



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, OCTOBER 9, 2018 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Absent.

INVOCATION

Opening Prayer by Jeff Rudy, Ellendale United Methodist

FUTURE MEETINGS

Parks and Recreation Advisory Board, October 11 at 7 p.m.

Historic Preservation Commission, October 15 at 7 p.m.

BPACC Advisory Board, October 16 at 6 p.m.

Bartlett Arts Council, October 16 at 6 p.m.

Design Review Commission, October 16 at 6:30 p.m.

Board of Education Work Session, October 18 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the September 25, 2018 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

- 1 Special event permit for Bon Lin Elementary 5K Fundraiser. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, October 27 from 7 a.m. to 12 p.m. at Bon Lin Elementary School.
- 2 Proposal for City informational brochure. (Debbie Gelineau, Director of Community Relations)**
Recommend accepting the most qualified proposal from Kelley & Associates at a cost of \$1,190.23 per 1,000 copies. Funds are available in Account 110.41220.311.
- 3 Purchase of file server hardware, software and licenses. (Dick Phebus, Director of Finance)**
Recommend upgrading current Microsoft exchange mail server, software and licenses at a cost of \$96,970.00. Funds are available in 123.48123.264 and 123.48123.933
- 4 Bid for one 2019 Ford F250 SuperCab Truck. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the lowest bid from Country Ford at a total cost of \$33,988.10 for one 2019 Ford F250 SuperCab Truck with a 6.75' bed. Funds are available in Account 311.48311.50719.
- 5 Bid for one 2019 Ford F150 SuperCab Truck. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the lowest bid from Lonnie Cobb Ford at a total cost of \$30,311.00 for one 2019 Ford Truck F150 Super Cab with 6.5' bed. Funds are available in Account 311.48311.50719.
- 6 Bid for the Bartlett Blvd Slope Failure Project. (John Horne, Assistant Director of Engineering)**
Recommend accepting the lowest bid from Ensco, LLC in the amount of \$142,735.00, plus a contingency of \$50,000.00 for a total cost of \$192,735.00. Funds are available in Account 311.48311.780.63617.
- 7 Contract for Brother Blvd and Yale Rd resurfacing, environmental, and design services. (Rick McClanahan, Director of Engineering)**
Recommend accepting the environmental and design contract proposal from Fisher and Arnold, Inc. in the amount of \$104,310.00. Funds are available in Account 311.48311.780.4561.

- 8 **Subdivision contract for Appling Brother Corporate Park, Lot 1A. (John Horne, Assistant Director of Engineering)**
The Developer, Engineered Medical Systems, will pay \$11,204.10 in City Fees. The Bond is set at \$76,910.00.
- 9 **Authorization to open new Court Bail Bond bank account. (Dick Phebus, Director of Finance)**

NEW BUSINESS

- I **Resolution 29-18, a resolution to amend the Fiscal Year 2019 Grants Fund and Capital Improvements Fund budgets to appropriate funds for a TDOT resurfacing project on Yale Road from Kirby Whitten Road to Brother Boulevard. (Dick Phebus, Director of Finance)**

Mr. Phebus explained that the Tennessee Department of Transportation has approved a grant for the resurfacing of Yale Road from Kirby Whitten Road to Brother Boulevard. TDOT will fund 80 percent of the project, leaving 20 percent to the City.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

OPEN DISCUSSION

Alderman Elliott announced that the Bartlett First Responders Committee is selling bricks to honor or memorialize first responders. The bricks are \$100 each, and can be purchased on the City's website.

Alderman Elliott also announced that she is running for Bartlett Alderman Position 2.

Kim Taylor, Director of Planning, announced that the Historic Preservation Commission will host a workshop October 20 from 9 to 11 a.m. at the Senior Center. The workshop is open to the public.

Fire Chief Terry Wiggins announced the 38th Annual Volunteer Firefighter Pancake Breakfast will be held October 20 from 7 to 11 a.m. at the Bartlett Station Municipal Center.

Donna Kirk, 3038 Yates, is upset about the high school students parking throughout her neighborhood since Bartlett High School's parking lot is under construction. Ms. Kirk asked how long she and her neighbors will have to deal with the noise, congestion, and missed mail runs from the students parking on their streets. She added that she would like to meet with the Aldermen individually.

Sharon Fryman, 6056 Sunnymede Cove, invited the Board and the public to sign up for a national fitness competition called Marathon in a Month. Bartlett is competing with cities nationwide, and is currently in fifth place. The registration link is on the City's website.

Kathy Ray, 7662 Shadow Glen, is upset that the school system's buses are now parked a block from her house. Additionally, she used to live on Yates and had a problem with students parking on her street. She said she asked the police to ticket those who improperly parked, and they ticketed her son. Mayor McDonald asked Mrs. Ray to contact the Board of Education in regard to the school bus issue.

Jeff Brereton, 2995 Yates, is also upset about the high school students parking in his neighborhood. He said the students park around corners making it difficult for school buses to turn onto other streets. He complained that the students have no courtesy and wake up neighbors by slamming car doors and yelling. Additionally, students block residents' mail boxes, preventing them from receiving mail.

Shannon Melton, 3027 Yates, is concerned about speeding along Yates. She said the neighborhood children are in danger. She is also upset about the student parking situation. She said they leave trash and block driveways.

Mitch Arnold, 3604 Broadway, stated he is running for Bartlett Alderman Position 2.

Mayor McDonald explained that he doesn't know when the Bartlett High parking lot will be completed. He said it should be done by December, but he will check with the school system to see what the renovation timeline is. In regard to speeding, he asked citizens to call Captain Chris Page's cell phone.

Mayor McDonald noted that Yates is a public street, so anyone can park there. If a student or anyone else is committing an ordinance violation, police will cite them.

ADJOURNMENT

Meeting adjourned at 7:23 PM