

# City of Bartlett

David Parsons, Mayor

## BEER BOARD MEETING AGENDA

Tuesday, February 3, 2026 - 6400 Stage Road - 6:00 PM

### MINUTES APPROVAL

1. **Minutes of the December 2, 2025 Beer Board Regular Meeting**

### PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. **Bartlett Police Charitable Foundation, represented by Chris Armstrong, has applied for a Special Event Temporary ON-premises permit to sell beer at the Police Week 5K Run/Walk on May 2, 2026, from 8 a.m. to 3 p.m. at the First Responders Monument located at 3599 Appling, Bartlett, TN 38133.**

### NEW BUSINESS

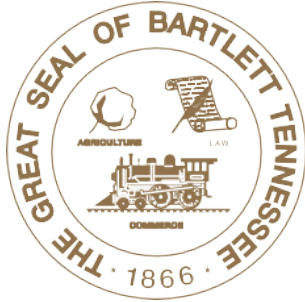
1. **Bartlett Police Charitable Foundation, represented by Chris Armstrong, has applied for a Special Event Temporary ON-premises permit to sell beer at the Police Week 5K Run/Walk on May 2, 2026, from 8 a.m. to 3 p.m. at the First Responders Monument located at 3599 Appling, Bartlett, TN 38133. (Penny Medlock, City Clerk)**

### OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

### ADJOURNMENT





# City of Bartlett

David Parsons, Mayor

## Beer Board Meeting Minutes Tuesday, December 2, 2025 - 6400 Stage Road - 6:00 PM

### ATTENDANCE

Present: Beer Board Member Ken Abraham, Beer Board Member Eric Russell, Beer Board Member Ray Schwill, Beer Board Member Ryan Smith

Absent: Beer Board Member Jason Sidle

### MINUTES APPROVAL

1. Minutes of the November 4, 2025 Beer Board Regular Meeting

<b>Result:</b>	<b>Passed</b>
<b>Mover:</b>	Beer Board Member Eric Russell
<b>Second:</b>	Beer Board Member Abraham
<b>Ayes:</b>	Ken Abraham, Eric Russell, Ray Schwill, Ryan Smith
<b>Nays:</b>	None
<b>Abstains:</b>	None

### PUBLIC HEARING

1. Omayh Food LLC, represented by Fawaz H. Kassim, 5212 Shelborne Circle, Memphis, TN 38134, has applied for an OFF-premises permit to sell beer at 6861 Food Express located at 6861 Highway 70, Bartlett, TN 38133.

No one spoke.  
Adjourned at 6:01 p.m.

### NEW BUSINESS

1. Omayh Food LLC, represented by Fawaz H. Kassim, 5212 Shelborne Circle, Memphis, TN 38134, has applied for an OFF-premises permit to sell beer at 6861 Food Express located at 6861 Highway 70, Bartlett, TN 38133. (Penny Medlock, City Clerk)

<b>Result:</b>	<b>Passed</b>
<b>Mover:</b>	Beer Board Member Eric Russell
<b>Second:</b>	Beer Board Member Schwill
<b>Ayes:</b>	Ken Abraham, Eric Russell, Ray Schwill, Ryan Smith
<b>Nays:</b>	None
<b>Abstains:</b>	None

**OPEN DISCUSSION**

No one spoke.

**ADJOURNMENT**

Adjourned at 6:03 p.m.

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Ryan Smith, Chair

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Penny Medlock, City Clerk

# CITY OF BARTLETT MEMO

DATE: January 21, 2026  
TO: The Bartlett Beer Board  
FROM: Ava MacFerran  
SUBJECT: Special Event Temporary Beer Permit – Bartlett Police Charitable Foundation

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Please find attached an **ON-Premises** Special Event Temporary Beer Permit Application for Bartlett Police Charitable Foundation located at the First Responders Monument, 3599 Appling, Bartlett, TN 38133. Supporting documentation can be found in this packet.

- Reason for permit: Police Week 5K Event
- Applicant: Bartlett Police Charitable Foundation
- Representative: Chris Armstrong
- Location previously sold beer: Yes
- Background check: Passed
- Distance Boundary: Passed
- Legal Notice: Bartlett Express, 1/15/2026 edition
- Violations by this applicant: No
- Suspension/ Revocation at this location: No

Included in the application packet are copies of the Beer Ordinances as well as the explanation of the **Suspension Revocation and Civil Penalty of selling Beer to minors.**

**CONTENT AND ORDER OF ALL  
BEER PERMIT APPLICATIONS**

1. AGENDA
2. MEMO TO THE BARTLETT BEER BOARD
3. LEGAL NOTICE
4. APPLICATION
5. OUR NOTICE TO THE NEWSPAPER
6. POLICE BACKGROUND CHECK OF APPLICANT (SIGNED)
7. CODE ENFORCEMENT'S BOUNDARY REPORT (SIGNED)
8. MAP OF AREA



## **LEGAL NOTICE**

**Pursuant to the requirements of Ordinance 23-07 of the City of Bartlett, TN, the following information is made known to all interested persons:**

**Bartlett Police Charitable Foundation, represented by Chris Armstrong, has applied for a Special Event Temporary ON-Premises Permit to sell beer at the Police Week 5K Run/Walk on May 2, 2026, from 8 a.m. to 3:00 p.m. at the First Responders Monument. 3599 Appling, Bartlett, TN 38133.**

**The Bartlett Beer Board will meet at 6:00 p.m. on February 3, 2026, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.**

**David Parsons  
Mayor**



# Special Event Temporary Beer Permit Application

## APPLICATION FOR SPECIAL EVENT TEMPORARY BEER PERMIT STATE OF TENNESSEE CITY OF BARTLETT

Application for (check one):

SINGLE EVENT PERMIT

EVENT DATE(S): May 2, 2026

EVENT HOURS: 8AM - 3PM

MULTIPLE EVENT PERMIT

1. EVENT DATE(S): \_\_\_\_\_

EVENT HOURS: \_\_\_\_\_

2. EVENT DATE(S): \_\_\_\_\_

EVENT HOURS: \_\_\_\_\_

3. EVENT DATE(S): \_\_\_\_\_

EVENT HOURS: \_\_\_\_\_

4. EVENT DATE(S): \_\_\_\_\_

EVENT HOURS: \_\_\_\_\_

1. Applicant: Bartlett Police Charitable Foundation

2. Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status:

Charitable  Nonprofit  Political Organization

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400



## Special Event Temporary Beer Permit Application

3. Location of the event: Bartlett First Responders Monument, 3599 Appleway Rd
4. If the event location encompasses multiple addresses or streets, please specify where beer will be served (this location will be listed on the beer permit and in the legal notice).

5. Applicant phone number: 901-734-6203

6. Please give the following information on the person who will be managing the special event.

Name: Chris Armstrong

Driver's License # [REDACTED] State TN

Date of birth [REDACTED] Soc. Sec. # [REDACTED]

Cell phone # 901-734-6203 Alt. phone # \_\_\_\_\_

Email CArmstrong@BartlettPolice.org

7. Please give the following information on the person responsible for beer sales under the permit:

Name: Casey Carl

Driver's License # [REDACTED] State TN

Date of birth [REDACTED] Soc. Sec. # [REDACTED]

Cell phone # 901-490-5643 Alt. phone # \_\_\_\_\_

Email CRCARL3307@icloud.com

8. Do you own the premises on which you will operate? NO  
If no, please give the name and address of the property owner. You must include a written statement of approval from the landowner with this application:



## Special Event Temporary Beer Permit Application

9. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes \_\_\_\_\_ No X If so, please give date, place, and cause of said revocation.

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10. Give applicant's history of involvement with special events where beer has been served, if any.

6th Annual Police Week SK - May 9, 2024

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11. Give applicant's employment record for the past 10 years.

Bartlett Police Department

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(The City of Bartlett has adopted Ordinance 8-313 forbidding the sale of beer and like beverages within 150 feet of a free-standing school or church; or immediately adjacent in a multi-tenant building.)

12. What is the name and address of the school or church nearest the event?

Faith Cumberland Presbyterian Church, 3427 Appaling Rd  
Appaling Middle School, 3700 Appaling Rd



# Special Event Temporary Beer Permit Application

## Application Signature Page

I hereby make application to the City of Bartlett for a special event temporary beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

I hereby certify that no person having at least 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my organization has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I understand that by submitting this application, a background investigation shall be conducted on the applicant.

I am also aware that I shall not be issued a permit or my permit shall be revoked if my event causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety and morals.

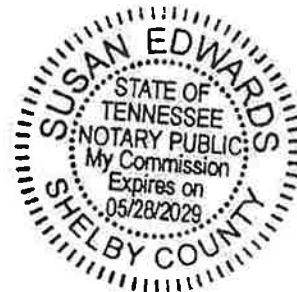
Signature of Applicant/Owner (or Authorized Officer)

On behalf of: Bartlett Police Charitable Foundation  
Name of Charitable, Nonprofit, or Political Organization

Sworn to and subscribed before me this 18<sup>th</sup> day of December, 2025

Notary Public

My Commission Expires: 05/28/2029



6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400



# Special Event Temporary Beer Permit Application

## AFFIDAVIT OF BEER PERMIT APPLICANT

STATE OF TENNESSEE:

COUNTY OF SHELBY:

I, Chris Armstrong make an oath and state that I comply with  
[Print Your Name]

the requirements of Tennessee Code Annotated Section 57-5-108 (k) including but not limited to the following: I am not the original holder of the license, or any family member who could inherit from such individual under the statute of intestate succession, for a premise where a beer license has been revoked.

[Signature]  
[Signature]

Sworn to and subscribed before me this 18<sup>th</sup> day of December 2025



[Signature]  
Notary Public

My Commission Expires:  
05/28/2029

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400



# Special Event Temporary Beer Permit Application

## AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any individual acting on behalf of the Bartlett Tennessee Beer Board bearing this release, or copy thereof, to obtain any information in your files pertaining to my criminal history, personal history, or disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the Bartlett Tennessee Beer Board. Consent is granted for the Bartlett Tennessee Beer Board to furnish such information, as is described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you as the custodian of such records, the City of Bartlett, the Bartlett Beer Board or any individual acting on behalf of the City or the Beer Board, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of the release, you may contact me as indicated below.

11/08/25  
DATE

[Signature]  
SIGNATURE

Full name (type or print): Chris Armstrong

Current home address: 3882 Earlyn Dr  
Bartlett, TN 38133

Date of birth: [Redacted]

Social security number: [Redacted]



# Special Event Temporary Beer Permit Application

Home telephone number: 901-734-6207  
Business telephone number: \_\_\_\_\_  
Driver's license number: [REDACTED] State: TN

Witness: [Signature]  
Signature

Chris Mansberg  
Printed Name

**Please include a clear photocopy of your driver's license with this form.**

AUTHORIZATION TO RELEASE INFORMATION

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12-22-2025  
DATE

Casey Carl  
SIGNATURE

Full name (type or print): Casey Carl  
Current home address: 6415 Star Valley Lane  
Bartlett, TN  
Date of birth: [REDACTED]  
Social security number: [REDACTED]  
Home telephone number: 901-490-5643  
Business telephone number: N/A  
Driver's license number: [REDACTED] State: TN

Witness: [Signature]  
Signature

Chris Penstang  
Printed Name

**Please include a clear photocopy of your driver's license with this form.**

thing in between.

These spotlights help us stay connected, celebrate accomplishments, and inspire our current students. They can even lead to mentorships, internships, or job-shadowing opportunities from our incredible alumni. Once a Panther, always a Panther!

Know a graduate we should spotlight – or are you an alum with a story to share? We'd love to hear from you! Fill out the form at [https://bit.ly/BHS\\_Spot](https://bit.ly/BHS_Spot) and we'll be sharing spotlights throughout the year.

**DADDY'S & DAUGHTERS:** Lace up those sneakers and get ready to twirl! Dads, grab your daughters for a magical night of dinner, dancing, and unforgettable memories at our one-of-a-kind Sneaker Ball on February, 27, 6 to 8:30 p.m. Registration began on January 1. Cost: R - \$50/couple (\$15 each additional child); NR - \$60/couple (\$20 each additional child). Grab your tickets here: <https://app.amilia.com/store/en/bartlett-parks-and-recreation/shop/activities/6593831>

City of Bartlett

# LIGHTING SCHEDULE CHANGE

In December, the city's tennis court lights schedule changed to where the lights will no longer be on an automatic schedule. If you would like to use the courts, please call us at 901.385.5599 to make a court reservation! This will be in effect until March 1, 2026.

Bartlett Parks and Recreation Athletics

## THE MALCO APP SCHEDULE

MEDIA HEATRES1915

**Malco** MARQUEE REWARDS  
EARN, REDEEM, REPEAT.

NOT A MEMBER?  
ENROLL FOR FREE TODAY!



**MXT**  
MALCO THEATRE EXPERIENCE

**COLLIERVILLE CINEMA GRILL & MXT**  
380 MARKET BLVD  
COLLIERVILLE

**POWERHOUSE CINEMA GRILL & MXT**  
S.E. PATTERSON @ FRONT ST  
HISTORIC SOUTH MAIN DISTRICT

**IMAX**  
PARADISO CINEMA GRILL  
POPLAR @ MENDENHALL



## LEGAL NOTICE

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The Bartlett Beer Board will meet at 6:00 p.m. on February 3, 2026, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

David Parsons  
Mayor

### STAFF

Vicki Clark Advertising Manager  
J. Pleasants-Deshazo Production/Graphics  
Legacy Media Publishers

### AFFILIATIONS

The Bartlett Express is a member of the National Newspaper Association, the Tennessee Press Association, and the Bartlett Area Chamber of Commerce

### SUBSCRIPTIONS

Legacy Media publishes *The Bartlett Express* weekly in Murray, KY. Subscriptions are delivered via the USPS.

Annual rates are: In-County—\$39  
Out-of-County—\$49  
Out-of-State—\$57

### LETTERS

Letters to the editor and guest columns are encouraged. Please limit contributions to 300 words. We reserve the right to edit to conform to publication style and to protect against libel. All letters and guest columns must be signed. No unsigned letters will be published. The opinions expressed on the opinion/editorial page are not necessarily those of the management & staff of this newspaper.

**WEST 10 MEDIA**

A subsidiary of Legacy Media



**Bartlett Area Chamber**

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# CITY OF BARTLETT MEMO

DATE January 12, 2026  
TO: Chief Cox  
FROM: Ava MacFerran  
SUBJECT: Background Report

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Please find attached a Special Event Temporary Beer Permit Application and Legal Notice being presented to us by Chris Armstrong on behalf of the Bartlett Police Charitable Foundation for an event located at the Bartlett First Responders Monument, 3599 Appling Road, Bartlett, TN 38133.

I have included information on Chris Armstrong, who will be managing the event, and Casey Carl, who will be responsible for beer sales. The Beer Board meeting will be at 6:00 p.m. on Tuesday, February 3, 2026.

Please do your usual background check based on the attached application and return it to me as soon as possible. Also, please include your signature and whether approved or not approved.

Thank you very much for your help!

YES  Background check Has been approved.

NO  Background check Has Not been approved.

Signature \_\_\_\_\_



# CITY OF BARTLETT MEMO

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DATE January 12, 2026

TO: Trey Arthur

FROM: Ava MacFerran

SUBJECT: Boundary Report

Please find attached a Special Event Temporary ON-Premises Beer Permit Application being presented to us by Chris Armstrong on behalf of the Bartlett Police Charitable Foundation for an event located at the Bartlett First Responders Monument, 3599 Appling Road, Bartlett, TN 38133.

I would appreciate it if you would please check all the distances and boundaries as required by our city ordinances and mark the appropriate Yes or No line and return with your signature as soon as possible.

Thank you very much!

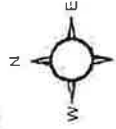
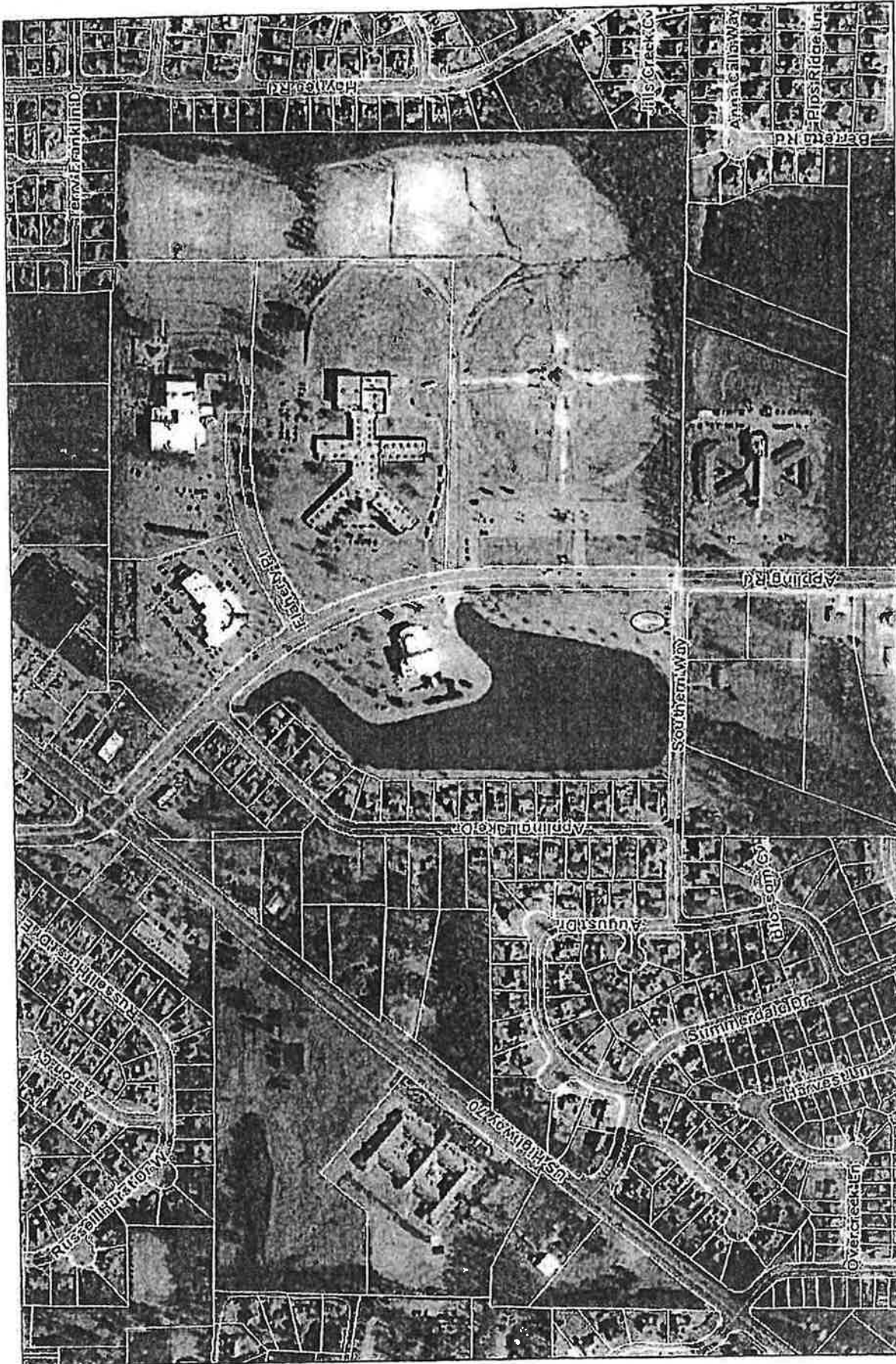
Yes  All distance and boundaries meet the requirements of the City of Bartlett.

NO  All distance and boundaries do not meet the requirements of the City of Bartlett.

Signature

 11b



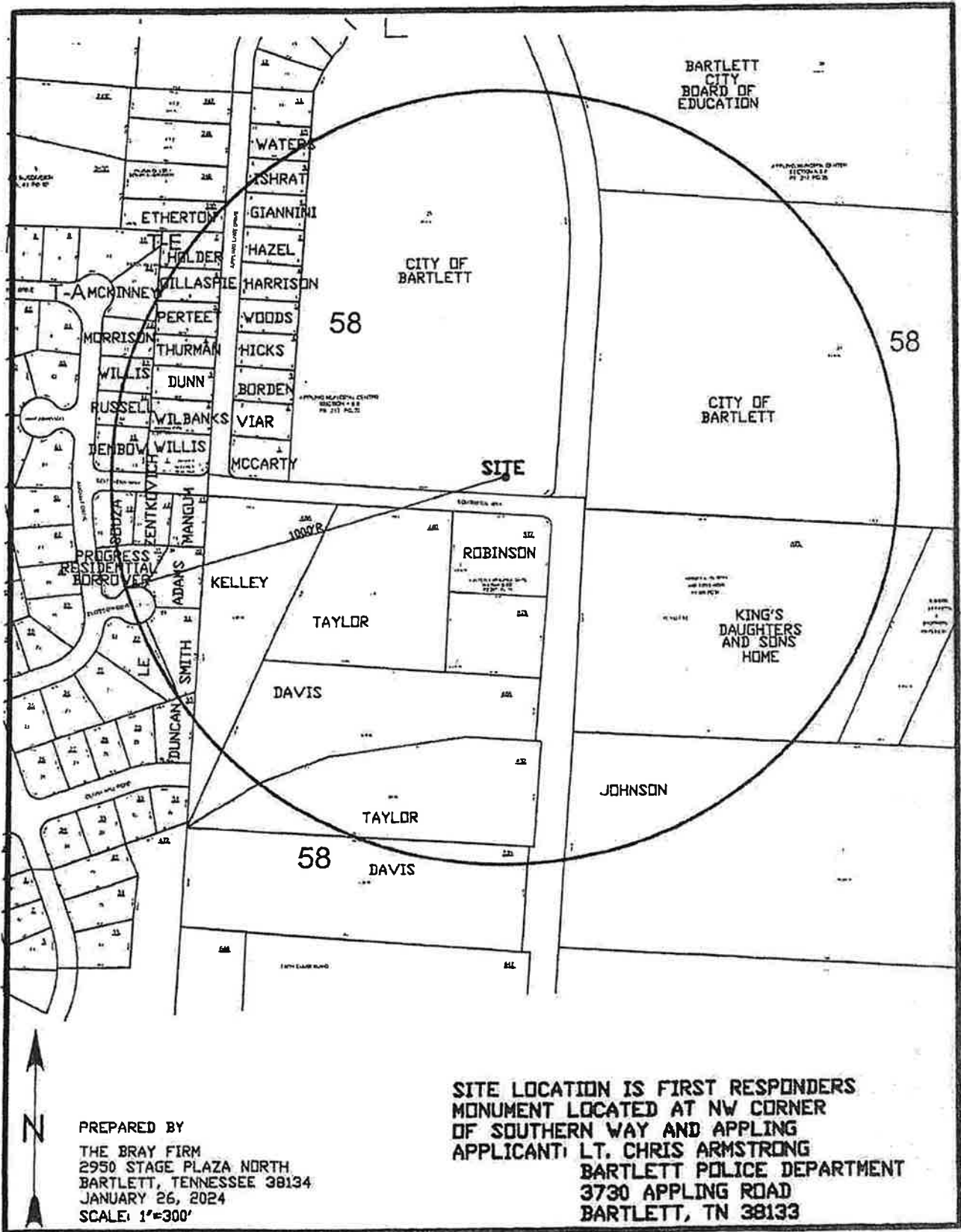


**MELVIN BURGESS, ASSESSOR  
SHELBY COUNTY, TENNESSEE**

DISCLAIMER: THIS MAP IS FOR PROPERTY ASSESSMENT PURPOSES ONLY. IT IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP AND THEREFORE SHOULD NOT BE RELIED UPON AS A REPRESENTATION OF ANY PROPERTY FOR ANY PURPOSE.

MAP DATE: February 13, 2024





BARTLETT  
CITY  
BOARD OF  
EDUCATION

CITY OF  
BARTLETT

CITY OF  
BARTLETT

SITE

SITE LOCATION IS FIRST RESPONDERS  
MONUMENT LOCATED AT NW CORNER  
OF SOUTHERN WAY AND APPLING  
APPLICANT: LT. CHRIS ARMSTRONG  
BARTLETT POLICE DEPARTMENT  
3730 APPLING ROAD  
BARTLETT, TN 38133



PREPARED BY  
THE BRAY FIRM  
2950 STAGE PLAZA NORTH  
BARTLETT, TENNESSEE 38134  
JANUARY 26, 2024  
SCALE: 1"=300'