



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JUNE 14, 2022 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Terry Easley, Faith Baptist Church

FUTURE MEETINGS

Historic Preservation Commission, June 20 at 7 p.m. (cancelled)

Bartlett Arts Council, June 21 at 6 p.m.

BPACC Advisory Board, June 21 at 6 p.m.

Design Review Commission, June 21 at 6:30 p.m.

Family Assistance Commission, June 27 at 6 p.m.

RECOGNITIONS

Proclamation for the United States Army's 247th Birthday

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the May 24, 2022 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 1 Special event permit for Stanky Creek Trail Race 25K/50K. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, September 17 from 7 a.m. to 4 p.m. at Nesbit Park.
- 2 Bid for City Hall Annex Flooring. (John Horne, Assistant Director of Engineering)**
Recommend accepting the lowest bid from Carpet Spectrum in the amount of \$35,071.35, plus a contingency amount of \$5,000.00 for a total cost of \$40,071.35. Funds are available in Account 110.43100.266.
- 3 Purchase one Dodge Durango Police Vehicle. (Jeff Cox, Police Chief)**
Recommend purchasing one 2022 Dodge Durango Police Vehicle using the State of Tennessee Vehicle Contract #209 from Columbia CDJR for a total cost of \$33,878. Funds are available in Account 311.48311.785.20322 (\$10,878) and 110.42100.36347 (\$23,000).
- 4 Property, general liability, auto, workers' compensation, and other insurance renewals. (Dick Phebus, Director of Finance)**

NEW BUSINESS

- 1 Resolution 13-22, a resolution to establish the Mayor's salary and vehicle stipend for the four-year period beginning January 1, 2023. (Mark Brown, Chief Administrative Officer)**

Chief Administrative Officer Mark Brown stated that per the mayoral salary must be set prior to the election and this resolution would set the salary at \$105,000.00 for the next 4 years with a \$500.00 per month vehicle stipend with conditions.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Resolution 14-22, a resolution to establish the salaries of Aldermen in the City of Bartlett beginning January 1, 2023. (Mark Brown, Chief Administrative Officer)

Mark Brown stated that per the aldermen's salaries must be set prior to the election and this resolution would set the salaries at \$12,000.00 for the next 4 years

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

3 Resolution 15-22, a resolution recommending and encouraging homeowner and property owner associations review covenants, bylaws, and regulations regarding rental and lease properties and neighborhoods without a present property owners association actively participate in and establish neighborhood associations and/or property owners associations that can establish rules, regulations, conditions, and standards for maintaining and ensuring the quality of neighborhoods and the use and occupancy of properties within such neighborhoods. (David Parsons, Alderman)

Alderman Parsons presented this resolution after speaking with other cities and towns in the State of Tennessee. While an ordinance cannot be issued to mandate whom a homeowner can or cannot sell their home to, this resolution encourages homeowners to actively participate in conversations with their Home Owner Associations regarding allowance of rental properties, homeowner occupancy and maintenance requirements, etc., and research the possibility of establishing an association if there is not one present. He reiterated that this is a starting point for homeowners and something they can do now.

Alderman Quinn asked Mark Brown what the City could do to help residents whose Home Owners Association had dissolved or never been established.

Mr. Brown stated that while the City cannot do the process for the neighborhood, the Planning Department could give guidance on the process.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

4 Resolution 16-22, a resolution to amend the Fiscal Year 2022 Bartlett City Schools General Purpose School Fund and Education Capital Projects Fund. (Dick Phebus, Director of Finance)

Director of Finance Dick Phebus advised this resolution would transfer \$40,000.00 to erect a fence around the concession stand.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

5 Resolution 17-22, a resolution to amend the Fiscal Year 2022 General Fund Budget to appropriate \$93,600 for peace officer supplement pay for police department certified personnel. (Dick Phebus, Director of Finance)

Mr. Phebus explained this supplement pay is from the State of Tennessee and each qualified police officer would receive \$800.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

6 Resolution 18-22, a resolution to amend the FY2022 and FY2023 General Fund budgets to recognize projected Use of Fund Balance; to appropriate additional General Fund Expenditures for Police Salaries, and to transfer \$300,000 from Fund Balance of the General Fund to the FY2022 Capital Improvement Program Fund to provide funds for Police Equipment. (Dick Phebus, Director of Finance)

Mr. Phebus announced this resolution is to add six new School Resource Officers for the elementary schools and one lieutenant position to oversee all SROs in the 11 schools.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

7 Announcement of Resignation. (Emily Elliott, Alderman)

Alderman Emily Elliott announced her formal resignation effective at the end of the meeting. She stated that as of June 15 she would no longer be a resident of Bartlett.

RESULT:	NO VOTE REQUIRED
----------------	-------------------------

8 Resolution 19-22, a resolution to accept the resignation of Alderman Emily Elliott and declare vacant Position 2 on the Board of Mayor and Aldermen. (Mark Brown, Chief Administrative Officer)

Mark Brown explained that the City of Bartlett's Charter requires this vacancy to be declared and filled within 30 days. The City of Bartlett is accepting applications to fill this vacancy through June 24, 2022. A Declaration of Candidacy and a letter of intent and/or resume is required. Instructions and documents are available through the City Clerk. The interview process will begin after June 24 with completion and vote on July 12, 2022.

Mayor McDonald asked applicants to also include a statement responding to why they believe they qualify.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

9 Recognition in Honor of Alderman Emily Elliott. (A. Keith McDonald, Mayor)

Alderman Elliott spoke of some of the key highlights from her time as alderman. She mentioned the formation of Bartlett City Schools, March of Dimes events under Mayor Ken Fulmar, which included tricycle races, and jumping in the "cement pond" behind City Hall. She recalled fond memories of attending the first Citizens Police Academy, ride alongs, fishing rodeos, egg hunts, triathlons, BBQ fest judging, awarding Christmas parade trophies, giving Covid-19 vaccinations, and completing the 1st Responder Monument. She was thankful for her late husband, Denis, for serving alongside her and tolerating her times away. She thanked her two daughters, Allison Cregger and Erin Berry and many friends. She thanked Warren Young who encouraged her years ago to run for office. She said over the last 23 years she had made difficult decision and dealt with difficult issues, but the positives outweigh the negatives. She said we have a great mayor who is a colleague and long-time friend. She said she had come to know and love the employees of the City of Bartlett. She advised the soon-to-be elected and those to come that City funds are not yours, use them adequately and maintain a rainy day fund. She quoted the song "Kyrie Eleison" meaning, Lord, have mercy on the road I must travel.

Alderman Pleasant said he had sat beside Alderman Elliott for 16 years and commented on her sincerity.

Alderman Jack Young one thing he liked most about Emily was that he never had to wonder where she was coming from.

Alderman Parsons said she was a lady in every aspect of the word.

Mark Brown thanked Alderman Elliott for how treated everyone and for the advice and service she gave to the City.

Alderman Quinn stated it was honor to serve with Alderman Elliott and said he appreciated the love she had shown for Bartlett.

Alderman Simmons said that over the years they had disagreements, but lady's always win and she would be missed.

Mayor McDonald presented a plaque and the key to the City from himself and the Board of Mayor and Aldermen recognizing her time of service from 1999 - 2022.

Police Chief Jeff Cox and Police Administration presented Alderman Elliott with a patch collection and thanked her for being an ally to the police department. He especially was appreciative of the 1st Responders Monument.

Director of Engineering Rick McClanahan thanked Alderman Elliott for her support over the years for water plants, tanks, and road projects.

Chief Wiggins stated he appreciated Alderman Elliott's support during his time as chief the last 15 years. He also thanked her for her part in the 1st Responders Monument.

Glen Mullins, 6120 Barkley Cove, jokingly said the Bartlett Farmer's Market would have to close because their best customer was leaving.

Jason Sykes, 4064 Sunny Meadows, said how much he appreciated their friendship. He thanked Alderman Elliott for serving the city with energy and boldness and remembered fondly serving on the City Beautiful Commission where he and Denis had a rivalry. He also thanked her for her investment in the Bartlett City Schools.

RESULT: NO VOTE REQUIRED
--

OPEN DISCUSSION

ADJOURNMENT

Meeting adjourned at 6:50 PM