



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, SEPTEMBER 12, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Monique L. Williams: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Alderman Brad King

FUTURE MEETINGS

Parks and Recreation Advisory Board, September 14 at 6 p.m.

Historic Preservation Commission, September 18 at 7 p.m.

Bartlett Arts Council, September 19 at 6 p.m.

BPACC Advisory Board, September 19 at 6 p.m.

Design Review Commission, September 19 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the August 17, 2023 Board of Mayor and Aldermen Special Called Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	David Reaves, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

Minutes of the August 22, 2023 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [5 TO 0]
MOVER:	Brad King, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, Monique L. Williams, Jack Young, Kevin Quinn
ABSTAIN:	David Reaves

UNFINISHED BUSINESS

- I Resolution 25-23, a resolution approving a special use permit to allow a vehicle wash establishment to be located at 5905 Stage Road, within the "CG-MS" General Business with Main Street Overlay zoning district. (Kim Taylor, Director of Planning and Economic Development)**

Vice Mayor Jack Young stated that while he understood others' opposition to this special use permit, he pointed out that with two public hearings, only four citizens had spoken against this car wash. He said this item comes before the Board with a favorable recommendation from the Planning Commission, whom the Board tasks with review and recommendations.

RESULT:	DENIED [1 TO 5]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Reaves, Alderman
AYES:	Jack Young
NAYS:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- I Special event permit for Memphis Classic Chevy Club October Car Show. (Trey Arthur, Director of Code Enforcement)**
The event will be held on Saturday, October 21 from 7 a.m. to 4 p.m. at W.J. Freeman Park.
- 2 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**
Nine items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

- 3 Purchase of Dodge Durangos. (Jeff Cox, Police Chief)**
Purchase of six 2023 Dodge Durango police vehicles for \$39,592.00 each and two 2023 Dodge Durangos for supervisors at \$39,622.00 each from Columbia CDJR for a total of \$316,796.00. Supervisor vehicles have carpet flooring and a center console. This purchase will be made via the State of Tennessee Contract SWC#209. Funds are available in Account 110.42100.935.
- 4 Bid for Partial Roof at Public Works Administration. (Matt Crenshaw, Director of Public Works)**
Recommend accepting the lowest bid from Summit Roofing Restoration at a total cost of \$31,250.00. Funds are available in Account 131.41300.266.
- 5 Minimum bond subdivision contract for Village at Deer Run Phase 2. (John Horne, Director of Engineering)**
The developer, Skip Hobbs Construction LLC., has delivered written request for the subdivision contract to be written for the minimum bond, meeting all requirements. On July 28, 2020, the Board of Mayor and Aldermen gave final approval of Ordinance 20-02 regarding new minimum bond requirements. The developer will pay \$52,857.38 in City fees. The minimum bond is set at \$178,827.58.
- 6 Contract for Pavement Assessment and Management Services. (John Horne, Director of Engineering)**
Recommend accepting the contract proposal from PMG in the amount of \$75,000. Funds are available in Account 311.48311.780.456.
- 7 Facility maintenance fee payment to the Tennessee Department for Environment and Conservation for Fiscal Year 2024. (John Horne, Director of Engineering)**
The City's water system is regulated by the TN Department of Environment and Conservation Division (TDEC) of Water Supply. Historically, TDEC has charged the City a permit fee based on the number of water connections. The current number of water system connections is 20,350, at \$1.30 per connection, the City's total is \$26,455.00. Funds are available in Account 510.51200.644.

NEW BUSINESS

- I Appoint Josh McNeil to the Industrial Development Board. (David Parsons, Mayor)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

2 Resolution 30-23, a resolution to adopt Amendment No. 2 to the City of Bartlett Tennessee Retirement Plan. (Dick Phebus, Director of Finance)

Director of Finance Dick Phebus stated this resolution was to clarify language in the retirement plan. Under the 5-5-5 plan, if an employee retires prior to 5 years, and is not fully vested, interest accrual ceases on money left remaining in the plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brad King, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

3 Resolution 31-23, a resolution to amend the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund and ARP Fund. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

4 Resolution 32-23, a resolution to amend the FY2024 General Fund budget to provide funds for LED Streetlight Conversion Project. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

5 Streetlight Conversion Agreement with PATH Company, LLC. (Steve Sones, Chief Administrative Officer)

William Franklin with PATH Company, LLC stated that LED light orders would begin next day and they would begin with installation in residential areas. The company anticipates the project will take 12 weeks to complete.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

OPEN DISCUSSION

Mayor Parsons announced that the crossing arm for the signal light at Bartlett Blvd. and Ivanhoe near the entrance to W.J. Freeman Park had been shipped. The City is making every effort to have that installed before the Fall Festival begins.

ADJOURNMENT

Meeting adjourned at 6:23 PM