



# *City of Bartlett*

David Parsons, Mayor

## **BOARD OF MAYOR AND ALDERMEN MEETING AGENDA**

**TUESDAY, JUNE 11, 2024 - BARTLETT CITY HALL - 6:00 PM**

### **INVOCATION**

Opening Prayer by City Chaplain, Johnny Byrd

### **FUTURE MEETINGS**

Parks and Recreation Advisory Board, June 13 at 6 p.m.

Historic Preservation Commission, June 17 at 6:30 p.m.

### **RECOGNITIONS**

Bartlett City Beautiful Plant Sale

United States Army Day Proclamation

\*\*\*Official Business of the Day\*\*\*

### **MINUTES ACCEPTANCE**

**Minutes of the May 28, 2024 Board of Mayor and Aldermen Regular Meeting**

### **PUBLIC HEARING**

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Ordinance 24-03, an ordinance to create a Stormwater Utility and provide for Funding of Operation.
2. Ordinance 24-04, an ordinance to amend Title 5: Chapter 5, City Service Fee of the City of Bartlett Code of Ordinances.
3. Ordinance 24-05, an ordinance to adopt the 2024-2025 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets.

4. Ordinance 24-06, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2024.

### **UNFINISHED BUSINESS**

- I **Third Reading of Ordinance 24-03, an ordinance to create a Stormwater Utility and provide for Funding of Operation. (Dick Phebus, Director of Finance)**
- 2 **Third Reading of Ordinance 24-04, an ordinance to amend Title 5: Chapter 5, City Service Fee of the City of Bartlett Code of Ordinances. (Dick Phebus, Director of Finance)**
- 3 **Third Reading of Ordinance 24-05, an ordinance to adopt the 2024-2025 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets. (Dick Phebus, Director of Finance)**
- 4 **Third Reading of Ordinance 24-06, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2024. (Dick Phebus, Director of Finance)**
- 5 **Second Reading of Ordinance 24-07, an ordinance to designate the Klinke Home, 3038 Sycamore View Road, a historic landmark. (Kim Taylor, Director of Planning and Economic Development).** The public hearing is set for June 25, 2024.

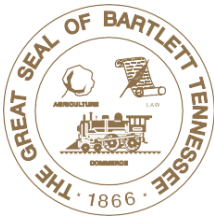
### **NEW BUSINESS**

- I **Resolution 18-24, a resolution to amend the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund and Education Capital Project Fund. (Dick Phebus, Director of Finance)**
- 2 **First Reading of Ordinance 24-08, an ordinance establishing the Bartlett Library Advisory Board. (Ed McKenney, Jr. City Attorney).** The public hearing to be set for July 9, 2024.

**OPEN DISCUSSION**

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

**ADJOURNMENT**



# City of Bartlett

David Parsons, Mayor

## BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 28, 2024 - BARTLETT CITY HALL - 6:00 PM

### **ATTENDANCE**

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Monique L. Williams: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

### **INVOCATION**

Opening Prayer by Alderman Brad King

### **FUTURE MEETINGS**

Family Assistance Commission, June 3 at 6 p.m.

Planning Commission, June 3 at 6:30 p.m.

Beer Board, June 4 at 6 p.m.

Bartlett Station Commission, June 5 at 7:30 a.m.

City Beautiful Commission, June 6 at 6:30 p.m.

### **RECOGNITIONS**

#### **Building Safety Month Proclamation**

Proclamation presented to Trey Arthur, Director of Code Enforcement in recognition of Building Safety Month for May 2024.

#### **Saint Francis Hospital-Bartlett 20th Anniversary Proclamation**

Mayor Parsons presented Saint Francis Hospital - Bartlett's Chief Executive Officer Sherwin L. Stewart with a proclamation celebrating the hospital's 20th anniversary.

**\*\*\*Official Business of the Day\*\*\***

Minutes Acceptance: Minutes of May 28, 2024 6:00 PM (MINUTES ACCEPTANCE)

## **MINUTES ACCEPTANCE**

### **Minutes of the May 14, 2024 Board of Mayor and Aldermen Regular Meeting**

|                  |                                                                                       |
|------------------|---------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                                                           |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                                                |
| <b>SECONDER:</b> | Robert Griffin, Alderman                                                              |
| <b>AYES:</b>     | Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn |

## **PUBLIC HEARING**

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Resolution 12-24, a resolution to approve a Special Use Permit to allow a school to be located in Christian Life Tabernacle at 9375 Davies Plantation Road, within the “R-E” Residential Estate Zoning District.

### **IN FAVOR:**

The City of Bartlett received 36 letters from 15 total households from Bartlett citizens and 187 letters from non-residents from 91 households in favor of the Special Use Permit. Those letters were shared individually with the Board prior to the meeting and the list of received letters was presented on the screen.

The following spoke in favor of the Special Use Permit. They expressed the need for an option for private, Christian, education in Bartlett and the result of a recent traffic study through year 2030 that would not significantly impede traffic.

Jeremy Pate, 9420 Gypsy Cove, Bartlett, TN.  
 Heather Pate, 9420 Gypsy Cove, Bartlett, TN  
 Spencer Orlando, 6956 Aspenhill Dr., Bartlett, TN  
 Tony Pimpo, 3029 Wiltshire Cove, Bartlett, TN  
 Ricardo Hernandez, 2690 Galaxie St., Bartlett, TN  
 Jamin Pimpo, 3029 Wiltshire Cove, Bartlett, TN  
 Dara Orianus, 4704 Hunters Glade Lane, Bartlett, TN  
 Anthony Pimpo, 3029 Wiltshire Cove, Bartlett, TN  
 Patrick Orianus, 4704 Hunters Glade Lane, Bartlett, TN  
 Michaela George, 3453 Flintlock Dr., Bartlett, TN

### **IN OPPOSITION:**

The City of Bartlett received 3 letters from 3 total households from Bartlett citizens against the Special Use Permit. Those letters were shared individually with the Board prior to this meeting and the list was displayed on the screen.

The following spoke in opposition of the Special Use Permit and expressed concerns of the church and school being located in a residential neighborhood and high volume traffic. Concerns regarding the potential traffic impacts to the Davies Manor historic site and museum were also addressed.

Minutes Acceptance: Minutes of May 28, 2024 6:00 PM (MINUTES ACCEPTANCE)

Elizabeth Fields, 8839 Hillman Way Dr., Bartlett, TN  
Amber Gott, 3666 Ellen Davies Cove, Bartlett, TN  
Erik Gott, 3666 Ellen Davies Cove, Bartlett, TN  
Floyd Fields, 8839 Hillman Way Dr., Bartlett, TN  
Katrina Hansen, 2603 Dromedary Dr., Memphis, TN

Adjourned at 6:39 p.m.

## **UNFINISHED BUSINESS**

### **I Resolution 12-24, a resolution to approve a Special Use Permit to allow a school to be located in Christian Life Tabernacle at 9375 Davies Plantation Road, within the “R-E” Residential Estate Zoning District. (Kim Taylor, Director of Planning and Economic Development)**

Director of Engineering John Horne explained to the Board that the Planning Commission held a public hearing on April 1, 2024 and this resolution comes with a favorable recommendation. He also summarized the results from the traffic study conducted by the Pickering Firm which showed no detriment to Bartlett roads and intersections from a school at this location.

Alderman King asked about the zoning regulations. Mr. Horne stated that most churches and schools are in residential areas.

Director of Code Enforcement Trey Arthur stated that conditions and occupancy requirements for a Special Use Permit would be enforced.

Alderman Reaves asked the pastor of Christian Life Church, Caleb Adams, if the congregation would consider a 50 student cap, rather than the requested 150 student cap, with a return for approval to increase enrollment over the next year/years.

Pastor Adams stated that he appreciated the efforts for a middle ground, but that the congregation had already spent \$15,000.00 on a traffic study which passed. He questioned future Board changes and additional expenses required to approve an increase in student enrollment.

Vice Mayor Young said that the Planning Commission had already considered that the school would begin with 50 students and may increase to a maximum of a 150 student enrollment by 2030. He said the traffic study showed no difference of an enrollment of 50 or 150 students.

Alderman Williams inquired about the proposed classroom numbers, whether the church would expand regardless of the approval of the SUP, and gave examples of her experience with St. Luke's school. She also asked about the consideration to cap at 50 students and profitability. She stated she would like to see the school try it for a year or so at 50 students, show proof that it did not impede traffic and bring it back to the Board. Discussion was also made regarding student to teacher ratios and facilitator models. She expressed her desire to look at both sides, both the church and neighborhood.

Pastor Adams said he understood, but he felt even with evidence, there would still be those who would be against the school.

Director of Planning Kim Taylor shared that the church did not plan to have a car rider line, but that parents would park in the church's parking lot for drop off/pick up. There would be no traffic line on the public streets.

Alderman Quinn asked Pastor Adams about a student waiting list and a business plan outlining profitability.

Pastor Adams said they did not begin a waiting list because it is not yet approved, but have an interest study. He said the church would carry the weight of the building expense, but the school would be responsible for the school's operational expense. He stated that a 50 student cap was not sustainable long-term financially. He said an enrollment between 80 - 100 students was what they needed.

Alderman Reaves asked Pastor Adams if he preferred the Board to vote on the resolution as presented and also if the school would accept State vouchers.

Pastor Adams said he preferred a vote as presented and that currently there were no State vouchers but expressed hesitancy at accept government funding that may prevent teaching Biblical principles.

Alderman Reaves asked if the school would be accredited. Pastor Adams said yes and that they were using Abeka.

Minutes Acceptance: Minutes of May 28, 2024 6:00 PM (MINUTES ACCEPTANCE)

Alderman Griffin stated that Abeka is accredited through the State. It was confirmed that the school would obtain State accreditation through Abeka.

Alderman King motioned to Call the Question at this point.

Alderman Quinn shared during Open Discussion, because he could not after Call the Question that he abstained because he is the president of Davies Manor and works with the Davies Home Owner Association. He wanted the public to know the reason behind his vote to abstain.

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [4 TO 1]</b>                                   |
| <b>MOVER:</b>    | Brad King, Alderman                                        |
| <b>SECONDER:</b> | David Reaves, Alderman                                     |
| <b>AYES:</b>     | Brad King, Robert Griffin, Monique L. Williams, Jack Young |
| <b>NAYS:</b>     | David Reaves                                               |
| <b>ABSTAIN:</b>  | Kevin Quinn                                                |

### Call the Question

The call to question was approved by a show of hands.

|                  |                                                                          |
|------------------|--------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [5 TO 0]</b>                                                 |
| <b>MOVER:</b>    | Brad King, Alderman                                                      |
| <b>SECONDER:</b> | Jack Young, Vice Mayor                                                   |
| <b>AYES:</b>     | Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young |
| <b>ABSTAIN:</b>  | Kevin Quinn                                                              |

## 2 Second Reading of Ordinance 24-03, an ordinance to create a Stormwater Utility and provide for Funding of Operation. (Dick Phebus, Director of Finance)

|                  |                                                                                       |                                |
|------------------|---------------------------------------------------------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>APPROVED ON SECOND READING [UNANIMOUS]</b>                                         | <b>Next: 6/11/2024 6:00 PM</b> |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                                                |                                |
| <b>SECONDER:</b> | David Reaves, Alderman                                                                |                                |
| <b>AYES:</b>     | Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn |                                |

- 3 Second Reading of Ordinance 24-04, an ordinance to amend Title 5: Chapter 5, City Service Fee of the City of Bartlett Code of Ordinances. (Dick Phebus, Director of Finance)**

**RESULT:** APPROVED ON SECOND READING [UNANIMOUS] Next: 6/11/2024 6:00 PM  
**MOVER:** Robert Griffin, Alderman  
**SECONDER:** David Reaves, Alderman  
**AYES:** Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 4 Second Reading of Ordinance 24-05, an ordinance to adopt the 2024-2025 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets. (Dick Phebus, Director of Finance)**

**RESULT:** APPROVED ON SECOND READING [UNANIMOUS] Next: 6/11/2024 6:00 PM  
**MOVER:** Jack Young, Vice Mayor  
**SECONDER:** Robert Griffin, Alderman  
**AYES:** Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 5 Second Reading of Ordinance 24-06, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2024. (Dick Phebus, Director of Finance)**

**RESULT:** APPROVED ON SECOND READING [UNANIMOUS] Next: 6/11/2024 6:00 PM  
**MOVER:** Jack Young, Vice Mayor  
**SECONDER:** Brad King, Alderman  
**AYES:** Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

### **CONSENT AGENDA**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Robert Griffin, Alderman  
**SECONDER:** Monique L. Williams, Alderman  
**AYES:** Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- I Purchase one 2024 RAM 2500 Tradesman Crew Cab 4x4. (Matt Crenshaw, Director of Public Works)**

Request authorization to purchase one 2024 RAM 2500 Tradesman Crew Cab 4x4 for the Grounds Maintenance Division at a total cost of \$57,700.00 from Gossett Motor Cars. This vehicle will be purchased utilizing the State of Tennessee Vehicle Contract SWC contract #209, Bid #TB4091. Funds are available in Account 110.43600.935.

**2 Purchase of one Toyota Camry Hybrid LE. (Tommy Gately, Fire Chief)**

Request authorization to purchase one 2025 Toyota Camry Hybrid LE, model 2559, from Alan Jay Fleet Sales at a total cost of \$28,596.00. This vehicle will be purchased utilizing the State of Tennessee Vehicle Contract SWC #209.

Funds are available in Account I 10.42200.935.

**3 Planning Commission Report for May 2024. (Kim Taylor, Director of Planning and Economic Development)**

- A. A public hearing was held for: Stelling Planned Development, 4570 Billy Maher Road (David Bray, The Bray Firm). Recommendation: Approval of a favorable recommendation by the Planning Commission to the Board of Mayor and Aldermen with conditions.
- B. Final Plan for: Bartlett Corporate Park East Phase 2, Resubdivision of Lot 43B (David Baker, Fisher & Arnold). Recommendation: Approval with conditions.
- C. Final Plan for: Ron and Yolanda Taylor Subdivision, Northeast Corner of Brunswick Road at New Brunswick Road (Lance Lanier, Lanier Land Surveying). Recommendation: Approval with conditions.
- D. Historical Landmark designation for: Klinke Home, 3038 Sycamore View Road (James and Paula Seaton). Recommendation: A favorable recommendation from the Planning Commission to the Board of Mayor and Aldermen as seen in New Business, Ordinance 24-07.

**4 Treasurer's Report for April 2024. (Dick Phebus, Director of Finance)**

|                            |               |
|----------------------------|---------------|
| Budgeted Expenditures:     | \$105,587,418 |
| Year-to-date Expenditures: | \$93,018,468  |
| Budgeted Revenues:         | \$105,587,418 |
| Year-to-date Revenues:     | \$85,947,222  |

**NEW BUSINESS**

- I Set a public hearing for June 25, 2024 for Resolution 17-24, a resolution approving a Special Use Permit to allow a Planned Residential Development to be located at 4570 Billy Maher Road, within the "RS-18" Single Family Residential Zoning District. (Kim Taylor, Director of Planning and Economic Development)**

|                  |                                                                         |
|------------------|-------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [5 TO 1]</b>                                                |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                                  |
| <b>SECONDER:</b> | Robert Griffin, Alderman                                                |
| <b>AYES:</b>     | Brad King, Robert Griffin, Monique L. Williams, Jack Young, Kevin Quinn |
| <b>NAYS:</b>     | David Reaves                                                            |

- 2 **First Reading of Ordinance 24-07, an ordinance to designate the Klinke Home, 3038 Sycamore View Road, a historic landmark. (Kim Taylor, Director of Planning and Economic Development)**

**RESULT:** APPROVED ON FIRST READING [UNANIMOUS] Next: 6/11/2024 6:00 PM  
**MOVER:** Kevin Quinn, Alderman  
**SECONDER:** Robert Griffin, Alderman  
**AYES:** Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 3 **Appoint Emily Sutton to the Parks and Recreation Advisory Board. (David Parsons, Mayor)**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Robert Griffin, Alderman  
**SECONDER:** David Reaves, Alderman  
**AYES:** Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 4 **Appoint Karen Cook Twele as Assistant City Prosecutor effective July 1, 2024. (David Parsons, Mayor)**

Karen Cook Twele was sworn in as Assistant City Prosecutor effective July 1, 2024.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Brad King, Alderman  
**SECONDER:** David Reaves, Alderman  
**AYES:** Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

## **OPEN DISCUSSION**

Director of Community Relations Debbie Gelineau announced Food Truck Friday, May 31 from 11 a.m. to 2 p.m. at W.J. Freeman Park.

Director of Parks and Recreation made the public aware of Paws in the Park, Saturday, June 1, from 8 a.m. to 11 a.m. They will have at least four dogs available for adoption courtesy of the Animal Shelter and Parks and Recreation. In addition, the Bartlett Station Farmer's Market will be open at the A. Keith McDonald Pavilion. Mayor Parsons thanked the American Legion for a wonderful Memorial Day ceremony.

## **ADJOURNMENT**

Meeting adjourned at 7:39 PM

\_\_\_\_\_  
Harold Brad King, Register to the  
Board of Mayor and Aldermen

\_\_\_\_\_  
David Parsons, Mayor



## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### ORDINANCE (ID # 3560)

Meeting: 06/11/24 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3560 A

## Ordinance 24-03, an ordinance to create a Stormwater Utility and provide for Funding of Operation.

**WHEREAS**, The Federal Water Pollution Control Act, 33 U.S.C. 1251 et seq., requires certain political entities, such as the City of Bartlett (City), to implement stormwater management programs within prescribed time frames, and the Environmental Protection Agency, pursuant to the Federal Water Pollution Control Act, 33 U.S.C. 1251 et seq., has published rules for stormwater discharge permits; and

**WHEREAS**, Tennessee Code Annotated § 68-221-1101, provides that the purpose of the stormwater management statute is to facilitate municipal compliance with the Water Quality Act of 1977, and applicable EPA regulations, particularly those arising from § 405 of the Water Quality Act of 1987, and § 402(p) of the Clean Water Act of 1977, and to enable municipalities to regulate stormwater discharges, establish a system of drainage facilities, construct and operate a system of stormwater management and flood control facilities, and to fix and require payment of fees for the privilege of discharging stormwater; and

**WHEREAS**, Tennessee Code Annotated § 68-221-1105 provides that among other powers municipalities have with respect to stormwater facilities, is the power by ordinance or resolution to:

- (1) Exercise general regulation over the planning, location, construction, and operation and maintenance of stormwater facilities in the municipality, whether or not owned and operated by the municipality;
- (2) Adopt any rules and regulations deemed necessary to accomplish the purposes of this statute, including the adoption of a system of fees for services and permits;
- (3) Establish standards to regulate the quantity of stormwater discharged and to regulate stormwater contaminants as may be necessary to protect water quality;
- (4) Review and approve plans and plats for stormwater management in proposed subdivisions or commercial developments;
- (5) Issue permits for stormwater discharges, and for the construction, alteration, extension, or repair of stormwater facilities;
- (6) Suspend or revoke permits when it is determined that the permittee has violated any applicable ordinance, resolution, or condition of the permit;
- (7) Regulate and prohibit discharges into stormwater facilities of sanitary, industrial, or commercial sewage or waters that have otherwise been contaminated;
- (8) Expend funds to remediate or mitigate the detrimental effects of contaminated land or other sources of stormwater contamination, whether public or private; and

**WHEREAS**, The City desires to develop a stormwater utility to be responsible for the operation, construction and maintenance of stormwater facilities; for stormwater system planning, for review of stormwater development plans for compliance with stormwater management codes, and for funding the requirements of the Tennessee National Pollutant

Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (MS4) Permit;

**NOW THEREFORE, BE IT ORDAINED** BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BARTLETT, TENNESSEE, THAT:

**Section 1. Legislative findings and policy.** The Mayor and Board of Aldermen of the City of Bartlett, Tennessee finds, determines and declares that the stormwater system which provides for the collection, treatment, storage and disposal of stormwater provides benefits and services to all property within the incorporated City limits. Such benefits include, but are not limited to: the provision of adequate systems of collection, conveyance, detention, treatment and release of stormwater; the reduction of hazards to property and life resulting from stormwater runoff; improvements in general health and welfare through reduction of undesirable stormwater conditions; and improvements to the water quality in the stormwater and surface water system and its receiving waters.

**Section 2. Creation of stormwater utility.** For those purposes of the Federal Clean Water Act and of Tennessee Code Annotated, § 68-221-1101 et seq., there is created a stormwater utility which shall consist of a manager or director and such staff as the City's governing body shall authorize.

The stormwater utility, under the legislative policy, supervision and control of the governing body of the City, shall:

- (1) Administer the acquisition, design, construction, maintenance and operation of the stormwater utility system, including capital improvements designated in the capital improvement program;
- (2) Administer and enforce this ordinance and all regulations and procedures adopted relating to the design, construction, maintenance, operation and alteration of the utility stormwater system, including, but not limited to, the quantity, quality and/or velocity of the storm water conveyed thereby;
- (3) Advise the City's governing body and other City departments on matters relating to the utility;
- (4) Prepare and revise a comprehensive drainage plan for adoption by the City's governing body;
- (5) Review plans and approve or deny, inspect and accept extensions and connections to the system;
- (6) Enforce regulations to protect and maintain water quality and quantity within the system in compliance with water quality standards established by state, regional and/or federal agencies as now adopted or hereafter amended;
- (7) Annually analyze the cost of services and benefits provided, and the system and structure of fees, charges, civil penalties and other revenues of the utility.

**Section 3. Definitions.** For the purpose of this ordinance, the following definitions

shall apply: Words used in the singular shall include the plural, and the plural shall include the singular; words used in the present tense shall include the future tense. The word "shall" is mandatory and not discretionary. The word "may" is permissive. Words not defined in this section shall be construed to have the meaning given by common and ordinary use as defined in the latest edition of Webster's Dictionary.

- (1) "Base rate" means the stormwater user's fee for a detached single-family residential property in the City.
- (2) "Construction" means the erection, building, acquisition, alteration, reconstruction, improvement or extension of stormwater facilities; preliminary planning to determine the economic and engineering feasibility of stormwater facilities; the engineering, architectural, legal, fiscal and economic investigations and studies, surveys, designs, plans, working drawings, specifications, procedures, and other action necessary in the construction of stormwater facilities; and the inspection and supervision of the construction of stormwater facilities;
- (3) "Developed property" means real property which has been altered from its natural state by the creation or addition of impervious areas, by the addition of any buildings, structures, pavement or other improvements.
- (4) "Equivalent residential unit" or "ERU" means the average impervious square footage of a detached single-family residential property determined pursuant to this ordinance.
- (5) "Exempt property" means property from which stormwater runoff does not flow into or through or discharge stormwater runoff into the stormwater or flood control facilities of the City.
- (6) "Fee" or "Stormwater user's fee" means the charge established under this ordinance and levied on owners or users of parcels or pieces of real property to fund the costs of stormwater management and of operating, maintaining, and improving the stormwater system in the City. The stormwater user's fee is in addition to any other fee that the City has the right to charge under any other rule or regulation of the City.
- (7) "Fiscal year" means July 1 of a calendar year to June 30 of the next calendar year, both inclusive.
- (8) "Impervious surface" means a surface which is compacted or covered with material that is resistant to infiltration by water, including, but not limited to, most conventionally surfaced streets, roofs, sidewalks, patios, driveways, parking lots, and any other oiled, graveled, graded, compacted, or any other surface which impedes the natural infiltration of surface water.
- (9) "Impervious surface area" means the number of square feet of horizontal surface covered by buildings, parking lots, drives and other impervious surfaces. All building measurements shall be made between exterior faces of walls, foundations, columns or other means of support or enclosure.
- (10) "Other developed property" means developed property other than single-family residential property. Such property shall include, but not be limited to, commercial properties, industrial properties, parking lots, hospitals, schools,

- recreational and cultural facilities, hotels, offices, and churches.
- (11) "Person" means any and all persons, natural or artificial, including any individual, firm or association, and any municipal or private corporation organized or existing under the laws of this or any other state or country.
  - (12) "Property owner" means the property owner of record as listed in the county's assessment roll. A property owner includes any tenant of leased property, individual, corporation, firm, partnership, or group of individuals acting as a unit, and any trustee, receiver, or personal representative.
  - (13) "Single-family residential property" means a developed property which serves the primary purpose of providing a permanent dwelling unit to a single family. A single-family detached dwelling or a townhouse containing an accessory apartment or second dwelling unit is included in this definition.
  - (14) "Stormwater" means stormwater runoff, snow melt runoff, surface runoff, street wash waters related to street cleaning or maintenance, infiltration, and drainage.
  - (15) "Stormwater facility" means the drainage structures, conduits and all device appurtenances by means of which stormwater is collected, transported, pumped, treated or disposed of.
  - (16) "Stormwater management fund" or "fund" means the fund created by this ordinance to operate, maintain, and improve the City's stormwater system and stormwater management program of the Tennessee National Pollutant Discharge Elimination System (NPDES) from Small Municipal Separate Storm Sewer Systems (MS4) permit.
  - (17) "Stormwater management" means the planning, design, construction, regulation, improvement, repair, maintenance, and operation of facilities and programs relating to water, flood plains, flood control, grading, erosion, tree conservation, and sediment control. "Stormwater management" also includes the requirements of the MS4 permit.
  - (18) "Surface water" includes waters upon the surface of the earth in bounds created naturally or artificially including, but not limited to, streams, other watercourses, lakes and reservoirs.
  - (19) "User" shall mean the owner of record of property subject to the stormwater user's fee imposed by this ordinance.
  - (20) "Agricultural property" means the land, buildings and machinery used in the commercial production of farm products and nursery stock; further described in Tennessee Code Annotated §68-221-1107 as agricultural land upon which the owner and/or operator conducts activities that enable the owner and/or operator to satisfy the requirements of a qualified farmer or nurseryman.

**Section 4. Funding of stormwater utility.** Funding for the stormwater utility's activities may include, but not be limited to, the following:

- (1) Stormwater user's fees.
- (2) Civil penalties and damage assessments imposed for or arising from the violation of the City's stormwater management ordinance.
- (3) Stormwater permit and inspection fees.
- (4) Other funds or income obtained from federal, state, local, and private grants, or

revolving funds, and from the Local Government Public Obligations Act of 1986 (Tennessee Code Annotated, title 9, chapter 21).

To the extent that the stormwater user's fees collected are insufficient to construct needed stormwater drainage facilities, the cost of the same may be paid from such City funds as may be determined by the City's governing body.

**Section 5. Stormwater fund.** All revenues generated by or on behalf of the stormwater utility shall be deposited in the City's Drainage Fund and used exclusively for the stormwater operations.

**Section 6. Operating budget.** The City's governing body shall adopt an operating budget for the Drainage Fund each fiscal year. The operating budget shall set forth for such fiscal year the estimated revenues and the estimated costs for operations and maintenance, extension and replacement and debt service.

**Section 7. Stormwater user's fees established.** There shall be imposed on each developed property in the City, except exempt property, a stormwater user's fee, which shall be set from time to time by ordinance or resolution, and in the manner and amount prescribed by this ordinance.

Prior to establishing or amending user's fees, the City shall advertise its intent to do so by publishing notice in a newspaper of general circulation in the City at least fifteen (15) days in advance of the meeting of the City's governing body which shall consider the adoption of the fee or its amendment.

## **Section 8. Equivalent residential unit (ERU).**

- (1) Establishment. There is established for purposes of calculating the stormwater user's fee the equivalent residential unit (ERU).
- (2) Definition. The ERU is the average impervious square footage of a detached single-family residential property.
- (3) Setting the ERU. The ERU shall be set by the City's governing body from time to time by ordinance or resolution.
- (4) Source of ERU. The City's governing body shall have the discretion to determine the source of the data from which the ERU is established, taking into consideration the general acceptance and use of such source on the part of other stormwater systems, and the reliability and general accuracy of the source. The City's governing body shall have the discretion to determine the impervious surface area of other developed property through property tax assessor's rolls or site examination, mapping information, aerial photographs, and other reliable information.

- (5) **Within the City of Bartlett, the average impervious area of a single-family residence (i.e., the ERU) is established as 5,000 square feet.**

**Section 9. Property classification for stormwater user's fee.**

- (1) **Property classifications.** For purposes of determining the stormwater user's fee, all properties in the City are classified into one of the following classes:
- (a) Single-family residential property;
  - (b) Other developed property;
  - (c) Exempt property.
- (2) **Single-family residential fee.** The City's governing body finds that the intensity of development of most parcels of real property in the City classified as single family residential is similar and that it would be excessively and unnecessarily expensive to determine precisely the square footage of the improvements (such as buildings, structures, and other impervious areas) on each such parcel. Therefore, all single-family residential properties in the City shall be charged a flat stormwater management fee, equal the base rate, regardless of the size of the parcel or the improvements.
- (3) **Other developed property fee.** The fee for other developed property (i.e., non single-family residential property) in the City shall be the base rate multiplied by the numerical factor obtained by dividing the total impervious area (square feet) of the property by one ERU. The impervious surface area for other developed property is the square footage for the buildings and other improvements on the property. The minimum stormwater management fee for other developed property shall equal the base rate for single-family residential property.
- (4) **Exempt property.** There shall be no stormwater user's fee for exempt property. The following categories of property are exempt from the stormwater user's fee:
- a. Undeveloped (i.e., vacant) property
  - b. Agricultural Property
  - c. Property located within the 100-year flood plain which has not been filled above the Base Flood Elevation as defined by FEMA
  - d. Property that does not discharge stormwater runoff into the stormwater or flood control facilities of the City.

**Section 10. Base Rate.** The City's governing body shall, by ordinance or resolution, establish the base rate for the stormwater user's fee. The base rate shall be calculated to insure adequate revenues to fund the costs of stormwater management and to provide for the operation, maintenance, and capital improvements of the stormwater system in the City.

**The Base Rate for single-family residential property is established at \$4.00 per month. For commercial and industrial property, the Base Rate is established at \$6.00 per ERU per month with a minimum stormwater fee of \$6 per month and a maximum of \$300.00 per month per property.**

**Section 11. Adjustments to stormwater user's fees.** The Bartlett Board of Mayor and Aldermen (the Board) shall have the right on its own initiative to adjust upward or downward the stormwater user's fees with respect to any property, based on the approximate percentage on any significant variation in the volume or rate of stormwater, or any significant variation in the quality of stormwater, emanating from the property, compared to other similar properties. In making determinations of the similarity of property, the Board shall take into consideration the location, geography, size, use, impervious area, stormwater facilities on the property, and any other factors that have a bearing on the variation.

**Section 12. Property owners and /or tenants of apartment or condominium units to pay charges.** The owner/tenant of each non-exempt lot or parcel shall pay the stormwater user's fees and charges as provided in this ordinance.

**Section 13. Billing procedures and penalties for late payment.**

- (1) **Rate and collection schedule.** The stormwater user's fee must be set at a rate, and collected on a schedule, established by ordinance or resolution. The stormwater user's fee shall be billed and collected monthly with the utility services bill for the property. This rate may be revised annually as necessary to cover costs of operations of the Stormwater/Drainage Fund as determined by the Board of Mayor and Aldermen.
- (2) **Delinquent bills.** The stormwater user's fee shall be billed through the City of Bartlett utility billing system. The stormwater user's fee shall become delinquent as of the subsequent billing cycle of the utility billing system. Any unpaid stormwater user's fee shall bear interest and penalty at the same rate as other user fees and charges applied to the monthly utility bill.
- (3) **Penalties for late payment.** Stormwater user's fees shall be subject to a late fee established by ordinance or resolution. The City shall be entitled to recover attorney's fees incurred in collecting delinquent stormwater user's fees. Any charge due under this ordinance which shall not be paid may be recovered at law by the City.
- (4) **Mandatory statement.** Pursuant to Tennessee Code Annotated § 68-221-1112, each bill that shall contain stormwater user's fees shall contain the following statement in bold:

**THIS FEE HAS BEEN MANDATED BY CONGRESS.**

**Section 14. Appeals of fees.**

- (1) **Generally.** Any person who disagrees with the calculation of the storm water user's fee, as provided in this ordinance, or who seeks a stormwater user's fee

adjustment based upon stormwater management practices, may appeal such fee determination to the stormwater utility manager or his designee within thirty (30) days from the date of the last bill containing stormwater user's fees charges. The City Engineer shall designate the stormwater utility manager or other designee to hear any appeals of stormwater user fees. Any appeal shall be filed in writing and shall state the grounds for the appeal. The stormwater utility manager/designee may request additional information from the appealing party.

- (2) Adjustments. Stormwater user's fee adjustments for stormwater management practices may be considered for reductions in runoff volume including discharge to a non-City drainage system; and properly designed constructed and maintained existing retention facilities, i.e. evaporation and recharge. Based upon the information provided by the utility and the appealing party, the stormwater utility shall make a final calculation of the stormwater drainage fee. The stormwater utility shall notify the parties, in writing, of its decision.

**Section 15. Effective Date:** BE IT FURTHER ORDAINED that this ordinance shall take effect upon its passage on the third and final reading, the public welfare requiring it.

FIRST READING: May 14, 2024  
 SECOND READING: May 28, 2024  
 THIRD READING: June 11, 2024

\_\_\_\_\_  
 Harold Brad King, Register to the  
 Board of Mayor and Aldermen

\_\_\_\_\_  
 David Parsons, Mayor

Attest: \_\_\_\_\_  
 Penny Medlock, City Clerk



# Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

## SCHEDULED

### ORDINANCE (ID # 3559)

Meeting: 06/11/24 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3559

## Ordinance 24-04, an ordinance to amend Title 5: Chapter 5, City Service Fee of the City of Bartlett Code of Ordinances.

**WHEREAS**, the City of Bartlett relies heavily on computers and software applications to provide police, fire, public safety, utility billing, courts, parks, personnel, engineering, financial, and other necessary technology-driven services to its citizens and to protect the sensitive personal data of its citizens and employees as well as cyber critical infrastructure on a daily basis; and

**WHEREAS**, the City of Bartlett further relies on computer technology and cybersecurity measures to insure the City's water treatment, meter readings, and billing software is protected from cyber-attacks from hackers and other malicious entities who try to disrupt the ability of the City to provide safe and secure potable water for its customers; and

**WHEREAS**, the distribution of potable water is a vital component to providing necessary services to the City's residents and commercial property in emergency situations as a result of storms or other natural disasters; and therefore, the technology components of the City's infrastructure is a vital part in this activity; and

**WHEREAS**, the most efficient method of collecting user fees from city residents and commercial businesses to fund all services mentioned above is through the use of monthly assessments added to the utility billing procedures of the water department; and

**WHEREAS**, the current method of funding city-wide technology was approved by ordinance number 84-18 in August 1984 and has proven to be inadequate for providing sufficient funding for the level of computer, software licensing, and cybersecurity infrastructure needed in today's technology environment; and

**WHEREAS**, the City Board of Mayor and Aldermen has determined that a more efficient method of funding for current general improvement expenditures and future technology infrastructure is desired to ensure timely upgrades to computer equipment, software licensing, cybersecurity, and annual maintenance agreements which benefit all the citizens of Bartlett;

**NOW, THEREFORE**, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett, that:

**Section 1.** Title 5 Municipal Finance and Taxation, Chapter 5 City Service Fee of the City of Bartlett Code of Ordinances, is amended by deleting sections 5-501 through 5-505 in their entirety and substituting instead the following sections and language:

Section 5-510. Established. A technology/service fee for all households and places of business within the city is hereby established.

Section 5-511. Amount of fee.

- (1) Beginning July 1, 2024, a City Service Fee of five dollars and fifty cents (\$5.50) per month shall be assessed against each household and place of business within the city limits of Bartlett.
- (2) The service fee assessed in Section 5-511(1) is hereby waived for all households that have been granted relief by the State of Tennessee Property Tax Relief Program.

Section 5-512. Method of Collection. The service fee shall be assessed and collected utilizing the utility billing system of the City with amounts collected transferred to the General Improvement Fund of the City or any other fund established by the Board of Mayor and Aldermen for the purpose stated in Section 5-513 on a monthly basis.

Section 5-513. Use of City Service Fee Established. The City Service Fee established by this chapter shall be used, as necessary, for computer and software repair, replacement and acquisition, cyber-security to protect the City's technology infrastructure, information technology improvements, cloud-based services and service and maintenance agreements on IT infrastructure for all departments of the City, and to insure the City's water treatment, meter readings, and billing software is protected from cyber-attacks from hackers and other malicious entities who try to disrupt the ability of the City to provide safe and secure potable water for its customers. The City Service Fee may also be used as budgeted by the Board of Mayor and Aldermen for other general improvements as determined by the Board. The Board may, at its discretion, supplement the City Service Fee established by this ordinance with transfers from the General Fund to the General Improvement Fund on an annual basis as necessary.

Section 5-514. Annual Adjustment of City Service Fee.

- (1) On July 1, 2025, and on July 1 of each subsequent year, for the service fee assessed pursuant to Section 5-511, the finance department may adjust the amount of the fee to reflect the effect of annual inflation for the cost of living that consumers in this state experienced on average during the immediately preceding fiscal year, as follows:
  - (a) If, based upon the chained consumer price index for all urban consumers rate by the United States department of labor, bureau of labor statistics or another similar index established by the federal government for June of the previous year, the finance department determines that this federal index reflects the effect of inflation for the cost of living that consumers in this state experienced during the preceding fiscal year, and

the rate is equal to or less than five percent (5%), then the department may adjust the amount of the technology fee by that rate, but in no case will the adjustment be less than zero (0%); and

(b) If, based upon the chained consumer price index for all urban consumers rate by the United States department of labor, bureau of labor statistics or another similar index established by the federal government for June of the previous year, the finance department determines that this federal index reflects the effect of inflation for the cost of living that consumers in this state experienced during the preceding fiscal year, and the rate is equal to or more than five percent (5%), then the department may adjust the amount of the technology fee by five percent (5%).

(2) The adjustment made pursuant to Section 5-514(1) shall be rounded up to the nearest cent and shall be effective for water utility billing with readings on or after July 1 of the that year.

**Section 2. Severability**

Should any provision of this Ordinance be rendered unconstitutional or null and void by a Court of Law, legislative act or otherwise, all other provisions of this Ordinance shall remain in full force and effect.

**Section 3. Effective Date:** BE IT FURTHER ORDAINED that this ordinance shall take effect upon its passage on the third and final reading, the public welfare requiring it.

FIRST READING: May 14, 2024

SECOND READING: May 28, 2024

THIRD READING: June 11, 2024

\_\_\_\_\_  
Harold Brad King, Register to the  
Board of Mayor and Aldermen

\_\_\_\_\_  
David Parsons, Mayor

Attest: \_\_\_\_\_

Penny Medlock, City Clerk



# Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

## SCHEDULED

### ORDINANCE (ID # 3561)

Meeting: 06/11/24 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3561

## Ordinance 24-05, an ordinance to adopt the 2024-2025 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2024-2025 Fiscal Year for the City of Bartlett are as follows:

|                                   | Fiscal Year<br>24/25 |
|-----------------------------------|----------------------|
| <b>GENERAL FUND EXPENDITURES:</b> |                      |
| <b>ADMINISTRATIVE:</b>            |                      |
| Legislative Board                 | \$ 1,188,617         |
| Mayor's Office                    | \$ 1,104,497         |
| Community Affairs                 | \$ 382,072           |
| Information Technology            | \$ 836,581           |
| Building and Grounds              | \$ 410,005           |
| Library                           | \$ 1,344,817         |
| Finance and Administration        | \$ 1,412,703         |
| City Court                        | \$ 1,118,415         |
| Personnel                         | \$ 656,765           |
| Planning and Economic Development | \$ 530,947           |
| <b>Total Administrative</b>       | <b>\$ 8,985,419</b>  |
| <b>PUBLIC SAFETY:</b>             |                      |
| Police Department                 | \$ 23,468,527        |
| Fire Department                   | \$ 9,455,285         |
| Ambulance Department              | \$ 4,584,280         |
| Code Enforcement                  | \$ 1,258,713         |
| <b>Total Public Safety</b>        | <b>\$ 38,766,805</b> |
| <b>PUBLIC WORKS:</b>              |                      |
| Administration                    | \$ 635,251           |
| City Shop                         | \$ 1,733,053         |
| General Maintenance               | \$ 1,827,844         |
| General Services                  | \$ 409,805           |
| Grounds Maintenance               | \$ 1,669,978         |
| Animal Control                    | \$ 834,768           |
| Engineering Administration        | \$ 476,716           |
| Engineering & Inspection          | \$ 469,803           |
| <b>Total Public Works</b>         | <b>\$ 8,057,218</b>  |

### PARKS AND RECREATION:

|                                   |           |                  |
|-----------------------------------|-----------|------------------|
| Administration                    | \$        | 572,956          |
| Community Center                  | \$        | 1,142,813        |
| Athletics                         | \$        | 1,015,470        |
| Maintenance                       | \$        | 2,542,188        |
| School Ground Maintenance         | \$        | 376,268          |
| Bartlett Station Municipal Center | \$        | 679,929          |
| Senior Citizen Center             | \$        | 315,779          |
| <b>Total Parks and Recreation</b> | <b>\$</b> | <b>6,645,403</b> |

**PERFORMING ARTS:**

|                              |           |                |
|------------------------------|-----------|----------------|
| Performing Arts Center       | \$        | 861,880        |
| <b>Total Performing Arts</b> | <b>\$</b> | <b>861,880</b> |

**OTHER GENERAL FUND ITEMS /TRANSFERS OUT**

|                                               |           |                  |
|-----------------------------------------------|-----------|------------------|
| Transfer Out Bartlett City School             | \$        | 1,737,826        |
| Transfer Out Shelby County Board of Education | \$        | 608,193          |
| Transfer Out DARE Program                     | \$        | 35,500           |
| Transfer Out Debt Service                     | \$        | 2,000,000        |
| Transfer Out Bartlett Station                 | \$        | 80,000           |
| Transfer Out CIP                              | \$        | 585,000          |
| <b>Total Transfers Out</b>                    | <b>\$</b> | <b>5,046,519</b> |

**TOTAL GENERAL FUND EXPENDITURES** **\$ 68,363,244**

**GENERAL FUND REVENUES/TRANSFERS:**

|                              |    |            |
|------------------------------|----|------------|
| Property Taxes               | \$ | 30,212,000 |
| Local Taxes                  | \$ | 17,700,000 |
| Licenses & Privileges        | \$ | 2,477,000  |
| Intergovernmental            | \$ | 8,415,000  |
| General Charges for Services | \$ | 3,371,870  |
| Department Revenues          | \$ | 3,289,986  |
| Court Charges                | \$ | 1,437,000  |
| Other Revenue                | \$ | 880,000    |
| Use of Fund Balance          | \$ | 580,388    |

**TOTAL GENERAL FUND REVENUES/TRANSFERS** **\$ 68,363,244**

**SPECIAL REVENUE FUNDS EXPENDITURES**

|                           |    |             |
|---------------------------|----|-------------|
| Street Aid Fund           | \$ | 3,680,000   |
| Solid Waste Fund          | \$ | 7,758,377   |
| General Improvement Fund  | \$ | 1,090,800   |
| Drug Enforcement Fund     | \$ | 334,500     |
| DEA Enforcement Fund      | \$ | 100,000     |
| Drainage Control Fund     | \$ | 785,524     |
| Park Improvement Fund     | \$ | 125,000     |
| E-Citation Fund           | \$ | 34,994      |
| Bartlett City School Fund | \$ | 108,553,755 |

**TOTAL SPECIAL REVENUE FUNDS EXPENDITURES    \$122,462,950**

**SPECIAL REVENUE FUNDS REVENUES/SOURCES**

|                               |                |
|-------------------------------|----------------|
| Special Revenue Funds Revenue | \$ 120,991,755 |
| Use of Fund Balance           | \$ 1,471,195   |

**TOTAL SPECIAL REVENUE FUNDS REV./SOURCES    \$122,462,950**

**UTILITY FUND EXPENDITURES**

|                                             |                     |
|---------------------------------------------|---------------------|
| Administration                              | \$ 3,035,394        |
| Water & Wastewater Services                 | \$ 2,387,265        |
| Plant Operations                            | \$ 3,148,850        |
| Sewer Treatment                             | \$ 1,176,786        |
| <b>Total Utility Operation Expenditures</b> | <b>\$ 9,748,295</b> |

|                                        |           |                |
|----------------------------------------|-----------|----------------|
| Utility Debt - Principal               | \$        | 455,000        |
| Utility Debt -- Interest & Charges     | \$        | 119,180        |
| <b>Total Utility Debt Expenditures</b> | <b>\$</b> | <b>574,180</b> |
| Transfer to Capital Improvement Fund   | \$        | 3,032,446      |

**TOTAL UTILITY FUND EXPENDITURES** **\$ 13,354,921**

**UTILITY FUND REVENUES/SOURCES**

|                       |    |            |
|-----------------------|----|------------|
| Utility Fund Revenues | \$ | 13,161,000 |
| Department Revenues   | \$ | 9,000      |
| Use of Fund Balance   | \$ | 184,921    |

**TOTAL UTILITY FUND REVENUES/SOURCES** **\$ 13,354,921**

**GENERAL DEBT SERVICE FUND EXPENDITURES**

|                            |              |
|----------------------------|--------------|
| Principal \$               | 5,794,000    |
| Interest and Other Charges | \$ 2,814,740 |

**TOTAL GENERAL DEBT SERVICE EXPENDITURES** **\$ 8,608,740**

**GENERAL DEBT SERVICE REVENUES/SOURCES**

|                       |    |           |
|-----------------------|----|-----------|
| Debt Service Revenues | \$ | 8,551,527 |
| Use of Fund Balance   | \$ | 57,213    |

**TOTAL GENERAL DEBT SERVICE REV/SOURCES** **\$ 8,608,740**

SECTION 2: The CITY WATER RATE -- BE IT FURTHER ORDAINED that the City Water Rates be assessed according to the following schedule:

|                                                                         | <u><b>Rates</b></u> |
|-------------------------------------------------------------------------|---------------------|
| Residential -- City Customers -- The first 2,000 gallons                | \$ 7.80             |
| Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons   | \$ 1.80             |
| Residential -- Rural Customers -- The first 2,000 gallons               | \$ 10.70            |
| Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons | \$ 2.70             |
| Commercial -- City Customers -- The first 2,000 gallons                 | \$ 12.88            |
| Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons    | \$ 2.10             |
| Commercial -- Rural Customers -- The first 2,000 gallons                | \$ 17.59            |
| Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons  | \$ 3.15             |

SECTION 3: The CITY SEWER RATE -- BE IT FURTHER ORDAINED that the City Sewer Rates be assessed according to the following schedule:

|                                                                 | <u>Rates</u> |
|-----------------------------------------------------------------|--------------|
| Residential -- City Customers -- The first 2,000 gallons        | \$ 13.55     |
| Residential -- City Customers -- each additional 1,000 gallons  | \$ 2.79      |
| Residential -- Rural Customers -- The first 2,000 gallons       | \$ 17.83     |
| Residential -- Rural Customers -- each additional 1,000 gallons | \$ 3.01      |
| Commercial -- City Customers -- The first 2,000 gallons         | \$ 26.38     |
| Commercial -- City Customers -- each additional 1,000 gallons   | \$ 3.01      |
| Commercial -- Rural Customers -- The first 2,000 gallons        | \$ 37.08     |
| Commercial -- Rural Customers -- each additional 1,000 gallons  | \$ 3.22      |

SECTION 4: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED that "Exhibit B" represents the fiscal year 2024-2025 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2024-2025. Any rate or fee not included in the attached 2024-2025 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 5: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2024-2025 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 6: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 7: BARTLETT CITY SCHOOL SPECIAL REVENUE AND CAPITAL BUDGET -- BE IT FURTHER ORDAINED that The Bartlett City Board of Education has approved and presented Special Revenue Funds for FY2024-25 administered by the Bartlett City Board of Education. These budget documents, "School General Fund Exhibit A" and "School Special Revenue Fund Exhibit B", are presented in the FY2024-25 Approved Special Revenue Budget and the FY2024-25 Approved Capital Budget documents as attached and made part of the enacting City of Bartlett budget ordinance by reference.

SECTION 8: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 9: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED that Operating budgets not spent or formally encumbered expire at June 30, 2025. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 10: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 11: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2025 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Annual Comprehensive Financial Report for the year ended June 30, 2025.

SECTION 12: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 13: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED that the policy of the Board of Mayor and Aldermen establishes at 25%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 14: SEVERABILITY -- BE IT FURTHER ORDAINED that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 15: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance becomes effective July 1, 2024.

FIRST READING: May 14, 2024

SECOND READING: May 28, 2024

THIRD READING: June 11, 2024

\_\_\_\_\_  
Harold Brad King, Register to the  
Board of Mayor and Aldermen

\_\_\_\_\_  
David Parsons, Mayor

Attest: \_\_\_\_\_  
Penny Medlock, City Clerk



## CIP PROJECT LINE ITEMS SUMMARY

## BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2025 - FY 2029

| PROJECT                         | FY 2025             | FY 2026              | FY 2027              | FY 2028              | FY 2029             | TOTAL                 |
|---------------------------------|---------------------|----------------------|----------------------|----------------------|---------------------|-----------------------|
| <b><u>FUNDING SOURCES</u></b>   |                     |                      |                      |                      |                     |                       |
| General Obligation Bonds        | \$ 0                | \$ 5,233,000         | \$ 6,642,000         | \$ 6,904,500         | \$ 2,012,000        | \$ 20,791,500         |
| Capital Note                    | 0                   | 195,000              | 93,000               | 83,000               | 119,000             | 490,000               |
| Transfer from Street Aid Fund   | 760,000             | 0                    | 0                    | 0                    | 0                   | 760,000               |
| Transfer In from General Fund   | 585,000             | 462,000              | 848,200              | 420,000              | 852,000             | 3,167,200             |
| Transfer In from Park Imp. Fund | 0                   | 0                    | 120,000              | 0                    | 75,000              | 195,000               |
| Grant Funds                     | 0                   | 0                    | 4,200,000            | 3,750,000            | 0                   | 7,950,000             |
| TDOT 80% match                  | 3,040,000           | 5,532,000            | 148,000              | 5,018,000            | 148,000             | 13,886,000            |
| Utility Bonds                   | 0                   | 3,900,000            | 16,500,000           | 16,500,000           | 1,500,000           | 38,400,000            |
| Utility Retained Earnings       | 3,032,446           | 7,000,000            | 2,550,000            | 2,550,000            | 2,550,000           | 17,682,446            |
| American Rescue Plan Grant      | 1,521,273           | 0                    | 0                    | 0                    | 0                   | 1,521,273             |
| <b>Total Funding Sources</b>    | <b>\$ 8,938,719</b> | <b>\$ 22,322,000</b> | <b>\$ 31,101,200</b> | <b>\$ 35,225,500</b> | <b>\$ 7,256,000</b> | <b>\$ 104,843,419</b> |
| <b><u>PROJECT COST</u></b>      |                     |                      |                      |                      |                     |                       |
| <b><u>Administrative</u></b>    |                     |                      |                      |                      |                     |                       |
| Vehicles & Equipment            | \$ 0                | \$ 0                 | \$ 0                 | \$ 0                 | \$ 0                | \$ 0                  |
| YMCA Capital Improvement        | 100,000             | 100,000              | 100,000              | 100,000              | 100,000             | 500,000               |
| <b>Total Administrative</b>     | <b>\$ 100,000</b>   | <b>\$ 100,000</b>    | <b>\$ 100,000</b>    | <b>\$ 100,000</b>    | <b>\$ 100,000</b>   | <b>\$ 500,000</b>     |
| <b><u>Police</u></b>            |                     |                      |                      |                      |                     |                       |
| Justice Center Maintenance      | \$ 0                | \$ 120,000           | \$ 120,000           | \$ 120,000           | \$ 120,000          | \$ 480,000            |
| <b>Total Police</b>             | <b>\$ 0</b>         | <b>\$ 120,000</b>    | <b>\$ 120,000</b>    | <b>\$ 120,000</b>    | <b>\$ 120,000</b>   | <b>\$ 480,000</b>     |
| <b><u>Fire</u></b>              |                     |                      |                      |                      |                     |                       |
| Fire Vehicles                   | \$ 0                | \$ 42,000            | \$ 52,000            | \$ 0                 | \$ 0                | \$ 94,000             |
| Fire Ambulances                 | 325,000             | 0                    | 376,200              | 0                    | 432,000             | 1,133,200             |
| Fire Truck                      | 0                   | 1,200,000            | 0                    | 0                    | 0                   | 1,200,000             |
| Training Center Improvements    | 0                   | 0                    | 800,000              | 0                    | 0                   | 800,000               |
| <b>Total Fire</b>               | <b>\$ 325,000</b>   | <b>\$ 1,242,000</b>  | <b>\$ 1,228,200</b>  | <b>\$ 0</b>          | <b>\$ 432,000</b>   | <b>\$ 3,227,200</b>   |
| <b><u>Codes Enforcement</u></b> |                     |                      |                      |                      |                     |                       |
| Codes Enforcement Vehicles      | \$ 0                | \$ 40,000            | \$ 0                 | \$ 0                 | \$ 0                | \$ 40,000             |
| <b>Total Code Inspection</b>    | <b>\$ 0</b>         | <b>\$ 40,000</b>     | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>         | <b>\$ 40,000</b>      |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)



# CIP PROJECT LINE ITEMS SUMMARY

## BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2025 - FY 2029

| PROJECT                                          | FY 2025             | FY 2026             | FY 2027              | FY 2028             | FY 2029             | TOTAL                |
|--------------------------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|----------------------|
| <b>Public Works</b>                              |                     |                     |                      |                     |                     |                      |
| Public Works Vehicles & Equip                    | \$ 160,000          | \$ 200,000          | \$ 200,000           | \$ 200,000          | \$ 200,000          | \$ 960,000           |
| <b>Total Public Works</b>                        | <b>\$ 160,000</b>   | <b>\$ 200,000</b>   | <b>\$ 200,000</b>    | <b>\$ 200,000</b>   | <b>\$ 200,000</b>   | <b>\$ 960,000</b>    |
| <b>Engineering</b>                               |                     |                     |                      |                     |                     |                      |
| STP Overlay of Elmore, St. Elmo, & Brunswick Roa | \$ 760,000          | \$ 0                | \$ 0                 | \$ 0                | \$ 0                | \$ 760,000           |
| TDOT-STP Overlay of Elmore, St. Elmo, & Brun     | 3,040,000           | 0                   | 0                    | 0                   | 0                   | 3,040,000            |
| Fletcher Creek Greenway Ph4                      | 0                   | 396,000             | 0                    | 0                   | 0                   | 396,000              |
| Fletcher Creek Ph4 TDOT                          | 0                   | 1,584,000           | 0                    | 0                   | 0                   | 1,584,000            |
| ADA Transition                                   | 0                   | 363,000             | 37,000               | 363,000             | 37,000              | 800,000              |
| TDOT-ADA Transition                              | 0                   | 1,452,000           | 148,000              | 1,452,000           | 148,000             | 3,200,000            |
| STP Overlay of Elmore Park Road, Old Brownsville | 0                   | 624,000             | 0                    | 891,500             | 0                   | 1,515,500            |
| TDOT-STP Overlay of Elmore Park Road, Old Br     | 0                   | 2,496,000           | 0                    | 3,566,000           | 0                   | 6,062,000            |
| <b>Total Engineering</b>                         | <b>\$ 3,800,000</b> | <b>\$ 6,915,000</b> | <b>\$ 185,000</b>    | <b>\$ 6,272,500</b> | <b>\$ 185,000</b>   | <b>\$ 17,357,500</b> |
| <b>Parks</b>                                     |                     |                     |                      |                     |                     |                      |
| Parks Vehicles & Equipment                       | \$ 0                | \$ 107,000          | \$ 84,000            | \$ 65,000           | \$ 80,000           | \$ 336,000           |
| Singleton CC Equipment/Repairs                   | 0                   | 400,000             | 155,000              | 400,000             | 400,000             | 1,355,000            |
| Senior Center Equipment/Repairs                  | 0                   | 48,000              | 9,000                | 18,000              | 39,000              | 114,000              |
| Parks Maintenances                               | 0                   | 1,000,000           | 1,400,000            | 1,500,000           | 1,075,000           | 4,975,000            |
| Transfer In from Park Imp. Fund                  | 0                   | 0                   | 75,000               | 0                   | 75,000              | 150,000              |
| Parks Restroom Renovations-ADA                   | 0                   | 0                   | 0                    | 0                   | 0                   | 0                    |
| Transfer In from Park Imp. Fund                  | 0                   | 0                   | 45,000               | 0                   | 0                   | 45,000               |
| Grant Fund Parks Restroom Renovation-ADA         | 0                   | 0                   | 450,000              | 0                   | 0                   | 450,000              |
| W.J. Freeman Park                                | 0                   | 350,000             | 1,250,000            | 1,250,000           | 0                   | 2,850,000            |
| Grant Fund W.J. Freeman Park                     | 0                   | 0                   | 1,250,000            | 1,250,000           | 0                   | 2,500,000            |
| BSMC Equipment/Repairs                           | 0                   | 900,000             | 3,000,000            | 2,500,000           | 500,000             | 6,900,000            |
| Grant Fund BSMC Equipment Repairs                | 0                   | 0                   | 2,500,000            | 2,500,000           | 0                   | 5,000,000            |
| <b>Total Parks</b>                               | <b>\$ 0</b>         | <b>\$ 2,805,000</b> | <b>\$ 10,218,000</b> | <b>\$ 9,483,000</b> | <b>\$ 2,169,000</b> | <b>\$ 19,675,000</b> |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

| BARTLETT CAPITAL IMPROVEMENT PROGRAM     |              |               |               |               |              |               |
|------------------------------------------|--------------|---------------|---------------|---------------|--------------|---------------|
| FY 2025 - FY 2029                        |              |               |               |               |              |               |
| CIP PROJECT LINE ITEMS SUMMARY           |              |               |               |               |              |               |
| PROJECT                                  | FY 2025      | FY 2026       | FY 2027       | FY 2028       | FY 2029      | TOTAL         |
| <b>Sewers</b>                            |              |               |               |               |              |               |
| Sewers in Annexation Area                | \$ 0         | \$ 500,000    | \$ 1,500,000  | \$ 1,500,000  | \$ 1,500,000 | \$ 5,000,000  |
| Fletcher Creek Sewer Basin               | 0            | 3,400,000     | 15,000,000    | 15,000,000    | 0            | 33,400,000    |
| American Rescue Plan Project             | 532,446      | 0             | 0             | 0             | 0            | 532,446       |
| American Rescue Plan Grant - ARP Project | 1,521,273    | 0             | 0             | 0             | 0            | 1,521,273     |
| Water and Sewer Plant Upgrades           | 500,000      | 2,000,000     | 2,000,000     | 2,000,000     | 2,000,000    | 8,500,000     |
| Water and Sewer Pipe Upgrades            | 0            | 1,000,000     | 550,000       | 550,000       | 550,000      | 2,650,000     |
| Sewer Lines to Lakeland                  | 2,000,000    | 4,000,000     | 0             | 0             | 0            | 6,000,000     |
| Total Sewers                             | \$ 4,553,719 | \$ 10,900,000 | \$ 19,050,000 | \$ 19,050,000 | \$ 4,050,000 | \$ 57,603,719 |
| TOTAL CIP                                | \$ 8,938,719 | \$ 22,322,000 | \$ 31,101,200 | \$ 35,225,500 | \$ 7,256,000 | \$ 99,843,419 |

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department | Type                                     | Amount      | Frequency/Notes/Description             |
|------------|------------------------------------------|-------------|-----------------------------------------|
| Finance    | Alcoholic Beverage Application Fee       | \$ 500.00   |                                         |
|            | Alcoholic Beverage Duplicate License Fee | \$ 10.00    | Each                                    |
|            | Alcoholic Beverage Renewal Fee           | \$ 500.00   | Annual                                  |
|            | Auto Tag Renewal Fee                     | \$ 35.00    | Annual                                  |
|            | Beer Permit Application Fee              | \$ 250.00   | Each                                    |
|            | Beer Privilege Tax                       | \$ 100.00   | Annual                                  |
|            | City Service Fee                         | \$ 2.50     | Monthly                                 |
|            | Copy fees                                | \$ 0.15     | Only applies to 20 pages and more       |
|            | Legal Notice                             | \$ 100.00   | Each                                    |
|            | Liquor Privilege Tax License             | \$ 600.00   | \$600 - \$1,000 Annual Based on Seating |
|            | Lost Payroll Check Fee                   | \$ 25.00    | Each                                    |
|            | Outdoor Sales Permit Fee                 | \$ 55.00    | Each                                    |
|            | Penalty Personalty Property Taxes        | 5%          |                                         |
|            | Penalty Real Property Taxes              | 5%          |                                         |
|            | Returned Check Fee                       | \$ 20.00    | Each or Amt of check, whichever is less |
|            | Taxicab Permit Fee, per cab              | \$ 80.00    | Annual                                  |
|            | Wholesale Beer Tax                       | 17%         | Reported Monthly                        |
|            | Wholesale Liquor Tax                     | 5%          | Reported Monthly                        |
|            | Wine Only Privilege Tax License          | \$ 120.00   | \$120 - \$200 Annual Based on Seating   |
|            | Cable Franchise Fee                      | 5%          | Annual(Applied to Gross Revenues)       |
|            | Cable Application/Bid Fee                | \$ 5,000.00 | Per Application                         |
|            | Cable Bid Copy Fee                       | \$ 25.00    | Per Cable Bid                           |
| City Court | Alcohol/Drug Treatment Fee               | \$ 100.00   | Set by State                            |
|            | Breath Alcohol Test Charge               | \$ 17.50    | Set by State                            |
|            | Cash Bond Forfeiture Fee                 | \$ 13.75    | Set by State                            |
|            | City Court Costs                         | \$ 107.50   | Set by City                             |
|            | City Litigation Tax                      | \$ 13.75    | Can be no more that State Lit. Tax      |
|            | County Drug Treatment Fee                | \$ 70.00    | Set by State                            |
|            | County Veteran Fee                       | \$ 50.00    | Set by State                            |
|            | Criminal Privilege Tax on Litigation     | \$ 29.50    | Set by State                            |
|            | DA Crime Fee                             | \$ 75.00    | Set by State                            |
|            | DUI-Interlock Fee                        | \$ 40.00    | Set by State                            |
|            | DUI-Blood Test Charge                    | \$ 250.00   | Set by State                            |
|            | Drug Test Fee                            | \$ 10.00    | Set by City                             |
|            | E-Ticket Fee                             | \$ 5.00     | Set by State                            |
|            | Expungement Fee-City                     | \$ 100.00   | Set by City                             |
|            | Expungement Fee-State                    | \$ 350.00   | Set by State                            |
|            | Indigent Tax                             | \$ 12.50    | Set by State                            |
|            | Probation Fee                            | \$ 250.00   | Set by City                             |
|            | Reinstatement Fees From State            | \$ 10.00    | Per person when DL Reinstated           |
|            | Sexual Assault Fee                       | \$ 200.00   | Set by State                            |
|            | State Court Costs (Criminal Charge)      | \$ 62.00    | Set by State                            |
|            | State Court Costs (Traffic Charge)       | \$ 42.00    | Set by State                            |
|            | State Drug Treatment Fee                 | \$ 10.00    | Set by State                            |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department | Type                                                  | Amount       | Frequency/Notes/Description                                         |
|------------|-------------------------------------------------------|--------------|---------------------------------------------------------------------|
| Planning   | State Impair Driv. Fund Fees                          | \$ 5.00      | Set by State                                                        |
|            | State Litigation Tax                                  | \$ 13.75     | Set by State                                                        |
|            | State Tax On Crimes Against Person/Crim. Injury Fund  | \$ 26.50     | Or \$50.00 (Set by State)                                           |
|            | Traffic Privilege Tax on Litigation                   | \$ 17.75     | Set by State                                                        |
|            | Traumatic Brain Injury Fund                           | \$15 or \$30 | Set by State                                                        |
|            | No Drivers License Fee                                | \$ 15.00     | Set by State                                                        |
|            | Late Fee on Traffic Citation-(1st FTA Ord.3-406)      | \$ 50.00     | Set by City                                                         |
|            | 11 X 17 COLOR MAPS Copy Fee                           | \$ 3.00      | Each                                                                |
|            | Article V – Schedule Of District Regulations Copy Fee | \$ 2.50      | Each                                                                |
|            | Handbook Copy Fee                                     | \$ 6.00      | Each                                                                |
|            | Landscape/Tree Ordinance Copy Fee                     | \$ 3.50      | Each                                                                |
|            | Re-Record Plat Fees                                   | \$ 50.00     | Each                                                                |
|            | Sign Ordinance Copy Fee                               | \$ 18.00     | Each                                                                |
|            | Sign Summary, Appendix 5 & Chart 1 Copy Fee           | \$ 1.25      | Each                                                                |
|            | Subdivision Ordinance Copy Fee                        | \$ 7.00      | Each                                                                |
|            | Zoning Ordinance W/ New Ordinances Copy Fee           | \$ 29.25     | Each                                                                |
|            | <b>Board of Zoning Appeals</b>                        |              |                                                                     |
|            | Variances                                             | \$ 300.00    | Each                                                                |
|            | <b>Design Review Fees</b>                             |              |                                                                     |
|            | Sign Review                                           | \$ 100.00    | Each                                                                |
|            | Sign Appeal Fee                                       | \$ 100.00    | Each                                                                |
|            | Sign Penalty Fee                                      | \$ 100.00    | Each. Extra fee per sign installed w/out DRC approval and/or permit |
|            | Site Plan Review                                      | \$ 400.00    | Each                                                                |
|            | New Stealth Wireless Transmission Facility Site Plan  | \$ 550.00    | Without Special Use Permit                                          |
|            | Site Plan Appeal Fee                                  | \$ 400.00    | Each                                                                |
|            | Minor Site Plan Review                                | \$ 50.00     | Each                                                                |
|            | <b>Site Plan - Planning Commission</b>                |              |                                                                     |
|            | Site Plan Review (without contract)                   | \$ 400.00    | Each                                                                |
|            | Site Plan Review (with contract)                      | \$ 500.00    | Each                                                                |
|            | <b>Subdivision</b>                                    |              |                                                                     |
|            | Construction Plan                                     | \$ 500.00    | Each                                                                |
|            | Plus                                                  | \$ 20.00     | Per lot                                                             |
|            | Dedication of Street                                  | \$ 300.00    | Each                                                                |
|            | Final Plan                                            | \$ 500.00    | Each                                                                |
|            | Plus                                                  | \$ 20.00     | Per lot                                                             |
|            | Master Plan                                           | \$ 500.00    | Each                                                                |
|            | Plus                                                  | \$ 20.00     | Per lot                                                             |
|            | Rerecording                                           | \$ 50.00     | Each                                                                |
|            | Revocations                                           | \$ 300.00    | Each                                                                |
|            | Street Name Change                                    | \$ 300.00    | Each                                                                |
|            | Road, Street, Alley Closure                           | \$ 300.00    | Each                                                                |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department       | Type                                             | Amount      | Frequency/Notes/Description                                                    |
|------------------|--------------------------------------------------|-------------|--------------------------------------------------------------------------------|
|                  | <b>Zoning</b>                                    |             |                                                                                |
|                  | Simple Zoning Letter                             | \$ 25.00    | Zoning location verification                                                   |
|                  | Extensive Zoning Letter                          | \$ 75.00    | Zoning verification, land uses, and property/zoning violations                 |
|                  | Planned Development: Outline Plan                | \$ 1,000.00 | Five acres or less, \$30 per acre after first five and maximum fee of \$2,000  |
|                  | Planned Development: Outline Plan Amendment      | \$ 300.00   | Each                                                                           |
|                  | Rerecording                                      | \$ 50.00    | Up to 100 labels and \$1.00 per label over first 100                           |
|                  | Renotification Fee                               | \$ 100.00   | first 100                                                                      |
|                  |                                                  | \$ 1.00     | Five acres or less, \$15 per acre after first five and maximum fee of \$1,000  |
|                  | Reprocessing of Applications                     | \$ 150.00   | Five acres or less, \$100 per acre after first five and maximum fee of \$3,000 |
|                  | Rezoning                                         | \$ 1,000.00 | Five acres or less, \$50 per acre after first five and maximum fee of \$3,000  |
| <b>Police</b>    | Special Use Permits                              | \$ 500.00   | Five acres or less, \$50 per acre after first five and maximum fee of \$3,000  |
|                  | Background Checks                                | \$ 15.00    | Each                                                                           |
|                  | Beer Server Permits                              | \$ 10.00    | Each                                                                           |
|                  | DUI Tapes/Video                                  | \$ 15.00    | Each                                                                           |
|                  | Sexual Offender Registry                         | \$ 150.00   | Each                                                                           |
|                  | Sexual Oriented Business Employee Permit Fee     | \$ 15.00    | Annual                                                                         |
|                  | Sexual Oriented Business Permit Fee              | \$ 500.00   | Annual                                                                         |
|                  | Tow fees (Each)                                  |             |                                                                                |
|                  | Passenger Vehicles                               | \$ 125.00   | Each                                                                           |
|                  | Class "B" Vehicles                               | \$ 200.00   | Trucks & Trailers 1.5 Tons                                                     |
| <b>Fire</b>      | Class "C" Vehicles                               | \$ 350.00   | Large Trucks, Tractors & Trailers 3 Tons                                       |
|                  | Ambulance Transport Fee for BLS                  | \$ 900.00   | For BLS                                                                        |
|                  | Ambulance Transport Fee for ALS I                | \$ 1,000.00 | For ALS I                                                                      |
|                  | Ambulance Transport Fee for ALS II               | \$ 1,100.00 | For ALS II                                                                     |
|                  | Plus a mileage fee                               | \$ 17.00    | Per mile                                                                       |
|                  | Copy fees                                        | \$ 0.15     | Only applies to 20 pages and more                                              |
|                  | CPR Classes                                      | \$ 20.00    | Per person per class                                                           |
| <b>Code Enf.</b> | <b>Building Fees</b>                             |             |                                                                                |
|                  | Addition not exceeding 400 square feet           | \$ 50.00    | Minimum fee (1&2 family dwelling)                                              |
|                  | Addition of more than 400 square feet            | \$ 90.00    | Minimum fee (1&2 family dwelling)                                              |
|                  | Alteration and repair-per \$1,000                | \$ 4.00     | One & Two Family Dwelling                                                      |
|                  | Minimum fee of                                   | \$ 60.00    |                                                                                |
|                  | Certificate of Occupancy                         | \$ 60.00    |                                                                                |
|                  | Commercial curb-cuts, driveway entrances & exits | \$ 0.06     | Minimum \$30                                                                   |
|                  | Commercial sidewalks                             | \$ 30.00    | On public right of way                                                         |
|                  | Sidewalks-Inlet-Driveway Repair                  | \$ 60.00    |                                                                                |
|                  | House for Sale Inspection                        | \$ 30.00    |                                                                                |

Attachment: ExhibitA BOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department                    | Type                                        | Amount      | Frequency/Notes/Description                 |
|-------------------------------|---------------------------------------------|-------------|---------------------------------------------|
|                               | Conveyor Systems, Racking Systems           | \$ 60.00    | First \$250,000                             |
|                               | Per \$1,000 for more than \$250,000         | \$ 1.00     |                                             |
|                               | Decks & spas                                | \$ 40.00    |                                             |
|                               | Demolition-for each 25,000 cubic feet       | \$ 7.00     |                                             |
|                               | Demolition-Maximum Fee                      | \$ 500.00   |                                             |
|                               | Demolition-Minimum Fee                      | \$ 60.00    |                                             |
|                               | Detached building <= 400 sq ft              | \$ 30.00    | Minimum fee one story                       |
|                               | Detached building > 400 sq ft               | \$ 50.00    | Minimum fee one story                       |
|                               | Detached building > 400 sq ft               | \$ 0.05     | Per square feet                             |
|                               | Fees for Amending Permits                   | \$ 20.00    |                                             |
|                               | Fees for Issuing Permits                    | \$ 5.00     |                                             |
|                               | Software Fee                                | \$ 7.00     |                                             |
|                               | Fees for miscellaneous construction         | \$ 8.00     | Per \$1,000                                 |
|                               | Fences one-two family dwelling              | \$ 20.00    |                                             |
|                               | Minimum fee                                 | \$ 60.00    |                                             |
|                               | First Re-inspection Fee                     | \$ 30.00    |                                             |
|                               | 2+ Re-inspection Fee                        | \$ 50.00    |                                             |
|                               | Gates, wall fence, or others                | \$ 20.00    | Minimum                                     |
|                               | Per \$1,000                                 | \$ 4.00     |                                             |
|                               | Hazardous occupancies                       | \$ 200.00   |                                             |
|                               | Imploded Structures-flat fee                | \$ 1,000.00 |                                             |
|                               | New construction & additions                | \$ 50.00    | Minimum Fee (not 1&2 family dwelling)       |
|                               | Less than \$25,000-per \$1,000              | \$ 4.00     |                                             |
|                               | \$25,000 to \$1,000,000-per \$1,000         | \$ 3.00     | Plus one-time \$100                         |
|                               | \$1,000,001 to \$25 million-per \$1,000     | \$ 2.00     | Plus one-time \$3,025                       |
|                               | \$25,000,001 & above-per \$1,000            | \$ 1.50     | Plus one-time \$51,025                      |
|                               | New construction of or addition to existing | \$ 0.05     | Per square foot (1&2 family dwelling)       |
|                               | Minimum fee of                              | \$ 125.00   |                                             |
|                               | Removal or moving of structures             | \$ 200.00   |                                             |
|                               | Special events                              | \$ 60.00    |                                             |
|                               | Temporary construction trailer (6 months)   | \$ 60.00    |                                             |
|                               | Work commencing before permit issued        | Double Fee  |                                             |
| <b>Electrical Permit Fees</b> |                                             |             |                                             |
|                               | 0-150 amperes                               | \$ 70.00    |                                             |
|                               | 151-400 amperes                             | \$ 125.00   |                                             |
|                               | Over 400 amperes                            | \$ 250.00   |                                             |
|                               | 277 to 480 volt phase                       | \$ 2.00     | Per Amp                                     |
|                               | Amending Permit Fee                         | \$ 20.00    |                                             |
|                               | Circuits with capacity of more than 1 KW    |             |                                             |
|                               | For the first 5 KW                          | \$ 5.00     |                                             |
|                               | For each additional KW                      | \$ 3.00     |                                             |
|                               | Empty Conduits                              | \$ 10.00    | For each 50' of conduit or bank of conduits |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department | Type                                      | Amount    | Frequency/Notes/Description        |
|------------|-------------------------------------------|-----------|------------------------------------|
|            | Existing Residential Occupancies          |           |                                    |
|            | 1 to 5 circuits                           | \$ 30.00  |                                    |
|            | Over 5 circuits                           | \$ 45.00  |                                    |
|            | Fee for issuing permits                   | \$ 5.00   |                                    |
|            | Software Fee                              | \$ 7.00   |                                    |
|            | Filing of Board of Appeals                | \$ 100.00 |                                    |
|            | First Re-inspection fee                   | \$ 30.00  |                                    |
|            | 2+ Re-inspection Fee                      | \$ 50.00  |                                    |
|            | General Inspection (not a complaint)      | \$ 50.00  |                                    |
|            | Installed Motors                          |           |                                    |
|            | 1st H.P.                                  | \$ 6.00   |                                    |
|            | Each additional H.P.                      | \$ 1.00   |                                    |
|            | Fuel Pumps                                | \$ 20.00  |                                    |
|            | Motors moved at same address              | \$ 15.00  |                                    |
|            | Low Voltage (Non-Residential)             | \$ 15.00  | Per System/Per Floor               |
|            | Minimum permit fee                        | \$ 20.00  |                                    |
|            | Miscellaneous Items                       |           |                                    |
|            | Meter Put Back                            | \$ 15.00  |                                    |
|            | Recalls                                   | \$ 15.00  |                                    |
|            | Underground or overhead low voltage cable | \$ 20.00  | Per 100 ft                         |
|            | Miscellaneous Fees                        |           |                                    |
|            | Battery Charger up to 100 amperes         | \$ 15.00  |                                    |
|            | Battery Charger-more than 100 amperes     | \$ 15.00  |                                    |
|            | Electric welder                           | \$ 25.00  |                                    |
|            | Fire Ruling                               | \$ 50.00  |                                    |
|            | Lighting and Convenience Outlet Circuits  | \$ 4.00   |                                    |
|            | Modular Res. Buildings                    | \$ 50.00  |                                    |
|            | Motion picture machine                    | \$ 30.00  |                                    |
|            | Panels                                    | \$ 15.00  |                                    |
|            | Power Rectifier-more than 100 amperes     | \$ 3.00   | Each unit                          |
|            | Power Rectifier-up to 100 amperes         | \$ 15.00  |                                    |
|            | Relocated Houses                          | \$ 50.00  |                                    |
|            | X-ray unit-120 volt                       | \$ 15.00  |                                    |
|            | X-ray unit-208/240 volt                   | \$ 50.00  |                                    |
|            | Mobile Homes (manufactured)               | \$ 50.00  |                                    |
|            | Reconnecting Signs                        |           |                                    |
|            | 1st circuit                               | \$ 15.00  |                                    |
|            | Each additional circuit                   | \$ 2.00   |                                    |
|            | Mercury Vapor Light P.O.L.                | \$ 15.00  |                                    |
|            | Re-inspection of interior wiring          | \$ 50.00  | Out of service for 90 days or more |
|            | Residential Low Voltage                   |           |                                    |
|            | After Electrical-roughin                  | \$ 50.00  |                                    |
|            | Before Electrical-roughin                 | \$ 30.00  |                                    |
|            | Residential Temporary Meter Center        | \$ 25.00  |                                    |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department | Type                                         | Amount     | Frequency/Notes/Description |
|------------|----------------------------------------------|------------|-----------------------------|
|            | Service, Feeder, & Panel Replacement         | \$ 50.00   | Residential                 |
|            | Signs and Decorative Circuits                |            |                             |
|            | 1st circuit                                  | \$ 6.00    |                             |
|            | Each additional circuit                      | \$ 4.00    |                             |
|            | Conduit installed for the sign circuit       | \$ 15.00   |                             |
|            | Swimming Pools                               |            |                             |
|            | Above Ground Pools                           | \$ 30.00   |                             |
|            | Inground Pools                               | \$ 100.00  |                             |
|            | Transformers & Capacitors                    |            |                             |
|            | Installations-100 watts up to 5 KVA          | \$ 15.00   |                             |
|            | Installations-each additional > 5 KVA        | \$ 0.50    |                             |
|            | Replacement                                  | \$ 20.00   |                             |
|            | Up to 240 volt phase                         | \$ 1.00    | Per Amp                     |
|            | Work commencing before permit issued         | Double Fee |                             |
|            | Voltage excess of 480 volts per KVA          |            |                             |
|            | First 10,000 KVA                             | \$ 1.50    | Per KVA                     |
|            | Additional KVA over 10,000 up to 50,000      | \$ 0.50    | Each                        |
|            | Each additional KVA above 50,000             | \$ 0.25    | Each                        |
|            | <b>Gas Permit Fees</b>                       |            |                             |
|            | Fee for Amending Permits                     | \$ 20.00   |                             |
|            | Fees for issuing permits                     | \$ 5.00    |                             |
|            | Software Fee                                 | \$ 7.00    |                             |
|            | Filing Application for Board of Appeals      | \$ 100.00  |                             |
|            | First re-inspection fee                      | \$ 30.00   |                             |
|            | 2+ Re-inspection Fee                         | \$ 50.00   |                             |
|            | For \$1 to \$1,000 valuation of installation | \$ 20.00   |                             |
|            | For each gas outlet                          | \$ 3.00    | Single Family Residence     |
|            | Gas meter put back                           | \$ 15.00   |                             |
|            | Minimum Permit Fee                           | \$ 15.00   |                             |
|            | Per each additional \$1,000                  | \$ 8.00    |                             |
|            | Work commencing before permit issued         | Double Fee |                             |
|            | Liquidation/Special Sale Application Fee     | \$ 25.00   | Each                        |
|            | <b>Mechanical Permit Fees</b>                |            |                             |
|            | Fee for Amending Permits                     | \$ 20.00   |                             |
|            | Fees for Issuing permits                     | \$ 5.00    |                             |
|            | Software Fee                                 | \$ 7.00    |                             |
|            | Filing for Board of Appeals                  | \$ 100.00  |                             |
|            | First re-inspection Fee                      | \$ 30.00   |                             |
|            | 2+ Re-inspection Fee                         | \$ 50.00   |                             |
|            | For 1st \$1,000                              | \$ 15.00   |                             |
|            | For 1st \$1,000                              | \$ 16.00   |                             |
|            | For each additional \$1,000 >\$1 mil         | \$ 3.00    |                             |
|            | For each additional \$1,000 <\$1 mil         | \$ 8.00    |                             |
|            | Minimum Permit Fee                           | \$ 20.00   |                             |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department          | Type                                    | Amount      | Frequency/Notes/Description |
|---------------------|-----------------------------------------|-------------|-----------------------------|
|                     | Work commencing before permit issued    | Double Fee  |                             |
|                     | <b>Plan Review Fee</b>                  |             |                             |
|                     | \$0-\$25,000 total valuation            | \$ 80.00    |                             |
|                     | \$25,001-\$50,000 total valuation       | \$ 160.00   |                             |
|                     | \$50,001-\$100,000 total valuation      | \$ 325.00   |                             |
|                     | \$100,001-\$200,000 total valuation     | \$ 650.00   |                             |
|                     | \$200,001-\$500,000 total valuation     | \$ 875.00   |                             |
|                     | \$500,001-\$1 million total valuation   | \$ 1,200.00 |                             |
|                     | \$1,000,001-\$2 million total valuation | \$ 1,600.00 |                             |
|                     | \$2,000,001-\$5 million total valuation | \$ 2,000.00 |                             |
|                     | \$5,000,001 and up total valuation      | \$ 3,000.00 |                             |
|                     | Signs (New)                             | \$ 25.00    |                             |
|                     | <b>Plumbing Permit Fees</b>             |             |                             |
|                     | Amending Permit Fee                     | \$ 20.00    |                             |
|                     | Fees for issuing permits                | \$ 5.00     |                             |
|                     | Software Fee                            | \$ 7.00     |                             |
|                     | Filing to Board of Appeals              | \$ 100.00   |                             |
|                     | First re-inspection fee                 | \$ 30.00    |                             |
|                     | 2+ Re-inspection Fee                    | \$ 50.00    |                             |
|                     | Installation of Plumbing Fixtures       | \$ 8.00     |                             |
|                     | Minimum Permit fee                      | \$ 20.00    | Each Fixture                |
|                     | Sewer Repair                            | \$ 100.00   |                             |
|                     | Per \$1,000                             | \$ 8.00     | Commercial Minimum          |
|                     | Sewer Replacement or Connections        | \$ 30.00    |                             |
|                     | Sewer Turnaround                        | \$ 1,500.00 |                             |
|                     | Water Heater                            | \$ 15.00    |                             |
|                     | Water Service-< 1 inch > 2 inch         | \$ 30.00    |                             |
|                     | Water Service-< 2 inch                  | \$ 200.00   |                             |
|                     | Water Service-> 1 inch                  | \$ 20.00    |                             |
|                     | Work commencing before permit issued    | Double Fee  |                             |
| <b>Public Works</b> | <b>Adoption Fee</b>                     |             |                             |
|                     | Adult Dogs over 30 pounds               | \$ 65.00    | Each                        |
|                     | Small Dogs 30 pounds and under          | \$ 100.00   | Each                        |
|                     | Puppies under 5 months                  | \$ 100.00   | Each                        |
|                     | Adult Cats                              | \$ 65.00    | Each                        |
|                     | Kittens under 5 months                  | \$ 80.00    | Each                        |
|                     | At Risk/ Long Term Animals              | \$ 30.00    | Each                        |
|                     | Animal License Fee                      | \$ 6.00     | Each (altered)              |
|                     |                                         | \$ 16.00    | Each (non-altered)          |
|                     |                                         | \$ 3.00     | Replacement Cost            |
|                     | Boarding Fees                           | \$ 15.00    | Per Day                     |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department              | Type                                       | Amount      | Frequency/Notes/Description            |
|-------------------------|--------------------------------------------|-------------|----------------------------------------|
|                         | Capture Fees                               |             |                                        |
|                         | 1st offense                                | \$ 40.00    | Each                                   |
|                         | 2nd offense                                | \$ 70.00    | Each                                   |
|                         | 3rd offense                                | \$ 100.00   | Each                                   |
|                         | Grass Cutting of Vacant Houses             | Actual Cost | Materials, Equipments & Labor Cost     |
|                         | Brush Pickup/Load                          | Actual Cost | Materials, Equipments & Labor Cost     |
|                         | Shelter Misc. Revenue                      | \$ 25.00    | Owner surrender                        |
|                         |                                            | \$ 50.00    | Cremation fee                          |
|                         |                                            | \$ 20.00    | Micro-chipping                         |
| <b>Solid Waste</b>      | Appliance Pickup                           | \$ 30.00    | Each                                   |
|                         | Commercial Pickup-Set Up Fee               | \$ 20.00    | Each                                   |
|                         | Commercial Pickup - Charge for Cart        | \$ 75.00    | Each                                   |
|                         | Commercial Pickup - Monthly Charges:       |             |                                        |
|                         | For 1 Cart                                 | \$ 30.00    | Monthly                                |
|                         | For 2 Carts                                | \$ 35.00    | Monthly                                |
|                         | For 3 Carts                                | \$ 40.00    | Monthly                                |
|                         | Residential Cart Replacement Cost          | \$ 75.00    | Each                                   |
|                         | Residential Cart Additional Purchase       | \$ 75.00    | Each                                   |
|                         | Residential Pickup                         | \$ 30.00    | Monthly                                |
|                         | Yard Waste Cart Purchase                   | \$ 75.00    | Each - While Grant carts are available |
| <b>Water/Wastewater</b> |                                            |             |                                        |
|                         | Barrel Locks to Contractors                | \$ 24.00    | Each                                   |
|                         | Refundable User Fee for Fire Hydrant Meter | \$ 1,000.00 | Each                                   |
|                         | Rental for Fire Hydrant Meter              | \$ 25.00    | Monthly                                |
|                         | Water usage of Fire Hydrant Meter          |             | Current City rates for water usage     |
|                         | City Water Rates                           |             |                                        |
|                         | Residential -- City Customers              | \$ 7.80     | The first 2,000 gallons                |
|                         | Residential -- City Customers              | \$ 1.80     | each additional 1,000 gallons          |
|                         | Residential -- Rural Customers             | \$ 10.70    | The first 2,000 gallons                |
|                         | Residential -- Rural Customers             | \$ 2.70     | each additional 1,000 gallons          |
|                         | Commercial -- City Customers               | \$ 12.88    | The first 2,000 gallons                |
|                         | Commercial -- City Customers               | \$ 2.10     | each additional 1,000 gallons          |
|                         | Commercial -- Rural Customers              | \$ 17.59    | The first 2,000 gallons                |
|                         | Commercial -- Rural Customers              | \$ 3.15     | each additional 1,000 gallons          |
|                         | City Sewer Rates                           |             |                                        |
|                         | Residential -- City Customers              | \$ 13.55    | The first 2,000 gallons                |
|                         | Residential -- City Customers              | \$ 2.79     | each additional 1,000 gallons          |
|                         | Residential -- Rural Customers             | \$ 17.83    | The first 2,000 gallons                |
|                         | Residential -- Rural Customers             | \$ 3.01     | each additional 1,000 gallons          |
|                         | Commercial -- City Customers               | \$ 26.38    | The first 2,000 gallons                |
|                         | Commercial -- City Customers               | \$ 3.01     | each additional 1,000 gallons          |
|                         | Commercial -- Rural Customers              | \$ 37.08    | The first 2,000 gallons                |
|                         | Commercial -- Rural Customers              | \$ 3.22     | each additional 1,000 gallons          |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department  | Type                                                 | Amount      | Frequency/Notes/Description                     |
|-------------|------------------------------------------------------|-------------|-------------------------------------------------|
| Engineering | Fee for Plans and Specifications (for copies)        |             |                                                 |
|             | From \$100,000 to \$250,000                          | \$ 25.00    |                                                 |
|             | From \$250,001 to \$500,000                          | \$ 50.00    |                                                 |
|             | From \$500,001 to \$750,000                          | \$ 75.00    |                                                 |
|             | Greater than \$750,000                               | \$ 100.00   |                                                 |
|             | Commercial & Industrial                              |             |                                                 |
|             | City Subdivision Inspection                          |             |                                                 |
|             | Minimum, per lot                                     | \$ 300.00   | Whichever is greater                            |
|             | Or % of Development Cost                             | 3.0%        | Whichever is greater                            |
|             | Drainage Control Fee                                 |             |                                                 |
|             | For those lots not served by a detention basin       | \$ 500.00   | Per half acre                                   |
|             | For those lots served by a detention basin           | \$ 250.00   | Per half acre                                   |
|             | Sewer Connection Charge                              |             |                                                 |
|             | Per Acre                                             | \$ 2,333.00 | Whichever is greater                            |
|             | Per Front Foot                                       | \$ 33.00    | Whichever is greater                            |
|             | Sewer Review Fee                                     |             |                                                 |
|             | Minimum                                              | \$ 25.00    | Per contract                                    |
|             | Per lot                                              | \$ 10.00    | Whichever is greater                            |
|             | Per 250 feet of Sewer line Extension                 | \$ 25.00    | Whichever is greater                            |
|             | Subdivision and site plan review                     |             |                                                 |
|             | Minimum                                              | \$ 175.00   | Whichever is greater                            |
|             | Or % of Public Improvement Cost                      | 1.5%        | Whichever is greater                            |
|             | Water Connection Fee                                 | \$ 3,000.00 | Per lot                                         |
|             | Water Plant Expansion % of Water Main Cost           | 15%         |                                                 |
|             | Water System Engineering % of Water Main Cost        | 6%          |                                                 |
|             | Residential                                          |             |                                                 |
|             | City Subdivision Inspection                          | \$0.00      | For all Basins except Fletcher Creek Basin, per |
|             | City Subdivision Inspection for Fletcher Creek Basin |             |                                                 |
|             | Minimum, per lot                                     | \$ 300.00   | Whichever is greater                            |
|             | Or % of Development Cost                             | 3.0%        | Whichever is greater                            |
|             | Drainage Control Fee                                 |             |                                                 |
|             | For those lots not served by a detention basin       | \$ 500.00   | Per lot                                         |
|             | For those lots served by a detention basin           | \$ 250.00   | Per lot                                         |
|             | Park Land Development Fee                            | \$ 700.00   | Per lot                                         |
|             | Sewer Connection Charge                              | \$0.00      | For all Basins except Fletcher Creek Basin, per |
|             | Sewer Connection Charge for Fletcher Creek Basin     | \$ 2,000.00 | Per lot                                         |
|             | Sewer Review Fee                                     |             |                                                 |
|             | Minimum                                              | \$ 25.00    | Per contract                                    |
|             | Per lot                                              | \$ 10.00    | Whichever is greater                            |
|             | Per 250 feet of Sewer line Extension                 | \$ 25.00    | Whichever is greater                            |
|             | Subdivision and site plan review                     | \$ 175.00   | Per lot                                         |
|             | Water Connection Fee                                 | \$0.00      | For all Basins except Fletcher Creek Basin, per |
|             | Water Connection Fee for Fletcher Creek Basin        | \$ 2,000.00 | Per lot                                         |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department       | Type                                                | Amount    | Frequency/Notes/Description                     |
|------------------|-----------------------------------------------------|-----------|-------------------------------------------------|
|                  | Water Plant Expansion % of Water Main Cost          | 0%        | For all Basins except Fletcher Creek Basin, per |
|                  | Water Plant Expansion for Fletcher Creek Basin      | 15%       | % of Water Main Cost                            |
|                  | Water System Engineering % of Water Main Cost       | 0%        | For all Basins except Fletcher Creek Basin, per |
|                  | Water System Engineering for Fletcher Creek Basin   | 6%        | % of Water Main Cost                            |
|                  | Site Plan - Planning Commission                     |           |                                                 |
|                  | Site Plan Review (with contract)                    | \$ 500.00 | Each                                            |
|                  | Street Cut Permit per 25 feet of cut                | \$ 10.00  |                                                 |
|                  | Street Lighting Fee                                 | \$ 5.00   | Monthly                                         |
| <b>Parks</b>     | Facility Rental                                     |           |                                                 |
|                  | A. Keith McDonald Pavilion (\$500 Security Deposit) | \$ 310.00 | Residents(1/2 day/\$610 all day)                |
|                  |                                                     | \$ 460.00 | Non-Residents(1/2 day/\$910 all day)            |
|                  | Dixon-Brewer Park Gazebo                            | \$ 50.00  | Residents (1/2 day/\$90 all day)                |
|                  |                                                     | \$ 70.00  | Non-Residents(1/2 day/\$120 all day)            |
|                  | Ellendale Park Pavilion                             | \$ 60.00  | Residents (1/2 day/\$100 all day)               |
|                  |                                                     | \$ 80.00  | Non-Residents (1/2 day/\$150 all day)           |
|                  | W. J. Freeman Park - Gazebo                         | \$ 40.00  | Residents (1/2 day/\$70 all day)                |
|                  |                                                     | \$ 55.00  | Non-Residents(1/2 day/\$100 all day)            |
|                  | W. J. Freeman Park - Pavilion                       | \$ 60.00  | Residents(1/2 day/\$110 all day)                |
|                  |                                                     | \$ 85.00  | Non-Residents(1/2 day/\$160 all day)            |
| <b>Athletics</b> | Adult Sports                                        | \$ 550.00 | Softball                                        |
|                  |                                                     | \$ 450.00 | Fall Softball                                   |
|                  |                                                     | \$ 575.00 | Basketball                                      |
|                  |                                                     | \$ 250.00 | Volleyball                                      |
|                  | Facility Rental                                     |           |                                                 |
|                  | Deermont                                            | \$ 525.00 | Per day                                         |
|                  | Ellendale                                           | \$ 300.00 | Per day (both fields)                           |
|                  | Appling                                             | \$ 525.00 | Per day (all four fields)                       |
|                  | W.J. Freeman Multipurpose Fields                    |           |                                                 |
|                  | 11v11 field dimensions (3 fields available)         | \$ 175.00 | Per field/per game                              |
|                  | 7v7 or 9v9 field dimensions (6 fields available)    | \$ 100.00 | Per field/per game                              |
|                  | Bartlett Pickleball Courts                          | \$ 275.00 | Per day (all six courts)                        |
|                  | Field Permits                                       | \$ 50.00  | Per 1.5hr, non league teams                     |
|                  | Tennis/Cricket & non BPRD group                     | \$ 20.00  | Per player                                      |
|                  | Tournament Fees                                     | \$ 225.00 | Per team                                        |
|                  | Youth Sports-per person                             | \$ 100.00 | Baseball, Softball & Basketball                 |
|                  |                                                     | \$ 75.00  | Volleyball                                      |
|                  | Plus Non-Resident fee                               | \$ 15.00  | Per person                                      |
|                  | Late Registration                                   | \$ 25.00  | Per person                                      |
|                  | Youth Sports-per team                               |           |                                                 |
|                  | 6 & u basketball                                    | \$ 475.00 |                                                 |
|                  | 8 & u basketball                                    | \$ 475.00 |                                                 |
|                  | 10 & u basketball                                   | \$ 575.00 |                                                 |
|                  | 17 & u basketball                                   | \$ 575.00 |                                                 |
|                  | 6 & u to 8 & u baseball                             | \$ 475.00 |                                                 |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department            | Type                                  | Amount      | Frequency/Notes/Description           |
|-----------------------|---------------------------------------|-------------|---------------------------------------|
|                       | 10 & u to 14 & u baseball             | \$ 575.00   |                                       |
|                       | Per person fees for non BPRD Programs | \$ 20.00    | per person                            |
| <b>Singleton C.C.</b> | <b>Adult Classes</b>                  |             |                                       |
|                       | Bench Aerobics                        | \$ 5.00     | Per class or 8 classes for \$35.00    |
|                       | Belly Dancing                         | \$ 95.00    | Resident per session                  |
|                       |                                       | \$ 105.00   | Nonresident per session               |
|                       | Zumba                                 | \$ 5.00     | Per class or 8 classes for \$35.00    |
|                       | Yoga                                  | \$ 5.00     | Per class or 8 classes for \$35.00    |
|                       | Chair Yoga                            | \$ 5.00     | Per class or 8 classes for \$35.00    |
|                       | Clogging                              | \$ 35.00    | Resident per month, Add Fam \$10      |
|                       |                                       | \$ 45.00    | Nonresident per month, Add Fam \$10   |
|                       | Pickleball Private Lessons            | \$ 60.00    | Per Session                           |
|                       | Pickleball Semi-Private Lessons       | \$ 30.00    | Per session                           |
|                       | Pickleball 101                        | \$ 25.00    | Member Per Session                    |
|                       |                                       | \$ 45.00    | Non-Member Per Session                |
|                       | Pickleball 201                        | \$ 25.00    | Member Per Session                    |
|                       |                                       | \$ 45.00    | Non-Member Per Session                |
|                       | Pottery                               |             |                                       |
|                       | Hand Building                         | \$ 125.00   | Resident \$120 for 6 week session     |
|                       |                                       | \$ 135.00   | Non-Resident \$125 for 6 week session |
|                       | Wheel Class                           | \$ 125.00   | Resident \$120 for 6 week session     |
|                       |                                       | \$ 135.00   | Non-Resident \$125 for 6 week session |
|                       | Clay                                  | \$ 25.00    |                                       |
|                       | Pottery Tools                         | \$ 20.00    |                                       |
|                       | Per Week Class Fee                    | \$ 25.00    |                                       |
|                       | Dance                                 |             |                                       |
|                       | Registration Fee                      | \$ 25.00    |                                       |
|                       | Recreational Dance Program            | \$ 56.00    | Resident per month                    |
|                       |                                       | \$ 66.00    | Non-resident per month                |
|                       | 3 Visit Trial Pass                    | \$ 45.00    | Resident per                          |
|                       |                                       | \$ 55.00    | Non-resident per                      |
|                       | Summer Dance Camp                     | \$ 105.00   | Resident per session                  |
|                       |                                       | \$ 115.00   | Non-resident per session              |
|                       | Recital Ticket                        | \$ 20.00    | Per ticket                            |
|                       | Camp Singleton                        |             |                                       |
|                       | Fall Break Camp                       | \$ 146.00   | Resident per week                     |
|                       | Fall Break Camp                       | \$ 156.00   | Non-Resident per week                 |
|                       | Spring Break Camp                     | \$ 146.00   | Resident per week                     |
|                       | Spring Break Camp                     | \$ 156.00   | Non-Resident per week                 |
|                       | Summer Day Camp                       |             |                                       |
|                       | Full Summer tuition, Resident         | \$ 1,160.00 | Resident, full summer                 |
|                       | Full Summer tuition, Non-Resident     | \$ 1,248.00 | Non-Resident, full summer             |
|                       | Camp 1 wk, Resident                   | \$ 146.00   | Resident, per week                    |
|                       | Camp 1 wk, Resident, 1st sibling      | \$ 141.00   | Resident, 1st sibling, per week       |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department                   | Type                                           | Amount      | Frequency/Notes/Description         |
|------------------------------|------------------------------------------------|-------------|-------------------------------------|
|                              | Camp 1 wk, Resident, 2nd sibling               | \$ 136.00   | Resident, 2nd sibling, per week     |
|                              | Camp 1 wk, Non-Resident                        | \$ 156.00   | Non-Resident, per week              |
|                              | Camp 1 wk, Non-Resident, 1st sibling           | \$ 151.00   | Non-Resident, 1st sibling, per week |
|                              | Camp 1 wk, Non-Resident, 2nd sibling           | \$ 146.00   | Non-Resident, 2nd sibling, per week |
|                              | Teen Camp, Resident                            | \$ 156.00   | Resident, per week                  |
|                              | Teen Camp, Non-Resident                        | \$ 166.00   | Non-Resident, per week              |
| Facility Rental              |                                                |             |                                     |
| Regular Hours                |                                                |             |                                     |
|                              | Classroom                                      | \$ 35.00    | Resident per hour                   |
|                              |                                                | \$ 45.00    | Non-resident per hour               |
|                              | Stage Room                                     | \$ 45.00    | Resident per hour                   |
|                              |                                                | \$ 55.00    | Non-resident per hour               |
|                              | Auditorium                                     | \$ 70.00    | Resident per hour                   |
|                              |                                                | \$ 80.00    | Non-resident per hour               |
|                              | Kitchen, with Auditorium                       | \$ 60.00    | Resident Flat Fee                   |
|                              |                                                | \$ 70.00    | Non-Resident Flat Fee               |
|                              | Gymnasium, one side only                       | \$ 75.00    | Resident per hour                   |
|                              |                                                | \$ 85.00    | Non-resident per hour               |
|                              | Gymnasium, whole gym                           | \$ 145.00   | Resident per hour                   |
|                              |                                                | \$ 155.00   | Non-resident per hour               |
|                              | Gym Clock                                      | \$ 50.00    | Resident Flat Fee                   |
|                              |                                                | \$ 75.00    | Non-Resident Flat Fee               |
|                              | Concession Stand                               | \$ 100.00   | Resident Flat Fee                   |
|                              |                                                | \$ 125.00   | Non-Resident Flat Fee               |
|                              | Basketball Tournament                          |             |                                     |
|                              | 2 Day, Resident                                | \$ 1,925.00 |                                     |
|                              | 2 Day, Non-Resident                            | \$ 2,090.00 |                                     |
| After Hours (2 Hour Minimum) |                                                |             |                                     |
|                              | Classroom                                      | \$ 75.00    | Resident per hour                   |
|                              |                                                | \$ 85.00    | Non-resident per hour               |
|                              | Stage Room                                     | \$ 90.00    | Resident per hour                   |
|                              |                                                | \$ 100.00   | Non-resident per hour               |
|                              | Auditorium                                     | \$ 140.00   | Resident per hour                   |
|                              |                                                | \$ 160.00   | Non-resident per hour               |
|                              | Kitchen, with Auditorium                       | \$ 80.00    | Resident Flat Fee                   |
|                              |                                                | \$ 90.00    | Non-resident Flat Fee               |
|                              | Gymnasium, one side only                       | \$ 160.00   | Resident per hour                   |
|                              |                                                | \$ 185.00   | Non-resident per hour               |
|                              | Gymnasium, whole gym                           | \$ 325.00   | Resident per hour                   |
|                              |                                                | \$ 385.00   | Non-resident per hour               |
|                              | Concession Stand                               | \$ 120.00   | Resident Flat Fee                   |
|                              |                                                | \$ 145.00   | Non-Resident Flat Fee               |
|                              | Deposit Auditorium, Classrooms, Gym & Stage Rm | \$ 200.00   |                                     |
|                              | Deposit Teen Parties                           | \$ 500.00   | Cash                                |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department     | Type                                   | Amount    | Frequency/Notes/Description                  |
|----------------|----------------------------------------|-----------|----------------------------------------------|
|                | Rectangle Tables                       | \$ 6.00   | Employees Only                               |
|                | Metal Chairs                           | \$ 0.75   | Employees Only                               |
|                | Annual Membership                      | \$ 50.00  | Resident per year                            |
|                |                                        | \$ 70.00  | Non-resident per year                        |
|                |                                        | \$ 5.00   | Day Pass Resident                            |
|                |                                        | \$ 15.00  | Day Pass Non-Resident                        |
| Martial Arts   |                                        |           |                                              |
|                | Kendo                                  | \$ 35.00  | Resident, Per month                          |
|                |                                        | \$ 45.00  | Non-Resident, per month                      |
|                | Iaido                                  | \$ 30.00  | Resident, per month                          |
|                |                                        | \$ 40.00  | Non-Resident, per month                      |
| Preschool      |                                        |           |                                              |
|                | Registration fee                       | \$ 30.00  |                                              |
|                | Book Club-4 & 5 yrs old (Fridays)      | \$ 51.00  | Resident per session                         |
|                |                                        | \$ 61.00  | Non-resident per session                     |
|                | Fit & Fun                              | \$ 6.00   | Resident per class + \$1 PFF                 |
|                |                                        | \$ 16.00  | Non-resident per class + \$1 PFF             |
|                | Preschool Playtime-2 yrs old (Fridays) | \$ 61.00  | Resident per month                           |
|                |                                        | \$ 71.00  | Non-resident per month                       |
|                | Preschool-3 & 4 yrs old                |           |                                              |
|                | Two days per week, resident            | \$ 101.00 | Resident per month                           |
|                | Two days per week, non-resident        | \$ 111.00 | Non-resident per month                       |
|                | Four days per week, resident           | \$ 181.00 | Resident per month                           |
|                | Four days per week, non-resident       | \$ 191.00 | Non-resident per month                       |
|                | Pre-K Camp- 3 & 4 yrs old              | \$ 91.00  | Resident per session - 3 wks                 |
|                |                                        | \$ 101.00 | Non-resident per session - 3 wks             |
|                | Stay N' Play                           |           |                                              |
|                |                                        | \$ 65.00  | Residents per month - 2 day + \$1 PFF        |
|                |                                        | \$ 75.00  | Non-residents per month - 2 day + \$1 PF     |
|                |                                        | \$ 129.00 | Residents per month - 4 day + \$1 PFF        |
|                |                                        | \$ 138.00 | Non-residents per month - 4 day + \$1 PF     |
| Special Events |                                        |           |                                              |
|                | Halloween                              | \$ 1.00   | Per adult                                    |
|                | Valentine's 5K/10K Run                 | \$ 30.00  | Each, plus \$5 After early bird pricing      |
|                | Valentine's 5K/10K Run                 | \$ 45.00  | Couples, plus \$5 After early bird pricing   |
|                | Valentine's Virtual Runner             | \$ 40.00  | Each                                         |
|                | Turkey Shoot                           | \$ 1.00   | Each target                                  |
| Youth Classes  |                                        |           |                                              |
|                | Program Late Fee                       | \$ 25.00  | Late fee for all programs                    |
|                | Baton                                  | \$ 130.00 | Resident per Session                         |
|                |                                        | \$ 140.00 | Non-Resident per Session                     |
|                |                                        | \$ 60.00  | Resident, additional sibling per session     |
|                |                                        | \$ 70.00  | Non-Resident, additional sibling per session |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department  | Type                                      | Amount    | Frequency/Notes/Description                  |
|-------------|-------------------------------------------|-----------|----------------------------------------------|
|             | ACT Prep                                  | \$ 200.00 | Resident per session                         |
|             |                                           | \$ 205.00 | Nonresident per session                      |
|             | Driver Education                          | \$ 630.00 | Resident per session                         |
|             |                                           | \$ 640.00 | Nonresident per session                      |
|             |                                           | \$ 750.00 | Resident deluxe per session                  |
|             |                                           | \$ 760.00 | Nonresident deluxe per session               |
|             | Music Lessons - Private                   | \$ 305.00 | Resident per session - 12 weeks              |
|             |                                           | \$ 330.00 | Non-Resident per session - 12 weeks          |
|             |                                           | \$ 280.00 | Resident, additional sibling per session     |
|             |                                           | \$ 305.00 | Non-Res, additional sibling per session      |
|             | Music Lessons-Group                       | \$ 205.00 | Resident per session - 12 weeks              |
|             |                                           | \$ 230.00 | Non-Resident per session - 12 weeks          |
|             |                                           | \$ 180.00 | Resident, additional sibling per session     |
|             |                                           | \$ 205.00 | Non-Resident, additional sibling per session |
|             | Homeschool Lessons                        | \$ 80.00  | Per session - 12 weeks                       |
|             |                                           | \$ 105.00 | Non-Resident                                 |
|             |                                           | \$ 55.00  | Additional sibling per session               |
|             | Tennis (Ages 7-17)                        | \$ 105.00 | Resident - 1 Lesson Per Week                 |
|             |                                           | \$ 115.00 | Non Resident - 1 Lesson Per Week             |
| <b>BSMC</b> | Municipal Center Rental Fee               |           |                                              |
|             | Weekday, M-Th (8:00am-5:00pm) Rental Fees |           |                                              |
|             | Auditorium (hourly; 4 hour min.)          | \$ 125.00 | Resident Rate                                |
|             |                                           | \$ 150.00 | Non Resident Rate                            |
|             | Banquet Hall (hourly; 4 hour min.)        | \$ 110.00 | Resident Rate                                |
|             |                                           | \$ 130.00 | Non Resident Rate                            |
|             | Chapel (hourly; 4 hour min.)              | \$ 65.00  | Resident Rate                                |
|             |                                           | \$ 75.00  | Non Resident Rate                            |
|             | Reception Hall (hourly; 4 hour min.)      | \$ 55.00  | Resident Rate                                |
|             |                                           | \$ 65.00  | Non Resident Rate                            |
|             | Community Room A (hourly; 4 hour min.)    | \$ 40.00  | Resident Rate                                |
|             |                                           | \$ 50.00  | Non Resident Rate                            |
|             | Community Room B (hourly; 4 hour min.)    | \$ 40.00  | Resident Rate                                |
|             |                                           | \$ 50.00  | Non Resident Rate                            |
|             | Nights, Weekends, and Holiday Rental Fees |           |                                              |
|             | Auditorium (hourly; 4 hour min.)          | \$ 225.00 | Resident Rate                                |
|             |                                           | \$ 250.00 | Non Resident Rate                            |
|             | Banquet Hall (hourly; 4 hour min.)        | \$ 210.00 | Resident Rate                                |
|             |                                           | \$ 230.00 | Non Resident Rate                            |
|             | Chapel (hourly; 4 hour min.)              | \$ 120.00 | Resident Rate                                |
|             |                                           | \$ 145.00 | Non Resident Rate                            |
|             | Reception Hall (hourly; 4 hour min.)      | \$ 110.00 | Resident Rate                                |
|             |                                           | \$ 125.00 | Non Resident Rate                            |
|             | Community Room A (hourly; 4 hour min.)    | \$ 80.00  | Resident Rate                                |
|             |                                           | \$ 95.00  | Non Resident Rate                            |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department    | Type                                                                                                | Amount      | Frequency/Notes/Description              |
|---------------|-----------------------------------------------------------------------------------------------------|-------------|------------------------------------------|
|               | Community Room B (hourly; 4 hour min.)                                                              | \$ 80.00    | Resident Rate                            |
|               |                                                                                                     | \$ 95.00    | Non Resident Rate                        |
|               | Equipment Rental Fees                                                                               |             |                                          |
|               | Sound Tech and Sound Equipment (\$50/hr, 4 hr min)                                                  | \$ 65.00    | Resident Rate                            |
|               |                                                                                                     | \$ 75.00    | Non Resident Rate                        |
|               | Catering Kitchen Pilot Light Service Fee                                                            | \$ 30.00    |                                          |
|               | Special Events                                                                                      |             |                                          |
|               | Daddy Daughter Dance                                                                                | \$ 35.00    | Resident Rate, per couple                |
|               |                                                                                                     | \$ 10.00    | Resident Rate, each additional child     |
|               |                                                                                                     | \$ 45.00    | Non Resident Rate, per couple            |
|               |                                                                                                     | \$ 20.00    | Non Resident Rate, each additional child |
|               | Royal Tea Party                                                                                     |             |                                          |
|               | Adult                                                                                               | \$ 10.00    | Resident Rate                            |
|               |                                                                                                     | \$ 15.00    | Non Resident Rate                        |
|               | Children                                                                                            | \$ 30.00    | Resident Rate                            |
|               |                                                                                                     | \$ 40.00    | Non Resident Rate                        |
|               | Wedding Packages                                                                                    |             |                                          |
|               | Wedding & Reception (Sound Tech Included)                                                           |             |                                          |
|               | 8 hours Friday and 10 hours Saturday, includes sound tech 2 hours on Friday and 6 hours on Saturday |             |                                          |
|               | Auditorium & Banquet Hall ( 2 hrs. night before                                                     | \$ 5,500.00 | Resident Rate                            |
|               | + 10 hours day of)                                                                                  | \$ 6,000.00 | Non Resident Rate                        |
|               | Auditorium & Reception Hall ( 2 hrs. night before                                                   | \$ 4,000.00 | Resident Rate                            |
|               | + 10 hours day of)                                                                                  | \$ 4,500.00 | Non Resident Rate                        |
|               | Chapel & Banquet Hall ( 2 hrs. night before                                                         | \$ 4,500.00 | Resident Rate                            |
|               | + 10 hours day of)                                                                                  | \$ 5,000.00 | Non Resident Rate                        |
|               | Chapel & Reception Hall ( 2 hrs. night before                                                       | \$ 3,500.00 | Resident Rate                            |
|               | + 10 hours day of)                                                                                  | \$ 4,000.00 | Non Resident Rate                        |
|               | Chapel + Auditorium                                                                                 | \$ 5,000.00 | Resident Rate                            |
|               |                                                                                                     | \$ 5,500.00 | Non Resident Rate                        |
|               | Auditorium ONLY                                                                                     | \$ 3,500.00 | Resident Rate                            |
|               |                                                                                                     | \$ 4,000.00 | Non Resident Rate                        |
|               | Rainey Banquet Hall Only                                                                            | \$ 3,000.00 | Resident Rate                            |
|               |                                                                                                     | \$ 3,500.00 | Non Resident Rate                        |
| Senior Center | AM Stretch Exercise Class                                                                           | \$ 4.00     | Per Class                                |
|               | Ballroom Dance Day Class                                                                            | \$ 4.00     | Per class                                |
|               | Ballroom Dance Night Class                                                                          | \$ 10.00    | Per Class                                |
|               | Dance - Afternoon                                                                                   | \$ 4.00     | Members Per Dance                        |
|               | Dance - Evening                                                                                     | \$ 6.00     | Members Per Dance                        |
|               | Exercise Punch Card                                                                                 | \$ 40.00    | Per Punch Card                           |
|               | Facility Rental                                                                                     |             |                                          |
|               | Classroom (except #2)                                                                               | \$ 45.00    | Resident Per Hour / Two Hour Min.        |
|               |                                                                                                     | \$ 55.00    | Non-Resident Per Hour / 2 Hr Min.        |
|               | Classroom # 2                                                                                       | \$ 50.00    | Resident Per Hour / Two Hour Min.        |
|               |                                                                                                     | \$ 60.00    | Non-Resident Per Hour / 2 Hr Min.        |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department      | Type                                                | Amount    | Frequency/Notes/Description             |
|-----------------|-----------------------------------------------------|-----------|-----------------------------------------|
|                 | Auditorium                                          | \$ 100.00 | Resident Per Hour / Two Hour Min.       |
|                 |                                                     | \$ 110.00 | Non-Resident Per Hour / 2 Hr Min.       |
|                 | Rental Deposit                                      | \$ 200.00 | Per Auditorium Rental                   |
|                 | Kitchen (Type-Catering)                             | \$ 75.00  | Resident-Additional Flat Fee for Rental |
|                 |                                                     | \$ 85.00  | Non-Resident Flat Fee for Rental        |
|                 | Group Fitness Class                                 | \$ 4.00   | Per Class                               |
|                 | Jewelry Class                                       | \$ 4.00   | Per class                               |
|                 | Jewelry Supplies                                    | \$ 4.00   | Per class                               |
|                 | Line Dance Class                                    | \$ 4.00   | Per class                               |
|                 | Manicure                                            | \$ 15.00  |                                         |
|                 | Pedicure                                            | \$ 21.00  |                                         |
|                 | Special Care Fee                                    | \$ 10.00  | Additional (case-by-case)               |
|                 | Massage - Chair                                     |           |                                         |
|                 | 15-minutes                                          | \$ 22.00  | Per 15-minute appointment               |
|                 | 30-minutes                                          | \$ 40.00  | Per 30-minute appointment               |
|                 | Memberships                                         |           |                                         |
|                 | Basic Membership                                    | \$ 15.00  | Per Year                                |
|                 |                                                     | \$ 25.00  | Non-Resident Per Year                   |
|                 | All-Inclusive Membership                            | \$ 21.00  | Per Month                               |
|                 |                                                     | \$ 26.00  | Non-Resident Per Month                  |
|                 | Newsletter Ad Space                                 |           |                                         |
|                 | Business card size ad                               | \$ 20.00  | Per newsletter issue                    |
|                 | Quarter page ad                                     | \$ 30.00  | Per newsletter issue                    |
|                 | Half page ad                                        | \$ 50.00  | Per newsletter issue                    |
|                 | Full page ad                                        | \$ 85.00  | Per newsletter issue                    |
|                 | Half page ad - outside back cover                   | \$ 105.00 | Per newsletter issue                    |
|                 | Sketching/Art Class                                 | \$ 10.00  | Per Month                               |
|                 | Sewing Class                                        | \$ 10.00  | Per Month                               |
|                 | Tai Chi                                             | \$ 4.00   | Per class                               |
|                 | Yoga                                                | \$ 4.00   | Per class                               |
|                 | Zumba Class                                         | \$ 4.00   | Per class                               |
| Performing Arts | Box Office                                          |           |                                         |
|                 | PatronManager Fee: Ticket < \$20.00                 | \$ 1.75   | Per Tix                                 |
|                 | PatronManager Fee: Ticket \$20.00 to <\$50.00       | \$ 3.75   | Per Tix                                 |
|                 | Patron Manager Fee: Ticket \$50.00 & Up             | \$ 4.25   | Per Tix                                 |
|                 | Ticket: Concert Tier 1 (premium)                    | \$ 50.00  | Per Tix                                 |
|                 | Ticket: Concert Tier 2                              | \$ 40.00  | Per Tix                                 |
|                 | Ticket: Concert Tier 3                              | \$ 35.00  | Per Tix                                 |
|                 | Ticket: Theatre Performance (Adult)                 | \$ 30.00  | Per Tix                                 |
|                 | Ticket: Theatre Performance (Children)              | \$ 20.00  | Per Tix                                 |
|                 | Ticket: Family Show (Adult)                         | \$ 20.00  | Per Tix                                 |
|                 | Ticket: Family Show (Children)                      | \$ 15.00  | Per Tix                                 |
|                 | Ticket - Subscriber Price: Concert Tier 1 (Premium) | \$ 37.50  | Per Tix                                 |
|                 | Ticket - Subscriber Price: Concert Tier 2           | \$ 30.00  | Per Tix                                 |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2024-2025**

| Department | Type                                                            | Amount         | Frequency/Notes/Description      |
|------------|-----------------------------------------------------------------|----------------|----------------------------------|
|            | Ticket - Subscriber Price: Concert Tier 3                       | \$ 26.25       | Per Tix                          |
|            | Ticket - Subscriber Price: Theatre Performance                  | \$ 22.50       | Adult, Per Tix                   |
|            | Theat - Subscriber Price: Theatre Performance                   | \$ 11.24       | Children, Per Tix                |
|            | Ticket - Subscriber Price: Family Show                          | \$ 15.00       | Adult, Per Tix                   |
|            | Ticket - Subscriber Price: Family Show                          | \$ 11.25       | Children, Per Tix                |
|            | Subscriber Price: Any subscribers Must Purchase 5 or more shows |                |                                  |
|            | Camps                                                           |                |                                  |
|            | Day Summer Camp Registration: (9 to 3pm)                        | \$ 200.00      | Per Camper                       |
|            | Day Summer Camp Registration: (9 to 12:30pm)                    | \$ 140.00      | Per Camper                       |
|            | Concessions                                                     |                |                                  |
|            | BPACC events - per item                                         | \$ 2.00        |                                  |
|            | Client Coffee Statin - per event                                | \$ 20.00       |                                  |
|            | Client Coffee Refill - per event                                | \$ 5.00        |                                  |
|            | Client - Hospitality Coordination Fee                           |                | Varies - Based on needs & volume |
|            | Client merchandise - per event                                  | 15% - of gross | Applies to BPACC series artists  |
|            | Equipment                                                       |                |                                  |
|            | Banquet table w/cloth & skirt - per event                       | \$ 10.00       |                                  |
|            | Banquet table with cloth only - per event                       | \$ 5.00        |                                  |
|            | Corded Mics - up to 10 - per mic                                | \$ 10.00       |                                  |
|            | Facility piano & bench - per event                              | \$ 150.00      |                                  |
|            | Facility piano tuning - per event                               | \$ 125.00      |                                  |
|            | Follow spot light - per event                                   | \$ 25.00       | Operator Add'l - \$20.00 per hr  |
|            | Podium Only - per event                                         | \$ 15.00       |                                  |
|            | Podium w Mic - per event                                        | \$ 50.00       |                                  |
|            | Removal of seats - per row/event                                | \$ 50.00       |                                  |
|            | Stage Audio --- Lighting Techs per hour                         | \$35 -- \$20   |                                  |
|            | Stage risers - per event                                        | \$ 100.00      |                                  |
|            | Stage screen only - per event                                   | \$ 25.00       |                                  |
|            | Wireless Mics - per event - per mic                             | \$ 85.00       |                                  |
|            | Space Rental                                                    |                |                                  |
|            | Auditorium (per hr, 4-hour minimum)                             | \$ 125.00      | Includes House Manager           |
|            | Lobby (per hr, 4-hour minimum)                                  | \$ 85.00       | Includes House Manager           |
|            | Green Room (per hr, 4-hour minimum)                             | \$ 40.00       | Includes House Manager           |
|            | Studio (per hr, 4-hour minimum)                                 | \$ 60.00       | Includes House Manager           |
|            | Conference Room (per hr, 4-hr minimum)                          | \$ 50.00       | Includes House Manager           |
|            | Sponsorships                                                    | \$ 1,000.00    | & Up                             |
|            | Special Partnerships                                            | \$ 1,000.00    | \$1,000 & Up                     |

Attachment: ExhibitABOrd25 (003) [Revision 1] (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)



**CITY OF BARTLETT**  
**BARTLETT CITY SCHOOL FUND**  
**FY 2025 Proposed Budget**



| Description                                    | FY 2023<br>Actual    | FY 2024<br>Revised    | FY 2024<br>Projection | FY 2025<br>Request    |
|------------------------------------------------|----------------------|-----------------------|-----------------------|-----------------------|
| <b>Bartlett School Fund Revenues</b>           |                      |                       |                       |                       |
| County Taxes                                   | \$ 42,846,790        | \$ 41,851,484         | \$ 41,851,484         | \$ 43,057,738         |
| City of Bartlett Contributions                 | 2,346,019            | 2,346,019             | 2,346,019             | 2,346,019             |
| Charges for Services                           | 128,165              | 60,200                | 60,200                | 25,200                |
| Recurring Local Revenue                        | 939,070              | 559,500               | 559,500               | 729,300               |
| Nonrecurring Local Revenue                     | 0                    | 0                     | 0                     | 1,500,000             |
| State Education Funds                          | 46,510,812           | 52,530,262            | 52,530,262            | 58,979,698            |
| Other State Revenue                            | 756,027              | 104,000               | 104,000               | 145,000               |
| Federal Funds thru the State                   | 145,714              | 0                     | 0                     | 0                     |
| Capital Leases Issued                          | 143,496              | 0                     | 0                     | 0                     |
| Insurance Recovery                             | 275,000              | 0                     | 0                     | 0                     |
| Other Sources                                  | 690,980              | 270,000               | 270,000               | 270,800               |
| <b>Total Bartlett School Fund Revenues</b>     | <b>\$ 94,782,073</b> | <b>\$ 97,721,465</b>  | <b>\$ 97,721,465</b>  | <b>\$ 107,053,755</b> |
| <b>Staffing Level</b>                          |                      |                       |                       |                       |
| <i>Full-Time Equivalent (FTE)</i>              | <i>865.00</i>        | <i>888.00</i>         | <i>888.00</i>         | <i>928.00</i>         |
| <b>Bartlett School Fund Expenditures</b>       |                      |                       |                       |                       |
| Regular Instruction Program                    | \$ 41,938,641        | \$ 49,511,132         | \$ 49,511,132         | \$ 53,382,550         |
| Alternative Education Program                  | 465,098              | 558,743               | 558,743               | 592,589               |
| Special Education                              | 6,752,592            | 7,861,548             | 7,861,548             | 8,513,026             |
| Career and Technical Education Program         | 1,567,885            | 1,771,009             | 1,771,009             | 1,804,867             |
| Planning                                       | 132,510              | 142,635               | 142,635               | 149,599               |
| Student Services                               | 740,271              | 766,015               | 766,015               | 807,627               |
| Health Services                                | 146,510              | 1,165,468             | 1,165,468             | 1,239,929             |
| Other Student Support                          | 2,037,497            | 2,714,925             | 2,714,925             | 3,239,964             |
| Regular Instruction Support                    | 2,301,044            | 2,584,583             | 2,584,583             | 2,739,240             |
| Special Education Support                      | 1,317,316            | 1,526,637             | 1,526,637             | 1,616,059             |
| Vocational Education Support                   | 139,264              | 133,189               | 133,189               | 137,718               |
| Board of Education                             | 3,599,046            | 5,034,132             | 5,034,132             | 4,987,166             |
| Director of Schools                            | 525,272              | 1,048,299             | 1,048,299             | 1,041,422             |
| Office of Principal                            | 6,794,465            | 8,234,758             | 8,234,758             | 8,566,363             |
| Fiscal Services                                | 1,106,808            | 1,908,576             | 1,908,576             | 2,434,694             |
| Human Resources                                | 669,110              | 739,185               | 739,185               | 842,995               |
| Operation of Plant                             | 5,674,999            | 6,323,370             | 6,323,370             | 6,578,078             |
| Maintenance of Plant                           | 1,548,682            | 1,932,207             | 1,932,207             | 2,584,198             |
| Transportation                                 | 3,251,167            | 4,579,221             | 4,579,221             | 4,519,865             |
| Technology                                     | 2,345,056            | 2,685,833             | 2,685,833             | 2,775,806             |
| Food Service                                   | 31,303               | 0                     | 0                     | 0                     |
| Capital Outlays                                | 192,696              | 0                     | 0                     | 0                     |
| Transfers Out                                  | 5,695,687            | 0                     | 0                     | 0                     |
| <b>Total Bartlett School Fund Expenditures</b> | <b>\$ 88,972,919</b> | <b>\$ 101,221,465</b> | <b>\$ 101,221,465</b> | <b>\$ 108,553,755</b> |
| <b>Net From Operations</b>                     | <b>5,809,154</b>     | <b>(3,500,000)</b>    | <b>(3,500,000)</b>    | <b>(1,500,000)</b>    |
| <b>School Beginning Fund Balance</b>           | <b>\$ 41,246,674</b> | <b>\$ 47,055,828</b>  | <b>\$ 47,055,828</b>  | <b>\$ 43,555,828</b>  |
| <b>School Ending Fund Balance</b>              | <b>\$ 47,055,828</b> | <b>\$ 43,555,828</b>  | <b>\$ 43,555,828</b>  | <b>\$ 42,055,828</b>  |

Attachment: FY24-25SchoolBudgetExhibitA&amp;B (3561 : Ord. 24-05 FY2024-25 Budget Ordinance)

# Bartlett City Schools



## 2024-25 Special Revenue Fund Budget

*Board Approved April 25, 2024*

BARTLETT CITY SCHOOLS

Title Funds

Title Funds

Revenue

ACCT

Description

2023-2024

2024-2025

BUDGET

BUDGET

142-47141

Title I Part A

998,100

648,464

142-47141

Consolidated Admin

107,442

107,070

142-47141

Title I Part A-Neglected

502,043

477,051

142-47141

Title I Part D LEA

28,967

54,828

142-47189

Title II Part A

367,225

230,419

142-47146

Title III

4,111

12,569

142-47590

Title IV

176,097

191,673

Total Title Funds

2,183,985

1,722,073

BARTLETT CITY SCHOOLS

Title I Part A

Title I Part A

| <u>ACCT</u> | <u>Description</u>                    | 2024-2025   | 2024-2025      |
|-------------|---------------------------------------|-------------|----------------|
|             |                                       | <u>PERS</u> | <u>BUDGET</u>  |
| 116         | Teachers                              | 5           | 126,986        |
| 169         | Part-Time Personnel                   | 17          | 106,295        |
| 189         | Other Salaries & Wages (and Stipends) | 5           | 168,594        |
| 201         | Social Security                       |             | 36,123         |
| 204         | Pensions                              |             | 30,243         |
| 206         | Life Insurance                        |             | 1,011          |
| 207         | Medical Insurance                     |             | 55,914         |
| 212         | Employer Medicare                     |             | 6,498          |
| 355         | Travel                                |             | 100            |
| 429         | Instructional Supplies & Materials    |             | 6,071          |
| 599         | Other Charges- 15% carryover          |             | 110,367        |
| 722         | Regular Instruction Equipment         |             | 261            |
|             | <b>Total Title I Part A</b>           |             | <b>648,464</b> |

Informational Note:  
Title I, Part A of the Every Student Succeeds Act (ESSA) provides financial assistance to schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.

BARTLETT CITY SCHOOLS

Consolidated Admin

Consolidated Admin

| <u>ACCT</u> | <u>Description</u>              | 2024-2025   | 2024-2025      |
|-------------|---------------------------------|-------------|----------------|
|             |                                 | <u>PERS</u> | <u>BUDGET</u>  |
| 105         | Supervisor/Director             | 1           | 35,482         |
| 162         | Clerical Personnel              | 0.75        | 10,930         |
| 189         | Other Salaries & Wages          | 1           | 13,258         |
| 201         | Social Security                 |             | 3,872          |
| 204         | Pensions                        |             | 9,328          |
| 206         | Life Insurance                  |             | 276            |
| 207         | Medical Insurance               |             | 16,587         |
| 212         | Employer Medicare               |             | 905            |
| 355         | Travel                          |             | 2,092          |
| 499         | Other Supplies & Materials      |             | 302            |
| 524         | In-Service/Staff Development    |             | 12,836         |
| 790         | Other Equipment                 |             | 1,200          |
|             | <b>Total Consolidated Admin</b> |             | <b>107,070</b> |

Informational Note:

Consolidated Admin reflects employees who spend 100% of their time administering their federally funded Title I-A, Title I-A Neglected, Title II-A, and Title III grants. Funded 52% by Title I-A, 34% by Title I-A Neglected, 2.6% by Title I-D, 11.3 by Title II-A, and .08% by Titles III and IV.

BARTLETT CITY SCHOOLS

Title I Part A-Neglected

Title I Part A-Neglected

| ACCT | Description                           | 2024-2025 | 2024-2025      |
|------|---------------------------------------|-----------|----------------|
|      |                                       | PERS      | BUDGET         |
| 138  | Instructional Computer Personnel      | 0.55      | 17,113         |
| 189  | Other Salaries & Wages (and Stipends) | 1         | 19,424         |
| 201  | Social Security                       |           | 2,759          |
| 204  | Pensions                              |           | 4,523          |
| 206  | Life Insurance                        |           | 133            |
| 207  | Medical Insurance                     |           | 7,967          |
| 212  | Employer Medicare                     |           | 645            |
| 355  | Travel                                |           | 1,847          |
| 399  | Other Contracted Services             |           | 179,634        |
| 429  | Instructional Supplies & Materials    |           | 124,306        |
| 471  | Software                              |           | 109,600        |
| 524  | In-Service/Staff Development          |           | 4,450          |
| 722  | Regular Instruction Equipment         |           | 4,650          |
|      | <b>Total Title I Part A-Neglected</b> |           | <b>477,051</b> |

Informational Note:  
Title I-A, Neglected funds are used to provide education and services for students placed in facilities by the courts due to abandonment, abuse, or parental neglect.

BARTLETT CITY SCHOOLS

Title I Part D LEA

Title I Part D LEA

| <u>ACCT</u> | <u>Description</u>                    | 2024-2025   | 2024-2025     |
|-------------|---------------------------------------|-------------|---------------|
|             |                                       | <u>PERS</u> | <u>BUDGET</u> |
| 138         | Instructional Computer Personnel      | 0.20        | 6,287         |
| 189         | Other Salaries & Wages (and Stipends) | 1           | 6,805         |
| 201         | Social Security                       |             | 941           |
| 204         | Pensions                              |             | 1,504         |
| 206         | Life Insurance                        |             | 46            |
| 207         | Medical Insurance                     |             | 2,812         |
| 212         | Employer Medicare                     |             | 219           |
| 399         | Other Contracted Services             |             | 23,936        |
| 429         | Instructional Supplies & Materials    |             | 5,596         |
| 722         | Regular Instruction Equipment         |             | 6,682         |
|             | <b>Total Title I Part D LEA</b>       |             | <b>54,828</b> |

Informational Note:  
Title I, Part D funds are used to provide additional services, staff, programs or materials that are not provided with State or local resources absent federal funds.

BARTLETT CITY SCHOOLS

Title II Part A

Title II Part A

| ACCT | Description                           | 2024-2025 | 2024-2025 |
|------|---------------------------------------|-----------|-----------|
|      |                                       | PERS      | BUDGET    |
| 189  | Other Salaries & Wages (and Stipends) | 19        | 60,736    |
| 195  | Certified Substitute Teachers         | 9         | 9,244     |
| 201  | Social Security                       |           | 2,938     |
| 204  | Pensions                              |           | 5,161     |
| 206  | Life Insurance                        |           | 114       |
| 207  | Medical Insurance                     |           | 5,923     |
| 212  | Employer Medicare                     |           | 1,138     |
| 499  | Other Supplies & Materials            |           | 10,000    |
| 524  | In-Service/Staff Development          |           | 135,165   |
|      | Total Title II Part A                 |           | 230,419   |

Informational Note:  
Title II, Part A funds are used to recruit, train, prepare and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies and services used in the Title II-A program. Title II funds are used to recruit, train, prepare, and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies, and services used in the Title II-A program.

BARTLETT CITY SCHOOLS

Title III

Title III

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 429         | Instructional Supplies & Materials |             | 8,956         |
| 471         | Software                           |             | 808           |
| 524         | In-Service/Staff Development       |             | 2,805         |
|             | <b>Total Title III</b>             |             | <b>12,569</b> |

Informational Note:  
Title III funds support instructional services for English Language Learners.

BARTLETT CITY SCHOOLS

Title IV

---

Title IV

| <u>ACCT</u> | <u>Description</u>            | 2024-2025   | 2024-2025      |
|-------------|-------------------------------|-------------|----------------|
|             |                               | <u>PERS</u> | <u>BUDGET</u>  |
| 130         | Social Workers                | 2           | 103,664        |
| 189         | Other Salaries & Wages        | 1           | 25,703         |
| 201         | Social Security               |             | 8,137          |
| 204         | Pensions                      |             | 14,358         |
| 206         | Life Insurance                |             | 495            |
| 207         | Medical Insurance             |             | 16,219         |
| 212         | Employer Medicare             |             | 1,903          |
| 355         | Travel                        |             | 873            |
| 471         | Software                      |             | 1,399          |
| 499         | Other Supplies & Materials    |             | 479            |
| 524         | In-Service/Staff Development  |             | 15,631         |
| 722         | Regular Instruction Equipment |             | 2,813          |
|             | <b>Total Title IV</b>         |             | <b>191,673</b> |

Informational Note:  
Title IV, is used to fund Well-rounded Educational Opportunities to support STEM classes, supplies and materials; and student competitions; Safe and Healthy Students by use of a social worker to support schools to promote the attendance and graduation initiatives; and Effective Use of Technology to provide professional development to teachers on the use of technology in the classroom.

BARTLETT CITY SCHOOLS

CARES/ CRRSA ACT/ ARP ACT

CARES/CRRSA Act/ ARP Act - Revenue

| <u>ACCT</u>                     | <u>Description</u>             | 2023-2024     | 2024-2025     |
|---------------------------------|--------------------------------|---------------|---------------|
|                                 |                                | <u>BUDGET</u> | <u>BUDGET</u> |
| 47307                           | ESSER 2.0                      | 0             | 0             |
| 47401                           | ESSER 3.0                      | 6,946,218     | 0             |
| 47401                           | Tennessee All Corps            | 135,785       | 0             |
| 47402                           | ARP IDEA Part B                | 133,770       | 0             |
| 47403                           | ARP- IDEA Preschool            | 20,811        | 0             |
| 47590                           | Epidemiology and Laboratory    | 357,437       | 0             |
| 47307                           | Fiscal Pre-Monitoring Supports | 46,200        | 0             |
| Total CARES/CRRSA/ARP - Revenue |                                | 7,640,221     | 0             |

Informational Note: The Coronavirus Aid, Relief, and Economic Security (CARES) Act, The Coronavirus Repsonse and Relief Supplemental Appropriation Act (CRRSAA), and the American Rescue Plan (ARP) provide an economic stimulus to local education agencies (LEAs). These funds are to purchase and upgrade unique items in regards to COVID-19 needs and support for the schools through technology, supplies to sanitize, and other activities that are necessary to maintain the operation and continuity of services.

BARTLETT CITY SCHOOLS  
ESSER 3.0

| ESSER 3.0   |                                        | 2024-2025   | 2024-2025     |
|-------------|----------------------------------------|-------------|---------------|
| <u>ACCT</u> | <u>Description</u>                     | <u>PERS</u> | <u>BUDGET</u> |
| 105         | Supervisor                             |             | 0             |
| 116         | Teachers                               |             | 0             |
| 123         | Guidance Personnel                     |             | 0             |
| 131         | Medical Personnel                      |             | 0             |
| 139         | Assistant Principal                    |             | 0             |
| 162         | Clerical Personnel                     |             | 0             |
| 163         | Educational Assistant                  |             | 0             |
| 165         | Cafeteria Personnel                    |             | 0             |
| 189         | Other Salaries                         |             | 0             |
| 195         | Substitute Teachers                    |             | 0             |
| 201         | Social Security                        |             | 0             |
| 204         | State Retirement                       |             | 0             |
| 206         | Life insurance                         |             | 0             |
| 207         | Medical insurance                      |             | 0             |
| 212         | Medicare                               |             | 0             |
|             | <b>SUBTOTAL SALARIES &amp; FRINGES</b> |             | <b>0</b>      |

BARTLETT CITY SCHOOLS  
ESSER 3.0

| ESSER 3.0 |                                    |           |           |
|-----------|------------------------------------|-----------|-----------|
| ACCT      | Description                        | 2024-2025 | 2024-2025 |
|           |                                    | PERS      | BUDGET    |
| 312       | Contracts w Private Agencies       |           | 0         |
| 328       | Janitorial Services                |           | 0         |
| 399       | Other Contracted Services          |           | 0         |
| 412       | Diesel Fuel                        |           | 0         |
| 422       | Food Supplies                      |           | 0         |
| 429       | Instructional Supplies & Materials |           | 0         |
| 430       | Textbooks-Electronic               |           | 0         |
| 449       | Textbooks                          |           | 0         |
| 471       | Software                           |           | 0         |
| 499       | Other Supplies & Materials         |           | 0         |
| 524       | Staff Development                  |           | 0         |
| 706       | Building Construction              |           | 0         |
| 722       | Equipment                          |           | 0         |
|           | Indirect Costs                     |           | 0         |
|           | <b>SUBTOTAL SERVICES</b>           |           | <b>0</b>  |
|           | <b>Total ESSER 3.0</b>             |           | <b>0</b>  |

Informational Note: The American Rescue Plan Act (ARPA) funds available through this grant are one-time grant funds made available through the U.S. Department of Education. All funds are used for the unique needs during the COVID-19 pandemic. These funds are intended to support the academic and non-academic needs of students and schools prepare for re-entry and continuous

BARTLETT CITY SCHOOLS

Tennessee All Corps

Tennessee All Corps

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 189         | Other Salaries (Stipends)          |             | 0             |
| 196         | In-Service Training                |             | 0             |
| 201         | Social Security                    |             | 0             |
| 204         | State Retirement                   |             | 0             |
| 212         | Medicare                           |             | 0             |
| 429         | Instructional Supplies & Materials |             | 0             |
| 432         | Library Books/Media                |             | 0             |
| 499         | Other Supplies & Materials         |             | 0             |
|             | <b>Total Tennessee All Corps</b>   |             | <b>0</b>      |

Informational Note: Tennessee All Corps Grant is offering structured tutoring program to increase proficiency in math and early reading. This program provides tutors, and materials to increase student achievement.

BARTLETT CITY SCHOOLS

ARP IDEA Part B

ARP IDEA Part B

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 131         | Medical Personnel                  |             | 0             |
| 189         | Other Salaries                     |             | 0             |
| 201         | Social Security                    |             | 0             |
| 204         | State Retirement                   |             | 0             |
| 206         | Life insurance                     |             | 0             |
| 207         | Medical insurance                  |             | 0             |
| 212         | Medicare                           |             | 0             |
| 312         | Contracts with Private Agencies    |             | 0             |
| 322         | Evaluation and Testing             |             | 0             |
| 429         | Instructional Supplies & Materials |             | 0             |
| 499         | Other Supplies & Materials         |             | 0             |
| 524         | Staff Development                  |             | 0             |
| 725         | Special Education Equipment        |             | 0             |
|             | Indirect Costs                     |             | 0             |
|             | <b>Total ARP IDEA Part B</b>       |             | <b>0</b>      |

Informational Note: The ARP IDEA Pt B Grant under the CARES Act provides supplemental funding for the two IDEA formula grant programs. These funds are to purchase and upgrade unique items in regards to COVID-19 needs to support the provision of special education and related services to children with disabilities.

BARTLETT CITY SCHOOLS  
ARP IDEA Preschool

ARP IDEA Preschool

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 322         | Evaluation and Testing             |             | 0             |
| 429         | Instructional Supplies & Materials |             | 0             |
| 499         | Other Supplies & Materials         |             | 0             |
| 725         | Special Education Equipment        |             | 0             |
|             | Indirect Costs                     |             | 0             |
|             | <b>Total ARP IDEA Preschool</b>    |             | <b>0</b>      |

Informational Note: The ARP IDEA Preschool Grant under the CARES Act provides supplemental funding for the two IDEA formula grant programs. These funds are to purchase and upgrade unique items in regards to COVID-19 needs to support the provision of special education and related services to children with disabilities.

BARTLETT CITY SCHOOLS

Epidemiology and Laboratory

Epidemiology and Laboratory

| <u>ACCT</u> | <u>Description</u>                       | 2024-2025   | 2024-2025     |
|-------------|------------------------------------------|-------------|---------------|
|             |                                          | <u>PERS</u> | <u>BUDGET</u> |
| 130         | Social Workers                           |             | 0             |
| 131         | Medical Personnel                        |             | 0             |
| 162         | Clerical Personnel                       |             | 0             |
| 201         | Social Security                          |             | 0             |
| 204         | State Retirement                         |             | 0             |
| 206         | Life insurance                           |             | 0             |
| 207         | Medical insurance                        |             | 0             |
| 212         | Medicare                                 |             | 0             |
| 355         | Travel                                   |             | 0             |
| 413         | Drug and Medical Supplies                |             | 0             |
| 790         | Other Equipment                          |             | 0             |
|             | <b>Total Epidemiology and Laboratory</b> |             | <b>0</b>      |

Informational Note: The Epidemiology and Laboratory Testing Grant is intended to support the reopening and in-person instruction of K-12 schools through supporting comprehensive screening testing for K-12 schools for student and staff.

BARTLETT CITY SCHOOLS

Fiscal Pre-Monitoring Supports

Fiscal Pre-Monitoring Supports

| <u>ACCT</u> | <u>Description</u>                          | <u>2024-2025</u><br><u>PERS</u> | <u>2024-2025</u><br><u>BUDGET</u> |
|-------------|---------------------------------------------|---------------------------------|-----------------------------------|
| 399         | Other Contracted Services                   |                                 | 0                                 |
|             | <b>Total Fiscal Pre-Monitoring Supports</b> |                                 | <b>0</b>                          |

Informational Note: The Fiscal Pre-Monitoring Supports Grant is intended to support financial planning, programming, and expenditure of funds in alignment with ESSER 2.0, and ESSER 3.0 funds. The grant funds will be awarded in February 2022 and expire on June 30, 2024.

BARTLETT CITY SCHOOLS

IDEA Funds

| IDEA Funds       |                    |               |               |
|------------------|--------------------|---------------|---------------|
| Revenue          |                    | 2023-2024     | 2024-2025     |
| <u>ACCT</u>      | <u>Description</u> | <u>BUDGET</u> | <u>BUDGET</u> |
| 142-47143        | IDEA Part B        | 1,568,628     | 1,526,081     |
| 142-47145        | IDEA Preschool     | 74,852        | 99,261        |
| Total IDEA Funds |                    | 1,643,480     | 1,625,342     |

BARTLETT CITY SCHOOLS

IDEA Part B

IDEA Part B

| ACCT | Description                        | 2024-2025 | 2024-2025        |
|------|------------------------------------|-----------|------------------|
|      |                                    | PERS      | BUDGET           |
| 131  | Medical Personnel                  | 7         | 149,717          |
| 163  | Educational Assistants             | 22        | 259,024          |
| 171  | Speech Pathologist                 | 3         | 77,375           |
| 189  | Other Salaries & Wages             | 6         | 314,448          |
| 195  | Certified Substitute Teachers      |           | 5,008            |
| 201  | Social Security                    |           | 54,713           |
| 204  | Pensions                           |           | 97,618           |
| 206  | Life Insurance                     |           | 2,786            |
| 207  | Medical Insurance                  |           | 178,806          |
| 212  | Employer Medicare                  |           | 12,594           |
| 312  | Contracts with Private Agencies    |           | 30,000           |
| 313  | Contracts with Parents             |           | 445              |
| 322  | Evaluation & Testing               |           | 20,592           |
| 355  | Travel                             |           | 3,217            |
| 429  | Instructional Supplies & Materials |           | 181,813          |
| 499  | Other Supplies & Materials         |           | 3,809            |
| 524  | In-Service/Staff Development       |           | 24,140           |
| 599  | Other Charges                      |           | 3,278            |
| 725  | Special Education Equipment        |           | 40,000           |
| 790  | Other Equipment                    |           | 3,034            |
|      | Indirect Cost                      |           | 63,664           |
|      | <b>Total IDEA Part B</b>           |           | <b>1,526,081</b> |

Informational Note:  
IDEA Pt B funds provide for support of children eligible for special education between the ages of 3 and 21. Includes cost of salaries, benefits, materials, supplies, and services used in the IDEA program.

BARTLETT CITY SCHOOLS

IDEA Preschool

IDEA Preschool

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 322         | Evaluation & Testing               |             | 15,000        |
| 429         | Instructional Supplies & Materials |             | 26,564        |
| 499         | Other Supplies & Materials         |             | 11,500        |
| 524         | In-Service/Staff Development       |             | 2,717         |
| 599         | Other Charges                      |             | 1,000         |
| 725         | Special Education Equipment        |             | 24,765        |
| 790         | Other Equipment                    |             | 15,000        |
|             | Indirect Cost                      |             | 2,716         |
|             | <b>Total IDEA Preschool</b>        |             | <b>99,261</b> |

Informational Note:  
IDEA Preschool is for support of preschool children under the IDEA program. Includes cost of salaries, benefits, materials, supplies and services used in the IDEA Preschool program.

BARTLETT CITY SCHOOLS

CTE Perkins Basic

---

| CTE Perkins Basic       |                     | 2023-2024     | 2024-2025     |
|-------------------------|---------------------|---------------|---------------|
| Revenue                 |                     |               |               |
| <u>ACCT</u>             | <u>Description</u>  | <u>BUDGET</u> | <u>BUDGET</u> |
| 142-47131               | CTE Perkins Basic   | 63,889        | 23,036        |
| 142-47131               | CTE Perkins Reserve | 3,802         | 0             |
| Total CTE Perkins Basic |                     | 67,691        | 23,036        |

BARTLETT CITY SCHOOLS

CTE Perkins Basic

CTE Perkins Basic

| ACCT | Description                                      | 2024-2025 | 2024-2025     |
|------|--------------------------------------------------|-----------|---------------|
|      |                                                  | PERS      | BUDGET        |
| 336  | Maintenance & Repair Services - Equipment        |           | 61            |
| 355C | Travel (CTSO)                                    |           | 10,000        |
| 399  | Other Contracted Services                        |           | 100           |
| 399C | Other Contracted Services (CTSO)                 |           | 431           |
| 429  | Instructional Supplies & Materials               |           | 101           |
| 429C | Instructional Supplies & Materials (Consumables) |           | 2,812         |
| 499  | Other Supplies & Materials                       |           | 5,600         |
| 524  | In-Service/Staff Development                     |           | 3,016         |
| 730  | Vocational Instruction Equipment                 |           | 14            |
|      | Indirect Cost                                    |           | 901           |
|      | <b>Total CTE Perkins Basic</b>                   |           | <b>23,036</b> |

Informational Note:  
CTE-Perkins Grant is a principal sources of federal funding to states and discretionary grantees for the improvement of secondary and postsecondary career and technical education programs. It is also used for student examination fees to obtain industry certification in their respective field of study.

BARTLETT CITY SCHOOLS

CTE Perkins Reserve

---

CTE Perkins Reserve

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025<br><u>PERS</u> | 2024-2025<br><u>BUDGET</u> |
|-------------|------------------------------------|--------------------------|----------------------------|
| 429         | Instructional Supplies & Materials |                          | 0                          |
|             | <b>Total CTE Perkins Reserve</b>   |                          | <b>0</b>                   |

Informational Note:

The Perkins Reserve Grant is a competitive grant which provides funds to support career and technical education across the state. It provides STEM pathways in coding, cyber security, drones, engineering design and robotics.

BARTLETT CITY SCHOOLS

State Special Education Preschool Grant

---

| State Special Education Preschool Grant       |                                         | 2023-2024     | 2024-2025     |
|-----------------------------------------------|-----------------------------------------|---------------|---------------|
| Revenue                                       |                                         |               |               |
| <u>ACCT</u>                                   | <u>Description</u>                      | <u>BUDGET</u> | <u>BUDGET</u> |
| 145-46515                                     | State Special Education Preschool Grant | 0             | 262,892       |
| Total State Special Education Preschool Grant |                                         | 0             | 262,892       |

BARTLETT CITY SCHOOLS

State Special Education Preschool Grant

---

State Special Education Preschool Grant

| <u>ACCT</u>                                   | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-----------------------------------------------|------------------------------------|-------------|---------------|
|                                               |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 116                                           | Teachers                           |             | 59,846        |
| 131                                           | Medical Personnel                  |             | 48,000        |
| 163                                           | Educational Assistants             |             | 45,376        |
| 201                                           | Social Security                    |             | 9,500         |
| 204                                           | State Retirement                   |             | 14,504        |
| 206                                           | Life Insurance                     |             | 532           |
| 207                                           | Medical Insurance                  |             | 33,660        |
| 212                                           | Employer Medicare                  |             | 2,222         |
| 429                                           | Instructional Supplies & Materials |             | 5,853         |
| 499                                           | Other Supplies & Materials         |             | 8,000         |
| 524                                           | In-Service/Staff Development       |             | 9,000         |
| 725                                           | Special Education Equipment        |             | 26,399        |
| Total State Special Education Preschool Grant |                                    |             | 262,892       |

Informational Note:  
State Special Education Preschool Grant is a program for children ages three through five who are experiencing challenges in their learning and development and meet eligibility criteria for special education and related services.

BARTLETT CITY SCHOOLS

Access for All Learning Network

---

| Access for All Learning Network       |                                 | 2023-2024     | 2024-2025     |
|---------------------------------------|---------------------------------|---------------|---------------|
| Revenue                               |                                 |               |               |
| <u>ACCT</u>                           | <u>Description</u>              | <u>BUDGET</u> | <u>BUDGET</u> |
| 142-47145                             | Access for All Learning Network | 0             | 24,674        |
| Total Access for All Learning Network |                                 | 0             | 24,674        |

BARTLETT CITY SCHOOLS

Access for All Learning Network

---

Access for All Learning Network

| <u>ACCT</u> | <u>Description</u>                           | 2024-2025   | 2024-2025     |
|-------------|----------------------------------------------|-------------|---------------|
|             |                                              | <u>PERS</u> | <u>BUDGET</u> |
| 429         | Instructional Supplies & Materials           |             | 17,650        |
| 524         | In-Service/Staff Development                 |             | 3,000         |
| 725         | Special Education Equipment                  |             | 4,024         |
|             | <b>Total Access for All Learning Network</b> |             | <b>24,674</b> |

Informational Note:  
Access for All Learning Network will ensure that Bartlett City Schools are supporting students with disabilities in the general education space. AALN increases access to inclusive learning environments with high-quality core instruction for students with disabilities in preschool.

BARTLETT CITY SCHOOLS

Innovative School Models

---

Revenue

|             |                          | 2024-2025     |
|-------------|--------------------------|---------------|
| <u>ACCT</u> | <u>Description</u>       | <u>BUDGET</u> |
| 46790       | Innovative School Models | 1,509,754     |
|             | TOTAL                    | 1,509,754     |

BARTLETT CITY SCHOOLS

Innovative School Models (ISM)

| ISM       |                                                | 2024-2025 | 2024-2025 |
|-----------|------------------------------------------------|-----------|-----------|
| ACCT      | Description                                    | PERS      | BUDGET    |
| 116       | Teachers                                       | 10        | 60,000    |
| 189       | Other Salaries & Wages                         | 1         | 233,558   |
| 201       | Social Security                                |           | 18,201    |
| 204       | State Retirement                               |           | 20,818    |
| 206       | Life insurance                                 |           | 803       |
| 207       | Medical insurance                              |           | 48,000    |
| 212       | Medicare                                       |           | 4,257     |
| 399       | Other Contracted Services                      |           | 239,739   |
| 429       | Instructional Supplies & Materials             |           | 2,000     |
| 429C      | Consumables Instructional Supplies & Materials |           | 1,132     |
| 471       | Software                                       |           | 66,360    |
| 499       | Other Supplies & Materials                     |           | 18,422    |
| 524       | In-Service/Staff Development                   |           | 18,000    |
| 707       | Building Improvements                          |           | 372,465   |
| 722       | Reg Institute Equipment                        |           | 2,024     |
| 730       | Vocational Equipment                           |           | 403,977   |
| Total ISM |                                                |           | 1,509,754 |

**Informational Note:**  
The Innovative School Models grant is for building readiness and preparing students for success after high school, ensuring more students have opportunities to participate in innovative local programs aligned to Tennessee's highest-demand skills and careers.

BARTLETT CITY SCHOOLS

Discretionary Grants

---

Revenue

| <u>ACCT</u> | <u>Description</u>                | 2024-2025<br><u>BUDGET</u> |
|-------------|-----------------------------------|----------------------------|
| 44990       | First 8 Pre-K                     | 61,116                     |
| 46590       | Voluntary Pre-K                   | 75,854                     |
| 46981       | Safe Schools                      | 0                          |
| 46980       | TN Arts Commission Arts 360       | 19,621                     |
| 48990       | Jobs for the Future               | 27,646                     |
| 46515       | State Special Education Preschool | 262,892                    |
|             | <b>TOTAL</b>                      | <b>447,130</b>             |

BARTLETT CITY SCHOOLS

First 8 Pre-K

First 8 Pre-K

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 116         | Teachers                           | 1           | 24,118        |
| 163         | Educational Assistant              | 1           | 8,726         |
| 195         | Substitute Teachers                |             | 360           |
| 201         | Social Security                    |             | 2,275         |
| 204         | State Retirement                   |             | 3,861         |
| 206         | Life insurance                     |             | 120           |
| 207         | Medical insurance                  |             | 14,316        |
| 212         | Medicare                           |             | 681           |
| 422         | Food Supplies                      |             | 200           |
| 429         | Instructional Supplies & Materials |             | 2,995         |
| 524         | In-Service/Staff Development       |             | 125           |
| 599         | Other Charges                      |             | 688           |
|             | Indirect Costs                     |             | 2,651         |
|             | <b>Total First 8 Pre-K</b>         |             | <b>61,116</b> |

Informational Note:

The First 8 Pre-K grant is to help the children of Shelby County develop social, emotional, physical, and behavior skills that will put them on a path for success.

BARTLETT CITY SCHOOLS

Voluntary Pre-K

Voluntary Pre-K

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 116         | Teachers                           | 2           | 51,546        |
| 195         | Substitute Teachers                |             | 720           |
| 201         | Social Security                    |             | 3,852         |
| 204         | State Retirement                   |             | 5,934         |
| 206         | Life insurance                     |             | 184           |
| 207         | Medical insurance                  |             | 10,736        |
| 212         | Medicare                           |             | 901           |
| 422         | Food Supplies                      |             | 28            |
| 429         | Instructional Supplies & Materials |             | 7             |
| 524         | In-Service/Staff Development       |             | 199           |
| 599         | Other Charges                      |             | 1,152         |
|             | Indirect Costs                     |             | 596           |
|             | <b>Total Voluntary Pre-K</b>       |             | <b>75,854</b> |

Informational Note:  
The Voluntary Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by SCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Safe Schools

Safe Schools

| <u>ACCT</u> | <u>Description</u>         | 2024-2025   | 2024-2025     |
|-------------|----------------------------|-------------|---------------|
|             |                            | <u>PERS</u> | <u>BUDGET</u> |
| 399         | Other Contracted Services  |             | 0             |
| 499         | Other Supplies & Materials |             | 0             |
| 790         | Other Equipment            |             | 0             |
|             | <b>Total Safe Schools</b>  |             | <b>0</b>      |

Informational Note:  
Safe Schools Funds are provided to decrease the likelihood of violent or disruptive behavior and to protect students and staff from harm when such behavior may occur. BCS is using these funds to provide for a Schools Resource Office and security cameras.

BARTLETT CITY SCHOOLS  
TN Arts Commission Arts 360

TAC Arts 360

| <u>ACCT</u> | <u>Description</u>                 | 2024-2025   | 2024-2025     |
|-------------|------------------------------------|-------------|---------------|
|             |                                    | <u>PERS</u> | <u>BUDGET</u> |
| 399         | Other Contracted Services          |             | 12,236        |
| 429         | Instructional Supplies & Materials |             | 3,291         |
| 524         | In-Service/Staff Development       |             | 3,255         |
|             | Indirect Costs                     |             | 840           |
|             | <b>Total TAC Arts 360</b>          |             | <b>19,621</b> |

Informational Note:  
The Tennessee Arts Commission Arts 360 grant is used to integrate the arts into basic school curriculum and to provide arts activities and educational opportunities to under-served and a

BARTLETT CITY SCHOOLS

Jobs for the Future

Jobs for the Future

| <u>ACCT</u> | <u>Description</u>               | 2024-2025   | 2024-2025     |
|-------------|----------------------------------|-------------|---------------|
|             |                                  | <u>PERS</u> | <u>BUDGET</u> |
| 189         | Other Salaries & Wages           | 4           | 9,827         |
| 201         | Social Security                  |             | 609           |
| 204         | State Retirement                 |             | 854           |
| 212         | Medicare                         |             | 143           |
| 399         | Other Contracted Services        |             | 10,400        |
| 429         | Instructional Supplies           |             | 5,564         |
| 504         | Indirect Cost                    |             | 249           |
|             | <b>Total Jobs for the Future</b> |             | <b>27,646</b> |

Informational Note:  
The JFF grant will develop and implement an innovative approach to science, technology, engineering, and math (STEM), with a focus on computer science (CS) education for grades 11 and 12 by providing local educational agencies (LEAs) technical assistance and funds to design and deliver work-based courses (WBCs) in high schools across TN.

BARTLETT CITY SCHOOLS

State Special Education Preschool

State Special Education Preschool

| <u>ACCT</u> | <u>Description</u>                             | 2024-2025   | 2024-2025      |
|-------------|------------------------------------------------|-------------|----------------|
|             |                                                | <u>PERS</u> | <u>BUDGET</u>  |
| 116         | Teachers                                       | 1           | 59,846         |
| 131         | Medical Personnel                              | 1           | 48,000         |
| 163         | Educational Assistants                         | 2           | 45,376         |
| 201         | Social Security                                |             | 9,500          |
| 204         | State Retirement                               |             | 14,504         |
| 206         | Life Insurance                                 |             | 532            |
| 207         | Medical Insurance                              |             | 33,660         |
| 212         | Employer Medicare                              |             | 2,222          |
| 429         | Instructional Supplies & Materials             |             | 5,853          |
| 499         | Other Supplies & Materials                     |             | 8,000          |
| 524         | In-Service/Staff Development                   |             | 9,000          |
| 725         | Special Education Equipment                    |             | 26,399         |
|             | <b>Total State Special Education Preschool</b> |             | <b>262,892</b> |

Informational Note:  
The State Special Education Preschool Grant is a program for children ages three through five who are experiencing challenges in their learning and development and meet eligibility criteria for special education and related services.

BARTLETT CITY SCHOOLS

School Nutrition

School Nutrition

Revenue

| <u>ACCT</u> | <u>Description</u>                    | <b>2023-24</b><br><b><u>BUDGET</u></b> | <b>2024-25</b><br><b><u>BUDGET</u></b> |
|-------------|---------------------------------------|----------------------------------------|----------------------------------------|
| 143-43521   | Lunch Payments - Children             | 887,206                                | 1,050,000                              |
| 143-43522   | Lunch Payments - Adults               | 49,693                                 | 37,000                                 |
| 143-43523   | Income from Breakfast                 | 87,266                                 | 125,000                                |
| 143-43525   | Ala Carte Sales                       | 678,737                                | 600,000                                |
| 143-47111   | USDA School Lunch Program             | 2,181,664                              | 1,800,000                              |
| 143-47113   | USDA Breakfast                        | 521,809                                | 400,000                                |
| 143-46520   | State Matching                        | 30,301                                 | 30,390                                 |
| 143-44165   | Commodity Rebates                     | 3,636                                  | 12,000                                 |
|             | Planned Use of Fund Balance           |                                        | 136,000                                |
|             | <b>Total School Nutrition Revenue</b> | <b>4,440,312</b>                       | <b>4,190,390</b>                       |

BARTLETT CITY SCHOOLS

School Nutrition

| School Nutrition                    |                                |           |           |
|-------------------------------------|--------------------------------|-----------|-----------|
| Expenditures                        |                                | 2023-24   | 2024-25   |
| ACCT                                | Description                    | BUDGET    | BUDGET    |
| 143-73100-10500                     | Supervisor/Director            | 105,073   | 109,835   |
| 143-73100-16300                     | Clerical Personnel             | 44,213    | 46,094    |
| 143-73100-16501                     | Cafeteria Managers             | 380,698   | 380,698   |
| 143-73100-16502                     | School Nutrition Technicians   | 838,218   | 755,513   |
| 143-73100-18900                     | Other Salaries & Wages         | 17,491    | 17,491    |
| 143-73100-16506                     | Substitute Helpers             | 20,000    | 20,000    |
| 143-73100-20100                     | Social Security                | 77,897    | 81,870    |
| 143-73100-20400                     | State Retirement               | 36,912    | 119,900   |
| 143-73100-20600                     | Life insurance                 | 4,762     | 4,538     |
| 143-73100-20700                     | Medical insurance              | 365,551   | 173,786   |
| 143-73100-21200                     | Medicare                       | 18,218    | 19,147    |
| 143-73100-33600                     | Maintenance & Repair Equipment | 25,000    | 25,000    |
| 143-73100-35400                     | Transportation- Food           | 15,000    | 15,000    |
| 143-73100-39900                     | Other Contracted Services      | 937,500   | 750,000   |
| 143-73100-42200                     | Food Supplies                  | 1,323,804 | 1,400,000 |
| 143-73100-43500                     | Office Supplies                | 800       | 518       |
| 143-73100-49900                     | Other Supplies and Materials   | 162,975   | 80,000    |
| 143-73100-52400                     | In-Service/Staff Development   | 5,000     | 20,000    |
| 143-73100-59900                     | Other Charges                  | 1,200     | 1,000     |
| 143-73100-71000                     | Food Service Equipment         | 60,000    | 170,000   |
| Total School Nutrition Expenditures |                                | 4,440,312 | 4,190,390 |

Informational Note:

Includes cost of materials, supplies, and services used in the School Nutrition Program.



## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### ORDINANCE (ID # 3558)

Meeting: 06/11/24 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3558

## Ordinance 24-06, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2024.

**WHEREAS**, Tennessee Code Annotated, Section 67-5-103, authorizes municipalities in Tennessee to impose taxes for municipal purposes, and to fix the rates thereof; and

**WHEREAS**, Article X, Section 1 of the Bartlett Municipal Charter grants authority by the Board of Mayor and Aldermen to levy taxes for all corporate purposes upon the taxable property, real, personal, and mixed; and

**WHEREAS**, all property within the city not exempt by general law shall be assessed for taxation based on the assessments made by the Shelby County Assessor's Office;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, that the 2024 Real and Personal Property Tax Rate shall be levied as follows:

**SECTION 1: TAX RATE** - Effective July 1, 2024, there is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.73 (One Dollar and Seventy-Three Cents) for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.73 (One Dollar and Seventy-Three Cents) for each \$100.00 of assessed valuation.

**SECTION 2: SEVERABILITY** -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

**SECTION 3: EFFECTIVE DATE** -- Be it further ordained that this Ordinance shall take effect upon its passage on third and final reading, the public welfare requiring it.

FIRST READING: May 14, 2024

SECOND READING: May 28, 2024

THIRD READING: June 11, 2024

Harold Brad King, Register to the  
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: \_\_\_\_\_  
Penny Medlock, City Clerk



## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### ORDINANCE (ID # 3578)

Meeting: 06/11/24 06:00 PM

Department: Planning and Economic Development

Category: Amendment

Prepared By: Melissa Hale

Initiator: Kim Taylor

Sponsors:

DOC ID: 3578

## Ordinance 24-07, an ordinance to designate the Klinke Home, 3038 Sycamore View Road, a historic landmark.

**WHEREAS**, an application has been received to designate the Klinke Home, 3038 Sycamore View Road, a Historic Landmark in the City of Bartlett; and

**WHEREAS**, a public hearing was held before this body on the 25<sup>th</sup> day of June 2024 and notice thereof published in *The Bartlett Express*,

**NOW, THEREFORE**, be it ordained by the Board of Mayor and Aldermen of the City of Bartlett:

**SECTION 1.** The property described as follows is hereby designated as Historic Landmark HL-10, in accordance with Zoning Ordinance, Article VI, Section 25.F, to be maintained in accordance with the attached "Historic Preservation Guidelines for the Landmark Structure known as the Klinke Home":

Property located at 3038 Sycamore View Road a/k/a the Klinke Home identified as Shelby County Tax Parcel B0156 00214.

**SECTION 3. SEVERABILITY** -Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

**SECTION 4. EFFECTIVE DATE** -This Ordinance shall be effective from and after its final passage, the public welfare requiring it.

First Reading: May 28, 2024

Second Reading: June 11, 2024

Third Reading: June 25, 2024

\_\_\_\_\_  
Harold Brad King, Register to the  
Board of Mayor and Aldermen

\_\_\_\_\_  
David Parsons, Mayor

\_\_\_\_\_  
Penny Medlock, City Clerk



## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### RESOLUTION (ID # 3580)

Meeting: 06/11/24 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3580

## Resolution 18-24, a resolution to amend the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund and Education Capital Project Fund.

**WHEREAS**, the Bartlett City Board of Mayor and Aldermen is required to approve the Bartlett City Board of Education (BOE) General Purpose School Fund budget, as amended; and

**WHEREAS**, the Bartlett City BOE, using Resolution 11-9, approved a budget amendment on May 23, 2024, which provides for a use of FY2024 General Purpose School Fund Balance of \$1,140,000 to fund Education Capital Projects change orders for Bartlett High School repairs and improvements and paving projects at Appling and Bon Lin Middle schools, Bartlett Elementary and Ellendale Elementary Schools; and

**WHEREAS**, resolution 11-9 of the Bartlett City BOE is hereby attached and made a part of this resolution by reference;

**NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that** the amendment itemized in resolution 11-9 to the FY2024 General Purpose School Fund and Education Capital Project Fund of the Bartlett City BOE is approved.

**Adopted this day of June 11, 2024**

\_\_\_\_\_  
Harold Brad King, Register to the

\_\_\_\_\_  
David Parsons, Mayor

Board of Mayor and Aldermen

Attest: \_\_\_\_\_  
Penny Medlock, City Clerk



## RESOLUTION 11-9

A RESOLUTION TO APPROVE THE PLANNED USE OF GENERAL FUND BALANCE AND TO AMEND THE 2023-2024 FISCAL YEAR EDUCATIONAL CAPITAL PROJECT FUND BUDGETS OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the General Purpose Fund and Educational Capital Project Fund Budgets for the 2023-2024 school year for the Bartlett City Schools as presented in official budget documents are hereby amended by reference in the following amounts as referenced below:

| Fund 177 - Education Capital Projects |          |        |         |                                                           |                 |                |                |                  |
|---------------------------------------|----------|--------|---------|-----------------------------------------------------------|-----------------|----------------|----------------|------------------|
| Fund                                  | Function | Object | Project | Description                                               | Budget          | Add            | Subtract       | Amended Budget   |
| 177                                   | 91300    | 70700  | 5630    | BHS E Bldg Re-Roof Change Order #1                        | \$165,000.00    | \$25,000.00    |                | \$190,000.00     |
| 177                                   | 91300    | 70700  | 5640    | BHS M Bldg Re-Roof Change Order #1                        | \$170,000.00    | \$40,000.00    |                | \$210,000.00     |
| 177                                   | 91300    | 71100  | 5600    | Furniture and Fixture Change Order #1                     | \$150,000.00    | \$15,000.00    |                | \$165,000.00     |
| 141                                   | 72620    | 39900  | 0000    | Paving Projects-AMS,BLM,EES (includes tree removal at EES | \$400,000.00    | \$365,000.00   |                | \$765,000.00     |
| 141                                   | 72620    | 39900  | 0000    | Paving Project-BES                                        |                 | \$570,000.00   |                | \$570,000.00     |
| 141                                   | 72620    | 39900  | 0000    | Painting Projects-BLE, BLM                                |                 | \$125,000.00   |                | \$125,000.00     |
|                                       |          |        |         |                                                           |                 |                |                |                  |
|                                       |          |        |         |                                                           |                 |                |                |                  |
|                                       |          |        |         |                                                           |                 |                |                |                  |
|                                       |          |        |         |                                                           |                 |                |                |                  |
| Totals                                |          |        |         |                                                           | \$720,000.00    | \$1,140,000.00 | \$0.00         | \$1,835,000.00   |
|                                       |          |        |         |                                                           |                 |                |                |                  |
| FY24 Amended General Fund Balance     |          |        |         |                                                           | Beginning Bal   | Add            | Subtract       | Amended Fund Bal |
|                                       |          |        |         |                                                           | \$41,865,227.27 |                | \$1,140,000.00 | \$40,725,227.27  |
|                                       |          |        |         |                                                           |                 |                |                |                  |

Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective May 23, 2024 from and after its adoption by the Bartlett City Board of Education.

Adopted this \_\_\_\_\_ day of May, 2024.

---

D. Bryan Woodruff, Chairman  
Bartlett City Board of Education

---

Dr. David A. Stephens, Superintendent  
Bartlett City Board of Education

---

APPROVED AS TO FORM:  
Kari Shoopman, General Counsel



## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### ORDINANCE (ID # 3582)

Meeting: 06/11/24 06:00 PM

Department: Legal

Category: Policy

Prepared By: Penny Medlock

Initiator: Ed McKenney

Sponsors:

DOC ID: 3582

## Ordinance 24-08, an ordinance establishing the Bartlett Library Advisory Board.

**BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of Bartlett, Tennessee, that the City establish the Bartlett Library Advisory Board.

### **SECTION 1.** Establishment of the Bartlett Library Advisory Board.

There is hereby established a Bartlett Library Advisory Board consisting of nine (9) members who will provide recommendations for Library policy development, offer community advocacy for Library services, and conduct fundraising activities for the Bartlett Library that coincide with the guidelines set by the City and the Bartlett Library as a subsidiary commission to the Board of Mayor and Aldermen.

### **SECTION 2.** Membership of Advisory Board.

The Bartlett Library Advisory Board shall consist of nine (9) members, who shall be appointed by the Mayor and approved by the Board of Aldermen. The Bartlett Library Advisory Board will consist of the following: one (1) member will be the Bartlett Library Branch Manager, one (1) member will be the Managed Services Chief Executive Officer or his/her designee, the remaining seven (7) members will be based on the recommendation and approval of the Board of Mayor and Aldermen, with the City of Bartlett Mayor and each Alderman submitting the name of one (1) City resident, subject to approval of the majority of the members of the Board of Mayor and Aldermen. Two (2) advisors will also be assigned to the board and will be the City Attorney or Assistant City Attorney, and the City's Chief Administrative Officer or his/her designee. Citizens shall serve without compensation.

### **SECTION 3.** Terms of Membership.

When a member's term expires that member will serve until reappointed or replaced by another member. The Mayor's and each Alderman's appointed nominee's term will run concurrent with the corresponding elected official's term. For initial appointments, the Mayor's and Alderman Positions 1, 2 and 3's terms will expire December 31, 2026, Alderman's Positions 4, 5, and 6's terms will expire December 31, 2024.

**SECTION 4.** Vacancies and/or Removal from Membership.

The Mayor of the City of Bartlett shall have the authority to remove any member of the Bartlett Library Advisory Board for misconduct and/or neglect of duty. The Board of Mayor and Aldermen may remove any member of the Bartlett Library Advisory Board for good cause shown. Vacancies occasioned by removal, resignation or otherwise shall be filled for the unexpired term in like manner as the original appointment. Initially, or upon vacancies incurred by removal, resignation or otherwise shall be filled by the Board of Mayor and Aldermen.

**SECTION 5.** Grant of Responsibility.

It shall be the responsibility of the Bartlett Library Advisory Board to adopt such by-laws, policies and procedures for its own proceedings as may be expedient and such policies and procedures it deems appropriate for the use and management of the Bartlett Library Bartlett Center in the City of Bartlett. It shall be the responsibility of the Bartlett Library Advisory Board to report all such policies and procedures or changes therein to the Board of Mayor and Aldermen within a period not less than thirty (30) days from adoption thereof and the Board of Mayor and Aldermen may veto, revise or modify any such policies and procedures as it deems appropriate.

**SECTION 6.** Long Range planning of the Bartlett Library Bartlett Center.

The Bartlett Library Advisory Board shall review and recommend long-range plans for the Bartlett Library in the City of Bartlett and make recommendations to the City of Bartlett for consideration by the Board of Mayor and Aldermen.

**SECTION 7.** Election of Board Chairman.

The Bartlett Library Advisory Board shall, according to its by-laws, for a term not greater than yearly, elect and appoint from its membership one (1) member to serve as Chairman of the Bartlett Library Advisory Board and such other officers as it shall, according to its by-laws, deem necessary.

**SECTION 8.** Conflicts of Interest.

It is specifically understood that all members of the Bartlett Library Advisory Board shall with their appointments receive and accept the responsibilities of public trust and no member of the Bartlett Library Advisory Board, directly or indirectly, shall participate in any way in any decision, effort or function which even possibly ensures to his benefit, financially otherwise.

**SECTION 9.** Severability.

Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

**SECTION 10.** EFFECTIVE DATE - This Ordinance shall take effect from and after its final passage, the public welfare requiring it.

FIRST READING: June 11, 2024

SECOND READING: June 25, 2024

THIRD READING: July 9, 2024

---

Harold Brad King, Register to the  
Board of Mayor and Aldermen

---

David Parsons, Mayor

---

Penny Medlock, City Clerk