



# *City of Bartlett*

*A. Keith McDonald, Mayor*

## **BOARD OF MAYOR AND ALDERMEN MEETING MINUTES**

**TUESDAY, NOVEMBER 12, 2019 - BARTLETT CITY HALL - 7:00 PM**

### **ATTENDANCE**

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

### **INVOCATION**

Opening Prayer by Mark Gates, Bartlett Baptist Church

### **FUTURE MEETINGS**

Parks and Recreation Advisory Board, November 14 at 7 p.m.

Historic Preservation Commission, November 18 at 7 p.m.

Bartlett Arts Council, November 19 at 6 p.m.

BPACC Advisory Board, November 19 at 6 p.m.

Design Review Commission, November 19 at 6:30 p.m.

Board of Education, November 21 at 7 p.m.

### **RECOGNITIONS**

#### **Shelby County Bicentennial Proclamation**

Shelby County Commissioner, Mick Wright read the Shelby County Government Joint Proclamation for Shelby County's Bicentennial Celebration to be held Sunday, November 24, 2019 at Hyde Lake in Shelby Farms Park. Mayor McDonald stated that the City of Bartlett would have a tent and encouraged all to attend.

#### **Fire Department Check Presentation to West Institute for Cancer Research**

Bartlett's Pink Heals Campaign raised \$4000 and Chief Wiggins presented Keri Burnette, Ruby Maclin and Valerie Matthews with the West Institute for Cancer Research with a check.

#### **Healthier Bartlett Marathon in a Month Presentation**

Sharon Fryman, Chairman of the Healthier Bartlett Foundation presented the City of Bartlett with a second place award for Marathon in a Month. The City had 281 participants and carried the State of Tennessee with 68 percent and won second place in the nation.

## **Historic Preservation Commission presentation of Community Arts and Culture Awards for Sue Griffith Coleman, Eva Webb Donaldson, and Jonathan K.T. Smith**

Kevin Quinn, Chairman of the Historic Preservation Commission presented the Community Arts and Culture Awards to Sue Coleman, Eva Webb Donaldson and posthumously to Jonathan K.T. Smith. Jack Coleman accepted the award for Mr. Smith.

**\*\*\*Official Business of the Day\*\*\***

### **MINUTES ACCEPTANCE**

#### **Minutes of the October 22, 2019 Board of Mayor and Aldermen Regular Meeting**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                               |
| <b>SECONDER:</b> | Emily Elliott, Alderman                              |
| <b>AYES:</b>     | Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick |

### **CONSENT AGENDA**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Bobby Simmons, Alderman                              |
| <b>SECONDER:</b> | W.C. Pleasant, Alderman                              |
| <b>AYES:</b>     | Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick |

- 1 Purchase of replacement desktop computers and monitors for Bartlett Library. (Dick Phebus, Director of Finance)**  
The IT Department has recommended purchasing replacement desktop computers and monitors for the Bartlett Library. Contract is with State of Tennessee. Purchase of 43 computers and 48 monitors for a total cost of \$40,420.00. Funds are available in the General Improvement Fund.
- 2 Bartlett Recreation Center Splash Pad repair. (Shan Criswell, Director of Parks and Recreation)**  
Recommend the selection of Great Southern Recreation as a sole source provider to repair the BRC Splash Pad at a cost of \$29,217.00. Funds are available in Account 311.48311.785.54320.
- 3 Bid for one Sport Utility Vehicle. (Terry Wiggins, Fire Chief)**  
Recommend accepting the lowest, qualified bid from Freeland Chevrolet at a cost of \$40,650.00. Funds are available in Account 311.48311.785.25720.

**4 Proposal for Installation of Electronic Card Reader Access and Security Camera Equipment in Jail and Communications. (Glen Williamson, Chief of Police)**

Recommend accepting the proposal from Interactive Security for Jail and Communications card reader door access and camera equipment at a cost of \$27,542. The City of Bartlett has a contract with Interactive Security. Funds are available in 311.48311.780.20520.

**5 Bid for three trailer mounted leaf collectors. (Matt Crenshaw, Assistant Director of Public Works)**

Recommend accepting the lowest bid from Southern Vac at a total cost of \$210,555.00. Funds are available in Account 122.48122.939.

**6 Bid for two automated side load refuse collection trucks. (Matt Crenshaw, Assistant Director of Public Works)**

Recommend accepting the lowest bid from Sansom Equipment Co. at a total cost of \$509,968.00. Funds are available in Account 122.48122.935.

**7 Bid for side load mini packer refuse truck. (Matt Crenshaw, Assistant Director of Public Works)**

Recommend accepting the sole bid from Sansom Equipment Co. at a total cost of \$155,924.30. Funds are available in Account 122.48122.935.

**8 Bid for tractor with front loader. (Matt Crenshaw, Assistant Director of Public Works)**

Recommend accepting the lowest bid from Wooten Tractor at a total cost of \$28,224.00. Funds are available in Account 311.48311.785.30720.

**9 Bid for two knuckleboom trash haulers. (Matt Crenshaw, Assistant Director of Public Works)**

Recommend accepting the lowest bid from River City Hydraulics at a total cost of \$288,452.00. Funds are available in Account 122.48122.935.

**10 Treasurer's Report for September 2019. (Dick Phebus, Director of Finance)**

|                           |              |
|---------------------------|--------------|
| Budgeted Expenditures     | \$84,600,177 |
| Year-to-date Expenditures | \$25,098,405 |
| Budgeted Revenues         | \$84,600,177 |
| Year-to-date Revenues     | \$ 9,688,841 |

## **NEW BUSINESS**

### **I Appoint Anna Brown to Beer Board. (A. Keith McDonald, Mayor)**

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | David Parsons, Alderman                              |
| <b>SECONDER:</b> | W.C. Pleasant, Alderman                              |
| <b>AYES:</b>     | Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick |

### **2 Rebid to construct Fletcher Creek Greenway trail, Phase 2. (Rick McClanahan, Director of Engineering)**

Recommend accepting the lowest qualified bid for construction from Bell & Associates in the amount of \$935,662, plus a contingency of \$75,000, for a cost of \$1,010,662.00. Barge and Associates will perform the project's engineering and inspection for \$198,000. Phase 2's total cost should not exceed \$1,208,662.00. Funding is available in Account 311.48311.780.4512 and Account 311.48311.780.442.

Director of Engineering, Rick McClanahan explained that the Tennessee Department of Transportation had rejected the initial bid for failure to meet specifications thus the project had to be rebid.

Mayor McDonald reiterated that this was a rebid required by TDOT.

Alderman Parsons mentioned the \$1 million expense but stated that the cost to keep our city looking good and clean is necessary.

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|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                               |
| <b>SECONDER:</b> | Emily Elliott, Alderman                              |
| <b>AYES:</b>     | Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick |

## **OPEN DISCUSSION**

Suzanne Coleman, 2454 Lacosta Dr., invited all to attend Small Business Saturday in conjunction with the Bartlett Station Commission on November 30, 2019. There will be a Candy Cane Run and prizes for those who visit participating shops.

## **ADJOURNMENT**

Meeting adjourned at 7:25 PM