



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, JUNE 9, 2015 - BARTLETT CITY HALL - 7:00 PM

INVOCATION

Opening Prayer

FUTURE MEETINGS

Parks and Recreation Advisory Board, June 11 at 7 p.m.

Historic Preservation Commission, June 15 at 7 p.m.

Design Review Commission, June 16 at 6:30 p.m.

Bartlett Arts Council, June 16 at 6:30 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the May 26, 2015 Board of Mayor and Aldermen Regular Meeting

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets.
2. Ordinance 15-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015.

UNFINISHED BUSINESS

- 1 Third Reading of Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)**
- 2 Third Reading of Ordinance 15-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015. (Dick Phebus, Director of Finance)**

CONSENT AGENDA

- 1 Site Plan Contract for Gus's Fried Chicken. (Wade Towles, Assistant Director of Engineering)**

The developer, Wolf Lake Investment Group, LLC, will pay \$4,097.78 in City fees. The bond is set at \$25,395.00.

- 2 Bid for annual transportation projects for Fiscal Year 2016. (Rick McClanahan, Director of Engineering)**

Recommend accepting the lowest bid from the contractors marked with ** for concrete replacement, traffic signal repair, asphalt pavement, pavement markings, and parking lot pavement markings.

- 3 Bid for Water Treatment Plant Chemicals for Fiscal Year 2016. (Rick McClanahan, Director of Engineering)**

Recommend accepting the lowest bid from DPC Enterprises for Chlorine at a cost of \$0.325 per pound for the first half of Fiscal Year 2016; the second half of the fiscal year should be awarded to Harcross. Recommend accepting the lowest bid from Harcross for Sodium Fluorosilicate at \$0.49 per pound, and Ideal for Sodium Hexametaphosphate at \$0.9180 per pound. Funds are available in the FY2016 Budget.

- 4 Bid for Recreation Center's Pool Resurfacing. (David Thompson, Director of Parks and Recreation)**

Recommend accepting the lowest bid from Mid-America Pool Renovation at a cost of \$51,730.00. Funds are available in Account 110.44900.921.

5 Bid for one 2015 33,000 GVWR Truck with Flat Bed. (David Thompson, Director of Parks and Recreation)

Recommend accepting the lowest, qualified bid from Tag Truck Center at a total cost of \$87,120.00. Funds are available in account 311.4.47.47048311.785.50715.

6 Cost Proposal for Communications Consultant for Public Safety Radio System. (Dick Phebus, Director of Finance)

Recommend accepting the cost proposal from Federal Engineering, Inc., and approving the consulting services agreement for the assessment, procurement, and implementation of public safety radio system in the amount of \$119,480, including labor and travel expenses.

7 Renewal of maintenance agreement for Watson Field Reporting. (Gary Rikard, Chief of Police)

Request to renew service agreement with Data Driven for Watson Field Reporting Suite in the amount of \$37,364.90. This is an annual agreement running from July 1, 2015 to June 30, 2016. Funds are available in Account 123.48123.264.

8 Planning Commission Report for June 2015. (Terry Emerick, Director of Planning and Economic Development)

NEW BUSINESS

1 Appoint John Morrison to the Parks and Recreation Advisory Board. (A. Keith McDonald, Mayor)

2 Property, Liability, Auto, and Other General Insurance renewals. (Peter Voss, Director of Personnel)

3 Resolution 12-15, a resolution to authorize the issuance, sale, and payment of revenue anticipation notes not to exceed \$8,000,000 and to enter into an agreement with the Bartlett City Board of Education for said notes. (Dick Phebus, Director of Finance)

4 Resolution 13-15, a resolution to amend the Fiscal Year 2015 General Purpose School Fund and Special Revenue Fund Budget to approve additional funding for Bartlett City Schools. (Dick Phebus, Director of Finance)

- 5 Resolution 14-15, a resolution to amend the Fiscal Year 2015 General Purpose School Fund. (Dick Phebus, Director of Finance)**

- 6 Resolution 15-15, a resolution to delete uncollectible accounts from ambulance customers accounts receivable. (Dick Phebus, Director of Finance)**

- 7 Resolution 16-15, a resolution to delete uncollectible accounts from utility customers accounts receivable. (Dick Phebus, Director of Finance)**

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 26, 2015 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Absent, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mayor McDonald

FUTURE MEETINGS

Family Assistance Commission, June 1 at 6 p.m.

Planning Commission, June 1 at 7 p.m.

Beer Board, June 2 at 6 p.m.

Bartlett Station Commission, June 3 at 7:30 a.m.

City Beautiful Commission, June 4 at 7 p.m.

Bartlett Historical Society, June 8 at 7 p.m.

RECOGNITIONS

Mayor McDonald and the Aldermen recognized Boy Scouts from Troop 206, who attended to earn their Citizenship in the Community Merit Badge.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the May 12, 2015 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

Minutes Acceptance: Minutes of May 26, 2015 7:00 PM (MINUTES ACCEPTANCE)

UNFINISHED BUSINESS

- 1 **Second Reading of Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS] Next: 6/9/2015 7:00 PM
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

- 2 **Second Reading of Ordinance 15-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS] Next: 6/9/2015 7:00 PM
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

- 1 **Special event permit for Legend of Stanky Creek Mountain Bike race. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, August 15 and Sunday, August 16 from 7 a.m. to 7 p.m. each day at Nesbit Park.
- 2 **Bid for one 2016 Ford Fusion. (Dick Phebus, Director of Finance)**
Recommend accepting the State contract bid from Golden Circle Ford in the amount of \$17,713.08 for one 2016 Ford Fusion Sedan S with four doors and front wheel drive. Funds are available in Account 311.48311.785.10614.
- 3 **Bid for one 2015 Ford F-150 with LED lights. (Rick McClanahan, Director of Engineering)**
Recommend accepting the State contract bid from Golden Circle Auto Group in the amount of \$21,565.28, plus \$595 for four corner LED lights for a total cost of \$22,160.28. Funds are available in Account 510.51200.935.

Minutes Acceptance: Minutes of May 26, 2015 7:00 PM (MINUTES ACCEPTANCE)

- 4 Bid for two 2015 33,000 GVWR Trucks with dump beds. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest bid from Tag Truck Center at a cost of \$87,120.00 each, and a total cost of \$174,240.00. Funds are available in Accounts 510.51300.935 and 311.48311.785.30715.
- 5 Bid for Recycling Dropbox Roll-Off Containers. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest, qualified bid from Custom Container in the total amount of \$28,188.00. Funds are available in Account 122.48122.940.
- 6 Bid for electrical hardware upgrade at Wastewater Plant. (Rick McClanahan, Director of Engineering)**
Recommend accepting the lowest bid from Advance Electric in the amount of \$28,300, plus a contingency amount of \$2,830 for a total cost of \$31,130. Funds are available in Account 510.51400.945.
- 7 Professional services contract with Gaines, Williams & Associates for Wastewater Plant hardware programming. (Rick McClanahan, Director of Engineering)**
Request for engineering professional services to install and program electrical hardware upgrade at Wastewater Plant by Gaines, Williams & Associates for a total cost of \$8,570.00. Funds are available in Account 510.51400.945.
- 8 Treasurer's Report for April 2015. (Dick Phebus, Director of Finance)**
- | | |
|-----------------------------|--------------|
| Adopted Budget Expenditures | \$67,246,180 |
| Year-to-Date Expenditures | \$52,810,643 |
| Adopted Budget Revenue | \$67,246,180 |
| Year-to-Date Revenue | \$53,660,756 |

NEW BUSINESS

- I Resolution 11-15, a resolution to amend the Fiscal Year 2015 Capital Improvement Fund Budget to provide for additional funding for Rockyford Subdivision, Phase E-2. (Dick Phebus, Director of Finance)**

Mr. Phebus explained that this resolution amends the budget to accept \$30,000 from the drawing of a subdivision contract letter of credit. These funds will be used by the Engineering Department to complete the Rockyford Subdivision, Phase E-2 project.

Alderman Elliott asked what work needs to be completed. Rick McClanahan, Director of Engineering, said an outfall swell pipe needs to be recut and sidewalks need to be installed for four lots.

Alderman Parsons asked if that work will finalize the bond. Mr. McClanahan answered yes, that all the necessary work will be completed with funds remaining. Mayor McDonald noted that any remaining funds will be returned to the developer.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

OPEN DISCUSSION

Debbie Gelineau, Director of Community Relations, announced the annual Children's Fishing Rodeo will be held June 6 from 6 to 9 a.m. at Appling Lake. This year the City moved the rodeo to the first Saturday of June, as opposed to having it on the Saturday closest to Independence Day.

Director of Engineering Rick McClanahan explained that the Bartlett Road closure has caused a backup in the left turn lane headed north on Bartlett Boulevard onto Stage Road. City Engineers have reset the timing at the effected intersections to allow for more time for traffic to cross. Bartlett Road has been closed to repair the bridge; construction is expected to be complete in November 2015.

ADJOURNMENT

Meeting adjourned at 7:11 PM

Minutes Acceptance: Minutes of May 26, 2015 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1496)

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1496

Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2015-2016 Fiscal Year for the City of Bartlett are as follows:

	Fiscal Year 15/16
GENERAL FUND EXPENDITURES:	
ADMINISTRATIVE:	
Legislative Board	\$ 766,289
Mayor's Office	\$ 770,639
Community Affairs	\$ 266,724
Building and Grounds	\$ 301,922
Bartlett Station Municipal Center	\$ 404,895
Library	\$ 1,126,558
Finance and Administration	\$ 1,491,172
City Court	\$ 976,118
Personnel	\$ 467,579
Planning and Economic Development	\$ 389,758
Total Administrative	\$ 6,961,654
PUBLIC SAFETY:	
Police Department	\$ 13,873,281
Fire Department	\$ 7,114,095
Ambulance Department	\$ 2,557,838
Code Enforcement	\$ 814,313
Total Public Safety	\$ 24,359,527
PUBLIC WORKS:	
Administration	\$ 551,234
City Shop	\$ 955,246
General Maintenance	\$ 1,385,117
General Services	\$ 346,514
Grounds Maintenance	\$ 1,323,142
Animal Control	\$ 763,745
Engineering Administration	\$ 371,564
Engineering & Inspection	\$ 418,630
Total Public Works	\$ 6,115,192

PARKS AND RECREATION:

Administration	\$	389,251
Community Center	\$	1,024,526
Athletics	\$	713,328
Maintenance	\$	1,297,561
School Ground Maintenance	\$	178,980
Senior Citizen Center	\$	347,334
Recreation Center	\$	1,648,617
Total Parks and Recreation	\$	5,599,597

PERFORMING ARTS:

Performing Arts Center	\$	652,956
Total Performing Arts	\$	652,956

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out to Debt Service	\$	500,000
Transfer Out Bartlett City School	\$	1,722,825
Transfer Out BCS Capital Projects	\$	950,000
Transfer Out Shelby County Board of Education	\$	608,193
Transfer Out Balance of Sales Tax Half Cent	\$	249,426
Transfer Out DARE Program	\$	48,000
Transfer Out Drainage Fund	\$	100,000
Transfer Out Bartlett Station	\$	100,000
Total Transfers Out	\$	4,278,444

TOTAL GENERAL FUND EXPENDITURES **\$ 47,967,370**

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	\$	20,145,000
Local Taxes	\$	13,299,500
Licenses & Privileges	\$	1,652,000
Intergovernmental	\$	5,519,500
General Charges for Services	\$	3,830,084
Department Revenues	\$	656,725
Court Charges	\$	1,715,000
Other Revenue	\$	133,000
Transfer In from General Improvement Fund	\$	260,000
Use of Fund Balance	\$	756,561

TOTAL GENERAL FUND REVENUES/TRANSFERS **\$ 47,967,370**

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	\$	2,395,000
Solid Waste Fund	\$	6,299,652
General Improvement Fund	\$	650,000
Drug Enforcement Fund	\$	304,600

DEA Enforcement Fund	\$ 279,900
Drainage Control Fund	\$ 120,763
Park Improvement Fund	\$ 50,000
Bartlett City School Fund	\$ 71,250,815

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES \$ 81,350,730

SPECIAL REVENUE FUNDS REVENUES/SOURCES

Special Revenue Funds Revenue	\$ 80,372,815
Use of Fund Balance	\$ 977,915

TOTAL SPECIAL REVENUE FUNDS REV./SOURCES \$ 81,350,730

UTILITY FUND EXPENDITURES

Administration	\$ 2,326,759
Water & Wastewater Services	\$ 1,836,161
Plant Operations	\$ 1,783,643
Sewer Treatment	\$ 893,108
Total Utility Operation Expenditures	\$ 6,839,671

Utility Debt -- Principal	\$ 1,362,000
Utility Debt -- Interest & Charges	\$ 338,343
Total Utility Debt Expenditures	\$ 1,700,343

Contribution to Fund Balance	\$ 87,186
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TOTAL UTILITY FUND EXPENDITURES \$ 8,627,200

UTILITY FUND REVENUES/SOURCES

Utility Fund Revenues	\$ 8,627,200
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TOTAL UTILITY FUND REVENUES/SOURCES \$ 8,627,200

GENERAL DEBT SERVICE FUND EXPENDITURES

Principal \$	3,314,000
Interest and Other Charges	\$ 900,076

TOTAL GENERAL DEBT SERVICE EXPENDITURES \$ 4,214,076

GENERAL DEBT SERVICE REVENUES/SOURCES

Debt Service Revenues	\$ 4,080,000
Use of Fund Balance	\$ 134,076

TOTAL GENERAL DEBT SERVICE REV./SOURCES \$ 4,214,076

SECTION 2: SOLID WASTE FEE -- BE IT FURTHER ORDAINED, that the monthly Solid Waste Fee for residential and commercial pickup is increased by \$1 per month.

SECTION 3: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED, that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2015-2016 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 4: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED, that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 5: The CITY WATER RATE -- BE IT FURTHER ORDAINED the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 5.80
Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 8.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 10.88
Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 15.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 6: The CITY SEWER RATE -- BE IT FURTHER ORDAINED the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 6.19
Residential -- City Customers -- each additional 1,000 gallons	\$ 1.64
Residential -- Rural Customers -- The first 2,000 gallons	\$ 9.09
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- City Customers -- The first 2,000 gallons	\$ 14.89
Commercial -- City Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 22.14
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 1.93

SECTION 7: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED, that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer

Department, revenues equivalent to the property tax rate per each \$100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 8: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED, that "Exhibit B" represents the fiscal year 2015-2016 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2015-2016. Any rate or fee not included in the attached 2015-2016 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 9: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED, that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 10: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED, that Operating budgets not spent or formally encumbered expire at June 30, 2015. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 11: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 12: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED, that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2016 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2016.

SECTION 13: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 14: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED, that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 15: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 16: EFFECTIVE DATE -- BE IT FURTHER ORDAINED, that this Ordinance becomes effective July 1, 2015.

FIRST READING: May 12, 2015

SECOND READING: May 26, 2015

THIRD READING: June 09, 2015

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

HISTORY:

05/12/15 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 05/26/15

05/26/15 Board of Mayor and Aldermen **APPROVED ON SECOND READING**
Next: 06/09/15

Exhibit A



CIP PROJECT LINE ITEMS SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020**

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 6,175,217	\$ 4,030,000	\$ 5,800,000	\$ 4,695,000	\$ 2,825,000	\$ 23,525,217
Capital Note	1,063,150	934,000	909,000	935,000	910,000	4,751,150
FD311 Transfers-unspent projects	498,905	0	0	0	0	498,905
FD311 Use of Fund Balance	220,500	0	0	0	0	220,500
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	17,892,213
Utility Bonds	0	2,286,000	1,780,000	915,000	1,080,000	6,061,000
FD312 Transfers-unspent projects	150,000	0	0	0	0	150,000
Total Funding Sources	\$ 9,199,985	\$ 10,450,000	\$ 21,289,000	\$ 7,345,000	\$ 4,815,000	\$ 53,098,985
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Network Infrastructure	200,000	0	0	0	0	200,000
City Hall Renovations	400,000	0	0	0	0	400,000
Transfer to Debt Service Fund	180,000	0	0	0	0	180,000
Transfer to Street Aid Fund	40,000	0	0	0	0	40,000
Total Administrative	\$ 850,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 970,000
<u>Police</u>						
Police Vehicles & Equipment	\$ 374,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,114,000
Justice Center Maintenance	120,000	120,000	120,000	120,000	120,000	600,000
Public Radios System	3,000,000	0	0	0	0	3,000,000
Total Police	\$ 3,494,000	\$ 555,000	\$ 555,000	\$ 555,000	\$ 555,000	\$ 5,714,000
<u>Fire</u>						
Fire Vehicles	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Fire Ambulances	180,000	0	180,000	0	180,000	540,000
Total Fire	\$ 180,000	\$ 30,000	\$ 210,000	\$ 30,000	\$ 210,000	\$ 660,000
<u>Codes Enforcement</u>						
Codes Enforcement Vehicles	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Total Code Inspection	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000

Exhibit A



CIP PROJECT LINE ITEMS SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020**

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
<u>Public Works</u>						
Public Works Vehicles & Equip	\$ 434,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,434,500
Total Public Works	\$ 434,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,434,500
<u>Engineering</u>						
Engineering Vehicle	\$ 0	\$ 24,000	\$ 24,000	\$ 25,000	\$ 25,000	\$ 98,000
City Shop	0	0	100,000	1,750,000	0	1,850,000
City Wide Overlay	500,000	1,000,000	1,500,000	2,000,000	2,000,000	7,000,000
Fletcher Creek Greenway	1,290,985	1,000,000	1,000,000	1,000,000	0	4,290,985
Taper Inlet	50,000	500,000	0	0	0	550,000
Ellis Road Hill Removal	50,000	450,000	0	0	0	500,000
Bartlett Road Bridge	80,000	0	0	0	0	80,000
Bartlett Blvd. Bridge	600,000	0	0	0	0	600,000
Elmore Box	300,000	0	0	0	0	300,000
Brother & Stage Left Signal	0	20,000	150,000	0	0	170,000
Old Brownsville West R.O.W.	0	3,000,000	15,000,000	0	0	18,000,000
Flasher Modifications	0	25,000	25,000	0	0	50,000
Westbrook Road Bridge	0	350,000	0	0	0	350,000
FEMA Generator	0	100,000	0	0	0	100,000
Germantown North	0	140,000	0	0	0	140,000
Old Brownsville East	0	0	0	100,000	0	100,000
Various Drainage Projects	400,000	400,000	400,000	400,000	400,000	2,000,000
Total Engineering	\$ 3,270,985	\$ 7,009,000	\$ 18,199,000	\$ 5,275,000	\$ 2,425,000	\$ 36,178,985
<u>Parks</u>						
Parks Vehicles & Equipment	\$ 69,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 329,000
Recreation Vehicles & Equipment	130,500	75,000	75,000	75,000	75,000	430,500
Recreation Center Pool DH Units	346,000	0	0	0	0	346,000
Recreation Center Roof	75,000	0	0	0	0	75,000
Parks Maintenances	200,000	125,000	125,000	125,000	125,000	700,000
Total Parks	\$ 820,500	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 1,880,500

Exhibit A



CIP PROJECT LINE ITEMS SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020**

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
<u>Water</u>						
Tank Maint. & Paint	\$ 0	\$ 161,000	\$ 130,000	\$ 140,000	\$ 180,000	\$ 611,000
Water Line Upgrades	0	50,000	50,000	50,000	50,000	200,000
New Water Tank	150,000	1,200,000	0	0	0	1,350,000
Old Brownsville Water Line	0	25,000	700,000	0	0	725,000
Water Extention Kirby Whitten	0	250,000	0	0	0	250,000
Water Plant Site	0	0	0	125,000	0	125,000
Retrofit Reservoir - Germantown	0	0	0	0	250,000	250,000
Total Water	\$ 150,000	\$ 1,686,000	\$ 880,000	\$ 315,000	\$ 480,000	\$ 3,511,000
<u>Sewers</u>						
Sewers in Annexation Area	\$ 0	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,600,000
Sewer Rehab	0	100,000	100,000	100,000	100,000	400,000
Sewer Line Upgrades	0	100,000	100,000	100,000	100,000	400,000
Upgrade Sewage Plant #2	0	0	300,000	0	0	300,000
Total Sewers	\$ 0	\$ 600,000	\$ 900,000	\$ 600,000	\$ 600,000	\$ 2,700,000
TOTAL CIP	\$ 9,199,985	\$ 10,450,000	\$ 21,289,000	\$ 7,345,000	\$ 4,815,000	\$ 53,098,985

TDOT Funding: \$1,031,788 for Fletcher Creek Greenway and \$59,425 for Bartlett Road Bridge in FY 2016.

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	\$ 425.00	\$85/hr with 4-hr. minimum
	Banquet Hall (all day)	\$ 600.00	\$100/hr x 6 hours (2 hrs. free)
	Boardroom (all day)	\$ 175.00	\$35/hr with 3-hr minimum
	Chapel (all day)	\$ 350.00	\$70/hr with 4-hr minimum
	Meeting Room (all day)	\$ 150.00	\$30/hr with 3-hr minimum
	Reception Hall (all day)	\$ 300.00	\$50/hr x 6 hours (2 hrs. free)
	Weekend and Evening Rates		
	Auditorium (all day)	\$ 690.00	\$115/hr x 6 hours (2 hrs. free)
	Banquet Hall (all day)	\$ 810.00	\$135/hr x 6 hours (2 hrs. free)
	Boardroom (all day)	\$ 240.00	\$40/hr x 6 hours (2 hrs. free)
	Chapel (all day)	\$ 510.00	\$85/hr x 6 hours (2 hrs. free)
	Meeting Room (all day)	\$ 210.00	\$35/hr x 6 hours (2 hrs. free)
	Reception Hall (all day)	\$ 390.00	\$65/hr x 6 hours (2 hrs. free)
	Equipment Rental		
	Sound Equipment (include 2hrs Tech.)	\$ 150.00	All day (includes sound tech)
	Sound Technician	\$ 15.00	Per hour with 4-hr minimum
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	\$ 1,280.00	5 consecutive hrs + 2 hrs decorating
	Reception Hall	\$ 600.00	5 consecutive hrs + 2 hrs decorating
	Wedding only		
	Auditorium	\$ 1,000.00	5 consecutive hrs + 2 hrs rehearsal
	Chapel	\$ 800.00	5 consecutive hrs + 2 hrs rehearsal
	Wedding & Reception		
	Auditorium & Banquet Hall	\$ 2,000.00	8 consecutive hrs + 2 hrs rehearsal
	Auditorium & Reception Hall	\$ 1,380.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Banquet Hall	\$ 1,760.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Reception Hall	\$ 1,220.00	8 consecutive hrs + 2 hrs rehearsal
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 25.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 2.50	Monthly
	Copy fees	\$ 0.25	Per page after first 5 free pages
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seatin
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each
	Penalty Personalty Property Taxes	5%	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
City Court	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 20.00	Each or Amt of check, whichever is less
	Taxicab Permit Fee, per cab	\$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 61.00	Set by City
	City Litigation Tax	\$ 13.75	Can be no more than State Lit. Tax
	County Drug Treatment Fee	\$ 70.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	DUI-Blood Test Charge	\$ 250.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 5.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	No Drivers License Fee	\$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 2.50	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Subdivision Ordinance Copy Fee	\$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 29.25	Each
	Board of Zoning Appeals		
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Site Plan Review	\$ 200.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 200.00	Each
	Site Plan Review (with contract)	\$ 300.00	Each
	Subdivision		
	Construction Plan	\$ 100.00	Each
	Plus	\$ 10.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Road, Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	\$ 300.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Rerecording	\$ 50.00	Each
	Renotification Fee	\$ 100.00	Up to 100 labels and \$1.00 per label over first 100
		\$ 1.00	
	Reprocessing of Applications	\$ 150.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Rezoning and Special Use Permits	\$ 500.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	DUI Tapes/Video	\$ 15.00	Each
	Fingerprints	\$ 15.00	Per card
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual
	Tow fees	\$ 125.00	Each

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Fire	Ambulance Transport Fee for BLS	\$ 650.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 750.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 850.00	For ALS II
	Plus a mileage fee	\$ 8.00	Per mile
	Copy fees	\$ 0.25	Per page after first 5 free pages
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 100 sq ft	\$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	\$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	\$ 30.00	Minimum fee one story
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 4.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 10.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 40.00	Minimum Fee (not 1&2 family dwellin
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 4.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 15.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	X-ray unit-120 volt	\$ 15.00	
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 15.00	
	For each gas outlet	\$ 2.50	Single Family Residence
	Gas meter put back	\$ 15.00	
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Mechanical Permit Fees			
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 4.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	
	Minimum Permit Fee	\$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 50.00	
	\$25,001-\$50,000 total valuation	\$ 100.00	
	\$50,001-\$100,000 total valuation	\$ 150.00	
	\$100,001-\$200,000 total valuation	\$ 200.00	
	\$200,001-\$300,000 total valuation	\$ 300.00	
	\$300,001-\$400,000 total valuation	\$ 400.00	
	\$400,001-\$500,000 total valuation	\$ 500.00	
	\$500,001 and up	\$ 600.00	
	Signs (New)	\$ 25.00	
Plumbing Permit Fees			
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 7.50	
	Minimum Permit fee	\$ 15.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Public Works	Adoption Fee	\$ 65.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 10.00	Per Day
	Capture Fees		
	1st offense	\$ 30.00	Each
	2nd offense	\$ 60.00	Each
	3rd offense	\$ 90.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 25.00	Cremation fee
		\$ 15.00	Micro-chipping
Solid Waste	Appliance Pickup	\$ 25.00	Each
	Commercial Pickup-Set Up Fee	\$ 15.00	Each
	Commercial Pickup - Charge for Cart	\$ 50.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 23.00	Monthly
	For 2 Carts	\$ 28.00	Monthly
	For 3 Carts	\$ 33.00	Monthly
	Residential Cart Replacement Cost	\$ 50.00	Each
	Residential Cart Additional Purchase	\$ 50.00	Each
	Residential Pickup	\$ 25.00	Monthly
	Special Pickup:	\$ 250.00	Each - based on full brush truck
Water/Wastewater	Yard Waste Cart Purchase	\$ 50.00	Each - While Grant carts are available
	Barrel Locks to Contractors	\$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water useage of Fire Hydrant Meter		Current City rates for water useage
	City Water Rates		
	Residential -- City Customers	\$ 5.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 8.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 10.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 15.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	City Sewer Rates		
	Residential -- City Customers	\$ 6.19	The first 2,000 gallons
	Residential -- City Customers	\$ 1.64	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 9.09	The first 2,000 gallons
	Residential -- Rural Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- City Customers	\$ 14.89	The first 2,000 gallons
	Commercial -- City Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 22.14	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 1.93	each additional 1,000 gallons
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$ 2,000.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot
	Water Connection Fee	\$ 2,000.00	Per lot
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	\$ 10.00	
Parks	Facility Rental		
	Dixon-Brewer Park Gazebo	\$ 40.00	Residents (1/2 day/\$80 all day)
		\$ 60.00	Non-Residents(1/2 day/\$120 all day)
	Ellendale Park Pavilion	\$ 50.00	Residents (1/2 day/\$90 all day)
		\$ 70.00	Non-Residents (1/2 day/\$140 all day)
	W. J. Freeman Park - Gazebo	\$ 30.00	Residents (1/2 day/\$60 all day)
		\$ 45.00	Non-Residents(1/2 day/\$90 all day)
	W. J. Freeman Park - Pavilion	\$ 50.00	Residents(1/2 day/\$100 all day)
		\$ 75.00	Non-Residents(1/2 day/\$150 all day)
Athletics	Adult Sports	\$ 500.00	Softball
		\$ 400.00	Fall Softball
		\$ 500.00	Basketball
		\$ 210.00	Volleyball
	Facility Rental		
	Deermont	\$ 2,000.00	Weekend
	Ellendale, Freeman & Appling	\$ 100.00	Per field per day
	Late Registration	\$ 20.00	Per person
	Lights	\$ 15.00	Per 1.5hr
	Tennis/Cricket & non BPRD group	\$ 15.00	Per player
	Tournament Fees	\$ 200.00	Per team
	Youth Sports-per person	\$ 75.00	Baseball, Softball & Basketball
		\$ 50.00	Volleyball
	Plus Non-Resident fee	\$ 30.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 250.00	
	8 & u to 14&u basketball	\$ 350.00	
	17 & u basketball	\$ 500.00	
	6 & u 8 & u baseball	\$ 300.00	
	10 & u to 14 & u baseball	\$ 400.00	
	Per person fees for non BPRD Programs	\$ 15.00	per person

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Singleton C.C.	Adult Classes		
	Bench Aerobics	\$ 4.00	Per class
	Belly Dancing	\$ 75.00	Resident per session
		\$ 80.00	Nonresident per session
	Zumba	\$ 6.00	Resident & Non Res. Per Class
	Yoga	\$ 5.00	Per class
	Chair Yoga	\$ 5.00	Per class
	Line Dancing	\$ 25.00	Resident per Month
		\$ 30.00	Non-Resident per Month
	Clogging	\$ 25.00	Resident per month
		\$ 30.00	Nonresident per month
		\$ 15.00	Senior per month
	Pottery with Susie	\$ 135.00	Resident per session
		\$ 140.00	Nonresident per session
	Art Programs		
	Toddler Art	\$ 60.00	Per Session
	Children's Art Classes	\$ 200.00	Resident Per session (Ages 9-14)
		\$ 205.00	Nonresident Per session (Ages 9-14)
		\$ 125.00	Resident per session (Ages 5-8)
		\$ 130.00	Nonresident per session (Ages 5-8)
	Saturday Artists	\$ 125.00	Resident Per Session (Ages 5-8)
		\$ 130.00	Non Res. Per Session (Ages 5-8)
		\$ 200.00	Resident Per Session (Ages 9-14)
		\$ 205.00	Non Res. Per Session (Ages 9-14)
	Dance		
	Bartlett Dance Factory	\$ 40.00	Resident per month
		\$ 45.00	Nonresident per month
	Bartlett Dance Factory - Summer Dance	\$ 80.00	Resident per session
		\$ 90.00	Nonresident per session
	Fall Break Camp	\$ 105.00	Resident & Non Res. Per week
	Spring Break Camp	\$ 105.00	Resident & Non Res. Per week
	Summer Day Camp	\$ 715.00	Resident
		\$ 765.00	Non-resident
	Facility Rental		
	Regular Hours		
	Classroom	\$ 25.00	Resident per hour
		\$ 35.00	Nonresident per hour
	Stage Room	\$ 35.00	Resident per hour
		\$ 45.00	Nonresident per hour
	Auditorium	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Gymnasium, one side only	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Gymnasium, whole gym	\$ 90.00	Resident per hour
		\$ 110.00	Nonresident per hour
	Concession Stand	\$ 85.00	Resident Flat Fee
		\$ 90.00	Non-Resident Flat Fee
	Basketball Tournament	\$ 1,250.00	3 day Resident
		\$ 1,400.00	3 day Non-Resident
After Hours			
	Classroom	\$ 55.00	Resident per hour (2 hr min)
		\$ 65.00	Nonresident per hour (2 hr min)
	Stage Room	\$ 60.00	Resident per hour (2 hr min)
		\$ 70.00	Nonresident per hour (2 hr min)
	Auditorium	\$ 100.00	Resident per hour (2 hr min)
		\$ 120.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee
	Gymnasium, one side only	\$ 100.00	Resident per hour
		\$ 120.00	Nonresident per hour
	Gymnasium, whole gym	\$ 200.00	Resident per hour
		\$ 220.00	Nonresident per hour
	Deposit Auditorium, Classrooms, Gym & Stage Rm	\$ 200.00	
	Deposit Teen Parties	\$ 500.00	Cash
	Rectangle Tables	\$ 6.00	
	Round Tables	\$ 8.00	
	Metal Chairs	\$ 0.75	
	White Chairs	\$ 1.00	
	Flamingo's	\$ 45.00	
	IDs	\$ 15.00	Resident per year
		\$ 30.00	Nonresident per year
		\$ 5.00	Day Pass
Martial Arts			
	Taekwondo	\$ 75.00	Resident per month
		\$ 80.00	Nonresident per month
	Kendo	\$ 25.00	Per month
Preschool			
	Literature-4 & 5 yrs old (Fridays)	\$ 40.00	Resident per session
		\$ 45.00	Nonresident per session
	Preschool-2 yrs old	\$ 80.00	Resident per month
		\$ 85.00	Nonresident per month
	Preschool-3 & 4 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Preschool Summer Funtime-2 & 3 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
	Preschool Summer Funtime - 4-5 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
	Special Events		
	Halloween	\$ 1.00	Per adult
	Pet Show	\$ 10.00	Each pet
	Valentine's 5K/10K Run	\$ 20.00	Each
	Turkey Shoot	\$ 1.00	Each
	Youth Classes		
	Acrobatics & Tumbling	\$ 15.00	Resident Per class
		\$ 20.00	Nonresident per class
	Babysitter Workshop	\$ 85.00	Per session
	Beginner Guitar	\$ 20.00	Per 1/2 hr session
	Baton	\$ 109.00	Resident per Session
		\$ 114.00	Non-Resident per Session
		\$ 35.00	Non-Resident per session
	Drawing - Children	\$ 90.00	
		\$ 95.00	
	ACT Prep	\$ 200.00	Resident per session
		\$ 205.00	Nonresident per session
	Adult Art	\$ 200.00	Resident per Session
		\$ 205.00	Non-Resident per Session
	Driver Education	\$ 460.00	Resident per session
		\$ 465.00	Nonresident per session
	Piano with Shirley (Ages 6-High School)	\$ 20.00	Per 1/2 hr session
	Piano with with Vickie (Ages 6-Adults)	\$ 80.00	Per Month
	Tennis (Ages 7-17)	\$ 60.00	Resident - 1 Lesson Per Week
		\$ 65.00	Non Resident - 1 Lesson Per Week
	Tutoring/Elementary	\$ 325.00	per semester
	Tutoring/Middle School	\$ 325.00	per semester
	Summer Tutoring	\$ 30.00	Per Week
	Tutoring/High School	\$ 325.00	per semester
Senior Center	Ballroom Dance Day Class	\$ 3.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Belly Dancing	\$ 3.00	Per Class
	Bridge Lessons	\$ 6.00	Per Class
	Calligraphy Workshops	\$ 35.00	Per Session
	Ceramics	\$ 10.00	Per month
	Computer Class	\$ 50.00	Per Session
	Computer Workshop	\$ 40.00	4-8 hours
	Computer Workshop	\$ 25.00	4 hours or less

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Dance - Afternoon	\$ 3.00	Members Per Dance
		\$ 5.00	Non-Members Per Dance
	Dance - Evening	\$ 5.00	Members Per Dance
		\$ 6.00	Non-Members Per Dance
	Duplicate Bridge	\$ 1.00	Per session
	Duplicate Bridge Additional Fee	\$ 1.50	Non-Members per Session
	Exercise Punch Card	\$ 30.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 40.00	Resident Per Hour / Two Hour Min.
		\$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 90.00	Resident Per Hour / Two Hour Min.
		\$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	\$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	\$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	\$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	\$ 5.00	Per Hour Added to Standard Rental Fee
	Equipment - Podium	\$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	\$ 25.00	Additional Flat Fee for Rental (Aud. On
	Equipmt - TV w/ DVD	\$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	\$ 25.00	Additional Flat Fee Per Classroom Rental
	Rental Cleanup - Room 2	\$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	\$ 95.00	Additional Flat Fee Per Auditorium Rental
	Language Classes	\$ 30.00	Per Session
	Line Dance Class	\$ 3.00	Per class
	Manicures	\$ 12.00	Per appointment
	Massage - Chair		
	15-minutes	\$ 16.00	Per 15-minute appointment
	30-minutes	\$ 32.00	Per 30-minute appointment
	Memberships	\$ 15.00	Per year
	Oil Painting Class	\$ 10.00	Per Month
	Pedicures	\$ 18.00	Per appointment
	Photography Workshop	\$ 35.00	Per Session
	Piano/Music Lessons	\$ 80.00	Per Month
	Pottery Class	\$ 15.00	Per Month
	Sketching/Art Class	\$ 10.00	Per Month
	Spanish Lessons	\$ 30.00	Per Session
	Tai Chi	\$ 3.00	Per class
	Yoga	\$ 3.00	Per class
	Zumba Night Class	\$ 3.00	Per class

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Recreation Center			
	Corporate Family	\$ 605.00	Yearly
	Corporate Senior Family	\$ 508.00	Yearly
	Corporate Senior Single	\$ 335.00	Yearly
	Corporate Single	\$ 400.00	Yearly
	Employee Family	\$ 384.00	Yearly
	Employee Senior Family	\$ 276.00	Yearly
	Employee Senior Single	\$ 192.00	Yearly
	Employee Single	\$ 252.00	Yearly
	Non-Resident College Membership	\$ 161.00	Yearly
	Non-Resident Day Pass Daily	\$ 15.00	Daily
	Non-Resident Day Pass Weekly	\$ 35.00	Weekly
	Non-Resident Family	\$ 734.00	Yearly
	Non-Resident Senior Family	\$ 659.00	Yearly
	Non-Resident Senior Single	\$ 432.00	Yearly
	Non-Resident Single	\$ 486.00	Yearly
	Resident College Membership	\$ 143.75	Yearly
	Resident Day Pass Daily	\$ 10.00	Daily
	Resident Day Pass Weekly	\$ 23.00	Weekly
	Resident Family	\$ 486.00	Yearly
	Resident Senior Family	\$ 356.00	Yearly
	Resident Senior Single	\$ 238.00	Yearly
	Resident Single	\$ 313.00	Yearly
	Resident Single	\$ 99.00	3-Month
	Resident Family	\$ 156.00	3-Month
	Resident Senior Single	\$ 75.00	3-Month
	Resident Senior Family	\$ 114.00	3-Month
	Non-Resident Single	\$ 156.00	3-Month
	Non-Resident Family	\$ 234.00	3-Month
	Non-Resident Senior Single	\$ 138.00	3-Month
	Non-Resident Senior Family	\$ 210.00	3-Month
	Corporate Single	\$ 129.00	3-Month
	Corporate Family	\$ 192.00	3-Month
	Corporate Senior Single	\$ 108.00	3-Month
	Corporate Senior Family	\$ 162.00	3-Month
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	
	Lifeguard recert mem fee	\$ 65.00	
	Lifeguard recert non-mem fee	\$ 90.00	
	Lifeguard training mem fee	\$ 175.00	
	Lifeguard training non-mem fee	\$ 200.00	
	Masters swim mem daily	free	
	Masters swim non-mem daily	\$ 25.00	
	Recert fee	\$ 27.00	
	Swim class member fee	\$ 70.00	
	Swim class non-member fee	\$ 95.00	
	Swim club registration	\$ 10.00	
	WSI class mem	\$ 195.00	
	WSI class non-mem	\$ 220.00	
Daycare			
	Daycare mem 12 sessions	\$ 20.00	
	Daycare mem 6 sessions	\$ 10.00	
	Daycare mem daily	\$ 2.00	
	Daycare non-mem 12 sessions	\$ 20.00	
	Daycare non-mem 6 sessions	\$ 10.00	
	Daycare non-mem daily	\$ 2.00	
	Unlimited childcare 1 mo.	\$ 30.00	
Facility Rental			
	Basketball court rental	\$ 40.00	
	Home School Swim	\$ 3.00	
	HS Lap Lane Rental fee	\$ 6.00	
	Lock-In Rental Balance	\$ 700.00	
	Lock-In Rental Deposit	\$ 100.00	
	Pantry room	\$ 20.00	
	Party room mem	\$ 52.50	
	Party room non-mem	\$ 60.00	
	Pool Lane Rental member	\$ 15.00	
	Pool Lane Rental nonmember	\$ 20.00	
	Racquetball court rental	\$ 25.00	
	Scuba	\$ 10.00	
	Volleyball court rental	\$ 90.00	
	Yearly locker rental	\$ 60.00	
	Inflatable - Giant Slide - Member	\$ 85.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Inflatable - Castle - Member	\$ 60.00	
	Inflatable - Basketball Hoops - Member	\$ 50.00	
	Inflatable - Giant Slide - Non-Member	\$ 110.00	
	Inflatable - Castle - Non-Member	\$ 80.00	
	Inflatable - Basketball Hoops - Non-Member	\$ 65.00	
	Rental Security Deposit (Refundable)	\$ 150.00	
	Fitness		
	1 Hr Personal Training Member	\$ 50.00	
	1 Hr Personal Training Non-Member	\$ 65.00	
	12 Hrs Personal Training Member	\$ 513.00	
	12 Hrs Personal Training Non-Member	\$ 684.00	
	2 Hr Update Personal Training	\$ 75.00	
	20 Hrs Personal Training Member	\$ 800.00	
	20 Hrs Personal Training Non-Member	\$ 1,000.00	
	20/20/20 Senior Member	\$ 130.00	
	20/20/20 Senior Non-Member	\$ 170.00	
	3 Hr Personal Training Member	\$ 100.00	
	3 Hr Personal Training Non-Member	\$ 145.00	
	30 Hrs Personal Training Member	\$ 1,050.00	
	30 Hrs Personal Training Non-Member	\$ 1,350.00	
	6 Hrs Personal Training Member	\$ 270.00	
	6 Hrs Personal Training Non-Member	\$ 360.00	
	Eager To Exercise Mem	\$ 30.00	
	Eager To Exercise Non-Mem	\$ 40.00	
	Fast Track	\$ 225.00	
	Fitness Assessment	\$ 25.00	
	Indoor Triathlon	\$ 20.00	
	Just For Teens Member	\$ 65.00	
	Just For Teens Non-Member	\$ 85.00	
	Just For Women Member	\$ 130.00	
	Just For women Non-Member	\$ 170.00	
	Quest 4 Fitness member	\$ 65.00	
	Quest 4 Fitness nonmember	\$ 85.00	
	Sports Conditioning member	\$ 65.00	
	Sports Conditioning nonmember	\$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1session	\$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	\$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	\$ 540.00	
	Team Training 2 Members 1 session	\$ 60.00	
	Team Training 2 Members 8 sessions	\$ 400.00	
	Team Training 2 Members 12 sessions	\$ 480.00	
	Team Training 2 Non-Mem 1 session	\$ 70.00	
	Team Training 2 Non-mem 8 sessions	\$ 480.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Team Training 2 Non-mem 12 sessions	\$ 600.00	
	Martial Arts Contract Monthly	\$ 400.00	New contract
	Other Recreation Center		
	Basketball league registration	\$ 40.00	
	Camp 2 wk mem	\$ 225.00	
	Camp 2 wk mem 1st sibling	\$ 210.00	
	Camp 2 wk mem 2nd sibling	\$ 200.00	
	Camp 2 wk non-mem	\$ 275.00	
	Camp 2 wk non-mem 1st sibling	\$ 260.00	
	Camp 2 wk non-mem 2nd sibling	\$ 250.00	
	Camp day rate member	\$ 30.00	
	Camp day rate non-member	\$ 35.00	
	Health Non-Profit Booth	\$ 25.00	
	Health Profit Booth	\$ 35.00	
	Junior Youth members	\$ 20.00	
	JYM special	\$ 50.00	
	Kickball Team	\$ 375.00	
	Kids Night Out mem	\$ 10.00	
	Kids Night Out Non-Mem	\$ 15.00	
	Lock-in Member	\$ 20.00	
	Lock-in member additional child	\$ 15.00	
	Lock-in non member	\$ 25.00	
	Lock-in non member additional child	\$ 20.00	
	Racquetball league mem	\$ 20.00	
	Racquetball league non-mem	\$ 25.00	
	Racquetball slam add level	\$ 10.00	
	Racquetball slam mem	\$ 20.00	
	Softball registration	\$ 45.00	
	Tanning 1 session	\$ 5.00	
	Tanning punch card 10 sessions	\$ 30.00	
	Tanning unlimited tanning 1 mo.	\$ 30.00	
	Triathlon individual	\$ 25.00	
	Triathlon insurance individual	\$ 10.00	
	Triathlon late fee individual	\$ 5.00	
	Trunk N Treat	\$ 25.00	
	Swim Competition		
	Late fee	\$ 10.00	
	Black team mem	\$ 60.00	
	Black team non-mem	\$ 75.00	
	Black 2nd swimmer mem	\$ 50.00	
	Black 2nd swimmer non-mem	\$ 65.00	
	Red team mem	\$ 70.00	
	Red team non-mem	\$ 85.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Red 2nd swimmer mem	\$ 60.00	
	Red 2nd swimmer non-mem	\$ 75.00	
	Senior member	\$ 80.00	
	Senior non-mem	\$ 95.00	
	Senior 2nd swimmer mem	\$ 70.00	
	Senior 2nd swimmer non-mem	\$ 85.00	
	USS transfer fee in LSC	\$ 5.00	
	USS transfer fee in LSC non-mem	\$ 10.00	
	White team mem	\$ 50.00	
	White team non-mem	\$ 65.00	
	White 2nd swimmer mem	\$ 40.00	
	White 2nd swimmer non-mem	\$ 55.00	
	Yearly registration fee	\$ 110.00	
	Yearly US reg fee	\$ 59.00	
Performing Arts	Box Office		
	Credit card processing - per subscription	\$ 3.00	
	Credit card processing - per ticket	\$ 1.00	
	Tickets - "Pick 10" (season)	\$ 180.00	
	Tickets - Subscribers- Legend Series	\$ 45.00	
	Tickets - Client - design/print only	\$ 50.00	
	Tickets - Client - design/print/pre-sell	\$ 100.00	
	Tickets - Client - pre-sell only	\$ 50.00	
	Tickets - Public - DinnerStages	\$ 40.00	dinner & show
	Tickets - Public - Family Series	\$ 10.00	
	Tickets - Public - Premium Engagement	\$ 25.00	
	Tickets - Public - Showcase Series	\$ 25.00	
	Tickets - Subscriber - DinnerStages	\$ 20.00	to cover food portion of ticket
	Tickets - Subscriber - Family Series	\$ 8.00	
	Tickets - Subscriber - Showcase Series	\$ 18.00	
	Tickets-Theatrestage Series	\$ 10.00	
	Tickets-TheatreKids Conservatory Series	\$ 10.00	
	Classes & Instruction		
	TheatreKids Conservatory tuition	\$ 100.00	
	Summer camp - per participant	\$ 125.00	Total fee (includes deposit)
	Instruction/class non-refundable deposit	\$ 50.00	
	Concessions		
	BPACC events - per item	\$ 2.00	
	Client coffee refills - each	\$ 5.00	
	Client coffee station - per event	\$ 20.00	
	Client concessions - per event	\$ 25.00	
	Client reception fee	\$ 100.00	
	Client merchandise - per event	\$ 30.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Equipment Rental		
	Audio recording - per event	\$ 50.00	
	Banquet table w/cloth & skirt - per event	\$ 20.00	
	Banquet table with cloth only - per event	\$ 15.00	
	Corded microphones > 10 - per event	\$ 18.00	
	Facility piano & bench - per event	\$ 50.00	
	Facility piano tuning - per event	\$ 150.00	
	Follow spot light - per event	\$ 10.00	Operator additional @\$18/hr
	Lecturn only - per event	\$ 5.00	
	Lecturn with microphone - per event	\$ 15.00	
	Removal of seats - per row/event	\$ 50.00	
	Stage lighting & audio/design (color) - per hour	\$ 20.00	
	Stage risers - per event	\$ 75.00	
	Stage screen only - per event	\$ 15.00	
	Video recording and sale - per event	\$ 50.00	
	Video/data projector/screen - per event	\$ 250.00	
	Wireless microphones - per event	\$ 50.00	
	Performance Rental Space		
	Auditorium (per hr, 4-hour minimum)	\$ 75.00	\$85 includes house manager
	Green Room (per hr, 4-hour minimum)	\$ 35.00	
	Studio (per hr, 4-hour minimum)	\$ 45.00	
	Conference Room (per hr, 4-hr minimum)	\$ 45.00	
	Sponsorship		
	Per agreement - minimum	\$ 1,000.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1497)

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1497

Ordinance 15-03, An ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015.

BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, hereinafter referred to as the 2015 Tax Rate Ordinance to provide as follows:

SECTION 1: TAX RATE -- There is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance take effect July 1, 2015.

FIRST READING: May 12, 2015

SECOND READING: May 26, 2015

THIRD READING: June 09, 2015

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

HISTORY:

05/12/15 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 05/26/15

05/26/15 Board of Mayor and Aldermen **APPROVED ON SECOND READING**
Next: 06/09/15

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 06/09/15 07:00 PM

Department: Engineering

Category: Contract

Prepared By: Wade Towles

Department Head: Wade Towles

Site Plan Contract for Gus's Fried Chicken.

SITE PLAN, GRADING, AND EROSION CONTROL CONTRACT

THIS AGREEMENT, made and executed this _____ day of _____, _____ between the CITY OF BARTLETT, SHELBY COUNTY, TENNESSEE, hereinafter referred to as the CITY and WOLF LAKE INVESTMENT GROUP, LLC hereinafter referred to as the DEVELOPER.

WITNESSETH:

WHEREAS, the CITY PLANNING COMMISSION has by resolution of April 6, 2015, approved the Site Plan, Grading, and Erosion Control Plans for Gus's Fried Chicken, 2943 North Germantown Road and established certain conditions for approval of this Site Plan, Grading, and Erosion Control Contract by the CITY BOARD OF MAYOR AND ALDERMEN;

and

WHEREAS, the CITY and the DEVELOPER by the terms of this contract desire to specify those detailed costs, division of responsibilities and maintenance and other conditions in addition to the Subdivision Regulations and the Site Plan, Grading, and Erosion Control Plans heretofore approved, according to Law by the CITY PLANNING COMMISSION, said additional terms not to be considered as a variance from or modification to regulations, plans or plat, as approved on the date of execution; and

WHEREAS, this Site Plan, Grading, and Erosion Control Contract is entered into by the CITY at the insistence of the DEVELOPER upon the understanding that the DEVELOPER shall remain fully responsible for specific compliance with the requirements of the Subdivision Regulations, the Technical Specifications of the CITY, and the Site Plan, Grading, and Erosion

Control Plan, duly approved by the CITY PLANNING COMMISSION subject to review and recommendation of the CITY ENGINEER, and

NOW, THEREFORE, in consideration of the promises and mutual covenants of the parties herein contained, and other considerations herein recited, it is agreed and understood as follows:

I

GENERAL PROVISIONS

1. That the DEVELOPER shall at its expense provide all improvements and installations to be constructed as set forth herein and on the approved Site Plan, Grading, and Erosion Control Plans, including construction of all off-site improvements and erosion control systems (pertaining to this development).
2. That the DEVELOPER shall pay the expenses of engineering inspection by the CITY ENGINEER, however, that the DEVELOPER shall remain fully responsible for construction to the approved design and quality control, and that the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement.
3. That the CITY in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY PLANNER design, supervise, nor certify the adequacy, structural integrity, or capacity of improvements or installations within or without the limits of the development; neither is the CITY ENGINEER vested with any authority or responsibility for the design of any improvements or installations within or without the limits of the development; nor is the CITY ENGINEER required to determine the structural integrity, capacity, elevation, location, type or adequacy of any improvements or installations.
4. That in providing technical assistance, planning and review of the proposed grading and erosion control measures the CITY seeks to enforce its minimal governmental standards and does not

relieve or accept any of the DEVELOPER'S liability and responsibility for proper design, construction and installation of improvements within or without the limits of the site plan.

5. That subject to the warranty provisions herein, after completion of the improvements, subject to final inspection and written approval of the CITY ENGINEER, the DEVELOPER does thereafter accept responsibility for all the maintenance of all improvements.
6. That the DEVELOPER shall haul all scrap building materials, debris, rubbish, and other de-gradable materials to a permitted landfill, and not bury any such materials within the limits of said site plan (except if they are permitted to burn by Shelby County Health Department and the Bartlett Fire Department).
7. That if a bond has been executed to secure the value of the improvements to be constructed and installed under this contract and said bond, due to inflation and/or rising costs, is inadequate to secure the cost of said improvements when an extension of the contract period is sought, the DEVELOPER shall provide the additional security to bring the bond amount in line with current cost projections by the CITY ENGINEER and approved by the CITY BOARD OF MAYOR AND ALDERMEN.
8. That the CITY and any of its agencies will not unreasonably withhold approval of time extensions where the DEVELOPER has provided the required notice to the CITY ENGINEER and such additional security as may be deemed necessary.
9. That the DEVELOPER understands that failure to follow this time extension procedure constitutes a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.
10. That the DEVELOPER will not transfer the property on which this subdivision is to be located without first providing the CITY ENGINEER with prior notice of when and to whom transfer is to be made. If the transferee intends to develop this site plan in accordance with the approved Master Plan, the DEVELOPER shall provide the CITY ENGINEER and the CITY ATTORNEY

an Assumption Agreement by which the transferee agrees to perform and complete all the requirements of this contract and to provide the surety needed to secure such performance. Said agreement shall be subject to approval of the CITY BOARD OF MAYOR AND ALDERMEN.

11. That the DEVELOPER understands that transfer of said property without providing the notice of transfer and Assumption Agreement as required herein shall be a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.

12. That the DEVELOPER shall comply with all applicable Federal, State, and local laws, and it shall be the DEVELOPER'S responsibility to furnish proof of said compliance upon demand.

13. That should the DEVELOPER default in any part of this contract and it becomes necessary to engage an attorney to file necessary legal action to enforce the provisions of this contract or sue for any sums of money due and owing or liability arising incident to this contract, the DEVELOPER shall pay to the CITY reasonable attorney's fees.

14. That the Developer shall furnish, on demand of the CITY ATTORNEY, satisfactory evidence that the DEVELOPER has the lawful right to enter into this contract for the purpose herein contained.

II

FIXED IMPROVEMENTS

1. The construction of all required improvements by the DEVELOPER including but not limited to the sediment ponds, silt fence, rip-rap check dams, erosion control blankets, storm drain systems, sidewalk, driveway apron, landscape screen, and other related items, shall be in accordance with the subdivision regulations and specifications of the CITY OF BARTLETT, which are incorporated by reference herein and said fixed improvements required approval and acceptance by the CITY OF BARTLETT. Said plans shall bear the signature of approval by the CITY ENGINEER before construction may commence. The DEVELOPER will pay the expenses

of engineering inspection by the CITY ENGINEER, the DEVELOPER shall remain primarily responsible for construction to approve design and quality control and the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement.

III

SEDIMENT AND DEBRIS

1. The DEVELOPER will hold the CITY OF BARTLETT and the CITY ENGINEER harmless and defend all claims, judgments and demands of all persons for damage caused by the deposit of more sediment or debris from drainage flowing from said site plan. Further, the DEVELOPER shall bear the expense of erosion and sediment control and dust abatement before, during and after construction during the warranty period.
2. That the DEVELOPER shall provide necessary erosion control in accordance with the CITY Subdivision Regulations and Technical Specifications and TDEC approval. All freshly excavated and embankment areas, not covered with satisfactory vegetation, shall be fertilized, mulched and seeded and/or sprigged and/or sodded as required by the CITY ENGINEER to prevent erosion. In event it is determined by the CITY ENGINEER that the necessary erosion control is not being provided by the DEVELOPER, the CITY ENGINEER shall officially notify the DEVELOPER of the problem. If the DEVELOPER fails to provide satisfactory erosion control within fifteen (15) days after notice, then the CITY shall make all necessary improvements to eliminate the erosion problem, documenting all expenses incurred performing the work. Prior to releasing any bonds or other securities covering said subdivision, all expenses incurred by the CITY shall be paid in full by the DEVELOPER.
3. That the DEVELOPER shall maintain work sites within and without the subdivision in a

manner which will prevent increased sedimentation, debris and pollution from drainage flowing from said site. In the event of a stop work order issued by the CITY ENGINEER, the DEVELOPER shall be permitted a reasonable time to continue work required to comply with this Section. Further, the DEVELOPER shall bear the expense of erosion, sediment, and insect vector control before, during and after construction, and until termination of the warranty period. It is noted that the warranty period shall run for an indefinite period until such time as the punch list is complete, or warranty period ends; whichever is later.

IV

DRAINAGE DESIGN RESPONSIBILITIES

1. That the DEVELOPER shall construct and install all erosion control measures, including swales, ditches, sedimentation ponds and etc. Said erosion control measures system shall be designed such that the amount and rate of water from all sources leaving the subdivision after full building development shall not be significantly different after than before said development unless approved by the CITY ENGINEER upon certification of a Professional Engineer registered in the State of Tennessee that the Drainage system design and improvements are sufficient to accept surface and ground water reasonably expected to flow onto the subdivision and discharge all waters reasonably expected to flow from the property so as not to damage or flood properties nor to increase the established base flood elevation of the upstream or downstream portion of Flood Way within or without the site. Further, that the adequacy of the drainage shall in all cases be certified by the DEVELOPER'S engineer by his signature and seal affixed upon the Site Plan, Grading, and Erosion Control Plans of said property prior to the final approval by the CITY PLANNING COMMISSION.
2. That in any development which alters or revises the Flood Plain or Flood Way shown on the Flood Hazard Boundary Map issued by the Federal Emergency Management Region Office, the

DEVELOPER shall provide to the CITY FLOOD ADMINISTRATOR a Development Permit issued by the Federal Insurance Administration Regional Office accepting said alteration or revision of the Flood Plain or Flood Way. Further, until said Development Permit is provided the DEVELOPER shall not proceed with any work affecting the Flood Plain or Flood Way.

3. It is understood and agreed that the CITY OF BARTLETT in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY OF BARTLETT design, construct, supervise nor certify the adequacy of the drainage improvements.

4. Neither is the CITY ENGINEER vested with any responsibility for the design of drainage improvements nor is he required to determine drainage capacities, survey elevation, cross check adequacy nor specify the type and locations of drainage improvements; and in providing technical assistance, planning and review the CITY OF BARTLETT does not commit itself to the construction, improvements or modification of the drainage system within or without the development.

5. Rather it is the responsibility of the DEVELOPER to properly anticipate, survey, design and construct all grading and erosion control improvements so that the development will not increase, alter or affect the flow of surface waters or channelized waters from or onto any property so as to damage or flood any property nor contribute to the same.

6. In providing technical assistance, planning and review the CITY OF BARTLETT seeks to enforce its minimal governmental standards and does not relieve or accept any of the Developers liability and responsibility to properly design and construct the site plan, grading, and erosion control measures.

7. The DEVELOPER further agrees to hold harmless the CITY OF BARTLETT and the CITY ENGINEER from any loss or damage from any claim, cause of action or liability resulting in

whole or part from the design, construction and/or installation of the grading and erosion control measures including reasonable costs, litigation expenses and attorneys fees for defense of same.

8. As long as the City of Bartlett holds security, be it bond, letter of credit or otherwise, the City of Bartlett reserves the right to use said security for completion or repair of the erosion control measures during the warranty period of the development or for routine maintenance not performed by the DEVELOPER.

V

WARRANTY PROVISIONS

1. That neither the final certificate of payment nor any provision of this contract or its incorporated documents shall constitute an approval or acceptance of any work not performed in accordance with the contract and its incorporated documents, nor relieve the DEVELOPER of liability with respect to any express warranty or responsibility for faulty materials or workmanship.
2. That the DEVELOPER shall remedy any defects in work and pay for any damage to other work resulting therefrom which shall appear within a period of one (1) year from the date of final written approval and acceptance. The CITY shall give notice of observed defects with reasonable promptness. Further, this Construction Warranty does not effect but is in addition to the rights and liabilities assessed herein unless a longer period is specified.
3. That throughout the warranty period beginning at final acceptance the DEVELOPER shall provide a bond or other surety securing such warranty for all improvements in a form, amount and with terms acceptable to the CITY BOARD OF MAYOR AND ALDERMEN. The warranty period is to extend to a minimum of one (1) year after the City's final acceptance.

4. That the DEVELOPER shall complete all improvements in this contract within 360 consecutive calendar days from the date hereof; however, if due to unforeseen circumstances, the DEVELOPER is unable to complete said work within the times specified, but desires to complete said contract to the satisfaction of the CITY, the DEVELOPER will submit a written request for extension of the contract period to the CITY ENGINEER at least sixty (60) days prior to the expiration date for such completion, but in no case shall such date exceed one (1) calendar year from the completion date specified in any Performance Bond, provided said bond can be extended for the additional period.

VI

BONDING REQUIREMENTS

That prior to proceeding with any site preparation, construction or installation of improvements the DEVELOPER shall deposit with the CITY all required fees and assessments for said improvements in a form approved by the CITY BOARD OF MAYOR AND ALDERMEN. Further, prior to proceeding as stated herein, the DEVELOPER shall deliver to the CITY a Certificate of Deposit, Letter of Credit, or cash bond in the amount identified on Page 12 of said contract and with terms stated in the CITY PLANNING COMMISSION RESOLUTION dated July 8, 1967 and amended to September 5, 1989. Further, prior to proceeding as stated herein, the DEVELOPER shall deliver to the City an approved N.O.I. (Notice of Intent), and SWPPP (Storm Water Pollution Prevention Plan) approved by TDEC (Tennessee Department of Environment and Conservation) as required by the Storm Water Phase 2 requirements.

VII

HOLD HARMLESS

That the DEVELOPER shall hold harmless the CITY and the CITY ENGINEER from any claim, cause of action or liability resulting in whole or in part from the design, construction or installation of the improvements within and without the limits of the subdivision, including reasonable costs, litigation expenses and attorney's fees for defense of same.

SPECIAL CONDITIONS:

1. There are two existing private drives that serves the Waffle House and during construction, only one private drive shall be closed at a time.
2. After that private drive has been reconstructed and asphalted, it shall be opened and then the other private drive can be closed for construction.
3. The contractor for Gus's Fried Chicken shall work with the owner of the Waffle House to coordinate this work and private drive closure.
4. There is an existing sewer connection and it shall be used as shown on the plans.
5. There is an existing 1 ½ " water connection and it shall be used for the irrigation and will require Gus's to pay for the new meter to be installed as shown on the plans.
6. Based on the plans anew 2" water tap and water meter will be required for the new domestic water line to serve the new Gus's building. The cost of the new 2" water service connection is covered in this contract and will require Gus's to pay for the new meter to be installed as shown on the plans.

XVII

**PAYMENT AND SCHEDULE BARTLETT, TENNESSEE
THE DEVELOPER WILL PAY TO THE CITY OF BARTLETT THE FOLLOWING
AMOUNTS AS HEREINBEFORE DETAILED FOR:
Gus's Fried Chicken, 2943 North Germantown Road**

**I. Due at Execution of Site Plan, Grading, and Erosion Control Contract
and before Construction Begins:**

1. Water Plant Expansion (15% of Water Main Costs = \$0.00)	\$ <u>0.00</u>
2. Water System Engineering and Subdivision Review (6% of Water Main Cost)	\$ <u>0.00</u>
3. Water Connection Fee @ \$2,000 per lot (residential) @ \$3,000 per lot (commercial)	\$ <u>3,000.00</u>
4. City Water/Subdivision Inspection @ A. 3% of Development Cost \$731.85 or B. \$300 per lot \$300 (whichever is greater) Development Cost = \$24,395.00	\$ <u>731.85</u>
5. Site Plan Review Fee @ \$175 per lot or 1.5% of Public Improvement Cost, whichever is greater \$175 x 1 = \$175.00 1.5 % x \$24,395.00 = \$365.93	\$ <u>365.93</u>
TOTAL DUE CITY	\$ <u>4,097.78</u>

**II. Upon Execution of Subdivision Contract and
Before Construction Begins**

TOTAL BOND DUE - III \$ **25,395.00**

Attachment: CONTRACT--GUS'S FRIED CHICKEN (1522 : Site Plan Contract for Gus's Fried Chicken)

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals at

Bartlett, Tennessee, this _____ day of _____, _____.

CITY OF BARTLETT

DEVELOPER: WOLF LAKE INVESTMENT
GROUP, LLC

By: _____

Printed Name: _____

ATTEST:

CITY CLERK

BONDING COMPANY

LETTER OF CREDIT, APPROVED BY CITY ATTORNEY

BY: _____
CITY ENGINEER

DATE APPROVED BY BOARD OF MAYOR AND ALDERMEN _____

Attachment: CONTRACT--GUS'S FRIED CHICKEN (1522 : Site Plan Contract for Gus's Fried Chicken)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 06/09/15 07:00 PM

Department: Engineering

Category: Bid

Prepared By: Becky Bailey

Department Head: Rick McClanahan

Bid for annual transportation projects for Fiscal Year 2016.

FY2015-03-034 Asphalt Pavement	Lehman-Roberts Co.** (option I) Standard Construction Co. Inc** (option I) APAC-Tennessee, Inc.** (option I)
FY2015-03-035 Pavement Markings	Traf-Mark Industries, LLC** American Stripers, LLC
FY2015-03-036 Concrete Replacement	Mark Weeks Consulting and Construction**
FY2015-03-037 Traffic Signal Repair	DeSoto County Electric Inc.** McCrory Electric Co.** Shelby Electric Co. Inc.
FY2015-04-046 Parking Lot Pavement Markings	American Stripers, LLC**

The City asphalt paving contract for FY 2016 is being awarded to Lehman-Roberts, Co. using option I.

Asphalt Pavement is being awarded to all three vendors for the item 411-D Picked up at the plant as Public Works uses this item throughout the year as needed for patching and will pick it up from whichever asphalt plant and vendor has that asphalt mix available at that time.

Traffic Signal Repair is being awarded to DeSoto County Electric and McCrory Electric because each was low bidder on certain items. Each project will be evaluated on a case by case basis throughout the year and awarded to the contractor that has the lower estimate for that project's needs.

This has been reviewed by the Contract Committee these bids and agrees with these recommendations and awards.

All of these contractors have performed work for the City of Bartlett.
A copy of the bid tabulation sheets are attached to this MinuteTraq file.

BIDDER'S TABULATION SHEET
FY2015-03-034 ASPHALT PAVEMENT
 7-May-15

OPTION 1: SPECIFICATIONS FOR FISCAL YEAR

Bidder	411 - D		307 - C			Milling (\$/ton)	Adjustment of Manholes (\$/EACH)
	In Place (\$/ton)	Picked up (\$/ton)	Patching (\$/ton)	In Place (\$/ton)	Patching, Subdivisions (\$/ton)		
Lehman Roberts	\$74.75	\$56.50	\$121.50	\$94.15	\$121.50	\$21.00	\$75.00
Standard	\$79.25	\$53.50	\$132.50	\$105.75	\$132.50	\$22.50	\$82.00
APAC	\$90.50	\$62.00	\$120.00	\$110.00	\$105.00	\$20.00	\$75.00

OPTION 2: SPECIFICATIONS FOR SUMMER/FALL

Bidder	411 - D		307 - C			Milling (\$/ton)	Adjustment of Manholes (\$/EACH)
	In Place (\$/ton)	Picked up (\$/ton)	Patching (\$/ton)	In Place (\$/ton)	Patching, Subdivisions (\$/ton)		
Lehman Roberts	\$74.85	\$56.50	\$123.00	\$93.50	\$123.00	\$21.00	\$75.00
Standard	\$78.00	\$52.25	\$132.50	\$105.75	\$132.50	\$22.50	\$82.00
APAC	\$85.50	\$57.00	\$115.00	\$105.00	\$100.00	\$20.00	\$75.00

OPTION 3: SPECIFICATIONS FOR FISCAL YEAR WITH ASPHALT INDEX

Bidder	411 - D		307 - C			Milling (\$/ton)	Adjustment of Manholes (\$/EACH)
	In Place (\$/ton)	Picked up (\$/ton)	Patching (\$/ton)	In Place (\$/ton)	Patching, Subdivisions (\$/ton)		
Lehman Roberts	\$72.50	\$56.50	\$121.00	\$92.50	\$121.00	\$21.00	\$75.00
Standard	\$80.30	\$54.50	\$132.50	\$105.75	\$132.50	\$22.50	\$82.00
APAC	\$85.50	\$57.00	\$115.00	\$105.00	\$100.00	\$20.00	\$75.00

Attachment: FY2015-03-034 asphalt pavement bid results (1502 : Transportation Engineering Yearly Bids)

Bidders Tabulation Sheet
Thursday, May 7, 2015
FY2015-03-035 Pavement Markings

Painted Items	Unit	Bidder		Bidder	
		Traf-Mark Industries, LLC		American Stripers, LLC	
		Bid		Bid	
		Re-Marking	New Marking	Re-Marking	New Marking
Painted Pavement Marking (4" line)	LF	\$0.13	\$0.15	\$0.15	\$0.20
Painted Pavement Marking (4" parking lot line)	LF	\$0.32	\$0.35	\$0.25	\$0.50
Painted Pavement Marking (6" line)	LF	\$0.20	\$0.22	\$0.22	\$0.30
Painted Pavement Marking (8" lines)	LF	\$2.20	\$2.45	\$2.30	\$2.40
Painted Pavement Marking (12" lines)	LF	\$3.50	\$3.75	\$3.45	\$3.60
Painted Pavement Marking (18" lines)	LF	\$4.25	\$4.50	\$4.65	\$4.90
Painted Pavement Marking (24" lines)	LF	\$6.00	\$6.20	\$6.00	\$6.50
Painted Pavement Marking (Turn Arrow)	Each	\$60.00	\$65.00	\$50.00	\$60.00
Painted Pavement Marking (Straight - Turn Arrow)	Each	\$70.00	\$75.00	\$75.00	\$100.00
Painted Pavement Marking (Straight Arrow)	Each	\$50.00	\$55.00	\$50.00	\$75.00
Painted Word Pavement Marking (ONLY)	Each	\$65.00	\$70.00	\$60.00	\$65.00
Painted Word Pavement Marking (STOP AHEAD)	Each	\$165.00	\$175.00	\$155.00	\$165.00
Painted Word Pavement Marking (SCHOOL)	Each	\$95.00	\$110.00	\$90.00	\$100.00
Painted Word Pavement Marking (BIKE LANE)	Each	\$155.00	\$165.00	\$150.00	\$160.00
Painted Word Pavement Marking (XX MPH)	Each	\$70.00	\$70.00	\$70.00	\$75.00
Painted Pavement Marking (R X R, for railroad crossing)	Each	\$240.00	\$240.00	\$230.00	\$235.00
Painted Pavement Marking (Bike Lane Symbol, bike + person)	Each	\$80.00	\$100.00	\$100.00	\$125.00
Painted Pavement Marking (Bike Lane Straight Arrow)	Each	\$30.00	\$35.00	\$25.00	\$30.00
Painted Pavement Marking (R X R, for bike lane)	Each	\$60.00	\$70.00	\$50.00	\$60.00
Painted Pavement Marking (White Handicap Symbol)	Each	\$40.00	\$45.00	\$30.00	\$40.00

Attachment: FY2015-03-035 pavement markings bid results (1502 : Transportation Engineering Yearly Bids)

Bidders Tabulation Sheet (Continued)

5/7/2015

FY2015-03-035

		Bidder		Bidder	
		Traf-Mark Industries, LLC		American Stripers, LLC	
Plastic Items	Unit	Bid		Bid	
		Re-Marking	New Marking	Re-Marking	New Marking
Plastic Pavement Marking (4" Line)	LF	\$0.50	\$0.60	\$0.50	\$0.60
Plastic Pavement Marking (6" Line)	LF	\$0.60	\$0.60	\$0.60	\$0.62
Plastic Pavement Marking (8" lines)	LF	\$3.00	\$3.00	\$3.90	\$4.50
Plastic Pavement Marking (12" lines)	LF	\$6.00	\$6.00	\$8.00	\$12.00
Plastic Pavement Marking (18" lines)	LF	\$8.00	\$8.00	\$8.50	\$13.00
Plastic Pavement Marking (24" lines)	LF	\$11.00	\$11.00	\$10.00	\$15.00
Plastic Pavement Marking (Turn Arrow)	Each	\$135.00	\$135.00	\$130.00	\$155.00
Plastic Pavement Marking (Straight - Turn Arrow)	Each	\$160.00	\$160.00	\$175.00	\$200.00
Plastic Pavement Marking (Straight Arrow)	Each	\$130.00	\$130.00	\$130.00	\$155.00
Plastic Word Pavement Marking (ONLY)	Each	\$145.00	\$145.00	\$140.00	\$150.00
Plastic Word Pavement Marking (STOP AHEAD)	Each	\$360.00	\$360.00	\$350.00	\$375.00
Plastic Word Pavement Marking (SCHOOL)	Each	\$250.00	\$250.00	\$210.00	\$230.00
Plastic Word Pavement Marking (BIKE LANE)	Each	\$130.00	\$130.00	\$130.00	\$155.00
Plastic Word Pavement Marking (XX MPH)	Each	\$130.00	\$130.00	\$125.00	\$155.00
Plastic Pavement Marking (R X R, for railroad crossing)	Each	\$450.00	\$450.00	\$450.00	\$500.00
Plastic Pavement Marking (Bike Lane Symbol, bike + person)	Each	\$135.00	\$135.00	\$135.00	\$155.00
Plastic Pavement Marking (Bike Lane Straight Arrow)	Each	\$50.00	\$50.00	\$50.00	\$55.00
Plastic Pavement Marking (R X R, for bike lane)	Each	\$110.00	\$110.00	\$115.00	\$125.00
Plastic Pavement Marking (White Handicap Symbol)	Each	\$80.00	\$80.00	\$75.00	\$115.00

Attachment: FY2015-03-035 pavement markings bid results (1502 : Transportation Engineering Yearly Bids)

		Bidder		Bidder	
		Traf-Mark Industries, LLC		American Stripers, LLC	
Miscellaneous Items	Unit	Bid		Bid	
Raised Reflective Marker, Bi-directional (Yellow, White, Blue)	Each	\$10.00		\$15.00	
Painted/Plastic Pavement Marking Eradication - lines	SF	\$2.00		\$3.00	
Painted/Plastic Pavement Marking Eradication - word, symbol	Each	\$60.00		\$55.00	
Rumble Bar White	LF	\$20.00		\$25.00	
Rumble Bar Black	LF	\$20.00		\$25.00	
White 4" Rumble Bar Base	LF	\$20.00		\$35.00	
Black 4" Rumble Bar Base	LF	\$20.00		\$35.00	

Bidder's Tabulation Sheet
FY2015-03-036 Concrete Replacement Yearly Bid
Bid Date: Thursday, May 7, 2015

Item	Unit	Mark Weeks Consulting and Construction	FY 2015 price
		Bid Price	Bid Price
6-30 Curb and Gutter (SCS-1)	LF	\$28.00	\$25.00
Drive Gutter	LF	\$28.50	\$26.00
5' Minimum Handicap Ramp (SCS-2)	EACH	\$1,250.00	\$1,200.00
10' New Construction Ramp with Coping (SCS-3)	EACH	\$2,360.00	\$2,360.00
10' New Construction Ramp (SCS-4)	EACH	\$2,200.00	\$2,000.00
10' Retrofit Ramp with Coping (SCS-5)	EACH	\$2,400.00	\$2,360.00
10' Retrofit Ramp (SCS-6)	EACH	\$2,300.00	\$2,250.00
One Way Handicap Ramp (SCS-7)	EACH	\$675.00	\$625.00
T-Intersection Parallel Handicap Ramp (SCS-8)	EACH	\$750.00	\$725.00
Coping Wall (SCS-2, SCS-3, SCS-5)	LF	\$9.00	\$8.50
Detectable Warning Surface Mat (all ramp details)	EACH	\$225.00	\$200.00
Driveway Apron (SCS-9)	SF	\$6.75	\$6.50
Remove and Replace Sidewalk (SCS-10)	LF	\$30.00	\$21.00
New Construction Sidewalk (SCS-10)	LF	\$30.00	\$21.00
Saw-Cutting (4" thick)	LF	\$5.50	\$4.50
Saw-Cutting (6" or 8" thick)	LF	\$6.00	\$5.50
Water Table (SCS-11)	SF	\$9.00	\$8.00
Caulk	LF	\$5.50	\$5.00
Sod	SY	\$5.50	new item
Fill Sand	TON	\$50.00	new item

Attachment: FY2015-03-036 concrete replacement bid results (1502 : Transportation Engineering Yearly Bids)

Bidder's Tabulation
7-May-15
FY2015-03-037 Traffic Signal Repair

Item	Unit	Desoto County Electric Inc.	McCrorey Electric Co.	Shelby Electric Company, Inc.	FY 2015 lowest price
		Unit Price	Unit Price	Unit Price	Unit Price
Loop Wire - Replaced	EACH	\$1,442.55	\$2,050.00	\$3,000.00	\$1,320.00
Tether Wire - Replaced	EACH	\$677.00	\$570.00	\$1,200.00	\$540.00
Tether Wire - Tightened	EACH	\$635.00	\$340.00	\$950.00	\$331.00
Span Wire - Tightened/Raise	EACH	\$640.00	\$400.00	\$1,200.00	\$384.00

BID TABULATION SHEET
 FY2015-04-046 Parking Lot Pavement Markings
 5/7/2015

Painted Parking Lot Items	Unit	American Stripers LLC	
		Re-Marking	New Marking
Painted Pavement Marking (4" line)	LF	\$0.25	\$0.50
Painted Pavement Marking (6" line)	LF	\$0.35	\$0.70
Painted Pavement Marking (8" lines)	LF	\$0.50	\$1.00
Painted Pavement Marking (12" lines)	LF	\$0.75	\$1.50
Painted Pavement Marking (18" lines)	LF	\$1.00	\$2.25
Painted Pavement Marking (24" lines)	LF	\$1.50	\$3.00
Painted Pavement Marking (Turn Arrow)	Each	\$35.00	\$50.00
Painted Pavement Marking (Straight - Turn Arrow)	Each	\$45.00	\$65.00
Painted Pavement Marking (Straight Arrow)	Each	\$25.00	\$40.00
Painted Word Pavement Marking (ONLY)	Each	\$5.00	\$10.00
Painted Pavement Marking (White Handicap Symbol)	Each	\$25.00	\$50.00

Attachment: FY2015-04-046 parking lot pavement markings bid results (1502 : Transportation Engineering Yearly Bids)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 06/09/15 07:00 PM

Department: Engineering

Category: Bid

Prepared By: Dena Hathaway

Department Head: Rick McClanahan

Bid for Water Treatment Plant Chemicals for Fiscal Year 2016.

On May 14, 2015 the City opened yearly bids for water plant production chemicals. The City had seven suppliers submit bids. See the attached bid tabulation.

The City had a tie bid for chlorine at .325/lb with DPC and Harcross. DPC is the current supplier and we wish to award this bid as follows:

DPC to supply chemical July 1, 2015 to December 31, 2015

Harcross to supply chemical January 1, 2016 to June 30, 2016

We will rebid chlorine for the next fiscal year. Both suppliers are in agreement to this solution.

Sodium Fluorosilicate	Harcross	.49
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Sodium Hexametaphosphate	Ideal	.9180
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These 2 chemical bids have the ability to be awarded for three additional years subject to Consumer Price Index increase and both parties agreements.

Please award these chemical bids as outlined to DPC, Harcross and Ideal.

WATER TREATMENT PLANT CHEMICALS

FY2015-04-047

DUE: May 14, 2015

BID TABULATION

July 1, 2015 thru June 30, 2016

Item #	VENDOR NAME Description	Brenntag		Carus		DPC		Harcross		Ideal		Shannon		Univar	
		Price	per pound	Price	per pound	Price	per pound	Price	per pound	Price	per pound	Price	per pound	Price	per pound
1	Chlorine 150# cylinder	0.0362		N/B		0.325		0.325		N/B		N/B		N/B	
2	Sodium Fluorosilicate 50# bag	0.051		N/B		N/B		0.49		0.5150		N/B		1.06	
3	Sodium Hexametaphosphate 50# bag	0.098		0.959		N/B		1.20		0.9180		0.924		1.79	

Bold - Low bid

DPC and Harcross tie on Chlorine



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 06/09/15 07:00 PM

Department: Parks and Recreation

Category: Bid

Prepared By: Debbie Christopher

Department Head: David Thompson

Bid for Recreation Center's Pool Resurfacing.

On Friday, May 1, 2015, an ad was placed in the *Daily News* for Pool Resurfacing at Bartlett Recreation Center. Bids were opened on Tuesday, May 19, 2015. The City of Bartlett received three bids .

Bids were received from the following companies:

Mid-America Pool Renovation	\$51,730.00
Langley & Taylor	\$54,322.86
Aqua Construction	\$89,000.00

We recommend the bid be awarded to **Mid-America Pool Renovation** for a total price of \$51,730.

Funds are available in Account 110.44900.921.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 06/09/15 07:00 PM

Department: Parks and Recreation

Category: Bid

Prepared By: Debbie Christopher

Department Head: David Thompson

Bid for one 2015 33,000 GVWR Truck with Flat Bed.

On September 9, 2014, an ad was placed in the *Daily News*. On September 23, 2014 the City of Bartlett received three bids, which were opened at City Hall.

The lowest bid from Scruggs was accepted, but the vendor broke its contract with the City. Therefore, the City would like to purchase the truck from the second lowest bidder, Tag Truck Center. Funds are available in account 311.4.47.47048311.785.50715.

Bids were received from the following companies:

Scruggs Equipment Co.	\$81,344.00
Tag Truck Center	\$87,120.00
Tri-State Truck Center, Inc.	\$92,911.00

We recommend the bid be awarded to Tag Truck Center for a total price of \$87,120.00.

Funds are available in account 311.4.47.47048311.785.50715.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Bid

Prepared By: Dick Phebus

Department Head: Dick Phebus

Cost Proposal for Communications Consultant for Public Safety Radio System.

On January 19, 2015, an ad was placed in *The Daily News* seeking qualifications for Communications Consultant for Public Safety Radio System. Sealed Request for Quote (RFQ) proposals were received and opened on February 10, 2015. A committee comprised of the Police Chief, Fire Chief, Public Works Director, Purchasing Agent, Chief Administrative Officer, and the Finance Director reviewed all submitted qualification proposals. On May 1, 2015 the committee chose the top three RFQs and began reference checks. On May 11, 2015, the finalist was identified and cost proposal negotiations began. As a result of this activity, the review committee would like to recommend the Communications Consultant Agreement be awarded to **Federal Engineering, Inc., of Fairfax, VA** with a total cost of \$119,480.

Funds will be available in the Capital Projects Fund in FY2016.

Thank you for your consideration of this request.

Companies which submitted qualification proposals:

Advantage Engineers; Columbia, MD	Adventics; McDonnough, PA
AECOM; Roanoke, VA	Comm Design; Barrington, NH
Concepts to Operations; Annapolis, MD	DeltaWRX; Woodland Hills, CA
Elert & Associates; Stillwater, MN	Engineering Associates; Alpharetta, GA
FA Martin; Farmington, MA	Federal Engineering; Fairfax, VA
Intertech Associates; Freehold, NJ	Mission Critical; Port Matilda, PA
Pallans Associates; North Las Vegas, NV	RCC Consultants; Woodbridge, NJ
Trott Communications; Irving, TX	TUSA; Decatur, GA

CONTRACT

Contract No.: FY2015-12-006

CONSULTING SERVICES AGREEMENT

THIS CONSULTING SERVICES AGREEMENT (herein “**Agreement**”) is made and entered into this _____ day of _____, 2015 by and between the CITY OF BARTLETT, TENNESSEE, a Tennessee municipal corporation, (herein the “**CITY**”) and FEDERAL ENGINEERING, a Maryland Corporation (herein the “**CONSULTANT**”).

W I T N E S S E T H:

WHEREAS, the CITY desires to retain a competent consultant to render services in connections with land mobile radio and mobile data communications systems (herein the “**Project**”), and

WHEREAS, the CITY has issued a Request for Qualifications for such consulting services under **COMMUNICATIONS CONSULTANT FOR PUBLIC RADIO SYSTEM** and any amendments thereto, which are attached hereto and made a part of hereof as Exhibit A (herein the “RFQ”);

WHEREAS, the CONSULTANT has the requisite experience, abilities and resources to perform and/or furnish the foregoing;

WHEREAS, the CONSULTANT has submitted a proposal for the aforesaid work attached hereto and made a part hereof as Exhibit B (herein the “Proposal”); and

WHEREAS, the CONSULTANT desires to enter into this Agreement as an independent contractor and is ready, willing and able to provide the services and/or furnish the products in accordance with the terms of and subject to the conditions in this Agreement.

NOW, THEREFORE, for good and valuable consideration, received or to be received, the sufficiency of which the parties acknowledge, the parties agree as follows:

1.00 SCOPE OF AGREEMENT

The CONSULTANT shall perform those services as specified in the Proposal which is attached hereto as Exhibit B and incorporated by reference herein. The CITY shall pay the CONSULTANT in accordance with the terms of the Proposal. Unless otherwise specified herein, the CONSULTANT is to furnish all materials, manpower, and consumables necessary to complete the Project. The CONSULTANT agrees to attend a mutually agreeable number of conferences and meetings related to the Project to be held at the request of the CITY.

2.00 ADDITIONAL SERVICES

In the event the CITY requests that the CONSULTANT perform additional services and/or furnish additional products not covered by this Agreement, the CONSULTANT shall perform such additional services after the CITY and the CONSULTANT enter into an equitable agreement regarding the additional services and/or products.

3.00 NOTICE TO PROCEED

The CONTRACTOR shall commence to perform and/or furnish the consulting services called for under this Agreement upon the written Notice to Proceed issued by the CITY.

4.00 CONSULTANT'S PERSONNEL/SUBCONTRACTORS

The CONSULTANT certifies that it presently employs, and shall continue to employ throughout the term of this Agreement, adequate qualified personnel for the performance of the services contemplated under this Agreement.

The CITY shall directly contract with a single CONSULTANT for all consulting services. If the CONSULTANT will be relying upon the services and assistance of any third party for any services and/or products to be provided to the CITY pursuant to the RFQ, such relationships must be disclosed at the time your proposal is submitted to the CITY.

5.00 CONFLICT OF INTEREST

The CONSULTANT declares that neither the Mayor, nor any Aldermen, nor any other CITY official or employee holds a direct or indirect interest in this Agreement. The CONSULTANT pledges that it will notify the CITY in writing should any CITY official become either directly or indirectly interested in this Agreement. The CONSULTANT declares that as of the date of this declaration that it has not given or donated or promised to give or donate, either directly or indirectly, to any official or employee of the CITY, or to pay anyone else for the benefit of any official or employee of the CITY any sum of money or other thing of value for aid or assistance in obtaining this Agreement. The CONSULTANT further pledges that neither it nor any of its owners, officers or employees will give or donate or promise to give or donate, directly or indirectly, to any official or employee of the CITY or anyone else for the benefit thereof any sum of money or other thing of value for aid or assistance in obtaining any change order to this Agreement.

6.00 CONSULTANT'S ASSISTANCE WITH BIDDING

In the event that the proposal received by the CITY is greater than the CITY'S budget for the Project, the CONSULTANT agrees to work with the CITY, without additional compensation to the CONSULTANT, (i) to consider all alternatives available to reduce the anticipated cost of the Project and (II) to prepare any new RFP document for the Project.

7.00 COMPLIANCE WITH LAWS

The CONSULTANT agrees to observe and to comply at all times with all applicable Federal, State, and local laws, ordinances, and regulations in any manner affecting the provision of the services for the Project and to comply with all instructions and orders issued by the CITY regarding the Project.

8.00 TERMINATION

Upon thirty (30) days written notice, with or without cause, the CITY may terminate this Agreement. Following such termination, the CITY and the CONSULTANT shall agree upon an amount of payment for all services properly performed or furnished prior to the effective date of termination. The CITY shall pay the CONSULTANT a pro rata fee based upon the agreed estimated percentage of completion of CONSULTANT'S services rendered hereunder.

9.00 SERVICES

All services provided by CONSULTANT for this Project shall: (i) conform to all applicable standards of care and practice in effect at the time the service is performed; (ii) be of the highest quality; and (iii) be free from all faults, defects or errors. Throughout the Project, the CONSULTANT shall request and the CITY shall provide conferences to assure that the CONSULTANT'S work is being done in a satisfactory manner and in accordance with the desires of the CITY. It is understood that time is of the essence in the performance and completion of the CONSULTANT'S work. It is agreed that no extension of time will be valid without the CITY'S prior written consent and no such consent should be assumed.

Without limiting the CITY'S rights or remedies for the CONSULTANT'S default or delay, the CITY may withhold payment or decline to make payment to the CONSULTANT of all or any portion of the CONSULTANT'S fee or reimbursable expense whenever, if in the CITY'S absolute discretion, the CONSULTANT'S work is defective or inadequate, or reasonable evidence exists that the CONSULTANT'S work will not be completed within the time schedule set forth in this Agreement, or the CONSULTANT has other wise failed or refuse to comply with its obligations to the CITY.

10.00 REIMBURSEMENT FOR EXPENSES

The CONSULTANT shall not be reimbursed for any expenses, unless such expenses either are authorized in accordance with the Proposal or are authorized in writing by the CITY before the CONSULTANT incurs any such expenses.

11.00 CLAIMS, LIABILITY AND INDEMNITY

The CONSULTANT shall assume all risk in connection with the performance of this Agreement, and shall be liable for any damages to persons or property resulting from the negligent or willful acts, errors, or omissions of the CONSULTANT, its agents, servants, and/or employees in connection with the prosecution and completion of the work covered by this Agreement. The CONSULTANT agrees that it will indemnify and hold the CITY and its employees harmless from all claims of any type and for any expenses and costs including attorney's fees and court costs which may be incurred by the CITY arising from the negligent or willful acts, errors, or omissions of the CONSULTANT, its agents, servants and/or employees in the performance of this Agreement, and the CONSULTANT will carry sufficient general liability insurance to provide the above indemnification. The indemnities set forth herein shall survive the expiration or termination of this Agreement.

12.00 ATTORNEY'S FEES

If any legal action or other proceeding is brought for the enforcement of this Agreement or because of any alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement and the CITY is successful therein, the CITY shall be entitled to recover from the CONSULTANT reasonable attorney's fees, court costs and all expenses even if not taxable or assessable as court costs (including, without limitation, all such fees, costs and expenses incident to appeal) incurred in that action or proceeding in addition to any other relief to which the CITY may be entitled.

13.00 EQUAL EMPLOYMENT OPPORTUNITY

13.01. Non-discrimination. In carrying out the work under this Agreement, the CONSULTANT shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin or sex. The CONSULTANT shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin or sex. Such action shall include, but not be limited to, the following: employing; upgrading; demoting; transferring; recruiting or paying recruitment compensation; and selecting for training, including apprenticeships.

13.02. Posting and Advertising. The CONSULTANT agrees to post in conspicuous spaces available to employees and applicants for employment a notice setting forth the provisions of the non-discrimination clause contained in Paragraph 13.01 hereinabove. The CONSULTANT shall, in all solicitations or advertisements for employees placed by, or on behalf of, the CONSULTANT, state that all qualified applicants shall receive consideration for employment without regard to race, creed, color, national origin or sex. The CONSULTANT shall incorporate the foregoing requirements of this Paragraph 13.02 in all subcontracts, if any, for services or products covered by this Agreement.

14.00 TRANSFER, ASSIGNMENT OR SUBLETTING

This Agreement shall not be transferred or assigned or sublet without prior written consent of the CITY.

15.00 FAMILIARITY WITH THE AGREEMENT ITEMS

The CONSULTANT, by executing this Agreement, acknowledges full understanding of the extent and character of the services required and the conditions surrounding the provision thereof. The CITY will not be responsible for any alleged misunderstanding of the Contract Items to be furnished or completed, or any misunderstanding of conditions surrounding the performance thereof. It is understood that the execution of this Agreement by the CONSULTANT serves as the CONSULTANT'S stated commitment to fulfill all the conditions referred to in this Agreement.

16.00 ENTIRE AGREEMENT

This Agreement and all exhibits hereto constitute the entire agreement and understanding between the parties relating to the subject matter herein and shall not be modified, altered, changed or amended unless in writing and signed on behalf of the parties. Each and every modification and amendment of this Agreement must be in writing and signed by all of the parties hereto. Each and every waiver of any covenant, representation, warranty, or other provision of this Agreement must be in writing and signed by each party whose interest is adversely affected by such waiver. No waiver granted in any one instance shall be construed as a continuing waiver applicable in any other instance.

17.00 CONTRACTING AUTHORITY

The persons executing this Agreement on behalf of the CITY and the CONSULTANT hereby personally represent and warrant to all other parties that they have been duly authorized to execute and deliver this Agreement.

18.00 GOVERNING LAW

This Agreement is being executed and delivered and is intended to be performed in the State of Tennessee, and the laws (without regard to principles or conflicts of law) of such state shall govern the rights and duties of the parties hereto in the validity, construction, enforcement and interpretation hereof. Any litigation brought with respect to this Agreement shall be brought in a court of competent jurisdiction in Shelby County, Tennessee and the CONSULTANT hereby consents to the jurisdiction of such courts.

19.00 OPPORTUNITY FOR REVIEW

Each party has received and had the opportunity to review this Agreement, and each party has had the opportunity, whether exercised or not, to have each respective party's attorneys review this Agreement; and, accordingly, the normal rule of construction to the effect that any ambiguities are resolved against the drafting party shall not be employed in the interpretation of this Agreement.

20.00 SECTION HEADINGS

The section headings contained in this Agreement are for convenience of reference purposes only and are not intended to qualify the meaning of any section and shall not affect the interpretation of this Agreement.

25.00 NOTICES

All notices, demands, and requests required or permitted by this Agreement shall be in writing and shall be sent by facsimile transmission, air or other courier, or hand delivery as follows:

- (i) To: CITY of Bartlett
6400 Stage Road
Bartlett, TN 38134
Facsimile: (901) 384-8061
- (ii) To: Federal Engineering, Inc.
10600 Arrowhead Drive
Fairfax, VA 22030
Facsimile: (703) 359-8204

Any notice, demand, or request sent by facsimile transmission shall be deemed given for all purposes under this Agreement when properly transmitted by telecommunication device. Any notice, demand, or request which is hand delivered or sent by air or other courier shall be deemed given for all purposes under this Agreement when received.

Any party to this Agreement may change such party's address and/or telecopier number for the purpose of notices, demands and requests required or permitted under this Agreement by providing written notice of such change of address to all of the parties, which change of address shall only be effective when notice of the change is actually received by the party who thereafter sends any notice, demand or request.

22.00 SEVERABILITY

If any provision of this Agreement is held to be unlawful, invalid or unenforceable under present or future laws effective during the terms hereof, such provision shall be fully severable and this Agreement shall be construed and enforced as if such unlawful, invalid, or unenforceable provision were not contained herein by its severance here from. In addition, in lieu of such unlawful, invalid or unenforceable provision, there shall be added automatically as a part hereof a provision as similar in terms to such unlawful, invalid, or unenforceable provisions as may be possible and may be lawful, valid or enforceable. Furthermore, if any provision of this Agreement is capable of two constructions, one of which would render the provision void and the other which would render the provision valid, then the provision shall have the meaning which renders it valid.

23.00 NO CONSENT TO BREACH

No consent or waiver, express or implied, by any party to this Agreement to or of any breach or default by the other party to this Agreement in the performance by such other party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any party to this Agreement to complain of any act or failure to act of any other party to this Agreement, or to declare such party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.

24.00 AGREEMENT CONTROLLING

To the extent that any provision hereof is inconsistent with a provision contained in the Proposal, the provision contained herein shall govern.

[Signatures to follow on next page]

WITNESS THE DUE EXECUTION HEREOF.

CITY OF BARTLETT, TENNESSEE

By: _____
A. Keith McDonald, Mayor

ATTEST:

By: _____
Stefanie McGee, City Clerk

APPROVED AS TO FORM AND
CONTENT:

Edward J. McKenney, Jr. City Attorney

FEDERAL ENGINEERING, INC.

By: _____

Its: _____

CONSULTANT's Mailing Address:
10600 Arrowhead Drive
Fairfax, VA 22030

CONSULTANT's Telephone Number:
(703) 359-8200

CONSULTANT's Facsimile Number:
(703) 359-8204

EXHIBIT “A”**Request for Qualifications RFQ #FY2015-006**

EXHIBIT “B”

1. Federal Engineering’s proposal entitled *Communications Consultant for Public Safety Radio System* dated February 10, 2015.
2. Federal Engineering’s *Cost Proposal for Communications Consultant for Public Safety Radio System* dated May 21, 2015.



Federal Engineering, Inc.

10600 Arrowhead Drive
Fairfax, VA 22030
703-359-8200

May 21, 2015

Mr. Richard Phebus
Finance Director
City of Bartlett, TN
6400 Stage Road
Bartlett, TN 38134

Dear Mr. Phebus:

Federal Engineering, Inc. (**FE**) is the City of Bartlett, Tennessee's best choice to fulfill the requirements defined in the City's RFQ # FY2015-12-006 for a Communications Consultant for Public Safety Radio System, as amended and clarified in the City's response to questions via emails dated January 27, 2015 as modified by Addendum 1 and the answers to bidder's questions on January 27, 2015. With 32 years of experience, **FE** leads the industry in providing public safety radio system consulting services.

FE's cost proposal is complete and fully compliant with all of the requirements in the RFP as noted herein and describes, in detail, how we will accomplish the required tasks. **FE** possesses all permits, licenses, and professional credentials necessary to perform services as specified in the RFP. In addition, we unconditionally accept the project specifics, goals, and contractor responsibilities as delineated in this proposal and hereby express our commitment to work under the directives provided by the designated City project manager.

Because the City of Bartlett is considered a key client, I will be your contact regarding this proposal and will participate in the negotiation of contractual issues. By my signature below, I hereby authorize submission of this proposal and bind Federal Engineering, Inc. to the terms and conditions of this proposal for a period of 90 days, beginning on the due date for proposals.

FE looks forward to working with the City of Bartlett on this project.

Sincerely,

Ronald F. Bosco
President and Chief Executive Officer
Federal Engineering, Inc.



CITY OF BARTLETT, TENNESSEE

**RFQ # FY2015-12-006
Cost Proposal
for
Communications Consultant for
Public Safety Radio System**

Submitted to
City of Bartlett
Finance Department
6400 Stage Road
Bartlett, TN 38134

Submittal Date
May 21, 2015

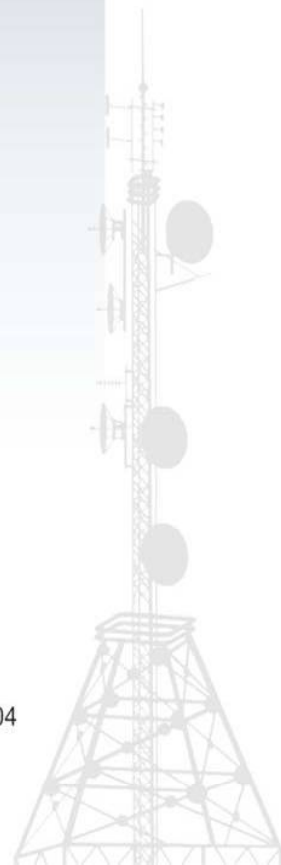
Federal Engineering Contact
Ronald F. Bosco, President
10600 Arrowhead Drive
Fairfax, VA 22030
703-359-8200



**Federal
Engineering®**

www.fedeng.com

10600 Arrowhead Drive Fairfax, VA 22030 • 703-359-8200 • Fax 703-359-8204



Proprietary Notice

This proposal, its contents, and appendices are proprietary to Federal Engineering, Inc. and shall not be disclosed to third parties without prior written permission from Federal Engineering, Inc. Should this proprietary notice conflict with any government procurement regulations, policies, or practices, the government procurement regulations shall take precedence.

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Published by Federal Engineering, Inc.

Fairfax, Virginia



City of Bartlett, Tennessee

Communications Consultant for Public Safety Radio System

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City of Bartlett, Tennessee

Communications Consultant for Public Safety Radio System

1 COST PROPOSAL

1.1 Firm Fixed Price

The total project cost for the City of Bartlett Tennessee's Communication Consultant for Public Safety Radio System project is \$119,480, including labor and travel expenses.

Phases	Description	Cost
Phase I	Assessment and Recommendation	\$79,139
Phase II	Procurement Support	\$33,741
Phase III	Implementation Oversight	\$6,600
	Total	\$119,480

This proposal assumes the following invoicing schedule:

Milestone	Invoice Amount
Phase 1—Assessment	
Project Initiation Meeting and Site Surveys Complete	\$39,139
Draft Needs Assessment and Recommendations Report	\$33,000
Final Needs Assessment and Recommendations Report	\$7,000
Phase II—Procurement	
Attend Pre-proposal Conference	\$7,000
Draft RFP	\$15,000
Final RFP	\$3,000
Proposal Review and Negotiations	\$8,741





City of Bartlett, Tennessee

Communications Consultant for Public Safety Radio System

1.2 Hourly Rates

If required by the City, **FE** can provide additional services in accordance with the rate schedule below.

Schedule A

Federal Engineering Long-term Consulting Rates

Effective January 1, 2015 through December 31, 2015

Director/Chief Consultant	\$ 215.00 per hour
Senior Consultant	\$ 180.00 per hour
Consultant	\$ 155.00 per hour
Senior Analyst	\$ 130.00 per hour
Analyst	\$ 95.00 per hour
Administrative / Computer Services	\$ 65.00 per hour

TERMS AND CONDITIONS

1. Long term rates do not include state or local taxes.
2. Subcontracts, travel, meals on a per diem basis, and other direct non-labor charges will be invoiced as actual cost plus 20 percent to account for general and administrative costs.
3. Hours expended for travel in support of the SOW are billable hours.
4. Invoices will be rendered monthly. All invoices are due and payable 30 days from issuance. Late balances are subject to a finance charge of 1.5 percent per month (or fraction thereof).

This page is proprietary to Federal Engineering, Inc. and shall not be disclosed to third parties without prior written permission from Federal Engineering, Inc.





City of Bartlett, Tennessee

Communications Consultant for Public Safety Radio System

1.3 Basis of our Proposal

1. This proposal assumes Federal Engineering, Inc. will perform all of the tasks as called out in the technical proposal (excluding optional tasks). The deletion of a task, a significant change in scope of one or more tasks, or use of a phased implementation approach may affect the overall price.
2. **FE** will provide draft and final deliverables electronically to the City of Bartlett, Tennessee.
3. Any optional or additional tasking will be authorized by mutual agreement of the City and **FE**. Such tasking will be performed on a time and materials basis in accordance with the rates in Schedule A or on a fixed price basis as mutually agreed to in a task order by the City and **FE**.
4. **FE's** ability to fulfill this task depends, in part, on the willingness and ability of the City of Bartlett, City participants, equipment vendors, service providers, third parties, and others to provide information in a timely manner, and upon the accuracy of the information as supplied. The accuracy of input data, whether provided in electronic or hard copy form, and the recommendations, actions, system designs, and license filings resulting therefrom cannot, therefore, be warranted by **FE** nor can the performance, suitability, or reliability of said systems be warranted by **FE**.
5. The level of effort for proposal evaluations in Phase II can vary greatly depending on the number of vendor proposals received. **FE's** proposal assumes up to three vendor proposals will be evaluated. If additional evaluations are required, a mutually agreeable amendment to this SOW will be executed by both parties.
6. The level of effort for negotiation support in Phase II can vary greatly depending upon the City's contracting practices and the winning system vendor. **FE** will provide 16 hours of on-site negotiation support to the City during the vendor contract negotiation process. If additional hours are required, a mutually agreeable amendment to this SOW will be executed by both parties.
7. The level of effort for Phase III can vary greatly depending upon the winning equipment vendor's proposal and the allocation of responsibilities among the City, equipment vendor, and **FE**. This proposal, therefore, is based upon a maximum of 40 hours of **FE** senior consultant support. If additional hours are required, a mutually agreeable amendment to this SOW will be executed by both parties.
8. This proposal is based upon a start date on or before June 15, 2015 and assumes a 30-week schedule through the end of Phase II. Delays to the project schedule due to actions or lack of actions on the part of City, City participants, third parties, and others including, but not limited to vendor protests, protracted contract negotiations, vendor delays that impact the program schedule and/or costs to the City will be brought to the attention of the City's project manager in a timely manner, and will be reduced to writing via a mutually agreed upon contract amendment.
9. Federal Engineering reserves the right to move hours and costs between tasks and consultants to meet our contractual obligations to the City.



**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 06/09/15 07:00 PM

Department: Police

Category: Agreement

Prepared By: Penny Medlock

Department Head: Gary Rikard

Renewal of maintenance agreement for Watson Field Reporting.

Purchase an annual service agreement for Watson Field Reporting Suite for \$37,364.90 from Data Driven. Covers Maintenance and Upgrades from July 1, 2015 - June 30, 2016. This is a budgeted item in account 123.48123.264.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 06/09/15 07:00 PM

Department: Planning and Economic Development

Category: Report

Prepared By: Sam Harris

Department Head: Terry Emerick

Planning Commission Report for June 2015.

NEW BUSINESS

SITE PLAN

I. Compass Self Storage, 6780 Country Park Dr. (Todd Huntington, GPD Group, Akron, OH)

Chairman presented the e-mail from the applicant requesting this application be tabled until the next meeting due to changes they are working out with their site plan. They requested an additional 30 days.

INTRODUCTION: Mr. Todd Huntington with GPD Group is requesting Planning Commission approval of a site plan for a building addition to the Compass Self Storage site. The subject property is located at 6780 Country Park Drive, within the "C-H" Highway Business Zoning District.

BACKGROUND: The majority of the subject property is located within the City of Memphis's jurisdictional boundary. However, a small portion of the property is within the City of Bartlett. The portion of the property within Memphis appears to have 10 storage buildings (with exterior access) and an office building. The site is gated and also has outdoor storage for vehicles.

DISCUSSION: The specific request by the applicant is for the approval of a 6,700 square foot climate controlled self-storage building on the portion of the site within the City of Bartlett that fronts on Highway 70. The specifics of the site plan are as follows:

Site Data	
Site Area:	Not Provided
Total Required Parking Spaces:	N/A
Total Proposed Parking Spaces:	Not Provided
Handicap Accessible:	1
Existing Regular Customer Parking	11
Proposed Total Building Area:	6,700 square feet
Greenspace/Open space:	Not Provided
Building Height:	Not Provided

Continued the review of this project to the July 2015 Planning Commission meeting at request of applicant in order to give them time to submit additional information and

revised plans.

2. Rye's Body Shop, 6821 Summer Ave (William (Alan) Rye)

INTRODUCTION: Mr. William Rye with Rye's Body Shop is requesting Planning Commission approval of a site plan for Rye's Body Shop. The subject property is located at 6821 Summer Avenue, within the "C-H" Highway Business Zoning District.

BACKGROUND: The subject property backs-up to the City of Memphis's jurisdictional boundary along the east property-line; but, the majority of the property is in the City of Bartlett. On June 7, 2010, the Planning Commission recommended the approval of a Special Use Permit that was later granted by the Board of Mayor and Aldermen. On June 6, 2013, the Planning Commission approved a revised site plan for a 2,359 square foot building addition onto an existing 2,511 square foot building to the site.

DISCUSSION: The applicant is requesting a revised site plan to add a 30' x 60' (1,800 square foot) metal storage building to the site. The proposed building will be located in the rear yard of the lot adjacent to the north and west property lines, behind an adjacent building. The lot is an older development that appears to have no green space. The building will be placed on existing asphalt.

Approved with conditions of staff.

SITE PLAN

3. Midsouth Muffler Automotive, 6843 Summer Ave (John A. Campbell)

INTRODUCTION: Ms. Kim Taylor explained that Mr. John Campbell with Midsouth Muffler is requesting Planning Commission approval of a revised site plan for Midsouth Muffler. The subject property is located at 6843-45 Summer Avenue within the "C-H" Highway Business Zoning District.

BACKGROUND: On May 18, 2004, the Design Review Commission approved a revised site plan to allow two 8' x 40' metal storage containers to have a designated location on the property, and an 8'-tall privacy fence for screening. On February 1, 2015, the Planning Commission approved a revised site plan for additional storage containers to be located on the property with a condition that the monster truck be located behind the building.

DISCUSSION: The specific request by the applicant is for the approval to store a monster truck on the north side of the building as illustrated on the site plan. The truck will not be screened, and is not permitted to be driven on a public street. The truck is being used as an item of display, for off-road activities, and a way-finding device to locate and identify the business.

Article V, Section 15 of the Bartlett Zoning Ordinance, states in part, “Open storage uses are allowed provided that all open storage and display of merchandise, material and equipment shall be screened by adequate fencing or plantings that all of the lot used for parking of vehicles, for the storage and display of merchandise, and all driveways shall be constructed and maintained as dust-free; and that all servicing of vehicles carried on as an incidental part of the sales operation shall be conducted within a completely enclosed building.”

Also, according to Title 14, Chapter 4, Section 14§48 (Definitions) of the Bartlett Sign Ordinance, “a sign is any identification, description, illustration or device which is visible from any public place, whether located on private property or public property which directs attention to a product, location, service, place, activity, person, institution or business, generally including columns, statues, roof color or design; any exterior situated merchandise or any emblem, painting, banner, pennant, or placard, designed to direct customers to, or advertise, identify or convey information; said items still constituting a sign with or without copy.” Therefore, the truck may be construed as a sign.

Denial based on Article V, Section 15 of the Bartlett Zoning Ordinance, and Title 14 Chapter 4, Section 14§48 of the Bartlett Sign Ordinance (Definition of a Sign), as stated in this report, the truck cannot be openly displayed. The monster truck which cannot be used for general transportation shall be parked where it can be screened from public view.

4. Fullview Missionary Baptist Church - 7119 Memphis-Arlington Road (Doug Buris, Renaissance Group)

Reverend Walter Peggs recused himself due to personal interest in this project.

INTRODUCTION: Ms. Kim Taylor explained that Mr. Doug Buris with the Renaissance Group is requesting Planning Commission approval of a revised site plan for Fullview Missionary Baptist Church. The subject property is located at 7100 Memphis-Arlington Road within the “RS-10” Residential Zoning district.

BACKGROUND: The church was built in 1986.

DISCUSSION: The specific request by the applicant is for site plan approval to expand an existing 34,728 square foot church/building with a 6,570 square foot classroom addition, on a 6.15-acre site. The classroom addition will be constructed on the west side of the existing building and will result in the removal of 26-parking spaces. However, an additional 108-parking spaces will be installed on the site. A new entrance to the site will be installed on the north/St. Elmo Road side of the property, and will result in a 24-foot wide median cut on St. Elmo Road. The other access entrances to the property will remain along Memphis-Arlington Road. The specifics of the project are as follows:

Site Data	
Site Area:	6.15-acres (267,894 square feet)
Total Required Parking Spaces:	225
Total Proposed Parking Spaces: (1 space per 4 seats)	286
Handicap Accessible:	12
Regular:	274
Existing Building Area: Proposed	34,728-square feet
Building Area: Total:	6,570-square feet 41,298-square feet
Green space/Open space:	39.8%
Building Height:	Not Provided

Approved with conditions of staff.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 06/09/15 07:00 PM

Department: Board of Mayor and Aldermen

Category: Appointment

Prepared By: Jeanie Underwood

Department Head: A. Keith McDonald

Appoint John Morrison to the Parks and Recreation Advisory Board.

John Morrison will fill the position vacated by Sam Thompson. His term will expire December 31, 2015.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 06/09/15 07:00 PM

Department: Personnel

Category: Agreement

Prepared By: Stefanie McGee

Department Head: Peter Voss

Property, Liability, Auto, and Other General Insurance renewals.

We have received our Property, General Liability, Auto, and other insurance renewals for the 2016 Fiscal Year. Here is a summary of the various coverages:

	Fiscal 2013	Fiscal 2014	Fiscal 2015	Fiscal 2016
Gen. Liability, Law Enforcement, E & O, Auto Liability, Auto Physical Damage	\$293,861	\$304,574	City \$334,093 Schools \$46,764 Total \$380,857	City \$408,033 Schools \$50,253 Total \$458,286
Building & Property, EDP, Mobile Equip., Employee Dishonesty, Automatic Coverages	\$170,196	\$175,215	City \$154,121 Schools \$228,375 Total \$382,496	City \$164,884 Schools \$235,635 Total \$400,519
Worker's Comp.	\$450,512	\$491,811	City \$708,233 Schools \$111,764 Total \$819,997	City \$716,047 Schools \$138,541 Total \$854,588

Notes:

- ❖ Total Earthquake coverage is \$10 million. (premium included in automatic coverages with TML)
- ❖ There were no premium rate increases.
- ❖ Workers' Comp premium increased due to 8.6 percent increase in payroll. There was no change in our experience modifier.
- ❖ Increases to General Liability and Auto Liability due to increase in exposures and experience.
- ❖ Bartlett City Schools will reimburse the City of Bartlett for their share of the premiums as indicated.
- ❖ All rates include member dividends:
 - o Gen. Liability \$25,069
 - o Buildings & Property \$6,095
 - o Work Comp \$29,872

After carefully reviewing all rates, it is our recommendation that we continue coverage with TML Risk Management Pool (The Pool) and renew our insurance coverages for Fiscal Year 2016.

Thank you for your consideration of this item. I'll be happy to discuss this with you further if you desire.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1513)

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 1513

Resolution 12-15, a resolution to authorize the issuance, sale, and payment of revenue anticipation notes not to exceed \$8,000,000 and to enter into an agreement with the Bartlett City Board of Education for said notes.

WHEREAS, the Governing Body of Bartlett, Tennessee, (the “Local Government”) has determined that it is necessary and desirable to borrow a limited amount of funds to meet appropriations made for the Bartlett City Board of Education (the “School System”) for the current fiscal year, being July 1, 2015, through June 30, 2016, inclusive, (the “Fiscal Year”), in anticipation of the collection of revenues for the School System during the Fiscal Year; and

WHEREAS, under the provisions of Part I, IV, IV, and VIII of Title 9, Chapter 21, Tennessee Code Annotated (the “Act”), local governments in Tennessee are authorized to issue and sell revenue/tax anticipation notes in amounts not exceeding $[(\text{estimated annual expenses} \times 5 \text{ percent}) + \text{highest estimated monthly deficit}]$ for the Fiscal Year upon the approval of the State Director of State and Local Finance; and

WHEREAS, the Governing Body finds that it is advantageous to the Local Government to authorize the issuance and sale of revenue/tax anticipation notes;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen of Bartlett, Tennessee, as follows:

Section I. That, for the purpose of providing funds to meet certain appropriations for the Fiscal Year, the Chief Executive Officer of the City of Bartlett is hereby authorized in accordance with the terms of this Resolution to issue and sell interest-bearing revenue/tax anticipation notes in a principal amount not to exceed Eight Million Dollars (\$8,000,000) (the “Notes”) at either a competitive public sale or at a private negotiated sale upon approval of the State Director of State and Local Finance pursuant to the terms, provisions, and conditions permitted by law.

The Notes shall be designated “Revenue Anticipation Notes, Series 2015”; shall be

numbered serially from 1 upwards; shall be dated as of the date of issuance; shall be in denomination(s) as agreed upon with the purchaser; shall be sold at not less than par value and accrued interest; and shall bear interest at a rate or rates not to exceed three percent (3.0 percent) per annum, and in no event shall the rate exceed the legal limit provided by law.

Section 2. That the City of Bartlett, Tennessee and the Bartlett City Board of Education have entered into an agreement for a Revenue Anticipation Loan not to exceed \$8,000,000 effective the 9th day of June, 2015.

Section 3. That, the sum of the principal amount of the Notes, together with the principal amount or amounts of any prior revenue/tax anticipation notes issued during the Fiscal Year, does not exceed $[(\text{estimated annual expenses} \times 5 \text{ percent}) + \text{highest estimated monthly deficit}]$ for the Fiscal Year.

Section 4. That, the Notes may be renewed from time to time and money may be borrowed from time to time for the payment of any indebtedness evidenced by the Notes; provided, that the Notes and any renewal notes shall mature and be paid in full without renewal on or before the end of the Fiscal Year. If the Local Government overestimates the amount of taxes and revenue collected for the Fiscal Year and it becomes impossible to retire the Notes and all renewal notes prior to the close of the Fiscal Year, then the Local Government shall apply to the State Director of State and Local Finance within ten (10) days prior to the close of the Fiscal year for permission to issue funding bonds to cover the unpaid Notes in the manner provided by Title 9, Chapter 11 of Tennessee Code Annotated or as otherwise provided for in a manner approved by the State Director of State and Local Finance.

Section 5. That, the Notes shall be secured solely by the receipt of taxes and revenues by the Local Government during the Fiscal Year. For the prompt payment of principal of, premium, if any, and interest on the Notes, the full faith and credit of the Local Government are hereby irrevocably pledged.

Section 6. That, the Notes may be subject to redemption at the option of the Local government, in whole or in part, at any time, at the principal amount and accrued interest to the date of redemption without a premium.

Section 7. That, the Notes shall be executed in the name of the City of Bartlett and bear the manual signature of the Mayor of the City and the manual signature of the Chief Administrative Officer with the City's seal affixed thereon; and shall be payable as to principal and interest at the office of the City of Bartlett. Proceeds of the Notes shall be deposited with the City of Bartlett and should be paid out for the purpose of meeting School System appropriations made for the Fiscal Year in anticipation of the collection of revenues and taxes pursuant to this Resolution and as required by law.

Section 8. That, the Notes shall be in substantially the form attached hereto and shall recite that the Notes are issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated.

Section 9. That the Notes shall be issued only after the receipt of the approval of the State Director of State and Local Finance for the sale of the Notes.

Section 10. That, all orders or resolutions in conflict with this Resolution are hereby repealed insofar as such conflict exists and this Resolution shall become effective immediately upon its passage.

Duly passed and approved this day of June 9, 2015

W.C. Pleasant, Register for the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest:_____
Stefanie McGee, City Clerk

Attachment I

Registered
Note #: ____
Registered

Of the \$____ State of Tennessee

_____ TAX ANTICIPATION NOTE, SERIES 20____

DATED

INTEREST RATE
MATURITY DATE_____, 20
%

_____, 20

Registered Owner: _____

Principal Sum: \$ _____

The _____ (the "Local Government") of the State of
Tennessee

hereby acknowledges itself indebted, and for value received hereby promises to pay
bearer the

sum of _____

(\$_____) (the "Principal Sum") on or before the Maturity

Date (specified above) (unless this note shall have been duly called for
prior redemption and payment of the redemption price shall have been duly
made or provided for), upon presentation and surrender by the registered
owner to the Local Government or its agent, and to pay from the date
hereon interest on the Principal Sum on _____,
and thereafter on the _____, at the Interest Rate
per annum (specified above), by check or draft mailed to the registered
owner, at the address below by the maturity date above. Both principal of
and interest on this note are payable at the office of the
or a paying agent duly appointed by the Local Government in lawful money of
the United States of America.

This note is secured solely by the receipt of taxes and revenues to
be received by the

(the "Fund") during the current fiscal year of the Local
Government, being

July 1, 20

through June 30, 20__, inclusive (the "Fiscal Year").

This note is subject to redemption prior to its stated maturity in whole or in part at any time at the option of the Local Government upon payment of the principal amount of the note together with the interest accrued thereon to the date of redemption without a premium.

This note is issued under the authority of Parts I, IV, and VIII of Title 9, Chapter 21, Tennessee Code Annotated, and a resolution duly adopted by the Local Government on

, 20

, to provide funds in anticipation of the collection of taxes and revenues for the Fund during the Fiscal Year in an amount not exceeding sixty percent (60%) of the total Fund appropriations for the Fiscal Year. The Maturity Date specified above shall not exceed the end of the Fiscal Year.

Title 9, Chapter 21, Section 117, Tennessee Code Annotated provides that this note and interest thereon are exempt from taxation by the State of Tennessee or by any county, municipality or taxing district of the State, except for inheritance, transfer and estate taxes and except as otherwise provided under the laws of the State of Tennessee.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this note do exist, have happened and have been performed in due time, form and manner as required by the Constitution and laws of the State of Tennessee, and that the amount of this note, together with all other indebtedness of the Local Government, does not exceed any constitutional or statutory limitation thereon, and that this note is within every constitutional and statutory limitation.

IN WITNESS WHEREOF, the Governing Body of the Local Government has caused this note to be executed in the name of the Local Government by the manual signature of the

, and countersigned and attested by the manual signature of

the

, with the Seal of the Local Government affixed hereto or imprinted hereon, and this note to be dated as of the day of

, 20 .

Duly passed and approved this
of , 20

(Mayor/County Mayor)

ATTESTED:

(City Recorder/County Clerk)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1524)

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Amendment

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 1524

Resolution 13-15, a resolution to amend the Fiscal Year 2015 General Purpose School Fund and Special Revenue Fund Budget to approve additional funding for Bartlett City Schools.

WHEREAS, the Bartlett City Board of Education (“the School Board”) has received additional funding from the State of Tennessee and Shelby County Commission; and

WHEREAS, the School Board will approve a budget amendment to its FY2015 operating budget at its regular meeting on June 25, 2015; and

WHEREAS, the governing board of the City of Bartlett is required to approve the operating budget of the School Board, along with any amendments;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the FY2014-2015 General Purpose School Fund Budget is amended, subject to approval by the School Board, to appropriate an additional \$527,392 as follows:

<u>Fund Account Number</u>	<u>Increase Expenditures</u>	<u>Increase Revenues</u>
141.72810.399	\$ 2,845.00	
141.72810.701	\$415,467.00	
141.46590		\$418,312.00
141.72620.399	\$109,080.00	
141.44990		\$109,080.00

BE IT FURTHER RESOLVED By the Board of Mayor and Aldermen that the FY2014-2015 Schools Special Revenue Fund is amended, subject to approval by the School Board, to appropriate an additional \$15,878 as follows:

142.42900	\$ 216.00	
142.72200	\$10,113.00	
142.47141		\$10,329.00
145.72200	\$ 5,549.00	
145.44990		\$ 5,549.00

Adopted this day of June 9, 2015

W.C. Pleasant, Register to the

A. Keith McDonald, MayorBoard of Mayor and Aldermen

Attest:

Stefanie McGee, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1525)

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Amendment

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 1525

Resolution 14-15, a resolution to amend the Fiscal Year 2015 General Purpose School Fund.

WHEREAS, the Bartlett City Board of Mayor and Aldermen are required to approve the Bartlett City Board of Education General Purpose School Fund budget; and

WHEREAS, the School Board has approved a budget amendment to its FY2015 operating budget at its regular meeting on May 28, 2015 which is labeled "Exhibit A" and made a part of this resolution by reference;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the Fiscal Year 2014-2015 General Purpose School Fund Budget amendment is approved, as detailed in "Exhibit A".

Adopted this day of June 9, 2015

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Stefanie McGee, City Clerk

"EXHIBIT A"



RESOLUTION 2-5

A RESOLUTION TO AMEND THE 2014-2015 ANNUAL GENERAL PURPOSE FUND BUDGETS.

WHEREAS, the Tennessee Legislature passed Public Chapter No. 256 of the 2013 Public Acts to amend Title 49 relative to local educational agencies, including Tennessee Code Annotated §49-2-127(b), which authorizes the governing body of a municipality to establish, by ordinance, a municipal board of education in compliance with Tennessee Code Annotated §49-2-201; and

WHEREAS, Bartlett City Schools were lawfully established by local ordinance pursuant to Tennessee Code Annotated §49-2-106 and in compliance with Tennessee Code Annotated §49-2-201; and

WHEREAS, the Bartlett City Board of Education is an entity authorized pursuant to the laws of the state of Tennessee to operate a public school district within Shelby County, Tennessee; and

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments to the General Purpose Fund Budget do not change the total amount of the budget but only require the transfer of funds from one function to another.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the annual General Purpose Fund Budget for the 2014-2015 school year for the Bartlett City Schools as presented in official budget documents are hereby amended by reference in the following amounts:

GENERAL PURPOSE FUND EXPENDITURE BUDGET:**\$71,397,213**

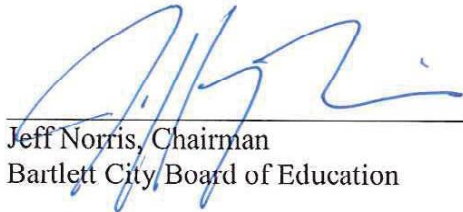
Expenditures are amended in the following categories:

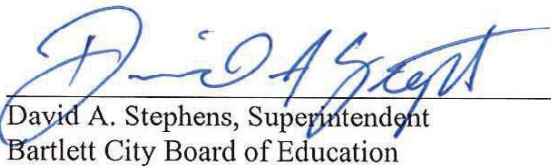
71100	Regular Instruction Program is amended from \$37,629,551 to \$37,842,419	\$212,868
71200	Special Education Program is amended from \$5,652,262 to \$5,389,687	(\$262,575)
72220	Special Education Program Support is amended from \$1,278,212 to \$1,038,919	(\$239,293)
72710	Transportation is amended from \$2,811,739 to \$3,100,739	\$289,000
Amended Budget for Title 1-A		\$71,397,213

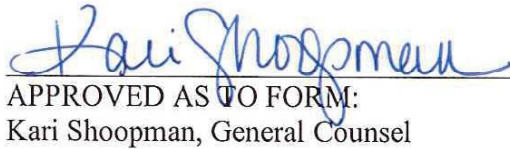
Section 2. That the budget documents required by law will be amended and submitted for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective May 28, 2015 from and after its adoption by the Bartlett City Board of Education.

Adopted this 28 day of May, 2015.


 Jeff Norris, Chairman
 Bartlett City Board of Education


 David A. Stephens, Superintendent
 Bartlett City Board of Education


 APPROVED AS TO FORM:
 Kari Shoopman, General Counsel



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1514)

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 1514

Resolution 15-15, a resolution to delete uncollectible accounts from ambulance customers accounts receivable.

WHEREAS, the City of Bartlett wishes to establish a resolution regarding uncollectible ambulance fees accounts receivable; and

WHEREAS, the City of Bartlett Ambulance service retained National Reimbursement Group, Inc. to begin billing and collection of ambulance service fees effective January 1, 2013; and

WHEREAS, the City Treasurer has reviewed past due ambulance service fee accounts prior to the effective date NRG began the billing and collection process and has determined them to be uncollectible; and

WHEREAS, the past due ambulance service fee bills that are deemed uncollectible by the City Treasurer will be brought to the City of Bartlett Mayor and Board of Aldermen board meeting in June each year for approval of writing off all past due uncollectible accounts; and

WHEREAS, a list of all customers with unpaid balances which have been written off shall be kept on file for public record. Future payments of these unpaid balances will be considered revenue for the City of Bartlett;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN that these ambulance fees accounts receivable prior to January 1, 2013, will be deleted from the accounts receivable uncollectible aged list of accounts.

Adopted this day of June 9, 2015

W. C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Stefanie McGee, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1517)

Meeting: 06/09/15 07:00 PM

Department: Finance

Category: Budget

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 1517

Resolution 16-15, a resolution to delete uncollectible accounts from utility customers accounts receivable.

WHEREAS, the City of Bartlett wishes to establish a resolution regarding uncollectible utility accounts receivable; and

WHEREAS, the City Treasurer will review all past due accounts in excess of six months old. The City Treasurer, after determining the accounts which appear uncollectible, may write off all such accounts with a balance of \$25.00 or less; and

WHEREAS, the past due utility bills that are more than \$25.00 and are deemed uncollectible by the City Treasurer will be brought to the City of Bartlett Mayor and Board of Aldermen board meeting in June each year for approval of writing off all past due uncollectible accounts; and

WHEREAS, the list of past due water bills that are more than \$25.00 as of May 2015 that are deemed uncollectible by the City Treasurer totals approximately \$61,331.48; and

WHEREAS, a list of all customers with unpaid balances which have been written off shall be kept on file for public record. Any customer whose account was previously written off and desires to initiate service again with the City of Bartlett for water/utility service must pay the unpaid bill before service will be started again;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN that these water/utility accounts receivable will be deleted from the accounts receivable uncollectible aged list of accounts.

Adopted this day of June 9, 2015

W. C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Stefanie McGee, City Clerk