



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING AGENDA

TUESDAY, OCTOBER 3, 2023 - BARTLETT CITY HALL - 6:00 PM

MINUTES APPROVAL

Minutes of the July 10, 2023 Beer Board Regular Meeting

PUBLIC HEARINGS

- I. Mac's Convenience Stores LLC, P.O. Box 347 Columbus, IN 47202, has applied for an OFF-Premises permit to sell beer at Mac's Convenience Stores LLC DBA Circle K #4703957 located at 6127 Stage Road, Bartlett, TN 38134.

NEW BUSINESS

- I **Mac's Convenience Stores LLC beer permit. (Penny Medlock, City Clerk)**

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING MINUTES

MONDAY, JULY 10, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Cordell Battles: Absent, Deborah Williams: Present, Ryan Smith: Present, C.E. Zobell: Absent, Eric Russell: Present.

MINUTES APPROVAL

Minutes of the June 6, 2023 Beer Board Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Deborah Williams
SECONDER:	Eric Russell
AYES:	Deborah Williams, Ryan Smith, Eric Russell

PUBLIC HEARINGS

- I. Sun Wai Joe Ng, 8450 Butterfly View Lane, Bartlett, Tenn. 38133, has applied for an on-premises permit to sell beer at Pier 64 Seafood and Bar located at 6105 Stage Road, Bartlett, Tenn. 38134.

No one spoke for or against.

Adjourned at 6:01 p.m.

NEW BUSINESS

- I. Pier 64 Seafood and Bar beer permit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eric Russell
SECONDER:	Deborah Williams
AYES:	Deborah Williams, Ryan Smith, Eric Russell

ADJOURN

Meeting adjourned at 6:04 PM

Ryan Smith, Chairperson

Penny Medlock, City Clerk

Minutes Acceptance: Minutes of Jul 10, 2023 6:00 PM (Minutes Approval)

**Beer Board****SCHEDULED**

Meeting: 10/03/23 06:00 PM

Department: Beer Board

Category: Agreement

Prepared By: Penny Medlock

Department Head: Penny Medlock

BEER PERMIT APPLICATION**Mac's Convenience Stores LLC beer permit.**

Mac's Convenience Stores LLC, P.O. Box 347 Columbus, IN 47202, has applied for an OFF-Premises permit to sell beer at Mac's Convenience Stores LLC DBA Circle K #4703957 located at 6127 Stage Road, Bartlett, TN 38134.

CITY OF BARTLETT MEMO

DATE: September 26, 2023
TO: The Bartlett Beer Board
FROM: Ava MacFerran
SUBJECT: Beer Permit Application for Mac's Convenience Stores LLC

Please find attached an **OFF**-Premises Beer Permit Application for Mac's Convenience Stores LLC DBA Circle K #4703957 located at 6127 Stage Road, Bartlett, TN 38134. Supporting documentation can be found in this packet.

- Reason for new permit: New ownership.
- Previous owner: Mapco Express Inc
- New owner/applicant: Mac's Convenience Stores LLC
- Representative: Chad Long
- Location previously sold beer: Yes
- Background check: Passed
- Distance Boundary: Passed
- Legal Notice: Bartlett Express, 9/21/2023 edition
- Violations by this applicant: No
- Suspension/ Revocation at this location: No
- Violations under: Section 8-310(5)
- Date of penalty: 05/09/2017
- Penalty: \$250.00 Civil Penalty

Included in the application packet are copies of the Beer Ordinances as well as the explanation of the **Suspension Revocation and Civil Penalty of selling Beer to minors.**

**CONTENT AND ORDER OF ALL
BEER PERMIT APPLICATIONS**

- 1. AGENDA**
- 2. MEMO TO THE BARTLETT BEER BOARD**
- 3. LEGAL NOTICE**
- 4. APPLICATION**
- 5. OUR NOTICE TO THE NEWSPAPER**
- 6. POLICE BACKGROUND CHECK OF
APPLICANT (SIGNED)**
- 7. CODE ENFORCEMENT'S BOUNDARY REPORT
(SIGNED)**
- 8. MAP OF AREA**



LEGAL NOTICE

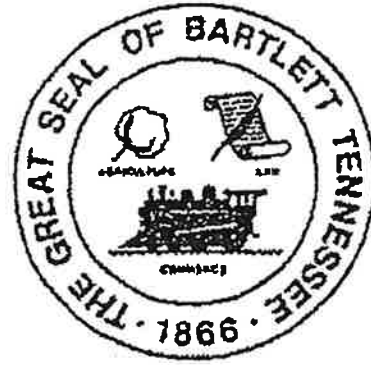
Pursuant to the requirements of Ordinance 8-307 of the City of Bartlett, TN, the following information is made known to all interested persons:

Mac's Convenience Stores LLC, has applied for an OFF-Premises permit to sell beer at Mac's Convenience Stores LLC DBA Circle K# 4703957, 6127 Stage Road, Bartlett, TN 38134.

The Bartlett Beer Board will meet at 6:00 p.m. on October 3, 2023, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

**David Parsons
Mayor**

APPLICATION OF BEER PERMIT
STATE OF TENNESSEE
CITY OF BARTLETT



Application for (check one):

- ON-PREMISES PERMIT
- OFF-PREMISES PERMIT
- MANUFACTURER'S PERMIT
- DISTRIBUTOR'S PERMIT
- SPECIAL EVENTS PERMIT

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED, OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED 57-5-1-1 ET SEQ. AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Reason for application:

New Business New Ownership Other (please explain) _____

2. Print Full Name of applicant (owner):

Mac's Convenience Stores LLC _____

(Effective 7/1/2015, T.C.A. 57-5-103(a) requires all applicants to be a citizen or lawful resident of the United States for at least one year immediately preceding the date of applying for the permit. The City reserves the right to request documentation of such residency or citizenship during the review and approval process.)

Is applicant a(n) (check one):

- Person Firm Corporation
- Joint-Stock Co. Syndicate Association

3. Print address of applicant (owner):

P.O. Box 347, Columbus, IN 47202

Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)

4. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least at 5% ownership interest in the business (attach additional sheet, if needed):

<u>NAME</u>	<u>ADDRESS</u>	<u>DATE OF BIRTH</u>	<u>SSN</u>
Couche-Tard U.S. Inc., 100% Owner, 1130 West Warner Road, Tempe, AZ 85284.			
Melissa A. Duncan, Asst Secretary, 0% owner, PO Box 347, Columbus, IN 47202,			

5. List all previous addresses (within last 10 years):

N/A

6. Contact Telephone #: 812-379-9227 Cell #: N/A

7. Under what name will the business operate? Circle K #4703957

8. Street address location of the business:
6127 Stage Road, Bartlett, TN 38134

9. Business Telephone #: 901-382-8515
Business Email Address: columbuslicenses@circlek.com

10. Specify name, address and position of the person to receive the annual privilege tax notice and any other communication from the City:
Brandy Monty, P.O. Box 347, Columbus, IN 47202

Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)

11. Give name and address of property owner, if other than business owner:

Mapco Petroleum, Inc. PO Box 347, Columbus, IN 47202

12. Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by T.C.A. 57-5-103(a)(4) within the same building? No (YES or NO). If yes, specify number _____. List the names of the restaurants or other businesses and describe their location (use additional sheet if necessary):

N/A

13. Give name, date of birth, SSN and address of all managers other than applicant:

Pending

14. Has any person having at least 5% ownership interest, any of the managers listed in previous question, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? No (YES or NO) If yes, give particulars of each charge, court, and date convicted:

N/A

15. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? No (YES or NO)

If yes, specify where, when, and why:

N/A

16. Give the name, relationship to applicant and address of former beer permit holder at this location (if applicable):

Mapco Express Inc.; former beer permittee; 6127 Stage Rd, Bartlett, TN 38134

(The City of Bartlett has adopted Ordinance 8-313 forbidding the sale of beer and like beverages within 150 feet of a free-standing school or church; or immediately adjacent in a multi-tenant building.)

17. What is the name and address of the school or church nearest your business?

Temple of Praise 2948 N. Stage Plaza, Bartlett, TN

I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that no person(s) having at least 5% ownership interest, nor any person(s) to be employed in the distribution or sale of beer in my establishment has(ve) been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years. I am also aware that I shall not be issued a permit or my permit shall be revoked if my business location causes traffic congestion or interferes with schools or churches, or otherwise interferes with public health, safety and morals.

I understand that by submitting this application, a background investigation shall be conducted on the applicant(s) and on all on-site managers who will be selling beer at the permitted establishment.

MAC'S CONVENIENCE STORES LLC

Melissa A. Duncan, Assistant Secretary

By: Melissa Duncan

Print or type name of Applicant

Signature of Applicant/Owner (or) Authorized Corporate Officer

Sworn and subscribed before me this 31st day of August, 20 23

Melissa A Mahoney
Notary Public

My Commission Expires: 9-22-30



Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)

NOTICE: Non-refundable fees of \$250.00 for the application and \$100 for the required legal notice must accompany this document. A \$100 privilege tax is also required, but will be refunded if the applicant is not approved. If the applicant is approved you are required to provide documentation of sales tax registration and City of Bartlett business license within ten (10) days of approval. Any applicant making a false statement in this application shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years.

FOR OFFICE USE ONLY:

APPLICATION FEE \$250.00 _____	DATE PAID: <u>9/13/23</u>
LEGAL NOTICE \$100.00 _____	DATE PAID: <u>9/13/23</u>
PRIVILEGE TAX \$100.00 _____	DATE PAID: <u>9/13/23</u>
	TOTAL PAID: <u>\$450.00</u>

DATE APPLICATION SCHEDULED FOR BEER BOARD _____

APPROVED _____ DENIED _____

PLEASE COMPLETE THE ENTIRE APPLICATION, HAVE IT NOTARIZED AND RETURN ALONG WITH YOUR \$450.00 CHECK FOR PROCESSING. YOU WILL BE NOTIFIED AS TO WHEN YOUR COMPANY WILL BE SCHEDULED TO APPEAR BEFORE THE BEER BOARD.

YOU SHOULD MAIL OR DELIVER YOUR APPLICATION TO THE FOLLOWING ADDRESS:

CITY OF BARTLETT
TAX DEPARTMENT
6400 STAGE ROAD
BARTLETT, TN 38134

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:

KRISTI R. FRANCAVILLA
CITY OF BARTLETT FINANCE DEPT.
901-385-6428

PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBERS OF THE CONTACT PERSON FOR THIS APPLICATION.

NAME: Melissa A Duncan

ADDRESS: P.O. Box 347, Columbus, IN 47202

PHONE # 812-319-9227 CELL #: _____

Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)

AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any individual acting on behalf of the Bartlett Tennessee Beer Board bearing this release, or copy thereof, to obtain any information in your files pertaining to my criminal history, personal history, or disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the Bartlett Tennessee Beer Board. Consent is granted for the Bartlett Tennessee Beer Board to furnish such information, as is described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you as the custodian of such records, the City of Bartlett, the Bartlett Beer Board or any Individual acting on behalf of the City or the Beer Board, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of the release, you may contact me as indicated below.

8/31/23
DATE

Melissa Duncan
SIGNATURE Melissa A. Duncan, Asst Secretary

Full name (type or print): Melissa Ann Duncan
Current home address: 8416 Duncan Lane
Nashville, IN 47448
Date of birth: [REDACTED]
Social security number: [REDACTED]
Home telephone number: 812-350-0388
Business telephone number: 812-379-9227
Driver's license number: [REDACTED] State: IN

Witness: Melissa A Mahoney Melissa A. Mahoney
Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)

AFFIDAVIT OF BEER PERMIT APPLICANT

STATE OF TENNESSEE:

COUNTY OF SHELBY:

I, Melissa A. Duncan, make oath and state that I comply with
[Print Your Name]

the requirements of Tennessee Code Annotated Section 57-5-108 (k) including but not limited to the following: I am not the original holder of the license, or any family member who could inherit from such individual under the statute of intestate succession, for a premise where a beer license has been revoked.

Melissa Duncan

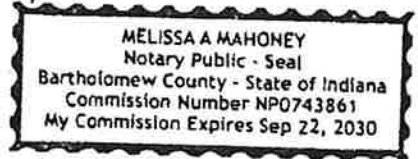
[Signature]

Melissa A. Duncan, Assistant Secretary

Sworn to and subscribed before me this 31st day of August, 2023.

Melissa Mahoney
Notary Public

My Commission Expires: 9/22/30



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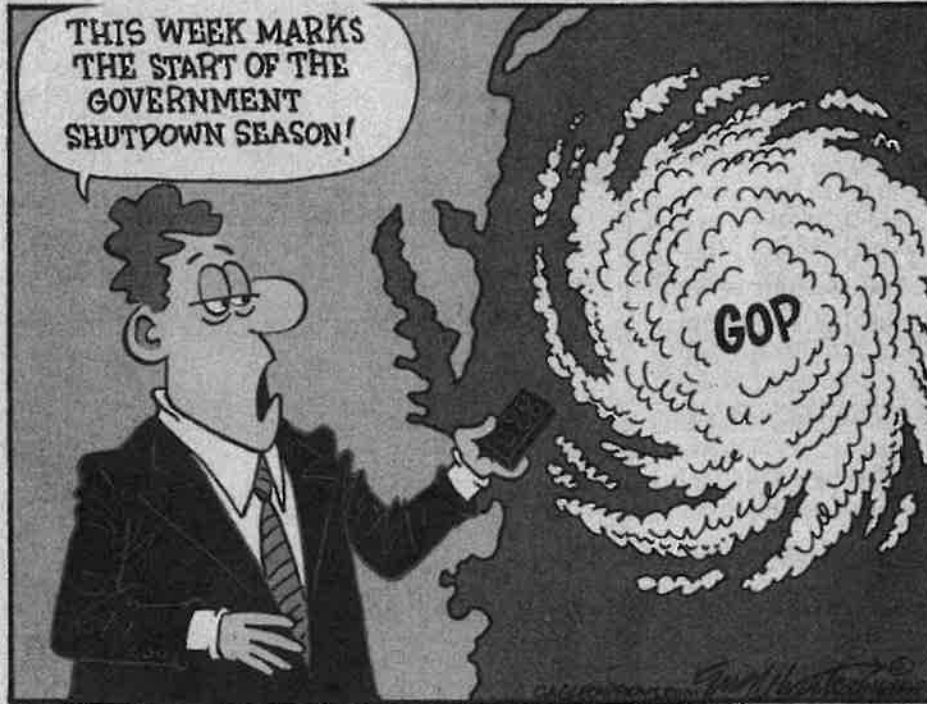
CITY OF BARTLETT LEGAL NOTICE

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David Parsons
Mayor



PORTER-LEATH,

Continued from 1A

and Tennessee Head Start Association President Sheronda Smith.

Porter-Leath has been a federal grantee of Early Head Start in Shelby County since 1999. Early Head Start at Porter-Leath serves 367 local children ages six weeks to three years through its center-based, home-based and prenatal services. The program fosters children's healthy development through early learning and

families and children are better prepared for school and life success.

Porter-Leath's Early Head Start program quality is enhanced through our innovations and valued partnerships. Innovations like LENA and stacked services through Porter-Leath's Books from Birth program have elevated early childhood literacy outcomes. Partnerships with child care operators have enhanced services

broaden the pipeline for highly-qualified early childhood educators of all ages. We offer all full-time employees a \$15 minimum wage, professional development, peer-led social-emotional support, paid parental leave, tuition reimbursement and many other benefits.

About National Head Start Association: The National Head Start Association is committed to the belief that every child,

Living with Purpose

By David Parsons

Preserving Family History

As some of you know, the Peel Law Firm Facebook page has historical videos telling stories of local places and people. With more always in the works, we are excited about the great response that we have received. We are open to ideas from you if you know of a story.

The stories of our families and communities are the threads that weave the fabric of our identities and connect us to our past. Preserving this history is not only a means of honoring our ancestors but also a way of fostering a stronger sense of belonging and understanding.

Family History: A Treasure Trove of Memories

It's the story of our grandparents' trials and triumphs, our parents' journey to adulthood, and our own experiences. By preserving our family history, we ensure that the lessons learned, the traditions cherished, and the love shared are not lost to time.

Get those black-and-white pictures in a safe album and get them properly labeled. Or better yet digitize them into a computer form and record stories, names, relationships and locations. One way to accomplish this is through oral history. Interviewing older members,

their recollections, and

Shared its fa
Just connec
Peel Law Firm Facebook page has historical videos telling stories of local places and people. With more always in the works, we are excited about the great response that we have received. We are open to ideas from you if you know of a story. The stories of our families and communities are the threads that weave the fabric of our identities and connect us to our past. Preserving this history is not only a means of honoring our ancestors but also a way of fostering a stronger sense of belonging and understanding. ### Family History: A Treasure Trove of Memories It's the story of our grandparents' trials and triumphs, our parents' journey to adulthood, and our own experiences. By preserving our family history, we ensure that the lessons learned, the traditions cherished, and the love shared are not lost to time. Get those black-and-white pictures in a safe album and get them properly labeled. Or better yet digitize them into a computer form and record stories, names, relationships and locations. One way to accomplish this is through oral history. Interviewing older members, their recollections, and

Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)

CITY OF BARTLETT MEMO

DATE September 13, 2023
TO: Trey Arthur
FROM: Ava MacFerran
SUBJECT: Boundary Report

Please find attached an OFF-Premises Beer Permit Application being presented to us by Mac's Convenience Stores LLC DBA Circle K #4703957, located at 6127 Stage Road, Bartlett, TN 38134.

I would appreciate it if you would please check all the distances and boundaries as required by our city ordinances and mark the appropriate Yes or No line and return with your signature as soon as possible.

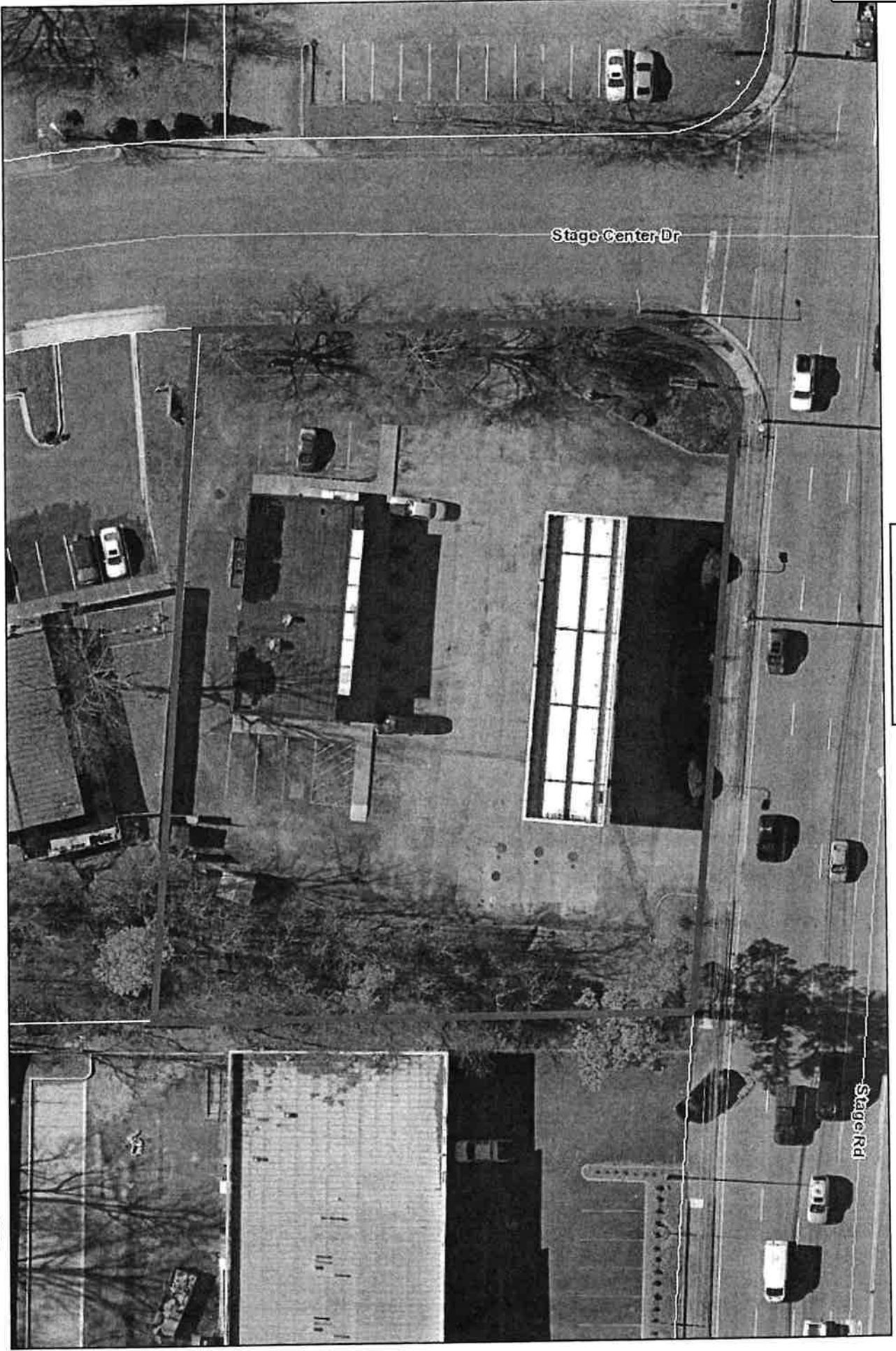
Thank you very much!

Yes *P* All distance and boundaries meet the requirements of the City of Bartlett.

NO All distance and boundaries do not meet the requirements of the City of Bartlett.

Signature *[Handwritten Signature]* 9/14/2023

Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)



Attachment: Mac Convenience Stores (3423 : Mac's Convenience Stores LLC beer permit)



**MELVIN BURGESS, ASSESSOR
SHELBY COUNTY, TENNESSEE**

DISCLAIMER: THIS MAP IS FOR PROPERTY ASSESSMENT PURPOSES ONLY. IT IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP AND THEREFORE, SHOULD NOT BE RELIED UPON AS A REPRESENTATION OF ANY PROPERTY FOR ANY PURPOSE.

MAP DATE: September 13, 2023

