



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JULY 9, 2013 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Lane Reuter, Immanuel Lutheran

FUTURE MEETINGS

Parks and Recreation Advisory Board, July 11 at 7 p.m.

City Beautiful Commission, July 11 at 7 p.m.

Historic Preservation Commission, July 15 at 7 p.m.

BPACC Advisory Board, July 16 at 6 p.m.

Bartlett Arts Council, July 16 at 7 p.m.

Design Review Commission, July 16 at 7 p.m.

RECOGNITIONS

Girls and Boy Scouts

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the June 25, 2013 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

UNFINISHED BUSINESS

- I **Second Reading of Ordinance 13-09, an ordinance to designate the old Bartlett Baptist Church Sanctuary, 5868 Stage Road, a historic landmark. (Terry Emerick, Director of Planning and Economic Development)**

The public hearing will be held July 23, 2013.

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 7/23/2013 7:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	David Parsons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

ITEM REMOVED FROM CONSENT

- I **Bid for water tank maintenance services. (Rick McClanahan, Director of Engineering)**
Recommend accepting the lowest bid from Utility Service Company, Inc. in the amount of \$212,700.00, plus a contingency amount of \$32,300.00 for a total cost of \$245,000.00. Funds are available in account 510.51051200.945.

Alderman Simmons asked that this item be removed from the Consent Agenda for separate discussion. He asked why this item was on the Consent Agenda. City Clerk Stefanie McGee stated that this item was originally on the Consent Agenda and no changes were made to the recommendation. The Board held a Work Session June 25, 2013 to address concerns with the bid process from the second lowest bidder.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- I **Special event permit for Ellendale Baptist Church Community Block Party. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, July 20 at Easthill Park from 1 to 3 p.m.

2. Special event permit for Memphis Runners Track Club

The event will be held on Sundays, August 11 and August 25 at W.J. Freeman Park from 5:30 to 9 a.m.

3 License agreement for ESRI Geographic Information System Software. (Rick McClanahan, Director of Engineering)

Authorize the Mayor to sign the annual license agreement for the GIS software and pay the fee of \$9,300. Funds are available in account 123.48123.933.

4 Windsor Park Subdivision, Phase A: Subdivision Contract in Lieu of Assumption Agreement (Rick McClanahan, Director of Engineering)

New developer, Windsor Farms, LLC, pay \$42,536.29 in City fees. The replacement bond is set at \$1,971,036.00. Original developer was foreclosed upon.

5 Bid for annual EMS supplies. (Terry Wiggins, Fire Chief)

Recommend accepting the lower cumulative bid from Bound Tree Medical. Funds are available in account 110.42300.321.

NEW BUSINESS**1 Resolution 12-13, a resolution to delete uncollectable accounts from the water accounts receivable. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 13-13 A resolution allowing the Aldermen to participate in the Health Insurance Plan of the City of Bartlett at the same rate as employees. (Mark Brown, Chief Administrative Officer)

Mr. Brown explained that this resolution would allow the Aldermen to participate in the City's health insurance plan and pay the same premiums as employees. Both Collierville and Germantown allow their aldermen to participate in the City's health insurance plans.

Alderman Elliott asked if part-time employees are able to receive the City's health coverage and Mr. Brown said no, part-time employees are not eligible. Mayor McDonald noted that elected officials are in a separate category from part-time employees.

Vice Mayor Young asked what would happen if an alderman was not reelected. Mr. Brown stated that the alderman would lose the City benefit and go to COBRA, which allows self payment for 18 months.

RESULT:	APPROVED [4 TO 2]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Parsons, Simmons, Sedgwick
NAYS:	Elliott, Young

OPEN DISCUSSION

Alderman Parsons asked City Engineer Rick McClanahan about the timeline of the assumption of the Windsor Park Subdivision contract.

Mr. McClanahan explained that the new developer, Windsor Farms LLC, will move ahead quickly after closing on the purchase to execute the contract with the City. He expects New Brunswick to be open for thru traffic by the end of the year, although the side streets will be blocked off.

ADJOURNMENT

Meeting adjourned at 7:16 PM

W. C. Pleasant Register to the Board
of Mayor and Aldermen

A. Keith McDonald
Mayor

ATTEST: _____
Stefanie McGee
City Clerk