



City of Bartlett
A. Keith McDonald, Mayor

BEER BOARD MEETING AGENDA

TUESDAY, AUGUST 4, 2020 - CONFERENCE CALL - 6:00 PM

Due to the COVID-19 Global Pandemic and adhering to all Federal, State and Local Emergency Proclamations and Guidelines to protect the health, safety and welfare of our citizens, the City of Bartlett's Beer Board meeting will be held electronically via teleconference.

This meeting will follow Governor Bill Lee's Executive Order No. 51, extending Order Nos. 16 and 34 regarding the Tennessee Open Meetings Act. Minutes and recording will be posted within two days of the meeting.

MINUTES APPROVAL

Minutes of the June 2, 2020 Beer Board Regular Meeting

PUBLIC HEARINGS

Individuals will have a maximum of three minutes to speak either for or against the items, with a total of 20 minutes for each side.

- I. Muhammad Waheduzzaman, 5204 Melissa Woods Dr., Bartlett, Tenn. 38135, has applied for an off-premises permit to sell beer at Kangaroo Express located at 5984 Stage Road, Bartlett, Tenn. 38134.

NEW BUSINESS

- I. **Muhammad Waheduzzaman, 5204 Melissa Woods Dr., Bartlett, Tenn. 38135, has applied for an off-premises permit to sell beer at Kangaroo Express located at 5984 Stage Road, Bartlett, Tenn. 38134. (Penny Medlock, City Clerk)**

ADJOURNMENT



City of Bartlett
A. Keith McDonald, Mayor

BEER BOARD MEETING MINUTES

TUESDAY, JUNE 2, 2020 - CONFERENCE CALL - 6:00 PM

CALL TO ORDER

Cordell Battles: Absent, Deborah Williams: Present, Ryan Smith: Present, Anna Brown: Present, C.E. Zobell: Present.

Chairperson, Deborah Williams, announced that in keeping with Governor Bill Lee's Executive Orders #16 & #34, as determination of record, this meeting is being held electronically and is necessary to protect the public health, safety and welfare in light of the Coronavirus. This meeting is being recorded. Both the minutes and the recording of this meeting will be made available on the City's website within two days.

MINUTES APPROVAL

Minutes of the February 4, 2020 Beer Board Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ryan Smith
SECONDER:	C.E. Zobell
AYES:	Williams, Smith, Brown, Zobell
ABSENT:	Battles

PUBLIC HEARINGS

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Marco Tullo Puerto, 7099 Texel Cove, Memphis, Tenn. 38133, has applied for an on-premises permit to sell beer at Cocina Mexicana Bar and Grill located at 7776 Highway 70, Bartlett, TN 38133.

No one spoke for or against.

Adjourned at 6:07 p.m.

Minutes Acceptance: Minutes of Jun 2, 2020 6:00 PM (Minutes Approval)

NEW BUSINESS

- I. Marco Tullo Puerto, 7099 Texel Cove, Memphis, Tenn. 38133, has applied for an on-premises permit to sell beer at Cocina Mexicana Bar and Grill located at 7776 Highway 70, Bartlett, TN 38133.

Deborah Williams asked the applicant what training and procedures were in place. Mr. Puerto explained that all employees attend a 15 day training course, obtain their ABC licenses, request IDs of all and scan and check IDs.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ryan Smith
SECONDER:	C.E. Zobell
AYES:	Deborah Williams, Ryan Smith, Anna Brown, C.E. Zobell
ABSENT:	Cordell Battles

ADJOURNMENT

Meeting adjourned at 6:15 PM

Deborah Williams, Chairperson

Penny Medlock, City Clerk

Minutes Acceptance: Minutes of Jun 2, 2020 6:00 PM (Minutes Approval)

**Beer Board****SCHEDULED**

Meeting: 08/04/20 06:00 PM

Department: Beer Board

Category: Agreement

Prepared By: Penny Medlock

Department Head: Penny Medlock

BEER PERMIT APPLICATION

Muhammad Waheduzzaman, 5204 Melissa Woods Dr., Bartlett, Tenn. 38135, has applied for an off-premises permit to sell beer at Kangaroo Express located at 5984 Stage Road, Bartlett, Tenn. 38134.

CITY OF BARTLETT MEMO

DATE: July 24, 2020

TO: The Bartlett Beer Board

FROM: Kristi R. Francavilla

SUBJECT: Beer Permit Application for Kangaroo Express

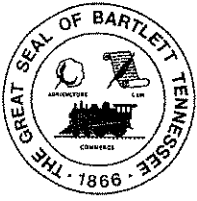
Please find attached an **OFF**-Premises Beer Permit Application for Kangaroo Express located at 5984 Stage Road, Bartlett, TN 38134. Supporting documentation can be found in this packet.

- Reason for new permit: New Ownership
- Previous owner: Fueli LLC / Hunter Smith
- New owner/applicant: Muhammad Waheduzzaman
- Representative: Mauhammad Waheduzzaman
- Location previously sold beer: Yes
- Background check: Passed
- Distance Boundary: Passed
- Legal Notice: Bartlett Express, 07/23/2020 edition
- Violations by this applicant: No
- Suspension/ Revocation at this location: Yes
- Violations under: Mike's Stop Bartlett
- Date of penalty: 10/26/2012
- Penalty: Two Week Suspension of Sales

Included in the application packet are copies of the Beer Ordinances as well as the explanation of the **Suspension Revocation and Civil Penalty of selling Beer to minors.**

CONTENT AND ORDER OF ALL BEER PERMIT APPLICATIONS

- 1. AGENDA**
- 2. MEMO TO THE BARTLETT BEER BOARD**
- 3. LEGAL NOTICE**
- 4. APPLICATION**
- 5. OUR NOTICE TO THE NEWSPAPER**
- 6. POLICE BACKGROUND CHECK OF
APPLICANT AND MANAGER (SIGNED)**
- 7. CODE ENFORCEMENT'S BOUNDARY REPORT
(SIGNED)**
- 8. MAP OF AREA**



Due to the COVID-19 Global Pandemic and adhering to all Federal, State and Local Emergency Proclamations and Guidelines to protect the health, safety and welfare of our citizens, the August Beer Board meeting will be held electronically via teleconference. This meeting will follow Governor Bill Lee's Executive Orders #16 & #34 regarding the Tennessee Open Meetings Act. Minutes and recordings will be posted with two days of the meeting.

LEGAL NOTICE

Pursuant to the requirements of Ordinance 8-307 of the City of Bartlett, TN, the following information is made known to all interested persons:

Muhammad Waheduzzaman has applied for an OFF-Premises permit
to sell beer at Kangaroo Express located at
5984 Stage Road, Bartlett, TN 38134.

The Bartlett Beer Board will meet at 6:00 p.m. on August 4, 2020
to consider the above application after a Public Hearing.

If you wish to speak for or against the applicant, you may email Penny Medlock at pmedlock@cityofbartlett.org to obtain the virtual Zoom meeting ID and passcode by July 31, 2020. Due to the City of Bartlett's current technology, space is limited and is first come, first served. You may also submit in writing your comments for or against said item by July 31, 2020 to Penny Medlock to be read at the meeting.

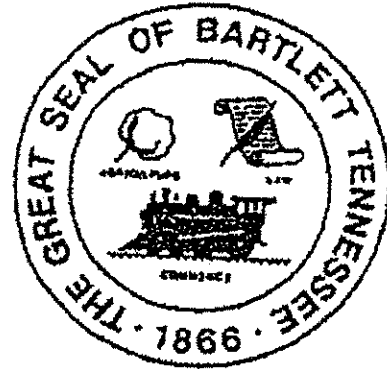
A. Keith McDonald
Mayor

Attachment: Kangaroo Express Beer Permit (2824 : Kangaroo Express Beer Permit)

APPLICATION OF BEER PERMIT
STATE OF TENNESSEE
CITY OF BARTLETT

Application for (check one):

☒ ON-PREMISES PERMIT
☐ OFF-PREMISES PERMIT
☐ MANUFACTURER'S PERMIT
☐ DISTRIBUTOR'S PERMIT
☐ SPECIAL EVENTS PERMIT



I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED, OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED 57-5-1-1 ET SEQ. AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Reason for application:

☐ New Business ☒ New Ownership ☐ Other (please explain) _____

2. Print Full Name of applicant (owner):

MUHAMMAD WAHEDUZZAMAN

(Effective 7/1/2015, T.C.A. 57-5-103(a) requires all applicants to be a citizen or lawful resident of the United States for at least one year immediately preceding the date of applying for the permit. The City reserves the right to request documentation of such residency or citizenship during the review and approval process.)

Is applicant a(n) (check one):

☐ Person ☐ Firm ☒ Corporation
☐ Joint-Stock Co. ☐ Syndicate ☐ Association

3. Print address of applicant (owner):

5204 Melissa Woods dr
Bartlett TN 38135

- ✓4. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least at 5% ownership interest in the business (attach additional sheet, if needed):

NAME	ADDRESS	DATE OF BIRTH	SSN
MUHAMMAD WAHEDUZZAMAN	5204 Melissa Woods Dr Bartlett TN 38135	01-01-78	
MD SIYANA ULLAH	4295 Wind Tree Cove Bartlett TN 38135	01-15-1983	
AMANULLAH SAJWANI	8122 CAMBURY CV E Germantown TN 38138	09-12-1965	

5. List all previous addresses (within last 10 years):

38 S Arcadian Cir, Memphis TN 38103, 671 Florida St, Moo
TN 38103, Chamblee Dunwoody way, Atlanta Georgia

6. Contact Telephone #: 404 437 5274 Cell #: 901 - 364 4937

7. Under what name will the business operate? Kangaroo Express

8. Street address location of the business:

5984 Stage Rd, Bartlett TN 38134

✓9. Business Telephone #: 901 623-7804

10. Specify name, address and position of the person to receive the annual privilege tax notice and any other communication from the City:

MUHAMMAD WAHEDUZZAMAN

5204 Melissa Woods Dr Bartlett
TN 38135

11. Give name and address of property owner, if other than business owner:

Mountain Express Oil Company
5333 Bells Ferry Road, Suite 201, Acworth,
Georgia 30102

5984 Stage LLC

700 Colonial Rd, Ste. 117, Memphis, TN

12. Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by T.C.A. 57-5-103(a)(4) within the same building? NO (YES or NO). If yes, specify number. List the names of the restaurants or other businesses and describe their location (use additional sheet if necessary):

✓ 13. Give name, date of birth, SSN and address of all managers other than applicant:

MD SHANA ULLATA 01.15.1983
4295 Wind Tree Cove Brentwood TN 38135

14. Has any person having at least 5% ownership interest, any of the managers listed in previous question, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? NO (YES or NO). If yes, give particulars of each charge, court, and date convicted:

15. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? NO (YES or NO). If yes, specify where, when, and why:

16. Give the name, relationship to applicant and address of former beer permit holder at this location (if applicable):

N/A

(The City of Bartlett has adopted Ordinance 8-313 forbidding the sale of beer and like beverages within 150 feet of a free-standing school or church; or immediately adjacent in a multi-tenant building.)

✓ 7. What is the name and address of the school or church nearest your business?

Bartlett High School, 5688 Woodlawn St. Bartlett

Christ Church, Bartlett Blvd 32

I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that no person(s) having at least 5% ownership interest, nor any person(s) to be employed in the distribution or sale of beer in my establishment has(ve) been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years. I am also aware that I shall not be issued a permit or my permit shall be revoked if my business location causes traffic congestion or interferes with schools or churches, or otherwise interferes with public health, safety and morals.

I understand that by submitting this application, a background investigation shall be conducted on the applicant(s) and on all on-site managers who will be selling beer at the permitted establishment.

MUHAMMAD WAHEDUZZAMAN

Print or type name of Applicant

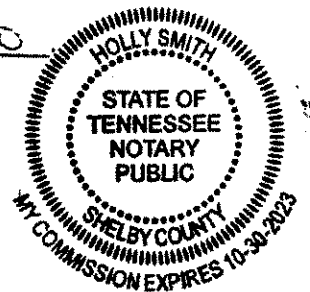
[Signature]
Signature of Applicant/Owner (or) Authorized Corporate Officer

Sworn and subscribed before me this 15 day of July, 20 20

[Signature]

Notary Public

My Commission Expires: 10-30-2023



NOTICE: Non-refundable fees of \$250.00 for the application and \$100 for the required legal notice must accompany this document. A \$100 privilege tax is also required, but will be refunded if the applicant is not approved. If the applicant is approved you are required to provide documentation of sales tax registration and City of Bartlett business license within ten (10) days of approval. Any applicant making a false statement in this application shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years.

FOR OFFICE USE ONLY:

APPLICATION FEE \$250.00 250.00 DATE PAID: 7-15-20 BEERAP
 LEGAL NOTICE \$100.00 100.00 DATE PAID: 7-15-20 PUBL
 PRIVILEGE TAX \$100.00 100.00 DATE PAID: 7-15-20 BRPRIV
CR# 1011
 TOTAL PAID: 450.00

DATE APPLICATION SCHEDULED FOR BEER BOARD 08/04/2020

APPROVED _____ DENIED _____

PLEASE COMPLETE THE ENTIRE APPLICATION, HAVE IT NOTARIZED AND RETURN ALONG WITH YOUR \$450.00 CHECK FOR PROCESSING. YOU WILL BE NOTIFIED AS TO WHEN YOUR COMPANY WILL BE SCHEDULED TO APPEAR BEFORE THE BEER BOARD.

YOU SHOULD MAIL OR DELIVER YOUR APPLICATION TO THE FOLLOWING ADDRESS:

CITY OF BARTLETT
 TAX DEPARTMENT
 6400 STAGE ROAD
 BARTLETT, TN 38134

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:

KRISTI R. FRANCAVILLA
 CITY OF BARTLETT FINANCE DEPT.
 901-385-6428

PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBERS OF THE CONTACT PERSON FOR THIS APPLICATION.

NAME: MUHAMMAD WAHED UZZAMAN
 ADDRESS: 5204 Melissa Woods dr Bartlett TN 38135
 PHONE # 901 364 4937 CELL #: 404 437 8274

AFFIDAVIT OF BEER PERMIT APPLICANT

STATE OF TENNESSEE:

COUNTY OF SHELBY:

I, MUHAMMAD WATHE DUZZAMAN, make oath and state that I comply with
[Print Your Name]

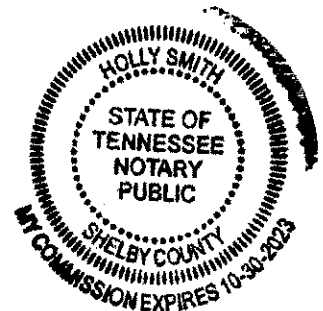
the requirements of Tennessee Code Annotated Section 57-5-108 (k) including but not limited to the following: I am not the original holder of the license, or any family member who could inherit from such individual under the statute of intestate succession, for a premise where a beer license has been revoked.

[Signature]

Sworn to and subscribed before me this 15 day of July, 2020.

Holly Smith
Notary Public

My Commission Expires: 10/30/2023



Attachment: Kangaroo Express Beer Permit (2824 : Kangaroo Express Beer Permit)

AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any individual acting on behalf of the Bartlett Tennessee Beer Board bearing this release, or copy thereof, to obtain any information in your files pertaining to my criminal history, personal history, or disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the Bartlett Tennessee Beer Board. Consent is granted for the Bartlett Tennessee Beer Board to furnish such information, as is described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you as the custodian of such records, the City of Bartlett, the Bartlett Beer Board or any individual acting on behalf of the City or the Beer Board, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of the release, you may contact me as indicated below.

07.15.2020
DATE

SIGNATURE 

Full name (type or print):

MUHAMMAD WAHEDUZZAMAN

Current home address:

5204 Melissa Woods dr
Barrett TN 38135

Date of birth:

01. 01. 1978

Social security number:

Home telephone number:

901 364 4937

Business telephone number:

901 623 7804

Driver's license number:

State: IN

Witness: Patricia Wilson Patricia A. Wilson
Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

medication should not attend school that day. If students have a temperature or other symptoms at school, an LSS staff member will call the parents to pick up the child from school.

Lakeland School System will dedicate the Science Lab at LES and the Lion's Den (Maker Space) at LPS as staff-monitored quarantine rooms for symptomatic students waiting for pick-up.

Sanitizing and disinfecting

Sanitizing and disinfecting will both be performed regularly. Frequently touched items like door handles and restroom surfaces will be emphasized in disinfecting routines.

Hand sanitizing stations are now installed in every classroom and in hallways.

in classrooms rather than in the cafeteria, meals should comply with any allergy restrictions for that classroom. Teachers will communicate any dietary requirements to all of the parents in that class.

Before/After school care (LEAP Program)

The before- and after-school care program, the LEAP Program, will continue to operate on its regular schedule with social distancing requirements in place. For more information and to register children, visit <https://lakelandk12.org/parents/leap>.

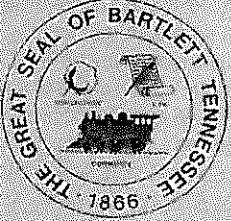
Field trips

All field trips are prohibited until further notice and at least through the end of the first nine-weeks.

COVID-19? If the answer is "Yes," the person should stay home for 14 days, self-isolate and call the Shelby County Health Department and his/her primary care provider.

Testing for COVID-19 is now available at no cost for anyone experiencing even mild symptoms. Testing sites are located throughout Shelby County. If you suspect that you have been exposed to someone who has confirmed COVID-19 and are experiencing mild to moderate symptoms, call your healthcare provider, the Shelby County COVID-19 hotline at 833-943-1658, or contact one of the available testing sites to make an appointment.

Lakeland School System will not require tests of faculty, staff or students to return to school.



City of Bartlett

A. Keith McDonald, Mayor

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A. Keith McDonald
Mayor

07/07 '20 4:57 PM 'Tennessee' • 9

CITY OF BARTLETT MEMO

DATE July 16, 2020
TO: Chief Cox
FROM: Kristi Francavilla
SUBJECT: Background Report

Please find attached a Beer Permit Application and Legal Notice being presented to us by Muhammad Waheduzzaman for Kangaroo Express located at 5894 Stage Road, Bartlett, TN 38134.

I have included information on the owner. Mr. Waheduzzaman will represent the business at the beer board meeting via Zoom at 6:00 pm on Tuesday, August 4, 2020.

Please do your usual background check based on the attached application and return to me as soon as possible. Also please include your signature and whether approved or not approved.

Thank you very much for your help!

YES ☒ Background check Has been approved.

NO ☐ Background check Has Not been approved.

Signature

d. Cooper 2 AC513

Attachment: Kangaroo Express Beer Permit (2824 : Kangaroo Express Beer Permit)

CITY OF BARTLETT MEMO

DATE July 16 2020
 TO: Jim Brown
 FROM: Kristi Francavilla
 SUBJECT: Boundary Report

Please find attached an OFF-Premises Beer Permit Application being presented to us by Muhammad Waheduzzaman for Kangaroo Express, located at 5984 Stage Road, Bartlett, TN 38134.

I would appreciate it if you would please check all the distance and boundaries as required by our city ordinances and mark the appropriate Yes or No line and return with your signature as soon as possible.

Thank you very much!

Yes X All distance and boundaries meet the requirements of the City of Bartlett.

NO _____ All distance and boundaries do not meet the requirements of the City of Bartlett.

Signature


 10/1 7/20/2020
 GREATER THAN 150' TO NEAREST CHURCH OR SCHOOL

Attachment: Kangaroo Express Beer Permit (2824 : Kangaroo Express Beer Permit)

**Melvin Burgess
Assessor Of Property
Shelby County Government**

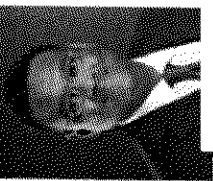
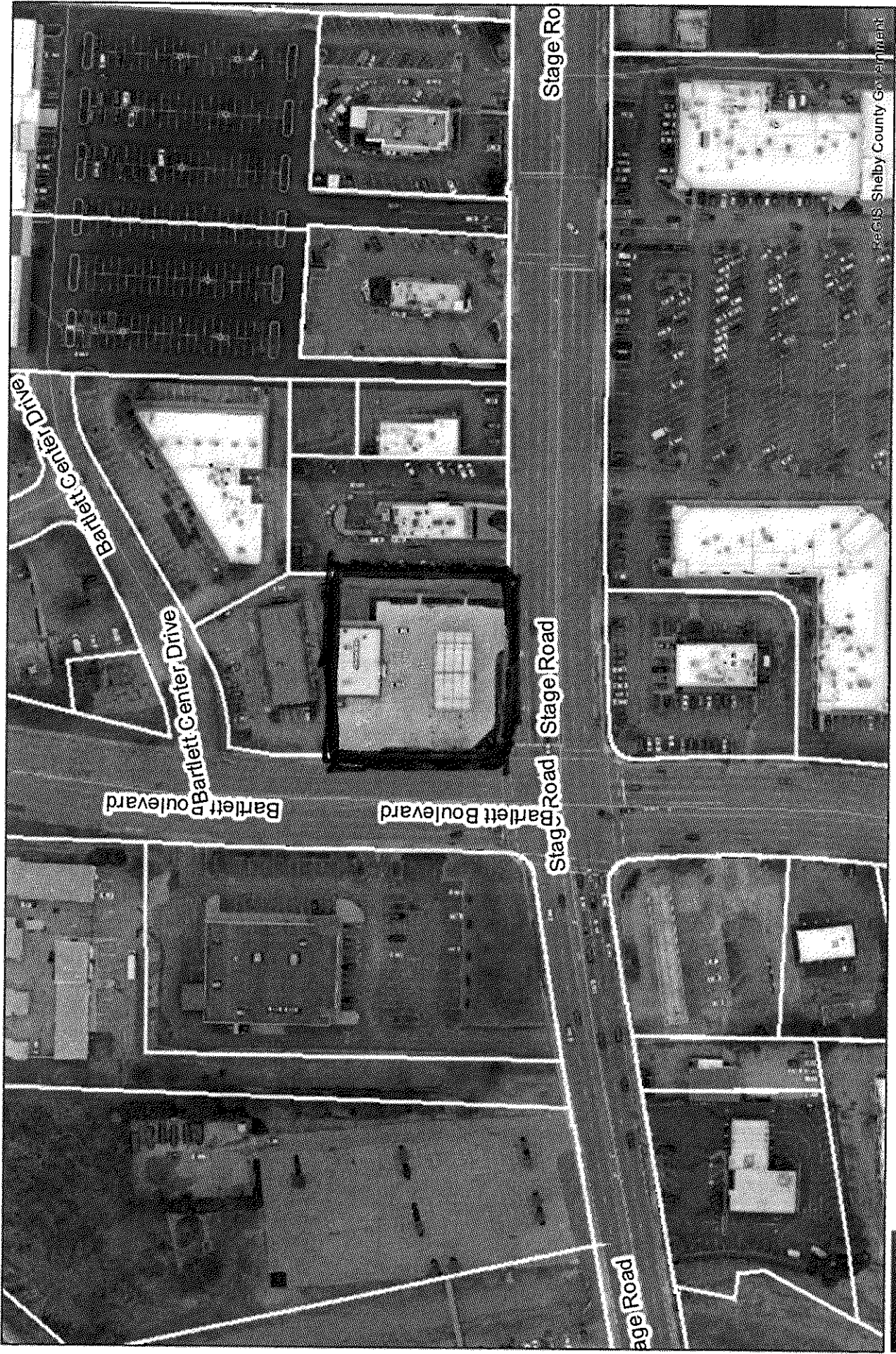
Property Location and Owner Information

Parcel ID	B0157 00493
Property Address	5984 STAGE RD
Municipal Jurisdiction	BARTLETT
Neighborhood Number	00602F53
Tax Map Page	106C
Land Square Footage	38376
Acres	0.881
Lot Dimensions	38406SF 189.7X200.4 IRR
Subdivision Name	BARTLETT STAGE COMMERCIAL
Subdivision Lot Number	4 & 12
Plat Book and Page	124-68
Number of Improvements	1
Owner Name	5984 STAGE LLC
In Care Of Owner Address	700 COLONIAL
Owner City/State/Zip	MEMPHIS TN 38117

Attachment: Kangaroo Express Beer Permit (2824 : Kangaroo Express Beer Permit)

Appraisal and Assessment Information

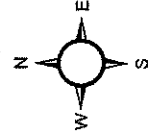
Class	COMMERCIAL
Land Appraisal	\$432,100
Building Appraisal	\$567,600
Total Appraisal	\$999,700
Total Assessment	\$399,880
Greenbelt Land Appraisal	\$0
Homesite Land Appraisal	\$0
Homesite Building Appraisal	\$0
Greenbelt Appraisal	\$0
Greenbelt Assessment	\$0



**MELVIN BURGESS, ASSESSOR
SHELBY COUNTY, TENNESSEE**

DISCLAIMER: THIS MAP IS FOR PROPERTY ASSESSMENT PURPOSES ONLY. IT IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP AND THEREFORE, SHOULD NOT BE RELIED UPON AS A REPRESENTATION OF ANY PROPERTY FOR ANY PURPOSE.

MAP DATE: July 16, 2020



Attachment: Kangaroo Express Beer Permit (2824 : Kangaroo Express Beer Permit)