



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JULY 25, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Bo Grace, Waypoint Baptist Church

FUTURE MEETINGS

Bartlett Station Commission, August 2 at 7:30 a.m.

City Beautiful Commission, August 3 at 6:30 p.m.

Family Assistance Commission, August 7 at 6 p.m.

Planning Commission, August 7 at 7 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the July 11, 2023 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Ordinance 23-03, an ordinance to amend Title I, Chapter I, establishing Robert's Rules of Order as the official set of procedures for conducting business at City of Bartlett Board of Mayor and Aldermen meetings.

No one spoke for or against.

Adjourned at 6:10 p.m.

2. Ordinance 23-04, an ordinance to amend Title 20, Chapter I, Air Pollution Control Code, to update permit and emissions fees.

No one spoke for or against.

Adjourned at 6:11 p.m.

3. Ordinance 23-05, an ordinance to amend Title 12, Building, Utility, Etc. Codes Fee Provisions of the City of Bartlett Code of Ordinances.

No one spoke for or against.

Adjourned at 6:12 p.m.

UNFINISHED BUSINESS

- 1 **Third Reading of Ordinance 23-03, an ordinance to amend Title I, Chapter I, establishing Robert's Rules of Order as the official set of procedures for conducting business at City of Bartlett Board of Mayor and Aldermen meetings. (Ed McKenney, City Attorney)**

Alderman King wanted to confirm with City Attorney Ed McKenney, that our City Charter would overrule any item in Robert's Rules of Order if they differed. And if the City Charter did not address an issue, Robert's Rules would prevail. Mr. McKenney agreed with that statement.

Alderman Reaves expressed a need for a parliamentarian to interpret Robert's Rules of Order.

Alderman King stated that because the board was self-governing, when calling point of order, the majority would rule regardless of a parliamentarian.

Alderman Young stated that for as long as he has been on the Board, Robert's Rules of Order had been practiced and we were just making this official.

Alderman Reaves felt that the rules had not been followed because at times discussion was made before an item was on the floor.

Attorney McKenney said motions and seconds were made before discussions most often, but occasionally, ideas may have been expressed before a proper motion/second; however, the intent of Robert's Rules of Order had been met over the years. He also said any procedural difficulties could be addressed in the future.

Alderman Quinn wanted to address any issues now before problems arose.

Alderman Reaves then made a motion to amend and Alderman Quinn seconded. This amendment failed to pass.

RESULT:	APPROVED ON THIRD AND FINAL RE [5 TO 1]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
NAYS:	David Reaves

2 Amend Robert's Rules of Order subject to creating subset permanent rules specific for the Board.

Attorney Ed McKenney explained that new statutes passed in April 2023 do not allow for late items to be placed on the agenda without first having adopted rules to permit such. He stated that Robert's Rules of Order would allow for this.

RESULT:	DENIED [0 TO 6]
MOVER:	David Reaves, Alderman
SECONDER:	Kevin Quinn, Alderman
NAYS:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

3 Third Reading of Ordinance 23-04, an ordinance to amend Title 20, Chapter I, Air Pollution Control Code, to update permit and emissions fees. (Ed McKenney, City Attorney)

RESULT:	APPROVED ON THIRD AND FINAL RE [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

4 Third Reading of Ordinance 23-05, an ordinance to amend Title 12, Building, Utility, Etc. Codes Fee Provisions of the City of Bartlett Code of Ordinances. (Ed McKenney, City Attorney)

RESULT:	APPROVED ON THIRD AND FINAL RE [5 TO 1]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
NAYS:	David Reaves

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

I Special event permit for Fall Festival "Blues & BBQ". (Trey Arthur, Director of Code Enforcement)

The event will be held on Saturday, September 23 from 12 p.m. to 5 p.m. at Memphis Funeral Home & Memorial Gardens.

2 Special event permit for Memphis Runner's Track Club Road Race Series-5 Mile Run. (Trey Arthur, Director of Code Enforcement)

The event will be held on Sunday, August 13 and Sunday, August 27 from 5:30 a.m. to 9:30 a.m. at W.J. Freeman Park.

NEW BUSINESS

I Contract for Viewpoint. (Steve Sones, Chief Administrative Officer)

Chief Administrative Officer Steve Sones presented a video highlighting the type of documentaries prepared by Viewpoint. Discover America and is sponsored by Dennis Quaid and focuses on various cities as great places to live, work, play, and visit. It airs on PBS. They approached the City of Bartlett and would like to shoot three videos, one anchored by Dennis Quaid and the City would have limited access to it. The second is a branding commercial that airs both locally and nationally, and would have all access to the footage. The third is more of a work force development piece. The City would select individuals or businesses to highlight and with the help of Viewpoint, write script, select footage, etc.

Alderman Quinn thanked Administration for bringing this item before the Board since the cost was under \$25,000 and not required. He stated that Dennis Quaid never physically appears on site, and airs on PBS which typically has lower ratings. He expressed concerns of the expense, although apparently lower than other cities, versus the benefits. He was concerned that the City not having full control of the finished product, and suggested using a local video production company. He also suggested that perhaps the companies that would be highlighted in the promotional video, could bear some of the expense.

Mayor Parsons and CAO Sones explained that Viewpoint had pursued sponsors on behalf of the City and that is why the cost was reduced. Administration does not know who the sponsors were.

Alderman Reaves questioned the real business value of such a production.

CAO Sones shared the desire for rebranding and revitalization particularly to highlight our schools, parks, industrial park and TCAT to attract businesses.

Mayor Parsons voted no to break the tie and stated the City would explore other avenues for promotion.

RESULT:	DENIED [4 TO 3]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Brad King, Alderman
AYES:	Brad King, Bobby Simmons, Jack Young
NAYS:	Robert Griffin, David Reaves, Kevin Quinn, David Parsons

2 Set a public hearing for August 22, 2023 for Resolution 25-23, a resolution approving a special use permit to allow a vehicle wash establishment to be located at 5905 Stage Road, within the "CG-MS" General Business with Main Street Overlay zoning district. (Kim Taylor, Director of Planning and Economic Development)

Alderman Reaves stated that he is agreeable to the Public Hearing on August 22, but would like the vote to be on September 12, 2023.

Alderman Quinn confirmed that second letters would be sent to neighboring addresses regarding the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

- 3 Set a public hearing for August 22, 2023 for Resolution 26-33, a resolution to approve a special use permit for Austin Planned Residential Development to be located at the southern terminus of Christian Lane from the Elpine Gray Planned Development within the "RS-15" single family residential zoning district. (Kim Taylor, Director of Planning and Economic Development)**

Alderman Quinn confirmed that second letters would be sent to neighboring addresses regarding the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

- 4 Resolution 27-23, a resolution to amend the FY2024 General Fund budget to recognize and accept \$750,000 receipt of State of Tennessee grant funding for School Resource Officers and to increase and reclassify police department budget line items for expenditure of these funds. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

- 5 Recognition in Honor of Alderman Bobby Simmons. (David Parsons, Mayor)**

Mayor Parsons thanked Alderman Simmons for 19 years of service and presented him with a plaque and key to the City of Bartlett.

RESULT:	NO VOTE REQUIRED
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OPEN DISCUSSION

Each of the Aldermen commended Alderman Simmons on his retirement and wished him well.

Director of Public Works Matt Crenshaw stated that the department has collected over 115,000 cubic yards of debris after the severe storm with straight line winds on June 25, 2023. In comparison to the ice storm in February the previous year, of 68,000 cubic yards. That collection took 6 weeks. Public Works has completed one full sweep of the City and are starting the second pass and are working as fast as they can.

Mayor Parsons asked Mr. Crenshaw to explain debris size and pick up availability. Mr. Crenshaw said that the City's trucks can only pick up 24 inches or small in size and the contracted trucks can pick up slightly larger. He is working with the debris contractor to remove rootballs. Those will probably need to be broken down in size. That should start by the first of August.

Assistant Director Paul Wright shared that there will be Public Meeting for the Parks and Recreation Master Plan on August 15 at 5:30 p.m. at the Bartlett Station Municipal Center's Reception Hall. This will be an informative meeting of the process. This is a way where citizens may make their voices known for what they would like to see in Parks and Recreation for the next decade and beyond.

Khristiana (Ana) Harper, 7177 Lamesa Lane, Bartlett, TN spoke of an incident in the Cherry Valley neighborhood on July 10 at 7:10 p.m. A neighbor's children and six month old puppy were crossing the street to play soccer in her yard when a driver struck and killed the puppy, Ella, and nearly hit the children. She requested the City reduce the speed limits, and install speed bumps and more speed limit signs in the neighborhood.

Mayor Parsons stated there are current discussions regarding speed humps and confirmed that her voice had been heard.

ADJOURNMENT

Meeting adjourned at 7:24 PM