



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, SEPTEMBER 26, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Monique L. Williams: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Alderman David Reaves

FUTURE MEETINGS

Family Assistance Commission, October 2 at 6 p.m.

Planning Commission, October 2 at 7 p.m.

Beer Board, October 3 at 6 p.m.

Bartlett Station Commission, October 4 at 7:30 a.m.

City Beautiful Commission, October 5 at 6:30 p.m.

Industrial Development Board, October 5 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE**Minutes of the September 12, 2023 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Reaves, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

1 Purchase of one 2023 Toyota Camry LE I-4 Police vehicle. (Jeff Cox, Police Chief)

Recommend purchasing one 2023 Toyota Camry LE I-4 police vehicle in order to replace an existing vehicle that has been taken out of service due to mechanical failure, accident, and/or age, from the State of Tennessee Vehicle Contract Vendor, Alan Jay Fleet Sales, SWC #209, for a Unit Cost of \$27,468.00.

Funds are available in Account 124.48124.935.

2 Purchase of three 2024 Chevrolet Malibu Police vehicles. (Jeff Cox, Police Chief)

Seeking to purchase three 2024 Chevrolet Malibu police vehicles to replace existing vehicles that have been taken out of service due to mechanical failures, accidents, and/or age, from the State of Tennessee Vehicle Contract Vendor, Wilson County Motors, Contract SWC #209, for a Unit Cost of \$23,074.80 per vehicle for a Total Cost of \$69,224.40.

Funds are available in Account 124.48124.935

3 Purchase and installation of emergency equipment in eight new Police vehicles. (Jeff Cox, Police Chief)

Recommend purchase and installation of emergency vehicle equipment from Comserv Wireless for eight new police vehicles for a total cost of \$92,026.00. The equipment includes emergency lighting, a siren, a rear prisoner seat, gunlocks, a storage box, camera equipment, and computer equipment.

Funds are available in Account 135.42100.935.

4 Purchase of camera equipment for Police pursuit vehicles. (Jeff Cox, Police Chief)

Requesting permission to utilize single source provider, Motorola Solutions, for the purchase of six in-car forward-facing cameras, six in-car backseat cameras, and six body-worn cameras along with the associated hardware and software licensing fees to equip the six new police pursuit vehicles. The total cost for this camera equipment purchase is \$48,812.40. Funds are available in Account 135.42100.935.

5 Contract for ADA improvements environmental and design services. (John Horne, Director of Engineering)

Recommend accepting the environmental and design contract proposal from Kimley-Horn and Associates, Inc. in the amount of \$232,800.00. Funds are available in Account 311.48311.772.455.

NEW BUSINESS

1 Retirement Recognition in honor of Shan Criswell, Director of Parks and Recreation. (David Parsons, Mayor)

Director of Parks and Recreation, Shan Criswell, recounted the 36 years of service to the City of Bartlett and praised her staff. She shared that Bartlett had grown to the 11th largest city in the State and the Parks Department now boasts of 29 parks, 15 ball fields, 14 miles of trails, 14 tennis courts, 8 soccer fields, 5 multi-purpose fields, a pickleball courts, and a cricket pitch. Facilities have grown to include the Bartlett Recreation Center, Senior Center, and recently acquired the Bartlett Station Municipal Center. The department maintains 969 acres of land. She thanked both previous and current Administrations for their support. Former Mayor, A. Keith McDonald congratulated Mrs. Criswell on her retirement. Mayor Parsons presented Mrs. Criswell with a proclamation and a key to the City.

RESULT:	NO VOTE REQUIRED
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2 Appoint Paul Wright as Interim Director of Parks and Recreation. (David Parsons, Mayor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	Kevin Quinn, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

3 Amend to appoint Paul Wright as Director of Parks and Recreation

Alderman David Reaves questioned the decision to appoint Paul Wright as Interim Director of Parks and Recreation versus director and inquired as to length of the term of interim. Mayor Parsons stated that there were current projects to complete and there is a job responsibility difference between assistant and director. The Mayor stated the Administration wanted to time to make sure it was a good fit for the Administration and also for Mr. Wright. He stated the interim term would be until January, 2024 when appointments are made. Alderman Reaves shared he believed that Mr. Wright was the right person for the permanent position and was concerned that we might lose a great talent because of demand for parks directors. Mayor Parsons stated that Administration has good working relationship with Mr. Wright and the decision was made to move forward as interim. Alderman Reaves made a motion to amend and appoint Mr. Wright as Director of Parks and Recreation.

Vice Mayor Jack Young stated that he understood Alderman Reaves' point; however, this decision should be that of the Mayor, not the aldermen. He said he felt Mr. Wright was an outstanding young man that would do a great job, but he was an assistant at this point, and that it was fair to take the time and evaluate his role as director.

Alderman Williams requested as point of record, that she voted to abstain in appointing Mr. Wright as director because as newly appointed herself, she has not had the opportunity to know or work with him, but does feel he would do a great job.

Alderman Griffin stated that he agreed with Alderman Reaves' point, but voted no because he respected the right the Mayor has to appoint whomever he sees fit in the order he sees fit. He stated while he believes Mr. Wright will make a great director, he respected the opportunity to serve out the term of interim and be appointed in due season.

RESULT:	DENIED [2 TO 3]
MOVER:	David Reaves, Alderman
SECONDER:	Kevin Quinn, Alderman
AYES:	David Reaves, Kevin Quinn
NAYS:	Brad King, Robert Griffin, Jack Young
ABSTAIN:	Monique L. Williams

4 Appointments to Bartlett Arts Council. (David Parsons, Mayor)

Erik Gott was appointed to replace Camyrn Pitts. Donia Wade was appointed to replace Wanda Cheatham. Both of their terms will expire September 30, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

OPEN DISCUSSION

Eileen Wilkes, 6753 Raner Creek Dr., addressed the Board regarding speed limits in her subdivision.

Jeremy Winter, 4935 Springtree Dr., shared concerns of traffic issues at the intersections of Kirby Whitten, Old Brownsville, New Brownsville, Springtree, and Rockyford.

Director of Engineering John Horne and Chief of Police Jeff Cox gave updates on construction in those areas and advised the citizens to contact them directly. They each are available to meet with citizens.

ADJOURNMENT

Meeting adjourned at 6:49 PM