



*City of Bartlett*  
A. Keith McDonald, Mayor

## **BOARD OF MAYOR AND ALDERMEN MEETING MINUTES**

**TUESDAY, JULY 26, 2022 - BARTLETT CITY HALL - 6:00 PM**

### **ATTENDANCE**

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Absent, Mandy Young: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

### **INVOCATION**

Opening Prayer by Landon Norman, New Hope Christian Church

### **FUTURE MEETINGS**

Family Assistance Commission, August 1 at 6 p.m.

Planning Commission, August 1 at 7 p.m.

Bartlett Station Commission, August 3 at 7:30 a.m.

City Beautiful Commission, August 4 at 6:30 p.m.

Industrial Development Board, August 4 at 7 p.m. (Cancelled)

### **RECOGNITIONS**

**\*\*\*Official Business of the Day\*\*\***

### **MINUTES ACCEPTANCE**

**Minutes of the July 12, 2022 Board of Mayor and Aldermen Regular Meeting**

**RESULT:**           **ACCEPTED [5 TO 0]**  
**MOVER:**           David Parsons, Alderman  
**SECONDER:**       Jack Young, Vice Mayor  
**AYES:**            McDonald, Parsons, Simmons, Young, Quinn  
**ABSTAIN:**         Young

## **UNFINISHED BUSINESS**

- I       Second Reading of Ordinance 22-03, an ordinance adopting certain newer editions of the International Codes, as amended. (Jim Brown, Director of Code Enforcement)**

**RESULT:**           **APPROVED ON SECOND READING [UNANIMOUS] Next: 8/9/2022 6:00 PM**  
**MOVER:**           Jack Young, Vice Mayor  
**SECONDER:**       Bobby Simmons, Alderman  
**AYES:**            Mandy Young, David Parsons, Bobby Simmons, Jack Young, Kevin Quinn

- 2       Second Reading of Ordinance 22-04, an ordinance to amend Title 13, Chapter I Property Maintenance Regulations by adopting the 2021 Edition of the International Property Maintenance Code, as amended, and deleting Chapter 4, Location of Fences on Private Property. (Jim Brown, Director of Code Enforcement)**

**RESULT:**           **APPROVED ON SECOND READING [UNANIMOUS] Next: 8/9/2022 6:00 PM**  
**MOVER:**           Bobby Simmons, Alderman  
**SECONDER:**       Jack Young, Vice Mayor  
**AYES:**            Mandy Young, David Parsons, Bobby Simmons, Jack Young, Kevin Quinn

## **CONSENT AGENDA**

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Jack Young, Vice Mayor  
**SECONDER:**       David Parsons, Alderman  
**AYES:**            Mandy Young, David Parsons, Bobby Simmons, Jack Young, Kevin Quinn

- I       Special event permit for Memphis Classic Chevy's Car Show. (Jim Brown, Director of Code Enforcement)**  
The event will be held on Saturday, October 22 from 8 a.m. to 4 p.m. at W.J. Freeman Park.
- 2       Bid for annual asphalt paving project. (John Horne, Assistant Director of Engineering)**  
Recommend accepting the lower bids from the following contractors:  
Citywide asphalt pavement - Standard Construction; asphalt picked up at plant - Standard Construction and Lehman-Roberts. Funds are available in Account 311.48311.780.456.

- 3 Subdivision Contract for Hwy 70 Express Convenience Store. (John Horne, Assistant Director of Engineering)**  
The developer, HWY 70 EXPRESS, LCC, will pay \$97,998.30 in City fees. The bond is set at \$676,755.00.
- 4 Purchase of an automated side loader refuse truck. (Matt Crenshaw, Assistant Director of Public Works)**  
Request authorization to purchase a New Way automated side-loader refuse truck from Sourcewell/Sansom at a total cost of \$329,597.00. Sourcewell is a single-source provider. Funds are available in Account 122.48122.935.
- 5 Purchase of a sewer cleaner truck. (Matt Crenshaw, Assistant Director of Public Works)**  
Request authorization to purchase a Vactor 2100i PD sewer cleaner truck from Sourcewell/Sansom at a total cost of \$469,529.00. Sourcewell is a single-source provider. Funds are available in Account 510.51300.935.
- 6 Bid for Bartlett Library Janitorial Services. (Dick Phebus, Director of Finance)**  
Recommend accepting the best proposal from Trillium Cleaning Service at an annual cost of \$64,235.60. Four reviewers used a score card evaluating 16 different factors with weighted values. Items included minimum requirements stated in the RFP (25 percent), required services (46 percent), references (5 percent), and pricing (24 percent). Trillium Cleaning received the highest average score of 86 out of 100. Funds are available in Account 110.41840.176.

### **NEW BUSINESS**

- I Resolution 25-22, a resolution to write-off bad checks over three years old issued to City of Bartlett. (Dick Phebus, Director of Finance)**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                        |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                             |
| <b>SECONDER:</b> | Bobby Simmons, Alderman                                            |
| <b>AYES:</b>     | Mandy Young, David Parsons, Bobby Simmons, Jack Young, Kevin Quinn |

- 2      **Resolution 26-22, an initial resolution authorizing the issuance of not to exceed four million two hundred thousand dollars (\$4,200,000) general obligation public improvement bonds of the City of Bartlett, Tennessee. (Dick Phebus, Director of Finance)**

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|------------------|--------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                        |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                             |
| <b>SECONDER:</b> | Bobby Simmons, Alderman                                            |
| <b>AYES:</b>     | Mandy Young, David Parsons, Bobby Simmons, Jack Young, Kevin Quinn |

- 3      **Resolution 27-22, a resolution authorizing the issuance of general obligation public improvement bonds of the City of Bartlett, Tennessee in the aggregate principal amount of not to exceed \$4,200,000, in one or more series; making provision for the issuance, sale and payment of said bonds, establishing the terms thereof and the disposition of proceeds therefrom; and providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds. (Dick Phebus, Director of Finance)**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                        |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                             |
| <b>SECONDER:</b> | David Parsons, Alderman                                            |
| <b>AYES:</b>     | Mandy Young, David Parsons, Bobby Simmons, Jack Young, Kevin Quinn |

### **OPEN DISCUSSION**

Mayor McDonald announced that an air conditioner is not working at the Bartlett Library. A new unit has been ordered but expected delivery is in 4 to 6 weeks. The library is operating on a modified schedule until the new unit is installed. They are open Monday through Saturday from 10 a.m. to 2 p.m., closed on Sundays.

### **ADJOURNMENT**

Meeting adjourned at 6:11 PM