



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, DECEMBER 14, 2021 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Scott Greer, New Hope Christian Church

FUTURE MEETINGS

The Mayor announced that the regularly scheduled Board of Mayor and Aldermen meeting set for January 11, 2022 has been moved to Thursday, January 13, 2022. He and other aldermen will be attending the opening session of the Tennessee General Assembly on January 11, 2022.

Design Review Commission, December 21 at 6:30 p.m.

Board of Mayor and Aldermen Meeting (Special Called), December 30 at 6 p.m.

Family Assistance Commission, January 3 at 6 p.m.

Planning Commission, January 3 at 7 p.m.

Beer Board, January 4 at 6 p.m.

Bartlett Station Commission, January 5 at 7:30 a.m.

City Beautiful Commission, January 6 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE**Minutes of the November 23, 2021 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

Minutes of the November 30, 2021 Board of Mayor and Aldermen Special Called Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Resolution 30-21, a resolution approving a special use permit to allow a truck or trailer rental use to be located at the northwest corner of Summer Avenue at Altruria Road on Parcel B0166 C00004, within the “C-H” Highway Business zoning district.

Mark Hawks, architect for the applicant, spoke in favor of Sunbelt Rentals. He stated this company maintains their properties well.

No one spoke against.

Adjourned at 6:07 p.m.

UNFINISHED BUSINESS**I Motion to amend Res. 30-21**

RESULT:	APPROVED [5 TO 0]
MOVER:	Kevin Quinn, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Elliott, Parsons, Simmons, Young, Quinn
RECUSED:	Pleasant

2 Resolution 30-21, a resolution approving a special use permit to allow a truck or trailer rental use to be located at the northwest corner of Summer Avenue at Altruria Road on Parcel B0166 C00004, within the “C-H” Highway Business zoning district. (Kim Taylor, Director of Planning and Economic Development)

Clerical error in the resolution stated the Planning Commission denied the favorable recommendation and it should have read "approved the favorable recommendation."

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Kevin Quinn, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

I Minimum bond subdivision contract for The Carriage Houses at Harrington Creek Phase I. (John Horne, Assistant Director of Engineering)

The developer, Valenti Development Group, LLC., has delivered written request for the subdivision contract to be written for the minimum bond, meeting all requirements. On July 28, 2020, the Board of Mayor and Alderman gave final approval of Ordinance 20-02 regarding new minimum bond requirements. The developer will pay \$104,462.51 in City fees. The minimum bond is set at \$92,140.00.

2 Subdivision contract for Cavallo Subdivision. (John Horne, Assistant Director of Engineering)

The developer, Michelle Cavallo, will pay \$7,375.00 in City fees. The bond is set at \$0.00.

3 Proposal for survey and design for the Appling/Memphis-Arlington Road Drainage Design Project. (John Horne, Assistant Director of Engineering)

Recommend approving the proposed survey and engineering design for the Applying/Memphis- Arlington Road Drainage Design Project from Cannon & Cannon Engineering at a cost of \$49,885.00. Funds are available in Account 311.48311.453.

NEW BUSINESS

I Treasurer's Report for October 2021. (Dick Phebus, Director of Finance)

This item was removed from the Consent Agenda by Alderman Quinn for discussion. He noted some losses and asked if we were behind on property tax collections. Director of Finance Dick Phebus clarified that property tax collection doesn't begin until November and this is October's Treasurer's Report. He also stated that intergovernmental revenues lag behind. Chief Administrative Officer Mark Brown also noted that last fiscal year's Other Revenue category included CARES funds.

Budgeted Expenditures	\$87,957,409
Year-to-date Expenditures	\$36,377,723
Budgeted Revenues	\$87,957,409
Year-to-date Revenues	\$23,471,184

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Resolution 36-21, a resolution authorizing the City of Bartlett, Tennessee to participate in the Public Entity Partner's Property Conservation Matching Grant Program. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

3 Proposed Road & Walking Trail Projects for submission to the Metropolitan Planning Organization (MPO) for inclusion in the Transportation Improvement Plan (TIP) (John Horne, Assistant Director of Engineering)

Assistant Director of Engineering John Horne presented the Transportation Improvement Plan. This application is made every four years through the Metropolitan Planning Organization. No vote required.

RESULT:	NO VOTE REQUIRED
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OPEN DISCUSSION

The Mayor and Aldermen wished all a Merry Christmas.

ADJOURNMENT

Meeting adjourned at 6:43 PM