in color, free of cracks, holes, blisters, or deleterious faults. No material may be included in the tube that may cause de-lamination in the cured liner, and no dry or unsaturated areas or layer shall be evident.

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The wall color of the interior pipe surface of CIPP after installation shall be a relatively light reflective color so that a clear, detailed examination with closed-circuit television inspection equipment may be made.

Seams in the Tube shall be stronger than the non-seamed felt material.

The Tube shall be marked for distance at regular intervals along its entire length, not to exceed 10 ft. Such markings shall include the manufacturer's name or identifying symbol. The tubes must be manufactured in the USA.

Product Handling- Contractor shall use all means necessary to protect lining material during transportation, before, during, and after installation, and to protect the installed work and materials of all other trades. In the event the liner material is damaged, the contractor shall immediately make all repairs or replacements necessary to the approval of the City of Bartlett at no additional cost to the City.

The CIPP material shall be fabricated from materials which, when cured, will be suitable for the environment intended, i.e., resistant to withstand exposure to sewage gases containing normal levels for domestic sewage of hydrogen sulfide, carbon monoxide, carbon dioxide, methane, traces of mercaptan, kerosene, saturation with moisture, dilute sulfuric acid, external exposure to soil bacteria, and any chemical attack which may be due to materials in the surrounding ground. The final product must not deteriorate, corrode, or lose structural strength in any manner that will preclude meeting the expected design life.

The structural performance of the inverted cured-in-place pipe must be adequate to accommodate all internal and external loads (live and dead) over its service life. The CIPP liner shall be designed considering the host pipe is fully deteriorated, a prism loading, a soil loading of 120 pcf, a 2.0 factor of safety, a 2-percent ovality, a 5-percent maximum deflection, a 1,000 psi modulus of soil reaction, a 4,500 psi flexural strength, a 3,000 psi tensile strength, a lining enhancement factor (K) of 7 maximum, H-20 live loads where applicable, 50-percent long-term modulus reduction factor and a hydrostatic load beginning at the surface.

Resin - The resin system shall be a corrosion-resistant polyester or vinyl ester system, including all required catalysts, initiators that, when cured within the tube, create a composite that satisfies the requirements of ASTM F1216, the physical properties herein, and those that are to be utilized in the submitted and approved design of the CIPP for this project. The resin shall produce a CIPP that will comply with the structural and chemical resistance requirements of this specification.

All workmanship and materials will meet the standards of the industry. The finished CIPP shall be continuous over the length of pipe between two manholes and shall be an impermeable, joint-less conduit, free from visual defects such as foreign inclusions, dry spots, pin holes, lifts, or delamination. Wrinkles in the CIPP (other than minor, longitudinal pressure wrinkles) will not be acceptable. The City of Bartlett shall determine the acceptability of pressure wrinkling, with that

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decision being final. In the event the finished liner does not fit tightly against the original pipe at its termination point(s), the space between the liner and the pipe shall be made watertight, utilizing manhole end seals, Hydro-Tite gaskets, or approved equal.

Polyester Resins

The resin used shall be high-grade corrosion-resistant isophthalic polyester specifically designed for the CIPP being installed. Only premium, non-recycled resin shall be used.

The resin vendor must be able to reference the corrosion scale, with the resin itself having a heat deflection temperature greater than 212 degrees Fahrenheit.

Urethane-modified Vinyl Ester Resins (if applicable)

The resin used shall be a high-grade, premium vinyl ester combining outstanding corrosion resistance and high-temperature performance with excellent laminating characteristics. Only premium, non-recycled resins shall be used.

The resin vendor must be able to reference the heat corrosion scale with the resin itself having a heat deflection temperature greater than 244 degrees Fahrenheit.

Quality Assurance

In order that the City of Bartlett is assured that the specified resin class is used for the duration of the Contract, the following provisions are made part of this specification:

- a. The Contractor shall designate a wet-out facility and shall provide wet-out liner tubes from this designated facility only. Multiple facilities to supply wet-out liner tubes for the duration of this contract may not be used without prior approval of the City of Bartlett.
- b. The City of Bartlett shall have the right to visit and inspect the designated wet-out facility and obtain samples of the resin for testing purposes without prior notice to the Contractor for the duration of the Contract.
- c. The city of Bartlett may perform random Infrared Scans (IR Scans), Composite Burn-offs, and/or other quality assurance testing to ensure resin quality and consistency throughout the duration of the Contract. The City of Bartlett shall be solely responsible for the cost of said testing.

5 PIPE DESIGN-Liner Thickness

The Contractor shall submit liner thickness calculations to the City of Bartlett for review. The CIPP shall be designed in accordance with the applicable provisions of F1216 and D2412 for “fully deteriorated gravity pipe conditions” and shall meet the following design conditions:

- a. AASHTO H-20 Live Load with two trucks passing for CIPP in streets (16,000 lbs.)
- b. A soil modulus of elasticity of 1000 psi, soil weight of 120 pounds per cubic foot, and a coefficient of friction of $Ku' = 0.130r$.
- c. Short-term flexural modulus of 250,000 psi and long-term modulus of 125,000 psi. Flexural strength of 4,500 psi.
- d. Safety factor of 2.0 shall be used.
- e. Groundwater elevation at the ground surface.
- f. Pipe ovality of 5%.

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- g. Poisson ratio of 0.3.
- h. Enhancement factor (K) of 7.
- i. Service temperature range shall be 40 to 140 degrees F.
- j. Maximum long-term deflection shall be 5%.

The CIPP shall also conform to the minimum requirements demonstrated in the following table:

Physical Property	ASTM Standard F 1216, Latest Revision	Minimum Value
Flexural Stress	ASTM D-790	4,500 psi
Flexural Modulus of Elasticity	ASTM D-790	250,000 psi

Minimum Acceptable Pipe Thickness ("Finished and Installed")

- a. The minimum "finished and installed" cured liner thickness shall be as follows, regardless of what the calculations indicate as the required minimum thickness:

Pipe Diameter (Inches)	Depth to Invert (Feet)	"Finished & Installed" Thickness (mm)
8.0	0.0 – 13.0	5.6
10.0	0.0 – 15.0	6.0
15.0	0.0 – 6.0 to 10.0 medium depth	6.0
18.0	0.0 – 6.0 to 10.0 medium depth	7.5

*****Please note that the City of Bartlett can project that all sizes are partially deteriorated.***

- b. The above table is regarding minimum liner thickness only. It is the Contractor's responsibility to determine the site-specific external loads on the liner and increase its thickness as required. The Contractor shall submit their proposed plan for ensuring that the finished and installed CIPP meets the above minimum thickness requirements. The plan shall include detailed inversion procedures to reduce stretching and resin loss.

- c. The contractor shall submit his price proposal based on the appropriate length, size, and existing pipe parameters designated in the Bid Item or Bid Proposal Section. The deterioration of sewers and stormwater drainpipes are an on-going process. Should pre-construction inspections reveal any underground piping to be in substantially different conditions than those in the design considerations, the contractor should request such changes in reconstruction liner thickness, supporting such requests with design data. The deviation, if approved, shall be reflected by the appropriate addition or reduction in the unit cost for that size as agreed to by the City of Bartlett.

- d. Any liner that does not meet the specified strength and/or thickness requirements, regardless of the amount below the specified requirements, shall be corrected by the Contractor in a manner approved by the City of Bartlett at no additional cost to the City. The City of Bartlett's decision on how to correct deficient CIPP installations shall be final. Options for correcting deficient liners that will be considered by the Owner include removing the liner and re-lining the pipe, excavating and replacing the existing pipe from manhole to manhole, or providing the City of Bartlett with a

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substantial credit. The primary option that will be considered will be to reline the pipe. Credits will only be authorized for a CIPP that does not meet the required thickness. If credit is acceptable to the City of Bartlett, the credit shall be calculated by multiplying the bid price by the percent that the liner thickness is below the required installed thickness, as follows:

TESTING REQUIREMENTS

Chemical Resistance - The CIPP shall meet the chemical resistance requirements of ASTM F1216, Appendix X2. CIPP samples for testing shall be of a tube and resin system similar to that proposed for actual construction. It is required that CIPP samples with and without plastic coating meet these chemical-testing requirements.

Hydraulic Capacity - Overall, the hydraulic cross-section shall be maintained as large as possible. The CIPP shall have a minimum of the full flow capacity of the original pipe before rehabilitation. Calculated capacities may be derived using a commonly accepted roughness coefficient for the existing pipe material, taking into consideration its age and condition.

CIPP Field Samples - When requested by the City of Bartlett, the Contractor shall submit test results from field installations of the same resin system and tube materials as proposed for the actual installation. These test results must verify that the CIPP physical properties specified in Section 5.6 have been achieved in previous field applications. Samples for this project shall be made and tested as described in Section 10.1

Acceptance Testing of City of Bartlett CIPP

The Contractor shall collect restrained samples of each section of cured CIPP for laboratory determination of flexural strength, flexural modulus, and wall thickness during the execution of this Contract. These three individual analyses shall comprise one completed test. All samples shall be collected per the sampling protocols outlined in ASTM F-1216.

The Contractor shall remove one restrained sample of each installed liner of suitable length for testing. For each restrained sample taken, the Contractor shall cut and promptly deliver two 1-inch-wide representative samples (taken at least 2 inches from the end of the specimen) to the City of Bartlett. The samples delivered to the city of Bartlett shall be removed from any restraining mold, labeled and entered onto a chain-of-custody. It is recommended that the Contractor also retain identically labeled samples for their own purposes.

The tests shall be used to verify that the installed CIPP meets these specifications. CIPP thickness shall be measured in accordance with ASTM D5813. Flexural properties shall be determined per ASTM D790. The Contractor shall label and date all samples and deliver the samples directly to the City of Bartlett. All testing of the samples submitted to the city of Bartlett shall be performed by an independent, ASTM-certified testing laboratory of the City of Bartlett's designation and at the city of Bartlett's expense. Payment to the Contractor shall be withheld pending the City of Bartlett's acceptance of the CIPP test results.

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Any liner that does not meet the specified strength and/or thickness requirements, regardless of the amount below the specified requirements, shall be corrected by the Contractor in a manner approved by the Owner at no additional cost to the City of Bartlett. The City of Bartlett's decision on how to correct deficient CIPP installations shall be final.

Requirements for samples are as follows:

1. Samples of items, when required, shall be furnished free of cost to the City of Bartlett.
2. Samples of items selected may be retained for future comparison.
3. Samples that are not destroyed by testing, or that are not retained for future comparison, will be returned upon request at the bidder's expense.

INSTALLATION RESPONSIBILITIES FOR INCIDENTAL ITEMS

It shall be the responsibility of the City of Bartlett to locate and designate all manhole access points open and accessible for the work and provide rights-of-access to these locations.

The City of Bartlett will provide water meter(s) and access to hydrants for cleaning, inversion, and other work items requiring water.

Cleaning of Sewer Lines - The Contractor, when required, shall remove all internal debris from the sewer line that will interfere with the installation of CIPP. The city of Bartlett shall also provide a dumpsite for all debris removed from the sewers during the cleaning operation. Unless stated otherwise, it is assumed this site will be at or near the sewage treatment facility to which the debris would have arrived in the absence of the cleaning operation. Any hazardous waste material encountered during this project will be considered a changed condition.

Bypassing Sewage - The Contractor, when required, shall provide for the flow of sewage around the section or sections of pipe designated for repair. Plugging the line at an existing upstream manhole and pumping the flow into a downstream manhole or adjacent system shall make the bypass. The pump(s) and bypass line(s) shall be of adequate capacity to accommodate the sewage flow. All bypasses to be submitted to and approved by the City of Bartlett before bypass.

At each service, the camera shall come to a complete stop, and the service shall be panned so that the entire cross-sectional area of the service is inspected. The footage meter count shall be clearly visible. Logs shall include date, line size, length, manhole numbers, and project numbers, direction of camera travel, direction of flow, and any observed defects or comments. For each service, the log should include the distance from the manhole, its location (e.g., 9:00 or 2:00 o'clock), street address or parcel, and distance from the mainline to clean out. Videos between manhole segments shall be continuous; no breaks or "blink-outs" in the video shall be observed. The videos should be in CD-ROM or DVD format.

Point Repairs. If, for any reason, the camera or other tooling becomes disabled inside the pipe section and cannot further proceed, the Contractor will be responsible for retrieving the camera or tooling at no additional cost to the City of Bartlett.

Cured-In-Place (CIPP) lining

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Damages arising from blockages, back-ups, spillage, or overflows of sewage during the course of the work or because of the work shall be the sole responsibility of the Contractor.

The Contractor shall carry out his operations in strict accordance with all applicable OSHA standards. Particular attention is drawn to those safety requirements involving work on an elevated platform and entry into a confined space.

Public Notification - The Contractor shall make every effort to maintain sewer service usage throughout the duration of the project. If a connection is out of service, the longest period of no service shall be 8 hours. A public notification program shall be implemented, and shall, as a minimum, require the Contractor to be responsible for contacting each home or business connected to the sanitary sewer and informing them of the work to be conducted, and when the sewer will be offline. The Contractor shall also provide the following:

Insofar as is possible, work shall be so scheduled that the lining of the pipe, curing of the tube, and the reinstatement of service connections can be accomplished in a single working day or shift. Normal working hours should be Monday through Friday, 7:00 am until 6:00 pm. No weekend work or work beyond these stated hours shall be allowed without prior approval and consent from the City of Bartlett. At the end of each working day, temporary tie connections shall be made between the relined section of pipe and the existing system, and the contractor shall designate a location where the tube shall be impregnated or "wet out" with resin, using distribution rollers and a vacuum impregnation system to thoroughly saturate the tube's felt fiber before installation in the field. The impregnated tube shall be free of pinholes, resin voids, and other defects. If the cured-in-place pipe is impregnated at the manufacturing plant, it shall be delivered to the job site in a refrigerated truck and remain refrigerated before installation to prevent premature curing. The flexible tube shall be vacuum impregnated with resin under controlled conditions or by such other means provided such means can assure thorough resin impregnation to the satisfaction of the City of Bartlett. The volume of resin used shall be sufficient to fill all voids in the tube material at normal or design thickness and diameter. The volume of resin shall be adjusted by adding seven to ten percent excess resin for the change in resin volume due to polymerization, and allow for any migration of resin into the cracks and joints in the original pipe.

The impregnated tube shall be inverted through an existing manhole or other approved access point utilizing a hydrostatic water column or pressurized air until it has fully traversed the designated line length and the inversion face breaches the destination manhole or termination point. The fluid column or air pressure shall have been adjusted and maintained to be sufficient to cause the impregnated tube to hold tight against the existing pipe wall, produce dimples at side connections, and flared ends at the manholes. Lubricant during inversion shall be used as necessary in accordance with the CIPP manufacturer's recommendations. Thermocouples shall be placed at the top and bottom interface of both ends of the liner for monitoring temperature during the cure cycle. Remote temperature sensing devices (thermo-guns) shall not be considered acceptable for temperature determinations. Care should be taken during tube installation not to over-stress the fabric fiber.

It is the intent of these specifications that branch connections to buildings be reopened without excavation, utilizing a remotely controlled cutting device, monitored by CCTV. The

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Contractor shall certify that a minimum of two complete functional cutters plus key spare components are on the job site before each installation or are in the immediate area of the jobsite and can be quickly obtained. Unless otherwise directed by the City of Bartlett or its authorized representative, all laterals will be reinstated. No additional payment will be made for excavations for the purpose of reopening connections, and the Contractor will be responsible for all costs and liability associated with such excavation and restoration work.

When using pressurized air, particular attention should be given to the maintenance of the minimum required “finished and installed” thickness of the CIPP. Before the inversion begins, the tube manufacturer shall provide the minimum air pressure required to hold the tube tight against the host pipe and the maximum allowable pressure as not to damage the tube. Once the inversion has started, pressure shall be maintained between the minimum and maximum pressures until the inversion has been accomplished.

Curing - Using Circulated Heated Water

A suitable heat source and water recirculation equipment is required to circulate heated water throughout the pipe. The equipment shall be capable of delivering hot water throughout the inverted tube to uniformly raise the temperature required to affect a cure of the resin.

a. *Initial cure* will occur during temperature heat-up and is completed when exposed portions of the new pipe appear to be hard, sound, and the thermocouples indicate that the temperature is of a magnitude to realize an exotherm or cure in the resin. After the initial cure is reached, the temperature should be raised to the post-cure temperature recommended by the resin manufacturer. Post-Cure temperature should be held for a period as recommended by the resin manufacturer, during which time the recirculation of the water and cycling of the heat source to maintain the temperature continue.

b. Before any inversion, the Contractor shall provide the City of Bartlett with a Manufacturer’s Recommended Cure Hold Time and Temperature Table. This table shall indicate the minimum time and temperature the inverted tube will be held at in order to achieve the desired physical properties. The resin manufacturer shall certify both the time and temperatures presented in the table.

c. Curing must take into account the existing pipe material, the resin system, and the ground conditions (temperature, moisture level, and thermal conductivity of the soil).

Curing - Using Controlled Steam

1. Suitable steam-generating equipment is required to distribute steam throughout the pipe. The equipment shall be capable of delivering steam throughout the inverted tube to uniformly raise the temperature required to affect a cure of the resin.

a. *Initial cure* will occur during temperature heat-up and is completed when exposed portions of the new pipe appear to be hard and sound and the thermocouples indicate that the temperature is of a magnitude to realize an exotherm or cure in the resin. After initial cure is reached, the temperature should be raised to the post-cure temperature recommended by the resin manufacturer. Post-Cure temperature should be held for a period as recommended by the resin manufacturer, during which time the distribution and control of steam to maintain the temperature continues.

b. Prior to any inversion, the Contractor shall provide the City of Bartlett with a Manufacturer's Recommended Cure Hold Time and Temperature Table. This table shall indicate the minimum time and temperature the inverted tube will be held at in order to achieve desired physical properties. The resin manufacturer shall certify both the time and temperatures on the table.

c. Curing must take into account the existing pipe material, the resin system, and the ground conditions (temperature, moisture level, and thermal conductivity of the soil).

d. As soon as possible following each cure the Contractor shall provide the City of Bartlett with a copy of the actual recorded time and temperature table achieved and documented during the cure.

3.08 Cool-Down

1. Cool-down of the cured pipe liner shall be in accordance with the manufacturer's recommendations. Care should be taken during the cool-down process so as to minimize shrinkage of the CIPP.

The tube shall be fabricated to a size that, when installed, will neatly fit the internal circumference of the conduit(s) designated for CIPP. After curing of the resin is completed, the hardened CIPP will extend from manhole to manhole of the section designated providing a structurally sound, corrosion-resistant, watertight conduit that excludes exfiltration and infiltration, is tight-fitting within the existing pipe, and is free of voids or annular spaces between the CIPP and the existing pipe walls. K-Factor for tightness shall equal 7.0 or greater. All terminations into manhole walls shall be watertight at the time of final inspection. No annular space shall be visible between the CIPP and manhole wall. In the event that an annular space is present, it shall be completely filled with epoxy or other suitable material to the satisfaction of the city of Bartlett.

The Contractor shall be responsible for determining the minimum length to effectively span the distance from the manhole to manhole and shall verify the length of the fabric tube in the field before the tube is either cut to length or wet-out with resin. The tube may run through one or more manholes with the approval of the City of Bartlett.

All active laterals, taps, or side connections will be reinstated from inside the rehabilitated pipe where possible. In smaller diameter pipe in which man-entry is not possible, side connections must be reinstated internally by suitable, TV-monitored, robotic cutting equipment. Cross-sections of the

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opening of the side connections must be reinstated by at least 95-percent of the original opening. Reinstated lateral service openings shall be brushed smooth to the satisfaction of the City of Bartlett. Main-to-lateral connections shall be as watertight as possible to the satisfaction of the City of Bartlett and verified as such via post CCTV inspection. The cost for correcting deficiencies discovered shall be the responsibility of the Contractor.

H. TIME FOR COMPLETION AND LIQUIDATED DAMAGES

H.1 - It is hereby understood and mutually agreed, by and between the Contractor and the City of Bartlett, that the date of beginning and the time for completion as specified in the contract of the work to be done hereunder are ESSENTIAL CONDITIONS of this contract; and it is further mutually understood and agreed that the work embraced in this contract shall be commenced on a date to be specified in the "Notice to Proceed".

H.2 - The Contractor agrees that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will ensure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the City of Bartlett, that the time for the completion of the work described herein is a reasonable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality. If the said Contractor shall neglect, fail or refuse to complete the work within the time herein specified, or any proper extension thereof granted by the City of Bartlett, then the Contractor does hereby agree, as a part consideration for the awarding of this contract, to pay to the City of Bartlett the amount of **\$500.00 per day, not as a penalty but as liquidated damages** for such breach of contract as hereinafter set forth, for every calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work.

The said amount is fixed and agreed upon by and between the Contractor and city of Bartlett because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the city of Bartlett would in such event sustain, and said amount is agreed to be the amount of damages which the city of Bartlett would sustain and said amount shall be retained from time to time by the City of Bartlett for current periodical estimates.

It is further agreed that time is of the essence of every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be of the essence of this contract. **Provided**, that the Contractor shall not be charged with liquidated damages or any excess cost when the City of Bartlett determines that the Contractor is without fault and the Contractor's reasons for the time extension are acceptable to the City of Bartlett

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Provided, further, that the Contractor shall not be charged with liquidated damages or any excess cost when the delay of completion of the work is due;

- (a) To any preference, priority or allocation order duly issued by the Government;
- (b) To unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God, or of the public enemy, acts of the city of Bartlett, acts of another Contractor in the performance of a contract with the Owner, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and severe weather; and
- (c) To any delays of Subcontractors or suppliers occasioned by any of the causes specified in subsections (a) and (b) of this article;

Provided, further, that the Contractor shall, within ten (10) days from the beginning of such delay, unless the city of Bartlett shall grant a further period of time before the date of final settlement of the contract, notify the City of Bartlett, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of its decision in the matter.

PAYMENTS TO CONTRACTOR

Not later than the 20th day of each calendar month the City of Bartlett shall make a progress payment to the Contractor based on a duly certified and approved estimate of the work performed during the preceding calendar month under this contract, but to insure the proper performance of this contract, the City of Bartlett shall retain ten percent (10%) of the amount of each estimate until completion and acceptance of all work covered by this contract; **Provided,** that the Contractor shall submit his estimate not later than the first day of the month.

In preparing estimates, the material delivered on the site and preparatory work done may be taken into consideration.

All material and work covered by partial payments made shall thereupon become the sole property of the City of Bartlett, but this provision shall not be construed as relieving the Contractor from the sole responsibility for the care and protection of materials and work upon which payments have been made or the restoration of any damaged work, or as a waiver of the right of the city of Bartlett to require the fulfillment of all of the terms of the contract.

The City of Bartlett's Right to Withhold Certain Amounts and Make Application Thereof:

The Contractor agrees that he will indemnify and save the City of Bartlett harmless from all claims growing out of the lawful demands of subcontractors, laborers, workmen, mechanics, arterial men, and furnishers of machinery and parts thereof, equipment, power tools, and supplies, including commissary, incurred in the furtherance of the performance of this contract. The contractor shall, at the City of Bartlett's request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged, or waived. If the Contractor fails so to do, then the City of Bartlett may, after having served written notice on the said Contractor, either pay unpaid bills, of which the City of Bartlett has written notice, direct, or withhold from the Contractor's unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to the Contractor shall be resumed, in accordance with the terms of this contract, but in no event shall the provisions of this sentence be construed to impose any obligations upon the City of Bartlett to either the Contractor or his Surety. In paying any unpaid bills of the Contractor, the City of Bartlett shall be deemed the agent of the Contractor, and any payment so made by the City of Bartlett shall be considered as a payment made under the contract by the City of Bartlett to the Contractor and the City of Bartlett shall not be liable to the Contractor for any such payments made in good faith.

PAYMENTS BY CONTRACTOR

The Contractor shall pay (a) for all transportation and utility services not later than the 20th day of the calendar month following that in which services are rendered, (b) for all materials, tools, and other expendable equipment to the extent of ninety percent (90%) of the cost thereof, not later than the 20th day of the calendar month following that in which such materials, tools, and equipment are delivered at the site of the project, and the balance of the cost thereof, not later than the 30th day following the completion of that part of the work in or on which such materials, tools, and equipment are incorporation or used, and (c) to each of his subcontractors, not later than the 5th day following each payment to the Contractor, the respective amounts allowed the Contractor on account of the work performed by his subcontractors to the extent of each subcontractor's interest therein.

SUBCONTRACTING

- (a) The Contractor may utilize the services of specialty subcontractors on those parts of the work which, under normal contracting practices, are performed by specialty subcontractors.
- (b) The Contractor shall not award any work to any subcontractor without prior written approval of the City of Bartlett, which approval will not be given until the Contractor

submits to the City of Bartlett a written statement concerning the proposed award to the subcontractor, which statement shall contain such information as the city of Bartlett may require.

(c) The Contractor shall be as fully responsible to the city of Bartlett for the acts and omissions of his subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.

(d) The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of the General Conditions and other contract documents insofar as applicable to the work of subcontractors and to give the Contractor the same power as regards terminating any subcontract that the city of Bartlett may exercise over the Contractor under any provision of the contract documents.

(e) Nothing contained in this contract shall create any contractual relation between any subcontractor and the City of Bartlett.

FINAL ACCEPTANCE AND WARRANTY PERIOD

The acceptance by the Contractor of final payment shall be and shall operate as a release to the City of Bartlett of all claims and all liability to the Contractor for all things done or furnished in connection with this work and shall constitute the beginning of the warranty period. No payment, however, final or otherwise, shall operate to release the Contractor or his sureties from any obligations under this contract or the Performance and Payment Bond. The Contractor shall **fully warranty and remedy** any defects in work and repair any damage to other work resulting therefrom which shall appear within a period of **five (5) years** from the date of final written, approval and acceptance: and shall also warranty the materials for an **additional five (5) years** for a **total full warranty on materials of ten (10) years** from the date of final written, approval and acceptance. The CITY shall give notice of observed defects with reasonable promptness.

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BID PRICING SHEET

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>S/LF</u>	
1	Venson Dr 15" Liner Complete	200LF	\$110.00	\$22,000.00
2	Yale Rd 8" Liner Complete	340LF	\$58.00	\$19,720.00
3	Altruria Rd 8" Liner Complete	652LF	\$45.00	\$29,340.00
4	Elmore Park Dr Rd 10" Liner Complete	317LF	\$47.00	\$14,899.00
5	Andrews Rd 8" Liner Complete	290LF	\$45.00	\$13,050.00
6	Shadowlawn 66" Storm Drain Culver	61LF	\$880.00	\$53,680.00
7	Shelter Run Lane 26" 340"		\$195.00	\$66,300.00
8	Shelter Run Lane 30" 20"		\$640.00	\$12,800.00

TOTAL FOR PROJECT **\$ 231,789.00**

NOTE: It is the City of Bartlett's intention to award all items of this contract. In the event that the bid prices submitted are higher than anticipated, the City may elect to award some of the items, not all, based on the funds budgeted and available.

(Original and two copies)

Signatures on Page 3

Initials SHV

Bid Pricing sheet, page 41

Total Bid in Words:

Two hundred thirty-one thousand seven hundred eighty-nine dollars and zero cents

Contractor: Suncoast Infrastructure, Inc.

Phone: 601-420-9682

Authorized Representative

Print Name Stephen H. Rula E-Email Address bids@suncoastinfrastructure.com

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APPENDIX Contract Monitoring and Title VI

All contractors, consultants, and suppliers that receive funds from state or federal projects (through Bartlett) must comply with Title VI guidelines. All contractors/consultants/suppliers will have to follow many of the same guidelines that apply to the City of Bartlett. The City's Title VI coordinator will perform compliance reviews of each entity as part of the selection for the award to receive funds and then reviews will be performed a minimum of every 3 years during the life of the contract while they are receiving funds.

The following self-survey will be the tool used by the City of Bartlett to ensure the selected contractor/consultant/supplier compliance; if found to be non-compliant, the City's Title VI Coordinator will attempt to bring it into compliance. If it continues to be non-compliant, the contract will be cancelled, and the City's association will be discontinued.

Title VI Self Survey for Contractors/Consultants/Suppliers

Name of Contractor: Suncoast Infrastructure, Inc. Date Completed: 4/30/2026

Address: 1858 HWY 49 S (P.O. Box 397)

City: Florence State: Mississippi Zip: 39073

Phone: 601-420-9682 Fax: 601-420-9300

This should be completed annually while the contract is active and submitted to the sub-recipient's Title VI Coordinator for review.

Are Title VI posters visible to staff? If yes, where? As required by the contract specifications

1. Are all Physical Areas (i.e., restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color, or national origin? As required by the contract specifications
2. How is Title VI information disseminated to new/current employees?
As required by the contract specifications

3. Describe how certified Disadvantaged Business Enterprises (DBEs), other small, minority and women-owned businesses are solicited to participate on contracts.
As required by the contract, all work is specialized in nature
4. What process has been established to track and monitor the ethnicity and gender of any contractors awarded contracts/sub-contracts?
None required
5. Provide documentation to show that contracts contain non-discrimination assurance language.
6. Provide complaint procedures and attach the complaint log form.
7. Provide Limited English Proficiency Communications Plan (i.e., how do you communicate with persons that speak a language other than English.)

The Title VI Assurance (below) is to **be submitted on the**

Company (selected bidder's) Letterhead:

Contractor/Consultant Name assures that no person on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964 and from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.

Stephen H. Rula
Signature of Authorized Official
Stephen H. Rula, President

04/30/2026
Date

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

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DUE: May 26, 2026

"No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The State Department of Military provides benefits and services such as emergency management assistance, National Guard protection services and facility construction and maintenance, and disaster assistance following a major Presidential declaration. The federal assistance administered by the Military Department are pass through funds to local governments, other state agencies, and certain private non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Local Title VI Coordinator: Lori Von Bokel-Amin, Chief HR Officer,

City of Bartlett

901-385-6430

MILITARY DEPARTMENT

TITLE VI COMPLAINT HOTLINE:

1-800-367-9635

PUBLIC ACTS 109

PUBLIC ACTS 2017, CHAPTER 817

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"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Acts of 217, Chapter 817 can be found on the Tennessee Secretary of State's website: <http://tnsos.org/acts/PublicActs.109.php>.

Suncoast Infrastructure, Inc.

Company Name (Proposer/Contractor)

Print Name Stephen H. Rula

Signed *Stephen H. Rula*

Title President

NOTARY

Subscribed and sworn before me this 30 day of April, 2026.

Signed *Jessie Cameron Chaney* Print Name Jessie Cameron Chaney

Title Bid & Contract Administrator

My commission expires: February 18, 2029.



NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.

P.O. Box 397
Florence, MS 39073



Phone 601-420-9682
Fax 601-420-9300

April 30, 2026

This is to certify that Suncoast Infrastructure, Inc., meets all requirements listed below:

Minimum of 1,000,000 LF of exact product installed

Minimum of 20,000 LF of 24 inches or larger of exact product installed

Minimum of 10,000 LF of 48 inches or larger of exact product installed

Suncoast Infrastructure, Inc.

Approved By: James A. Chaisson, Jr.
Sr. Project Manager

Signed:

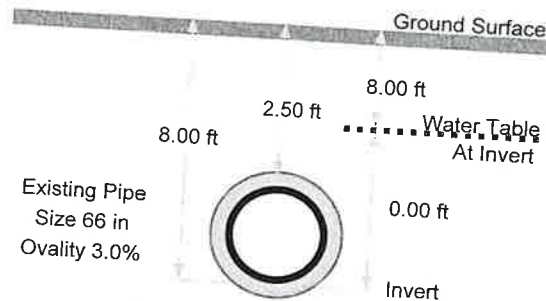
A handwritten signature in blue ink, appearing to read 'JAC', is written over a horizontal line.

CIPP-DESIGN

CIPP Liner Thickness for Non-Pressure Pipes
By ASTM F1216-09 Appendix X1 Design Method

PROJECT INFORMATION

Figured on a max depth of 8'
Will use an 18.0 mm liner.



Partially Deteriorated Design
Required Liner Thickness: 16.8 mm

BY ASTM F1216 VERSION

EXISTING PIPE PARAMETERS

Design Condition	
Inside Dia. of Existing Pipe	
Depth to Invert	
Water Table Below Surface	
Ovality, Δ	
Soil Density	Note 1
Soil Modulus	Note 1
Live Load	Note 1
Other Load	Note 1
Vacuum Condition	

CIPP LINER PARAMETERS

Flexural Modulus short-term	
Flexural Strength short-term	
Long-term Retention	
Enhancement Factor	
Poisson's Ratio	
Safety Factor	

F1216-09

ENTERED

Partially Det.

66 in

8 ft

8 ft

3%

120 lb/ft³

1,000 psi

2. HS-20

0 psi

0 psi

ENTERED

250,000 psi

5,000 psi

50%

7

0.3

2

CIPP liner design by Appendix X1 method of ASTM F1216-09

FACTOR SUMMARY - PARTIALLY DETERIORATED

Flexural Modulus Design	125,000 psi	50% of Short-term
Flexural Strength Design	2,500 psi	50% of Short-term
Minimum Dia for host pipe	64.02 in	For 3% ovality
Maximum Dia for host pipe	67.98 in	For 3% ovality
Ovality Reduction Factor, C	0.764	
Water Pressure - Invert	0.00 psi	0.00 ft
Vacuum Pressure	0.00 psi	
Total Design Pressure, Invert	0.00 psi	For X1.1 & X1.2

Note 1: Entries ignored for Partially Deteriorated design.

Note 2: t based on providing DR ≤ 100. See F1216 Note X1.2

Note 3: There is no ground water load on liner.

PARTIALLY DETERIORATED DESIGN REQUIRES SATISFYING F1216-X1 EQUATIONS X1.1 & X1.2

Equations X1.1 & X1.2 solved for liner thickness t

$$X1.1: P = [2KE_L / (1 - \nu^2)] \times [1 / (DR - 1)^3] \times [C/N]$$

For load due to groundwater at invert

$$X1.2: (1.5\Delta/100)(1 + \Delta/100)DR^2 - 0.5(1 + \Delta/100)DR = \sigma_L / (PN)$$

For minimum thickness for ovality

Governs	t mm	t in	DR
	16.8 mm	0.66 in	99.8
Note 2	0.0 mm	0.00 in	NA
Note 3	-	-	-
-	-	-	-
-	-	-	-

Required Liner Thickness - Partially Deteriorated

t mm is rounded-up to 1 decimal place; t in = t mm/25.4; DR = (Inside Diameter in)/(t mm/25.4)

16.8 mm	0.66 in	99.8
NA - Not Available/Applicable		

COMMENTS

ASTM F1216 APPENDIX X1 CALCULATION DETAILS: PARTIALLY DETERIORATED DESIGN

Partially deteriorated design requires satisfying 2 equations: X1.1 and X1.2

Check Equation X1.1

$$P = [2KE_L / (1 - \nu^2)] \times [1 / (DR - 1)^3] \times [C / N]$$

P is the maximum allowed external pressure on the liner, with safety factor, from groundwater and any vacuum
Determine P for liner thickness of $t = 16.8 \text{ mm}$ t is from summary page
K = Enhancement factor = 7

$$E_L = \text{Flexural Modulus Long-term} = (\text{Flexural Modulus Short-term}) \times (\text{Long-term Retention})$$

$$= 250000 \times 50\% = 125000 \text{ psi}$$

ν = Poisson's ratio = 0.3

$$DR = D/t = 66 / (16.8 / 25.4) = 99.79 \quad \text{where } D = \text{inside diameter of existing pipe as entered}$$

$$C = \text{Ovality Reduction Factor} = \left(\frac{1 - \Delta/100}{1 + \Delta/100} \right)^3, \quad \text{where } \Delta \text{ is ovality of host pipe as entered.}$$

$$C = \left(\frac{1 - 3/100}{1 + 3/100} \right)^3 = 0.764$$

N = Safety Factor = 2 As entered.

$$P = [(2 \times 7 \times 125000) / (1 - 0.3^2)] \times [1 / (99.79 - 1)^3] \times [0.764 / 2] = 0.76 \text{ psi}$$

 $\Delta = 3$

Determine actual external pressure on liner, P_a

P_a = Ground water pressure, P_{gw} , + Vacuum pressure, P_v , (if any vacuum)

$$P_{gw} = 0.433 \times H = 0.433 \times 0 \text{ ft} = 0 \text{ psi.} \quad \text{Where } H \text{ is height of water over invert.}$$

$P_v = 0 \text{ psi}$ As entered.

$$P_a = P_{gw} + P_v = 0 + 0 = 0 \text{ psi}$$

Compare P_a to P

Actual external pressure on liner, $P_a = 0 \text{ psi}$

Allowed external pressure on liner, $P = 0.76 \text{ psi}$

Is $P \geq P_a$?

Yes. Equation X1.1 is satisfied by 16.8 mm liner thickness

Check for $DR \leq 100$ as per F1216 Appendix X1 Note X1.2

$DR = 99.79$ as calculated above

Is $DR \leq 100$?

Yes. Note X1.2 is satisfied by liner DR of 99.8

Check Equation X1.2

$$X1.2: [(1.5 \times \Delta/100) \times (1 + \Delta/100) \times DR^2] - [0.5 \times (1 + \Delta/100) \times DR] = (\sigma_L) / (P \times N)$$

$\Delta = 3$ As shown above in determination of C, Ovality Reduction Factor, above.

DR, calculated above = 99.79

$$\sigma_L = \text{Flex Strength Long-term} = (\text{Flex Strength Short-term}) \times (\text{Long-term Retention}) = 5000 \times 50\% = 2500 \text{ psi}$$

P = External pressure on liner = $P_a = 0 \text{ psi}$ See above

N = safety factor = 2

Solve Eq. X1.2 for liner thickness, t. Where $DR = (\text{Liner OD}) / (t)$

$$t = [3 \times (\Delta/100) \times Do] / [0.5 + \{0.25 + (6 \times (\Delta/100) \times (\sigma_L / (P \times N \times (1 + (\Delta/100))))^{0.5}\}]$$

$$t = [3 \times (3/100) \times 66] / [0.5 + \{0.25 + (6 \times (3/100) \times (2500 / (0 \times 2 \times (1 + (3/100))))^{0.5}\}] = 0 \text{ mm (rounded up)}$$

Compare liner t to t required by Equation X1.2

Liner t: 16.8 mm

t is from summary page

Required t: 0.0 mm

Is Liner t $\geq$ Required t?

Yes. Equation X1.2 is satisfied by 16.8 mm liner thickness.

Summary for Partially Deteriorated Design

Partially Deteriorated design requires satisfying Eqs X1.1 & X1.2

Eq X1.1 Satisfied by selected liner thickness of 16.8 mm

Eq X1.2 Satisfied by selected liner thickness of 16.8 mm

Required liner thickness for Partially Deteriorated design is..... 16.8 mm

FULL FLOW CAPACITY COMPARISON BEFORE & AFTER LINING - Not Required

Flow = Q = Area x Velocity = $[(\pi \times D^2) / 4] \times [(1.486/n) \times R^{2/3} \times S^{1/2}]$ Manning formula, imperial units

S = Slope = same before & after lining; R = Hydraulic Radius = D/4 for full flow (D in ft)

$$Q_2/Q_1 = \{[(\pi \times (D_2^2) / 4) \times [(1.486/n_2) \times (D_2/4)^{2/3}]] / [(\pi \times (D_1^2) / 4) \times [(1.486/n_1) \times (D_1/4)^{2/3}]]\}$$

Flow capacity comparison was not required.

IGNORE THIS PAGE - NOT REQUIRED FOR PARTIALLY DETERIORATED DESIGN**Check Equation X1.3***X1.3 not required for Partially Deteriorated Design*If F1216-07a, Equation X1.3 is: $q_t = [C/N] \times [32R_w B' E'_s (E_L I/D^3)]^{1/2}$

Not using this equation

If F1216-09, Equation X1.3 is: $q_t = [1/N] \times [32R_w B' E'_s C (E_L I/D^3)]^{1/2}$

Using this equation

Where q_t is the maximum allowed external pressure on the liner from cover, live loads and other loadsDetermine q_t for liner thickness of $t = 16.8 \text{ mm}$ t is from summary page

C = Ovality Reduction Factor, calculated on page 1, = 0.764

N = Safety Factor = 2

Rw = Water Bouyancy Factor (0.67 min, 1.0 max) = $1 - 0.33(H_w/H) = 1 - 0.33(0/2.5) = 1$ Upper LimitWhere H_w and H are height of water and height of soil over top of pipe. See F1216 X1.2.2B' = Coefficient of elastic support = $1/(1 + 4e^{[-0.665H]}) = 0.2273$ Where $H = 2.5$ and $e = 2.718$

E's = Modulus of soil reaction = 1000 psi. As entered.

EL = Long-term modulus for CIPP, calculated on page 1, = 125000 psi

I = Moment of inertia for liner = $(t^3)/12 = (16.8/25.4)^3/12 = 0.02411$

D = Inside diameter of existing pipe (as entered) = mean OD of liner = 66 in

 $q_t = [1/N] \times [32 \times R_w \times B' \times E'_s \times C \times (E_L \times I/D^3)]^{1/2}$ $q_t = (1/2 \times [32 \times 1 \times 0.2273 \times 1000 \times 0.764 \times ((125000 \times 0.02411)/66^3)]^{1/2} = 3.82 \text{ psi}$ Determine actual external pressure on liner, q_{ta} $q_{ta} = P_w + P_s + P_l + P_o$ P_w = Water load = $0.433 \times H_w = 0.433 \times 0 = 0 \text{ psi}$ H_w is water over top of pipe. P_s = Soil Load = $(w \times H \times R_w)/144 = (120 \times 2.5 \times 1)/144 = 2.08 \text{ psi}$ H is soil height over top of pipe

#VALUE!

Note 1: Entries ignored for Partially Deteriorated design.

 P_o = Other load = 0 psi As entered

#VALUE!

Compare q_{ta} to q_t $q_{ta} =$ NA

Actual external pressure on liner

 $q_t =$ 3.82 psi

Allowed external pressure on liner

Is $q_t \geq q_{ta}$?

NA

Check Equation X1.4*X1.4 not required for Partially Deteriorated Design* $(E \times I)/D^3 = E/(12 \times (DR^3)) \geq 0.093$ Determine for liner thickness $t = 16.8 \text{ mm}$ t is from summary page

E = initial (short-term) modulus = 250000 psi

DR = liner dimension ratio = $D/t = 66 / (16.8 / 25.4) = 99.79$ $E/(12 \times (DR^3)) = 250000/(12 \times 99.79^3) = 0.02097$ Is $E/(12 \times (DR^3)) \geq 0.093$? NA**Summary for Fully Deteriorated Design**

Fully Deteriorated design requires satisfying Eqs X1.1, X1.2, X1.3, X1.4

Eq X1.1 Ignore this page

Eq X1.2 Ignore this page

Eq X1.3 Ignore this page

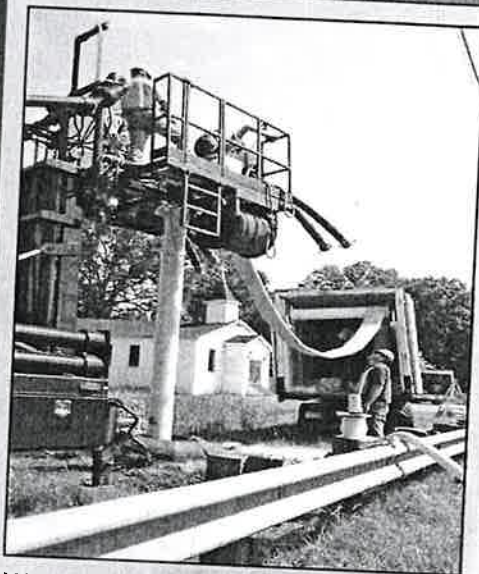
Eq X1.4 Ignore this page

IGNORE THIS PAGE - FOR FULLY DETERIORATED ONLY.

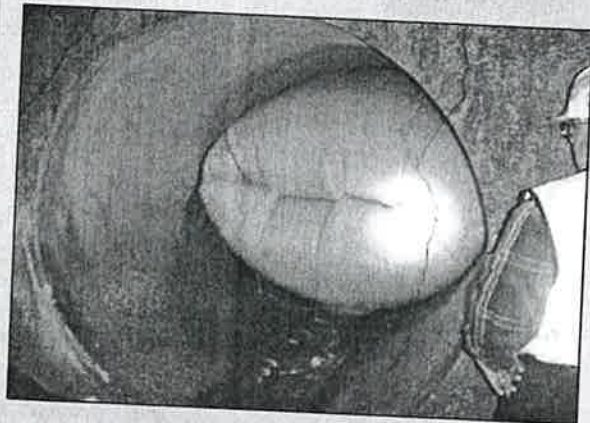
Suncoast® Liner

Cured-In-Place Pipe (CIPP)

PROVEN, COST EFFECTIVE REHABILITATION FOR AGED SEWER LINES AND DRAINAGE PIPES



We have installed Suncoast® Liner CIPP in both small and large diameter sewer lines and storm drains across the south. Our projects include installations in small towns, large cities, airports, military bases, private systems, and industrial plants. We have successfully completed many projects in Alabama, Arkansas, Florida Panhandle, Louisiana, Mississippi, and Western Tennessee.



Suncoast Infrastructure's cured-in-place pipe liner restores structural integrity to cracked and deteriorated underground pipes. Once installed into the host pipe, CIPP will inhibit ground water infiltration while reducing the volume flowing through the system and to the treatment facility. The high quality resin and superior dry tube used to manufacture Suncoast® Liner provide exceptional strength and resistance to corrosion from harsh sewer gases. Suncoast® Liner is carefully manufactured to meet or exceed ASTM F-1216, the industry standard for cured-in-place piping.



Since 1998 Suncoast Infrastructure has been extending the life of underground sewer and drainage structures without costly digging or lengthy interruption. Chances are good that we've got you covered with a cost effective solution.



CONTACT US TODAY TO DISCUSS YOUR PARTICULAR CHALLENGE!

Suncoast Infrastructure, Inc.
P. O. Box 397
Florence, MS 39073



INFRASTRUCTURE, INC.

Toll Free: 800-746-4841
Phone: 601-420-9682
Fax: 601-420-9300
Email: info@suncoastinfrastructure.com

A Full Service Evaluation and Trenchless Rehabilitation Company



ABOUT SUNCOAST

Suncoast Infrastructure Inc. is a premier provider of no-dig sewer rehabilitation services in the Southeast. For nearly a decade, we have responded to the needs of municipalities, engineering firms, military bases, industrial accounts, and private businesses that maintain sewer systems. We are a full service provider of evaluation, rehabilitation, and protective coating for all aspects of a sewer collection system.

Our wide range of service starts with an evaluation of your existing sewer system. We employ smoke testing, cleaning, closed circuit tv, and flow monitoring to provide accurate, detailed reports of your system. Our years of experience allow us to recommend rehabilitation or replacement options that will best suit your needs and budget. Our product offerings include Suncoast® Liner cured-in-place pipe (CIPP), Warren Environmental System 100% epoxy, and the Multiplexx™ Liner cured-in-place fiberglass system by Terre Hill Composites. We also have the ability and experience to install internal CIPP point repairs and CIPP lateral lining.

We, at Suncoast, offer a complete range of construction services to help restore your current sewer system and protect your investment in new structures. These improvements can drastically reduce the groundwater infiltrating your system and overloading your pump stations and treatment plants. We have helped many of our customers correct environmental regulation issues stemming from sewer system overflows. Our methods are faster, safer, more convenient, and typically less disruptive than traditional dig and replace construction. Suncoast Infrastructure is dedicated to helping you evaluate, repair, and protect you or your client's valuable sewer system infrastructure.

Suncoast Infrastructure, Inc.
P. O. Box 397
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A Full Service Evaluation and Trenchless Rehabilitation Company

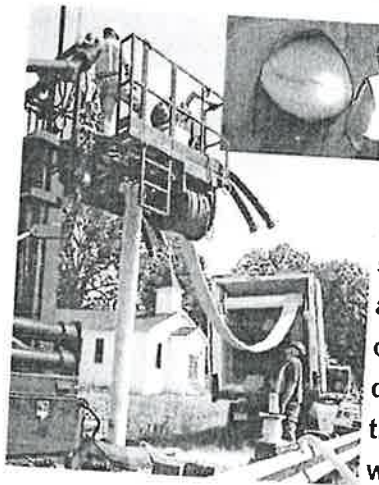
The Suncoast® Liner Cured In Place Process

Evaluation: The first phase of rehabilitating your pipelines begins with an in-depth assessment of the existing conditions. Our surveyors are NASSCO PACP trained and have years of experience working with Closed Circuit Television Inspection Systems. We use the latest technology to ensure that we provide the highest quality DVDs and reports detailing all problems such as roots, debris, grease, illegal tie-ins, offset joints and structural deficiencies. Once our evaluation is completed you will be able to make an informed decision on the CIPP design criteria.



Preparation: Once a line segment has been evaluated the host pipe must be prepared to receive the new liner. This process begins when a Vacuum truck equipped with a 2,000 psi jet hose is sent in to clean and remove all roots, grease, and protruding taps from the main line by use of several different nozzle options. The line is cleaned from the downstream manhole while being videoed from the upstream manhole. Workers on both ends of the line segment are in constant communication with each other to ensure all line problems have been corrected. While the line preparation takes place accurate measurements of the line are taken and passed along to our ISO 9001 certified wet-out facility. The wetout process describes a felt tube, which has a polyurethane outer coating, being filled with thermosetting polyester resin. The resin impregnated Suncoast® Liner is now loaded on refrigerated trucks for delivery to the job site.

Installation: Once the preparation of the host pipe has been completed and the Suncoast® Liner has been manufactured the installation process can begin. First the line must be inspected to ensure pipe conditions have not changed. Next any debris which has accumulated since the preparation has been performed must be cleaned out. Now the Suncoast® Liner is ready to be inverted into the existing pipe. The liner is turned inside out and inverted with water allowing the resin impregnated felt to mechanically lock against the host pipe; the interior surface of the newly lined pipe will now be the polyurethane coated surface which was the exterior of the liner prior to inversion. After the entire length of liner is inverted the water which was used to carry it through the line segment is still trapped inside. This water will be circulated through a boiler truck and pumped back through the line to activate the thermosetting resin. Once a calculated cook time of the liner takes place the water temperature is then slowly decreased and a cool down process begins. The ends of the liner can now be trimmed and the water is released. The final step is the cutting of service laterals with the use of a robotic cutter; installation is now complete.



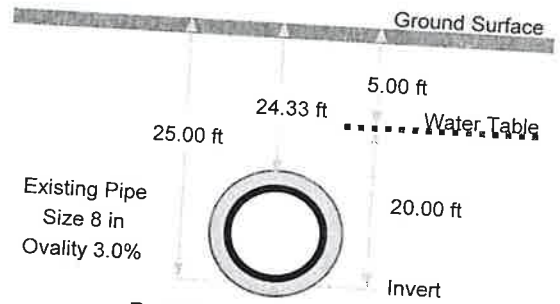
Quality Assurance: When you choose Suncoast Infrastructure as your rehabilitation contractor you can rest assured a top quality product is what you'll receive. It starts with our selection of the highest grade raw materials to input in to our manufacturing facility. Suncoast® Liner is impregnated with resin at our ISO 9001 certified wet-out facility located in Florence, MS. Our mission statement is based around you the client and our goal is to continue to be an industry leader in the trenchless construction market by providing superior products and services.



CIPP Liner Thickness for Non-Pressure Pipes
By ASTM F1216-09 Appendix X1 Design Method

PROJECT INFORMATION

Figured on a max depth of 25'
Will use an 8.0 mm liner.



BY ASTM F1216 VERSION

EXISTING PIPE PARAMETERS

Design Condition	
Inside Dia. of Existing Pipe	
Depth to Invert	
Water Table Below Surface	
Ovality, Δ	
Soil Density	Note 1
Soil Modulus	Note 1
Live Load	Note 1
Other Load	Note 1
Vacuum Condition	

CIPP LINER PARAMETERS

Flexural Modulus short-term	
Flexural Strength short-term	
Long-term Retention	
Enhancement Factor	
Poisson's Ratio	
Safety Factor	

F1216-09

ENTERED
Partially Det.

8 in
25 ft
5 ft
3%
120 lb/ft ³
1,000 psi
2. HS-20
0 psi
0 psi
ENTERED
250,000 psi
5,000 psi
50%
7
0.3
2

CIPP liner design by Appendix X1 method of ASTM F1216-09

FACTOR SUMMARY - PARTIALLY DETERIORATED

Flexural Modulus Design	125,000 psi	50% of Short-term
Flexural Strength Design	2,500 psi	50% of Short-term
Minimum Dia for host pipe	7.76 in	For 3% ovality
Maximum Dia for host pipe	8.24 in	For 3% ovality
Ovality Reduction Factor, C	0.764	
Water Pressure - Invert	8.66 psi	20.00 ft
Vacuum Pressure	0.00 psi	
Total Design Pressure, Invert	8.66 psi	For X1.1 & X1.2

Note 1: Entries ignored for Partially Deteriorated design.

PARTIALLY DETERIORATED DESIGN REQUIRES SATISFYING F1216-X1 EQUATIONS X1.1 & X1.2

Equations X1.1 & X1.2 solved for liner thickness t

X1.1: $P = [2KE_L / (1 - \nu^2)] \times [1 / (DR - 1)^3] \times [C/N]$
For load due to groundwater at invert

X1.2: $(1.5\Delta/100)(1 + \Delta/100)DR^2 - 0.5(1 + \Delta/100)DR = \sigma_L / (PN)$
For minimum thickness for ovality

	t mm	t in	DR
Governs	4.6 mm	0.18 in	44.2
	3.3 mm	0.13 in	61.6
	-	-	-
	-	-	-
Required Liner Thickness - Partially Deteriorated	4.6 mm	0.18 in	44.2
t mm is rounded-up to 1 decimal place; t in = t mm/25.4; DR = (Inside Diameter in)/(t mm/25.4) NA - Not Available/Applicable			

COMMENTS

ASTM F1216 APPENDIX X1 CALCULATION DETAILS: PARTIALLY DETERIORATED DESIGN

Partially deteriorated design requires satisfying 2 equations: X1.1 and X1.2

Check Equation X1.1

$$P = [2KE_L / (1-v^2)] \times [1/(DR-1)^3] \times [C/N]$$

P is the maximum allowed external pressure on the liner, with safety factor, from groundwater and any vacuum
Determine P for liner thickness of t = 4.6 mm t is from summary page
K = Enhancement factor = 7

$$E_L = \text{Flexural Modulus Long-term} = (\text{Flexural Modulus Short-term}) \times (\text{Long-term Retention})$$

$$= 250000 \times 50\% = 125000 \text{ psi}$$

$$v = \text{Poisson's ratio} = 0.3$$

$$DR = D/t = 8/(4.6/25.4) = 44.17 \text{ where } D = \text{inside diameter of existing pipe as entered}$$

$$C = \text{Ovality Reduction Factor} = ([1-\Delta/100]/[1+\Delta/100])^3, \text{ where } \Delta \text{ is ovality of host pipe as entered.}$$

$$C = ([1-3/100]/[1+3/100])^3 = 0.764$$

$$N = \text{Safety Factor} = 2 \text{ As entered.}$$

$$P = [(2 \times 7 \times 125000)/(1-0.3^2)] \times [1/(44.17-1)^3] \times [0.764/2] = 9.13 \text{ psi}$$

$$\Delta = 3$$

Determine actual external pressure on liner, Pa

$$Pa = \text{Ground water pressure, Pgw, + Vacuum pressure, Pv, (if any vacuum)}$$

$$Pgw = 0.433 \times H = 0.433 \times 20 \text{ ft} = 8.66 \text{ psi. Where } H \text{ is height of water over invert.}$$

$$Pv = 0 \text{ psi As entered.}$$

$$Pa = Pgw + Pv = 8.66 + 0 = 8.66 \text{ psi}$$

Compare Pa to P

$$\text{Actual external pressure on liner, } Pa = 8.66 \text{ psi}$$

$$\text{Allowed external pressure on liner, } P = 9.13 \text{ psi}$$

$$\text{Is } P \geq Pa?$$

Yes. Equation X1.1 is satisfied by 4.6 mm liner thickness

Check for DR ≤ 100 as per F1216 Appendix X1 Note X1.2

$$DR = 44.17 \text{ as calculated above}$$

$$\text{Is } DR \leq 100?$$

Yes. Note X1.2 is satisfied by liner DR of 44.2

Check Equation X1.2

$$X1.2: [(1.5 \times \Delta/100) \times (1+\Delta/100) \times DR^2] - [0.5 \times (1+\Delta/100) \times DR] = (\sigma_L)/(P \times N)$$

$$\Delta = 3 \text{ As shown above in determination of } C, \text{ Ovality Reduction Factor, above.}$$

$$DR, \text{ calculated above} = 44.17$$

$$\sigma_L = \text{Flex Strength Long-term} = (\text{Flex Strength Short-term}) \times (\text{Long-term Retention}) = 5000 \times 50\% = 2500 \text{ psi}$$

$$P = \text{External pressure on liner} = Pa = 8.66 \text{ psi See above}$$

$$N = \text{safety factor} = 2$$

$$\text{Solve Eq. X1.2 for liner thickness, } t. \text{ Where } DR = (\text{Liner OD})/(t)$$

$$t = [3 \times (\Delta/100) \times Do] / [0.5 + \{0.25 + (6 \times (\Delta/100) \times (\sigma_L/(P \times N \times (1+(\Delta/100))))\}^{0.5}]$$

$$t = [3 \times (3/100) \times 8] / [0.5 + \{0.25 + (6 \times (3/100) \times (2500/(8.66 \times 2 \times (1+(3/100))))\}^{0.5}] = 3.3 \text{ mm (rounded up)}$$

Compare liner t to t required by Equation X1.2

$$\text{Liner } t: 4.6 \text{ mm}$$

$$t \text{ is from summary page}$$

$$\text{Required } t: 3.3 \text{ mm}$$

$$\text{Is Liner } t \geq \text{Required } t?$$

Yes. Equation X1.2 is satisfied by 4.6 mm liner thickness.

Summary for Partially Deteriorated Design

Partially Deteriorated design requires satisfying Eqs X1.1 & X1.2

Eq X1.1 Satisfied by selected liner thickness of 4.6 mm

Eq X1.2 Satisfied by selected liner thickness of 4.6 mm

Required liner thickness for Partially Deteriorated design is..... 4.6 mm**FULL FLOW CAPACITY COMPARISON BEFORE & AFTER LINING - Not Required**

$$\text{Flow} = Q = \text{Area} \times \text{Velocity} = [(Pi \times D^2)/4] \times [(1.486/n) \times R^{2/3} \times S^{1/2}] \text{ Manning formula, imperial units}$$

$$S = \text{Slope} = \text{same before \& after lining; } R = \text{Hydraulic Radius} = D/4 \text{ for full flow (D in ft)}$$

$$Q2/Q1 = \{[(Pi \times (D_2^2)/4) \times [(1.486/n_2) \times (D_2/4)^{2/3}]] / [[(Pi \times (D_1^2)/4) \times [(1.486/n_1) \times (D_1/4)^{2/3}]]\}$$

Flow capacity comparison was not required.

IGNORE THIS PAGE - NOT REQUIRED FOR PARTIALLY DETERIORATED DESIGN**Check Equation X1.3***X1.3 not required for Partially Deteriorated Design*If F1216-07a, Equation X1.3 is: $q_t = [C/N] \times [32R_w B' E'_s (E_L I/D^3)]^{1/2}$

Not using this equation

If F1216-09, Equation X1.3 is: $q_t = [1/N] \times [32R_w B' E'_s C (E_L I/D^3)]^{1/2}$

Using this equation

Where q_t is the maximum allowed external pressure on the liner from cover, live loads and other loads
Determine q_t for liner thickness of $t = 4.6 \text{ mm}$
 t is from summary page C = Ovality Reduction Factor, calculated on page 1, = 0.764 N = Safety Factor = 2 R_w = Water Bouyancy Factor (0.67 min, 1.0 max) = $1 - 0.33(H_w/H) = 1 - 0.33(19.33/24.33) = 0.738$ Where H_w and H are height of water and height of soil over top of pipe. See F1216 X1.2.2 B' = Coefficient of elastic support = $1/(1 + 4e^{-0.665H}) = 0.5486$ Where $H = 24.33$ and $e = 2.718$ E'_s = Modulus of soil reaction = 1000 psi. As entered. E_L = Long-term modulus for CIPP, calculated on page 1, = 125000 psi I = Moment of inertia for liner = $(t^3)/12 = (4.6/25.4)^3/12 = 0.00049$ D = Inside diameter of existing pipe (as entered) = mean OD of liner = 8 in $q_t = [1/N] \times [32 \times R_w \times B' \times E'_s \times C \times (E_L \times I/D^3)]^{1/2}$ $q_t = (1/2 \times [32 \times 0.738 \times 0.5486 \times 1000 \times 0.764 \times ((125000 \times 0.00049)/8^3)]^{1/2} = 17.21 \text{ psi}$ Determine actual external pressure on liner, q_{ta} $q_{ta} = P_w + P_s + P_l + P_o$ P_w = Water load = $0.433 \times H_w = 0.433 \times 19.33 = 8.37 \text{ psi}$ H_w is water over top of pipe. P_s = Soil Load = $(w \times H \times R_w)/144 = (120 \times 24.33 \times 0.738)/144 = 14.97 \text{ psi}$ H is soil height over top of pipe P_l = Live load = 0 psi

Note 1: Entries ignored for Partially Deteriorated design.

 P_o = Other load = 0 psi As entered $q_{ta} = 8.37 + 14.97 + 0 + 0 = 23.34 \text{ psi}$ Compare q_{ta} to q_t $q_{ta} = 23.34 \text{ psi}$ $q_t = 17.21 \text{ psi}$

Actual external pressure on liner

Allowed external pressure on liner

Is $q_t \geq q_{ta}$?

NA

Check Equation X1.4*X1.4 not required for Partially Deteriorated Design* $(E \times I)/D^3 = E/(12 \times (DR^3)) \geq 0.093$

Determine for liner thickness

 E = initial (short-term) modulus = 250000 psi $t = 4.6 \text{ mm}$ t is from summary page DR = liner dimension ratio = $D/t = 8 / (4.6 / 25.4) = 44.17$ $E/(12 \times (DR^3)) = 250000/(12 \times 44.17^3) = 0.24176$ Is $E/(12 \times (DR^3)) \geq 0.093$? NA**Summary for Fully Deteriorated Design**

Fully Deteriorated design requires satisfying Eqs X1.1, X1.2, X1.3, X1.4

Eq X1.1 Ignore this page

Eq X1.2 Ignore this page

Eq X1.3 Ignore this page

Eq X1.4 Ignore this page

IGNORE THIS PAGE - FOR FULLY DETERIORATED ONLY.



BID: FY2026-0419 CIPP

Due: April 30, 2026 2:00pm

Department: Public Works

Standard

Gulf Coast

Sun Coast

**Insituform
Tech**

5/10/2022

CATEGORIES

MINIMUM REQUIREMENTS

Document experience in providing the Services

Have all appropriate license and certifications

Be an equal employment opportunity employer

Provide proof of current insurance requirements

Signed and Notarized Pu
Signed W9 Current Year

Signed W9 Current Year

Signed Training Officer

Title VI

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
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LOCATIONS

Venson Dr-15" (200 LF)

Yale Rd-8" (340 LF)

Alturia-8" (652 LF)

Elmore Park Dr-10" (317 LF)

Andrews Rd - 8" (290 L.F.)

Shelter Run Lane 26" (34

Shelter Run Lane 26 (340LF)
Shelter Run Lane 30" (291-F)

Shilpi Kaur Malik 20 (2014)

\$237,558

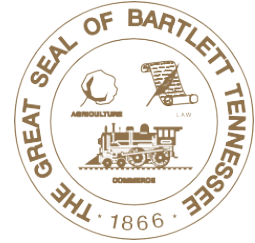
\$388,952

\$231,789

\$491,938

TOTAL COST

Board of Mayor and Aldermen
May 12, 2026



Item Memo

Consent Summary:

Thirteen items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

Formal Body:

Thirteen items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

Article V Section 4 of the Charter of the City of Bartlett designates the authority to the Mayor to sell surplus property with Board approval for items valued over \$500. The following items have been identified as surplus with a potential value of over \$500 and are eligible to be sold at public auction.

Department	Year	Make/Model	Color	Vehicle ID#
Police	2010	GT 550i	Black	WBASN4C51AC209530
Police	2016	Ford Escape SE	Silver	1FMCU9GX3GUC00801
Police	2007	Dodge Charger	White	2B3KA43GX7H781588
Police	2008	Dodge Charger	White	2B3KA43GXX8H13404
Police	2012	Chrysler 200	Silver	1C3CCBAB6CN159620
Police	2013	Dodge Charger	Black/White	2C3CDXAT7DA586947
Police	2013	Dodge Charger	Black/White	2C3CDXAT0DH586949
Police	2013	Dodge Charger	Black/White	2C3CDXAT6DH642845
Police	2013	Dodge Charger	Black/White	2C3CDXAT8DH642846
Police	2013	Dodge Charger	Black/White	2C3CDXATXDH642847
Police	2017	Dodge Charger	Black/White	2C3CDXAT8HH544793
Police	2017	Dodge Charger	Black/White	2C3CDXAT1HH544795
Police	2017	Dodge Charger	Black/White	2C3CDXAT2HH590457

It is our recommendation that these items be approved to be sold at public auction. If approved, the City of Bartlett will advertise the items to be auctioned on the GovDeals website (www.govdeals.com).

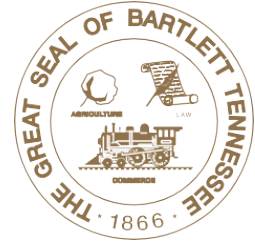
Thank you for your consideration of the above items.

Attachments:

None

Board of Mayor and Aldermen
May 12, 2026

Item Memo



Consent Summary:

Formal Body:

Attachments:

Mar26FinRprt



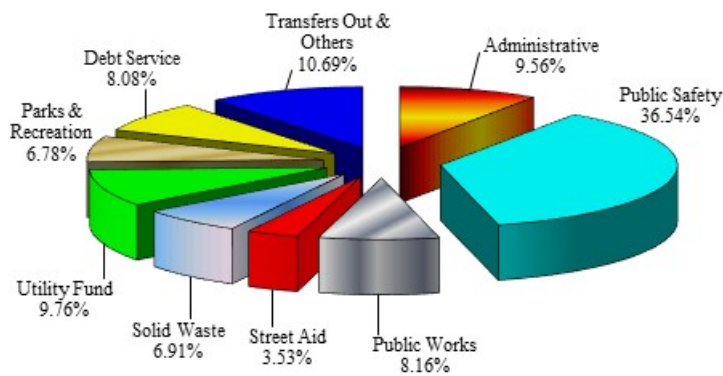
City of Bartlett

FINANCIAL REPORT

March 31, 2026

Total Expenditures, FY 2026 Budget: \$111,624,243

WHERE THE \$ GOES (Does not include School)

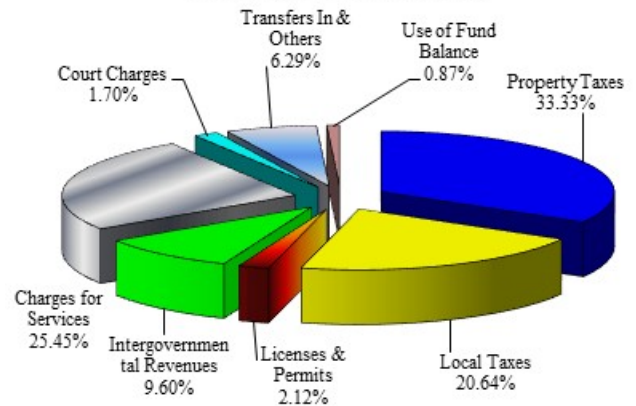


BUDGET HIGHLIGHTS

- General revenues, overall, are performing as projected, with several categories exceeding their budgeted estimates. On the expenditure side, general fund spending is tracking below budget, positioning us favorably as we move toward year end.
- Property taxes were due February 28 and delinquent March 1.
- Fiscal Year 2027 budgets meetings with the departments are in March and April.

Total Revenues, FY 2026 Budget: \$111,624,243

WHERE THE \$ COMES FROM (Does not include School)



FY 2026 YEAR-TO-DATE For The Period Ending March 31, 2026

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 9,237,162	\$ 6,808,561
Public Safety	39,915,789	30,098,465
Public Works	8,032,820	5,426,590
Parks and Recreation	6,432,137	4,690,011
Performing Arts	947,427	733,727
Transfers & Other Gen. Fund Items	7,607,940	6,788,019
Subtotal	\$ 72,173,275	\$ 54,545,373
General Fund Revenues		
Property Taxes	\$ 36,900,000	\$ 37,346,617
Local Taxes	17,954,000	10,809,745
Building and Development Fees	2,347,500	1,538,211
Intergovernmental	8,586,000	5,057,547
Charges for Services	3,578,775	2,602,049
Court Charges	1,607,000	1,877,990
Other Revenue	1,200,000	912,836
Subtotal	\$ 72,173,275	\$ 60,144,995
Special Rev. Funds - Expenditures	\$ 16,404,298	\$ 10,516,309
Special Rev. Funds - Revenues	\$ 16,404,298	\$ 13,495,686
Utility Expenses	\$ 14,534,336	\$ 10,168,113
Utility Revenues	\$ 14,534,336	\$ 10,359,926
Debt Service Expenditures	\$ 8,512,334	\$ 7,785,255
Debt Service Revenues	\$ 8,512,334	\$ 6,382,449
Total Expenditures	\$ 111,624,243	\$ 83,015,049
Total Revenues	\$ 111,624,243	\$ 90,383,056

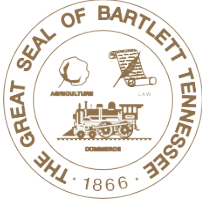
Note: FY 2026 Adopted Budget includes use of fund balance in the Special Revenue Funds and the Utility Fund.



City of Bartlett -- Financial Summary For The Period Ending For The Period Ending March 31, 2026



	FY 2025 Audited Actual	FY 2026 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2025	Year-to-Date Actual FY 2026	Increase/ Decrease in \$	Percent of FY 2025 Actual	Percent of FY 2026 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 9,015,992	\$ 9,237,162	\$ 221,170	\$ 6,678,307	\$ 6,808,561	\$ 130,253	74.07%	73.71%	-0.36%
Public Safety	36,146,969	39,915,789	3,768,820	27,771,693	30,098,465	2,326,773	76.83%	75.40%	-1.43%
Public Works	7,328,791	8,032,820	704,029	5,420,864	5,426,590	5,727	73.97%	67.56%	-6.41%
Parks and Recreation	6,152,994	6,432,137	279,143	4,644,658	4,690,011	45,352	75.49%	72.92%	-2.57%
Performing Arts	897,534	947,427	49,893	697,739	733,727	35,987	77.74%	77.44%	-0.30%
Transfers & Other Gen. Fund Items	5,032,296	7,607,940	2,575,645	4,931,019	6,788,019	1,857,000	97.99%	89.22%	-8.76%
Total General Fund Expenditures	\$ 64,574,575	\$ 72,173,275	\$ 7,598,700	\$ 50,144,281	\$ 54,545,373	\$ 4,401,092	77.65%	75.58%	-2.08%
General Fund Revenues									
Property Taxes	\$ 30,109,599	\$ 36,900,000	\$ 6,790,401	\$ 29,312,432	\$ 37,346,617	\$ 8,034,185	97.35%	101.21%	3.86%
Local Taxes	17,321,673	17,954,000	632,327	10,881,785	10,809,745	(72,040)	62.82%	60.21%	-2.61%
Building and Development Fees	2,244,221	2,347,500	103,279	1,516,309	1,538,211	21,902	67.57%	65.53%	-2.04%
Intergovernmental	8,496,867	8,586,000	89,133	4,894,761	5,057,547	162,786	57.61%	58.90%	1.30%
Charges for Services	3,737,759	3,578,775	(158,984)	2,604,437	2,602,049	(2,387)	69.68%	72.71%	3.03%
Court Charges	1,780,092	1,607,000	(173,092)	1,279,187	1,877,990	598,803	71.86%	116.86%	45.00%
Other Revenue	1,596,381	1,200,000	(396,381)	1,040,392	912,836	(127,556)	65.17%	76.07%	10.90%
Total General Fund Revenues	\$ 65,286,592	\$ 72,173,275	\$ 6,886,683	\$ 51,529,303	\$ 60,144,995	\$ 8,615,692	78.93%	83.33%	4.41%
Special Revenue Funds									
Street Aid Fund	\$ 3,350,662	\$ 4,670,000	\$ 1,319,338	\$ 1,568,653	\$ 1,670,919	\$ 102,266	46.82%	35.78%	-11.04%
Solid Waste Fund	7,413,509	8,222,552	809,043	5,407,707	5,961,654	553,947	72.94%	72.50%	-0.44%
General Improvement Fund	837,079	1,346,900	509,821	558,241	795,422	237,181	66.69%	59.06%	-7.63%
Drug Enforcement Fund	193,007	435,500	242,493	140,739	262,631	121,892	72.92%	60.31%	-12.61%
DEA Enforcement Fund	44,165	100,800	56,635	41,130	662,546	621,416	93.13%	657.29%	564.16%
Drainage Control Fund	781,382	1,503,546	722,164	734,029	111,460	(622,569)	93.94%	7.41%	-86.53%
Park Improvement Fund	0	125,000	125,000	0	0	0	0.00%	0.00%	0.00%
E-Citation Fund	34,689	0	(34,689)	19,212	7,096	(12,116)	0.00%	0.00%	0.00%
Grant Funds	1,882,459	0	(1,882,459)	282,682	1,044,581	761,899	15.02%	0.00%	-15.02%
Special Revenue Funds - Expenditures	\$ 14,536,953	\$ 16,404,298	\$ 1,867,345	\$ 8,752,392	\$ 10,516,309	\$ 1,763,917	60.21%	64.11%	3.90%
Special Revenue Funds - Revenues	\$ 18,795,259	\$ 16,404,298	\$ (2,390,962)	\$ 13,414,516	\$ 13,495,686	\$ 81,169	71.37%	82.27%	10.90%
Utility Fund									
Total Utility Operations	\$ 13,244,671	\$ 13,901,584	\$ 656,913	\$ 9,116,245	\$ 9,652,785	\$ 536,540	68.83%	69.44%	0.61%
Total Utility Debt Expenses	496,079	632,752	136,673	504,131	515,328	11,197	101.62%	81.44%	-20.18%
Total Utility Expenses	\$ 13,740,750	\$ 14,534,336	\$ 793,586	\$ 9,620,376	\$ 10,168,113	\$ 547,737	70.01%	69.96%	-0.05%
Total Utility Revenues	\$ 14,976,039	\$ 14,534,336	\$ (441,703)	\$ 9,881,609	\$ 10,359,926	\$ 478,317	65.98%	71.28%	5.30%
Debt Service Fund									
Total Debt Service Expenditures	\$ 8,533,195	\$ 8,512,334	\$ (20,861)	\$ 8,085,854	\$ 7,785,255	\$ (300,599)	94.76%	91.46%	-3.30%
Total Debt Service Revenues	\$ 8,433,536	\$ 8,512,334	\$ 78,798	\$ 6,396,170	\$ 6,382,449	\$ (13,721)	75.84%	74.98%	-0.86%
Total Expenditures	\$ 101,385,473	\$ 111,624,243	\$ 10,238,770	\$ 76,602,902	\$ 83,015,049	\$ 6,412,147	75.56%	74.37%	-1.19%
Total Revenues	\$ 107,491,427	\$ 111,624,243	\$ 4,132,816	\$ 81,221,599	\$ 90,383,056	\$ 9,161,458	75.56%	80.97%	5.41%



Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134

Ordinance 26-07

Meeting: 5/12/2026 6:00 PM
Department: Administration
Category: Ordinance (all
ordinances have public hearing on
3rd reading)
Prepared By: Penny Medlock, City
Clerk
Initiator:
Sponsors:

Ordinance 26-07, an ordinance to amend Title 20, Chapter 7, Section 20-702 of the City of Bartlett Code of Ordinances.

WHEREAS, Bartlett Municipal School System was created by Title 20 in 2013; and

WHEREAS, the Bartlett Municipal School Board was also created by Title 20 in 2013; and

WHEREAS, the Bartlett Municipal School Board member salaries were set in Title 20, Chapter 7, Section 20-702(10), at \$3,600 per annum and the Bartlett Municipal School Board chairman's salary was set at \$4,000 per annum; and

WHEREAS, the Board of Mayor and Aldermen of the City of Bartlett, Tennessee, desire to amend Title 20, Chapter 7, Section 20-702 (10), to remove set salaries from the ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett, Tennessee, that Title 20, Chapter 7, Section 20-702 (10), shall be amended as follows:

SECTION I.

(a) Establishment of Compensation. The compensation for the Chair and members of the Bartlett Municipal School Board shall be established during each mayoral election year, prior to the election, and shall remain in effect for the duration of the ensuing term in accordance with Tenn. Code Ann. § 49-2-202(d).

(b) Recommendation by the School Board. For each mayoral-election cycle, the Bartlett Municipal School Board is authorized to determine and recommend the compensation amounts for its members, provided such amounts comply with all applicable Tennessee statutes. These recommended amounts may be included within the Bartlett City Schools budget submission for that corresponding fiscal year.

(c) Approval by the Board of Mayor and Aldermen. In the mayoral election year, the Board of Mayor and Aldermen may approve the recommended compensation as part of the City's budget resolution or other applicable resolution adopted during that cycle. Approval within the budget resolution shall constitute the required approval by resolution under Tennessee law.

(d) Reimbursement of Expenses. The Bartlett Municipal School Board shall retain the authority to reimburse its members for reasonable expenses incurred in the performance of official duties, consistent with City policy.

SECTION 2. Severability. Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

SECTION 3. Effective Date. This Ordinance shall become effective after its final passage, the public welfare requiring it.

First Reading: May 12, 2026

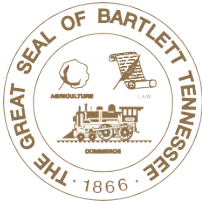
Second Reading: May 26, 2026

Third Reading: June 9, 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk



**Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134**

Ordinance 26-08

**Meeting: 5/12/2026 6:00 PM
Department: Finance
Category: Ordinance (all
ordinances have public hearing on
3rd reading)
Prepared By: Richard Phebus,
Director of Finance
Initiator:
Sponsors:**

Ordinance 26-08, an ordinance of the City of Bartlett, Tennessee adopting the General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027.

WHEREAS, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BARTLETT, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2027, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal year:

GENERAL FUND	FY 2025 Actual	FY 2026 Projection	FY 2027 Adopted
<u>General Fund Revenues/Transfers</u>			
Property Taxes	\$ 30,109,599	\$ 37,000,000	\$ 37,870,000
Local Taxes	17,321,673	17,624,300	17,718,500
License & Permits	2,244,221	2,285,000	2,286,000
Intergovernmental	8,496,867	8,784,000	8,914,000
Charges for Services	3,737,759	3,696,597	3,765,220
Department Revenues	3,793,423	3,570,791	3,496,696
Court Charges	1,780,092	2,110,000	2,010,000
Other Revenue/Transfers	1,596,381	1,254,779	1,130,000
Total General Fund Revenues/Transfers	\$ 69,080,015	\$ 76,325,467	\$ 77,190,416
<u>General Fund Expenditures</u>			
<u>Administrative</u>			
Legislative	\$ 1,092,478	\$ 928,415	\$ 1,099,935
Mayor's Office	1,029,719	1,196,664	1,177,699
Community Relations	436,947	429,176	461,065
Information Technology	821,269	878,211	885,156
Building & Grounds	389,950	441,755	401,891
Library	1,504,637	1,408,048	1,487,048
Finance	1,361,512	1,431,418	1,617,584
City Court	1,192,067	1,268,266	1,342,778
Personnel	756,786	560,722	803,016
Planning	532,569	685,760	759,838
Total Administrative	9,117,935	9,228,435	10,036,010

Public Safety

Police	\$ 23,603,612	\$ 25,885,556	\$ 27,171,150
Fire	10,028,109	10,579,543	10,912,784
Ambulance	4,045,414	4,355,043	5,077,739
Codes Enforcement	1,214,126	1,255,218	1,318,066
Total Public Safety	38,891,261	42,075,360	44,479,739

Public Works

Public Works Administration	\$ 655,081	\$ 684,445	\$ 705,101
City Shop	1,580,278	1,808,915	1,907,767
General Maintenance	1,866,912	1,942,250	2,033,279
General Services	413,325	431,553	446,910
Ground Maintenance	1,736,127	1,768,269	1,834,693
Animal Control	847,389	912,843	946,808
Engineering Administration	486,229	536,898	551,627
Engineering & Inspection	352,587	430,735	552,241
Total Public Works	7,937,928	8,515,908	8,978,426

Parks and Recreation

Parks Administration	\$ 692,490	\$ 784,979	\$ 804,639
Singleton Community Center	1,092,624	1,146,547	1,198,367
Athletics	990,203	1,042,794	948,526
Parks Maintenance	2,501,209	2,584,706	2,585,747
School Ground Maintenance	338,029	267,957	328,543
The Venue	572,214	506,631	657,524
Senior Center	304,254	322,658	357,282
Recreation Center	0	16,148	0
Total Parks and Recreation	6,491,023	6,672,420	6,880,628

Performing Arts

	\$ 897,534	\$ 972,664	\$ 1,009,996
Total General Fund Expenditures	\$ 63,335,681	\$ 67,464,787	\$ 71,384,799

Other General Fund Items/Transfers Out

Trfr. Out Bartlett City School	\$ 1,737,826	\$ 1,737,826	\$ 1,737,826
Trfr. Out Shelby County Board of Education	608,193	608,193	0
Trfr. Out Bartlett Station	80,000	80,000	80,000
Trfr. Out DARE Program	21,277	35,500	35,500
Trfr. Out Debt Service	2,000,000	2,000,000	1,000,000
Trfr. Out for Paving	0	1,200,000	1,200,000
Trfr. Out to CIP	585,000	3,172,000	1,625,000
Total Other G.F. Items/Transfers Out	\$ 5,032,296	\$ 8,833,519	\$ 5,678,326

Total Expenditures	\$ 68,367,976	\$ 76,298,306	\$ 77,063,125
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Net From Operations	712,039	27,161	127,291
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Beginning Fund Balance	\$ 38,837,229	\$ 39,549,268	\$ 39,576,429
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Ending Fund Balance	\$ 39,549,268	\$ 39,576,429	\$ 39,703,720
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Ending F.B. as a % of Total Expenditures	57.85%	51.87%	51.52%
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	FY 2025 Actual	FY 2026 Projection	FY 2027 Adopted
SPECIAL REVENUE FUNDS			
Special Revenue Funds Revenues/Sources			
State Street Aid Revenue	\$ 3,347,505	\$ 4,640,000	\$ 4,700,000
Solid Waste Revenue	7,590,025	7,503,801	7,485,000
General Improvement Revenue	1,458,166	1,480,000	1,515,000

Drug Enforcement Revenue	344,847	214,150	228,500
Federal Drug Enforcement Revenue	118,649	29,457	94,500
Drainage Control Revenue	1,480,256	1,529,750	1,560,000
Parks Improvement Revenue	50,969	110,500	54,000
E-Citation Revenues	2,739	50	0
Bartlett School Fund Revenues	113,775,192	106,878,198	112,510,618
Total S.R.F. Revenues/Sources	\$ 128,168,349	\$ 122,385,905	\$ 128,147,618
<u>Special Revenue Funds Expenditures</u>			
State Street Aid Expenditures	\$ 3,350,662	\$ 4,530,000	\$ 4,700,000
Solid Waste Expenditures	7,413,509	7,906,083	8,216,121
General Improvement Expenditures	837,079	954,000	1,464,000
Drug Enforcement Expenditures	193,007	360,428	426,500
Federal Drug Enforcement Expenditures	44,165	61,600	94,500
Drainage Control Expenditures	781,382	1,496,796	1,537,637
Parks Improvement Expenditures	0	125,000	200,000
E-Citation Expenditures	34,689	50	0
Bartlett School Fund Expenditures	106,607,434	110,378,198	115,510,618
Total S.R.F. Expenditures	119,261,928	125,812,155	132,149,376
Net From Operations	8,906,421	(3,426,249)	(4,001,758)
Beginning Fund Balance	\$ 66,255,325	\$ 75,161,746	\$ 71,735,497
Ending Fund Balance	\$ 75,161,746	\$ 71,735,497	\$ 67,733,739
Ending F.B. as a % of Total Expenditures	63.02%	57.02%	51.26%

UTILITY FUND	FY 2025 Actual	FY 2026 Projection	FY 2027 Proposed
Operating Revenues			
Water Sales	\$ 4,616,014	\$ 4,770,000	\$ 4,810,000
Sewer Service Fees	6,826,461	7,354,000	7,411,000
Other Operating Revenues	507,603	488,000	488,000
Charges For Services	21,650	25,000	25,000
Other Revenues	35,861	21,000	27,000
Total Utility Revenues	\$ 12,007,589	\$ 12,658,000	\$ 12,761,000
Operating Expenditures			
Utility Administration	\$ 2,409,795	\$ 2,962,949	\$ 3,639,552
Water & Wastewater Services	1,952,754	2,270,086	2,414,225
Plant Operations	3,406,023	2,470,395	2,726,496
Sewer Treatment	2,013,623	865,296	890,248
Depreciation	2,805,264	2,915,000	3,000,000
Total Utility Expenditures	\$ 12,587,459	\$ 11,483,726	\$ 12,670,521
Operating Income (Loss)	\$ (579,870)	\$ 1,174,274	\$ 90,479
Nonoperating Revenues (Expenses)			
Tower Lease Charges	\$ 343,066	\$ 400,000	\$ 400,000
Interest	1,001,348	871,000	765,000
Bond Interest and Costs	(41,079)	(57,752)	(147,593)
Total Nonoperating Revenues (Expenses)	\$ 1,303,335	\$ 1,213,248	\$ 1,017,407
Capital Contributions	\$ 1,624,037	\$ 21,000	\$ 30,000
Transfer In/Out	(305,553)	0	0
Total Capital Contributions & Transfers	\$ 1,318,484	\$ 21,000	\$ 30,000
Change in Net Position	\$ 2,041,949	\$ 2,408,522	\$ 1,137,886
Beginning Net Position July 1	\$ 71,959,139	\$ 74,001,088	\$ 76,409,610
Ending Net Position June 30	\$ 74,001,088	\$ 76,409,610	\$ 77,547,496

GENERAL DEBT SERVICE FUND	FY 2025 Actual	FY 2026 Projection	FY 2027 Adopted
<u>General Debt Service Revenues/Sources</u>			
Local Sales Tax	\$ 4,778,543	\$ 4,848,000	\$ 4,896,500
Transfer From General Fund	2,000,000	2,000,000	1,000,000
Transfer From School for School Debt	1,000,000	1,000,000	1,000,000
Transfer From Solid Waste Fund	56,527	46,334	23,645
Transfer From Drainage Fund	500,000	500,000	500,000
Transfer From CIP	79,921	50,000	30,000
Other Revenue	18,545	15,000	24,603
Total General Debt Service Rev/Sources	\$ 8,433,536	\$ 8,459,334	\$ 7,474,748
<u>General Debt Service Expenditures</u>			
Note Principal	\$ 1,694,000	\$ 1,427,000	\$ 1,241,000
Note Interest	239,266	200,689	168,548
Bond Principal	4,100,000	4,280,000	3,835,000
Bond Interest	2,495,969	2,324,563	2,150,200
Issuance Costs and Fiscal Charges	3,960	4,525	80,000
Total General Debt Service Expenditures	8,533,195	8,236,777	7,474,748
Net From Operations	(99,659)	222,557	0
Beginning Fund Balance	\$ 2,176,560	\$ 2,076,901	\$ 2,299,458
Ending Fund Balance	\$ 2,076,901	\$ 2,299,458	\$ 2,299,458
Ending F.B. as a % of Total Expenditures	24.34%	27.92%	30.76%

SECTION 2: At the end of the fiscal year 2026, the governing body estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance/Net Position at June 30, 2026
General Fund	\$ 39,576,429
State Street Street Aid Fund	1,183,924
Solid Waste Fund	2,662,208
General Improvement Fund	1,325,533
Drug Enforcement Fund	622,620
Federal Drug Enforcement Fund	176,064
Drainage Control Fund	847,304
Parks Improvement Fund	393,318
E-Citation Funds	-
Bartlett School Fund	64,524,526
Utility Fund	13,476,510
General Debt Service Fund	2,299,458

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

					Total				Detailed
					Principal	Budgeted Annual Debt Service			Budget
Fund	Type of Debt	Loan Name and Description	Original Issuance Amount	Authorized & Unissued	Outstanding at June 30	Principal	Interest	Total	Page Number
General	Bonds	Series 2012 General Obligation Bonds	\$ 9,865,000		\$ 840,000	\$ 110,000	\$ 22,481	\$ 132,481	122
		Series 2013 General Obligation Bonds	4,690,000		1,070,000	120,000	33,844	153,844	122
		Series 2015 General Obligation Bonds	5,100,000		3,055,000	245,000	146,625	391,625	122
		Series 2016 General Obligation Bonds	6,500,000		3,900,000	400,000	75,500	475,500	122
		Series 2017 General Obligation Bonds	44,930,000		30,735,000	2,135,000	1,263,975	3,398,975	122
		Series 2018 General Obligation Bonds	5,295,000		3,960,000	230,000	159,950	389,950	122
		Series 2019 General Obligation Bonds	6,560,000		5,175,000	275,000	211,925	486,925	121
		Series 2021 General Obligation Bonds	4,200,000		2,955,000	190,000	90,800	280,800	121
		Series 2022 General Obligation Bonds	3,705,000		3,345,000	130,000	145,100	275,100	121
	Notes	Capital Note 2019	2,440,000		382,000	382,000	5,998	387,998	121
		Capital Note 2020A	2,000,000		535,000	265,000	10,968	275,968	121
		Capital Note 2020B	8,000,000		6,284,000	364,000	120,210	484,210	121
		Capital Note 2021	2,789,334		1,700,000	230,000	31,372	261,372	121
Total		\$ 106,074,334	\$ -	\$ 63,936,000	\$5,076,000	\$2,318,748	\$7,394,748		
Water and Sewer	Bonds	Series 2012 General Revenue Bonds	3,440,000		\$ 495,000	\$ 65,000	\$ 13,247	\$ 78,247	124
		Series 2013 General Revenue Bonds	2,005,000		645,000	70,000	20,896	90,896	124
		Series 2021 General Revenue Bonds	760,000		345,000	115,000	10,950	125,950	124
		Series 2027 General Revenue Bonds		8,000,000			-	-	125
	Total		\$ 6,205,000	\$ 8,000,000	\$ 1,485,000	\$ 250,000	\$ 45,093	\$ 295,093	
Total Outstanding Debt		\$ 112,279,334	\$ 8,000,000	\$ 65,421,000	\$5,326,000	\$2,363,841	\$7,689,841		

SECTION 4: During the coming fiscal year (2027) the governing body has pending and planned capital projects with proposed funding as follows:

Capital Projects	Project Expense	Project Expense by Estimated Revenues/Reserves	Project Expense by Debt Proceeds
YMCA Capital Improvement	\$ 100,000	\$ 100,000	
Fire Ambulances	400,000	400,000	
Fire Truck	800,000	800,000	
Fire Station #1 Fuel Tank	325,000	325,000	
Solid Waste Complex Paving	310,000	310,000	
City Wide Overlay	1,000,000	1,000,000	
Bartlett ITS Upgrades and Expansion	250,000	250,000	
Kirby Whitten Resurfacing	326,465	326,465	
Parks Maintenance	2,500,000	2,500,000	
Fletcher Creek Sewer Basin	24,000,000	24,000,000	8,000,000
Wastewater Plant #1 & #2 A&D	100,000	100,000	
TOTAL	\$ 30,111,465	\$ 30,111,465	\$ 8,000,000

SECTION 5: The CITY WATER RATE -- BE IT FURTHER ORDAINED that the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 7.80
Residential -- City Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 10.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 12.88
Commercial -- City Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 17.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 6: The CITY SEWER RATE -- BE IT FURTHER ORDAINED that the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 15.85
Residential -- City Customers -- each additional 1,000 gallons	\$ 2.79
Residential -- Rural Customers -- The first 2,000 gallons	\$ 20.13
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 3.01
Commercial -- City Customers -- The first 2,000 gallons	\$ 28.68
Commercial -- City Customers -- each additional 1,000 gallons	\$ 3.01
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 39.38
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 3.22

SECTION 7: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED that "Exhibit B" represents the FY2026-27 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for FY2026-27. Any rate or fee not included in the attached 2026-2027 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 8: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2026-2027 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 9: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 10: BARTLETT CITY SCHOOL SPECIAL REVENUE AND CAPITAL BUDGET -- BE IT FURTHER ORDAINED that The Bartlett City Board of Education has approved and presented Special Revenue Funds for FY2026-27 administered by the Bartlett City Board of Education. These budget documents, "School General Fund Exhibit A" and "School Special Revenue Fund Exhibit B", are presented in the FY2026-27 Approved Special Revenue Budget documents as attached and made part of the enacting City of Bartlett budget ordinance by reference.

SECTION 11: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 12: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED that Operating budgets not spent or formally encumbered expire at June 30, 2027. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 13: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED that no appropriation listed above may be exceeded without appropriate action to amend the budget.

SECTION 14: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED that the Mayor is authorized to transfer appropriations as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2027 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Annual Comprehensive Financial Report for the year ended June 30, 2027.

SECTION 15: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 16: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED that the policy of the Board of Mayor and Aldermen establishes at 25%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 17: SEVERABILITY -- BE IT FURTHER ORDAINED that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 18: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance becomes effective July 1, 2026.

FIRST READING: May 12, 2026

SECOND READING: May 26, 2026

THIRD READING: June 9, 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2027 - FY 2031

PROJECT	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 0	\$ 2,975,000	\$ 2,750,000	\$ 4,500,000	\$ 665,000	\$ 10,890,000
Transfer from Street Aid Fund	1,065,293	2,027,724	2,804,986	3,699,648	7,933,668	17,531,319
Transfer In from General Fund	1,625,000	1,408,000	2,124,000	1,397,000	952,000	7,506,000
Transfer from Solid Waste Fund	310,000	0	0	0	0	310,000
Grant Funds	2,500,000	350,000	750,000	500,000	0	4,100,000
TDOT 80% match	511,172	5,745,145	6,508,825	12,401,263	2,213,760	27,380,165
Utility Bonds	8,000,000	13,000,000	7,000,000	0	0	28,000,000
Utility Retained Earnings	10,100,000	4,310,000	2,500,000	2,000,000	0	18,910,000
Utility Grant	6,000,000	0	0	0	0	6,000,000
Total Funding Sources	\$ 30,111,465	\$ 29,815,869	\$ 24,437,811	\$ 24,497,911	\$ 11,764,428	\$ 120,627,484
<u>PROJECT COST</u>						
<u>Administrative</u>						
YMCA Capital Improvement	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Total Administrative	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<u>Police</u>						
Justice Center Maintenance	\$ 0	\$ 750,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 1,110,000
Total Police	\$ 0	\$ 750,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 1,110,000
<u>Fire</u>						
Fire Vehicles	\$ 0	\$ 0	\$ 86,000	\$ 0	\$ 0	\$ 86,000
Fire Ambulances	400,000	0	430,000	450,000	0	1,280,000
Fire Truck	800,000	0	0	0	0	800,000
Training Center Improvements	0	0	800,000	0	0	800,000
Total Fire	\$ 1,200,000	\$ 0	\$ 1,316,000	\$ 450,000	\$ 0	\$ 2,966,000
<u>Codes Enforcement</u>						
Codes Enforcement Vehicles	\$ 0	\$ 0	\$ 35,000	\$ 0	\$ 0	\$ 35,000
Total Code Inspection	\$ 0	\$ 0	\$ 35,000	\$ 0	\$ 0	\$ 35,000



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2027 - FY 2031

PROJECT	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL
Public Works						
Public Works Vehicles & Equip	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000
Fire Station #1 Fuel Tank	325,000	0	0	0	0	325,000
Solid Waste Complex Paving	310,000	0	0	0	0	310,000
Total Public Works	\$ 635,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,435,000
Engineering						
City Wide Overlay	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Fletcher Creek Greenway Ph4	0	474,075	0	0	0	474,075
Fletcher Creek Ph4 TDOT	0	1,896,301	0	0	0	1,896,301
ADA Transition	0	353,440	32,230	14,330	353,440	753,440
TDOT-ADA Transition	0	1,413,760	128,920	57,320	1,413,760	3,013,760
CMAQ Brother Blvd Sig System	0	45,872	0	0	0	45,872
TDOT-STP CMAQ Brother Blvd Sig System	0	1,467,734	0	0	0	1,467,734
Fletcher Creek Greenway Ph5	0	38,025	34,827	12,050	200,000	284,902
TDOT-STP Fletcher Creek Greenway Ph5	0	152,101	139,306	48,200	800,000	1,139,607
Bartlett ITS Upgrades and Expansion	0	0	0	0	0	0
TDOT-STP Bartlett ITS Upgrades and Expansion	250,000	350,000	0	2,900,000	0	3,500,000
Kirby Whitten Resurfacing	65,293	116,312	0	2,348,936	0	2,530,541
TDOT-STP Kirby Whitten Resurfacing	261,172	465,249	0	9,395,743	0	10,122,164
Yale Road Resurfacing	0	0	177,779	324,332	6,380,228	6,882,339
TDOT-STP Yale Road Resurfacing	0	0	0	0	0	0
STP Overlay of Elmore Park Road, Old Brownsville	0	0	1,560,150	0	0	1,560,150
TDOT-STP Overlay of Elmore Park Road, Old Br	0	0	6,240,599	0	0	6,240,599
Total Engineering	\$ 1,576,465	\$ 7,772,869	\$ 9,313,811	\$ 16,100,911	\$ 10,147,428	\$ 44,911,484



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2027 - FY 2031

PROJECT	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL
<u>Parks</u>						
Parks Vehicles & Equipment	\$ 0	\$ 200,000	\$ 200,000	\$ 95,000	\$ 0	\$ 495,000
Singleton CC Equipment/Repairs	0	60,000	185,000	400,000	500,000	1,145,000
Senior Center Equipment/Repairs	0	48,000	18,000	32,000	32,000	130,000
Parks Maintenances	0	2,225,000	1,875,000	3,250,000	665,000	8,015,000
Grant Fund Parks Maintenance	2,500,000	350,000	750,000	250,000	0	3,850,000
W.J. Freeman Park	0	750,000	75,000	1,250,000	0	2,075,000
Grant Fund W.J. Freeman Park	0	0	0	250,000	0	250,000
The Venue Equipment/Repairs	0	50,000	750,000	0	0	800,000
Total Parks	\$ 2,500,000	\$ 3,683,000	\$ 3,853,000	\$ 5,527,000	\$ 1,197,000	\$ 16,760,000
<u>Water</u>						
Water and Sewer Plant Upgrades	\$ 0	\$ 2,310,000	\$ 2,000,000	\$ 2,000,000	\$ 0	\$ 6,310,000
Water and Sewer Pipe Upgrades	0	2,000,000	0	0	0	2,000,000
Total Water	\$ 0	\$ 4,310,000	\$ 2,000,000	\$ 2,000,000	\$ 0	\$ 8,310,000
<u>Sewers</u>						
Fletcher Creek Sewer Basin	\$ 8,000,000	\$ 7,000,000	\$ 7,000,000	\$ 0	\$ 0	\$ 22,000,000
Utility Retained Earnings	10,000,000	0	0	0	0	10,000,000
Utility Grant	6,000,000	0	0	0	0	6,000,000
Wastewater Plant #1 & #2 A&D	100,000	0	500,000	0	0	600,000
Sewer Lines to Lakeland	0	6,000,000	0	0	0	6,000,000
Total Sewers	\$ 24,100,000	\$ 13,000,000	\$ 7,500,000	\$ 0	\$ 0	\$ 44,600,000
TOTAL CIP	\$ 30,111,465	\$ 29,815,869	\$ 24,437,811	\$ 24,497,911	\$ 11,764,428	\$ 120,627,484

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 35.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 5.50	Monthly
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seating
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each
	Penalty Personalty Property Taxes	5%	
	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 30.00	Each or Amt of check, whichever is less
	Taxicab Permit Fee, per cab	\$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
City Court	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 108.50	Set by City
	City Litigation Tax	\$ 13.75	Can be no more that State Lit. Tax
	Continuance Fee	\$ 5.00	Set by State
	Copy/Certification	\$ 5.00	Set by State
	County Drug Treatment Fee	\$ 70.00	Set by State
	County Veteran Fee	\$ 50.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	Drug Test Fee	\$ 10.00	Set by City
	DUI-Blood Test Charge	\$ 250.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
	No Drivers License Fee	\$ 15.00	Set by State
	Petition Fee for Exonerations	\$ 75.00	Set by City
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Scire Facias (Calling in Surety)	\$ 40.00	Set by State
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 10.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Subpoena Fee	\$ 6.00	Set by State
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	Warrant – Clerk	\$ 40.00	Set by State
Planning	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 2.50	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each
	Subdivision Ordinance Copy Fee	\$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 29.25	Each
	Board of Zoning Appeals		
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Sign Appeal Fee	\$ 100.00	Each
	Sign Penalty Fee	\$ 100.00	Each. Extra fee per sign installed w/out DRC approval and/or permit
	Site Plan Review	\$ 400.00	Each
	New Stealth Wireless Transmission Facility Site Plan	\$ 550.00	Without Special Use Permit
	Site Plan Appeal Fee	\$ 400.00	Each
	Minor Site Plan Review	\$ 50.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 400.00	Each
	Site Plan Review (with contract)	\$ 500.00	Each
	Subdivision		
	Construction Plan	\$ 500.00	Each
	Plus	\$ 20.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 500.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 500.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Road, Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Simple Zoning Letter	\$ 25.00	Zoning location verification
	Extensive Zoning Letter	\$ 75.00	Zoning verification, land uses, and property/zoning violations
	Planned Development: Outline Plan	\$ 1,000.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Planned Development: Outline Plan Amendment	\$ 300.00	Each
	Rerecording	\$ 50.00	Up to 100 labels and \$1.00 per label over first 100
	Renotification Fee	\$ 100.00	
		\$ 1.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Reprocessing of Applications	\$ 150.00	
			Five acres or less, \$100 per acre after first five and maximum fee of \$3,000
	Rezoning	\$ 1,000.00	
			Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
	Special Use Permits	\$ 500.00	
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	Pre-discovery Video Request	\$ 50.00	Per case
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual
	Special Event Police Services	\$ 80.00	Per Hour, Per Officer
	Tow fees (Each)		
	Passenger Vehicles	\$ 125.00	Each
	Class "B" Vehicles	\$ 200.00	Trucks & Trailers 1.5 Tons
	Class "C" Vehicles	\$ 350.00	Large Trucks, Tractors & Trailers 3 Tons
Fire	Ambulance Transport Fee for BLS	\$ 900.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 1,000.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 1,100.00	For ALS II
	Plus a mileage fee	\$ 17.00	Per mile
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 50.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Sidewalks-Inlet-Driveway Repair	\$ 60.00	
	House for Sale Inspection	\$ 30.00	
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 400 sq ft	\$ 30.00	Minimum fee one story
	Detached building > 400 sq ft	\$ 50.00	Minimum fee one story
	Detached building > 400 sq ft	\$ 0.05	Per square feet
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 20.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 50.00	Minimum Fee (not 1&2 family dwelling)
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
Electrical Permit Fees			
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 20.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	
	X-ray unit-120 volt	\$ 15.00	
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 20.00	
	For each gas outlet	\$ 3.00	Single Family Residence
	Gas meter put back	\$ 15.00	
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each
	Mechanical Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Minimum Permit Fee	\$ 20.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 80.00	
	\$25,001-\$50,000 total valuation	\$ 160.00	
	\$50,001-\$100,000 total valuation	\$ 325.00	
	\$100,001-\$200,000 total valuation	\$ 650.00	
	\$200,001-\$500,000 total valuation	\$ 875.00	
	\$500,001-\$1 million total valuation	\$ 1,200.00	
	\$1,000,001-\$2 million total valuation	\$ 1,600.00	
	\$2,000,001-\$5 million total valuation	\$ 2,000.00	
	\$5,000,001 and up total valuation	\$ 3,000.00	
	Signs (New)	\$ 25.00	
	Plumbing Permit Fees		
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 8.00	
	Minimum Permit fee	\$ 20.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	
Public Works	Adoption Fee		
	Adult Dogs over 30 pounds	\$ 65.00	Each
	Small Dogs 30 pounds and under	\$ 100.00	Each
	Puppies under 5 months	\$ 100.00	Each
	Adult Cats	\$ 65.00	Each
	Kittens under 5 months	\$ 80.00	Each
	At Risk/ Long Term Animals	\$ 30.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 15.00	Per Day

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
Solid Waste	Capture Fees		
	1st offense	\$ 40.00	Each
	2nd offense	\$ 70.00	Each
	3rd offense	\$ 100.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Brush Pickup/Load	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 50.00	Cremation fee
		\$ 20.00	Micro-chipping
	Multi-Animal Permit	\$ 25.00	Annually/New Ordinance in Title 10
	Appliance Pickup	\$ 30.00	Each
	Commercial Pickup-Set Up Fee	\$ 20.00	Each
	Commercial Pickup - Charge for Cart	\$ 75.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 30.00	Monthly
	For 2 Carts	\$ 35.00	Monthly
	For 3 Carts	\$ 40.00	Monthly
	Residential Cart Replacement Cost	\$ 75.00	Each
	Residential Cart Additional Purchase	\$ 75.00	Each
	Residential Pickup	\$ 30.00	Monthly
Water/Wastewater			
	Barrel Locks to Contractors	\$ 24.00	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water usage of Fire Hydrant Meter		Current City rates for water usage
	City Water Rates		
	Residential -- City Customers	\$ 7.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 10.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 12.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 17.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons
	City Sewer Rates		
	Residential -- City Customers	\$ 15.85	The first 2,000 gallons
	Residential -- City Customers	\$ 2.79	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 20.13	The first 2,000 gallons
	Residential -- Rural Customers	\$ 3.01	each additional 1,000 gallons
	Commercial -- City Customers	\$ 28.68	The first 2,000 gallons
	Commercial -- City Customers	\$ 3.01	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 39.38	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.22	each additional 1,000 gallons

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Stormwater Fee Commercial and Industrial property	\$ 6.00	Per ERU (5,000 square feet) per month
	Minimum	\$ 6.00	Per month
	Maximum	\$ 300.00	Per month
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection	\$0.00	For all Basins except Fletcher Creek Basin, per lot
	City Subdivision Inspection for Fletcher Creek Basin		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$0.00	For all Basins except Fletcher Creek Basin, per lot
	Sewer Connection Charge for Fletcher Creek Basin	\$ 2,000.00	Per lot
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Stormwater Fee Single-family residential property	\$ 4.00	Per month
	Water Connection Fee	\$0.00	For all Basins except Fletcher Creek Basin, per lot
	Water Connection Fee for Fletcher Creek Basin	\$ 2,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	0%	For all Basins except Fletcher Creek Basin, per lot
	Water Plant Expansion for Fletcher Creek Basin	15%	% of Water Main Cost
	Water System Engineering % of Water Main Cost	0%	For all Basins except Fletcher Creek Basin, per lot
	Water System Engineering for Fletcher Creek Basin	6%	% of Water Main Cost
	Site Plan - Planning Commission		
	Site Plan Review (with contract)	\$ 500.00	Each
	Street Cut Permit per 25 feet of cut	\$ 10.00	
	Street Lighting Fee	\$ 5.00	Monthly
Parks	Facility Rental		
	A. Keith McDonald Pavilion (\$500 Sec. Dep.)	\$ 310.00	Residents(1/2 day/\$610 all day)
		\$ 460.00	Non-Residents(1/2 day/\$910 all day)
	Dixon-Brewer Park Gazebo	\$ 60.00	Residents (1/2 day/\$100 all day)
		\$ 80.00	Non-Residents(1/2 day/\$150 all day)
	Ellendale Park Pavilion	\$ 60.00	Residents (1/2 day/\$100 all day)
		\$ 80.00	Non-Residents (1/2 day/\$150 all day)
	W. J. Freeman Park - Gazebo	\$ 40.00	Residents (1/2 day/\$70 all day)
		\$ 55.00	Non-Residents(1/2 day/\$100 all day)
	W. J. Freeman Park - Pavilion	\$ 60.00	Residents(1/2 day/\$110 all day)
		\$ 85.00	Non-Residents(1/2 day/\$160 all day)
Athletics	Adult Sports	\$ 550.00	Softball
		\$ 575.00	Basketball
		\$ 250.00	Volleyball
	Facility Rental		
	Deermont	\$ 525.00	Per day
	Ellendale	\$ 300.00	Per day (both fields)
	Appling	\$ 525.00	Per day (all four fields)
	W.J. Freeman Multipurpose Fields		
	11v11 field dimensions (3 fields available)	\$ 175.00	Per field/per game
	7v7 or 9v9 field dimensions (6 fields available)	\$ 100.00	Per field/per game
	Bartlett Pickleball Courts	\$ 275.00	Per day (all six courts)
	Field Permits	\$ 50.00	Per 1.5hr, non league teams
	Tournament Fees	\$ 225.00	Per team
	Youth Sports-per person	\$ 100.00	Baseball, Softball & Basketball
		\$ 75.00	Volleyball
	Plus Non-Resident fee	\$ 15.00	Per person
	Late Registration	\$ 25.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 650.00	
	8 & u basketball	\$ 650.00	
	10 & u basketball	\$ 750.00	
	17 & u basketball	\$ 750.00	

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	6 & u to 8 & u baseball	\$ 650.00	
	10 & u to 14 & u baseball	\$ 750.00	
	Per person fees for non BPRD Programs	\$ 20.00	per person
Singleton C.C.	Registration Fee	\$ 30.00	
	Late Fee	\$ 25.00	
	Adult Classes		
	Fire Work-out	\$ 235.00	8 Week Package Resident
		\$ 275.00	8 Week Package Non-Resident
		\$ 125.00	4 Week Package Resident
		\$ 140.00	4 Week Package Non-Resident
		\$ 16.00	Day Pass Resident
		\$ 26.00	Day Pass Non-Resident
	Next Level	\$ 36.00	SCC Membership Price
		\$ 46.00	SCC Non-Membership Price
	Fitness Classes	\$ 5.00	Per class or 8 classes for \$35.00
	Belly Dancing	\$ 95.00	Resident per session
		\$ 105.00	Nonresident per session
	Clogging	\$ 35.00	Resident per month, Add Fam \$10
		\$ 45.00	Nonresident per month, Add Fam \$10
	Pickleball 101	\$ 30.00	Member Per Session
		\$ 50.00	Non-Member Per Session
	Pickleball 201	\$ 30.00	Member Per Session
		\$ 50.00	Non-Member Per Session
	Pottery		
	Hand Building	\$ 125.00	Resident \$120 for 6 week session
		\$ 135.00	Non-Resident \$125 for 6 week session
	Wheel Class	\$ 125.00	Resident \$120 for 6 week session
		\$ 135.00	Non-Resident \$125 for 6 week session
	Clay	\$ 25.00	
	Pottery Tools	\$ 20.00	
	Per Week Class Fee	\$ 25.00	
	Camp Singleton		
	Fall Break Camp	\$ 146.00	Resident per week
	Fall Break Camp	\$ 156.00	Non-Resident per week
	Spring Break Camp	\$ 146.00	Resident per week
	Spring Break Camp	\$ 156.00	Non-Resident per week
	Summer Day Camp		
	Full Summer tuition, Resident	\$ 1,324.00	Resident, full summer
	Full Summer tuition, Non-Resident	\$ 1,404.00	Non-Resident, full summer
	Camp 1 wk, Resident	\$ 146.00	Resident, per week
	Camp 1 wk, Resident, 1st sibling	\$ 141.00	Resident, 1st sibling, per week
	Camp 1 wk, Resident, 2nd sibling	\$ 136.00	Resident, 2nd sibling, per week
	Camp 1 wk, Non-Resident	\$ 156.00	Non-Resident, per week
	Camp 1 wk, Non-Resident, 1st sibling	\$ 151.00	Non-Resident, 1st sibling, per week

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Camp 1 wk, Non-Resident, 2nd sibling	\$ 146.00	Non-Resident, 2nd sibling, per week
	Teen Camp, Resident	\$ 156.00	Resident, per week
	Teen Camp, Non-Resident	\$ 166.00	Non-Resident, per week
Facility Rental			
Regular Hours			
	Classroom	\$ 35.00	Resident per hour
		\$ 45.00	Non-resident per hour
	Stage Room	\$ 45.00	Resident per hour
		\$ 55.00	Non-resident per hour
	Auditorium	\$ 70.00	Resident per hour
		\$ 80.00	Non-resident per hour
	Kitchen, with Auditorium	\$ 60.00	Resident Flat Fee
		\$ 70.00	Non-Resident Flat Fee
	Gymnasium, one side only	\$ 75.00	Resident per hour
		\$ 85.00	Non-resident per hour
	Gymnasium, whole gym	\$ 145.00	Resident per hour
		\$ 155.00	Non-resident per hour
	Gym Clock	\$ 50.00	Resident Flat Fee
		\$ 75.00	Non-Resident Flat Fee
	Concession Stand	\$ 100.00	Resident Flat Fee
		\$ 125.00	Non-Resident Flat Fee
	Basketball Tournament		
	2 Day, Resident	\$ 1,925.00	
	2 Day, Non-Resident	\$ 2,090.00	
After Hours (2 Hour Minimum)			
	Classroom	\$ 75.00	Resident per hour
		\$ 85.00	Non-resident per hour
	Stage Room	\$ 90.00	Resident per hour
		\$ 100.00	Non-resident per hour
	Auditorium	\$ 140.00	Resident per hour
		\$ 160.00	Non-resident per hour
	Kitchen, with Auditorium	\$ 80.00	Resident Flat Fee
		\$ 90.00	Non-resident Flat Fee
	Gymnasium, one side only	\$ 160.00	Resident per hour
		\$ 185.00	Non-resident per hour
	Gymnasium, whole gym	\$ 325.00	Resident per hour
		\$ 385.00	Non-resident per hour
	Concession Stand	\$ 120.00	Resident Flat Fee
		\$ 145.00	Non-Resident Flat Fee
	Deposit Auditorium, Classrooms, Gym & Stage Rm	\$ 200.00	
	Deposit Rentals with Alcohol	\$ 500.00	Rentals with Alcohol 100 or less guests
		\$ 750.00	Rentals with Alcohol 101+ guests
	Rectangle Tables	\$ 6.00	Employees Only
	Metal Chairs	\$ 0.75	Employees Only

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Annual Membership	\$ 50.00	Resident per year
		\$ 70.00	Non-resident per year
		\$ 5.00	Day Pass Resident
		\$ 15.00	Day Pass Non-Resident
	Martial Arts		
	Kendo	\$ 35.00	Resident, Per month
		\$ 45.00	Non-Resident, per month
	Iaido	\$ 30.00	Resident, per month
		\$ 40.00	Non-Resident, per month
	Preschool		
	Registration fee	\$ 30.00	
	Fit & Fun	\$ 6.00	Resident per class + \$1 PFF
		\$ 16.00	Non-resident per class + \$1 PFF
	Preschool-3 & 4 yrs old		
	Two days per week, resident	\$ 101.00	Resident per month
	Two days per week, non-resident	\$ 111.00	Non-resident per month
	Four days per week, resident	\$ 201.00	Resident per month
	Four days per week, non-resident	\$ 221.00	Non-resident per month
	Pre-K Camp- 3 & 4 yrs old	\$ 91.00	Resident per session - 3 wks
		\$ 101.00	Non-resident per session - 3 wks
	Stay N' Play		
		\$ 37.00	Residents per month - 2 day + \$1 PFF
		\$ 47.00	Non-residents per month - 2 day + \$1 PFF
		\$ 73.00	Residents per month - 4 day + \$1 PFF
		\$ 93.00	Non-residents per month - 4 day + \$1 PFF
	Preschool Party/Activity Fee	\$ 10.00	Per activity/party
	Youth Classes		
	Baton	\$ 240.00	Resident per Session
		\$ 250.00	Non-Resident per Session
		\$ 120.00	Resident, additional sibling per session
		\$ 125.00	Non-Resident, additional sibling per session
	Music Lessons - Private	\$ 805.00	Resident, 10 month session
		\$ 905.00	Non-Resident, 10 month session
		\$ 655.00	Resident, additional sibling, 10 month session
		\$ 755.00	Non-Res, additional sibling, 10 month session
	Music Lessons-Group	\$ 405.00	Resident, 10 month session
		\$ 505.00	Non-Resident, 10 month session
		\$ 205.00	Resident, additional sibling, 10 month session
		\$ 305.00	Non-Resident, additional sibling, 10 month session
	Music Lessons- Private - Summer Session	\$ 101.00	Resident
		\$ 111.00	Non-Resident
	Music Lessons- Group - Summer Session	\$ 51.00	Resident
		\$ 61.00	Non-Resident

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Music Lessons - Private - Material Fee	\$ 50.00	Material Fee
	Music Lessons - Group - Material Fee	\$ 25.00	Material Fee
	Special Events		
	Daddy Daughter Dance	\$ 50.00	Resident Rate, per couple
		\$ 15.00	Resident Rate, each additional child
		\$ 60.00	Non Resident Rate, per couple
		\$ 20.00	Non Resident Rate, each additional child
	Royal Tea Party		
	Adult	\$ 10.00	Resident Rate
		\$ 15.00	Non Resident Rate
	Children	\$ 30.00	Resident Rate
		\$ 40.00	Non Resident Rate
	Halloween Carnival	\$ 1.00	Per adult
	Halloween Haunted House	\$ 3.00	Per Person
	Valentine's 5K/10K Run	\$ 30.00	Each, plus \$5 After early bird pricing
	Valentine's 5K/10K Run	\$ 45.00	Couples, plus \$5 After early bird pricing
	Mother Son Nerf Night		
	Adult	\$ 10.00	Resident Rate
		\$ 15.00	Non Resident Rate
	Children	\$ 20.00	Resident Rate
		\$ 30.00	Non Resident Rate
	Small Fry Tri	\$ 25.00	Plus \$5 After early bird pricing
	Turkey Shoot	\$ 1.00	Each target
The Venue	Rental Fees		
	Weekday, M-Th (8:00am-5:00pm) Rental Fees		
	Deposit: Auditorium, Chapel, Banquet Hall	\$ 300.00	
	Deposit: Reception Hall, Community Rooms	\$ 150.00	
	Deposit: Rentals with alcohol		
	Rentals with alcohol, 100 or fewer guests	\$ 500.00	
	Rentals with alcohol, 101+ guests	\$ 750.00	
	Deposit for underage events (17 and under)	\$ 500.00	17 and under
	Auditorium (hourly; 4 hour min.)	\$ 125.00	Resident Rate
		\$ 150.00	Non Resident Rate
	Banquet Hall (hourly; 4 hour min.)	\$ 110.00	Resident Rate
		\$ 130.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate
	Reception Hall (hourly; 4 hour min.)	\$ 55.00	Resident Rate
		\$ 65.00	Non Resident Rate
	Community Rooms (hourly; 4 hour min.)	\$ 40.00	Resident Rate
		\$ 50.00	Non Resident Rate
	Nights, Weekends, and Holiday Rental Fees		
	Auditorium (hourly; 4 hour min.)	\$ 225.00	Resident Rate
		\$ 250.00	Non Resident Rate

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Banquet Hall (hourly; 4 hour min.)	\$ 225.00	Resident Rate
		\$ 250.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 120.00	Resident Rate
		\$ 145.00	Non Resident Rate
	Reception Hall (hourly; 4 hour min.)	\$ 120.00	Resident Rate
		\$ 135.00	Non Resident Rate
	Community Rooms (hourly; 4 hour min.)	\$ 80.00	Resident Rate
		\$ 95.00	Non Resident Rate
	Equipment Rental Fees		
	Sound Tech and Sound Equipment (\$50/hr, 4 hr min)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate
	Wedding Packages		
	Wedding & Reception (Sound Tech Included)		
	8 hours Friday and 10 hours Saturday, includes sound tech 2 hours on Friday and 6 hours on Saturday		
	Auditorium & Banquet Hall (2 hrs. night before	\$ 5,500.00	Resident Rate
	+ 10 hours day of)	\$ 6,000.00	Non Resident Rate
	Auditorium & Reception Hall (2 hrs. night before	\$ 4,000.00	Resident Rate
	+ 10 hours day of)	\$ 4,500.00	Non Resident Rate
	Chapel & Banquet Hall (2 hrs. night before	\$ 4,500.00	Resident Rate
	+ 10 hours day of)	\$ 5,000.00	Non Resident Rate
	Chapel & Reception Hall (2 hrs. night before	\$ 3,500.00	Resident Rate
	+ 10 hours day of)	\$ 4,000.00	Non Resident Rate
	Chapel + Auditorium	\$ 5,000.00	Resident Rate
		\$ 5,500.00	Non Resident Rate
	Auditorium ONLY	\$ 3,500.00	Resident Rate
		\$ 4,000.00	Non Resident Rate
	Rainey Banquet Hall Only	\$ 3,000.00	Resident Rate
		\$ 3,500.00	Non Resident Rate
Senior Center	AM Stretch Exercise Class	\$ 4.00	Per Class
	Ballroom Dance Day Class	\$ 4.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Dance - Afternoon	\$ 4.00	Members Per Dance
	Dance - Evening	\$ 6.00	Members Per Dance
	Exercise Punch Card	\$ 40.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 55.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 50.00	Resident Per Hour / Two Hour Min.
		\$ 60.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 100.00	Resident Per Hour / Two Hour Min.
		\$ 110.00	Non-Resident Per Hour / 2 Hr Min.
	Rental Deposit	\$ 200.00	Per Rental
	Deposit Rentals with Alcohol	\$ 500.00	Rentals with Alcohol 100 or less guests
		\$ 750.00	Rentals with Alcohol 101+ guests

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Kitchen (Type-Catering)	\$ 75.00	Resident-Additional Flat Fee for Rental
		\$ 85.00	Non-Resident Flat Fee for Rental
	Group Fitness Class	\$ 4.00	Per Class
	Jewelry Class	\$ 4.00	Per class
	Jewelry Supplies	\$ 4.00	Per class
	Line Dance Class	\$ 4.00	Per class
	Senior Maj Jong Class	\$ 60.00	Per 4 Week Session
	Massage - Chair		
	15-minutes	\$ 22.00	Per 15-minute appointment
	30-minutes	\$ 40.00	Per 30-minute appointment
	Memberships		
	Basic Membership	\$ 15.00	Per Year
		\$ 25.00	Non-Resident Per Year
	All-Inclusive Membership	\$ 21.00	Per Month
		\$ 26.00	Non-Resident Per Month
	Sketching/Art Class	\$ 10.00	Per Month
	Sewing Class	\$ 35.00	6 week session
	Tai Chi	\$ 4.00	Per class
	Yoga	\$ 4.00	Per class
	Zumba Class	\$ 4.00	Per class
		\$ 115.00	Non Resident - 1 Lesson Per Week
BSMC	Municipal Center Rental Fee		
	Weekday, M-Th (8:00am-5:00pm) Rental Fees		
	Auditorium (hourly; 4 hour min.)	\$ 125.00	Resident Rate
		\$ 150.00	Non Resident Rate
	Banquet Hall (hourly; 4 hour min.)	\$ 110.00	Resident Rate
		\$ 130.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate
	Reception Hall (hourly; 4 hour min.)	\$ 55.00	Resident Rate
		\$ 65.00	Non Resident Rate
	Community Room A (hourly; 4 hour min.)	\$ 40.00	Resident Rate
		\$ 50.00	Non Resident Rate
	Community Room B (hourly; 4 hour min.)	\$ 40.00	Resident Rate
		\$ 50.00	Non Resident Rate
	Nights, Weekends, and Holiday Rental Fees		
	Auditorium (hourly; 4 hour min.)	\$ 225.00	Resident Rate
		\$ 250.00	Non Resident Rate
	Banquet Hall (hourly; 4 hour min.)	\$ 210.00	Resident Rate
		\$ 230.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 120.00	Resident Rate
		\$ 145.00	Non Resident Rate
	Reception Hall (hourly; 4 hour min.)	\$ 110.00	Resident Rate
		\$ 125.00	Non Resident Rate

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Community Room A (hourly; 4 hour min.)	\$ 80.00	Resident Rate
		\$ 95.00	Non Resident Rate
	Community Room B (hourly; 4 hour min.)	\$ 80.00	Resident Rate
		\$ 95.00	Non Resident Rate
	Equipment Rental Fees		
	Sound Tech and Sound Equipment (\$50/hr, 4 hr min)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate
	Catering Kitchen Pilot Light Service Fee	\$ 30.00	
	Special Events		
	Daddy Daughter Dance	\$ 35.00	Resident Rate, per couple
		\$ 10.00	Resident Rate, each additional child
		\$ 45.00	Non Resident Rate, per couple
		\$ 20.00	Non Resident Rate, each additional child
	Royal Tea Party		
	Adult	\$ 10.00	Resident Rate
		\$ 15.00	Non Resident Rate
	Children	\$ 30.00	Resident Rate
		\$ 40.00	Non Resident Rate
	Wedding Packages		
	Wedding & Reception (Sound Tech Included)		
	8 hours Friday and 10 hours Saturday, includes sound tech 2 hours on Friday and 6 hours on Saturday		
	Auditorium & Banquet Hall (2 hrs. night before	\$ 5,500.00	Resident Rate
	+ 10 hours day of)	\$ 6,000.00	Non Resident Rate
	Auditorium & Reception Hall (2 hrs. night before	\$ 4,000.00	Resident Rate
	+ 10 hours day of)	\$ 4,500.00	Non Resident Rate
	Chapel & Banquet Hall (2 hrs. night before	\$ 4,500.00	Resident Rate
	+ 10 hours day of)	\$ 5,000.00	Non Resident Rate
	Chapel & Reception Hall (2 hrs. night before	\$ 3,500.00	Resident Rate
	+ 10 hours day of)	\$ 4,000.00	Non Resident Rate
	Chapel + Auditorium	\$ 5,000.00	Resident Rate
		\$ 5,500.00	Non Resident Rate
	Auditorium ONLY	\$ 3,500.00	Resident Rate
		\$ 4,000.00	Non Resident Rate
	Rainey Banquet Hall Only	\$ 3,000.00	Resident Rate
		\$ 3,500.00	Non Resident Rate
Senior Center	AM Stretch Exercise Class	\$ 4.00	Per Class
	Ballroom Dance Day Class	\$ 4.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Dance - Afternoon	\$ 4.00	Members Per Dance
	Dance - Evening	\$ 6.00	Members Per Dance
	Exercise Punch Card	\$ 40.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 55.00	Non-Resident Per Hour / 2 Hr Min.

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Classroom # 2	\$ 50.00	Resident Per Hour / Two Hour Min.
		\$ 60.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 100.00	Resident Per Hour / Two Hour Min.
		\$ 110.00	Non-Resident Per Hour / 2 Hr Min.
	Rental Deposit	\$ 200.00	Per Auditorium Rental
	Kitchen (Type-Catering)	\$ 75.00	Resident-Additional Flat Fee for Rental
		\$ 85.00	Non-Resident Flat Fee for Rental
	Group Fitness Class	\$ 4.00	Per Class
	Jewelry Class	\$ 4.00	Per class
	Jewelry Supplies	\$ 4.00	Per class
	Line Dance Class	\$ 4.00	Per class
	Manicure	\$ 15.00	
	Pedicure	\$ 21.00	
	Special Care Fee	\$ 10.00	Additional (case-by-case)
	Massage - Chair		
	15-minutes	\$ 22.00	Per 15-minute appointment
	30-minutes	\$ 40.00	Per 30-minute appointment
	Memberships		
	Basic Membership	\$ 15.00	Per Year
		\$ 25.00	Non-Resident Per Year
	All-Inclusive Membership	\$ 21.00	Per Month
		\$ 26.00	Non-Resident Per Month
	Newsletter Ad Space		
	Business card size ad	\$ 20.00	Per newsletter issue
	Quarter page ad	\$ 30.00	Per newsletter issue
	Half page ad	\$ 50.00	Per newsletter issue
	Full page ad	\$ 85.00	Per newsletter issue
	Half page ad - outside back cover	\$ 105.00	Per newsletter issue
	Sketching/Art Class	\$ 10.00	Per Month
	Sewing Class	\$ 10.00	Per Month
	Tai Chi	\$ 4.00	Per class
	Yoga	\$ 4.00	Per class
	Zumba Class	\$ 4.00	Per class
Performing Arts	Box Office		
	PatronManager Fee: Ticket < \$20.00	\$ 1.75	Per Tix
	PatronManager Fee: Ticket \$20.00 to <\$50.00	\$ 3.75	Per Tix
	Patron Manager Fee: Ticket \$50.00 & Up	\$ 4.25	Per Tix
	Ticket: Concert Tier 1 (premium)	\$ 70.00	Per Tix
	Ticket: Concert Tier 2	\$ 60.00	Per Tix
	Ticket: Concert Tier 3	\$ 50.00	Per Tix
	Ticket: Concert Tier 4	\$ 40.00	Per Tix
	Ticket: Theatre Performance (Adult)	\$ 30.00	Per Tix
	Ticket: Theatre Performance (Children)	\$ 20.00	Per Tix
	Ticket: Family Show (Adult)	\$ 20.00	Per Tix

City of Bartlett
Fees Schedule
Fiscal Year 2026-2027

Department	Type	Amount	Frequency/Notes/Description
	Ticket: Family Show (Children)	\$ 15.00	Per Tix, Sub.: 20% Discount
	Ticket - Subscriber Price: Concert Tier 1 (Premium)	\$ 56.00	Per Tix, Sub.: 20% Discount
	Ticket - Subscriber Price: Concert Tier 2	\$ 48.00	Per Tix, Sub.: 20% Discount
	Ticket - Subscriber Price: Concert Tier 3	\$ 40.00	Per Tix, Sub.: 20% Discount
	Ticket - Subscriber Price: Concert Tier 4	\$ 32.00	Per Tix, Sub.: 20% Discount
	Ticket - Subscriber Price: Theatre Performance	\$ 22.50	Adult, Per Tix
	Thciet - Subscriber Price: Theatre Performance	\$ 11.24	Children, Per Tix
	Ticket - Subscriber Price: Family Show	\$ 15.00	Adult, Per Tix
	Ticket - Subscriber Price: Family Show	\$ 11.25	Children, Per Tix
	Subscriber Price: Any subscribers Must Purchase 5 or more shows		
	Family Show Package - Includes (3) Shows	\$38.25/\$51	3 Show Package - Youth/Adult
	Theatre Show Package - Includes (3) Shows	\$38.25/\$51	3 Show Package - Youth/Adult
	Camps		
	Day Summer Camp Registration: (9 to 3pm)	\$ 200.00	Per Camper
	Day Summer Camp Registration: (9 to 12:30pm)	\$ 140.00	Per Camper
	Concessions		
	BPACC events - per item	\$ 2.00	
	Client Coffee Statin - per event	\$ 20.00	
	Client Coffee Refill - per event	\$ 5.00	
	Client - Hospitality Coordination Fee		Varies - Based on needs & volume
	Client merchandise - per event	15% - of gross	Applies to BPACC series artists
	Equipment		
	Banquet table w/cloth & skirt - per event	\$ 10.00	
	Banquet table with cloth only - per event	\$ 5.00	
	Corded Mics - up to 10 - per mic	\$ 10.00	
	Grand Piano & Bench - per event	\$ 200.00	
	Grand Piano Tuning - perr event	\$ 190.00	
	Follow spot light - per event	\$ 25.00	Operator Add'l - \$20.00 per hr
	Podium Only - per event	\$ 15.00	
	Podium w Mic - per event	\$ 50.00	
	Removal of seats - per row/event	\$ 50.00	
	Stage Audio --- Lighting Techs per hour	\$35 & \$30	Lighting Tech
	Stage risers - per event	\$ 100.00	
	Stage screen only - per event	\$ 25.00	
	Wireless Mics - per event - per mic	\$ 85.00	
	Space Rental		
	Auditorium (per hr, 4-hour minimum)	\$ 150.00	Includes House Manager
	Lobby (per hr, 4-hour minimum)	\$ 95.00	Includes House Manager
	Green Room (per hr, 4-hour minimum)	\$ 50.00	Includes House Manager
	Studio (per hr, 4-hour minimum)	\$ 75.00	Includes House Manager
	Conference Room (per hr, 4-hr minimum)	\$ 60.00	Includes House Manager
	Sponsorships	\$ 1,000.00	& Up
	Special Partnerships	\$ 1,000.00	\$1,000 & Up



CITY OF BARTLETT
BARTLETT CITY SCHOOL FUND
FY 2027 Proposed Budget



Description	FY 2025 Actual	FY 2026 Revised	FY 2026 Projection	FY 2027 Request
Bartlett School Fund Revenues				
County Taxes	\$ 41,683,742	\$ 42,509,515	\$ 42,509,515	\$ 42,674,557
City of Bartlett Contributions	2,346,019	2,346,019	2,346,019	1,737,826
Charges for Services	84,624	25,200	25,200	25,200
Recurring Local Revenue	4,144,867	1,549,300	1,549,300	1,749,300
Nonrecurring Local Revenue	0	0	0	0
State Education Funds	59,514,686	60,015,364	60,015,364	65,943,535
Other State Revenue	160,895	162,000	162,000	0
Federal Funds thru the State	154,755	0	0	0
Capital Leases Issued	5,059,255	0	0	109,400
Insurance Recovery	51,585	0	0	0
Other Sources	574,764	270,800	270,800	270,800
Total Bartlett School Fund Revenues	\$ 113,775,192	\$ 106,878,198	\$ 106,878,198	\$ 112,510,618
Bartlett School Fund Expenditures				
Regular Instruction Program	\$ 50,521,198	\$ 54,410,127	\$ 54,410,127	\$ 57,166,890
Alternative Education Program	586,165	589,210	589,210	632,215
Special Education	7,859,969	9,230,034	9,230,034	10,024,533
Career and Technical Education Program	1,664,490	1,870,008	1,870,008	2,034,907
Planning	144,697	155,195	155,195	157,274
Student Services	814,121	761,108	761,108	776,895
Health Services	1,090,654	1,277,681	1,277,681	1,364,991
Other Student Support	3,130,757	3,133,342	3,133,342	3,667,242
Regular Instruction Support	2,566,318	2,809,614	2,809,614	2,895,143
Special Education Support	1,565,538	1,688,165	1,688,165	1,763,450
Vocational Education Support	147,064	147,931	147,931	153,662
Board of Education	5,645,989	3,935,192	3,935,192	4,599,597
Director of Schools	962,710	1,095,890	1,095,890	1,105,595
Office of Principal	7,158,072	8,481,776	8,481,776	8,202,459
Fiscal Services	1,792,049	2,505,940	2,505,940	2,476,759
Human Resources	749,137	956,519	956,519	976,411
Operation of Plant	6,103,555	6,746,568	6,746,568	7,475,457
Maintenance of Plant	3,028,215	3,082,669	3,082,669	1,995,888
Transportation	3,398,262	4,257,891	4,257,891	4,519,268
Technology	2,619,218	3,243,337	3,243,337	3,412,582
Food Service	0	0	0	0
Capital Outlays	5,059,256	0	0	109,400
Transfers Out	0	0	0	0
Total Bartlett School Fund Expenditures	\$ 106,607,434	\$ 110,378,198	\$ 110,378,198	\$ 115,510,618
Net From Operations	7,167,758	(3,500,000)	(3,500,000)	(3,000,000)
School Beginning Fund Balance	\$ 60,856,768	\$ 68,024,526	\$ 68,024,526	\$ 64,524,526
School Ending Fund Balance	\$ 68,024,526	\$ 64,524,526	\$ 64,524,526	\$ 61,524,526



2026-2027 Special Revenue Fund Budget

Approved: April 23, 2026

David Cook
Board Chairman

Dr. David A. Stephens
Superintendent

Lakisha Mitchell
CFO

#NoPlaceIdRatherB



Bartlett Board of Education

David Cook - Board Chairman

Shirley Jackson - Board Vice Chairman

Erin Berry - Board Member

Dr. Brad Ratliff - Board Member

Bryan Woodruff - Board Member

Bartlett City Schools Executive Staff

Dr. David A. Stephens, Superintendent

Lakisha Mitchell - Chief Financial Officer

Dr. Korrie White - Asst. Superintendent of Student Services & Human Resources

Dr. Chris Maley - Asst. Superintendent of Teaching & Learning

Jason A. Sykes - Communications Supervisor

Jeff Waller - Director of Operations

Michelle Haney - Exceptional Children Director

Joey Mitchell - Director of Technology

Timothy Jones - Executive Director of Athletics & School Support



Mission

Partnering to empower our students to be productive citizens who are resourceful lifelong learners able to think critically.

Vision

To provide an innovative and exemplary education for all students in a safe, high-performing district that encourages them to expand their horizons, achieve their potential, and live lives of integrity.

Values

- To increase academic achievement for all students
- To prioritize all district resources to maximize student outcomes
- To create an innovative environment that promotes success
- To develop students who demonstrate good citizenship and become productive members of society
- To provide and maintain a safe, orderly and secure learning environment
- To recruit, develop and retain highly effective staff
- To cultivate a positive culture and climate throughout the district
- To conduct the district's work in an open and transparent manner



2026-2027 Federal Projects Fund

#NoPlaceIdRather**B**

FEDERAL FUNDS REVENUE

ACCT	FUNCTION	FY2025 ACTUAL	FY2026 BUDGET	FY2027 BUDGET
47141	Title I Part A	1,100,091	1,580,909	865,217
47141	Consolidated Admin	254,696	323,500	140,948
47141	Title I Part A-Neglected	614,843	982,118	556,565
47141	Title I Part D LEA	54,481	141,389	91,100
47189	Title II Part A	241,430	407,805	251,918
47146	Title III	22,364	70,019	42,848
47590	Title IV	315,976	162,540	51,006
47131	CTE Perkins Basic	119,042	128,516	19,282
47143	Access for All Learning Network	17,447	20,000	12,277
47143	IDEA Part B	2,245,189	2,700,653	1,282,670
47145	IDEA Preschool	41,385	95,219	88,726
47401	ESSER 3.0	1,882,133	-	-
TOTAL		6,909,077	6,612,667	3,402,556

TITLE I PART A
1006

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-11600	Teachers	101,430	1.0	65,664	1.0	27,379
71100-16900	Part Time Personnel	246,334		-		-
71100-18902	Stipends - Extended Contracts	-		28,870		28,870
71100-18906	Part Time Personnel	-	7.0	347,712	7.0	176,132
71100-19500	Substitute Teachers - Certified	-		3,000		3,000
71100-20100	Social Security	11,586		27,554		21,213
71100-20400	State Retirement	10,617		11,383		5,921
71100-20600	Life Insurance	386		238		109
71100-20700	Medical Insurance	7,133		19,600		14,963
71100-21200	Medicare	4,991		6,444		3,437
71100-42900	Instructional Supplies & Materials	14,982		45,923		10,073
71100-47100	Software	23,033		29,000		4,886
71100-72200	Regular Instruction Equipment	86,723		142,973		64,354
72130-49900	Other Supplies & Materials	-		132		132
72130-59901	Other Charges-Parental Involvement	8,128		12,868		9,757
72210-18900	Other Salaries & Wages	410,082	5.0	422,800	5.0	176,175
72210-18901	Stipends - Facilitators	32,253		32,500		16,336
72210-20100	Social Security	24,577		28,296		13,497
72210-20400	State Retirement	28,464		46,760		30,712
72210-20600	Life Insurance	1,226		1,569		742
72210-20700	Medical Insurance	81,990		80,000		33,368
72210-21200	Medicare	5,748		6,618		3,157
72210-52400	In-Service/Staff Development	407		24,344		24,344
72210-59900	Other Charges	-		195,560		195,560
72710-35500	Travel	-		100		100
72710-59900	Other Charges	-		1,000		1,000
TOTAL		1,100,091	13.0	1,580,909	13.0	865,217

Overview: Title I Part A of Every Student Succeeds Act (ESSA) allocates financial resources to schools serving a high proportion of students from low-income families, with the aim of ensuring that all students achieve challenging state academic standards.

**CONSOLIDATED ADMIN
0106**

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
72210-10500	Supervisor/Director	112,813	1.0	115,973	1.0	38,658
72210-16200	Clerical Personnel	34,814	1.0	47,741	1.0	15,914
72210-18900	Other Salaries & Wages	45,517	0.6	46,221	0.6	15,407
72210-20100	Social Security	11,700		13,016		4,530
72210-20400	State Retirement	13,392		19,062		9,828
72210-20600	Life Insurance	577		722		311
72210-20700	Medical Insurance	16,763		18,547		6,492
72210-21200	Medicare	2,736		3,044		1,060
72210-35500	Travel	1,827		6,070		5,121
72210-49900	Other Supplies & Materials	4,535		9,800		1,799
72210-52400	In-Service/Staff Development	4,559		36,026		34,551
72210-79000	Other Equipment	5,463		7,278		7,278
TOTAL		254,696	2.6	323,500	2.6	140,948

Overview: Consolidated Admin allow local educational agencies (LEAs) to combine administrative funds from various federal programs (e.g., Titles I-IV) under the Every Student Succeeds Act (ESSA) to streamline management, reduce reporting burdens, and increase operational flexibility.

TITLE I PART A-NEGLECTED

1106

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-18900	Other Salaries & Wages	66,812	1.0	85,881	1.0	32,205
71100-18901	Stipends - Facilitators	6,436		6,500		3,210
71100-20100	Social Security	4,148		5,728		2,546
71100-20400	State Retirement	4,466		6,291		3,020
71100-20600	Life Insurance	200		295		127
71100-20700	Medical Insurance	13,906		17,382		6,084
71100-21200	Medicare	970		1,340		596
71100-39900	Other Contracted Services	216,507		302,000		194,709
71100-42900	Instructional Supplies & Materials	52,912		115,899		77,590
71100-47100	Software	120,163		123,000		1,941
71100-72200	Regular Instruction Equipment	71,434		218,524		196,192
72210-13800	Instructional Computer Personnel	39,807	0.75	56,324	0.75	18,775
72210-20100	Social Security	2,132		3,492		1,458
72210-20400	State Retirement	3,081		5,114		2,253
72210-20600	Life Insurance	119		194		84
72210-20700	Medical Insurance	9,560		13,037		4,563
72210-21200	Medicare	499		817		341
72210-35500	Travel	1,691		4,000		3,120
72210-52400	In-Service/Staff Development	-		16,300		7,750
TOTAL		614,843	1.8	982,118	1.8	556,565

Overview: Title I Part A-Neglected funds are mandatory set-aside monies from a local educational agency's (LEA) allocation used to provide supplemental educational services to children living in non-foster, residential institutions due to abandonment, neglect, or death of parents.

TITLE I PART D LEA

1606

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-18900	Other Salaries & Wages	16,703		-		-
71100-18901	Stipends - Facilitators	1,437		-		-
71100-20100	Social Security	1,026		-		-
71100-20400	State Retirement	1,129		-		-
71100-20600	Life Insurance	50		-		-
71100-20700	Medical Insurance	3,476		-		-
71100-21200	Medicare	240		-		-
71100-42900	Instructional Supplies & Materials	9,037		-		-
71150-42900	Instructional Supplies & Materials	156		70,392		38,545
71150-79000	Other Equipment	1,155		45,424		26,981
72210-13800	Instructional Computer Personnel	14,475		-		-
72210-20100	Social Security	775		-		-
72210-20400	State Retirement	1,120		-		-
72210-20600	Life Insurance	43		-		-
72210-20700	Medical Insurance	3,476		-		-
72210-21200	Medicare	181		-		-
72210-52400	In-Service/Staff Development	-		25,573		25,573
TOTAL		54,481	0.0	141,389	0.0	91,100

Overview: Title I Part D LEA funds are used to improve educational services for children and youth in local, tribal, or state institutions for neglected/delinquent children and youth, ensuring these students have the opportunity to meet the same rigorous state academic standards as their peers across the state.

**TITLE II PART A
2006**

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
72210-17200	Instructional Coaches	94,599	1.0	95,851	1.0	35,944
72210-17201	Stipends - Learning Coaches	-		-		-
72210-17202	Stipends - Extended Contracts	34,992		48,000		24,499
72210-19500	Sub Teachers-Certified	12,265		22,000		14,247
72210-19600	In-Service Training	12,200		14,000		8,800
72210-20100	Social Security	8,554		11,151		5,877
72210-20400	State Retirement	9,207		10,750		5,477
72210-20600	Life Insurance	264		307		132
72210-20700	Medical Insurance	17,382		17,383		6,084
72210-21200	Medicare	2,049		2,608		1,337
72210-39900	Other Contracted Services	23,000		30,000		30,000
72210-49900	Other Supplies & Materials	383		40,048		27,626
72210-52400	In-Service/Staff Development	26,534		115,707		91,894
TOTAL		241,430	1.0	407,805	1.0	251,918

Overview: Title II Part A aims to improve teacher and principal quality, increase the number of effective educators, and enhance student access to high-quality instruction.

**TITLE III
3006**

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-42900	Instructional Supplies & Materials	3,963		12,302		10,433
71100-47100	Software	10,116		30,000		8,549
71100-59900	Other Charges	-		2,000		1,358
72210-19500	Substitute Teachers - Certified	-		3,001		3,001
72210-52400	In-Service/Staff Development	8,285		21,716		18,776
72710-31200	Contracts with Private Agencies	-		1,000		731
TOTAL		22,364	0.0	70,019	0.0	42,848

Overview: Title III funds support the educational development of English learners (ELs) by facilitating their English language acquisition and helping them achieve demanding state academic standards.

TITLE IV
4400

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-49900	Other Supplies & Materials	63		-		-
72130-13000	Social Workers	145,711	1.0	50,824	1.0	6,922
72130-18900	Other Salaries & Wages	72,632	1.0	75,045	1.0	28,142
72130-20100	Social Security	13,176		7,892		2,362
72130-20400	State Retirement	16,501		11,558		4,650
72130-20600	Life Insurance	650		438		156
72130-20700	Medical Insurance	14,266		7,133		2,496
72130-21200	Medicare	3,082		1,846		553
72130-35500	Travel	19		100		78
72210-49900	Other Supplies & Materials	-		3,298		1,242
72210-52400	In-Service/Staff Development	188		565		565
72210-79000	Other Equipment	49,689		3,381		3,381
72250-52400	In-Service/Staff Development	-		460		460
TOTAL		315,976	2.0	162,540	2.0	51,006

Overview: Title IV funding supports a range of initiatives, including well-rounded educational opportunities to enhance STEM programs, supplies, materials, and student competitions; safe and healthy students through the employment of social workers to promote attendance and graduation initiatives; and the effective use of technology by offering professional development for teachers on integrating technology into the classroom.

CTE PERKINS BASIC
8010

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71300-19800	Substitute Teachers - Non-Certified	750		724		-
71300-20100	Social Security	47		24		-
71300-21200	Medicare	11		11		-
71300-42900	Instructional Supplies & Materials	1,261		1,345		-
71300-42901	CTE - Consumables-Instructional Supplies	4,184		5,000		5
71300-47100	Software	47,625		51,932		-
71300-49900	Other Supplies & Materials	24,568		21,069		9
71300-59900	Other Charges	500		500		500
71300-73000	Vocational Equipment	300		2,100		33
72130-52400	In-Service/Staff Development	6,835		8,671		1,303
72130-59904	CTSO - Other Charges	9,465		10,000		10,000
72230-52400	In-Service/Staff Development	6,997		11,121		3,206
72710-31500	Contracts with Vehicle Owners	10,900		10,000		2,587
99100-50400	Indirect Cost	5,601		6,020		1,639
TOTAL		119,042	0.0	128,516	0.0	19,282

Overview: CTE Perkins Basic refers to the state's implementation of the federal Carl D. Perkins Career and Technical Education Act (Perkins V), which provides funding and guidance for Career and Technical Education (CTE) programs. Its primary objectives are to improve academic and technical achievement and to strengthen the alignment between secondary and postsecondary education.

ACCESS FOR ALL LEARNING NETWORK
8940

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71200-18900	Other Salaries & Wages	416		-		-
71200-20100	Social Security	25		-		-
71200-20400	State Retirement	32		-		-
71200-21200	Employer Medicare	6		-		-
71200-42900	Instructional Supplies & Materials	16,968		19,611		12,267
72220-18900	Other Salaries & Wages	-		332		1
72220-20100	Social Security	-		21		2
72220-20400	State Retirement	-		31		6
72220-21200	Medicare	-		5		1
TOTAL		17,447	0.0	20,000	0.0	12,277

Overview: The Access for All Learning Network (AALN Preschool) aims to increase inclusive learning opportunities for students with disabilities, particularly in preschool through eighth grade, by providing technical assistance and resources to Tennessee Local Education Agencies (LEAs).

IDEA PART B
9006

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71200-11600	Teachers	-	1.0	70,418	1.0	70,418
71200-16300	Educational Assistants	539,112	22.0	588,389	22.0	232,621
71200-17100	Speech Pathologist	164,325	3.0	201,748	3.0	84,062
71200-18900	Other Salaries & Wages	70,944		91,199		91,199
71200-19500	Substitute Teachers - Certified	-		5,007		5,007
71200-20100	Social Security	45,402		59,319		31,716
71200-20400	State Retirement	61,024		78,171		41,240
71200-20600	Life Insurance	2,058		2,958		1,495
71200-20700	Medical Insurance	108,154		152,012		75,467
71200-21200	Medicare	10,618		13,873		7,418
71200-42900	Instructional Supplies & Materials	14,646		34,704		26,790
71200-47100	Software	-		4,701		28
71200-72500	Special Education Equipment	13,808		10,000		4,484
72220-13100	Medical Personnel	365,888	7.1	376,045	7.1	133,483
72220-18900	Other Salaries & Wages	308,650	3.9	299,740	3.9	126,348
72220-18905	SPED Specialist	166,076	2.0	182,575	2.0	60,859
72220-20100	Social Security	47,399		53,219		23,078
72220-20400	State Retirement	60,764		55,854		16,953
72220-20600	Life Insurance	2,422		2,784		1,197
72220-20700	Medical Insurance	90,666		115,182		40,314
72220-21200	Medicare	11,431		12,447		5,195
72220-31200	Contracts with Private Agencies	5,445		10,000		10,000
72220-32200	Evaluation & Testing	7,084		20,000		17,661
72220-35500	Travel	3,144		10,000		8,264
72220-49900	Other Supplies & Materials	5,026		41,538		40,581
72220-52400	In-Service/Staff Development	12,490		45,000		30,735
72220-59900	Other Charges	194		3,500		3,500
72220-79000	Other Equipment	3,081		10,000		10,000
72710-31300	Contracts with Parents	-		445		445
99100-50400	Indirect Cost	125,337		149,825		82,114
TOTAL		2,245,189	39.0	2,700,653	39.0	1,282,670

Overview: IDEA Part B outlines the provisions for special education and related services for school-aged children with disabilities, ages 3 to 21. It ensures that these children receive a Free Appropriate Public Education (FAPE) and services in the Least Restrictive Environment (LRE) through the development of Individualized Education Programs (IEPs).

**IDEA PRESCHOOL
9106**

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71200-42900	Instructional Supplies & Materials	8,008		46,735		45,075
71200-44900	Textbooks	7,250		-		-
71200-49900	Other Supplies & Materials	9,771		10,000		9,670
71200-59900	Other Charges	-		1,000		1,000
71200-72500	Special Education Equipment	13,922		5,000		1,468
72220-32200	Evaluation & Testing	485		6,000		5,177
72220-49900	Other Supplies & Materials	-		7,000		6,958
72220-52400	In-Service/Staff Development	405		5,000		5,000
72220-79000	Other Equipment	-		10,000		10,000
99100-50400	Indirect Cost	1,545		4,484		4,377
TOTAL		41,385	0.0	95,219	0.0	88,726

Overview: IDEA Preschool allocates funding for special education services for children with disabilities ages 3 to 5, as authorized by the Individuals with Disabilities Education Act (IDEA) Part B, Section 619. This ensures the provision of a free and appropriate public education in the least restrictive environment.

ESSER 3.0
9350

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-11600	Teachers	237,075		-		-
71100-16300	Educational Assistants	12,280		-		-
71100-18900	Other Salaries & Wages	-		-		-
71100-19500	Substitute Teachers - Certified	-		-		-
71100-20100	Social Security	14,103		-		-
71100-20400	State Retirement	17,967		-		-
71100-20600	Life Insurance	609		-		-
71100-20700	Medical Insurance	24,611		-		-
71100-21200	Medicare	3,203		-		-
71100-31200	Contracts w Private Agencies	18,600		-		-
71100-42900	Instructional Supplies & Materials	309,677		-		-
71100-44900	Textbooks	299,455		-		-
71100-47100	Software	589,443		-		-
71100-72200	Regular Instruction Equipment	4,108		-		-
72120-47100	Software	19,700		-		-
72210-10500	Supervisor/Director	-		-		-
72210-18900	Other Salaries & Wages	28,109		-		-
72210-19500	Substitute Teachers - Certified	-		-		-
72210-20100	Social Security	1,625		-		-
72210-20400	State Retirement	2,348		-		-
72210-20600	Life Insurance	51		-		-
72210-20700	Medical Insurance	3,677		-		-
72210-21200	Medicare	380		-		-
72210-49900	Other Supplies & Materials	7,219		-		-
72210-52400	In-Service/Staff Development	-		-		-
72210-79000	Other Equipment	-		-		-
72250-39900	Other Contracted Services	-		-		-
73100-49900	Other Supplies & Materials	12,387		-		-
73400-42900	Instructional Supplies & Materials	12,257		-		-
99100-50400	Indirect Cost	263,249		-		-
TOTAL		1,882,133	0	-	0	-

Overview: The American Rescue Plan Act (ARPA) funds available through this grant are one-time grant funds made available through the U.S. Department of Education. All funds are used for the unique needs during the COVID-19 pandemic. These funds are intended to support the academic and non-academic needs of students and schools prepare for re-entry and continuous learning. Funds expired in September 2024.



2026-2027 School Nutrition Fund

#NoPlaceIdRather**B**

SCHOOL NUTRITION REVENUE				
ACCT	FUNCTION	FY2025 ACTUAL	FY2026 BUDGET	FY2027 BUDGET
43521	Lunch Payments - Children	1,129,851	1,125,000	1,175,000
43522	Lunch Payments - Adults	40,155	42,000	42,000
43523	Income from Breakfast	133,004	130,000	135,000
43525	A La Carte Sales	601,906	607,000	609,000
44165	Commodity Rebates	2,267	3,000	3,000
46520	School Food Service	32,733	35,252	35,000
47111	USDA - School Lunch Program	1,724,105	1,800,000	1,900,000
47112	USDA - Commodities	102,510	-	-
47113	USDA - Breakfast	397,324	400,000	415,000
47114	USDA - Other	10,300	-	-
	Planned Use of Fund Balance	220,590	480,600	475,000
TOTAL		4,394,747	4,622,852	4,789,000

SCHOOL NUTRITION

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73100-10500	Supervisor/Director	93,669	1.0	101,031	1.0	105,150
73100-16200	Clerical Personnel	-	1.0	47,655	1.0	49,815
73100-16501	Cafeteria Managers	398,889	10.0	403,146	10.0	418,742
73100-16502	School Nutrition Techs	776,365	43.0	966,612	40.0	901,937
73100-16505	Part-time Cashiers	714		-		-
73100-16506	Substitute Helpers	16,635		20,000		20,000
73100-18900	Other Salaries & Wages	18,094	0.25	18,380	1.25	80,911
73100-20100	Social Security	72,132		87,305		94,658
73100-20400	State Retirement	94,237		38,275		126,238
73100-20600	Life Insurance	3,508		5,178		5,245
73100-20700	Medical Insurance	244,255		222,630		222,064
73100-21200	Medicare	17,308		20,418		22,138
73100-21700	Retirement-Hybrid Stabilization	11,592		-		-
73100-33600	Maintenance & Repair-Equipment	23,263		25,000		27,000
73100-35400	Transportation (Non-Students)	8,834		15,000		15,000
73100-35500	Travel	3,976		3,300		4,500
73100-39900	Other Contracted Services	890,059		947,733		1,012,133
73100-42200	Food Supplies	1,382,065		1,455,448		1,447,718
73100-43500	Office Supplies	495		500		500
73100-45100	Uniforms	2,175		3,000		3,000
73100-46900	USDA-Commodities	102,510		-		
73100-49900	Other Supplies & Materials	125,908		146,241		151,251
73100-52400	In-Service/Staff Development	9,244		15,000		15,000
73100-59900	Other Charges	880		1,000		1,000
73100-71000	Food Service Equipment	97,938		80,000		65,000
TOTAL		4,394,746	55.25	4,622,852	53.25	4,789,000

Overview: School Nutrition includes activities concerned with providing meals to students and staff in a school or school system. This service area includes supervising staff whose responsibility is to prepare and serve regular and incidental meals, lunches, or snacks in connection with school activities and food delivery.



2026-2027 Discretionary Grants Fund

#NoPlaceIdRather**B**

DISCRETIONARY FUNDS REVENUE

ACCT	FUNCTION	FY2025 ACTUAL	FY2026 BUDGET	FY2027 BUDGET
44990	Battelle Education	5,942	14,373	11,112
44990	Battelle TVA - Rivercrest	16	-	-
44990	First 8	135,954	146,203	-
44990	TangerKids	25	2	-
44990	LEADS	947	52	-
46515	State SPED Preschool Grant	548,896	248,295	160,639
46590	Voluntary Pre-K	184,469	186,743	80,526
46590	Summer Learning Camp - State	782,506	-	-
46590	Summer Learning Transportation	99,852	-	-
47590	Summer Learning Camp - Federal	72,505	-	-
46790	Innovative School Models	287,001	947,599	502,548
46980	Public Schools Security	3,922	177,726	-
46980	Arts360 Oak	9,986	-	-
46980	Student Ticket Subsidy - Rivercrest	1,295	-	-
46980	Student Ticket Subsidy - Elmore Park	3,000	-	-
46980	Student Ticket Subsidy - Oak	2,556	-	-
46980	Student Ticket Subsidy - Oak	120	-	-
46980	Student Ticket Subsidy - Bartlett Elementary	1,570	-	-
48990	Jobs for the Future	25,205	777	-
TOTAL		2,165,765	1,721,770	754,824

STATE SPED PRESCHOOL GRANT
8930

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71200-11600	Teachers	330,550	1.0	58,605	1.0	24,419
71200-16300	Educational Assistants	49,892	2.0	52,264	2.0	18,537
71200-20100	Social Security	21,927		6,874		2,803
71200-20400	State Retirement	26,342		8,737		3,537
71200-20600	Life Insurance	1,137		381		163
71200-20700	Medical Insurance	54,024		7,133		2,497
71200-21200	Medicare	5,128		1,608		656
71200-42900	Instructional Supplies & Materials	2,369		21,000		19,097
71200-47100	Software	13,650		2,200		-
71200-49900	Other Supplies & Materials	-		5,000		5,000
71200-72500	Special Education Equipment	-		8,360		8,360
72220-13100	Medical Personnel	32,811	1.0	48,000	1.0	48,000
72220-18900	Other Salaries & Wages	500		1,000		500
72220-20100	Social Security	2,006		3,038		3,011
72220-20400	State Retirement	2,657		3,337		3,308
72220-20600	Life Insurance	89		165		165
72220-20700	Medical Insurance	2,853		17,382		17,382
72220-21200	Medicare	469		711		704
72220-52400	In-Service/Staff Development	2,490		2,500		2,500
TOTAL		548,896	4.0	248,295	4.0	160,639

Overview: The State Special Education Preschool Grant, part of the Individuals with Disabilities Education Act (IDEA) Part B, provides funding to states to ensure that children with disabilities ages 3-5 receive special education and related services.

BATTELLE EDUCATION
8025

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71300-18900	Other Salaries & Wages	-		1,500		1,500
71300-19500	Sub Teachers-Certified	250		1,440		1,440
71300-19800	Sub Teachers-Non-Certified	-		160		160
71300-20100	Social Security	16		192		192
71300-20400	State Retirement	-		443		443
71300-21200	Employer Medicare	4		46		46
71300-42900	Instructional Supplies & Materials	815		673		350
71300-47100	Software	-		441		441
71300-49900	Other Supplies & Materials	-		2,728		2,728
71300-59900	Other Charges	1,280		557		206
71300-73000	Vocational Equipment	-		1,601		1,505
72230-35500	Travel	285		1,060		778
72230-52400	In-Service/Staff Development	1,793		3,031		823
72230-59901	Parental Involvement	-		500		500
72710-31200	Contracts w Private Agencies	1,500		-		-
TOTAL		5,942	0	14,373	0	11,112

Overview: Battelle Education provides a roadmap for schools to successfully implement a STEM or STE(A)M education plan at the local level. Bartlett City Schools is using this for STEM and STE(A)M teaching and learning strategies and serve as a model from which other schools may visit and learn.

BATTELLE TVA - RIVERCREST
8027

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71300-49900	Other Supplies & Materials	16		-		-
	TOTAL	16	-	-	-	-

Overview: Battelle TVA provides funding for STEM education projects in classrooms and schools within the Tennessee Valley Authority's seven-state service area.

PUBLIC SCHOOL SECURITY
8039

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
72130-49900	Other Supplies & Materials	-		8,066		-
72130-79000	Other Equipment	3,922		-		-
72620-79000	Other Equipment	-		169,660		-
TOTAL		3,922	-	177,726	-	-

Overview: The Public School Security Grant is part of Governor Lee's School Safety Initiative which puts a priority on ensuring Tennessee students have a safe school environment; supports LEA efforts in enhancing school safety for their students.

**VOLUNTARY PRE-K
8046**

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73400-11600	Teachers	145,951	2	135,408	2	60,935
73400-19500	Sub Teachers-Certified	660		720		720
73400-20100	Social Security	8,102		8,440		4,173
73400-20400	State Retirement	8,987		9,221		4,120
73400-20600	Life Insurance	437		465		216
73400-20700	Medical Insurance	16,663		17,382		6,084
73400-21200	Medicare	1,895		1,974		976
73400-42200	Food Supplies	23		50		50
73400-42900	Instructional Supplies & Materials	535		11,304		2,005
73400-52400	In-Service/Staff Development	160		398		228
73400-59900	Other Charges	1,055		1,380		1,019
99100-50400	Indirect Cost	-		-		-
TOTAL		184,469	2	186,743	2	80,526

Overview: The Voluntary Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

**FIRST 8
8058**

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73400-11600	Teachers	66,754	1	70,465		-
73400-16300	Educational Assistants	20,635	1	23,000		-
73400-19500	Sub Teachers-Certified	375		495		-
73400-20100	Social Security	5,315		5,826		-
73400-20400	State Retirement	6,002		6,365		-
73400-20600	Life Insurance	260		321		-
73400-20700	Medical Insurance	6,899		11,614		-
73400-21200	Medicare	1,243		1,362		-
73400-42200	Food Supplies	-		50		-
73400-42900	Instructional Supplies & Materials	17,350		7,512		-
73400-52400	In-Service/Staff Development	2,312		650		-
73400-59900	Other Charges	1,161		8,200		-
73400-79000	Other Equipment	-		2,067		-
99100-50400	Indirect Cost	7,647		8,276		-
TOTAL		135,954	2.0	146,203	0	-

Overview: The First 8 Pre-K grant is to help the children of Shelby County develop social, emotional, physical, and behavioral skills that will put them on a path for success. Bartlett City Schools decided not to renew the First 8 contract for FY27.

JOBS FOR THE FUTURE

8061

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71300-18900	Other Salaries & Wages	9,827		679		-
71300-20100	Social Security	588		42		-
71300-20400	State Retirement	722		46		-
71300-21200	Employer Medicare	138		10		-
71300-39900	Other Contracted Services	10,600		-		-
71300-42900	Instructional Supplies & Materials	3,200		-		-
99100-50400	Indirect Cost	130		-		-
TOTAL		25,205	-	777	-	-

Overview: The Jobs for the Future (JFF) grant will develop and implement an innovative approach to science, technology, engineering, and math (STEM), with a focus on computer science (CS) education for grades 11 and 12 by Bartlett City Schools technical assistance and funds to design and deliver work-based courses (WBCs) in high schools across Tennessee.

TANGERKIDS
8071

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-42900	Instructional Supplies & Materials	25		2		-
	TOTAL	25	-	2	-	-

Overview: TangerKids Grant Program satisfies the specific funding needs of community schools - from creating and implementing school-wide initiatives, to updating equipment and academic materials, to supporting extracurricular clubs, athletic teams and band programs.

LEADS
8072

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
72210-49900	Other Supplies & Materials	947		52		-
	TOTAL	947	-	52	-	-

Overview: L.E.A.D.S. Grant is designed to help educators in West Tennessee with classroom initiatives, K-12 teacher appreciation projects, and for educator's professional development.

**ARTS360 OAK
8081**

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
72210-39900	Other Contracted Services	9,065		-		-
72210-42900	Instructional Supplies & Materials	359		-		-
72210-52400	In-Service/Staff Development	-		-		-
99100-50400	Indirect Cost	562		-		-
TOTAL		9,986	-	-	-	-

Overview: The Arts360 grant program is an initiative by Tennessee Arts Commission aimed to integrating the arts into the educational curriculum. It supports whole-school arts integration programs to enhance instruction and improve student outcomes.

STUDENT TICKET SUBSIDY - RIVERCREST
8094

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73400-59900	Other Charges	1,295		-		-
	TOTAL	1,295	-	-	-	-

Overview: The Student Ticket Subsidy Grant program is an initiative by Tennessee Arts Commission that provides funding for Tennessee K-12 public schools to cover artist fees, tickets, and transportation for field trips and in-school art projects.

STUDENT TICKET SUBSIDY - ELMORE PARK
8095

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73400-59900	Other Charges	3,000		-		-
	TOTAL	3,000	-	-	-	-

Overview: The Student Ticket Subsidy Grant program is an initiative by Tennessee Arts Commission that provides funding for Tennessee K-12 public schools to cover artist fees, tickets, and transportation for field trips and in-school art projects.

STUDENT TICKET SUBSIDY - OAK
8096

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73400-59900	Other Charges	2,556		-		-
	TOTAL	2,556	-	-	-	-

Overview: The Student Ticket Subsidy Grant program is an initiative by Tennessee Arts Commission that provides funding for Tennessee K-12 public schools to cover artist fees, tickets, and transportation for field trips and in-school art projects.

STUDENT TICKET SUBSIDY - OAK
8097

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73400-59900	Other Charges	120		-		-
	TOTAL	120	-	-	-	-

Overview: The Student Ticket Subsidy Grant program is an initiative by Tennessee Arts Commission that provides funding for Tennessee K-12 public schools to cover artist fees, tickets, and transportation for field trips and in-school art projects.

STUDENT TICKET SUBSIDY - BARTLETT ELEMENTARY
8098

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
73400-59900	Other Charges	1,570		-		-
	TOTAL	1,570	-	-	-	-

Overview: The Student Ticket Subsidy Grant program is an initiative by Tennessee Arts Commission that provides funding for Tennessee K-12 public schools to cover artist fees, tickets, and transportation for field trips and in-school art projects.

SUMMER LEARNING CAMPS
8600

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71100-11600	Teachers	411,367		-		-
71100-16300	Educational Assistants	35,988		-		-
71100-20100	Social Security	27,732		-		-
71100-20400	State Retirement	31,032		-		-
71100-21200	Medicare	6,486		-		-
71100-31200	Contracts w Private Agencies	55,104		-		-
71100-42900	Instructional Supplies & Materials	110,157		-		-
71100-49900	Other Supplies & Materials	31,707		-		-
71100-72200	Regular Instruction Equipment	4,000		-		-
72120-13100	Medical Personnel	9,440		-		-
72120-20100	Social Security	585		-		-
72120-20400	State Retirement	755		-		-
72120-21200	Medicare	137		-		-
72130-12300	Guidance Personnel	15,950		-		-
72130-17000	School Resource Officers	4,200		-		-
72130-20100	Social Security	1,249		-		-
72130-20400	State Retirement	1,340		-		-
72130-21200	Medicare	292		-		-
72410-10400	Principal(s)	19,146		-		-
72410-13900	Assistant Principal(s)	15,370		-		-
72410-16200	Clerical Personnel	7,250		-		-
72410-20100	Social Security	2,589		-		-
72410-20400	State Retirement	2,893		-		-
72410-21200	Medicare	606		-		-
72610-32800	Janitorial Services	13,340		-		-
73100-16500	Cafeteria Personnel	22,685		-		-
73100-20100	Social Security	1,407		-		-
73100-20400	State Retirement	1,770		-		-
73100-21200	Medicare	329		-		-
73100-42200	Food Supplies	19,378		-		-
73100-49900	Other Supplies & Materials	729		-		-
TOTAL		855,011	0	-	0	-

Overview: Summer Learning Camps was implemented through the Tennessee Learning Loss Remediation and Student Acceleration Act, which is designed to help students recover from learning losses and prepare them for the next academic year.

SUMMER LEARNING TRANSPORTATION

8630

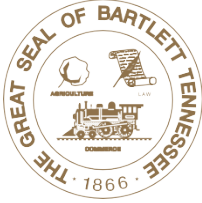
ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
72710-31200	Contracts w/ Private Agencies	97,556		-		-
72710-41200	Diesel Fuel	2,296		-		-
TOTAL		99,852	-	-	-	-

Overview: Summer Learning Camps was implemented through the Tennessee Learning Loss Remediation and Student Acceleration Act, which is designed to help students recover from learning losses and prepare them for the next academic year. This is to cover the transportation to and from the schools.

INNOVATIVE SCHOOL MODELS
9500

ACCOUNT	DESCRIPTION	FY2025 ACTUAL	FY2026 FTE	FY2026 BUDGET	FY2027 FTE	FY2027 BUDGET
71300-11600	Teachers	9,213		44,597		40,597
71300-20100	Social Security	544		2,814		2,569
71300-20400	State Retirement	586		1,118		888
71300-21200	Medicare	127		658		601
71300-42900	Instructional Supplies & Materials	-		1,019		1,019
71300-47100	Software	27,550		23,155		510
71300-49900	Other Supplies & Materials	-		13,262		7,142
71300-73000	Vocational Equipment	80,828		400,408		82,038
72130-52400	In-Service/Staff Development	-		19,290		19,290
72230-18900	Other Salaries & Wages	83,015	1	150,543	1	95,081
72230-20100	Social Security	5,039		9,441		6,067
72230-20400	State Retirement	5,312		14,985		11,805
72230-20600	Life Insurance	251		552		380
72230-20700	Medical Insurance	-		48,000		48,000
72230-21200	Medicare	1,179		2,208		1,419
72710-39900	Other Contracted Services	4,316		75,049		73,433
76100-70700	Building Improvements	69,042		140,499		111,711
TOTAL		287,001	1	947,599	1	502,548

Overview: The Innovative School Models (ISM) grant is for building readiness and preparing students for success after high school, ensuring more students have opportunities to participate in innovative local programs aligned to Tennessee's highest-demand skills and careers.



Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134

Ordinance 26-09

Meeting: 5/12/2026 6:00 PM
Department: Finance
Category: Ordinance (all
ordinances have public hearing on
3rd reading)
Prepared By: Richard Phebus,
Director of Finance
Initiator:
Sponsors:

Ordinance 26-09, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for tax year 2026.

WHEREAS, Tennessee Code Annotated, Section 67-5-103, authorizes municipalities in Tennessee to impose taxes for municipal purposes, and to fix the rates thereof; and

WHEREAS, Article X, Section I of the Bartlett Municipal Charter grants authority by the Board of Mayor and Aldermen to levy taxes for all corporate purposes upon the taxable property, real, personal, and mixed; and

WHEREAS, all property within the city not exempt by general law shall be assessed for taxation based on the assessments made by the Shelby County Assessor's Office;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, that the 2026 Real and Personal Property Tax Rate shall be levied as follows:

SECTION 1: TAX RATE – Effective July 1, 2026, there is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.66 (One Dollar and Sixty-Six Cents) for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.66 (One Dollar and Sixty-Six Cents) for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance shall take effect upon its passage on third and final reading, the public welfare requiring it.

First Reading: May 12, 2026
Second Reading: May 26, 2026
Third Reading: June 9, 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk