



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JULY 27, 2021 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Mayor A. Keith McDonald

FUTURE MEETINGS

Family Assistance Commission, August 2 at 6 p.m.

Planning Commission, August 2 at 7 p.m.

Beer Board, August 3 at 6 p.m.

Bartlett Station Commission, August 4 at 7:30 a.m.

City Beautiful Commission, August 5 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the July 13, 2021 Board of Mayor and Aldermen Regular Meeting

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: David Parsons, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: W.C. Pleasant, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 1 Bid for Shade Structures. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the lowest bid from Shade Systems at a total cost of \$46,610.96.
Funds are available in Account 311.48311.780.51921.
- 2 Bid for HVAC unit replacements at Singleton Community Center. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the sole bid from Walker J. Walker at a total cost of \$29,485.00.
Funds are available in Account 311.48311.780.51721.
- 3 Facility maintenance fee payment to the Tennessee Department for Environment and Conservation for Fiscal Year 2022. (Rick McClanahan, Director of Engineering)**
The City's current number of water system connections is 22,004, at \$1.30 per connection, the City's total is \$28,605.20. Funds are available in Account 510.51200.644.

NEW BUSINESS

- 1 Re-appoint Mike Adams to the Shelby County Solid Waste Board. (A. Keith McDonald, Mayor)**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: David Parsons, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 2 Resolution 21-21, a resolution to write-off bad checks over three years old totaling \$2,245.00 issued to City of Bartlett. (Dick Phebus, Director of Finance)**

Director of Finance Dick Phebus discussed the outstanding returned checks.

Alderman Parsons asked if services had been rendered for the bad check of \$1,850.00 written to Singleton.

Alderman Quinn questioned the length of time for a check to clear the bank versus the event rental.

Assistant Director of Parks and Recreation Paul Wright explained this particular check was written for a basketball tournament and prior to a new policy established where events scheduled less than 2 weeks in advance of the rental venue must now be paid in cash. Alderman Elliott inquired about an outstanding check written to the Court for \$412.25. Court Clerk Bill Lloyd stated that a warrant has been issued in this case.

Mayor McDonald suggested future safeguards and working with the bank on timelier bad check notifications.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

3 Resolution 22-21, a resolution authorizing the City of Bartlett to participate in the “Safety Partners” matching grant program from Public Entity Partners. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

Meeting adjourned at 6:21 PM