



BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, JUNE 25, 2013 - COUNCIL CHAMBER - 7 PM

INVOCATION

Opening Prayer by Les Bonnet, Great Oaks Church of Christ

FUTURE MEETINGS

Family Assistance Commission, July 1 at 7 p.m

Planning Commission, July 1 at 7 p.m.

Bartlett Station Commission, July 3 at 7:30 a.m.

Bartlett Historical Society, July 8 at 7 p.m.

RECOGNITIONS

Girl and Boy Scouts

Patriotic Employer Award Presentation

Firefighter Badge Promotion

MINUTES ACCEPTANCE

Minutes of the June 11, 2013 Board of Mayor and Aldermen meeting()

4. CONSENT AGENDA

1. Contract with Groundwater Institute at the University of Memphis for wellhead protection study and other regional work.(Rick McClanahan, Director of Engineering)

Authorize the Mayor to sign the contract with the Groundwater Institute for the study for a total cost of \$16,100. Funds are available in account 510.51200.179

2. Proposal for Buckhead Outfall Sewer System Study.(Rick McClanahan, Director of Engineering)

Recommend accepting proposal from Bucharth Horn to install and monitor five flow meters to determine where water is infiltrating the sewer system. Cost of study will be \$23,500. Funds are available in account 510.51400.945.

3. Residential subdivision contract for Dorsey Residential Subdivision.(Rick McClanahan, Director of Engineering)

The developer, Visian Vongphrachanh, Pasith Silvilay and Toulasone will pay \$10,980.00 in City fees. The bond is set at \$10,332.00.

4. Proposal to redesign City's website.(Dick Phebus, Director of Finance)

Recommend accepting a redesign proposal from Civic Plus to create an advanced recurring redesign for the City of Bartlett website in the amount of \$21,200.00 and annual maintenance costs of \$12,025.80. Funds are available in accounts 123.48123.264 and 123.48123.255.

5. Bid for annual office supplies.(Dick Phebus, Director of Finance)

Recommend accepting the lowest cumulative bid from Staples Advantage with guaranteed pricing for one year. Each department budgets for its office supplies.

NEW BUSINESS

1. First Reading of Ordinance 13-09, an ordinance to designate the old Bartlett Baptist Church Sanctuary, 5868 Stage Road, a historic landmark.(Terry Emerick, Director of Planning and Economic Development)
2. Discussion of MLGW's Smart Meters.
3. A RESOLUTION TO DONATE SURPLUS PERSONAL PROPERTY TO THE TOWN OF CRUMP, TENNESSEE(Dick Phebus, Director of Finance)

OPEN DISCUSSION

ADJOURNMENT

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 06/25/13 07:00 PM

Department: Engineering

Category: Contract

Prepared By: Stefanie McGee

Department Head: Rick McClanahan

**Contract with Groundwater Institute at the University of
Memphis for wellhead protection study and other regional
work.**

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Bobby Simmons, Alderman

SECONDER: David Parsons, Alderman

AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Ground Water Institute

300 Engineering Admin Bldg
Memphis, Tennessee 38152-3170Office: 901.678.4315
Fax: 901.678.3078THE UNIVERSITY OF
MEMPHIS

April 25, 2013

The Honorable Keith McDonald
Mayor, City of Bartlett
6400 Stage Road
Bartlett, TN 38134

Dear Mayor McDonald,

The Ground Water Institute (GWI) greatly appreciates Bartlett's support of the Institute's mission of engaging in applied research excellence, education, and leadership toward sustaining community ground water resources. Through your support, we have engaged in numerous education and outreach opportunities at public venues and schools providing awareness on where our drinking water comes from and what steps we as individuals can take to protect it. We developed the well head protection plans for Bartlett, incorporating new information on potential contamination sources to the ground water system proximal to Bartlett's wells using information from EPA's databases.

Toward accomplishing the Institute's mission, we obtained two external grants. Our first grant was a gift from International Paper to build a Water on Wheels (WOW) mobile. The WOW mobile is an indoor/outdoor classroom under the guise of a large car trailer that has educational activities pertaining to the hydrologic cycle, our groundwater, and resource protection. Understanding recharge is critical for ensuring long-term sustainability of our most valuable natural resource.

I will be sending you an invite shortly to attend a meeting in Late June to early July at the University of Memphis where GWI can highlight these efforts and our accomplishments owing to the financial support the City of Bartlett provides.

In my last letter to you, I mentioned that I was serving as the interim director for GWI. On June 1, Dr. Rick Sweigard will become the Herff College of Engineering's new dean. He and I have already engaged in discussions about seeking a director for GWI. We are certain that steps can be made toward this immediate goal. I will certainly keep you apprised of our progress as we seek to fill this position with the best qualified person.

As we approach the end of the present funding cycle, I am hoping that the City of Bartlett will again commit support dollars to the GWI for the upcoming fiscal year. Attached is a scope of work and budget for your review. I'd be happy to discuss with you any questions you may have regarding the proposed tasks or the budget. The budget amount of \$16,100 remains unchanged from the previous funding period.

Please do not hesitate to contact me with questions you may have. Again, I greatly appreciate the support you have provided the GWI in the past and look forward to working with you and the City of Bartlett.

Respectfully yours,

Brian Waldron, Ph.D. PE
Interim Director
Ground Water Institute

Attachment

Ground Water Institute

300 Engineering Admin Bldg
Memphis, Tennessee 38152-3170

Office: 901.678.4315
Fax: 901.678.3078

THE UNIVERSITY OF
MEMPHIS

Cc: Rick McClanahan, City Engineer
6382 Stage Road
Bartlett, TN 38134

Attachment: Groundwater Institute contract (1005 : Groundwater Institute contract)

**Service Agreement
Between
The University of Memphis and the City of Bartlett**

THIS AGREEMENT (hereinafter, "Agreement") is made and entered into by and between The University of Memphis (hereinafter "University"), a public university within the Tennessee Board of Regents System of the State of Tennessee, and the City of Bartlett (hereinafter "Bartlett").

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties have agreed and do hereby enter into this Agreement according to the provisions set forth herein:

Article 1. For purposes of this Agreement, the following definitions apply:

- 1.1 "Institute" shall mean the University's Ground Water Institute (Institute).
- 1.2 "Service" shall mean any work performed by University's Institute for Bartlett in conjunction with the well head protection program as described in Exhibit A, attached hereto and incorporated herein by reference.

Article 2. Bartlett shall pay University an annual fee of \$16,100.00, due within thirty (30) days of execution of this Agreement, for Service performed by Institute. Subject to Bartlett's payment of amount due to University as set forth herein, University, by and through its Institute, agrees to use reasonable efforts to complete the Service as described in Exhibit A.

Article 3. Payment under the terms of this Agreement shall be made by check payable to:

Name on check:	The University of Memphis 265 Administration Building P.O. Box 1000 Dept. 313 Memphis, Tennessee 38148-03133	Tax ID #:	62-0648618
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Reference: Waldron S1754

Article 4. The term of this Agreement shall commence on July 1, 2013 and shall expire on June 30, 2014. The term of this Agreement may be extended by the mutual written consent of the duly authorized representatives of University and Bartlett.

Article 5. In the event that either party shall be in default of any of its obligations under this Agreement and shall fail to remedy such default within thirty (30) days after receipt of written notice thereof, the party not in default shall have the option of canceling this Agreement by giving thirty (30) days written notice of termination to the other party. The Agreement may be terminated by either party for convenience upon thirty (30) days written notice to the other party prior to the effective date of such termination. This Agreement may be terminated without the above-described notice only upon grounds that the Institute has been rendered unusable, the Institute's personnel are not available, or the activity has been cancelled due to circumstance outside the control of University. This contract is subject to the appropriation and availability of State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the University reserves the right to terminate the contract upon written notice to Bartlett. Termination of this Agreement shall not affect the rights and obligations of the parties which shall have accrued prior to termination.

Article 6. Bartlett warrants that no amount shall be paid directly or indirectly to any officer or employee of the University/State of Tennessee as wages, compensation, or gifts in exchange for acting as officer, agent, employee, sub-contractor, or consultant to Bartlett in connection with any work contemplated or performed relative to this Agreement.

Article 7. Neither party shall have any authority, and neither party shall represent that it has authority, to assume or create any obligation, express or implied, on behalf of the other party, except as provided in this Agreement. Each party is an independent contractor, and this Agreement shall not be construed as creating a partnership, joint venture or employment relationship between the parties or as creating any other form of legal association that would impose liability on one party for the act or failure to act of the other party.

Article 8. This Agreement shall be governed, construed and enforced in accordance with the laws of the State of Tennessee as the site for performance of this Agreement without regard to its conflict of laws. Any and all claims against the State of Tennessee, its officers, agents, and employees in performing any responsibility specifically required under the terms of this Agreement shall be submitted to the Board of Claims or the Claims Commission of the State of Tennessee. Damages recoverable against the State of Tennessee shall be limited to claims paid by the Board of Claims or the Claims Commission pursuant to Tennessee law. If any one or more of the provisions of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby. The failure of any party hereto to insist upon strict performance of any provision of this Agreement or to exercise any right hereunder will not constitute a waiver of that provision or right. Neither party shall assign their rights or obligations under this Agreement without the prior written consent of the other party. This Agreement shall not be effective until approved by University's President or the official designee. Whenever the consent or approval of the University is required or permitted hereunder, such consent or approval must be given by University's President, the official designee, or the University's Vice Provost for Research.

Article 9. Any notice or communication required or permitted to be given or made under this Agreement by one of the parties hereto to the other shall be in writing and shall be deemed to have been sufficiently given or made for all purposes if mailed by certified mail or express courier, postage prepaid, return receipt requested, addressed to such other party at its respective address as follows:

If to Bartlett:

Mr. Rick McClanahan
City of Bartlett
6382 Stage Road
Bartlett, TN 38134
(901) 385-5570

If to University with respect to all non-technical matters:

Mable Dixon
The University of Memphis
315 Administration Building
Memphis, TN 38152
(901) 678-4146 phone

If to University with respect to technical questions:

Dr. Brian Waldron
Ground Water Institute
The University of Memphis
301 Engineering Administration Building
Memphis, TN 38152
(901) 678-3913

Article 10. University makes no warranties, express or implied, concerning the results of the Service provided hereunder or of the merchantability or fitness for a particular purpose of such Service. University shall not be liable for any direct, consequential, or other damages suffered by Bartlett or any other party as a result of the conduct of the Service. All warranties made or to be made in connection with the Service shall be made solely by Bartlett thereof and no such warranties shall directly or indirectly by implication obligate in any way University, the Tennessee Board of Regents, the State of Tennessee, or their officers or employees.

Article 11. Bartlett and its subcontractors are required to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503/504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Executive Order 11,246, and 38 USC Section 4212, along with the related regulations and reporting requirements of each. Neither party shall discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, national origin, or status as a disabled or Vietnam era veteran. Further, the parties agree to take affirmative action to ensure that applicants are employed and that employees are treated during their employment without regard to their race, religion, creed, color, sex, age, disability, national origin, or status as a disabled or Vietnam Era veteran. Such action includes, but is not limited to, the following: employment, promotion, upgrading, demotion or transfer, recruitment, advertising, layoff or terminations, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

Article 12. Bartlett shall retain all records of payments pertinent to this Agreement for a minimum of three (3) years following the contract end date. Such documents and records are subject to audit, with prior notification, by the University's representative, the State of Tennessee Comptroller's Office, or their designee.

Article 13. The use by Bartlett of University's name or any other names, insignia, symbol(s), or logotypes associated with University or any variant or variants thereof in advertising, publicity, or other promotional activities is expressly prohibited unless required by law or written consent is provided by University's Legal and Marketing Departments.

Article 14. This Agreement constitutes the entire understanding between the parties for the use of University's services, and all other prior negotiations, representations, and understandings are superseded hereby. Neither party was induced to enter into this Agreement by any statements or representations not contained in this Agreement. This Agreement may be modified only by written amendment executed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate counterpart original by their duly authorized representatives.

CITY of BARTLETT

By: _____
Signature

A. Keith McDonald
Mayor

Date

THE UNIVERSITY OF MEMPHIS

By: _____
Signature

Andrew Meyers
Vice Provost for Research

5/30/13

Date

Attachment: Groundwater Institute contract (1005 : Groundwater Institute contract)

EXHIBIT A

Scope of Work

The Ground Water Institute will:

1. Continue to perform its mission to engage in applied research excellence, education, and leadership toward sustaining community ground water resources;
2. Maintain the City of Bartlett's Wellhead Protection Plan by:
 - a. updating the protection Zones 1 and 2 as a result of any added or abandoned wells during 2012;
 - b. conducting an inventory of potential contaminant source sites that fall within and directly outside the Zone 1 and 2 areas; and
 - c. accurately locate to survey accuracy the location and elevation of production and observation wells.
3. Provide expertise to the City of Bartlett in matters dealing with ground water within the scope and mission of the GWI.
4. Provide input to educational material for the elected leaders and citizens of the City of Bartlett concerning the status of the aquifer, the well head protection program, or aquifer protection.
5. Seek out external funding to support the Institute mission and supports ground water awareness and sustainability.

Regarding development of the wellhead protection document for the City of Bartlett (see task 2), a comprehensive report will be provided to the City of Bartlett in November for review before submittal to the State of Tennessee only if new wells were installed or if any wells were abandoned during 2012. Development of Zone 1 and Zone 2 areas will be conducted using the EPA certified WHPA program. If no changes to the well fields occurred, a contaminant source inventory of sites identified during our windshield survey in 2013 will be provided for submittal to the State of Tennessee.

By March 1, 2014, the City of Bartlett will need to provide the Ground Water Institute a list of installed or abandoned wells and any change in pump rates that occurred during 2013.

Timeline and budget

This contract will begin July 1, 2013 and end June 30, 2014. The budget total is \$16,100. These dollars will be used to cover professional services, supplies, and funding for students toward the tasks outlined above.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 06/25/13 07:00 PM

Department: Engineering

Category: Proposal

Prepared By: Stefanie McGee

Department Head: Rick McClanahan

Proposal for Buckhead Outfall Sewer System Study.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Rick McClanahan

From: Mission <notify@123mc.com>
Sent: Friday, April 12, 2013 5:05 AM
To: Don Ervin; Larry Gamblin; Matt Crenshaw; Rick McClanahan; Wade Towles
Subject: Daily Runtime Report

Daily Runtime Summary

Bartlett TN, City of
 11 April 2013

Site Name	- Runtime -		Starts	Average
	Minutes	Gallons		(minutes/start)
Billy Mayer LS				
Pump 1	292.0	315,360	82	3.6
Pump 2	317.0	342,360	87	3.6
Brunswick Lift Station				
Pump 1	125.0	80,000	98	1.3
Pump 2	177.0	113,280	97	1.8
Both	0.0		0	-
Rainer Creek LS				
Pump 1	403.0	326,430	28	14.4
Pump 2	569.0	460,890	34	16.7
Pump 3	1,023.0	828,630	33	31.0
Shadowlawn LS				
Pump 1	575.0	362,250	56	10.3
Pump 2	661.0	416,430	65	10.2
Pump 3	228.0	143,640	77	3.0
St. Phillips Lift Station				
Pump 1	573.0	177,630	30	19.1
Pump 2	450.0	139,500	28	16.1
The Valley LS				
Pump 1	183.0	67,710	18	10.2
Pump 2	258.0	95,460	20	12.9
Wolfchase Farms LS				
Pump 1	405.0	261,225	90	4.5
Pump 2	512.0	330,240	72	7.1

Total Gallons: 4,461,035

Prepared Friday, 12 April, 2013 06:05.
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Attachment: Proposal and report (1006 : Buckhead sewer meter infiltration)

Rick McClanahan

From: Mission <notify@123mc.com>
Sent: Sunday, March 24, 2013 5:04 AM
To: Don Ervin; Larry Gamblin; Matt Crenshaw; Rick McClanahan; Wade Towles
Subject: Daily Runtime Report

Daily Runtime Summary

Bartlett TN, City of
 23 March 2013

Site Name	- Runtime - Minutes	Gallons	Starts	Average (minutes/start)
Billy Mayer LS				
Pump 1	167.0	180,360	58	2.9
Pump 2	180.0	194,400	59	3.1
Brunswick Lift Station				
Pump 1	25.0	16,000	28	0.9
Pump 2	28.0	17,920	28	1.0
Both	0.0		0	-
Rainer Creek LS				
Pump 1	268.0	217,080	37	7.2
Pump 2	298.0	241,380	38	7.8
Pump 3	229.0	185,490	37	6.2
Shadowlawn LS				
Pump 1	97.0	61,110	55	1.8
Pump 2	104.0	65,520	55	1.9
Pump 3	102.0	64,260	54	1.9
St. Phillips Lift Station				
Pump 1	231.0	71,610	29	8.0
Pump 2	208.0	64,480	29	7.2
The Valley LS				
Pump 1	115.0	42,550	7	16.4
Pump 2	117.0	43,290	7	16.7
Wolfchase Farms LS				
Pump 1	109.0	70,305	37	2.9
Pump 2	547.0	352,815	36	15.2

Total Gallons: 1,888,570

Prepared Sunday, 24 March, 2013 06:03.
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Attachment: Proposal and report (1006 : Buckhead sewer meter infiltration)



June 18, 2013

Mr. William R. McClanahan PE
 Director & City Engineer
 City of Bartlett
 6382 Stage Road
 Bartlett, TN 38134

RE: Buckhead Outfall – Sewer System Study
 Proposal for Engineering Services

Dear Mr. McClanahan,

Buchart Horn is pleased to submit our proposal to perform flow monitoring in the City's Buckhead Outfall Sewer System which enters the Shadowlawn Pumping Station. The purpose of the study is to assist the City in narrowing down the source(s) of excessive infiltration and inflow (I/I) in the system. These excessive flows have been identified through the City's review of data measured at the Shadowlawn Pumping Station. It has been observed that system flow peaks notably during wet weather events but resume normal flow rather quickly. This observation suggests that the placement of several meters in the system for a short duration, capturing normal operations and some significant wet weather events should allow Buchart Horn to determine which area(s) are the most suspect for the I/I contribution.

Our proposal is to install 5 meters in the sewer system over a duration of 1 month and analyze the peak flows at each meter location. We will simultaneously review the Shadowlawn Pumping Station flow data to correlate the system peaks to the lift station peaks.

We proposed to perform these metering / engineering services for a lump sum fee of \$23,500. Our subconsultant RJN, Inc. will install and monitor 5 flow meters and one rain gage for a one month period and provide a report of the scrubbed flow data. Their data will also be furnished in electronic format so that Buchart Horn may complete the analysis and look for correlations between wet weather events and the metered data as well as the metered data and the Shadowlawn Pumping Station Data. RJN's fee for their metering services is \$20,200. Buchart Horn will perform project management and engineering services for \$1,200 and \$2,100 respectively. The final product will include the flow metering report prepared by RJN, Inc. appended to a Buchart Horn report. Our report will summarize I/I at each metered location and its effect on the Shadowlawn Pumping Station and will include a recommendation of locations for detailed investigation/correction of I/I.

We thank you for this opportunity to submit our proposal and look forward to your favorable response. This estimate is valid through December 31, 2013.

Suite 300 || 3150 Lenox Park Boulevard || Memphis, TN 38115-4261
 T: (901) 363-6355 || F: (901) 363-6977 || E: corpinfo@bh-ba.com
 www.bh-ba.com

Pennsylvania | Louisiana | Maryland | Mississippi | New Jersey | Tennessee | Virginia | West Virginia | Germany

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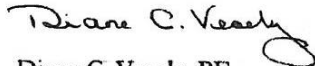
Attachment: Proposal and report (1006 : Buckhead sewer meter infiltration)

June 12, 2013

Page 2 of 2

Should you have any questions, please contact me. We look forward to entering into a contract with you.

Very truly yours,
Buchart Horn, Inc.


Diane C. Vesely, PE
Regional Manager

Attachment: Proposal and report (1006 : Buckhead sewer meter infiltration)

www.bh-ba.com

Pennsylvania | Louisiana | Maryland | Mississippi | New Jersey | Tennessee | West Virginia | Germany

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**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 06/25/13 07:00 PM

Department: Engineering

Category: Contract

Prepared By: Stefanie McGee

Department Head: Rick McClanahan

Residential subdivision contract for Dorsey Residential Subdivision.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

RESIDENTIAL SUBDIVISION CONTRACT

Rev. 7/07

THIS AGREEMENT, made and executed this _____ day of _____, _____
between the CITY OF BARTLETT, SHELBY COUNTY, TENNESSEE, hereinafter referred to
as the CITY and VISIAN VONGPHRACHANH, PASITH SILVILAY & TOULASONE
SILVILAY, hereinafter referred to as the DEVELOPER.

WITNESSETH:

WHEREAS, the CITY PLANNING COMMISSION has approved a subdivision plat
entitled: DORSEY RESIDENTIAL SUBDIVISION, dated June 2013, made by the
DEVELOPER; and

WHEREAS, the CITY PLANNING COMMISSION has by resolution of May 6, 2013, approved
the Construction Plan and established certain conditions for approval of the Final Plat of said
subdivision in accordance with Section 13-4-301, Tennessee Code Annotated, and the City
Subdivision Regulations, one of which is the approval of this Development Contract by the CITY
BOARD OF MAYOR AND ALDERMEN; AND

WHEREAS, the CITY and the DEVELOPER by the terms of this contract desire to
specify those detailed costs, division of responsibilities and maintenance and other conditions in
addition to the Subdivision Regulations and the Construction Plan, heretofore approved, according
to Law by the CITY PLANNING COMMISSION, said additional terms not to be considered as a
variance from or modification to regulations, plans or plat, as approved on the date of execution;
and

XVII

**PAYMENT AND SCHEDULE BARTLETT, TENNESSEE
THE DEVELOPER WILL PAY TO THE CITY OF BARTLETT THE FOLLOWING
AMOUNTS AS HEREINBEFORE DETAILED FOR:
DORSEY RESIDENTIAL SUBDIVISION**

I. Due at Execution of Subdivision Contract and before Construction Begins:

1. Water Plant Expansion (15% of Water Main Cost) \$ 75.00
2. a. Water System Engineering (6% of Water Main Cost) \$ 30.00
b. Subdivision and site plan review fee @ \$175
per lot. \$ 350.00
3. Sewer Review Fee - \$10 per lot or \$25 per 250 feet of
sewer line extension (whichever is greater). Minimum
charge of \$25 per contract \$ 25.00
4. City Subdivision Inspection:
A: 3% of Development Cost \$310
or B: \$300.00 per Lot \$600
Whichever is greater \$ 600.00
Development Cost = \$10,332.43
5. Water Connection Fee @ \$2,000 per lot (2 Lots) \$ 4,000.00
6. Sewer Connection Fee @ \$2,000 per lot (2 Lots) \$ 4,000.00
DRAINAGE BASIN: SOUTH
7. Drainage control fee for those lots not served
by a Detention Basin @ \$500 per Lot
2 Lots \$1,000 \$
8. Drainage control fee for lots served by a Detention
Basin @ \$250 per Lot (2 Lots) \$ 500.00
9. City portion of Water Improvements \$
- PARK LAND DISTRICT: 1**
10. Park Land Development Fee @ \$700 per Lot (2 Lots) \$ 1,400.00
11. Greenbelt Walking Trail: Cash in lieu of
construction \$
- ** TOTAL DUE CITY - Make check in this amount. \$ 10,980.00**

Attachment: Dorsey res sub (1007 : Dorsey Residential Sub contract)

II. Due after date of Subdivision Contract and within 30 days
after written request from the City's Department of Public Works.

1. Asphalt Paving Cost (Estimated Construction Cost) \$ _____

2. Street Light (Estimated at \$450 per lot) - existing \$ N/A

TOTAL DUE II \$ _____

III. Upon Execution of Subdivision Contract and
Before Construction Begins 100% of Development
Cost (BOND AMOUNT) \$ \$10,332.00

Attachment: Dorsey res sub (1007 : Dorsey Residential Sub contract)

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals at
 Bartlett, Tennessee, this _____ day of _____, _____.

 CITY OF BARTLETT

 DEVELOPER

 DEVELOPER

 TYPED OR PRINTED SIGNATURE

 TYPED OR PRINTED SIGNATURE

 DEVELOPER

ATTEST:

 TYPED OR PRINTED SIGNATURE

 CITY CLERK

 BONDING COMPANY

 LETTER OF CREDIT, APPROVED BY CITY ATTORNEY

BY: _____
 CITY ENGINEER

DATE APPROVED BY BOARD OF MAYOR AND ALDERMEN _____

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 06/25/13 07:00 PM

Department: Finance

Category: Contract

Prepared By: Stefanie McGee

Department Head: Dick Phebus

Proposal to redesign City's website.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick



CivicPlus Advanced Recurring Redesign

Organization	City of Bartlett, TN	URL	www.cityofbartlett.org	
Street Address	6400 Stage Road			
Address 2				
City	Bartlett	State	TN	Postal Code 38134
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.				
Emergency Contact & Mobile Phone	Kevin Franz – 901-482-7506			
Emergency Contact & Mobile Phone	Debbie Morrison – 901-734-8139			
Emergency Contact & Mobile Phone	Terri Toler- 901-832-1172			
Billing Contact	Bonnie Colley	E-Mail	bcolley@cityofbartlett.org	
Phone	901-385-6427	Ext.	N/A	Fax 901-384-6472
Billing Address	6400 Stage Road			
Address 2				
City	Bartlett	ST	TN	Postal Code 38134
Tax ID #	62-6011034	Sales Tax Exempt #		
Billing Terms	Annual	Account Rep	Reece Hammitt	
Info Required on Invoice (PO or Job #)				
Contract Contact	Kevin Franz	Email	kfranz@cityofbartlett.org	
Phone	901-385-6464	Ext.	N/A	Fax 901-384-6472
Project Contact	Kevin Franz & Debbie Morrison	Email	kfranz@cityofbartlett.org dmorrison@cityofbartlett.org	
Phone	901-385-6464/5589	Ext.	N/A	Fax 901-384-6472

Attachment: Civic Plus contract (1008 : Website redesign)

Terms & Conditions

Client Deliverable

- Icon Enterprises, Inc., d/b/a CivicPlus ("CivicPlus") will create a CP Advanced Recurring Redesign for the City of Bartlett, TN ("Client") that includes all functionality as defined in Exhibit A – CivicPlus Project Deliverables, attached hereto.

Additional Services

- Client may contract with CivicPlus for additional Consulting, Website Design, Setup, Programming, and Training services (Project Development Services) that exceed those defined in Exhibit A. CivicPlus will invoice Client for the additional services immediately prior to project Go-Live.
- Client may contract with CivicPlus for additional Annual Support, Maintenance & Hosting services that exceed those defined in Exhibit A. CivicPlus will invoice Client for annual services immediately prior to project Go-Live.



Service & License Agreement for **Bartlett, TN**

4. Services that involve billable time beyond the contracted amount will be documented and invoiced. Written approval by the Client is necessary before billable time is incurred.
5. Modules that incur additional usage fees may be purchased and activated at any time.

Billing & Payment Terms

6. Client has selected the CP Advanced Recurring Redesign Package, which includes a CP Advanced design upon contract signing and eligibility for a CP Advanced Redesign. Client will be invoiced upon contract signing for the increase in monthly recurring fees and any associated one-time fees. Project details can be found in Exhibit A.
7. After initiation of this CP Advanced Redesign Package contract, Client will begin building eligibility for a CP Advanced redesign. After 48 months under the terms of this contract and associated pricing, Client will be fully eligible for a CP Advanced Redesign.
8. The Client shall sign a project completion and acceptance form prior to the project go-live. The date may be extended if material system or operational failures are encountered. All Parties agree that the website will not go-live until the project is accepted in writing by the Client.
9. Annual Support, Maintenance & Hosting invoices may be prorated in order to correlate with the Client's budget year.
10. Fees for the CP Advanced Recurring Redesign Package are invoiced prior to the year of service. They are due by the first of the following month, but no sooner than 30 days from invoice date.
11. Project development will be discontinued if payment is not made within 30 days after the invoice due date.
12. After project go-live, if the Client's account exceeds 60 days past due, Support will be discontinued until the Client's account is made current. If the Client's account exceeds 90 days past due, Annual Support, Maintenance & Hosting will be discontinued until the Client's account is made current. Client will be given 30 days notice prior to discontinuation of services for non-payment.
13. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.
14. Unless otherwise limited by law, a finance charge of 2.9 percent (%) per month or \$5.00, whichever is greater, will be added to past due accounts. Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s).
15. Provided the Client's account is current, at any time the Client may request an electronic copy of the website graphic designs, the page content, all module content, all importable/exportable data, and all archived information ("Customer Content"). Client agrees to pay \$250 per completed request. Provided the Client's account is current, upon termination of services Client may request a complimentary electronic copy of website Customer Content and CivicPlus Government Content Management System ("GCMS®") software.

Agreement Renewal

16. This contract shall remain in effect for a period of one year (12 months) from signing. In the event that neither party gives 60 days' notice prior to the end of the initial or any subsequent term, this Agreement will automatically renew for an additional contract term. After 48 consecutive months under the terms of this contract and associated pricing, Client will be fully eligible for a CP Advanced Redesign.
17. Either party may terminate the agreement at the end of the contract term by providing the other party with 60 days written notice, prior to the contract renewal date.
18. In the event of contract termination, Client forfeits eligibility for the CP Advanced Redesign and all funds applied to such eligibility. In the event of early termination of this Agreement by the Client, full payment for services provided is due within 15 days of termination.
19. Each year this Agreement is in effect, a technology investment and benefit fee of 5 percent (%) of the total Annual Support, Maintenance & Hosting costs will be applied.

Support

20. CivicPlus will provide unlimited telephone support Monday-Friday, 7:00 am – 7:00 pm (Central Time) excluding holidays, for all trained Client staff. Emergency Support is provided on a 24/7/365 basis for emergency contacts named by the Client. Client is responsible for providing CivicPlus with contact updates.



Service & License Agreement for **Bartlett, TN**

21. Support includes providing technical support of the GCMS® software, application support (pages and modules), and technical maintenance of Client's website. Following initial setup, additional page design, graphic design, user training, site modification, and custom programming may be contracted separately for an additional fee.
22. During the period of this agreement and subsequent annual renewals, CivicPlus warrants that it will, without additional charge to the Client, take action to correct any problems or defects discovered in the GCMS® software and reported to CivicPlus by the Client, such warranty to include ongoing maintenance upgrades and technical error correction.
23. CivicPlus provides online website statistics software at no extra charge. If Client desires to use other website statistic software, CivicPlus will provide the necessary log file access.

Marketing

24. Client will make a reasonable attempt to work with the CivicPlus Marketing Department to gather information and meet deadlines associated with website award contest entries throughout the term of this Agreement.
25. Client permits CivicPlus to include an example of the Client's home page and a link to the Client's website on the CivicPlus corporate website.
26. Client will make a reasonable attempt to work with the CivicPlus Marketing Department to create a news item to be released in conjunction with their project Go-Live date. Client will provide CivicPlus with contact information for local and regional media outlets. CivicPlus may use the press release in any marketing materials as desired throughout the term of this Agreement.
27. Client will make a reasonable attempt to work with the CivicPlus Marketing Department to create a case study related to their website.
28. Client agrees to allow CivicPlus to display a "Powered by CivicPlus" insignia and web link at the bottom of their web pages. Client understands that the pricing and any related discount structure provided under this Agreement assumes such perpetual permission.

Intellectual Property, Ownership & Content Responsibility

29. Upon full and complete payment of submitted invoices for the Project Development and launch of the website, Client will own the Customer Content, as well as the GCMS® software.
30. Upon completion of the development of the site, Client will assume full responsibility for website content maintenance and content administration. Client, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content.
31. Client shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the GCMS® software in any way; (ii) modify or make derivative works based upon the GCMS® software; (iii) create Internet "links" to the GCMS® software or "frame" or "mirror" any GCMS® administrative access on any other server or wireless or Internet-based device; or (iv) reverse engineer or access the GCMS® software in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the GCMS® software, or (c) copy any ideas, features, functions or graphics of the GCMS® software.
32. The CivicPlus name, the CivicPlus logo, and the product and module names associated with the GCMS® software are trademarks of CivicPlus, and no right or license is granted to use them.

Indemnification

33. Client shall defend, indemnify and hold harmless CivicPlus, its partners, employees, and agents from and against any and all lawsuits, claims, demands, penalties, losses, fines, liabilities, damages, and expenses including attorney's fees of any kind, without limitation, in connection with the operations of and installation of software contemplated by this Agreement, or otherwise arising out of or in any way connected with the CivicPlus provision of service and performance under this Agreement. This section shall not apply to the extent that any loss or damage is caused by the negligence or willful misconduct on the part of CivicPlus. If Client and CivicPlus are both negligent, damages shall be apportioned in accordance with the percentage of negligence of each party. This paragraph is not intended to benefit entities not a party to this contract.

Liabilities

34. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier or other service provider whose facilities or services are used in furnishing any portion of the service received by the Client. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Client or any



Service & License Agreement for **Bartlett, TN**

entity other than CivicPlus that furnishes services, facilities or equipment used in connection with CivicPlus services or facilities.

35. Except as expressly provided in this Agreement, CivicPlus makes no expressed or implied representations or warranties, including any warranties regarding merchantability or fitness for a particular cause.

Force Majeure

36. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civic disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

City of Bartlett, TN

Date

CivicPlus

Date

Sign and e-mail or Fax this Copy

Attn: Contract Manager
Email: SalesCoordinators@CivicPlus.com
Fax: 785-587-8951

And – Mail Two (2) Signed Originals

CivicPlus Contract Manager
317 Houston St., Suite E
Manhattan, KS 66502

We will e-mail or fax a counter-signed copy of the contract back to you so we can begin your project. Upon receipt of two signed originals, we will counter-sign and return one copy for your files.

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Attachment: Civic Plus contract (1008 : Website redesign)

**Exhibit A - CivicPlus Project Deliverables**

CivicPlus Project Development Services & Scope of Services for CP Advanced Recurring Redesign			
Design & Project Overview If your site has been live for years and many contributors have added to it, it's quite possible that you've got extraneous, redundant or poorly written content. The Advanced level redesign includes all the benefits of the Standard level and puts our content editors to work reviewing and editing your content. Our expert content editors will review your requested site standards and ensure consistency through your new website. This option works well for those customers with older sites that have had many content contributors over time.		Annual Fee Increase \$1,200	One Time Fee \$4,000
Includes: • New design • Redevelop banner • Redevelop navigation method (may choose top drop-down or other options) • Design setup - wireframe • Redevelop graphic elements of website (Newsflash, FAQs, Calendar, etc.) • Project Management • Testing • Review • Content Migration – Includes retouching of all existing published pages to ensure proper formatting, menu structure, and application of new site styles. This package will also include ensuring all requested Site Standards are followed based on the CivicPlus Site Standards Worksheet completed by the client. Note: Content will be rewritten or pages broken up (shortened or re-sectioned) • Site styles and page layouts will be touched so all pages match the new design and migrate cleanly • Spelling and broken links will be checked and reported if unable to correct			
Add-On Options			
Inclusion of all standard modules (see module listing)			Included
(2) Advanced Subsites (BPAC & Station – includes annual for 1 st year)			\$16,000
Portal Page	<i>Optional</i>		
Portal page with Flash	<i>Optional</i>		
Additional Banners	<i>Optional</i>		
12 hours interactive webinar training (up to 6 employees) <i>Quote includes free use of up to 6 webcams and headsets</i>	<i>Optional</i>		
Annual Increase		\$1,200	
Total Project Development Fee			\$20,000
Total Due upon signing		\$21,200.00	

--Remainder of this page left intentionally blank--

Attachment: Civic Plus contract (1008 : Website redesign)

**Project Development Includes the Following:**

Modules	Functionality
• Agenda Center • Alerts Center & Emergency Alert Notification • Archive Center • Bid Postings • Blog • Business/Resource Directory • Calendar • Carbon Calculator • Citizen Request Tracker™ (5 users) • Community Voice™ • Document Center • ePayment Center • Facilities & Reservations • Frequently Asked Questions • Forms Center • Healthy City • Intranet • Job Postings • License & Permits • Media Center with Live Streaming Video • My Dashboard • News Flash • Notify Me® Email & SMS Text Subscription • Online Job Application with 1 Generic Application • Opinion Poll • Photo Gallery • Postcard • Quick Links • Real Estate Locator • Spotlight • Staff Directory	• Action Items Queue • Audit Trail / History Log • Automated PDF Converter • Automatic Content Archiving • Content Library • Dynamic Breadcrumbs • Dynamic Sitemap • Expiring Items Library • Generic Mobile App (iOS & Android) • Graphic Link Administration • Links Redirect and Broken Links Finder • Menu Management • Mouse-over Menu Structure • MuniMobile™ • Online Editor for Editing and Page Creation (WYSIWYG) • Online Web Statistics (Only with CivicPlus Hosting) • Page Wizard w/Multiple Layouts • Printer Friendly/Email Page • Rotating Content • RSS • Search Engine Registration • Site Layout Options • Site Search & Entry Log • Slideshow • Social Media Integration (Facebook & Twitter) • User & Group Administration Rights • Web Page Upload Utility • Website Administrative Log

Attachment: Civic Plus contract (1008 : Website redesign)

**Exhibit B - Annual Support, Maintenance and Hosting Services**

Current Annual Support, Maintenance and Hosting Fee Server Storage not to exceed 20 GB Media Center Storage not to exceed 10 GB		\$7,675.80
Annual Increase		\$1,200.00
Annual Fee Advanced Subsite for Station – Beginning Year 2 Server Storage not to exceed 10 GB		\$1,575.00
Annual Fee Advanced Subsite for BPAC – Beginning Year 2 Server Storage not to exceed 10 GB		\$1,575.00
New Annual Fee (Effective upon Jan 2014)		\$12,025.80
Support, Maintenance & Hosting Services Include:		
Support	Maintenance of CivicPlus Application & Modules	Hosting
7-7 (CST) Mon-Fri (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 2-hour Response during Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Phone Consulting CivicPlus Connection	Install Service Patches for OS Upgrades Fixes Improvements Integration Testing Development Usage License	Shared Web/SQL Server DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Natural Gas Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware

Attachment: Civic Plus contract (1008 : Website redesign)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 06/25/13 07:00 PM

Department: Finance

Category: Bid

Prepared By: Stefanie McGee

Department Head: Dick Phebus

Bid for annual office supplies.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

City of Bartlett
Office Supplies Totals
2013- 2014

ITEM DESCRIPTION	SPECIFIC BRAND*	UNIT OF MEASURE	AMERICAN PAPER TWINE	OFFICE DEPOT	STAPLES	YULETIDE OFFICE
STORAGE BOXES						
Bankers Box 4 5/8" H x 10 3/4"Wx23 1/4" D		Box of 12	150.36	7.86	6.89	69.50
Letter/Legal box can be either			17.33	18.69	6.89	17.10
TAPES & ADHESIVES						
Brother Black On White Tape 1/2" x 26-1/5'	M2312Pk	Pack of 2	11.91	10.39	9.98	9.99
Brother Black On White Tape 12 MM 0.47"Terri's	TZ231	Roll	11.01	18.22	9.18	8.64
Invisible Tape Roll 3/4" x 1296"		Roll	0.68	1.11	0.51	0.96
2" Sealing Tape			0.72	0.99	4.99	6.99
GENERAL DESK SUPPLIES						
Canned Air		Each	3.65	3.64	2.20	3.98
Desk Pad Calendars	Year 2014	Each	15.99	2.15	11.97	10.16
Daily Calendar Refill (5 1/2X 3 1/4)	Year 2014	Each	2.96	3.15	1.91	1.99
Fingertip Moistener		Each	11.15	1.91	0.80	0.46
Liquid Paper Multi-Fluid	PAP 563-01	Each	Discontin	9.79	0.93	10.51
Glue Sticks		Dozen	3.49	8.07	2.55	6.19
Correction Tape Side Application -1 Line		Each	1.01	1.81	1.37	4.95
Correction Tape Side Application -Jumbo		Box	0.51	1.77	1.63	0.43
Standard Staples		Box	0.56	0.49	0.51	0.51
Key Tags 1 1/4 " Diameter Split Rings		1# Box	3.38	3.99	3.12	2.96
Rubber Bands Size 18		1# Box	3.31	4.77	2.69	5.99
Rubber Bands Size 32		Box	2.92	3.06	7.12	5.99
Rubber Bands Size 64		Each	2.92	1.15	2.69	5.99
Lanyards		Each	0.34	2.27	3.01	0.44
Stapler		Each	2.25	4.07	1.69	3.99
Scissors			1.26	1.94	0.70	3.07
Total of all items bid			13,042.10	11978.12	11726.86	12096.77
Low on number of items			16	52	70	112
Items Not Bid On			1	0	0	3
Tied on low bid items					13	13
Discount % off Non Bid Items			None	3%	25%	25%



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE 2013-9

Meeting: 06/25/13 07:00 PM

Department: Planning and Economic Development

Category: Designation

Prepared By: Stefanie McGee

Initiator: Terry Emerick

Sponsors:

DOC ID: 1002

Ordinance 13-09, an ordinance to designate the old Bartlett Baptist Church Sanctuary, 5868 Stage Road, a historic landmark.

WHEREAS, an application has been received to designate the Old Bartlett Baptist Church Sanctuary a Historic Landmark in the City of Bartlett; and

WHEREAS, a public hearing was held before this body on the 23rd day of July, 2013 and notice thereof published in *The Bartlett Express*,

NOW, THEREFORE, be it ordained by the Board of Mayor and Aldermen of the City of Bartlett:

SECTION 1. The property described as follows is hereby designated as Historic Landmark HL-7, in accordance with Zoning Ordinance, Article VI, Section 25.F, to be maintained in accordance with the attached "Historic Preservation Guidelines for the Landmark Structure known as the Old Bartlett Baptist Church Sanctuary":

Property located at 5868 Stage Road a/k/a the Bartlett Station Municipal Center identified as Shelby County Tax Parcel B015600218.

SECTION 3. SEVERABILITY - Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

SECTION 4. EFFECTIVE DATE - This Ordinance shall be effective from and after its final passage, the public welfare requiring it.

First Reading: June 25, 2013

Second Reading: July 9, 2013

Third Reading: July 23, 2013

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Stefanie McGee, City Clerk

**GUIDELINES FOR LANDMARK DESIGNATION
BARTLETT BAPTIST CHURCH SANCTUARY
BARTLETT STATION MUNICIPAL CENTER**

The purpose of the guidelines is to preserve the historic integrity of the Bartlett Baptist Church Sanctuary, including its natural, environmental, and man-made structure, in order to maintain its significant past. To achieve this purpose, these guidelines are intended to encourage compatible development and discourage the introduction of incompatible alterations.

The Bartlett Baptist Church Sanctuary portion of the Bartlett Station Municipal Center is currently used by various local church groups for services and is also used for wedding ceremonies. Revenues from this activity help to maintain the facility. The City of Bartlett intends to continue to maintain this facility for these current and future uses compatible to this sanctuary building.



City of Bartlett

A. Keith McDonald, Mayor

March 7, 2013

Carman Bell, Chairman
Bartlett Historic Preservation Commission
6382 Stage Road
Bartlett TN 38134

Dear Mr. Bell:

The City of Bartlett is requesting consideration of the former Bartlett Baptist Church building for local landmark designation. This structure is currently a part of the Bartlett Station Municipal Center which was acquired by the city in 2005. The original frame structure was built in 1870 and the current brick exterior was added in 1932. A more detailed history of Bartlett Baptist Church is enclosed.

This building, located where the railroad tracks intersect with Stage Road, was a part of the early history of Bartlett up to modern times and still continues to serve the community as part of the Bartlett Station Municipal Center.

Your consideration for local landmark designation is much appreciated.

Sincerely,

A. Keith McDonald
Mayor

AKM/km

Enclosure

Attachment: Letter of request and history of church (13-09 : Bartlett Baptist Sanctuary historic landmark)

BARTLETT BAPTIST CHURCH, 5868 STAGE ROAD

On Sunday, November 30, 1840 a meeting of the local Baptists was held in Raleigh, the county seat of Shelby County, to organize themselves as the Egypt Baptist Church with its charter members being Thomas A. Oliver and wife, Martha; Martin Powers and wife, Charlotte; B.B. Sullivan and wife, Elizabeth; Elizabeth Ayres; under guidance of L.H. Milliken and John High. This congregation dissolved its connection with Raleigh by 1844, with its meeting house grounds being acquired in the 1840's and early 1850s where it is presently located at 4454 Raleigh-Millington Road.

The Baptists in the Green Bottom settlement, that area along what was known then and remains the Stage Road from about Covington Pike connecting on U.S. Highway 64 to Germantown Road, decided to organize themselves as a separate congregation with thirty-six members, on August 27, 1849, leaving the Egypt group, the latter granting them their autonomy on August 30 of that year. Among the leaders in this movement was James Pruden who had moved into this vicinity from nearby Fayette County in 1846; along with this man and his family were the Waddle and Wood families and Colonel John Blackwell, who though he would not settle permanently in the community until the late 1850s affiliated with this group.

The new congregation was called Prosperity and met in a small log building that also served as a schoolhouse, about four miles east of Raleigh, located near the southwest corner of what are today Brownsville Road and Billy Maher Road. Prominent in the religious covenant, formally adopted a few years later, was the conviction "that we will strive for the support of a faithful evangelical ministry among us...."

John Byron Canada, a young Virginian, who taught in the Prosperity school, having been educated for the ministry was chosen to be the minister of the Prosperity Baptist Church and ordained there August 19, 1850; for fourteen years of the first two decades of the church's existence he led its membership, resigning in 1868 but returned in 1872, finally retiring in November 1876.

In March 1851 the Prosperity Baptist Church voted to move its location to Green Bottom where they later purchased a fourth of an acre from Joseph P. Ward, April 5, 1852 for five dollars, through their elders James Pruden, J.M. Kelly and Samuel B. Berryhill. At this location they built a frame meeting house. It stood about where the present Bartlett Baptist Church (the 1870 building) is now located. In 1870 the congregation erected a new yellow frame house (with green shutters) on the same site with Gothic architectural features, and its formal dedication was held in April of the next year. Some of the materials used in this building were brought from the old Warren Chapel (Methodist) as it was dismantled in the Ellendale Community.

The congregation prospered, added acreage to its grounds over the years; purchased a large church bell in May 1877 for \$100. On March 8, 1896 the name of the congregation was formally changed to the Bartlett Baptist Church. In 1932 the church itself was brick veneered and improved with the pulpit, choir and baptistery extended onto the north side of the building. In 1946 an annex of Sunday School rooms was added. In 1964 a new sanctuary was built. Generally speaking the church has been fortunate in the

high caliber of its ministers. One of its most popular and effective ministers was the Reverend F. Irvin Hays (pastorate, 1953-1986).

On May 20, 1988, the Bartlett Baptist Church bought 37.84 acres on Yale Road in Bartlett where the congregation has now built and relocated. It was the first Baptist Church in the City of Bartlett.

The building was sold to the City of Bartlett and is now the Bartlett Station Municipal Center.





CHEYENNE JOHNSON,
ASSESSOR
SHELBY COUNTY,
TENNESSEE

LEGEND

- 1 PARCEL NUMBER
- 2 SUBDIVISION LOT NUMBER
- 3 SUBDIVISION ALPHA
- 4 BLOCK NUMBER
- 5 CALCULATED ACREAGE
- 6 DEED/LAT DIMENSION
- 7 SCALED DIMENSION
- 8 SUBDIVISION NAME

1" equals 100'

100 0 100 200 300 Feet

SHELBY COUNTY, TN

SCALE: 1" equals 100'

DATE OF MAP: Apr 27, 2012

MAP NO: 106B

PHOTO DATE: March 2011

COMPILED: JUNE 2011

CITY: B

WARD: 01

DISTRICT: 01

LEGEND

- CORPORATE LIMIT
- WATER BODIES
- RAILROAD ROW
- WATER BODIES



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

RESOLUTION 01-13

Meeting: 06/25/13 07:00 PM

Department: Finance

Category: Agreement

Prepared By: Stefanie McGee

Initiator: Dick Phebus

Sponsors:

DOC ID: 1010

A RESOLUTION TO DONATE SURPLUS PERSONAL PROPERTY TO THE TOWN OF CRUMP, TENNESSEE

WHEREAS, the City of Bartlett currently owns a 1986 GMC flat rack dump truck which has been declared surplus property; and

WHEREAS, the Town of Crump, Tennessee has expressed a desire to obtain this surplus personal property from the City of Bartlett; and

WHEREAS, Tennessee Code Annotated, § 12-3-1005 grants authority to transfer surplus personal property among governmental entities; and

WHEREAS, the Board of Mayor and Aldermen of Bartlett, Tennessee has determined that it is good public policy to transfer by gift surplus personal property to other local governmental entities as circumstances and needs arise,

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen, that the 1989 GMC flat rack dump truck declared as surplus personal property by the City of Bartlett Fleet Services Division is hereby transferred by gift to the Town of Crump, Tennessee.

Adopted this day of June 25, 2013

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Stefanie McGee, City Clerk

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jack Young, Vice Mayor
SECONDER: David Parsons, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick