



BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, OCTOBER 13, 2020 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Alderman David Parsons

FUTURE MEETINGS

Board of Zoning Appeals, October 15 at 6:30 p.m.

Bartlett Arts Council, October 20 at 6 p.m.

BPACC Advisory Board, October 20 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the September 22, 2020 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

Mayor McDonald mentioned that the large cost of the Water Treatment Plant repairs is due to the amount of material involved.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

I Minimum bond subdivision contract modification for Willow Ridge. (John Horne, Assistant Director of Engineering)

The developer, Blue Sky Communities, Inc., previously received Board of Mayor and Alderman approval on January 28, 2020 for the subdivision contract for Willow Ridge. On July 28, 2020, the Board of Mayor and Alderman gave final approval of Ordinance 20-02 regarding new minimum bond requirements. The developer has delivered written request for the subdivision contract to be modified for the minimum bond meeting all requirements. The one hundred percent original bond contract was set at \$1,252,226.25. City fees of \$310,622.36 have been deposited. The minimum bond would be set at \$487,273.75.

2 Emergency filter repairs for Water Treatment Plant on Germantown Road. (John Horne, Assistant Director of Engineering)

Recommend accepting the lower bid from Ronald Franks Construction of \$199,752.63 plus a contingency amount of \$20,000 for a total of \$219,752.63.

Funds are available in Accounts 312.48312.780.81119.

3 Memphis Light, Gas and Water services for general power, phase three, for the new Fleet Services Building. (Mike Adams, Director of Public Works)

MLGW to perform phase three electrical service for the new Fleet Services Building in the amount of \$83,217.09. Funds are available in Account 311.48311.780.310.

4 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Seven items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

NEW BUSINESS

I Resolution 29-20, a resolution to donate surplus personal property to the Town of Mason, Tennessee. (Dick Phebus, Director of Finance)

Director of Finance, Dick Phebus, explained that the Police Department had two older vehicles out of service and the Mason Police Department had a need for patrol vehicles.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 30-20, a resolution to accept an audio/visual equipment grant from the U.S. Department of Justice FY20 Programs in the amount of \$12,152 and to amend the Fiscal Year 2021 Grant Fund to appropriate the funds. (Dick Phebus, Director of Finance)

Mr. Phebus stated that the Police Department had received a one hundred percent grant from the Department of Justice for audio and visual equipment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 Resolution 31-20, a resolution to amend the Fiscal Year 2021 Grant Fund Budget to provide for appropriation of CDBG funds and Parks Improvement Fund transfers for Ellendale Restroom Renovation Project. (Dick Phebus, Director of Finance)

Mr. Phebus advised of an appropriation of a \$400,000 grant from CDBG and \$100,000 from the Parks Improvement Fund Renovation Project.

Director of Parks and Recreation, Shan Criswell, stated that these funds will be used to renovate the restroom at Ellendale Park. The project is costly due to the age and size of the restroom.

Alderman Parsons made mention that the restroom will now be ADA compliant.

Ms. Criswell stated that Dixon Brewer, Freeman Smith and Shadowlawn also need to be renovated.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

4 First Reading of Ordinance 20-06, an ordinance amending Title 3, Chapter 3, Section 3-402, Court Costs; Imposition of fines, penalties and costs, of the Code of Ordinances of the City of Bartlett, Tennessee. (Mark Brown, Chief Administrative Officer)

Chief Administrative Officer, Mark Brown, explained that the court fines allowed to be set by the State of Tennessee are listed in the codified ordinances. This ordinance amendment moves the location of the listing of court costs, fines, and penalties to the annually approved budget ordinance.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS] Next: 10/27/2020 6:00 PM
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

5 First Reading of Ordinance 20-07, an ordinance amending Ordinance 92-5 and Title 20, Chapter 3, Parkland Dedication and Development Fee Ordinance, Section 20-305, Collection and Disbursement of Payments, of the Code of Ordinances of the City of Bartlett, Tennessee. (Mark Brown, Chief Administrative Officer)

Mr. Brown explained that this ordinance amendment allows for Parkland fees to be used throughout all the City parks, not solely in their district.

Mayor McDonald and Alderman Elliott noted that this allows for the best discretion of funds and flexibility.

Alderman Parsons mentioned that there is a park within two to three miles of each resident.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS] Next: 10/27/2020 6:00 PM
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

No statements or comments were submitted to be read.

Alderman Simmons announced that Early Voting begins on October 14, 2020.

The First Responder Dedication is scheduled for Friday, October 23, at 1 p.m.

ADJOURNMENT

Meeting adjourned at 6:22 PM