



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JUNE 27, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Absent, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Elliott Linhoss, Bartlett Hills Baptist Church

FUTURE MEETINGS

Bartlett Station Commission, July 5 at 7:30 a.m.

City Beautiful Commission, July 6 at 6:30 p.m.

Beer Board, July 10 at 6 p.m.

Planning Commission, July 10 at 7 p.m.

RECOGNITIONS

A State of Emergency was issued by Mayor David Parsons on Monday, June 26, 2023, as a result of the June 25, 2023 storm.

By Wednesday, June 28, 2023, MLGW will have 100 line repair crews in the City. There are also 79 tree-trimming crews, 50 Instant/Damage Assessment Teams, and 40 troubleshooters on the ground to provide relief and recovery.

As of 9 a.m., June 27, 2023, 110+ homes have reported structural damage.

Beginning Wednesday, June 28, 2023, Faith Baptist Church, 3755 North Germantown Parkway, and Bartlett Baptist Church, 3465 Kirby Whitten Road, will host cooling stations from 10 a.m. to 7 p.m.

The City's website will be updated at least two times a day to provide the most current information. Social media pages will be updated more frequently. It is recommended the public check the website to learn which parks are closed due to damage from the storm.

There are multiple outside organizations coming to assist in the recovery from the June 25, 2023 storm.

The Southern Baptist Convention Disaster Relief Team is partnering with Bellevue Baptist Church with applications available at City Hall and on the City's social media pages and website. All applications for their assistance must be submitted to Bellevue Baptist Church and not City Hall.

Samaritan's Purse will be arriving on Wednesday, June 28, 2023 and working from New Hope Christian Church, 3300 Kirby Whitten Road.

The Convoy of Hope will be arriving by Thursday, June 29, 2023 and working from Legacy Church, 7054 St. Elmo Road.

For further information, contact City of Bartlett Chaplain, Johnny Byrd, at pastor@legacychurch.com.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the June 13, 2023 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

- 1 Special event permit for Stanky Creek Trail Race (50K/25K). (Trey Arthur, Director of Code Enforcement)**
The event will be held on Saturday, September 30 from 7 a.m. to 4 p.m. at Nesbit Park.
- 2 Bid for alternate pricing for fire alarm panel, strobes and horns for Singleton Community Center. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the alternate pricing from Siemens Industry, Inc. with an added cost of \$12,300.00. Funds are available in Account 311.48311.780.51722.
- 3 Property, general liability, auto, workers' compensation, and other insurance renewals. (Dick Phebus, Director of Finance)**
- 4 Treasurer's Report for May 2023. (Dick Phebus, Director of Finance)**

Budgeted Expenditures	\$92,054,808
Year-to-Date Expenditures	\$85,565,862
Budgeted Revenues	\$92,054,808
Year-to-Date Revenues	\$89,894,970

NEW BUSINESS

- 1 Resolution 14-23, a resolution to amend the FY2023 General Fund budget to provide funds for LED Street Light Conversion Project. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brad King, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

- 2 Resolution 17-23, a resolution to donate surplus personal property to the Rossville Fire Department. (Dick Phebus, Director of Finance)**

1988 SBA Air Compressor from Station #3 to be donated to Rossville Fire Department. A replacement SBA Air Compressor will be delivered within the next two weeks. It is funded through a Shelby County grant for \$46,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

- 3 Resolution 18-23, a resolution to amend the FY2024 Grants Fund budget to recognize State of Tennessee, Office of Criminal Justice Programs Grant totaling \$284,217.00 to the Bartlett Police Department for public safety equipment and supplies. (Dick Phebus, Director of Finance)**

This is a reimbursement grant and will be used to purchase police vehicles.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin Quinn, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

- 4 Resolution 19-23, a resolution of the City of Bartlett authorizing the City to utilize pricing established by Competitively Bid Contracts sponsored by SAVVIK Buying Group. (Dick Phebus, Director of Finance)**

The SAVVIK Buying Group has been approved by Tennessee Comptroller's Office.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	David Reaves, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

5 Resolution 20-23, a resolution to approve amendment to the Funding Policy of the City of Bartlett Defined Benefit Plan. (Dick Phebus, Director of Finance)

The resolution is required to bring the City's funding policy in line with the current policy on file with the State.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brad King, Alderman
SECONDER: David Reaves, Alderman
AYES: Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

6 Resolution 21-23, a resolution to provide a period for Public Comment on agendas at City of Bartlett Board of Mayor and Aldermen meetings and Boards and Commissions meetings. (Ed McKenney, City Attorney)

The Open Discussion Policy is required by a new law passed by the 113th General Assembly and takes effect July 1, 2023. The new law requires that all meetings for governing bodies as well as Boards and Commissions allot a set period of time for Public Comment. This is a separate item from Public Hearings.

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Griffin, Alderman
SECONDER: Kevin Quinn, Alderman
AYES: Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

7 Resolution 22-23, a resolution to amend the FY2023 General Improvement Fund budget to increase computer maintenance expense and recognize projected Use of Fund Balance. (Dick Phebus, Director of Finance)

RESULT: APPROVED [UNANIMOUS]
MOVER: David Reaves, Alderman
SECONDER: Robert Griffin, Alderman
AYES: Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

8 First Reading of Ordinance 23-03, an ordinance to amend Title I, Chapter I, establishing Robert's Rules of Order as the official set of procedures for conducting business at City of Bartlett Board of Mayor and Aldermen meetings. (Ed McKenney, City Attorney)

This is a recommendation from MTAS (Municipal Technical Advisory Service).

RESULT: APPROVED ON FIRST READING [UNANIMOUS] Next: 7/11/2023 6:00 PM
MOVER: Brad King, Alderman
SECONDER: David Reaves, Alderman
AYES: Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn

9 **First Reading of Ordinance 23-04, an ordinance to amend Title 20, Chapter I, Air Pollution Control Code, to update permit and emissions fees. (Ed McKenney, City Attorney)**

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 7/11/2023 6:00 PM
MOVER:	Robert Griffin, Alderman	
SECONDER:	David Reaves, Alderman	
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Kevin Quinn	

10 **First Reading of Ordinance 23-05, an ordinance to amend Title 12, Building, Utility, Etc. Codes Fee Provisions of the City of Bartlett Code of Ordinances. (Ed McKenney, City Attorney)**

RESULT:	APPROVED ON FIRST READING [4 TO 0]	Next: 7/11/2023 6:00 PM
MOVER:	Brad King, Alderman	
SECONDER:	Robert Griffin, Alderman	
AYES:	Brad King, Robert Griffin, Bobby Simmons, Kevin Quinn	
ABSTAIN:	David Reaves	

OPEN DISCUSSION

Alderman David Reaves recognized Terry Martin, a citizen and neighbor who was attending for the first time.

Alderman Robert Griffin wanted to thank the Police Department for helping with traffic control at all the intersections. Alderman Griffin also wished to thank the public for taking care of the police officers. Officers doing traffic control have received bottles of water and sports drinks to help them while standing in the intersections.

Alderman Bobby Simmons announced his retirement from the Board of Aldermen effective July 31, 2023. Mr. Simmons has served on the Board of Mayor and Aldermen for 19 years.

Assistant Director of Public Works Aaron Davidson reported that Household Trash pickup schedule is current. Limbs and debris will be picked up as quickly as possible.

City Attorney Ed McKenney wished to express his appreciation of the Fire Department and EMTs for their professionalism, as well as the care and assistance that his wife received during a recent health crisis.

Police Chief Jeff Cox gave an update on the PSAP project. The dumpster enclosure has been removed and a new one built. The footings for the building will be started very soon.

Director of Community Relations Debbie Gelineau provided an update for the upcoming 4th of July celebration. The event will begin on Monday, July 3 at 6 p.m. on the grounds of Bartlett Performing Arts Center on Appling Road. There are still spaces available for the car show. The fireworks will last 20 minutes.

ADJOURNMENT

Meeting adjourned at 7:06 PM