



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JUNE 11, 2024 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Absent, Alderman David Reaves: Present, Alderman Monique L. Williams: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by City Chaplain, Johnny Byrd

FUTURE MEETINGS

Parks and Recreation Advisory Board, June 13 at 6 p.m.

Historic Preservation Commission, June 17 at 6:30 p.m.

RECOGNITIONS

Bartlett City Beautiful Plant Sale

The City Beautiful Commission was commended on their recent plant sale total of \$10,552.95.

United States Army Day Proclamation

Mayor Parsons presented Sergeant Garret Conner and Sergeant First Class Dexter Huddleston with a proclamation celebrating the United States Army's 249th birthday.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the May 28, 2024 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Ordinance 24-03, an ordinance to create a Stormwater Utility and provide for Funding of Operation.

No one spoke in favor.

Christine Richards, 8855 Memphis Arlington Road, Bartlett, TN commended the administration for not implementing a tax increase, but was against the additional fees and the impact on the population regardless of their household size. She felt the balancing of the budget going forward is not sustainable and fears a tax increase next year.

Mandy Young, 5560 North St., Bartlett, TN submitted a letter to the City which was read at the meeting. She is not in favor of additional fees.

Adjourned at 6:15 p.m.

2. Ordinance 24-04, an ordinance to amend Title 5: Chapter 5, City Service Fee of the City of Bartlett Code of Ordinances.

No one spoke in favor or in opposition, all comments were shared during the public hearing for Ordinance 24-03.

Adjourned at 6:16 p.m.

3. Ordinance 24-05, an ordinance to adopt the 2024-2025 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets.

No one spoke in favor or in opposition, all comments were shared during the public hearing for Ordinance 24-03.

Adjourned at 6:16 p.m.

4. Ordinance 24-06, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2024.

No one spoke in favor or in opposition, all comments were shared during the public hearing for Ordinance 24-03.

Adjourned at 6:17 p.m.

UNFINISHED BUSINESS**I Third Reading of Ordinance 24-03, an ordinance to create a Stormwater Utility and provide for Funding of Operation. (Dick Phebus, Director of Finance)**

Alderman David Reaves clarified that by establishing a stormwater utility fee, we negate debt issuance for expenses such as detention basins. Director of Finance Dick Phebus and Vice Mayor Young informed the Board that Bartlett was the only municipality that did not have a Stormwater Utility and fee. By establishing the fee, this would assist Engineering to conduct and complete stormwater drainage projects without using the City's reserves or issuing debt. Mayor Parsons also commented that the utility fee would provide for unfunded mandates from TDEC and the EPA regarding stormwater maintenance and regulations.

RESULT:	APPROVED ON THIRD AND FINAL RE [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

2 Third Reading of Ordinance 24-04, an ordinance to amend Title 5: Chapter 5, City Service Fee of the City of Bartlett Code of Ordinances. (Dick Phebus, Director of Finance)

Alderman Reaves stated that cyber protection was critical to our infrastructure. Mayor Parsons mentioned that this fee may move to another location perhaps in the general fund in the future. Chief Alderman Quinn asked if the entire fee was earmarked for Information Technology. Administrative Officer Steve Sones assured that every dollar of this fund goes to Information Technology and that this is a necessary expense. State and local governments comprise 70 percent of cyber-attack targets.

RESULT:	APPROVED ON THIRD AND FINAL RE [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 3 **Third Reading of Ordinance 24-05, an ordinance to adopt the 2024-2025 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets. (Dick Phebus, Director of Finance)**

RESULT: **APPROVED ON THIRD AND FINAL RE [UNANIMOUS]**
MOVER: David Reaves, Alderman
SECONDER: Brad King, Alderman
AYES: Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 4 **Third Reading of Ordinance 24-06, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2024. (Dick Phebus, Director of Finance)**

RESULT: **APPROVED ON THIRD AND FINAL RE [UNANIMOUS]**
MOVER: David Reaves, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 5 **Second Reading of Ordinance 24-07, an ordinance to designate the Klinke Home, 3038 Sycamore View Road, a historic landmark. (Kim Taylor, Director of Planning and Economic Development).** The public hearing is set for June 25, 2024.

RESULT: **APPROVED ON SECOND READING [UNANIMOUS]** **Next: 6/25/2024 6:00 PM**
MOVER: Kevin Quinn, Alderman
SECONDER: Monique L. Williams, Alderman
AYES: Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

NEW BUSINESS

- I **Resolution 18-24, a resolution to amend the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund and Education Capital Project Fund. (Dick Phebus, Director of Finance)**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: David Reaves, Alderman
SECONDER: Brad King, Alderman
AYES: Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 2 **First Reading of Ordinance 24-08, an ordinance establishing the Bartlett Library Advisory Board. (Ed McKenney, City Attorney).** The public hearing is set for July 9, 2024.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 6/25/2024 6:00 PM
MOVER:	David Reaves, Alderman	
SECONDER:	Monique L. Williams, Alderman	
AYES:	Brad King, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn	

OPEN DISCUSSION

Mayor Parsons shared some of the Administration's progress and future plans regarding the budget. He said that the Administration has issued no bonds and the reserves are adequate. Some fund balance had been spent on capital needs. The Administration is working hard to increase the business tax base and they have been aggressive in addressing the sewer issue. They are successfully filling empty business spaces. They are listening to citizens and employees. The Mayor stated they are working to invest in the youth, increase home building, and keep families in Bartlett. They are responding to citizens' desires for more activities and improving quality of life. He stated that the population base has not grown in years and the Administration is trying to turn that around. Bringing in more business revenue and building new homes will increase the tax base. He hopes to keep graduates working in Bartlett and buying and/or building homes here.

Alderman Quinn thanked Steve Sones and Dick Phebus for their hard work on the tight budget.

Director of Community Relations Debbie Gelineau and Chief Communications Officer Todd Halford announced the upcoming events.

Mayor Parsons reiterated that these events are sponsored by local businesses and are not funded by tax payer dollars.

Food Truck Friday from 11 a.m. to 2 p.m. at W.J. Freeman Park
Music by the Lake, Friday, June 14, from 6 p.m. to 9 p.m. at the BPACC.
Farmers Market on Saturday, June 15, at W.J. Freeman Park
Music in the Park, Saturday, June 15, from 6 p.m. to 9 p.m. at W.J. Freeman Park

Alderman Williams thanked the team for their hard work in putting these events together but stated volunteers were needed. Applications are on the City's website under employment opportunities.

Director of Parks and Recreation Paul Wright shared Rec Rover with the attendees. This where recreation comes to the local parks with inflatables and activities. Food trucks are also on site in which items may be purchased:

June 17 at Rivercrest Park 1p-4p
June 25 at Bartlett Grove Park 9a-12p
July 9 at Elmore Civic Park 9a-12p
July 22 at Davies Plantation Park 9a-12p

ADJOURNMENT

Meeting adjourned at 6:56 PM