



BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, SEPTEMBER 25, 2018 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Absent.

INVOCATION

Opening Prayer by Danny Sinuefield, Faith Baptist Church

FUTURE MEETINGS

Board of Education, September 27 at 7 p.m.

Family Assistance Commission, October 1 at 6 p.m.

Planning Commission, October 1 at 7 p.m.

Bartlett Station Commission, October 3 at 7:30 a.m.

City Beautiful Commission, October 4 at 6:30 p.m.

Bartlett Historical Society, October 8 at 7 p.m.

RECOGNITIONS

Tennessee Law Enforcement Challenge Awards for Traffic Division

Police Chief Gary Rikard explained that each year the Governor's Highway Safety Office sponsors a law enforcement challenge for departments across the state.

Captain J.J. Leatherwood, Traffic Division Supervisor, announced that Bartlett won first place in it's size division, and also won first place in the technology category.

Bartlett Express Readers' Choice Awards

Carolyn Bahm, editor of *The Bartlett Express*, presented the City's winners with the newspaper's Readers' Choice Awards:

Man of the Year: Mayor Keith McDonald

Best City Employee: Laura Smith

Best Firefighter: Jensen Pilant

Best Police Officer: Garrett Mack

Best Party Rental: Bartlett Recreation Center Splash Pad

Best Performing Arts Center: BPACC

*****Official Business of the Day*******MINUTES ACCEPTANCE****Minutes of the September 11, 2018 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Ordinance 18-06, an ordinance adopting the 2015 Editions of the International Codes, as amended.

No one spoke in favor or in opposition.

Adjourned at 7:11 p.m.

UNFINISHED BUSINESS

Third and final reading of Ordinance 18-06, an ordinance adopting the 2015 Editions of the International Codes, as amended, will be postponed. A new public hearing date will be set to coincide with the final reading.

Mayor McDonald explained that the administration is postponing the third and final hearing to allow both the Memphis City Council and Shelby County Commission to place these codes on their respective agendas, so all communities maintain the same standards.

Code Enforcement Director Jim Brown noted that State law requires cities to follow Codes within seven years of the most recently published edition.

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

- 1 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**
Ten items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.
- 2 Bid for Municipal Park tennis court renovations. (Shan Criswell, Director of Parks and Recreation)**

Recommend accepting the lower bid from Dana Freeman Construction, Inc. at a total cost of \$200,000. Funds are available in Account 311.48311.780.51419.

NEW BUSINESS

I Resolution 28-18, a resolution to delete uncollectible property taxes, interest, penalties, grass charges and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)

Mr. Phebus stated that \$27,113.90 of uncollectible taxes need to be written off.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

OPEN DISCUSSION

Alderman Elliott reminded citizens that early voting begins October 17 and runs through November 1. The Bartlett early voting location is Harmony Church. Election Day is November 6.

Director of Community Relations Debbie Gelineau invited the public to the Bartlett Festival and Barbecue Contest, which is Memphis-Barbecue Network sanctioned. The festival will be held at W.J. Freeman Park on Friday, September 28 from 6 to 9:30 p.m. and Saturday, September 29 from 10 a.m. to 5 p.m.

Rick McClanahan, Director of Engineering, stated that the 5-way intersection at the CSX Railroad should be reopened Friday, September 28. The intersection has been shut down so the railroad could make repairs. Additionally, Mr. McClanahan announced that the City will hold a public hearing on the Americans with Disabilities Transition Plan September 26 at City Hall. The plan will be available in November, and the Board of Mayor and Aldermen will most likely take action on it in either January or February 2019.

Mitch Arnold, 3604 Broadway, announced that he's running for Alderman Position 2.

ADJOURNMENT

Meeting adjourned at 7:18 PM



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, SEPTEMBER 11, 2018 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Absent, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Scott Greer, New Hope Christian Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, September 13 at 7 p.m.

Historic Preservation Commission, September 17 at 7 p.m.

BPACC Advisory Board, September 18 at 6 p.m.

Bartlett Arts Council, September 18 at 6 p.m.

Design Review Commission, September 18 at 6:30 p.m.

Board of Education, September 20 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the August 28, 2018 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Minutes Acceptance: Minutes of Sep 11, 2018 7:00 PM (MINUTES ACCEPTANCE)

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 Bid for Bon Lin reclamation. (Rick McClanahan, Director of Engineering)**
Recommend accepting the lower bid for Bon Lin Reclamation from Lehman-Roberts Company in the amount of \$368,505.00 plus the alternate bid for the surface asphalt in the amount of \$108,125.00, plus a contingency amount of \$50,000.00 for a total cost of \$526,630.00. Reclamation is being used to add stability to the road surface, after patching did not work. Funds are available in Accounts 311.48311.780.456 and 121.48121.278.
- 2 Bid for BPACC Sound System. (Dick Phebus, Director of Finance)**
Recommend accepting the sole bid from M3 Technology at a cost of \$83,146. Funds are available in Account 311.48311.785.59119.
- 3 Bid for 2019 Sport Utility Vehicle. (Mark Brown, Chief Administrative Officer)**
Recommend accepting the lowest, qualified bid from Freeland Chevrolet for one 2019 Chevrolet Tahoe LS at a cost of \$38,820.55. Funds are available in Account 311.48311.785.10619.
- 4 Bid for one 2019 Ford F150 XLT or equal. (Mike Adams, Director of Public Works)**
Recommend accepting the lower bid from AutoNation at a cost of \$30,953.36. Funds are available in Account 510.51300.935.
- 5 Bid for 10 Dodge Charger police pursuit vehicles. (Gary Rikard, Chief of Police)**
Recommend accepting the lowest bid from Landers CDJR at a cost of \$24,757 each, or a total cost of \$247,570.00. Funds are available in Accounts 311.48311.785.20319, 124.48124.935, 129.48129.935.
- 6 Bid to equip 10 police vehicles. (Gary Rikard, Chief of Police)**
Recommend accepting the bid from the lowest bidder, ComServ Wireless, at a total cost of \$52,720.00. Funds are available Accounts 311.48311.785.20319, 124.48124.935, 129.48129.935.
- 7 Purchase 10 in-car video cameras. (Gary Rikard, Chief of Police)**
Request authorization to purchase 10 WatchGuard in-car video cameras from Enforcement Video (WatchGuard) at a total cost of \$60,150.00. WatchGuard is a sole-source provider. Funds are available and budgeted in Accounts 311.48311.785.20319, 124.48124.935, 129.48129.935.

Minutes Acceptance: Minutes of Sep 11, 2018 7:00 PM (MINUTES ACCEPTANCE)

- 8 Purchase 10 computers for pursuit vehicles. (Gary Rikard, Chief of Police)**
Request authorization to purchase 10 Panasonic in-car computers, adapters and docking stations at a cost of \$3,589.62 each, for a total of \$35,896.20 from CDW-G. This purchase will be made from the National Intergovernmental Purchasing Alliance contract. Funds are available in Accounts 311.48311.785.20319, 124.48124.935, and 129.48129.935.
- 9 Contract for signal mast arm upgrade design services at Stage at Elmore Park intersection. (Rick McClanahan, Director of Engineering)**
Recommend accepting the design contract proposal from Pickering Firm, Inc. in the amount of \$33,770.00. Funds are available in Account 121.48121.979.
- 10 Proposal for stormwater analysis of Prosperity Point & East Hill Subdivisions. (John Horne, Assistant Director of Engineering)**
Recommend accepting the proposal from A2H, Inc. for the field survey and stormwater analysis of Prosperity Point and East Hill Subdivisions, totaling \$48,220.00. Funds are available in Account 311.48311.780.63616.
- 11 Commercial subdivision contract for Whitten Lakes re-subdivision of Lot 3. (John Horne, Assistant Director of Engineering)**
The Developer, Whitten Road Partners LLC, will pay \$29,412.56 in City fees. The Bond is set at \$20,536.00.

NEW BUSINESS

- I Resolution 26-18, a resolution authorizing the City of Bartlett to participate in the Tennessee Municipal League Risk Management Pool's James L. Richardson "Driver Safety" Matching Grant Program. (Dick Phebus, Director of Finance)**

Mr. Phebus stated that this resolution authorizes the City to apply for a matching grant through the Tennessee Municipal League's Risk Management Pool. All of the funds will be used the motor vehicle records checks through the Tennessee Department of Safety.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 27-18, a resolution to donate surplus personal property to the Bartlett City Board of Education. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Alderman Parsons invited barbecue teams to register and compete at the Bartlett Festival, which will be September 28-29 at W. J. Freeman Park.

BPACC Director Michael Bollinger introduced the upcoming 20th Anniversary Season.

ADJOURNMENT

Meeting adjourned at 7:12 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Sep 11, 2018 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 09/25/18 07:00 PM

Department: Finance

Category: Budget

Prepared By: Stefanie McGee

Department Head: Dick Phebus

Authorization to auction surplus property.

Article V Section 4 of the Charter of the City of Bartlett designates the authority to the Mayor to sell surplus property with Board approval for items valued over \$500. The following items have been identified as surplus with a potential value of over \$500 and are eligible to be sold at public auction.

Department	Year	Make/Model	Color	Vehicle ID#
Police		Multiple lots of used Holsters	Black	
Police	2004	VW Jetta	Gray	3VWRK69M84M014254
Police	2007	Dodge Charger	White	2B3KA43G17H781589
Solid Waste	2005	Ford F-150 XL	White	1FTR12WX5NA20991
Public Works	2003	Polaris 6X6 Ranger	Green	ARF50A52D988570
Public Works	1993	Ford F-477	White	2FDLF47M4PCA22612
Police		Alvarez Acoustic Guiters		
Police	2007	Ford Explorer	Red	1FMEU63E07UA57849
Police	2007	Nissan Altima	Green	1N4AL11D32C205077
Police	2018	Backseats for Dodge Chargers		

It is our recommendation that these items be approved to be sold at public auction. If approved, the City of Bartlett will advertise the items to be auctioned on the GovDeals website (www.govdeals.com).

Thank you for your consideration of the above item.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Emily Elliott, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 09/25/18 07:00 PM
Department: Parks and Recreation
Category: Bid
Prepared By: Debbie Christopher
Department Head: Shan Criswell

Bid for Municipal Park tennis court renovations.

On August 16, 2018, an ad was placed in *The Daily News*. On September 6, 2018, the City of Bartlett received two bids, which were opened at City Hall.

Bids were received from the following companies:

Dana Freeman Construction, Inc.	\$200,000.00
Wagner General Construction	\$247,600.00

We recommend the bid be awarded to Dana Freeman Construction for a total price of \$200,000.00.

Funds are available in Account 311.48311.780.51419.

Thank you for your consideration.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Emily Elliott, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young

BID RESPONSE SHEET

FY2019-08-007 TENNIS COURT RENOVATIONS

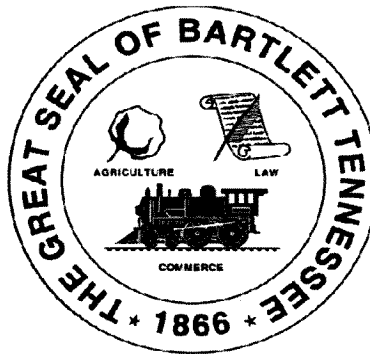
DUE 09/06/18 AT 2:00 P.M.

COMPANY/BIDDER	TOTAL BASE BID	NOTES	BID BOND if yes check	PUBLIC ACTS if yes check
DANA FREEMAN CONSTRUCTION*	200,000.00		•	•
WAGNER GENERAL CONSTRUCTION	247,600.00		•	•
* Apparent low bidder pending review				

CITY OF BARTLETT

**FINANCE DEPARTMENT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

**A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Shan Criswell, Parks and Recreation Director**



REQUEST FOR SEALED BIDS

FY2019-08-007

DUE: Thursday, September 6, no later than 2:00 p.m. (CST)

TENNIS COURT RENOVATION

PARKS AND RECREATION

The City of Bartlett, Parks and Recreation is seeking bids to renovate four (4) tennis courts located at Municipal Park, 2975 Altruria Rd., Bartlett, TN. Project will include cleaning of courts and repair, overlay with acrylic surfacing material, and regulation lines in accordance to the following bid specifications.

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

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TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

Sealed Bids are to be received no later than 2:00 P.M. on **September 6, 2018**. All bid packets with an original, clearly identified, and two copies, must be labeled "**FY2019-08-007 TENNIS COURT RENOVATIONS**" and addressed to:

**MAYOR A. KEITH MCDONALD
 CITY OF BARTLETT
 6400 STAGE ROAD
 BARTLETT, TENNESSEE 38134-1148**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer and will not discriminate against any individual for any reason. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or by email at dcairncross@cityofbartlett.org.

Please quote prices on the attached Bid Pricing Sheet, BPS-1

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivered and as specified.

These prices are submitted with a declaration that no City Official or Employee has a financial or beneficial interest in this transaction.

Dana Freeman Construction, Inc
 NAME OF FIRM
404 Benny Meadows Road
Ripley, TN 38063
 ADDRESS

731-225-9414
 TELEPHONE

Kfreeman404@gmail.com
 E-MAIL ADDRESS


 SIGNATURE OF AUTHORIZED
 REPRESENTATIVE

Dana Freeman
 PRINT NAME

NB-1

INSTRUCTIONS TO BIDDER

PROJECT SCOPE

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

INSTRUCTIONS TO BIDDER

PROJECT SCOPE

Renovation project of four (4) tennis courts will consist of overlay of the existing asphalt court surface with a 4" post tension concrete slab on all courts at Municipal Park, 2975 Altruria Road, Bartlett, TN. Work shall consist of fence adjustments, raising the gates, applying acrylic resurfacer and painting with regulation lines.

1. USE OF BID FORMS

These Contract documents include a complete set of Bidding and Contract forms, which are for the convenience of bidders.

2. INSPECTION OF SITE

The Bidder should thoroughly examine and familiarize himself with the drawings, The City of Bartlett Technical Specifications, and all other contract documents. The Contractor by the execution of the Contract shall in no ways be relieved of any obligation under it due to his failure to receive or examine any form or legal instrument or to visit the site and acquaint himself with the conditions there existing and the City will be justified in rejecting any claim based on facts regarding which he should have been on notice as a result thereof.

3. ALTERNATIVE BIDS

There are no alternative bids for this project.

4. BIDS

- a. All Bids must be submitted on forms supplied by City of Bartlett and shall be subject to all requirements of the Contract Documents, including the Drawings, and these INSTRUCTIONS TO BIDDERS. All Bids must be regular in every respect and no inter-lineations, excisions or special conditions shall be made or included in the Bid Form by the Bidder.
- b. Bid Documents including the Bid, the Bid Guaranty, and the Statement of Bidder's Qualifications (if requested) shall be enclosed in envelopes (outer and inner), both of which shall be sealed and clearly labeled as required by the GENERAL CONTRACTOR'S LICENSING ACT OF 1976.
- c. The City may consider as irregular any bid on which there is an alteration of or departure from the Bid Form hereto attached and at its option may reject the same.
- d. If the Contract is awarded, the City will award it to a responsible Bidder on the Basis of the lowest and/or best Bid and the selected Alternative Bid Items, if any. The Contract will require the completion of the work according to the Contract Documents.

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

e. Each Bidder shall include in his Bid the following information:

Principals: Names
Home Addresses, including City, State and Zip Code
Firm: Name
Address, including City, State and Zip Code

f. Bids to be submitted in sealed envelopes and **must** have the following **marked on the outside**:

License: Name of Project – **FY2019-08-007 Tennis Court Renovations**
Date of Bid Opening: September 6, 2018 at 2:00 pm
Name of Contractor/Company
Tennessee License Number and Classification, if Bid Exceeds \$25,000.00
Licenses Expiration Date
Acknowledgement of Each Applicable Addendum

(Identify if Bid is less than \$25,000.00 so Bid will be opened.)

5. **BID GUARANTY**

- a. The Bid must be accompanied by a Bid Guaranty which shall not be less than **FIVE** percent (5%) of the amount of the Bid. At the option of the Bidder, the guaranty may be a certified check, bank draft, negotiable U.S. Government Bonds (at par value), or a Bid Bond in the form attached. The Bid Bond shall be secured by a guaranty or a surety company listed in the latest issue of U.S. Treasury Circular 570. The amount of such Bid Bond shall be within the maximum amount specified for such Company in said Circular 570. No Bid will be considered unless it is accompanied by the required guaranty. Certified check or bank draft must be made payable to the order of the **City**. Cash deposits will not be accepted. The Bid Guaranty shall insure the execution of the successful Bidder, all as required by the Contract Documents. As soon as the Bid prices have been compared, the City will return the check or bond of all except the three lowest responsible bidders. When the contract is executed and delivered, the checks or bonds of the two remaining unsuccessful Bidders will be returned.
- b. Revised Bids submitted before the opening of Bids, whether forwarded by mail or telegram, if representing an increase in excess of two percent (2%) of the original Bid, must have the Bid Guaranty adjusted accordingly; otherwise the Bid will not be considered.
- c. If bid contains multiple items, the bid bond must be for the highest dollar amount of the bid.

6. **COLLUSIVE AGREEMENTS**

Each Bidder submitting a Bid to the City for any portion of the work contemplated by the documents on which bidding is based shall execute and attach thereto, an affidavit substantially in the form herein provided, to the effect that he has not entered into a collusive agreement with any other person, firm or corporation in regard to any Bid submitted.

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

7. STATEMENT OF BIDDER'S QUALIFICATIONS

Each Bidder shall, upon request of the City, submit on the form furnished for that purpose (a copy of which is included in the Contract Documents), a statement of the Bidder's Qualifications, his experience, record in constructing the type improvements embraced in the project contemplated by the Contract.

The City shall have the right to take such steps as deemed necessary to determine the ability of the Bidder to perform his obligations under the Contract and the Bidder shall furnish the City all such information and data for this purpose as it may request. The right is reserved to reject any Bid where an investigation of the available evidence or information does not satisfy the City that the Bidder is qualified to carry out properly the terms of the Contract.

8. UNIT PRICES

The unit price for each of the several items in the proposal of each Bidder shall include its pro-rate share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price bid represents the total bid. Any bid not conforming to this requirement may be rejected as informal. The special attention of all bidders is called to this provision, for should conditions make it necessary to revise the quantities, no limit will be fixed for such increased or decreased quantities, nor extra compensation allowed.

9. CORRECTIONS

Erasures or other changes in the Bids must be explained or noted over the signature of the Bidder.

10. TIME FOR RECEIVING BIDS

- a. Bids received prior to **2:00 P.M. September 6, 2018** will be securely kept sealed. The Purchasing Agent, whose duty it is to open them will decide when the specified time has arrived, and no Bid received thereafter will be considered; except that when a Bid arrives by mail after the time fixed for opening, but before the reading of all other bids is completed, and it is shown to the satisfaction of the City that the non-arrival on time was due solely to delay in the mails for which the Bidder was not responsible, such Bid will be received and considered.
- b. Bidders are cautioned that, while telegraphic modification of Bids may be received as provided above, such modifications, if not explicit and if in any sense subject to misinterpretation, shall make the Bid so modified or amended subject to rejection.

11. OPENING OF BIDS

At the time and place fixed for the opening of Bids, the City will cause to be opened and publicly read aloud every Bid received within the time set for receiving Bids, irrespective of any irregularities therein. Bidders and other persons properly interested may be present, in person or by representative.

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

12. WITHDRAWAL OF BIDS

Bids may be withdrawn on written or telegraphic request dispatched by the Bidder in time for delivery in the normal course of business to the time fixed for opening; provided, that written confirmation of any telegraphic withdrawal over the signature of the Bidder is placed in the mail and postmarked prior to the time set for Bid opening. The Bid Guaranty of any Bidder withdrawing his bid in accordance with the foregoing conditions will be returned promptly.

13. AWARD OF CONTRACT: REJECTION OF BIDS

- a. The Contract will be awarded to the responsible Bidder Submitting the lowest and/or best bid complying with the conditions of the Invitation for Bids. The Bidder to whom the award is made will be notified at the earliest possible date. The City, however, reserves the right to reject any and all Bids and to waive any informality in Bids received whenever such rejection or waiver is in its interest.
- b. The City reserves the right to consider as unqualified to do the work of general construction any Bidder who does not habitually perform with his own forces the major portion of the work involved in construction of the Improvements contemplated by the Contract Documents.

14. STATEMENT OF INTENT – EQUITY AND FAIRNESS

Attention of Bidders is particularly called to the requirements for ensuring that employees and applicants for employment are treated with equity and fairness. The City of Bartlett will not discriminate against any individual for any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The city is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation. The City of Bartlett agrees to comply with Title VI regulations.

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

PUBLIC ACTS 109
(Iran Divestment Act)

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: <http://tnsos.org/acts/PublicActs.109.php>.

Print Name Dana Freeman
Signed Dana Freeman
Title President

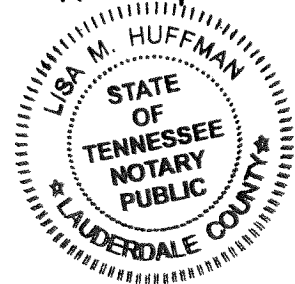
Subscribed and sworn before me this 30th day of August, 2020.

Signed Lisa M. Huffman

Print Name Lisa Huffman

Title _____

My commission expires: 02/12, 2020.



NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

AFFIDAVIT OF EQUIVALENT DRUG TESTING PROGRAM

State of Tennessee)

County of Lauderdale ^{S.S.})

Dana Freeman, being first duly sworn, deposes and says that:

- (1) He/She is President of the company submitting this bid and has authority to sign this affidavit.
- (2) He/She is fully informed of the City of Bartlett's drug policy as outlined in this bid.
- (3) His/Her company has a testing program in place equal to or greater than the City's program

Print Name Dana Freeman

Signed Dana Freeman

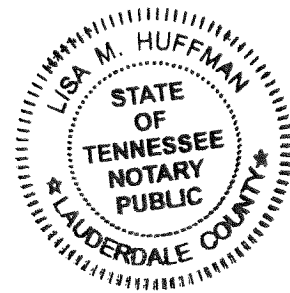
Title President

Subscribed and sworn before me this 30th day of August, 2018.

Signed Lisa M. Huffman Print Name Lisa M. Huffman

Title _____

My commission expires: 02/12, 2020.



DAA-1

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

SUSPENSION AND DEBARMENT CERTIFICATION

NOTE: *This form is required for all Federal and State funded bids and is optional for all other bids.*

Definitions:

Debarment In general, an exclusion from federal government contracting and subcontracting for a reasonable, specified period of time because an individual or vender failed to perform or their performance was inadequate.

Suspension A disqualification from federal government contracting and subcontracting for a temporary period of time occurs when a company or individual is suspected of engaging in criminal, fraudulent, or seriously improper conduct. Suspension is to be used on an interim basis pending debarment proceedings.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733). Copies of the regulation may be obtained by contacting the USDA agency with which the transaction originated.

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant (Contractor) is providing the certification set out below in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered in to. If it is later determined that the prospective lower tier participant (Contractor) **knowingly** rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant (Contractor) shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant (Contractor) learns that is certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

DCF-1

TENNIS COURT RENOVATION

Parks and Recreation

Sealed Bid #: FY2019-08-007

Due Date: September 6, 2018

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant (Contractor) agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant (Contractor) further agrees by submitting this form that it will include this clause title "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction; unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
 - (a) The prospective lower tier participant (Contractor) certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by a Federal department or agency.
 - (b) Where the prospective lower tier participant (Contractor) is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signatures on next page

DCF-2

Signature Page

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

Company/Firm Dana Freeman Construction

Print Name Dana Freeman

Signed Dana Freeman

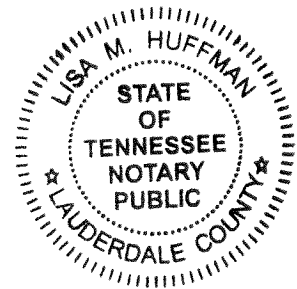
Title President

Subscribed and sworn before me this 30th day of August, 2018.

Signed Lisa M. Huffman Print Name Lisa Huffman

Title _____

My commission expires: 02/12, 2020.



NOTE: This form is required for all Federal and State funded bids and is optional for all other bids.

DCF-3

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

State of Tennessee)

County of Lauderdale) S.S.

Dana Freeman, being first duly sworn, deposes and says that:

(1) He/She is President of Dana Freeman Const. Inc., the Bidder that has submitted the attached BID;

(2) He/She is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BID;

(3) Such Bid is genuine and is not a collusive or sham BID;

(4) Neither the said Bidder nor any of its officers, partners owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agree, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to retain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder firm or person to fix the price of prices in the attached Bid, or of any other Bidder, or to fix any overhead, profit or cost element or the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF BARTLETT or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) Dana Freeman

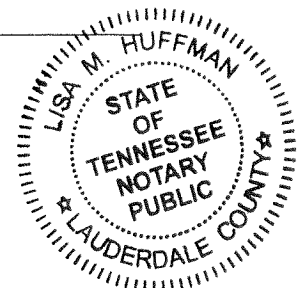
(Title) President

Subscribed and sworn before me this 30th day of August, 2018

Lisa M. Huffman (Title) _____

My commission expires 02/12 2020

NCA-1



TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

CONTRACT MONITORING

The **Tennessee Department of Transportation** requires the City of Bartlett to maintain records of those ethnic and gender groups who are awarded bids on projects.

You are asked for **voluntary disclosure** of the following information as it pertains to the ownership of the bidding company:

Company Name: _____ Date: _____

Gender: Male _____ Female _____

Race: Caucasian _____
African American _____

Hispanic _____

Other (please specify) _____.

 X I have reviewed this request and have decided **NOT** to provide the requested information.

CM-1

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

CONTRACT MONITORING – PART 2

All contractors, consultants, and suppliers that receive funds from state or federal projects (through Bartlett) must comply with Title VI guidelines. All contractors/consultants/suppliers will have to follow many of the same guidelines that apply to the City of Bartlett. The City's Title VI coordinator will perform compliance reviews of each entity as the selection for the award to receive funds and then reviews will be performed a minimum of every 3 years during the life of the contract while they are receiving funds.

The following self-survey will be the tool used by the City of Bartlett to ensure the selected contractor/consultant/supplier compliance; if found to be non-compliant, the City's Title VI Coordinator will attempt to bring into compliance. If continued to be non-compliant, the contract will be cancelled and the City's our association will be discontinued.

Title VI Self Survey for Contractors/Consultants/Suppliers

Name of Contractor: _____ Date Completed: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

This should be completed annually while the contract is active and submitted to the sub-recipient's Title VI Coordinator for review.

1. Are Title VI posters visible to staff? If yes, where? _____

2. Are all Physical Areas (i.e. restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color, or national origin? _____
3. How is Title VI information disseminated to new/current employees? _____

Title VI -1

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

4. Describe how certified Disadvantaged Business Enterprises (DBEs), other small, minority and women-owned businesses are solicited to participate on contracts.

5. What process has been established to track and monitor ethnicity and gender of any contractors awarded contracts/sub-contracts?

6. Provide documentation to show that contracts contain non-discrimination assurance language.
7. Provide complaint procedures and attach complaint log form.
8. Provide Limited English Proficiency Communications Plan (i.e. how do you communicate with persons that speak a language other than English.)

The Title VI Assurance (below) is to **be submitted on Company (selected bidder's) Letterhead:**

Contractor/Consultant Name assures that no person on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964 and from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.

Signature of Authorized Official

Date

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The State Department of Military provides benefits and services such as emergency management assistance, National Guard protection services and facility construction and maintenance, and disaster assistance following a major Presidential declaration. The federal assistance administered by the Military Department are pass through funds to local governments, other state agencies, and certain private non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Local Title VI Coordinator:
Ted Archdeacon, Director of Personnel,
City of Bartlett; 901-385-6430

**MILITARY DEPARTMENT
TITLE VI COMPLAINT HOTLINE:
1-800-367-9635**

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

SPECIAL CONDITIONS

Note: All work done must be done and inspected in accordance with the City of Bartlett requirements.

1. The Contractor shall be responsible for obtaining all necessary Building Permits required for this project from the City of Bartlett Codes Enforcement, located at 6382 Stage Road. The permits will be issued at **NO** costs.
2. The Contractor shall contact Parks and Recreation Director Shan Criswell at 901-385-5590 to schedule a visit to the sites.
3. Bartlett Parks and Recreation Department shall be responsible for any and all costs associated with any damage to grassy areas caused by this contract work.
4. The Contractor shall submit a plan to the City of Bartlett for review and approval prior to the project start that shows the layout of the reinforcing steel, the detail of the footings, the detail of the new posts installation, the post tensioning strands and the amount of tension to be applied to the strands.
5. Bartlett Parks and Recreation Department shall be responsible for wooden fence removal and repair of same wooden fence and contractor shall coordinate this work with Bo Maharrey, phone 901-734-8140.
6. The Contractor shall submit a concrete mix design to the City of Bartlett for review and approval prior to the project starts.
7. The City of Bartlett will make a minimum of three concrete test cylinders for verification of the concrete strength.
8. The Contractor shall submit a color selection to the City of Bartlett for review and approval prior to the project starts.

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

SCOPE OF WORK – POST TENSIONED TENNIS COURTS

BASE BID: Overlay the existing asphalt courts and posts at the four (4) tennis courts at Municipal Park, 2975 Altruria Road, Bartlett, TN, and then install a 4" post tension concrete slab, necessary repairs and adjustments to fencing, resurfacer, acrylic surfacing materials and regulation lines.

A. GENERAL GUIDELINES

1. Forms to be set to provide a 4" concrete slab to be poured over the existing asphalt slab.
2. Forms to be set outside the curbing 12" and a 10" footing to be dug around the perimeter of the court.
3. Two (2) 1/2" diameter rebar to be installed around the perimeter of the court.
4. Courts to be poured with 3,500 PSI concrete and finished with a medium broom finish.
5. One-half inch diameter post tensioning cables to be installed on 4 foot centers in both directions of the slab.
6. Two (2) layers of 6 mil Visqueen vapor barrier are to be installed between the existing asphalt slab and the concrete slab.
7. A vibrating screen is to be used when pouring the concrete.
8. Cables to be fully stressed 7-10 days after the pour by Contractor.
9. Install 2 net posts and center anchors, instead of adjusting old net posts.
10. Bottom rail on the fence is to be raised and the fence fabric is to be cut off to accommodate the new slab. This work must be done in an acceptable manner and should reflect the highest craftsmanship.

B. RESURFACING GUIDELINES

1. The courts are to be thoroughly cleaned before application of the surfacing material.
2. Any "birdbaths" or irregularities greater than 1/8" in depth must be filled and smoothed to reflect a flat playing surface.
3. One (1) coat of acrylic resurfacer is to be applied to the courts.

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

4. Concrete primer, or slurry mix, should be applied after acid-etching, but prior to surfacing.
5. One coat of white textured acrylic paint will be applied.
6. Two (2) coats of world class surfacing material are to be applied to the courts. Color to be dark green.
7. White regulation lines in accordance to American sports Builders Association guidelines.

SC-3

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

TENNIS COURTS

Picture 1 of 4



Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

Picture 2 of 4



Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

Picture 3 of 4



Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

Picture 4 of 4



Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

BID PRICING SHEET

(One original, clearly marked, and two copies of all required forms)

Base Bid	Description	Unit	Qty.	Total Amount
1	Municipal Park Tennis Courts (4) Post Tensioned concrete courts	LS	1	200,000 ⁰⁰
Total Base Bid				

Total Base Bid in Words:

Two hundred thousand dollars & ⁰⁰/₁₀₀

Dana Freeman Construction Inc.
Contractor

731-225-9414
Phone


Authorized Representative (signature required)

Kfreeman404@gmail.com
E-mail Address

Dana Freeman
Print Name

8-30-18
Date

NOTE ;
CAN'T START PROJECT UNTIL SPRING 2019

BPS-1

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

PEEBLES SPORTS COURTS, LLC

Partial List of Post Tension Concrete Tennis Courts

1. The Racquet Club of Memphis (6) Peter Lebedevs 901.765.4407
2. Lake Cormorant High School (6) Arch.-Allen & Hoshall, general contractor-Murphy & Sons 662.393.3130
3. Desota East High School (6) Arch.-Allen & Hoshall, general contractor Inman Const.
4. Desota South High School (3) Arch. Allen & Hoshall, general contractor Webb Building
5. Hernando High School (4) Arch. Allen & Hoshall, general contractor TDL Contractors
6. City of Horn Lake, MS (4) General Contractor Wells Const.
7. City of Germantown, TN (20) Robert Childs 901.233.0843
8. City of Bartlett, TN (8) David Thompson 901.385.5590
9. City of Lakeland, TN (2) General Contractor P C Mock Const. 901.373.5547
10. Tournament Players Club at Southwind (6) Germantown, TN, Dale Jerden 901.259.1842
11. City of Ripley, TN (6)
12. Crockett County High School (4) Alamo, TN
13. Bethell College (8) McKenzie, TN
14. City of Dyersburg, TN (9) James Johnson 731.288.2660
15. City of Halls, TN (4)
16. Henry County High School (6) City of Paris, TN Tim Check 731.644.2517
17. Cordova Athletic Club (4) Cordova, TN Ray McGarity 901.382.0352
18. Jewish Community Center (3) Memphis, TN Barrie Weisner 901.761.0810
19. St Georges School (2) Collierville, TN Ron Harrison 901.261.2331
20. City of Brownsville, TN (4) Nancy Cates 731.772.6693
21. City of Collierville, TN (2)
22. City of Clarksdale, MS (6)
23. Northwest Mississippi Community College, Senatobia, MS (12) General Contractor Murphy & Sons, 662.393.3130
24. City of Memphis, TN (2) General Contractor Wagner General 901.386.0060
25. City of New Albany, MS (10)
26. UT Martin, Martin TN (6) General Contractor Barnes & Brower
27. City Of Jackson, TN (10)



CERTIFICATE OF LIABILITY INSURANCE

8.2.b
DATE (MM/DD/YYYY)
08/30/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SN Anthony 104 S. Washington Street P.O. Box 599 Ripley TN 38063		CONTACT NAME: Lisa Huffman PHONE (A/C, No, Ext): (731) 635-9441 E-MAIL ADDRESS: lisa@snanthony.com FAX (A/C, No): (731) 635-4015	
INSURED Dana Freeman Construction 404 Benny Meadows Road Ripley TN 38063		INSURER(S) AFFORDING COVERAGE INSURER A: Liberty Mutual Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 18/19 All Lines

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		CCP8112786	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000				
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$				
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			CU8115186	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y	N/A	WC5553553	01/27/2018	01/27/2019	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: FY2019-08-007 Tennis Court Renovations

Municipal Park 2975 Alturia Road Bartlett, TN

CERTIFICATE HOLDER

CANCELLATION

City of Bartlett
6400 Stage Road

Bartlett

TN 38134

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lisa Huffman

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3332510508330

State of Tennessee

BOARD FOR LICENSING CONTRACTORS

CONTRACTOR

FREEMAN, DANA CONSTRUCTION, INC.

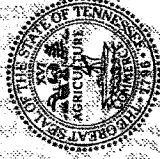
This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 29223

LIC STATUS: ACTIVE

EXPIRATION DATE: May 31, 2019

AGLM \$475,000.00 ; BC-19



IN-1313

DEPARTMENT OF

COMMERCE AND INSURANCE

Form W-9
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Dana Freeman Construction, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

- ☐ Individual/sole proprietor or single-member LLC
- ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
- ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____
- Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
- ☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

404 Benny Meadows Road

6 City, state, and ZIP code

Ripley, TN 38063

Requester's name and address (optional)

7 List account number(s) here (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

62-1411433

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Sharon Kay Ince, Secretary

Date ► *8-30-18*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

TENNIS COURT RENOVATION
Parks and Recreation
Sealed Bid #: FY2019-08-007
Due Date: September 6, 2018

BID SUBMITTAL FORM

The following forms shall be completed and submitted with the bid.

1. Notice to Bidders—NB-1
2. Public Acts 109 Form – PA-1
3. Drug and Alcohol Affidavit—DAA-1
4. Suspension and Debarment Certification Form – DCF-1 to DCF-3
5. Non-Collusion Affidavit of Principal Bidder—NCA-1
6. Contract Monitoring –CM-1
7. Title VI Plan – Title Vi-1 to Title VI-2
8. Bid Bond—BB-1 AND BB-2, OR OTHER APPROVED FORMS
9. Bid Pricing Sheet—BPS-1
10. Past Project References of Similar Work
11. Signed W-9 form-2017 (must be current year's signature)
12. Any Other requirements.....IMSA certification for signal projects

Note: Failure to include these forms with the bid submittal may be grounds for rejecting the bid as incomplete.

REMINDER:

The Outside Of The Bid Envelope Must List The Required Information As Specified On Page IB-2, Section “f” in This Bid Document.

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

BD149929

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____

_____ Dana Freeman Construction Company _____ As Principal, and
 _____ Auto Owners Insurance Company _____ as Surety, are hereby held and firmly bound
 unto _____ City of Bartlett _____ as OWNER in the penal sum of _____
 5% of BID _____ for the payment of which, well and truly to be
 made, we hereby jointly and severally bind successors, assigns and ourselves.

Signed, this _____ 30th _____ day of _____ August _____, 2018 _____.

The Condition of the above obligation is such that whereas the Principal has submitted to a certain BID
 attached hereto and hereby made a part hereof to enter into a contract in writing, for the

_____ Renovation of 4 Tennis Courts at _____
 _____ Municipal Park 2975 Altruria Road Bartlett, TN _____

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall be execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

BB-1

Attachment: Municipal Tennis Court Renovations bid - 9-25-2018 (2417 : Municipal Tennis Court Renovations)

TENNIS COURT RENOVATION
 Parks and Recreation
 Sealed Bid #: FY2019-08-007
 Due Date: September 6, 2018

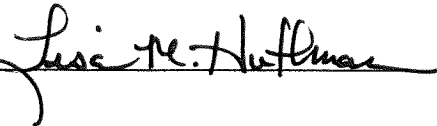
The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

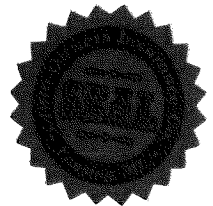
Print Name Dana Freeman

 (L.S.)
 Principal

Surety

By: 

Print Name: Lisa M. Huffman



IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

DATE AND ATTACH TO ORIGINAL BOND
AUTO-OWNERS (MUTUAL) INSURANCE COMPANY

LANSING, MICHIGAN
POWER OF ATTORNEY

NO. BD149929

KNOW ALL MEN BY THESE PRESENTS: That the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN, a Michigan Corporation, having its principal office at Lansing, County of Eaton, State of Michigan, adopted the following Resolution by the directors of the Company on January 27, 1971, to wit:

"RESOLVED, That the President or any Vice President or Secretary or Assistant Secretary of the Company shall have the power and authority to appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity, and other writings obligatory in the nature thereof. Signatures of officers and seal of Company imprinted on such powers of attorney by facsimile shall have same force and effect as if manually affixed. Said officers may at any time remove and revoke the authority of any such appointee."

Does hereby constitute and appoint LISA M HUFFMAN

its true and lawful attorney(s)-in-fact, to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and the execution of such instrument(s) shall be as binding upon the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

IN WITNESS WHEREOF, the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN, has caused this to be signed by its authorized officer this 1st day of August, 2016.

Denise Williams

Denise Williams

Senior Vice President

STATE OF MICHIGAN }
 COUNTY OF EATON } ss.

On this 1st day of August, 2016, before me personally came Denise Williams, to me known, who being duly sworn, did depose and say that they are Denise Williams, Senior Vice President of AUTO-OWNERS (MUTUAL) INSURANCE COMPANY, the corporation described in and which executed the above instrument, that they know the seal of said corporation, that the seal affixed to said instrument is such Corporate Seal, and that they received said instrument on behalf of the corporation by authority of their office pursuant to a Resolution of the Board of Directors of said corporation.

My commission expires March 10, 2022.

Susan E. Theisen
 Susan E. Theisen

Notary Public



STATE OF MICHIGAN }
 COUNTY OF EATON } ss.

I, the undersigned First Vice President, Secretary and General Counsel of AUTO-OWNERS (MUTUAL) INSURANCE COMPANY, do hereby certify that the authority to issue a power of attorney as outlined in the above board of directors resolution remains in full force and effect as written and has not been revoked and the resolution as set forth is now in force.

Signed and sealed at Lansing, Michigan. Dated this 30th day of August, 2018.

William F. Woodbury
 William F. Woodbury, First Vice President, Secretary and General Counsel





Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

RESOLUTION (ID # 2418)

Meeting: 09/25/18 07:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2418

Resolution 28-18, a resolution to delete uncollectible property taxes, interest, penalties, grass charges and associated costs from the City of Bartlett tax rolls.

WHEREAS, the Shelby County Trustee's Office has identified delinquent property taxes that have been determined to be uncollectible and has removed all tax, interest, penalties and associated costs from the Trustee's tax system; and

WHEREAS, the City of Bartlett has determined that these taxes dating from Tax Year 2006 through 2017 are delinquent and uncollectible; and

WHEREAS, the City of Bartlett has determined that certain grass charges associated with these parcels are also delinquent and uncollectible;

NOW THEREFORE BE IT RESOLVED By the BOARD OF MAYOR AND ALDERMEN that the taxes, interest, penalties and associated costs, including grass charges, on the properties listed in the attached Schedule A totaling \$27,113.90 are deemed uncollectible and should be removed from the City of Bartlett tax system.

Adopted this day of September 25, 2018

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Stefanie McGee, City Clerk

COMMENTS - Current Meeting:

Mr. Phebus stated that \$27,113.90 of uncollectible taxes need to be written off.

Updated: 9/18/2018 11:57 AM by Stefanie McGee

Page 1

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jack Young, Vice Mayor
SECONDER: Bobby Simmons, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young

BARTLETT WRITE-OFF

UNCOLLECTABLE TAXES
TO BE TAKEN BEFORE BOARD OF MAYOR AND ALDERMEN
EXHIBIT "A"

FISCAL YEAR JULY 1, 2018
 THRU JUNE 30, 2019

PARCEL ID	BILL #	YEAR	OWNER	ADDRESS	REASON	TAX AMOUNT
PB163996	41782	2007	ALLEN AIRE HEATING &	3011 SHADOW TREE CV	OUT OF BUSINESS	\$204.20
PB163996	50064	2008	ALLEN AIRE HEATING &	3011 SHADOW TREE CV	OUT OF BUSINESS	\$251.33
PB163996	50072	2009	ALLEN AIRE HEATING &	3011 SHADOW TREE CV	OUT OF BUSINESS	\$301.73
PB163996	50079	2010	ALLEN AIRE HEATING &	3011 SHADOW TREE CV	OUT OF BUSINESS	\$356.26
PB160523	50149	2009	BACK ON TRACK TUTORING ASSOCIATION	4500 JONSTONE LANE	OUT OF BUSINESS	\$90.29
PB160523	50162	2010	BACK ON TRACK TUTORING ASSOCIATION	4500 JONSTONE LANE	OUT OF BUSINESS	\$106.39
PB173682	50095	2007	CERTIFIED COMPUTER SERVICE	6839 SYCAMORE HILL	OUT OF BUSINESS	\$7.85
PB173682	65073	2008	CERTIFIED COMPUTER SERVICE	6839 SYCAMORE HILL	OUT OF BUSINESS	\$5.54
PB168252	50354	2008	CHEAPER BY THE GROSS	6214 STAGE ROAD	OUT OF BUSINESS	\$3.23
PB177993	50401	2008	COLONIAL BARBECUR CONSTRUCTION	4298 DALTON DOWN	OUT OF BUSINESS	\$69.30
PB181644	42278	2007	E HOSPITALITY CONSULTING	4120 AUBURN RD APT 4	OUT OF BUSINESS	\$4.16
PB181644	50574	2008	E HOSPITALITY CONSULTING	4120 AUBURN RD APT 4	OUT OF BUSINESS	\$5.08
PB236981	50696	2016	ELLENDALE GRILL	7776 HIGHWAY 70	OUT OF BUSINESS	\$313.59
PB183504	50884	2008	INTERNATIONAL MONUMENT	8210 BUCKHEAD LANE	OUT OF BUSINESS	\$14.78
PB183504	50920	2010	INTERNATIONAL MONUMENT	1665 SOUTHall CV	OUT OF BUSINESS	\$21.01
PB183504	40963	2011	INTERNATIONAL MONUMENT	1665 SOUTHall CV	OUT OF BUSINESS	\$24.59
PB183504	60952	2012	INTERNATIONAL MONUMENT	1665 SOUTHall CV	OUT OF BUSINESS	\$29.50
PB183504	51029	2013	INTERNATIONAL MONUMENT	1665 SOUTHall CV	OUT OF BUSINESS	\$38.39
PB198776	42637	2007	KITCHENS DIRECT	4878 WHITEOAKS LN	OUT OF BUSINESS	\$140.91
PB198776	50984	2008	KITCHENS DIRECT	4878 WHITEOAKS LN	OUT OF BUSINESS	\$262.42
PB180949	42795	2007	MIDSOUTH INVESTMENTS	3189 KIRBY WHITTEN PKWY	OUT OF BUSINESS	\$4.16
PB180949	51164	2008	MIDSOUTH INVESTMENTS	3189 KIRBY WHITTEN PKWY	OUT OF BUSINESS	\$5.08
PB180949	51108	2009	MIDSOUTH INVESTMENTS	3189 KIRBY WHITTEN PKWY	OUT OF BUSINESS	\$6.26
PB148929	43009	2007	ROY CARR STONE COMPANY INC	3345 GERMANTOWN	OUT OF BUSINESS	\$78.54
PB134327	43048	2007	ROAD RUNNER SMALL PACKAGE DELIVERY	8001 STEVEN FRANKLIN DR	OUT OF BUSINESS	\$10.63
PB134327	51445	2008	ROAD RUNNER SMALL PACKAGE DELIVERY	8001 STEVEN FRANKLIN DR	OUT OF BUSINESS	\$12.94
PB134327	51360	2009	ROAD RUNNER SMALL PACKAGE DELIVERY	8001 STEVEN FRANKLIN DR	OUT OF BUSINESS	\$15.65
PB134327	51464	2010	ROAD RUNNER SMALL PACKAGE DELIVERY	8001 STEVEN FRANKLIN DR	OUT OF BUSINESS	\$18.33
PB140208	40012	2006	A MASTERS TOUCH	6151 BARTLETT CREST CV STE 1	STATUTE OF LIMITATIONS	\$5.89
PB125606	40033	2006	ADAMS & ASSOCIATES INSURANCE	2851 STAGE VILLAGE CV STE 23	STATUTE OF LIMITATIONS	\$86.07

Attachment: Tax Write Offs Sept 25.xlsx (2418 : Res 28-18 Tax Writeoffs)

PB163996	40059	2006	ALLEN AIRE HEATING &	3011 SHADE TREE CV	STATUTE OF LIMITATIONS	\$141.09
PB045075	41444	2006	ALMA, INC	7049 ST ELMO	STATUTE OF LIMITATIONS	\$271.56
PB096272	40308	2006	CAGLE BOB	3773 BROADWAY	STATUTE OF LIMITATIONS	\$265.28
PB163039	50149	2006	DEMILT & ASSOCIATES	3395 WRISTER CV	STATUTE OF LIMITATIONS	\$11.00
PB140529	40604	2006	ENVIRONMENTAL SERVICES INC	1807 BARTLETT RD	STATUTE OF LIMITATIONS	\$2,520.34
PB178561	50024	2006	FREELANCE JEWELRY	3723 MORNING RISE COVE	STATUTE OF LIMITATIONS	\$16.90
PB191858	50117	2006	J & B CONSTRUCTION	7263 OLD BROWNSVILLE RD	STATUTE OF LIMITATIONS	\$15.72
PB180949	50029	2006	MIDSOUTH INVESTMENTS	3189 KIRBY WHITTEN PKWY	STATUTE OF LIMITATIONS	\$3.93
PB134327	41334	2006	ROAD RUNNER SMALL PACKAGE DELIVERY	8001 STEVEN FRANKLIN DR	STATUTE OF LIMITATIONS	\$7.47
PB165394	41689	2006	WINFREY WORKS	6055 CASCADE HILL CV	STATUTE OF LIMITATIONS	\$53.45
B014800123	39613	2007	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$124.74
B014800123	15348	2008	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$124.74
B014800123	15283	2009	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$126.28
B014800123	20593	2010	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$126.28
B014800123	20726	2011	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$126.28
B014800123	20767	2012	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$126.28
B014800123	21749	2013	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$137.30
B014800123	2155	2014	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$137.30
B014800123	21910	2015	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$137.30
B014900173	18518	2009	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RF	COUNTY OWNED	\$761.02
B014900173	18805	2010	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RF	COUNTY OWNED	\$761.02
B014900173	19019	2012	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RF	COUNTY OWNED	\$761.02
B014900173	19919	2013	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RF	COUNTY OWNED	\$827.42
B014900173	6796	2014	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RF	COUNTY OWNED	\$827.42
B014900173	20134	2015	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RF	COUNTY OWNED	\$827.42
B014900173	20206	2016	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RF	COUNTY OWNED	\$827.42
B0157J00165	31491	2007	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$108.96
B0157J00165	11947	2008	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$108.96
B0157J00165	11878	2009	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$105.42
B0157J00165	12069	2010	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$105.42
B0157J00165	12170	2011	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$105.42
B0157J00165	12231	2012	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$105.42
B0157J00165	12787	2013	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$114.62
B0157J00165	14055	2014	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$114.62

Attachment: Tax Write Offs Sept 25.xlsx (2418 : Res 28-18 Tax Writeoffs)

B0157J00165	12874	2015	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$114.62
B0157J00165	12880	2016	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$114.62
B014800123	40007	2008	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$345.00
B014800123	40115	2008	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$295.00
B014800123	40318	2008	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$295.00
B014800123	30020	2009	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$300.00
B014800123	30159	2009	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$280.00
B014800123	30308	2009	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$280.00
B014800123	30449	2009	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$300.00
B014800123	30486	2009	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$230.00
B014800123	30280	2010	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$241.52
B014800123	30471	2010	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$226.52
B014800123	30067	2011	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$243.88
B014800123	30175	2011	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$219.28
B014800123	30279	2011	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$175.26
B014800123	30408	2011	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$166.69
B014800123	40033	2012	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$190.39
B014800123	40149	2012	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$182.76
B014800123	40231	2012	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$227.65
B014800123	40334	2012	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$192.90
B014800123	40052	2013	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$200.00
B014800123	40106	2013	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$200.00
B014800123	40153	2013	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$225.00
B014800123	40199	2013	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$275.00
B014800123	40060	2014	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$200.00
B014800123	40224	2014	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$250.00
B014800123	40045	2015	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$175.00
B014800123	40086	2015	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$225.00
B014800123	40137	2015	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$212.50
B014800123	40021	2016	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$250.00
B014800123	40065	2016	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$212.50
B0157J00165	30298	2010	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$209.30
B0157J00165	30498	2010	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$460.66
B0157J00165	30121	2011	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$197.98

Attachment: Tax Write Offs Sept 25.xlsx (2418 : Res 28-18 Tax Writeoffs)

B0157J00165	30218	2011	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$178.47
B0157J00165	30355	2011	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$207.44
B0157J00165	40059	2012	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$235.23
B0157J00165	40153	2012	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$279.62
B0157J00165	40270	2012	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$198.86
B0157J00165	40354	2012	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$179.49
B0157J00165	40044	2013	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$187.50
B0157J00165	40078	2013	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$187.50
B0157J00165	40120	2013	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$175.00
B0157J00165	40017	2014	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$200.00
B0157J00165	40036	2014	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$162.50
B0157J00165	40113	2014	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$175.00
B0157J00165	40043	2015	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$175.00
B0157J00165	40077	2015	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$200.00
B0157J00165	40123	2015	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$225.00
B0157J00165	40029	2016	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$250.00
B0157J00165	40069	2016	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$175.00
B0157J00165	40130	2016	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$300.00
B0157J00165	40002	2017	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$225.00
B0157J00165	40017	2017	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$650.00
B0157J00165	40039	2017	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$175.00
B0157J00165	40106	2017	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$212.50
B0157JH00010	40119	2008	STAGE ROAD CORP	STAGE PLAZA	TAX SALE	\$70.00
B0157JH00010	30341	2009	STAGE ROAD CORP	STAGE PLAZA	TAX SALE	\$47.62
B014800123	21928	2016	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$137.30
B014800123	21970	2017	SHELBY COUNTY TAX SALE 14.02	0 BILLY MAHER	COUNTY OWNED	\$66.34
B014900173	20259	2017	SHELBY COUNTY TAX SALE 14.02	0 - LANDLOCK AREA BEHIND RR	COUNTY OWNED	\$399.40
B0157J00165	12956	2017	SHELBY COUNTY TAX SALE 14.02	0 HIGHWAY 70	COUNTY OWNED	\$55.36
PB148301	50810	2016	FRED ALLEN & ASSOCIATES	3552 GREENLEAF ROAD	OUT OF BUSINESS	\$40.82

\$27,113.90

Attachment: Tax Write Offs Sept 25.xlsx (2418 : Res 28-18 Tax Writeoffs)