



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, MAY 24, 2022 - BARTLETT CITY HALL - 6:00 PM

INVOCATION

Opening Prayer by Fred Shackelford, Ellendale Baptist Church

FUTURE MEETINGS

City Beautiful Commission, June 2 at 6:30 p.m.

Family Assistance Commission, June 6 at 6 p.m.

Planning Commission, June 6 at 7 p.m.

Beer Board, June 7 at 6 p.m.

Parks and Recreation Advisory Board, June 9 at 6 p.m.

RECOGNITIONS

Bartlett City Beautiful Plant Sale

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the May 10, 2022 Board of Mayor and Aldermen Regular Meeting

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Ordinance 22-01, an ordinance to adopt the 2022-2023 General Fund, State Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets.
2. Ordinance 22-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2022.

UNFINISHED BUSINESS

- 1 Third Reading of Ordinance 22-01, an ordinance to adopt the 2022-2023 General Fund, State Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)**
- 2 Third Reading of Ordinance 22-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2022. (Dick Phebus, Director of Finance)**

CONSENT AGENDA

- 1 Bid for Mobile Surveillance Unit. (Jeff Cox, Police Chief)**

Recommend accepting the sole bid from SCI Technologies, Inc. dba SkyCop, Inc. for the purchase of one Mobile Surveillance Unit at a total cost of \$49,900.00. Funds are available in Account 131.42100.939.02522.
- 2 Bid to equip seven police vehicles. (Jeff Cox, Police Chief)**

Recommend accepting the lower bid from Comserv Services, LLC. at a cost of \$51,428.00. Funds are available in Account 311.48311.785.20322.
- 3 Treasurer's Report for April 2022 (Dick Phebus, Director of Finance)**

NEW BUSINESS

- 1 Resolution 11-22, a resolution to amend the Fiscal Year 2022 Grants Fund Budget to appropriate \$100,000 funding from Shelby County's Community Enhancement Program. (Dick Phebus, Director of Finance)**
- 2 Resolution 12-22, a resolution to amend the Fiscal Year 2022 Bartlett City Schools General Purpose School Fund, Nutrition Fund, and Education Capital Projects Fund. (Dick Phebus, Director of Finance)**

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 10, 2022 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Fred Shackelford, Ellendale Baptist Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, May 12 at 6 p.m.

Historic Preservation Commission, May 16 at 7 p.m. (cancelled)

Bartlett Arts Council, May 17 at 6 p.m.

Design Review Commission, May 17 at 6:30 p.m.

RECOGNITIONS

Kids to Parks Day Proclamation

Mayor McDonald presented the Kids to Parks Day Proclamation to Director of Parks and Recreation, Shan Criswell and Assistant Director, Paul Wright. Shan Criswell announced that Kids to Parks Day is scheduled for Saturday, May 21, 2022 at W.J. Freeman Park from 9 a.m. - 12 p.m. The Bartlett Police and Fire Departments will be at the park and there will be kites available for the children to fly.

National Public Works Week Proclamation

Mayor McDonald presented the National Public Works Week Proclamation to Director of Public Works, Mike Adams and Assistant Director, Matt Crenshaw. The week of May 15, 2022 is designated as National Public Works Week.

*****Official Business of the Day*****

Mayor McDonald announced the following emergency replacement purchases on State contracts:

1. Purchase of two Ford F-150 XL pickups for Animal Control from Ford of Murfreesboro for \$55,272.00.
2. Purchase of two animal transport kennel bodies from Swab Wagon Company for \$35,400.00.
3. Purchase of two Ford F-150 pickups for Engineering from Lonnie Cobb Ford for \$75,090.00.
4. Purchase of one 2022 Ford Ranger for Codes from Dobbs Ford of Memphis for \$36,716.50.

Minutes Acceptance: Minutes of May 10, 2022 6:00 PM (MINUTES ACCEPTANCE)

MINUTES ACCEPTANCE**Minutes of the April 26, 2022 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

UNFINISHED BUSINESS

- I **Second Reading of Ordinance 22-01, an ordinance to adopt the 2022-2023 General Fund, State Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets (As Amended). (Dick Phebus, Director of Finance)**

Director of Finance Dick Phebus presented the Fiscal Year 2022-2023 budget as amended to include the Bartlett City School's budget and referenced Exhibits A and B.

Bartlett City Schools Superintendent David Stephens made a detailed presentation of the school system's 9th year proposed budget. He thanked the City of Bartlett for their continued support.

Alderman Young mentioned that 2 million dollars had been used from Reserve Funds the last two years. He stated he could not locate a Reserve Fund balance. Dr. Stevens stated that the fund balance was \$39.6 million and \$4.72 million was unassigned.

Alderman Elliott inquired as to whether the pay increases for teachers applied to nurses. Dr. Stevens confirmed that it did.

RESULT:	APPROVED ON SECOND READING, AS AMENDED [UNANIMOUS] Next:
	5/24/2022 6:00 PM
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 2 **Second Reading of Ordinance 22-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2022. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 5/24/2022 6:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	David Parsons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn	

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 1 **Bid for yard waste disposal. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from Nature's Earth at \$2.40 per yard for yard waste and \$10.00 per yard for aged mulch. Funds are available in Account 122.48122.563.
- 2 **Bid for backhoe loader. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the sole bid from Stribling Equipment at a total cost of \$131,498.00. Funds are available in Account 311.48311.785.30723.
- 3 **Bid for tractor with front loader. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from First Choice at a total cost of \$32,116.02. Funds are available in Account 110.43600.939.
- 4 **Request to purchase seven Kenwood in-car mobile radios, seven Kenwood hand-held radios, and the associated license keys. (Jeff Cox, Police Chief)**
Recommend purchasing seven Kenwood in-car radios, seven Kenwood hand-held radios and the associated license keys from Comserv Wireless. Comserv Wireless is an active participant in the State of Tennessee State Wide Contract # 423 JVC Kenwood Radio Equipment. The total amount for this purchase is \$26,798.10 as detailed in the attached quote. Funds are available in Account 311.48311.785.20322.

NEW BUSINESS

- 1 **Resolution 09-22, a resolution to amend the Fiscal Year 2022 General Fund Budget to appropriate \$74,400 for education incentive pay for fire department personnel. (Dick Phebus, Director of Finance)**

Minutes Acceptance: Minutes of May 10, 2022 6:00 PM (MINUTES ACCEPTANCE)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: David Parsons, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Resolution 10-22, a resolution to accept donated equipment from the Memphis Shelby County Law Enforcement Foundation for the Bartlett Police Department. (Dick Phebus, Director of Finance)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jack Young, Vice Mayor
SECONDER: David Parsons, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

OPEN DISCUSSION

ADJOURNMENT

Meeting adjourned at 6:34 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Minutes Acceptance: Minutes of May 10, 2022 6:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 3126)

Meeting: 05/24/22 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3126 B

Ordinance 22-01, an ordinance to adopt the 2022-2023 General Fund, State Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2022-2023 Fiscal Year for the City of Bartlett are as follows:

	Fiscal Year
	22/23
GENERAL FUND EXPENDITURES:	
ADMINISTRATIVE:	
Legislative Board	\$ 891,555
Mayor's Office	\$ 945,665
Community Affairs	\$ 311,851
Building and Grounds	\$ 435,102
Bartlett Station Municipal Center	\$ 423,976
Library	\$ 1,427,064
Finance and Administration	\$ 1,813,210
City Court	\$ 1,173,299
Personnel	\$ 592,603
Planning and Economic Development	\$ 553,611
Total Administrative	\$ 8,567,936
PUBLIC SAFETY:	
Police Department	\$ 18,879,452
Fire Department	\$ 8,557,199
Ambulance Department	\$ 4,383,761
Code Enforcement	\$ 1,166,682
Total Public Safety	\$ 32,987,094
PUBLIC WORKS:	
Administration	\$ 612,714
City Shop	\$ 1,526,526
General Maintenance	\$ 1,744,179
General Services	\$ 354,414
Grounds Maintenance	\$ 1,535,111
Animal Control	\$ 811,204
Engineering Administration	\$ 515,103
Engineering & Inspection	\$ 438,213
Total Public Works	\$ 7,537,464
PARKS AND RECREATION:	
Administration	\$ 525,439

Community Center	\$	1,032,220
Athletics	\$	807,725
Maintenance	\$	2,054,406
School Ground Maintenance	\$	332,551
Senior Citizen Center	\$	443,278
Recreation Center	\$	1,798,153
Total Parks and Recreation	\$	6,993,772

PERFORMING ARTS:

Performing Arts Center	\$	777,765
Total Performing Arts	\$	777,765

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out Bartlett City School	\$	1,737,826
Transfer Out Shelby County Board of Education	\$	608,193
Transfer Out DARE Program	\$	33,000
Transfer Out Drainage Fund	\$	100,000
Transfer Out Debt Service	\$	3,555,000
Transfer Out General Improvement Fund	\$	275,000
Transfer Out Bartlett Station	\$	80,000
Total Transfers Out	\$	6,389,019

TOTAL GENERAL FUND EXPENDITURES **\$ 63,253,050**

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	\$	29,731,000
Local Taxes	\$	17,178,430
Licenses & Privileges	\$	1,626,200
Intergovernmental	\$	7,654,000
General Charges for Services	\$	3,745,960
Department Revenues	\$	1,759,133
Court Charges	\$	1,258,000
Other Revenue	\$	132,327
Transfer In from General Improvement Fund	\$	168,000

TOTAL GENERAL FUND REVENUES/TRANSFERS **\$ 63,253,050**

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	\$	2,260,000
Solid Waste Fund	\$	7,323,166
General Improvement Fund	\$	877,050
Drug Enforcement Fund	\$	297,000
DEA Enforcement Fund	\$	125,000
Drainage Control Fund	\$	129,656
Park Improvement Fund	\$	0
E-Citation Fund	\$	13,000
Bartlett City School Fund	\$	92,494,065

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES \$ 103,518,937**SPECIAL REVENUE FUNDS REVENUES/SOURCES**

Special Revenue Funds Revenue	\$ 101,507,521
Use of Fund Balance	\$ 2,011,416

TOTAL SPECIAL REVENUE FUNDS REV./SOURCES \$ 103,518,937**UTILITY FUND EXPENDITURES**

Administration	\$ 2,286,812
Water & Wastewater Services	\$ 2,543,076
Plant Operations	\$ 2,764,120
Sewer Treatment	\$ 1,219,378
Total Utility Operation Expenditures	\$ 8,813,386

Utility Debt - Principal	\$	822,000
Utility Debt -- Interest & Charges	\$	161,503
Total Utility Debt Expenditures	\$	983,503
Transfer to Capital Improvement Fund	\$	579,630

TOTAL UTILITY FUND EXPENDITURES **\$ 10,376,519**

UTILITY FUND REVENUES/SOURCES

Utility Fund Revenues	\$	10,365,019
Department Revenues	\$	11,500

TOTAL UTILITY FUND REVENUES/SOURCES **\$ 10,376,519**

GENERAL DEBT SERVICE FUND EXPENDITURES

Principal	\$	5,918,000
Interest and Other Charges	\$	3,233,804
Contribution to Fund Balance	\$	19,196

TOTAL GENERAL DEBT SERVICE EXPENDITURES **\$ 9,171,000**

GENERAL DEBT SERVICE REVENUES/SOURCES

Debt Service Revenues	\$	9,171,000
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TOTAL GENERAL DEBT SERVICE REV/SOURCES **\$ 9,171,000**

SECTION 2: SOLID WASTE FEE -- BE IT FURTHER ORDAINED that the Solid Waste Fee shall be \$30 per month for residential pickup; \$30 for 1 cart, \$35 for 2 carts, and \$40 for 3 carts for commercial pickup. Other charges for Solid Waste services are listed in the Solid Waste Fee Schedule found in Exhibit B and made part of this ordinance by reference. All monthly and separate fee charges shall become effective July 1, 2022.

SECTION 3: ELECTRONIC CITATION FEE -- BE IT FURTHER ORDAINED that the electronic traffic citation fee of \$5 authorized by T.C.A. 55-10-207(e) for each ticket that results in conviction is imposed in City Court effective July 1, 2022. The \$5 fee shall be distributed as follows: \$1 for the City Court Clerk, restricted use for computer hardware and related expenses as authorized in the above T.C.A. citation, and \$4 designated for Special Revenue E-Citation Fund and used for electronic citation system and related expenses for the City of Bartlett Police Department law enforcement activities. The E-citation fee will expire on June 30, 2024.

SECTION 4: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2022-2023 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 5: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 6: The CITY WATER RATE -- BE IT FURTHER ORDAINED that the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 7.80
Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 10.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 12.88
Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 17.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 7: The CITY SEWER RATE -- BE IT FURTHER ORDAINED that the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 9.19
Residential -- City Customers -- each additional 1,000 gallons	\$ 1.89
Residential -- Rural Customers -- The first 2,000 gallons	\$ 12.09
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 2.04
Commercial -- City Customers -- The first 2,000 gallons	\$ 17.89
Commercial -- City Customers -- each additional 1,000 gallons	\$ 2.04
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 25.14
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 2.18

SECTION 8: BARTLETT CITY SCHOOL SPECIAL REVENUE AND CAPITAL BUDGET -- BE IT FURTHER ORDAINED that The Bartlett City Board of Education has approved and presented Special Revenue Funds for FY2022-23 administered by the Bartlett City Board of Education. These budget documents, "School General Fund Exhibit A" and "School Special Revenue Fund Exhibit B", are presented in the FY2022-23 Approved Special Revenue Budget and the FY2022-23 Approved Capital Budget documents as attached and made part of the enacting City of Bartlett budget ordinance by reference. (Note: The Bartlett City Board of Education General Fund Budget, along with its Special Revenue Funds Budgets for FY2022-2023 as noted within this section were previously presented and approved as contained in Ordinance 22-01 by the Bartlett Board of Mayor and Aldermen passed on 3rd reading on May 24, 2022. Ordinance 22-01 shall remain in full force and effect.)

SECTION 9: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED that "Exhibit B" represents the fiscal year 2022-2023 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2022-2023. Any rate or fee not included in the attached 2022-2023 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 10: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 11: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED that Operating budgets not spent or formally encumbered expire at June 30, 2023. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 12: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 13: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2023 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Annual Comprehensive Financial Report for the year ended June 30, 2023.

SECTION 14: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 15: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 16: SEVERABILITY -- BE IT FURTHER ORDAINED that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 17: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance becomes effective July 1, 2022.

FIRST READING: April 26, 2022

SECOND READING: May 10, 2022

THIRD READING: May 24, 2022

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2023 - FY 2027

PROJECT	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 4,850,000	\$ 5,980,000	\$ 6,241,000	\$ 5,088,000	\$ 3,890,000	\$ 26,049,000
Capital Note	0	1,650,000	1,592,000	1,499,000	1,333,000	6,074,000
Transfer In from Park Imp. Fund	0	110,000	0	0	0	110,000
Grant Funds	0	500,000	300,000	500,000	0	1,300,000
TDOT 80% match	400,000	6,076,000	3,465,600	1,452,000	0	11,393,600
Utility Bonds	0	0	2,032,446	1,500,000	0	3,532,446
Utility Retained Earnings	579,630	982,446	1,000,000	450,000	400,000	3,412,075
American Rescue Plan Grant	1,370,370	1,521,273	1,521,273	0	0	4,412,917
Total Funding Sources	\$ 7,200,000	\$ 16,819,719	\$ 16,152,319	\$ 10,489,000	\$ 5,623,000	\$ 56,284,038
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 0	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 40,000
Total Administrative	\$ 0	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 40,000
<u>Police</u>						
Police Vehicles & Equipment	\$ 0	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 1,740,000
Justice Center Maintenance	0	120,000	120,000	120,000	120,000	480,000
Total Police	\$ 0	\$ 555,000	\$ 555,000	\$ 555,000	\$ 555,000	\$ 2,220,000
<u>Fire</u>						
Fire Vehicles	\$ 0	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 208,000
Fire Ambulances	0	240,000	260,000	280,000	0	780,000
Fire Truck	1,000,000	0	0	0	0	1,000,000
Total Fire	\$ 1,000,000	\$ 292,000	\$ 312,000	\$ 332,000	\$ 52,000	\$ 1,988,000
<u>Codes Enforcement</u>						
Codes Enforcement Vehicles	\$ 0	\$ 0	\$ 40,000	\$ 0	\$ 0	\$ 40,000
Total Code Inspection	\$ 0	\$ 0	\$ 40,000	\$ 0	\$ 0	\$ 40,000

Attachment: ExhibitA BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2023 - FY 2027

PROJECT	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
Public Works						
Public Works Vehicles & Equip	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000
Total Public Works	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000
Engineering						
Engineering Vehicle	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 160,000
City Wide Overlay	2,500,000	3,000,000	3,000,000	3,000,000	3,000,000	14,500,000
American Rescue Plan Grant - City Wide Overlay	1,000,000	0	0	0	0	1,000,000
STP Overlay of Elmore, St. Elmo, & Brunswick Roads	0	760,000	0	0	0	760,000
TDOT-STP Overlay of Elmore, St. Elmo, & Brunswick Roads	0	3,040,000	0	0	0	3,040,000
ADA Transition	0	363,000	37,000	363,000	0	763,000
TDOT-ADA Transition	0	1,452,000	148,000	1,452,000	0	3,052,000
STP Overlay of Elmore Park Road, Old Brownsville	0	0	1,391,000	0	0	1,391,000
TDOT-STP Overlay of Elmore Park Road, Old Brownsville	0	0	3,317,600	0	0	3,317,600
Fletcher Creek Greenway Ph4	100,000	396,000	0	0	0	496,000
Fletcher Creek Ph4 TDOT	400,000	1,584,000	0	0	0	1,984,000
Various Drainage Projects	400,000	400,000	400,000	400,000	400,000	2,000,000
Total Engineering	\$ 4,400,000	\$ 11,035,000	\$ 8,333,600	\$ 5,255,000	\$ 3,440,000	\$ 32,463,600
Parks						
Parks Vehicles & Equipment	\$ 0	\$ 159,000	\$ 130,000	\$ 116,000	\$ 63,000	\$ 468,000
Recreation Ctr Equipment/Repairs	0	184,000	135,000	76,000	243,000	638,000
Singleton CC Equipment/Repairs	0	120,000	400,000	200,000	55,000	775,000
Senior Center Equipment/Repairs	0	61,000	43,000	35,000	0	139,000
Parks Maintenances	400,000	250,000	750,000	470,000	315,000	2,185,000
Transfer In from Park Imp. Fund	0	110,000	0	0	0	110,000
Parks Restroom Renovations-ADA	450,000	0	100,000	0	0	550,000
Grant Fund Parks Restroom Renovation-ADA	0	0	300,000	0	0	300,000
W.J. Freeman Park	0	510,000	0	500,000	0	1,010,000
Grant Fund W.J. Freeman Park	0	500,000	0	500,000	0	1,000,000
Total Parks	\$ 850,000	\$ 1,894,000	\$ 1,858,000	\$ 1,897,000	\$ 676,000	\$ 7,175,000

Attachment: ExhibitA BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

BARTLETT CAPITAL IMPROVEMENT PROGRAM						
FY 2023 - FY 2027						
CIP PROJECT LINE ITEMS SUMMARY						
PROJECT	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL
Sewers						
Sewers in Annexation Area	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
Fletcher Creek Sewer Basin	50,000	50,000	50,000	50,000	0	200,000
American Rescue Plan Project	129,630	532,446	532,446	0	0	1,194,521
American Rescue Plan Grant - ARP Project	370,370	1,521,273	1,521,273	0	0	3,412,917
Hatch Lane Eagle's Nest Sewer	0	0	1,500,000	1,500,000	0	3,000,000
FD312 Use of Fund Balance	0	0	0	0	0	0
Westbrook Sewer Extension	0	0	500,000	0	0	500,000
Upgrade Sewage Plant #2	0	0	50,000	0	0	50,000
Total Sewers	\$ 950,000	\$ 2,503,719	\$ 4,553,719	\$ 1,950,000	\$ 400,000	\$ 10,357,438
TOTAL CIP	\$ 7,200,000	\$ 16,819,719	\$ 16,152,319	\$ 10,489,000	\$ 5,623,000	\$ 56,284,038

Attachment: ExhibitABudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	\$ 600.00	\$100 x 6 (2 hrs. free)
	Banquet Hall (all day)	\$ 810.00	\$135/hr x 6 (2 hrs. free)
	Boardroom (all day)	\$ 240.00	\$40/hr x 6 (2 hrs. free)
	Chapel (all day)	\$ 480.00	\$80 x 6 (2 hrs. free)
	Reception Hall (all day)	\$ 420.00	\$70/hr x 6 (2 hrs. free)
	Weekend and Evening Rates		
	Auditorium	\$125/hr.	4-hr. minimum
	Banquet Hall	\$175/hr	4-hr. minimum
	Boardroom	\$50/hr	3-hr. minimum
	Chapel	\$95/hr.	4-hr. minimum
	Reception Hall	\$85/hr	3-hr. minimum
	Equipment Rental		
	Sound System (Includes Sound Tech)	\$175/250	Reception hall/Banquet Hall
	Sound Technician	\$50/hr.	Per hour with 4-hr. minimum
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	\$ 1,400.00	8 hours
	Reception Hall	\$ 680.00	8 hours
	Wedding only		
	Auditorium	\$ 995.00	\$125/hr. + Sound Tech at \$120
	Chapel	\$ 785.00	\$95/hr + Sound Tech at \$120
	Wedding & Reception (Sound Tech Included)		
	Auditorium & Banquet Hall	\$ 2,625.00	7 hrs. in Aud/10 hrs. in B.H.
	Auditorium & Reception Hall	\$ 1,725.00	7 hrs. in Aud/10 hrs. in R.H.
	Chapel & Banquet Hall	\$ 2,415.00	7 hrs. in Chapel/10 hrs. in B.H.
	Chapel & Reception Hall	\$ 1,515.00	7 hrs. in Chapel/10 hrs. in R.H.
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 25.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 2.50	Monthly
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seating
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each
	Penalty Personalty Property Taxes	5%	
	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 20.00	Each or Amt of check, whichever is les:
	Taxicab Permit Fee, per cab	\$ 80.00	Annual

Attachment: ExhibitBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
City Court	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 102.50	Set by City
	City Litigation Tax	\$ 13.75	Can be no more that State Lit. Tax
	County Drug Treatment Fee	\$ 70.00	Set by State
	County Veteran Fee	\$ 50.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	DUI-Blood Test Charge	\$ 250.00	Set by State
	Drug Test Fee	\$ 10.00	Set by City
	E-Ticket Fee	\$ 5.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 10.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	No Drivers License Fee	\$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 2.50	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each
	Subdivision Ordinance Copy Fee	\$ 7.00	Each

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 29.25	Each
	Board of Zoning Appeals		
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Site Plan Review	\$ 300.00	Each
	Minor Site Plan Review	\$ 50.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 300.00	Each
	Site Plan Review (with contract)	\$ 500.00	Each
	Subdivision		
	Construction Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Road, Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	\$ 500.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Planned Development: Outline Plan Amendment	\$ 300.00	
	Rerecording	\$ 50.00	Each
	Renotification Fee	\$ 100.00	Up to 100 labels and \$1.00 per label over first 100
		\$ 1.00	
	Reprocessing of Applications	\$ 150.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Rezoning	\$ 1,000.00	Five acres or less, \$100 per acre after first five and maximum fee of \$3,000
	Special Use Permits	\$ 500.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	DUI Tapes/Video	\$ 15.00	Each
	Fingerprints	\$ 15.00	Per card
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Tow fees (Each)		
	Passenger Vehicles	\$ 125.00	Each
	Class "B" Vehicles	\$ 200.00	Trucks & Trailers 1.5 Tons
	Class "C" Vehicles	\$ 350.00	Large Trucks, Tractors & Trailers 3 Ton
Fire	Ambulance Transport Fee for BLS	\$ 650.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 750.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 850.00	For ALS II
	Plus a mileage fee	\$ 8.00	Per mile
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 100 sq ft	\$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	\$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	\$ 30.00	Minimum fee one story
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 4.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 10.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 40.00	Minimum Fee (not 1&2 family dwelling)
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 4.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 15.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	

Attachment: ExhibitBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	
	X-ray unit-120 volt	\$ 15.00	
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
Gas Permit Fees			
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 15.00	
	For each gas outlet	\$ 2.50	Single Family Residence
	Gas meter put back	\$ 15.00	

Attachment: ExhibitBBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each
	Mechanical Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 4.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	
	Minimum Permit Fee	\$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 50.00	
	\$25,001-\$50,000 total valuation	\$ 100.00	
	\$50,001-\$100,000 total valuation	\$ 150.00	
	\$100,001-\$200,000 total valuation	\$ 200.00	
	\$200,001-\$300,000 total valuation	\$ 300.00	
	\$300,001-\$400,000 total valuation	\$ 400.00	
	\$400,001-\$500,000 total valuation	\$ 500.00	
	\$500,001 and up	\$ 600.00	
	Signs (New)	\$ 25.00	
	Plumbing Permit Fees		
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 7.50	
	Minimum Permit fee	\$ 15.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
Public Works	Adoption Fee	\$ 65.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 15.00	Per Day
	Capture Fees		
	1st offense	\$ 40.00	Each
	2nd offense	\$ 70.00	Each
	3rd offense	\$ 100.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 50.00	Cremation fee
		\$ 20.00	Micro-chipping
Solid Waste	Appliance Pickup	\$ 30.00	Each
	Commercial Pickup-Set Up Fee	\$ 20.00	Each
	Commercial Pickup - Charge for Cart	\$ 55.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 30.00	Monthly
	For 2 Carts	\$ 35.00	Monthly
	For 3 Carts	\$ 40.00	Monthly
	Residential Cart Replacement Cost	\$ 55.00	Each
	Residential Cart Additional Purchase	\$ 55.00	Each
	Residential Pickup	\$ 30.00	Monthly
	Yard Waste Cart Purchase	\$ 55.00	Each - While Grant carts are available
Water/Wastewater	Barrel Locks to Contractors	\$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water usage of Fire Hydrant Meter		Current City rates for water usage
	City Water Rates		
	Residential -- City Customers	\$ 7.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 10.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 12.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 17.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons
	City Sewer Rates		
	Residential -- City Customers	\$ 9.19	The first 2,000 gallons
	Residential -- City Customers	\$ 1.89	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 12.09	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.04	each additional 1,000 gallons

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Commercial -- City Customers	\$ 17.89	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.04	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 25.14	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 2.18	each additional 1,000 gallons
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$ 2,000.00	
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot
	Water Connection Fee	\$ 2,000.00	Per lot

Attachment: ExhibitBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	\$ 10.00	
Parks	Facility Rental		
	A. Keith McDonald Pavilion (\$500 Security Deposit)	\$ 300.00	Residents(1/2 day/\$600 all day)
		\$ 450.00	Non-Residents(1/2 day/\$900 all day)
	Dixon-Brewer Park Gazebo	\$ 40.00	Residents (1/2 day/\$80 all day)
		\$ 60.00	Non-Residents(1/2 day/\$120 all day)
	Ellendale Park Pavilion	\$ 50.00	Residents (1/2 day/\$90 all day)
		\$ 70.00	Non-Residents (1/2 day/\$140 all day)
	W. J. Freeman Park - Gazebo	\$ 30.00	Residents (1/2 day/\$60 all day)
		\$ 45.00	Non-Residents(1/2 day/\$90 all day)
	W. J. Freeman Park - Pavilion	\$ 50.00	Residents(1/2 day/\$100 all day)
		\$ 75.00	Non-Residents(1/2 day/\$150 all day)
Athletics	Adult Sports	\$ 550.00	Softball
		\$ 425.00	Fall Softball
		\$ 550.00	Basketball
		\$ 235.00	Volleyball
	Facility Rental		
	Deermont	\$ 500.00	Per day
	Ellendale	\$ 250.00	Per day (both fields)
	Appling	\$ 500.00	Per day (all four fields)
	W.J. Freeman Multipurpose Fields		
	11v11 field dimensions (3 fields available)	\$ 150.00	Per field/per game
	7v7 or 9v9 field dimensions (6 fields available)	\$ 75.00	Per field/per game
	Bartlett Pickleball Courts	\$ 250.00	Per day (all six courts)
	Lights	\$ 30.00	Per 1.5hr, non league teams
	Tennis/Cricket & non BPRD group	\$ 15.00	Per player
	Tournament Fees	\$ 200.00	Per team
	Youth Sports-per person	\$ 90.00	Baseball, Softball & Basketball
		\$ 60.00	Volleyball
	Plus Non-Resident fee	\$ 15.00	Per person
	Late Registration	\$ 20.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 375.00	
	8 & u basketball	\$ 450.00	
	10 & u basketball	\$ 475.00	
	17 & u basketball	\$ 550.00	
	6 & u to 8 & u baseball	\$ 350.00	
	10 & u to 14 & u baseball	\$ 475.00	
	Per person fees for non BPRD Programs	\$ 15.00	per person
Singleton C.C.	Adult Classes		
	Bench Aerobics	\$ 5.00	Per class or 8 classes for \$35.00
	Belly Dancing	\$ 90.00	Resident per session

Attachment: ExhibitBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
		\$ 95.00	Nonresident per session
	Zumba	\$ 5.00	Per class or 8 classes for \$35.00
	Yoga	\$ 5.00	Per class or 8 classes for \$35.00
	Chair Yoga	\$ 5.00	Per class or 8 classes for \$35.00
	Clogging	\$ 25.00	Resident per month, Add Fam \$10
		\$ 30.00	Nonresident per month, Add Fam \$10
		\$ 15.00	Senior per month
	Pickleball Lessons	\$ 40.00	Per session
	Pottery		
	Hand Building	\$ 120.00	\$120 for 6 week session
		\$ 125.00	\$125 for 6 week session
	Wheel Class	\$ 130.00	\$130 for 6 week session
		\$ 135.00	\$135 for 6 week session
	Clay	\$ 25.00	
	Pottery Tools	\$ 20.00	
	Per Week Class Fee	\$ 25.00	
	Art Programs		
	Children's Art Classes	\$ 300.00	Per session (Ages 9-14)
		\$ 175.00	Per session (Ages 5-8)
	Saturday Artists	\$ 200.00	Per Session (Ages 5-8)
		\$ 300.00	Per Session (Ages 9-14)
	Summer Art Camp	\$ 125.00	Per Session (Ages 5-9)
		\$ 150.00	Per Session (Ages 10-16)
	Sewing by Design	\$ 20.00	Resident, per month
		\$ 25.00	Non-Resident, per month
	Dance		
	Recreational Dance Program	\$ 55.00	Resident per month
		\$ 60.00	Non-resident per month
	3 Visit Trial Pass	\$ 40.00	Resident per
		\$ 50.00	Non-resident per
	Summer Dance Camp	\$ 90.00	Resident per session
		\$ 100.00	Non-resident per session
	Receital Ticket	\$ 20.00	Per ticket
	Camp Singleton		
	Fall Break Camp	\$ 135.00	Resident per week
	Fall Break Camp	\$ 145.00	Non-Resident per week
	Camp day rate, Resident	\$ 30.00	Resident per day
	Camp day rate, Non-Resident	\$ 35.00	Non-Resident per day
	Spring Break Camp	\$ 135.00	Resident per week
	Spring Break Camp	\$ 145.00	Non-Resident per week
	Camp day rate, Resident	\$ 30.00	Resident per day
	Camp day rate, Non-Resident	\$ 35.00	Non-Resident per day
	Summer Day Camp		
	Full Summer tuition, Resident	\$ 1,080.00	Resident, full summer

Attachment: ExhibitBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Full Summer tuition, Non-Resident	\$ 1,160.00	Non-Resident, full summer
	Camp 1 wk, Resident	\$ 135.00	Resident, per week
	Camp 1 wk, Resident, 1st sibling	\$ 130.00	Resident, 1st sibling, per week
	Camp 1 wk, Resident, 2nd sibling	\$ 125.00	Resident, 2nd sibling, per week
	Camp 1 wk, Non-Resident	\$ 145.00	Non-Resident, per week
	Camp 1 wk, Non-Resident, 1st sibling	\$ 140.00	Non-Resident, 1st sibling, per week
	Camp 1 wk, Non-Resident, 2nd sibling	\$ 135.00	Non-Resident, 2nd sibling, per week
	Camp day rate, Resident	\$ 30.00	Resident, per day
	Camp day rate, Non-Resident	\$ 35.00	Non-Resident, per day
Facility Rental			
	Regular Hours		
	Classroom	\$ 30.00	Resident per hour
		\$ 40.00	Non-resident per hour
	Stage Room	\$ 40.00	Resident per hour
		\$ 50.00	Non-resident per hour
	Auditorium	\$ 60.00	Resident per hour
		\$ 70.00	Non-resident per hour
	Kitchen, with Auditorium	\$ 60.00	Resident Flat Fee
		\$ 70.00	Non-Resident Flat Fee
	Gymnasium, one side only	\$ 65.00	Resident per hour
		\$ 75.00	Non-resident per hour
	Gymnasium, whole gym	\$ 130.00	Resident per hour
		\$ 150.00	Non-resident per hour
	Concession Stand	\$ 100.00	Resident Flat Fee
		\$ 125.00	Non-Resident Flat Fee
	Basketball Tournament		
	2 Day, Resident	\$ 1,750.00	
	2 Day, Non-Resident	\$ 1,900.00	
	Full Week, Resident	\$ 2,200.00	
	Full Week, Non-Resident	\$ 2,400.00	
After Hours (2 Hour Minimum)			
	Classroom	\$ 65.00	Resident per hour
		\$ 75.00	Non-resident per hour
	Stage Room	\$ 80.00	Resident per hour
		\$ 90.00	Non-resident per hour
	Auditorium	\$ 125.00	Resident per hour
		\$ 145.00	Non-resident per hour
	Kitchen, with Auditorium	\$ 80.00	Resident Flat Fee
		\$ 90.00	Non-resident Flat Fee
	Gymnasium, one side only	\$ 145.00	Resident per hour
		\$ 165.00	Non-resident per hour
	Gymnasium, whole gym	\$ 290.00	Resident per hour
		\$ 350.00	Non-resident per hour
	Deposit Auditorium, Classrooms, Gym & Stage Rm	\$ 200.00	

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Deposit Teen Parties	\$ 500.00	Cash
	Rectangle Tables	\$ 6.00	Employees Only
	Metal Chairs	\$ 0.75	Employees Only
	IDs	\$ 40.00	Resident per year
		\$ 60.00	Non-resident per year
		\$ 5.00	Day Pass
	Martial Arts		
	Kendo	\$ 25.00	Per month
	Aikido	\$ 30.00	Resident, per month
		\$ 35.00	Non-Resident, per month
	Preschool		
	Registration fee	\$ 25.00	
	Book Club-4 & 5 yrs old (Fridays)	\$ 50.00	Resident per session
		\$ 55.00	Non-resident per session
	Preschool Playtime-2 yrs old (Fridays)	\$ 60.00	Resident per month
		\$ 65.00	Non-resident per month
	Preschool-3 & 4 yrs old		
	Two days per week, resident	\$ 90.00	Resident per month
	Two days per week, non-resident	\$ 95.00	Non-resident per month
	Four days per week, resident	\$ 180.00	Resident per month
	Four days per week, non-resident	\$ 190.00	Non-resident per month
	Pre-K Camp- 3 & 4 yrs old	\$ 80.00	Resident per session - 3 wks
		\$ 85.00	Non-resident per session - 3 wks
	Stay N' Play	\$ 8.00	Per day
	Late Fee	\$ 15.00	Applied after the 5th of the month
	Special Events		
	Halloween	\$ 1.00	Per adult
	Valentine's 5K/10K Run	\$ 25.00	Each, plus \$5 After early bird pricing
	Valentine's 5K/10K Run	\$ 40.00	Couples, plus \$5 After early bird pricing
	Valentine's Virtual Runner	\$ 35.00	Each
	Turkey Shoot	\$ 1.00	Each target
	Youth Classes		
	Acrobatics & Tumbling	\$ 15.00	Resident Per class
		\$ 20.00	Nonresident per class
	Baton	\$ 124.00	Resident per Session
		\$ 129.00	Non-Resident per Session
		\$ 55.00	Resident, additional sibling per session
		\$ 60.00	Non-Resident, additional sibling per session
	ACT Prep	\$ 200.00	Resident per session
		\$ 205.00	Nonresident per session
	Driver Education	\$ 595.00	Resident per session
		\$ 595.00	Nonresident per session
		\$ 725.00	Resident deluxe per session
		\$ 725.00	Nonresident deluxe per session

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Piano Lessons	\$ 300.00	Resident per session - 12 weeks
		\$ 325.00	Non-Resident per session - 12 weeks
	Piano Virtual	\$ 200.00	Resident per session - 12 weeks
		\$ 225.00	Non-resident per session - 12 weeks
	Fantast Flutes & Royal Reeds	\$ 200.00	Resident per session - 12 weeks
		\$ 225.00	Non-resident per session - 12 weeks
	Windstars 1 & 2	\$ 250.00	Resident per session - 12 weeks
		\$ 275.00	Non-Resident per session - 12 weeks
	Percussion & Bring Your Own Bells	\$ 75.00	Resident per session - 12 weeks
		\$ 85.00	Non-Resident per session - 12 weeks
	Tennis (Ages 7-17)	\$ 80.00	Resident - 1 Lesson Per Week
		\$ 85.00	Non Resident - 1 Lesson Per Week
	Theatre	\$ 180.00	Resident per session - 12 weeks
		\$ 185.00	Non-Resident per session - 12 weeks
	Drum Lessons	\$ 25.00	Resident - per lesson
		\$ 30.00	Non-Resident - per lesson
Senior Center	AM Stretch Exercise Class	\$ 4.00	Per Class
	Ballroom Dance Day Class	\$ 4.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Belly Dancing	\$ 4.00	Per Class
	Bridge Lessons	\$ 6.00	Per Class
	Calligraphy Workshops	\$ 35.00	Per Session
	Ceramics	\$ 10.00	Per month
	Computer Class	\$ 50.00	Per Session
	Computer Workshop	\$ 40.00	4-8 hours
	Computer Workshop	\$ 25.00	4 hours or less
	Dance - Afternoon	\$ 4.00	Members Per Dance
		\$ 6.00	Non-Members Per Dance
	Dance - Evening	\$ 6.00	Members Per Dance
		\$ 7.00	Non-Members Per Dance
	Duplicate Bridge	\$ 1.00	Per session
	Duplicate Bridge Additional Fee	\$ 1.50	Non-Members per Session
	Exercise Punch Card	\$ 40.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 40.00	Resident Per Hour / Two Hour Min.
		\$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 90.00	Resident Per Hour / Two Hour Min.
		\$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	\$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	\$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	\$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	\$ 5.00	Per Hour Added to Standard Rental Fee

Attachment: ExhibitBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Equipment - Podium	\$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	\$ 25.00	Additional Flat Fee for Rental (Aud. Onl
	Equipmt - TV w/ DVD	\$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	\$ 25.00	Additional Flat Fee Per Classroom Rent
	Rental Cleanup - Room 2	\$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	\$ 95.00	Additional Flat Fee Per Auditorium Rent
	Tablecloths - 60"x120" or 108" Round	\$ 17.50	Per Table Cloth
	Tablecloths - 90"x132" or 132" Round	\$ 22.50	Per Table Cloth
	Tablecloths - 120"	\$ 20.00	Per Table Cloth
	Tablecloth Overlay - 72"x72" or 90"x90"	\$ 15.00	Per Overlay with Table Cloth Rental
	Chair Cover with Sash	\$ 4.00	Per Chair
	Group Fitness Class	\$ 4.00	Per Class
	Jewelry Class	\$ 4.00	Per class
	Language Classes	\$ 30.00	Per Session
	Leather Class	\$ 4.00	Per class
	Line Dance Class	\$ 4.00	Per class
	Jewelry Class	\$ 3.00	Per class
	Language Classes	\$ 30.00	Per Session
	Leather Class	\$ 3.00	Per class
	Line Dance Class	\$ 3.00	Per class
	Manicure	\$ 15.00	
	Pedicure	\$ 21.00	
	Special Care Fee	\$ 10.00	Additional (case-by-case)
	Massage - Chair		
	15-minutes	\$ 22.00	Per 15-minute appointment
	30-minutes	\$ 40.00	Per 30-minute appointment
	Memberships		
	Basic Membership	\$ 15.00	Per Year
	All-Inclusive Membership	\$ 21.00	Per Month
	Newsletter Ad Space		
	Business card size ad	\$ 20.00	Per newsletter issue
	Quarter page ad	\$ 30.00	Per newsletter issue
	Half page ad	\$ 50.00	Per newsletter issue
	Full page ad	\$ 85.00	Per newsletter issue
	Half page ad - outside back cover	\$ 105.00	Per newsletter issue
	Oil Painting Class	\$ 10.00	Per Month
	Photography Workshop	\$ 35.00	Per Session
	Piano/Music Lessons	\$ 80.00	Per Month
	Pottery Class	\$ 15.00	Per Month
	Sketching/Art Class	\$ 10.00	Per Month
	Sewing Class	\$ 10.00	Per Month
	Tai Chi	\$ 4.00	Per class
	Yoga	\$ 4.00	Per class
	Zumba Class	\$ 4.00	Per class

Attachment: ExhibitBudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
Recreation Center			
	Corporate Household	\$ 690.00	Yearly
	Corporate Senior Household	\$ 580.00	Yearly
	Corporate Senior Single	\$ 382.00	Yearly
	Corporate Single	\$ 456.00	Yearly
	Corporate Household	\$ 64.00	Monthly
	Corporate Senior Household	\$ 54.00	Monthly
	Corporate Senior Single	\$ 35.00	Monthly
	Corporate Single	\$ 42.00	Monthly
	Employee Household	\$ 384.00	Yearly
	Employee Senior Household	\$ 276.00	Yearly
	Employee Senior Single	\$ 192.00	Yearly
	Employee Single	\$ 252.00	Yearly
	Non-Resident Day Pass Daily	\$ 15.00	Daily
	Non-Resident Day Pass Weekly	\$ 40.00	Weekly
	Non-Resident Household	\$ 837.00	Yearly
	Non-Resident Senior Household	\$ 752.00	Yearly
	Non-Resident Senior Single	\$ 493.00	Yearly
	Non-Resident Single	\$ 555.00	Yearly
	Resident Day Pass Daily	\$ 10.00	Daily
	Resident Day Pass Weekly	\$ 26.00	Weekly
	Resident Household	\$ 555.00	Yearly
	Resident Senior Household	\$ 406.00	Yearly
	Resident Senior Single	\$ 272.00	Yearly
	Resident Single	\$ 357.00	Yearly
	Resident Single - Monthly	\$ 33.00	Monthly
	Resident Household - Monthly	\$ 52.00	Monthly
	Resident Senior Single - Monthly	\$ 25.00	Monthly
	Resident Senior Household - Monthly	\$ 38.00	Monthly
	Non-Resident Single	\$ 178.00	3-Month
	Non-Resident Household	\$ 267.00	3-Month
	Non-Resident Senior Single	\$ 158.00	3-Month
	Non-Resident Senior Household	\$ 240.00	3-Month
	Non-Resident Single	\$ 52.00	Monthly
	Non-Resident Household	\$ 78.00	Monthly
	Non-Resident Senior Single	\$ 46.00	Monthly
	Non-Resident Senior Household	\$ 70.00	Monthly
	Resident Single	\$ 113.00	3-Month
	Resident Household	\$ 178.00	3-Month
	Resident Senior Single	\$ 86.00	3-Month
	Resident Senior Household	\$ 130.00	3-Month
	Non-Resident Single	\$ 178.00	3-Month
	Non-Resident Household	\$ 267.00	3-Month
	Non-Resident Senior Single	\$ 158.00	3-Month

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Non-Resident Senior Household	\$ 240.00	3-Month
	Corporate Single	\$ 148.00	3-Month
	Corporate Household	\$ 219.00	3-Month
	Corporate Senior Single	\$ 124.00	3-Month
	Corporate Senior Household	\$ 185.00	3-Month
	Premium Memberships (Add-On)		
	Corporate Household	\$ 207.00	Yearly
	Corporate Senior Household	\$ 174.00	Yearly
	Corporate Senior Single	\$ 115.00	Yearly
	Corporate Single	\$ 137.00	Yearly
	Corporate Household	\$ 20.00	Monthly
	Corporate Senior Household	\$ 17.00	Monthly
	Corporate Senior Single	\$ 11.00	Monthly
	Corporate Single	\$ 13.00	Monthly
	Employee Household	\$ 116.00	Yearly
	Employee Senior Household	\$ 83.00	Yearly
	Employee Senior Single	\$ 58.00	Yearly
	Employee Single	\$ 76.00	Yearly
	Non-Resident Household	\$ 252.00	Yearly
	Non-Resident Senior Household	\$ 226.00	Yearly
	Non-Resident Senior Single	\$ 148.00	Yearly
	Non-Resident Single	\$ 167.00	Yearly
	Resident Household	\$ 167.00	Yearly
	Resident Senior Household	\$ 122.00	Yearly
	Resident Senior Single	\$ 82.00	Yearly
	Resident Single	\$ 108.00	Yearly
	Resident Single - Monthly	\$ 10.00	Monthly
	Resident Household - Monthly	\$ 16.00	Monthly
	Resident Senior Single - Monthly	\$ 8.00	Monthly
	Resident Senior Household - Monthly	\$ 12.00	Monthly
	Non-Resident Single	\$ 16.00	Monthly
	Non-Resident Household	\$ 24.00	Monthly
	Non-Resident Senior Single	\$ 14.00	Monthly
	Non-Resident Senior Household	\$ 21.00	Monthly

Includes, but not limited to: Priority Registration; 12 Sessions of Childcare; 10% discount on apparel; 20% discount on rentals; 2 free tanning visits/month quarterly visits with a Personal Trainer; 12 additional guest passes/year; Third adult at the same address; 10% off of Personal Training packages; Free BRC towel.

Aquatics

Splash Pad Resident - Daily	\$ 5.00	Daily
Splash Pad Non-Resident - Daily	\$ 12.00	Daily
Splash Pad Resident - Yearly	\$ 90.00	Yearly
1 student 4 lessons per mem	\$ 130.00	
1 student 4 lessons per non-mem	\$ 160.00	
Lifeguard Instructor mem	\$ 225.00	

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Lifeguard Instructor non- mem	\$ 250.00	
	Lifeguard recert mem fee	\$ 75.00	
	Lifeguard recert non-mem fee	\$ 100.00	
	Lifeguard training mem fee	\$ 230.00	
	Lifeguard training non-mem fee	\$ 275.00	
	Masters swim mem daily	\$ 50.00	Monthly
	Masters swim non-mem daily	\$ 60.00	Monthly
	Swim class member fee	\$ 110.00	
	Swim class non-member fee	\$ 140.00	
	Swim club registration	\$ 10.00	
	WSI class mem	\$ 225.00	
	WSI class non-mem	\$ 250.00	
	Daycare		
	Daycare mem 12 sessions	\$ 20.00	
	Daycare mem 6 sessions	\$ 10.00	
	Daycare mem daily	\$ 2.00	
	Daycare non-mem 12 sessions	\$ 20.00	
	Daycare non-mem 6 sessions	\$ 10.00	
	Daycare non-mem daily	\$ 2.00	
	Facility Rental		
	Basketball court rental	\$ 55.00	1/2 Court - 1 Hour Member
		\$ 75.00	1/2 Court - 2 Hour Member
		\$ 90.00	1/2 Court - 1 Hour Non-Member
		\$ 110.00	1/2 Court - 2 Hour Non-Member
		\$ 110.00	Full Court - 1 Hour Member
		\$ 165.00	Full Court - 2 Hour Member
		\$ 155.00	Full Court - 1 Hour Non-Member
		\$ 210.00	Full Court - 2 Hour Non-Member
	Large Meeting Room Rental	\$ 125.00	2 hour Member
		\$ 155.00	3 hour Member
		\$ 185.00	4 hour Member
		\$ 155.00	2 hour Non-Member
		\$ 185.00	3 hour Non-Member
		\$ 215.00	4 hour Non-Member
	Meeting Room 2	\$ 95.00	2 hour Member
		\$ 125.00	3 hour Member
		\$ 155.00	4 hour Member
		\$ 125.00	2 hour Non-Member
		\$ 155.00	3 hour Non-Member
		\$ 185.00	4 hour Non-Member
	Choose 1 Package	\$ 115.00	Member
		\$ 150.00	Non-Member
	Choose 2 Package	\$ 150.00	Member
		\$ 200.00	Non-Member

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Home School Swim	\$ 3.00	
	Lock-In Rental Balance	\$ 800.00	
	Lock-In Rental Deposit	\$ 150.00	
	Pool Lane Rental member	\$ 15.00	
	Pool Lane Rental nonmember	\$ 20.00	
	Pool Play Area Rental member	\$ 50.00	1 Hour
	Pool Play Area Rental member	\$ 75.00	2 Hour
	Pool Play Area Rental nonmember	\$ 70.00	1 Hour
	Pool Play Area Rental nonmember	\$ 95.00	2 Hour
	Scuba	\$ 10.00	Per person
	Yearly locker rental	\$ 60.00	
	Inflatable - Giant Slide - Member	\$ 95.00	
	Inflatable - Castle - Member	\$ 70.00	
	Inflatable - Basketball Hoops - Member	\$ 60.00	
	Inflatable - Giant Slide - Non-Member	\$ 125.00	
	Inflatable - Castle - Non-Member	\$ 95.00	
	Inflatable - Basketball Hoops - Non-Member	\$ 65.00	
	Rental Security Deposit (Refundable)	\$ 150.00	
Fitness			
	Fire Workout - 4 Weeks - Member	\$ 120.00	
	Fire Workout - 4 Weeks - Non-Member	\$ 140.00	
	Fire Workout - 1 Class - Member	\$ 20.00	
	Fire Workout - 1 Class - Non-Member	\$ 25.00	
	1 Hr Personal Training Member	\$ 60.00	
	1 Hr Personal Training Non-Member	\$ 75.00	
	12 Hrs Personal Training Member	\$ 540.00	
	12 Hrs Personal Training Non-Member	\$ 700.00	
	20 Hrs Personal Training Member	\$ 850.00	
	20 Hrs Personal Training Non-Member	\$ 1,050.00	
	3 Hr Personal Training Member	\$ 150.00	
	3 Hr Personal Training Non-Member	\$ 195.00	
	30 Hrs Personal Training Member	\$ 1,100.00	
	30 Hrs Personal Training Non-Member	\$ 1,400.00	
	6 Hrs Personal Training Member	\$ 300.00	
	6 Hrs Personal Training Non-Member	\$ 390.00	
	Fast Track	\$ 225.00	
	Fitness Assessment	\$ 25.00	
	Indoor Triathlon	\$ 20.00	
	Small Group Training Member	\$ 170.00	
	Small Group Training Non-Member	\$ 210.00	
	Team Training Member (6 Sessions)	\$ 250.00	
	Team Training Non-Member (6 Sessions)	\$ 300.00	
	Team Training Member (12 Sessions)	\$ 450.00	
	Team Training Non-Member (12 Sessions)	\$ 500.00	

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Quest 4 Fitness member	\$ 65.00	
	Quest 4 Fitness nonmember	\$ 85.00	
	Sports Conditioning member	\$ 65.00	
	Sports Conditioning nonmember	\$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1 session	\$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	\$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	\$ 540.00	
	Team Training 2 Members 1 session	\$ 60.00	
	Team Training 2 Members 8 sessions	\$ 400.00	
	Team Training 2 Members 12 sessions	\$ 480.00	
	Team Training 2 Non-Mem 1 session	\$ 70.00	
	Team Training 2 Non-mem 8 sessions	\$ 480.00	
	Team Training 2 Non-mem 12 sessions	\$ 600.00	
	Next Level Training Member	\$ 35.00	
	Next Level Training Non-Member	\$ 40.00	
Other Recreation Center			
	Camp 1 wk mem	\$ 150.00	
	Camp 1 wk mem 1st sibling	\$ 140.00	
	Camp 1 wk mem 2nd sibling	\$ 125.00	
	Camp 1 wk non-mem	\$ 175.00	
	Camp 1 wk non-mem 1st sibling	\$ 165.00	
	Camp 1 wk non-mem 1nd sibling	\$ 145.00	
	Camp day rate member	\$ 40.00	
	Camp day rate non-member	\$ 50.00	
	Health Non-Profit Booth	\$ 30.00	
	Health Profit Booth	\$ 35.00	
	Junior Youth members	\$ 25.00	
	JYM special	\$ 50.00	
	Kids Night Out mem	\$ 15.00	
	Kids Night Out Non-Mem	\$ 20.00	
	Lock-in Member	\$ 20.00	
	Lock-in member additional child	\$ 15.00	
	Lock-in non member	\$ 25.00	
	Lock-in non member additional child	\$ 20.00	
	Racquetball league mem	\$ 20.00	
	Racquetball league non-mem	\$ 25.00	
	Racquetball slam add level	\$ 10.00	
	Racquetball slam mem	\$ 20.00	
	Softball registration	\$ 45.00	
	Tanning 1 session	\$ 5.00	
	Tanning punch card 10 sessions	\$ 30.00	
	Tanning unlimited tanning 1 mo.	\$ 30.00	
	Triathlon individual	\$ 25.00	
	Triathlon insurance individual	\$ 10.00	

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
	Triathlon late fee individual	\$ 5.00	
	Daddy Daughter Couple mem	\$ 35.00	
	Daddy Daughter additional child mem	\$ 10.00	
	Daddy Daughter Couple non-mem	\$ 45.00	
	Daddy Daughter additional child non-mem	\$ 15.00	
	Small Fry Tri (mem)	\$ 15.00	
	Small Fry Tri (non-mem)	\$ 20.00	
	Swim Competition		
	BXST 101 Member	\$ 40.00	
	BXST 101 Member - 2nd	\$ 30.00	
	BXST 101 Non-Member	\$ 55.00	
	BXST 101 Non-Member - 2nd	\$ 45.00	
	Late fee	\$ 10.00	
	Black team mem	\$ 65.00	Monthly
	Black team non-mem	\$ 80.00	Monthly
	Black 2nd swimmer mem	\$ 55.00	Monthly
	Black 2nd swimmer non-mem	\$ 70.00	Monthly
	Red team mem	\$ 75.00	Monthly
	Red team non-mem	\$ 90.00	Monthly
	Red 2nd swimmer mem	\$ 65.00	Monthly
	Red 2nd swimmer non-mem	\$ 80.00	Monthly
	Senior member	\$ 85.00	Monthly
	Senior non-mem	\$ 100.00	Monthly
	Senior 2nd swimmer mem	\$ 75.00	Monthly
	Senior 2nd swimmer non-mem	\$ 90.00	Monthly
	USS transfer fee in LSC	\$ 10.00	
	USS transfer fee out of LSC	\$ 15.00	
	White team mem	\$ 55.00	Monthly
	White team non-mem	\$ 65.00	Monthly
	White 2nd swimmer mem	\$ 45.00	Monthly
	White 2nd swimmer non-mem	\$ 60.00	Monthly
	Yearly registration fee	\$ 110.00	
	Yearly US reg fee	\$ 78.00	
	High School Swim Team mem	\$ 350.00	
	High School Swim Team non-mem	\$ 400.00	
	USAS High School Swim Team	\$ 300.00	
	Middle School Swim Team mem	\$ 250.00	
	Middle School Swim Team non-mem	\$ 300.00	
	USAS Middle School Swim Team	\$ 200.00	
Performing Arts	BOX OFFICE		
	Credit card processing - per subscription	\$ 5.00	On Total Order
	Credit card processing - per ticket	\$2 & \$4	Depending on Ticket Price
	Tickets - Buy 5 or More Shows Subscription	\$7.50 / \$11.25	5 Shows - 25% off
		\$ 15.00	5 Shows - 25% off

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2022-2023

Department	Type	Amount	Frequency/Notes/Description
		\$18.75 - \$26.25	5 Shows - 25% off
	Tickets - Subscribers - Headliner Series	\$40 / \$50	
	Theatre - Public - Headliner Series	\$ 50.00	
	Tickets - Public - Showcase Series	\$ 35.00	
	Theatre - Public - Live Theatre Series	\$ 20.00	
	Tickets - Subscriber - Family Series	\$10 / \$15	Youth & Adult
	CLASSES & INSTRUCTION		
	Summer camp - per participant	\$ 125.00	1/2 Day Camp
	Summer camp - per participant	\$ 185.00	Full Day Camp
	CONCESSIONS		
	BPACC events - per item	\$ 2.00	
	Client Coffee Statin - per event	\$ 20.00	
	Client Coffee Refill - per event	\$ 5.00	
	Client - Hospitality Coordination Fee		Varies - Based on needs & volume
	Client merchandise - per event	15% - of gross	Applies to BPACC series artists (BPACC receives 15% of Gross)
	EQUIPMENT RENTAL		
	Banquet table w/cloth & skirt - per event	\$ 10.00	
	Banquet table with cloth only - per event	\$ 5.00	
	Corded Mics - up to 10 - per mic	\$ 10.00	
	Facility piano & bench - per event	\$ 100.00	
	Facility piano tuning - per event	\$ 125.00	
	Follow spot light - per event	\$ 25.00	Operator Add'l - \$20.00 per hr
	Podium Only - per event	\$ 15.00	
	Podium w Mic - per event	\$ 50.00	
	Removal of seats - per row/event	\$ 50.00	
	Stage Audio --- Lighting Techs per hour	\$35 -- \$20	
	Stage risers - per event	\$ 100.00	
	Stage screen only - per event	\$ 25.00	
	Wireless Mics - per event - per mic	\$ 85.00	
	SPACE RENTAL		
	Auditorium (per hr, 4-hour minimum)	\$ 125.00	Includes House Manager
	Lobby (per hr, 4-hour minimum)	\$ 85.00	Includes House Manager
	Green Room (per hr, 4-hour minimum)	\$ 40.00	Includes House Manager
	Studio (per hr, 4-hour minimum)	\$ 60.00	Includes House Manager
	Conference Room (per hr, 4-hr minimum)	\$ 50.00	Includes House Manager
	Sponsorship	\$ 1,000.00	& Up
	Special Partnerships	\$ 500.00	\$500 to \$999

Attachment: ExhibitB BudgetOrd22-01 (3126 : Ord. 22-01 Budget Ordinance)



CITY OF BARTLETT
BARTLETT CITY SCHOOL GENERAL FUND
FY 2023 Proposed Budget



Description	FY 2021 Actual	FY 2022 Revised	FY 2022 Projection	FY 2023 Request
Bartlett School Fund Revenues				
County Taxes	\$ 38,817,908	\$ 37,810,681	\$ 37,810,681	\$ 40,196,497
City of Bartlett Contributions	2,346,018	2,346,019	2,346,019	2,346,019
Charges for Services	103,344	150,218	150,218	110,200
Recurring Local Revenue	67,691	737,000	737,000	680,000
Nonrecurring Local Revenue	1,890,947	2,100,000	2,100,000	0
State Education Funds	44,910,744	46,401,835	46,401,835	46,787,349
Other State Revenue	1,004,996	100,000	100,000	104,000
Federal Funds thru the State	0	0	0	0
Capital Leases Issued	0	0	0	0
Other Sources	394,656	580,000	580,000	270,000
Total Bartlett School Fund Revenues	\$ 89,536,304	\$ 90,225,753	\$ 90,225,753	\$ 90,494,065
Staffing Level				
<i>Full-Time Equivalent (FTE)</i>	<i>864.00</i>	<i>865.00</i>	<i>865.00</i>	<i>864.00</i>
Bartlett School Fund Expenditures				
Regular Instruction Program	\$ 43,868,938	\$ 45,809,246	\$ 45,809,246	\$ 43,801,732
Alternative Education Program	415,665	468,812	468,812	525,656
Special Education	6,505,938	7,035,332	7,035,332	7,253,130
Career and Technical Education Program	1,427,530	1,590,770	1,590,770	1,613,771
Planning	125,307	135,603	135,603	140,219
Student Services	707,548	769,435	769,435	762,981
Health Services	852,029	997,165	997,165	1,039,488
Other Student Support	1,946,617	2,440,285	2,440,285	2,176,610
Regular Instruction Support	2,033,584	2,437,118	2,437,118	2,499,497
Special Education Support	1,142,541	1,303,717	1,303,717	1,444,090
Vocational Education Support	135,648	128,343	128,343	129,419
Board of Education	2,995,509	4,992,391	4,992,391	5,521,088
Director of Schools	598,201	591,261	591,261	598,384
Office of Principal	6,833,298	7,358,539	7,358,539	7,641,246
Fiscal Services	1,075,747	1,884,189	1,884,189	1,579,313
Human Resources	628,837	710,494	710,494	720,202
Operation of Plant	4,578,283	5,363,205	5,363,205	6,254,230
Maintenance of Plant	1,110,714	1,907,204	1,907,204	1,952,763
Transportation	2,885,823	3,995,754	3,995,754	4,247,774
Technology	1,997,665	2,306,890	2,306,890	2,592,472
School Safety	18,026	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	3,380,317	0	0	0
Total Bartlett School Fund Expenditures	\$ 85,263,765	\$ 92,225,753	\$ 92,225,753	\$ 92,494,065
Net From Operations	4,272,539	(2,000,000)	(2,000,000)	(2,000,000)
School Beginning Fund Balance	\$ 35,379,155	\$ 39,651,694	\$ 39,651,694	\$ 37,651,694
School Ending Fund Balance	\$ 39,651,694	\$ 37,651,694	\$ 37,651,694	\$ 35,651,694

Attachment: FY2022-23 School General Fund Exhibit A (3126 : Ord. 22-01 Budget Ordinance)

Bartlett City Schools



2022-2023

Special Revenue Fund Budget

Approved April 28, 2022

BARTLETT CITY SCHOOLS

Title Funds

Title Funds

Revenue

<u>ACCT</u>	<u>Description</u>	<u>2021-2022</u> <u>BUDGET</u>	<u>2022-2023</u> <u>BUDGET</u>
142-47141	Title I-A	1,643,762	1,341,461
142-47141	Consolidated Administration	133,430	141,107
142-47141	Title I-Neglected	723,929	730,885
142-47141	Title I- Delinquent	36,288	61,759
142-47189	Title II-A	497,183	567,682
142-47141	Title III - ELA	2,677	4,278
142-47590	Title IV	173,201	141,591
Total Title Funds		3,210,470	2,988,763

BARTLETT CITY SCHOOLS

Title I-A

Title I-A

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	2	108,830
138	Instructional Computer Personnel	1	20,287
169	Part Time Salaries	4	158,684
189	Other Salaries	7	292,671
195	Substitute Teachers		11,999
201	Social Security		45,160
204	State Retirement		71,036
206	Life insurance		1,551
207	Medical insurance		74,594
212	Medicare		9,095
355	Mileage		2,100
429	Instructional Supplies & Materials		115,011
471	Software		97,463
499	Other Supplies		4,257
524	Inservice/ Staff Development		41,701
599	Other Charges- 15% carryover		72,939
722	Instructional Equipment		162,733
790	Other Equipment		5,000
	Indirect Costs		<u>46,350</u>
	Total Title I-A		1,341,461

Informational Note:

Title I, Part A of the Every Student Succeeds Act (ESSA) provides financial assistance to schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.

BARTLETT CITY SCHOOLS
Title I- Consolidated Administration

Title Consolidated Administration

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor	2	54,396
138	Computer Instruction Personnel	1	25,196
162	Clerical Personnel	1	11,098
189	Other Salaries	0.5	11,279
201	Social Security		6,877
204	State Retirement		11,905
206	Life insurance		514
207	Medical insurance		10,632
212	Medicare		1,608
355	Mileage		485
499	Other Supplies & Materials		400
524	Inservice/ Staff Development		1,212
790	Other Equipment		0
	Indirect Costs		<u>5,505</u>
	Total Title Consolidated Administration		141,107

Informational Note:

Consolidated Administration reflects employees who spend 100% of their time administering ther federally funded Title I-A, Title I-A Neglected, Title II-A, and Title III grants. Funded 55% by Title I-A, 32% by Title I-A Neglected, 1.8% by Title I-D, 10.1% by Title II-A, and 1.1% by Title IV.

BARTLETT CITY SCHOOLS

Title I-A Neglected

Title I-A Neglected

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
169	Part Time Salaries	11	0
189	Other Salaries & Wages	1	22,946
201	Social Security		1,774
204	State Retirement		2,363
206	Life Insurance		73
207	Medical Insurance		4,177
212	Medicare		415
355	Travel		1,774
399	Other Contracted Services		291,221
429	Instructional Supplies & Materials		118,865
471	Software		63,519
524	In-Service/Staff Development		43,257
722	Regular Instruction Equipment		157,667
	Indirect Costs		<u>22,834</u>
	Total Title I-A Neglected		730,885

Informational Note:

Title I-A, Neglected - funds are used to provide education and services for students placed in facilities by the courts due to abandonment, abuse, or parental neglect.

BARTLETT CITY SCHOOLS

Title I Part D

Title I Part D

		2022-2023	2022-2023
<u>ACCT</u>	<u>Description</u>	<u>PERS</u>	<u>BUDGET</u>
189	Other Salaries & Wages		7,053
201	Social Security		437
204	State Retirement		726
206	Life Insurance		22
207	Medical Insurance		1,671
212	Medicare		102
399	Other Contracted Services		14,415
429	Instructional Supplies & Materials		22,335
722	Regular Instructional Equipment		13,000
	Indirect Costs		<u>1,998</u>
	Total Title I Part D		61,759

Informational Note:

Title I, Part D funds are used to provide additional services, staff, programs or materials that are not provided with State or local resources absent federal funds.

BARTLETT CITY SCHOOLS

Title II-A

Title II-A

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
169	Part-Time Employees	1	0
189	Other Salaries (and Stipends)	4	173,599
195	Substitute Teachers		140,850
201	Social Security		19,700
204	State Retirement		17,973
206	Life insurance		275
207	Medical insurance		8,900
212	Medicare		4,575
399	Other Contracted Services		27,155
499	Other Supplies & Materials		13,342
524	Inservice/ Staff Development		139,144
	Indirect Costs		<u>22,169</u>
	Total Title II-A		567,682

Informational Note:

Title II, Part A funds are used to recruit, train, prepare and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies and services used in the Title II-A program. Title II funds are used to recruit, train, prepare, and retain high quality teachers and to provide professional development. Includes cost of salaries, benefits, materials, supplies, and services used in the Title II-A program.

BARTLETT CITY SCHOOLS

Title III

Title III

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
189	Other Salaries & Wages		0
196	In-Service Training		451
429	Instructional Supplies & Materials		3,083
471	Software		10
524	Inservice/ Staff Development		565
599	Other Charges		0
	Indirect Costs		169
	Total Title III - ELL		4,278

Informational Note:

Title III funds support instructional services for English Language Learners.

BARTLETT CITY SCHOOLS
Title IV

Title IV

<u>ACCT</u>	<u>Description</u>	2022-2023 <u>PERS</u>	2022-2023 <u>BUDGET</u>
130	Social Workers	1	59,081
189	Other Salaries & Wages		24,600
195	Substitute Teachers		0
201	Social Security		5,660
204	State Retirement		11,217
206	Life insurance		334
207	Medical insurance		22,552
212	Medicare		1,324
355	Mileage		858
429	Instructional Supplies & Materials		0
599	Other Charges		0
722	Equipment		10,865
	Indirect Costs		<u>5,100</u>
	Total Title IV		141,591

Informational Note:

Title IV, is used to fund Well-rounded Educational Opportunities to support STEM classes, supplies and materials; and student competitions; Safe and Healthy Students by use of a social worker to support schools to promote the attendance and graduation initiatives; and Effective Use of Technology to provide professional development to teachers on the use of technology in the classroom.

BARTLETT CITY SCHOOLS
CARES/ CRRSA ACT/ ARP ACT

CARES/CRRSA Act/ ARP Act - Revenue

<u>ACCT</u>	<u>Description</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>
142-47301	ESSER 1.0	301,121	0
142-47307	ESSER 2.0	7,850,156	1,441,667
142-47401	ESSER 3.0	0	11,776,287
142-47401	Tennessee All Corps	0	131,234
142-47402	ARP IDEA Part B	0	301,658
142-47403	ARP- IDEA Preschool	0	24,396
142-47590	Epidemiology and Laboratory	0	1,499,184
142-47307	Fiscal Pre-Monitoring Supports	0	46,200
Total CARES/CRRSA/ARP - Revenue		8,151,277	15,220,626

Informational Note: The Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response & Relief Supplemental Appropriation Act (CRRSAA) and the American Resource Plan (ARP) provides an economic stimulus to individuals, businesses, and local education agencies (LEAs). These funds are to purchase and upgrade unique items in regards to COVID-19 needs and support for the schools, through Technology, supplies to sanitize, and other activities that are necessary to maintain the operation and continuity of services.

BARTLETT CITY SCHOOLS

ESSER 1.0

ESSER 1.0

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
163	Educational Assistant	0	0
189	Other Salaries	0	0
195	Substitute Teachers		0
201	Social Security		0
204	State Retirement		0
206	Life insurance		0
207	Medical insurance		0
212	Medicare		0
311	Contracts other Systems		0
328	Janitorial Services		0
350	Internet Connectivity		0
429	Instructional Supplies & Materials		0
471	Software		0
499	Other Supplies & Materials		0
710	Food Service Equipment		0
722	Equipment		0
725	Special Education Equipment		0
790	Other Equipment		0
	Indirect Costs		0
	Total ESSER 1.0		0

Informational Note: The Coronavirus Aid, Relief, and ESSER 1.0 ends 6.30.2022 with all funds spent and no carryover eligible.

BARTLETT CITY SCHOOLS

ESSER 2.0

ESSER 2.0

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor	1	31,893
163	Educational Assistant	12	96,625
189	Other Salaries	24	128,350
195	Substitute Teachers	10	75,880
201	Social Security		23,143
204	State Retirement		30,495
206	Life insurance		1,209
207	Medical insurance		70,550
212	Medicare		5,206
350	Internet Connectivity		52,800
499	Other Supplies & Materials		199
524	Staff Development		4,568
706	Building Construction		817,749
790	Other Equipment		1,523
	Indirect Costs		101,477
	Total ESSER 2.0		1,441,667

Informational Note: The Coronavirus Aid, Relief and Economic Security (CARES) Act and Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act funds available through this grant are one-time grant funds made available through the U.S. Department of Education. CARES Act funds are intended to support the academic and non-academic needs of students and schools prepare for re-entry and continuous learning for the upcoming 2022-23 school year. Funds will expire September 2023.

BARTLETT CITY SCHOOLS

ESSER 3.0

ESSER 3.0		2022-2023	2022-2023
<u>ACCT</u>	<u>Description</u>	<u>PERS</u>	<u>BUDGET</u>
105	Supervisor	1	205,000
116	Teachers	30	3,462,646
123	Guidance Personnel	1	83,944
131	Medical Personnel		17,000
139	Assistant Principal		30,000
162	Clerical Personnel		11,100
163	Educational Assistant	3	178,416
165	Cafeteria Personnel		15,000
189	Other Salaries	2	1,028,331
195	Substitute Teachers		2,000
201	Social Security		310,509
204	State Retirement		540,500
206	Life insurance		15,080
207	Medical insurance		551,727
212	Medicare		72,505
Sub-Total ESSER 3.0			6,523,758

328	Janitorial Services	21,300
399	Other Contracted Services	136,748
422	Food Supplies	12,000
429	Instructional Supplies & Materials	672,220
471	Software	943,240
499	Other Supplies & Materials	638,143
524	Staff Development	150,906
706	Building Construction	1,310,524
722	Equipment	913
	Indirect Costs	1,366,535
	Sub-Total ESSER 3.0	5,252,529
	TOTAL ESSER 3.0	11,776,287

Informational Note: The American Rescue Plan Act (ARPA) funds available through this grant are one-time grant funds made available through the U.S. Department of Education. All funds are used for the unique needs during the COVID-19 pandemic. These funds are intended to support the academic and non-academic needs of students and schools prepare for re-entry and continuous learning for the upcoming 2022-23 school year. Funds will expire September 2024.

BARTLETT CITY SCHOOLS

Tennessee All Corps

Tennessee All Corps

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
189	Other Salaries	0	94,500
201	Social Security		5,859
204	State Retirement		9,734
212	Medicare		1,370
499	Other Supplies & Materials		7,234
524	Staff Development		12,537
	Total Tennessee All Corps		131,234

Informational Note: Tennessee All Corps Grant is offering structured tutoring program to increase proficiency in math and early reading. This program provides tutors, and materials to increase student achievement.

BARTLETT CITY SCHOOLS

ARP IDEA Part B

ARP IDEA Part B

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
131	Medical Personnel		70,437
189	Other Salaries		3,361
201	Social Security		4,834
204	State Retirement		8,344
206	Life insurance		261
207	Medical insurance		10,282
212	Medicare		1,130
322	Evaluation and Testing		2,800
429	Instructional Supplies & Materials		81,408
499	Other Supplies & Materials		19,144
524	Staff Development		36,421
725	Special Education Equipment		52,670
	Indirect Costs		10,566
	Total ARP IDEA Part B		301,658

Informational Note: The ARP IDEA Pt B Grant under the CARES Act provides supplemental funding for the two IDEA formula grant programs. These funds are to purchase and upgrade unique items in regards to COVID-19 needs to support the provision of special education and related services to children with disabilities.

BARTLETT CITY SCHOOLS

ARP IDEA Preschool

ARP IDEA Preschool

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
322	Evaluation and Testing		600
429	Instructional Supplies & Materials		8,795
499	Other Supplies & Materials		3,000
725	Special Education Equipment		11,498
	Indirect Costs		503
	Total ARP IDEA Preschool		24,396

Informational Note: The ARP IDEA Preschool Grant under the CARES Act provides supplemental funding for the two IDEA formula grant programs. These funds are to purchase and upgrade unique items in regards to COVID-19 needs to support the provision of special education and related services to children with disabilities.

BARTLETT CITY SCHOOLS
Epidemiology and Laboratory

Epidemiology and Laboratory

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
131	Medical Personnel		20,167
162	Clerical Personnel		32,640
195	Substitute Teachers		38,325
201	Social Security		5,686
204	State Retirement		2,094
206	Life insurance		71
207	Medical insurance		7,518
212	Medicare		1,323
355	Travel		3,000
399	Other Contracted Services		20,000
413	Drug and Medical Supplies		1,366,739
735	Health Equipment		1,621
	Total Epidemiology and Laboratory		1,499,184

Informational Note: The Epidemiology and Laboratory Testing Grant is intended to support the reopening and in-person instruction of K-12 schools through supporting comprehensive screening testing for K-12 schools for student and staff.

BARTLETT CITY SCHOOLS
Fiscal Pre-Monitoring Supports

Fiscal Pre-Monitoring Supports

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
399	Other Contracted Services		46,200
	Total Fiscal Pre-Monitoring Supports		46,200

Informational Note: The Fiscal Pre-Monitoring Supports Grant is intended to support financial planning, programming, and expenditure of funds in alignment with ESSER 1.0, ESSER 2.0, and ESSER 3.0 funds. The grant funds will be awarded in February 2022 and expire on June 30, 2024.

BARTLETT CITY SCHOOLS
IDEA Pt. B

IDEA - Revenue

		2021-2022	2022-2023
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
142-47143	IDEA Pt B	1,105,957	1,351,736
142-47143	IDEA Preschool	50,068	58,227
142-47143	IDEA Supplemental	<u>12,657</u>	<u>0</u>
Total IDEA Revenue		1,168,682	1,409,964

Informational Note:

IDEA Pt B funds provide for support of children eligible for special education between the ages of 3 and 21. Includes cost of salaries, benefits, materials, supplies, and services used in the IDEA program. The Supplemental Grant expired at the beginning of 2021.

BARTLETT CITY SCHOOLS

IDEA Pt. B

IDEA Pt. B

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
131	Medical Personnel		84,919
163	Educational Assistants	21	247,262
171	Speech Pathologist	5	72,944
189	Other Salaries	8.5	325,715
195	Substitute Teachers		5,000
196	In Service Training		0
201	Social Security		55,114
204	State Retirement		91,511
206	Life insurance		2,958
207	Medical insurance		115,446
212	Medicare		11,498
313	Contracts with Parents		445
322	Evaluation & Testing		17,545
355	Mileage		3,328
429	Instructional Supplies & Materials		139,039
499	Other Supplies & Materials		7,190
524	Inservice/ Staff Development		49,284
599	Other Charges		1,365
725	Instructional Equipment		60,000
790	Other Equipment		11,083
	Indirect Costs		50,091
	Total IDEA Pt. B		1,351,736

Informational Note:

IDEA Pt B funds provide for support of children eligible for special education between the ages of 3 and 21. Includes cost of salaries, benefits, materials, supplies, and services used in the IDEA program.

BARTLETT CITY SCHOOLS

IDEA Preschool

IDEA Preschool

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
195	Substitute Teachers		0
201	Social Security		0
206	Life insurance		0
212	Medicare		0
322	Evaluation & Testing		2,174
429	Instructional Supplies & Materials		14,171
499	Other Supplies & Materials		10,185
524	In-Service/Staff Development		6,900
599	Other Charges		1,137
725	Special Education Equipment		22,320
	Indirect Costs		1,341
	Total IDEA Preschool		58,227

Informational Note:

IDEA Preschool is for support of preschool children under the IDEA program. Includes cost of salaries, benefits, materials, supplies and services used in the IDEA Preschool program.

BARTLETT CITY SCHOOLS

IDEA Supplemental

IDEA Supplemental

<u>ACCT</u>	<u>Description</u>	<u>2022-2023</u> <u>PERS</u>	<u>2022-2023</u> <u>BUDGET</u>
499	Other Supplies & Materials		0
524	In-Service/Staff Development		0
	Total IDEA Supplemental		0

Informational Note:

The IDEA Supplemental/Discretionary Funds are used to purchase programs to progress monitor and benchmark students with disabilities. In addition, professional development will be provided to support interventions and academic strategies. These funds ended during the prior year.

BARTLETT CITY SCHOOLS
CTE Perkins

CTE-Revenue		2021-2022	2022-2023
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
142-47131	CTE Perkins Basic	19,297	34,429
142-47131	CTE Perkins Reserve	16,850	0
Total CTE Perkins Funds		36,147	34,429

BARTLETT CITY SCHOOLS

CTE-Perkins Basic

CTE-Perkins Basic

<u>ACCT</u>	<u>Description</u>	<u>2022-2023</u> <u>PERS</u>	<u>2022-2023</u> <u>BUDGET</u>
336	Maintenance & Repair-Equipment		1,563
355	Mileage		6,704
399	Other Contracted Services		6,900
429	Instructional Supplies & Materials		11,553
524	In-Service/Staff Development		6,536
599	Other Charges		500
730	Vocational Equipment		25
	Indirect Costs		<u>648</u>
	Total CTE-Perkins Basic		34,429

Informational Note:

CTE-Perkins Grant is a principal sources of federal funding to states and discretionary grantees for the improvement of secondary and postsecondary career and technical education programs. It is also used for student examination fees to obtain industry certification in their respective field of study.

BARTLETT CITY SCHOOLS
School Nutrition

School Nutrition

Revenue

<u>ACCT</u>	<u>Description</u>	<u>2021-22</u>	<u>2022-23</u>
143-43521	Lunch Payments - Children	\$ 720,000	\$ 732,000
143-43522	Lunch Payments - Adults	\$ 40,000	\$ 41,000
143-43523	Income from Breakfast	\$ 70,000	\$ 72,000
143-43525	Ala Carte Sales	\$ 550,000	\$ 560,000
143-47111	USDA School Lunch Program	\$ 1,173,000	\$ 1,800,009
143-47113	USDA Breakfast	\$ 240,000	\$ 430,525
143-46520	State Matching	\$ 24,251	\$ 25,000
143-44165	Commodity Rebates	\$ 3,000	\$ 3,000
	Total School Nutrition Revenue	\$ 2,820,251	\$ 3,663,534

BARTLETT CITY SCHOOLS
School Nutrition

School Nutrition

Expenditures		<u>2021-22</u>	<u>2022-23</u>
<u>ACCT</u>	<u>Description</u>		
143-73100-16501	Cafeteria Managers	\$ 355,802	\$ 469,163
143-73100-16502	School Nutrition Technicians	\$ 573,873	\$ 763,308
143-73100-18900	Other Salaries & Wages	\$ 124,350	\$ 126,837
143-73100-16506	Substitue Helpers	\$ 20,000	\$ 20,000
143-73100-20100	Social Security	\$ 66,590	\$ 85,517
143-73100-20400	State Retirement	\$ 44,510	\$ 55,249
143-73100-20600	Life insurance	\$ 3,622	\$ 4,672
143-73100-20700	Medical insurance	\$ 115,000	\$ 125,000
143-73100-21200	Medicare	\$ 15,573	\$ 20,000
143-73100-33600	Maintenance & Repair Equipment	\$ 15,000	\$ 20,000
143-73100-35400	Transportation- Food	\$ 3,000	\$ 15,000
143-73100-39900	Other Contracted Services	\$ 740,620	\$ 963,000
143-73100-42200	Food Supplies	\$ 590,611	\$ 808,988
143-73100-43500	Office Supplies	\$ 500	\$ 600
143-73100-49900	Other Supplies and Materials	\$ 90,000	\$ 125,000
143-73100-59900	Other Charges	\$ 1,200	\$ 1,200
143-73100-71000	Food Service Equipment	\$ 60,000	\$ 60,000
Total School Nutrition Expenditures		\$ 2,820,251	\$ 3,663,534

Informational Note:

Includes cost of materials, supplies, and services used in the School Nutrition Program.

BARTLETT CITY SCHOOLS
Discretionary Grants

Revenue

		2022-2023
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>
44990	First 8 Pre-K	\$50,741
45690	Voluntary Pre-K	78,428
46590	Coordinated School Health	32,718
46981	Safe Schools	109,528
46981	School Resource Officer	210,000
TOTAL		\$481,415

BARTLETT CITY SCHOOLS

First 8 Pre-K

First 8 Pre-K

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	1	\$22,074
163	Educational Assistant:	1	6,379
195	Sub- Teachers		300
201	Social Security		2,231
204	State Retirement		2,895
206	Life insurance		104
207	Medical insurance		8,007
212	Medicare		522
422	Food Supplies		100
429	Instructional Supplies & Materials		5,826
524	Inservice/Staff Development		0
599	Other Charges		282
722	Regular Instructional Equipment		25
504	Indirect Costs		1,997
	Total First 8 Pre-K		\$50,741

Informational Note:

The First 8 Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Voluntary Pre-K

Voluntary Pre-K

<u>ACCT</u>	<u>Description</u>	<u>2022-2023</u> <u>PERS</u>	<u>2022-2023</u> <u>BUDGET</u>
116	Teachers	2	\$51,580
195	Substitute Teachers		600
201	Social Security		3,853
204	State Retirement		5,313
206	Life insurance		207
207	Medical insurance		10,526
212	Medicare		901
422	Food Supplies		200
429	Instructional Supplies & Materials		684
524	In-Service/Staff Development		0
599	Other Charges		1,475
504	Indirect Costs		3,089
	Total Voluntary Pre-K		\$78,428

Informational Note:

The Voluntary Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Coordinated School Health

Coordinated School Health

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor/Director	1	\$24,042
201	Social Security		1,578
204	State Retirement		2,978
206	Life insurance		107
212	Medicare		369
355	Travel		42
499	Other Supplies & Materials		1,731
524	In-Service/Staff Development		1,871
	Total Coordinated School Health		\$32,718

Informational Note:

Coordinated School Health supports and integrates components which work together to develop and reinforce health-related knowledge, skills, attitudes and behavior and make health an important priority at schools. It focuses on children's health issues and the development of health literacy.

BARTLETT CITY SCHOOLS

Safe Schools

Safe Schools

<u>ACCT</u>	<u>Description</u>	2022-2023	2022-2023
		<u>PERS</u>	<u>BUDGET</u>
309	Contract With Government Agencies		\$12,500
399	Other Contracted Services		0
499	Other Supplies		45,992
524	In Service/Staff Development		2,000
790	Other Equipment		49,036
	Total Safe Schools		\$109,528

Informational Note:

Safe Schools Funds are provided to decrease the likelihood of violent or disruptive behavior and to protect students and staff from harm when such behavior may occur. BCS is using these funds to provide for a Schools Resource Office and security cameras.

BARTLETT CITY SCHOOLS
School Resource Officer

School Resource Officer

		2022-2023	2022-2023
<u>ACCT</u>	<u>Description</u>	<u>PERS</u>	<u>BUDGET</u>
309	Contract With Government Agencies		\$210,000
	Total School Resource Officer		\$210,000

Informational Note:
School Resource Officer funds are provided to station an Officer at each school location to ensure a safe environment for all students and employees.

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

DATE: May 10, 2022

FROM: Dick Phebus, Finance Director

SUBJECT: Request to pass Ordinance 22-01 – Bartlett’s FY2023 budget as amended on 2nd reading.

INTRODUCTION: This agenda item is to request the Board of Mayor and Aldermen to approve the FY2023 Bartlett budget as amended on 2nd reading. Public Hearing on the budget and consideration of passage on 3rd and final reading is scheduled for May 24, 2022.

BACKGROUND: The Board of Mayor and Aldermen approved Ordinance 22-01 on April 26, 2022. At that time the Bartlett City Board of Education had not adopted its FY2023 budget. On April 28, 2022 the Bartlett City Board of Education met and approved its General Purpose School Fund Budget and Special Revenue Fund Budgets. Ordinance 22-01 has been amended to include these operating budgets for BOMA approval.

DISCUSSION: Ordinance 22-01 has amended language to include General Purpose School Fund and School Special Revenue Fund budgets. Attachments to the amended ordinance include the following materials:

- ExhibitABudgetOrd22-01 – this document details the City of Bartlett Capital Improvement Program budget for FY2023 through FY2027
- ExhibitBBudgetOrd22-01 – this document lists the fee schedule for FY2023 as mentioned in Section 9 of the budget ordinance.
- FY2022-23 School General Fund Exhibit A – this document summarizes the Bartlett City Board of Education General Purpose School Fund for FY2023.
- FY2022-23 Special Revenue Fund Exhibit B – this document details the approved FY2023 school budget for its Special Revenue Funds

BUDGET IMPACT: Passage of Ordinance 22-01 as amended on 2nd reading will provide for budgeted appropriations for Bartlett General Fund, Special Revenue Funds, Debt Service Fund, Utility Fund and Capital Improvement Fund for FY2023. There is no change to these budgets impacted by the amended portion of the ordinance. Passage will also approve Bartlett City School General Purpose School Fund and all School Special Revenue Funds.

PROPOSED MOTION: To approve Ordinance 22-01 as amended on 2nd reading.

Attachment: REPORT TO BOARD _Ordinance 22-01 as amended 2nd reading (3126 : Ord. 22-01 Budget Ordinance)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 3125)

Meeting: 05/24/22 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Penny Medlock

Initiator: Dick Phebus

Sponsors:

DOC ID: 3125

Ordinance 22-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2022.

WHEREAS, Tennessee Code Annotated, Section 67-5-103, authorizes municipalities in Tennessee to impose taxes for municipal purposes, and to fix the rates thereof; and

WHEREAS, Article X, Section 1 of the Bartlett Municipal Charter grants authority by the Board of Mayor and Aldermen to levy taxes for all corporate purposes upon the taxable property, real, personal, and mixed; and

WHEREAS, all property within the city not exempt by general law shall be assessed for taxation based on the assessments made by the Shelby County Assessor's Office;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, that the 2022 Real and Personal Property Tax Rate shall be levied as follows:

SECTION 1: TAX RATE - Effective July 1, 2022, there is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.73 (One Dollar and Seventy-Three Cents) for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.73 (One Dollar and Seventy-Three Cents) for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance shall take effect upon its passage on third and final reading, the public welfare requiring it.

FIRST READING: April 26, 2022

SECOND READING: May 10, 2022

THIRD READING: May 24, 2022

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 05/24/22 06:00 PM

Department: Police

Category: Bid

Prepared By: Juliea Goodman

Department Head: Jeff Cox

Bid for Mobile Surveillance Unit.

On April 26, 2022, an ad was placed in *The Daily News*. On May 10, 2022 the City of Bartlett received one bid, which was opened at City Hall.

We recommend the bid be awarded to SCI Technologies, Inc. D/B/A SkyCop, Inc. for a 2022-SkyCopy Mobile Surveillance Unit (Axis) for a total price of \$49,900.00.

Funds are available in Account 131.42100.939.02522.

Thank you for your consideration.



BARTLETT POLICE DEPARTMENT

3730 Appling Road Bartlett, TN 38133
901-385-5502



7.1.a

Mobile Surveillance Unit

Project Description:

- On April 11, 2022, the Shelby County Board of Commissioners approved a resolution awarding \$100,000 in grant funding to the City of Bartlett. This funding is a part of the Shelby County Board of Commissioners Community Enhancement Program which promotes the general welfare of the residents of Shelby County and supports public safety activities, community development activities, as well as County and municipal infrastructure improvements. This grant allocated \$55,000 in funding to the Bartlett Police Department for the purchase of a Mobile Surveillance Unit, with remaining balance to be allocated to the Bartlett Parks Department.
- The Police Department is now seeking to utilize the above-mentioned funds in order to purchase a Mobile Surveillance Unit. This critical surveillance tool will aid in the detection and prevention of criminal activity in area parks, trails, and open spaces. Additionally, this technology can be rapidly deployed by law enforcement to monitor recreational areas remotely, utilized to increase response times, and will subsequently produce a safer environment for those visiting recreational areas in the City of Bartlett.

Vendor Selection Process:

- On April 26, 2022, an ad was placed in The Daily News seeking an invitation for sealed bids for the purchase of a Mobile Surveillance Unit. On May 10, 2022, the City of Bartlett received (1) one bid, which was opened at City Hall. The bid received was from the following company:
 - SCI Technologies, Inc. D/B/A/ SkyCop Inc.
2022-SkyCop Mobile Surveillance Unit (Axis)
\$49,900 per unit
- Representatives from the Bartlett Police Department have reviewed the above-mentioned bid and verified that all specifications outlined within the bid meet the noted requirements. Therefore, the Bartlett Police Department seeks to use SCI Technologies, Inc. D/B/A/ SkyCop Inc. as the provider of the described equipment.

Documentation:

- The following documents are attached for further review:
 - Invitation for Sealed Bids
 - SCI Technologies, Inc. Bid
 - Shelby County Community Enhancement Grant Documents

Thank you for your consideration,

Christopher M. Golden

Chris Golden, Chief Inspector
Bartlett Police Department

Attachment: SKyCop for agenda (3139 : Bid for Mobile Surveillance Unit)

City of Bartlett, TN

INVITATION FOR SEALED BIDS

The City of Bartlett Police Department is seeking to purchase a Mobile Surveillance Unit as per the written specifications.

Bid Information and documents are posted on the City's website at www.cityofbartlett.org

Sealed bids are to be received no later than **2:00 pm on Tuesday May 10, 2022**. All bid envelopes, with an original and two copies must be labeled **"FY2022-05-034 "MOBILE SURVEILLANCE UNIT"** and addressed as follows:

**Mayor A. Keith McDonald
City of Bartlett
6400 Stage Rd.
Bartlett, TN 38134**

Bidders may direct inquires to Dick Phebus, Finance Director at 901-385-1060 or email dphebus@cityofbartlett.org

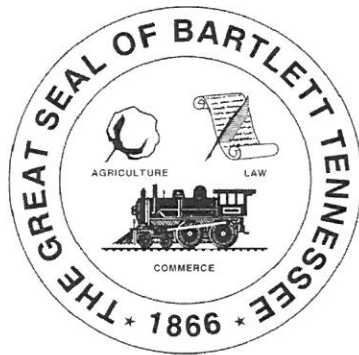
The City reserves the right to reject any and all bids and to waive any informality in the bidding process.

The City of Bartlett is an equal opportunity employer, and will not discriminate against any individual for any reason.

CITY OF BARTLETT

*6400 STAGE ROAD
BARTLETT, TENNESSEE 38134*

A. Keith McDonald, Mayor
Mark Brown, Chief Administrative Officer
Dick Phebus, Finance Director
Jeff Cox, Chief of Police



REQUEST FOR SEALED BIDS

SB # FY2022-05-034

DUE: Tuesday, May 10, 2022, no later than 2:00 p.m. (CST)

POLICE MOBILE SURVEILLANCE UNIT

BARTLETT POLICE DEPARTMENT

The City of Bartlett Police Department is seeking to purchase a Mobile Surveillance Unit as per the written specifications.

Attachment: SkyCop Purchase Docs and Bid for BMA (3139 : Bid for Mobile Surveillance Unit)

POLICE MOBILE SURVEILLANCE UNIT
 Sealed Bid FY2022-05-034
 DUE: May 10, 2022

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Tuesday, May 10, 2022**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2022-05-034 "POLICE MOBILE SURVEILLANCE UNIT"** and addressed as follows:

**MAYOR A. KEITH MCDONALD
 CITY OF BARTLETT
 6400 STAGE ROAD
 BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Chris Golden, Police Department Chief Inspector, at 901-385-5539 or email cgolden@bartlettpolice.org.

Please quote prices on attached bid sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

SCI Technologies, Inc. D/B/A SkyCop, Inc.

 NAME OF FIRM

kshackleford@skycopinc.com

 EMAIL

3736 Getwell Cove, Memphis, TN, 38118

 ADDRESS

(901) 410-2151

 PHONE



 SIGNATURE OF AUTHORIZED
 REPRESENTATIVE

Ken Shackleford

 PRINT NAME

May 10, 2022

 DATE

Attachment: SkyCop Purchase Docs and Bid for BMA (3139 : Bid for Mobile Surveillance Unit)

POLICE MOBILE SURVEILLANCE UNIT
 Sealed Bid FY2022-05-034
 DUE: May 10, 2022

INTENT

The intent of these specifications is to provide sufficient specified information to permit prospective bidders to submit proposals for the provision of a **Police Mobile Surveillance Unit**. The awarded supplier will be required to deliver the vehicles to the City of Bartlett Police Department, located at 3730 Appling Road, Bartlett, TN 38133

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the specification checklist, along with the signed pricing sheet and the signed and notarized Iran Divestment Act form (page 9). **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. Bidder must include a current year, signed W-9 form.
4. All prices are to be firm for **180** days from bid due date.
5. The bid should state the manufacturer's warranty, along with owner's manuals.
6. The City reserves the right to reject any and all bids.
7. An Award Letter and purchase order will be issued to the successful vendor.
8. Vehicles delivered because of the award of this bid shall be a current year model, new and unused.
9. All charges for transportation and unloading are to be pre-paid by the successful bidder, and are not the responsibility of the City of Bartlett.
10. All vehicles/equipment are to be delivered F.O.B. to the City of Bartlett Police Department, 3730 Appling Road, Bartlett, TN 38133.

POLICE MOBILE SURVEILLANCE UNIT
 Sealed Bid FY2022-05-034
 DUE: May 10, 2022

DETAILED SPECIFICATIONS

(Include one original and two copies with bid pricing sheet and Public Acts 109 form)

SPECIFICATIONS

The following bid specifications shall be for one (1) NEW AND UNUSED POLICE MOBILE SURVEILLANCE UNIT. **Specifying: 2022 SkyCop Mobile Surveillance Unit or equal**

Exceptions or deviations from the following specifications must be noted.

DESCRIPTION	COMPLIANCE ANSWER		
	<u>YES</u>	<u>NO</u>	<u>OFFER</u>
<u>Trailer Platform & Dimensions</u>			
1.) Overall Length: 13'	☒	☐	☐
2.) Overall Width: 6' 8"	☒	☐	☐
3.) Working Platform 5" x 9"	☒	☐	☐
4.) Axle Clearance: 1'	☒	☐	☐
5.) Heavy-Duty 11 gauge welded steel Equipment Enclosures	☒	☐	☐
6.) 3 and 4 inch Square and C-channel trailer frame design with reinforced towing neck	☒	☐	☐
7.) 7,000lb Bull Dog hitch – standard 2-inch ball	☒	☐	☐
8.) 3,500lb single axle w/ 1 ft. clearance	☒	☐	☐
9.) Commercial Grade 6-ply trailer tires & chrome rims	☒	☐	☐
10.) Power brake assist	☒	☐	☐
11.) Diamond Plate polished aluminum deck	☒	☐	☐
12.) Heavy-Duty trailer mounted camera mast with a minimum of 16' total height when fully extended	☒	☐	☐
13.) Single 3,000-PSI hydraulic ram raises camera mast	☒	☐	☐

Attachment: SkyCop Purchase Docs and Bid for BMA (3139 : Bid for Mobile Surveillance Unit)

POLICE MOBILE SURVEILLANCE UNIT
 Sealed Bid FY2022-05-034
 DUE: May 10, 2022
DESCRIPTION

COMPLIANCE ANSWER
YES NO OFFER

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 14.) Fully extended camera mast does not require extra stabilization | ☒ | ☐ | ☐ |
| 15.) Un-guyed system capable of withstanding high wind speeds up to 60MPH | ☒ | ☐ | ☐ |
| 16.) Four (4) X 2,500lbs manual jack stands for stability | ☒ | ☐ | ☐ |
| 17.) Anti-corrosion powder coated equipment enclosures & lift assembly | ☒ | ☐ | ☐ |
| 18.) Dual locking compartment doors | ☒ | ☐ | ☐ |
| 19.) DOT approved lighting package to include marker lights with 7-way standard wire connection | ☒ | ☐ | ☐ |
| 20.) Flashing blue strobe lights w/ custom settings | ☒ | ☐ | ☐ |
| 21.) Adjustable Solar Pivot (0°- 90° & 180° rotation) | ☒ | ☐ | ☐ |
| 22.) Color: White anti-corrosion powder coat finish | ☒ | ☐ | ☐ |

Minimum Electrical System Specifications

- | | | | |
|---|-------------------------------------|--------------------------|-------------------------------------|
| 23.) Up to 10 days of battery backup | ☒ | ☐ | ☐ |
| 24.) Marine deep cycle batteries Maintenance Free AGM Batteries (800 Amp/Hours up to 1200 Amp/Hours) | ☐ | ☐ | ☒ |
| 25.) 100 Amp charger | ☒ | ☐ | ☐ |
| 26.) 335-Watt HV Solar Panel with 1005 Total Watt option | ☒ | ☐ | ☐ |
| 27.) MPPT Highly Efficient Solar Charging System | ☒ | ☐ | ☐ |
| 28.) Low Voltage Battery Disconnect to prevent over-discharge of deep cycle batteries | ☒ | ☐ | ☐ |
| 29.) Precision digital meter displays battery voltage, solar current, and configurations | ☒ | ☐ | ☐ |
| 30.) Shore power connection to single-phase 120VAC line 20 Amp Max. | ☒ | ☐ | ☐ |
| 31.) Main Power On/Off Switch | ☒ | ☐ | ☐ |

POLICE MOBILE SURVEILLANCE UNIT

Sealed Bid FY2022-05-034

DUE: May 10, 2022

DESCRIPTION**COMPLIANCE ANSWER****YES NO OFFER**

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 32.) Fuse/Breaker Panel to protect electronics | ☒ | ☐ | ☐ |
| 33.) Power On/Off Switch for flashing blue lights | ☒ | ☐ | ☐ |
| 34.) Minimum of four (4) LED flashing blue lights | ☒ | ☐ | ☐ |
| 35.) All upper enclosure cables in weather tight conduit with sealed connections | ☒ | ☐ | ☐ |
| 36.) Onan – 4,000-watt generator | ☒ | ☐ | ☐ |
| 37.) Autonomous start/stop generator charging system | ☒ | ☐ | ☐ |
| 38.) Minimum of 20-gallon gas tank (CARB EPA compliant) | ☒ | ☐ | ☐ |

Camera & Recording Configuration

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 39.) Two (2) AXIS Q6075-E PTZ Network Cameras, Outdoor-ready PTZ with HDTV 1080p and 40x optical zoom Axis Lightfinder 2.0, Autotracking 2 and orientation aid, Built-in analytics, TPM, FIPS 140-2 level 2 certified | ☒ | ☐ | ☐ |
| 40.) One (1) AXIS M3205-LVE Network Camera, Robust wide-angle in 1080p with IR | ☒ | ☐ | ☐ |
| 41.) Cameras must comply with section 889 of the 2019 NDAA | ☒ | ☐ | ☐ |
| 42.) Infrastructure in place, and installed, which will allow buyer to add additional cameras at a later date. | ☒ | ☐ | ☐ |
| 43.) AXIS Camera Station S2208 Appliance - All-in-one recorder with integrated 8 channel PoE switch for high definition surveillance, 4 TB Storage, 8 licenses | ☒ | ☐ | ☐ |
| 44.) Video Management Systems allows for the capture, recording, storing, retrieving, viewing, and analyzing video collected from remote wireless devices. | ☒ | ☐ | ☐ |
| 45.) Video Management System allows for the LIVE viewing of video from remote wireless devices. | ☒ | ☐ | ☐ |
| 46.) Video Management System annual licensing fee is free. | ☒ | ☐ | ☐ |

Attachment: SkyCop Purchase Docs and Bid for BMA (3139 : Bid for Mobile Surveillance Unit)

POLICE MOBILE SURVEILLANCE UNIT
 Sealed Bid FY2022-05-034
 DUE: May 10, 2022

DESCRIPTION**COMPLIANCE ANSWER**

YES **NO** **OFFER**

Communication

47.) Cradlepoint IBR 900 Series Ruggedized Industrial-Grade
 LTE/ Router – FirstNet Ready

☒ ☐ ☐

48.) Cradlepoint NetCloud Services – 3 years

☒ ☐ ☐

49.) External High Gain Omnidirectional Antenna with GPS

☒ ☐ ☐

End of Detailed Specifications


Initials

OWNERS MANUALS

Furnish **All** Manuals – DVD format preferred, however book format is acceptable

Specify ALL warranties available See attached SkyCop Warranty.

AXIS Q6075-E PTZ Network Cameras 5 year warranty; AXIS M3205-LVE Network Camera 5 year warranty; AXIS Camera Station S2208 Appliance 5 year warranty.

ALL WARRANTY INFORMATION AND OWNER'S MANUALS TO BE PROVIDED UPON DELIVERY OF VEHICLE.

ALL WARRANTY WORK TO BE DONE WITHIN 50 MILES OF BARTLETT CITY LIMITS

DELIVERY

Equipment, invoice and all documents pertinent to the vehicle shall be delivered to:

***City of Bartlett – Police Department
 3730 Appling Road
 Bartlett, TN 38133***

Attachment: SkyCop Purchase Docs and Bid for BMA (3139 : Bid for Mobile Surveillance Unit)

POLICE MOBILE SURVEILLANCE UNIT
Sealed Bid FY2022-05-034
DUE: May 10, 2022

BID PRICING SHEET

(One original, clearly marked, and two copies, must include the specification checklist and the Public Acts 109 form)

(1) NEW AND UNUSED POLICE MOBILE SURVEILLANCE UNIT

Specifying: 2022 SkyCop Mobile Surveillance Unit or equal

SPECIFY MAKE AND MODEL PRESENTED IN BID 2022 SkyCop Mobil Surveillance Unit (Axis)

Each Delivered Price \$ 49,900.00 **Total Delivered Price**
\$ 49,900.00

Time required for delivery: 15 days

Total Bid in words: This bid includes one (1) SkyCop Mobile Surveillance Trailer with Generator

and Solar Power Plant: Includes ONAN 4KW Generator; 20 Gal. Fuel Tank; Maintenance Free AGM Battery Bank; Solar Power Plant With (2) 345 Watt Solar Panels; (2) AXIS Q6075-E PTZ Network Cameras; (1) AXIS M3205-LVE Network Camera; (1) AXIS Camera Station S2208 Appliance - All-in One Recorder with Integrated 8 channel PoE switch for high definition surveillance, 4 TB Storage, 8 licenses; Flashing Blue Lights; Sturdy Hydraulic Mast; Cradlepoint IBR 900 Series Ruggedized Industrial-Grade LTE Router FirstNet Ready; Programmable Logic Controller and Software to Automatically Start Generator.

NOTE: BID PRICING TO BE FIRM FOR 180 DAYS, WITH AN OPTION TO PURCHASE ADDITIONAL MOBILE SURVEILLANCE UNIT WITHIN ONE YEAR FROM BID DUE DATE AT THE SAME PRICE.

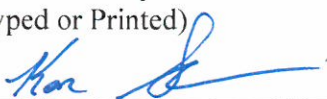
YES: ☒ or NO: ☐

SCI Technologies, Inc. D/B/A SkyCop, Inc.
NAME OF FIRM

kshackleford@skycopinc.com
Email

Ken Shackelford
Authorized Representative
(Typed or Printed)

(901) 410-2151
Telephone Number



May 10, 2022

POLICE MOBILE SURVEILLANCE UNIT

Sealed Bid FY2022-05-034

DUE: May 10, 2022

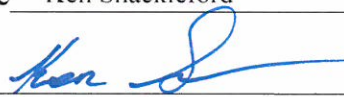
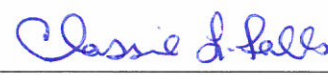
Authorized Representative Signature

Date

IRAN DIVESTMENT ACT

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: <http://tnsos.org/acts/> PublicActs.109.php.

Print Name Ken ShackelfordSigned Title VP of SalesSubscribed and sworn before me this 10th day of May, 20 22.Signed  Print Name Classie L. FallsTitle BankerMy commission expires: 12/27, 20 22.

NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.



My Commission Expires Dec. 27 2022

SkyCop Limited Warranty



Terms and Conditions

All SkyCop manufactured products are subject to the terms of this limited warranty. The products you have purchased from SkyCop Inc. are warranted to the original purchaser (Purchaser) to be free from defects in materials or workmanship for a period of one (1) year from the date of purchase.

This Limited Warranty covers products manufactured by SkyCop Inc. and NOT products that are manufactured by others and resold by SkyCop Inc. (i.e. cameras, computers, generators). In those cases the manufacturer warranty of the components will be warranted by the manufacturer. In any event SkyCop Inc. will assist you in resolving your warranty claim.

If the product is found to be defective during the warranty period, SkyCop Inc. will, at its option, either repair or exchange the defective product with an identical or equivalent product which meets or exceeds the existing specifications.

Warranty Procedures

All claims under this limited warranty shall be deemed waived unless received by SkyCop Inc. within 30 days of delivery if visibly damaged or defective, and otherwise, within 90 days after the defect to which each claim relates is discovered.

Immediately upon identifying a problem which you believe to be a failure subject to the product's limited warranty, you must contact SkyCop Inc. at the address or telephone number listed on our Contacts page.
www.skycopinc.com/contact

Upon determining that the product has failed under the terms of the warranty, and that return to the repair facility is required, SkyCop Inc. will provide you with the following RMA information:

- A Return Merchandise Authorization (RMA) number
- The address to which your product is to be sent.

Items being returned shall be shipped, at our cost for the SkyCop Inc. manufactured components and at purchaser's cost for other components, and in their original shipping containers and packing material or otherwise adequately packed for shipment. The RMA number must appear clearly on the outside of the package. If the product is damaged during shipment or received in inadequate packaging, this warranty may not apply.

Exclusions from Warranty

This warranty is contingent upon proper use of the product by Purchaser. This warranty does not apply to products which have been incorrectly installed or which have been subjected improperly to extreme operating or environmental conditions; to products subjected to modification, tampering, or repair by any party other than SkyCop Inc.; or to products damaged by negligence, casualty, improper service, or maintenance. The warranty also does not apply to products that were custom configurations per the customer, damaged during shipment. This warranty does not apply to failure caused by normal wear and tear, or to physical damage to components which may occur during normal use.

No Recovery of Consequential or Special Damages

SkyCop Inc. shall not be liable for any consequential or special damages based on negligence, breach of warranty, strict liability, or any other theory, for failure to perform its obligations under this agreement. Additionally, consequential and special damages shall be not recoverable even if the repair or replacement remedy for SkyCops' breach of its limited warranty fails of its essential purpose or for any other reason.

Limitation of Remedy

Purchaser's exclusive remedy and the limit of SkyCops' liability for breach of the limited warranty set forth above, whether based on negligence, breach of warranty, strict liability, or any other theory, shall be, at SkyCops' option, repair or exchange of the defective product, F.O.B. Memphis, TN, with an identical or equivalent replacement product with substantially equivalent or superior specifications.

Disclaimer of Warranties

Except as expressly provided above, this product is provided "as is" without warranty of any kind, and SkyCop Inc. expressly disclaims all warranties, express or implied, including any implied warranties of merchantability and fitness for a particular purpose. If the product has a manufacturing defect, your sole remedy is the repair or replacement remedy stated in this warranty, and under no circumstances shall SkyCop Inc. be liable for any other damage or loss, whether direct, incidental, special or consequential, arising out of the use of, or the inability to use, the product.



Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give Form to the
requester. Do not
send to the IRS.**

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. SCI Technologies, Inc	
2 Business name/disregarded entity name, if different from above SkyCop, Inc	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 3736 Getwell Cove	Requester's name and address (optional)
6 City, state, and ZIP code Memphis, TN 38118	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
4	6		5	2	7	7	7	8	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/25/2022
------------------	----------------------------	------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

City of Bartlett, TN

GG-2212-01189 - Grant
Amount Granted: \$100,000.00

Status

Granted

▼ Table of Contents

Organization Information
Grant Terms Information
Full Application
Documents
Due Diligence
Award Information
Finance & Legal Administration
Internal Administration

▼ Organization Information

Organization: City of Bartlett, TN
Primary Contact: Chris Golden
Primary Signatory: A McDonald

▼ Grant Terms Information

Created By (Date): (12/1/2021)
Start Date: 2/1/2022
End Date: 6/30/2022
Amount Requested: \$100,000.00
Project Title: City of Bartlett Park Safety Enhancements
Grant Agreement Date: 3/23/2022

▼ Full Application

Project Summary:

An overwhelming number of citizens in the Bartlett Community find participation in exercising and sporting events at their local parks, trails, and open spaces essential to maintaining their mental and physical health. The City of Bartlett recognizes the importance of providing these residents with quality and enjoyable recreational opportunities. Therefore, the City of Bartlett aims to perform distinct Park Safety Enhancements to advance the safety and security of these facilities. The most immediate need to augment this endeavor involves various parking lot improvements at Deermont Park and the addition of a Mobile Security Camera Unit to safeguard citizens who seek to enjoy these provided recreational amenities.

A portion of these funds would be applied to the expenses of milling the 65,000 square foot parking lot at Deermont Park. This project consists of repairing the base, overlaying the asphalt, and then re-striping the parking lot. The lot was constructed approximately thirty (30) years ago and is in desperate need of repair and repaving. In its current condition, the asphalt is broken in many places, which has resulted in numerous

potholes and hazardous areas. These areas have become increasingly harder to drive over and walk across. This parking lot is shared by those who visit Deermont Baseball Fields for recreational sports and Altruria Elementary School. Consequently, if these funds are awarded, the Shelby County Board of Commissioners would assist the City of Bartlett Parks Department in performing these repairs. This initiative will significantly improve the overall functionality, ease of use, and pedestrian safety at Deermont Park.

As the number of citizens frequenting the twenty-nine (29) parks within the City of Bartlett increases, so does the need to oversee the safety of those guests. Therefore, the Bartlett Police Department seeks to purchase a Mobile Security Camera Unit with the remaining grant funds to advance the security of these frequented facilities. This critical surveillance tool will aid in the detection and prevention of criminal activity in area parks, trails, and open spaces. Additionally, this technology can be rapidly deployed by law enforcement to monitor recreational areas remotely, can be utilized to increase response times, and will subsequently produce a safer environment for those visiting recreational areas in the City of Bartlett.

Program/Project Area: 38133, 38134, 38135, 38002

Total Organization Budget (current year): \$24,194,390.00

Total Project/Program Budget: \$175,000.00

Which of the following items would your funds contribute to? Equipment, Renovation & Maintenance

How you will spend the funds if a grant is approved?

If the requested grant is awarded, the funds will be utilized to further the City of Bartlett's mission of providing quality, safe, and fun recreational opportunities and facilities for its residents. The funds requested will be utilized to assist in the cost associated with milling the entire 65,000 square foot site, repairing the base, overlaying the asphalt, and then re-striping the parking lot of Deermont Park. In addition, these funds will be appropriated to purchase a Mobile Security Camera Unit that will be deployed by the Bartlett Police Department at the City of Bartlett's twenty-nine (29) parks. This equipment will allow law enforcement to monitor areas remotely, increase response times to avert criminal activity, and conclusively improve overall safety within Shelby County.

What is your organization's mission statement?

Bartlett Parks Mission Statement: "Providing Bartlett Residents with quality, fun recreational opportunities and facilities."

Bartlett Police Department's Mission Statement: "Our mission, in partnership with the citizens of the community, is to protect the lives and property of those citizens, to understand and respond to the specific needs of the community and to improve the quality of life for the citizens by building capacities to maintain order, resolve problems, prevent crimes through high visibility and community oriented policing concepts and apprehend criminals in a manner consistent with the Constitution of the United States, the laws of the State of Tennessee, and the ordinances of the City of Bartlett."

Briefly explain why your agency is requesting this grant and how it will benefit the general welfare of residents in Shelby County, TN:

The City of Bartlett recognizes the importance of providing its residents quality, safe, and fun recreational opportunities and facilities. To further the overall mission of the City of Bartlett, the pursued Park Safety Enhancements will advance the safety and security of those who frequent area facilities. These improvements will positively benefit the general welfare of the residents in Shelby County in various ways. The most immediate benefit will be produced by the security enhancements accompanying the surveillance advantages of the Mobile Security Camera Unit and the structural safety accommodations at Deermont Park. The Mobile Security Camera Unit can be quickly deployed at multiple locations, including local parks, trails, and open spaces within the City of Bartlett. These facilities routinely host a wide array of special events each year, which attract thousands of Shelby County residents. In addition, Deermont Park serves as an overflow parking and drop-off area for Altruria Elementary School and the primary parking area for Deermont Baseball Field. The ballfield is the home of all Bartlett Parks Youth Baseball and Girls Softball Leagues. These leagues accommodate numerous Shelby County residents, and the parking lot repairs will undoubtedly improve ingress and egress for these visitors.

Current programs and accomplishments. Please emphasize the achievements of the recent past:

The City of Bartlett is fortunate to have a community noted for its safety, security, and recreational activities. Many residents have moved to Bartlett precisely because of the outstanding reputation,

amenities, and services provided to citizens. The City of Bartlett Parks Department and Bartlett Police Department continually strives to maintain that venerated level of service. Therefore, the Bartlett Police Department has allocated considerable resources and installed multiple directed patrols to enhance the safety of those frequenting these facilities. In addition, the City of Bartlett Parks Department has furthered this sustainment initiative by investing enormous support in the Fletcher Creek Greenway, W.J. Freeman Park, the newly constructed ADA-compliant restroom at Ellendale Park, and the recently completed Bartlett Pickleball Courts.

To expand on the gravity of these projects, in the previous year, the City of Bartlett Parks Department has expanded the Fletcher Creek Greenway by providing an additional 9/10-mile of multi-use paved trails, which extends from the Phase 1 trailhead at the south on Highway 64 to Brother Boulevard and the Summerdale neighborhood at the Phase 2 trailhead. In addition, Phase 3 of W.J. Freeman Park has provided the community with new concessions and restroom facilities, three LED-lighted multi-purpose fields, and the A. Keith McDonald Pavilion. This pavilion serves as the new permanent home for the Bartlett Station Farmer's Market, a beautiful new structure for community-wide events, and a rental venue for parties, weddings, concerts, etc. The newly constructed Bartlett Pickleball Courts represent the City's first dedicated outdoor pickleball facility providing residents with a long-anticipated facility exclusively available for pickleball play year-round. In addition, the freshly built ADA-compliant restroom at Ellendale Park replaced the old structure that stood for over four decades. The recently formed building provides more practical use of the site by providing the public with fully accessible restrooms, a concession stand, and storage space for the Bartlett Youth Football organization.

In addition to the new amenities, the City of Bartlett Parks Department continues to fulfill its mission statement despite the challenges of offering recreational programming during a pandemic. Although participation rates have not yet returned to pre-pandemic numbers, there has been a steady increase in programs and activities over the year. The Maintenance Division continues to care for and maintain nearly 1,000 acres of land, comprised of three (3) facilities, twenty-nine (29) parks including twenty-five (25) soccer fields, fifteen (15) baseball/softball fields, and just over eighteen (18) miles of paved trails.

Please explain the need or problem you are seeking to address with this grant:

The City of Bartlett recognizes the importance of providing residents quality, safe, and fun recreational opportunities and facilities. The City of Bartlett seeks to perform various Park Safety Enhancements to advance the safety and security of those individuals who frequent such facilities. The Shelby County Board of Commissioners Community Enhancement Grant would provide the City of Bartlett with additional funding to further the overall mission of performing these Park Safety Enhancements. The most specific needs associated with this project are improving the parking area at Deermont Park and increasing the overall safety of those who frequent such facilities by adding a Mobile Security Camera Unit. If awarded, the grant funds from the Shelby County Board of Commissioners would assist the City of Bartlett in performing needed parking lot repairs and significantly improve the overall functionality, ease of use, and pedestrian safety at the twenty-nine (29) parks within the city.

Number of paid full time staff:	211
Number of paid part time staff:	147
Number of volunteers:	105

▼ Documents

APPLICATION DOCUMENTS

ORGANIZATION DOCUMENTS

▼ Due Diligence

 Tax ID not found

run new charity check
display pdf

Checked By:**Checked At:****Legal Name:** City of Bartlett**Ruling Year:****IRS Subsection:****Charitable Status:****Foundation Code:****Foundation Code Description:****509a Status:****Affiliation:****Affiliation Description:****Deductibility:****Deductibility Description:****Foundation Type Code:****NTEE Code(s):****Revocation Code:****Revocation Date:****Reinstatement Date:****Pub78 Verified:****BMF Status:****Charity Check Last Modified:**

▼ Award Information

Program: Community Enhancement

Amount Recommended: \$100,000.00

**Date of Next Upcoming Board Meeting
(used in grant approved email):**

Meeting Time: 8:30 a.m.

Meeting Location: Virtual Meeting

Committee Name: CEP Grants - Committee #17

Sponsors

Amount: \$100,000.00

Commissioner: District 03 - Wright

Program: Community Enhancement
Fiscal Year: 2022

\$100,000.00 Total Funding
\$100,000.00 Grant Amount
\$0.00 Difference

Reports

No Reports available

Payments and Refunds

Add Payment || Add a Refund

No transactions available

▼ Finance & Legal Administration

Finance Team

Notes:

Legal Team

Notes:

▼ Internal Administration

Application Amendment:

If you are sending back to the applicant for revisions, please enter notes for them to see here.

**Comments to
Applicant:**

Grant Coordinator Comments:

EMAILS

Finance Alert

Sent to Lee.R.Hopson@shelbycountytn.gov; Sarah.Faulkner@shelbycountytn.gov;
marcy.ingram@shelbycountytn.gov; Donika.Farmer@shelbycountytn.gov;
Michael.Thompson@shelbycountytn.gov at 11:06 AM on February 3, 2022

Legal Alert

Sent to "Marcy Ingram" <marcy.ingram@shelbycountytn.gov> at 12:51 PM on January 31,
2022

Application Received

Sent to "Chris Golden" <cgolden@bartlettspolice.org> at 5:25 PM on December 20,

2021

EMAILS

NOTES

Pending Promotion → Granted

Created by Tonya Blunt at 12:40 PM on March 23, 2022

Finance Team Review → Pending Promotion

Created by Donika Farmer at 10:29 AM on March 15, 2022

Legal Team Review → Finance Team Review

Created by Marcy Ingram at 9:23 AM on February 3, 2022

New → Legal Team Review

Created by Tonya Blunt at 12:42 PM on January 31, 2022

Draft → New

We greatly appreciate the opportunity to submit this grant. If there are any questions or concerns please feel free to contact us.

Respectfully,

Chris Golden

901-734-6605

Created by Chris Golden at 10:40 AM on December 17, 2021

HISTORY

Show History

Created By:**Created At:**

12/1/2021

Updated By:

Tonya Blunt

Updated At:

3/23/2022

Item #: _____

Moved by: _____

Prepared by: Tonya Blunt

Seconded by: _____

Reviewed by: Marcy Ingram

RESOLUTION AWARDING COUNTY FUNDS FROM THE FY 2022 OPERATING BUDGET IN THE AMOUNT OF \$100,000.00 TO CITY OF BARTLETT, TN, A GOVERNMENTAL ENTITY. SPONSORED BY COMMISSIONER MICK WRIGHT.

WHEREAS, Pursuant to the Community Enhancement Program Resolution (Agenda Item No. 31) passed on June 7, 2021, (the "CEP Resolution"), the Shelby County Board of Commissioners created a Community Enhancement Program and established policies and guidelines for the appropriation and disbursement of County funds to governmental entities and non-profit civic and charitable organizations meeting certain criteria, as set forth therein; and

WHEREAS, Said CEP Resolution provides that all grant appropriations pursuant to the Community Enhancement Program shall promote the general welfare of the residents of Shelby County and shall only be available to support public safety activities, cultural activities, community development activities, as well as County and municipal infrastructure improvements within Shelby County; and

WHEREAS, Said Resolution provides that community enhancement grant proceeds must be used for one (1) or more of the following purposes: programs, services, operating costs, equipment, construction, renovation and maintenance projects within Shelby County; and

WHEREAS, Said Resolution provides that such grants shall be approved to specific entities by Resolution of the County Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That funds from the FY 2022 Operating Budget are hereby allocated and awarded to City of Bartlett, TN, in the amount of \$100,000.00 as a grant listed in the attached Exhibit A for the projects detailed in the plan of services for the grant.

BE IT FURTHER RESOLVED, That said grant proceeds must promote the general welfare of the residents of Shelby County and support public safety activities, cultural activities, community development activities, as well as County and municipal infrastructure improvements, and must be used for one (1) or more of the following purposes: programs, services, operating costs, equipment, construction, renovation and maintenance projects within Shelby County.

BE IT FURTHER RESOLVED, That the Office of the Chief Administrative Officer shall prepare and execute a grant contract with the specific entities designated herein within thirty (30) days of the grantee's compliance with the grant awarding conditions set forth in the CEP Resolution.

BE IT FURTHER RESOLVED, That payment of grant funds shall be made as provided by the CEP Resolution and the grant contract.

BE IT FURTHER RESOLVED, That the Mayor and the Director of Administration and Finance are hereby authorized to issue their warrant or warrants for all amounts appropriated herein, and to take proper credit in their accounting therefor.

BE IT FURTHER RESOLVED, That this Resolution shall become effective in accordance with the Shelby County Charter, Article II, Section 2.06(B).

County Mayor Lee Harr

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

Attachment: SkyCop Purchase Docs and Bid for BMA (3139 : Bid for Mobile Surveillance Unit)

Exhibit A

Community Enhancement Grants

FY 2022

Per Resolution (Agenda Item No. __) passed ____, 2022

City of Bartlett, TN

Grant Agency City of Bartlett, TNType of Grant Equipment, Renovation & MaintenanceGrant Amount \$100,000.00Sponsor(s) Commissioner Mick Wright

Purpose If the requested grant is awarded, the funds will be utilized to further the City of Bartlett's mission of providing quality, safe, and fun recreational opportunities and facilities for its residents. The funds requested will be utilized to assist in the cost associated with milling the entire 65,000 square foot site, repairing the base, overlaying the asphalt, and then re-striping the parking lot of Deermont Park. In addition, these funds will be appropriated to purchase a Mobile Security Camera Unit that will be deployed by the Bartlett Police Department at the City of Bartlett's twenty-nine (29) parks. This equipment will allow law enforcement to monitor areas remotely, increase response times to avert criminal activity, and conclusively improve overall safety within Shelby County.

Attachment: SkyCop Purchase Docs and Bid for BMA (3139 : Bid for Mobile Surveillance Unit)



CITY OF BARTLETT

PARK SAFETY ENHANCEMENT

BUDGET

Project Summary:

An overwhelming number of citizens in the Bartlett Community find participation in exercising and sporting events at their local parks, trails, and open spaces essential to maintaining their mental and physical health. The City of Bartlett recognizes the importance of providing these residents with quality and enjoyable recreational opportunities. Therefore, the City of Bartlett aims to perform distinct Park Safety Enhancements to advance the safety and security of these facilities. The immediate need to augment this endeavor involves various parking lot improvements at Deermont Park and the addition of a Mobile Security Camera Unit to safeguard citizens who seek to enjoy these provided recreational amenities.

Project Cost:

The following budgetary items are needed to further support the Park Safety Enhancement Program's overall mission of increasing the functionality, ease of use, and pedestrian safety within the recreational areas of the City of Bartlett.

Vendor	Description	Cost
TBD	Mobile Security Camera Unit	\$55,000
TBD	Deermont Parking Lot Improvement Milling / Paving	\$45,000
	Total CEP Grant Budget	\$100,000

6400 Stage Road
Bartlett, TN 38134
901-385-5539



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 05/24/22 06:00 PM

Department: Police

Category: Bid

Prepared By: Juliea Goodman

Department Head: Jeff Cox

Bid to equip seven police vehicles.

On April 26, 2022 an ad was placed in *The Daily News*. On May 12, 2022, the City of Bartlett received two bids which were opened at City Hall.

Bids were received from the following companies:

Comserv Services, LLC.	\$51,428.00
Dana Safety Supply	\$57,383.00

We recommend the bid be awarded to Comserv Services, LLC. for a total price of \$51,428.00.

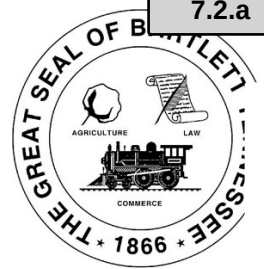
Funds are available in Account 311.48311.785.20322.

Thank you for your consideration.



BARTLETT POLICE DEPARTMENT

3730 Appling Road Bartlett, TN 38133
901-385-5502



Police Vehicle Lights & Accessories

Project Description:

- The Board of Mayor and Alderman approved resolution 08-22 on April 12, 2022. This resolution amended the FY2022 General Fund budget to provide funds for Police, Public Works, and Parks Equipment. The Police Department portion of this resolution allocated \$400,000 for the purchase of police vehicles and associated equipment. The Police Department is now seeking to utilize the above-mentioned funds in order to purchase and install emergency vehicle equipment and accessories within said vehicles.

Vendor Selection Process:

- On April 26, 2022, an ad was placed in The Daily News seeking an invitation for sealed bids for the purchase of a Mobile Surveillance Unit. On May 10, 2022, the City of Bartlett received (2) two bids, which were opened at City Hall. The bids received were from the following companies:
 - Comserv Wireless \$51,428
1246 Sycamore View
Memphis, TN 38134
 - Dana Safety Supply \$57,383
2188 Spicer Cove
Memphis, TN 38134
- Representatives from the Bartlett Police Department have reviewed the above-mentioned bids to ensure that all specifications outlined meet the noted requirements. After review, the Bartlett Police Department seeks to use the lowest bid from Comserv Wireless as the provider of the described equipment.

Documentation:

- The following documents are attached for further review:
 - Invitation for Sealed Bids
 - Comserv Wireless Bid
 - Dana Safety Bid

Thank you for your consideration,

Christopher M. Golden

Chris Golden, Chief Inspector
Bartlett Police Department

Attachment: Police Emergency Equipment for BMA (3136 : Equipment for 7 Police Vehicles)

City of Bartlett, TN

INVITATION FOR SEALED BIDS

The City of Bartlett Police Department is seeking to purchase Vehicle Emergency Lights and Accessories for (4) Interior Police Pursuit Vehicles, (1) Interior Police Pursuit K-9 Vehicle, and (2) Interior Police Pursuit Supervisor Vehicles as per the written specifications.

Bid Information and documents are posted on the City's website at www.cityofbartlett.org

Sealed bids are to be received no later than **2:00 pm on Tuesday May 10, 2022**. All bid envelopes, with an original and two copies must be labeled **"FY2022-05-033 "POLICE VEHICLE LGHTS AND ACCESSORIES"** and addressed as follows:

**Mayor A. Keith McDonald
City of Bartlett
6400 Stage Rd.
Bartlett, TN 38134**

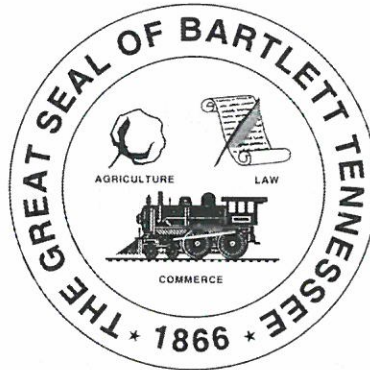
Bidders may direct inquires to Dick Phebus, Finance Director at 901-385-1060 or email dphebus@cityofbartlett.org

The City reserves the right to reject any and all bids and to waive any informality in the bidding process.

The City of Bartlett is an equal opportunity employer, and will not discriminate against any individual for any reason.

ORIGINAL✓
CMT**CITY OF BARTLETT****6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

A. Keith McDonald, Mayor
Mark Brown, Chief Administrative Officer
Dick Phebus, Finance Director
Jeff Cox, Chief of Police

**REQUEST FOR SEALED BIDS****SB # FY2022-05-033****DUE: Tuesday, May 10, 2022, no later than 2:00 p.m. (CST)****POLICE PATROL VEHICLE LIGHTS AND ACCESSORIES****BARTLETT POLICE DEPARTMENT**

The City of Bartlett Police Department is seeking to purchase vehicle emergency lights and accessories for (4) Interior Police Pursuit Vehicles, (1) Interior Police Pursuit K-9 Vehicle, and (2) Interior Police Pursuit Supervisor Vehicles as per the written specifications.

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Tuesday, May 10, 2022**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2022-05-033 "VEHICLE EMERGENCY LIGHTS AND ACCESSORIES"** and addressed as follows:

**MAYOR A. KEITH MCDONALD
 CITY OF BARTLETT
 6400 STAGE ROAD
 BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Chris Golden, Police Department Chief Inspector, at 901-385-5539 or email cgolden@bartlett-police.org. *lease quote prices on attached bid sheet.*

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

COMSERV SERVICES, LLC
 NAME OF FIRM

1246 SYCAMORE VIEW RD
MEMPHIS, TN 38134
 ADDRESS


 SIGNATURE OF AUTHORIZED
 REPRESENTATIVE

5/10/22

DATE
INTENT

Ken@comserv.com
 EMAIL

901-767-6800
 PHONE

Ken Hunt
 PRINT NAME

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

The intent of these specifications is to provide sufficient specified information to permit prospective bidders to submit proposals for the provision of a **Vehicle Emergency Lights and Accessories** for (4) Interior Police Pursuit Vehicles, (1) Interior Police Pursuit K-9 Vehicle, and (2) Interior Police Pursuit Supervisor Vehicles.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the specification checklist, along with the signed pricing sheet and the signed and notarized Iran Divestment Act form (page 9). **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. Bidder must include a current year, signed W-9 form.
4. All prices are to be firm for **180** days from bid due date.
5. The bid should state the manufacturer's warranty, along with owner's manuals.
6. The City reserves the right to reject any and all bids.
7. An Award Letter and purchase order will be issued to the successful vendor.
8. Products delivered because of the award of this bid shall be a current year model, new and unused.
9. All vehicles/equipment are to be delivered F.O.B. to **the City of Bartlett Police Department, 3730 Appling Road, Bartlett, TN 38133.**

BID PRICING SHEET

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

(Include one original and two copies including bid-pricing sheets 1-5, Public Acts 109 form and current W-9 form)

PART I – Interior Patrol Charger

All Pricing and Installation to be as specified for (4) 2021 – 2022 Dodge Patrol Chargers

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 4 TOTAL</u>
1.	Installation fee for all supplied components, and installation of included City supplied WatchGuard Camera, Radar Unit, Department Two Way Radio, Ruggedized Wireless Router, and Multi-Function Antenna	989 ⁰⁰	3,956
2.	Install Kit: Wire, Splices, Loom, etc.	75	300
3.	Freight	61	244
4.	Contour Console, 11+ Charger (For 2021 Charger Must Order FP 425-6573) Jotto	299	1196
5.	Arm Rest, Universal Upper Structure Only, Adjustable Jotto	45	180
6.	Cup Holder, 4", Formed ABS Jotto	INCL	—
7.	FP Assy, 2" w/ 2.1A USB x2 & 12v Outlets x2 Jotto	69	276
8.	Face Plate, 3" – 2.126 x 7.218 x 6 Jotto	INCL	—
9.	Computer Mount Stand (No Top) Heavy Duty No Holes Mount, 15+ Charger,	397	1588
10.	Antenna, Phantom Elite 760 870, White	39	156

Bid pricing sheet, page 1 of 10

Kett
 Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

PART I – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 4 TOTAL</u>
11.	Coax W/ NMO-B No Connector, Low Loss	<u>21</u>	<u>84</u>
12.	Park Kill Module	<u>Ø</u>	<u>Ø</u>
13.	Four (4) Relay 30 / 40 amp	<u>Ø</u>	<u>Ø</u>
14.	3-Pole Sealed midi PDM Fuse Block	<u>20</u>	<u>80</u>
15.	ATO / ATC Fuse Block 15600-06-10, 6 Gang, No Ground	<u>6</u>	<u>24</u>
16.	Two (2) Micropulse Ultra, Blue / Blue 6 LED, Surface Mount, Ultrathin Federal Signal Grille Lights	<u>144</u>	<u>576</u>
17.	Interior Light Bar, Split Front 12 LED, Dual Color, Flood ENFWB, Configured	<u>749</u>	<u>2996</u>
18.	Interior Light Bar, Rear Deck Dual Color, Configured Charger, 2015 -20	<u>749</u>	<u>2996</u>
19.	Interior, Dual Color under mirror, Blue/White Sound Off	<u>298</u>	<u>1192</u>
20.	Two (2) Side Line Running Light, 61" 5 Module, Dual Color Blue / White	<u>500</u>	<u>2000</u>
21.	Two (2) SL Running Light Mount Kit (for 1 SLR) Universal Mount Kit	<u>102</u>	<u>408</u>
22.	ES 100 / ES 100C Bracket Kit Universal Federal Signal	<u>22</u>	<u>88</u>
23.	400 Series Siren, 100 Watt Button Control, Remote Mount Sound Off	<u>445</u>	<u>1780</u>

Bid pricing sheet, page 2 of 10

KOA
 Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

PART I – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 4 TOTAL</u>
24.	Speaker, Emerg, 100W, Package Plastic, Finished Model Federal Signal	<u>159</u>	<u>636</u>
25.	Low Frequency Siren, 100 Watt, includes Amp & Speaker	<u>389</u>	<u>1556</u>
26.	Rumbler Bracket, 15' Charger Federal Signal	<u>48</u>	<u>192</u>
27.	Partition, Space Creator, VP9 Partition Package Patriot	<u>689</u>	<u>2756</u>
28.	Partition Package, VP9, Space Creator Wire Grid, Center Slide, Patriot	<u>Incl</u>	<u>0</u>
29.	BDRH VP9 Gen 2, No Shelf Patriot	<u>Incl</u>	<u>0</u>
30.	Vehicle Transfer Kit, VP9, 11+ Charger Package Part Patriot	<u>Incl</u>	<u>0</u>
31.	HSEP, 2 PC, 11+ Dodge Charger Patriot	<u>59</u>	<u>236</u>
32.	Bio Seat w/seat belt extenders 19+ Charger Patriot	<u>425</u>	<u>1700</u>
33.	Window Armor, 11+ Charger Patriot	<u>169</u>	<u>676</u>
34.	GR3-AR-870-XTRD-GL3XL (2 GL3XL Locks) Vertical Mount to Flat / Recessed Housing Handcuff Key Over Ride	<u>489</u> <u>1956</u>	

PART 1 – Total
 \$ 29,828

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

Bid pricing sheet, page 3 of 10

64
 Initials

PART II – Interior Patrol K-9

All Pricing and Installation to be as specified for (1) 2021 – 2022 Dodge Patrol Charger K-9

ITEM #	DESCRIPTION	UNIT PRICE	UNIT X 1 TOTAL
1.	Installation fee for all supplied components, and installation of included City supplied WatchGuard Camera, Radar Unit, Department Two Way Radio, Ruggedized Wireless Router, and Multi-Function Antenna	<u>1350</u>	<u>1350</u>
2.	Install Kit: Wire, Splices, Loom, etc.	<u>75</u>	<u>75</u>
3.	Freight	<u>139</u>	<u>139</u>
4.	Speaker, Emerg, 100W, Package Plastic, Finished Model Federal Signal	<u>159</u>	<u>159</u>
5.	ES 100 / ES 100C Bracket Kit Universal Federal Signal	<u>22</u>	<u>22</u>
6.	Two (2) Micropulse Ultra, Blue / Blue 6 LED, Surface Mount, Ultrathin Federal Signal Grille Lights <u>144</u>	<u>144</u>	
7.	Contour Console, 11+ Charger (For 2021 Charger Must Order FP 425-6573) Jotto <u>299</u>	<u>299</u>	
8.	Arm Rest, Universal Upper Structure Only, Adjustable Jotto <u>45</u>	<u>45</u>	
9.	Cup Holder, 4", Formed ABS Jotto	<u>Zero</u>	<u>0</u>
10.	FP Assy, 2" w/ 2.1A USB x2 & 12v Outlets x2 Jotto <u>69</u>	<u>69</u>	
11.	Face Plate, 3" – 2.126 x 7.218 x 6 Jotto <u>0</u>	<u>Zero</u>	

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES

Sealed Bid FY2022-05-033

DUE: May 10, 2022

12. Computer Mount Stand (No Top) Heavy Duty
No Holes Mount, 15+ Charger,

397 397

13. Antenna, Phantom Elite 760 870, White

39 39

Bid pricing sheet, page 4 of 10

Kov
Initials

PART II – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 1 TOTAL</u>
14.	Coax W/ NMO-B No Connector, Low Loss	<u>21</u>	<u>21</u>
15.	Park Kill Module	<u>0</u>	<u>0</u>
16.	Four (4) Relay 30 / 40 amp	<u>0</u>	<u>0</u>
17.	3-Pole Sealed midi PDM Fuse Block	<u>20</u>	<u>20</u>
18.	ATO / ATC Fuse Block 15600-06-10, 6 Gang, No Ground	<u>6</u>	<u>6</u>
19.	Interior Light Bar, Split Front 12 LED, Dual Color, Flood ENFWB, Configured	<u>749</u>	<u>749</u>
20.	Interior Light Bar, Rear Deck Dual Color, Configured Charger, 2015 -20	<u>749</u>	<u>749</u>
21.	Interior, Dual Color under mirror, Blue/White Sound Off	<u>298</u>	<u>298</u>
22.	400 Series Siren, 100 Watt Button Control, Remote Mount Sound Off	<u>445</u>	<u>445</u>
23.	Low Frequency Siren, 100 Watt, includes Amp & Speaker	<u>389</u>	<u>389</u>
24.	Rumbler Bracket, 15' Charger Federal Signal	<u>48</u>	<u>48</u>
25.	Two (2) Side Line Running Light, 61" 5 Module, Dual Color Blue / White	<u>500</u>	<u>500</u>

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

26. Two (2) SL Running Light Mount Kit (for 1 SLR)
 Universal Mount Kit

102102

Bid pricing sheet, page 5 of 10

Kelt
 Initials

PART II – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 1 TOTAL</u>
27.	Gun Rack, GR4-AR-UTM with GL3XL Lock Universal Trunk Mount, AR Build GR4 Gun Rack with GL3XL Lock	<u>299</u>	<u>299</u>
28.	K9 Hot-N-Pop Pro	<u>1389</u>	<u>1389</u>
29.	Engine Vibration Stall Sensor	<u>135</u>	<u>135</u>
30.	Fan Kit, 10" Manual Switch K-9 Unit	<u>235</u>	<u>235</u>
31.	Heavy Duty Fan Guard for 10" Fan	<u>85</u>	<u>85</u>
32.	Hot-n-Pop Pro Remote Pager Module w/ HP-ANT-27-400 Dual Band Antenna Kit	<u>329</u>	<u>329</u>
33.	Havis K9-D24 K9 Insert, White	<u>2499</u>	<u>2499</u>
PART II – Total		\$	<u>11036.⁰⁰</u>

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

Bid pricing sheet, page 6 of 10

Kelz
 Initials

PART III – Interior Patrol Charger - Supervisor

All Pricing and Installation to be as specified for (2) 2021 – 2022 Dodge Supervisor Patrol Charger

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 2 TOTAL</u>
1.	Installation fee for all supplied components, and installation of included City supplied Department Two Way Radio.	<u>650</u>	<u>1300</u>
2.	Install Kit: Wire, Splices, Loom, etc.	<u>50</u>	<u>100</u>
3.	Freight	<u>25</u>	<u>50</u>
4.	ES100 / ES100C Bracket Kit 15+ Dodge Charger Federal Signal	<u>22</u>	<u>44</u>
5.	Two (2) Micropulse Ultra, Blue / Blue 6 LED Surface Mount, Ultrathin Federal Signal Grille Lights	<u>144</u>	<u>288</u>
6.	Interior Light Bar, Split Front 12 LED, Dual Color Configured Charger 15-20	<u>749</u>	<u>1498</u>
7.	Interior Light Bar, Rear Deck Dual Color Configured Charger 15-20	<u>749</u>	<u>1498</u>
8.	Two (2) Windshield Light, Blue / White Dual Color, Single Head, 12 LED mounted on rear doors at "B" pillar for side warning	<u>250</u>	<u>500</u>
9.	Intersector, Dual Color Under Mirror, Blue / White Sound Off	<u>298</u>	<u>596</u>
10.	400 Series Siren, 100 Watt Button Control Remote Mount Sound Off	<u>445</u>	<u>890</u>
11.	Low Frequency Siren, 100 Watt		

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
Sealed Bid FY2022-05-033
DUE: May 10, 2022

Includes Amp and One Speaker
12. Rumbler Bracket, '15 Charger Federal Signal

<u>449</u>	<u>898</u>
<u>48</u>	<u>96</u>

Bid pricing sheet, page 7 of 10

Initials

PART III – Interior Patrol Charger - Supervisor

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 2 TOTAL</u>
13.	Contour Console, 11+ Charger (For 2021 Charger Must Order FP 425-6573) Jotto	<u>299</u>	<u>598</u>
14.	Arm Rest, Universal Upper Structure Only, Adjustable Jotto	<u>45</u>	<u>90</u>
15.	Cup Holder, 4", Formed ABS Jotto	<u>0</u>	<u>0</u>
16.	FP Assy, 2" w/ 2.1A USB x 2 & 12v Outlets x2 Jotto,	<u>69</u>	<u>138</u>
17.	Face Plate, 425-6105 3" – 2.126 x 7.218 x 6 Jotto	<u>Ind</u>	<u>0</u>
18.	Computer Mount Stand (No Top) Heavy Duty, No Holes Mount, 15+ Charger	<u>397</u>	<u>794</u>
19.	PL259 <u>TNC OR N male</u> male crimp UHF, RG58 a/U (CPL9C)	<u>5</u>	<u>10</u>
20.	Antenna, Phantom Elite 760 – 870, White	<u>39</u>	<u>78</u>
21.	Coax w/ NMO-B No Connector, Low Loss	<u>21</u>	<u>42</u>
22.	Park Kill Module	<u>0</u>	<u>0</u>
23.	Relay 30 / 40 amp (x4)	<u>0</u>	<u>0</u>
24.	3-Pole Sealed Midi PDM Fuse Block	<u>20</u>	<u>40</u>

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES

Sealed Bid FY2022-05-033

DUE: May 10, 2022

25. ATO / ATC Fuse Block 15600-06-10 6 Gang
No Ground

6 12

26. ZRT Gun Rack – Dual – Rear Seat Mounted
Charger 11+ Dual Handcuff style locks for
both weapons

502 1004

PART III – Total

\$ 10,564

Bid pricing sheet, page 8 of 10

Not

Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

PART I, PART II, AND PART III – GRAND TOTAL \$ 51,428

Total Bid in Words:

FIFTY ONE THOUSAND FOUR HUNDRED TWENTY EIGHT DOLLARS

Estimated time of delivery / installation 45 days.

Signatures on next page

Bid pricing sheet, page 9 of 10

KAT
 Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

BID PRICING SHEET SIGNATURES

(One original, clearly marked, and two copies with bid pricing sheet, the Public Acts 109 form and signed W-9 Form)

NOTE: BID PRICING TO BE FIRM FOR 180 DAYS, WITH AN OPTION TO PURCHASE ADDITIONAL VEHICLE EMERGENCY LIGHTS & ACCESSORIES WITHIN ONE YEAR FROM BID DUE DATE AT THE SAME PRICE.

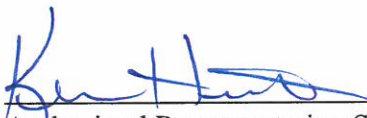
YES: X NO: _____

COMSERV
 NAME OF FIRM

Ken@Comserv.com
 Email

KEN HUNT
 Authorized Representative
 (Typed or Printed)

901-767-6800
 Telephone Number


 Authorized Representative Signature

5/10/22
 Date

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

Bid pricing sheet, page 10 of 10

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

IRAN DIVESTMENT ACT

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: [http://tnsos.org/acts/ PublicActs.109.php](http://tnsos.org/acts/PublicActs.109.php).

Print Name KEN HUNT
 Signed Ken Hunt
 Title Chief Manager

Subscribed and sworn before me this 9TH day of MAY, 20 22.

Signed James N. Taber Print Name JAMES N. TABER

Title Notary

My commission expires: MAY 17, 20 23.



NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.

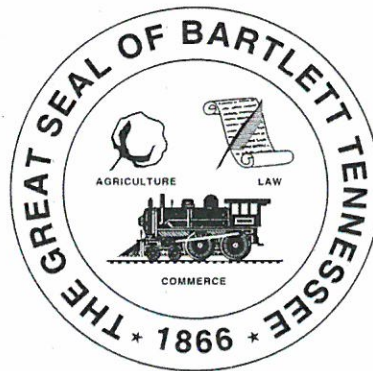
Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

- original -

CITY OF BARTLETT

6400 STAGE ROAD
BARTLETT, TENNESSEE 38134

A. Keith McDonald, Mayor
Mark Brown, Chief Administrative Officer
Dick Phebus, Finance Director
Jeff Cox, Chief of Police



REQUEST FOR SEALED BIDS

SB # FY2022-05-033

DUE: Tuesday, May 10, 2022, no later than 2:00 p.m. (CST)

POLICE PATROL VEHICLE LIGHTS AND ACCESSORIES

BARTLETT POLICE DEPARTMENT

The City of Bartlett Police Department is seeking to purchase vehicle emergency lights and accessories for (4) Interior Police Pursuit Vehicles, (1) Interior Police Pursuit K-9 Vehicle, and (2) Interior Police Pursuit Supervisor Vehicles as per the written specifications.

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Tuesday, May 10, 2022**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2022-05-033 "VEHICLE EMERGENCY LIGHTS AND ACCESSORIES"** and addressed as follows:

**MAYOR A. KEITH MCDONALD
 CITY OF BARTLETT
 6400 STAGE ROAD
 BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Chris Golden, Police Department Chief Inspector, at 901-385-5539 or email cgolden@bartlettspolice.org. *lease quote prices on attached bid sheet.*

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

DANA SAFETY SUPPLY

NAME OF FIRM

SSINGLETON@DANASAFETYSUPPLY.COM

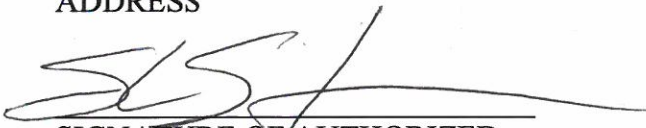
EMAIL

2188 SPICER COVE, MEMPHIS TN:38134

ADDRESS

281-309-6586

PHONE


 SIGNATURE OF AUTHORIZED
 REPRESENTATIVE

STEVEN L. SINGLETON

PRINT NAME

05-09-2022

DATE

INTENT

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

The intent of these specifications is to provide sufficient specified information to permit prospective bidders to submit proposals for the provision of a **Vehicle Emergency Lights and Accessories** for (4) Interior Police Pursuit Vehicles, (1) Interior Police Pursuit K-9 Vehicle, and (2) Interior Police Pursuit Supervisor Vehicles.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the specification checklist, along with the signed pricing sheet and the signed and notarized Iran Divestment Act form (page 9). **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. Bidder must include a current year, signed W-9 form.
4. All prices are to be firm for **180** days from bid due date.
5. The bid should state the manufacturer's warranty, along with owner's manuals.
6. The City reserves the right to reject any and all bids.
7. An Award Letter and purchase order will be issued to the successful vendor.
8. Products delivered because of the award of this bid shall be a current year model, new and unused.
9. All vehicles/equipment are to be delivered F.O.B. to the **City of Bartlett Police Department, 3730 Appling Road, Bartlett, TN 38133.**

BID PRICING SHEET

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

(Include one original and two copies including bid-pricing sheets 1-5, Public Acts 109 form and current W-9 form)

PART I – Interior Patrol Charger

All Pricing and Installation to be as specified for (4) 2021 – 2022 Dodge Patrol Chargers

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 4 TOTAL</u>
1.	Installation fee for all supplied components, and installation of included City supplied WatchGuard Camera, Radar Unit, Department Two Way Radio, Ruggedized Wireless Router, and Multi-Function Antenna	\$2000	\$8,000
2.	Install Kit: Wire, Splices, Loom, etc.	\$165	\$660
3.	Freight	\$0	\$0
4.	Contour Console, 11+ Charger (For 2021 Charger Must Order FP 425-6573) Jotto	\$325	\$1300
5.	Arm Rest, Universal Upper Structure Only, Adjustable Jotto	\$47	\$188
6.	Cup Holder, 4", Formed ABS Jotto included w/ console	\$0	\$0
7.	FP Assy, 2" w/ 2.1A USB x2 & 12v Outlets x2 Jotto	\$72	\$288
8.	Face Plate, 3" – 2.126 x 7.218 x 6 Jotto	\$0	\$0
9.	Computer Mount Stand (No Top) Heavy Duty No Holes Mount, 15+ Charger,	\$483	\$1932
10.	Antenna, Phantom Elite 760 870, White	\$28	\$112

Bid pricing sheet, page 1 of 10
SLS
 Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

PART I – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 4 TOTAL</u>
11.	Coax W/ NMO-B No Connector, Low Loss	\$35	\$140
12.	Park Kill Module	\$71	\$284
13.	Four (4) Relay 30 / 40 amp	\$9	\$36
14.	3-Pole Sealed midi PDM Fuse Block	\$36	\$144
15.	ATO / ATC Fuse Block 15600-06-10, 6 Gang, No Ground	\$20	\$80
16.	Two (2) Micropulse Ultra, Blue / Blue 6 LED, Surface Mount, Ultrathin Federal Signal Grille Lights Soundoff Empowers 4 inch Blue/Blue	\$206	\$412
17.	Interior Light Bar, Split Front 12 LED, Dual Color, Flood ENFWB, Configured	\$886	\$3544
18.	Interior Light Bar, Rear Deck Dual Color, Configured Charger, 2015 -20	\$701	\$2804
19.	Interior, Dual Color under mirror, Blue/White Sound Off	\$156	\$624
20.	Two (2) Side Line Running Light, 61" 5 Module, Dual Color Blue / White	\$474	\$1896
21.	Two (2) SL Running Light Mount Kit (for 1 SLR) Universal Mount Kit	\$40	\$160
22.	ES 100 / ES 100C Bracket Kit Universal Federal Signal Soundoff included w/ speaker below	\$0	\$0
23.	400 Series Siren, 100 Watt Button Control, Remote Mount Sound Off	\$494	\$1976

Bid pricing sheet, page 2 of 10
 SLS

Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

PART I – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 4 TOTAL</u>
24.	Speaker, Emerg, 100W, Package Plastic, Finished Model Federal Signal Soundoff ETSS100J Speaker and Bracket	\$152	\$608
25.	Low Frequency Siren, 100 Watt, includes Amp & Speaker Soundoff aftershock w/ bracket	\$285	\$1140
26.	Rumbler Bracket, 15' Charger Federal Signal	\$0	\$0
27.	Partition, Space Creator, VP9 Partition Package Patriot	\$682	\$3040
28.	Partition Package, VP9, Space Creator Wire Grid, Center Slide, Patriot included w/above partition	\$0	\$0
29.	BDRH VP9 Gen 2, No Shelf Patriot included w/ above	\$0	\$0
30.	Vehicle Transfer Kit, VP9, 11+ Charger Package Part Patriot	\$225	\$1100
31.	HSEP, 2 PC, 11+ Dodge Charger Patriot	\$55	\$220
32.	Bio Seat w/seat belt extenders 19+ Charger Patriot	\$453	\$1812
33.	Window Armor, 11+ Charger Patriot	\$153	\$612
34.	GR3-AR-870-XTRD-GL3XL (2 GL3XL Locks) Vertical Mount to Flat / Recessed Housing Handcuff Key Over Ride	\$2024	
	\$506		

PART 1 – Total

\$ \$35,136

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

Bid pricing sheet, page 3 of 10

 Initials

PART II – Interior Patrol K-9

All Pricing and Installation to be as specified for (1) 2021 – 2022 Dodge Patrol Charger K-9

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 1 TOTAL</u>
1.	Installation fee for all supplied components, and installation of included City supplied WatchGuard Camera, Radar Unit, Department Two Way Radio, Ruggedized Wireless Router, and Multi-Function Antenna	\$2200	\$2200
2.	Install Kit: Wire, Splices, Loom, etc.	\$175	\$175
3.	Freight	\$0	\$0
4.	Speaker, Emerg, 100W, Package Plastic, Finished Model Federal Signal Soundoff ETSS100J speaker and bracket	\$152	\$152
5.	ES 100 / ES 100C Bracket Kit Universal Federal Signal	\$0	\$0
6.	Two (2) Micropulse Ultra, Blue / Blue 6 LED, Surface Mount, Ultrathin Federal Signal Grille Lights Soundoff empower \$206	\$206	
7.	Contour Console, 11+ Charger (For 2021 Charger Must Order FP 425-6573) Jotto \$325	\$325	
8.	Arm Rest, Universal Upper Structure Only, Adjustable Jotto 47	\$47	
9.	Cup Holder, 4", Formed ABS Jotto	\$0	\$0
10.	FP Assy, 2" w/ 2.1A USB x2 & 12v Outlets x2 Jotto \$72	\$72	
11.	Face Plate, 3" – 2.126 x 7.218 x 6 Jotto \$0	\$0	

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES

Sealed Bid FY2022-05-033

DUE: May 10, 2022

12. Computer Mount Stand (No Top) Heavy Duty No Holes Mount, 15+ Charger,	\$483	\$483
13. Antenna, Phantom Elite 760 870, White	\$28	\$28

Bid pricing sheet, page 4 of 10

SLS

Initials

PART II – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 1 TOTAL</u>
14. Coax W/ NMO-B No Connector, Low Loss		\$35	\$35
15. Park Kill Module		\$71	\$71
16. Four (4) Relay 30 / 40 amp		\$9	\$9
17. 3-Pole Sealed midi PDM Fuse Block		\$36	\$36
18. ATO / ATC Fuse Block 15600-06-10, 6 Gang, No Ground		\$20	\$20
19. Interior Light Bar, Split Front 12 LED, Dual Color, Flood ENFWB, Configured		\$886	\$886
20. Interior Light Bar, Rear Deck Dual Color, Configured Charger, 2015 -20		\$701	\$701
21. Interior, Dual Color under mirror, Blue/White Sound Off		\$156	\$156
22. 400 Series Siren, 100 Watt Button Control, Remote Mount Sound Off		\$494	\$494
23. Low Frequency Siren, 100 Watt, includes Amp & Speaker Soundoff Aftershock		\$285	\$285
24. Rumbler Bracket, 15' Charger Federal Signal		\$0	\$0
25. Two (2) Side Line Running Light, 61" 5 Module, Dual Color Blue / White		\$474	\$474

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

26. Two (2) SL Running Light Mount Kit (for 1 SLR)	\$40	\$40
Universal Mount Kit	_____	_____

Bid pricing sheet, page 5 of 10

SLS

 Initials

PART II – Continued

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 1 TOTAL</u>
27.	Gun Rack, GR4-AR-UTM with GL3XL Lock Universal Trunk Mount, AR Build GR4 Gun Rack with GL3XL Lock	\$288 _____	\$288 _____
28.	K9 Hot-N-Pop Pro	\$1350 _____	\$1350 _____
29.	Engine Vibration Stall Sensor	\$130 _____	\$130 _____
30.	Fan Kit, 10" Manual Switch K-9 Unit	\$240 _____	\$240 _____
31.	Heavy Duty Fan Guard for 10" Fan	\$84 _____	\$84 _____
32.	Hot-n-Pop Pro Remote Pager Module w/ HP-ANT-27-400 Dual Band Antenna Kit	\$325 _____	\$325 _____
33.	Havis K9-D24 K9 Insert, White	\$1956 _____	\$1956 _____
PART II – Total		\$ 11,268. _____	

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

Bid pricing sheet, page 6 of 10

SLS

Initials

PART III – Interior Patrol Charger - Supervisor

All Pricing and Installation to be as specified for (2) 2021 – 2022 Dodge Supervisor Patrol Charger

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 2 TOTAL</u>
1.	Installation fee for all supplied components, and installation of included City supplied Department Two Way Radio.	\$1800	\$3600
2.	Install Kit: Wire, Splices, Loom, etc.	\$175	\$350
3.	Freight	\$0	\$0
4.	ES100 / ES100C Bracket Kit 15+ Dodge Charger Federal Signal Soundoff ETSS100J comes with bracket	\$0	\$0
5.	Two (2) Micropulse Ultra, Blue / Blue 6 LED Surface Mount, Ultrathin Federal Signal Grille Lights Soundoff Empowers EMPS2STS4B	\$206	\$412
6.	Interior Light Bar, Split Front 12 LED, Dual Color Configured Charger 15-20	\$886	\$1772
7.	Interior Light Bar, Rear Deck Dual Color Configured Charger 15-20	\$701	\$1402
8.	Two (2) Windshield Light, Blue / White Dual Color, Single Head, 12 LED mounted on rear doors at "B" pillar for side warning	\$206	\$412
9.	Intersector, Dual Color Under Mirror, Blue / White Sound Off	\$156	\$312
10.	400 Series Siren, 100 Watt Button Control Remote Mount Sound Off	\$494	\$988
11.	Low Frequency Siren, 100 Watt		

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES

Sealed Bid FY2022-05-033

DUE: May 10, 2022

- Includes Amp and One Speaker
Soundoff Aftershock w/ bracket
 12. Rumbler Bracket, '15 Charger Federal Signal

\$285 \$570\$0 \$0

Bid pricing sheet, page 7 of 10
 SLS

 Initials

PART III – Interior Patrol Charger - Supervisor

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>UNIT X 2 TOTAL</u>
13.	Contour Console, 11+ Charger (For 2021 Charger Must Order FP 425-6573) Jotto <u>Console comes with cupholder and faceplates</u>	<u>\$325</u>	<u>\$650</u>
14.	Arm Rest, Universal Upper Structure Only, Adjustable Jotto	<u>\$47</u>	<u>\$94</u>
15.	Cup Holder, 4", Formed ABS Jotto	<u>\$0</u>	<u>\$0</u>
16.	FP Assy, 2" w/ 2.1A USB x 2 & 12v Outlets x2 Jotto,	<u>\$72</u>	<u>\$144</u>
17.	Face Plate, 425-6105 3" – 2.126 x 7.218 x 6 Jotto	<u>\$0</u>	<u>\$0</u>
18.	Computer Mount Stand (No Top) Heavy Duty, No Holes Mount, 15+ Charger	<u>\$483</u>	<u>\$966</u>
19.	PL259 male crimp UHF, RG58 a/U (CPL9C)	<u>\$6</u>	<u>\$12</u>
20.	Antenna, Phantom Elite 760 – 870, White	<u>\$28</u>	<u>\$56</u>
21.	Coax w/ NMO-B No Connector, Low Loss	<u>\$35</u>	<u>\$70</u>
22.	Park Kill Module	<u>\$71</u>	<u>\$142</u>
23.	Relay 30 / 40 amp (x4)	<u>\$9</u>	<u>\$18</u>
24.	3-Pole Sealed Midi PDM Fuse Block	<u>\$36</u>	<u>\$72</u>

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

25. ATO / ATC Fuse Block 15600-06-10 6 Gang
 No Ground

\$20

\$40

26. ZRT Gun Rack – Dual – Rear Seat Mounted
 Charger 11+ Dual Handcuff style locks for
 both weapons

\$506

\$1012

PART III – Total

\$ **\$10,979**

Bid pricing sheet, page 8 of 10

SLS

Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

PART I, PART II, AND PART III – GRAND TOTAL \$ \$57,383.00

Total Bid in Words:

All Federal Signal items have been replaced with equivalent SoundOff Signal items in Bid.

References for SoundOff Signal include Arkansas State Police, Bryant Arkansas Police Department,
 and many more upon request. SoundOff Signal has warranties that meet or exceed that of Federal Signal
 products.

Estimated time of delivery / installation 28 days.

Signatures on next page

Bid pricing sheet, page 9 of 10
SLS
 Initials

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

BID PRICING SHEET SIGNATURES

(One original, clearly marked, and two copies with bid pricing sheet, the Public Acts 109 form and signed W-9 Form)

NOTE: BID PRICING TO BE FIRM FOR 180 DAYS, WITH AN OPTION TO PURCHASE ADDITIONAL VEHICLE EMERGENCY LIGHTS & ACCESSORIES WITHIN ONE YEAR FROM BID DUE DATE AT THE SAME PRICE.

YES: X NO:

DANA SAFETY SUPPLY

NAME OF FIRM

SSINGLETON@DANASAFETYSUPPLY.COM

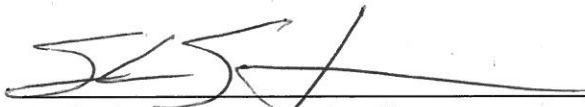
Email

STEVEN L. SINGLETON

Authorized Representative
 (Typed or Printed)

281-309-6586

Telephone Number


 Authorized Representative Signature

05-09-2022

Date

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

Bid pricing sheet, page 10 of 10

POLICE VEHICLE ACCESSORIES
 Sealed Bid FY2022-05-033
 DUE: May 10, 2022

IRAN DIVESTMENT ACT

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: <http://tnsos.org/acts/> PublicActs.109.php.

Print Name STEVEN L. SINGLETON
 Signed 
 Title SALES

Subscribed and sworn before me this 10 day of MAY, 2022.

Signed Julie E. Kelley Print Name Julie E. Kelley

Title NOTARY

My commission expires: My Commission Expires June 3, 2023, 2023.

NOTE: Bids cannot be considered nor awards made to anyone without the above-required statement.

Attachment: Police Emergency Equipment Bids for BMA (3136 : Equipment for 7 Police Vehicles)

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Dana Safety Supply, Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
4809 Koger Blvd

6 City, state, and ZIP code
Greensboro NC 27407

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

2	7	-	1	5	5	7	2	2	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► *[Signature]* Date ► *05/09/2022*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Warranty for Soundoff Products

Speaker

100J Speaker ETSS100J5 ETSS100J- 2 Year(s)

Siren

400 Series Remote Siren ETSA481RSR ETSA481RSP ETSA482RSR ETSA482RSP - 5 Year(s)

Low Frequency Speaker

Aftershock ETSKLF100 ETSKLF200 - 3 Year(s)

Intersector Lightheads

Intersector Light ENT2B3N ENT2B3M ENT2B3H ENT2B3GAW ENT3W3BGW ENT3W3BAG ENT3C3W ENT3C3RBW ENT3C3RBG ENT3C3R ENT3B3R ENT3B3RAG ENT3B3RAW ENT3B3RBA ENT3B3RBG ENT3B3RBW ENT3B3RGW ENT3B3W ENT2B3A ENT2B3B ENT2B3BAG ENT2B3BAW ENT3C3BAG ENT3C3BAW ENT3W3R ENT3C3RAW ENT3C3RBA ENT3W3W ENT3W3RGW ENT3W3RBW ENT3W3RBA ENT3W3GAW ENT2B3RAG ENT2B3L ENT2B3RGW ENT3C3A ENT3C3BGW ENT3C3D ENT3C3E ENT3C3F ENT3C3G ENT3C3GAW ENT3C3H ENT3C3J ENT3C3K ENT3C3L ENT3C3M ENT3W3P ENT3W3N ENT3W3H ENT3W3G ENT3W3E ENT3W3F ENT2B3K ENT2B3J ENT2B3BGW ENT2B3D ENT2B3E ENT2B3F ENT2B3G ENT3W3BAW ENT3W3B ENT3W3A ENT3C3RGW ENT3C3RAG ENT3C3B ENT3C3P ENT3C3N ENT2B3R ENT2B3RAW ENT2B3RBA ENT2B3RBG ENT2B3W ENT3B3A ENT3B3B ENT3B3BAG ENT3B3BAW ENT3B3BGW ENT3B3D ENT3B3E ENT3B3F ENT3B3G ENT3B3GAW ENT3B3H ENT3B3J ENT3B3K ENT3B3L ENT3B3M ENT3W3RAW ENT3W3RAG ENT3W3D ENT3W3M ENT3W3K ENT3W3RBG ENT2B3RBW ENT3W3L ENT3W3J ENT3B3P ENT3B3N ENT2B3P - 5 Year(s)

Empower grill and rear side glass lightheads

mpower Fascia 4" EMPS2STS4D EMPS2STS5RBA EMPS2QMS2A EMPS2QMS2B EMPS2STS5RBW EMPS2STS4F EMPS2STS4J EMPS2QMS4J EMPS2STS3W EMPS2STS3A EMPS2SMS5RBA EMPS2SMS5RBW EMPS2STS2A EMPS2STS2B EMPS2STS2R EMPS2STS2W EMPS2SMS2A EMPS2SMS2B EMPS2SMS2R EMPS2SMS2W EMPS2SMS3A EMPS2SMS3B EMPS2SMS3R EMPS2SMS3W EMPS2SMS4D EMPS2SMS4E EMPS2SMS4F EMPS2SMS4J EMPS2STS4E EMPS2STS3B EMPS2STS3R EMPS2QMS4F EMPS2QMS5RBA EMPS2QMS5RBW EMPS2QMS4E EMPS2QMS3B EMPS2QMS3R EMPS2QMS3W EMPS2QMS2R EMPS2QMS2W EMPS2QMS3A EMPS2QMS4D - 5 Year(s)

SL side runner lights

SL Running Light ESLRL5004D ESLRL5004E ESLRL5004F ESLRL5004J ESLRL50048 ++ ESLRL6105B ESLRL6105D ESLRL6105E ESLRL6105F ESLRL6105J ESLRL1501D ESLRL1501E ESLRL1501F ESLRL7306F ESLRL7306J ESLRL1501J ESLRL73068 ESLRL61058 ++ ESLRL7306B ESLRL7306D ESLRL15018 ESLRL7306E - 5 Year(s)

Rear windshield lightbar

mpower Traffic Controller . EMPTC08 (18 LED) EMPTC04 (6 LED) EMPTCS8 (6 LED) EMPTC08 (6 LED) EMPTC06 (6 LED) EMPTC10 (12 LED) EMPTC10 (18 LED) EMPTC10 (6 LED) EMPTCS8 (12 LED) EMPTCS8 (18 LED) EMPTC08 (12 LED) EMPTC04 (18 LED) EMPTC06 (18 LED) EMPTC06 (12 LED) EMPTC04 (12 LED) - 5 Year(s)

Front interior lightbar

nFORCE Lightbar ENFWBFP (9 LED) ENFWBRF (12 LED) ENFWBRF (18 LED) ENFWBRF (6 LED) ENFWBF (9 LED) ENFWBFP (12 LED) ENFWBFP (6 LED) ENFWBFP (18 LED) ENFWBF (6 LED) ENFWBF (12 LED) ENFWBF (18 LED) ENFLB (Silver Edition) ENFLB (Gold Edition) ENFLB (Bronze e.g 1) ENFWBRF (9 LED) ENFLB (Bronze e.g 2) - 5 Year(s)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 05/24/22 06:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for April 2022



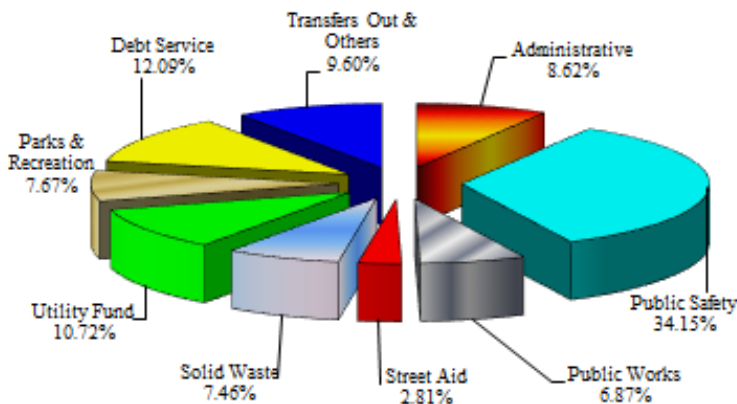
City of Bartlett

FINANCIAL REPORT

April 30, 2022

Total Expenditures, FY 2022 Budget: \$88,858,628

WHERE THE \$ GOES (Does not include School)

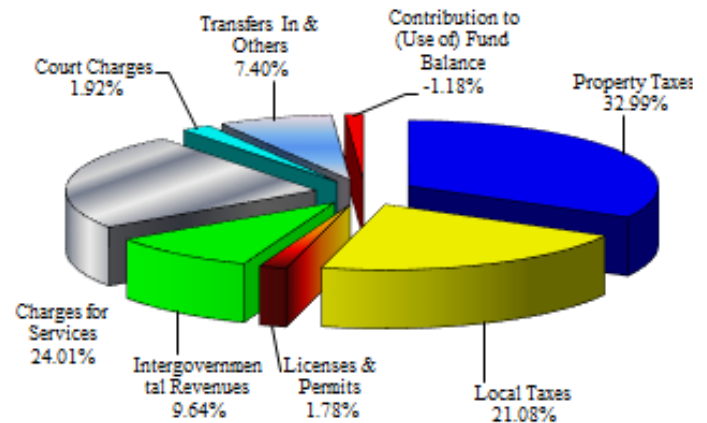


BUDGET HIGHLIGHTS

- Local Charges for Services are exceeding budget while Court Fees are below budget. Other revenues are within budget.
- Property taxes were due February 28 and delinquent March 1.
- Fiscal Year 2023 budget were presented to the Board of Mayor and Aldermen on April 26.

Total Revenues, FY 2022 Budget: \$88,858,628

WHERE THE \$ COMES FROM (Does not include School)



FY 2022 YEAR-TO-DATE For The Period Ending April 30, 2022

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 7,038,743	\$ 5,886,879
Public Safety	29,839,577	25,961,570
Public Works	5,975,848	4,661,380
Parks and Recreation	6,206,768	5,284,808
Performing Arts	601,966	596,495
Transfers & Other Gen. Fund Items	7,389,019	8,762,019
Subtotal	\$ 57,051,921	\$ 51,153,151
General Fund Revenues		
Property Taxes	\$ 29,305,000	\$ 29,396,041
Local Taxes	14,894,090	11,241,976
Building and Development Fees	1,577,000	1,253,751
Intergovernmental	6,464,000	4,986,163
Charges for Services	3,106,325	3,166,258
Court Charges	1,406,000	1,114,855
Other Revenue	299,506	1,080,960
Subtotal	\$ 57,051,921	\$ 52,240,002
Special Rev. Funds - Expenditures	\$ 11,225,055	\$ 14,082,475
Special Rev. Funds - Revenues	\$ 11,225,055	\$ 13,148,119
Utility Expenses	\$ 10,169,300	\$ 7,428,339
Utility Revenues	\$ 10,169,300	\$ 8,250,214
Debt Service Expenditures	\$ 9,511,132	\$ 8,955,052
Debt Service Revenues	\$ 9,511,132	\$ 8,523,412
Total Expenditures	\$ 87,957,409	\$ 81,619,017
Total Revenues	\$ 87,957,409	\$ 82,161,748

Note: FY 2022 Adopted Budget includes use of fund balance in the Special Revenue Funds and the Utility.

Attachment: Apr22FinRpt (3138 : Treasurer's Report for April 2022)



City of Bartlett -- Financial Summary

For The Period Ending For The Period Ending April 30, 2022

	FY 2021 Actual	FY 2022 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2021	Year-to-Date Actual FY 2022	Increase/ Decrease in \$	Percent of FY 2021 Actual	Percent of FY 2022 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 7,395,234	\$ 7,038,743	\$ (356,491)	\$ 5,619,022	\$ 5,886,879	\$ 267,857	75.98%	83.64%	7.65%
Public Safety	28,533,748	29,839,577	1,305,829	23,763,218	25,961,570	2,198,352	83.28%	87.00%	3.72%
Public Works	5,363,791	5,975,848	612,057	4,443,374	4,661,380	218,006	82.84%	78.00%	-4.84%
Parks and Recreation	5,497,026	6,090,520	593,494	4,519,910	5,284,808	764,898	82.22%	86.77%	4.55%
Performing Arts	494,296	718,214	223,918	381,031	596,495	215,464	77.09%	83.05%	5.97%
Transfers & Other Gen. Fund Items	8,341,345	7,389,019	(952,326)	5,905,268	8,762,019	2,856,751	70.80%	118.58%	47.79%
Total General Fund Expenditures	\$ 55,625,439	\$ 57,051,921	\$ 1,426,482	\$ 44,631,823	\$ 51,153,151	\$ 6,521,328	80.24%	89.66%	9.42%
General Fund Revenues									
Property Taxes	\$ 26,041,658	\$ 29,305,000	\$ 3,263,342	\$ 25,772,211	\$ 29,396,041	\$ 3,623,830	98.97%	100.31%	1.35%
Local Taxes	15,924,499	14,894,090	(1,030,409)	10,396,414	11,241,976	845,561	65.29%	75.48%	10.19%
Building and Development Fees	1,580,278	1,577,000	(3,278)	1,192,452	1,253,751	61,298	75.46%	79.50%	4.04%
Intergovernmental	7,139,019	6,464,000	(675,019)	4,511,061	4,986,163	475,102	63.19%	77.14%	13.95%
Charges for Services	3,120,059	3,106,325	(13,734)	2,291,107	3,166,258	875,152	73.43%	101.93%	28.50%
Court Charges	1,518,058	1,406,000	(112,058)	1,213,030	1,114,855	(98,175)	79.91%	79.29%	-0.61%
Other Revenue	4,852,551	299,506	(4,553,045)	4,628,200	1,080,960	(3,547,241)	95.38%	360.91%	265.54%
Total General Fund Revenues	\$ 60,176,122	\$ 57,051,921	\$ (3,124,200)	\$ 50,004,475	\$ 52,240,002	\$ 2,235,527	83.10%	91.57%	8.47%
Special Revenue Funds									
Street Aid Fund	\$ 2,172,003	\$ 2,500,000	\$ 327,997	\$ 1,665,792	\$ 1,996,955	\$ 331,163	76.69%	79.88%	3.18%
Solid Waste Fund	6,051,288	7,166,944	1,115,656	5,170,450	5,782,146	611,697	85.44%	80.68%	-4.77%
General Improvement Fund	703,729	787,500	83,771	469,371	595,856	126,484	66.70%	75.66%	8.97%
Drug Enforcement Fund	103,033	370,000	266,967	88,523	272,576	184,052	85.92%	73.67%	-12.25%
DEA Enforcement Fund	121,269	95,500	(25,769)	91,768	164,214	72,446	75.67%	171.95%	96.28%
Drainage Control Fund	111,622	125,111	13,489	93,790	95,565	1,775	84.02%	76.38%	-7.64%
Park Improvement Fund	142,367	150,000	7,633	135,534	157,921	22,387	0.00%	0.00%	0.00%
E-Citation Fund	15,656	30,000	14,344	15,656	11,050	(4,606)	0.00%	36.83%	36.83%
Grant Funds	3,958,780	0	(3,958,780)	2,750,841	5,006,191	2,255,350	69.49%	0.00%	-69.49%
Special Revenue Funds - Expenditures	\$ 13,379,749	\$ 11,225,055	\$ (2,154,694)	\$ 10,481,725	\$ 14,082,475	\$ 3,600,750	78.34%	125.46%	47.12%
Special Revenue Funds - Revenues	\$ 14,440,053	\$ 11,225,055	\$ (3,214,998)	\$ 11,099,688	\$ 13,148,119	\$ 2,048,431	76.87%	117.13%	40.26%
Utility Fund									
Total Utility Operations	\$ 7,887,339	\$ 9,798,173	\$ 1,910,834	\$ 6,153,369	\$ 6,309,855	\$ 156,485	78.02%	64.40%	-13.62%
Total Utility Debt Expenses	1,155,469	1,230,979	75,510	1,109,720	1,118,484	8,764	96.04%	90.86%	-5.18%
Total Utility Expenses	\$ 9,042,807	\$ 11,029,152	\$ 1,986,345	\$ 7,263,089	\$ 7,428,339	\$ 165,249	80.32%	67.35%	-12.97%
Total Utility Revenues	\$ 9,611,167	\$ 11,029,152	\$ 1,417,985	\$ 7,759,604	\$ 8,250,214	\$ 490,611	80.74%	74.80%	-5.93%
Debt Service Fund									
Total Debt Service Expenditures	\$ 9,169,024	\$ 9,552,500	\$ 383,476	\$ 8,768,942	\$ 8,955,052	\$ 186,110	95.64%	93.75%	-1.89%
Total Debt Service Revenues	\$ 10,105,513	\$ 9,552,500	\$ (553,013)	\$ 7,604,987	\$ 8,523,412	\$ 918,425	75.26%	89.23%	13.97%
Total Expenditures	\$ 87,217,020	\$ 88,858,628	\$ 1,641,609	\$ 71,145,579	\$ 81,619,017	\$ 10,473,437	81.57%	91.85%	10.28%
Total Revenues	\$ 94,332,855	\$ 88,858,628	\$ (5,474,226)	\$ 76,468,754	\$ 82,161,748	\$ 5,692,994	81.06%	92.46%	11.40%



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3135)

Meeting: 05/24/22 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3135

Resolution 11-22, a resolution to amend the Fiscal Year 2022 Grants Fund Budget to appropriate \$100,000 funding from Shelby County's Community Enhancement Program.

WHEREAS, the Shelby County Commission has awarded county funds from its Community Enhancement Program in the amount of \$100,000 to the City of Bartlett; and

WHEREAS, the Grant proceeds will be utilized to further the City of Bartlett's mission of providing quality, safe, and fun recreational opportunities and facilities for its residents; and

WHEREAS, projects have been identified by the Bartlett Police Department and the Bartlett Parks Department which utilize these funds for their intended purpose; and

WHEREAS, it is necessary to accept the grant proceeds and approve an appropriation of this \$100,000 for these projects included in the City of Bartlett FY2022 Grants Fund;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen, that the fiscal year 2022 Grants Fund operating budget be amended to appropriate \$100,000 in grant revenues and expenditures for the 2022 as follows:

Account #	Expenditures	Revenues
131.30000.33581.02522		\$100,000
131.42100.939.02522	\$55,000	
131.44000.780.02522	\$45,000	

Adopted this day of May 24, 2022

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3137)

Meeting: 05/24/22 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3137

Resolution 12-22, a resolution to amend the Fiscal Year 2022 Bartlett City Schools General Purpose School Fund, Nutrition Fund, and Education Capital Projects Fund.

WHEREAS, the Bartlett City Board of Mayor and Aldermen is required to approve the Bartlett City Board of Education General Purpose School Fund budget, as amended; and

WHEREAS, the Bartlett City Board of Education, using Resolution 9-5, has approved a budget amendment on April 28, 2022, which increases its Education Capital Projects Fund expenditures by \$2,265,000 and increases its Nutrition Fund expenditures by \$441,000. Funds were provided for Education Capital Projects Fund expenditures from fund balance transfer from General Purpose School Fund. Nutrition Fund increases were provided by increase in USDA School Lunch Program revenues; and

WHEREAS, resolution 9-5 of the Bartlett City Board of Education is hereby attached and made a part of this resolution by reference;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the amendments to the FY2022 General Purpose School Fund, Nutrition Fund, and Education Capital Projects Fund of the Bartlett City Board of Education are approved.

Adopted this day of May 24, 2022

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk



RESOLUTION 9-5

A RESOLUTION TO APPROVE THE PLANNED USE OF GENERAL FUND BALANCE AND TO AMEND THE 2021-2022 FISCAL YEAR NUTRITION FUND AND EDUCATIONAL CAPITAL PROJECTS FUND BUDGETS OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the General Purpose Fund Budget, the Nutrition Fund Budget, and the Educational Capital Projects Fund Budgets for the 2021-2022 school year for the Bartlett City Schools as presented in official budget documents are hereby amended by reference in the following amounts:

2021-22 GENERAL PURPOSE FUND BUDGET FUND BALANCE	\$39,468,694
General Purpose Fund Balance is amended in the following category:	
141-34555-00000-000-0000-0000 Fund Balance is amended from \$39,468,694.17 to \$37,203,694.17	(\$2,265,000)
Amended General Purpose Fund Balance	\$37,203,694
2021-22 NUTRITION FUND BUDGET REVENUES	\$3,603,751
Revenues are amended in the following amounts	
143-47111-00000-000-0000-0000 USDA School Lunch Program is amended from \$1,773,000 to \$2,214,000	\$441,000
Amended 2021-22 Nutrition Fund Budget Revenues	\$4,044,751
2021-22 NUTRITION FUND BUDGET EXPENDITURES	\$3,603,751
Expenditures are amended in the following amounts	

143-73100-33600-420-9999-0000 Maintain & Repair Equipment is amended from \$20,000 to \$26,000	8.2.a
143-73100-35400-420-9999-0000 Transportation Other Than Students is amended from \$15,000 to \$20,000	\$5,
143-73100-39900-420-9999-0000 Other Contracted Services is amended from \$737,290 to \$1,087,290	\$350,
143-73100-42200-420-9999-0000 Food Supplies is amended from \$1,290,421 to \$1,320,421	\$30,
143-73100-49900-420-9999-0000 Other Supplies & Materials is amended from \$125,000 to \$150,000	\$25,
143-73100-71000-420-999-0000 Food Service Equipment is amended from \$60,200 to \$85,200	\$25,
Amended 2021-22 Nutrition Fund Budget Expenditures	\$4,044,751
2021-22 EDUCATION CAPITAL PROJECTS FUND BUDGET REVENUES	\$21,046,198
Revenues are amended in the following categories:	
177-49800-00000-000-0000-5430 Education Capital Projects-Transfer in from General Fund – Oak Elementary Re-roof is amended from \$0,000 to \$2,265,000	\$2,265,
Amended 2021-22 Education Capital Projects Fund Budget Revenues	\$23,311,198
2021-22 EDUCATION CAPITAL PROJECTS FUND BUDGET EXPENDITURES	\$21,046,198
Expenditures are amended in the following categories:	
177-91300-30400-000-0000-5430 Education Capital Projects-Building Construction-Oak Elementary Re-roof Architects is amended from \$0,000 to \$65,000	\$65,
177-91300-70700-000-0000-5430 Education Capital Projects-Building Construction-Oak Elementary Re-Roof-Building Improvements is amended from \$0,000 to \$2,200,000	\$2,200,
Amended 2021-22 Education Capital Projects Fund Budget Expenditures	\$23,311,198

Attachment: BCS Resolution 9 - 5 (3137 : Res. 12-22 BCS GPSF Amendment 9-5)

Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be as required to the State of Tennessee.

8.2.a

Section 3. That this resolution shall become effective Thursday April 28, 2022 from and after adoption by the Bartlett City Board of Education.

Adopted this _____ day of April, 2022.

D. Bryan Woodruff, Chairman
Bartlett City Board of Education

Dr. David A. Stephens, Superintendent
Bartlett City Board of Education

APPROVED AS TO FORM:
Kari Shoopman, General Counsel

Attachment: BCS Resolution 9 - 5 (3137 : Res. 12-22 BCS GPSF Amendment 9-5)

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

DATE: May 24, 2022

FROM: Dick Phebus, Finance Director

SUBJECT: Request to pass General Purpose School amendment 9-5.

INTRODUCTION: This agenda item is to request the Board of Mayor and Aldermen to approve the resolution amending the General Purpose School Fund, Nutrition Fund, and Education Capital Projects Fund as presented in School Board resolution 9-5 adopted on April 28, 2022.

BACKGROUND: The Bartlett City School Board passed an amendment to its General Purpose School Fund, the Nutrition Fund, and the Education Capital Projects Fund. The amendment transfers \$2,265,000 from General Purpose School Fund Balance to its Education Capital Projects Fund. The amendment also recognizes \$441,000 additional revenue from the USDA School Lunch Program in the current fiscal year as a source for additional expenditures.

DISCUSSION: Details of the Bartlett City Schools amendment 9-5 follows:

- Transfer of \$2,265,000 from General Purpose School Fund to Education Capital Projects Fund will be used for \$2,200,000 construction- Oak Elementary roof improvements plus \$65,000 in architect fees.
- Increase of \$441,000 in USDA School Lunch Program revenues will be used for \$350,000 increase in contracted services plus \$81,000 food supplies, food service equipment, and miscellaneous maintenance and transportation expenditures.

BUDGET IMPACT: Approval of the Bartlett City Board of Education amendment 9-5 provides necessary resources for needed expenditures as approved by the BOE.

PROPOSED MOTION: To approve resolution as presented amending the BOE FY2022 budget.