



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 25, 2021 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Brad Ratliff, New Hope Christian Church

FUTURE MEETINGS

Bartlett Station Commission, June 2 at 7:30 a.m.

City Beautiful Commission, June 3 at 6:30 p.m.

Family Assistance Commission, June 7 at 6 p.m.

Planning Commission, June 7 at 7 p.m.

RECOGNITIONS

Mayor McDonald recognized Fire Chief Terry Wiggins, Assistant Chief Tommy Gately, Commander Justin Neeley, Lieutenant Jeremy Upchurch; Chief of Police Jeff Cox, Assistant Chief Steve Sones; and all employees who volunteered at the COVID-19 Vaccination Center at Faith Baptist Church.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the May 11, 2021 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

UNFINISHED BUSINESS

I Second Reading of Ordinance 21-01, an ordinance to adopt the 2021-2022 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)

Director of Finance Dick Phebus, explained the there was an error in the calculation of principal and interest due for 2022. The corrections are on page six of the budget, page nine in the packet, and page three in the ordinance. This resulted in an increase of \$155,391.00 in expenditures.

Mr. Phebus presented the following tax rate equivalent presentation with explanation:

Tax Rate Information
 Bartlett 2021 Assessment
 One Cent on Tax Rate Generates approximately
 \$ 157,000.00
 Tax Rate Equivalent

Recurring Revenue Requirements 4% Pay Raise	\$ 1,150,000	\$	0.073
Requires			
Debt Service Contribution	\$ 1,000,000	\$	0.064
Transfers to Drainage, Gen Improv, Bartlett Station	\$ 445,000	\$	0.028
Employer Portion Health Insurance Increase	\$ 343,200	\$	0.022
Public Safety Attrition Percentage Used	\$ 368,100	\$	0.023
Replace Net Lost Revenue	\$ 460,000	\$	0.029
(Revenue Loss was greater than this amount)			
Total Equivalent Tax Rate Increase (Recurring Funds)	\$		<u>0.240</u>

Mr. Phebus confirmed the certified tax rate of \$1.51 for 2021. This has been approved by the Shelby County Assessor's Office, signed by Mayor McDonald and sent to the State Board of Equalization for verification. Verification should be received by the end of the week. The additional 24 cents would fund the above items bringing the tax rate per \$100.00 to \$1.75.

Mayor McDonald advised that any discussion regarding the proposed tax rate be discussed during the Public Hearing on June 8, prior to the vote on the budget. The budget must be approved first, then the tax rate to fund the budget.

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 6/28/2021 6:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	Emily Elliott, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn	

2 Second Reading of Ordinance 21-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2021. (Dick Phebus, Director of Finance)

Mr. Phebus stated the proposed tax rate be set at \$1.75 per \$100.00 of assessed property value.

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 6/28/2021 6:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	W.C. Pleasant, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn	

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 1 Bid for one Type I ALS Ambulance. (Terry Wiggins, Fire Chief)**
Recommend accepting the sole bid from Emergency Equipment Professionals, Inc. at a cost of \$198,498.00. Funds are available in Account 110.42300.935.
- 2 Bid for medical supplies for the Bartlett Animal Shelter. (Mike Adams, Director of Public Works)**
Recommend accepting the sole bid from MWI. Funds are available in Account 110.43800.321.
- 3 Bid for universal refuse containers. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from OTTO at a unit cost of \$56.43. Funds are available in Account 122.48122.940.
- 4 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**
Eight items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com

NEW BUSINESS

No new business

OPEN DISCUSSION

Alderman Parsons encouraged citizens to watch the Board of Mayor and Aldermen meeting on YouTube. Search for City of Bartlett, Tennessee.

David Crawford, 0 Pole Rd, Bartlett, Tennessee addressed the Board of Mayor and Aldermen regarding the undeveloped land he purchased at said location. There is no public road leading to the property.

ADJOURNMENT

Meeting adjourned at 6:57 PM