



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JUNE 13, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Absent, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Vice Mayor Jack Young

FUTURE MEETINGS

Historic Preservation Commission, June 19 at 7 p.m.

Bartlett Arts Council, June 20 at 6 p.m.

Family Assistance Commission, June 26 at 6 p.m.

MINUTES ACCEPTANCE

Minutes of the May 23, 2023 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
ABSENT:	David Reaves

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
ABSENT:	David Reaves

I **Purchase and installation of emergency vehicle equipment for four police vehicles. (Jeff Cox, Police Chief)**

Recommend purchase and installation of emergency vehicle equipment from Comserv Wireless for four new police vehicles at \$11,998.00 each for a total cost of \$47,992.00.

Funds are available in Account 135.42100.785.20324.

2 Purchase of 2023 Dodge Durango. (Shan Criswell, Director of Parks and Recreation)

Recommend accepting quote from Chrysler Dodge Jeep RAM Fiat of Columbia, as part of State of Tennessee's State-Wide Vehicle Contract, for a total cost of \$39,622.00. Funds are available in Account 11044000.935.

3 Site Plan Contract for Zaxby's. (John Horne, Director of Engineering)

The developer, Memphis Restaurant Holdings, LLC, will pay \$23,386.99 in City fees. The bond is set at \$74,635.00.

4 Contract for Fletcher Creek Greenway Phase 4 environmental and design services. (John Horne, Director of Engineering)

Recommend accepting the environmental and design contract proposal from Barge Design Solutions, Inc. in the amount of \$298,670.00. Funds are available in Account 311.48311.772.4514.

5 Mixed Used Contract for Union Depot Phase 1A. (John Horne, Director of Engineering)

Phase 1A for Union Depot is shown in the attached drawing called PHIA Roads. Phase 1A only includes the road construction for the following roads: Union Depot Drive, Talcott Lane, and Portage Drive. It also includes the public water, sewer, and drainage utilities within these roads. Furthermore, there is no subdivision of property within this phase. Later phases will subdivide this portion of land and will require a subdivision contract. The developer, Blue Sky Communities, Inc., will pay \$79,036.32 in City fees. The bond is set at \$280,496.35.

6 Mixed Used Contract for Union Depot Phase 1B. (John Horne, Director of Engineering)

Phase 1B for Union Depot is shown in the attached drawing called Union Depot Phases Map. Phase 1B includes public water, sewer, and drainage utilities for the lots known as The Westerly. This phase also includes the sewer holding tanks and a new waterline on Hwy 70. The developer, Blue Sky Communities, Inc., will pay \$308,291.76 in City fees. The bond is set at \$1,779,826.48.

7 Residential Subdivision Contract Union Depot Phase 2A Modified for Minimum Bond. (John Horne, Director of Engineering)

Phase 2A for Union Depot is shown in the attached drawing called Union Depot Phases Map. Phase 2A subdivides the property around the following roads: Union Depot Drive, Talcott Lane, and Portage Drive. These roads were constructed during Phase 1A. It also includes additional public water, sewer, and drainage utilities. The developer, Blue Sky Communities, Inc., will pay \$252,467.48 in City fees. The bond is set at \$73,000.00.

NEW BUSINESS**I Appoint Cassi Montoya to the Pension Board (Defined Benefit Plan) and the Retirement Plan Committee (Cash Balance Plan). (David Parsons, Mayor)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
ABSENT:	David Reaves

2 Resolution 13-23, a resolution to amend the FY2023 Capital Improvement Fund, Grant Fund and the Park Improvements Fund to provide funding for Deermond Park Paving Project. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
ABSENT:	David Reaves

3 Bid for FY2023 Deermond Park Paving Project. (Shan Criswell, Director of Parks and Recreation)

Recommend accepting the sole bid from Ferrell Paving Inc. at a cost of \$269,607.00. Funds are available in Account 312.48312.780.51223.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Kevin Quinn, Alderman
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
ABSENT:	David Reaves

4 Resolution 15-23, a resolution to amend the Fiscal Year 2023 Bartlett City Schools General Purpose School Fund, School Nutrition Fund and Federal and State Special Revenue Funds. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brad King, Alderman
SECONDER:	Kevin Quinn, Alderman
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
ABSENT:	David Reaves

5 Resolution 16-23, a resolution to amend the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund. (Dick Phebus, Director of Finance)

This amendment is to address the state funds received after the recent approval of the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund and the additional 1 percent pay raise.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, Bobby Simmons, Jack Young, Kevin Quinn
ABSENT:	David Reaves

OPEN DISCUSSION

Jimmy Ferguson, 2927 North Star, expressed concerns regarding the location of Zaxby's. His property borders that location; and he stated that he nor his neighbors received written notification. Mayor Parsons asked him to remain after the meeting for discussion.

ADJOURNMENT

Meeting adjourned at 6:12 PM