



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, MAY 27, 2014 - BARTLETT CITY HALL - 7:00 PM

INVOCATION

Opening Prayer by Fred Shackelford, Ellendale Baptist Church

FUTURE MEETINGS

Board of Mayor and Aldermen Work Session, May 29 at 4:30 p.m.

Family Assistance Commission, June 2 at 6 p.m.

Board of Mayor and Aldermen, June 3 at 7 p.m.

Bartlett Station Commission, June 4 at 7:30 a.m.

City Beautiful Commission, June 5 at 7 p.m.

Bartlett Historical Society, June 9 at 7 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the May 13, 2014 Board of Mayor and Aldermen Regular Meeting

UNFINISHED BUSINESS

- 1 Second Reading of Ordinance 14-01, an Ordinance To Adopt The 2014-2015 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Utility Fund, Debt Service Fund And Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance) The public hearing is set for June 10, 2014.**
- 2 Second Reading of Ordinance 14-02, an Ordinance To Levy And Assess A Tax Rate For Ad Valorem Taxes Upon Real Property And Personal Property In The City Of Bartlett For The Tax Year 2014. (Dick Phebus, Director of Finance) The public hearing is set for June 10, 2014.**

- 3 **Second Reading of Ordinance 14-03, an ordinance to adopt a contributory retirement plan for employees hired on or after July 1, 2014. (Peter Voss, Director of Personnel)** The public hearing is set for June 10, 2014.
- 4 **Second Reading of Ordinance 14-04, an ordinance to adopt Amendment no. 10 to the retirement system of the City of Bartlett, Tennessee Defined Benefit Plan. (Peter Voss, Director of Personnel)** The public hearing is set for June 10, 2014.

CONSENT AGENDA

- 1 **Special event permit for Youth Villages 5K & 10K Runs. (Jim Brown, Director of Code Enforcement)**

The event will be held on Saturday, June 28 from 7 to 11 a.m at St. Philip Church.
- 2 **Bid for two police cars. (Gary Rikard, Chief of Police)**

Recommend accepting the lowest bid from Swope Auto Group at cost of \$23,230.71 per vehicle for a total of \$46,461.42. Funds are available in account 311.48311.785.20313.
- 3 **Bid for annual Public Works supplies. (Bill Yearwood, Director of Public Works)**
- 4 **Treasurer's Report for April 2014. (Dick Phebus, Director of Finance)**

NEW BUSINESS

- 1 Resolution 15-14, a resolution to establish the Mayor's salary and vehicle stipend for the four-year period beginning January 1, 2015. (Mark Brown, Chief Administrative Officer)
- 2 Resolution 16-14, a resolution to establish the salaries of Aldermen in the City of Bartlett beginning January 1, 2015. (Mark Brown, Chief Administrative Officer)
- 3 Resolution 17-14, a resolution to amend the Fiscal Year 2014 Operating Budget to appropriate \$60,600 for peace officer supplement pay for police department personnel. (Dick Phebus, Director of Finance)

- 4 First Reading of Ordinance 14-06, an ordinance to adopt the 2014-2015 General Purpose School Budget. (Dick Phebus, Director of Finance and David Stephens, Superintendent of Bartlett City Schools) The public hearing to be set for June 10, 2014.

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 13, 2014 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Absent, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mark Taylor, Sycamore View Church of Christ

FUTURE MEETINGS

Board of Zoning Appeals, May 15 at 6:30 p.m.

Historic Preservation Commission, May 19 at 7 p.m.

BPACC Advisory Board, May 20 at 6 p.m.

Design Review Commission, May 20 at 7 p.m.

Board of Mayor and Aldermen Work Session, May 20 at 5:30 p.m.

RECOGNITIONS

Proclamation for National Building Safety Month

Every member of Code Enforcement Department is certified.

Proclamation for National Public Works Week

National Public Works Week is May 18 - May 24.

Mayor's Youth Council

Mayor McDonald and the Aldermen recognized this year's Mayor's Youth Council participants:

Mary Ellen Awtry, sophomore at Bartlett High
Erin Bowens, eighth grader at Appling Middle
Brogan Brewer, eighth grader at Bon Lin Middle
Tyler Brown, eighth grader at Appling Middle
David Claunch, senior at Bolton High
Mark Criswell, eighth grader at homeschool
Jala Douglas, sophomore at Bolton High
Shelby Dozier, senior at Arlington High
Haley Elmore, eighth grader at Shadowlawn Middle

Minutes Acceptance: Minutes of May 13, 2014 7:00 PM (MINUTES ACCEPTANCE)

Taylor Feathers, senior at Arlington High
 Antonio Garrett, senior at Bolton High
 Grace Jennings, eighth grader at Shadowlawn Middle
 Chrissy Jensen, eighth grader at Appling Middle
 Kaela Jones, senior at Bartlett High
 Cody Kossan, senior at Bolton High
 Josh Kuhstoss, eighth grader at Appling Middle
 Jessica LaPorte, senior at Arlington High
 Jordan Leach, sophomore at Bolton High
 Lacey Loft, eighth grader at Appling Middle
 Allie McMahan, senior at Bolton High
 Rachel Milzarek, eighth grader at Appling Middle
 Dawson Mullins, eighth grader at Appling Middle
 Alexa Pangonas, seventh grader at Bon Lin Middle
 Abby Rodriguez, eighth grader at Appling Middle
 Hannah Stevens, seventh grader at St. Ann
 Ellen Sutton, senior at Bolton High
 Haley Todd, senior at Bartlett High
 Madeline Velez, seventh grader at St. Ann

The adult liaisons are Shan Criswell, Jacquie Gore, Joe Walker, Deborah Williams and Annie Echols.

Mayor's Youth Council presents check to Multiple Sclerosis Society

The Mayor's Youth Council presented a check for \$880 to the Multiple Sclerosis Society. The Council raised the money with a bowling tournament held at Andy B's Bowling Alley on April 26. Andy B's Bowling Alley donated the use of their facility to the tournament.

*****Official Business of the Day*****

Mayor McDonald made the Board aware of an emergency expenditure for the Bartlett Performing Arts and Conference Center HVAC unit. The lowest bid of \$55,215 was from Walker J. Walker.

MINUTES ACCEPTANCE

Minutes of the April 22, 2014 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

- 1 Special event permit for Ellendale Baptist Church Memorial Day Celebration. (Jim Brown, Director of Code Enforcement)**
The event will be held on Monday, May 26 from 4 to 8 p.m. on the church's campus.
- 2 Bid for 90 to 100 Gallon Universal Refuse Containers. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest bid from Rehrig Pacific Company at a cost of \$52 per cart without the City seal to \$57 per cart with the seal. This is an annual bid, and has a requested maximum of \$75,000. Funds are available in account 122.48122.940.
- 3 Bid for Bartlett Recreation Center locker rooms renovation. (David Thompson, Director of Parks and Recreation)**
Recommend accepting the lowest bid from Wagner General Contractors at a total cost of \$53,830.00. Funds are available in account 311.48377.785.54313.
- 4 Bid for Concrete Curb and Gutter Replacement Project Spring 2014. (Rick McClanahan, Director of Engineering)**
Recommend accepting the sole bid from Mark Weeks Consulting and Construction in the amount of \$34,425.00, plus a contingency amount of \$3,575.00 for a total cost of \$38,000.00. Funds are available in accounts 121.48121.966, 121.48121.975, and 311.48311.780.446.
- 5 Residential subdivision contract for Brunswick Court Planned Development. (Rick McClanahan, Director of Engineering)**
The developer, PFMT Holdings, LLC., has purchased this subdivision. The bond is set at \$155,299.
- 6 Water contract for AM Diabetes. (Rick McClanahan, Director of Engineering)**
The developer, Azal LLC, will pay \$8,132 in City fees. The bond is set at \$33,883.
- 7 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**
Two items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.
- 8 Planning Commission Report for April 2014. (Terry Emerick, Director of Planning and Economic Development)**

Item 1 - Construction plan for Cross Subdivision was approved with conditions.
Item 2 - Right-of-way closure for Dutwiler Road was approved.
Item 3 - Site plan for Mapco, located at southwest corner of Brother Blvd and Germantown Road, was approved with conditions.
- 9 Planning Commission Report for May 2014. (Terry Emerick, Director of Planning and Economic Development)**

Item 1 - Master plan for Mapco, located at southwest corner of Brother Blvd and Germantown Road, was approved with conditions.

Item 2 - Construction plan for The Corner Shops of Highway 70 was approved with conditions.

Item 3 - Final plan for The Corner Shops of Highway 70 was approved with conditions.

Item 4 - Final plan for Alexander Hodges subdivision was approved with conditions.

Item 5 - Site plan for Dollar Tree, located at northwest corner of Highway 70 and Appling, was approved with conditions.

Item 6 - Site plan for Taco Bell, located at southeast corner of Highway 70 and Appling, was approved with conditions.

Item 7 - Site plan for River City Church development, located at northwest corner of St. Elmo and Kirby-Whitten, was approved with conditions.

NEW BUSINESS

I Appoint Kelly Price to Industrial Development Board. (A. McDonald, Mayor)

Kelly Price will complete Steve Schaeffer's unexpired term. The term expires January 25, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

2 Resolution 12-14, A resolution to delete uncollectible accounts from utility customers accounts receivable. (Dick Phebus, Director of Finance)

Mr. Phebus that this resolution will write off \$68,042.17 in uncollectible utility accounts, which is .51 percent of revenues, the lowest amount in five years.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

3 Resolution 13-14, A resolution to delete uncollectable property taxes, interest, penalties and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick

4 Resolution 14-14, a resolution naming a successor registration agent to act as registration and paying agent for various indebtedness of the City of Bartlett, Tennessee. (Dick Phebus, Director of Finance)

The City's current paying agent, Bank of New York, is raising its per issue fee from \$200 to \$750. This resolution appoints U.S. Bank National Association as the City's paying agent, with a per issue fee of \$300. This agent will be used for the four current outstanding bond issues.

Minutes Acceptance: Minutes of May 13, 2014 7:00 PM (MINUTES ACCEPTANCE)

RESULT: APPROVED [UNANIMOUS]
MOVER: David Parsons, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Young, Sedgwick

- 5 **First Reading of Ordinance 14-01, an Ordinance To Adopt The 2014-2015 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Utility Fund, Debt Service Fund And Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)**

Mr. Phebus noted that the General Fund has zero use of fund balance.

RESULT: APPROVED ON FIRST READING [UNANIMOUS] Next: 5/27/2014 7:00 PM
MOVER: Jack Young, Vice Mayor
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Young, Sedgwick

- 6 **First Reading of Ordinance 14-02, an Ordinance To Levy And Assess A Tax Rate For Ad Valorem Taxes Upon Real Property And Personal Property In The City Of Bartlett For The Tax Year 2014. (Dick Phebus, Director of Finance)**

The tax rate will remain at \$1.62.

RESULT: APPROVED ON FIRST READING [UNANIMOUS] Next: 5/27/2014 7:00 PM
MOVER: Emily Elliott, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Pleasant, Elliott, Parsons, Young, Sedgwick

- 7 **First Reading of Ordinance 14-03, an ordinance to adopt a contributory retirement plan for employees hired on or after July 1, 2014. (Peter Voss, Director of Personnel)**

Mayor McDonald noted that just prior to this meeting, the Board held a work session beginning at 5:30 p.m. where the proposed pension plan changes were discussed at length.

RESULT: APPROVED ON FIRST READING [UNANIMOUS] Next: 5/27/2014 7:00 PM
MOVER: David Parsons, Alderman
SECONDER: Paula Sedgwick, Alderman
AYES: Pleasant, Elliott, Parsons, Young, Sedgwick

- 8 **First Reading of Ordinance 14-04, an ordinance to adopt Amendment no. 10 to the City of Bartlett, Tennessee amended and restated employees' retirement plan effective July 1, 2014. (Peter Voss, Director of Personnel)**

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 5/27/2014 7:00 PM
MOVER:	Emily Elliott, Alderman	
SECONDER:	Jack Young, Vice Mayor	
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick	

OPEN DISCUSSION

Alderman Pleasant announced his annual fish fry for Saturday, July 19.

Jim Newsom is running for Chancery Court Judge, Part 2 in the August 7 Shelby County General Election.

City Engineer Rick McClanahan said that the Tennessee Department of Transportation will begin the process of paving Stage Road between Bartlett Blvd and Fletcher Creek on Sunday, May 18. The actual paving will begin Sunday, July 20 and is scheduled to be completed by Sunday, August 31. The road work will be done between 9 p.m. and 6 a.m. daily.

Jonathan Dyer invited the public to the Bartlett Station Farmer's Market, which will be held each Saturday between May 17 and September 27 from 7 a.m. to 12 p.m. at W. J. Freeman Park.

ADJOURNMENT

Meeting adjourned at 7:46 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of May 13, 2014 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1244)

Meeting: 05/27/14 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1244 A

Ordinance 14-01, an Ordinance To Adopt The 2014-2015 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Utility Fund, Debt Service Fund And Capital Improvements Fund Budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2014-2015 Fiscal Year for the City of Bartlett are as follows:

	Fiscal Year 14/15
GENERAL FUND EXPENDITURES:	
ADMINISTRATIVE:	
Legislative Board	\$ 955,502
Mayor's Office	\$ 722,340
Community Affairs	\$ 249,987
Building and Grounds	\$ 297,077
Bartlett Station Municipal Center	\$ 422,131
Library	\$ 1,138,070
Finance and Administration	\$ 1,375,027
City Court	\$ 959,240
Personnel	\$ 438,367
Planning and Economic Development	\$ 358,397
Total Administrative	\$ 6,916,138
PUBLIC SAFETY:	
Police Department	\$ 13,638,500
Fire Department	\$ 6,833,515
Ambulance Department	\$ 2,409,956
Code Enforcement	\$ 814,252
Total Public Safety	\$ 23,696,223
PUBLIC WORKS:	
Administration	\$ 536,910
City Shop	\$ 944,183
General Maintenance	\$ 1,350,360
General Services	\$ 296,774
Grounds Maintenance	\$ 1,267,120
Animal Control	\$ 680,643
Engineering Administration	\$ 364,812
Engineering & Inspection	\$ 465,331
Total Public Works	\$ 5,906,133

PARKS AND RECREATION:

Administration	\$	388,263
Community Center	\$	904,613
Athletics	\$	707,987
Maintenance	\$	1,259,181
Senior Citizen Center	\$	358,809
Recreation Center	\$	1,643,372
Total Parks and Recreation	\$	5,262,225

PERFORMING ARTS:

Performing Arts Center	\$	550,916
Total Performing Arts	\$	550,916

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out to Debt Service	\$	150,000
Transfer Out Bartlett School	\$	1,600,000
Transfer Out Shelby County Board of Education	\$	608,193
Transfer Out Balance of Sales Tax Half Cent	\$	1,327,107
Transfer Out DARE Program	\$	48,200
Transfer Out Bartlett Station	\$	100,000
Total Transfers Out	\$	3,833,500

TOTAL GENERAL FUND EXPENDITURES **\$ 46,165,135**

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	\$	19,525,000
Local Taxes	\$	12,981,750
Licenses & Privileges	\$	1,554,100
Intergovernmental	\$	5,217,750
General Charges for Services	\$	3,882,184
Department Revenues	\$	654,325
Court Charges	\$	1,950,000
Other Revenue	\$	145,026
Transfer In from General Improvement Fund	\$	255,000

TOTAL GENERAL FUND REVENUES/TRANSFERS **\$ 46,165,135**

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	\$	1,795,000
Solid Waste Fund	\$	5,948,729
General Improvement Fund	\$	640,000
Drug Enforcement Fund	\$	418,300
DEA Enforcement Fund	\$	151,900
Drainage Control Fund	\$	119,181
Park Improvement Fund	\$	35,000

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES \$ 9,108,110

SPECIAL REVENUE FUNDS REVENUES/SOURCES

Special Revenue Funds Revenue	\$ 8,309,200
Use of Fund Balance	\$ 798,910

TOTAL SPECIAL REVENUE FUNDS REV./SOURCES \$ 9,108,110

UTILITY FUND EXPENDITURES

Administration	\$ 2,372,288
Water & Wastewater Services	\$ 1,796,878
Plant Operations	\$ 1,754,806
Sewer Treatment	\$ 849,184
Total Utility Operation Expenditures	\$ 6,773,156

Utility Debt -- Principal	\$ 1,255,000
Utility Debt -- Interest & Charges	\$ 361,206
Total Utility Debt Expenditures	\$ 1,616,206

Contribution to Fund Balance	\$ 160,938
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TOTAL UTILITY FUND EXPENDITURES \$ 8,550,300

UTILITY FUND REVENUES/SOURCES

Utility Fund Revenues	\$ 8,550,300
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TOTAL UTILITY FUND REVENUES/SOURCES \$ 8,550,300

GENERAL DEBT SERVICE FUND EXPENDITURES

Principal	\$ 3,220,431
Interest and Other Charges	\$ 856,529

TOTAL GENERAL DEBT SERVICE EXPENDITURES \$ 4,076,960

GENERAL DEBT SERVICE REVENUES/SOURCES

Debt Service Revenues	\$ 3,889,250
Debt Service Use of Fund Balance	\$ 187,710

TOTAL GENERAL DEBT SERVICE REV./SOURCES \$ 4,076,960

SECTION 2: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED, that "Exhibit A"

represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2015-2014 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 3: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED, that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 4: The CITY WATER RATE -- BE IT FURTHER ORDAINED the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 5.80
Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 8.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 10.88
Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 15.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 5: The CITY SEWER RATE -- BE IT FURTHER ORDAINED the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 6.19
Residential -- City Customers -- each additional 1,000 gallons	\$ 1.64
Residential -- Rural Customers -- The first 2,000 gallons	\$ 9.09
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- City Customers -- The first 2,000 gallons	\$ 14.89
Commercial -- City Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 22.14
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 1.93

SECTION 6: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED, that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer Department, revenues equivalent to the property tax rate per each \$100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 7: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED, that "Exhibit B" represents the fiscal year 2014-2015 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2014-2015. Any rate or fee not included in the attached 2014-2015 schedule established by previous

resolution, ordinance or administrative action will remain in effect.

SECTION 8: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED, that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 9: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED, that Operating budgets not spent or formally encumbered expire at June 30, 2014. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 10: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 11: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED, that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2015 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2015.

SECTION 12: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 13: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED, that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 14: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 15: EFFECTIVE DATE -- BE IT FURTHER ORDAINED, that this Ordinance becomes effective July 1, 2014.

FIRST READING: May 13, 2014

SECOND READING: May 27, 2014

THIRD READING: June 10, 2014

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

HISTORY:

05/13/14 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 05/27/14

Mr. Phebus noted that the General Fund has zero use of fund balance.

Exhibit A



CIP PROJECT SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2015 - FY 2019**

PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 0	\$ 2,488,197	\$ 6,000,000	\$ 6,160,000	\$ 3,990,000	\$ 18,638,197
Capital Note	1,071,000	908,000	933,000	908,000	933,000	4,753,000
FD311 Transfers-unspent projects	1,942,164	0	0	0	0	1,942,164
FD311 Use of Fund Balance	1,494,836	0	0	0	0	1,494,836
TDOT 80% match	4,699,750	1,032,788	800,000	800,000	800,000	8,132,538
Utility Bonds	0	1,008,200	1,030,800	992,700	1,174,800	4,206,500
FD312 Transfers-unspent projects	818,000	0	0	0	0	818,000
FD312 Use of Fund Balance	536,000	0	0	0	0	536,000
Total Funding Sources	\$ 10,561,750	\$ 5,437,185	\$ 8,763,800	\$ 8,860,700	\$ 6,897,800	\$ 40,521,235
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Transfer to Debt Service Fund	175,000	0	0	0	0	175,000
Total Administrative	\$ 205,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 325,000
<u>Police</u>						
Police Vehicles & Equipment	\$ 322,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,062,000
Police Parking Lot Overlay & Restrict	75,000	0	0	0	0	75,000
Total Police	\$ 397,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,137,000
<u>Fire</u>						
Fire Vehicles	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Fire Ambulances	160,000	160,000	0	160,000	0	480,000
Fire - Aerial Truck	900,000	0	0	0	0	900,000
Total Fire	\$ 1,060,000	\$ 190,000	\$ 30,000	\$ 190,000	\$ 30,000	\$ 1,500,000
<u>Codes Enforcement</u>						
Codes Enforcement Vehicles	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 75,000
Total Code Inspection	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 75,000
<u>Public Works</u>						
Public Works Vehicles & Equip	\$ 378,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,378,000
Total Public Works	\$ 378,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,378,000

Exhibit A

**CIP PROJECT SUMMARY****BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2015 - FY 2019**

PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
<u>Engineering</u>						
Engineering Vehicle	\$ 0	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 92,000
Fletcher Creek Greenway	126,000	1,290,985	1,000,000	1,000,000	1,000,000	4,416,985
City Wide Overlay	960,000	1,500,000	2,000,000	2,500,000	2,500,000	9,460,000
Kirby Whitten Paving	2,200,000	0	0	0	0	2,200,000
Westbrook Road Bridge	250,000	0	0	0	0	250,000
Frank Creek Bridge Rehab	2,000,000	0	0	0	0	2,000,000
Bartlett Road Bridge	819,750	0	0	0	0	819,750
Elmore Box	0	300,000	0	0	0	300,000
Taper Inlet	0	50,000	500,000	0	0	550,000
Brother & Stage Left Signal	0	20,000	0	150,000	0	170,000
FEMA Generator	0	0	50,000	0	0	50,000
Old Brownsville East	0	0	100,000	0	0	100,000
Old Brownsville West R.O.W.	0	0	3,000,000	3,000,000	0	6,000,000
Germantown North	0	0	0	0	140,000	140,000
Various Drainage Projects	0	100,000	50,000	50,000	50,000	250,000
Total Engineering	\$ 6,355,750	\$ 3,283,985	\$ 6,723,000	\$ 6,723,000	\$ 3,713,000	\$ 26,798,735
<u>Parks</u>						
Parks Vehicles & Equipment	\$ 140,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 400,000
Recreation Vehicles & Equipment	176,000	75,000	75,000	75,000	75,000	476,000
Parks Maintenances	271,000	100,000	100,000	100,000	100,000	671,000
Splash Water Park	200,000	0	0	0	0	200,000
Water Park & Outdoor Pool	0	0	0	0	1,000,000	1,000,000
Total Parks	\$ 787,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 1,240,000	\$ 2,747,000
<u>Water</u>						
Tank Maint. & Paint	\$ 0	\$ 213,200	\$ 130,800	\$ 92,700	\$ 99,800	\$ 536,500
Water Line Upgrades	0	50,000	50,000	50,000	50,000	200,000
Water Plant Well - Ardie	100,000	0	0	0	0	100,000
Woodland Reservoir Restoration	250,000	0	0	0	0	250,000
Germantown Rd Water Plant Filter R	110,000	0	0	0	0	110,000
Austin Peay Xing	0	80,000	0	0	0	80,000
Wonderware Control Upgrade	0	65,000	0	0	0	65,000
Water Extention Kirby Whitten	0	0	250,000	0	0	250,000

Exhibit A



CIP PROJECT SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2015 - FY 2019**

PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
Retrofit Reservoir - Germantown	0	0	0	250,000	0	250,000
Water Plant Site	0	0	0	0	125,000	125,000
Total Water	\$ 460,000	\$ 408,200	\$ 430,800	\$ 392,700	\$ 274,800	\$ 1,966,500
<u>Sewers</u>						
Sewers in Annexation Area	\$ 344,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,944,000
Sewer Rehab	0	100,000	100,000	100,000	100,000	400,000
Sewer Line Upgrades	0	100,000	100,000	100,000	100,000	400,000
Buckhead Sewer PH2	250,000	0	0	0	0	250,000
Sludge Digester	300,000	0	0	0	0	300,000
Upgrade Sewage Plant #2	0	0	0	0	300,000	300,000
Total Sewers	\$ 894,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 900,000	\$ 3,594,000
TOTAL CIP	\$ 10,561,750	\$ 5,437,185	\$ 8,763,800	\$ 8,860,700	\$ 6,897,800	\$ 40,521,235

TDOT Funding: \$120k for Fletcher Creek Greenway, \$1,760k for Kirby Whitten Paving, \$2mil for Frank Creek Bridge Rehab and \$819,750 for Bartlett Road Bridge.

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	\$ 425.00	\$85/hr with 4-hr. minimum
	Banquet Hall (all day)	\$ 525.00	\$100/hr with 4-hr minimum
	Boardroom (all day)	\$ 175.00	\$35/hr with 3-hr minimum
	Chapel (all day)	\$ 350.00	\$70/hr with 4-hr minimum
	Meeting Room (all day)	\$ 150.00	\$30/hr with 3-hr minimum
	Reception Hall (all day)	\$ 250.00	\$50/hr with 3-hr minimum
	Weekend and Evening Rates		
	Auditorium (all day)	\$ 690.00	\$115/hr x 6 hours (2 hrs. free)
	Banquet Hall (all day)	\$ 810.00	\$135/hr x 6 hours (2 hrs. free)
	Boardroom (all day)	\$ 240.00	\$40/hr x 6 hours (2 hrs. free)
	Chapel (all day)	\$ 510.00	\$85/hr x 6 hours (2 hrs. free)
	Meeting Room (all day)	\$ 210.00	\$35/hr x 6 hours (2 hrs. free)
	Reception Hall (all day)	\$ 390.00	\$65/hr x 6 hours (2 hrs. free)
	Equipment Rental		
	Sound Equipment (include 2hrs Tech.)	\$ 150.00	All day (includes sound tech)
	Sound Techincian	\$ 15.00	Per hour with 4-hr minimum
	Stage Risers (3-5) panels	\$ 200.00	All day
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	\$ 1,280.00	5 consecutive hrs + 2 hrs decorating
	Reception Hall	\$ 600.00	5 consecutive hrs + 2 hrs decorating
	Wedding only		
	Auditorium	\$ 1,000.00	5 consecutive hrs + 2 hrs rehearsal
	Chapel	\$ 800.00	5 consecutive hrs + 2 hrs rehearsal
	Wedding & Reception		
	Auditorium & Banquet Hall	\$ 2,000.00	8 consecutive hrs + 2 hrs rehearsal
	Auditorium & Reception Hall	\$ 1,380.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Banquet Hall	\$ 1,760.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Reception Hall	\$ 1,220.00	8 consecutive hrs + 2 hrs rehearsal
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 25.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 2.50	Monthly
	Copy fees	\$ 0.25	Per page after first 5 free pages
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seatin
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
City Court	Penalty Personalty Property Taxes	5%	
	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 20.00	Each or Amt of check, whichever is less
	Taxicab Permit Fee, per cab	\$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 61.00	Set by City
	City Litigation Tax	\$ 13.75	Can be no more that State Lit. Tax
	County Drug Treatment Fee	\$ 70.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	DUI-Blood Test Charge	\$ 250.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 5.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	No Drivers License Fee	\$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 2.50	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 18.00	Each

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each
	Subdivision Ordinance Copy Fee	\$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 29.25	Each
	Board of Zoning Appeals		
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Site Plan Review	\$ 200.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 200.00	Each
	Site Plan Review (with contract)	\$ 300.00	Each
	Subdivision		
	Construction Plan	\$ 100.00	Each
	Plus	\$ 10.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Road, Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	\$ 300.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Rerecording	\$ 50.00	Each
	Renotification Fee	\$ 100.00	Up to 100 labels and \$1.00 per label over first 100
		\$ 1.00	
	Reprocessing of Applications	\$ 150.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Rezoning and Special Use Permits	\$ 500.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	DUI Tapes/Video	\$ 15.00	Each
	Fingerprints	\$ 15.00	Per card
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual
	Tow fees	\$ 125.00	Each

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
Fire	Ambulance Transport Fee for BLS	\$ 400.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 460.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 490.00	For ALS II
	Plus a mileage fee	\$ 8.00	Per mile
	Copy fees	\$ 0.25	Per page after first 5 free pages
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 100 sq ft	\$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	\$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	\$ 30.00	Minimum fee one story
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 4.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 10.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 40.00	Minimum Fee (not 1&2 family dwellin
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 4.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 15.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	X-ray unit-120 volt	\$ 15.00	
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 15.00	
	For each gas outlet	\$ 2.50	Single Family Residence
	Gas meter put back	\$ 15.00	
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
Mechanical Permit Fees			
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 4.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	
	Minimum Permit Fee	\$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 50.00	
	\$25,001-\$50,000 total valuation	\$ 100.00	
	\$50,001-\$100,000 total valuation	\$ 150.00	
	\$100,001-\$200,000 total valuation	\$ 200.00	
	\$200,001-\$300,000 total valuation	\$ 300.00	
	\$300,001-\$400,000 total valuation	\$ 400.00	
	\$400,001-\$500,000 total valuation	\$ 500.00	
	\$500,001 and up	\$ 600.00	
	Signs (New)	\$ 25.00	
Plumbing Permit Fees			
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 7.50	
	Minimum Permit fee	\$ 15.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
Public Works	Adoption Fee	\$ 65.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 10.00	Per Day
	Capture Fees		
	1st offense	\$ 30.00	Each
	2nd offense	\$ 60.00	Each
	3rd offense	\$ 90.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 25.00	Cremation fee
		\$ 15.00	Micro-chipping
Solid Waste	Appliance Pickup	\$ 25.00	Each
	Commercial Pickup-Set Up Fee	\$ 15.00	Each
	Commercial Pickup - Charge for Cart	\$ 50.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 22.00	Monthly
	For 2 Carts	\$ 27.00	Monthly
	For 3 Carts	\$ 32.00	Monthly
	Residential Cart Replacement Cost	\$ 50.00	Each
	Residential Cart Additional Purchase	\$ 50.00	Each
	Residential Pickup	\$ 24.00	Monthly
	Special Pickup:	\$ 250.00	Each - based on full brush truck
Water/Wastewater	Yard Waste Cart Purchase	\$ 50.00	Each - While Grant carts are available
	Barrel Locks to Contractors	\$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water useage of Fire Hydrant Meter		Current City rates for water useage
	City Water Rates		
	Residential -- City Customers	\$ 5.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 8.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 10.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 15.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons
	City Sewer Rates		
	Residential -- City Customers	\$ 6.19	The first 2,000 gallons
	Residential -- City Customers	\$ 1.64	each additional 1,000 gallons

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Residential -- Rural Customers	\$ 9.09	The first 2,000 gallons
	Residential -- Rural Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- City Customers	\$ 14.89	The first 2,000 gallons
	Commercial -- City Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 22.14	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 1.93	each additional 1,000 gallons
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$ 2,000.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot
	Water Connection Fee	\$ 2,000.00	Per lot
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	\$ 10.00	
Parks	Facility Rental		
	Dixon-Brewer Park Gazebo	\$ 40.00	Residents (1/2 day/\$80 all day)
		\$ 60.00	Non-Residents(1/2 day/\$120 all day)
	Ellendale Park Pavilion	\$ 50.00	Residents (1/2 day/\$90 all day)
		\$ 70.00	Non-Residents (1/2 day/\$140 all day)
	W. J. Freeman Park - Gazebo	\$ 30.00	Residents (1/2 day/\$60 all day)
		\$ 45.00	Non-Residents(1/2 day/\$90 all day)
	W. J. Freeman Park - Pavilion	\$ 50.00	Residents(1/2 day/\$100 all day)
		\$ 75.00	Non-Residents(1/2 day/\$150 all day)
Athletics	Adult Sports	\$ 500.00	Softball
		\$ 400.00	Fall Softball
		\$ 500.00	Basketball
		\$ 210.00	Volleyball
	Facility Rental		
	Deermont	\$ 2,000.00	Weekend
	Ellendale, Freeman & Appling	\$ 100.00	Per field per day
	Late Registration	\$ 20.00	Per person
	Lights	\$ 15.00	Per 1.5hr
	Tennis/Cricket & non BPRD group	\$ 10.00	Per player
	Tournament Fees	\$ 200.00	Per team
	Youth Sports-per person	\$ 75.00	Baseball, Softball & Basketball
		\$ 50.00	Volleyball
	Plus Non-Resident fee	\$ 30.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 250.00	
	8 & u to 14&u basketball	\$ 350.00	
	17 & u basketball	\$ 500.00	
	6 & u 8 & u baseball	\$ 300.00	
	10 & u to 14 & u baseball	\$ 400.00	
	Per person fees for non BPRD Programs	\$ 15.00	per person

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
Singleton C.C.	Adult Classes		
	Bench Aerobics	\$ 4.00	Per class
	Belly Dancing	\$ 75.00	Resident per session
		\$ 80.00	Nonresident per session
	Zumba	\$ 6.00	Resident & Non Res. Per Class
	Yoga	\$ 5.00	Per class
	Chair Yoga	\$ 5.00	Per class
	Line Dancing	\$ 25.00	Resident per Month
		\$ 30.00	Non-Resident per Month
	Clogging	\$ 25.00	Resident per month
		\$ 30.00	Nonresident per month
		\$ 15.00	Senior per month
	Pottery with Susie	\$ 130.00	Resident per session
		\$ 135.00	Nonresident per session
	Art Programs		
	Toddler Art	\$ 60.00	Per Session
	Children's Art Classes	\$ 200.00	Resident Per session (Ages 9-14)
		\$ 205.00	Nonresident Per session (Ages 9-14)
		\$ 125.00	Resident per session (Ages 5-8)
		\$ 130.00	Nonresident per session (Ages 5-8)
	Saturday Artists	\$ 125.00	Resident Per Session (Ages 5-8)
		\$ 130.00	Non Res. Per Session (Ages 5-8)
		\$ 200.00	Resident Per Session (Ages 9-14)
		\$ 205.00	Non Res. Per Session (Ages 9-14)
	Dance		
	Bartlett Dance Factory	\$ 40.00	Resident per month
		\$ 45.00	Nonresident per month
	Bartlett Dance Factory - Summer Dance	\$ 80.00	Resident per session
		\$ 90.00	Nonresident per session
	Fall Break Camp	\$ 105.00	Resident & Non Res. Per week
	Spring Break Camp	\$ 105.00	Resident & Non Res. Per week
	Summer Day Camp	\$ 715.00	Resident
		\$ 765.00	Non-resident
	Facility Rental		
	Regular Hours		
	Classroom	\$ 25.00	Resident per hour
		\$ 35.00	Nonresident per hour
	Stage Room	\$ 35.00	Resident per hour
		\$ 45.00	Nonresident per hour
	Auditorium	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Gymnasium, one side only	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Gymnasium, whole gym	\$ 90.00	Resident per hour
		\$ 110.00	Nonresident per hour
	Concession Stand	\$ 85.00	Resident Flat Fee
		\$ 90.00	Non-Resident Flat Fee
	Basketball Tournament	\$ 1,250.00	3 day Resident
		\$ 1,400.00	3 day Non-Resident
After Hours			
	Classroom	\$ 55.00	Resident per hour (2 hr min)
		\$ 65.00	Nonresident per hour (2 hr min)
	Stage Room	\$ 60.00	Resident per hour (2 hr min)
		\$ 70.00	Nonresident per hour (2 hr min)
	Auditorium	\$ 100.00	Resident per hour (2 hr min)
		\$ 120.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee
	Gymnasium, one side only	\$ 100.00	Resident per hour
		\$ 120.00	Nonresident per hour
	Gymnasium, whole gym	\$ 200.00	Resident per hour
		\$ 220.00	Nonresident per hour
	Deposit Auditorium, Classrooms, Gym & Stage Rm	\$ 200.00	
	Deposit Teen Parties	\$ 500.00	Cash
	Rectangle Tables	\$ 6.00	
	Round Tables	\$ 8.00	
	Metal Chairs	\$ 0.75	
	White Chairs	\$ 1.00	
	Flamingo's	\$ 45.00	
	Golf Tournament	\$ 90.00	Each player
	IDs	\$ 15.00	Resident per year
		\$ 30.00	Nonresident per year
		\$ 5.00	Day Pass
Martial Arts			
	Taekwondo	\$ 75.00	Resident per month
		\$ 80.00	Nonresident per month
	Kendo	\$ 25.00	Per month
Preschool			
	Literature-4 & 5 yrs old (Fridays)	\$ 40.00	Resident per session
		\$ 45.00	Nonresident per session
	Preschool-2 yrs old	\$ 80.00	Resident per month
		\$ 85.00	Nonresident per month
	Preschool-3 & 4 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Preschool Summer Funtime-2 & 3 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
	Preschool Summer Funtime - 4-5 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
Special Events			
	Halloween	\$ 1.00	Per adult
	Pet Show	\$ 10.00	Each pet
	Valentine's 5K/10K Run	\$ 20.00	Each
	Turkey Shoot	\$ 1.00	Each
Youth Classes			
	Acrobatics & Tumbling	\$ 15.00	Resident Per class
		\$ 20.00	Nonresident per class
	Babysitter Workshop	\$ 85.00	Per session
	Beginner Guitar	\$ 20.00	Per 1/2 hr session
	Baton	\$ 109.00	Resident per Session
		\$ 114.00	Non-Resident per Session
		\$ 35.00	Non-Resident per session
	Drawing - Children	\$ 90.00	
		\$ 95.00	
	Kid's in Kitchen	\$ 35.00	Resident per session
		\$ 40.00	Non-Resident per session
	ACT Prep	\$ 200.00	Resident per session
		\$ 205.00	Nonresident per session
	Adult Art	\$ 200.00	Resident per Session
		\$ 205.00	Non-Resident per Session
	Driver Education	\$ 425.00	Resident per session
		\$ 430.00	Nonresident per session
	Piano with Shirley (Ages 6-High School)	\$ 20.00	Per 1/2 hr session
	Piano with with Vickie (Ages 6-Adults)	\$ 80.00	Per Month
	Tennis (Ages 7-17)	\$ 60.00	Resident - 1 Lesson Per Week
		\$ 65.00	Non Resident - 1 Lesson Per Week
	Trumpet	\$ 20.00	Per 1/2 hr lesson
	Tutoring/Elementary	\$ 325.00	per semester
	Tutoring/Middle School	\$ 325.00	per semester
	Summer Tutoring	\$ 30.00	Per Week
	Tutoring/High School	\$ 325.00	per semester
Senior Center	Ballroom Dance Day Class	\$ 3.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Belly Dancing	\$ 3.00	Per Class
	Bridge Lessons	\$ 6.00	Per Class
	Calligraphy Workshops	\$ 35.00	Per Session
	Ceramics	\$ 10.00	Per month
	Computer Class	\$ 50.00	Per Session

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Computer Workshop	\$ 40.00	4-8 hours
	Computer Workshop	\$ 25.00	4 hours or less
	Dance - Afternoon	\$ 3.00	Members Per Dance
		\$ 5.00	Non-Members Per Dance
	Dance - Evening	\$ 5.00	Members Per Dance
		\$ 6.00	Non-Members Per Dance
	Duplicate Bridge	\$ 1.00	Per session
	Duplicate Bridge Additional Fee	\$ 1.50	Non-Members per Session
	Exercise Punch Card	\$ 30.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 40.00	Resident Per Hour / Two Hour Min.
		\$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 90.00	Resident Per Hour / Two Hour Min.
		\$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	\$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	\$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	\$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	\$ 5.00	Per Hour Added to Standard Rental Fe
	Equipment - Podium	\$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	\$ 25.00	Additional Flat Fee for Rental (Aud. On
	Equipmt - TV w/ DVD	\$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	\$ 25.00	Additional Flat Fee Per Classroom Ren
	Rental Cleanup - Room 2	\$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	\$ 95.00	Additional Flat Fee Per Auditorium Ren
	Language Classes	\$ 30.00	Per Session
	Line Dance Class	\$ 3.00	Per class
	Manicures	\$ 12.00	Per appointment
	Massage - Chair		
	15-minutes	\$ 16.00	Per 15-minute appointment
	30-minutes	\$ 32.00	Per 30-minute appointment
	Memberships	\$ 15.00	Per year
	Oil Painting Class	\$ 10.00	Per Month
	Pedicures	\$ 18.00	Per appointment
	Photography Workshop	\$ 35.00	Per Session
	Piano/Music Lessons	\$ 80.00	Per Month
	Pottery Class	\$ 15.00	Per Month
	Sketching/Art Class	\$ 10.00	Per Month
	Spanish Lessons	\$ 30.00	Per Session
	Tai Chi	\$ 3.00	Per class
	Yoga	\$ 3.00	Per class
	Zumba Night Class	\$ 3.00	Per class

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
Recreation Center			
	Corporate Family	\$ 605.00	Yearly
	Corporate Senior Family	\$ 508.00	Yearly
	Corporate Senior Single	\$ 335.00	Yearly
	Corporate Single	\$ 400.00	Yearly
	Employee Family	\$ 384.00	Yearly
	Employee Senior Family	\$ 276.00	Yearly
	Employee Senior Single	\$ 192.00	Yearly
	Employee Single	\$ 252.00	Yearly
	Non-Resident College Membership	\$ 161.00	Yearly
	Non-Resident Day Pass Daily	\$ 15.00	Daily
	Non-Resident Day Pass Weekly	\$ 35.00	Weekly
	Non-Resident Family	\$ 734.00	Yearly
	Non-Resident Senior Family	\$ 659.00	Yearly
	Non-Resident Senior Single	\$ 432.00	Yearly
	Non-Resident Single	\$ 486.00	Yearly
	Resident College Membership	\$ 143.75	Yearly
	Resident Day Pass Daily	\$ 10.00	Daily
	Resident Day Pass Weekly	\$ 23.00	Weekly
	Resident Family	\$ 486.00	Yearly
	Resident Senior Family	\$ 356.00	Yearly
	Resident Senior Single	\$ 238.00	Yearly
	Resident Single	\$ 313.00	Yearly
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	
	Lifeguard recert mem fee	\$ 65.00	
	Lifeguard recert non-mem fee	\$ 90.00	
	Lifeguard training mem fee	\$ 175.00	
	Lifeguard training non-mem fee	\$ 200.00	
	Masters swim mem daily	free	
	Masters swim non-mem daily	\$ 25.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Recert fee	\$ 27.00	
	Swim class member fee	\$ 70.00	
	Swim class non-member fee	\$ 95.00	
	Swim club registration	\$ 10.00	
	WSI class mem	\$ 195.00	
	WSI class non-mem	\$ 220.00	
	Daycare		
	Daycare mem 12 sessions	\$ 20.00	
	Daycare mem 6 sessions	\$ 10.00	
	Daycare mem daily	\$ 2.00	
	Daycare non-mem 12 sessions	\$ 20.00	
	Daycare non-mem 6 sessions	\$ 10.00	
	Daycare non-mem daily	\$ 2.00	
	Unlimited childcare 1 mo.	\$ 30.00	
	Facility Rental		
	Basketball court rental	\$ 40.00	
	Home School Swim	\$ 3.00	
	HS Lap Lane Rental fee	\$ 6.00	
	Lock-In Rental Balance	\$ 700.00	
	Lock-In Rental Deposit	\$ 100.00	
	Pantry room	\$ 20.00	
	Party room mem	\$ 52.50	
	Party room non-mem	\$ 60.00	
	Pool Lane Rental member	\$ 15.00	
	Pool Lane Rental nonmember	\$ 20.00	
	Racquetball court rental	\$ 25.00	
	Scuba	\$ 10.00	
	Volleyball court rental	\$ 90.00	
	Yearly locker rental	\$ 60.00	
	Fitness		
	1 Hr Personal Training Member	\$ 50.00	
	1 Hr Personal Training Non-Member	\$ 65.00	
	12 Hrs Personal Training Member	\$ 513.00	
	12 Hrs Personal Training Non-Member	\$ 684.00	
	2 Hr Update Personal Training	\$ 75.00	
	20 Hrs Personal Training Member	\$ 800.00	
	20 Hrs Personal Training Non-Member	\$ 1,000.00	
	20/20/20 Senior Member	\$ 130.00	
	20/20/20 Senior Non-Member	\$ 170.00	
	3 Hr Personal Training Member	\$ 100.00	
	3 Hr Personal Training Non-Member	\$ 145.00	
	30 Hrs Personal Training Member	\$ 1,050.00	
	30 Hrs Personal Training Non-Member	\$ 1,350.00	

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	6 Hrs Personal Training Member	\$ 270.00	
	6 Hrs Personal Training Non-Member	\$ 360.00	
	Eager To Exercise Mem	\$ 30.00	
	Eager To Exercise Non-Mem	\$ 40.00	
	Fast Track	\$ 225.00	
	Fitness Assessment	\$ 25.00	
	Indoor Triathlon	\$ 20.00	
	Just For Teens Member	\$ 65.00	
	Just For Teens Non-Member	\$ 85.00	
	Just For Women Member	\$ 130.00	
	Just For women Non-Member	\$ 170.00	
	Quest 4 Fitness member	\$ 65.00	
	Quest 4 Fitness nonmember	\$ 85.00	
	Sports Conditioning member	\$ 65.00	
	Sports Conditioning nonmember	\$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1session	\$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	\$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	\$ 540.00	
	Team Training 2 Members 1 session	\$ 60.00	
	Team Training 2 Members 8 sessions	\$ 400.00	
	Team Training 2 Members 12 sessions	\$ 480.00	
	Team Training 2 Non-Mem 1 session	\$ 70.00	
	Team Training 2 Non-mem 8 sessions	\$ 480.00	
	Team Training 2 Non-mem 12 sessions	\$ 600.00	
	Martial Arts Contract Monthly	\$ 400.00	New contract
	Other Recreation Center		
	Basketball league registration	\$ 40.00	
	Camp 2 wk mem	\$ 200.00	
	Camp 2 wk mem 1st sibling	\$ 185.00	
	Camp 2 wk mem 2nd sibling	\$ 175.00	
	Camp 2 wk non-mem	\$ 250.00	
	Camp 2 wk non-mem 1st sibling	\$ 235.00	
	Camp 2 wk non-mem 2nd sibling	\$ 225.00	
	Camp day rate member	\$ 30.00	
	Camp day rate non-member	\$ 35.00	
	Health Non-Profit Booth	\$ 25.00	
	Health Profit Booth	\$ 35.00	
	Junior Youth members	\$ 20.00	
	JYM special	\$ 50.00	
	Kickball Individual	\$ 35.00	
	Kickball Team	\$ 375.00	
	Kids Night Out mem	\$ 10.00	
	Kids Night Out Non-Mem	\$ 15.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Lock-in Member	\$ 20.00	
	Lock-in member additional child	\$ 15.00	
	Lock-in non member	\$ 25.00	
	Lock-in non member additional child	\$ 20.00	
	Racquetball league mem	\$ 20.00	
	Racquetball league non-mem	\$ 25.00	
	Racquetball slam add level	\$ 10.00	
	Racquetball slam mem	\$ 20.00	
	Softball registration	\$ 45.00	
	Tanning 1 session	\$ 5.00	
	Tanning punch card 10 sessions	\$ 30.00	
	Tanning unlimited tanning 1 mo.	\$ 30.00	
	Triathlon individual	\$ 25.00	
	Triathlon insurance individual	\$ 5.00	
	Triathlon insurance relay	\$ 15.00	
	Triathlon late fee individual	\$ 5.00	
	Triathlon late fee relay	\$ 15.00	
	Triathlon relay	\$ 75.00	
	Trunk N Treat	\$ 25.00	
Swim Competition			
	Late fee	\$ 10.00	
	Black team mem	\$ 60.00	
	Black team non-mem	\$ 75.00	
	Black 2nd swimmer mem	\$ 50.00	
	Black 2nd swimmer non-mem	\$ 65.00	
	Red team mem	\$ 70.00	
	Red team non-mem	\$ 85.00	
	Red 2nd swimmer mem	\$ 60.00	
	Red 2nd swimmer non-mem	\$ 75.00	
	Senior member	\$ 80.00	
	Senior non-mem	\$ 95.00	
	Senior 2nd swimmer mem	\$ 70.00	
	Senior 2nd swimmer non-mem	\$ 85.00	
	USS transfer fee in LSC	\$ 5.00	
	USS transfer fee in LSC non-mem	\$ 10.00	
	White team mem	\$ 50.00	
	White team non-mem	\$ 65.00	
	White 2nd swimmer mem	\$ 40.00	
	White 2nd swimmer non-mem	\$ 55.00	
	Yearly registration fee	\$ 110.00	
	Yearly US reg fee	\$ 59.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
Performing Arts	Box Office		
	Credit card processing - per subscription	\$ 3.00	
	Credit card processing - per ticket	\$ 1.00	
	Tickets - "Pick 10" (season)	\$ 180.00	
	Tickets - Subscribers- Legend Series	\$ 35.00	when purchased with subscription
		\$ 45.00	when purchased without subscription
	Tickets - Client - design/print only	\$ 50.00	
	Tickets - Client - design/print/pre-sell	\$ 100.00	
	Tickets - Client - pre-sell only	\$ 50.00	
	Tickets - Public - DinnerStages	\$ 40.00	dinner & show
	Tickets - Public - Family Series	\$ 8.00	
	Tickets - Public - Holiday Nutcracker Program	\$ 15.00	
	Tickets - Public - Showcase Series	\$ 25.00	
	Tickets - Subscriber - DinnerStages	\$ 15.00	to cover food portion of ticket
	Tickets - Subscriber - Family Series	\$ 8.00	
	Tickets - Subscriber - Holiday Nutcracker Program	\$ 15.00	
	Tickets - Subscriber - Showcase Series	\$ 18.00	
	Tickets-Theatrestage Series	\$ 10.00	
	Tickets-TheatreKids Conservatory Series	\$ 8.00	
	Classes & Instruction		
	TheatreKids Conservatory tuition	\$ 75.00	
	Summer camp - per participant	\$ 125.00	Total fee (includes deposit)
	Summer camp non-refundable deposit	\$ 50.00	
	Concessions		
	BPACC events - per item	\$ 2.00	
	Client coffee refills - each	\$ 5.00	
	Client coffee station - per event	\$ 20.00	
	Client concessions - per event	\$ 25.00	
	Client merchandise - per event	\$ 30.00	
	Equipment Rental		
	Audio recording - per event	\$ 50.00	
	Banquet table w/cloth & skirt - per event	\$ 20.00	
	Banquet table with cloth only - per event	\$ 15.00	
	Corded microphones > 10 - per event	\$ 18.00	
	Facility piano & bench - per event	\$ 50.00	
	Facility piano tuning - per event	\$ 150.00	
	Follow spot light - per event	\$ 10.00	Operator additional @\$15/hr
	Lecturn only - per event	\$ 5.00	
	Lecturn with microphone - per event	\$ 15.00	
	Removal of seats - per row/event	\$ 50.00	
	Stage lighting/design (color) - per hour	\$ 15.00	
	Stage risers - per event	\$ 75.00	
	Stage screen only - per event	\$ 15.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2014-2015

Department	Type	Amount	Frequency/Notes/Description
	Video recording and sale - per event	\$ 50.00	
	Video/data projector/screen - per event	\$ 250.00	
	Wireless microphones - per event	\$ 50.00	
	Performance Rental Space		
	Auditorium (per hr, 4-hour minimum)	\$ 75.00	\$85 includes house manager
	Green Room (per hr, 3-hour minimum)	\$ 35.00	
	Studio (per hr, 3-hour minimum)	\$ 45.00	
	Conference Room (per hr, 3-hr minimum)	\$ 35.00	
	Sponsorship		
	Per agreement - minimum	\$ 1,000.00	

Attachment: Exhibit B (1244 : Fiscal Year 2015 Budget Ordinance)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1245)

Meeting: 05/27/14 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1245 A

Ordinance 14-02, an Ordinance To Levy And Assess A Tax Rate For Ad Valorem Taxes Upon Real Property And Personal Property In The City Of Bartlett For The Tax Year 2014.

BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, hereinafter referred to as the 2014 Tax Rate Ordinance to provide as follows:

SECTION 1: TAX RATE -- There is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance take effect July 1, 2014.

FIRST READING: May 13, 2014

SECOND READING: May 27, 2014

THIRD READING: June 10, 2014

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

HISTORY:

05/13/14 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 05/27/14

The tax rate will remain at \$1.62.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1246)

Meeting: 05/27/14 07:00 PM
Department: Personnel
Category: Agreement
Prepared By: Stefanie McGee
Initiator: Peter Voss
Sponsors:
DOC ID: 1246 A

Ordinance 14-03, an ordinance to adopt a contributory retirement plan for employees hired on or after July 1, 2014.

WHEREAS, the City of Bartlett, Tennessee (the “City”) maintains a defined benefit plan known as the “Retirement System of the City of Bartlett Defined Benefit Plan” effective the 1st day of July, 1989, as subsequently amended and restated from time to time (the “Pension Plan”); and

WHEREAS, the Pension Plan is administered by the Board of Administration (“Board”); and

WHEREAS, First Tennessee Bank, National Association, a national banking association organized under the laws of the United States with offices in Memphis, Tennessee (the “Bank”) is acting Trustee of the Pension Plan; and

WHEREAS, by Ordinance duly adopted by the Board of Mayor and Aldermen, the City amended and restated the Pension Plan limiting eligibility and participation in the Plan to those employees whose date of hire is on or prior to June 30, 2014; and

WHEREAS, for employees and reemployed individuals whose date of hire or reemployment is on or after July 1, 2014, the City desires to adopt a contributory retirement plan to be known as the “City of Bartlett, Tennessee Retirement Plan” (the “New Plan”); and

WHEREAS, eligibility and participation in the New Plan shall be limited to those employees whose date of hire or reemployment is on or after July 1, 2014; and

WHEREAS, the Board desires to designate the Board to administer the New Plan; and

WHEREAS, the Board desires to appoint the Bank as Trustee for the New Plan;

NOW, THEREFORE, BE IT RESOLVED,

- I. The Board of Mayor and Aldermen (“BMA”) hereby adopt and approve the New Plan, substantially in the form and substance as presented to this BMA, containing the following terms and conditions, with such other terms and provisions as set forth in the Plan:
 - a. The effective date of the New Plan shall be July 1, 2014.
 - b. Employees hired or reemployed on or after July 1, 2014 shall be entitled to participate in the New Plan as of their date of hire.

- c. The term Employee shall mean any employee of the City, other than a seasonal employee, whose customary employment is for at least thirty (30) hours per week and who is employed at least eight (8) months in the Plan Year, provided however elected and appointed officials (including judges and the City Attorney) shall be employees without regard to any minimum period of service.
- d. The normal retirement date under the New Plan for all Employees shall be attainment of age sixty-five (65) and at least five (5) years of credited service or attainment of age fifty-five (55) and at least twenty-five (25) years of credited service.
- e. The normal retirement benefit under the New Plan shall be a monthly income which can be provided actuarially from each Participant's Accumulation Account.
- f. The early retirement date under the New Plan for all Employees shall be attainment of age fifty-five (55) and fifteen (15) years of credited service.
- g. The early retirement benefit under the New Plan shall be a monthly income which can be provided actuarially from each Participant's Accumulation Account.
- h. The death benefit under the New Plan shall be 100% of the Participant's ~~vested~~ Accumulation Account.
- i. The Participant's interest in his or her Accumulation Account will vest upon completion of five (5) years of credited service with the City.
- j. The New Plan will provide for the following employee retirement income options-
 - i. Payments over the participant's life (monthly income);
 - ii. Payments over the participants life but guaranteed for ten (10) years (monthly income guaranteed for ten (10) years);
 - iii. Lump sum payment;
 - iv. Joint & 50% survivor payments (monthly income to participant for life, then 50% of such payment to the participant's designated beneficiary);

- v. Joint & 100% survivor payments (monthly income to participant for life, then 100% of such payment to the participant's designated beneficiary).
- k. The Plan Year shall commence July 1 and end June 30 of each year.
- l. Participants will have a mandatory participation contribution to the New Plan of five percent (5%) of the Participant's compensation each year, deducted by the City from the Participant's compensation with the City and "picked up" by the City as employer contributions and thus pre-tax to the Participant under Internal Revenue Code §414(h)(2).
- m. The City will contribute five percent (5%) of the Participant's compensation each Plan Year, provided the Participant is employed as of June 30 of the Plan Year.
- n. The Participant will also receive an "interest credit" of five (5%) per year on June 30 of each Plan Year, based on the value of the Participant's Accumulation Account at the beginning of the Plan Year.
- o. The Participant's Accumulation Account shall consist of the Participant's mandatory contribution, the City's contribution, and the "interest credit."
- p. Under the New Plan, determination of actuarial equivalence will be based upon six percent (6%) interest and the Applicable Mortality Table as published by the IRS for December preceding the Annuity Starting Date for each participant.
- q. Compensation, for purposes of the New Plan, shall mean all wages, salaries, and other amounts received for personal services actually rendered as an employee in the course of employment with the City, but excluding bonus pay, overtime pay, standby pay, sick leave pay at retirement, longevity pay, out of rank pay, reimbursements, special bonuses such as suggestion awards or other expense allowances, fringe benefits (cash and noncash, moving expenses, deferred compensation and welfare benefits, and including deductions of deferred compensation under Section 457 of the Internal Revenue Code and the participant's contribution.
- r. Vesting service shall be determined under the New Plan based upon completed years and months of service with the City, beginning as of the Participant's date of hire and continuing until the Participant's date of

termination.

- s. The City reserves the right to terminate or amend the New Plan at any time and from time to time.
2. The Board further appoints and approves the Board to administer the New Plan.
3. The Board further appoints and approves First Tennessee Bank, National Association, as Trustee of the New Plan, pursuant to a Trust Agreement in substantially the form and substance as the Trust Agreement presented to the Board.

SEVERABILITY - Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

EFFECTIVE DATE - This Ordinance shall be effective from and after its final passage, the public welfare requiring it.

First Reading: May 13, 2014

Second Reading: May 27, 2014

Third Reading: June 10, 2014

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Stefanie McGee, City Clerk

HISTORY:

05/13/14 Board of Mayor and Aldermen APPROVED ON FIRST READING
Next: 05/27/14

Mayor McDonald noted that just prior to this meeting, the Board held a work session beginning at 5:30 p.m. where the proposed pension plan changes were discussed at length.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1247)

Meeting: 05/27/14 07:00 PM
Department: Personnel
Category: Amendment
Prepared By: Stefanie McGee
Initiator: Peter Voss
Sponsors:
DOC ID: 1247

Ordinance 14-04, an ordinance to adopt Amendment no. 10 to the retirement system of the City of Bartlett, Tennessee Defined Benefit Plan.

WHEREAS, the City of Bartlett, Tennessee (the “Employer”) adopted a defined benefit plan known as the “Retirement System of the City of Bartlett Defined Benefit Plan” effective the 1st day of July, 1989, as subsequently amended and restated from time to time (the “Pension Plan”); and

WHEREAS, it has been determined that the Plan should be amended as set forth herein; and

WHEREAS, this Amendment No. 10 has been presented and approved by the Board of Mayor and Aldermen of the City of Bartlett, Tennessee;

NOW, THEREFORE, the Plan is hereby amended as follows:

1. Article I DEFINITIONS, “Employee” shall be restated and amended in its entirety to read as follows:

2.01 “Employee” means any employee of the Employer, other than a seasonal employee, whose customary employment is for at least 30 Hours of Service per week and who is employed at least 8 months per Plan Year, provided however, elected and appointed officials (including judges and the City Attorney) shall be Employees without regard to any minimum period of Service, but excluding any Employee (including elected and appointed officials) whose date of hire or date of reemployment (or in the case of elected and appointed officials whose effective date of election or appointment) is on or after July 1, 2014.

2. Article II EMPLOYEE PARTICIPANTS, Section 2.03 PARTICIPATION UPON RE-EMPLOYMENT shall be restated and amended in its entirety to read as follows:

2.03 PARTICIPATION UPON RE-EMPLOYMENT. A Participant whose employment terminates on or prior to June 30, 2014 will re-enter the Plan as a Participant on the date of his or her re-employment.

3. Article II EMPLOYEE PARTICIPANTS, Section 2.05 Mandatory Participation shall be restated and amended in its entirety to read as follows:

2.05 MANDATORY PARTICIPATION. Participation in the Plan is mandatory for all Employees hired on or after July 1, 1989 and on or prior to June 30, 2014. However, elected officials whose effective date of election is on or

prior to June 30, 2014 may elect out of participation prior to commencement of their term of office.

SEVERABILITY - Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

EFFECTIVE DATE - This Ordinance shall be effective from and after its final passage, the public welfare requiring it.

First Reading: May 13, 2014

Second Reading: May 27, 2017

Third Reading: June 10, 2014

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Stefanie McGee, City Clerk

HISTORY:

05/13/14 Board of Mayor and Aldermen APPROVED ON FIRST READING
Next: 05/27/14

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 05/27/14 07:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special event permit for Youth Villages 5K & 10K Runs.



APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
6382 STAGE ROAD
BARTLETT TN 38134
901-385-6425

9380 Davies Plantation Bartlett 38133
 Address Zip Code
6-28-2014 7AM - 11AM
 Dates of the Event Hours of the Event
Youth Villages Fundraiser, 5K + 10K Run
 Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)
St. Philip Church
 Property Owner
Youth Villages - Henry Boyd 3810 Vandenschaaf
Special Event Permit Applicant Bartlett, TN 38133
901-3884105
 Phone Number Fax Number

Check all items that apply:

For information call (901) 385-6425.

- ☒ Letter of Permission
☒ Insurance
☐ Tents (Fire Retardant letter included)
☒ Special Event Checklist
☒ Map
☐ Sign or Banner

 \$60.00 Special Event Fee
 \$4.00 Permit Issuing Fee
 Total

[Signature]
 Responsible Person

5-9-14
 Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Attachment: Youth Villages Fundraiser 5K & 10K Run-2014 (1249 : Youth Villages Fundraiser 5K & 10K Run)

Special Event Checklist

Event: Youth Villages Ultimate 5K + 10K Run
 Location: 9380 Dawes Plantation Rd Bartlett TN
 Dates: 6-28-2014

Type of special event: (Check one.)



Type 1: Noncommercial Events. Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.

☐ *Type 2: Special Seasonal Events.* Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.



Type 3: Commercial Events. Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.



Type 4: Public Attractions. Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. **Requires approval by the Board of Mayor and Aldermen.**

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

☐ *Public property.* Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.

☐ *Public parks.* Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)

☐ *City sponsorship.* Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.

☐ *Special use permit or site plan.* Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.

☐ *Yard sales.* Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.

☐ *Auctions/estate sales.* Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.

☐ *Business deliveries.* Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.

☐ *Certain solicitations.* Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.

☐ *First Amendment activity.* The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.

☐ *Political campaigning.* Campaigning for public office.

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1			X	<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	
2		X		For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3			X	<i>Type 3 outdoor sales</i> must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		X		<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		X		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		X		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7		X		<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8		X		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub- mitted ✓ or X	OK	N/A		Comments										
9		X		<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10			X	In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11		X		<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12			X	Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13		X		<i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14			X	<i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

	Sub- mitted ✓ or X	OK	N/A		Comments
15		X		<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16		X		<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17		X		<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18		X		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub- mitted ✓ or X	OK	N/A		Comments
19		X		<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20		X		<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21	X	X		<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A		Comments
22		X	Limitations on signs.	
23	X		Temporary arrangements for parking and traffic circulation.	
24	X		Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25	X		Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		X	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27	X		The provision of traffic control or security personnel to ensure the public safety and convenience.	
28		X	Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least **ten (10) days** prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Sub- mitted ✓ or X	OK	N/A		Comments
29		X		Name and address of the applicant.	
30		X		Names and address of the owner of the premises on which the proposed event is to be held.	
31	X			Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32		X		Description of the site on which the proposed event is to be held.	
33		X		Date of the proposed event.	
34	X			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35			X	A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36		X		Location and number of proposed temporary public toilets.	
37			X	Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38		X		Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	X		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40	X		The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41		X	An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42	X		The Permitting Official determines the following: a. The special event will comply with the special event performance standards...;	
43	X		b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44	X		c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45	X		d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	

The special event permit is requested for Youth Villages Ultimate 10K and 5K. St. Philip Church is the location of the start and finish of the race with the course running thru the Davies Plantation neighborhood. This is the 18 annual race. The race is on Saturday June 28th with the run beginning at 8am and to be completed by 10am. Setup will begin about 5:30 am and the course and grounds will be cleaned and vacated by 12pm the same morning. Race directors are John and Debi Bookas and Henry Boyd. Contact is 388-4105.



SAINT PHILIP EPISCOPAL CHURCH

April 9, 2014

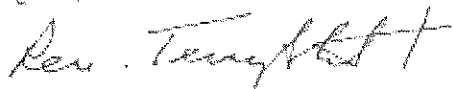
Board of Aldermen
City of Bartlett
RE: Youth Villages 2013 Ultimate 10k & 5K Race

Be it known to all parties, it is the intention of St. Philip Episcopal Church, Davieshire, to grant permission to "The Youth Villages UPS Ultimate 10k & 5K Race" for its use of the grounds and buildings for this specific race.

The Youth Villages Ultimate 10k & 5K Race is scheduled to be held, starting and finishing at St. Philip Episcopal Church on Saturday, June 28th starting at 8:00 AM. This race is an event of Youth Villages in association with the Memphis Runners Track Club and Davies Plantation Homeowner's Association.

Should you have any questions, please do not hesitate to contact the Parish Administrator at St. Philip Episcopal Church, Davieshire at 901.388.9830.

Regards,



The Rev. Terry Street
Rector

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

5/6/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kemmons Wilson Ins Group, LLC 8700 Trail Lake Drive West Suite 300 Memphis, TN 38125		(901) 346-8808	CONTACT NAME: Patsy Clark - Senior Client Executive PHONE (A/C, No, Ext): 901-395-0903 FAX (A/C, No): 901-345-8280 E-MAIL ADDRESS: pclark@kwilson.com	
INSURED Youth Villages, Inc. 3320 Brother Blvd Memphis, TN 38133		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Philadelphia Insurance Company		
		INSURER B: Cigna/Life Insurance Company of NA		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

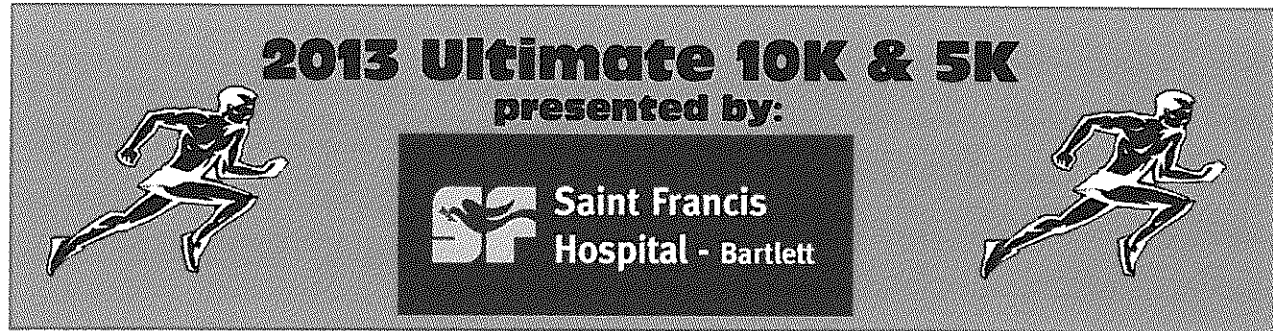
COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS						
A	GENERAL LIABILITY	X	PHPK1041048	6/30/2013	6/30/2014	EACH OCCURRENCE	\$ 1,000,000					
	☒ COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000					
	☐ CLAIMS-MADE ☒ OCCUR					MED EXP (Any one person)	\$ 5,000					
						PERSONAL & ADV INJURY	\$ 1,000,000					
						GENERAL AGGREGATE	\$ 3,000,000					
						PRODUCTS - COMP/OP AGG	\$ 3,000,000					
							\$					
	GEN'L AGGREGATE LIMIT APPLIES PER:											
	☐ POLICY ☐ PRO-JECT ☒ LOC											
						AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$
☐ ANY AUTO		BODILY INJURY (Per person)	\$									
☐ ALL OWNED AUTOS		BODILY INJURY (Per accident)	\$									
☐ HIRED AUTOS		PROPERTY DAMAGE (PER ACCIDENT)	\$									
☐ SCHEDULED AUTOS			\$									
☐ NON-OWNED AUTOS			\$									
UMBRELLA LIAB												
EXCESS LIAB												
DED RETENTION \$												
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N ☐ N/A								WC STATU-TORY LIMITS	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	E.L. EACH ACCIDENT					\$					
	If yes, describe under DESCRIPTION OF OPERATIONS below	E.L. DISEASE - EA EMPLOYEE					\$					
		E.L. DISEASE - POLICY LIMIT					\$					
	B	Accident & Health						AHH02695	8/11/2013	8/11/2014	\$ 25,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Re: Ultimate 5K & 10K Race on June 28, 2014 @ Davies Plantation, Bartlett TN - Certificate holder is added as additional insured, ATIMA

CERTIFICATE HOLDER City of Bartlett Code Enforcement 6462 Stage Rd Bartlett, TN 38134-	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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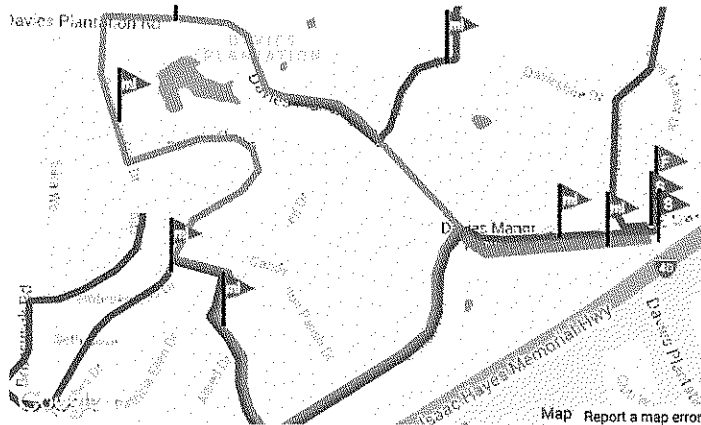
© 1988-2010 ACORD CORPORATION. All rights reserved.

[Home](#)[Register](#)[Results](#)[Race Photos](#)[Race Day](#)[Corporate Challenge](#)[Course Description](#)[Course Map](#)[Awards](#)[Travel](#)[Volunteers](#)[Proceeds](#)[Training Runs](#)[History](#)[Links](#)[Contact](#)[Weather](#)

10K & 5K Course Maps

Blue = 10k Course
Green = 5k Course

Use the arrows on the upper-left corner of the map or click and drag the map with your mouse to view the rest of the course.



Presenting Sponsor



Hosted By



Gold Sponsor



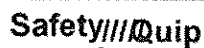
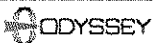
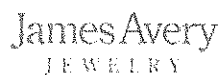
St. Philip Episcopal Church
9388 Davies Plantation
Memphis, Tennessee



Bronze Sponsor



Silver Sponsor



In-Kind Sponsor

Attachment: Youth Villages Fundraiser 5K & 10K Run-2014 (1249 : Youth Villages Fundraiser 5K & 10K Run)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 05/27/14 07:00 PM

Department: Police

Category: Bid

Prepared By: Penny Medlock

Department Head: Gary Rikard

Bid for two police cars.

On April 16, 2014 an ad was placed in the *Daily News*. On May 13, 2014 the City of Bartlett received two bids.

Bids were received from the following companies:

Swope Auto Group	\$23,230.71 each, total \$46,461.42.
AutoNation Chrysler Dodge Jeep	\$23,581.00 each, total \$47,142.00

We recommend the bid be awarded to Swope Auto Group for a total price of \$46,461.42.

Funds are available in account 311.48311.785.20313.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 05/27/14 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Sherry Howard

Department Head: Bill Yearwood

Bid for annual Public Works supplies.

Bids were received from the following companies:

Animal Shelter Medical Supplies	Patterson Veterinary**
	Henry Schein Animal Health**
	Merritt
Compression Fittings/Corporation Stops	G & C Supply**
	Patton Supply
	HD Supply Waterworks
	Consolidated Pipe
Water Main Repair Clamps	G & C Supply**
	Patton Supply
	HD Supply Waterworks
	Consolidated Pipe
Water Meters	United Utilities**
Concrete	Memphis Ready Mix**
Fill Sand	Fullen Dock**
	Memphis Stone & Gravel
	Double T Sales
Limestone	Fullen Dock**
	Vulcan Materials
	APAC
Rip Rap	Fullen Dock**
	Vulcan Materials
	APAC
Yard Waste Disposal	Jones Mulch**
	Nature's Earth Products**

We recommend the bid be awarded to Vendor marked with ** for each item listed.

Funds are available in FY15 Budget.

Thank you for your consideration.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 05/27/14 07:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for April 2014.

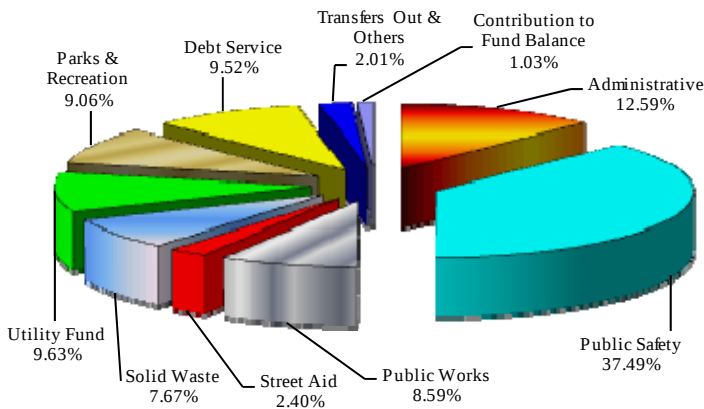


City of Bartlett

FINANCIAL REPORT

April 30, 2014

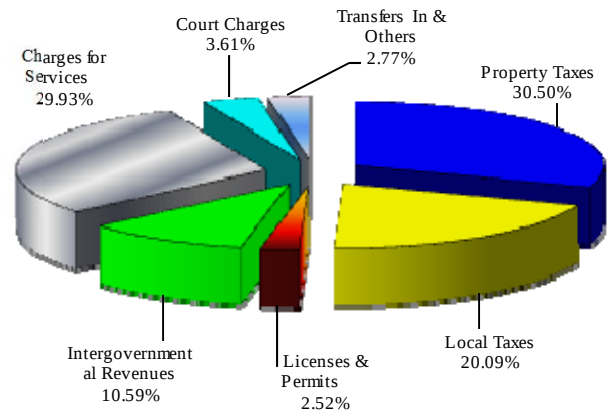
Total Expenditures, FY 2014 Budget: \$62,822,095



BUDGET HIGHLIGHTS

- Local Sales Tax & Property Taxes collections are within budget.
- Property taxes are delinquent March 1, delinquent notices have been mailed.
- Fiscal Year 2015 budgets were presented to the Board of Mayor and Aldermen on May 13.

Total Revenues, FY 2014 Budget: \$62,822,095



FY 2014 YEAR-TO-DATE For The Period Ending April 30, 2014

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 7,432,819	\$ 4,990,548
Public Safety	22,746,860	19,090,664
Public Works	5,214,132	4,087,486
Parks and Recreation	5,023,492	4,024,481
Performing Arts	601,966	494,031
Transfers & Other Gen. Fund Items	500,000	1,995,088
Subtotal	\$ 415,192,269	\$ 34,682,298
General Fund Revenues		
Property Taxes	\$ 18,931,000	\$ 19,044,371
Local Taxes	9,495,860	7,869,566
Building and Development Fees	1,563,450	1,176,398
Intergovernmental	4,960,500	3,073,723
Charges for Services	3,765,384	2,922,931
Court Charges	1,945,000	1,361,277
Other Revenue	858,075	278,819
Subtotal	\$ 415,192,269	\$ 35,727,085
Special Rev. Funds -Expenditures	\$ 8,171,631	\$ 7,172,571
Special Rev. Funds -Revenues	\$ 8,171,631	\$ 7,873,914
Utility Expenses	\$ 8,849,100	\$ 5,690,395
Utility Revenues	\$ 8,849,100	\$ 6,911,867
Debt Service Expenditures	\$ 4,282,095	\$ 4,065,953
Debt Service Revenues	\$ 4,282,095	\$ 2,936,964
Total Expenditures	\$ 62,822,095	\$ 51,611,217
Total Revenues	\$ 62,822,095	\$ 53,449,830

Note: FY 2014 Adopted Budget includes use of fund balance in General Fund and the Debt Service Fund.

Attachment: Apr14FinRpt (1255 : Treasurer's Report for April 2014)



City of Bartlett -- Financial Summary For The Period Ending April 30, 2014



	FY 2013 Actual	FY 2014 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2013	Year-to-Date Actual FY 2014	Increase/ Decrease in \$	Percent of FY 2013 Actual	Percent of FY 2014 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 6,378,944	\$ 7,432,819	\$ 1,053,875	\$ 5,205,459	\$ 4,990,548	\$ (214,911)	81.60%	67.14%	-14.46%
Public Safety	22,440,029	22,746,860	306,831	18,603,220	19,090,664	487,443	82.90%	83.93%	1.02%
Public Works	4,770,744	5,214,132	443,389	3,870,324	4,087,486	217,162	81.13%	78.39%	-2.73%
Parks and Recreation	4,787,759	5,030,052	242,293	3,787,654	4,024,481	236,827	79.11%	80.01%	0.90%
Performing Arts	543,777	595,406	51,629	416,335	494,031	77,696	76.56%	82.97%	6.41%
Transfers & Other Gen. Fund Items	300,000	500,000	200,000	100,000	1,995,088	1,895,088	33.33%	399.02%	365.68%
Total General Fund Expenditures	\$ 39,221,253	\$ 41,519,269	\$ 2,298,016	\$ 31,982,993	\$ 34,682,298	\$ 2,699,304	81.55%	83.53%	1.99%
General Fund Revenues									
Property Taxes	\$ 18,733,191	\$ 18,931,000	\$ 197,809	\$ 17,790,899	\$ 19,044,371	\$ 1,253,471	94.97%	100.60%	5.63%
Local Taxes	9,198,352	9,495,860	297,508	5,893,336	7,869,566	1,976,231	64.07%	82.87%	18.80%
Building and Development Fees	1,461,838	1,563,450	101,612	1,080,005	1,176,398	96,393	73.88%	75.24%	1.36%
Intergovernmental	4,736,674	4,960,500	223,826	3,009,474	3,073,723	64,249	63.54%	61.96%	-1.57%
Charges for Services	3,622,349	3,765,384	143,035	2,759,097	2,922,931	163,834	76.17%	77.63%	1.46%
Court Charges	1,904,088	1,945,000	40,912	1,530,189	1,361,277	(168,912)	80.36%	69.99%	-10.37%
Other Revenue	668,779	858,075	189,296	522,733	278,819	(243,914)	78.16%	32.49%	-45.67%
Total General Fund Revenues	\$ 40,325,271	\$ 41,519,269	\$ 1,193,998	\$ 32,585,734	\$ 35,727,085	\$ 3,141,352	80.81%	86.05%	5.24%
Special Revenue Funds									
Street Aid Fund	\$ 1,396,212	\$ 1,490,000	\$ 93,788	\$ 1,043,927	\$ 1,241,762	\$ 197,835	74.77%	83.34%	8.57%
Solid Waste Fund	5,312,880	5,262,309	(50,571)	4,443,214	4,389,813	(53,401)	83.63%	83.42%	-0.21%
General Improvement Fund	861,532	630,000	(231,532)	171,876	528,304	(143,572)	77.99%	83.86%	5.87%
Drug Enforcement Fund	174,838	382,800	207,962	160,739	190,709	29,970	91.94%	49.82%	-42.12%
DEA Enforcement Fund	63,265	140,900	77,635	62,612	22,463	(40,149)	98.97%	15.94%	-83.03%
Drainage Control Fund	93,443	119,408	25,965	78,567	83,725	5,158	84.08%	70.12%	-13.96%
Park Improvement Fund	0	0	0	0	3,743	3,743	0.00%	0.00%	0.00%
Grant Funds	1,569,865	0	(1,569,865)	864,104	712,052	(152,052)	55.04%	0.00%	-55.04%
Special Revenue Funds - Expenditures	\$ 9,472,037	\$ 8,171,631	\$ (1,446,620)	\$ 7,325,039	\$ 7,172,571	\$ (152,467)	77.33%	87.77%	10.44%
Special Revenue Funds - Revenues	\$ 9,070,435	\$ 8,171,631	\$ (898,804)	\$ 6,753,245	\$ 7,873,914	\$ 1,120,669	74.45%	96.36%	21.90%
Utility Fund									
Total Utility Operations	\$ 5,365,766	\$ 5,976,698	\$ 610,932	\$ 4,207,206	\$ 4,212,426	\$ 5,220	78.41%	70.48%	-7.93%
Total Utility Debt Expenses	1,554,525	1,628,832	74,307	1,475,904	1,477,969	2,065	94.94%	90.74%	-4.20%
Contribution to Fund Balance	0	1,243,570	1,243,570	0	0	0	0.00%	0.00%	0.00%
Total Utility Expenses	\$ 6,920,292	\$ 8,849,100	\$ 1,928,808	\$ 5,683,109	\$ 5,690,395	\$ 7,285	82.12%	64.30%	-17.82%
Total Utility Revenues	\$ 8,552,001	\$ 8,849,100	\$ 297,099	\$ 7,071,947	\$ 6,911,867	\$ (160,080)	82.69%	78.11%	-4.59%
Debt Service Fund									
Total Debt Service Expenditures	\$ 3,696,482	\$ 4,282,095	\$ 585,613	\$ 3,569,501	\$ 4,065,953	\$ 496,452	96.56%	94.95%	-1.61%
Total Debt Service Revenues	\$ 3,648,238	\$ 4,282,095	\$ 633,857	\$ 2,368,784	\$ 2,936,964	\$ 568,179	64.93%	68.59%	3.66%
Total Expenditures	\$ 59,310,063	\$ 62,822,095	\$ 3,365,818	\$ 48,560,643	\$ 51,611,217	\$ 3,050,575	81.88%	82.15%	0.28%
Total Revenues	\$ 61,595,945	\$ 62,822,095	\$ 1,226,150	\$ 48,779,710	\$ 53,449,830	\$ 4,670,120	79.19%	85.08%	5.89%



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1250)

Meeting: 05/27/14 07:00 PM
Department: Administration
Category: Budget
Prepared By: Stefanie McGee
Initiator: Mark Brown
Sponsors:
DOC ID: 1250

Resolution 15-14, a resolution to establish the Mayor's salary and vehicle stipend for the four-year period beginning January 1, 2015.

WHEREAS, Article XI, Section 9 of the Tennessee Constitution prohibits "altering the salary prior to the end of the term for which such public officer was selected," and

WHEREAS, the City of Bartlett has a policy of establishing the salaries of elected officials in the year of a mayoral election, and

WHEREAS, a mayoral election will be held in November 2014, and it is in the public interest that salaries for the term of offices up for election to be known prior to the election.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Bartlett:

SECTION 1.

The following salary schedule is hereby established for the elected position of Mayor of the City of Bartlett:

Effective January 1, 2015, \$87,500 per year

Effective January 1, 2016, \$90,000 per year

Effective January 1, 2017, \$92,500 per year

Effective January 1, 2018, \$95,000 per year

SECTION 2.

A. Throughout the term beginning January 1, 2015, the Mayor agrees to use his personal vehicle for required travel and local trips necessary in carrying out his job duties. In consideration of the use of his personal vehicle, the City will reimburse auto expenses at a flat rate of \$500.00 (Five Hundred Dollars) per month. In addition to the monthly auto reimbursement, the City will reimburse fuel expenses

- for trips extending beyond a 50 mile radius of the Mayor's home or office.
- B. The Mayor understands and agrees that proceeds received under this provision may be subject to Federal taxes which will be withheld in accordance with prevailing tax laws.
- C. The Mayor agrees to maintain liability insurance equal to or greater than \$100,000 (One Hundred Thousand Dollars) per person, \$300,000 (Three Hundred Thousand Dollars) per accident, and \$100,000 (One Hundred Thousand Dollars) property damage.

ADOPTED THIS 27TH DAY OF MAY 2014.

W. C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Stefanie McGee, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1251)

Meeting: 05/27/14 07:00 PM
Department: Administration
Category: Budget
Prepared By: Stefanie McGee
Initiator: Mark Brown
Sponsors:
DOC ID: 1251

Resolution 16-14, a resolution to establish the salaries of Aldermen in the City of Bartlett beginning January 1, 2015.

WHEREAS, Article XI, Section 9 of the Tennessee Constitution prohibits “altering the salary prior to the end of the term for which such public officer was selected,” and

WHEREAS, the City of Bartlett has a policy of establishing the salaries of elected officials in the year of a mayoral election, and

WHEREAS, a mayoral election and elections of Aldermen Positions 1,2, and 3 will be held in November 2014, and it is in the public interest that salaries for the term of offices up for election to be known prior to the election.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Bartlett:

SECTION 1. The following salaries are hereby established for the Aldermen in Positions 1,2, and 3:

Effective January 1, 2015 - \$9,300 per year

Effective January 1, 2016 -\$10,200 per year

Effective January 1, 2017 -\$11,100 per year

Effective January 1, 2018 -\$12,000 per year

SECTION 2. The following salaries are hereby established for the Aldermen in Positions 4, 5, and 6:

Effective January 1, 2017 - \$11,100

Effective January 1, 2018 - \$12,000

ADOPTED THIS 27TH DAY OF MAY 2014.

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____

Stefanie McGee, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1252)

Meeting: 05/27/14 07:00 PM

Department: Finance

Category: Budget

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 1252

Resolution 17-14, a resolution to amend the Fiscal Year 2014 Operating Budget to appropriate \$60,600 for peace officer supplement pay for police department personnel.

WHEREAS, the State of Tennessee Peace Officer Standard and Training Commission has approved the 2013 Peace Officer Supplement Pay for eligible Bartlett Police Department personnel in the amount of \$60,600 and the funds have been received by the City; and

WHEREAS, in order to distribute the funds to the eligible police personnel it is necessary to amend the fiscal year 2014 operating budget for the Police Department to appropriate the revenues and expenditures; and

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen, that the fiscal year 2014 operating budget be amended to appropriate \$60,600 in revenues and expenditures for the 2013 Peace Officer Supplement Pay for police personnel.

Adopted this day of May 27th, 2014

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Stefanie McGee, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1256)

Meeting: 05/27/14 07:00 PM

Department: Finance

Category: Budget

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 1256 A

Ordinance 14-06, an ordinance to adopt the 2014-2015 General Purpose School Budget.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2014-2015 Fiscal Year for the City of Bartlett General Purpose School Fund are as follows:

GENERAL PURPOSE SCHOOL FUND	Fiscal Year
EXPENDITURES:	14/15
	\$ 71,397,213
GENERAL PURPOSE SCHOOL FUND	
REVENUES:	\$71,397,213

SECTION 2: OPERATING BUDGET EXPIRES AT JUNE 30 -- BE IT FURTHER ORDAINED that Operating budgets not spent or formally encumbered expires at June 30, 2015.

SECTION 3: REVENUE ANTICIPATION NOTES - BE IT FURTHER ORDAINED, that should revenue anticipation note proceeds be required in the General Purpose School Fund for cash flow purposes during the fiscal year, any amounts borrowed by the City of Bartlett on behalf of the Bartlett City Board of Education and transferred to the General Purpose School Fund by the Bartlett General Fund shall be reported as a fund liability in the General Purpose School Fund and shall be repaid to the Bartlett General Fund no later than June 30, 2015.

SECTION 4: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 5: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 6: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 7: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2014.

FIRST READING: May 27, 2014
SECOND READING: June 3, 2014
THIRD READING: June 10, 2014

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk