



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, AUGUST 22, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Absent, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Eric Maddux, New Hope Christian Church

FUTURE MEETINGS

Family Assistance Commission, August 28 at 6 p.m.

Planning Commission, September 5 at 7 p.m.

Bartlett Station Commission, September 6 at 7:30 a.m.

City Beautiful Commission, September 7 at 6:30 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the August 8, 2023 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, Jack Young, Kevin Quinn

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Resolution 25-23, a resolution approving a special use permit to allow a vehicle wash establishment to be located at 5905 Stage Road, within the "CG-MS" General Business with Main Street Overlay zoning district.

It was noted that this Resolution would be voted upon at the September 12, 2023 Board of Mayor and Aldermen meeting.

Genevieve Cooper, 3101 Sycamore View Road, spoke in opposition of the Special Use Permit to allow a car wash at 5095 Stage Road expressing traffic concerns.

Dr. Patricia Miller, 2923 Sycamore View Road, spoke against the Special Use Permit. Dr. Miller feels crime would enter the area from Raleigh since there is no other nearby car wash. She also felt the car wash would lower property values.

Applicants Cindy Reaves, 5909 Shelby Oaks Dr., Suite 200, Memphis, TN and Clint Herrington, 1020 Mount Cascades Drive, Rockwall, TX spoke in favor of the Special Use Permit. They shared that the car wash was designed around heavy traffic areas, was a unique type of car wash and stated there were locations to view in Collierville and Southaven.

Adjourned at 6:10 p.m.

2. Resolution 26-23, a resolution to approve a special use permit for Austin Planned Residential Development to be located at the southern terminus of Christian Lane from the Elpine Gray Planned Development within the "RS-15" single family residential zoning district.

Adjourned at 6:10 p.m.

Although the public hearing had adjourned and Resolution 26-23 approved, Ms. Shirley Rone came forward. She was confused and missed the opportunity to speak in opposition. Mayor Parsons permitted her to speak for three minutes. She expressed concerns of erosion from previous subdivisions. Mayor Parsons directed her to John Horne, Director of Engineering to converse with after the meeting and address her issues.

UNFINISHED BUSINESS

- I **Resolution 26-23, a resolution to approve a special use permit for Austin Planned Residential Development to be located at the southern terminus of Christian Lane from the Elpine Gray Planned Development within the "RS-15" single family residential zoning district. (Kim Taylor, Director of Planning and Economic Development)**

Director of Planning and Economic Development, Kim Taylor addressed the Board explaining the specifics of this Special Use Permit.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jack Young, Vice Mayor
SECONDER: Brad King, Alderman
AYES: Brad King, Robert Griffin, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jack Young, Vice Mayor
SECONDER: Kevin Quinn, Alderman
AYES: Brad King, Robert Griffin, Jack Young, Kevin Quinn

- 1 Special event permit for Big Jim's Christmas Trees & Pumpkins. (Trey Arthur, Director of Code Enforcement)**
The event will be held from September 21st thru December 21st from 9 a.m. to 9 p.m. at 6777 Stage Road.
- 2 Bid for Mobile Public Safety Security Camera Unit. (Jeff Cox, Police Chief)**
Recommend accepting the sole bid from SCI Technologies, Inc. dba SkyCop, Inc. for the purchase of one Mobile Public Safety Security Camera Unit at a total cost of \$49,900.00.

Funds are available in Account 131.42100.939.02324.
- 3 Bid for Public Safety Security Camera Systems. (Jeff Cox, Police Chief)**
Recommend accepting the lower bid for 31 Public Safety Security Camera Systems for \$323,969.99 from SCI Technologies dba SkyCop.

Funds are available in Account 311.48311.785.20324 (\$229,000.00) and Account 135.42100.785.20324 (\$94,969.99).
- 4 Purchase of digital forensic hardware/software. (Jeff Cox, Police Chief)**
Purchase of digital forensic hardware / software for \$144,784.24 from Cellebrite. This purchase includes three UFED Reader units and three years of premium software licensing.

The State of Tennessee VCIF Grant is funding this purchase. Funds are available in Grant Account 131.42100.175.02324.
- 5 Purchase of digital forensic hardware/software from GrayShift. (Jeff Cox, Police Chief)**
Purchase of digital forensic hardware / software for \$251,214.51 from GrayShift for GrayKey. This purchase includes three Extraction units and three years of GrayKey software licensing.

The State of Tennessee VCIF Grant is funding this purchase. Funds are available in Grant Account 131.42100.175.02324.

6 Purchase of digital forensic hardware/software from PenLink. (Jeff Cox, Police Chief)

Purchase of digital forensic software subscriptions for \$40,570.08 from PenLink. This purchase includes three software subscriptions for PenLink.

The State of Tennessee VCIF Grant is funding this purchase. Funds are available in Grant Account 131.42100.175.02324.

7 Bid for Police Department uniforms. (Jeff Cox, Police Chief)

Recommend accepting bids from three vendors for the purchase of police uniform items beginning September 1, 2023, as all three vendors presented better pricing in specific categories.

Funds have been budgeted and are available in Account 110.42100.340.

8 Purchase of pickup trucks. (Dick Phebus, Director of Finance)

Purchase of one 2023 Ford F-350 SD 4x4 Crew Cab and two 2023 Ford F-150 SuperCrew Cabs for Water Plant Operations for \$165,854.00 from Apple Ford in Columbia, Maryland. Funds are available in Accounts 510.51200.935 and 510.51400.935.

9 Purchase walking floor trailer. (Matt Crenshaw, Director of Public Works)

Request authorization to purchase one Walking Floor Trailer from Worldwide Equipment, INC. at a total cost of \$134,549.00. This purchase is through the City's cooperative purchasing agreement with Sourcewell. Funds are available in Account 122.48122.939.

10 Site Plan Contract for Joe Powell and Associates Office Building. (John Horne, Director of Engineering)

The developer, Joe Powell and Associates, Inc., will pay \$3,823.75 in City fees. The bond is set at \$32,893.75.

NEW BUSINESS

I Swear In Alderman Position 4. (David Parsons, Mayor)

Criminal Court Division 10 Judge Jennifer J. Mitchell swore in Monique L. Williams as Alderman Position 4. Ms. Williams will serve the balance of the term vacated by Bobby Simmons' resignation on July 31, 2023. The term expires December 31, 2024.

OPEN DISCUSSION

The Board welcomed Alderman Williams, congratulated her, and stated they all looked forward to working with her.

Aaron Montanez, 2804 Alfaree St, Bartlett, TN addressed the Board. He stated that he has submitted a Public Records Request for documents for 2810 Alfaree St. and has begun an audit of records for Code Enforcement, Engineering, Public Works, and Forestry of the City of Bartlett. He stated he has notified Public Entity Partners, Allied Public Investigations, Tennessee Comptroller's Office and law enforcement of the citizen audit. He gave his telephone number of (901) 361-7578 should any citizens have questions.

ADJOURNMENT

Meeting adjourned at 6:32 PM