



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING AGENDA

TUESDAY, JUNE 4, 2024 - BARTLETT CITY HALL - 6:00 PM

MINUTES APPROVAL

Minutes of the May 7, 2024 Beer Board Regular Meeting

PUBLIC HEARINGS

- I. Lett's Go Bartlett, represented by Alec Chandler McCollough, 6345 Barwick Drive, Bartlett, TN 38134, has applied for a Special Event Temporary On-Premises permit to sell beer at the Music in the Park Series on June 15, July 6, July 20, August 3, August 17, August 31, September 14, and September 28 from 5:00 p.m. to 10:00 p.m. located at A. Keith McDonald Pavilion at W.J. Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

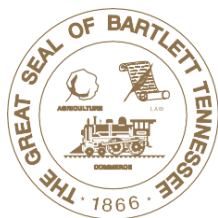
NEW BUSINESS

- I **Music in the Park Series Temporary Beer Permit. (Penny Medlock, City Clerk)**

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURN



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING MINUTES

TUESDAY, MAY 7, 2024 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Deborah Williams: Present, Ryan Smith: Absent, Eric Russell: Present, Jason Sidle: Present, Ray Schwill: Present.

MINUTES APPROVAL

Minutes of the April 2, 2024 Beer Board Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jason Sidle
SECONDER:	Ray Schwill
AYES:	Deborah Williams, Eric Russell, Jason Sidle, Ray Schwill
ABSENT:	Ryan Smith

PUBLIC HEARINGS

- I. Bartlett Police Charitable Foundation, represented by Chris Armstrong, 3882 Earlynn Drive, Bartlett, TN 38133, has applied for a Special Event Temporary On-Premises permit to sell beer at the Music By the Lake Series on May 17, 2024 from 5:30 p.m. to 9:00 p.m. and on June 14, 2024 from 5:30 p.m. to 9:00 p.m., located on the grounds of the Bartlett Performing Arts & Conference Center at 3663 Appling Road, Bartlett, TN 38133.

No one spoke for or against.

Adjourned at 6:01 p.m.

NEW BUSINESS

- I. Temporary Beer Permit application (ID # 3541)
Music By the Lake Series Temporary Beer Permit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eric Russell
SECONDER:	Ray Schwill
AYES:	Deborah Williams, Eric Russell, Jason Sidle, Ray Schwill
ABSENT:	Ryan Smith

Minutes Acceptance: Minutes of May 7, 2024 6:00 PM (Minutes Approval)

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

Meeting adjourned at 6:03 PM

Ryan Smith, Chairperson

Penny Medlock, City Clerk

Minutes Acceptance: Minutes of May 7, 2024 6:00 PM (Minutes Approval)

**Beer Board****SCHEDULED****TEMPORARY BEER PERMIT APPLICATION (ID # 3579)**

Meeting: 06/04/24 06:00 PM

Department: Beer Board

Category: Agreement

Prepared By: Penny Medlock

Initiator: Penny Medlock

Sponsors:

DOC ID: 3579

Music in the Park Series Temporary Beer Permit.

Lett's Go Bartlett, represented by Alec Chandler McCollough, 6345 Barwick Drive, Bartlett, TN 38134, has applied for a Special Event Temporary On-Premises permit to sell beer at the Music in the Park Series on June 15, July 6, July 20, August 3, August 17, August 31, September 14, and September 28 from 5:00 p.m. to 10:00 p.m. located at A. Keith McDonald Pavilion at W.J. Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

CITY OF BARTLETT MEMO

DATE: May 28, 2024
TO: The Bartlett Beer Board
FROM: Ava MacFerran
SUBJECT: Special Event Beer Permit - Letts Go Bartlett

Please find attached an ON-Premises Special Event Temporary Beer Permit Application for Letts Go Bartlett. This application is for a series of events that will be held at the A. Keith McDonald Pavilion at Freeman Park, 2629 Bartlett Blvd, Bartlett, TN 38134. Supporting documentation can be found in this packet.

- Reason for permit: Music in the Park concert series
- Applicant: Letts Go Bartlett
- Representative: Alec Chandler McCollough
- Location previously sold beer: No
- Background check: Passed
- Distance Boundary: Passed
- Legal Notice: Bartlett Express, 5/16/2024 edition
- Violations by this applicant: No
- Suspension/ Revocation at this location: No

Included in the application packet are copies of the Beer Ordinances as well as the explanation of the **Suspension Revocation and Civil Penalty of selling Beer to minors.**

**CONTENT AND ORDER OF ALL
BEER PERMIT APPLICATIONS**

1. AGENDA
2. MEMO TO THE BARTLETT BEER BOARD
3. LEGAL NOTICE
4. APPLICATION
5. OUR NOTICE IN THE NEWSPAPER
6. POLICE BACKGROUND CHECK OF APPLICANT (SIGNED)
7. CODE ENFORCEMENT'S BOUNDARY REPORT (SIGNED)
8. MAP OF AREA



LEGAL NOTICE

Pursuant to the requirements of Ordinance 23-07 of the City of Bartlett, TN, the following information is made known to all interested persons:

Let's Go Bartlett, represented by Alec Chandler McCollough, has applied for a Special Event Temporary ON-Premises permit to sell beer at the Music In The Park Concert Series on June 15, 2024, July 6, 2024, July 20, 2024, August 3, 2024, August 17, 2024, August 31, 2024, September 14, 2024 and September 28, 2024, from 5:00 p.m. to 10:00 p.m. located at A. Keith McDonald Pavilion at Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

The Bartlett Beer Board will meet at 6:00 p.m. on June 4, 2024, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

David Parsons
Mayor



Special Event Temporary Beer Permit Application

APPLICATION FOR SPECIAL EVENT TEMPORARY BEER PERMIT STATE OF TENNESSEE CITY OF BARTLETT

Application for (check one):

SINGLE EVENT PERMIT

EVENT DATE(S): _____

EVENT HOURS: _____

MULTIPLE EVENT PERMIT

1. EVENT DATE(S): June 15, 2024

EVENT HOURS: 5 pm - 10 pm

2. EVENT DATE(S): July 6, 2024

EVENT HOURS: 5 pm - 10 pm

3. EVENT DATE(S): July 20, 2024

EVENT HOURS: 5 pm - 10 pm

4. EVENT DATE(S): Aug 3, 2024

EVENT HOURS: 5 pm - 10 pm

5. Aug 17, 2024
5 pm - 10 pm

6. Aug 31, 2024
5 pm - 10 pm

7. Sept. 14, 2024
5 pm - 10 pm

8. Sept. 28, 2024 - 5 pm - 10 pm

1. Applicant: LETT'S GO BARTLETT, Alec Chandler
McCollough

2. Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status:

Charitable _____ Nonprofit Political Organization _____



Special Event Temporary Beer Permit Application

3. Location of the event: MUSIC in the Park - concert series
A Keith McDonald Pavilion at Freeman Park

4. If the event location encompasses multiple addresses or streets, please specify where beer will be served (this location will be listed on the beer permit and in the legal notice).

5. Applicant phone number: 901-484-4416

6. Please give the following information on the person who will be managing the special event.

Name: Todd Halford c/o City of Bartlett

Driver's License # [redacted] State TN

Date of birth [redacted] Soc. Sec. # [redacted]

Cell phone # 901.831.7375 Alt. phone # 901.385.5508

Email thalford@cityofbartlett.org

7. Please give the following information on the person responsible for beer sales under the permit:

Name: Ashley Creeley

Driver's License # [redacted] State TN

Date of birth [redacted] Soc. Sec. # [redacted]

Cell phone # (901) 229-1399 Alt. phone # _____

Email ashley@grindcitybrew.com

8. Do you own the premises on which you will operate? yes city owned
If no, please give the name and address of the property owner. You must include a written statement of approval from the landowner with this application:



Special Event Temporary Beer Permit Application

9. Has any person having at least 5% ownership interest, managers, or employees of the organization been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? Yes _____ No X
If so, give particulars of each charge, court, and date convicted.

10. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes _____ No X If so, please give date, place, and cause of said revocation.

11. Give applicant's history of involvement with special events where beer has been served, if any.

Ø

12. Give applicant's employment record for the past 10 years.

N/A

(The City of Bartlett has adopted Ordinance 8-313 forbidding the sale of beer and like beverages within 150 feet of a free-standing school or church; or immediately adjacent in a multi-tenant building.)

13. What is the name and address of the school or church nearest the event?

ELMORE PARK MS



Special Event Temporary Beer Permit Application

ACKNOWLEDGEMENT OF BEER BOARD MEETING

This is to acknowledge that I, Alec Chandler McCollough
Printed name of representative

representing Let's Go Bartlett have been
Name of organization and event

notified that the meeting of the Beer Board will be held at City Hall in the Council Chamber on
Tuesday, JUNE 4, 2024 at 6 p.m. The purpose of the meeting is to consider the
application for a special event temporary beer permit for the above stated organization and event.

Presence of a representative is imperative to receive a permit.

Alec Chandler McCollough
Signature

5/9/2024
Date



Special Event Temporary Beer Permit Application

Application Signature Page

I hereby make application to the City of Bartlett for a special event temporary beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

I hereby certify that no person having at least 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my organization has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I understand that by submitting this application, a background investigation shall be conducted on the applicant.

I am also aware that I shall not be issued a permit or my permit shall be revoked if my event causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety and morals.

Ale Ch M
Signature of Applicant/Owner (or Authorized Officer)

On behalf of: Lett's Go Bartlett
Name of Charitable, Nonprofit, or Political Organization

Sworn to and subscribed before me this 9th day of May, 2024

[Signature]
Notary Public

My Commission Expires: May 17, 2026



6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • (901) 629-6400

My Commission Expires
May 17, 2026

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

NOTICE: Non-refundable fees of \$72.00 for the application and \$100 for the required legal notice must accompany this document. If the applicant is approved you are required to provide documentation of sales tax exemption.

FOR OFFICE USE ONLY:

Completed Beer Application with Signature Notarized

Documentation showing evidence of status as a charitable, nonprofit, or political Organization

Title Company Mailing Labels

Application Fees Date Paid

Beer Board Meeting Date

Approved Denied

PLEASE COMPLETE THE ENTIRE APPLICATION, HAVE IT NOTARIZED AND RETURN ALONG WITH YOUR \$172.00 CHECK FOR PROCESSING. YOU WILL BE NOTIFIED AS TO WHEN YOUR ORGANIZATION WILL BE SCHEDULED TO APPEAR BEFORE THE BEER BOARD. YOU SHOULD MAIL OR DELIVER YOUR APPLICATION TO THE FOLLOWING:

ADDRESS: CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TN 38134
901-385-6428

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any individual acting on behalf of the Bartlett Tennessee Beer Board bearing this release, or copy thereof, to obtain any information in your files pertaining to my criminal history, personal history, or disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the Bartlett Tennessee Beer Board. Consent is granted for the Bartlett Tennessee Beer Board to furnish such information, as is described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you as the custodian of such records, the City of Bartlett, the Bartlett Beer Board or any individual acting on behalf of the City or the Beer Board, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of the release, you may contact me as indicated below.

5/9/2024
DATE

Alec Chandler
SIGNATURE

Full name (type or print):

Alec Chandler McCollough

Current home address:

6345 Barwick Drive

Bartlett, TN 38134

Date of birth:

[REDACTED]

Social security number:

[REDACTED]

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

Home telephone number: 901-857-4942
 Business telephone number: 901-377-2484
 Driver's license number: [REDACTED] State: TN

Witness: *Amber Peryear* Amber Peryear
 Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

AFFIDAVIT OF BEER PERMIT APPLICANT

STATE OF TENNESSEE:

COUNTY OF SHELBY:

I, Alec Chandler McCollough make an oath and state that I comply with
[Print Your Name]

the requirements of Tennessee Code Annotated Section 57-5-108 (k) including but not limited to the following: I am not the original holder of the license, or any family member who could inherit from such individual under the statute of intestate succession, for a premise where a beer license has been revoked.

Alec Chandler McCollough
[Signature]

Sworn to and subscribed before me this 9th day of May 2024

AMBER PURYEAR
STATE OF TENNESSEE
NOTARY PUBLIC
SHELBY COUNTY
My Commission Expires
May 17, 2026

Amber Puryear
Notary Public

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

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5/9/2024
DATE

SIGNATURE

Full name (type or print): RICHARD TODD HALFORD
Current home address: 3800 OAK FOREST DR.
BARTLETT TN 38135

Date of birth: [REDACTED]

Social security number: [REDACTED]

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

Home telephone number: 901-831-7375
 Business telephone number: 901-385-5508
 Driver's license number: [REDACTED] State: TN

Witness: [Signature] Joseph A. Samuinski JR
 Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

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05/11/24
DATE

Ashley Creeley
SIGNATURE

Full name (type or print):

Ashley Creeley

Current home address:

218 DILLE PLACE

MEMPHIS, TN. 38111

Date of birth:

[REDACTED]

Social security number:

[REDACTED]

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

Home telephone number:

902 - 229 - 1399

Business telephone number:

902 - 545 - 2337

Driver's license number:

[REDACTED] State: TN

Witness:

Charles Jones

Signature

Charles Jones

Printed Name

Please include a clear photocopy of your driver's license with this form.

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)



001470433

CHARTER NONPROFIT CORPORATION

SS-4418



Tre Hargett
Secretary of State

Division of Business Services
Department of State
State of Tennessee
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102
(615) 741-2286
Filing Fee: \$100.00

For Office Use Only
-FILED-
Control # 001470433

The undersigned, acting as incorporator(s) of a nonprofit corporation under the provisions of the Tennessee Nonprofit Corporation Act, adopt the following Articles of Incorporation.

1. The name of the corporation is: Lett's Go Bartlett

2. Name Consent: (Written Consent for Use of Indistigulshable Name)
 This entity name already exists in Tennessee and has received name consent from the existing entity.

3. This company has the additional designation of: None

4. The name and complete address of its initial registered agent and office located in the State of Tennessee is:
Lett's Go Bartlett
6103 ADINA COVE
BARTLETT, TN 38135
SHELBY COUNTY

5. Fiscal Year Close Month: December Period of Duration: Perpetual

6. If the document is not to be effective upon filing by the Secretary of State, the delayed effective date and time is:
(none) (Not to exceed 90 days)

7. The corporation is not for profit.

8. Please complete all of the following sentences by checking one of the two boxes in each sentence:
This corporation is a public benefit corporation / mutual benefit corporation.
This corporation is a religious corporation / not a religious corporation.
This corporation will have members / not have members.

9. The complete address of its principal office is:
6103 ADINA COVE
BARTLETT, TN 38135
SHELBY COUNTY

(Note: Pursuant to T.C.A. §10-7-503 all information on this form is public record.)

1:55-9087 09/27/2023 1:56 PM RECEIVED BY TENNESSEE DOCUMENTS

Attachment: Memo to Board 5_28_2024 Lett's Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)

RDA 1678

page will be black and white and red all over—just like the riddle!

Standards Link: Research: Use the newspaper to locate information.

With hundreds of topics, every **Kid Scoop**® printable activity pack features six-to-seven pages of high-interest extra learning activities for home and school! Get your free sample today at:



kidscoop.com/activity-pages

Double Word Search

CHARACTERS
DING
IPES
TERS
IGHT
ES
KS
TE
CE
TH
ES

Find the words in the puzzle.
How many of them can you find on this page?

S	R	E	T	C	A	R	A	H	C
K	G	E	C	A	L	P	E	T	C
O	G	A	U	U	S	E	M	A	G
O	T	G	H	G	W	O	G	N	T
B	I	R	E	H	N	O	I	A	A
D	T	I	I	T	N	D	R	G	P
C	L	T	H	A	A	M	P	D	U
L	E	T	T	E	R	S	A	I	N
G	S	N	R	E	C	I	P	E	S

Standards Link: Letter sequencing. Recognize identical words. Skim and scan reading. Recall spelling patterns.

Kid Scoop VOCABULARY BUILDERS

This week's word: **CAMPAIGN**

The noun **campaign** means a series of activities and messages to reach a goal.

The fourth graders started a **campaign** to pick up all the litter at their school.

Try to use the word **campaign** in a sentence today when talking with your friends and family.



What is a librarian's favorite thing to buy at a farmer's market?

ANSWER: Quiet peas.

Write On!

Best Book of the Summer

Summertime is also reading time. What book should other kids read this summer? Why?

Say You Saw It In The Bartlett Express!



LEGAL NOTICE

Pursuant to the requirements of Ordinance 23-07 of the City of Bartlett, TN, the following information is made known to all interested persons:

Let's Go Bartlett, represented by Alec Chandler McCollough, has applied for a Special Event Temporary ON-Premises permit to sell beer at the Music In The Park Concert Series on June 15, 2024, July 6, 2024, July 20, 2024, August 3, 2024, August 17, 2024, August 31, 2024, September 14, 2024 and September 28, 2024, from 5:00 p.m. to 10:00 p.m. located at A. Keith McDonald Pavilion at Freeman Park, 2629 Bartlett Boulevard, Bartlett, TN 38134.

The Bartlett Beer Board will meet at 6:00 p.m. on June 4, 2024, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

David Parsons
Mayor

CITY OF BARTLETT MEMO

DATE May 14, 2024
TO: Trey Arthur
FROM: Ava MacFerran
SUBJECT: Boundary Report

Please find attached, a Special Event Temporary ON-Premises Beer Permit Application being presented to us by Alec Chandler McCollough on behalf of Letts Go Bartlett for a series of events located at the A. Keith McDonald Pavilion at Freeman Park, 2629 Bartlett Blvd, Bartlett, TN 38134.

I would appreciate it if you would please check all the distances and boundaries as required by our city ordinances and mark the appropriate Yes or No line and return with your signature as soon as possible.

Thank you very much!

Yes All distance and boundaries meet the requirements of the City of Bartlett.

NO All distance and boundaries do not meet the requirements of the City of Bartlett.

Signature  #10 5/13/24

Attachment: Memo to Board 5_28_2024 Letts Go Bartlett (3579 : Music in the Park Series Temporary Beer Permit)

