



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, JULY 26, 2016 - BARTLETT CITY HALL - 7:00 PM

INVOCATION

Opening Prayer by Father Russell Harbaugh, St. Ann Catholic Church

FUTURE MEETINGS

Bartlett City Board of Education, July 28 at 7 p.m.

Family Assistance Commission, August 1 at 6 p.m.

Planning Commission, August 1 at 7 p.m.

Beer Board, August 2 at 6 p.m.

Bartlett Station Commission, August 3 at 7:30 a.m.

City Beautiful Commission, August 4 at 7 p.m.

Bartlett Historical Society, August 8 at 7 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the July 12, 2016 Board of Mayor and Aldermen Regular Meeting

CONSENT AGENDA

- I Renewal bid for spray and fertilization program for Parks Maintenance.
 (Shan Criswell, Assistant Director of Parks and Recreation)**

Recommend renewing the bid with Herbi-Systems in the amount of \$62,678.40 for spraying and fertilizing municipal and athletic fields for Fiscal Year 2017. Funds are available in Account 110.44300.265.

2 Renewal bid for spray and fertilization program for Bartlett City Schools. (Shan Criswell, Assistant Director of Parks and Recreation)

Recommend renewing the bid with Herbi-Systems in the amount of \$52,787.50 for spraying and fertilizing athletic fields for Fiscal Year 2017. Funds are available in Account 110.44400.265.

3 Bid for rooftop HVAC unit at Bartlett High School. (Dick Phebus, Director of Finance)

Recommend accepting the lowest bid from Bluff City Fire Protection in the amount of \$36,000. Funds are available in Account 110.41100.897.

4 Bid for two rooftop HVAC units for BPACC. (Jason Sykes, Director of BPACC)

Recommend accepting the lowest bid from Affordable Construction Services at a total cost of \$13,000. Funds are available in Account 11045400.921.

5 Relocation cost related to widening of Old Brownsville Road. (Rick McClanahan, Director of Engineering)

Request authorization to expend \$14,700 to relocate occupant of rental property being acquired as part of Old Brownsville Road widening. The Federal Uniform Relocation Act dictates that the difference in rent (\$350) be covered by the City for 42 months. Funds are available in Account 311.48311.770.442.

6 Facility maintenance fee payment to the Tennessee Department for Environment and Conservation for Fiscal Year 2017. (Rick McClanahan, Director of Engineering)

The City's current number of water system connections is 21,391, at \$1.30 per connection; the City's total is \$27,808.30. Funds are available in account 510.51200.644.

7 Site Plan Contract for Precision Laser Art. (Wade Towles, Assistant Director of Engineering)

The developer, Servco Building Services, LLC and Mark Dickens will pay \$14,798.51 in City fees. The bond is set at \$84,640.27.

8 Planning Commission Report for July 2016. (Terry Emerick, Director of Planning and Economic Development)

NEW BUSINESS

- 1 Resolution 34-16, a resolution authorizing the City of Bartlett to participate in the Tennessee Municipal League Pool's "Safety Partners" Matching Grant Program and to provide a matching sum. (Dick Phebus, Director of Finance)**
- 2 Resolution 35-16, a resolution authorizing the City of Bartlett to accept an Assistance to Firefighters Grant and amend the Fiscal Year 2017 Grant Fund Budget. (Dick Phebus, Director of Finance)**
- 3 Resolution 36-16, a joint resolution by the City of Bartlett, Tennessee Board of Mayor and Aldermen and the Bartlett City Board of Education agreeing to one-time expenditures for the Fiscal Year 2017 to fund nonrecurring capital project expenditures. (Dick Phebus, Director of Finance)**

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JULY 12, 2016 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Absent, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Christopher D. Briwder, Sr., Temple of Praise

FUTURE MEETINGS

Parks and Recreation Advisory Board, July 14 at 7 p.m.

Historic Preservation Commission, July 18 at 7 p.m.

BPACC Advisory Board, July 19 at 6 p.m.

Bartlett Arts Council, July 19 at 6:30 p.m.

Design Review Commission, July 19 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the June 28, 2016 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Simmons, Young, Sedgwick

Minutes Acceptance: Minutes of Jul 12, 2016 7:00 PM (MINUTES ACCEPTANCE)

OPEN DISCUSSION

Alderman Pleasant announced his tenth annual fish fry to be held Saturday, July 16 at his home.

ADJOURNMENT

Meeting adjourned at 7:07 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Jul 12, 2016 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 07/26/16 07:00 PM

Department: Parks and Recreation

Category: Bid

Prepared By: Debbie Christopher

Department Head: Shan Criswell

Renewal bid for spray and fertilization program for Parks Maintenance.

On June 18, 2014, the original three year contract with Herbi-Systems was approved by the Board of Mayor and Aldermen. We hereby recommend the bid for municipal and athletic fields spray and fertilization for Bartlett Parks and Recreation be renewed for Fiscal Year 2017.

Bids were received from the following companies:

Herbi-Systems Inc.	\$ 62,678.40
TruGreen	\$105,179.00

We recommend the bid be renewed with Herbi-Systems for a total price of \$ 62,678.40.

Funds are available in account I 1044300.265.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 07/26/16 07:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Department Head: Dick Phebus

Bid for rooftop HVAC unit at Bartlett High School.

In July the Bartlett City Schools received bids for the purchase, delivery and installation of HVAC Roof Top Unit at Bartlett High Building B (Medical Clean Room). The low bidder was Bluff City Fire Protection, Inc in the amount of \$36,000.

Funds are available in account 110.41100.897.

Thank you for your consideration of this request.

Proposed costs and vendors are listed below:

Bluff City Fire Protection	Purchase/Installation	\$36,000.00
Wagner General Contractors	Purchase/Installation	\$52,300.00
National HVAC Service	Purchase/Installation	\$44,215.00
Metro Mechanical	Purchase/Installation	\$39,235.00



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 07/26/16 07:00 PM
Department: BPACC
Category: Bid
Prepared By: Stefanie McGee
Department Head: Jason Sykes

Bid for two rooftop HVAC units for BPACC.

On July 1, 2016 an ad was placed in *The Daily News*. On July 19, 2016 the City of Bartlett received five bids, which were opened at City Hall.

Bids were received from the following companies:

Affordable Construction Services	\$13,000.00
Walker J Walker	\$13,120.00
Quality Mechanical	\$16,775.00
Metro Mechanical Contractors	\$16,831.00
National HVAC	\$19,608.58

We recommend the bid be awarded to Affordable Construction Services for a total price of \$13,000.

Funds are available in Account 11045400.921.

Thank you for your consideration.

