



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, AUGUST 8, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Absent, Alderman David Reaves: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Grant Bell, Legacy Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, August 10 at 6 p.m.

Bartlett Arts Council, August 15 at 6 p.m.

BPACC Advisory Board, August 15 at 6 p.m.

Board of Mayor and Aldermen Work Session, August 17 at 4 p.m.

Board of Mayor and Aldermen Special Called Meeting, August 17 at 5 p.m.

Historic Preservation Commission, August 21 at 7 p.m.

Special Called Meeting, Bartlett Station Commission, August 14 at 5:15 p.m.

RECOGNITIONS

*****Official Business of the Day*****

Mayor Parsons announced an emergency purchase. Well pump #2 at Water Treatment Plant #1 stopped working. An emergency replacement water pump was necessary to ensure continued provision of safe drinking water for the community. This purchase was from Layne at a total cost of \$117,526.00 which included well treatment.

MINUTES ACCEPTANCE**Minutes of the July 25, 2023 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [4 TO 0]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, David Reaves, Jack Young, Kevin Quinn
ABSTAIN:	David Parsons

CONSENT AGENDA

RESULT:	APPROVED [4 TO 0]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, David Reaves, Jack Young, Kevin Quinn
ABSTAIN:	David Parsons

- 1 Special event permit for Movies in the Park. (Trey Arthur, Director of Code Enforcement)**
The event will be held on Friday evenings: Aug. 25, Sept. 8, Oct. 6, Oct. 20, and Saturday, Oct. 28 from dusk to 11 p.m. at W.J. Freeman Park.
- 2 Purchase of an automated side load refuse truck. (Matt Crenshaw, Director of Public Works)**
Request authorization to purchase one Peterbilt Refuse Garbage Truck from Sansom Equipment at a total cost of \$376,455.00. This purchase is through the City's cooperative purchasing agreement with Sourcewell. Funds are available in Account 122.48122.935.
- 3 Purchase of self-contained leaf collector. (Matt Crenshaw, Director of Public Works)**
Request authorization to purchase one Xtreme Vac 25 yard self-contained leaf trailer from CMI Equipment Sales at a total cost of \$123,132.31. This purchase is through the City's cooperative purchasing agreement with Sourcewell. Funds are available in Account 122.48122.939.
- 4 Purchase flooring and installation for Bartlett Station Municipal Center. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the lowest quote from Joy Floors at a total cost of \$55,826.00. Funds are available in Account 11044500.921.
- 5 Purchase of Scotty Command Center. (Jeff Cox, Police Chief)**
Purchase of one 2024 Scotty Command Center for \$294,444.97 from Mobile Concepts Specialty Vehicles. The State of Tennessee VCIF Grant is funding this purchase. This

equipment is available via the U.S. General Service Administration Contract #336IV. Funds are available in Grant Account 131.42100.935.02324.

- 6 Purchase of pickup truck. (Jeff Cox, Police Chief)**
Purchase of one 2023 Chevrolet Silverado medium duty pickup truck for \$61,525.62 from Wilson County Motors. The State of Tennessee VCIF Grant is funding this purchase. This equipment is available via the State of Tennessee Contract SWC#209. Funds are available in Grant Account 131.42100.935.02324.
- 7 Purchase of workstations and monitors. (Jeff Cox, Police Chief)**
Purchase of 36 workstation computers and 72 monitors for \$79,074 from HP Inc. The State of Tennessee VCIF Grant is funding this purchase. This equipment is available via the State of Tennessee Contract RSWC#3014. Funds are available in Grant Account 131.42100.939.02324.
- 8 Purchase of data storage stations. (Jeff Cox, Police Chief)**
Purchase of six data storage stations for \$38,944.44 from SHI. The State of Tennessee VCIF Grant is funding this purchase. This equipment is available for purchase via the State of Tennessee Contract RSWC#3014. Funds are available in Grant Account 131.42100.939.02324.
- 9 Purchase of Dodge Durangos. (Jeff Cox, Police Chief)**
Purchase of four 2023 Dodge Durango Police Vehicles for \$158,368.00 from Columbia CDJR. The State of Tennessee VCIF Grant is funding this purchase. This equipment is available via the State of Tennessee Contract SWC#209. Funds are available in Grant Account 131.42100.935.02323.
- 10 Purchase of four Motorola vehicle camera systems. (Jeff Cox, Police Chief)**
Purchase of four Motorola vehicle camera systems for \$31,581.60. The State of Tennessee VCIF Grant is funding \$24,060, and the Police Department is funding the remaining \$7,521.60. Motorola is a sole-source vender and the only company whose equipment will operate with the department's current hardware and software. Funds are available in Account 131.42100.935.02323 (\$24,060) and Account 110.42100.935 (\$7,521.60).
- 11 Purchase of computer equipment. (Jeff Cox, Police Chief)**
Purchase computer equipment for installation in new police vehicles from CDW-G for \$30,254.60. The State of Tennessee VCIF Grant is funding this purchase. This equipment is available for purchase via the State of Tennessee Contract RSWC#3014. Funds are available in Grant Account 131.42100.341.02323.
- 12 Purchase of police vehicle equipment. (Jeff Cox, Police Chief)**
Purchase and installation of emergency vehicle equipment in four police vehicles for \$47,992.00 from Comserv Wireless. Funds are available in Account 131.42100.341.02323.

13 Bid for annual transportation projects. (John Horne, Director of Engineering)

Recommend accepting all of the bids from the following contractors:
Citywide Concrete Replacement - GCM and ENSCOR; Traffic Signal Maintenance - McCrory Electric, Shelby Electric, and Mid-South Traffic. These are all budgeted items.

14 Bid for Prosperity Point and East Hill Drainage Project. (John Horne, Director of Engineering)

This project will install a new drainage system in the Prosperity Point Subdivision and East Hill Subdivisions. This project is designed to prevent street flooding in these areas. See the attached map. Recommend accepting the sole bid from ENSCOR, LLC in the amount of \$1,162,336.00, plus a contingency amount of \$100,000.00 for a total cost of \$1,262,336.00. Funds are available in Account 311.48311.63623.

15 Bid for Wastewater Laboratory Analysis Project. (John Horne, Director of Engineering)

Recommend accepting the sole bid from Waypoint Analytical in the amount of \$44,030.00. The agreement allows the City to renew for up to two years. Funds are available in Account 510.51400.629.

16 Bid for Bartlett Water System Repair and Replacements Project. (John Horne, Director of Engineering)

Recommend accepting the sole bid from Chris-Hill Construction in the amount of \$1,241,535.50, plus a contingency amount of \$100,000.00 for a total cost of \$1,341,535.50. Funds are available in Account 312.48312.81119.

17 Bid for Elevated Water Tank Maintenance Project (Ten Year). (John Horne, Director of Engineering)

Recommend accepting the lowest bid from Utility Service Company Inc. in the amount of \$3,110,700.00. Funds are available in Account 510.51200.945.

NEW BUSINESS

I Resolution 29-03, a resolution to amend the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund and Educational Capital Project Fund. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [4 TO 0]
MOVER:	David Reaves, Alderman
SECONDER:	Kevin Quinn, Alderman
AYES:	Brad King, David Reaves, Jack Young, Kevin Quinn
ABSTAIN:	David Parsons

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

Meeting adjourned at 6:09 PM