



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING AGENDA

TUESDAY, OCTOBER 1, 2024 - BARTLETT CITY HALL - 6:00 PM

MINUTES APPROVAL

Minutes of the September 3, 2024 Beer Board Regular Meeting

PUBLIC HEARINGS

- I. Lett's Go Bartlett, represented by Alec Chandler McCollough, 6345 Barwick Drive, Bartlett, TN 38134, has applied for a Special Event Temporary On-Premises permit to sell beer at the Bartlett Festival located at W.J. Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134 on October 4, 2024 from 5:30 p.m. to 9:30 p.m. and October 5, 2024 from 10:00 a.m. to 5:00 p.m. located at W.J. Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

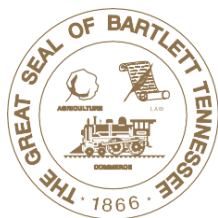
NEW BUSINESS

- I **Bartlett Festival Temporary Beer Permit. (Penny Medlock, City Clerk)**

OPEN DISCUSSION

Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING MINUTES

TUESDAY, SEPTEMBER 3, 2024 - BARTLETT CITY HALL - 6:00 PM

CALL TO ORDER

Deborah Williams: Present, Eric Russell: Present, Jason Sidle: Present, Ray Schwill: Present, Ryan Smith: Absent.

MINUTES APPROVAL

Minutes of the August 6, 2024 Beer Board Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jason Sidle
SECONDER:	Eric Russell
AYES:	Deborah Williams, Eric Russell, Jason Sidle, Ray Schwill

PUBLIC HEARINGS

- I. Mason Jambon, 10775 Latting Woods, Cordova, TN 38016, owner of 2740 Bartlett Road LLC dba Ragin Cajun Seafood & Po Boys, has applied for an on-premises permit to sell beer at 2740 Bartlett Road LLC dba Ragin Cajun Seafood & Po Boys located at 2740 Bartlett Road, Bartlett, Tenn. 38134.

No one spoke in favor or opposition.

Adjourned 6:01 p.m.

NEW BUSINESS

- I. Ragin Cajun Seafood & Po Boys beer permit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eric Russell
SECONDER:	Ray Schwill
AYES:	Deborah Williams, Eric Russell, Jason Sidle, Ray Schwill

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

Meeting adjourned at 6:03 PM

Minutes Acceptance: Minutes of Sep 3, 2024 6:00 PM (Minutes Approval)

Ryan Smith, Chairperson

Penny Medlock, City Clerk

Minutes Acceptance: Minutes of Sep 3, 2024 6:00 PM (Minutes Approval)

**Beer Board****SCHEDULED**

Meeting: 10/01/24 06:00 PM

Department: Beer Board

Category: Agreement

Prepared By: Penny Medlock

Initiator: Penny Medlock

Sponsors:

DOC ID: 3654

TEMPORARY BEER PERMIT APPLICATION (ID # 3654)**Bartlett Festival Temporary Beer Permit.**

Lett's Go Bartlett, represented by Alec Chandler McCollough, 6345 Barwick Drive, Bartlett, TN 38134, has applied for a Special Event Temporary On-Premises permit to sell beer at the Bartlett Festival located at W.J. Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134 on October 4, 2024 from 5:30 p.m. to 9:30 p.m. and October 5, 2024 from 10:00 a.m. to 5:00 p.m. located at W.J. Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

CITY OF BARTLETT MEMO

DATE: September 17, 2024
TO: The Bartlett Beer Board
FROM: Ava MacFerran
SUBJECT: Special Event Beer Permit – Lett’s Go Bartlett

Please find attached an ON-Premises Special Event Temporary Beer Permit Application for Lett’s Go Bartlett. This application is for the Bartlett Festival located at Freeman Park, 2629 Bartlett Blvd, Bartlett, TN 38134. Supporting documentation can be found in this packet.

- Reason for permit: Bartlett Festival
- Applicant: Lett’s Go Bartlett
- Representative: Alec Chandler McCollough
- Location previously sold beer: Yes
- Background check: Passed
- Distance Boundary: Passed
- Legal Notice: Bartlett Express, 9/12/2024 edition
- Violations by this applicant: No
- Suspension/ Revocation at this location: No

Included in the application packet are copies of the Beer Ordinances as well as the explanation of the **Suspension Revocation and Civil Penalty of selling Beer to minors.**

**CONTENT AND ORDER OF ALL
BEER PERMIT APPLICATIONS**

- 1. AGENDA**
- 2. MEMO TO THE BARTLETT BEER BOARD**
- 3. LEGAL NOTICE**
- 4. APPLICATION**
- 5. OUR NOTICE TO THE NEWSPAPER**
- 6. POLICE BACKGROUND CHECK OF
APPLICANT (SIGNED)**
- 7. CODE ENFORCEMENT'S BOUNDARY REPORT
(SIGNED)**
- 8. MAP OF AREA**



LEGAL NOTICE

Pursuant to the requirements of Ordinance 23-07 of the City of Bartlett, TN, the following information is made known to all interested persons:

Let's Go Bartlett, represented by Alec Chandler McCollough, has applied for a Special Event Temporary ON-Premises permit to sell beer at the Bartlett Festival on October 4, 2024, from 5:30 p.m. to 9:30 p.m. and October 5, 2024 from 10:00 a.m. to 5:00 p.m. located at Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

The Bartlett Beer Board will meet at 6:00 p.m. on October 1, 2024, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

David Parsons
Mayor



Special Event Temporary Beer Permit Application

APPLICATION FOR SPECIAL EVENT TEMPORARY BEER PERMIT STATE OF TENNESSEE CITY OF BARTLETT

Application for (check one):

SINGLE EVENT PERMIT

EVENT DATE(S): _____

EVENT HOURS: _____

MULTIPLE EVENT PERMIT

1. EVENT DATE(S): FRIDAY Oct 4 - 5:30 - 9:30^{pm}

EVENT HOURS: 5:30 - 9:30 PM

2. EVENT DATE(S): SATURDAY, Oct 5

EVENT HOURS: 10 AM - 5 PM

3. EVENT DATE(S): _____

EVENT HOURS: _____

4. EVENT DATE(S): _____

EVENT HOURS: _____

1. Applicant: Let's Go Bartlett

2. Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status:

Charitable _____ Nonprofit Political Organization _____



Special Event Temporary Beer Permit Application

3. Location of the event: Bartlett Festival
W.J. Freeman Park

4. If the event location encompasses multiple addresses or streets, please specify where beer will be served (this location will be listed on the beer permit and in the legal notice).

5. Applicant phone number: 901-484-4410

6. Please give the following information on the person who will be managing the special event.

Name: Todd Halford to City of Bartlett

Driver's License # [redacted] State TN

Date of birth [redacted] Soc. Sec. # [redacted]

Cell phone # 901-831-7375 Alt. phone # 901-385-5588

Email thalford@cityofbartlett.org

7. Please give the following information on the person responsible for beer sales under the permit:

Name: MASON JAMBON

Driver's License # [redacted] State TN

Date of birth [redacted] Soc. Sec. # [redacted]

Cell phone # (713) 494-2471 Alt. phone # _____

Email MASON@RAGDNCAJUN901.COM

8. Do you own the premises on which you will operate? City of Bartlett
If no, please give the name and address of the property owner. You must include a written statement of approval from the landowner with this application:

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

9. Has any person having at least 5% ownership interest, managers, or employees of the organization been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? Yes _____ No X
If so, give particulars of each charge, court, and date convicted.

10. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes _____ No X If so, please give date, place, and cause of said revocation.

11. Give applicant's history of involvement with special events where beer has been served, if any.

Bartlett LIVE Music Series

12. Give applicant's employment record for the past 10 years.

N/A

(The City of Bartlett has adopted Ordinance 8-313 forbidding the sale of beer and like beverages within 150 feet of a free-standing school or church; or immediately adjacent in a multi-tenant building.)

13. What is the name and address of the school or church nearest the event?

ELMORE PARK MS

Approved



Special Event Temporary Beer Permit Application

NOTICE: Non-refundable fees of \$72.00 for the application and \$100 for the required legal notice must accompany this document. If the applicant is approved you are required to provide documentation of sales tax exemption.

FOR OFFICE USE ONLY:

Completed Beer Application with Signature Notarized

Documentation showing evidence of status as a charitable, nonprofit, or political Organization

Title Company Mailing Labels

_____ Application Fees _____ Date Paid

Beer Board Meeting Date Oct. 1, 2024

Approved _____ Denied _____

PLEASE COMPLETE THE ENTIRE APPLICATION, HAVE IT NOTARIZED AND RETURN ALONG WITH YOUR \$172.00 CHECK FOR PROCESSING. YOU WILL BE NOTIFIED AS TO WHEN YOUR ORGANIZATION WILL BE SCHEDULED TO APPEAR BEFORE THE BEER BOARD. YOU SHOULD MAIL OR DELIVER YOUR APPLICATION TO THE FOLLOWING:

ADDRESS: CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TN 38134
901-385-6428

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

ACKNOWLEDGEMENT OF BEER BOARD MEETING

This is to acknowledge that I, Alec Chandler McCollough
Printed name of representative

representing Let's Go Bartlett have been
Name of organization and event

notified that the meeting of the Beer Board will be held at City Hall in the Council Chamber on Tuesday, Oct. 1, 2024, at 6 p.m. The purpose of the meeting is to consider the application for a special event temporary beer permit for the above stated organization and event.

Presence of a representative is imperative to receive a permit.

Alec Chandler McCollough
Signature

09/06/2024
Date

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

Application Signature Page

I hereby make application to the City of Bartlett for a special event temporary beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

I hereby certify that no person having at least 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my organization has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I understand that by submitting this application, a background investigation shall be conducted on the applicant.

I am also aware that I shall not be issued a permit or my permit shall be revoked if my event causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety and morals.

Alan Chen

Signature of Applicant/Owner (or Authorized Officer)

On behalf of: Let's Go Bartlett
Name of Charitable, Nonprofit, or Political Organization

Sworn to and subscribed before me this sixth day of September, 2024.

Amber Puryear
Notary Public

My Commission Expires: May 17, 2026



My Commission Expires May 17, 2026
381-385-6400

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148

Attachment: Letts Go Bartlett, Bartlett Festival, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

AFFIDAVIT OF BEER PERMIT APPLICANT

STATE OF TENNESSEE:

COUNTY OF SHELBY:

I, Alec Chandler McCollough make an oath and state that I comply with
[Print Your Name]

the requirements of Tennessee Code Annotated Section 57-5-108 (k) including but not limited to the following: I am not the original holder of the license, or any family member who could inherit from such individual under the statute of intestate succession, for a premise where a beer license has been revoked.

Alec Chandler McCollough
[Signature]

Sworn to and subscribed before me this sixth day of September 2024.



Amber Puryear
Notary Public
May 17, 2026

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any individual acting on behalf of the Bartlett Tennessee Beer Board bearing this release, or copy thereof, to obtain any information in your files pertaining to my criminal history, personal history, or disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the Bartlett Tennessee Beer Board. Consent is granted for the Bartlett Tennessee Beer Board to furnish such information, as is described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you as the custodian of such records, the City of Bartlett, the Bartlett Beer Board or any individual acting on behalf of the City or the Beer Board, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of the release, you may contact me as indicated below.

9-6-2024
DATE

Alec Chandler McCollough
SIGNATURE

Full name (type or print): Alec Chandler McCollough

Current home address: 6345 Barwick Dr.
Bartlett, TN 38134

Date of birth: [REDACTED]

Social security number: [REDACTED]



Special Event Temporary Beer Permit Application

Home telephone number: 901-857-4942
 Business telephone number: 901-377-2484
 Driver's license number: [REDACTED] State: [REDACTED]

Witness: [Signature] Amber Puryear
 Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

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TO WHOM IT MAY CONCERN:

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9/3/2024
DATE

Richard Todd Halford
SIGNATURE

Full name (type or print):

RICHARD TODD HALFORD

Current home address:

3000 OAK FOREST DR.

BARTLETT TN 38135

Date of birth:

[REDACTED]

Social security number:

[REDACTED]

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Letts Go Bartlett, Bartlett Festival, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

Home telephone number: 901 - 831 - 7375

Business telephone number: 901 - 385 - 5508

Driver's license number: [REDACTED] State: TN

Witness: [Signature] Joseph Sawinski, JR

Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any individual acting on behalf of the Bartlett Tennessee Beer Board bearing this release, or copy thereof, to obtain any information in your files pertaining to my criminal history, personal history, or disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the Bartlett Tennessee Beer Board. Consent is granted for the Bartlett Tennessee Beer Board to furnish such information, as is described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you as the custodian of such records, the City of Bartlett, the Bartlett Beer Board or any individual acting on behalf of the City or the Beer Board, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of the release, you may contact me as indicated below.

9/3/2024
DATE

M. J. Z
SIGNATURE

Full name (type or print):

MASON JAMSON

Current home address:

10775 LATEING WOODS RD
CONDONIA, TN 38016

Date of birth:

[REDACTED]

Social security number:

[REDACTED]

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



Special Event Temporary Beer Permit Application

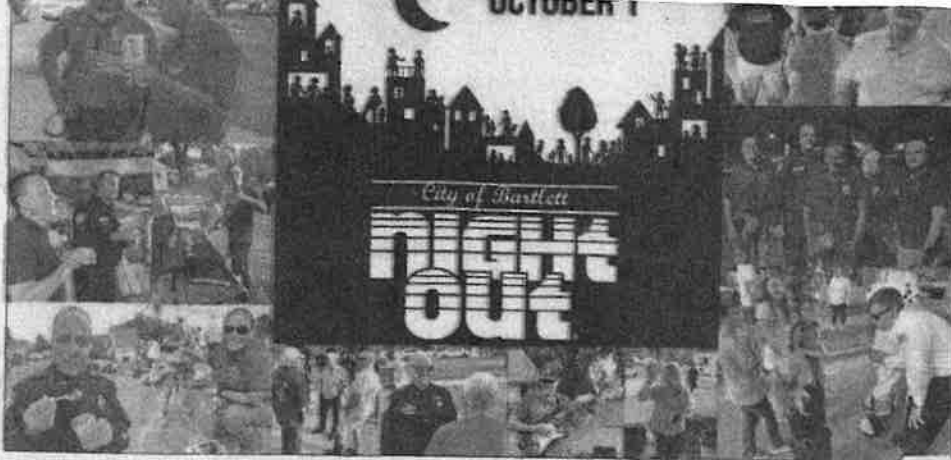
Home telephone number: (713) 494-2471
 Business telephone number: same
 Driver's license number: [REDACTED] State: TN

Witness: *Ava MacFerran* Ava MacFerran
 Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



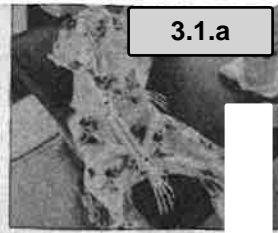
Bartlett Night Out is just around the corner. If you plan on having a neighborhood celebration please get in touch with Mrs. Minch over at the Bartlett Police Department at LMinch@bartlettpolice.org. We would love to stop by. We look forward to seeing you on October 1st! It's good to know your neighbors.

City of Bartlett

by for ice cream. Only one "Food Truck Friday" left this year. See ya in 2 weeks!

City of Bartlett

3.1.a



PUZZLE ANSWERS



7	1	8	2	6	9	5	4	3
9	5	3	7	1	4	6	8	2
2	4	6	5	3	8	7	9	1
1	9	4	3	8	5	2	6	7
5	8	2	6	9	7	1	3	4
6	3	7	4	2	1	8	5	9
3	6	1	9	5	2	4	7	8
8	7	9	1	4	6	3	2	5
4	2	5	8	7	3	9	1	6



LEGAL NOTICE

Pursuant to the requirements of Ordinance 23-07 of the City of Bartlett, TN, the following information is made known to all interested persons:

Let's Go Bartlett, represented by Alec Chandler McCollough, has applied for a Special Event Temporary ON-Premises permit to sell beer at the Bartlett Festival on October 4, 2024, from 5:30 p.m. to 9:30 p.m. and October 5, 2024 from 10:00 a.m. to 5:00 p.m. located at Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

The Bartlett Beer Board will meet at 6:00 p.m. on October 1, 2024, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

David Parsons
Mayor

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HOBBIES: F



Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)

CHECK MALCO.COM OR THE MALCO APP TO VIEW THE CURRENT SCHEDULE

FOLLOW US ON SOCIAL MEDIA
[f](#) [@MALCOHEATRES](#) / [@MALCOHEATRES1915](#)

I LOVE TUESDAYS

CHECK OUT MALCO'S
TUESDAY BARGAIN TICKETS!

Malco MARQUEE REWARDS
EARN. REDEEM. REPEAT

FREE Enrollment
Earn 100 points for every dollar spent!
Redeem For Popcorn, Tickets & MORE!

NOT A MEMBER?
ENROLL FOR FREE TODAY!

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POWERHOUSE CINEMA GRILL & MXT

IMAX PARADISO CINEMA GRILL

The Girl That Sings to All
AVAILABLE AT GUEST SERVICES & MALCO.COM

RELAX RECLINE
(LUXURY RECLINED FACILITATOR SEATING)

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5310 Summer Ave

HOME OF THE TIME WARP DRIVE-IN SERIES

celebrate BIRTHDAYS with US!

Birthdays Made Simple
Party Packages
Make Your Day

All Local. All Fresh. All Natural.

SATURDAY MARKET

SEPT. 14 • 8AM - 12PM

This Week: Live!
Our sponsor Pro-Health with Swag Items and More!

Next Week: Car Show • Live!

ONLY 3 MARKETS LEFT!

Produce
Jams & Jellies
Baked Goods
Coffee
Eggs
Plants
Honey
Kettle Corn

Workshops
Juice
Fruit
Shave-ice
Crafts
Food Trucks

CITY OF BARTLETT MEMO

DATE September 9, 2024

TO: Chief Cox

FROM: Ava MacFerran

SUBJECT: Background Report

Please find attached, a Special Event Temporary Beer Permit Application and Legal Notice being presented to us by Alec Chandler McCollough on behalf of Letts Go Bartlett for the Bartlett Festival located at Freeman Park, 2629 Bartlett Blvd, Bartlett, TN 38134.

I have included information on Alec Chandler McCollough who will represent Letts Go Bartlett, Todd Halford who will manage the event and Mason Jambon who will be responsible for beer sales. Alec Chandler McCollough will represent the non-profit at the Beer Board meeting at 6:00 pm on Tuesday, October 1, 2024.

Please do your usual background check based on the attached application and return to me as soon as possible. Also please include your signature and whether approved or not approved.

Thank you very much for your help!

YES Background check Has been approved.

NO Background check Has Not been approved.

Signature 

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)

CITY OF BARTLETT MEMO

DATE September 9, 2024

TO: Trey Arthur

FROM: Ava MacFerran

SUBJECT: Boundary Report

Please find attached, a Special Event Temporary ON-Premises Beer Permit Application being presented to us by Alec Chandler McCollough on behalf of Letts Go Bartlett for the Bartlett Festival located at Freeman Park, 2629 Bartlett Blvd, Bartlett, TN 38134.

I would appreciate it if you would please check all the distances and boundaries as required by our city ordinances and mark the appropriate Yes or No line and return with your signature as soon as possible.

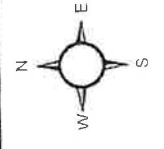
Thank you very much!

Yes X All distance and boundaries meet the requirements of the City of Bartlett.

NO _____ All distance and boundaries do not meet the requirements of the City of Bartlett.

Signature  110 9/9/24

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)



**MELVIN BURGESS, ASSESSOR
SHELBY COUNTY, TENNESSEE**



DISCLAIMER: THIS MAP IS FOR PROPERTY ASSESSMENT PURPOSES ONLY. IT IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP AND THEREFORE, SHOULD NOT BE RELIED UPON AS A REPRESENTATION OF ANY PROPERTY FOR ANY PURPOSE.

Attachment: Letts Go Bartlett, Bartlett Festival (3654 : Bartlett Festival Temporary Beer Permit)