



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JUNE 28, 2022 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Absent, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Terry Easley, Faith Baptist Church

FUTURE MEETINGS

Planning Commission, July 5 at 7 p.m.

Bartlett Station Commission, July 6 at 7:30 a.m. (cancelled)

City Beautiful Commission, July 7 at 7 p.m.

Industrial Development Board, July 7 at 7 p.m.

Board of Mayor and Alderman Work Session, July 12 at 5 p.m.

RECOGNITIONS

Chancellor Joedae Jenkins announced his candidacy for a second term in the August 4, 2022 Shelby County election.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the June 14, 2022 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Parsons, Simmons, Quinn
ABSENT:	Young

INTERVIEWS FOR INTERIM ALDERMAN POSITION 2

The Board of Mayor and Aldermen interviewed five candidates who submitted applications for Alderman Position 2. The position was vacated by Emily Elliott on June 13, 2022. Each candidate had a maximum of five minutes for

an opening statement followed by up to ten minutes of questions from the Board. Candidates were selected in random order to give their opening statements and answer questions. The applicants interviewed were as follows:

Ed Brooks
James Lamb
Paula Sedgwick
Brandon Weise
Mandy Young

The Mayor and Board's questions centered around residential and commercial growth, why the desire to be an interim alderman, what was their greatest strength they would bring to the Board, and their intent to run for alderman and any advantages that might bring as a seated alderman.

Chief Administrative Officer Mark Brown stated that at the July 12, 2022 Board of Mayor and Aldermen meeting, the Mayor and each alderman will be given a paper ballot listing the candidate's names. The Board will circle two nominations. The candidate with the most nominations will be up for vote. If there is a tie, a name will be drawn at random between the two candidates and placed for vote. If that candidate failed to be appointed, the next name would be voted upon.

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Parsons, Simmons, Quinn
ABSENT:	Young

1 Installation of eight shade structures at Appling Ballfield Complex. (Shan Criswell, Director of Parks and Recreation)

On June 7, 2022 quotes were received from three companies able to install shade structures. Due to timing for summer recreation programs we recommend accepting the lowest quote from Wilco Services, LLC at a total cost of \$30,400.00. Funds are available in Account 110.44200.921.

2 Purchase of seven 2022 Dodge Charger Police Vehicles. (Jeff Cox, Police Chief)

Recommend purchasing seven Dodge Chargers from the Columbia Chrysler Dodge Jeep Ram Fiat off the State of Tennessee Vehicle Contract SWC #209 for a Unit Cost of \$29,412.00 per vehicles for a Total Cost of \$205,884.00.

Funds are available in Account 311.48311.785.20322

3 Purchase and installation of emergency vehicle equipment for seven police pursuit vehicles. (Jeff Cox, Police Chief)

Recommend purchase and installation of emergency vehicle equipment from Comserv Wireless for a total cost of \$38,405.00 for seven new police pursuit vehicles. Funds are available in Account 311.48311.785.20322.

4 Purchase of seven Kenwood in-car mobile radios, hand-held radios, and the associated license keys. (Jeff Cox, Police Chief)

Recommend purchasing seven Kenwood in-car radios, seven Kenwood hand-held radios and the associated license keys from Comserv Wireless. Comserv Wireless is an active participant in the State of Tennessee State Wide Contract # 423 JVC Kenwood Radio Equipment. The total amount for this purchase is \$26,798.10 as detailed in the attached quote. Funds are available in Account 311.48311.785.20322.

5 Bid for solenoid valve at Quail Ridge tank. (Rick McClanahan, Director of Engineering)

Recommend accepting the lower bid from Waterserv Company in the amount of \$47,701.60.

Funds are available in Account 510.51200.262.

6 Bid for annual pavement marking. (John Horne, Assistant Director of Engineering)

Recommend accepting the bid from Traf-Mark Industries, LLC. Funds are available in Account 311.48311.780.456.

7 Grading contract for Union Depot. (John Horne, Assistant Director of Engineering)

The developer, Blue Sky Communities, Inc., will pay \$21,270.57 in City fees. The bond is set at \$354,509.50.

8 Bid for coffee supplies. (Dick Phebus, Director of Finance)

Recommend accepting the sole bid from Lambert's Coffee at a total annual cost of \$40,962.70. Funds are available in various department budgets.

9 Treasurer's Report for May 2022. (Dick Phebus, Director of Finance)

Budgeted Expenditures	\$87,957,409
Year-to-date Expenditures	\$88,036,165
Budgeted Revenues	\$87,957,409
Year-to-date Revenues	\$87,537,790

NEW BUSINESS

I Bid for Brother Blvd. and Yale Road resurfacing project. (John Horne, Assistant Director of Engineering)

Recommend accepting the bid from Standard Construction Company, Inc. in the amount of \$3,514,158.60 plus a contingency amount of \$351,437.00 for a cost of \$3,865,595.60. Fisher Arnold would be contracted to provide Construction Engineering and Inspection (CEI) at \$300,000.00. The project is to make ADA improvements and resurface these two roads for a total cost of \$4,165,595.60. TDOT reimburses 80 percent. Funds are available in Account 311.48311.780.4561 and 311.48311.780.456.

Alderman Parsons asked if this included milling. John Horne stated that it did.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Parsons, Simmons, Quinn
ABSENT:	Young

2 Bid for traffic signal at intersection of Bartlett Blvd and Ivanhoe Road. (John Horne, Assistant Director of Engineering)

Recommend accepting the lower bid from McCrory Electric Company in the amount of \$554,638.50 plus a contingency amount of \$55,000 for a construction cost of \$609,638.50 and to contract Pickering for Construction Engineering and Inspection at \$54,000.00. Total cost is \$663,638.50. The project is to install a new traffic signal at Bartlett Blvd and Ivanhoe Road. Funds are available (FY22 and FY23 combined) in Account 121.48121.979, Signal Maintenance.

Alderman Parsons asked if the arm would be green. John Horne confirmed it would.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Parsons, Simmons, Quinn
ABSENT:	Young

3 Resolution 20-22, a resolution to delete uncollectible accounts from ambulance customers' accounts receivable. (Dick Phebus, Director of Finance)

Alderman Parsons asked if this was only for transports. Dick Phebus said it was.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Parsons, Simmons, Quinn
ABSENT:	Young

4 Resolution 21-22, a resolution to delete uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: W.C. Pleasant, Alderman
SECONDER: David Parsons, Alderman
AYES: Pleasant, Parsons, Simmons, Quinn
ABSENT: Young

- 5 Resolution 22-22, a resolution to amend the City of Bartlett FY2023 American Rescue Plan Act Fund to provide for safety equipment as authorized in the American Rescue Plan Act of 2021 (ARPA). (Dick Phebus, Director of Finance)**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: David Parsons, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Parsons, Simmons, Quinn
ABSENT: Young

- 6 Resolution 23-22, a resolution to amend the Fiscal Year 2022 Bartlett City Schools General Purpose School Fund, Federal and State Special Revenue Funds. (Dick Phebus, Director of Finance)**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: W.C. Pleasant, Alderman
SECONDER: David Parsons, Alderman
AYES: Pleasant, Parsons, Simmons, Quinn
ABSENT: Young

OPEN DISCUSSION

Ouida Shephard, 3608 Briergate, spoke regarding her neighbor's LED lights and cameras pointed toward her backyard. She asked that the Board consider an ordinance regarding light pollution, nuisance and invasion of privacy. Mayor McDonald said the Board would consider options but it is his understanding that this is a civil matter.

David Reaves, 4535 Merlins Woods Dr., applauded all the candidates for interim alderman, but recommended Ed Brooks.

ADJOURNMENT

Meeting adjourned at 7:14 PM