



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JUNE 25, 2013 - COUNCIL CHAMBER - 8 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mark Taylor, Sycamore View Church of Christ

FUTURE MEETINGS

Family Assistance Commission, July 1 at 7 p.m

Planning Commission, July 1 at 7 p.m.

Bartlett Station Commission, July 3 at 7:30 a.m.

Bartlett Historical Society, July 8 at 7 p.m.

RECOGNITIONS

Government Finance Officers Association Financial Reporting Presentation Award
Mayor McDonald recognized Finance Director Dick Phebus and the Finance Department for earning the Government Finance Officers Association Financial Reporting Presentation Award for the 25th consecutive year.

Patriotic Employer Award Presentation
Dan Callahan, Employer Support of the Guard and Reserve, presented Police Chief Gary Rikard and Mayor McDonald with the Patriotic Employer Award. Police Lt. Patrick Cici nominated the City of Bartlett and the Police Department for this honor.

Firefighter Badge Promotion
Fire Chief Terry Wiggins, Assistant Chief Danny Baxter and Mayor McDonald presented badges to Matt Hill and Ryan O'Neil on being promoted from Paramedic/Firefighters to Apparatus Drivers.

MINUTES ACCEPTANCE

Motion To: **Minutes of the June 11, 2013 Board of Mayor and Aldermen meeting**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1. Contract with Groundwater Institute at the University of Memphis for wellhead protection study and other regional work.(Rick McClanahan, Director of Engineering)

Authorize the Mayor to sign the contract with the Groundwater Institute for the study for a total cost of \$16,100. Funds are available in account 510.51200.179

2. Proposal for Buckhead Outfall Sewer System Study.(Rick McClanahan, Director of Engineering)

Recommend accepting proposal from Buchart Horn to install and monitor five flow meters to determine where water is infiltrating the sewer system. Cost of study will be \$23,500. Funds are available in account 510.51400.945.

3. Residential subdivision contract for Dorsey Residential Subdivision.(Rick McClanahan, Director of Engineering)

The developer, Visian Vongphrachanh, Pasith Silvilay and Toulasone will pay \$10,980.00 in City fees. The bond is set at \$10,332.00.

4. Proposal to redesign City's website.(Dick Phebus, Director of Finance)

Recommend accepting a redesign proposal from Civic Plus to create an advanced recurring redesign for the City of Bartlett website in the amount of \$21,200.00 and annual maintenance costs of \$12,025.80. Funds are available in accounts 123.48123.264 and 123.48123.255.

5. Bid for annual office supplies.(Dick Phebus, Director of Finance)

Recommend accepting the lowest cumulative bid from Staples Advantage with guaranteed pricing for one year. Each department budgets for its office supplies.

NEW BUSINESS

1. First Reading of Ordinance 13-09, an ordinance to designate the old Bartlett Baptist Church Sanctuary, 5868 Stage Road, a historic landmark.(Terry Emerick, Director of Planning and Economic Development)

Mr. Emerick stated that this item received a favorable recommendation from the Planning Commission.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 7/9/2013 8:00 PM
MOVER:	David Parsons, Alderman	
SECONDER:	Emily Elliott, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

2. **Resolution 11-13 A RESOLUTION TO DONATE SURPLUS PERSONAL PROPERTY TO THE TOWN OF CRUMP, TENNESSEE**(Dick Phebus, Director of Finance)

Alderman Simmons asked why the City is donating equipment to Crump, Tennessee.

Mayor McDonald explained that the Mayor of Crump called and asked if Bartlett had any surplus items needed to build a road. According to Director of Public Works Bill Yearwood, there are two flat-bed dump trucks the City no longer uses. Typically, surplus equipment is sold at auction, but State law allows the granting of surplus personal property to other government agencies. The City is donating one 1986 flat bed dump truck to Crump.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3. Discussion of MLGW's Smart Meters.

Becky Williamson of MLGW gave a presentation to the Board regarding the smart meters that the utility will be installing throughout the County until 2020. Citizens will be able to opt out of having a smart meter installed at their home. Smart meters will allow for more efficient energy consumption and a reduction of operating cost for MLGW since meter readers will no longer be necessary to obtain energy consumption for each address. Consumption information will be communicated from the smart meter directly to MLGW headquarters.

OPEN DISCUSSION

Rick McClanahan, Director of Engineering, announced that Brunswick Road between Ellis Road and Patches Drive would be closed for up to five months. The closure is due to an engineering project that will decrease the height of the hill on Brunswick Road just south of Ellis. Provisions have been made for citizens to have access to their property and detours created for thru traffic.

Shirley Jackson, 6127 York Hill, asked citizens to vote for the July 16 referendum allowing Bartlett to create a municipal school system.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.