



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, AUGUST 27, 2024 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Absent, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Monique L. Williams: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Chaplain Johnny Byrd, Legacy Church

FUTURE MEETINGS

Beer Board, September 3 at 6 p.m.

Planning Commission, September 3 at 6:30 p.m.

Bartlett Station Commission, September 4 at 7:30 a.m. (cancelled)

City Beautiful Commission, September 5 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the August 13, 2024 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Kevin Quinn, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 1 Special event permit for Stanky Creek Mountain Bike Race. (Trey Arthur, Director of Code Enforcement)**
The event will be held on Saturday, September 29 from 9 a.m. to 7 p.m. at Nesbit Park.
- 2 Purchase a Freightliner Day Cab Tractor. (Matt Crenshaw, Director of Public Works)**
Request authorization to purchase one Freightliner Day Cab Tractor from Tag Truck Center at a total cost of \$136,609.64. Tag Truck Center is a Sourcewell provider, contract # 032824-NAF. Funds are available in Account 122.48122.935.
- 3 Proposal for ARPA Grant Administration Funds. (John Horne, Director of Engineering)**
Recommend accepting the proposal from SIC Project Management, Inc. This proposal is for Grant Administration (as required by TDEC) of the entire ARPA Funds Process. SIC's proposal totals \$266,200.00 for four and a half years of work. Funding is available in the FY25 approved budget.

NEW BUSINESS

I Bartlett Library Enhancements. (Steve Sones, Chief Administrative Officer)

Chief Administrative Officer Steve Sones shared that the City entered into a contract with Avenu Insights & Analytics to operate the Bartlett Public Library beginning July 1, 2024. As the transition from MPL to Avenu was occurring, the City of Memphis contracted Banks, Finley, White & Company to conduct an invoice review of books and materials spanning FY2021 through FY2023. They determined that the Memphis Public Library owed the City of Bartlett \$97,584.09 from unspent proceeds related to the purchase of certain books and materials occurring over those fiscal years. That amount was subsequently reduced from the final MPL operating bill.

During previous work sessions leading up to the Avenu transition, the City of Bartlett agreed to re-invest a portion of the anticipated unspent proceeds back into the library to update the physical and digital collection as well as make some minor interior improvements.

Library Director Felicia Knox shared a presentation with Board of how the proposed monies will be re-invested into the facility.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brad King, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

2 Resolution 31-24, a resolution of the City of Bartlett, Tennessee in support of public safety to advocate for a comprehensive juvenile rehabilitation and detention center to be located in West Tennessee. (Steve Sones, Chief Administrative Officer)

Mr. Sones explained that this resolution has support from all suburban Mayors in Shelby County as a collective effort to advocate for a juvenile rehabilitation and detention center to be located in West Tennessee.

He stated that public safety is a top priority in Bartlett, and the police department's continued efforts have resulted in a reduction in crime last year. However, during that same timeframe, over five hundred serious juvenile charges were filed in Juvenile Court from the jurisdictions spanning Shelby County. He also explained that there is no place in West Tennessee capable of rehabilitating that significant number of juveniles.

The collective municipalities are submitting separate resolutions to formally request the State of Tennessee to perform a feasibility study of the shuttered West Tennessee Federal Detention Facility in Mason, Tennessee, to explore the prospect of repurposing this 600-bed facility and turning it into a comprehensive juvenile rehabilitation and detention center to serve West Tennessee.

Alderman King asked about the limited number of places to house juveniles. Mr. Sones there is no location that can hold a significant number of juveniles with the Wilder Center in Mason being the largest, only holding 70.

Alderman Reaves confirmed that only suburban municipalities were requesting this study.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

3 Resolution 32-24, a resolution to amend the Fiscal Year 2025 General Fund Budget to appropriate \$98,400 for 2024 peace officer retention bonus and 2023 supplemental pay for police department certified personnel. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

4 First Reading of Ordinance 24-09, an ordinance to amend Article I, Section 2 Definitions of the Bartlett Zoning Ordinance; and Article IV, Section 12(a) of the Bartlett Subdivision Ordinance, Title 14, Chapter 1, Appendix B, of the Codified Ordinances of the City of Bartlett, Tennessee. (Kim Taylor, Director of Planning and Economic Development)

Director of Planning Kim Taylor explained that this ordinance is a City initiated ordinance to amend the lot of record definition in the Zoning ordinance. It will also amend the Subdivision ordinance to change the threshold

date for exempt parcels of land and to add language which will allow staff to review and approve minor 2 lot subdivisions on behalf of the Planning Commission. However, if staff deems it necessary to forward applications to the Planning Commission for approval, this can be done. This ordinance was heard at the August 2024 Planning Commission meeting and comes to the Board of Mayor and Aldermen with a favorable recommendation for approval.

The public hearing was set for September 24, 2024.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 9/10/2024 6:00 PM
MOVER:	David Reaves, Alderman	
SECONDER:	Brad King, Alderman	
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn	

5 Appoint Karen Cook Twele as City Prosecutor effective September 1, 2024. (David Parsons, Mayor)

Judge Tim Francavilla administered the Oath of Office to Ms. Twele upon Board of Mayor and Aldermen approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

OPEN DISCUSSION

Citizens spoke during Open Discussion regarding the Bartlett Grove Park improvement plan.

The following citizens expressed concerns in opposition to the grant proposal. Those concerns included increased foot traffic, crime and safety issues, restrooms near homes, and positions that their input had not been requested.

In opposition:

Jesse Brereton, 3039 Cotulla Cove

Lauren Brereton, 3039 Cotulla Cove

Phil Casebeer, 3100 Lisa Marie Cove

April Richardson, 7134 Santa Cruz Dr.

Kerry Smith, 3141 Lisa Marie Cove.

The following citizens were in favor of the improvement plan. They affirmed the upgrades to dated equipment to allow individuals of all ages and abilities to play together in a fully inclusive environment. They felt that the newer equipment would offer a variety of levels of challenges for all kids to enjoy in safe environment. They also stated that this would be the first all-inclusive playground of the City. They suggested that restrooms might be moved more to the interior of the park rather than near homes. They shared that their families often travel outside of Bartlett to enjoy more updated equipment.

In favor:

Ryan Smith, 7224 Andrews

Stephen Carrigan, 7008 8th Road

ADJOURNMENT

Meeting adjourned at 6:44 PM