



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, AUGUST 13, 2024 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Monique L. Williams: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Mark Johnson, Fountain of Truth Church

FUTURE MEETINGS

Board of Zoning Appeals, August 15 at 6:30 p.m.

Bartlett Arts Council, August 20 at 6 p.m.

BPACC Advisory Board, August 20 at 6 p.m.

Family Assistance Commission, August 26 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

Mayor Parsons announced the emergency purchase of a well pump for \$83,794.00 from National Water Services. This repair was at Waste Water Treatment Plant #2.

MINUTES ACCEPTANCE

Minutes of the July 23, 2024 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Reaves, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 1 Purchase of Knuckleboom loader. (Matt Crenshaw, Director of Public Works)**
Request authorization to purchase one Knuckleboom loader from Stringfellow at a total cost of \$231,870.87. Stringfellow is a sole-source provider. Funds are available in Account 122.48122.935.
- 2 Purchase Chevrolet Crew Cab Trucks. (Matt Crenshaw, Director of Public Works)**
Request authorization to purchase two Chevrolet 3500 HD crew cab trucks with cranes for General Maintenance and Water/Wastewater from Sourcewell-National Auto Fleet Group, Contract 091521-NAF, at \$141,288.92 each for a total cost of \$282,577.84. Funds are available in Accounts 311.48311.785.30725 and 510.51300.935.
- 3 Purchase playground system for the Dixon Brewer Park Enhancements project. (Paul Wright, Director of Parks and Recreation)**
Request authorization to purchase a Little Tikes Commercial Playground system from Sourcewell - PlayPower LT, Farmington, Inc., Contract 010521-LTS for a total cost of \$74,412.00. Price includes removal and disposal of existing playground structure. Funds are available in Account 311.48311.780.51623.
- 4 Change Order for Bartlett Water System Repair and Replacements. (John Horne, Director of Engineering)**
Recommend approving Change Order No. 2 in the amount of \$168,280.00. The change order is \$116,350.00 above the approved contingency amount. This increases the contract amount to \$1,457,885.50. Funds are available in Account 312.48312.81119.
- 5 Pinnacle Financial Partners. (Dick Phebus, Director of Finance)**
Pinnacle Financial Partners Corporate authorization for bank savings account.
- 6 Approval of the Bartlett Library Advisory Board By-Laws. (Debbie Gelineau, Director of Community Relations)**

7 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Twenty-two items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

8 Planning Commission Report for August 2024. (Kim Taylor, Director of Planning and Economic Development)

Public Hearing /Special Use Permit

1. Residential Mixed Use Development, 7157 Summer Avenue/Highway 70 (Mason Jambon, Southern Ave Land Management LLC)
Recommendation: Approval of a favorable recommendation to the Board of Mayor and Aldermen with conditions. Approved with conditions of staff.

Construction Plan

2. Austin Planned Development Subdivision, Southern Terminus of Christian Lane (David Bray, The Bray Firm)
Approved with conditions of staff.

Final Plan

3. Austin Planned Development Subdivision, Southern Terminus of Christian Lane (David Bray, The Bray Firm)

*Recommendation: Approval with conditions.
Approved with conditions of staff and the following additional conditions: A vicinity map shall be added to the corner of the plat; the location of the mail kiosk required by the United States Postal Service shall be added to the plat; and Planning Condition #1 will say, "A Planned Development usually provides common amenities. Staff recommends adding a walking trail or gazebo around the detention basin on the common open space lot."*

Ordinance Amendment

4. Ordinance 24-09, An Ordinance to Amend the Subdivision Regulations

*Recommendation: Favorable recommendation to the Board of Mayor and Aldermen for approval.
Approved with conditions of staff.*

NEW BUSINESS

I Resolution 28-24, a resolution to amend the Fiscal Year 2025 Bartlett City General Purpose School Fund, and Education Capital Project Fund. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

2 Resolution 29-24, a resolution authorizing the City of Bartlett to participate in the Property Conservation Matching Grant Program from Public Entity Partners. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

3 Set a public hearing for September 10, 2024 for Resolution 30-24, a resolution approving a Special Use Permit to allow a Residential Mixed Use Development to be located at 7157 Summer Avenue/Highway 70, within the “R-TH” Townhouse Residential and “RS-10” Single Family Residential Zoning Districts. (Kim Taylor, Director of Planning and Economic Development)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

OPEN DISCUSSION

John Threadgill, President of the Bartlett Area Chamber of Commerce, introduced the new Director of Membership and Community Development, Pierce Cannon.

Stephanie Mouzen, 8490 Spotted Fawn Dr., returned to inquire of the status of the cleanup of the pond in her neighborhood. Ms. Mouzen had addressed the Board on July 23, 2024. Mayor Parsons reiterated that the property on which the pond is located is not the property of the City of Bartlett, but the Bank of Bartlett. He did say that Engineering and Code Enforcement has been in contact with the Bank of Bartlett regarding the issue and cleanup.

ADJOURNMENT

Meeting adjourned at 6:11 PM