



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, JUNE 9, 2020 - CONFERENCE CALL - 6:00 PM

Due to the COVID-19 Global Pandemic and adhering to all Federal, State and Local Emergency Proclamations and Guidelines to protect the health, safety and welfare of our citizens, the City of Bartlett's Board of Mayor and Aldermen meetings will be held electronically via teleconference during the month of June. These meetings will follow Governor Bill Lee's Executive Orders #16 & #34 regarding the Tennessee Open Meetings Act. Minutes and recordings will be posted within two days of the Board of Mayor and Aldermen meeting.

INVOCATION

Opening Prayer by Alderman David Parsons

FUTURE MEETINGS

These future meetings, if necessary to meet, will be held via teleconference; or if meeting in-person, practice social distancing and follow Governor Lee's Executive Orders #16 & #34.

Parks and Recreation Advisory Board, June 11 at 7 p.m.

Bartlett Arts Council, June 16 at 6:00 p.m.

BPACC Advisory Board, June 16 at 6:00 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the May 26, 2020 Board of Mayor and Aldermen Regular Meeting

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Resolution 07-20, a resolution approving a Special Use Permit to allow church use to be located at 8420 Wolf Lake Drive, Suite 120 within the "I-P" Planned Industrial Park zoning district.
2. Ordinance 20-01, an Ordinance to adopt the 2020-2021 Bartlett City General Purpose School Fund, Schools Discretionary Grants Fund, Schools Federal Projects Fund, and Schools Nutritional Fund Budgets.

UNFINISHED BUSINESS

- 1 Resolution 07-20, a resolution approving a Special Use Permit to allow church use to be located at 8420 Wolf Lake Drive, Suite 120 within the "I-P" Planned Industrial Park zoning district. (Kim Taylor, Director of Planning and Economic Development)**
- 2 Third Reading of Ordinance 20-01, an Ordinance to adopt the 2020-2021 Bartlett City General Purpose School Fund, Schools Discretionary Grants Fund, Schools Federal Projects Fund, and Schools Nutritional Fund Budgets. (Dick Phebus, Director of Finance)**

CONSENT AGENDA

- 1 Special seasonal event permit for Bartlett Station Farmers Market. (Jim Brown, Director of Code Enforcement)**

The event will be held on Saturdays June 13 through July 25 from 8 a.m. to 12 p.m. at 5890 Stage Road (Recycling Center Location).

- 2 Bid for coffee supplies. (Dick Phebus, Director of Finance)**

Recommend accepting the lowest bid from Premium at a total estimated annual cost of \$41,082.70. Funds are available in various department budgets.

NEW BUSINESS

- 1 Resolution 14-20, a resolution to amend the Fiscal Year 2020 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund (Dick Phebus, Director of Finance)**
- 2 Resolution 17-20, a resolution of the City of Bartlett, Tennessee, authorizing the issuance of interest bearing General Obligation Capital Outlay Notes, Series 2020, in an amount not to exceed \$2,000,000, and providing for the payment of said notes. (Dick Phebus, Director of Finance)**

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 26, 2020 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Absent, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Vice Mayor Young

FUTURE MEETINGS

These future meetings, if necessary to meet, will be being held via teleconference and follow Governor Lee's Executive Orders #16 & #34.

Family Assistance Commission, June 1 at 6 p.m.

Planning Commission, June 1 at 7 p.m.

Beer Board, June 2 at 6 p.m.

City Beautiful Commission, June 4 at 6:30 p.m.

Bartlett Historical Society, June 8 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

Vice Mayor Young announced that in keeping with Governor Bill Lee's Executive Orders #16 & #34, as determination of record, this meeting was being recorded and that the minutes and the recording will be made available on the City's website within two days.

Minutes Acceptance: Minutes of May 26, 2020 6:00 PM (MINUTES ACCEPTANCE)

MINUTES ACCEPTANCE**Minutes of the May 12, 2020 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

UNFINISHED BUSINESS

- I **Second Reading of Ordinance 20-01, an Ordinance to adopt the 2020-2021 Bartlett City General Purpose School Fund, Schools Discretionary Grants Fund, Schools Federal Projects Fund, and Schools Nutritional Fund Budgets. (Dick Phebus, Director of Finance)**

Alderman Elliott inquired to the decrease in the Federal Projects and the Nutritional Fund Budgets. Director of Finance, Dick Phebus, explained that last year's budget included the high school renovations, this year's budget does not. He would obtain an answer by the 3rd reading regarding the Nutritional Fund Budget.

RESULT:	APPROVED ON SECOND READING [UNANIMOUS] Next: 6/9/2020 7:00 PM
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- I **Bid for BRC Strength Weight Equipment. (Shan Criswell, Director of Parks and Recreation)**
Recommend the purchase of strength weight equipment for the Bartlett Recreation Center from Life Fitness as a single source provider at a cost of \$40,260.52. Funds are budgeted and available in Account 311.48311.785.54320.

Minutes Acceptance: Minutes of May 26, 2020 6:00 PM (MINUTES ACCEPTANCE)

NEW BUSINESS

- 1 Resolution 13-20, a resolution to amend the FY2020 Grant Fund Budget to mirror appropriations in the City of Bartlett General CIP Fund to account for flow-through grants in the Grant Fund. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 2 Resolution 14-20, a resolution to delete uncollectible accounts from utility customers accounts receivable. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION**ADJOURNMENT**

Meeting adjourned at 6:17 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of May 26, 2020 6:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2792)

Meeting: 06/09/20 06:00 PM
Department: Planning and Economic Development
Category: Special use permit
Prepared By: Penny Medlock
Initiator: Kim Taylor
Sponsors:
DOC ID: 2792

Resolution 07-20, a resolution approving a Special Use Permit to allow church use to be located at 8420 Wolf Lake Drive, Suite 120 within the "I-P" Planned Industrial Park zoning district.

WHEREAS, an application has been made for a Special Use Permit to allow a Church use to be located at 8420 Wolf Lake Drive, Suite 120 within the "I-P" Planned Industrial Park Zoning District.

WHEREAS, the Planning Commission reviewed the proposed Special Use Permit to allow Church use to be located at 8420 Wolf Lake Drive, Suite 120 on Monday, March 2, 2020, in accordance with their regulations and recommended approval of the Special Use Permit; and

WHEREAS, the Board of Mayor and Aldermen held a Public Hearing on the 9th day of June, 2020, and approved the Special Use Permit to allow Church use to be located at 8420 Wolf Lake Drive, Suite 120, subject to the following conditions:

Planning Comments:

- I. The Building Official has determined that the proposed suite is considered to be under the provisions of the "office" building code based upon the square footage and layout of the floor plan.

Planning Conditions:

- I. The applicant shall be responsible to meet the "assembly" building code requirements should the occupant load exceed 49 persons or the proposed floor plan is altered.

WHEREAS, the Board of Mayor and Aldermen have determined that this Special Use Permit should be approved;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF BARTLETT, TENNESSEE, that the Special Use Permit to allow Church use to be located at 8420 Wolf Lake Drive, Suite 120, incorporating the above

listed conditions, is approved.

ADOPTED THIS 9th DAY OF JUNE, 2020.

W. C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 2784)

Meeting: 06/09/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2784

Ordinance 20-01, an Ordinance to adopt the 2020-2021 Bartlett City General Purpose School Fund, Schools Discretionary Grants Fund, Schools Federal Projects Fund, and Schools Nutritional Fund Budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2020-2021 Fiscal Year for the City of Bartlett are as follows:

Fiscal Year 20-21

SPECIAL REVENUE FUNDS EXPENDITURES

Bartlett City School Fund	\$ 91,001,428
Schools Discretionary Grants Fund	\$ 525,158
Schools Federal Projects Fund	\$ 3,385,932
Schools Nutrition Fund	\$ 2,732,654

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES \$ 97,645,172

SPECIAL REVENUE FUNDS REVENUES/SOURCES

Special Revenue Funds Revenue	\$ 93,095,172
Use of General Purpose School Fund Balance	\$ 4,550,000

TOTAL SPECIAL REVENUE FUNDS REV/SOURCES \$ 97,645,172

SECTION 2: BARTLETT CITY SCHOOL SPECIAL REVENUE AND CAPITAL BUDGET -- BE IT FURTHER ORDAINED that The Bartlett City Board of Education has approved as summarized in SECTION 1. of this ordinance and presented as Special Revenue Funds for FY2020-21 for its General Purpose School Fund, Discretionary Grants Fund, School Nutrition Fund, Education Capital Projects Fund and other various funds administered by the Bartlett City Board of Education. These budget documents, "Exhibits A, B, C, &D", are presented in the FY2020-21 Approved Special Revenue Budget and the FY2020-21 Approved Capital Budget documents as attached and made part of this enacting City of Bartlett budget ordinance by reference.

SECTION 3: SEVERABILITY -- BE IT FURTHER ORDAINED that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 4: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance becomes effective July 1, 2020.

FIRST READING: May 12, 2020

SECOND READING: May 26, 2020

THIRD READING: June 9, 2020

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk

HISTORY:

05/12/20 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 05/26/20

05/26/20 Board of Mayor and Aldermen **APPROVED ON SECOND READING**
Next: 06/09/20

Alderman Elliott inquired to the decrease in the Federal Projects and the Nutritional Fund Budgets. Director of Finance, Dick Phebus, explained that last year's budget included the high school renovations, this year's budget does not. He would obtain an answer by the 3rd reading regarding the Nutritional Fund Budget.

Bartlett City Schools



2020-2021

Proposed General Fund Budget



Mission:

Partnering to empower our students to be productive citizens who are resourceful lifelong learners able to think critically.

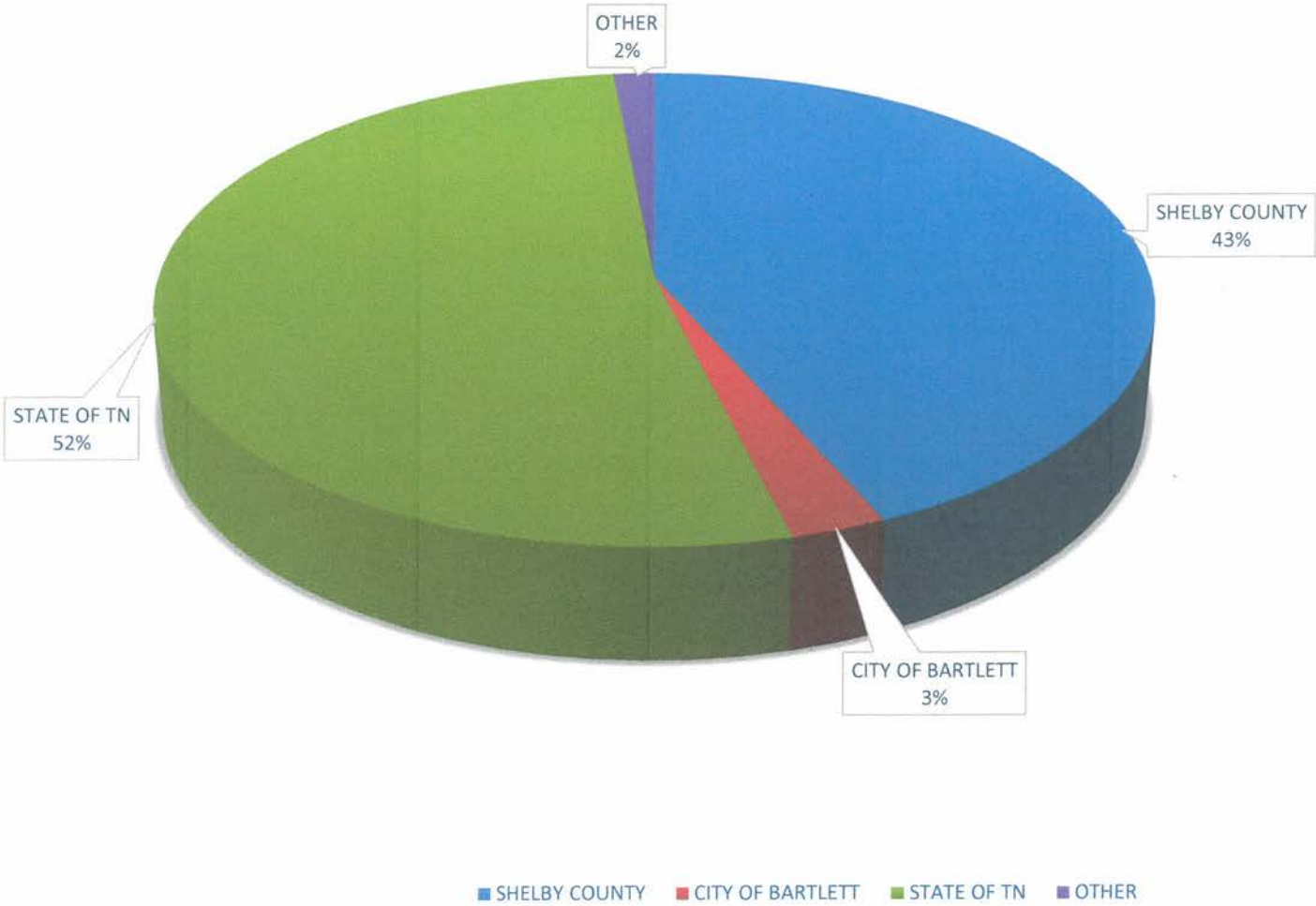
Vision:

To provide an innovative and exemplary education for all students in a safe, high-performing district that encourages them to expand their horizons, achieve their potential, and live lives of integrity.

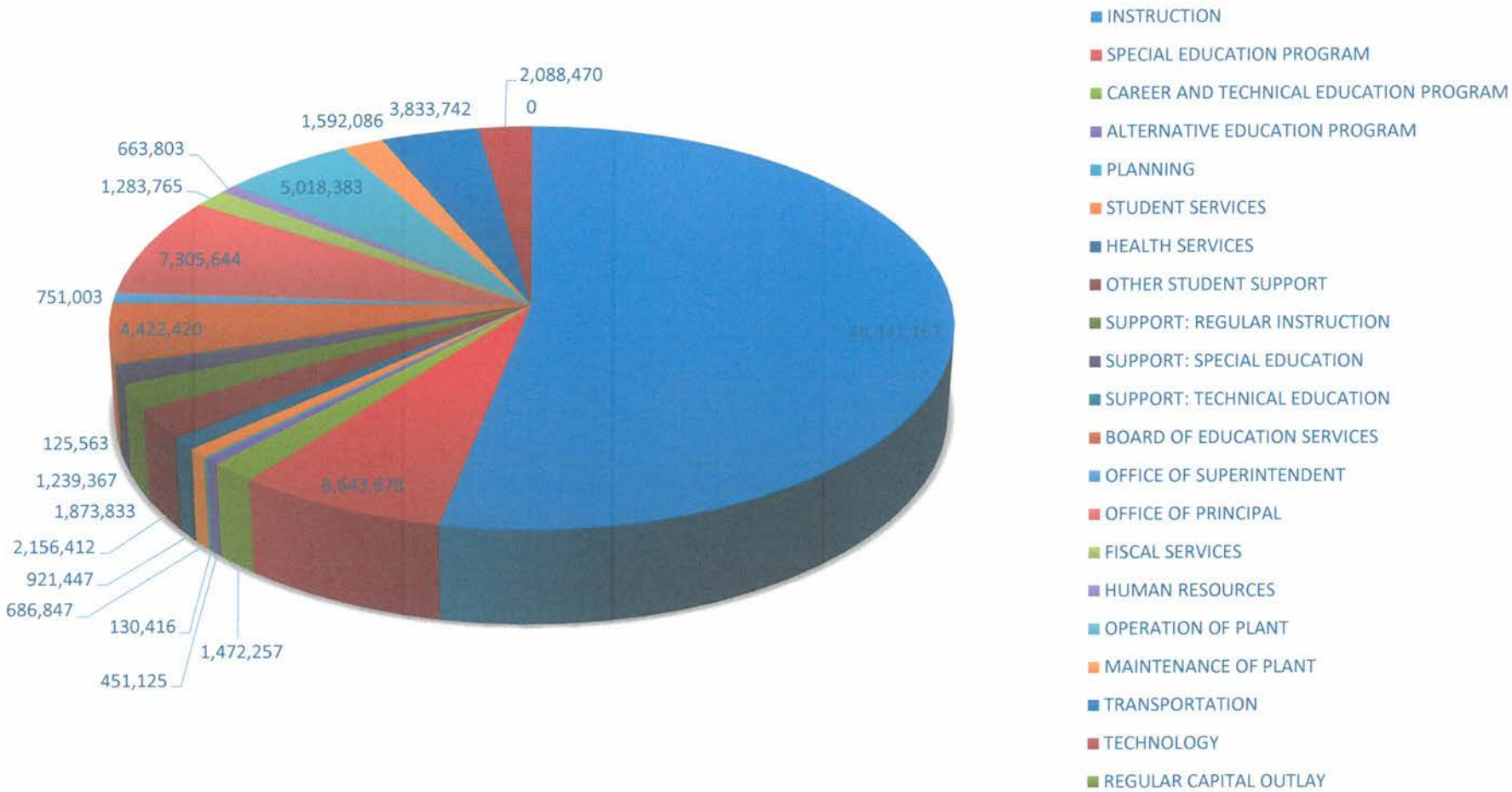
Values/Beliefs:

- We believe all decisions are measured by student outcomes.
- We believe students have priority to all of our resources.
- We believe transparency is essential for district success.
- We believe education is the shared responsibility of the student, the parent/guardian, the school, and the community.
- We believe that core academics, the arts, career & technology, electives and extracurricular activities are crucial to a well-rounded education.
- We believe all students deserve highly effective teachers.
- We believe that every individual is entitled to an emotionally and physically safe and respectful learning environment.

GENERAL FUND
Sources of Revenue



GENERAL FUND Expenditures





2020-21 Budget Investments

Step increase	1,861,000
Health insurance increase (6%)	400,605
Textbooks	677,350
TOTAL	<u><u>\$2,938,955</u></u>

	2019-20 BUDGET	2020-21 BUDGET
COUNTY TAXES	37,463,781	37,501,429
MUNICIPAL TAXES	2,346,018	2,346,018
CHARGES FOR SERVICES	88,912	45,272
RECURRING LOCAL REVENUE	792,315	737,000
NONRECURRING LOCAL REVENUE	0	0
STATE EDUCATION FUNDS	44,792,672	45,133,709
OTHER STATE REVENUE	89,056	108,000
FEDERAL FUNDS THROUGH STATE	96,000	0
DIRECT FEDERAL REVENUE	0	0
OTHER SOURCES	580,000	580,000
RESERVES-PLANNED USE OF FUND BALANCE	2,500,000	4,550,000
TOTAL GENERAL PURPOSE REVENUE	<u>88,748,754</u>	<u>91,001,428</u>
EXPENDITURES		
INSTRUCTION	45,611,551	48,341,167
SPECIAL EDUCATION PROGRAM	6,800,620	6,643,678
CAREER AND TECHNICAL EDUCATION PROGRAM	1,498,903	1,472,257
ALTERNATIVE EDUCATION PROGRAM	528,575	451,125
PLANNING	129,890	130,416
STUDENT SERVICES	710,495	686,847
HEALTH SERVICES	893,256	921,447
OTHER STUDENT SUPPORT	1,984,051	2,156,412
SUPPORT: REGULAR INSTRUCTION	2,333,711	1,873,833
SUPPORT: SPECIAL EDUCATION	1,180,359	1,239,367
SUPPORT: TECHNICAL EDUCATION	123,107	125,563
BOARD OF EDUCATION SERVICES	4,590,475	4,422,420
OFFICE OF SUPERINTENDENT	695,100	751,003
OFFICE OF PRINCIPAL	6,780,520	7,305,644
FISCAL SERVICES	1,691,845	1,283,765
HUMAN RESOURCES	611,503	663,803
OPERATION OF PLANT	4,784,729	5,018,383
MAINTENANCE OF PLANT	1,388,562	1,592,086
TRANSPORTATION	3,571,660	3,833,742
TECHNOLOGY	1,839,842	2,088,470
REGULAR CAPITAL OUTLAY	1,000,000	0
TOTAL GENERAL PURPOSE EXPENDITURES	<u>88,748,754</u>	<u>91,001,428</u>

	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
TOTAL	COUNTY TAXES	37,463,781	37,501,429
TOTAL	MUNICIPAL TAXES	2,346,018	2,346,018
TOTAL	CHARGES FOR SERVICES	88,912	45,272
TOTAL	RECURRING LOCAL REVENUE	792,315	737,000
TOTAL	NONRECURRING LOCAL REVENUE	0	0
TOTAL	STATE EDUCATION FUNDS	44,792,672	45,133,709
TOTAL	OTHER STATE REVENUE	89,056	108,000
TOTAL	FED FUNDS RCVD THRU STATE	96,000	0
TOTAL	DIRECT FEDERAL REVENUE	0	0
TOTAL	OTHER SOURCES	580,000	580,000
	RESERVES-PLANNED USE OF FUND BALANCE	2,500,000	4,550,000
	GRAND TOTAL REVENUES	88,748,754	91,001,428

COUNTY TAXES

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-40110-00000-000-0000-0000	Current Property Tax	22,254,705	22,274,895
141-40120-00000-000-0000-0000	Trustee Collection (prior year)	456,725	418,659
141-40130-00000-000-0000-0000	Circuit Court (prior Year)	185,237	239,372
141-40150-00000-000-0000-0000	Public Services Taxes	1,591,309	1,562,957
141-40162-00000-000-0000-0000	Pay In lieu of Taxes-Utility	186,538	230,378
141-40163-00000-000-0000-0000	Pay In lieu of Taxes-Exempt Prop.	217,145	184,176
141-40210-00000-000-0000-0000	Local Option Sales Tax	10,685,123	10,638,845
141-40240-00000-000-0000-0000	Wheel Tax	1,884,187	1,949,187
141-40270-00000-000-0000-0000	Privilege Tax	2,813	2,960
	TOTAL COUNTY TAXES	37,463,782	37,501,429

Informational Note:

Includes Bartlett City Schools' share of Shelby County property taxes, local option sales taxes based on the average daily attendance(ADA) distribution projected for Bartlett City Schools in 2018-2019.

MUNICIPAL TAXES		2019-20	2020-21
<u>ASN</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
141-40710-00000-000-0000-0000	Municipal Tax (Sales Tax)	1,737,825	1,737,825
141-40710-00000-000-0000-0000	Municipa Tax (SCS Payment)	608,193	608,193
TOTAL MUNICIPAL TAXES		2,346,018	2,346,018

Informational Note:
Includes the Municipal Tax from the City of Bartlett and the settlement payment to Shelby County Schools.

CHARGES FOR SERVICES

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-43513-00000-000-0000-0000	Tuition Summer School	25,200	25,200
141-43517-00000-000-0000-0000	Other Charges for Services	63,712	20,072
TOTAL CHARGES FOR SERVICES		88,912	45,272

Informational Note:

Includes reimbursement from schools for summer school, and other school purchases.

RECURRING LOCAL REVENUE

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-44110-0000-000-0000-0000	Interest Earned	180,000	180,000
141-44120-00000-000-0000-0000	Lease/Rentals	99,315	44,000
141-44130-00000-000-0000-0000	Laptop Insurance Payments	163,000	163,000
141-44170-00000-000-0000-0000	Miscellaneous Refunds	350,000	350,000
TOTAL RECURRING LOCAL REVENUE		<u>792,315</u>	<u>737,000</u>

Informational Note:

Includes laptop insurance payments and miscellaneous refunds from payments made for school coaching supplements and other miscellaneous school labor.

NONRECURRING LOCAL REVENUE

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
	Insurance Recovery	0	0
	Sale of Equipment	0	0
	Damages Recovered/Individuals	0	0
	Other Local Revenue	0	0
	TOTAL NONRECURRING LOCAL REVENUE	<u>0</u>	<u>0</u>

Informational Note:

Includes funds received from annual collections for lost textbooks, library fines, and insurance claims made by the Board on individuals or other enterprises.

STATE EDUCATION FUNDS

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-46511-00000-000-0000-0000	Basic Education Program	44,603,000	44,901,837
141-46590-00000-000-0000-0000	Other State Education Funds	22,872	22,872
141-46610-00000-000-0000-0000	Career Ladder Program	166,800	209,000
141-46612-00000-000-0000-0000	Extended Contracts	0	0
TOTAL STATE EDUCATION FUNDS		44,792,672	45,133,709

Informational Note:

Includes Bartlett City Schools' share of the Basic Education Program (BEP) and other flow-through state funds such as Career Ladder. State budget no longer funds Extended Contracts.

OTHER STATE REVENUE

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-46850-00000-000-0000-0000	Mixed Drink Tax	89,056	108,000
TOTAL OTHER STATE REVENUE		89,056	108,000

Informational Note:
Includes Bartlett Clty Schools' share of one half of tax assessed on the seating capacity of establishments serving mixed drinks in the City of Bartlett

FED FUNDS RCVD THRU STATE

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-47143-00000-000-0000-0000	EHA Excess Cost Funds	96,000	0
141-47590-00000-000-0000-0000	Other Federal Thru State	0	0
TOTAL FED FUNDS RCVD THRU STATE		<u>96,000</u>	<u>0</u>

Informational Note:

Includes funds for financial assistance for "high cost" special education students, and other federal funds that come through the State of Tennessee.

DIRECT FEDERAL REVENUE

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
	Public Law 874	0	0
	ROTC Reimbursement	0	0
	TOTAL DIRECT FEDERAL REVENUE	<u>0</u>	<u>0</u>

Informational Note:

Includes Federal PL874, Impact Aid funds for reimbursement for cost of educating students whose parents are employees of the Federal government or who work or live on a federal facility, and ROTC reimbursement for instructors in Jr. ROTC.

OTHER SOURCES

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-49800-00000-000-0000-0000	Indirect Costs - Fed Programs/Grants	580,000	580,000
	TOTAL OTHER SOURCES	<u>580,000</u>	<u>580,000</u>
	TOTAL ESTIMATED REVENUE	86,248,754	86,451,428
	PLANNED USE OF FUND BALANCE	2,500,000	4,550,000
	TOTAL AVAILABLE REVENUES	88,748,754	91,001,428

Informational Note:

Includes reimbursement from the federal projects to cover a portion of the administrative and clerical costs of administering programs.

	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
TOTAL	REGULAR INSTRUCTION	533.0	45,611,551	518.0	48,341,167
TOTAL	EXCEPTIONAL CHILDREN INSTRUCTION	89.0	6,800,620	92.0	6,643,678
TOTAL	TECHNICAL EDUCATION	18.5	1,498,903	18.5	1,472,257
TOTAL	ALTERNATIVE EDUCATION	8.0	528,575	7.0	451,125
TOTAL	PLANNING	1.0	129,890	1.0	130,416
TOTAL	STUDENT SERVICES	6.0	710,495	6.0	686,847
TOTAL	HEALTH SERVICES	14.1	893,256	14.2	921,447
TOTAL	OTHER STUDENT SUPPORT	24.0	1,984,051	24.0	2,156,412
TOTAL	SUPPORT: REG. INSTRUCTION	21.1	2,333,711	18.9	1,873,833
TOTAL	SUPPORT: SPEC. EDUCATION	10.0	1,180,359	11.0	1,239,367
TOTAL	SUPPORT: TECH. EDUCATION	1.0	123,107	1.0	125,563
TOTAL	BOARD OF ED. SERVICES	2.0	4,590,475	2.0	4,422,420
TOTAL	OFFICE OF SUPERINTENDENT	2.0	695,100	2.0	751,003
TOTAL	OFFICE OF PRINCIPAL	89.0	6,780,520	92.0	7,305,644
TOTAL	FISCAL SERVICES	16.5	1,691,845	13.0	1,283,765
TOTAL	HUMAN RESOURCES	5.3	611,503	6.3	663,803
TOTAL	OPERATION OF PLANT	14.0	4,784,729	15.0	5,018,383
TOTAL	MAINTENANCE OF PLANT	9.0	1,388,562	10.0	1,592,086
TOTAL	TRANSPORTATION	0.0	3,571,660	0.0	3,833,742
TOTAL	TECHNOLOGY	11.0	1,839,842	12.0	2,088,470
TOTAL	REGULAR CAPITAL OUTLAY	0.0	1,000,000	0.0	0
	GRAND TOTAL EXPENDITURES	874.5	88,748,754	863.9	91,001,428

REGULAR INSTRUCTION PROGRAM

<u>ASN</u>	<u>Description</u>	2019-20 <u>PERS</u>	2019-20 <u>BUDGET</u>	2020-21 <u>PERS</u>	2020-21 <u>BUDGET</u>
141-71100-11600-310-1000-0000	Teachers	464.0	28,819,444	457	31,310,584
141-71100-11601-310-1000-0000	Clerical Personnel	0.0	0	0	0
141-71100-11700-310-1000-0000	Career Ladder		166,800		166,800
141-71100-12700-310-1000-0000	Extended Contracts		0		0
141-71100-13800-310-1000-0000	Computer Instructional Personnel	8.0	544,070	8	530,800
141-71100-16300-310-1000-0000	Educational Assistants (Local)	52.0	1,066,000	44	880,000
141-71100-16300-310-1000-0000	Educational Assistants (State)	9.0	184,500	9	180,000
141-71100-16900-310-1000-0000	Board Approved Subs		55,000		55,000
141-71100-18900-310-1000-0000	Stipends		0		0
141-71100-19500-310-1000-0000	Substitute Teachers - Certified		483,810		510,000
141-71100-19500-310-1000-0000	Substitute Teachers - Non Certified		0		0
141-71100-19600-310-1000-0000	In-Service Training	0.0	76,875	0	0
141-71100-20100-310-1000-0000	Social Security		1,946,583		2,085,257
141-71100-20400-310-1000-0000	State Retirement - Certified		3,204,520		3,345,266
141-71100-20400-310-1000-0000	State Retirement - Classified		115,921		98,262
141-71100-20600-310-1000-0000	Life Insurance		107,141		114,828
141-71100-20700-310-1000-0000	Medical Insurance		4,470,679		4,612,272
141-71100-21200-310-1000-0000	Medicare		455,249		487,681
SUBTOTAL SALARY & FRINGES		<u>533.0</u>	<u>41,696,592</u>	<u>518</u>	<u>44,376,750</u>

Informational Note:

*Includes personnel and benefits for teachers, classroom assistants, study hall and In-School Suspension assistants.
Career Ladder is a State funded initiative.*

REGULAR INSTRUCTION PROGRAM

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-71100-33600-310-1000-0000	Maintenance & Repair - Equipment	30,000	25,000
141-71100-35500-310-1000-0000	Travel	12,000	5,000
141-71100-39900-310-1000-0000	Other Contracted Services	387,200	404,700
141-71100-42900-310-1000-000	Instructional Supplies & Materials	609,294	605,967
141-71100-44900-310-1000-0000	Textbooks	528,350	677,350
141-71100-49900-310-1000-0000	Other Supplies & Materials	42,000	42,000
141-71100-59700-310-1000-0000	Summer School	25,200	25,200
141-71100-59900-310-1000-0000	Other Charges	1,880,915	1,804,200
141-71100-72200-310-1000-0000	Regular Instruction Equipment	50,000	25,000
141-71100-72217-310-1000-0000	Instructional Equipment(Reimbursed)	350,000	350,000
SUBTOTAL SERVICES		<u>3,914,959</u>	<u>3,964,417</u>
TOTAL REGULAR INSTRUCTION		<u>45,611,551</u>	<u>48,341,167</u>

Informational Note:

Includes costs for textbooks, materials and supplies and instructional equipment provided to the schools.

Instructional equipment (reimbursed) includes items such as computers and audio visual equipment that is purchased by Board and paid for by individual schools.

High School summer school is provided on a tuition basis.

SPECIAL EDUCATION PROGRAM

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-71200-11600-320-1000-0000	Teachers	63.0	3,707,961	62	3,560,102
141-71200-11700-320-1000-0000	Career Ladder Program		0		0
141-71200-12700-320-1000-0000	Extended Contracts		0		0
141-71200-12800-320-1000-0000	Homebound Teachers	1.0	58,857	1	57,421
141-71200-16300-320-1000-0000	Educational Assistants	21.0	510,143	23	563,500
141-71200-16900-320-1000-0000	Board Approved Subs		28,000		28,000
141-71200-17100-320-1000-0000	Speech Pathologists	4.0	328,000	6	480,000
141-71200-19500-320-1000-0000	Substitute Teachers - Certified		36,000		54,000
141-71200-19800-320-1000-0000	Substitute Teachers - Non Certified		0		0
141-71200-20100-320-1000-0000	Social Security		289,476		294,067
141-71200-20400-320-1000-0000	State Retirement - Certified		438,256		423,691
141-71200-20400-320-1000-0000	State Retirement - Classified		47,290		52,236
141-71200-20600-320-1000-0000	Life Insurance		15,826		16,019
141-71200-20700-320-1000-0000	Medical Insurance		746,511		819,168
141-71200-21200-320-1000-0000	Medicare		67,700		68,774
SUBTOTAL SALARY & FRINGES		<u>89.0</u>	<u>6,274,020</u>	<u>92</u>	<u>6,416,978</u>

Informational Note:

Includes salaries and benefits for teachers, behavioral specialists, and classroom assistants used in Special Education Classes. Includes homebound teachers who go to individual student's homes if they are unable to attend school because of illness or hospitalization.

SPECIAL EDUCATION PROGRAM

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-71200-31000-320-1000-0000	Contracts W/Other Public Agencies	0	0
141-71200-31100-320-1000-0000	Contracts W/Other School Systems	0	0
141-71200-31200-320-1000-0000	Contracts W/Private Agencies	0	81,346
141-71200-33600-320-1000-0000	Maintenance & Repair -Equipment	1,000	1,000
141-71200-39900-320-1000-0000	Other Contracted Services	81,346	0
141-71200-42900-320-1000-0000	Instructional Supplies & Materials	89,300	89,400
141-71200-44900-320-1000-0000	Textbooks	0	0
141-71200-49900-320-1000-0000	Other Supplies and Materials	7,000	7,000
141-71200-59900-320-1000-0000	Other Charges	300,000	0
141-71200-72500-320-1000-0000	Special Education Equipment	47,954	47,954
SUBTOTAL SERVICES		<u>526,600</u>	<u>226,700</u>
TOTAL SPECIAL EDUCATION		<u>6,800,620</u>	<u>6,643,678</u>

Informational Note:

Includes contracts for services provided by private providers for service (such as hearing impaired and visually impaired) that cannot be provided in a cost efficient manner by Bartlett City Schools.

Includes cost of textbooks, materials and supplies, and equipment used to provide Special Education services.

CAREER AND TECHNICAL EDUCATION PROGRAM

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-71300-11600-325-1000-0000	Teachers	18.5	1,088,846	18.5	1,062,289
141-71300-11700-325-1000-0000	Career Ladder Program		0		0
141-71300-12700-325-1000-0000	Extended Contracts		0		0
141-71300-16900-325-1000-0000	Board Approved Subs		10,000		10,000
141-71300-19500-325-1000-0000	Substitute Teachers - Certified		0		18,000
141-71300-19800-325-1000-0000	Substitute Teachers - Non Certified		0		0
141-71300-20100-325-1000-0000	Social Security		68,128		67,598
141-71300-20400-325-1000-0000	State Retirement - Certified		116,807		110,124
141-71300-20600-325-1000-0000	Life Insurance		3,742		3,713
141-71300-20700-325-1000-0000	Medical Insurance		155,174		164,724
141-71300-21200-325-1000-0000	Medicare		15,933		15,809
SUBTOTAL SALARY & FRINGES		<u>18.5</u>	<u>1,458,630</u>	<u>18.5</u>	<u>1,452,257</u>

Informational Note:

Includes salaries and benefits for teachers in the Career and Technical Education programs.

CAREER AND TECHNICAL EDUCATION PROGRAM

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-71300-33600-325-1000-0000	Maintenance & Repair -Equipment	5,000	5,000
141-71300-42900-325-1000-0000	Instructional Supplies & Materials	15,000	15,000
141-71300-44900-325-1000-0000	Textbooks	15,000	0
141-71300-49900-325-1000-0000	Other Supplies & Materials	3,073	0
141-71300-73000-325-1000-0000	Technical Instruction Equipment	2,200	0
SUBTOTAL SERVICES		<u>40,273</u>	<u>20,000</u>
TOTAL TECHNICAL EDUCATION		<u>1,498,903</u>	<u>1,472,257</u>

Informational Note:

Includes textbooks, materials and supplies, and equipment needed in Career and Technical Education programs.

ALTERNATIVE EDUCATION PROGRAM

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-71150-11600-315-1000-0000	Teachers	3.0	176,570	3	172,263
141-71150-12800-315-1000-0000	Homebound Teachers	1.0	66,625	1	70,000
141-71150-16300-315-1000-0000	Education Assistants	3.0	72,878	3	73,500
141-71150-18900-315-1000-0000	Alternative School Coordinator	1.0	82,000	0	0
141-71150-19600-315-1000-0000	Sub Teachers - Certified		0		18,000
141-71150-20100-315-1000-0000	Social Security		20,162		15,020
141-71150-20400-315-1000-0000	State Retirement - Certified		34,568		24,880
141-71150-20600-315-1000-0000	Life Insurance		1,118		833
141-71150-20700-315-1000-0000	Medical Insurance		41,939		35,616
141-71150-21200-315-1000-0000	Medicare		4,715		3,513
141-71150-31100-315-1000-0000	Contracts With Agencies		28,000		28,000
141-71150-35500-315-1000-0000	Mileage		0		1,400
141-71150-39900-315-1000-0000	Other Contracted Services		0		1,000
141-71150-42900-315-1000-0000	Instructional Supplies & Materials		0		6,300
141-71150-49900-315-1000-0000	Other Supplies & Materials		0		800
141-71150-52400-315-1000-0000	In-Service/Staff Development		0		0
141-71150-59900-315-1000-0000	Other Charges		0		0
TOTAL ALTERNATIVE EDUCATION		<u>8.0</u>	<u>528,575</u>	<u>7</u>	<u>451,125</u>

Informational Note:

Includes salaries and fringes benefits for Alternative Education teachers and contracts with outside providers for alternative school academic and counseling programs.

PLANNING

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72110-10500-720-1000-0000	Supervisor/Director	1.0	98,643	1	98,643
141-72110-18900-720-1000-0000	Other Salaries	0.0	0	0	0
141-72110-20100-720-1000-0000	Social Security		6,116		6,116
141-72110-20400-720-1000-0000	State Retirement - Classified		9,144		9,144
141-72110-20600-720-1000-0000	Life Insurance		339		339
141-72110-20700-720-1000-0000	Medical Insurance		8,388		8,904
141-72110-21200-720-1000-0000	Medicare		1,430		1,430
SUBTOTAL SALARY & FRINGES		<u>1.0</u>	<u>124,060</u>	<u>1</u>	<u>124,576</u>

Informational Note:

Includes salaries and benefits for personnel working in the Shared Services Planning department which provides support services for the schools in the areas of attendance, zoning, etc.

PLANNING

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72110-32000-720-1000-0000	Dues & Memberships	590	950
141-72110-35500-720-1000-0000	Mileage	540	540
141-72110-39900-720-1000-0000	Other Contracted Services	250	1,850
141-72110-49900-720-1000-0000	Other Supplies and Materials	0	0
141-72110-52400-720-1000-0000	In Service/Staff Development	4,450	2,500
141-72110-70400-720-1000-0000	Attendance Equipment	0	0
	SUBTOTAL SERVICES	<u>5,830</u>	<u>5,840</u>
	TOTAL PLANNING	<u>129,890</u>	<u>130,416</u>

Informational Note:

Includes costs associated with the operation of the Planning Department.

STUDENT SERVICES

<u>ASN</u>	<u>Description</u>	2019-20 <u>PERS</u>	2019-20 <u>BUDGET</u>	2020-21 <u>PERS</u>	2020-21 <u>BUDGET</u>
141-72110-10500-610-1000-0000	Supervisor/Director	3.0	313,060	3	313,060
141-72110-16200-610-1000-0000	Clerical Personnel	2.0	89,579	2	85,825
141-72110-18900-610-1000-0000	Other Salaries	1.0	78,413	1	78,413
141-72110-20100-610-1000-0000	Social Security		29,825		29,592
141-72110-20400-610-1000-0000	State Retirement - Certified		33,278		32,151
141-72110-20400-610-1000-0000	State Retirement - Classified		15,573		15,225
141-72110-20600-610-1000-0000	Life Insurance		1,653		1,640
141-72110-20700-610-1000-0000	Medical Insurance		41,939		44,520
141-72110-21200-610-1000-0000	Medicare		6,975		6,921
SUBTOTAL SALARY & FRINGES		<u>6.0</u>	<u>610,295</u>	<u>6</u>	<u>607,347</u>

Informational Note:

Includes salaries and benefits for personnel working in the Student Services department which provides support services for the schools in the areas of attendance, safety, discipline, suspensions, etc.

STUDENT SERVICES

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72110-35500-610-1000-0000	Mileage	2,000	0
141-72110-39900-610-1000-0000	Other Contracted Services	40,000	64,500
141-72110-49900-610-1000-0000	Other Supplies & Materials	5,000	5,000
141-72110-52400-610-1000-0000	In-Service/Staff Development	43,200	0
141-72110-59900-610-1000-0000	Other Charges	0	0
141-72110-70400-610-1000-0000	Attendance Equipment	10,000	10,000
SUBTOTAL SERVICES		<u>100,200</u>	<u>79,500</u>
TOTAL STUDENT SERVICES		<u>710,495</u>	<u>686,847</u>

Informational Note:

Includes costs for employee mileage as well as funds for some school personnel to receive specialized training in appropriate areas of school discipline.

HEALTH SERVICES

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72120-10500-620-1000-0000	Supervisor/Director	0.1	10,357	0.2	10,357
141-72120-13100-620-1000-0000	Medical Personnel	13.0	572,760	13	577,000
141-72120-18900-620-1000-0000	Other Salaries and Wages	1.0	59,040	1	61,110
141-72120-20100-620-1000-0000	Social Security		39,172		39,563
141-72120-20400-620-1000-0000	State Retirement - Certified		67,160		65,534
141-72120-20400-620-1000-0000	State Retirement - Classified		0		0
141-72120-20600-620-1000-0000	Life Insurance		2,171		2,193
141-72120-20700-620-1000-0000	Medical Insurance		118,435		126,437
141-72120-21200-620-1000-0000	Medicare		9,161		9,253
141-72120-35500-620-1000-0000	Mileage		1,500		2,000
141-72120-39900-620-1000-0000	Other Contracted Services		0		0
141-72120-49900-620-1000-0000	Other Supplies and Materials		10,000		22,000
141-72120-52400-620-1000-0000	In Service/Staff Development		3,500		0
141-72120-59900-620-1000-0000	Other Charges		0		0
141-72120-73500-620-1000-0000	Health Equipment		0		6,000
TOTAL HEALTH SERVICES		14.1	893,256	14.2	921,447

Informational Note:

Includes funds for the School Nurses in the schools. Also provides for 1 Lead Nurse. Medical records clerks were re-purposed to school clerks and moved to the Office Principal in FY2017.

OTHER STUDENT SUPPORT

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72130-10500-330-1000-0000	Supervisor/Director	1.0	96,709	1	98,643
141-72130-11700-330-1000-0000	Career Ladder Program		0		0
141-72130-12300-330-1000-0000	Guidance Personnel	21.0	1,312,000	21	1,280,000
141-72130-12700-330-1000-0000	Extended Contracts		0		0
141-72130-13000-330-1000-0000	Social Workers		0	0	0
141-72130-18900-330-1000-0000	Other Salaries and Wages	2.0	73,917	2	74,648
141-72130-20100-330-1000-0000	Social Security		91,923		90,104
141-72130-20400-330-1000-0000	State Retirement - Certified		157,603		149,253
141-72130-20400-330-1000-0000	State Retirement - Classified		0		0
141-72130-20600-330-1000-0000	Life Insurance		5,095		4,995
141-72130-20700-330-1000-0000	Medical Insurance		201,306		213,696
141-72130-21200-330-1000-0000	Medicare		21,498		21,073
SUBTOTAL SALARY & FRINGES		<u>24.0</u>	<u>1,960,051</u>	<u>24</u>	<u>1,932,412</u>

Informational Note:

Includes salaries and benefits for School Counselors in Elementary, Middle and High Schools.

OTHER STUDENT SUPPORT

<u>ASN</u>	<u>Description</u>	2019-20 BUDGET	2020-21 BUDGET
141-72130-32200-330-1000-0000	Evaluation & Testing	0	0
141-72310-33300-330-1000-0000	Licenses	0	6,000
141-72130-35500-330-1000-0000	Mileage	8,000	5,000
141-72310-39900-330-1000-0000	Other Contracted Services (Schools-Reimbursed)		200,000
141-72130-44900-330-1000-0000	Textbooks	0	1,200
141-72130-49900-330-1000-0000	Other Supplies and Materials	3,000	3,800
141-72130-52400-330-1000-0000	In-Service/Staff Development	5,000	0
141-72130-59900-330-1000-0000	Other Charges	0	0
141-72130-79000-330-1000-0000	Other Equipment	8,000	8,000
	SUBTOTAL SERVICES	<u>24,000</u>	<u>224,000</u>
	TOTAL OTHER STUDENT SUPPORT	<u>1,984,051</u>	<u>2,156,412</u>

Informational Note:

Mileage and professional development for Other Student Support staff.

SUPPORT: REGULAR INSTRUCTION

<u>ASN</u>	<u>Description</u>	2019-20 <u>PERS</u>	2019-20 <u>BUDGET</u>	2020-21 <u>PERS</u>	2020-21 <u>BUDGET</u>
141-72210-10500-335-1000-0000	Supervisor/Director	5.6	566,437	4.4	451,160
141-72210-11700-335-1000-0000	Career Ladder Program		0		0
141-72210-12900-335-1000-0000	Librarians	11.5	676,851	11.5	660,342
141-72210-13700-335-1000-0000	Education Media Personnel		0	0	0
141-72210-16100-335-1000-0000	Secretaries		0	0	0
141-72210-16200-335-1000-0000	Clerical Personnel	1.0	44,789	1	44,789
141-72210-18900-335-1000-0000	Other Salaries & Wages	3.0	238,427	2	159,326
141-72210-19600-335-1000-0000	In-Service Training		0		0
141-72210-20100-335-1000-0000	Social Security		94,643		81,568
141-72210-20400-335-1000-0000	State Retirement - Certified		157,506		130,514
141-72210-20400-335-1000-0000	State Retirement - Classified		4,152		4,152
141-72210-20600-335-1000-0000	Life Insurance		5,246		4,522
141-72210-20700-335-1000-0000	Medical Insurance		176,982		168,286
141-72210-21200-335-1000-0000	Medicare		22,134		19,076
SUBTOTAL SALARY & FRINGES		21.1	1,987,167	18.9	1,723,735

Informational Note:

*Includes salaries and benefits for the Department of Teaching and Learning, supervisors and specialists as well as clerical staff at the Central Office.
Includes salaries and benefits for school librarians.*

SUPPORT: REGULAR INSTRUCTION

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72210-30800-335-1000-0000	Consultants	0	0
141-72210-32200-335-1000-0000	Evaluation & Testing	145,000	60,000
141-72210-35500-335-1000-0000	Mileage	6,600	0
141-72210-43200-335-1000-0000	Library Books	66,809	63,998
141-72210-49900-335-1000-0000	Other Supplies & Materials	10,000	10,000
141-72210-52400-335-1000-0000	In-Service/Staff Development	115,785	16,100
141-72210-59900-335-1000-0000	Other Charges	2,350	0
141-72210-79000-335-1000-0000	Other Equipment	0	0
SUBTOTAL SERVICES		<u>346,544</u>	<u>150,098</u>
TOTAL SUPPORT: REGULAR INSTRUCTION		<u>2,333,711</u>	<u>1,873,833</u>

Informational Note:

Includes costs for library books used in schools for replacement and additional books to address enrollment growth. Includes costs for all staff development for all instructional related personnel. Includes costs for travel for Central Office personnel using personal vehicles in the performance of their job, travel to educational conferences.

SUPPORT: SPECIAL EDUCATION

<u>ASN</u>	<u>Description</u>	2019-20 <u>PERS</u>	2019-20 <u>BUDGET</u>	2020-21 <u>PERS</u>	2020-21 <u>BUDGET</u>
141-72220-10500-320-1000-0000	Supervisor/Director	1.0	98,643	1	98,643
141-72220-11700-320-1000-0000	Career Ladder Program		0		0
141-72220-12400-320-1000-0000	Psychological Personnel	4.0	327,098	5	408,875
141-72220-16100-320-1000-0000	Secretaries	1.0	40,231	1	41,036
141-72220-16200-320-1000-0000	Clerical Personnel(8 Hr.)		0	0	0
141-72220-18901-320-1000-0000	Bus Assistants		0	0	0
141-72220-18902-320-1000-0000	Occupational/Physical Therapist	4.0	337,680	4	321,000
141-72220-18903-320-1000-0000	Nurses		0	0	0
141-72220-19600-320-1000-0000	In-Service Training		0		0
141-72220-20100-320-1000-0000	Social Security		49,826		53,912
141-72220-20400-320-1000-0000	State Retirement - Certified		45,256		52,122
141-72220-20400-320-1000-0000	State Retirement - Classified		35,032		33,561
141-72220-20600-320-1000-0000	Life Insurance		2,762		2,988
141-72220-20700-320-1000-0000	Medical Insurance		83,878		97,944
141-72220-21200-320-1000-0000	Medicare		11,653		12,609
SUBTOTAL SALARY & FRINGES		<u>10.0</u>	<u>1,032,059</u>	<u>11</u>	<u>1,122,690</u>

Informational Note:

Includes salaries and benefits for supervisors, psychologists, and therapists in Central Office.

SUPPORT: SPECIAL EDUCATION

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72220-30800-320-1000-0000	Consultants	0	0
141-72220-31200-320-1000-0000	Contracts w/Private Agencies	0	50,000
141-72220-35500-320-1000-0000	Mileage	7,000	7,000
141-72220-39900-320-1000-0000	Other Contracted Services	75,000	29,160
141-72220-49900-320-1000-0000	Other Supplies & Materials	22,000	24,617
141-72220-52400-320-1000-0000	In-Service/Staff Development	43,300	900
141-72220-59900-320-1000-0000	Other Charges	1,000	5,000
SUBTOTAL SERVICES		<u>148,300</u>	<u>116,677</u>
TOTAL SUPPORT: SPECIAL EDUCATION		<u>1,180,359</u>	<u>1,239,367</u>

Informational Note:

Includes support for Special Education Department for consultation, travel for special education personnel using personal vehicles in the performance of their job, in-service and staff development. Includes specialized supplies, materials, and evaluations used with special populations.

SUPPORT: CAREER AND TECHNICAL EDUCATION

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72230-10500-355-1000-0000	Supervisor/Director	1.0	96,709	1	98,643
141-72230-16100-355-1000-0000	Secretaries		0	0	0
141-72230-20100-355-1000-0000	Social Security		5,996		6,116
141-72230-20400-355-1000-0000	State Retirement - Certified		10,280		10,131
141-72230-20400-355-1000-0000	State Retirement - Classified		0		0
141-72230-20600-355-1000-0000	Life Insurance		332		339
141-72230-20700-355-1000-0000	Medical Insurance		8,388		8,904
141-72230-21200-355-1000-0000	Medicare		1,402		1,430
SUBTOTAL SALARY & FRINGES		<u>1.0</u>	<u>123,107</u>	<u>1</u>	<u>125,563</u>

Informational Note:

Includes salaries and benefits for staff in the Department of Career and Technical Education.

SUPPORT: CAREER AND TECHNICAL EDUCATION

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72230-30800-355-1000-0000	Consultants	0	0
141-72230-35500-355-1000-0000	Mileage	0	0
141-72230-49900-355-1000-0000	Other Supplies & Materials	0	0
141-72230-59900-355-1000-0000	Other Charges	0	0
SUBTOTAL SERVICES		<u>0</u>	<u>0</u>
TOTAL SUPPORT: TECHNICAL EDUCATION		<u>123,107</u>	<u>125,563</u>

Informational Note:

Includes funds for support of staff in the Department of Career and Technical Education. Prior to FY19 CTE Shared Services was offered by Arlington Community Schools. In FY19, BCS will hire a CTE Supervisor.

BOARD OF EDUCATION SERVICES

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72310-11800-110-1000-0000	Secretary to Board	1.0	53,707	1	53,707
141-72310-18900-110-1000-0000	Other Salaries & Wages	1.0	143,910	1	143,450
141-72310-20100-110-1000-0000	Social Security		12,252		12,224
141-72310-20400-110-1000-0000	State Retirement - Classified		16,288		16,571
141-72310-20600-110-1000-0000	Life Insurance		7,604		7,614
141-72310-20700-110-1000-0000	Health Insurance		1,210,776		1,017,808
141-72310-21200-110-1000-0000	Medicare		2,865		2,859
SUBTOTAL SALARY & FRINGES		<u>2.0</u>	<u>1,447,402</u>	<u>2</u>	<u>1,254,233</u>

Informational Note:

Includes salaries and benefits for members of the Board of Education, General Counsel, and the Board Secretary. Health and Life Insurance costs for Retirees is also included.

BOARD OF EDUCATION SERVICES

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72310-30500-110-1000-0000	Audit Services	60,750	61,750
141-72310-32000-110-1000-0000	Dues & Memberships	13,400	30,215
141-72310-33100-110-1000-0000	Legal Services	150,000	150,000
141-72310-35500-110-1000-0000	Mileage	1,000	1,000
141-72310-39900-110-1000-0000	Other Contracted Services	55,000	82,500
141-72310-49900-110-1000-0000	Other Supplies and Materials	10,000	10,000
141-72310-50500-110-1000-0000	Judgments	150,000	150,000
141-72310-50600-110-1000-0000	Liability Insurance	52,000	70,000
141-72310-50800-110-1000-0000	Premium on Corporate Surety Bonds	50,000	10,000
141-72310-51000-110-1000-0000	Trustee Commissions	719,231	720,929
141-72310-51300-110-1000-0000	Workman's Compensation Premiums	245,000	245,000
141-72310-52400-110-1000-0000	In-Service/Staff Development	28,500	28,600
141-72310-59900-110-1000-0000	Other Charges	608,193	608,193
141-72310-62000-110-1000-0000	Debt Service Contrib to Primary Gov't	1,000,000	1,000,000
SUBTOTAL SERVICES		<u>3,143,074</u>	<u>3,168,187</u>
TOTAL BOARD OF EDUCATION SERVICES		<u>4,590,476</u>	<u>4,422,420</u>

Informational Note:

Includes costs related to operation of the Board of Education, including legal and audit services and Shelby County Trustee's commissions. Includes insurance premium for Workman's Compensation. Also includes that annual payment to Shelby County Schools.

OFFICE OF SUPERINTENDENT

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72320-10100-210-1000-0000	County Official/Administrative Officer	1.0	194,750	1	194,500
141-72320-117000-210-1000-0000	Career Ladder		0		0
141-72320-18900-210-1000-0000	Other Salaries & Wages	1.0	85,313	1	85,313
141-72320-20100-210-1000-0000	Social Security		17,364		17,348
141-72320-20400-210-1000-0000	State Retirement - Certified		20,702		19,975
141-72320-20400-210-1000-0000	State Retirement - Classified		7,909		7,909
141-72320-20600-210-1000-0000	Life Insurance		963		962
141-72320-20700-210-1000-0000	Medical Insurance		8,388		8,904
141-72320-29900-210-1000-0000	Other Fringe Benefit		13,500		11,535
141-72320-21200-210-1000-0000	Medicare		4,061		4,057
SUBTOTAL SALARY & FRINGES		<u>2.0</u>	<u>352,950</u>	<u>2</u>	<u>350,503</u>

Informational Note:

Includes salaries and benefits and potential bonus for the superintendent.

OFFICE OF SUPERINTENDENT

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72320-32000-210-1000-0000	Dues & Memberships	7,650	8,000
141-72320-34800-210-1000-0000	Postal Charges	6,500	7,500
141-72320-35500-210-1000-0000	Mileage	500	500
141-72320-39900-210-1000-0000	Other Contracted Services	251,000	275,000
141-72320-43500-210-1000-0000	Office Supplies	10,000	10,000
141-72320-49900-210-1000-0000	Other Supplies & Materials	5,000	4,000
141-72320-52400-210-1000-0000	In-Service/Staff Development	26,000	58,500
141-72320-59900-210-1000-0000	Other Charges	15,500	17,000
141-72320-70100-210-1000-0000	Administration Equipment	20,000	20,000
	SUBTOTAL SERVICES	<u>342,150</u>	<u>400,500</u>
	TOTAL OFFICE OF SUPERINTENDENT	<u>695,100</u>	<u>751,003</u>

Informational Note:

Includes costs for postage and other costs associated with the Office of Superintendent.

OFFICE OF PRINCIPAL

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72410-10400-215-1000-0000	Principals	33.0	3,331,899	35	3,546,343
141-72410-11700-215-1000-0000	Career Ladder		0		0
141-72410-12700-215-1000-0000	Extended Contracts		0		0
141-72410-16100-215-1000-0000	Secretary(s)	12.0	430,500	12	462,000
141-72410-16200-215-1000-0000	Clerical Personnel(8 Hour)	25.0	896,875	25	962,500
141-72410-16200-215-1000-0000	Clerical Personnel(7Hour)	10.0	338,250	11	423,500
141-72410-18900-215-1000-0000	Lunch Room Monitors	9.0	49,815	9	47,250
141-72410-20100-215-1000-0000	Social Security		312,935		337,379
141-72410-20400-215-1000-0000	State Retirement - Certified		354,181		364,209
141-72410-20400-215-1000-0000	State Retirement - Classified		159,021		175,690
141-72410-20600-215-1000-0000	Life Insurance		17,347		18,702
141-72410-20700-215-1000-0000	Medical Insurance		746,511		819,168
141-72410-21200-215-1000-0000	Medicare		73,186		78,903
SUBTOTAL SALARY & FRINGES		<u>89.0</u>	<u>6,710,520</u>	<u>92</u>	<u>7,235,644</u>

Informational Note:

Includes salaries and benefits for school principals, school administration, school clerical and school lunchroom monitors.

OFFICE OF PRINCIPAL

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72410-32000-215-1000-0000	Dues & Memberships	0	0
141-72410-35500-215-1000-0000	Mileage	0	0
141-72410-39900-215-1000-0000	Other Contracted Services	0	0
141-72410-52400-215-1000-0000	In-Service/Staff Development	35,000	35,000
141-72410-59900-215-1000-0000	Other Charges	35,000	35,000
141-72410-70100-215-1000-0000	Administration Equipment	0	0
	SUBTOTAL SERVICES	<u>70,000</u>	<u>70,000</u>
	TOTAL OFFICE OF PRINCIPAL	<u>6,780,520</u>	<u>7,305,644</u>

Informational Note:

Includes costs associated with operation of schools including funds Principal's discretionary professional development and teacher morale.

FISCAL SERVICES

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72510-10500-410-1000-0000	Supervisor/Director	3.5	411,703	3.0	313,060
141-72510-11900-410-1000-0000	Accountants/Bookkeepers		0	0	0
141-72510-12200-410-1000-0000	Purchasing Personnel	5.0	249,706	4	193,616
141-72510-16100-410-1000-0000	Secretary(s)	1.0	56,375	1	48,000
141-72510-16200-410-1000-0000	Clerical Personnel	5.0	223,947	3	134,367
141-72510-18900-410-1000-0000	Other Salaries & Wages	2.0	167,280	2	167,280
141-72510-20100-410-1000-0000	Social Security		68,759		53,092
141-72510-20400-410-1000-0000	State Retirement - Certified		0		0
141-72510-20400-410-1000-0000	State Retirement - Classified		102,805		79,381
141-72510-20600-410-1000-0000	Life Insurance		3,811		2,943
141-72510-20700-410-1000-0000	Medical Insurance		121,623		97,944
141-72510-21200-410-1000-0000	Medicare		16,081		12,417
SUBTOTAL SALARY & FRINGES		<u>16.5</u>	<u>1,422,090</u>	<u>13.0</u>	<u>1,102,100</u>

Informational Note:

Includes salaries and benefits for CFO, Finance, Employee Benefits, Purchasing, and Payroll department personnel. Employee Benefits, Purchasing, and Payroll are all part of Bartlett Shared Services.

FISCAL SERVICES

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72510-39900-410-1000-0000	Bank Charges	18,000	18,000
141-72510-32000-410-1000-0000	Dues & Memberships	1,510	3,700
141-72510-35500-410-1000-0000	Mileage	1,200	500
141-72510-39900-410-1000-0000	Other Contracted Services	99,925	121,165
141-72510-43500-410-1000-0000	Office Supplies	20,000	20,000
141-72510-49900-410-1000-0000	Other Supplies & Materials	7,020	5,000
141-72510-52400-410-1000-0000	In-Service/Staff Development	30,600	10,800
141-72510-59900-410-1000-0000	Other Charges	0	0
141-72510-70100-410-1000-0000	Administration Equipment	2,500	2,500
141-72510-79000-410-1000-0000	Warehouse Equipment	89,000	0
SUBTOTAL SERVICES		<u>269,755</u>	<u>181,665</u>
TOTAL FISCAL SERVICES		<u>1,691,845</u>	<u>1,283,765</u>

Informational Note:

Includes support costs associated with Department of Finance, Employee Benefits, Purchasing, Payroll an Warehouse .

HUMAN RESOURCES

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72520-10500-510-1000-0000	Directors/Specialists	3.0	298,057	3	299,730
141-72520-16100-510-1000-0000	Secretary	0.0	0	0	0
141-72520-16200-510-1000-0000	Clerical Personnel	2.0	93,411	3.3	135,437
141-72520-18900-510-1000-0000	Other Salaries & Wages		5,000	0	5,000
141-72520-20100-510-1000-0000	Social Security		24,581		27,290
141-72520-20400-510-1000-0000	State Retirement - Certified		31,683		30,782
141-72520-20400-510-1000-0000	State Retirement - Classified		9,123		13,019
141-72520-20600-510-1000-0000	Life Insurance		1,363		1,513
141-72520-20700-510-1000-0000	Medical Insurance		44,036		55,650
141-72520-21000-510-1000-0000	Unemployment Claims		0		0
141-72520-21200-510-1000-0000	Medicare		5,749		6,382
141-72520-29900-510-1000-0000	Other Fringe Benefits		0		0
SUBTOTAL SALARY & FRINGES		<u>5.0</u>	<u>513,003</u>	<u>6.3</u>	<u>574,803</u>

Informational Note:

Includes salaries and benefits for Human Resources department.

Other fringe benefits include costs for employee assistant program, physicals, drug testing, and other pre-employment costs.

HUMAN RESOURCES

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72520-32000-510-1000-0000	Dues & Memberships	2,000	2,000
141-72520-35500-510-1000-0000	Mileage	1,500	1,500
141-72520-39900-510-1000-0000	Other Contracted Services	74,000	83,000
141-72520-41100-510-1000-0000	Data Processing Supplies	0	0
141-72520-43500-510-1000-0000	Office Supplies	0	2,500
141-72520-52400-510-1000-0000	In-Service/Staff Development	19,000	0
141-72520-59900-510-1000-0000	Other Charges	0	0
141-72520-70100-510-1000-0000	Administration Equipment	2,000	0
SUBTOTAL SERVICES		<u>98,500</u>	<u>89,000</u>
TOTAL HUMAN RESOURCES		<u>611,503</u>	<u>663,803</u>

Informational Note:

Includes support costs associated with the Department of Human Resources. Contracted Services includes the cost of SearchSoft for recruiting, SmartFind Express for substitute teachers, and Safe Schools Online for safety training.

OPERATION OF PLANT

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72610-16600-625-1000-0000	Custodial Personnel	12.0	569,281	13	628,020
141-72610-18900-625-1000-0000	Other Salaries & Wages	2.0	112,750	2	116,313
141-72610-20100-625-1000-0000	Social Security		42,286		46,149
141-72610-20400-625-1000-0000	State Retirement - Classified		63,224		69,000
141-72610-20600-625-1000-0000	Life Insurance		2,344		2,558
141-72610-20700-625-1000-0000	Medical Insurance		100,653		133,560
141-72610-21200-625-1000-0000	Medicare		9,889		10,793
SUBTOTAL SALARY & FRINGES		14.0	900,427	15	1,006,393

*Informational Note:**Includes salaries and benefits for Plant Managers.*

OPERATION OF PLANT

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72610-32800-625-1000-0000	Janitorial Services	1,400,675	1,532,890
141-72610-33500-625-1000-0000	Maintenance & Repairs-Buildings	5,000	5,000
141-72610-39900-625-1000-0000	Other Contracted Services	208,200	121,600
141-72610-41000-625-1000-0000	Custodial Supplies	37,000	37,000
141-72610-41500-625-1000-0000	All Utilities	1,850,000	2,005,500
141-72610-49900-625-1000-0000	Other Supplies & Materials	50,000	10,000
141-72610-50200-625-1000-0000	Building & Content Insurance	300,427	300,000
141-72610-52400-625-1000-0000	In-Service/Staff Development	3,000	0
141-72610-59900-625-1000-0000	Other Charges	0	0
141-72610-72000-625-1000-0000	Plant Operation Equipment	30,000	0
SUBTOTAL SERVICES		<u>3,884,302</u>	<u>4,011,990</u>
TOTAL OPERATION OF PLANT		<u>4,784,729</u>	<u>5,018,383</u>

Informational Note:

Includes costs for all utilities, trash pickup, out-sourcing cleaning, materials and supplies, environmental monitoring, security system maintenance, elevator maintenance, building insurance, and equipment needed to maintain cleanliness of buildings and grounds.

MAINTENANCE OF PLANT

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72620-10500-630-1000-0000	Supervisor/Director	2.0	212,483	2	214,417
141-72620-16100-630-1000-0000	Secretary(s)	1.0	43,911	1	44,789
141-72620-16700-630-1000-0000	Maintenance Personnel	5.0	310,202	6	393,910
141-72620-18900-630-1000-0000	Other Salaries & Wages	1.0	75,276	1	76,782
141-72620-20100-630-1000-0000	Social Security		39,796		45,254
141-72620-20400-630-1000-0000	State Retirement - Certified		22,587		22,021
141-72620-20400-630-1000-0000	State Retirement - Classified		39,804		47,785
141-72620-20600-630-1000-0000	Life Insurance		2,206		2,509
141-72620-20700-630-1000-0000	Medical Insurance		75,490		89,040
141-72620-21200-630-1000-0000	Medicare		9,307		10,584
SUBTOTAL SALARY & FRINGES		<u>9.0</u>	<u>831,062</u>	<u>10</u>	<u>947,091</u>

Informational Note:

Includes salaries and benefits for personnel in the School Plant Maintenance Department (building repairs, heating and air conditioning, plumbing, electrical, glass, roof, door locks and hardware, grounds maintenance, etc.)

MAINTENANCE OF PLANT

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72620-33500-630-1000-0000	Maintenance/Repair-Buildings	385,000	404,250
141-72620-33600-630-1000-0000	Maintenance/Repair-Equipment	25,000	14,000
141-72620-35500-630-1000-0000	Mileage	2,000	2,750
141-72620-39900-630-1000-0000	Other Contracted Services	126,000	185,000
141-72620-41800-630-1000-0000	Equipment and Machine Parts	6,500	16,995
141-72620-43500-630-1000-0000	Office Supplies	0	2,000
141-72620-49900-630-1000-0000	Other Supplies & Materials	10,000	10,000
141-72620-51100-630-1000-0000	Vehicle Insurance	0	0
141-72620-52400-630-1000-0000	In-Service/Staff Development	3,000	4,500
141-72620-59900-630-1000-0000	Other Charges	0	0
141-72620-70100-630-1000-0000	Administrative Equipment	0	0
141-72620-71700-630-1000-0000	Maintenance Equipment	0	5,500
SUBTOTAL SERVICES		<u>557,500</u>	<u>644,995</u>
TOTAL MAINTENANCE OF PLANT		<u>1,388,562</u>	<u>1,592,086</u>

Informational Note:

Includes costs for materials and supplies to repair and maintain facilities and equipment necessary to perform such functions.

TRANSPORTATION

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72710-10500-635-1000-0000	Supervisor/Director	0.0	0	0	0
141-72710-14200-635-1000-0000	Mechanics	0.0	0	0	0
141-72710-14600-635-1000-0000	Bus Drivers	0.0	0	0	0
141-72710-16200-635-1000-0000	Clerical Personnel	0.0	0	0	0
141-72710-18900-635-1000-0000	Other Salaries & Wages	0.0	0	0	0
141-72710-19600-635-1000-0000	In-Service Training		0		0
141-72710-20100-635-1000-0000	Social Security		0		0
141-72710-20400-635-1000-0000	State Retirement - Certified		0		0
141-72710-20400-635-1000-0000	State Retirement - Classified		0		0
141-72710-20600-635-1000-0000	Life Insurance		0		0
141-72710-20700-635-1000-0000	Medical Insurance		0		0
141-72710-21200-635-1000-0000	Medicare		0		0
SUBTOTAL SALARY & FRINGES		<u>0.0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Informational Note:

Transportation is part of Collierville Shared Services. Bartlett City Schools share is reflected in Other Contracted Services.

TRANSPORTATION

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72710-31200-635-1000-0000	Contracts with Private Agencies	3,082,645	3,205,124
141-72710-35500-635-1000-0000	Mileage	0	0
141-72710-39900-635-1000-0000	Other Contracted Services	54,015	56,118
141-72710-41200-635-1000-0000	Diesel Fuel	415,000	552,500
141-72710-42400-635-1000-0000	Garage Supplies	0	0
141-72710-42500-635-1000-0000	Gasoline	20,000	20,000
141-72710-43300-635-1000-0000	Lubricants	0	0
141-72710-45000-635-1000-0000	Tires & Tubes	0	0
141-72710-45300-635-1000-0000	Vehicle Parts	0	0
141-72710-49900-635-1000-0000	Other Supplies & Materials	0	0
141-72710-51100-635-1000-0000	Vehicle & Equipment Insurance	0	0
141-72710-52400-635-1000-0000	In-Service/Staff Development	0	0
141-72710-59900-635-1000-0000	Other Charges	0	0
141-72710-70100-635-1000-0000	Administrative Equipment	0	0
141-72710-72900-635-1000-0000	Transportation Equipment	0	0
	SUBTOTAL SERVICES	<u>3,571,660</u>	<u>3,833,742</u>
	TOTAL TRANSPORTATION	<u>3,571,660</u>	<u>3,833,742</u>

Informational Note:

Includes contracted bus service and related costs. Also includes the Shared Services contract cost for Transportation and gasoline and maintenance parts for the maintenance vans.

TECHNOLOGY

<u>ASN</u>	<u>Description</u>	<u>2019-20</u> <u>PERS</u>	<u>2019-20</u> <u>BUDGET</u>	<u>2020-21</u> <u>PERS</u>	<u>2020-21</u> <u>BUDGET</u>
141-72250-10500-360-1000-0000	Supervisor/Director	1.0	96,709	2	195,352
141-72250-12000-360-1000-0000	Computer Programmers	0.0	0	1	78,413
141-72250-13800-360-1000-0000	Instructional Computer Personnel	0.0	0	0	0
141-72250-16200-360-1000-0000	Clerical Personnel	1.0	41,036	1	41,036
141-72250-18900-360-1000-0000	Other Salaries & Wages	9.0	558,324	8	495,422
141-72250-19600-360-1000-0000	In-Service Training		0		0
141-72250-20100-360-1000-0000	Social Security		43,156		50,234
141-72250-20400-360-1000-0000	State Retirement - Certified		10,280		20,063
141-72250-20400-360-1000-0000	State Retirement - Classified		63,712		55,094
141-72250-20600-360-1000-0000	Life Insurance		2,392		2,785
141-72250-20700-360-1000-0000	Medical Insurance		92,265		106,848
141-72250-21200-360-1000-0000	Medicare		10,093		11,748
SUBTOTAL SALARY & FRINGES		<u>11.0</u>	<u>917,967</u>	<u>12</u>	<u>1,056,995</u>

Informational Note:

Includes salaries and benefits for administrative and instructional support technology positions.

TECHNOLOGY

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-72250-30700-360-1000-0000	Communications	166,000	166,000
141-72250-30800-360-1000-0000	Consultants	15,000	15,000
141-72250-33600-360-1000-0000	Maintenance & Repair Equipment	163,000	163,000
141-72250-35000-360-1000-0000	Internet Connectivity	376,000	350,000
141-72250-35500-360-1000-0000	Mileage	2,500	2,500
141-72250-39900-360-1000-0000	Other Contracted Services	21,800	21,800
141-72250-41100-360-1000-0000	Data Processing Supplies	0	0
141-72250-43500-360-1000-0000	Office Supplies	1,500	1,500
141-72250-49900-360-1000-0000	Other Supplies & Materials	9,800	7,800
141-72250-52400-360-1000-0000	In-Service/Staff Development	33,400	11,600
141-72250-59900-360-1000-0000	Other Charges	69,800	69,200
141-72250-70100-360-1000-0000	Administrative Equipment	53,075	198,075
141-72250-70900-360-1000-0000	Data Processing Equipment	0	0
141-72250-79000-360-1000-0000	Regular Instruction Equipment	10,000	25,000
SUBTOTAL SERVICES		<u>921,875</u>	<u>1,031,475</u>
TOTAL TECHNOLOGY		<u>1,839,842</u>	<u>2,088,470</u>

Informational Note:

Includes costs for all telephone and internet charges, computer software and equipment. Other Charges include cost for the 1:1 Initiative and related costs.

REGULAR CAPITAL OUTLAY

<u>ASN</u>	<u>Description</u>	<u>2019-20 BUDGET</u>	<u>2020-21 BUDGET</u>
141-76100-30400-800-1000-0000	Architects	22,500	0
141-76100-32100-800-1000-0000	Engineers	15,000	0
141-76100-39900-800-1000-0000	Other Contracted Services	0	0
141-76100-70700-800-1000-0000	Building Improvements	0	0
141-76100-72400-800-1000-0000	Site Development	962,500	0
141-76100-79900-800-1000-0000	Other Capital Outlay	0	0
TOTAL REGULAR CAPITAL OUTLAY		<u>1,000,000</u>	<u>0</u>

Informational Note:

Includes costs for projects of a long term nature to maintain or improve school facilities, as well as the architect, consultant, and engineering costs associated with larger projects and projects where code enforcement requires professional architectural or engineering plans.

Bartlett City Schools



2020-2021 Proposed Discretionary Grants Fund Budget

BARTLETT CITY SCHOOLS

Discretionary Grants

Revenue

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>BUDGET</u>
44990	First 8 Pre-K	43,012
45690	Voluntary Pre-K	75,967
46590	Coordinated School Health	29,827
46981	Safe Schools	107,035
46981	School Safety	546
46981	School Resource Officer	210,000
46980	Arts Students Ticket Subsidies	1,270
46980	TN Arts Commission Arts 360	7,698
46980	Arts Education- Teacher Training	385
47131	CTE Perkins Basic	49,418
	TOTAL	525,158

BARTLETT CITY SCHOOLS

First 8 Pre-K

First 8 Pre-K

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	1	20,965
163	Educational Assistant:	1	5,695
201	Social Security		2,209
204	State Retirement		2,757
206	Life insurance		110
207	Medical insurance		8,737
212	Medicare		517
429	Instructional Supplies & Materials		177
524	Inservice/Staff Development		330
599	Other Charges		300
	Indirect Costs		1,215
	Total First 8 Pre-K		43,012

Informational Note:

The First 8 Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Voluntary Pre-K

Voluntary Pre-K

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	2	53,461
195	Substitute Teachers		1,000
201	Social Security		3,716
204	State Retirement		5,683
206	Life insurance		213
207	Medical insurance		5,517
212	Medicare		869
422	Food Supplies		5
429	Instructional Supplies & Materials		1,316
524	In-Service/Staff Development		365
599	Other Charges		1,396
	Indirect Costs		2,426
	Total Voluntary Pre-K		75,967

Informational Note:

The Voluntary Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Coordinated School Health

Coordinated School Health

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor/Director	1	23,856
201	Social Security		1,572
204	State Retirement		2,212
206	Life insurance		120
212	Medicare		367
355	Travel		5
499	Other Supplies & Materials		774
524	In-Service/Staff Development		919
	Total Coordinated School Health		29,827

Informational Note:

Coordinated School Health supports and integrates components which work together to develop and reinforce health-related knowledge, skills, attitudes and behavior and make health an important priority at schools. It focuses on children's health issues and the development of health literacy.

BARTLETT CITY SCHOOLS

Safe Schools

Safe Schools

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
309	Contract With Government Agencies		12,500
790	Other Equipment		94,535
	Total Safe Schools		107,035

Informational Note:

Safe Schools Funds are provided to decrease the likelihood of violent or disruptive behavior and to protect students and staff from harm when such behavior may occur. BCS is using these funds to provide for a Schools Resource Officer and security cameras.

BARTLETT CITY SCHOOLS

School Safety

School Safety

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
790	Other Equipment		546
	Total Safe Schools		546

Informational Note:

School Safety Funds are provided for the use of safety equipment to improve additional video surveillance systems in schools and related computer devices, provide computers for security personnel, provide card/badge access and implement appropriated intervention and prevention programs to meet the needs of students.

BARTLETT CITY SCHOOLS

School Resource Officer

School Resource Officer

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
309	Contract With Government Agencies		210,000
	Total School Resource Officer		210,000

Informational Note:

School Resource Officer funds are provided to station an Officer at each school location to ensure a safe environment for all students and employees.

BARTLETT CITY SCHOOLS

Arts Students Ticket Subsidies

Arts Students Ticket Subsidies

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
599	Other Charges		1,270
	Total Arts Students Ticket Subsidies		1,270

Informational Note:

The Arts Students Tickets Subsidy grant is applied for by teachers within the school. Funds received are used to provide admissions to expose students to arts and cultural events whether they may be either inside or outside the classroom setting.

BARTLETT CITY SCHOOLS
TN Arts Commission Arts 360

TN Arts Commission- Arts 360

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
399	Other Contracted Services		378
499	Other Supplies & Materials		2,973
524	In-Service/Staff Development		3,735
	Indirect Costs		613
	Total TN Arts Commission- Arts 360		7,698

Informational Note:

The Tennessee Arts Commission Arts 360 grant is used to integrate the arts into basic school curriculum at Bartlett and Rivercrest Elementary and to provide arts activities and educational opportunities to under-served and at-risk youth in Tennessee. Emphasis on exposure to,

BARTLETT CITY SCHOOLS
Arts Education- Teacher Training

Arts Education-Teacher Training

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
524	In-Service/Staff Development		275
	Indirect Costs		110
	Total Arts Education- Teacher Training		385

Informational Note:

The Arts-Education- Teacher Training funds are provided to enrich the teacher's professional development in the arts and how to corporate it in the learning environment.

BARTLETT CITY SCHOOLS

CTE Perkins Basic

CTE Perkins Basic

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
429	Instructional Supplies & Materials		16,393
499	Other Supplies & Materials		5,743
730	Vocational Equipment		3,599
355	Travel		19,181
524	In-Service/Staff Development		3,025
	Indirect Costs		1,477
	Total CTE Perkins Basic		49,418

Informational Note:

The CTE Perkins Basic Grant is used to support the LEA's effort to improve the secondary and postsecondary career and technical education programs.

BARTLETT CITY SCHOOLS
Perkins Reserve Consolidated

Perkins Reserve Consolidated

		2020-2021	2020-2021
<u>ACCT</u>	<u>Description</u>	<u>PERS</u>	<u>BUDGET</u>
499	Other Supplies & Materials		10,115
	Total Perkins Reserve		10,115

Informational Note:
The Perkins Reserve Grant is used for student examination fees to obtain industry certifications.

Bartlett City Schools



2020-2021 Proposed Federal Projects Fund Budget

BARTLETT CITY SCHOOLS

Title Funds

Title Funds		2019-2020	2020-2021
Revenue			
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
142-47141	Title I-A	2,371,866	1,357,076
142-47141	Consolidated Administration	385,463	134,136
142-47141	Title I-Neglected	738,986	432,727
142-47141	Title I- Delinquent	41,295	19,227
142-47189	Title II-A	204,117	319,769
142-47141	Title III - ELA	17,077	2,069
142-47590	Title IV	256,618	221,493
Total Title Funds		4,015,422	2,486,497

BARTLETT CITY SCHOOLS

Title I-A

Title I-A

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>PERS</u>	2020-2021 <u>BUDGET</u>
116	Teachers	4	122,498
138	Instructional Computer Personnel	1	20,147
169	Part Time Salaries	11	78,049
189	Other Salaries	7	264,988
195	Substitute Teachers		14,850
201	Social Security		36,662
204	State Retirement		38,849
206	Life insurance		1,261
207	Medical insurance		69,791
212	Medicare		7,639
311	Contracts other Systems		48,194
355	Mileage		2,332
399	Other Contracted Services		0
429	Instructional Supplies & Materials		121,278
499	Other Supplies & Materials		6,460
524	Inservice/ Staff Development		47,448
599	Other Charges		378,853
722	Equipment		49,173
	Indirect Costs		<u>48,602</u>
	Total Title I-A		1,357,076

Informational Note:

Title I, Part A of the Every Student Succeeds Act (ESSA) provides financial assistance to schools with high numbers or high percentages of children from low-income families to help ensure that all children meet

BARTLETT CITY SCHOOLS
Title I- Consolidated Administration

Title Consolidated Administration

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>PERS</u>	2020-2021 <u>BUDGET</u>
105	Supervisor	1.5	52,610
138	Computer Instruction Personnel	0.5	7,329
162	Clerical Personnel	1	24,271
189	Other Salaries	0.5	6,694
201	Social Security		6,319
204	State Retirement		6,034
206	Life insurance		332
207	Medical insurance		11,613
212	Medicare		1,478
355	Mileage		139
499	Other Supplies & Materials		2,091
524	Inservice/ Staff Development		5,100
790	Other Equipment		4,500
	Indirect Costs		<u>5,626</u>
	Total Title Consolidated Administration		134,136

Informational Note:

Consolidated Administration reflects employees who spend 100% of their time administering ther federally funded Title I-A, Title I-A Neglected, Title II-A, and Title III grants. Funded 50% by Title I-A, 48% by Title I-A Neglected, 1.4 by Title II-A, and .6% by Title IV.

BARTLETT CITY SCHOOLS

Title I-A Neglected

Title I-A Neglected

<u>ACCT</u>	<u>Description</u>	2019-2020	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
169	Part Time Salaries	14	132,949
189	Other Salaries & Wages	2	34,371
201	Social Security		12,381
204	State Retirement		4,031
206	Life Insurance		163
207	Medical Insurance		14,436
212	Medicare		2,501
355	Travel		746
399	Other Contracted Services		4,000
429	Instructional Supplies & Materials		178,453
524	In-Service/Staff Development		19,469
722	Regular Instruction Equipment		11,423
	Indirect Costs		<u>17,804</u>
	Total Title I-A Neglected		432,727

Informational Note:
Title I-A, Neglected

BARTLETT CITY SCHOOLS
Title I Part D

Title I Part D

<u>ACCT</u>	<u>Description</u>	2019-2020 <u>PERS</u>	2020-2021 <u>BUDGET</u>
169	Part-Time Employees	0.5	7,942
201	Social Security		495
212	Medicare		116
399	Other Contracted Services		0
429	Instructional Supplies & Materials		4
524	Staff Development		499
722	Regular Instructional Equipment		9,738
	Indirect Costs		<u>433</u>
	Total Title I Part D		19,227

Informational Note:
Title I, Part D

BARTLETT CITY SCHOOLS

Title II-A

Title II-A

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
169	Part-Time Employees	0.5	32,195
189	Other Salaries (and Stipends)	12	66,037
195	Substitute Teachers		14,300
201	Social Security		7,208
204	State Retirement		10,806
206	Life Insurance		314
212	Medicare		1,642
399	Other Contracted Services		1,240
524	Inservice/ Staff Development		165,706
722	Equipment		10,000
	Indirect Costs		<u>10,321</u>
	Total Title II-A		319,769

Informational Note:

Title II, Part A funds are used to recruit, train, prepare and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies and services used in the Title II-A program. Title II funds are used to recruit, train, prepare, and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies, and services used in the Title II-A program.

BARTLETT CITY SCHOOLS
Title III -English Language Learners

Title III

<u>ACCT</u>	<u>Description</u>	2020-2021 <u>PERS</u>	2020-2021 <u>BUDGET</u>
196	In-Service Training		609
429	Instructional Supplies & Materials		686
524	Inservice/ Staff Development		186
599	Other Charges		0
722	Regular Instructional Equipment		300
	Indirect Costs		288
	Total Title III - ELL		2,069

Informational Note:
 Title III funds support instructional services for English Language Learners.

BARTLETT CITY SCHOOLS

Title IV

Title IV

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
130	Social Workers	2	75,454
189	Other Salaries	1	37,606
201	Social Security		8,031
204	State Retirement		15,530
206	Life insurance		500
207	Medical insurance		25,234
212	Medicare		1,914
355	Mileage		1,736
429	Instructional Supplies		15,705
499	Other Supplies & Materials		6,084
524	InService/Staff Development		13,820
599	Other Charges		7,000
722	Regular Instructional Equipment		5,000
	Indirect Costs		<u>7,879</u>
	Total Title IV		221,493

Informational Note:

Title IV, is used to fund Well-rounded Educational Opportunities to support STEM classes, supplies and materials; and student competitions; Safe and Healthy Students by use of a social worker to support schools to promote the attendance and graduation initiatives; and Effective Use of Technology to provide professional development to teachers on the use of technology in the classroom.

BARTLETT CITY SCHOOLS

IDEA Pt. B

IDEA - Revenue

		2019-2020	2020-2021
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
142-47143	IDEA Pt B	1,919,784	858,902
142-47143	IDEA Preschool	32,302	27,876
142-47143	IDEA Supplemental	<u>6,651</u>	<u>12,657</u>
Total IDEA Revenue		1,958,737	899,435

Informational Note:

IDEA Pt B funds provide for support of children eligible for special education between the ages of 3 and 21. Includes cost of salaries, benefits, materials, supplies, and services used in the IDEA program.

BARTLETT CITY SCHOOLS

IDEA Pt. B

IDEA Pt. B

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor/Director	1	30,581
124	Psychological Personnel	0	0
131	Medical Personnel	4	89,092
163	Educational Assistants	18	128,384
171	Speech Pathologist	5	63,613
189	Other Salaries - Disproportionality	4.5	155,179
201	Social Security		33,248
204	State Retirement		65,261
206	Life insurance		2,109
207	Medical insurance		115,777
212	Medicare		7,776
355	Travel		939
524	Staff Development		98,615
590	Transfers Out		45,738
	Indirect Costs		22,590
	Total IDEA Pt. B		858,902

Informational Note:

IDEA Pt B funds provide for support of children eligible for special education between the ages of 3 and 21. Includes cost of salaries, benefits, materials, supplies, and services used in the IDEA program.

BARTLETT CITY SCHOOLS
IDEA Preschool

IDEA Preschool

<u>ACCT</u>	<u>Description</u>	2020-2021	2020-2021
		<u>PERS</u>	<u>BUDGET</u>
429	Instructional Supplies & Materials		8,748
524	In-Service/Staff Development		1,950
599	Other Charges		78
725	Special Education Equipment		16,495
	Indirect Costs		605
	Total IDEA Preschool		27,876

Informational Note:

IDEA Preschool is for support of preschool children under the IDEA program. Includes cost of materials, supplies and services used in the IDEA Preschool program.

BARTLETT CITY SCHOOLS

IDEA Supplemental

IDEA Supplemental

<u>ACCT</u>	<u>Description</u>	<u>2020-2021</u> <u>PERS</u>	<u>2020-2021</u> <u>BUDGET</u>
499	Other Supplies & Materials		6,657
524	Staff Development		6,000
	Total IDEA Supplemental		12,657

Informational Note:

The IDEA Supplemental/Discretionary Funds are used to purchase programs to progress monitor and benchmark students with disabilities. In addition, professional development will be provided to support interventions and academic strategies.

Bartlett City Schools



2020-2021 Proposed School Nutrition Fund Budget

BARTLETT CITY SCHOOLS
School Nutrition

School Nutrition

Revenue

<u>ACCT</u>	<u>Description</u>	<u>2019-20</u>	<u>2020-21</u>
143-43521	Lunch Payments - Children	\$ 901,175	\$ 762,241
143-43522	Lunch Payments - Adults	\$ 67,275	\$ 41,205
143-43523	Income from Breakfast	\$ 75,562	\$ 71,115
143-43525	Ala Carte Sales	\$ 700,096	\$ 499,675
143-47111	USDA School Lunch Program	\$ 1,216,018	\$ 1,108,249
143-47113	USDA Breakfast	\$ 241,174	\$ 225,918
143-46520	State Matching	\$ 45,000	\$ 24,251
143-44165	Commodity Rebates	\$ 3,925	\$ -
	Total School Nutrition Revenue	\$ 3,250,225	\$ 2,732,654

BARTLETT CITY SCHOOLS
School Nutrition

School Nutrition

Expenditures		<u>2019-20</u>	<u>2020-21</u>
<u>ACCT</u>	<u>Description</u>		
143-73100-16501	Cafeteria Managers	\$ 377,167	\$ 393,254
143-73100-16502	School Nutrition Technicians	\$ 748,680	\$ 618,591
143-73100-18900	Other Salaries & Wages	\$ 124,350	\$ 124,350
143-73100-20100	Part time helpers		
143-73100-20400	Part time cashiers		
143-73100-20600	Substitute Helpers	\$ -	\$ 33,000
143-73100-20100	Social Security	\$ 77,512	\$ 72,490
143-73100-20400	State Retirement	\$ 46,491	\$ 47,982
143-73100-20600	Life insurance	\$ 4,297	\$ 3,905
143-73100-20700	Medical insurance	\$ 115,000	\$ 115,000
143-73100-21200	Medicare	\$ 18,128	\$ 16,953
143-73100-33600	Maintenance & Repair Equipment	\$ 8,500	\$ 16,000
143-73100-35400	Transportation- Food	\$ 5,000	\$ 3,000
143-73100-39900	Other Contracted Services	\$ 746,300	\$ 344,529
143-73100-42200	Food Supplies	\$ 850,000	\$ 800,000
143-73100-43500	Office Supplies	\$ 1,000	\$ 400
143-73100-49900	Other Supplies and Materials	\$ 95,000	\$ 95,000
143-73100-59900	Other Charges	\$ 1,300	\$ 1,200
143-73100-71000	Food Service Equipment	\$ 31,500	\$ 47,000
Total School Nutrition Expenditures		\$ 3,250,225	\$ 2,732,654

Informational Note:

Includes cost of materials, supplies, and services used in the School Nutrition Program.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 06/09/20 06:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special seasonal event permit for Bartlett Station Farmers Market.



APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
 6382 STAGE ROAD
 BARTLETT TN 38134
 901-385-6425

5890 Stage Road 38134
 Address Zip Code

6/13, 6/20, 6/27, 7/4, 7/11, 8:00 am - 12:00 pm
 Dates of the Event Hours of the Event

7/18, 7/25 Farmers Market
 Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)

City of Bartlett
 Property Owner

Bartlett Station Farmers Mkt. 2909 Elmore Park Rd
 Special Event Permit Applicant Address of Applicant

901 372 9457 Bartlett, 38134
 Phone Number Fax Number

901 372 9488

Check all items that apply:

For information call (901) 385-6425.

- ☒ State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)
- ☒ Letter of Permission *perm + pic*
- ☐ Insurance
- ☐ Tents (Fire Retardant letter included)
- ☐ Special Event Checklist
- ☐ Map
- ☒ Sign or Banner
- ☒ Site plan

~~\$60.00~~ *no fee* Special Event Fee
~~\$4.00~~ Permit Issuing Fee
~~\$~~ 2% Credit Card Fee
~~\$~~ *No Fee* Total Permit Fee

Kathy Carl
 Responsible Person

06022020
 Date

****Notify building department 10 days prior to Special Event to be held unless it is
 a Public Attraction which requires approval from the Board of Mayor &
 Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Special Event Checklist

Event: Bartlett Station Farmers Mkt
 Location: 5890 Stage Rd Bartlett, TN
 Dates: 6/13, 6/20, 6/27, 7/4, 7/11, 7/18, 7/25
 Type of special event: (Check one.)

- | | |
|--|---|
| <p>☐ <i>Type 1: Noncommercial Events.</i> Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.</p> | <p>☐ <i>Type 3: Commercial Events.</i> Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.</p> |
| <p>☒ <i>Type 2: Special Seasonal Events.</i> Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.</p> | <p>☐ <i>Type 4: Public Attractions.</i> Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen.</p> |

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

- | | |
|--|---|
| <p>☐ <i>Public property.</i> Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.</p> | <p>☐ <i>Auctions/estate sales.</i> Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.</p> |
| <p>☐ <i>Public parks.</i> Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)</p> | <p>☐ <i>Business deliveries.</i> Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.</p> |
| <p>☐ <i>City sponsorship.</i> Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.</p> | <p>☐ <i>Certain solicitations.</i> Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.</p> |
| <p>☐ <i>Special use permit or site plan.</i> Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.</p> | <p>☐ <i>First Amendment activity.</i> The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.</p> |
| <p>☐ <i>Yard sales.</i> Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.</p> | <p>☐ <i>Political campaigning.</i> Campaigning for public office.</p> |

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1			✓	<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district , except that non-profit organizations may conduct special events on any property where the owner has granted permission.	
2			✓	For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3			✓	Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		✓		<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		✓		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		✓		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7		✓		<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8		✓		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub- mitted ✓ or X	OK	N/A		Comments										
9	✓			<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10			✓	In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11			✓	<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12			✓	Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13		✓	✗	<i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14			✗	<i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

	Sub- mitted ✓ or X	OK	N/A		Comments
15			✓	<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16		✓		<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17				<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	4 trash cans
18		✓		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub- mitted ✓ or X	OK	N/A		Comments
19		✓		<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20	✓			<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21		✓		<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	Vendor Requirement

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A		Comments
22	✓		Limitations on signs.	
23	✓		Temporary arrangements for parking and traffic circulation.	
24	✓		Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25	✓		Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		✓	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27		✓	The provision of traffic control or security personnel to ensure the public safety and convenience.	
28	✓		Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least **ten (10) days** prior to the requested start date of any special event.

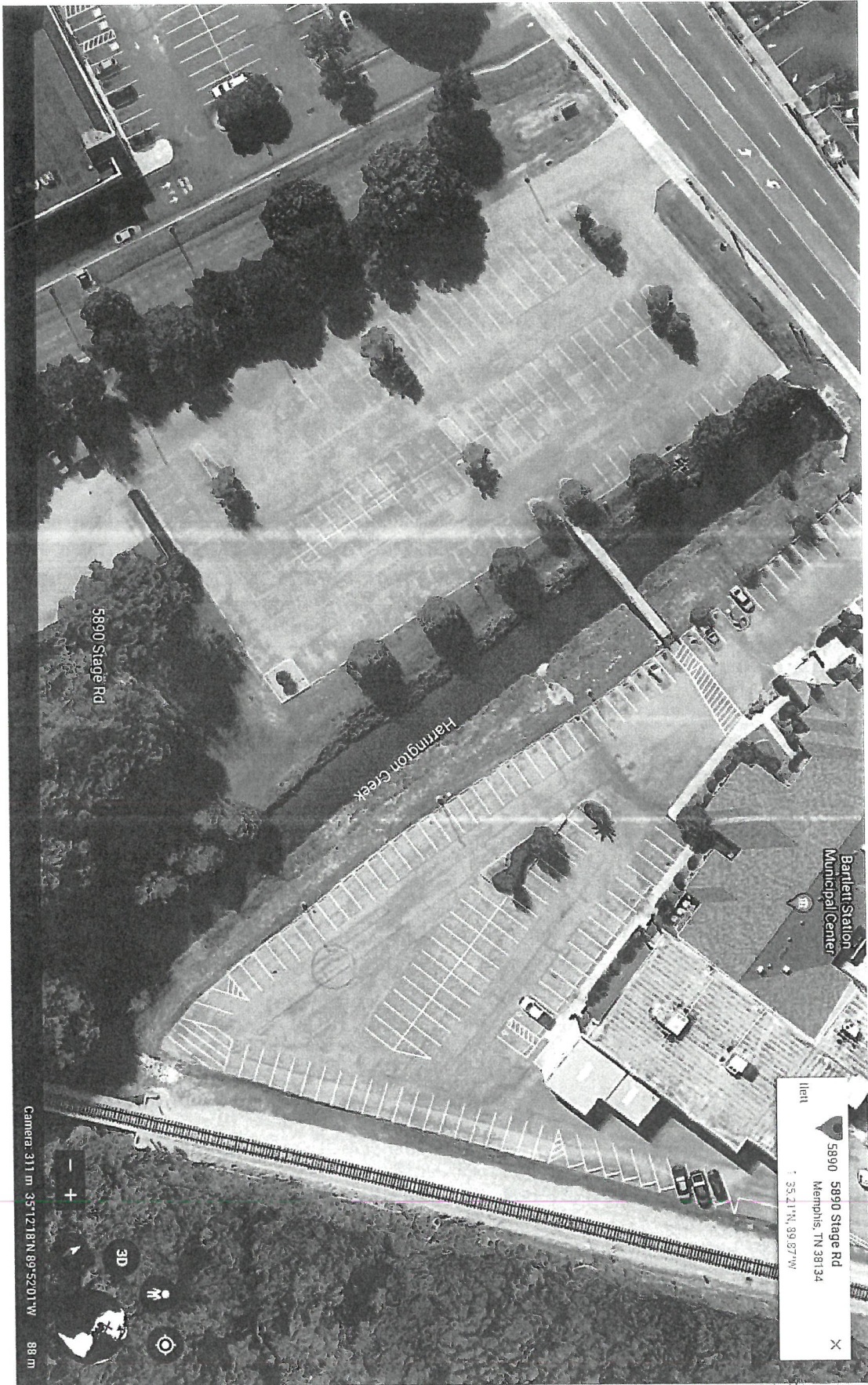
The application shall set forth and contain the following information:

	Sub- mitted ✓ or X	OK	N/A		Comments
29				Name and address of the applicant.	
30				Names and address of the owner of the premises on which the proposed event is to be held.	
31				Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32				Description of the site on which the proposed event is to be held.	
33				Date of the proposed event.	
34				A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35				A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36				Location and number of proposed temporary public toilets.	
37				Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38				Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39			A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40			The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41			An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42			The Permitting Official determines the following: a. The special event will comply with the special event performance standards....;	
43			b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44			c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45			d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	



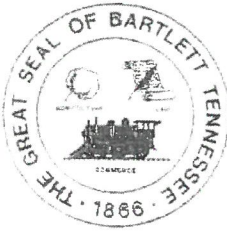
Attachment: 5890 STAGE RD-FARMERS MARKET-2020 (2791 : Bartlett Station Farmers Market)



Join us
SATURDAY MORNINGS
Starting June 13th
8:00 am – 12:00 pm

At our temporary location:
Recycle Center Parking Lot
5890 Stage Road
(By the Bartlett Library)





City of Bartlett

A. Keith McDonald, Mayor

June 2, 2020

City of Bartlett
Code Enforcement
6462 Stage Road
Bartlett, TN 38134

The Bartlett Station Commission has requested the use of the city owned property on Stage Road in front of the recycling center for the 2020 Farmers Market.

Permission is given pending approval by the Mayor and Board of Aldermen.

Thank you,

Mark S. Brown, CAO
City of Bartlett

MSB:lh

Attachment: 5890 STAGE RD-FARMERS MARKET-2020 (2791 : Bartlett Station Farmers Market)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

REVIEWED

AGENDA ITEM

Meeting: 06/09/20 06:00 PM
Department: Finance
Category: Bid
Prepared By: Dick Phebus
Department Head: Dick Phebus

Bid for coffee supplies.

On April 17, 2020 an ad was placed in *The Daily News*. On May 14, 2020 the City of Bartlett received six bids, which were opened at City Hall.

Bids were received from the following companies:

Canteen Service	\$43,303.38
Coffee Xpress	\$48,647.00
DS Services	\$45,953.83
Lamberts	\$42,893.40
Premium	\$41,082.70
Taza Supplies	\$105,125.00

We recommend the bid be awarded to Premium for a total price of \$41,082.70.

Funds are available in various department supplies account.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2790)

Meeting: 06/09/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2790

Resolution 14-20, a resolution to amend the Fiscal Year 2020 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund

WHEREAS, the Bartlett City Board of Mayor and Aldermen is required to approve the Bartlett City Board of Education General Purpose School Fund budget and other School Special Revenue Fund budgets, as amended; and

WHEREAS, the Bartlett City Board of Education, using Resolution 7-8, has approved a budget amendment to its FY2020 Education Capital Projects Fund and its FY2020 General Purpose School Fund on May 28, 2020 by \$5,425,000 for the purpose of replacing roofing, equipment, door hardware, security systems and other renovations at various school buildings within the Bartlett City School District; and

WHEREAS, resolution 7-8 of the Bartlett City Board of Education is hereby attached and made a part of this resolution by reference;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the amendments to the FY2020 Education Capital Projects Fund Budget and the FY2020 General Purpose School Fund of the Bartlett City Board of Education are approved.

Adopted this day of June 9, 2020

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk



RESOLUTION 7-8

A RESOLUTION TO APPROVE THE PLANNED USE OF GENERAL FUND BALANCE AND TO AMEND THE 2019-2020 FISCAL YEAR EDUCATIONAL CAPITAL PROJECTS FUND BUDGET OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments to the General Purpose Fund Budget and Education Capital Projects Fund Budget change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the Education Capital Projects Fund Budget for the 2019-2020 school year for the Bartlett City Schools as presented in official budget documents is hereby amended by reference in the following amounts:

2019-20 GENERAL PURPOSE FUND BUDGET FUND BALANCE	\$34,170,949.26
General Purpose Fund balance is amended in the following category:	
141-34555-00000-000-0000-0000 Fund Balance is amended from \$34,170,949.26 to \$27,745,949	(\$5,425,000)
Amended General Purpose Fund Balance	\$27,745,949.26
2019-20 EDUCATION CAPITAL PROJECTS FUND BUDGET REVENUES	\$3,047,500
Revenues are amended in the following categories:	
177-49800-00000-000-0000-5090 Transfer In from General Fund – Add Freezer Room Altruria is amended from \$0 to \$150,000	\$150,000
177-49800-00000-000-0000-5100 Transfer in from General Fund – Replace HVAC BLE is amended from \$220,000 to \$330,000	\$110,000
177-49800-00000-000-0000-5240 Transfer in from General Fund – Security Entrance Appling is amended from \$0 to \$47,500	\$47,500

177-49800-00000-000-0000-5250 Transfer in from General Fund – Security Entrance Rivercrest is amended from \$0 to \$77,500	\$77,500
177-49800-00000-000-0000-5260 Transfer in from General Fund – Security Entrance Bartlett Elementary is amended from \$0 to \$47,500	\$47,500
177-49800-00000-000-0000-5320 Transfer in from General Fund – Security Entrance Bartlett Academy is amended from \$0 to \$130,000	\$130,000
177-49800-00000-000-0000-5330 Transfer in from General Fund – ReRoof NW Building BHS is amended from \$0 to \$315,000	\$315,000
177-49800-00000-000-0000-5018 Transfer in from General Fund – BHS Renovations is amended from \$65,091,625 to \$66,591,625	\$1,500,000
Amended 2019-20 Education Capital Projects Fund Budget Revenues	\$5,425,000
2019-20 EDUCATION CAPITAL PROJECTS FUND BUDGET EXPENDITURES	\$3,017,500
Expenditures are amended in the following categories:	
177-91300-30400-000-0000-5090 Architect – Add Freezer Room Altruria is amended from \$0 to \$20,000	\$20,000
177-91300-70600-000-0000-5090 Building Construction – Add Freezer Room to Altruria is amended from \$0 to \$130,000	\$130,000
177-91300-71200-000-0000-5100 Heating and Air – Bon Lin Elementary is amended from \$220,000 to \$330,000	\$110,000
177-91300-30400-000-0000-5240 Architects – Security Entrance Applng is amended from \$0 to \$7,500	\$7,500
177-91300-70700-000-0000-5240 Building Improvements Security Entrance Applng is amended from \$0 to \$40,000	\$40,000
177-91300-30400-000-0000-5250 Architects – Security Entrance Rivercrest is amended from \$0 to \$7,500	\$7,500
177-91300-70700-000-0000-5250 Building Improvements Security Entrance Rivercrest is amended from \$0 to \$70,000	\$70,000
177-91300-30400-000-0000-5260 Architects – Security Entrance Bartlett Elementary is amended from \$0 to \$7,500	\$7,500
177-91300-70700-000-0000-5260 Building Improvements Security Entrance Bartlett Elementary is amended from \$0 to \$40,000	\$40,000

177-91300-30400-000-0000-5320 Architects – Security Entrance Bartlett Academy is amended from \$0 to \$5,000	\$5,000
177-91300-70700-000-0000-5320 Building Improvements Security Entrance Bartlett Academy is amended from \$0 to \$125,000	\$125,000
177-91300-70700-000-0000-5330 Building Improvements – ReRoof NW Building BHS is amended from \$0 to \$315,000	\$315,000
177-91300-70600-000-0000-5018 Building Construction-BHS Renovations is amended from \$61,000,000 to \$62,500,000	\$1,500,000
Amended 2019-20 Education Capital Projects Fund Budget Expenditures	\$5,425,000

Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective May 28, 2020 from and after its adoption by the Bartlett City Board of Education.

Adopted this _____ day of May, 2020.

David M. Cook II, Chairman
Bartlett City Board of Education

Dr. David A. Stephens, Superintendent
Bartlett City Board of Education

APPROVED AS TO FORM:
Kari Shoopman, General Counsel



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

REVIEWED

RESOLUTION (ID # 2793)

Meeting: 06/09/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2793

Resolution 17-20, a resolution of the City of Bartlett, Tennessee, authorizing the issuance of interest bearing General Obligation Capital Outlay Notes, Series 2020, in an amount not to exceed \$2,000,000, and providing for the payment of said notes.

WHEREAS, the Board of Mayor and Aldermen (the "Board"), of the City of Bartlett, Tennessee (the "Municipality" or the "City"), has determined that it is necessary and desirable to authorize, issue, sell, and provide for the payment of its interest bearing capital outlay notes to finance certain public works projects, consisting of a portion of the costs of the construction of a building for the City's Public Works Department for vehicle and equipment maintenance, the acquisition of all other property real and personal appurtenant thereto and connected with such work, and to pay all legal, fiscal, administrative, and engineering costs incident thereto (collectively, the "Project");

WHEREAS, the Municipality estimates that the life of the Project has an economic life of greater than eight (8) years;

WHEREAS, the Municipality finds and determines that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose;

WHEREAS, in order to proceed as expeditiously as possible with such an essential Project, it is necessary that interest bearing capital outlay notes be issued for the purpose of providing funds to finance the Project; and,

WHEREAS, the Municipality is authorized by the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended, to issue such notes for said purposes upon the approval of the Director of Local Government Finance of the State of Tennessee (the "Director of Local Government Finance");

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Bartlett, Tennessee, as follows:

Section 1. Authority. The Notes herein authorized shall be issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated, as amended, and other applicable provisions of law.

Section 2. Authorization. For the purpose of providing funds to finance the costs of the Project there shall be issued pursuant to, and in accordance with, the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended, and other applicable provisions of law, the interest bearing capital outlay notes of the Municipality, in the aggregate principal amount of not to exceed \$2,000,000, or such lesser amount as may be determined by the Mayor of the

Municipality (the "Mayor") at the time of sale (collectively, the "Notes", individually, the "Note").

Section 3. Terms of the Notes. The Notes shall be designated "General Obligation Capital Outlay Notes, Series 2020". The Notes shall be issued in registered form, without coupons. The Notes shall be numbered from 1 upwards, shall be dated the date of issuance and delivery, shall be sold at not less than the par amount thereof, shall bear interest at a rate or rates not to exceed 2.25% per annum, such interest being payable at such times as agreed upon with the purchaser of such Notes, but in no event less than semiannually each year commencing six months from the dated date or such date as shall be designated by the Mayor (the "Interest Payment Date"), and shall mature not later than the end of the eighth fiscal year following the fiscal year in which the Notes are issued. Each year the Notes are outstanding the Municipality shall retire principal on the Notes in an amount that is estimated to be at least equal to an amortization which reflects level debt service on the Notes. The Notes shall contain such terms, conditions, and provisions other than as expressly provided or limited herein as may be agreed upon by the Mayor of the Municipality and the purchaser of the Notes.

Interest on the Notes shall be payable by wire transfer, electronic means, or by check or other form of draft of the "Note Registrar," as such term is hereinafter defined, deposited by the Note Registrar in the United States mail, first class postage prepaid, in sealed envelopes, addressed to the owner of such Notes, as of the applicable Interest Payment Date, at their respective addresses as shown on the Registration Books of the Municipality maintained by the Note Registrar as of the close of business fifteen (15) calendar days preceding the next Interest Payment Date. The principal of all Notes shall be payable upon presentation and surrender of such Notes at the principal office of the Note Registrar. All payments of the principal of and interest on the Notes shall be made in any coin or currency of the United States of America which, on the date of payment thereof, shall be legal tender for the payment of public and private debts.

Section 4. Redemption. The Notes shall not be subject to redemption, in whole or in part, prior to maturity; provided however, at the option of the Municipality, upon thirty (30) calendar days' written notice to the registered owner, and with the consent of the registered owner, the Municipality may prepay the Notes in full at the price of par plus a 1% premium, and accrued interest to the date of redemption. Notwithstanding the above, the Municipality may make additional principal payments on the Notes upon fifteen (15) calendar days' written notice to the registered owner.

Section 5. Execution. The Notes shall be executed in the name of the Municipality; shall bear the manual signature of the Mayor; shall be countersigned by the City Clerk of the Municipality (the "City Clerk"), with his or her manual signature; and, shall have printed or impressed thereon the official seal of the Municipality. In the event any officer whose signature appears on the Notes shall cease to be such officer, such signature shall nevertheless be valid and sufficient for all purposes. The Notes shall be issued in typed, printed, or photocopied form, or any combination thereof, substantially in the form attached hereto as Exhibit "A", with such

minor changes therein or such variations thereof as the Mayor may deem necessary or desirable, the blanks to be appropriately completed by the Mayor prior to the issuance of the Notes.

Section 6. Registration, Negotiability, and Payment. (a) The City Clerk of the Municipality is hereby appointed the note registrar and paying agent (the "Note Registrar"), and as such shall establish and maintain suitable books (the "Registration Books"), for recording the registration, conversion, and payment of the Notes, and shall also perform such other duties as may be required in connection with any of the foregoing. The Note Registrar is hereby authorized to authenticate and deliver the Notes to the original purchaser thereof, or as he or she may designate, upon receipt by the Municipality of the proceeds of the sale thereof and to authenticate and deliver Notes in exchange for Notes of the same principal amount delivered for transfer upon receipt of the Notes to be transferred in proper form with proper documentation as herein described. The Notes shall not be valid for any purpose unless authenticated by the Note Registrar by the manual signature of the Note Registrar on the certificate set forth in Exhibit "A" hereto. The Notes shall be fully registered as to both principal and interest and shall be fully negotiable upon proper endorsement by the registered owner thereof. No transfer of any Notes shall be valid unless such transfer is noted upon the Registration Books and until such Note is surrendered, cancelled, and exchanged for a new Note which shall be issued to the transferee, subject to all the conditions contained herein.

(b) In the event that any amount payable on any Note as interest shall at any time exceed the rate of interest lawfully chargeable thereon under applicable law, then any such excess shall, to the extent of such excess, be applied against the principal of such Note as a prepayment thereof without penalty, and such excess shall not be considered to be interest. All rates of interest specified herein shall be computed on the basis of a three hundred sixty (360) day year composed of twelve (12) months of thirty (30) days each.

Section 7. Transfer of Notes. Each Note shall be transferable only on the Registration Books maintained by the Note Registrar at the principal office of the Note Registrar, upon the surrender for cancellation thereof at the principal office of the Note Registrar, together with an assignment of such Note duly executed by the owner thereof or its attorney or legal representative, and upon payment of the charges hereinafter provided, and subject to such other limitations and conditions as may be provided therein or herein. Upon the cancellation of any such Note, the Note Registrar shall, in exchange for the surrendered Note or Notes, deliver in the name of the transferee or transferees a new Note or Notes of authorized denominations, of the same aggregate principal amount, maturity, and rate of interest as such surrendered Note or Notes, and the transferee or transferees shall take such new Note or Notes subject to all of the conditions herein contained.

Section 8. Regulations with Respect to Transfers. In all cases in which the privilege of transferring Notes is exercised, the Municipality shall execute, and the Note Registrar shall deliver, Notes in accordance with the provisions of this Resolution. For every transfer of Notes, whether temporary or definitive, the Municipality and the Note Registrar may make a charge, unless otherwise herein to the contrary expressly provided, sufficient to pay for any tax, fee, or

other governmental charge required to be paid with respect to such transfer, all of which taxes, fees, and other governmental charges shall be paid to the Municipality by the person or entity requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer. Neither the Municipality nor the Note Registrar shall be obligated to transfer any Note during the fifteen (15) calendar days next preceding the maturity date of the Notes or any call for redemption.

Section 9. Mutilated, Lost, Stolen, or Destroyed Notes. In the event any Note issued hereunder shall become mutilated, or be lost, stolen, or destroyed, such note shall, at the written request of the registered owner, be cancelled on the Registration Books and a new Note shall be authenticated and delivered, corresponding in all aspects but number to the mutilated, lost, stolen, or destroyed Note. Thereafter, should such mutilated, lost, stolen, or destroyed Note or Notes come into possession of the registered owner, such Notes shall be returned to the Note Registrar for destruction by the Note Registrar. If the principal on said mutilated, lost, stolen, or destroyed Note shall be due within fifteen (15) calendar days of receipt of the written request of the registered owner for authentication and delivery of a new Note, payment therefor shall be made as scheduled in lieu of issuing a new Note. In every case the registered owner shall certify in writing as to the destruction, theft, or loss of such Note, and shall provide indemnification satisfactory to the Municipality and to the Note Registrar, if required by the Municipality and the Note Registrar.

Any notice to the contrary notwithstanding, the Municipality and all of the officials, employees, and agents thereof, including the Note Registrar, may deem and treat the registered owner of the Notes as the absolute owner thereof for all purposes, including, but not limited to, payment of the principal thereof, and the interest thereon, regardless of whether such payment shall then be overdue.

Section 10. Authentication. Only such of the Notes as shall have endorsed thereon a certificate of authentication, substantially in the form set forth in Exhibit "A" hereto duly executed by the Note Registrar shall be entitled to the rights, benefits, and security of this Resolution. No Note shall be valid or obligatory for any purpose unless, and until, such certificate of authentication shall have been duly executed by the Note Registrar. Such executed certificate of authentication by the Note Registrar upon any such Note shall be conclusive evidence that such Note has been duly authenticated and delivered under the Resolution as of the date of authentication.

Section 11. Source of Payment and Security. The Notes, as to both principal and interest, shall be payable from funds of the Municipality legally available therefor and to the extent necessary from ad valorem taxes to be levied on all taxable property within the corporate limits of the Municipality without limitation as to time, rate, or amount. Said Notes shall be a direct general obligation of the Municipality, for which the punctual payment of the principal of and interest on the Notes, the full faith and credit of the Municipality is irrevocably pledged.

Section 12. Levy of Taxes. For the purpose of providing for the payment of the

principal of and interest on the Notes, to the extent required, there shall be levied in each year in which such Notes shall be outstanding a direct tax on all taxable property in the Municipality, fully sufficient to pay all such principal and interest falling due prior to the time of collection of the next succeeding tax levy. Said tax shall be assessed, collected, and paid at the time, and in the same manner, as the other taxes of said Municipality, shall be in addition to all other taxes, and shall be without limitation as to time, rate, or amount, and for that purpose there is hereby levied a direct annual tax in such amount as may be found necessary each year to pay said principal of and interest on the Notes maturing in said year. Principal or interest falling due at any time when there shall be insufficient funds on hand from such tax levy for the payment thereof shall be paid from the general fund or other available funds of the Municipality, but reimbursement therefor may be made from the taxes herein provided when the same shall have been collected. Such taxes levied and collected therefor shall be deposited in a the general fund or debt service fund and used solely for the payment of principal of and interest on the Notes as the same shall become due.

Section 13. Approval of Director of Local Government Finance. Anything herein contained to the contrary notwithstanding, no Notes authorized under this Resolution shall be issued, sold, or delivered, unless and until such Notes shall first have been duly approved by the Director of Local Government Finance of the State of Tennessee as provided by Section 9-21-601 et. seq., Tennessee Code Annotated, as amended. The Mayor, City Clerk, Finance Director, City Attorney, and Bond Counsel are hereby authorized to take or cause to be taken such steps as are necessary to obtain such approval. After the issuance and sale of the Notes, and for each year that any of the Notes are outstanding, the Municipality shall submit its annual budget to the State Director of Local Government Finance for approval immediately upon the Municipality's adoption of the budget.

Section 14. Sale of Notes. The Notes herein authorized are authorized to be sold by the Mayor by the informal bid process at a price of not less than par.

Section 15. Disposition of Note Proceeds. The proceeds from the sale of the Notes shall be paid to the official of the Municipality designated by law as the custodian of the funds thereof to be deposited in a special fund known as the "General Obligation Capital Outlay Notes, Series 2020 Project Fund" (the "Project Fund"), which is hereby authorized to be created, to be kept separate and apart from all other funds of the Municipality. The monies in the Project Fund shall be disbursed solely to finance the Project and to pay the costs of issuance of the Notes. Monies in the Project Fund may be invested and shall be secured in the manner prescribed by applicable statutes relative to the investment and securing of public or trust funds. Any monies remaining in the Project Fund after completion of the Project shall be transferred to the Note Fund.

Section 16. Non-Arbitrage Certification. The Municipality certifies and covenants with the owner of the Notes that so long as the principal of any Note remains unpaid, monies on deposit in any fund or account in connection with the Notes, whether or not such monies were derived from the proceeds of the sale of the Notes or from any other source, will not be used in a

manner which will cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and any lawful regulations promulgated thereunder, as the same presently exist, or may from time to time hereafter be amended, supplemented, or revised. The Municipality reserves the right, however, to make any investment of such monies permitted by Tennessee law and this Resolution if, when and to the extent that said Section 148 or regulations promulgated thereunder shall be repealed or relaxed or shall be held void by final decision of a court of competent jurisdiction, but only if any investment made by virtue of such repeal, relaxation, or decision would not, in the opinion of counsel of recognized competence in such matters, result in making the interest on the Notes subject to inclusion in gross income of the owner thereof for federal income tax purposes.

The Municipality covenants that it shall comply with Section 148(f) of the Code, unless legally exempted therefrom and it represents that in the event it shall be required by Section 148(f) of the Code to pay "Rebatable Arbitrage," as defined in the regulations promulgated under the Code, to the United States Government, it will make such payments as and when required by said Section 148(f) and will take such other actions as shall be necessary or permitted to prevent the interest on the Notes from becoming subject to inclusion in federal gross income of the owner of the Notes for purposes of federal income taxation.

Section 17. Designation of Notes as Qualified Tax-Exempt Obligations. The Municipality hereby designates the Notes as "qualified tax-exempt obligations" within the meaning and for the purpose of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The Municipality reasonably anticipates that the amount of tax-exempt obligations (other than obligations described in Section 265(b)(3)(C)(ii)) which will be issued during the calendar year by the Municipality (i) any issuer with respect to which the Municipality is deemed to be an "on behalf of" issuer, and (ii) all subordinate entities which are treated as one issuer under Section 265(b)(3)(E) of the Code, will not exceed \$10,000,000, and not more than \$10,000,000 of obligations issued by the Municipality (together with those issued by any other issuers that are treated as on issuer under such Section 265(b)(3)) during the 2020 calendar year will be designated as "qualified tax-exempt obligations".

Section 18. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner of the Notes, and after the issuance of the Notes, no change, variation, or alteration of any kind in the provisions of this Resolution shall be made in any manner, until such time as all installments of the principal of and interest on the Notes shall have been paid in full or the consent of the registered owner of the Notes has been obtained; provided, however, that the Municipality is hereby authorized to make such amendments to this Resolution as will not impair the rights or security of the owner of the Notes

Section 19. No Action to be Taken Affecting Validity of the Notes. The Municipality hereby covenants and agrees that it will not take any action, that would in any manner affect the validity of the Notes or limit the rights and remedies of the owner from time to time of such Notes. The Municipality further covenants that it will not take any action that will cause the interest on the Notes to be subject to inclusion in gross income of the owner thereof for purposes

of federal income taxation.

Section 20. Miscellaneous Acts. The Mayor, the City Clerk, the Finance Director, and all other appropriate officials of the Municipality are hereby authorized, empowered, and directed to do any and all such acts and things, and to execute, acknowledge, and deliver all such documents, instruments, and certifications, specifically including but not limited to, making arbitrage certifications and executing a note purchase agreement in connection with the purchase of the Notes, in addition to those acts, things, documents, instruments, and certifications hereinbefore authorized and approved, as may in their discretion, be necessary or desirable to implement or comply with the intent of this Resolution; or any of the documents herein authorized and approved; or for the authorization, issuance, and delivery of the Notes.

Section 21. Failure to Present Notes. Subject to the provisions of Section 3 hereof, in the event any Note shall not be presented for payment when the principal becomes due at maturity and in the event monies sufficient to pay such Note shall be held by the Note Registrar for the benefit of the owner thereof, all liability of the Municipality to such owner for the payment of such Note shall forthwith cease, terminate, and be completely discharged. Thereupon, the Note Registrar shall hold such monies, without liability for interest thereon, for the benefit of the owner of such Note who shall thereafter be restricted exclusively to such monies for any claim under this Resolution or on, or with respect to, said Note, subject to escheat or other similar law, and any applicable statute of limitation.

Section 22. Payments Due on Saturdays, Sundays, and Holidays. Whenever the interest on or principal of any Note is due on a Saturday or Sunday or, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then the payment of the interest on, or the principal of, such Note need not be made on such date but must be made on the next succeeding day not a Saturday, Sunday, or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the date of maturity; and no interest shall accrue for the period after such date.

Section 23. No Recourse Under Resolution or on Notes. All stipulations, promises, agreements, and obligations of the Municipality contained in this Resolution shall be deemed to be the stipulations, promises, agreements, and obligations of the Municipality and not of any officer, director, or employee of the Municipality in his or her individual capacity, and no recourse shall be had for the payment of the principal of or interest on the Notes or for any claim based thereon or under this Resolution against any officer, director, or employee of the Municipality or against any official or individual executing the Notes.

Section 24. Severability. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions hereof.

Section 25. Repeal of Conflicting Resolutions and Effective Date. All resolutions and orders, or parts thereof, in conflict with the provisions of this Resolution, are, to the extent of

such conflict, hereby repealed, and this Resolution shall be in effect as of the date of its adoption the welfare of the Municipality requiring it.

Approved and adopted this 9th day of June, 2020.

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

Mayor

Attest: _____
Penny Medlock, City Clerk

STATE OF TENNESSEE)
COUNTY OF SHELBY)

I, Penny Medlock, hereby certify that I am the duly qualified and acting City Clerk of the City of Bartlett, Tennessee (the "Municipality"), and, as such official, I further certify as follows: (1) that attached hereto is a copy of a resolution excerpted from the minutes of the meeting of the Board of Mayor and Aldermen (the "Board") of said Municipality held on June 9, 2020; (2) that I have compared said copy with the original minute record of said meeting in my official custody; (3) that said copy is a true, correct, and complete transcript from said original record insofar as said original record relates to, among other matters, the authorization of the issuance of not to exceed \$2,000,000 General Obligation Capital Outlay Notes, Series 2020, by said Municipality; (4) that the actions by said Board including the aforementioned, at said meeting were promptly and duly recorded by me in a book kept for such purpose; and, (5) that a quorum of the members of said Board was present and acting throughout said meeting.

WITNESS my official signature and the seal of said Municipality this 9th day of June, 2020.

City Clerk

(SEAL)

EXHIBIT A

FORM OF NOTE

Registered
No. _____Registered
\$ _____

UNITED STATES OF AMERICA
STATE OF TENNESSEE
CITY OF BARTLETT
GENERAL OBLIGATION CAPITAL OUTLAY NOTE,
SERIES 2020

Registered Owner:

Principal Amount:

THE CITY OF BARTLETT, TENNESSEE (the "Municipality"), a lawfully organized and existing municipal corporation, for value received, hereby acknowledges itself indebted and promises to pay, as hereinafter set forth, in the manner hereinafter provided, to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, upon the presentation and surrender hereof at the office of the City Clerk, City Hall, Bartlett, Tennessee, or its successor as registrar and paying agent (the "Note Registrar"), the Principal Amount identified above, and to pay interest on said Principal Amount from the date hereof, or such later date as to which interest has been paid, to the Maturity Date, semi-annually on _____ and _____ of each year, commencing _____, 2020, at the Interest Rate per annum set forth above, by check, draft, or warrant to the Registered Owner hereof at the address shown on the registration books of the Note Registrar on the fifteenth (15th) calendar day next preceding an interest payment date, in any coin or currency of the United States of America which on the date of payment thereof is legal tender for the payment of public and private debts.

In the event that any amount payable hereunder as interest shall at any time exceed the rate of interest lawfully chargeable on this note under applicable law, any such excess shall, to the extent of such excess, be applied against the principal hereof as a prepayment thereof without penalty, and such excess shall not be considered to be interest. All rates of interest specified herein shall be computed on the basis of a three hundred sixty (360) day year composed of twelve (12) months of thirty (30) days each.

The principal hereof and interest hereon shall bear interest from and after their respective due dates (whether by acceleration, demand, or otherwise) at the same rate of interest payable on the principal hereof.

Section 9-21-117, Tennessee Code Annotated, as amended, provides that this note and

the income therefrom is exempt from all state, county, and municipal taxation in the State of Tennessee, except inheritance, estate, and transfer taxes and except as otherwise provided in said Code.

This note is one of a series of notes known as "General Obligation Capital Outlay Notes, Series 2020" (the "Notes"), issued by the Municipality in the aggregate principal amount of \$2,000,000. The Notes which are issued for the purpose of financing certain public works projects, consisting of a portion of the costs of the construction of a building for the City's Public Works Department for vehicle and equipment maintenance, the acquisition of all other property real and personal appurtenant thereto and connected with such work, and to pay all legal, fiscal, administrative, and engineering costs incident thereto, are authorized by an appropriate resolution of the Board of Mayor and Aldermen and particularly that certain Resolution of the Board of Mayor and Aldermen adopted on June 9, 2020, as such resolution may be from time to time amended or supplemented in accordance with its terms (such resolution, as so amended or supplemented, being herein called, the "Resolution"), and are issued pursuant to, and in full compliance with, the Constitution and the statutes of the State of Tennessee, including, but not limited to, Title 9, Chapter 21, Tennessee Code Annotated, as amended (the "Act"). Copies of the Resolution are on file at the office of the City Clerk of the Municipality, and reference is hereby made to the Resolution and the Act, for a more complete statement of the terms and conditions upon which the Notes are issued thereunder, the rights, duties, immunities, and obligations of the Municipality, and the rights of the Registered Owner hereof.

This note and interest hereon is payable from funds of the Municipality legally available therefor and to the extent necessary from ad valorem taxes to be levied on all taxable property in the Municipality without limitation as to time, rate, or amount. For the prompt payment of this note, both principal and interest, as the same shall become due, the full faith and credit of the Municipality are hereby irrevocably pledged.

The Municipality has designated the Note as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This note is transferable by the Registered Owner hereof by its attorney or legal representative at the office of the Note Registrar, but only in the manner and subject to the limitations and conditions provided in the Resolution and upon surrender and cancellation of this note. Upon any such transfer, the Municipality shall execute, and the Note Registrar shall authenticate and deliver in exchange for this note, a new fully registered note or notes, registered in the name of the transferee, in authorized denominations, in an aggregate principal amount equal to the principal amount of this note, of the same maturity and bearing interest at the same rate. For every transfer of notes, whether temporary or definitive, the Municipality and the Note Registrar may make a charge, unless otherwise herein to the contrary expressly provided, sufficient to pay for any tax, fee, or other governmental charge required to be paid with respect to such transfer, all of which taxes, fees, or other governmental charges shall be paid to the Municipality by the entity requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer.

The Municipality and the Note Registrar may deem and treat the entity in whose name this note is registered as the absolute owner hereof, whether such note shall be overdue or not, for the purpose of making payment of the principal of and interest on this note and for all other purposes. All such payments so made shall be valid and effectual to satisfy and discharge the liability upon this note to the extent of the sum or sums so paid, and neither the Municipality nor the Note Registrar shall be affected by any notice to the contrary.

The Notes are issuable only as fully registered Notes, without coupons. At the office of the Note Registrar, in the manner and subject to the limitations, conditions, and charges provided in the Resolution, fully registered Notes may be exchanged for an equal aggregate principal amount of fully registered Notes of the same maturity, of authorized denominations, and bearing interest at the same rate.

The Note shall not be subject to redemption, in whole or in part, prior to maturity; provided however, at the option of the Municipality, upon thirty (30) calendar days written notice to the Registered Owner, and with the consent of the Registered Owner, the Municipality may prepay the Note in full at the price of par plus a 1% premium, and accrued interest to the date of redemption. Notwithstanding the above, the Municipality may make additional principal payments on the Note upon fifteen (15) calendar days written notice to the Registered Owner.

This note shall have all the qualities and incidents of, and shall be, a negotiable instrument under, the Uniform Commercial Code of the State of Tennessee, subject only to provisions respecting registration of such note. This note is issued with the intent that the laws of the State of Tennessee shall govern its construction.

It is hereby certified, recited, and declared that all acts and conditions required to be done and to exist precedent to the issuance of, this note in order to make this note a legal, valid, and binding obligation of the Municipality, have been done, and did exist in due time and form as required by the Constitution and statutes of the State of Tennessee; and that this note and the issue of which it is a part, together with all other indebtedness of such Municipality, does not exceed any limitation prescribed by the Constitution or statutes of the State of Tennessee.

IN WITNESS WHEREOF, THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF BARTLETT, TENNESSEE, has caused this note to be signed by the manual signatures of the Mayor and the City Clerk and its official seal to be impressed or imprinted hereon, all as of _____, 2020.