



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, AUGUST 25, 2020 - CONFERENCE CALL - 6:00 PM

Due to the COVID-19 Global Pandemic and adhering to all Federal, State and Local Emergency Proclamations and Guidelines to protect the health, safety and welfare of our citizens, the City of Bartlett's Board of Mayor and Aldermen meetings will be held electronically via teleconference during the month of August.

These meetings will follow Governor Bill Lee's Executive Order No. 51, extending Order Nos. 16 and 34 regarding the Tennessee Open Meetings Act. Minutes and recordings will be posted within two days of the Board of Mayor and Aldermen meeting.

INVOCATION

Opening Prayer by Vice Mayor, Jack Young

FUTURE MEETINGS

These future meetings, if necessary to meet, will be held via teleconference; or if meeting in-person, practice social distancing and follow Governor Lee's Executive Order No. 51 extending Order Nos. 16 and 34.

Planning Commission, August 31 at 7 p.m.

Bartlett Station Commission, September 2 at 7:30 a.m.

City Beautiful Commission, September 3 at 6:30 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the August 11, 2020 Board of Mayor and Aldermen Regular Meeting

Minutes of the August 18, 2020 Board of Mayor and Aldermen Special Called Meeting

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Ordinance 20-03, an ordinance to adopt the 2020-2021 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund.
2. Ordinance 20-04, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2020.

UNFINISHED BUSINESS

- 1 **Third Reading of Ordinance 20-03, an ordinance to adopt the 2020-2021 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund. (Dick Phebus, Director of Finance)**
- 2 **Third Reading of Ordinance 20-04, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2020. (Dick Phebus, Director of Finance)**

CONSENT AGENDA

- 1 **Special event permit for Priddy Farms Pumpkin & Christmas Tree Event. (Jim Brown, Director of Code Enforcement)**

The event will be held September 19 thru December 25 from 9 a.m. to 9 p.m. at Priddy Farms.
- 2 **Authorization to auction surplus property. (Dick Phebus, Director of Finance)**

Twelve items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.
- 3 **Planning Commission Report for August 2020. (Kim Taylor, Director of Planning and Economic Development)**

NEW BUSINESS

- 1 Resolution 25-20, a resolution to amend the Fiscal Year 2021 Grant Fund Budget to provide for appropriation of additional Department of Justice grant funds. (Dick Phebus, Director of Finance)**
- 2 Resolution 26-20, a resolution to amend the Fiscal Year 2021 Grant Fund Budget to provide for appropriation of additional Federal Emergency Management Agency grant funds. (Dick Phebus, Director of Finance)**
- 3 First Reading of Ordinance 20-05, an ordinance to rezone from O-C to C-L property located at 6165 Stage Road. (Kim Taylor, Director of Planning and Economic Development). The public hearing to be set for September 22, 2020.**

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, AUGUST 11, 2020 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Jeff Cox

FUTURE MEETINGS

Parks and Recreation Advisory Board, August 13 at 7 p.m.

Bartlett Arts Council, August 18 at 6 p.m.

Special Called Board of Mayor and Aldermen Meeting, August 18 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

Mayor McDonald announced that in keeping with Governor Bill Lee's Executive Order No. 51 extending Order Nos. 16 & 34, as determination of record, this meeting was being recorded and that the minutes and the recording will be made available on the City's website within two days.

MINUTES ACCEPTANCE

Minutes of the July 28, 2020 Board of Mayor and Aldermen Regular Meeting

Minutes Acceptance: Minutes of Aug 11, 2020 6:00 PM (MINUTES ACCEPTANCE)

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: Bobby Simmons, Alderman
SECONDER: Paula Sedgwick, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: David Parsons, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1 Facility maintenance fee payment to the Tennessee Department for Environment and Conservation for Fiscal Year 2021. (John Horne, Assistant Director of Engineering)

The City's current number of water system connections is 21,845, at \$1.30 per connection, the City's total is \$28,398.50. Funds are available in Account 510.51200.644.

2 Renewal of Computer-Aided Dispatch Software maintenance agreement June 27, 2020 to June 26, 2021. (Jeff Cox, Police Chief)

Request to renew annual software service agreement from Tritech Software Systems, a Central Square Company, for a total cost of \$57,879.80. This is a 2020-2021 budgeted item in account 123.48123.264.

3 Planning Commission Report for July 2020. (Kim Taylor, Director of Planning and Economic Development)

Item 1) Special use permit for Radiant Group of Companies (New and Used Motor Vehicle Sales), 3020 N. Germantown Rd. was forwarded to the Board of Mayor and Aldermen for approval.

Item 2) Site plan revision for Medical Education & Research Institute (MERI), 3218 Appling Rd. was approved with conditions of staff.

NEW BUSINESS

1 Set a public hearing for September 8, 2020 for Resolution 23-20, a resolution approving a Special Use Permit to allow new and used motor vehicle sales establishment to be located at 3020 North Germantown Road within the "C-H" Highway Business zoning district. (Kim Taylor, Director of Planning and Economic Development)

Minutes Acceptance: Minutes of Aug 11, 2020 6:00 PM (MINUTES ACCEPTANCE)

RESULT: APPROVED [UNANIMOUS]
MOVER: Jack Young, Vice Mayor
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 24-20, a resolution to delete uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)

RESULT: APPROVED [UNANIMOUS]
MOVER: Bobby Simmons, Alderman
SECONDER: Paula Sedgwick, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 First Reading of Ordinance 20-03, an ordinance to adopt the 2020-2021 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund. (Dick Phebus, Director of Finance)

Director of Finance, Dick Phebus, stated that work on the budget began in January; however, due to the COVID-19 pandemic, revenue streams have been severely impacted. The City received funding from the CARES Act, the State of Tennessee and dividends from the Tennessee Municipal League via Public Entity Partners. Mr. Phebus noted that the General Improvement Fund balance is lower than previous years. The City is experiencing an increase in expenditures in the Debt Services Fund over the current year and that funds have been and may need to be transferred or other revenue sought. The City will obtain a Capital Outlay note to fund the Bartlett High School renovation of \$8M. Discussion was made on the renovation timeline, liquidating damages, and projected interest rates for the bond by Alderman Simmons and Alderman Pleasant.

Mayor McDonald stated that the City is blessed to be in the financial situation we are in with our AAA rating and the ability to borrow. Discussion had been made to use \$8M from the fund balance, but not knowing what the rest of this year or next year will hold, and with interest rates low, they are requesting to borrow the funds in this budget. If things go better than believed, the debt will be paid from the reserves as originally intended.

Alderman Parsons noted that the capital projects such as the renovation at Freeman Park were already in progress before the COVID-19 pandemic. Mayor McDonald mentioned that some projects would be halted until we are more financially able to progress.

Alderman Elliott commented that the City is in better shape than others because of the frugality and sensibility in spending over several years.

RESULT: APPROVED ON FIRST READING [UNANIMOUS] Next: 8/18/2020 6:00 PM
MOVER: Jack Young, Vice Mayor
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

4 First Reading of Ordinance 20-04, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2020. (Dick Phebus, Director of Finance)

Mr. Phebus noted that the City's tax rate will remain at \$1.83 per \$100 of assessed value.

Minutes Acceptance: Minutes of Aug 11, 2020 6:00 PM (MINUTES ACCEPTANCE)

RESULT: **APPROVED ON FIRST READING [UNANIMOUS]** **Next: 8/18/2020 6:00 PM**
MOVER: Emily Elliott, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

ADJOURNMENT

Meeting adjourned at 6:29 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Aug 11, 2020 6:00 PM (MINUTES ACCEPTANCE)



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, AUGUST 18, 2020 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

Mayor McDonald announced that in keeping with Governor Bill Lee's Executive Order No. 51 extending Order Nos. 16 & 34, as determination of record, this meeting was being recorded and that the minutes and the recording will be made available on the City's website within two days.

UNFINISHED BUSINESS

- 1 **Second Reading of Ordinance 20-03, an ordinance to adopt the 2020-2021 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 8/25/2020 6:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	Bobby Simmons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

- 2 **Second Reading of Ordinance 20-04, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2020. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 8/25/2020 6:00 PM
MOVER:	Emily Elliott, Alderman	
SECONDER:	W.C. Pleasant, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

ADJOURNMENT

Meeting adjourned at 6:05 PM

Minutes Acceptance: Minutes of Aug 18, 2020 6:00 PM (MINUTES ACCEPTANCE)

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Aug 18, 2020 6:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 2829)

Meeting: 08/25/20 06:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 2829

Ordinance 20-03, an ordinance to adopt the 2020-2021 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2020-2021 Fiscal Year for the City of Bartlett are as follows:

	Fiscal Year 20/21
GENERAL FUND EXPENDITURES:	
ADMINISTRATIVE:	
Legislative Board	\$ 1,088,082
Mayor's Office	\$ 819,921
Community Affairs	\$ 309,126
Building and Grounds	\$ 390,781
Bartlett Station Municipal Center	\$ 443,498
Library	\$ 1,308,801
Finance and Administration	\$ 1,820,199
City Court	\$ 1,128,547
Personnel	\$ 601,975
Planning and Economic Development	\$ 529,894
Total Administrative	\$ 8,440,824
PUBLIC SAFETY:	
Police Department	\$ 16,549,847
Fire Department	\$ 7,913,190
Ambulance Department	\$ 3,919,889
Code Enforcement	\$ 1,021,853
Total Public Safety	\$ 29,404,779
PUBLIC WORKS:	
Administration	\$ 427,328
City Shop	\$ 1,142,887
General Maintenance	\$ 1,619,209
General Services	\$ 342,020
Grounds Maintenance	\$ 1,534,742
Animal Control	\$ 823,140
Engineering Administration	\$ 298,743
Engineering & Inspection	\$ 409,237
Total Public Works	\$ 6,597,306

PARKS AND RECREATION:

Administration	\$	480,925
Community Center	\$	915,387
Athletics	\$	828,593
Maintenance	\$	1,651,755
School Ground Maintenance	\$	321,355
Senior Citizen Center	\$	407,776
Recreation Center	\$	1,836,254
Total Parks and Recreation	\$	6,442,045

PERFORMING ARTS:

Performing Arts Center	\$	770,279
Total Performing Arts	\$	770,279

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out Bartlett City School	\$	1,737,826
Transfer Out Shelby County Board of Education	\$	608,193
Transfer Out DARE Program	\$	33,000
Transfer Out Debt Service	\$	3,555,000
Transfer Out Bartlett Station	\$	150,000
Total Transfers Out	\$	6,084,019

TOTAL GENERAL FUND EXPENDITURES **\$ 57,739,252**

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	\$	25,205,000
Local Taxes	\$	12,948,653
Licenses & Privileges	\$	1,626,500
Intergovernmental	\$	5,763,000
General Charges for Services	\$	3,413,000
Department Revenues	\$	2,764,193
Court Charges	\$	1,410,000
Other Revenue	\$	2,613,698
Transfer In from General Improvement Fund	\$	168,000
Use of Fund Balance	\$	1,827,208

TOTAL GENERAL FUND REVENUES/TRANSFERS **\$ 57,739,252**

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	\$	2,610,000
Solid Waste Fund	\$	7,282,780
General Improvement Fund	\$	820,500
Drug Enforcement Fund	\$	306,200
DEA Enforcement Fund	\$	378,700
Drainage Control Fund	\$	120,558
Park Improvement Fund	\$	0
E-Citation Fund	\$	30,400
Bartlett City School Fund	\$	91,001,428

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES \$102,550,566

SPECIAL REVENUE FUNDS REVENUES/SOURCES

Special Revenue Funds Revenue	\$	97,218,528
Use of Fund Balance	\$	5,332,038

TOTAL SPECIAL REVENUE FUNDS REV./SOURCES \$102,550,566

UTILITY FUND EXPENDITURES

Administration	\$	2,720,268
Water & Wastewater Services	\$	2,308,946
Plant Operations	\$	2,734,840
Sewer Treatment	\$	1,168,270
Total Utility Operation Expenditures	\$	8,932,324

Utility Debt -- Principal	\$	1,002,000	
Utility Debt -- Interest & Charges	\$	219,319	
Total Utility Debt Expenditures	\$	1,221,319	

TOTAL UTILITY FUND EXPENDITURES **\$ 10,153,643**

UTILITY FUND REVENUES/SOURCES

Utility Fund Revenues	\$	9,712,500
Department Revenues	\$	10,500
Use of Fund Balance	\$	430,643

TOTAL UTILITY FUND REVENUES/SOURCES **\$ 10,153,643**

GENERAL DEBT SERVICE FUND EXPENDITURES

Principal	\$	5,964,000
Interest and Other Charges	\$	3,324,449

TOTAL GENERAL DEBT SERVICE EXPENDITURES **\$ 9,288,449**

GENERAL DEBT SERVICE REVENUES/SOURCES

Debt Service Revenues	\$	8,494,250
Use of Fund Balance	\$	794,199

TOTAL GENERAL DEBT SERVICE REV/SOURCES **\$ 9,288,449**

SECTION 2: SOLID WASTE FEE -- BE IT FURTHER ORDAINED that the Solid Waste Fee shall be \$30 per month for residential pickup; \$30 for 1 cart, \$35 for 2 carts, and \$40 for 3 carts for commercial pickup. Other charges for Solid Waste services are listed in the Solid Waste Fee Schedule found in Exhibit B and made part of this ordinance by reference. All monthly and separate fee charges shall become effective July 1, 2020.

SECTION 3: ELECTRONIC CITATION FEE -- BE IT FURTHER ORDAINED that the electronic traffic citation fee of \$5 authorized by T.C.A. 55-10-207(e) for each ticket that results in conviction is imposed in City Court effective July 1, 2020. The \$5 fee shall be distributed as follows: \$1 for the City Court Clerk, restricted use for computer hardware and related expenses as authorized in the above T.C.A. citation, and \$4 designated for Special Revenue E-Citation Fund and used for electronic citation system and related expenses for the City of Bartlett Police Department law enforcement activities. The E-citation fee will expire on June 30, 2024.

SECTION 4: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2020-2021 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 5: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED that the

borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 6: The CITY WATER RATE -- BE IT FURTHER ORDAINED that the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 7.80
Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 10.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 12.88
Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 17.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 7: The CITY SEWER RATE -- BE IT FURTHER ORDAINED that the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 8.19
Residential -- City Customers -- each additional 1,000 gallons	\$ 1.64
Residential -- Rural Customers -- The first 2,000 gallons	\$ 11.09
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- City Customers -- The first 2,000 gallons	\$ 16.89
Commercial -- City Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 24.14
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 1.93

SECTION 8: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer Department, revenues equivalent to the property tax rate per each \$100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 9: BARTLETT CITY SCHOOL SPECIAL REVENUE AND CAPITAL BUDGET -- BE IT FURTHER ORDAINED that The Bartlett City Board of Education has approved and presented Special Revenue Funds for FY2020-21 for its Title Funds, School Nutrition Fund, Discretionary Grants Fund and other various funds administered by the Bartlett City Board of Education. These budget documents, "Exhibit B, C & D", are presented in the FY2020-21 Approved Special Revenue Budget and the FY2020-21 Approved Capital Budget documents as attached and made part of the enacting City of Bartlett budget ordinance by reference. (Note: The Bartlett City Board of Education General Fund Budget, along with its Special Revenue Funds Budgets for FY2020-2021 as noted within this section were previously presented and approved as contained in Ordinance 20-01 by the Bartlett Board of Mayor and Aldermen on three (3) separate readings dated May 12, 2020, May 26, 2020, and June 9, 2020. Ordinance 20-01 shall remain in full force and effect.)

SECTION 10: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED that "Exhibit E" represents the

fiscal year 2020-2021 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2020-2021. Any rate or fee not included in the attached 2020-2021 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 11: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 12: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED that Operating budgets not spent or formally encumbered expire at June 30, 2021. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 13: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 14: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2021 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2021.

SECTION 15: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 16: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 17: SEVERABILITY -- BE IT FURTHER ORDAINED that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 18: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance becomes effective July 1, 2020.

FIRST READING: August 11, 2020

SECOND READING: August 18, 2020 (special call meeting)

THIRD READING: August 25, 2020

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk

HISTORY:

08/11/20 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 08/18/20

Director of Finance, Dick Phebus, stated that work on the budget began in January; however, due to the COVID-19 pandemic, revenue streams have been severely impacted. The City received funding from the CARES Act, the State of Tennessee and dividends from the Tennessee Municipal League via Public Entity Partners. Mr. Phebus noted that the General Improvement Fund balance is lower than previous years. The City is experiencing an increase in expenditures in the Debt Services Fund over the current year and that funds have been and may need to be transferred or other revenue sought. The City will obtain a Capital Outlay note to fund the Bartlett High School renovation of \$8M. Discussion was made on the renovation timeline, liquidating damages, and projected interest rates for the bond by Alderman Simmons and Alderman Pleasant.

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Alderman Elliott commented that the City is in better shape than others because of the frugality and sensibility in spending over several years.

08/18/20 Board of Mayor and Aldermen **APPROVED ON SECOND READING**
Next: 08/25/20



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2021 - FY 2025

PROJECT	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 2,789,334	\$ 7,318,000	\$ 4,991,500	\$ 5,458,500	\$ 4,500,000	\$ 25,057,334
Capital Note	8,000,000	1,575,000	1,215,000	1,375,000	1,225,000	13,390,000
FD311 Interest	525,000	0	0	0	0	525,000
FD311 Transfers-unspent projects	45,573	0	0	0	0	45,573
FD311 Use of Fund Balance	71,495	0	0	0	0	71,495
Grant Funds	0	0	0	500,000	500,000	1,000,000
TDOT 80% match	397,608	5,412,000	1,406,000	2,234,000	0	9,449,608
Utility Bonds	0	1,545,000	1,500,000	0	0	3,045,000
Utility Retained Earnings	0	725,000	400,000	400,000	400,000	1,925,000
FD312 Transfers-unspent projects	184,097	0	0	0	0	184,097
FD312 Use of Fund Balance	10,903	0	0	0	0	10,903
Total Funding Sources	\$ 12,024,010	\$ 16,575,001	\$ 9,512,502	\$ 9,967,503	\$ 6,625,004	\$ 54,704,020
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 0	\$ 30,000	\$ 0	\$ 30,000	\$ 0	\$ 60,000
Transfer to Bartlett City School	8,000,000	0	0	0	0	8,000,000
City Hall Renovations	0	0	250,000	0	0	250,000
Transfer to State Street Aid Fund	5,000	0	0	0	0	5,000
Transfer to Debt Service Fund	525,000	0	0	0	0	525,000
Total Administrative	\$ 8,530,000	\$ 30,000	\$ 250,000	\$ 30,000	\$ 0	\$ 8,840,000
<u>Police</u>						
Police Vehicles & Equipment	\$ 0	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 1,740,000
Justice Center Maintenance	40,000	120,000	120,000	120,000	120,000	520,000
Total Police	\$ 40,000	\$ 555,000	\$ 555,000	\$ 555,000	\$ 555,000	\$ 2,260,000
<u>Fire</u>						
Fire Vehicles	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 160,000
Fire Ambulances	0	220,000	0	220,000	220,000	660,000
Fire Truck	0	900,000	0	0	0	900,000
Total Fire	\$ 0	\$ 1,160,000	\$ 40,000	\$ 260,000	\$ 260,000	\$ 1,720,000

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2021 - FY 2025

PROJECT	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
<u>Codes Enforcement</u>						
Codes Enforcement Vehicles	\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ 0	\$ 50,000
Total Code Inspection	\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ 0	\$ 50,000
<u>Public Works</u>						
Public Works Vehicles & Equip	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000
Total Public Works	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000
<u>Engineering</u>						
Engineering Vehicle	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
City Wide Overlay	1,989,334	3,000,000	3,000,000	3,000,000	3,000,000	13,989,334
FD311 Transfers-unspent projects	5,573	0	0	0	0	5,573
FD311 Use of Fund Balance	5,093	0	0	0	0	5,093
STP Overlay of Elmore, St. Elmo, & Brunswick Road	20,000	513,000	0	0	0	533,000
TDOT-STP Overlay of Elmore, St. Elmo, & Brunswick Road	80,000	2,052,000	0	0	0	2,132,000
STP Overlay of Yale Road & Brother Blvd	18,000	0	0	0	0	18,000
TDOT-STP Overlay of Yale Road & Brother Blvd	72,000	0	0	0	0	72,000
Applying Road Improvements	600,000	0	0	0	0	600,000
Signal Pole Replacement	0	450,000	450,000	450,000	450,000	1,800,000
ADA Transition	0	170,000	170,000	0	0	340,000
TDOT-ADA Transition	0	680,000	680,000	0	0	1,360,000
Old Brownsville West	0	640,000	0	0	0	640,000
FD311 Use of Fund Balance	61,402	0	0	0	0	61,402
TDOT-Old Brownsville West	245,608	2,560,000	0	0	0	2,805,608
Fletcher Creek Greenway Ph4	0	30,000	90,000	0	0	120,000
Fletcher Creek Ph4 TDOT	0	120,000	360,000	0	0	480,000
STP Overlay of Elmore Park Road, Old Brownsville	0	0	91,500	558,500	0	650,000
TDOT-STP Overlay of Elmore Park Road, Old Brownsville	0	0	366,000	2,234,000	0	2,600,000
Various Drainage Projects	0	400,000	400,000	400,000	400,000	1,600,000
Total Engineering	\$ 3,097,010	\$ 10,645,000	\$ 5,637,500	\$ 6,672,500	\$ 3,880,000	\$ 29,932,010

Attachment: ExhibitABCDEord21 (2829 : Ord 20-03 Budget Ordinance.)



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2021 - FY 2025

PROJECT	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
<u>Parks</u>						
Parks Vehicles & Equipment	\$ 0	\$ 120,000	\$ 65,000	\$ 65,000	\$ 0	\$ 250,000
Recreation Ctr Equipment/Repairs	0	120,000	120,000	55,000	0	295,000
Singleton CC Equipment/Repairs	51,000	50,000	80,000	75,000	0	256,000
Senior Center Equipment/Repairs	46,000	45,000	40,000	45,000	30,000	206,000
Parks Maintenances	65,000	650,000	0	0	0	715,000
Parks Restroom Renovations-ADA	0	350,000	300,000	300,000	0	950,000
W.J. Freeman Park	0	0	0	510,000	500,000	1,010,000
Grant Fund	0	0	0	500,000	500,000	1,000,000
Total Parks	\$ 162,000	\$ 1,335,000	\$ 605,000	\$ 1,550,000	\$ 1,030,000	\$ 4,682,000
<u>Performing Arts Center</u>						
BPACC Repairs & Improvements	\$ 0	\$ 55,000	\$ 0	\$ 0	\$ 0	\$ 55,000
Total Performing Arts Center	\$ 0	\$ 55,000	\$ 0	\$ 0	\$ 0	\$ 55,000
<u>Water</u>						
Old Brownsville Water Line	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Water Extention Kirby Whitten	0	0	0	0	0	0
Transfer to Utility Funds	0	0	0	0	0	0
Total Water	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<u>Sewers</u>						
Sewers in Annexation Area	\$ 0	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,600,000
Fletcher Creek Sewer Basin	75,000	0	0	0	0	75,000
Hatch Lane Eagle's Nest Sewer	39,097	1,545,000	1,500,000	0	0	3,084,097
FD312 Use of Fund Balance	10,903	0	0	0	0	10,903
Westbrook Sewer Extension	20,000	325,000	0	0	0	345,000
Upgrade Sewage Plant #2	50,000	0	0	0	0	50,000
Total Sewers	\$ 195,000	\$ 2,270,000	\$ 1,900,000	\$ 400,000	\$ 400,000	\$ 5,165,000
TOTAL CIP	\$ 12,024,010	\$ 16,575,000	\$ 9,512,500	\$ 9,967,500	\$ 6,625,000	\$ 54,704,010

Attachment: ExhibitABCDEord21 (2829 : Ord 20-03 Budget Ordinance.)

Bartlett City Schools



2020-2021 Proposed Federal Projects Fund Budget

BARTLETT CITY SCHOOLS

Title Funds

Title Funds

Revenue

<u>ACCT</u>	<u>Description</u>	2019-2020 <u>BUDGET</u>	2020-2021 <u>BUDGET</u>
142-47141	Title I-A	2,371,866	1,357,076
142-47141	Consolidated Administration	385,463	134,136
142-47141	Title I-Neglected	738,986	432,727
142-47141	Title I- Delinquent	41,295	19,227
142-47189	Title II-A	204,117	319,769
142-47141	Title III - ELA	17,077	2,069
142-47590	Title IV	256,618	221,493
Total Title Funds		4,015,422	2,486,497

BARTLETT CITY SCHOOLS

Title I-A

Title I-A

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>PERS</u>	2020-2021 <u>BUDGET</u>
116	Teachers	4	122,498
138	Instructional Computer Personnel	1	20,147
169	Part Time Salaries	11	78,049
189	Other Salaries	7	264,988
195	Substitute Teachers		14,850
201	Social Security		36,662
204	State Retirement		38,849
206	Life insurance		1,261
207	Medical insurance		69,791
212	Medicare		7,639
311	Contracts other Systems		48,194
355	Mileage		2,332
399	Other Contracted Services		0
429	Instructional Supplies & Materials		121,278
499	Other Supplies & Materials		6,460
524	Inservice/ Staff Development		47,448
599	Other Charges		378,853
722	Equipment		49,173
	Indirect Costs		<u>48,602</u>
	Total Title I-A		1,357,076

Informational Note:

Title I, Part A of the Every Student Succeeds Act (ESSA) provides financial assistance to schools with high numbers or high percentages of children from low-income families to help ensure that all children meet

BARTLETT CITY SCHOOLS
Title I- Consolidated Administration

Title Consolidated Administration

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>PERS</u>	2020-2021 <u>BUDGET</u>
105	Supervisor	1.5	52,610
138	Computer Instruction Personnel	0.5	7,329
162	Clerical Personnel	1	24,271
189	Other Salaries	0.5	6,694
201	Social Security		6,319
204	State Retirement		6,034
206	Life insurance		332
207	Medical insurance		11,613
212	Medicare		1,478
355	Mileage		139
499	Other Supplies & Materials		2,091
524	Inservice/ Staff Development		5,100
790	Other Equipment		4,500
	Indirect Costs		<u>5,626</u>
	Total Title Consolidated Administration		134,136

Informational Note:

Consolidated Administration reflects employees who spend 100% of their time administering ther federally funded Title I-A, Title I-A Neglected, Title II-A, and Title III grants. Funded 50% by Title I-A, 48% by Title I-A Neglected, 1.4 by Title II-A, and .6% by Title IV.

BARTLETT CITY SCHOOLS

Title I-A Neglected

Title I-A Neglected

<u>ACCT</u>	<u>Description</u>	2019-2020	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
169	Part Time Salaries	14	132,949
189	Other Salaries & Wages	2	34,371
201	Social Security		12,381
204	State Retirement		4,031
206	Life Insurance		163
207	Medical Insurance		14,436
212	Medicare		2,501
355	Travel		746
399	Other Contracted Services		4,000
429	Instructional Supplies & Materials		178,453
524	In-Service/Staff Development		19,469
722	Regular Instruction Equipment		11,423
	Indirect Costs		<u>17,804</u>
	Total Title I-A Neglected		432,727

Informational Note:
Title I-A, Neglected

BARTLETT CITY SCHOOLS

Title I Part D

Title I Part D

		2019-2020	2020-2021
<u>ACCT</u>	<u>Description</u>	<u>PERS</u>	<u>BUDGET</u>
169	Part-Time Employees	0.5	7,942
201	Social Security		495
212	Medicare		116
399	Other Contracted Services		0
429	Instructional Supplies & Materials		4
524	Staff Development		499
722	Regular Instructional Equipment		9,738
	Indirect Costs		<u>433</u>
	Total Title I Part D		19,227

Informational Note:
Title I, Part D

BARTLETT CITY SCHOOLS

Title II-A

Title II-A

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
169	Part-Time Employees	0.5	32,195
189	Other Salaries (and Stipends)	12	66,037
195	Substitute Teachers		14,300
201	Social Security		7,208
204	State Retirement		10,806
206	Life Insurance		314
212	Medicare		1,642
399	Other Contracted Services		1,240
524	Inservice/ Staff Development		165,706
722	Equipment		10,000
	Indirect Costs		<u>10,321</u>
	Total Title II-A		319,769

Informational Note:

Title II, Part A funds are used to recruit, train, prepare and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies and services used in the Title II-A program. Title II funds are used to recruit, train, prepare, and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies, and services used in the Title II-A program.

BARTLETT CITY SCHOOLS
Title III -English Language Learners

Title III

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>PERS</u>	2020-2021 <u>BUDGET</u>
196	In-Service Training		609
429	Instructional Supplies & Materials		686
524	Inservice/ Staff Development		186
599	Other Charges		0
722	Regular Instructional Equipment		300
	Indirect Costs		288
	Total Title III - ELL		2,069

Informational Note:
 Title III funds support instructional services for English Language Learners.

BARTLETT CITY SCHOOLS

Title IV

Title IV

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
130	Social Workers	2	75,454
189	Other Salaries	1	37,606
201	Social Security		8,031
204	State Retirement		15,530
206	Life insurance		500
207	Medical insurance		25,234
212	Medicare		1,914
355	Mileage		1,736
429	Instructional Supplies		15,705
499	Other Supplies & Materials		6,084
524	InService/Staff Development		13,820
599	Other Charges		7,000
722	Regular Instructional Equipment		5,000
	Indirect Costs		<u>7,879</u>
	Total Title IV		221,493

Informational Note:

Title IV, is used to fund Well-rounded Educational Opportunities to support STEM classes, supplies and materials; and student competitions; Safe and Healthy Students by use of a social worker to support schools to promote the attendance and graduation initiatives; and Effective Use of Technology to provide professional development to teachers on the use of technology in the classroom.

BARTLETT CITY SCHOOLS

IDEA Pt. B

IDEA - Revenue

		2019-2020	2020-2021
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
142-47143	IDEA Pt B	1,919,784	858,902
142-47143	IDEA Preschool	32,302	27,876
142-47143	IDEA Supplemental	<u>6,651</u>	<u>12,657</u>
	Total IDEA Revenue	1,958,737	899,435

Informational Note:

IDEA Pt B funds provide for support of children eligible for special education between the ages of 3 and 21. Includes cost of salaries, benefits, materials, supplies, and services used in the IDEA program.

BARTLETT CITY SCHOOLS

IDEA Pt. B

IDEA Pt. B

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor/Director	1	30,581
124	Psychological Personnel	0	0
131	Medical Personnel	4	89,092
163	Educational Assistants	18	128,384
171	Speech Pathologist	5	63,613
189	Other Salaries - Disproportionality	4.5	155,179
201	Social Security		33,248
204	State Retirement		65,261
206	Life insurance		2,109
207	Medical insurance		115,777
212	Medicare		7,776
355	Travel		939
524	Staff Development		98,615
590	Transfers Out		45,738
	Indirect Costs		22,590
	Total IDEA Pt. B		858,902

Informational Note:

IDEA Pt B funds provide for support of children eligible for special education between the ages of 3 and 21. Includes cost of salaries, benefits, materials, supplies, and services used in the IDEA program.

BARTLETT CITY SCHOOLS

IDEA Preschool

IDEA Preschool

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
429	Instructional Supplies & Materials		8,748
524	In-Service/Staff Development		1,950
599	Other Charges		78
725	Special Education Equipment		16,495
	Indirect Costs		605
	Total IDEA Preschool		27,876

Informational Note:

IDEA Preschool is for support of preschool children under the IDEA program. Includes cost of materials, supplies and services used in the IDEA Preschool program.

BARTLETT CITY SCHOOLS

IDEA Supplemental

IDEA Supplemental

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
499	Other Supplies & Materials		6,657
524	Staff Development		6,000
	Total IDEA Supplemental		12,657

Informational Note:

The IDEA Supplemental/Discretionary Funds are used to purchase programs to progress monitor and benchmark students with disabilities. In addition, professional development will be provided to support interventions and academic strategies.

Bartlett City Schools



2020-2021

Proposed School Nutrition Fund Budget

BARTLETT CITY SCHOOLS
School Nutrition

School Nutrition

Revenue

<u>ACCT</u>	<u>Description</u>	<u>2019-20</u>	<u>2020-21</u>
143-43521	Lunch Payments - Children	\$ 901,175	\$ 762,241
143-43522	Lunch Payments - Adults	\$ 67,275	\$ 41,205
143-43523	Income from Breakfast	\$ 75,562	\$ 71,115
143-43525	Ala Carte Sales	\$ 700,096	\$ 499,675
143-47111	USDA School Lunch Program	\$ 1,216,018	\$ 1,108,249
143-47113	USDA Breakfast	\$ 241,174	\$ 225,918
143-46520	State Matching	\$ 45,000	\$ 24,251
143-44165	Commodity Rebates	\$ 3,925	\$ -
	Total School Nutrition Revenue	\$ 3,250,225	\$ 2,732,654

BARTLETT CITY SCHOOLS
School Nutrition

School Nutrition

Expenditures		<u>2019-20</u>	<u>2020-21</u>
<u>ACCT</u>	<u>Description</u>		
143-73100-16501	Cafeteria Managers	\$ 377,167	\$ 393,254
143-73100-16502	School Nutrition Technicians	\$ 748,680	\$ 618,591
143-73100-18900	Other Salaries & Wages	\$ 124,350	\$ 124,350
143-73100-20100	Part time helpers		
143-73100-20400	Part time cashiers		
143-73100-20600	Substitute Helpers	\$ -	\$ 33,000
143-73100-20100	Social Security	\$ 77,512	\$ 72,490
143-73100-20400	State Retirement	\$ 46,491	\$ 47,982
143-73100-20600	Life insurance	\$ 4,297	\$ 3,905
143-73100-20700	Medical insurance	\$ 115,000	\$ 115,000
143-73100-21200	Medicare	\$ 18,128	\$ 16,953
143-73100-33600	Maintenance & Repair Equipment	\$ 8,500	\$ 16,000
143-73100-35400	Transportation- Food	\$ 5,000	\$ 3,000
143-73100-39900	Other Contracted Services	\$ 746,300	\$ 344,529
143-73100-42200	Food Supplies	\$ 850,000	\$ 800,000
143-73100-43500	Office Supplies	\$ 1,000	\$ 400
143-73100-49900	Other Supplies and Materials	\$ 95,000	\$ 95,000
143-73100-59900	Other Charges	\$ 1,300	\$ 1,200
143-73100-71000	Food Service Equipment	\$ 31,500	\$ 47,000
Total School Nutrition Expenditures		\$ 3,250,225	\$ 2,732,654

Informational Note:

Includes cost of materials, supplies, and services used in the School Nutrition Program.

Bartlett City Schools



2020-2021 Proposed Discretionary Grants Fund Budget

BARTLETT CITY SCHOOLS

Discretionary Grants

Revenue

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>BUDGET</u>
44990	First 8 Pre-K	43,012
45690	Voluntary Pre-K	75,967
46590	Coordinated School Health	29,827
46981	Safe Schools	107,035
46981	School Safety	546
46981	School Resource Officer	210,000
46980	Arts Students Ticket Subsidies	1,270
46980	TN Arts Commission Arts 360	7,698
46980	Arts Education- Teacher Training	385
47131	CTE Perkins Basic	49,418
	TOTAL	525,158

BARTLETT CITY SCHOOLS

First 8 Pre-K

First 8 Pre-K

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	1	20,965
163	Educational Assistant:	1	5,695
201	Social Security		2,209
204	State Retirement		2,757
206	Life insurance		110
207	Medical insurance		8,737
212	Medicare		517
429	Instructional Supplies & Materials		177
524	Inservice/Staff Development		330
599	Other Charges		300
	Indirect Costs		1,215
	Total First 8 Pre-K		43,012

Informational Note:

The First 8 Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Voluntary Pre-K

Voluntary Pre-K

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	2	53,461
195	Substitute Teachers		1,000
201	Social Security		3,716
204	State Retirement		5,683
206	Life insurance		213
207	Medical insurance		5,517
212	Medicare		869
422	Food Supplies		5
429	Instructional Supplies & Materials		1,316
524	In-Service/Staff Development		365
599	Other Charges		1,396
	Indirect Costs		2,426
	Total Voluntary Pre-K		75,967

Informational Note:

The Voluntary Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Coordinated School Health

Coordinated School Health

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor/Director	1	23,856
201	Social Security		1,572
204	State Retirement		2,212
206	Life insurance		120
212	Medicare		367
355	Travel		5
499	Other Supplies & Materials		774
524	In-Service/Staff Development		919
	Total Coordinated School Health		29,827

Informational Note:

Coordinated School Health supports and integrates components which work together to develop and reinforce health-related knowledge, skills, attitudes and behavior and make health an important priority at schools. It focuses on children's health issues and the development of health literacy.

BARTLETT CITY SCHOOLS

Safe Schools

Safe Schools

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
309	Contract With Government Agencies		12,500
790	Other Equipment		94,535
	Total Safe Schools		107,035

Informational Note:

Safe Schools Funds are provided to decrease the likelihood of violent or disruptive behavior and to protect students and staff from harm when such behavior may occur. BCS is using these funds to provide for a Schools Resource Officer and security cameras.

BARTLETT CITY SCHOOLS

School Safety

School Safety

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
790	Other Equipment		546
	Total Safe Schools		546

Informational Note:

School Safety Funds are provided for the use of safety equipment to improve additional video surveillance systems in schools and related computer devices, provide computers for security personnel, provide card/badge access and implement appropriated intervention and prevention programs to meet the needs of students.

BARTLETT CITY SCHOOLS
School Resource Officer

School Resource Officer

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
309	Contract With Government Agencies		210,000
	Total School Resource Officer		210,000

Informational Note:

School Resource Officer funds are provided to station an Officer at each school location to ensure a safe environment for all students and employees.

BARTLETT CITY SCHOOLS

Arts Students Ticket Subsidies

Arts Students Ticket Subsidies

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
599	Other Charges		1,270
	Total Arts Students Ticket Subsidies		1,270

Informational Note:

The Arts Students Tickets Subsidy grant is applied for by teachers within the school. Funds received are used to provide admissions to expose students to arts and cultural events whether they may be either inside or outside the classroom setting.

BARTLETT CITY SCHOOLS
TN Arts Commission Arts 360

TN Arts Commission- Arts 360

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
399	Other Contracted Services		378
499	Other Supplies & Materials		2,973
524	In-Service/Staff Development		3,735
	Indirect Costs		613
	Total TN Arts Commission- Arts 360		7,698

Informational Note:

The Tennessee Arts Commission Arts 360 grant is used to integrate the arts into basic school curriculum at Bartlett and Rivercrest Elementary and to provide arts activities and educational opportunities to under-serviced and at-risk youth in Tennessee. Emphasis on exposure to,

BARTLETT CITY SCHOOLS
Arts Education- Teacher Training

Arts Education-Teacher Training

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
524	In-Service/Staff Development		275
	Indirect Costs		110
	Total Arts Education- Teacher Training		385

Informational Note:

The Arts-Education- Teacher Training funds are provided to enrich the teacher's professional development in the arts and how to corporate it in the learning environment.

BARTLETT CITY SCHOOLS

CTE Perkins Basic

CTE Perkins Basic

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
429	Instructional Supplies & Materials		16,393
499	Other Supplies & Materials		5,743
730	Vocational Equipment		3,599
355	Travel		19,181
524	In-Service/Staff Development		3,025
	Indirect Costs		1,477
	Total CTE Perkins Basic		49,418

Informational Note:

The CTE Perkins Basic Grant is used to support the LEA's effort to improve the secondary and postsecondary career and technical education programs.

BARTLETT CITY SCHOOLS
Perkins Reserve Consolidated

Perkins Reserve Consolidated

		2020-2021	2020-2021
<u>ACCT</u>	<u>Description</u>	<u>PERS</u>	<u>BUDGET</u>
499	Other Supplies & Materials		10,115
	Total Perkins Reserve		10,115

Informational Note:
The Perkins Reserve Grant is used for student examination fees to obtain industry certifications.

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	\$ 600.00	\$100 x 6 (2 hrs. free)
	Banquet Hall (all day)	\$ 810.00	\$135/hr x 6 (2 hrs. free)
	Boardroom (all day)	\$ 240.00	\$40/hr x 6 (2 hrs. free)
	Chapel (all day)	\$ 480.00	\$80 x 6 (2 hrs. free)
	Reception Hall (all day)	\$ 420.00	\$70/hr x 6 (2 hrs. free)
	Weekend and Evening Rates		
	Auditorium	\$125/hr.	4-hr. minimum
	Banquet Hall	\$175/hr	4-hr. minimum
	Boardroom	\$50/hr	3-hr. minimum
	Chapel	\$95/hr.	4-hr. minimum
	Reception Hall	\$85/hr	3-hr. minimum
	Equipment Rental		
	Sound System (Includes Sound Tech)	\$125/\$175	\$125 - R.H./\$175 - B.H. All Day
	Sound Technician	\$ 20.00	Per hour with 4-hr. minimum
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	\$ 1,400.00	8 hours
	Reception Hall	\$ 680.00	8 hours
	Wedding only		
	Auditorium	\$ 995.00	\$125/hr. + Sound Tech at \$120
	Chapel	\$ 785.00	\$95/hr + Sound Tech at \$120
	Wedding & Reception (Sound Tech Included)		
	Auditorium & Banquet Hall	\$ 2,625.00	7 hrs. in Aud/10 hrs. in B.H.
	Auditorium & Reception Hall	\$ 1,725.00	7 hrs. in Aud/10 hrs. in R.H.
	Chapel & Banquet Hall	\$ 2,415.00	7 hrs. in Chapel/10 hrs. in B.H.
	Chapel & Reception Hall	\$ 1,515.00	7 hrs. in Chapel/10 hrs. in R.H.
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 25.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 2.50	Monthly
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seating
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each
	Penalty Personalty Property Taxes	5%	
	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 20.00	Each or Amt of check, whichever is les:
	Taxicab Permit Fee, per cab	\$ 80.00	Annual

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
City Court	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 102.50	Set by City
	City Litigation Tax	\$ 13.75	Can be no more that State Lit. Tax
	County Drug Treatment Fee	\$ 70.00	Set by State
	County Veteran Fee	\$ 50.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	DUI-Blood Test Charge	\$ 250.00	Set by State
	Drug Test Fee	\$ 10.00	Set by City
	E-Ticket Fee	\$ 5.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 10.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	No Drivers License Fee	\$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 2.50	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each
	Subdivision Ordinance Copy Fee	\$ 7.00	Each

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 29.25	Each
	Board of Zoning Appeals		
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Site Plan Review	\$ 200.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 200.00	Each
	Site Plan Review (with contract)	\$ 300.00	Each
	Subdivision		
	Construction Plan	\$ 100.00	Each
	Plus	\$ 10.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Road, Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	\$ 300.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Rerecording	\$ 50.00	Each
	Renotification Fee	\$ 100.00	Up to 100 labels and \$1.00 per label over first 100
		\$ 1.00	
	Reprocessing of Applications	\$ 150.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Rezoning and Special Use Permits	\$ 500.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	DUI Tapes/Video	\$ 15.00	Each
	Fingerprints	\$ 15.00	Per card
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual
	Tow fees (Each)		
	Passenger Vehicles	\$ 125.00	Each
	Class "B" Vehicles	\$ 200.00	Trucks & Trailers 1.5 Tons
	Class "C" Vehicles	\$ 350.00	Large Trucks, Tractors & Trailers 3 Ton

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Fire	Ambulance Transport Fee for BLS	\$ 650.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 750.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 850.00	For ALS II
	Plus a mileage fee	\$ 8.00	Per mile
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 100 sq ft	\$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	\$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	\$ 30.00	Minimum fee one story
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 4.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 10.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 40.00	Minimum Fee (not 1&2 family dwelling)
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 4.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 15.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	
	X-ray unit-120 volt	\$ 15.00	

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 15.00	
	For each gas outlet	\$ 2.50	Single Family Residence
	Gas meter put back	\$ 15.00	
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Mechanical Permit Fees			
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 4.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	
	Minimum Permit Fee	\$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 50.00	
	\$25,001-\$50,000 total valuation	\$ 100.00	
	\$50,001-\$100,000 total valuation	\$ 150.00	
	\$100,001-\$200,000 total valuation	\$ 200.00	
	\$200,001-\$300,000 total valuation	\$ 300.00	
	\$300,001-\$400,000 total valuation	\$ 400.00	
	\$400,001-\$500,000 total valuation	\$ 500.00	
	\$500,001 and up	\$ 600.00	
	Signs (New)	\$ 25.00	
Plumbing Permit Fees			
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 7.50	
	Minimum Permit fee	\$ 15.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	
Public Works	Adoption Fee	\$ 65.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 15.00	Per Day

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Capture Fees		
	1st offense	\$ 30.00	Each
	2nd offense	\$ 60.00	Each
	3rd offense	\$ 90.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 50.00	Cremation fee
		\$ 15.00	Micro-chipping
Solid Waste	Appliance Pickup	\$ 30.00	Each
	Commercial Pickup-Set Up Fee	\$ 20.00	Each
	Commercial Pickup - Charge for Cart	\$ 55.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 30.00	Monthly
	For 2 Carts	\$ 35.00	Monthly
	For 3 Carts	\$ 40.00	Monthly
	Residential Cart Replacement Cost	\$ 55.00	Each
	Residential Cart Additional Purchase	\$ 55.00	Each
	Residential Pickup	\$ 30.00	Monthly
	Yard Waste Cart Purchase	\$ 55.00	Each - While Grant carts are available
Water/Wastewater			
	Barrel Locks to Contractors	\$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water usage of Fire Hydrant Meter		Current City rates for water usage
	City Water Rates		
	Residential -- City Customers	\$ 7.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 10.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 12.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 17.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons
	City Sewer Rates		
	Residential -- City Customers	\$ 8.19	The first 2,000 gallons
	Residential -- City Customers	\$ 1.64	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 11.09	The first 2,000 gallons
	Residential -- Rural Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- City Customers	\$ 16.89	The first 2,000 gallons
	Commercial -- City Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 24.14	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 1.93	each additional 1,000 gallons

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$ 2,000.00	
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot
	Water Connection Fee	\$ 2,000.00	Per lot
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	\$ 10.00	

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Parks	Facility Rental		
	Dixon-Brewer Park Gazebo	\$ 40.00	Residents (1/2 day/\$80 all day)
		\$ 60.00	Non-Residents(1/2 day/\$120 all day)
	Ellendale Park Pavilion	\$ 50.00	Residents (1/2 day/\$90 all day)
		\$ 70.00	Non-Residents (1/2 day/\$140 all day)
	W. J. Freeman Park - Gazebo	\$ 30.00	Residents (1/2 day/\$60 all day)
		\$ 45.00	Non-Residents(1/2 day/\$90 all day)
	W. J. Freeman Park - Pavilion	\$ 50.00	Residents(1/2 day/\$100 all day)
		\$ 75.00	Non-Residents(1/2 day/\$150 all day)
Athletics	Adult Sports	\$ 525.00	Softball
		\$ 400.00	Fall Softball
		\$ 525.00	Basketball
		\$ 210.00	Volleyball
	Facility Rental		
	Deermont	\$ 2,000.00	Weekend
	Ellendale	\$ 250.00	Per facility/day
	Appling	\$ 500.00	Per facility/day
	Late Registration	\$ 20.00	Per person
	Lights	\$ 30.00	Per 1.5hr, non league teams
	Tennis/Cricket & non BPRD group	\$ 15.00	Per player
	Tournament Fees	\$ 200.00	Per team
	Youth Sports-per person	\$ 80.00	Baseball, Softball & Basketball
		\$ 50.00	Volleyball
	Plus Non-Resident fee	\$ 15.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 350.00	
	8 & u basketball	\$ 425.00	
	10 & u basketball	\$ 450.00	
	17 & u basketball	\$ 525.00	
	6 & u to 8 & u baseball	\$ 325.00	
	10 & u to 14 & u baseball	\$ 425.00	
	Per person fees for non BPRD Programs	\$ 15.00	per person
Singleton C.C.	Adult Classes		
	Bench Aerobics	\$ 5.00	Per class
	Belly Dancing	\$ 75.00	Resident per session
		\$ 80.00	Nonresident per session
	Zumba	\$ 5.00	Per class or 8 classes for \$35.00
	Yoga	\$ 5.00	Per class
	Chair Yoga	\$ 5.00	Per class
	Clogging	\$ 25.00	Resident per month
		\$ 30.00	Nonresident per month
		\$ 15.00	Senior per month

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Pottery			
Hand Building		\$ 145.00	Resident per session
		\$ 150.00	Nonresident per session
Wheel Class		\$ 160.00	Resident per session
		\$ 165.00	Nonresident per session
Clay		\$ 25.00	
Pottery Tools		\$ 20.00	
Art Programs			
Children's Art Classes		\$ 300.00	Per session (Ages 9-14)
		\$ 175.00	Per session (Ages 5-8)
Saturday Artists		\$ 200.00	Per Session (Ages 5-8)
		\$ 300.00	Per Session (Ages 9-14)
Summer Art Camp		\$ 125.00	Per Session (Ages 5-9)
		\$ 150.00	Per Session (Ages 10-16)
Sewing by Design		\$ 20.00	Resident, per month
		\$ 25.00	Non-Resident, per month
Dance			
Recreational Dance Program		\$ 45.00	Resident per month
		\$ 50.00	Non-resident per month
Summer Dance Camp		\$ 90.00	Resident per session
		\$ 100.00	Non-resident per session
Camp Singleton			
Fall Break Camp		\$ 125.00	Resident per week
Fall Break Camp		\$ 135.00	Non-Resident per week
Camp day rate, Resident		\$ 30.00	Resident per day
Camp day rate, Non-Resident		\$ 35.00	Non-Resident per day
Spring Break Camp		\$ 125.00	Resident per week
Spring Break Camp		\$ 135.00	Non-Resident per week
Camp day rate, Resident		\$ 30.00	Resident per day
Camp day rate, Non-Resident		\$ 35.00	Non-Resident per day
Summer Day Camp			
Full Summer tuition, Resident		\$ 1,000.00	Resident, full summer
Full Summer tuition, Non-Resident		\$ 1,100.00	Non-Resident, full summer
Camp 1 wk, Resident		\$ 125.00	Resident, per week
Camp 1 wk, Resident, 1st sibling		\$ 120.00	Resident, 1st sibling, per week
Camp 1 wk, Resident, 2nd sibling		\$ 115.00	Resident, 2nd sibling, per week
Camp 1 wk, Non-Resident		\$ 135.00	Non-Resident, per week
Camp 1 wk, Non-Resident, 1st sibling		\$ 130.00	Non-Resident, 1st sibling, per week
Camp 1 wk, Non-Resident, 2nd sibling		\$ 125.00	Non-Resident, 2nd sibling, per week
Camp day rate, Resident		\$ 30.00	Resident, per day
Camp day rate, Non-Resident		\$ 35.00	Non-Resident, per day

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Facility Rental			
Regular Hours			
Classroom		\$ 30.00	Resident per hour
		\$ 40.00	Non-resident per hour
Stage Room		\$ 40.00	Resident per hour
		\$ 50.00	Non-resident per hour
Auditorium		\$ 60.00	Resident per hour
		\$ 70.00	Non-resident per hour
Kitchen, with Auditorium		\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee
Gymnasium, one side only		\$ 65.00	Resident per hour
		\$ 75.00	Non-resident per hour
Gymnasium, whole gym		\$ 130.00	Resident per hour
		\$ 150.00	Non-resident per hour
Concession Stand		\$ 100.00	Resident Flat Fee
		\$ 125.00	Non-Resident Flat Fee
Basketball Tournament			
2 Day, Resident		\$ 1,750.00	
2 Day, Non-Resident		\$ 1,900.00	
Full Week, Resident		\$ 2,200.00	
Full Week, Non-Resident		\$ 2,400.00	
After Hours (2 Hour Minimum)			
Classroom		\$ 65.00	Resident per hour
		\$ 75.00	Non-resident per hour
Stage Room		\$ 80.00	Resident per hour
		\$ 90.00	Non-resident per hour
Auditorium		\$ 125.00	Resident per hour
		\$ 145.00	Non-resident per hour
Kitchen, with Auditorium		\$ 60.00	Resident Flat Fee
		\$ 65.00	Non-resident Flat Fee
Gymnasium, one side only		\$ 145.00	Resident per hour
		\$ 165.00	Non-resident per hour
Gymnasium, whole gym		\$ 290.00	Resident per hour
		\$ 350.00	Non-resident per hour
Deposit Auditorium, Classrooms, Gym & Stage Rm		\$ 200.00	
Deposit Teen Parties		\$ 500.00	Cash
Rectangle Tables		\$ 6.00	
Metal Chairs		\$ 0.75	
IDs		\$ 40.00	Resident per year
		\$ 60.00	Non-resident per year
		\$ 5.00	Day Pass

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Martial Arts			
	Kendo	\$ 25.00	Per month
	Aikido	\$ 30.00	Resident, per month
		\$ 35.00	Non-Resident, per month
Preschool			
	Registration fee	\$ 25.00	
	Book Club-4 & 5 yrs old (Fridays)	\$ 50.00	Resident per session
		\$ 55.00	Non-resident per session
	Preschool Playtime-2 yrs old (Fridays)	\$ 60.00	Resident per month
		\$ 65.00	Non-resident per month
	Preschool-3 & 4 yrs old		
	Two days per week, resident	\$ 90.00	Resident per month
	Two days per week, non-resident	\$ 95.00	Non-resident per month
	Four days per week, resident	\$ 180.00	Resident per month
	Four days per week, non-resident	\$ 190.00	Non-resident per month
	Pre-K Camp- 3 & 4 yrs old	\$ 80.00	Resident per session - 3 wks
		\$ 85.00	Non-resident per session - 3 wks
Special Events			
	Halloween	\$ 1.00	Per adult
	Valentine's 5K/10K Run	\$ 25.00	Each
	Valentine's 5K/10K Run	\$ 40.00	Couples
	Turkey Shoot	\$ 1.00	Each
Youth Classes			
	Acrobatics & Tumbling	\$ 15.00	Resident Per class
		\$ 20.00	Nonresident per class
	Baton	\$ 109.00	Resident per Session
		\$ 114.00	Non-Resident per Session
		\$ 55.00	Resident, additional sibling per session
		\$ 60.00	Non-Resident, additional sibling per session
	ACT Prep	\$ 200.00	Resident per session
		\$ 205.00	Nonresident per session
	Driver Education	\$ 560.00	Resident per session
		\$ 560.00	Nonresident per session
	Piano Lessons	\$ 250.00	Resident per session - 12 weeks
		\$ 275.00	Non-Resident per session - 12 weeks
	Tennis (Ages 7-17)	\$ 60.00	Resident - 1 Lesson Per Week
		\$ 65.00	Non Resident - 1 Lesson Per Week
	Theatre	\$ 180.00	Resident per session - 12 weeks
		\$ 185.00	Non-Resident per session - 12 weeks
	Drum Lessons	\$ 25.00	Resident - per lesson
		\$ 30.00	Non-Resident - per lesson

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
Senior Center	AM Stretch Exercise Class	\$ 3.00	Per Class
	Ballroom Dance Day Class	\$ 3.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Belly Dancing	\$ 3.00	Per Class
	Bridge Lessons	\$ 6.00	Per Class
	Calligraphy Workshops	\$ 35.00	Per Session
	Ceramics	\$ 10.00	Per month
	Computer Class	\$ 50.00	Per Session
	Computer Workshop	\$ 40.00	4-8 hours
	Computer Workshop	\$ 25.00	4 hours or less
	Dance - Afternoon	\$ 3.00	Members Per Dance
		\$ 5.00	Non-Members Per Dance
	Dance - Evening	\$ 5.00	Members Per Dance
		\$ 6.00	Non-Members Per Dance
	Duplicate Bridge	\$ 1.00	Per session
	Duplicate Bridge Additional Fee	\$ 1.50	Non-Members per Session
	Exercise Punch Card	\$ 30.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 40.00	Resident Per Hour / Two Hour Min.
		\$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 90.00	Resident Per Hour / Two Hour Min.
		\$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	\$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	\$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	\$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	\$ 5.00	Per Hour Added to Standard Rental Fee
	Equipment - Podium	\$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	\$ 25.00	Additional Flat Fee for Rental (Aud. Onl
	Equipmt - TV w/ DVD	\$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	\$ 25.00	Additional Flat Fee Per Classroom Rent
	Rental Cleanup - Room 2	\$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	\$ 95.00	Additional Flat Fee Per Auditorium Rent
	Tablecloths - 60"x120" or 108" Round	\$ 17.50	Per Table Cloth
	Tablecloths - 90"x132" or 132" Round	\$ 22.50	Per Table Cloth
	Tablecloths - 120"	\$ 20.00	Per Table Cloth
	Tablecloth Overlay - 72"x72" or 90"x90"	\$ 15.00	Per Overlay with Table Cloth Rental
	Chair Cover with Sash	\$ 4.00	Per Chair
	Jewelry Class	\$ 3.00	Per class
	Language Classes	\$ 30.00	Per Session
	Leather Class	\$ 3.00	Per class
	Line Dance Class	\$ 3.00	Per class

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Manicure	\$ 15.00	
	Pedicure	\$ 21.00	
	Special Care Fee	\$ 10.00	Additional (case-by-case)
	Massage - Chair		
	15-minutes	\$ 16.00	Per 15-minute appointment
	30-minutes	\$ 32.00	Per 30-minute appointment
	Memberships		
	Basic Membership	\$ 15.00	Per Year
	All-Inclusive Membership	\$ 19.00	Per Month
	Newsletter Ad Space		
	Business card size ad	\$ 15.00	Per issue
	Quarter page ad	\$ 25.00	Per issue
	Half page ad	\$ 45.00	Per issue
	Full page ad	\$ 80.00	Per issue
	Half page ad - outside back cover	\$ 100.00	Per issue
	Oil Painting Class	\$ 10.00	Per Month
	Photography Workshop	\$ 35.00	Per Session
	Piano/Music Lessons	\$ 80.00	Per Month
	Pottery Class	\$ 15.00	Per Month
	Sketching/Art Class	\$ 10.00	Per Month
	Sewing Class	\$ 10.00	Per Month
	Tai Chi	\$ 3.00	Per class
	Yoga	\$ 3.00	Per class
	Zumba Class	\$ 3.00	Per class
Recreation Center			
	Corporate Household	\$ 690.00	Yearly
	Corporate Senior Household	\$ 580.00	Yearly
	Corporate Senior Single	\$ 382.00	Yearly
	Corporate Single	\$ 456.00	Yearly
	Corporate Household	\$ 64.00	Monthly
	Corporate Senior Household	\$ 54.00	Monthly
	Corporate Senior Single	\$ 35.00	Monthly
	Corporate Single	\$ 42.00	Monthly
	Employee Household	\$ 384.00	Yearly
	Employee Senior Household	\$ 276.00	Yearly
	Employee Senior Single	\$ 192.00	Yearly
	Employee Single	\$ 252.00	Yearly
	Non-Resident College Membership	\$ 161.00	Yearly
	Non-Resident Day Pass Daily	\$ 15.00	Daily
	Non-Resident Day Pass Weekly	\$ 40.00	Weekly
	Non-Resident Household	\$ 837.00	Yearly
	Non-Resident Senior Household	\$ 752.00	Yearly
	Non-Resident Senior Single	\$ 493.00	Yearly
	Non-Resident Single	\$ 555.00	Yearly

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Resident College Membership	\$ 143.75	Yearly
	Resident Day Pass Daily	\$ 10.00	Daily
	Resident Day Pass Weekly	\$ 26.00	Weekly
	Resident Household	\$ 555.00	Yearly
	Resident Senior Household	\$ 406.00	Yearly
	Resident Senior Single	\$ 272.00	Yearly
	Resident Single	\$ 357.00	Yearly
	Resident Single - Monthly	\$ 33.00	Monthly
	Resident Household - Monthly	\$ 52.00	Monthly
	Resident Senior Single - Monthly	\$ 25.00	Monthly
	Resident Senior Household - Monthly	\$ 38.00	Monthly
	Non-Resident Single	\$ 178.00	3-Month
	Non-Resident Household	\$ 267.00	3-Month
	Non-Resident Senior Single	\$ 158.00	3-Month
	Non-Resident Senior Household	\$ 240.00	3-Month
	Non-Resident Single	\$ 52.00	Monthly
	Non-Resident Household	\$ 78.00	Monthly
	Non-Resident Senior Single	\$ 46.00	Monthly
	Non-Resident Senior Household	\$ 70.00	Monthly
	Resident Single	\$ 113.00	3-Month
	Resident Household	\$ 178.00	3-Month
	Resident Senior Single	\$ 86.00	3-Month
	Resident Senior Household	\$ 130.00	3-Month
	Non-Resident Single	\$ 178.00	3-Month
	Non-Resident Household	\$ 267.00	3-Month
	Non-Resident Senior Single	\$ 158.00	3-Month
	Non-Resident Senior Household	\$ 240.00	3-Month
	Corporate Single	\$ 148.00	3-Month
	Corporate Household	\$ 219.00	3-Month
	Corporate Senior Single	\$ 124.00	3-Month
	Corporate Senior Household	\$ 185.00	3-Month
	Aquatics		
	Splash Pad Resident - Daily	\$ 5.00	Daily
	Splash Pad Non-Resident - Daily	\$ 12.00	Daily
	Splash Pad Resident - Yearly	\$ 90.00	Yearly
	1 student 1 lesson per mem	\$ 45.00	
	1 student 1 lesson per non-mem	\$ 75.00	
	1 student 4 lessons per mem	\$ 100.00	
	1 student 4 lessons per non-mem	\$ 130.00	
	Lifeguard Instructor mem	\$ 225.00	
	Lifeguard Instructor non- mem	\$ 250.00	
	Lifeguard recert mem fee	\$ 75.00	
	Lifeguard recert non-mem fee	\$ 100.00	
	Lifeguard training mem fee	\$ 200.00	

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Lifeguard training non-mem fee	\$ 230.00	
	Masters swim mem daily	\$ 40.00	Monthly
	Masters swim non-mem daily	\$ 55.00	Monthly
	Swim class member fee	\$ 80.00	
	Swim class non-member fee	\$ 110.00	
	Swim club registration	\$ 10.00	
	WSI class mem	\$ 225.00	
	WSI class non-mem	\$ 250.00	
Daycare			
	Daycare mem 12 sessions	\$ 20.00	
	Daycare mem 6 sessions	\$ 10.00	
	Daycare mem daily	\$ 2.00	
	Daycare non-mem 12 sessions	\$ 20.00	
	Daycare non-mem 6 sessions	\$ 10.00	
	Daycare non-mem daily	\$ 2.00	
	Unlimited childcare 1 mo.	\$ 30.00	
Facility Rental			
	Basketball court rental	\$ 55.00	1/2 Court - 1 Hour Member
		\$ 75.00	1/2 Court - 2 Hour Member
		\$ 90.00	1/2 Court - 1 Hour Non-Member
		\$ 110.00	1/2 Court - 2 Hour Non-Member
		\$ 110.00	Full Court - 1 Hour Member
		\$ 165.00	Full Court - 2 Hour Member
		\$ 155.00	Full Court - 1 Hour Non-Member
		\$ 210.00	Full Court - 2 Hour Non-Member
	Large Meeting Room Rental	\$ 125.00	2 hour Member
		\$ 155.00	3 hour Member
		\$ 185.00	4 hour Member
		\$ 155.00	2 hour Non-Member
		\$ 185.00	3 hour Non-Member
		\$ 215.00	4 hour Non-Member
	Meeting Room 2	\$ 95.00	2 hour Member
		\$ 125.00	3 hour Member
		\$ 155.00	4 hour Member
		\$ 125.00	2 hour Non-Member
		\$ 155.00	3 hour Non-Member
		\$ 185.00	4 hour Non-Member
	Choose 1 Package	\$ 115.00	Member
		\$ 150.00	Non-Member
	Choose 2 Package	\$ 150.00	Member
		\$ 200.00	Non-Member
	Home School Swim	\$ 3.00	
	HS Lap Lane Rental fee	\$ 6.00	
	Lock-In Rental Balance	\$ 800.00	

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Lock-In Rental Deposit	\$ 150.00	
	Pool Lane Rental member	\$ 15.00	
	Pool Lane Rental nonmember	\$ 20.00	
	Pool Play Area Rental member	\$ 50.00	1 Hour
	Pool Play Area Rental member	\$ 75.00	2 Hour
	Pool Play Area Rental nonmember	\$ 70.00	1 Hour
	Pool Play Area Rental nonmember	\$ 95.00	2 Hour
	Racquetball court rental	\$ 25.00	Per hour
	Scuba	\$ 10.00	Per person
	Yearly locker rental	\$ 60.00	
	Inflatable - Giant Slide - Member	\$ 95.00	
	Inflatable - Castle - Member	\$ 70.00	
	Inflatable - Basketball Hoops - Member	\$ 60.00	
	Inflatable - Giant Slide - Non-Member	\$ 125.00	
	Inflatable - Castle - Non-Member	\$ 95.00	
	Inflatable - Basketball Hoops - Non-Member	\$ 65.00	
	Rental Security Deposit (Refundable)	\$ 150.00	
Fitness			
	Fire Workout - 4 Weeks - Member	\$ 120.00	
	Fire Workout - 4 Weeks - Non-Member	\$ 140.00	
	Fire Workout - 1 Class - Member	\$ 20.00	
	Fire Workout - 1 Class - Non-Member	\$ 25.00	
	1 Hr Personal Training Member	\$ 50.00	
	1 Hr Personal Training Non-Member	\$ 65.00	
	12 Hrs Personal Training Member	\$ 513.00	
	12 Hrs Personal Training Non-Member	\$ 684.00	
	2 Hr Update Personal Training	\$ 75.00	
	20 Hrs Personal Training Member	\$ 800.00	
	20 Hrs Personal Training Non-Member	\$ 1,000.00	
	20/20/20 Senior Member	\$ 130.00	
	20/20/20 Senior Non-Member	\$ 170.00	
	3 Hr Personal Training Member	\$ 100.00	
	3 Hr Personal Training Non-Member	\$ 145.00	
	30 Hrs Personal Training Member	\$ 1,050.00	
	30 Hrs Personal Training Non-Member	\$ 1,350.00	
	6 Hrs Personal Training Member	\$ 270.00	
	6 Hrs Personal Training Non-Member	\$ 360.00	
	Eager To Exercise Mem	\$ 30.00	
	Eager To Exercise Non-Mem	\$ 40.00	
	Fast Track	\$ 225.00	
	Fitness Assessment	\$ 25.00	
	Indoor Triathlon	\$ 20.00	
	Just For Teens Member	\$ 65.00	
	Just For Teens Non-Member	\$ 85.00	

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Small Group Training Member	\$ 130.00	
	Small Group Training Non-Member	\$ 170.00	
	Quest 4 Fitness member	\$ 65.00	
	Quest 4 Fitness nonmember	\$ 85.00	
	Sports Conditioning member	\$ 65.00	
	Sports Conditioning nonmember	\$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1session	\$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	\$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	\$ 540.00	
	Team Training 2 Members 1 session	\$ 60.00	
	Team Training 2 Members 8 sessions	\$ 400.00	
	Team Training 2 Members 12 sessions	\$ 480.00	
	Team Training 2 Non-Mem 1 session	\$ 70.00	
	Team Training 2 Non-mem 8 sessions	\$ 480.00	
	Team Training 2 Non-mem 12 sessions	\$ 600.00	
	Next Level Training Member	\$ 35.00	
	Next Level Training Non-Member	\$ 40.00	
	Martial Arts Contract Monthly	\$ 400.00	
	Other Recreation Center		
	Basketball league registration	\$ 40.00	
	Camp 1 wk mem	\$ 135.00	
	Camp 1 wk mem 1st sibling	\$ 125.00	
	Camp 1 wk mem 2nd sibling	\$ 110.00	
	Camp 1 wk non-mem	\$ 160.00	
	Camp 1 wk non-mem 1st sibling	\$ 150.00	
	Camp 1 wk non-mem 1nd sibling	\$ 135.00	
	Camp day rate member	\$ 35.00	
	Camp day rate non-member	\$ 40.00	
	Health Non-Profit Booth	\$ 30.00	
	Health Profit Booth	\$ 35.00	
	Junior Youth members	\$ 20.00	
	JYM special	\$ 50.00	
	Kickball Team	\$ 375.00	
	Kids Night Out mem	\$ 10.00	
	Kids Night Out Non-Mem	\$ 15.00	
	Lock-in Member	\$ 20.00	
	Lock-in member additional child	\$ 15.00	
	Lock-in non member	\$ 25.00	
	Lock-in non member additional child	\$ 20.00	
	Racquetball league mem	\$ 20.00	
	Racquetball league non-mem	\$ 25.00	
	Racquetball slam add level	\$ 10.00	
	Racquetball slam mem	\$ 20.00	
	Softball registration	\$ 45.00	

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
	Tanning 1 session	\$ 5.00	
	Tanning punch card 10 sessions	\$ 30.00	
	Tanning unlimited tanning 1 mo.	\$ 30.00	
	Triathlon individual	\$ 25.00	
	Triathlon insurance individual	\$ 10.00	
	Triathlon late fee individual	\$ 5.00	
	Trunk N Treat	\$ 25.00	
	Swim Competition		
	BXST 101 Member	\$ 40.00	
	BXST 101 Member - 2nd	\$ 30.00	
	BXST 101 Non-Member	\$ 55.00	
	BXST 101 Non-Member - 2nd	\$ 45.00	
	Late fee	\$ 10.00	
	Black team mem	\$ 60.00	Monthly
	Black team non-mem	\$ 75.00	Monthly
	Black 2nd swimmer mem	\$ 50.00	Monthly
	Black 2nd swimmer non-mem	\$ 65.00	Monthly
	Red team mem	\$ 70.00	Monthly
	Red team non-mem	\$ 85.00	Monthly
	Red 2nd swimmer mem	\$ 60.00	Monthly
	Red 2nd swimmer non-mem	\$ 75.00	Monthly
	Senior member	\$ 80.00	Monthly
	Senior non-mem	\$ 95.00	Monthly
	Senior 2nd swimmer mem	\$ 70.00	Monthly
	Senior 2nd swimmer non-mem	\$ 85.00	Monthly
	USS transfer fee in LSC	\$ 5.00	
	USS transfer fee out of LSC	\$ 10.00	
	White team mem	\$ 45.00	Monthly
	White team non-mem	\$ 65.00	Monthly
	White 2nd swimmer mem	\$ 40.00	Monthly
	White 2nd swimmer non-mem	\$ 55.00	Monthly
	Yearly registration fee	\$ 110.00	
	Yearly US reg fee	\$ 74.00	
Performing Arts	BOX OFFICE		
	Credit card processing - per subscription	\$ 5.00	On Total Order
	Credit card processing - per ticket	\$2 & \$4	Depending on Ticket Price
	Tickets - Buy 5 or More Shows Subscription	\$7.50 / \$11.25	5 Shows - 25% off
		\$ 15.00	5 Shows - 25% off
		\$18.75 - \$26.25	5 Shows - 25% off
	Tickets - Subscribers - Headliner Series	\$40 / \$50	
	Theatre - Public - Headliner Series	\$ 50.00	
	Tickets - Public - Showcase Series	\$ 35.00	
	Theatre - Public - Live Theatre Series	\$ 20.00	
	Tickets - Subscriber - Family Series	\$10 / \$15	Youth & Adult

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2020-2021

Department	Type	Amount	Frequency/Notes/Description
CLASSES & INSTRUCTION			
	Summer camp - per participant	\$ 125.00	Fee - includes deposit
CONCESSIONS			
	BPACC events - per item	\$ 2.00	
	Client Coffee Station - per event	\$ 20.00	
	Client Coffee Refill - per event	\$ 5.00	
	Client - Hospitality Coordination Fee		Varies - Based on needs & volume
	Client merchandise - per event	15% - of gross	Applies to BPACC series artists
EQUIPMENT RENTAL			
	Banquet table w/cloth & skirt - per event	\$ 10.00	
	Banquet table with cloth only - per event	\$ 5.00	
	Corded Mics - up to 10 - per mic	\$ 10.00	
	Facility piano & bench - per event	\$ 50.00	
	Facility piano tuning - per event	\$ 150.00	
	Follow spot light - per event	\$ 25.00	Operator Add'l - \$20.00 per hr
	Podium Only - per event	\$ 15.00	
	Podium w Mic - per event	\$ 25.00	
	Removal of seats - per row/event	\$ 50.00	
	Stage Audio --- Lighting Techs per hour	\$35 -- \$20	
	Stage risers - per event	\$ 100.00	
	Stage screen only - per event	\$ 25.00	
	Wireless Mics - per event - per mic	\$ 85.00	
SPACE RENTAL			
	Auditorium (per hr, 4-hour minimum)	\$ 125.00	Includes House Manager
	Lobby (per hr, 4-hour minimum)	\$ 85.00	Includes House Manager
	Green Room (per hr, 4-hour minimum)	\$ 40.00	Includes House Manager
	Studio (per hr, 4-hour minimum)	\$ 60.00	Includes House Manager
	Conference Room (per hr, 4-hr minimum)	\$ 50.00	Includes House Manager
	Sponsorship	\$ 1,000.00	& Up
	Special Partnerships	\$ 500.00	\$500 to \$999

Attachment: ExhibitABCDEOrd21 (2829 : Ord 20-03 Budget Ordinance.)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 2823)

Meeting: 08/25/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2823

Ordinance 20-04, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2020.

WHEREAS, Tennessee Code Annotated, Section 67-5-103, authorizes municipalities in Tennessee to impose taxes for municipal purposes, and to fix the rates thereof; and

WHEREAS, Article X, Section 1 of the Bartlett Municipal Charter grants authority by the Board of Mayor and Aldermen to levy taxes for all corporate purposes upon the taxable property, real, personal, and mixed; and

WHEREAS, all property within the city not exempt by general law shall be assessed for taxation based on the assessments made by the Shelby County Assessor's Office;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, that the 2020 Real and Personal Property Tax Rate shall be levied as follows:

SECTION 1: TAX RATE - Effective July 1, 2020, there is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.83 for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.83 for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance shall take effect upon its passage on third and final reading, the public welfare requiring it.

FIRST READING: August 11, 2020

SECOND READING: August 18, 2020 (special call meeting)

THIRD READING: August 25, 2020

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk

HISTORY:

08/11/20 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 08/18/20

Mr. Phebus noted that the City's tax rate will remain at \$1.83 per \$100 of assessed value.

08/18/20 Board of Mayor and Aldermen **APPROVED ON SECOND READING**
Next: 08/25/20

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 08/25/20 06:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special event permit for Priddy Farms Pumpkin & Christmas Tree Event.



APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
 6382 STAGE ROAD
 BARTLETT TN 38134
 901-385-6425

4595 N. GERMASTOWN Rd 38002
 Address Zip Code

9-19-20 — 12-25-20 9AM-9PM
 Dates of the Event Hours of the Event

Christmas Tree and Pumpkin FAIR SEASONAL
 Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)

Spencer, Priddy
 Property Owner

William Spencer Priddy 4595 N. GERMASTOWN Rd
 Special Event Permit Applicant Address of Applicant

901-359-0800
 Phone Number Fax Number

Check all items that apply:

For information call (901) 385-6425.

☒ State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)
☒ Letter of Permission
☒ Insurance
☒ Tents (Fire Retardant letter included)
☒ Special Event Checklist
☒ Map
☒ Sign or Banner

\$60.00 Special Event Fee
\$4.00 Permit Issuing Fee
\$ 1.28 2% Credit Card Fee
\$ 65.28 Total Permit Fee

William S Priddy
 Responsible Person

8-6-20
 Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Special Event Checklist

Event: Pumpkin & Christmas Tree Farm Sales
 Location: 4595 N. GERMANTOWN Rd
 Dates: 9-19-20 - 12-25-20

Type of special event: (Check one.)

- | | |
|--|---|
| <p>☐ <i>Type 1: Noncommercial Events.</i> Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.</p> | <p>☐ <i>Type 3: Commercial Events.</i> Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.</p> |
| <p>☒ <i>Type 2: Special Seasonal Events.</i> Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.</p> | <p>☐ <i>Type 4: Public Attractions.</i> Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen.</p> |

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

- | | |
|--|---|
| <p>☐ <i>Public property.</i> Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.</p> | <p>☐ <i>Auctions/estate sales.</i> Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.</p> |
| <p>☐ <i>Public parks.</i> Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)</p> | <p>☐ <i>Business deliveries.</i> Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.</p> |
| <p>☐ <i>City sponsorship.</i> Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.</p> | <p>☐ <i>Certain solicitations.</i> Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.</p> |
| <p>☐ <i>Special use permit or site plan.</i> Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.</p> | <p>☐ <i>First Amendment activity.</i> The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.</p> |
| <p>☐ <i>Yard sales.</i> Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.</p> | <p>☐ <i>Political campaigning.</i> Campaigning for public office.</p> |

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1				<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	
2				For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3				Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		✓		<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		✓		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		✓		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7		✓		<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8		✓		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub- mitted ✓ or X	OK	N/A		Comments										
9		✓		<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10		✓		In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11		✓		<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12				Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13				<i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14				<i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

4/25/02

Page 4 of 9

	Sub- mitted ✓ or X	OK	N/A		Comments
15		✓		<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16			✓	<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17		✓		<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18		✓		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub- mitted ✓ or X	OK	N/A		Comments
19			✓	<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20			✓	<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21		✓		<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	

4/25/02

Page 6 of 9

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A		Comments
22		✓	Limitations on signs.	
23		✓	Temporary arrangements for parking and traffic circulation.	
24		✓	Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25		✓	Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		✓	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27		✓	The provision of traffic control or security personnel to ensure the public safety and convenience.	
28	✓		Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least **ten (10) days** prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Sub- mitted ✓ or X	OK	N/A		Comments
29	✓			Name and address of the applicant.	
30	✓			Names and address of the owner of the premises on which the proposed event is to be held.	
31	✓			Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	✓			Description of the site on which the proposed event is to be held.	
33	✓			Date of the proposed event.	
34	✓			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35	✓			A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36	✓			Location and number of proposed temporary public toilets.	
37	✓			Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38	✓			Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	✓		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40	✓		The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41		✓	An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42	✓		The Permitting Official determines the following: a. The special event will comply with the special event performance standards...;	
43	✓		b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44	✓		c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45	✓		d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	

Laura Jenkins

From: ana bayabo <anai.bayabo@gmail.com>
Sent: Friday, August 7, 2020 12:02 PM
To: Laura Jenkins
Subject: [External] priddy farms opening plan
Attachments: Priddy Farms Opening Plans.pdf

Hi Ms. Jenkins.

PLease see attached Priddy Farms' opening plan. If you have any concerns, please do not hesitate to contact Mr. Priddy at 9013590800.

Thank you.

KInd regards,

Ana

Attachment: 4595 N GERMANTOWN RD-PRIDDY FARMS PUMPKIN & CHRISTMAS TREE EVENT-2020 (2830 : Priddy Farms Pumpkin &

Priddy Farms Opening Plans

Strategies to encourage behaviors that reduce the spread of COVID-19 among staff and guests:

Educate staff and guests about when they should stay home.

- Encourage employees and guests to stay home if they have symptoms of COVID-19 or have tested positive for COVID-19.
- Encourage employees and guests to stay home and monitor their health if they have had close contact with a person who has had symptoms of COVID-19 within the past 14 days.
- Consult CDC criteria to inform policies on when staff can return to work and when guests can return to the park if they had symptoms of COVID-19, or tested positive for COVID-19, or were exposed to someone with COVID-19.

Hand hygiene and respiratory etiquette

- Recommend and reinforce frequent staff and guest hand hygiene behaviors (e.g., between physical interactions, before and after games or rides, before eating, after using the restroom, before and after being in animal interaction areas, or after touching frequently touched surfaces). Encourage handwashing with soap and water for at least 20 seconds. If soap and water are not readily available, provide hand sanitizer that contains at least 60% alcohol.
- Remind staff and guests to avoid touching their eyes, nose, and mouth.
- Encourage staff and guests to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If soap and water are not readily available, provide hand sanitizer that contains at least 60% alcohol.

Masks

Masks will be provided to staffs and guests visiting the farm will be required only strongly recommended to wear facial coverings.

Supplies

We will provide adequate and accessible supplies like soap, water, tissues, trash cans and hand sanitizer containing at least 60% alcohol.

Laura Jenkins

From: ana bayabo <anai.bayabo@gmail.com>
Sent: Thursday, August 6, 2020 3:40 PM
To: Laura Jenkins
Subject: [External] Priddy farms insurance
Attachments: 92A4EA8D-994C-4205-9AB8-9D7E656FDA30.jpeg

Hi Ms. Jenkins,

Good day!

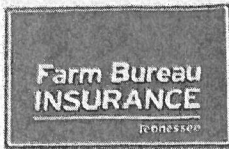
Please see attached commercial policy for Priddy Farms / William Priddy III. If you have concerns, please dont hesitate to call Mr.Priddy at 901-359-0800 .

Thank you.

Kind regards,
Ana

--
Cheers,

Ana Margarita Bayabo - Muñoz  



Tennessee Farmers Mutual
Insurance Company
Corporate Headquarters
Post Office Box 307 • Columbia, TN 38402-0307
1.877.876.2222 • www.fbim.com

NOTICE OF REINSTATEMENT					
POLICY NUMBER	POLICY PERIOD	12:01 AM STANDARD TIME	MEMBER NUMBER	AGENCY	BRANCH
	AT THE RESIDENCE PREMISES				
	FROM	TO			
CP 3113792	06-24-2020	06-24-2021	0254746	0102120	01

WILLIAM S PRIDDY
DBA PRIDDY FARMS
4595 GERMANTOWN RD
ARLINGTON TN 38002-8099

INSURED NAME : WILLIAM S PRIDDY

YOUR POLICY HAS BEEN REINSTATED WITH A LAPSE EFFECTIVE 07-17-2020. YOU WERE WITHOUT COVERAGE FROM 06-24-2020 TO 07-17-2020. COVERAGE IS CONDITIONED UPON YOUR BANK HONORING PAYMENT WHEN PRESENTED. A RETURN FEE WILL APPLY FOR PAYMENTS NOT HONORED.

THANK YOU FOR THE OPPORTUNITY TO SERVE YOU.

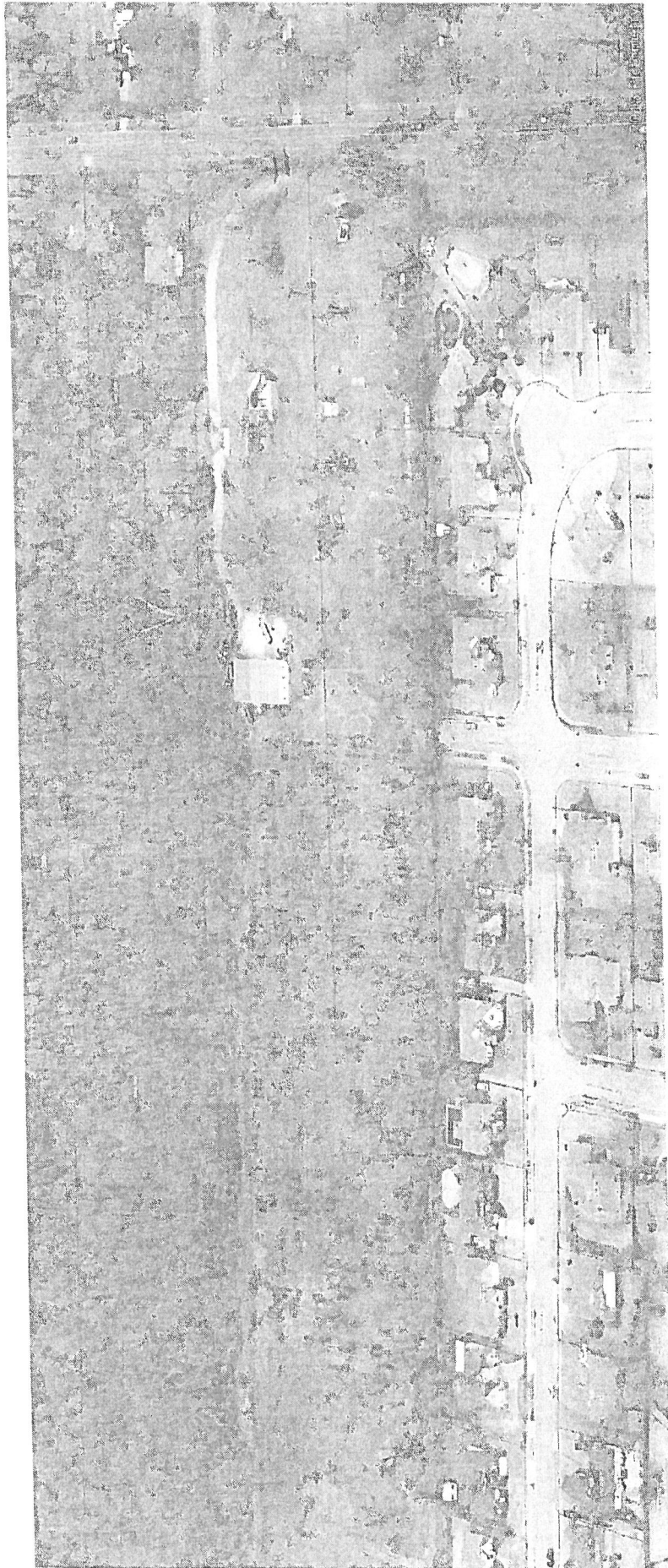
OFFICE SHELBY - ELLENDALE
AGENT BRITT DUNN
ADDRESS 4050 N GERMANTOWN RD
BARTLETT TN 38133-2010

PHONE (901)386-3614

07-17-2020
DATE

FD3TTL8GW0

Attachment: 4595 N GERMANTOWN RD-PRIDDY FARMS PUMPKIN & CHRISTMAS TREE EVENT-2020 (2830 : Priddy Farms Pumpkin &



Handwritten signature or initials in the top right corner of the page.

02/25/2018





Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 08/25/20 06:00 PM
Department: Finance
Category: Budget
Prepared By: Penny Medlock
Department Head: Dick Phebus

Authorization to auction surplus property.

Department	Year	Make/Model	Color	Vehicle ID#
Solid Waste	2007	Mack LE603	White	1M2AC08C27M014099
Solid Waste	2000	Ford F450	White	1FDXF46F8YED41334
Public Works	1986	Ford F700	White	1FDNK74N6GVA19059
Public Works	1995	Ford F477	White	1FDLF47F0SEA37502
Police		Power Systems Ball Rack	Gray	
Police		ProMaxima Power Rack	White	
Police		ProMaxima CableCrossover	White	
Police		ProMaxima CableCrossover	White	
Police	2020	Dodge Charger rear seats	Black	
Police	2020	Dodge Charger rear seats	Black	
Police	2020	Dodge Charger rear seats	Black	
Police	2020	Dodge Charger rear seats	Black	

Article V Section 4 of the Charter of the City of Bartlett designates the authority to the Mayor to sell surplus property with Board approval for items valued over \$500. The following items have been identified as surplus with a potential value of over \$500 and are eligible to be sold at public auction.

It is our recommendation that these items be approved to be sold at public auction. If approved, the City of Bartlett will advertise the items to be auctioned on the GovDeals website (www.govdeals.com).

Thank you for your consideration of the above item.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 08/25/20 06:00 PM
Department: Planning and Economic Development
Category: Report
Prepared By: Sam Harris
Department Head: Kim Taylor

Planning Commission Report for August 2020.

Hearing

Rezoning

I. Neighborhood Business District (Zaxby's), 6165 Stage Road (Brenda Solomito Basar, Solomito Land Planning)

INTRODUCTION: Mrs. Brenda Solomito Basar with Solomito Land Planning is requesting Planning Commission approval to rezone 1.048 acres of land from the "O-C" Office Center zoning district to the "C-L" Neighborhood Business District zoning district in order to construct a restaurant with drive through service. The subject property is located at 6165 Stage Road, on the southwest corner of Stage Road at Elmore Park Road.

BACKGROUND: On October 11, 1993, the Planning Commission approved a site plan for Bartlett Retail Center. The site was utilized for a Kinko's Office and Print Center, and the most recent tenant was a Shelby County Schools charter school. Properties that surround the proposed rezoning change consist of: RS-10 Residential to the south, "C-L" Neighborhood Business District to the east, "SC-1" Planned Unit Commercial to the north and "CG-MS" General Business District with Main Street Overlay to the west.

DISCUSSION: The applicant is proposing to rezone the subject property from "O-C" Office Center to "C-L" Neighborhood Business District to accommodate a 3,652 square foot Zaxby's Restaurant with a drive through service. According to "Article V, Chart I Uses Permitted in Zoning Districts" of the Bartlett Zoning Ordinance, restaurants with drive through service are permitted in the "C-L" zoning district. Should this rezoning be approved, the applicant will move forward with their request for site plan approvals from the Planning Commission and Design Review Commission.

Favorable recommendation for approval with conditions of staff.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2832)

Meeting: 08/25/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2832

Resolution 25-20, a resolution to amend the Fiscal Year 2021 Grant Fund Budget to provide for appropriation of additional Department of Justice grant funds.

WHEREAS, the City of Bartlett Police Department has received notice of a \$41,960 Bureau of Justice Management FY20 Coronavirus Emergency Supplemental Funding Program; and

WHEREAS, the City of Bartlett Police Department has accepted this award and will use these grant funds in accordance with guidelines set forth in the award document;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that Project No. 2020-VD-BX-0507 awarded to the City of Bartlett is accepted with no local matching cost and,

BE IT FURTHER RESOLVED that the FY2020-2021 Grant Fund budget shall be amended to reflect additional revenues and expenditures totaling \$41,960.00 as shown in the table below.

Fund Account Numbers	Description	Increases
131.30000.33636.02620	Federal Justice Assistance	\$41,960.00
131.42100.363.02620	COVID-19 Grant Expenses	\$41,960.00

Adopted this day of August 25, 2020

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____

Penny Medlock, City Clerk



Department of Justice (DOJ)
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

May 20, 2020

Chief Jeff Cox
Bartlett City
6400 Stage Road
Bartlett, TN 38134-3739

Dear Chief Cox:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by Bartlett City for an award under the OJP funding opportunity entitled "BJA FY 20 Coronavirus Emergency Supplemental Funding Program." The approved award amount is \$41,960. These funds are for the project entitled BJA FY 20 Coronavirus Emergency Supplemental Funding Program.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should Bartlett City accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Yolaine Faustin, Program Manager at (202) 353-1720; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.

Attachment: Award Report (DOJ) \$41960 (2832 : Res. 25-20 BPD Justice COVID Grant 2020)



Department of Justice (DOJ)
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

May 20, 2020

Chief Jeff Cox
 Bartlett City
 6400 Stage Road
 Bartlett, TN 38134-3739

Dear Chief Cox:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

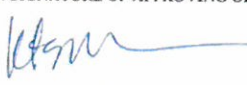
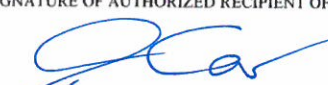
We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
 Director

cc: Grant Manager
 Financial Analyst

Attachment: Award Report (DOJ) \$41960 (2832 : Res. 25-20 BPD Justice COVID Grant 2020)

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Bartlett City 6400 Stage Road Bartlett, TN 38134-3739		4. AWARD NUMBER: 2020-VD-BX-0507 5. PROJECT PERIOD: FROM 01/20/2020 TO 01/31/2022 BUDGET PERIOD: FROM 01/20/2020 TO 01/31/2022 6. AWARD DATE 05/20/2020 7. ACTION Initial 8. SUPPLEMENT NUMBER 00 9. PREVIOUS AWARD AMOUNT \$ 0 10. AMOUNT OF THIS AWARD \$ 41,960 11. TOTAL AWARD \$ 41,960																		
2a. GRANTEE IRS/VENDOR NO. 626011035 2b. GRANTEE DUNS NO. 125012901																				
3. PROJECT TITLE BJA FY 20 Coronavirus Emergency Supplemental Funding Program																				
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).																				
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C																				
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.034 - Coronavirus Emergency Supplemental Funding Program																				
15. METHOD OF PAYMENT GPRS																				
AGENCY APPROVAL		GRANTEE ACCEPTANCE																		
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Jeff Cox Chief																		
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 		19A. DATE 5-27-20																
AGENCY USE ONLY																				
20. ACCOUNTING CLASSIFICATION CODES <table border="1"> <thead> <tr> <th>FISCAL YEAR</th> <th>FUND CODE</th> <th>BUD. ACT.</th> <th>DIV. OFC.</th> <th>REG.</th> <th>SUB.</th> <th>POMS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>B</td> <td>VD</td> <td>80</td> <td>00</td> <td>00</td> <td></td> <td>41960</td> </tr> </tbody> </table>		FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT	X	B	VD	80	00	00		41960	21. VVDUGT0743		
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT													
X	B	VD	80	00	00		41960													

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

Attachment: Award Report (DOJ) \$41960 (2832 : Res. 25-20 BPD Justice COVID Grant 2020)



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SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.



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2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

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5. Required training for Point of Contact and all Financial Points of Contact			
Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.			
In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.			
A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://www.ojp.gov/training/fmts.htm. All trainings that satisfy this condition include a session on grant fraud prevention and detection.			
The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.			
6. Requirements related to "de minimis" indirect cost rate			
A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.			
7. Requirement to report potentially duplicative funding			
If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.			



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8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

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9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



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any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



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13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

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<i>SPECIAL CONDITIONS</i>		
14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient. The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.		
15. Determination of suitability to interact with participating minors SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age. The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.		
16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences. Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").		
17. Requirement for data on performance and effectiveness under the award The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.		
18. OJP Training Guiding Principles Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm.		

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19. Effect of failure to address audit issues The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.			
20. Potential imposition of additional requirements The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.			
21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42 The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.			
22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54 The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."			
23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38 The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations. The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter I, Part 38, under e-CFR "current" data.			



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SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



Department of Justice (DOJ)
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**AWARD CONTINUATION
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PROJECT NUMBER 2020-VD-BX-0507

AWARD DATE 05/20/2020

SPECIAL CONDITIONS

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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SPECIAL CONDITIONS

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. Signing Authority

This award must be signed by an authorized official of the applicant State, local, or tribal government, on behalf of that applicant State, unit of local government, or Tribe, unless the applicant designates an organizational unit to apply on its behalf. For example, if designated by a unit of local government, a Police Department or Sheriff's Office (or similar agency) may apply on behalf of the applicant jurisdiction, as long as the department, office, or agency is listed as the organizational unit on the SF-424. In that case, the head of the designated organizational unit (such as a Police Chief or Sheriff) may sign the award. Documentation of the designation by the appropriate governing body must be retained by the grant recipient.

32. The "Emergency Appropriations for Coronavirus Health Response and Agency Operations" law (Public Law 116-136) includes definitions, reporting requirements, and certain other provisions that apply (whether in whole or in part) to this award. In addition, consistent with the CESF Program's purposes, which involve preparing for, preventing, and responding to the coronavirus national emergency, OJP will provide notice of any additional CESF program-specific grants administrative requirements on an award page, accessible at <https://www.ojp.gov/funding/explore/CESF-program-specific-condition>, that is incorporated by reference here.



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SPECIAL CONDITIONS

33. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

34. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

35. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

36. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

37. Justice Information Sharing

Recipients are encouraged to comply any information-sharing projects funded under this award with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) is encouraged to conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information.

38. Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity.



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39. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA. The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are: a. New construction; b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places; c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories. The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/ or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations. Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

40. Establishment of interest-bearing account

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish an interest-bearing account dedicated specifically to this award. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The award funds, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Coronavirus Emergency Supplemental Funding (CESF) program. The recipient also agrees to obligate the award funds in the account (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

41. Expenditures requiring prior approval

No funds under this award may be expended on individual items costing \$500,000 or more, or to purchase Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV) without prior written approval from BJA. Prior approval must be obtained post-award, through the submission and approval of a Grant Adjustment Notice (GAN) through OJP's Grant Management System (GMS).



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SPECIAL CONDITIONS

42. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after January 20, 2020

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (January 20, 2020), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds.

43. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

44. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

45. Missing Attachment: Disclosure of lobbying

The recipient must complete a Disclosure of Lobbying Activities (SF-LLL) form, and submit it to the grant manager for this award. Award closeout will not be possible until OJP has issued a Grant Adjustment Notice to remove this special condition.

46. Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.

47. Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Program Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Categorical Exclusion for Bartlett City

The Coronavirus Emergency Supplemental Funding (CESF) Program allows eligible states, local units of government, and tribes to support a broad range of activities including preventing, preparing for, and responding to the coronavirus.

All recipients of CESF funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a sub-grantee or third party.

BJA's expectation is that none of the following activities will be conducted whether under this federal award or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories) other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

If, however, award funds are proposed to be used for any of the enumerated projects or activities above, grant recipients must contact their grant manager, and receive written approval prior to commencing that project or activity.

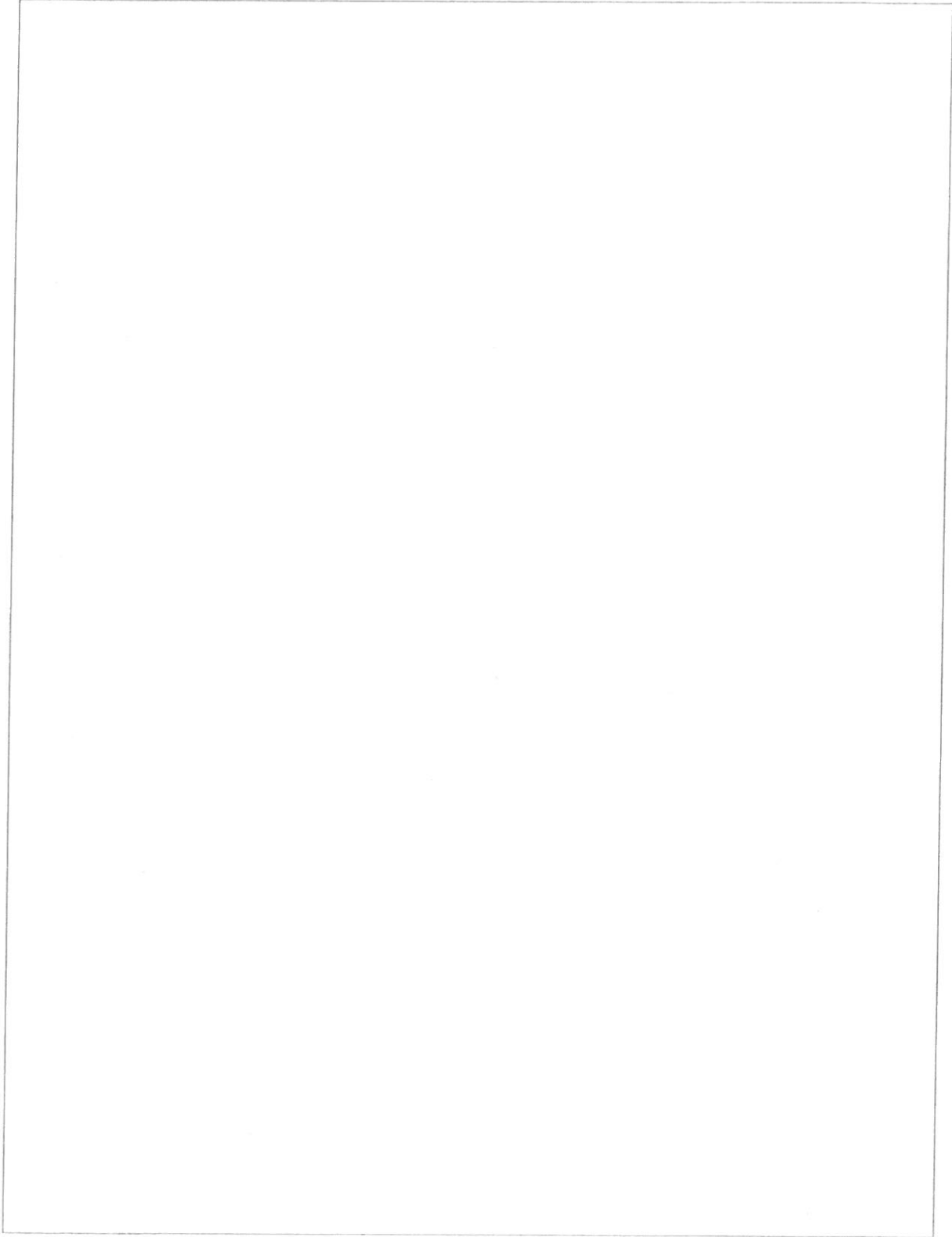
Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for BJA.

Attachment: Award Report (DOJ) \$41960 (2832 : Res. 25-20 BPD Justice COVID Grant 2020)

	Department of Justice (DOJ) Office of Justice Programs Bureau of Justice Assistance	GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY	
		Grant	
		PROJECT NUMBER 2020-VD-BX-0507	PAGE 1 OF 1
This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C			
1. STAFF CONTACT (Name & telephone number) Yolaine Faustin (202) 353-1720		2. PROJECT DIRECTOR (Name, address & telephone number) Steve Sones Assistant Chief of Police 3730 Appling Road Bartlett, TN 38133-2745 (901) 385-5560	
3a. TITLE OF THE PROGRAM BJA FY 20 Coronavirus Emergency Supplemental Funding Program		3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)	
4. TITLE OF PROJECT BJA FY 20 Coronavirus Emergency Supplemental Funding Program			
5. NAME & ADDRESS OF GRANTEE Bartlett City 6400 Stage Road Bartlett, TN 38134-3739		6. NAME & ADDRESS OF SUBGRANTEE	
7. PROGRAM PERIOD FROM: 01/20/2020 TO: 01/31/2022		8. BUDGET PERIOD FROM: 01/20/2020 TO: 01/31/2022	
9. AMOUNT OF AWARD \$ 41,960		10. DATE OF AWARD 05/20/2020	
11. SECOND YEAR'S BUDGET		12. SECOND YEAR'S BUDGET AMOUNT	
13. THIRD YEAR'S BUDGET PERIOD		14. THIRD YEAR'S BUDGET AMOUNT	
15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse) The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiatives may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers. NCA/NCF			

OJP FORM 4000/2 (REV. 4-88)

Attachment: Award Report (DOJ) \$41960 (2832 : Res. 25-20 BPD Justice COVID Grant 2020)





Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2831)

Meeting: 08/25/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2831

Resolution 26-20, a resolution to amend the Fiscal Year 2021 Grant Fund Budget to provide for appropriation of additional Federal Emergency Management Agency grant funds.

WHEREAS, the City of Bartlett Fire Department has received notice of a \$52,000 FEMA cost-sharing grant funding through the FEMA Assistance to Firefighters Grant Program; and

WHEREAS, the City of Bartlett Fire Department has accepted this award and will use these grant funds in accordance with guidelines set forth in the award document;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that Agreement No. EMW-2019-FG-02275 award of \$47,272.73 between the City of Bartlett and the FEMA Grant Programs Directorate is accepted with a \$4,727.27 matching cost and,

BE IT FURTHER RESOLVED that the FY2020-2021 Grant Fund budget shall be amended to reflect additional revenues and expenditures totaling \$52,000.00 as shown in the table below.

Fund Account Numbers	Description	Increases
131.42200.939.03019	Other Equipment	\$52,000.00
131.30000.33616.03019	Grant-Fire Assist	\$47,272.73
131.30000.36700.03019	Transfers from General Fund	\$4,727.27
110.42200.989	Transfer to Grants Fund	\$4,727.27
110.42200.939	Other Equipment	\$4,727.27

Adopted this day of August 25, 2020

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Tommy Gately
CITY OF BARTLETT
6400 STAGE RD
BARTLETT, TN 38134



FEMA

EMW-2019-FG-02275

Dear Tommy Gately,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2019 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$47,272.73 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$4,727.27 for a total approved budget of \$52,000.00. Please see the FY 2019 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2019 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher Logan".

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

Attachment: BFD AFG Grant Award (2831 : Res. 26-20 FEMA Fire Grant 2020)

Summary Award Memo

Program: Fiscal Year 2019 Assistance to Firefighters Grant

Recipient: CITY OF BARTLETT

DUNS number: 125012901

Award number: EMW-2019-FG-02275

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY2019 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$52,000.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$47,272.73
Non-federal	\$4,727.27
Total	\$52,000.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2019 AFG NOFO.

Approved request details:

Equipment

PPE Washer/Extractor/Dryer

DESCRIPTION

Electrical, and plumbing cost for extractors at Station 1 and Station 4

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	0	\$4,000.00	\$0.00	Construction

CHANGE FROM APPLICATION

Cost 1 **Quantity** from 2 to 0

JUSTIFICATION

This reduction is due to the score your project received at panels relative to other projects.

PPE Washer/Extractor/Dryer

DESCRIPTION

Station 1 and Station 4 Extractors- delivery and installation included.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	0	\$13,000.00	\$0.00	Equipment

CHANGE FROM APPLICATION

Cost 1 **Quantity** from 2 to 0

JUSTIFICATION

This reduction is due to the score your project received at panels relative to other projects.

Modify facilities

Source Capture Exhaust System(s)**Ineligible**

DESCRIPTION

Repair non-working station exhaust removal system and convert to magnetic connections (5).

QUANTITY	UNIT PRICE	TOTAL
5	\$3,323.00	\$16,615.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Item marked **ineligible**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction removes ineligible costs for Source Capture System repairs requested in the application.

Source Capture Exhaust System(s)**Ineligible**

DESCRIPTION

Repair non-working station exhaust removal system and convert to magnetic connections (4).

QUANTITY	UNIT PRICE	TOTAL
4	\$3,323.00	\$13,292.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Item marked ineligible

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction removes ineligible costs for Source Capture System repairs requested in the application.

Source Capture Exhaust System(s)**Ineligible**

DESCRIPTION

Repair non-working station exhaust removal system and convert to magnetic connections (4).

QUANTITY	UNIT PRICE	TOTAL
4	\$3,323.00	\$13,292.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Item marked ineligible

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction removes ineligible costs for Source Capture System repairs requested in the application.

Source Capture Exhaust System(s)**Ineligible**

DESCRIPTION

Repair non-working station exhaust removal system and convert to magnetic connections (4).

QUANTITY	UNIT PRICE	TOTAL
4	\$3,323.00	\$13,292.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Item marked ineligible

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction removes ineligible costs for Source Capture System repairs requested in the application.

Source Capture Exhaust System(s)

DESCRIPTION

Complete Vehicle Exhaust Removal System for 4 vehicles

QUANTITY	UNIT PRICE	TOTAL
1	\$52,000.00	\$52,000.00

BUDGET CLASS

Equipment

Agreement Articles

Program: Fiscal Year 2019 Assistance to Firefighters Grant

Recipient: CITY OF BARTLETT

DUNS number: 125012901

Award number: EMW-2019-FG-02275

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Article 1 Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article 2 DHS Specific Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS. 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. 6. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3 Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article 4 Activities Conducted Abroad

Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article 5 Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article 6 Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article 7 Best Practices for Collection and Use of Personally Identifiable Information (PII)

Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article 8 Civil Rights Act of 1964 – Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9 Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10 Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11 Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12 Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13 Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14 Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article 15 Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article 16 False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

Article 17 Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article 18 Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article 19 Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 20 Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, (codified as amended at 15 U.S.C. § 2225.)

Article 21 Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article 22 Lobbying Prohibitions

Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article 23 National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 24 Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 25 Non-supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article 26 Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article 27 Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

Article 28 Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 29 Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 30 Reporting of Matters Related to Recipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 31 Reporting Subawards and Executive Compensation

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 32 SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 33 Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article 34 Trafficking Victims Protection Act of 2000 (TVPA)

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

Article 35 Universal Identifier and System of Award Management (SAM)

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article 36 USA Patriot Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. §§ 175–175c.

Article 37 Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article 38 Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article 39 Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.

Article 40 Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 41 Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

Article 42 Environmental Planning and Historic Preservation

DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all Federal, state, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize Federal funding. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to the DHS/FEMA website at: <https://www.fema.gov/media-library/assets/documents/90195>. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Obligating document

1. Agreement No. EMW-2019-FG-02275	2. Amendment No. N/A	3. Recipient No. 626011034	4. Type of Action AWARD	5. Control No. WX02929N2020T		
6. Recipient Name and Address CITY OF BARTLETT 6400 STAGE RD BARTLETT, TN 38134		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Tommy Gately		9a. Phone No. 9017348301	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 08/07/2020	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 08/14/2020 to 08/13/2021 Budget Period 08/14/2020 to 08/13/2021		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2020-F9-GB01 - P431-xxxx-4101-D	\$0.00	\$47,272.73	\$47,272.73	\$4,727.27
Totals			\$0.00	\$47,272.73	\$47,272.73	\$4,727.27
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
Christopher Logan, Acting Assistant Administrator Grant Programs Directorate	08/07/2020



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 2835)

Meeting: 08/25/20 06:00 PM

Department: Planning and Economic Development

Category: Zoning

Prepared By: Sam Harris

Initiator: Kim Taylor

Sponsors:

DOC ID: 2835

Ordinance 20-05, an ordinance to rezone from O-C to C-L property located at 6165 Stage Road.

WHEREAS, an application has been received to rezone property described herein from O-C to C-L; and

WHEREAS, a public hearing was held before this body on the 22nd day of September, 2020, and notice thereof published in *The Bartlett Express*,

NOW, THEREFORE, be it ordained by the Board of Mayor and Aldermen of the City of Bartlett:

SECTION I. The property described as follows is hereby rezoned from O-C to C-L.

“The Bartlett Retail Center Property, as recorded in instrument number DZ 7010 in the Shelby County Register’s Office, as shown in plat book 147, page 44, in said Shelby County Register’s Office, and being more particularly described as follows:

Beginning at a set iron pin in the west right-of-way line of Elmore Park Road (34.00 feet from the centerline); said iron pin being located south 01 degrees 06 minutes 59 seconds west as measured along said west right-of-way line a distance of 25.18 feet from the tangent intersection of the south right-of-way line of Stage Road (106.00 feet right-of-way) and the west right-of-way line of said Elmore Park Road; thence along said west right-of-way line of Elmore Park Road south 01 degrees 06 minutes 59 seconds west a distance of 110.74 feet to a set iron pin; thence continuing along said west right-of-way line south 02 degrees 37 minutes 49 seconds east a distance of 80.09 feet to a found iron pin in the north property line of the Paul Seward property, as recorded in instrument number P9 9247 in the Shelby County Register’s Office; thence north 89 degrees 51 minutes 27 seconds west along said north line a distance of 207.06 feet to a found iron pin with cap, said iron pin being in the east line of Lot 5, Phase II, Stage Road Business Park as recorded in plat book 119, page 32 in said Register’s Office; thence north 01 degrees 05 minutes 39 seconds west along said east line and along the east line of Lot 1, Phase I, Stage Road Business Park as recorded in plat book 112, page 53 in said Register’s Office a distance of 223.90 feet to a set chisel mark in the south right-of-way line of said Stage Road; thence eastwardly along said south right-of-way line of Stage Road and along a curve to the left having a radius of 2917.79 feet, an arc length of 185.34 feet (chord = south 87 degrees 20 minutes 29 seconds east, 185.31 feet) to a point of reverse curvature; thence southwardly along a curve to the right having a radius of 25.00 feet, an arc length of 39.45 feet (chord = south 44 degrees 05 minutes 20 seconds east, 35.48 feet) to the point of the beginning.”

SECTION 2. SEVERABILITY - Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

SECTION 3. EFFECTIVE DATE - This Ordinance shall be effective from and after its final passage, the public welfare requiring it.

First Reading: August 25, 2020

Second Reading: September 8, 2020

Third Reading: September 22, 2020

W. C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Penny Medlock, City Clerk

July 7, 2020

Ms. Kim Taylor
Director, Planning and Economic Development
6382 Stage Road
Bartlett, TN 38134

RE: Application for Rezoning – Office Center (O-C) to Neighborhood Business District (C-L)
Proposed Zaxby's - 6165 Stage Road Bartlett, TN

Dear Kim,

Solomito Land Planning is pleased to submit on behalf of Mr. Tom Scott of Dixie Chicken, LLC, the applicant, and Mr. Marshall Gordon of Gordon Bartlett Center Grantor Trust, property owner, an application for a Rezoning for the property located at 6165 Stage Road. Located at the southwest corner of Stage Road and Elmore Park Road, the property is currently zoned Office Center (O-C) and is developed as an office building. The existing 9,360 square foot office building was once home to a Charter School but has been vacant for approximately three (3) years.

This application seeks to rezone the subject property to Neighborhood Business District (C-L) to accommodate a 3,652 square foot Zaxby's Restaurant with a drive thru, a use that is permitted by right in the requested zoning district. In conformance with the City of Bartlett Zoning Ordinance, the proposed development is designed to meet the needs of the immediate neighborhood and various pass by customers. As on the existing zoning exhibit, this area is comprised of a mixture of zoning districts. This rezoning to C-L will complement and match what is across Elmore Park Road to the east.

This rezoning will not unduly injure or damage the use, value and enjoyment of surrounding property nor unduly hinder or prevent the development of surrounding property in accordance with the current development policies and plans. The surrounding area is fully developed as is the existing site. The redevelopment of this site will complement the existing uses in the neighborhood.

An approved water supply, community wastewater treatment and disposal, and storm water drainage facilities that are existing and are adequate to serve the proposed development have been or will be provided concurrent with the development.

The location and arrangement of the building, parking areas, walks, lighting and other service facilities are compatible with the surrounding land uses. The original setbacks, and buffer dimensions will be honored.

The granting of the Rezoning request will permit the redevelopment of a contributing property that is not likely to develop as another office building. Surrounded by other commercial uses, this proposal is compatible with other properties in the district.

Thank you for your time and attention in this matter. Please do not hesitate to contact me with any questions you may have.

Sincerely,

SOLOMITO LAND PLANING

Brenda

Land Planner



SOLOMITO
LAND PLANNING

brenda@solomitolandplanning.com | 901.755.7495

Attachment: Zaxby's rezoning compressed (2835 : Ord. 20-05 rezone 6165 Stage from O-C to C-L for Zaxby's)

Bartlett Planning and
Economic Development Department
6382 Stage Road, P.O. Box 341148
Bartlett, TN 38184-1148
901-385-6417 FAX 901-385-6419
www.cityofbartlett.org

Bartlett Planning Commission Application for Rezoning

Consultation with the staff is encouraged prior to the completion of this application form.

Requested Zoning Neighborhood Business District (C-L)
 Property Address 6165 Stage Road
 Present Zoning Office Center (O-C)
 Owner/Developer Contact Marshall Gordon jdmarks1@comcast.net Phone 901-870-8976
 Company Name Gordon Bartlett Center Grantor Trust Fax _____
 Address 3822 Summer Avenue Memphis, TN 38122
 Planner
 XXXXX Contact Brenda Solomito Basar Phone 901-569-0310
 Company Name Solomito Land Planning Fax _____
 Address 1779 Kirby Parkway #1-323
 Engineer Contact Jeff Carter, PE jeff@carterengineering.net Phone 770-725-1200
 Company Name Carter Engineering Fax _____
 Address 3651 Mars Hill Road, Suite 2000 Watkinsville, GA 30677

Submitted by Brenda Solomito Basar Brenda Solomito Basar
 (printed name) (signature) (date)
 Email Address brenda@solomitolandplanning.com Phone 901-569-0310 Fax _____

- ✓ Attach a checked-off "Rezoning Checklist" and all items required therein.
B.S.B. Acknowledge (by initials in the blank to the left) that the "Application Instructions: Planning Commission" were obtained and read prior to submitting this application.
B.S.B. Provide 18-folded ($\pm 10"x13"$) sets of plans with a copy of the signed application attached to each set.
B.S.B. Provide an electronic PDF file of the plans. Note that an updated electronic file is required when plans are revised. The electronic file shall be labeled with the project name and accurately dated.
B.S.B. Include a fee with this application (check payable to the City of Bartlett) of \$500.00 for five (5) acres or less, plus \$50.00 per acre (after the first five) to a maximum of \$3,000.00. **The fee is not refundable.**

I, the property owner(s) hereby authorize the filing of this application.

MARSHALL GORDON [Signature] 7/2/20
 (print name) (signature) (date)

Applicant: Tom Scott
Dixie Chicken, LLC
1550 Timothy Road, Suite 203
Athens, GA 30606

706-389-7767

tom@twspc.com

Attachment: Zaxby's rezoning compressed (2835 : Ord. 20-05 rezone 6165 Stage from O-C to C-L for Zaxby's)

Bartlett Planning and
Economic Development Department
6382 Stage Road, P.O. Box 341148
Bartlett, TN 38184-1148
901-385-6417 FAX 901-385-6419
www.cityofbartlett.org

Rezoning Checklist

Plot Plan And Legal Description (each parcel, if more than one)

- ✓ Plot plan, drawn to scale, showing the following information for each parcel (several parcels may be included on one sheet):
 - ✓ Adjoining public street rights-of-way
 - ✓ Area (acres)
 - ✓ Present zoning
 - ✓ Requested zoning, including purpose (attach statement, one page maximum)
 - ✓ Area in which buildings are proposed to be located, showing setback dimensions from line.
 - ✓ Drainage
 - ✓ Driveways
 - ✓ Parking area
 - ✓ Buffer planting areas
 - ✓ Type and location of any easements
 - ✓ Other pertinent information as required through staff consultation.
- ✓ Legal description (may be attached to plot plan).
- ✓ One (1) PDF file of the plot plan, for display at the Planning Commission meeting.

Vicinity Map

- ✓ Vicinity map, drawn to a convenient scale, showing the subject property and all parcels within a 1,000-foot radius. Every parcel shall indicate owner's name and the streets, roads or alleys that each parcel fronts upon.

- ✓ One (1) PDF file of the vicinity map, for display at the Planning Commission meeting.

Property Owners

- ✓ List of all property owners within 1,000 feet or a minimum of fifty (50) property owners, whichever results in the greater number of owners. A xerographic copy of the mailing labels may serve as the list.
- ✓ Self-adhesive mailing labels for the list of property owners (two sets).

Sign to be Erected

The party requesting the rezoning must place a 4' x 4' sign on the property at least fifteen (15) days before a public hearing at the Planning Commission level and Board of Mayor and Aldermen level.

The sign shall clearly state

- the existing and proposed zoning of the tract;
- the name, address, and phone number of the party requesting the rezoning;
- the time and date of the public hearing; and
- the telephone number of the Bartlett Planning Department.

The location of the sign on the property is subject to approval by the Planning Department.

Re-application

When an application for rezoning is rejected, no re-application may be made on the same property for at least twelve months after the date of rejection.

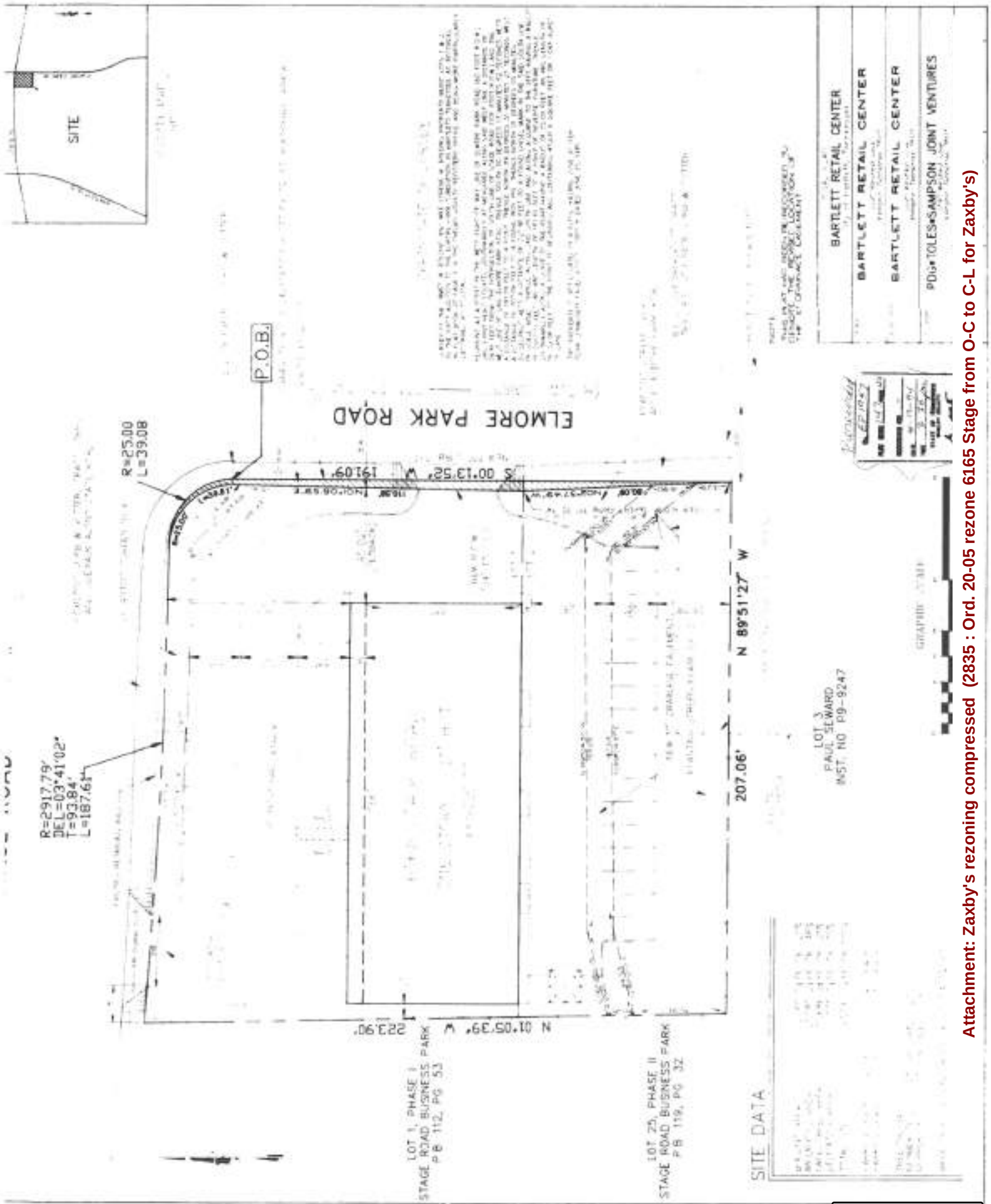
INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

LEGAL DESCRIPTION:

(per recorded plat by PDG-TOLES-SAMPSON JOINT VENTURES. 10.08.93)

"SURVEY OF THE JAMES W. BOLDING AND WIFE LORENE M. BOLDING PROPERTY BEING LOTS 1 & 2 IN THE FIRST ADDITION TO THE ELMORE PARK SUBDIVISION IN BARLETT TENNESSEE AS RECORDED IN PLAT BOOK 20 PAGE 9 IN THE SHELBY COUNTY REGISTERS OFFICE AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE WEST RIGHT OF WAY LINE OF ELMORE PARK ROAD (60 FOOT R.O.W.), SAID POINT BEING LOCATED SOUTHWARDLY AS MEASURED ALONG SAID WEST LINE A DISTANCE OF 24.81 FEET FROM THE INTERSECTION OF SOUTH LINE OF STAGE ROAD (106 FOOT R.O.W.) AND THE WEST LINE OF SAID ELMORE PARK ROAD; THENCE SOUTH 00 DEGREES 13 MINUTES 52 SECONDS WEST A DISTANCE OF 191.09 FEET TO A POINT; THENCE NORTH 89 DEGREES 51 MINUTES 27 SECONDS WEST A DISTANCE OF 207.06 FEET TO A FOUND IRON PIN; THENCE NORTH 01 DEGREES 05 MINUTES 39 SECONDS WEST A DISTANCE OF 223.90 FEET TO A FOUND CHISEL MARK IN THE SAID SOUTH LINE OF STAGE ROAD; THENCE ALONG SAID SOUTH LINE AND ALONG A CURVE TO THE LEFT HAVING A RADIUS SOUTHWARDLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.08 FEET TO THE POINT OF BEGINNING AND CONTAINING 45,691.6 SQUARE FEET OR 1.048 ACRES OF LAND."



Attachment: Zaxby's rezoning compressed (2835 : Ord. 20-05 rezone 6165 Stage from O-C to C-L for Zaxby's)

MEMPHIS, TENN. (UPI)—THE INTER-STATE MARSHING SERVICE, WHICH OPERATES THE MARSHING SERVICE, HAS A PLAN TO RELOCATE AND REDEVELOP THE STREETS AND BUILDINGS IN THE PUBLIC USE FOR THE MARSHING SERVICE, THAT WOULD BE THE CENTER IN THE MARSHING SERVICE, COULD BE USED TO ACT AS A PUBLIC SALES OFFICE, WHICH WOULD BE TAKEN TO THE PUBLIC OFFICE AND BE AVAILABLE.

WILLIAMSON DESIGN, PARTIAL
MANUFACTURING CO. - 18

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BECOME MY THE UNDERSTAND, A NOTARY PUBLIC IN THE STATE OF CALIFORNIA, I HEREBY CERTIFY THAT THE ABOVE NAMED PERSONS APPEARED BEFORE ME PERSONALLY AND QUALIFIED THEMSELVES BY TAKING THE OATH OF OFFICE, AND MADE SWEAR TO THE FOLLOWING: TO BE FAITHFUL AND UPRIGHT IN THE DISCHARGE OF THEIR DUTY, AND TO SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY SEAL THIS 19th DAY OF JULY 1988.

NOTARY PUBLIC - Patricia L. Myers
MY COMMISSION EXPIRES - 4/1/14

MCHCAGETS - 05/12/2012

[illegible]

DAVID M. MOORE
VICE PRESIDENT
JACOBI & MAY

NOTARY PUBLIC
STATE OF TEXAS
COUNTY OF DALLAS[illegible]

THE UNIVERSITY OF CHICAGO PRESS

SEARCHED INDEXED *Patricia A. Moore*
SERIALIZED FILED *2/8/94*

DEPARTMENT OF COMMERCE
WASHINGTON, D.C. 20540

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1. 1. The following are the names of the members of the committee:

PLANNING COMMISSION CERTIFICATE

PLANNING COMMISSION CERTIFICATE

1922

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Shirley M. Chant, PhD

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Edgar K. Edwards

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$$\begin{aligned} \text{[11] } \text{max}_{\mathbf{A}} \quad & \text{min}_{\mathbf{B}} \|\mathbf{A} - \mathbf{B}\|_F \\ \text{[12] } \text{max}_{\mathbf{A}} \quad & \text{min}_{\mathbf{B}} \|\mathbf{A} - \mathbf{B}\|_F, \quad \mathbf{A} \in \mathcal{A}, \mathbf{B} \in \mathcal{B} \end{aligned}$$

WILLIAM A. JAMES, JR.

[illegible][illegible]

James H. ...

THE STATE OF NEW YORK

[illegible]

Trans-Action
1000 N. TOLSON
MEMPHIS, TENN. 38103

NEW TOILET
REPAIRS - CENTRAL - 851-1011

TABLE 14 THE RILE ALLEMAN OPERATIONS, 1852-53

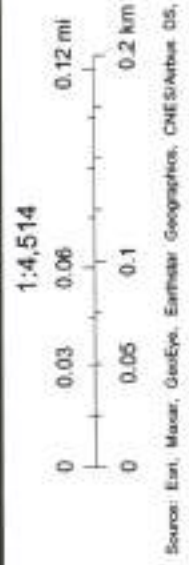
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1. *Staphylococcus aureus* (100 µg)

Existing Zoning



July 6, 2020





CONCEPTUAL SITE PLANS AND DETAILS

SITE DEVELOPMENT PLANS

FOR

ZAXBY'S



CLIENT

DIXIE CHICKEN, LLC.

PROJECT LOCATION

6165 STAGE ROAD
SHELBY COUNTY, BARTLETT, TENNESSEE 38134

TAX PARCEL ID # B0157 B00070C

CONSTRUCTION ENTRANCE/EXIT

LATITUDE 35.204140

LONGITUDE -89.857556



LOCATION MAP
SCALE IN U.S.

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SHEET INDEX

SHEET NO.	DESCRIPTION
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1	COVER SHEET
2	EXISTING CONDITIONS & DEMOLITION PLAN
3	SITE PLAN
4	UTILITY PLAN
5	GRADING & DRAINAGE PLAN
6	SWAMP - PHASE 1
7	SWAMP - PHASE II
8	SWAMP - PHASE III
9	SWAMP DETAILS
10	STANDARD DETAILS
11	STANDARD DETAILS
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REVISION BLOCK

REV. NO.	DATE	DESCRIPTION
1	07/04/20	INITIAL SUBMITTAL

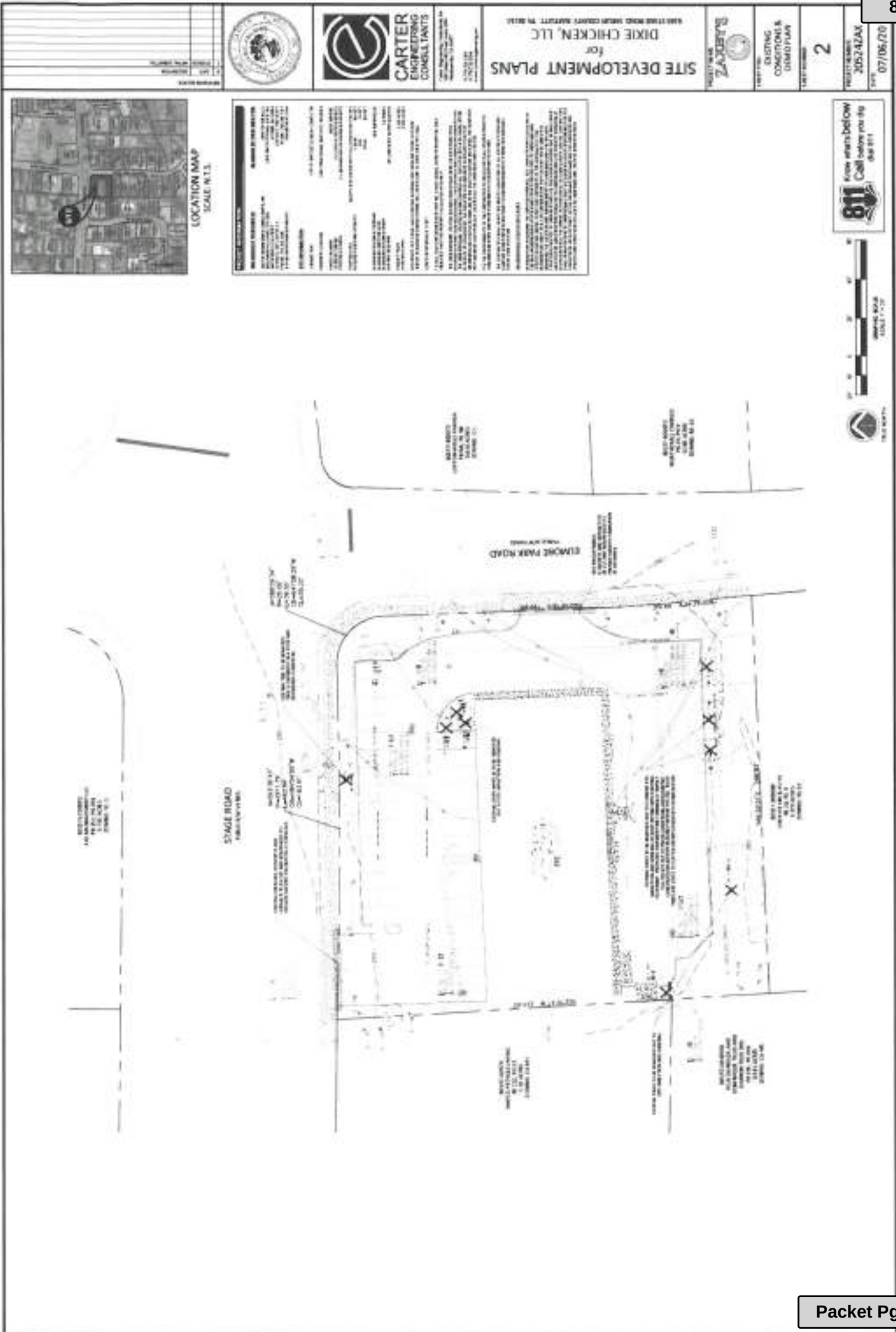


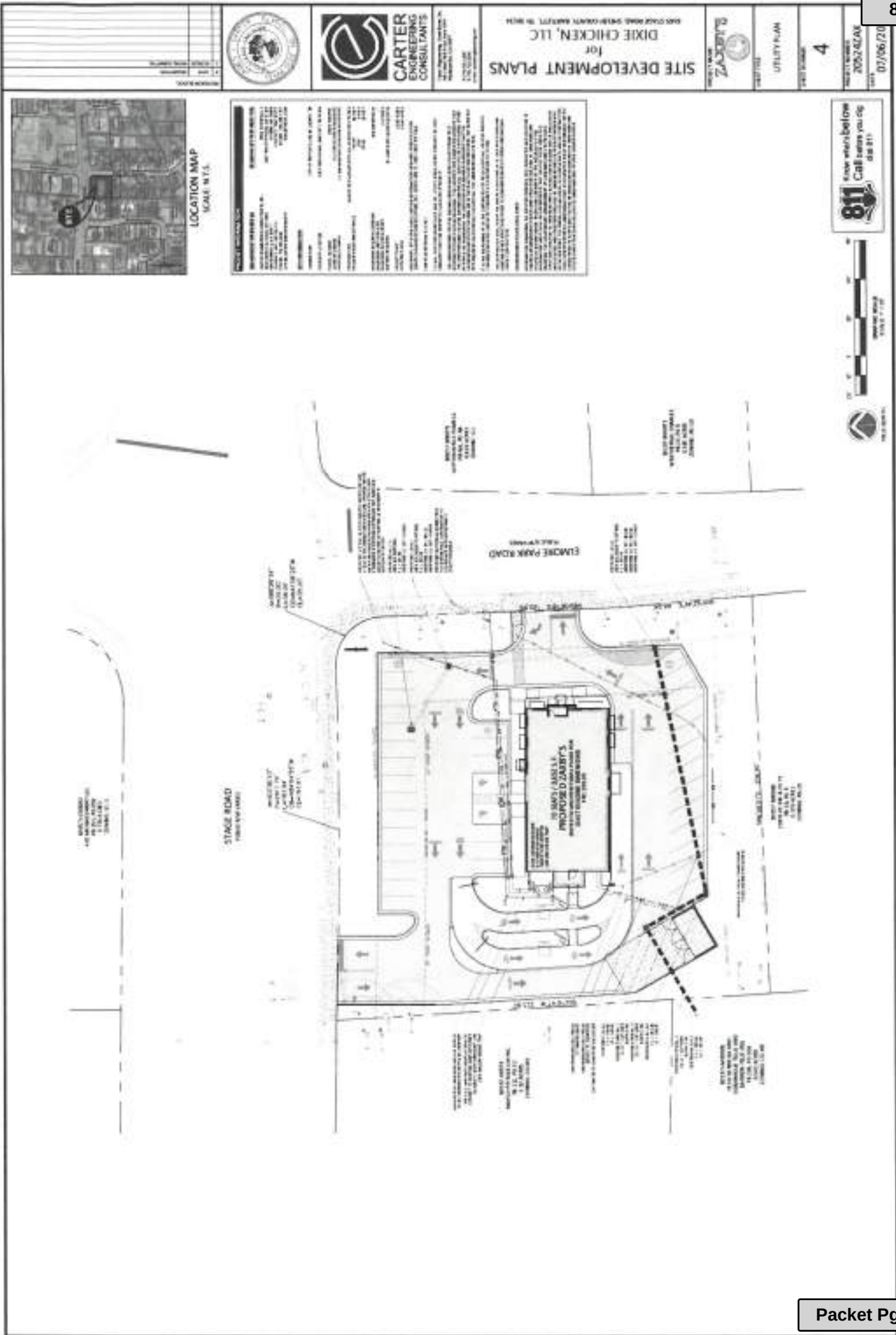
Cartier Engineering Consultants, Inc.
3403 South Main Road
Bartlett, TN 38134
Phone: 615-375-1200
Fax: 615-375-1100
www.cartierengineering.net

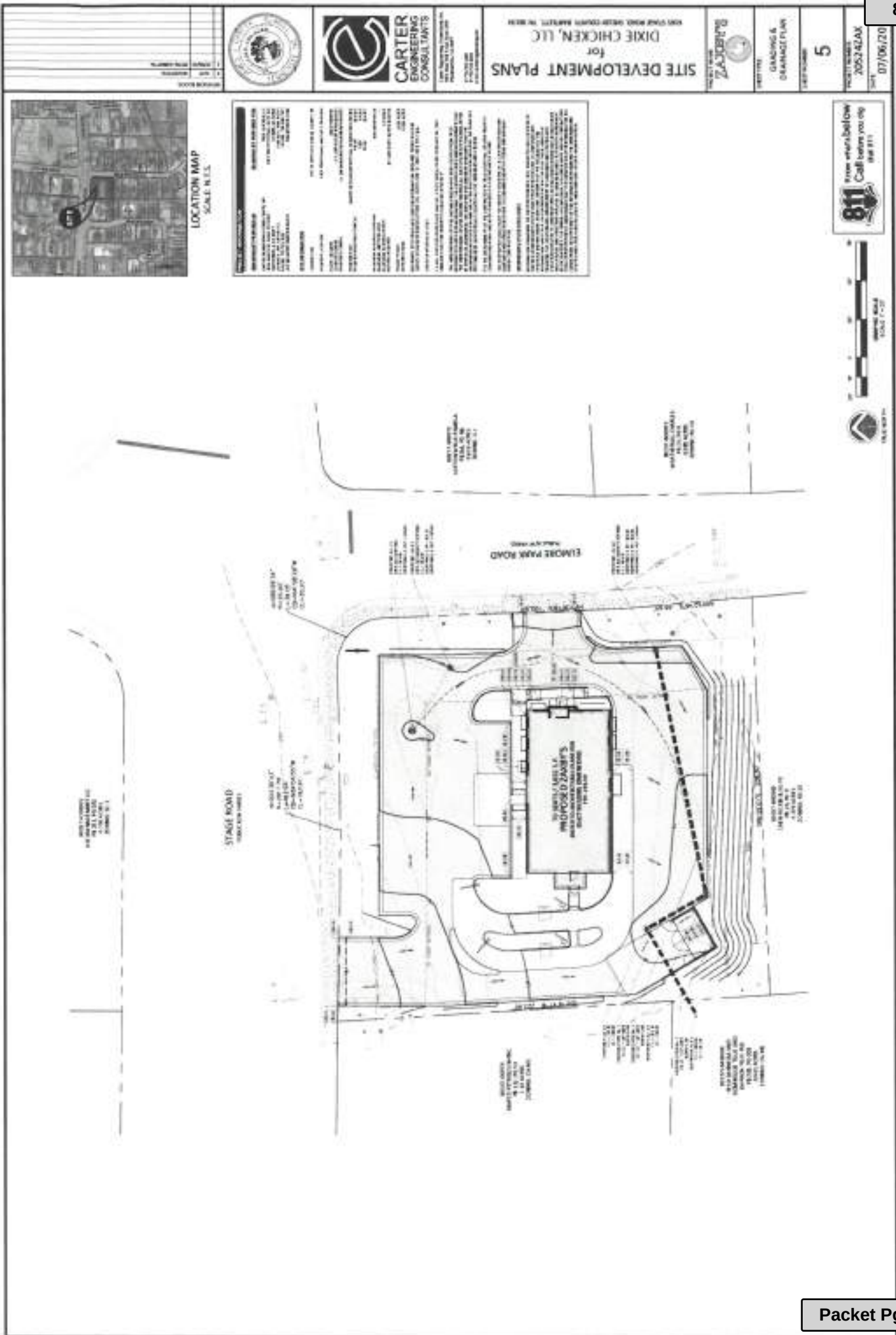
24-HOUR CONTACT:
Tom Scott (706) 389-7767

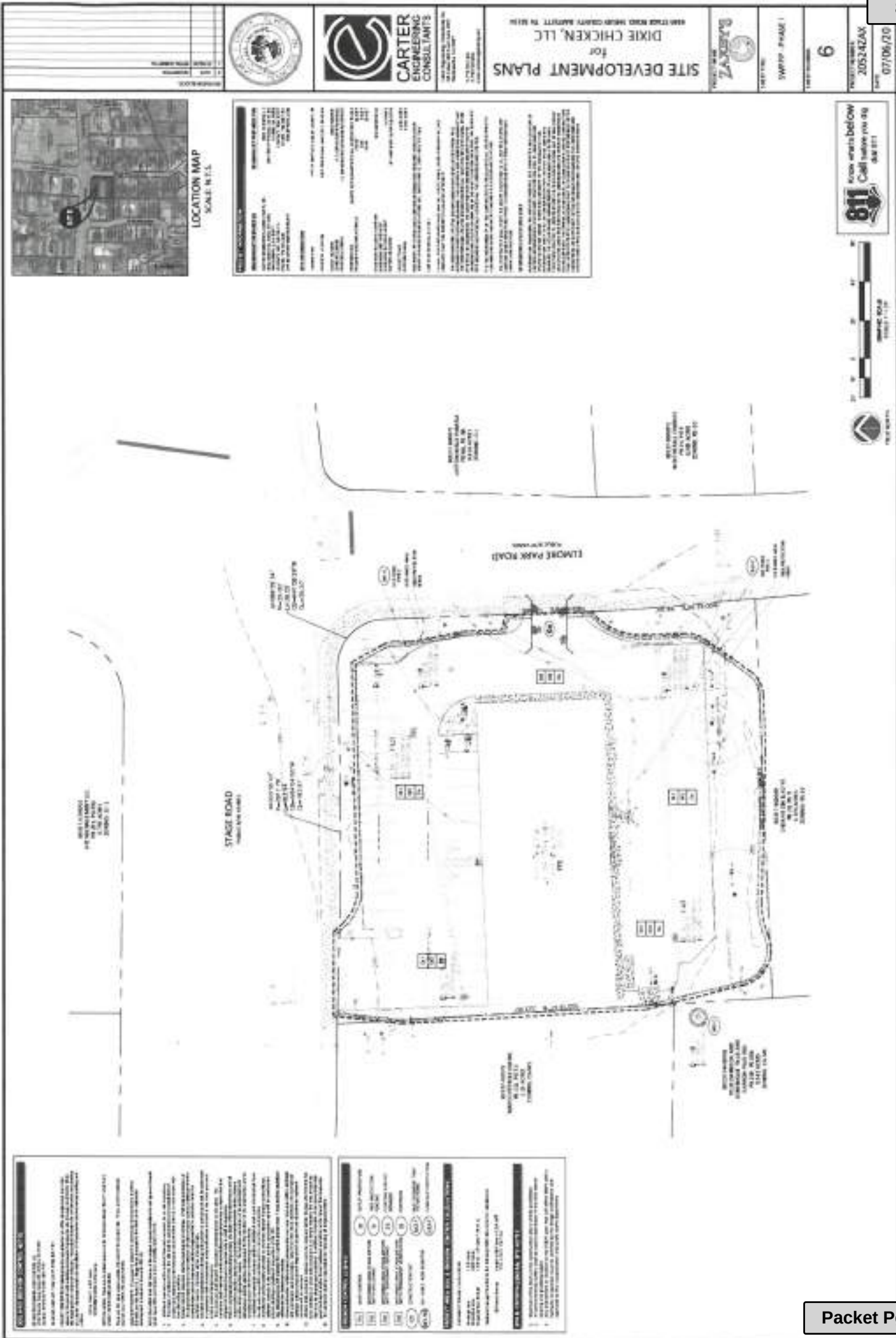


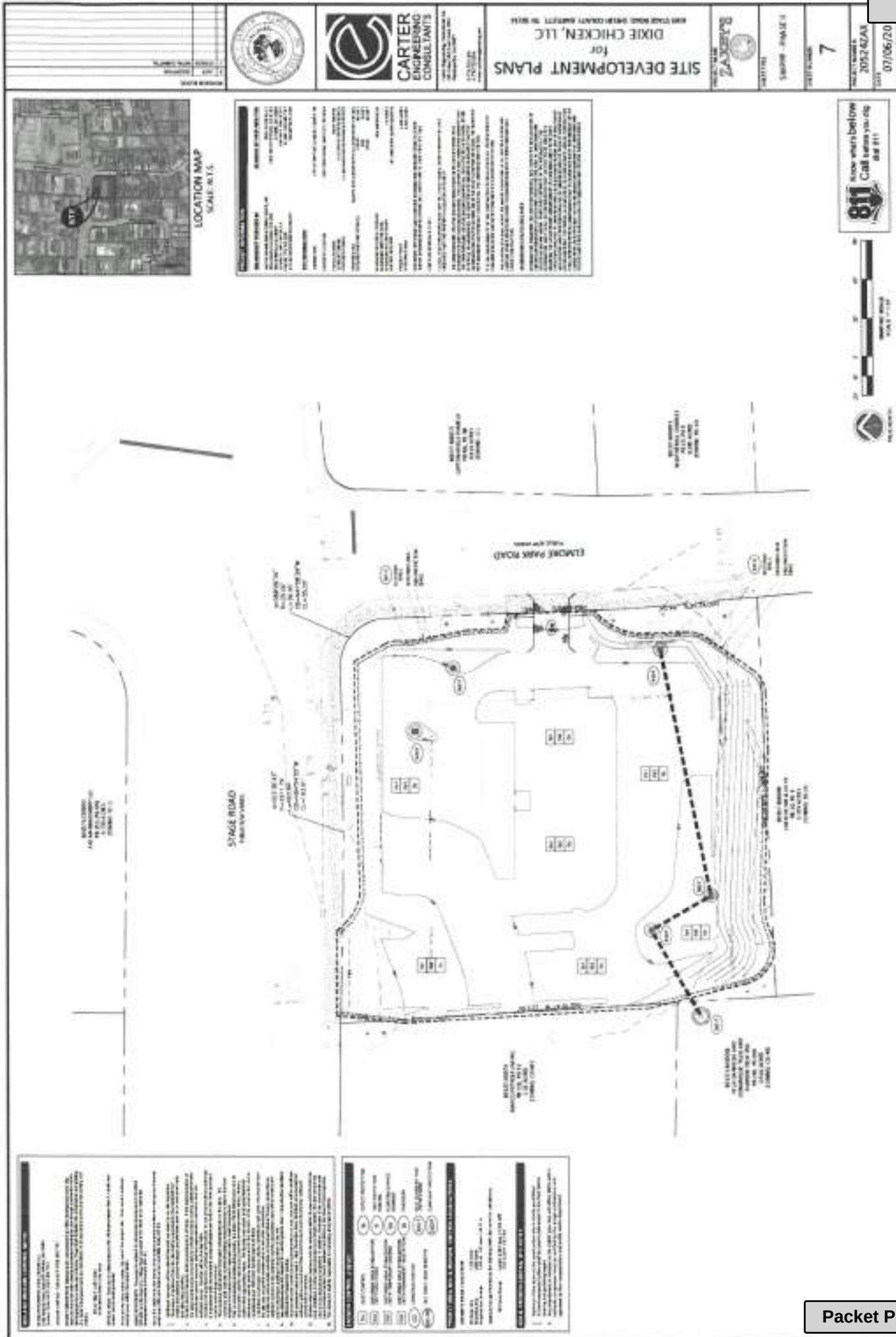
Project Sheet: 1.083.01
Sheet of 10





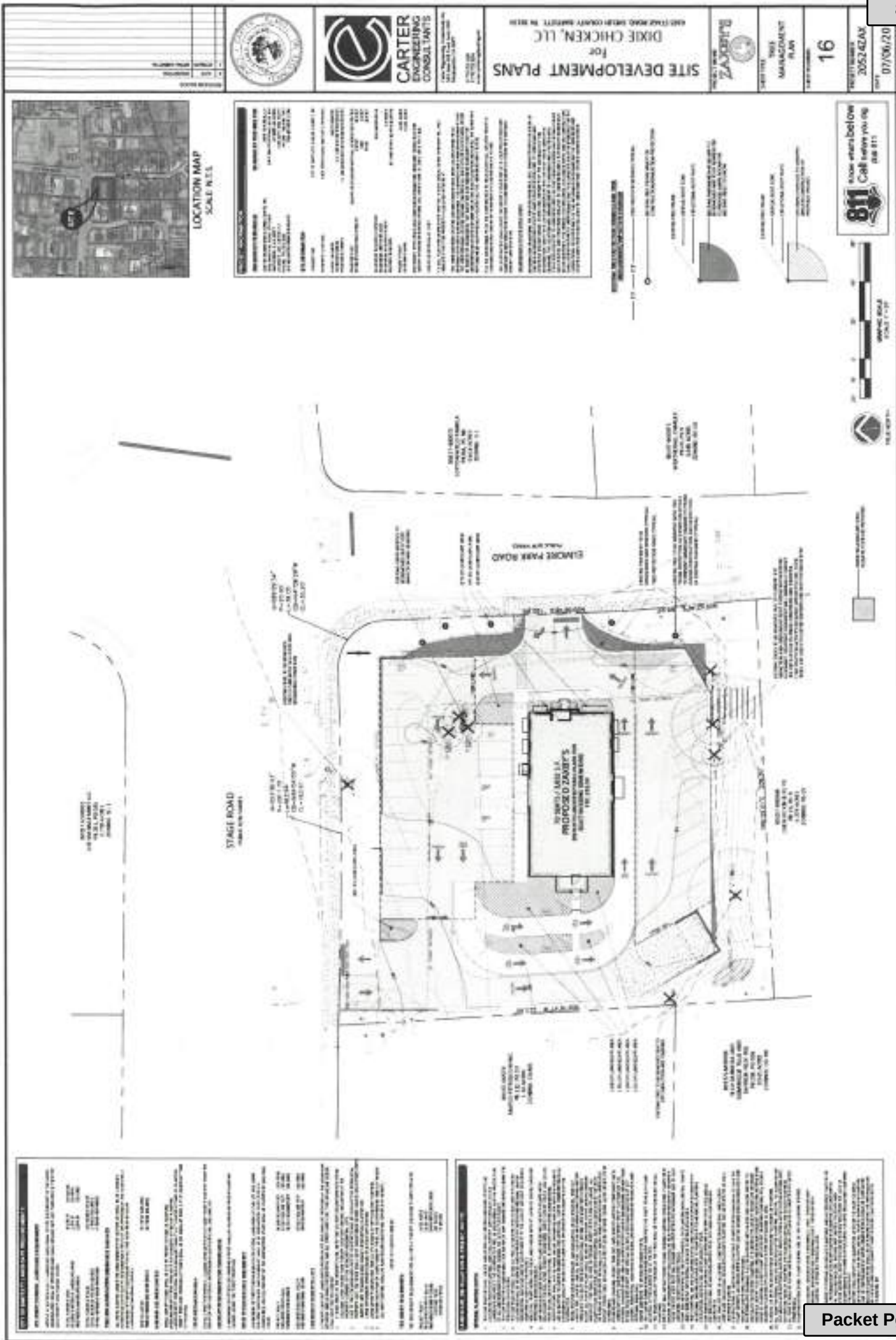


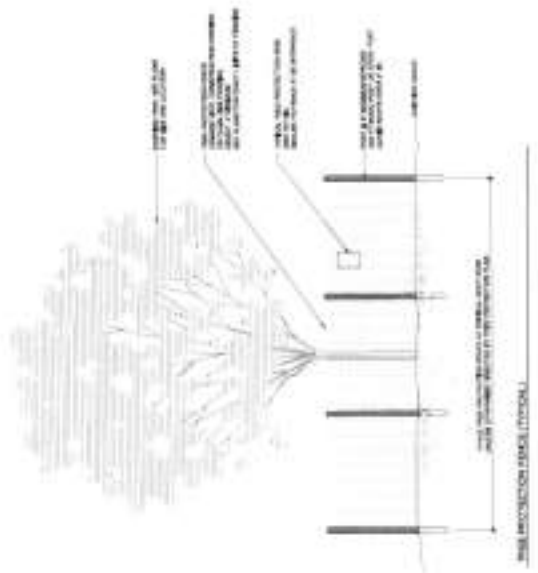




[illegible]

Attachment: Zaxby's rezoning compressed (2835 : Ord. 20-05 rezoned 6165 Stage from O-C to C-L for Zaxby's)





LOCATION MAP
SCALE: 1" = 100'

TABLE 1: SITE AREA

Item	Area (sq ft)	Area (ac)
Total Site Area	100,000	2.28
Building Area	10,000	0.23
Parking Area	80,000	1.83
Landscaping Area	10,000	0.23

TABLE 2: BUILDING AREA

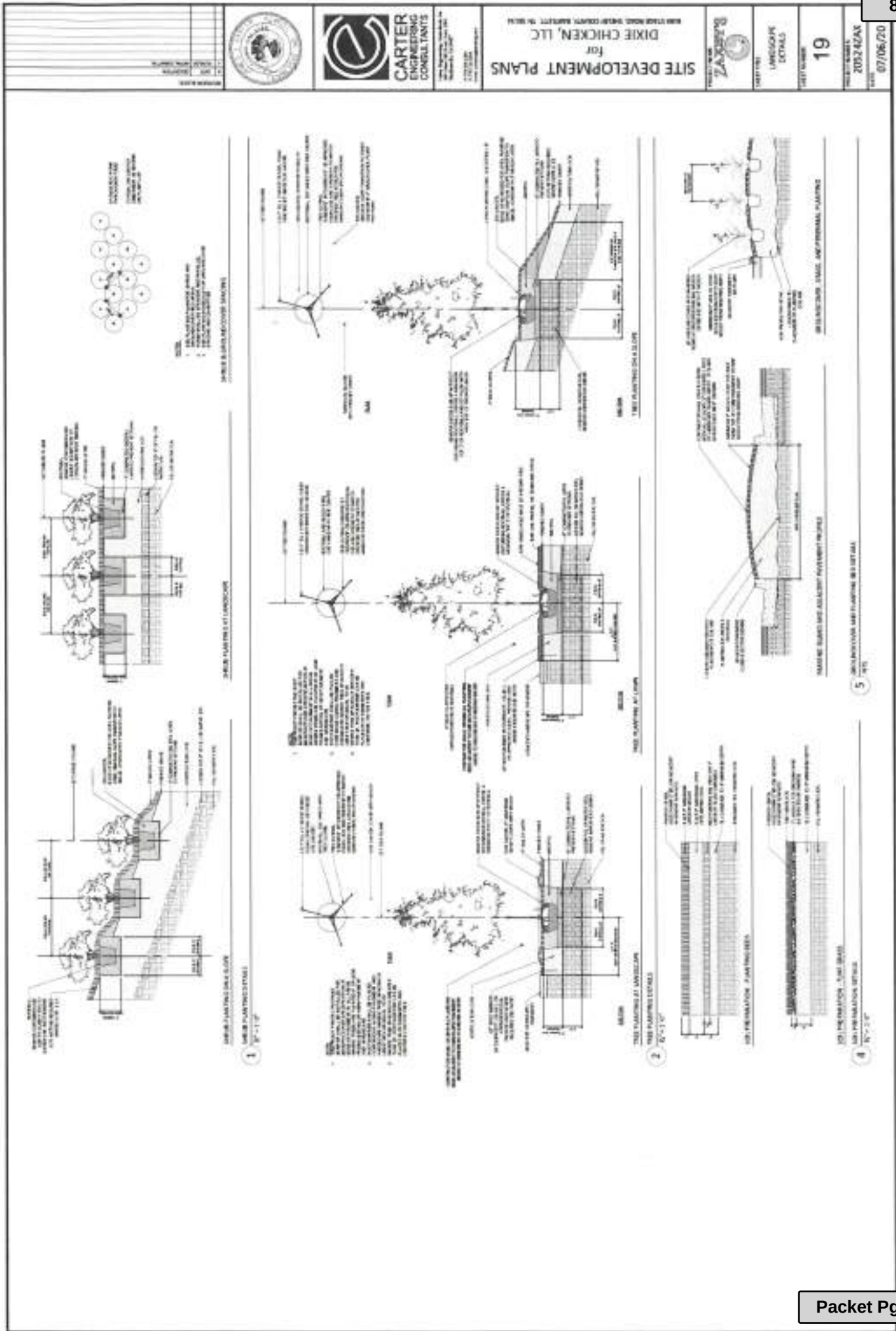
Item	Area (sq ft)	Area (ac)
Total Building Area	10,000	0.23
Building Footprint	10,000	0.23
Roof Area	10,000	0.23

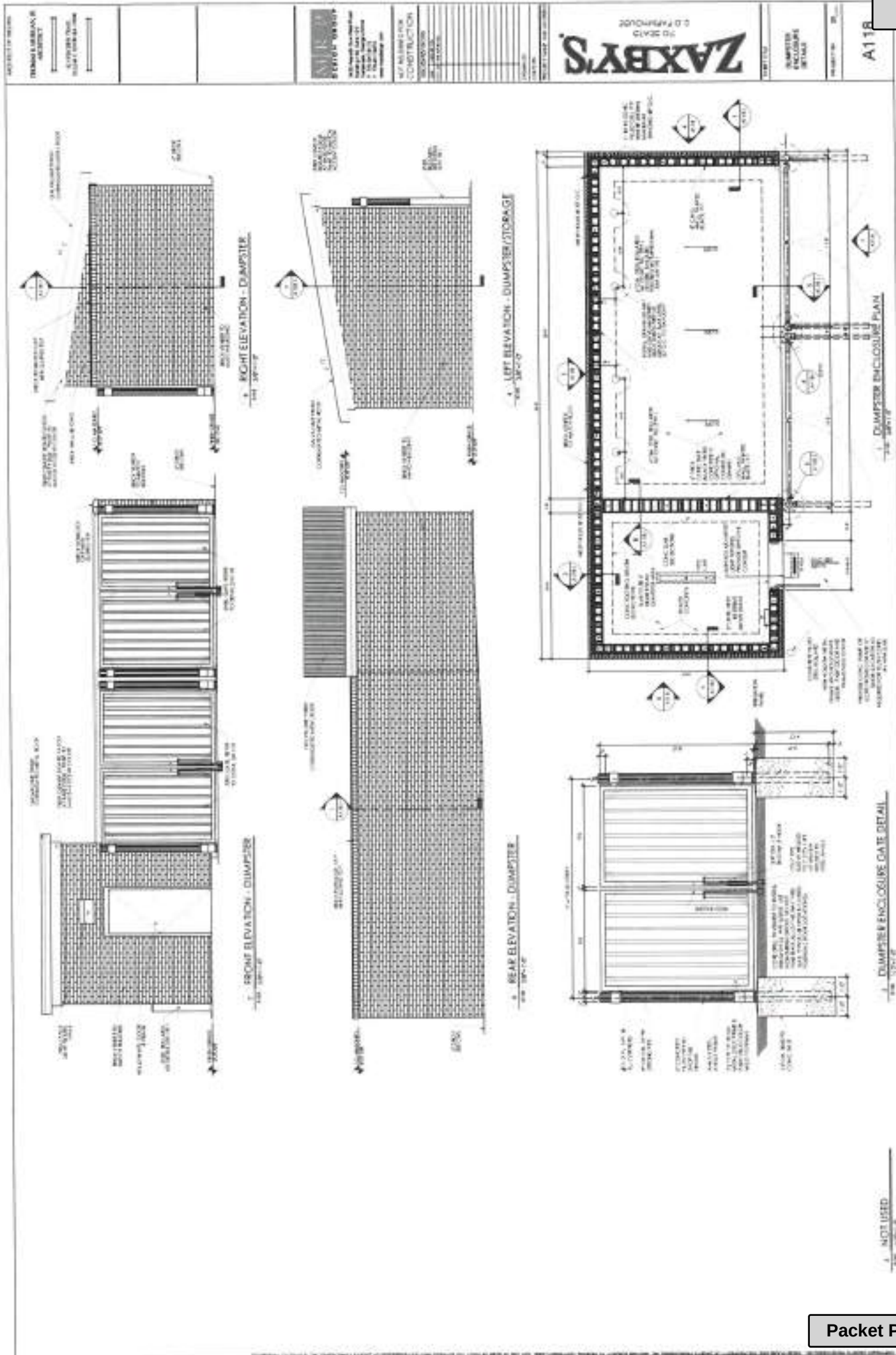
TABLE 3: PARKING AREAS

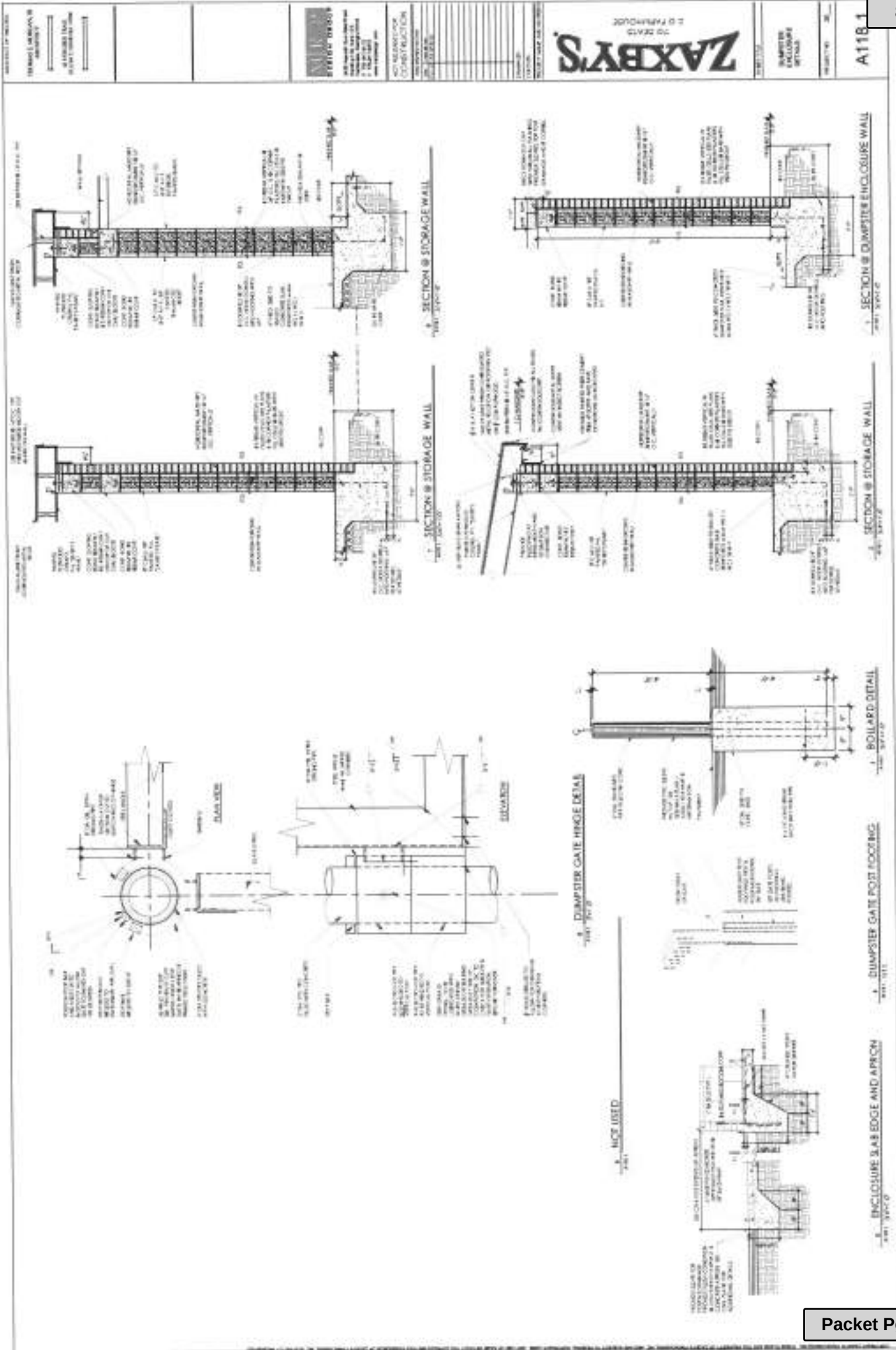
Item	Area (sq ft)	Area (ac)
Total Parking Area	80,000	1.83
Parking Spaces	100	
Landscaping Area	10,000	0.23

NOTES:

1. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE AERIAL PHOTOGRAPHY.
2. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE GROUND SURVEY.
3. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE UTILITY RECORDS.
4. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE TRAFFIC STUDY.
5. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE ENVIRONMENTAL STUDY.
6. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE HISTORICAL RECORDS.
7. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE LEGAL RECORDS.
8. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE ZONING RECORDS.
9. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE PLANNING RECORDS.
10. THE SITE PLAN IS BASED ON THE LATEST AVAILABLE COMMUNITY RECORDS.

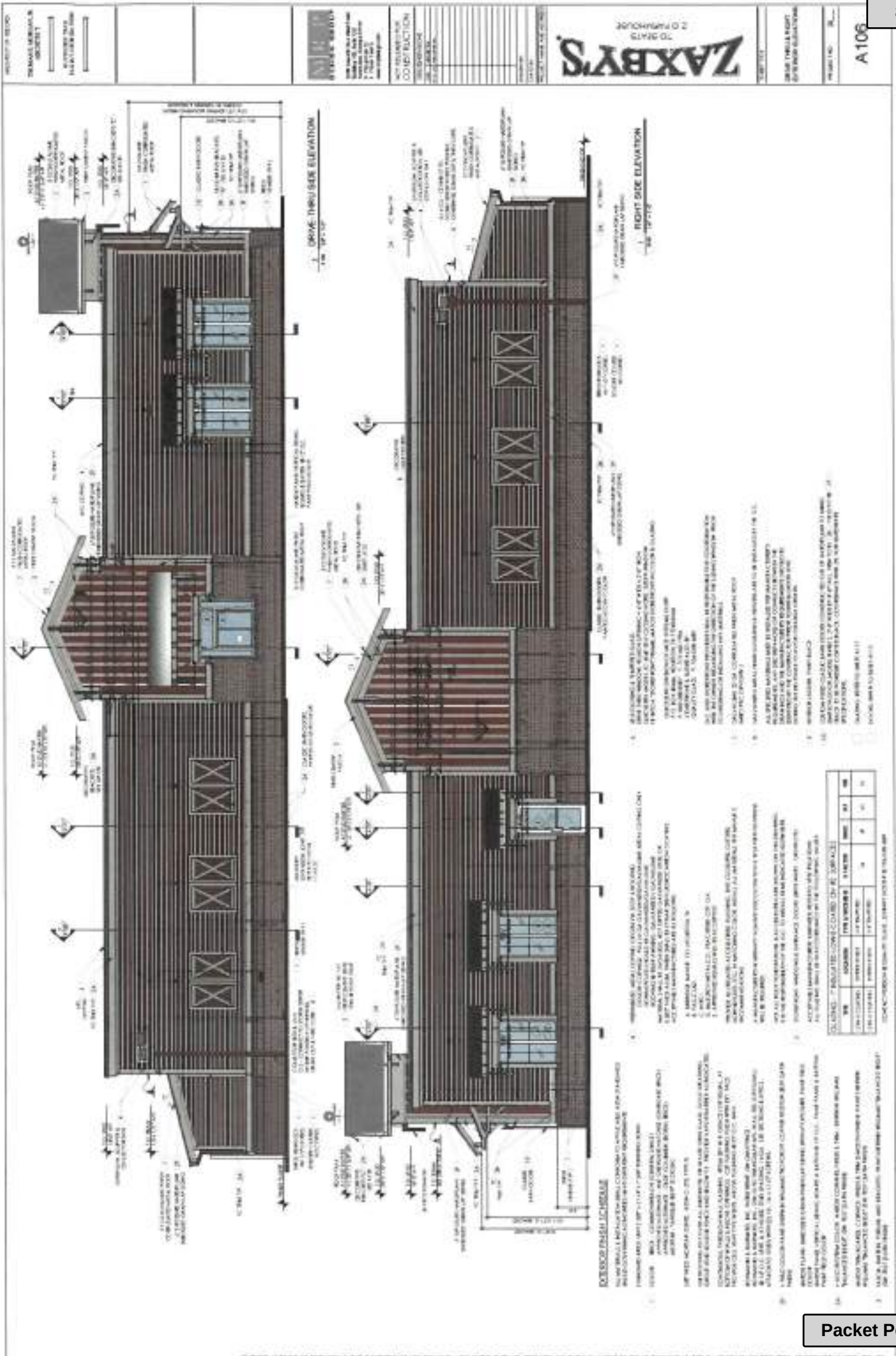






NOTES:

1. SEE SHEET 100-1 FOR GENERAL NOTES TO ARCHITECTURAL DRAWINGS.
2. SEE SHEET 100-2 FOR GENERAL NOTES TO ELECTRICAL DRAWINGS.
3. SEE SHEET 100-3 FOR GENERAL NOTES TO MECHANICAL DRAWINGS.
4. SEE SHEET 100-4 FOR GENERAL NOTES TO STRUCTURAL DRAWINGS.
5. SEE SHEET 100-5 FOR GENERAL NOTES TO FINISHES.
6. SEE SHEET 100-6 FOR GENERAL NOTES TO SPECIALTIES.
7. SEE SHEET 100-7 FOR GENERAL NOTES TO EQUIPMENT.
8. SEE SHEET 100-8 FOR GENERAL NOTES TO FURNITURE.
9. SEE SHEET 100-9 FOR GENERAL NOTES TO LIGHTING.
10. SEE SHEET 100-10 FOR GENERAL NOTES TO SOUND.
11. SEE SHEET 100-11 FOR GENERAL NOTES TO SECURITY.
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99. SEE SHEET 100-99 FOR GENERAL NOTES TO ZONING.
100. SEE SHEET 100-100 FOR GENERAL NOTES TO ZONING.



Attachment: Zaxby's rezoning compressed (2835 : Ord. 20-05 rezone 6165 Stage from O-C to C-L for Zaxby's)

This instrument prepared by:
FEARNLEY & CALIFF, PLLC
 6389 Quail Hollow, Suite 202
 Memphis, Tennessee 38120
 Phone Number (901) 767-6200
 Facsimile Number (901) 682-8345

RETURN TO:
BRUCE L. FELDBAUM, ATTORNEY
 100 N. Main Building, #3020
 Memphis, TN 38103
 901-525-5744
 901-526-3711/Fax Number

WARRANTY DEED

THIS INSTRUMENT made and entered into this 25 day of December, 2000, by and between BARTLETT RETAIL CENTER, a Tennessee General Partnership, composed of Irvin D. Califf, Cary R. Califf, Mark C. Johnson, and Matthew C. O'Sullivan, party of the first part, and MARSHALL D. GORDON AND BRENDA Y. GORDON, CO-TRUSTEES, u/e/a GORDON-BARTLETT CENTER GRANTOR TRUST DATED 12-29-00, Party of the Second Party

WITNESSETH: That for and in consideration of Ten and no/100 Dollars (\$10.00) cash in hand paid, and other good and valuable consideration, the receipt of all of which is hereby acknowledged, said party of the first part has bargained and sold and does hereby bargain, sell, convey, and confirm unto said party of the second part the following described real estate, situated and being in the City of Bartlett, County of Shelby, State of Tennessee, to wit:

See Exhibit "A" attached hereto and incorporated herein by reference.

Being the same real property conveyed to party of the first part herein by Warranty Deed of record at instrument number DX-7010 in the Register's Office of Shelby County, Tennessee.

TO HAVE AND TO HOLD the aforesaid real estate, together with all of the appurtenances and hereditaments thereunto belonging or in any wise appertaining unto the said party of the second part, their heirs, successors, and assigns in fee simple forever.

Said party of the first part does hereby covenant with the said party of the second part that it is lawfully seized in fee of the aforescribed real estate; that it has a good right to sell and convey the same, and that the title and quiet possession thereto it will warrant and forever defend against the lawful claims of all persons, and that the same is unencumbered except for City of Bartlett and County of Shelby real property taxes for the year 2000, which the party of the second part assumes and agrees to pay; subdivision restrictions, building lines, and easements of record at Plat Book 147, page 44, subject to the Deed of Trust of record at instrument No. ER-0404, all in the Register's Office of Shelby County, Tennessee.

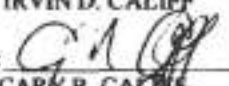
The word "party" as used herein shall mean "parties" if it refers to more than one person or entity, and pronouns shall be construed according to their proper gender and number according to the context hereof.

IN WITNESS WHEREOF, party of the first part has caused this instrument to be executed the day and year first above written.

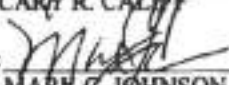
BARTLETT RETAIL CENTER
 A Tennessee General Partnership

By: 

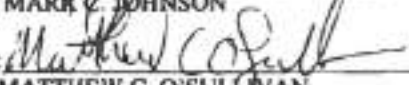
IRVIN D. CALIFF

By: 

CARY R. CALIFF

By: 

MARK C. JOHNSON

By: 

MATTHEW C. O'SULLIVAN

This instrument is being re-recorded to correct the legal name of the party of the second part and to vest title in said Co-Trustees of the Gordon-Bartlett Center Grantor Trust which was shown as the original party of the second part in the Warranty Deed and which resulted as an inadvertent typographical error therein.

STATE OF TENNESSEE
COUNTY OF SHELBY

Before me, a Notary Public of the State and County aforesaid, personally appeared IRVIN D. CALIFF, with whom I am personally acquainted, and who, upon oath, acknowledged himself to be a partner of BARTLETT RETAIL CENTER, the within named bargainor, a partnership, and they as such partner, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the partnership by himself as such partner.

WITNESS my hand and seal this 24 day of December, 2000.



Shirley Jones
NOTARY PUBLIC

STATE OF TENNESSEE
COUNTY OF SHELBY

Before me, a Notary Public of the State and County aforesaid, personally appeared CARY R. CALIFF, with whom I am personally acquainted, and who, upon oath, acknowledged himself to be a partner of BARTLETT RETAIL CENTER, the within named bargainor, a partnership, and they as such partner, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the partnership by himself as such partner.



WITNESS my hand and seal this 24 day of December, 2000.

Shirley Jones
NOTARY PUBLIC

STATE OF TENNESSEE
COUNTY OF SHELBY

Before me, a Notary Public of the State and County aforesaid, personally appeared MARK C. JOHNSON, with whom I am personally acquainted, and who, upon oath, acknowledged himself to be a partner of BARTLETT RETAIL CENTER, the within named bargainor, a partnership, and they as such partner, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the partnership by himself as such partner.

WITNESS my hand and seal this 24 day of December, 2000.



Shirley Jones
NOTARY PUBLIC

STATE OF TENNESSEE
COUNTY OF SHELBY

Before me, a Notary Public of the State and County aforesaid, personally appeared MATTHEW C. O'SULLIVAN, with whom I am personally acquainted, and who, upon oath, acknowledged himself to be a partner of BARTLETT RETAIL CENTER, the within named bargainor, a partnership, and they as such partner, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the partnership by himself as such partner.

WITNESS my hand and seal this 24 day of December, 2000.



Shirley Jones
NOTARY PUBLIC

For recording information only:

Property Address & Property Owner:
GORDON-BARTLETT CENTER GRANTOR TRUST
6165 Stage Road
Bartlett, TN 38134

Mail Tax Notices to:
Gordon-Bartlett Center Grantor Trust
P. O. Box 22422
Memphis, TN 38122

Tax Parcel No.:
BOL 057B-00070C

State Tax: \$ _____
Register's Fee \$ _____
Recording Fee \$ _____
TOTAL: \$ _____

I, or we, hereby swear or affirm to the best of Affiant's knowledge, information, and belief the actual consideration for this transfer of value of property transferred, whichever is greater is \$ 1,360,000. On amount is equal to or greater than the amount which the property would command at a fair and voluntary sale.

[Signature]
AFFIANT

SUBSCRIBED AND SWORN to before me this 24 day of December, 2000.

[Signature]
NOTARY PUBLIC

My Commission Expires:

12-1-2002

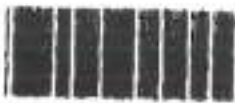


EXHIBIT "A"

The Bartlett Retail Center Property, as recorded in instrument number DZ 7010 in the Shelby County Register's Office, as shown in plat book 147, page 44, in said Shelby County Register's Office, and being more particularly described as follows

Beginning at a set iron pin in the west right-of-way line of Elmore Park Road (34.00 feet from centerline); said iron pin being located south 01 degrees 06 minutes 59 seconds west as measured along said west right-of-way line a distance of 25.18 feet from the tangent intersection of the south right-of-way line of Stage Road (106.00' right-of-way) and the west right-of-way line of said Elmore Park Road; thence along said west right-of-way line of Elmore Park Road south 01 degrees 06 minutes 59 seconds west a distance of 110.74 feet to a set iron pin; thence continuing along said west right-of-way line south 02 degrees 37 minutes 49 seconds east a distance of 80.09 feet to a found iron pin in the north property line of the Paul Seward property, as recorded in instrument number P9 9247 in the Shelby County Register's Office; thence north 39 degrees 51 minutes 27 seconds west along said north line a distance of 207.06 feet to a found iron pin with cap, said iron pin being in the east line of Lot 5, Phase II, Stage Road Business Park as recorded in plat book 119, page 32 in said Register's Office; thence north 01 degrees 05 minutes 39 seconds west along said east line and along the east line of Lot 1, Phase I, Stage Road Business Park as recorded in plat book 112, page 53 in said Register's Office a distance of 223.90 feet to a set chisel mark in the south right-of-way line of said Stage Road; thence eastwardly along said south right-of-way line of Stage Road and along a curve to the left having a radius of 2917.79 feet, an arc length of 185.34 feet (chord = south 87 degrees 20 minutes 29 seconds east, 185.31 feet) to a point of reverse curvature; thence southwardly along a curve to the right having a radius of 25.00 feet, an arc length of 39.45 feet (chord = south 44 degrees 05 minutes 20 seconds east, 35.48 feet) to the point of beginning.

REREC.



KY 4362

04/08/2001-08:26:35

Title Transfer: Warranty Deed		11
D/C: 22 - HARRY PLUMB		
VALUATION	N/A	
IN MORTGAGE TAX	N/A	
TH TRANSFER TAX	N/A	
RECORDING FEE		20.00
DP FEE		2.00
REGISTER'S FEE	N/A	
WALK THRU FEE	N/A	
TOTAL AMOUNT		22.00
PAGE COUNT: 5 PAGE ADDED: No GROUP ID: X000004112		
STATE of TENNESSEE, COUNTY of SHELBY Tom Leatherwood, REGISTER		



KT 5405

12/28/2000-08:35:28

Title Transfer: Warranty Deed		11
D/C: 3 - MAX HAYES		
TRANSFER VALUATION		1,350,000.00
IN MORTGAGE TAX	N/A	
TH TRANSFER TAX		9,832.00
RECORDING FEE		20.00
DP FEE		2.00
REGISTER'S FEE		1.00
WALK THRU FEE		20.00
TOTAL AMOUNT		9,875.00
PAGE COUNT: 5 PAGE ADDED: No GROUP ID: X000004112		
STATE of TENNESSEE, COUNTY of SHELBY Tom Leatherwood, REGISTER		

Vicinity Map

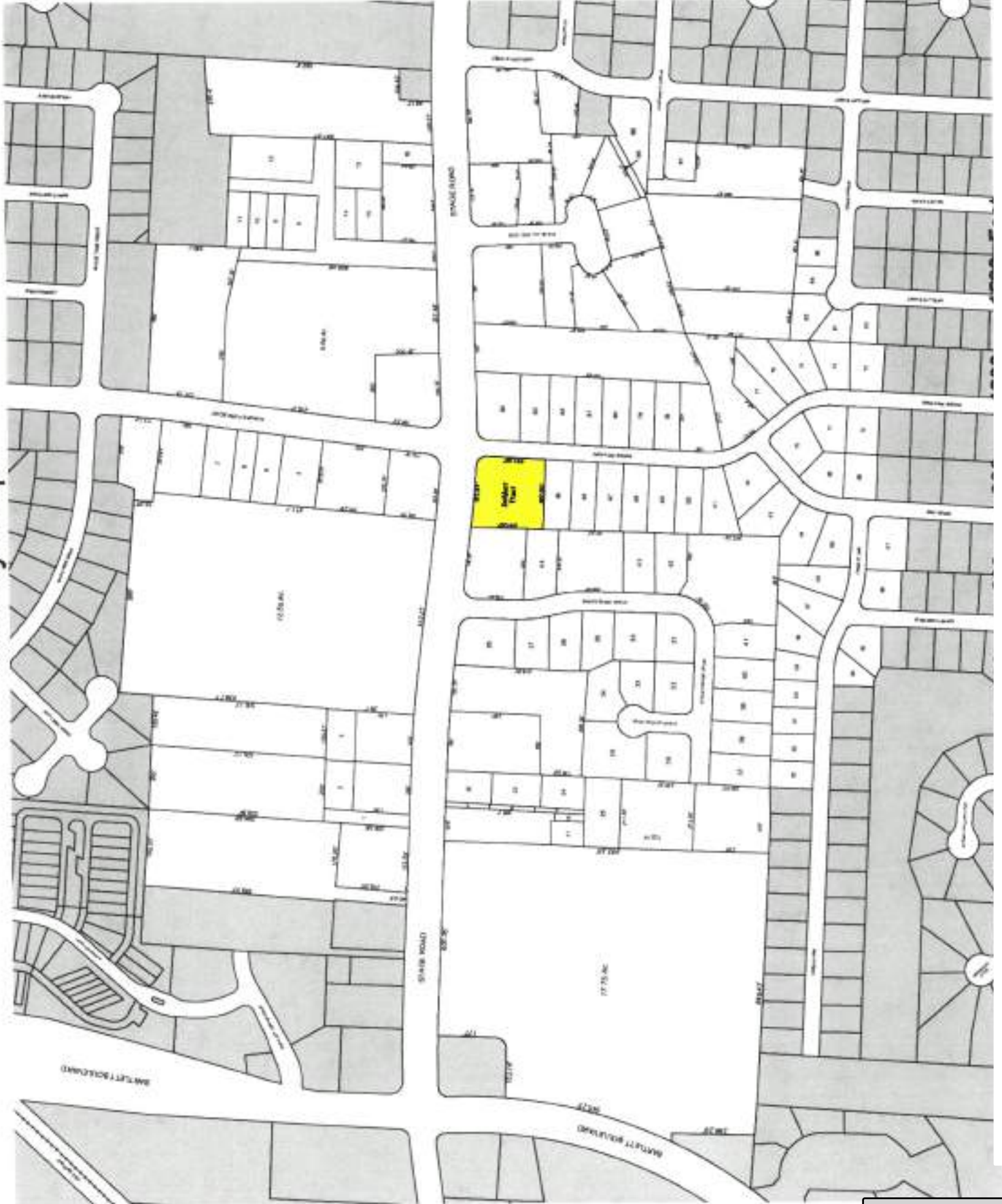


8.3.a

Date: 06/29/20
Prepared By: rch
3-05

Attachment: Zaxby's rezoning compressed (2835 : Ord. 20-05 rezone 6165 Stage from O-C to C-L for Zaxby's)

Vicinity Map



8.3.a

Date: 06/29/20
Prepared By: irch
0-08

Attachment: Zaxby's rezoning compressed (2835 : Ord. 20-05 rezone 6165 Stage from O-C to C-L for Zaxby's)

Lot #	Owners Name		Lot #	Owners Name
1	Winkal Holdings LLC		48	Harnage James & Lisa
2	Jackson Bobby P		49	Collier David E And Gary Rheume (RS)
3	DMB Holding I LLC		50	Gill Walter And Jean R Gill
4	James R Pearce Revocable Trust		51	Wilks Bruce
5	Kellon James & Laverne		52	Beloshapka Brent A & Shelbie
6	Halby John R & Michelle		53	Turner Carolyn J
7	Gerlach Paul A		54	Meeks David E & June R
8	Chasse LLC		55	Springs Michael T
9	Bartholomy Andy		56	Lokey James N & Sharon J
10	Bartholomy Andy		57	Dailey Stacy H
11	Bartholomy Andy		58	Hardin Terrance D
12	McSwain William LLC		59	Powell Raymond L & Betty A C
13	Alea Properties (USA) LLC		60	Robbins Steven & Donna M
14	Home Assistance LLC		61	Cicero Charles P & Susan L
15	Huynh Andy		62	Gray Ronald E & Judy J
16	Dattel Samuel		63	Galdonez Brian K
17	Mock Talmadge W And Martha J Mock		64	Barlow Diane C And Brittney J Barlow
18	Bartlett Office Park Assoc. Inc.		65	Taylor Ira T & Peggy J
19	Bartlett Office Park Assoc. Inc.		66	Johnson Jonathan M
20	Bartlett Office Park Assoc. Inc.		67	City Of Memphis
21	Bartlett Office Park Assoc. Inc.		68	Clark Leslie R E
22	Naini Jamie B		69	Ingram Zwemer E Jr & Shelia J
23	Lucius David		70	House L M & Betty C
24	Communications Workers Of America		71	Marsh Patricia T
25	Issa Mohammad		72	Berretta Louis A III & Vicky P
26	Conwill Properties LLC		73	Taylor Gladys D
27	Hs Memphis Investments LLC		74	Clanton Jon W & Katherine
28	Ben R Williams Properties Incorporated		75	Gubala Paul & Debbie C
29	Cedors LLC		76	Carpenter Lance W & Gwen A
30	Butler Maurice		77	Jones David S
31	King Anthony E		78	Smith Elizabeth A
32	King Anthony E		79	McKee Lance & Anita
33	Shephard Jim I And Charlotte R Shephard		80	Denton Susan H
34	Cohen Mario		81	Kessling Robert R & Whitney M
35	Hertter Properties LLC		82	Webb Rachel
35	Master's Equity Group LLC		83	Weatherall Charles
37	Two Sisters Ministry Incorporated		84	Lofton-Wells Pamela
38	Shearer Stanley L		85	Thoni Ronald E And Maureen T
39	Williams Stephen S & Wency C		86	Watts Curtis L & Aluren E Ballo
40	McKinney Michael D		87	Bonicelli Charles Michael
41	Aremco Incorporated		88	Matsuo Hiromune
42	Mid-South Independent Electrical		89	Clemons Harriet K (LE) And Debra Simcox
43	Middle Michael LLC		90	Neal Robert L & Sue N
44	Felix Darnecia And Dominique Tillis		91	True Mem2016 1 LLC
45	Chen He Xin & Xu Ye		92	Pearson Gary L & June C
46	Preuett Austin D			
47	Putman Jerry W			

AKZ Management LLC
P O Box 343318
Memphis, TN 38184-3318

Alea Properties (USA) LLC
8426 Horton Highway
College Grove, TN 37046

Allied Ventures LLC
11673 Belle Manor Drive
Arlington, TN 38002-4496

Aremco Incorporated
2808 Stage Center Drive
Memphis, TN 38134-4698

Ash Holdings GP
6423 Eagle Valley Cove
Bartlett, TN 38135-7429

Bank Of Bartlett
6281 Stage Road
Memphis, TN 38134

Barlow Diane C And Brittney J Barlow
6113 Camelia Lane
Memphis, TN 38134

Barnett T O & Mary
5645 Murray Road
Memphis, TN 38119-3831

Bartholomy Andy
1200 E. Woodhurst, Ste. L100
Springfield, MO 65804-4260

Bartlett Area Chamber Of Commerce Inc.
2969 Elmore Park Road
Bartlett, TN 38134-8309

Bartlett Colored Cemetery (TR)
2775 Shelby Street
Memphis, TN 38134-4509

Bartlett Heights LLC
744 S. White Station Road
Memphis, TN 38117-4577

Bartlett Lanes LLC
1200 E. Woodhurst Drive, Ste. L100
Springfield, MO 65804-4260

Bartlett Mortgage Incorporated
2860 Stage Village Cove
Memphis, TN 38134-4663

Bartlett Office Park Assoc. Incorporate
6075 Stage Road
Memphis, TN 38134-8313

Beloshapka Brent A & Shelbie
2799 Bragg Lane
Bartlett, TN 38134-4656

Ben R Williams Properties Incorporated
2863 Stage Center Drive
Memphis, TN 38134

Berretta Louis A III & Vicky P
2771 Elmore Park Road
Memphis, TN 38134-4617

Bonicelli Charles Michael
6267 Constance Avenue
Memphis, TN 38134-4613

Bonicelli Charles P & Rose V
2812 Galaxie Street
Memphis, TN 38134-4688

Branch Bartlett Associates LP
3340 Peachtree Road, Ste. 600
Atlanta, GA 30326-1065

Butler Maurice
P O Box 280
Cordova, TN 38088

Carpenter Lance W & Gwen A
2000 Rutger Street
St. Louis, MO 63104-2431

Cedors LLC
2851 Stage Center Drive
Memphis, TN 38134-4679

Chasse LLC
6240 Stage Plaza
Bartlett, TN 38134

Chen He Xin & Xu Ye
2863 Elmore Park Road
Memphis, TN 38134

Cicero Charles P & Susan L
6096 Camelia Lane
Bartlett, TN 38134-4657

City Of Memphis
125 N. Main Street
Memphis, TN 38103

Clanton Jon W & Katherine
45432 Bison Court
Temecula, CA 92592-4805

Clark Leslie R E
2770 Bragg Lane
Bartlett, TN 38134-4612

Clemons Harriet K (LE) And Debra Simcox
6230 Venus Avenue
Memphis, TN 38134-4647

Clinton Kris & Richard
2854 Stage Village Cove
Bartlett, TN 38134

Cohen Mario
1715 Glen Bean Court
Knoxville, TN 37919

Collier David E And Gary Rheauume (RS)
2831 Elmore Park Road
Bartlett, TN 38134-4619

Communications Workers Of America
2860 Price Road
Bartlett, TN 38135

Conwill Properties LLC
6115 Stage Road
Memphis, TN 38134

Dailey Stacy H
6130 Camelia Lane
Bartlett, TN 38134-4690

Dattel Samuel
250 Riverchase Parkway
Birmingham, AL 35244

Dattel Samuel Marital Trust B
505 S. Perkins Road, Ste. 103
Memphis, TN 38117-3937

Denton Susan H
2340 Pagely Place
Bartlett, TN 38134

DMB Holding I LLC
4198 Loch Meade Drive
Lakeland, TN 38002-3995

Do It LLC
1779 Kirby Parkway, Ste. 1-310
Germantown, TN 38138-3666

EBTF Incorporated
6025 Stage Road, Ste. 42308
Bartlett, TN 38134-8374

Exline Walter L Jr Living Trust
210 Golf Club Drive
New Smyrna Beach, FL 32168-2123

Felix Darnecia And Dominique Tillis
235 Choctaw Drive
Oakland, TN 38060-5298

Galdonez Brian K
6078 Camelia Lane
Bartlett, TN 38134-4657

Gebremichael Assefa
1129 Holmes Avenue
Campbell, CA 95008-7107

Gerlach Paul A
2963 Elmore Park Road
Memphis, TN 38134-8371

Gill Walter And Jean R Gil
7256 Andrews Road
Bartlett, TN 38135-2634

Gray Ronald E & Judy J
6088 Camelia Lane
Memphis, TN 38134-4657

Gubala Paul & Debbie C
2786 Elmore Park Road
Memphis, TN 38134-4618

Gubala Paul J And Deborah Fave
2786 Elmore Park Road
Memphis, TN 38134-4618

Hackmeyer/Hailey Properties
2502 Mt. Moriah Road, Ste. A110
Memphis, TN 38115-1515

Halby John R & Michelle
5361 Egypt Central Road
Bartlett, TN 38135

Hardin Terrance D
6118 Camelia Lane
Memphis, TN 38134-4690

Harnage James & Lisa
2839 Elmore Park Road
Memphis, TN 38134-4619

Hertter Properties LLC
3668 Castle Point Drive
Southaven, MS 38672-6651

Home Assistance LLC
4536 Marble Hill Lane
Bartlett, TN 38134-1273

House John C
1961 Brigance Cove
Germantown, TN 38139-5685

House L M & Betty C
2798 Bragg Lane
Bartlett, TN 38134-4612

HS Memphis Investments LLC 7846 Pips Ridge Lane Bartlett, TN 38133-5816	Huynh Andy 7126 Santa Cruz Drive Memphis, TN 38134	Ingram Zwemer E Jr & Shelia J 2784 Bragg Lane Memphis, TN 38134-4612
Issa Mohammad 1349 Winoka Road Collierville, TN 38017-3353	Jackson Bobby P 6068 Stage Road Memphis, TN 38134	James R Pearce Revocable Trust 4359 Stage Road Memphis, TN 38128-5708
Johnson Jonathan M 2764 Surrey Park Drive Bartlett, TN 38134-4650	Jones David S 2796 Elmore Park Road Bartlett, TN 38134-4618	Kellon James & Laverne 2951 Elmore Park Road Memphis, TN 38134-8309
Kessling Robert R & Whitney M 2854 Elmore Park Road Bartlett, TN 38134-4689	King Anthony E 1507 Brentwood Drive West Memphis, AR 72301-1878	Landers Michael J & Karen R 2822 Elmore Park Road Memphis, TN 38134-4689
Ledbury Cary A & Gloria K 6207 Stage Road Memphis, TN 38134-3725	Lofton-Wells Pamela 6187 Stage Road Bartlett, TN 38134-3725	Lokey James N & Sharon J 6140 Camelia Lane Memphis, TN 38134
Lucius David 2874 Price Drive, Ste. 3 Bartlett, TN 38134-4695	Mapco Petroleum Incorporated 1900 Dalrock Road Rowlett, TX 75088-5526	Marsh Patricia T 2783 Elmore Park Road Bartlett, TN 38134-4617
Master's Equity Group LLC 2845 Stage Center Cove Bartlett, TN 38134-4603	Matsuo Hiromune 6240 Venus Avenue Memphis, TN 38134-4647	McKee Lance & Anita 2838 Elmore Park Road Memphis, TN 38134-4689
McKinney Michael D 8893 Valley Creek Drive Arlington, TN 38002-4483	McSwain William LLC 2066 Satinwood Drive Memphis, TN 38119	McWaters William A Jr Living Trust 2851 Stage Village Cove, Ste. 2 Memphis, TN 38134
Meeks David E & June R 6103 Camelia Lane Bartlett, TN 38134	Mid South Independent Electrical 2814 Stage Center Drive Bartlett, TN 38134	Middle Michael LLC 2854 Stage Center Drive, Ste. 104 Bartlett, TN 38134-4200
Mid-South Independent Electrical 2814 Stage Center Drive Bartlett, TN 38134-4677	Mock Talmadge W And Martha J Mock 3939 Robin Hill Drive Memphis, TN 38135	Naini Jamie B 8504 Mysen Cove Cordova, TN 38018

Neal Robert L & Sue N
6224 Venus Avenue
Memphis, TN 38134-4647

Norman And Long And Jennings Realty
7066 Highway 70
Bartlett, TN 38133-3812

Pearson Gary L & June C
2771 Satellite Street
Memphis, TN 38134-4643

Powell Raymond L & Betty A C
6112 Camelia Lane
Memphis, TN 38134-4690

Preuett Austin D
2855 Elmore Park Road
Bartlett, TN 38134-4619

Putman Jerry W
2847 Elmore Park Road
Memphis, TN 38134-4619

Realty Income Properties 17 LLC
11995 El Camino Real
San Diego, CA 92130-2539

Robbins Steven & Donna M
6104 Camelia Lane
Memphis, TN 38134-4690

Security Enterprises Inc And Jeffrey B
2870 Stage Village Cove
Memphis, TN 38134

Shearer Stanley L
P O Box E
Eads, TN 38028

Shephard Jim L And Charlotte R Shephard
3046 Elmore Park Road
Bartlett, TN 38134-3606

Simpson Wally J & Iris M
2806 Elmore Park Road
Bartlett, TN 38134-4689

Siu Management Company LLC
16141 Cleveland Street, Unit 315
Redmond, WA 98052-4354

Smith Elizabeth A
2830 Elmore Park Road
Bartlett, TN 38134

Spirit Master Funding LLC
5555 Glenridge Connector, Ste. 300
Atlanta, GA 30342-4741

Springs Michael T
2777 Bragg Lane
Memphis, TN 38134

Sta Ana Rozen S & Janette
2775 Stage Center Drive
Memphis, TN 38134

Stage Road Corporation
P O Box 34098
Memphis, TN 38184

Taylor Gladys D
2770 Elmore Park Road
Memphis, TN 38134-4618

Taylor Ira T & Peggy J
2765 Surrey Park Drive
Memphis, TN 38134-4654

Thoni Ronald E And Maureen T
9309 Charly Hill Lane
Cordova, TN 38016-2300

True Mem2016 1 LLC
1024 Bayside Drive, Ste. 205
Newport Beach, CA 92660-7462

Turner Carolyn J
6697 Booth Forrest Drive
Bartlett, TN 38135-9145

Two Sisters Ministry Incorporated
1901 Woodchase Glen Drive
Cordova, TN 38016-2605

Union Planters National Bank
250 Riverchase Parkway, 6th Floor
Birmingham, AL 35244

United States Postal Service
555 S. 3rd Street
Memphis, TN 38101

Victoria Station Properties LLC
600 Village Trace, Bldg. 23
Marietta, GA 30067-4069

Watts Curtis L & Aluren E Ballo
6276 Constance Avenue
Memphis, TN 38134-6414

Weatherall Charles
5892 Diplomat Place
Bartlett, TN 38134-5585

Webb Rachel
2862 Elmore Park Road
Memphis, TN 38134-4689

Wilks Bruce
2817 Elmore Park Road
Bartlett, TN 38134-4619

Williams Stephen S & Wency C
5112 Stage Road Ste. 4
Memphis, TN 38134

Winkal Holdings LLC
10 Rye Ridge Plaza, Ste. 200
Rye Brook, NY 10573

Solomito Land Planning
1779 Kirby Parkway #1-323
Memphis, TN 38138

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Memphis, TN 38138

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1779 Kirby Parkway #1-323
Memphis, TN 38138

Tim Scott
Dixie Chicken, LLC
1550 Timothy Road, Suite 203
Athens, GA 30606

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Carter Engineering
3651 Mars Hill Road, Suite 2000
Watkinsville, GA 30677

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Gordon-Bartlett Center Grantor Trust
P. O. Box 22422
Memphis, TN 38122

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PROJECT LOCATION

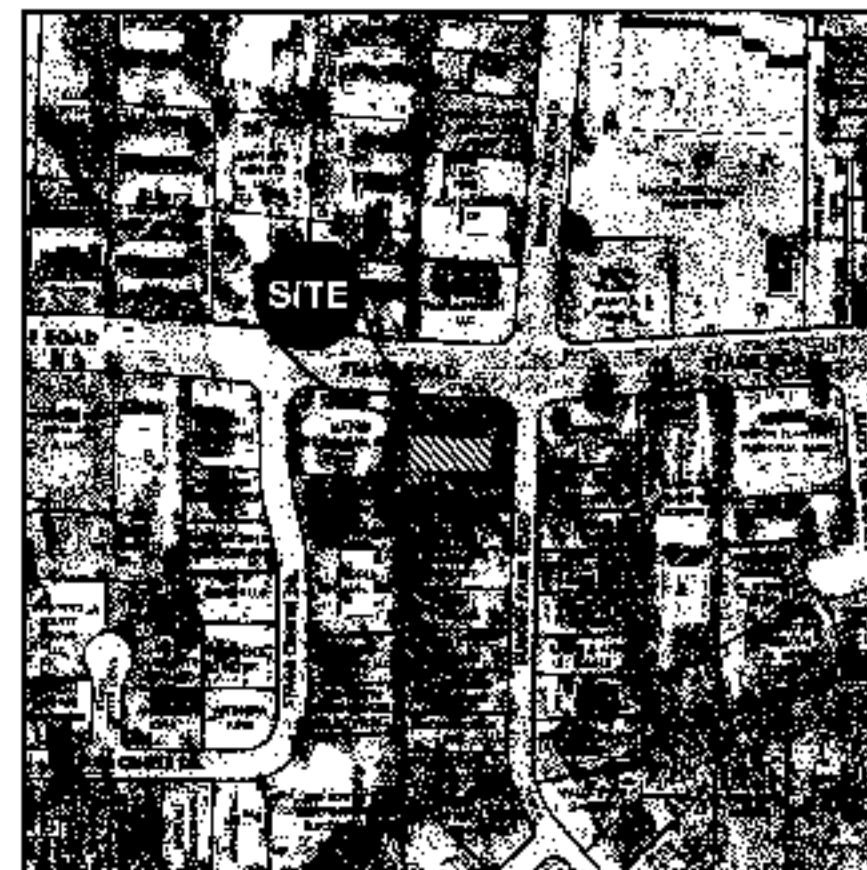
6165 STAGE ROAD
SHELBY COUNTY, BARTLETT, TENNESSEE 38134

TAX PARCEL ID # B0157 B00070C

CONSTRUCTION ENTRANCE/EXIT

LATITUDE 35.204140

LONGITUDE -89.857556



LOCATION MAP
SCALE: N.T.S.

PROJECT NOTES:

OWNER/DEVELOPER:
Dixie Chicken, LLC
1550 Timothy Road, Suite 203
Athens, GA 30606
Contact: Tom Scott
tom@twspc.com
Phone: 706-389-7767

ENGINEER
Carter Engineering Consultants, Inc.
3651 Mars Hill Road Suite 2000
Watkinsville, GA 30677
Contact: Jeff Carter, P.E.
jell@carterengineering.net
Tel 770-725-1200

SHEET INDEX

SHEET NO.	DESCRIPTION
1	COVER SHEET
2	EXISTING CONDITIONS & DEMOLITION PLAN
3	SITE PLAN
4	UTILITY PLAN
5	GRADING & DRAINAGE PLAN
6	SWPPP - PHASE I
7	SWPPP - PHASE II
8	SWPPP - PHASE III
9	SWPPP DETAILS
10	STANDARD DETAILS
11	STANDARD DETAILS
12	ADA ACCESS PLAN
13	ADA ACCESS DETAILS
14	MENU BOARD DETAILS
15	MENU CANOPY DETAILS
16	TREE MANAGEMENT PLAN
17	TREE PROTECTION DETAILS
18	LANDSCAPE PLAN
19	LANDSCAPE DETAILS
20	OUTDOOR LIGHTING PLAN

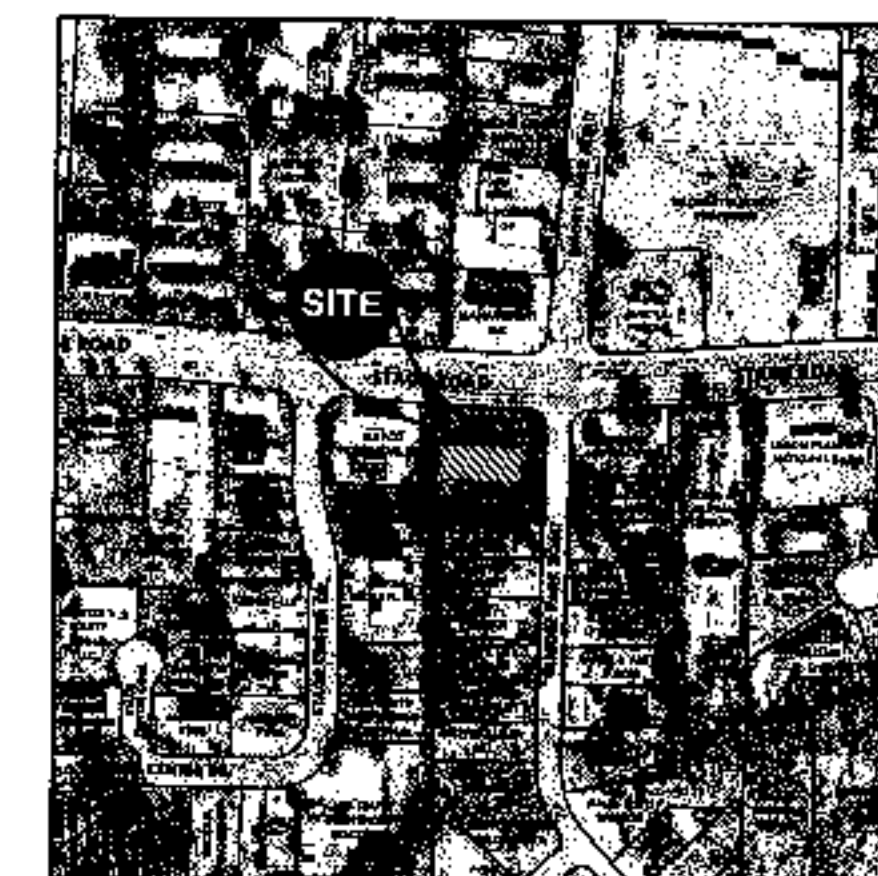
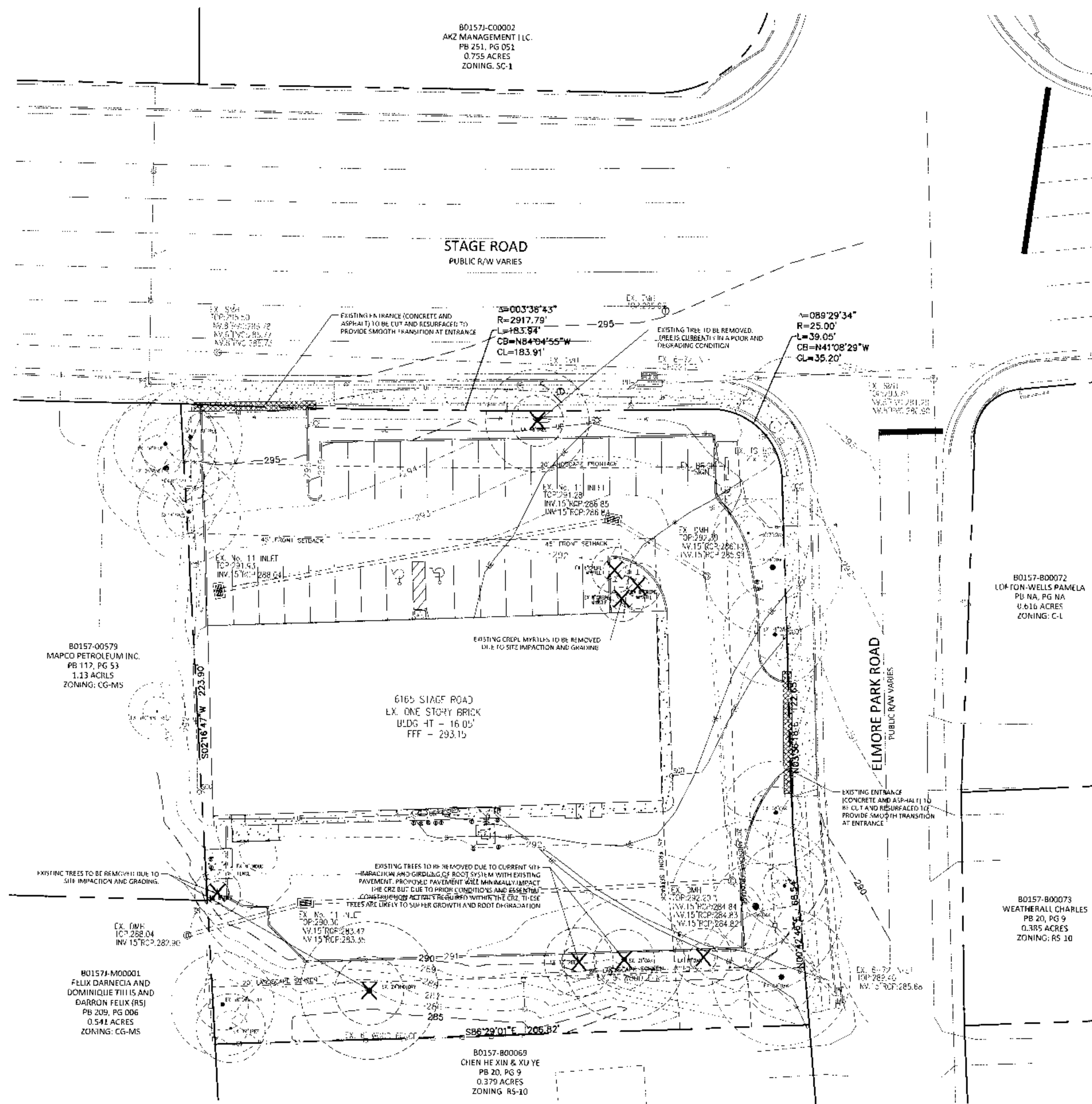
REVISION BLOCK

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Carter Engineering Consultants, Inc.
3651 Mars Hill Road
Suite 2000
Watkinsville, GA 30677
P: 770-725-1200
F: 770-725-1204
www.carterengineering.net



24-HOUR CONTACT:
Tom Scott (706) 389-7767



LOCATION MAP
SCALE: N.T.S.

PROJECT INFORMATION	
DRAWING SET PREPARED BY: CARTER ENGINEERING CONSULTANTS, LLC 3851 MARKS HILL ROAD, SUITE 2000 WATKINSVILLE, GA 30757 CONTACT: TOM CARTER, P.E. PHONE: 770.725.1200 FAX: 770.725.1201 WWW.CARTERENGINEERING.COM	DRAWING SET PREPARED FOR: DIXIE CHICKEN, LLC 1550 NORTH AVENUE, SUITE 200 ATLANTA, GA 30306 CONTACT: TOM CARTER, P.E. PHONE: 770.725.1200 FAX: 770.725.1201 WWW.CARTERENGINEERING.COM
SITE INFORMATION	
JURISDICTION: CITY OF BARTLETT, SHELBY COUNTY, TN	
PROPERTY LOCATION: 6165 STAGE ROAD, BARTLETT, TN 38134	
PARCEL NUMBER: 00157-00001	
CURRENT ZONING: CG-MIS	
PROPOSED ZONING: CG-MIS	
PROPOSED USE: RESTAURANT WITH ALL ASSOCIATED UTILITIES	
REQUIRED BUILDING SETBACKS: 10 FEET (FRONT), 20 FEET (SIDE), 20 FEET (REAR)	
MAXIMUM BUILDING COVERAGE: 30% (MAXIMUM)	
MAXIMUM BUILDING HEIGHT: 10 FEET (MAXIMUM)	
MAXIMUM BUILDING FOOTPRINT: 10,000 SQ. FT. (MAXIMUM)	
PROJECT TOTAL AREA: 1.00 ACRES	
BOUNDARY SURVEY AND UTILITIES SURVEY DATED FEBRUARY 20, 2010	
CONTROL SURVEY DATED FEBRUARY 20, 2010	
THE DRAWING, SOUND UTILITIES SHOWN, WHICH HAVE BEEN LOCATED FROM FIELD SURVEY, ARE NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE INFORMATION AND SHALL BE CONSIDERED IN THAT LIGHT BY THOSE USING THIS DRAWING. THE LOCATION AND DEPTH OF UNDERGROUND UTILITIES AND STRUCTURES ARE NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE INFORMATION AND SHALL BE CONSIDERED IN THAT LIGHT BY THOSE USING THIS DRAWING. THE LOCATION AND DEPTH OF UNDERGROUND UTILITIES AND STRUCTURES ARE NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE INFORMATION AND SHALL BE CONSIDERED IN THAT LIGHT BY THOSE USING THIS DRAWING.	



Carter Engineering Consultants, LLC
3851 Marks Hill Road, Suite 2000
Watkinsville, GA 30757
E: 770.725.1200
F: 770.725.1201
www.carterengineering.com

SITE DEVELOPMENT PLANS
for
DIXIE CHICKEN, LLC
6165 STAGE ROAD, SHELBY COUNTY, BARTLETT, TN 38134

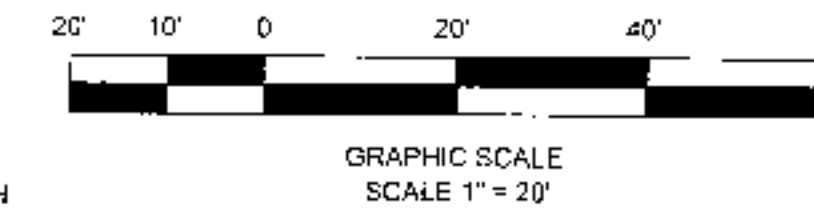
PROJECT NAME:
ZAXBY'S

SHEET TITLE:
**EXISTING
CONDITIONS &
DEMO PLAN**

SHEET NUMBER:
2

PROJECT NUMBER:
20524ZAX

DATE:
07/06/20





REVISION BLOCK:		
#	DATE	DESCRIPTION
1	07/06/20	INITIAL SUBMITTAL



Cartier Engineering Consultants, Inc.
901 Marshall Blvd., Suite 203
Windsor, CO 80550
P: 770.725.1200
F: 770.725.1204
www.cartierengineering.net

SITE DEVELOPMENT PLANS
for
DIXIE CHICKEN, LLC
6165 STAGE ROAD, SHELBY COUNTY, BARTLETT, TN 38134

PROJECT NAME:
ZAXBY'S

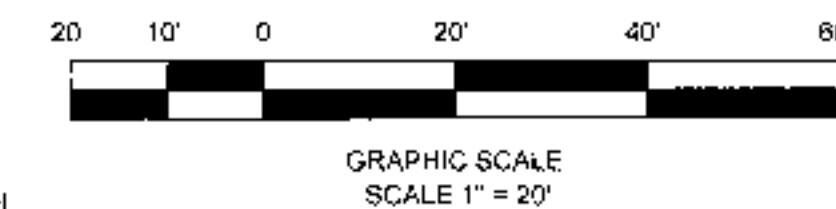
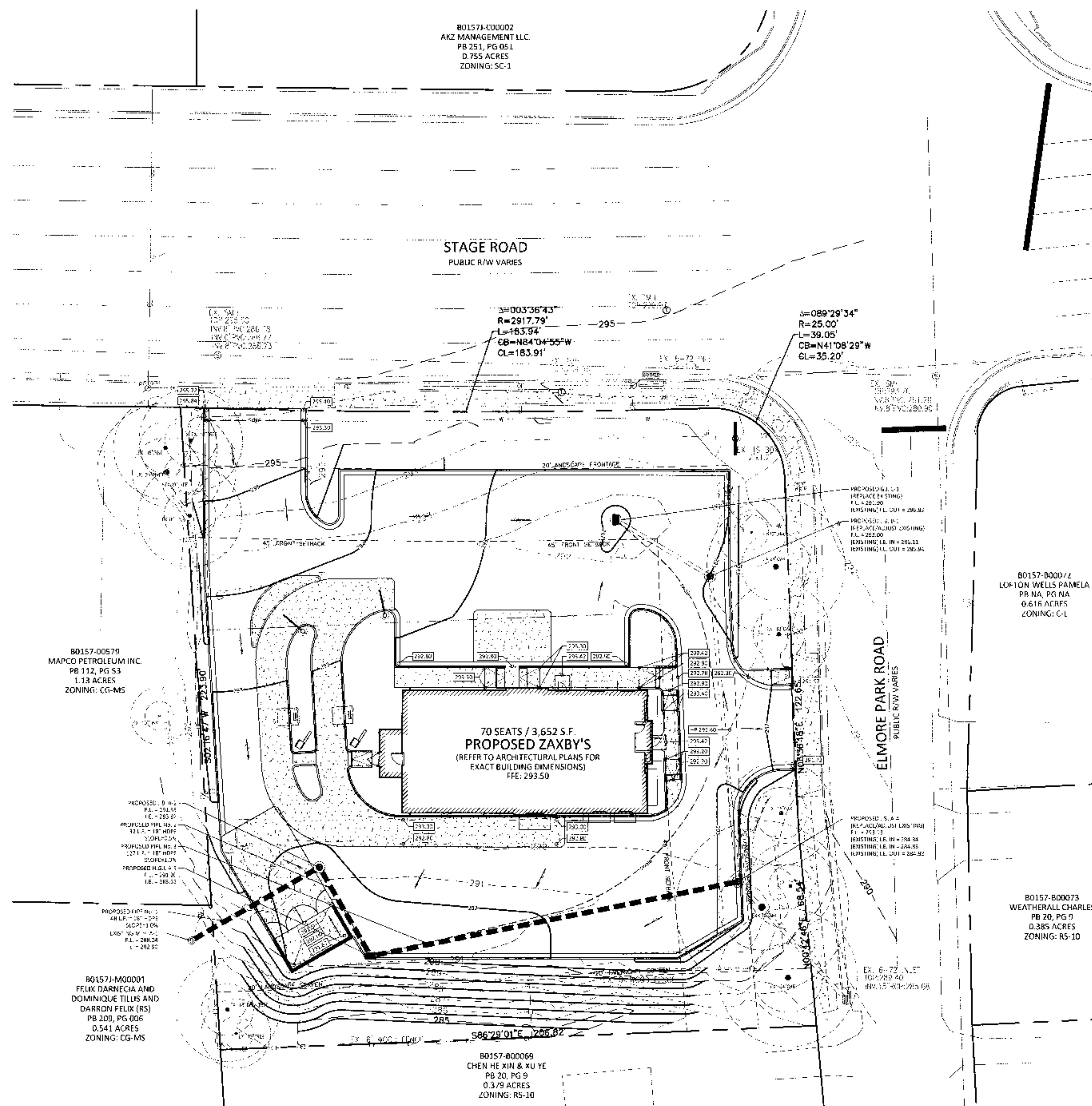
SHEET TITLE:

**GRADING &
DRAINAGE PLAN**

SHEET NUMBER:
5

PROJECT NUMBER:
20524ZAX

DATE: 07/06/20



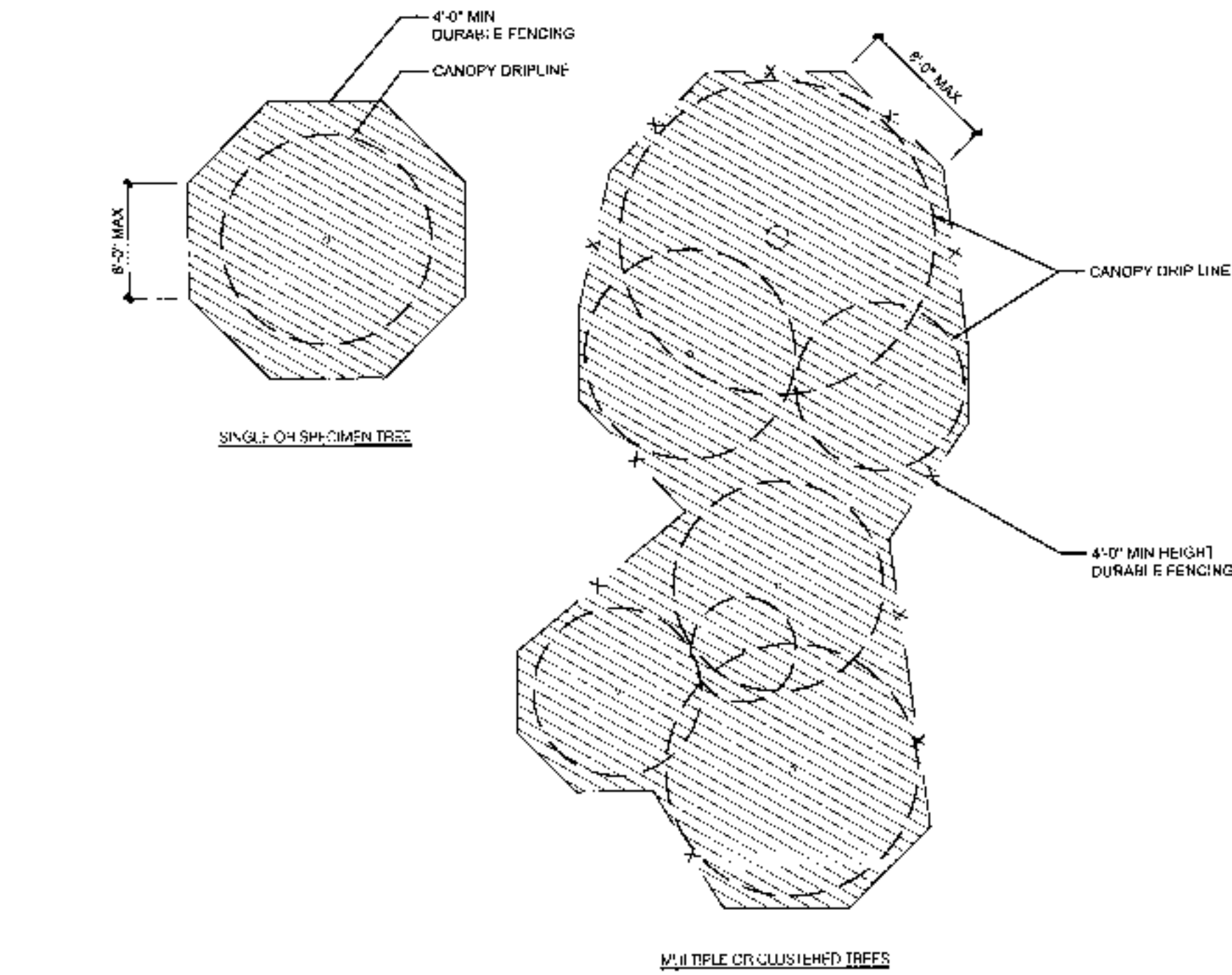
Know what's below
Call before you dig
dial 811

Packet Pg. 188

DATE: 07/06/20

811 Know what's below
Call before you dig
dial 811



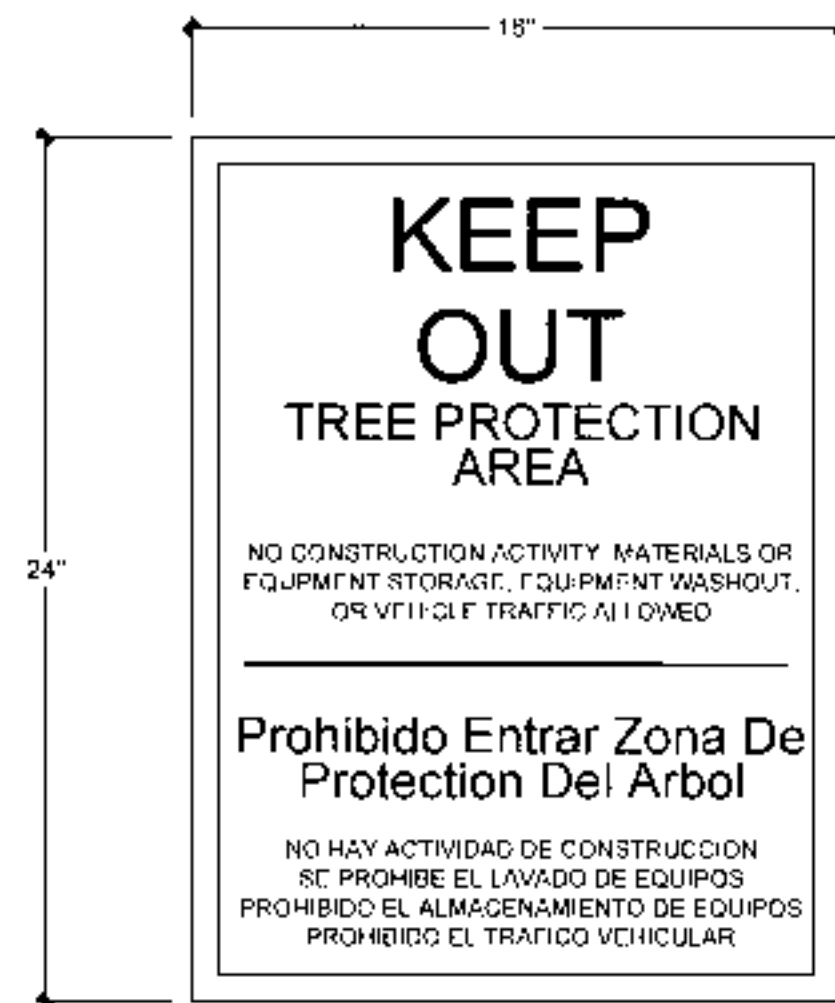


TREE PROTECTION FENCE - TYPICAL LAYOUT

TREE PROTECTION FENCE DETAILS
3" = 1' - 0"

TREE PROTECTION FENCE NOTES

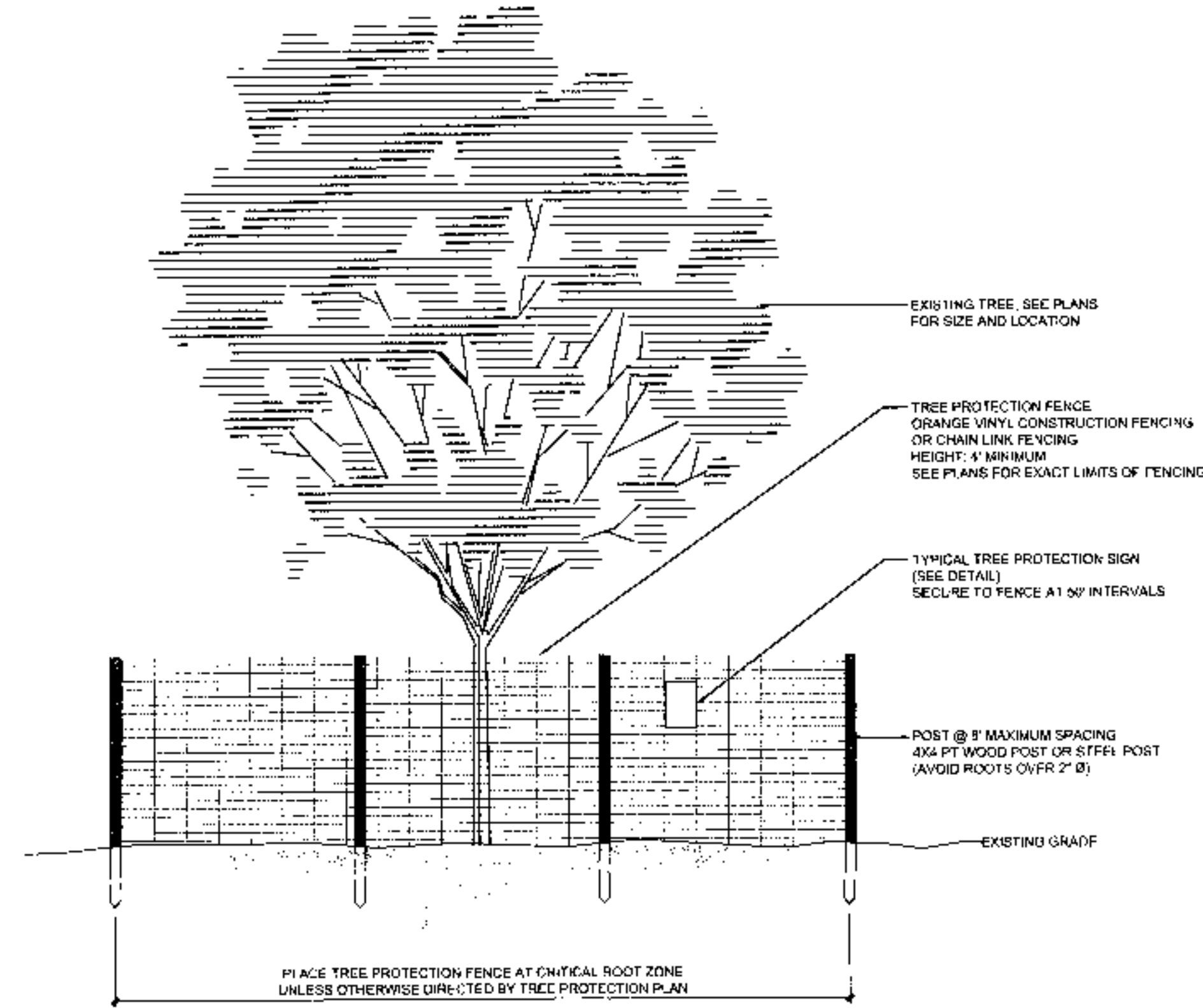
1. TREE PROTECTION FENCE SHALL BE A MINIMUM 4 FEET TALL AND CONSTRUCTED OF STURDY MATERIAL CHAIN LINK OR ORANGE VINYL CONSTRUCTION FENCING.
2. TREE PROTECTION FENCE SHALL BE MOUNTED ON 4X4 WOOD POST OR STEEL POST AT A MAXIMUM SPACING OF 8 FEET ON CENTER. THERE SHALL BE NO GATES.
3. IN AREAS WHERE SALT CONTROL DEVICES AND TREE PROTECTION FENCE RUN PARALLEL, SALT CONTROL DEVICES MAY NOT BE USED UNDER TREE PROTECTION PURPOSES.
4. TREE PROTECTION FENCE SHALL BE SITUATED AT LEAST 12 INCHES FROM THE TRUNK OF ANY CLEARING AND LOG OR OTHER CONSTRUCTION ACTIVITY.
5. THE CONTRACTOR SHALL INFORM THE TREE PROTECTION MANAGEMENT PERSONNEL AS DEFINED ON THIS SHEET AND IN THE PLANTING PLAN AND PLANTING NOTES FOR AREAS WHERE TREE PROTECTION FENCE CANNOT BE LOCATED AT THE CRITICAL ROOT ZONE, AND FOR AREAS WHERE CONSTRUCTION ACTIVITIES OCCUR WITHIN THE CRITICAL ROOT ZONE OR EXISTING TRAPS.
6. TREE PROTECTION FENCE SHALL NOT BE REMOVED UNTIL COMPLETION OF ALL CONSTRUCTION ACTIVITY.
7. NO EQUIPMENT SHALL OPERATE INSIDE THE TREE PROTECTION FENCE INCLUDING BUT NOT LIMITED TO: EXCAVATION, GRADING, OR OTHER CONSTRUCTION ACTIVITY.
8. NO EQUIPMENT OR MATERIALS SHALL BE STORED INSIDE THE TREE PROTECTION FENCE.



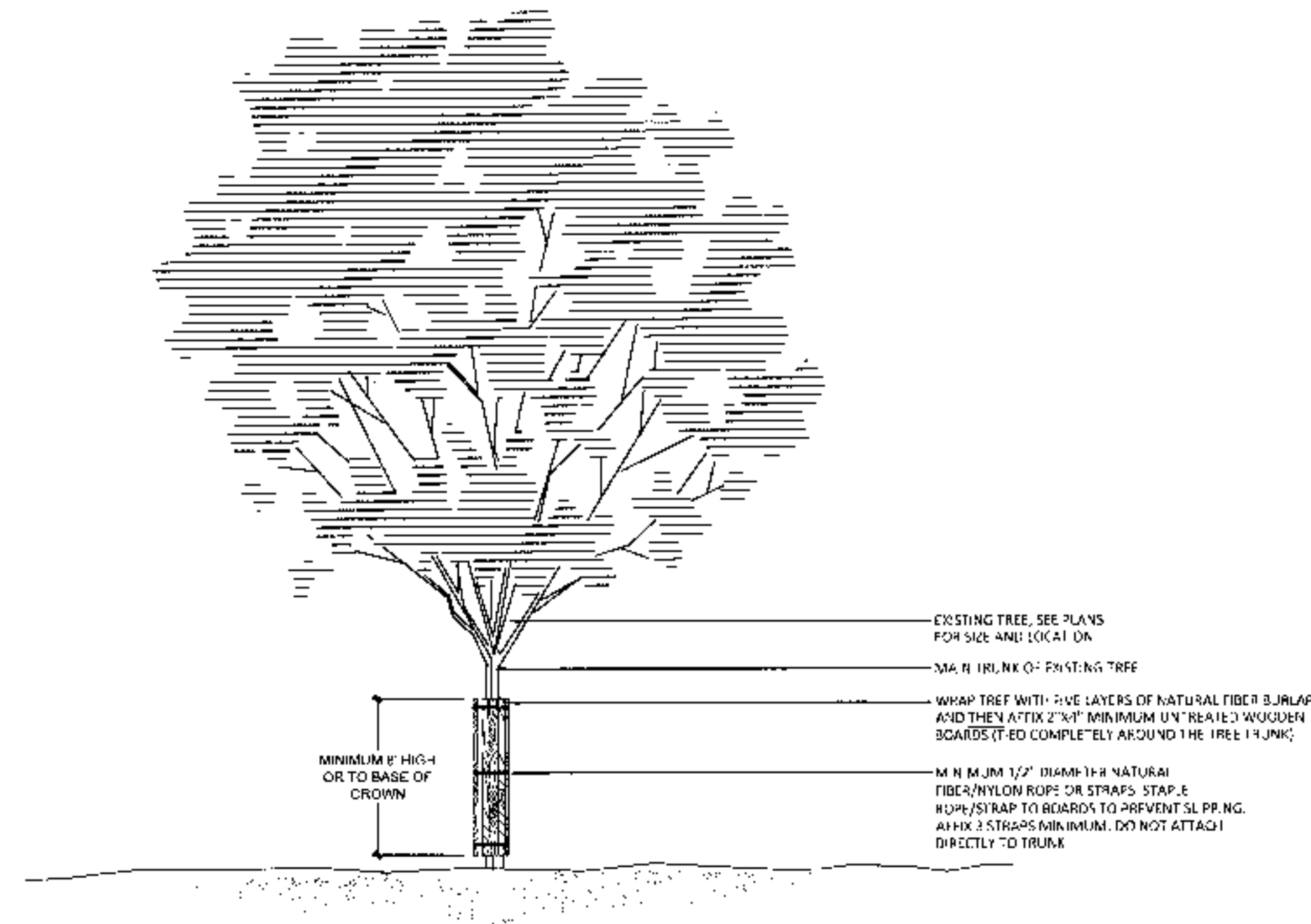
NOTE

1. THE CONTRACTOR SHALL ENSURE THAT TREE PROTECTION SIGNAGE REMAIN IN PLACE FOR THE DURATION OF CONSTRUCTION ACTIVITY.

TREE PROTECTION FENCE - SIGN
3" = 1' - 0"



TREE PROTECTION FENCE (TYPICAL)



NOTE

1. DO NOT DIRECTLY FASTEN PLANKS TO TREES.
2. DO NOT PIN OR STAKE PLANKS INTO THE GROUND.
3. INSTALL PLANKING COMPLETELY AROUND THE TREE. DO NOT PLACE PLANKING BOARDS ON ROOT FLARE OF TREE.
4. TIC BOARDS WITH 1/2" DIAMETER ROPS OR STRAPS SUFFICIENT TO PROTECT THE TREE DURING CONSTRUCTION.
5. WHERE SIGNIFICANT TREE BRANCHES EXIST WHICH PREVENT PLANK INSTALLATION, PLANKING SHALL EXTEND TO THE ELEVATION OF THE LOWEST BRANCH.

TREE TRUNK PROTECTION
3" = 1' - 0"

REVISION BLOCK	
#	DESCRIPTION
1	07/06/20 INITIAL SUBMITTAL



CARTER
ENGINEERING
CONSULTANTS

Carter Engineering Consultants, Inc.
2001 S. 1st St. Suite 200
Tomball, TX 77375

P: 281.225.1200
F: 281.225.1204
www.cartereng.com

SITE DEVELOPMENT PLANS
for
DIXIE CHICKEN, LLC
6165 STAGE ROAD, SHELBY COUNTY, BARTLETT, TN 38134

PROJECT NAME:
ZAXBY'S

SHEET TITLE:
**TREE PROTECTION
DETAILS**

SHEET NUMBER:
17

PROJECT NUMBER:
20524ZAX

DATE:
07/06/20

CITY OF BARTLETT LANDSCAPE REQUIREMENTS

OFF-STREET PARKING - LANDSCAPE REQUIREMENT

ARTICLE VI, SECTION 12.A.7. LANDSCAPE AREA EQUAL TO 7% (SEVEN PERCENT) OF THE GROSS PARKING AREA SHALL BE PROVIDED AND SHALL INCLUDE NOT LESS THAN ONE (1) TREE FOR EACH TWENTY (20) PARKING SPACES.

TOTAL PARKING AREA: 15,400 SF (1,000,000) (15,400) (15,400)
REQUIRED INTERIOR LANDSCAPE AREA: 1,078 SF (71,867) (71,867)
PROVIDED LANDSCAPE AREA: 1,078 SF (71,867) (71,867)

TOTAL PARKING SPACES: 30 PARKING SPACES
TOTAL INTERIOR TREES REQUIRED: 1,078 TREES
TOTAL INTERIOR TREES PROVIDED: 1,078 TREES

TREE AND LANDSCAPING ORDINANCE, Section 22

ALL TREES PLANTED UNDER THE REQUIREMENTS OF SECTION 22 SHALL BE OF A SPECIES PERMITTED BY THE CITY'S RECOMMENDED TREE LIST OR APPROVED BY THE FORESTER. A MINIMUM OF 75% (SEVENTY-FIVE PERCENT) OF ALL TREES PLANTED SHALL BE EVERGREEN/CONIFEROUS SPECIES.

TREES PLANTED: 33 TREES (1,000,000)
TREES EVERGREEN/CONIFEROUS: 16 TREES (48,484)

MINIMUM SIZE WHEN PLANTED:

SMALL DENSITY TREES SHALL BE 8" DBH HEIGHT AT TIME OF PLANTING.
MEDIUM DENSITY TREES SHALL BE 8" DBH HEIGHT AT TIME OF PLANTING.
LARGE DENSITY TREES SHALL BE NO SMALLER THAN 2" DBH CALIPER AT TIME OF PLANTING.
STREET TREES AND PARKING LOT TREES SHALL BE NO SMALLER THAN 2" DBH CALIPER AT TIME OF PLANTING.

FRONTAGE PLANTING AREA:

ON ALL STREET FRONTAGES, A LANDSCAPE BORDERS OF AT LEAST TWENTY (20) FEET FROM THE FRONT OF LOT, ONE (1) TREE SHALL BE PROVIDED FOR EACH 250, 125, AND 250.

LANDSCAPE REQUIREMENTS FOR PARKING AREAS:

A MAXIMUM OF FIFTY (50) PARKING SPACES SHALL BE ALLOWED BETWEEN PLANTING ISLANDS AND THE STREET FRONTAGE.

GREEN SPACE/OPEN SPACE REQUIREMENT:

A MINIMUM OF THIRTY (30) PERCENT OF THE TOTAL LAND AREA OF THE LOT, EXCLUDING BUILDING FOOTPRINTS AND PARKING, SHALL BE IN GREEN SPACE FOR THE PROPERTY. ONE (1) PERCENT OF THE GREEN SPACE SHALL BE PLANTED IN SEASONAL COLOR.

PROJECT TRACT: 45,376 SQUARE FEET (1,333,333)
PROVIDED OPEN SPACE: 13,572 SQUARE FEET (396,000)
PROVIDED SEASONAL COLOR: 13,572 SQUARE FEET (396,000)
PROVIDED SEASONAL COLOR: 230 SQUARE FEET (66,667)

SCREENING OF RESIDENTIAL LOTS:

A MINIMUM OF 75% (SEVENTY-FIVE PERCENT) OF THE LOT SHALL BE PROVIDED AT THE BOUNDARY BETWEEN THE PROPERTY AND ADJACENT LOTS. THE LANDSCAPE SCREEN SHALL HAVE THE FOLLOWING:

1. A MINIMUM OF 75% (SEVENTY-FIVE PERCENT) OF THE LOT SHALL BE PROVIDED AT THE BOUNDARY BETWEEN THE PROPERTY AND ADJACENT LOTS. THE LANDSCAPE SCREEN SHALL HAVE THE FOLLOWING:
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4. A MINIMUM OF 75% (SEVENTY-FIVE PERCENT) OF THE LOT SHALL BE PROVIDED AT THE BOUNDARY BETWEEN THE PROPERTY AND ADJACENT LOTS. THE LANDSCAPE SCREEN SHALL HAVE THE FOLLOWING:
5. A MINIMUM OF 75% (SEVENTY-FIVE PERCENT) OF THE LOT SHALL BE PROVIDED AT THE BOUNDARY BETWEEN THE PROPERTY AND ADJACENT LOTS. THE LANDSCAPE SCREEN SHALL HAVE THE FOLLOWING:

TREE DENSITY REQUIREMENTS:

THE TREE DENSITY REQUIREMENT FOR ALL STREETS WITHIN THE CITY OF BARTLETT SHALL BE:

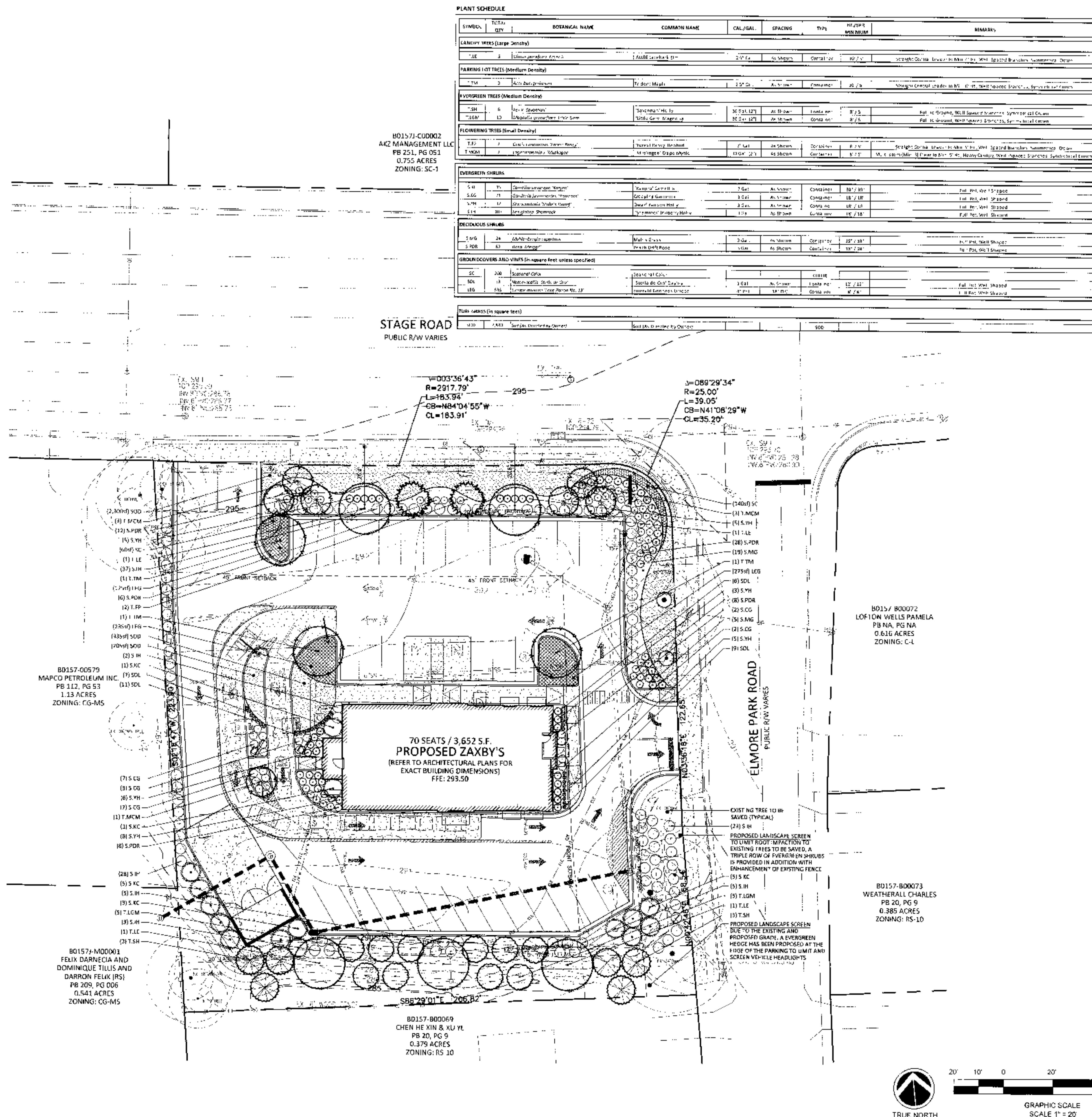
PROJECT TRACT: 1,333 TREES
PROVIDED TREES: 1,333 TREES
PROVIDED TREES: 1,333 TREES
PROVIDED TREES: 1,333 TREES

LANDSCAPE INSTALLATION & PROJECT NOTES

GENERAL PLANTING NOTES

1. THE CONTRACTOR SHALL LOCATE AND VERIFY ALL EXISTING AND NEW UTILITY LINES PRIOR TO ANY CONSTRUCTION AND SHALL REPORT ANY CONFLICTS TO THE LANDSCAPE ARCHITECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
2. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
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17. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
18. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
19. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
20. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.

21. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
22. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
23. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
24. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
25. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
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27. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
28. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
29. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.
30. THE CONTRACTOR SHALL PROVIDE FOR THE PROTECTION OF ALL UTILITIES DURING THE PROJECT.



PLANT SCHEDULE

SYMBOL	TOTAL QTY	BOTANICAL NAME	COMMON NAME	CAL./GAL.	SPACING	TYPE	HT./SP. MINIMUM	REMARKS
LANDSCAPE TREES (Large Density)								
1E	3	Salix purpurea	Willow	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
PARKING LOT TREES (Medium Density)								
1M	3	Actinidia chinensis	Tea Tree	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
EVERGREEN TREES (Medium Density)								
1H	6	Juniperus communis	Juniper	30' x 12'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1G	12	Thuja occidentalis	Arborvitae	30' x 12'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
FLOWERING TREES (Small Density)								
1F	3	Quercus macrocarpa	White Oak	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1D	3	Quercus macrocarpa	White Oak	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
EVERGREEN SHRUBS								
1A	15	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1B	15	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1C	15	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
DECIDUOUS SHRUBS								
1I	24	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1J	24	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1K	24	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
GROUND COVERS AND VINCES (In square feet unless specified)								
1L	24	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1M	24	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.
1N	24	Shrubus cuneata	Shrub	20' x 4'	10' x 10'	Central	10' x 10'	Use as a screen for the building.

STAGE ROAD
PUBLIC R/W VARIES

B0157-B00072
LOFTON WELLS PHELPS
PB NA, PG NA
0.616 ACRES
ZONING: C-L

B0157-B00073
WEATHERALL CHARLES
PB 20, PG 9
0.385 ACRES
ZONING: RS-10

B0157-B00001
FELIX DARNIA AND
DOMINIQUE TILUS AND
DARRON FELIX (RS)
PB 20, PG 06
0.541 ACRES
ZONING: CG-M5

B0157-B00069
CHEN HE XIN & XU YI
PB 20, PG 0
0.379 ACRES
ZONING: RS 10



LOCATION MAP
SCALE: N.T.S.

PROJECT INFORMATION

DRAWING SET PREPARED BY: LAMAR ENGINEERING CONSULTANTS, INC.
10000 W. 100TH AVE., SUITE 201
ARLINGTON, VA 22204
PHONE: 703.742.1200
FAX: 703.742.1200
WWW.LAMARENGINEERING.COM

DRAWING SET PREPARED FOR: DIXIE CHICKEN, LLC
10000 W. 100TH AVE., SUITE 201
ARLINGTON, VA 22204
PHONE: 703.742.1200
FAX: 703.742.1200
WWW.DIXIECHICKEN.COM

SITE INFORMATION:

PROPERTY LOCATION: 6165 STAGE ROAD, BARTLETT, TN 38134

PROPOSED USE: ZAXBY'S RESTAURANT WITH ALL ASSOCIATED UTILITIES

PROPOSED BUILDING FOOTPRINT: 3,652 S.F.

PROPOSED PARKING: 30 SPACES

PROPOSED LANDSCAPE: 1,078 TREES

PROPOSED FENCE: 1,078 FEET

PROPOSED SIGNAGE: 1,078 FEET

PROPOSED LIGHTING: 1,078 FEET

PROPOSED UTILITIES: 1,078 FEET

PROPOSED CONSTRUCTION: 1,078 FEET

PROPOSED MAINTENANCE: 1,078 FEET

PROPOSED DEMOLITION: 1,078 FEET

PROPOSED EXCAVATION: 1,078 FEET

PROPOSED FOUNDATION: 1,078 FEET

PROPOSED ROOFING: 1,078 FEET

PROPOSED INTERIORS: 1,078 FEET

PROPOSED EXTERIORS: 1,078 FEET

PROPOSED FINISHES: 1,078 FEET

PROPOSED EQUIPMENT: 1,078 FEET

PROPOSED FURNITURE: 1,078 FEET

PROPOSED FIXTURES: 1,078 FEET

PROPOSED ACCESSORIES: 1,078 FEET

PROPOSED SUPPLIES: 1,078 FEET

PROPOSED MATERIALS: 1,078 FEET

PROPOSED LABOR: 1,078 FEET

PROPOSED OVERHEADS: 1,078 FEET

PROPOSED PROFIT: 1,078 FEET

PROPOSED TOTAL: 1,078 FEET

PARKING DATA

PARKING REQUIREMENT, Section 12.B:

EXISTING PARKING: 28 SPACES

PROPOSED PARKING: 30 SPACES

PROPOSED LANDSCAPE: 1,078 TREES

PROPOSED FENCE: 1,078 FEET

PROPOSED SIGNAGE: 1,078 FEET

PROPOSED LIGHTING: 1,078 FEET

PROPOSED UTILITIES: 1,078 FEET

PROPOSED CONSTRUCTION: 1,078 FEET

PROPOSED MAINTENANCE: 1,078 FEET

PROPOSED DEMOLITION: 1,078 FEET

PROPOSED EXCAVATION: 1,078 FEET

PROPOSED FOUNDATION: 1,078 FEET

PROPOSED ROOFING: 1,078 FEET

PROPOSED INTERIORS: 1,078 FEET

PROPOSED EXTERIORS: 1,078 FEET

PROPOSED FINISHES: 1,078 FEET

PROPOSED EQUIPMENT: 1,078 FEET

PROPOSED FURNITURE: 1,078 FEET

PROPOSED FIXTURES: 1,078 FEET

PROPOSED ACCESSORIES: 1,078 FEET

PROPOSED SUPPLIES: 1,078 FEET

PROPOSED MATERIALS: 1,078 FEET

PROPOSED LABOR: 1,078 FEET

PROPOSED OVERHEADS: 1,078 FEET

PROPOSED PROFIT: 1,078 FEET

PROPOSED TOTAL: 1,078 FEET

SITE DESIGN DATA

TOTAL TRACT AREA: 45,376 S.F.

EXISTING IMPROVED LANDSCAPE: 1,078 TREES

PROPOSED LANDSCAPE: 1,078 TREES

PROPOSED FENCE: 1,078 FEET

PROPOSED SIGNAGE: 1,078 FEET

PROPOSED LIGHTING: 1,078 FEET

PROPOSED UTILITIES: 1,078 FEET

PROPOSED CONSTRUCTION: 1,078 FEET

PROPOSED MAINTENANCE: 1,078 FEET

PROPOSED DEMOLITION: 1,078 FEET

PROPOSED EXCAVATION: 1,078 FEET

PROPOSED FOUNDATION: 1,078 FEET

PROPOSED ROOFING: 1,078 FEET

PROPOSED INTERIORS: 1,078 FEET

PROPOSED EXTERIORS: 1,078 FEET

PROPOSED FINISHES: 1,078 FEET

PROPOSED EQUIPMENT: 1,078 FEET

PROPOSED FURNITURE: 1,078 FEET

PROPOSED FIXTURES: 1,078 FEET

PROPOSED ACCESSORIES: 1,078 FEET

PROPOSED SUPPLIES: 1,078 FEET

PROPOSED MATERIALS: 1,078 FEET

PROPOSED LABOR: 1,078 FEET

PROPOSED OVERHEADS: 1,078 FEET

PROPOSED PROFIT: 1,078 FEET

PROPOSED TOTAL: 1,078 FEET

REVISION BLOCK:

NO.	DESCRIPTION	DATE
1	INITIAL SUBMITTAL	

PROJECT NAME: ZAXBY'S

SHEET TITLE: LANDSCAPE PLAN

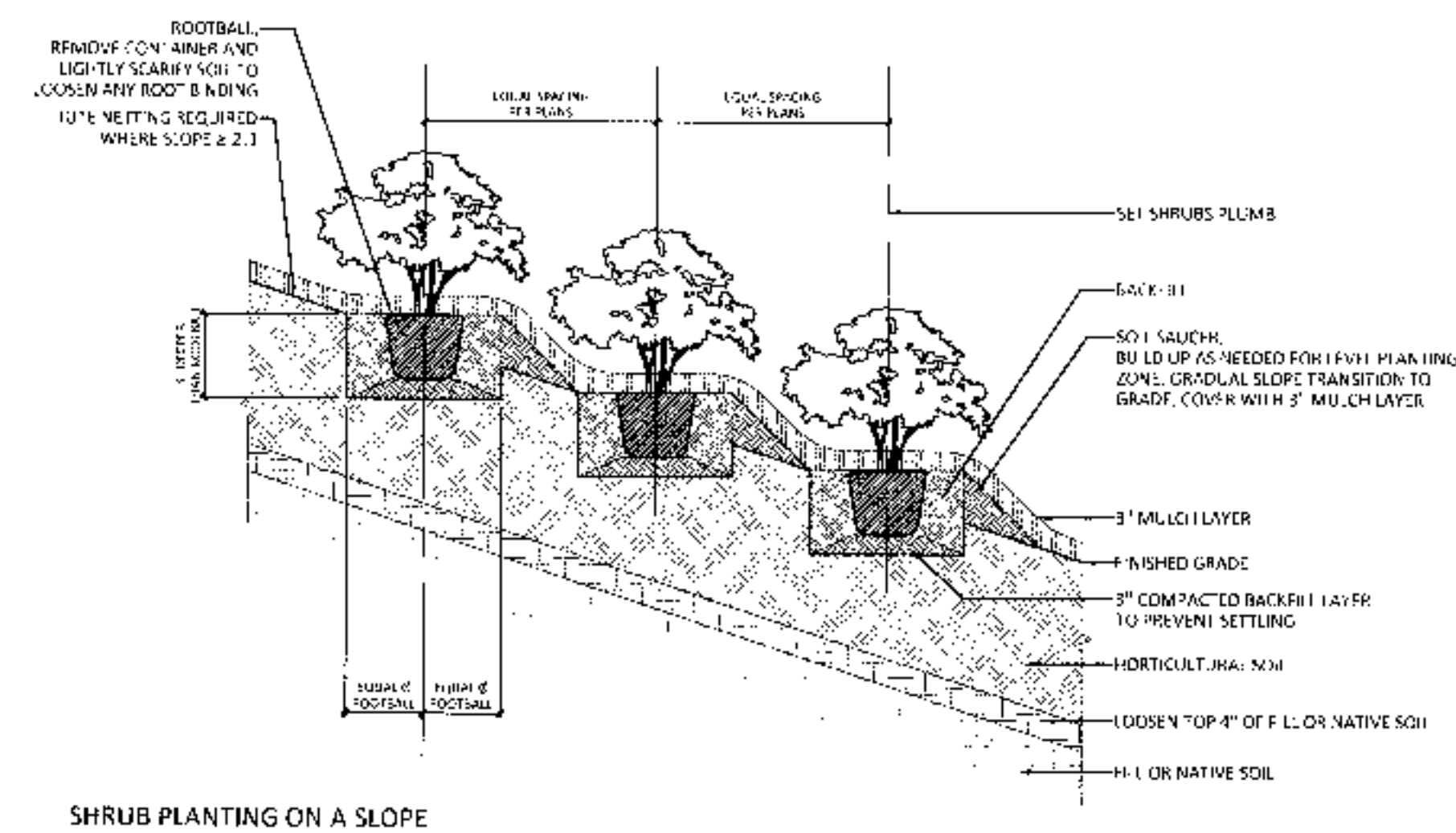
SHEET NUMBER: 18

PROJECT NUMBER: 20524ZAX

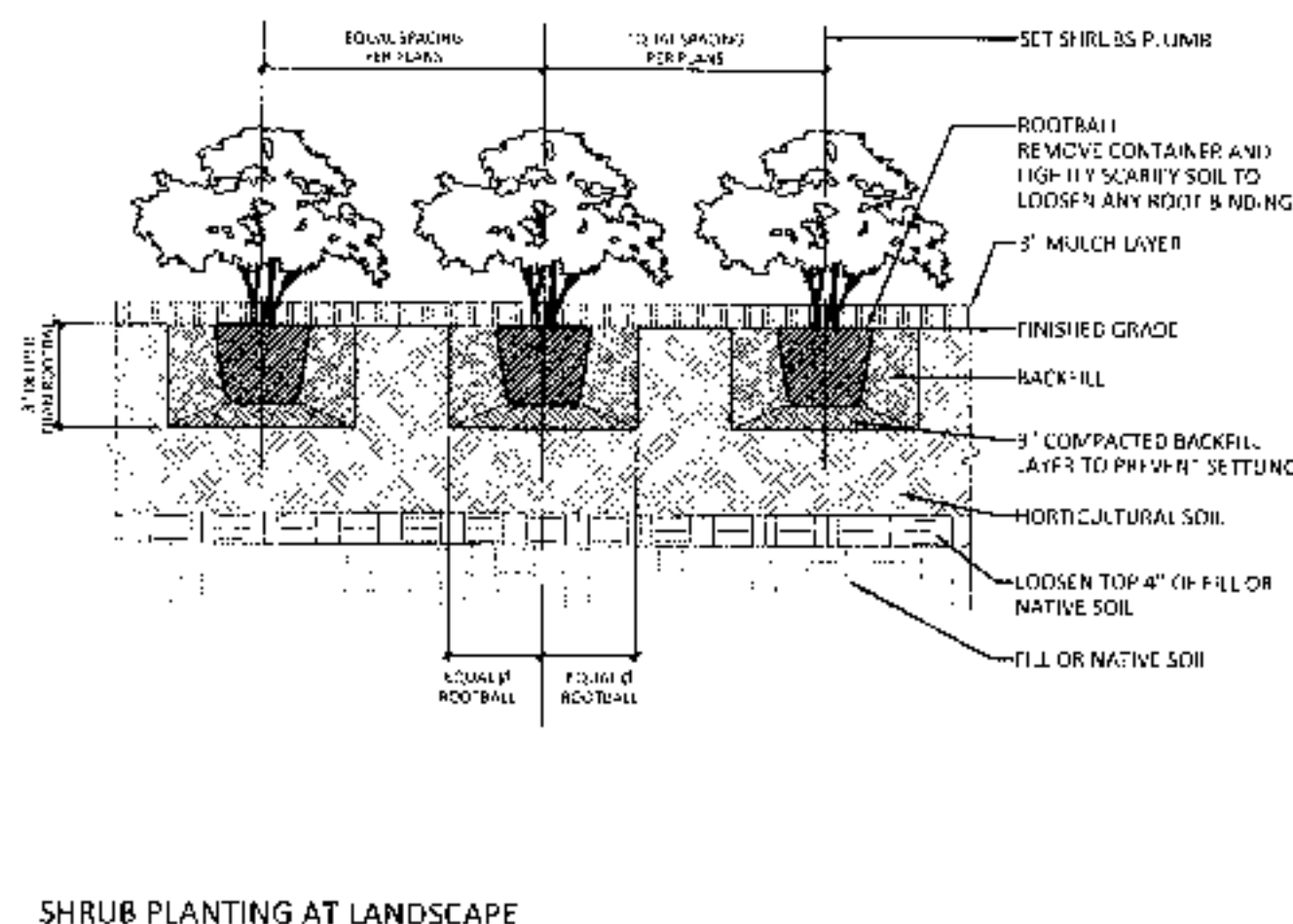
DATE: 07/06/20

Attachment: Zaxby's rezoning compressed (2635 - Ord. 20-05 rezoning 6165 Stage from C-C to C-L for Zaxby's)

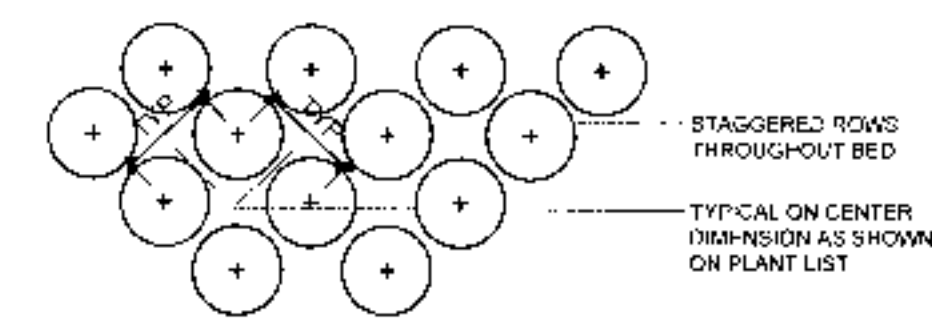
Packet Pg. 193



SHRUB PLANTING ON A SLOPE



SHRUB PLANTING AT LANDSCAPE

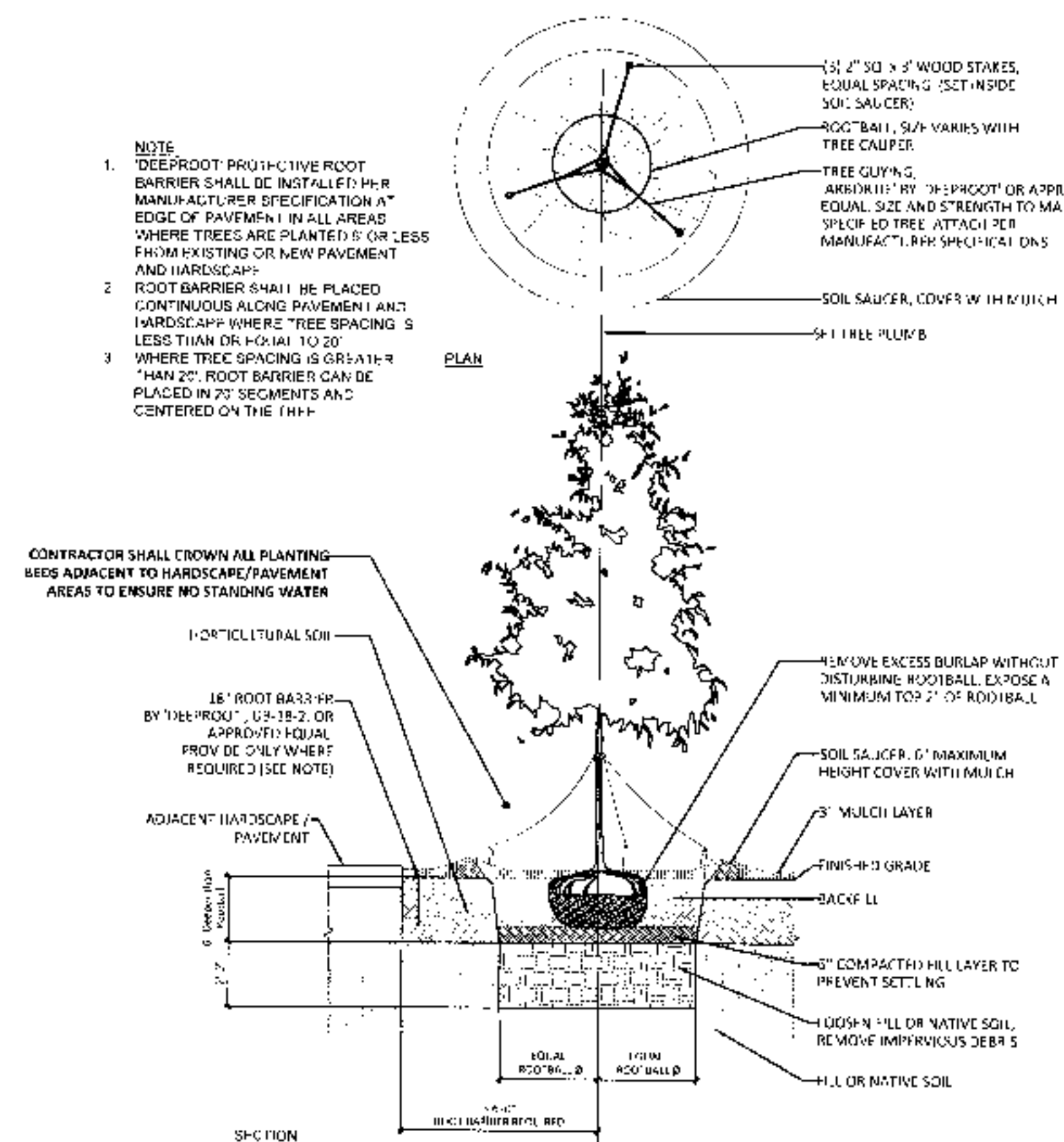


NOTES:

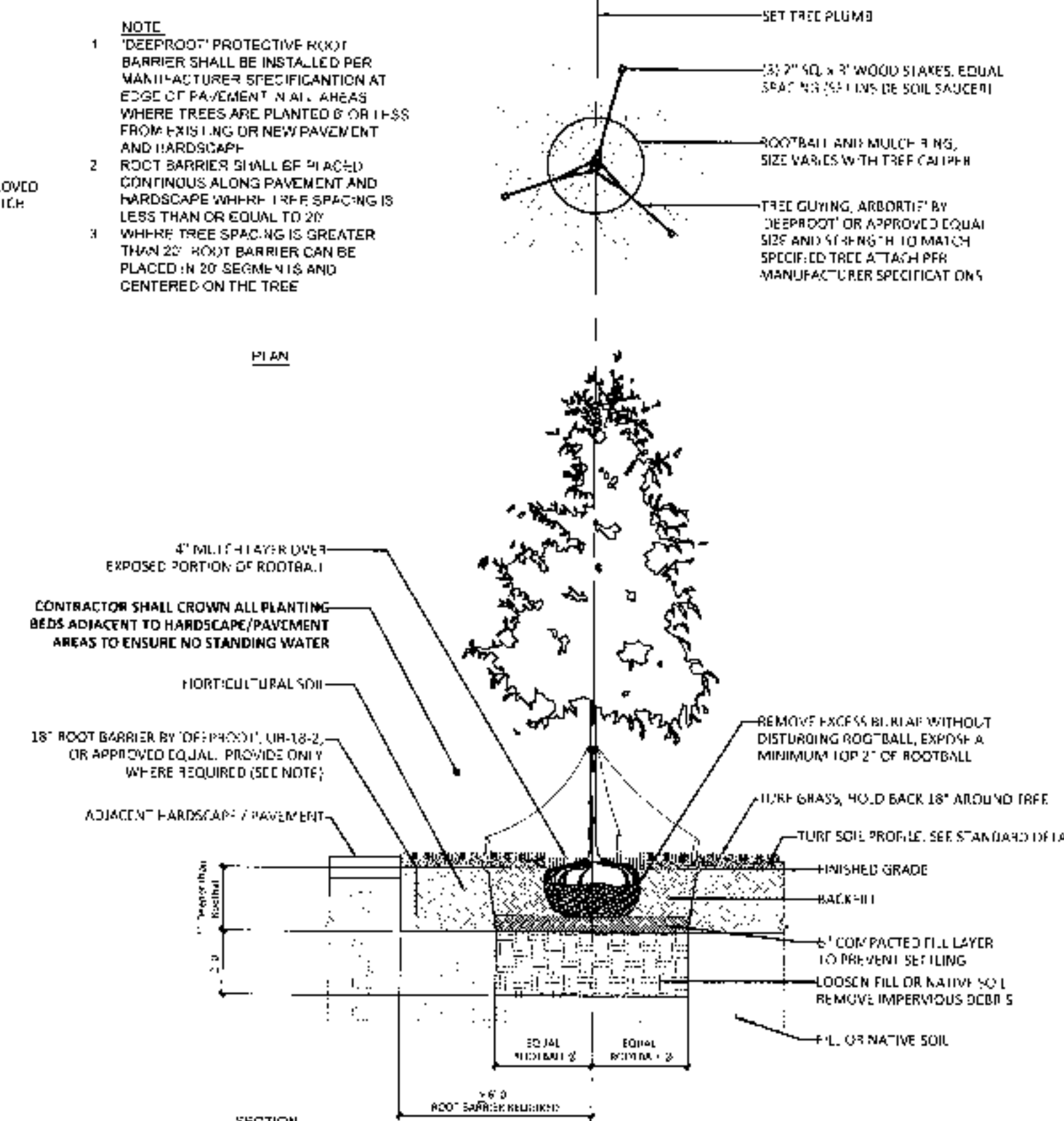
1. SEE PLANTING PLANS FOR SHRUB AND GROUND COVER BED AREAS.
2. ROWS SHALL BE STRAIGHT AND PARALLEL.
3. SH-PLANTING SCHEDULE FOR GROUND COVER SPACING AND QUANTITIES.

SHRUB & GROUND COVER SPACING

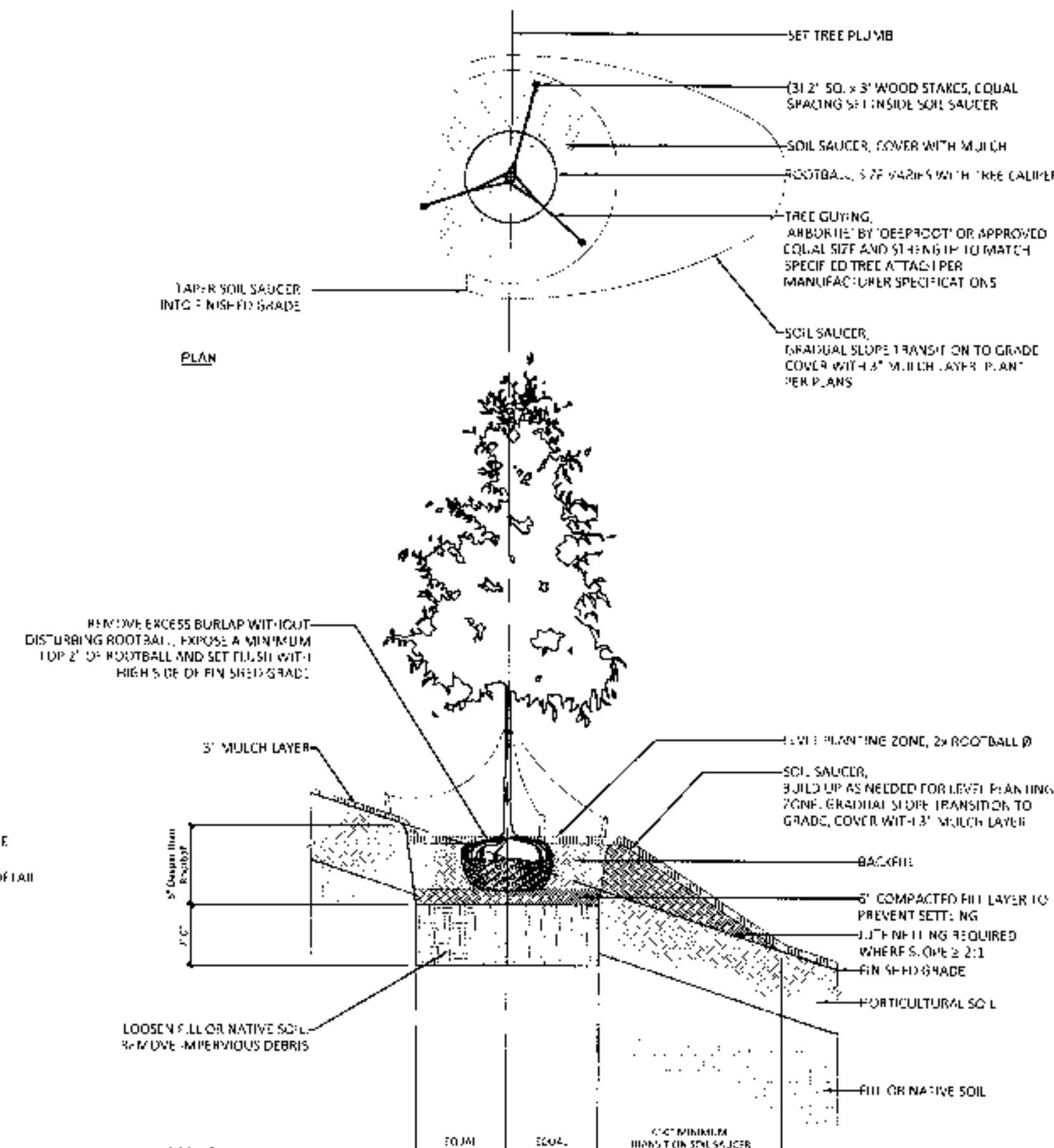
1

 SHRUB PLANTING DETAILS
 $\frac{1}{2}" = 1'-0"$


TREE PLANTING AT LANDSCAPE

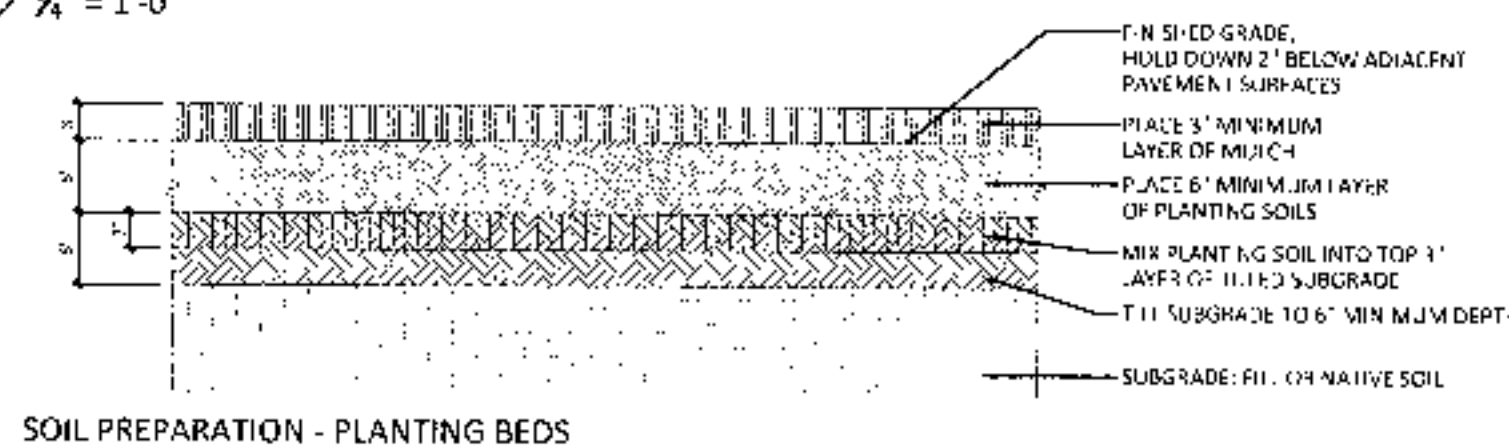


TREE PLANTING AT LAWN

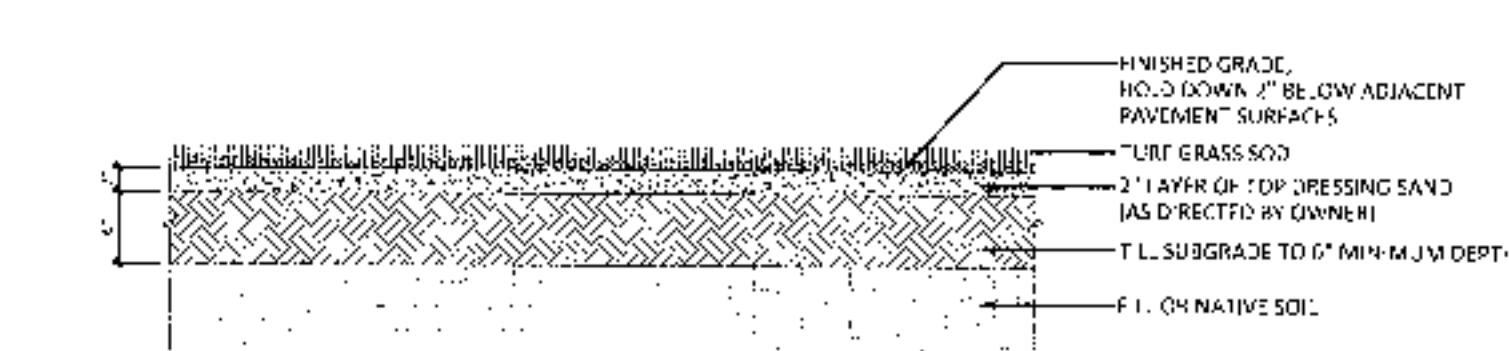


TREE PLANTING ON A SLOPE

2

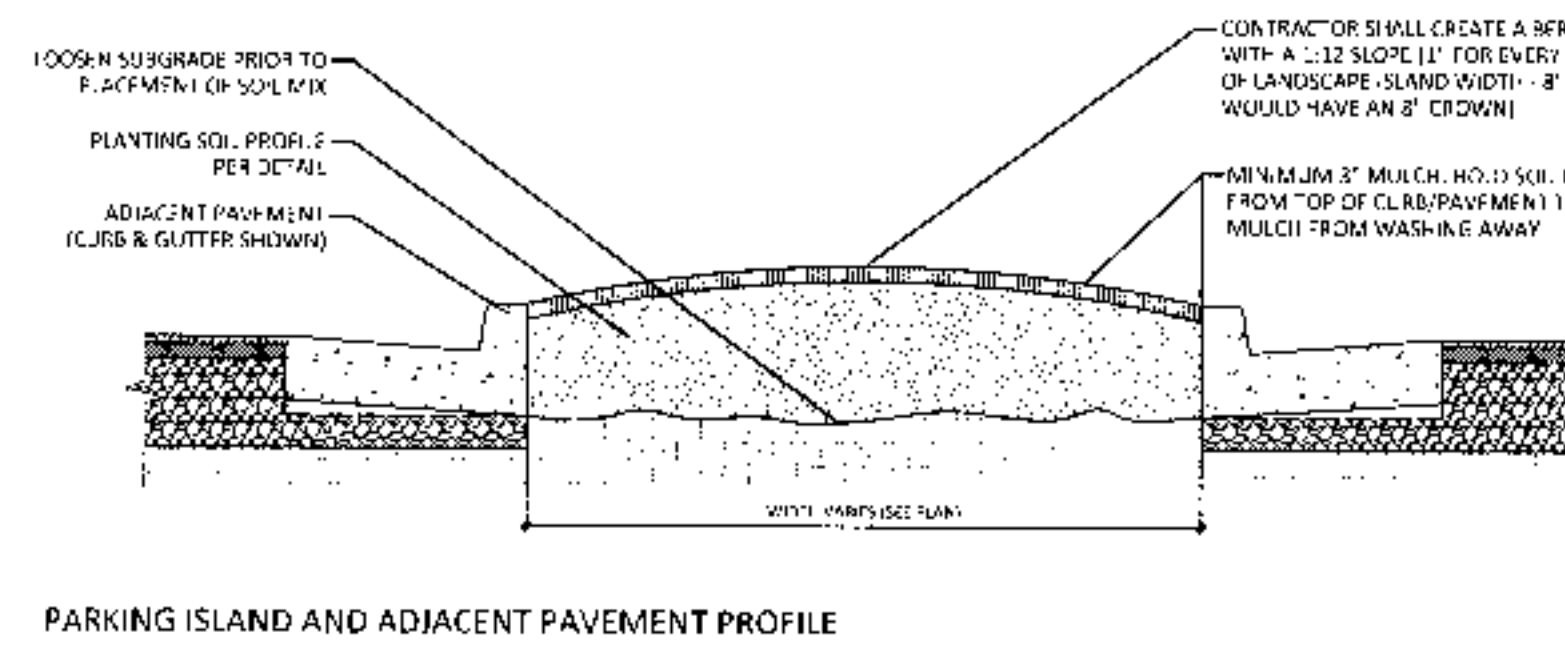
 TREE PLANTING DETAILS
 $\frac{1}{4}" = 1'-0"$


SOIL PREPARATION - PLANTING BEDS

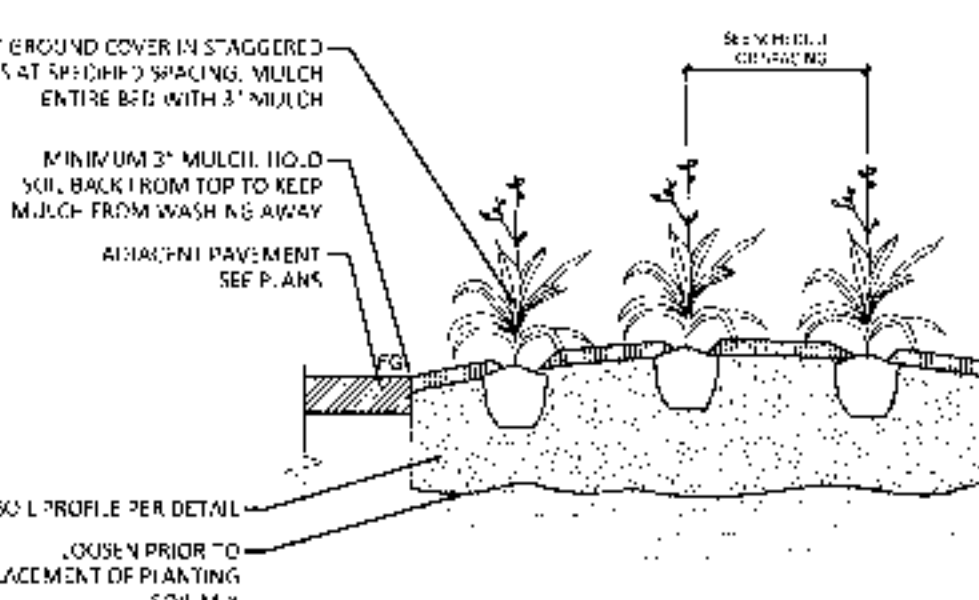


SOIL PREPARATION - TURF GRASS

4

 SOIL PREPARATION DETAILS
 $\frac{1}{4}" = 1'-0"$


PARKING ISLAND AND ADJACENT PAVEMENT PROFILE



GROUND COVER, GRASS, AND PERENNIAL PLANTING

5

 GROUND COVER AND PLANTING BED DETAILS
 NOTES

REVISION BLOCK:	DATE	DESCRIPTION	INITIALS
1	07/06/20	INITIAL SUBMITTA	



CARTER
ENGINEERING
CONSULTANTS

Carter Engineering Consultants, Inc.
471 E. Lee Hill Road, Suite 200
Wichita, KS 67202

P: 781.725.1200
F: 781.725.1204
www.carterengineering.net

SITE DEVELOPMENT PLANS
for
DIXIE CHICKEN, LLC
6165 STAGE ROAD, SHELBY COUNTY, BARTLETT, TN 38134

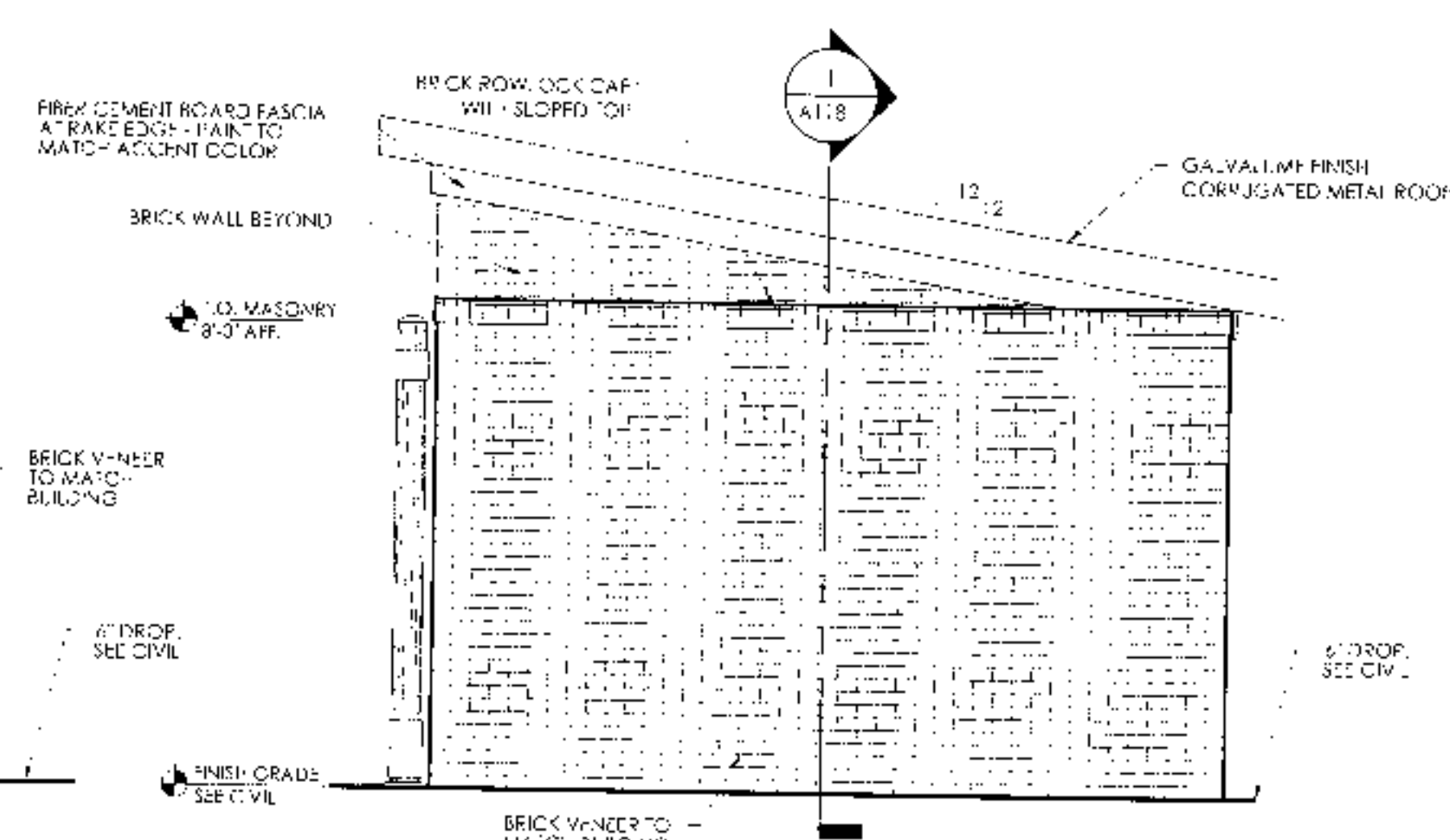
PROJECT NAME:
ZAXBY'S

SHEET TITLE:
**LANDSCAPE
DETAILS**

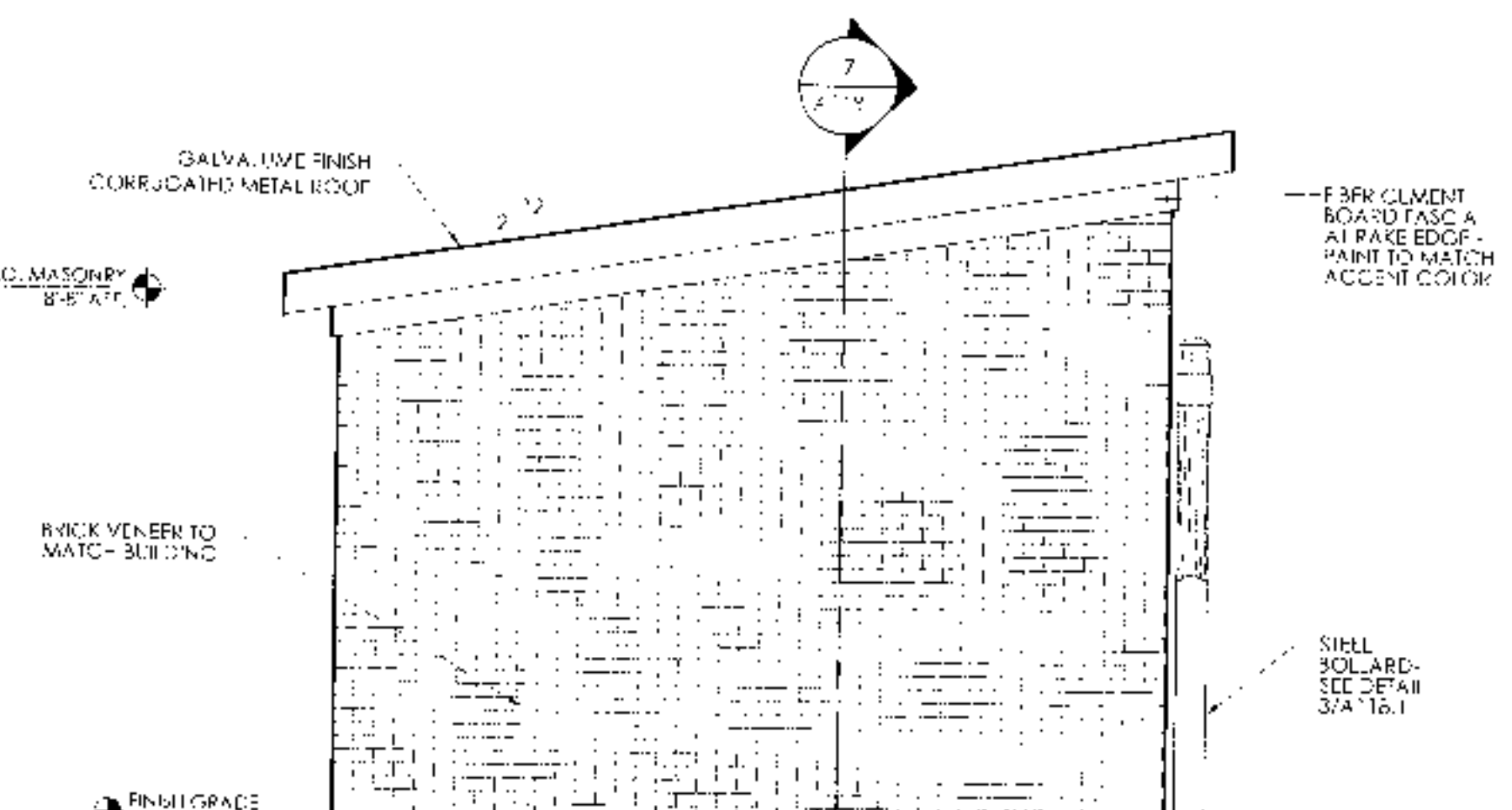
SHEET NUMBER:
19

PROJECT NUMBER:
20524ZAX

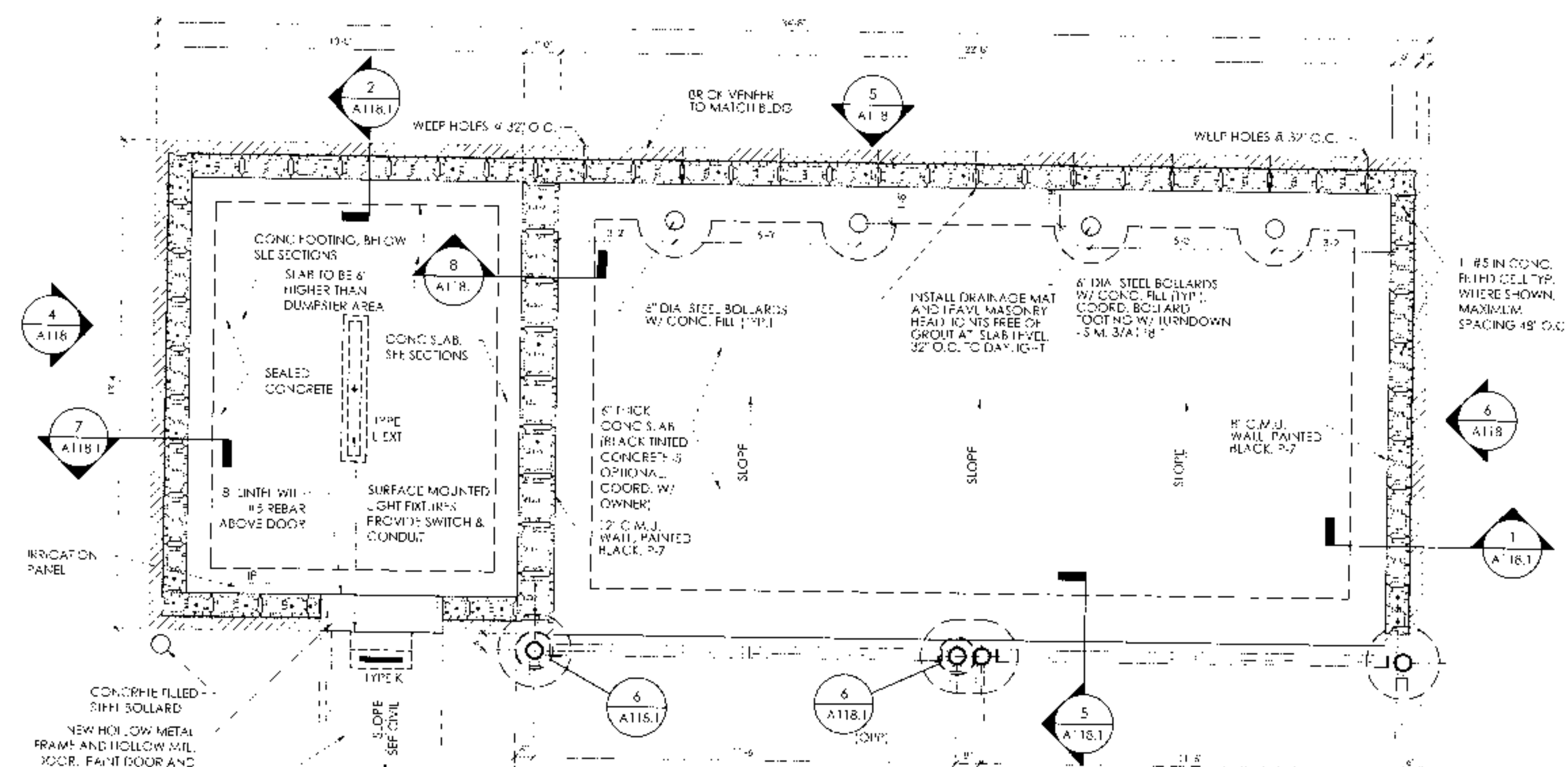
DATE:
07/06/20



6. RIGHT ELEVATION - DUMPSTER



4. LEFT ELEVATION - DUMPSTER/STORAGE

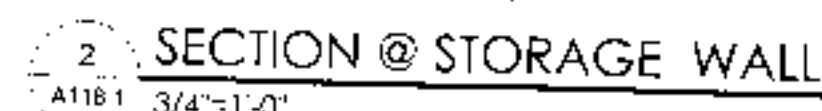
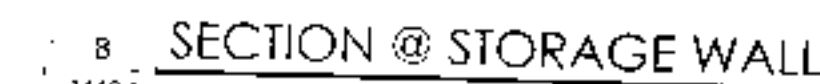
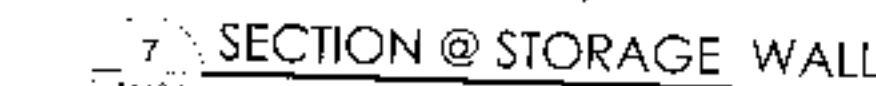
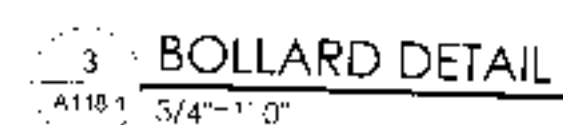
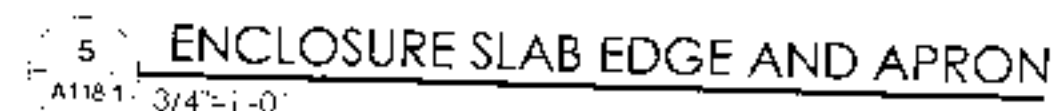


2. DUMPSTER ENCLOSURE GATE DETAIL

1. DUMPSTER ENCLOSURE PLAN

Page 10 of 10

A118



A1181

TAXBY'S[®]

QUESTIONS

DUMPSTER ENCLOSURE DETAILS

PROJECT NO.

A118 Packet Pg. 196

EXTERIOR FINISH SCHEDULE

ALL MATERIALS & INSTALLATION SHALL CONFORM TO APPLICABLE ASTM STANDARDS UNLESS GOVERNING AUTHORITIES HAVE DIFFERENT REQUIREMENTS.

STANDARD BRICK UNIT 3 5/8" x 2 1/4" x 7 5/8" RUNNING BOND

- (1) COLOR: BRICK - COMMONWEALTH (GENERAL SHALE)
APPROVED ALTERNATE - MISCHERKEE NAICHFF (CHEROKEE BRICK)
APPROVED ALTERNATE - OLDE COLUMBIA (BORAL BRICK)
MORTAR - "ANTIQUE BLUE" (COOSA)
- 3/8" THICK MORTAR JOINTS, ASIM 0-7/16" TYPE N.
- 15# ROOFING FELT OVER ALL SUBSTRATES OR STAFFED GLASS. GOLD SHEATHING GROUND VOID SOLID & FENCE AND BELOW F.E. PROVIDE VAPOR BARRIER AS INDICATED.
- CONTINUOUS THROUGH WALL FLASHING, EPDM (BY W.R. GRACE) OR EQUAL AT BOTTOM OF WALLS & ABOVE OPENINGS. CUT FLASHING FLUSH WITH EXT. FACE. PROVIDE CELL VENT TYPE WELLS ABOVE FLASHING @ 32" O.C. MAX.
- HOHMANN & BARNARD, INC. FLOCK LINE ON CMU FENCE
HOHMANN & BARNARD, INC. DW-10 IS TRIANGULAR MTL. WALL TIES (OR EQUAL) @ 16" O.C. VERT. & AT HORIZ. STUD SPACING, 14 GA. SEE SECTIONS & SPECS. ATTACH TO STUDS WITH (2) 16 x 1 1/2" SCREWS.
- (2F) = FIELD COLOR: PAINT SILKWN WILLIAMS "ROYCROFT COPPER KLD" /SW 7839 (SATIN FINISH)
HARDIE PLANK- EMBOSSED GRAIN FINISH- LAP SIDING WITH 6" EXPOSURE. PAINT FIELD COLOR
HARDIE PANEL VERTICAL SIDING, BOARD & BATTEN @ 12" O.C., PAINT PANEL & BATTENS PAINT FIELD COLOR
- (2A) = ACCENT/TRIM COLOR: HARDIE CORNERS, TRIM & TRIM - SHERWIN WILLIAMS "BALANCED BEIGE" /SW 7037 (SATIN FINISH)
HARDIE TRIM BOARDS, CORNICE, FRIEZE & TRIM (SMOOTH FINISH- PAINT SHERWIN WILLIAMS "BALANCED BEIGE" /SW 7037 (SATIN FINISH)
- (3) FASCIA, RAFTERS, PURLINS AND BRACKETS- PAINT SHERWIN WILLIAMS "BALANCED BEIGE" /SW 7037 (SATIN FINISH)
- (4) PREFINISHED METAL COPING OR GRAVEL STOP & ROOFING
C.O. OR COPINGS: FULL 24 GA. GALVANIZED/GALVALUME METAL COPING ONLY
DOWNSPOUTS SHOULD BE GALVANIZED/GALVALUME
ROOFING & REAR AWNING: GALVANIZED/GALVALUME
MATERIAL SHALL BE 24 GAUGE, HOT DIPPED GALVANIZED STEEL OR 0.032 THICK ALUM. FINISH SHALL BE KYNAR 500 FLUOROCARBON COATING. ACCEPTABLE MANUFACTURERS ARE AS FOLLOWS:

A. BERKUSL MANUFACTURING CO., HOUSTON, TX
B. FAC-CLAD
C. MCCI
D. MEELROY METAL CO., PEACHRIE CITY, GA
E. APPROVED EQUIVALENTS WILL BE ACCEPTED

PROVIDE ALL RELATED ACCESSORIES: FLASHING, END CLOSURES, GUTTERS, DOWNSPOUTS, ETC. IN MATCHING CO. OR, INSTALL ALL MATERIALS PER MANUFACTURER'S RECOMMENDATIONS.

A MANUFACTURER'S WARRANTY AGAINST DISCOLORATION & WEATHERING WILL BE REQUIRED.

NOT ALL ROOF PENETRATIONS & ACCESSORIES ARE SHOWN ON THIS DRAWING. IT IS THE RESPONSIBILITY OF THE G.C. TO INSTALL ITEMS INDICATED ELSEWHERE.

- (5) STOREFRONT: WINDOWS & ENTRANCE DOORS (WHITE - ONSI 812/5)

ACCEPTABLE MANUFACTURER: KAWNEER. REFER TO SPECIFICATIONS
ALL GLAZING SHALL BE IN ACCORDANCE WITH THE FOLLOWING VALUES:

GLAZING - 1" INSULATED LOW E COATED ON #2 SURFACES						
TYPE	LOCATION	TYPE & THICKNESS	U FACTOR	SHGC	VLT	VLR
LOW E COATING	EXT. OR SIDE	1/4" TEMPERED	24	.49	.63	.75
LOW E COATING	INTERIOR SIDE	1/4" TEMPERED				

CONTACT PERSON & QUALITY GLASS: JOHNNY DOSTER @ 706 548 4481

- (6) SELF-CLOSING & IMPLUMBED GLASS
DRIVE-THRU WINDOW: ROUGH OPENING = 6'-0" WIDE x 5'-8" HIGH
QUICKSERV MCDH SC-4040 SELF-CLOSING FLOOR SLIDER WINDOW
FIT INTO A "STOREFRONT" FRAME, MATCH STOREFRONT IN CO. OR & GLAZING.

QUICKSERV-D VISION OF MCE SYSTEMS CORP.
P.O. BOX 40466, HOUSTON, TX 77240-0466
P. 800 388-8307 F. 713-462-1936
STOREFRONT & SLIDER ALSO BY:
QUALITY GLASS P. 706-548-4481

G.C. AND STOREFRONT PROVIDER SHALL BE RESPONSIBLE FOR COORDINATION WITH THE OWNER REGARDING THE DIRECTION OF THE SLIDING WINDOW PRIOR TO ORDERING OR INSTALLING ANY MATERIALS.

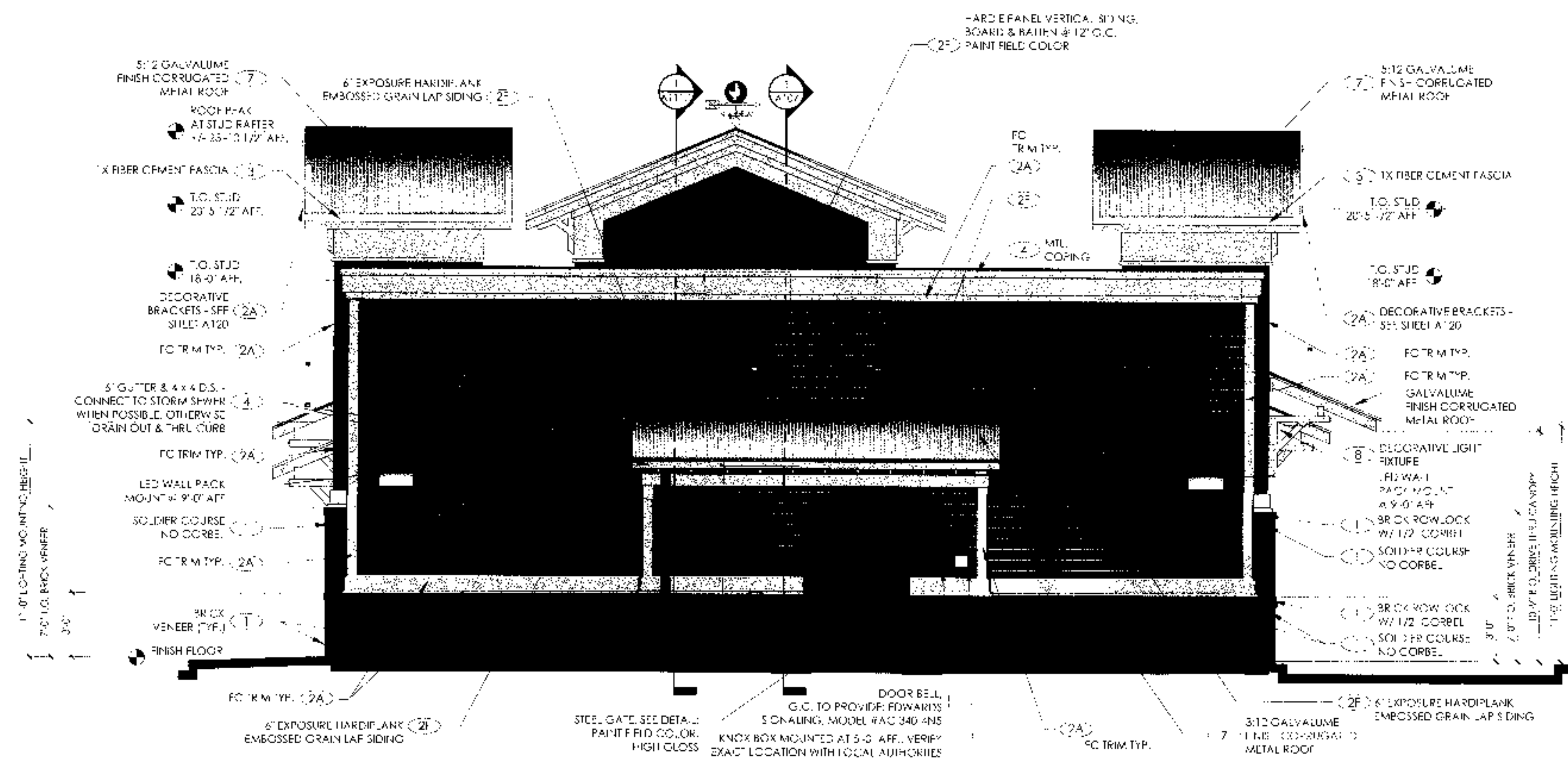
- (7) GALVALUME 22 GA. CORRUGATED FINISH MTL. ROOF (MCCIPBC OR EQUIV.)
- (8) GALVANIZED METAL FINISH GOOSENECK FIXTURES ARE TO BE INSTALLED BY THE G.C.
ALL SPECIFIED MATERIALS MUST BE INSTALLED PER MANUFACTURER'S REQUIREMENTS. ANY DISCREPANCIES OR CONFLICTS BETWEEN THE DRAWINGS AND THE MANUFACTURER'S REQUIREMENTS SHOULD BE IDENTIFIED BY THE CONTRACTOR PRIOR TO INSTALLATION AND DURING THE BID PHASE TO AVOID CHANGE ORDERS.

- (9) INTERIOR LADDER: PAINT BLACK

- (10) CUSTOM FIXED CLASSIC BARN DOORS CONSTRUCTED OUT OF HARDIE PLANK TO MIMIC SIMPSON DOOR, MODEL #49812, 3'-6" WIDE BY 8'-0" TALL TRIM TO BE FIELD TO BE 2" TRACK TO BE POWDER COATED BLACK, COORDINATE WITH FLOOR HARDWARE SPECIFICATIONS

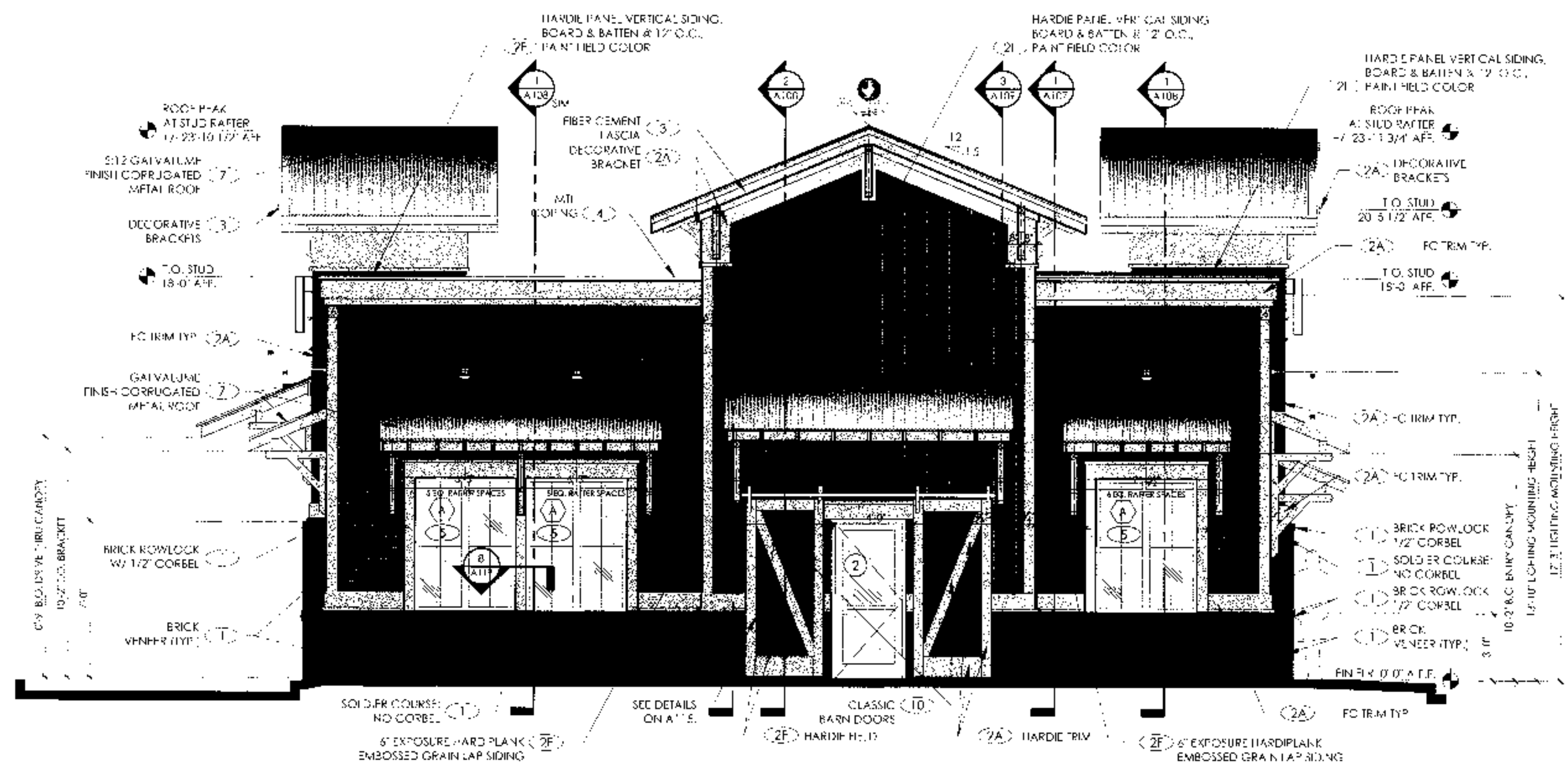
- GLAZING: REFER TO SHEET A117

- DOORS: REFER TO SHEET A115



2 REAR ELEVATION

A105 1/4" = 1'-0"



1 FRONT ELEVATION

A105 1/4" = 1'-0"

ARCHITECT OF RECORD:

THOMAS E. MORGAN, JR.
ARCHITECT

425 FISHER TRAIL
ELIJAH, GEORGIA 30540

MRP
DESIGN GROUP

3450 Acworth Drive West Road
Building 100, Suite 120
Kennesaw, Georgia 30144
P. 770-917-0172
F. 770-917-9470
www.mrpdesign.com

NOT RELEASED FOR
CONSTRUCTION

DATE: 11/11/2019
BY: J. MORGAN
PROJECT NAME AND ADDRESS

DRAWN: J. MORGAN

CHD BY:

PROJECT NAME AND ADDRESS

ZAXBY'S
70 SEATS
2.0 FARMHOUSE

SHEET 1/11

FRONT & REAR
EXTERIOR ELEVATIONS

PROJECT NO: 20

A105

ARCHITECT OF RECORD

THOMAS E. MORGAN, JR.
ARCHITECT423 FISCHER TRAIL
ELLIJAY, GEORGIA 305403450 Acworth Drive West Road
Building 100, Suite 120
Kennesaw, Georgia 30144
P. 770-617-6172
F. 770-617-6470
www.mrpdesign.comNOT RELEASED FOR
CONSTRUCTIONQUICKSERV STORE
TAXBY'S FARMHOUSEDRAWN BY:
CHECKED BY:
PROJECT NAME AND ADDRESS

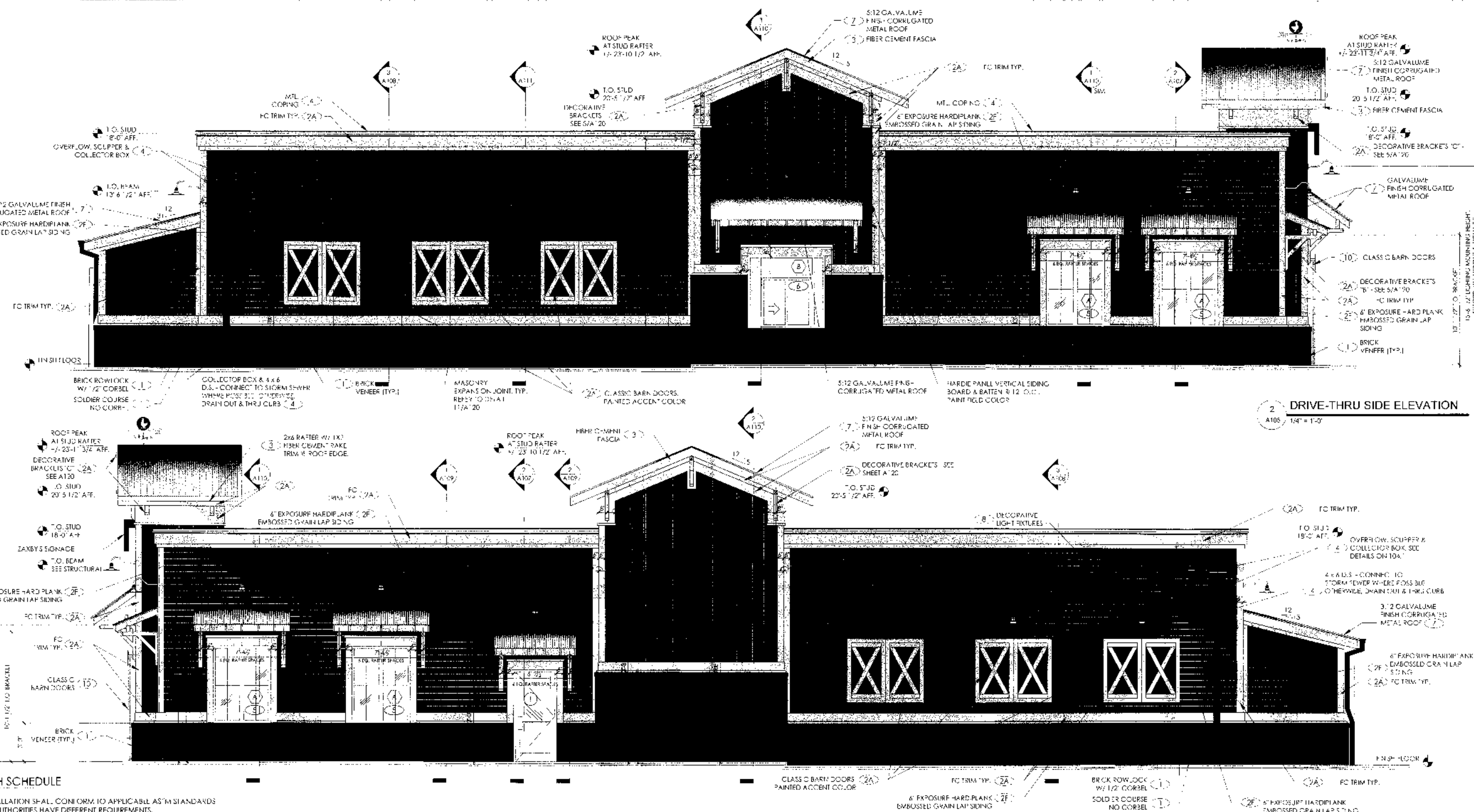
TAXBY'S

70 SEATS
2.0 FARMHOUSE

DRIVE THRU & RIGHT
EXTERIOR ELEVATIONS

PROJECT NO: 20

A106



EXTERIOR FINISH SCHEDULE

ALL MATERIALS & INSTALLATION SHALL CONFORM TO APPLICABLE ASTM STANDARDS UNLESS GOVERNING AUTHORITIES HAVE DIFFERENT REQUIREMENTS.

STANDARD BRICK UNIT 3 5/8\" x 2 1/4\" x 7 5/8\" RUNNING BOND

- (1) COLOR: BRICK - COMMONWEALTH (GENERAL SHADE) APPROVED ALTERNATE - M/S CHLOROKILL NAICHELZ (CHLOROKILL BRICK) APPROVED ALTERNATE - OLDE COLUMBIA (BORAL BRICK) MORTAR - "ANTIQUE BUFF" (COO6A)
- 3/8\" THICK MORTAR JOINTS, ASTM C-270, TYPE N.
- (2) 15# ROOFING FELT OVER ALL SUBSTRATES OR SEALED DENS GLASS. GOLD SHEATHING GROUP VOID SOLID # FENCE AND BELOW F.F. PROVIDE VAPOR BARRIER AS INDICATED.
- CONTINUOUS THROUGH WALL FLASHING, EPDM (BY W.R. GRACE) OR EQUAL AT BOTTOM OF WALLS & ABOVE OPENINGS. CUT FLASHING FLUSH WITH EXL. FACL. PROVIDE CELL VENT TYPE WEEPS, ABOVE FLASHING @ 32\" O.C. MAX.
- HOHMANN & BARNARD, INC. HORIZ. REIN. ON CMJ FENCE HOHMANN & BARNARD, INC. DW-10 P5 TRIANGULAR MTL. WALL TIES (OR EQUAL) @ 16\" O.C. VERT. & AL-HORIZ. STUD SPACING, 14 GA. SEE SECTIONS & SPECS. ATTACH TO STUDS WITH (2) 10\" - 16 x 1 1/2\" SCREWS.
- (2F) = FILL COLOR: PAINT SHERWIN WILLIAMS 'ROYALTY' COPPER REDT/SW 2839 (SATIN FINISH)
- HARDIE PLANK: EMBOSSED GRAIN FINISH LAP SIDING WITH 6\" EXPOSURE. PAINT FIELD COLOR.
- HARDIE PANEL VERTICAL SIDING, BOARD & BATTEN @ 12\" O.C., PAINT PANEL & BATTENS PAINT FIELD COLOR.
- (2A) = ACCENT/TRIM COLOR: HARDIE CORNERS, FREEZE & TRIM - SHERWIN WILLIAMS 'BALANCED BLIGHT' /SW 7037 (SATIN FINISH)
- HARDIE TRIM BOARDS, CORNICE, FREEZE & TRIM (SMOOTH FINISH) - PAINT SHERWIN WILLIAMS 'BALANCED BLIGHT' /SW 7037 (SATIN FINISH)
- (3) FASCIA, RAFTERS, FURLINS AND BRACKETS: PAINT SHERWIN WILLIAMS 'BALANCED BEIGE' /SW 7037 (SATIN FINISH)

- (4) PREFINISHED METAL COPING OR GRAVEL STOP & ROOFING: COLOR: COPINGS: FULL 24 GA. GALVANIZED/GALVALUME METAL COPINGS ONLY DOWNSPOUTS SHOULD BE GALVANIZED/GALVALUME ROOFING & REAR AWNING: GALVANIZED / GALVALUME MATERIAL SHALL BE 24 GAUGE, HOT DIPPED GALVANIZED STEEL, OR 0.032\" THICK ALUM. FINISH SHALL BE CYNAR 501 FLUOROCARBON COATING. ACCEPTABLE MANUFACTURERS ARE AS FOLLOWS:

- A. SPRIDGE MANUF. CO. HOUSTON, TX.
B. PAC-CLAD
C. MFCI
D. MACFLOY METAL CO., PEACHTREE CITY, GA.
E. APPROVED EQUALS WILL BE ACCEPTED

PROVIDE ALL RELATED ACCESSORIES: FLASHING, END CLOSURES, GUTTERS, DOWNSPOUTS, ETC. IN MATCHING COLOR. INSTALL ALL MATERIALS PER MANUF.'S RECOMMENDATIONS.

A MANUFACTURER'S WARRANTY AGAINST DISCOLORATION & WEATHER-TIGHTNESS WILL BE REQUIRED.

NOT A.J. ROOF PENETRATIONS & ACCESSORIES ARE SHOWN ON THIS DRAWING. IT IS THE RESPONSIBILITY OF THE G.C. TO INSTALL ITEMS INDICATED ELSEWHERE.

- (5) STOREFRONT: WINDOWS & ENTRANCE DOORS (BRTTE WHITE - ORS781275)

ACCEPTABLE MANUFACTURER: KAWNEER. REFER TO SPECIFICATIONS. ALL GLAZING SHALL BE IN ACCORDANCE WITH THE FOLLOWING TABLE:

GLAZING - 1\" INSULATED LOW-E COATED ON #2 SURFACES

TYPE	LOCATION	TYPE & THICKNESS	U FACTOR	SHGC	VLT	VLR
LOW-E COATING	EXTERIOR SIDE	1/4\" TEMPERED	.24	.49	.63	.6
LOW-E COATING	INTERIOR SIDE	1/4\" TEMPERED				

CONTACT PERSON & QUALITY GLASS: JO-INNY DOSTER @ 706-548-4481

- (6) SELF-CLOSING & TEMPERED GLASS DRIVE-THRU WINDOW: ROUGH OPENING = 6'-0\" WIDE x 5'-8\" HIGH. QUICKSERV MODE, SC 4040 SELF-CLOSING HORIZ. SLIDER WINDOW. FIT INTO A 'STOREFRONT' FRAME, MATCH STOREFRONT IN COLOR & GLAZING.

QUICKSERV-DIVISION OF MCF SYSTEMS CORP.
P.O. BOX 40466, HOUSTON, TX 77240-0466
P. 800-788-8307 F. 713-462-1936
STOREFRONT & SLIDER ALSO BY:
QUALITY GLASS P. 706-548-4481

G.C. AND STOREFRONT PROVIDER SHALL BE RESPONSIBLE FOR COORDINATION WITH THE OWNER REGARDING THE DIRECTION OF THE SLIDING WINDOW PRIOR TO ORDERING OR INSTALLING ANY MATERIALS.

- (7) GALVALUME 24 GA. CORRUGATED FINISH METAL ROOF (MRC, PRC, OR EQUIV.)
- (8) GALVANIZED METAL FINISH GOOSENECK FIXTURES ARE TO BE INSTALLED BY THE G.C.
- (9) INTERIOR LADDER: PAINT BLACK
- (10) CUSTOM FIXED CLASSIC BARN DOORS CONSTRUCTED OUT OF HARDIPLANK TO MIMIC SIMPSON DOOR, MODEL #498/2, 3'-6\" WIDE BY 8'-0\" TALL. TRIM TO BE (2A). FIELD TO BE (2F). TRACK TO BE POWDER COATED BLACK. COORDINATE WITH ZFL FOR HARDWARE SPECIFICATIONS.
- (11) GLAZING, REFER TO SHEET A117
- (12) DOORS, REFER TO SHEET A115