



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 23, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Father Ernie DeBlasio, St. Ann Catholic Church

FUTURE MEETINGS

City Beautiful Commission, June 1 at 6:30 p.m.

Family Assistance Commission, June 5 at 6 p.m.

Planning Commission, June 5 at 7 p.m.

Beer Board, June 6 at 6 p.m.

Parks and Recreation Advisory Board, June 8 at 6 p.m.

RECOGNITIONS

Mayor Parsons commended our EMS, Police, and Public Works employees on jobs well done. He called attention to the recent National EMS Week, National Police Week, and National Public Work Weeks.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the May 9, 2023 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Ordinance 23-01, an ordinance to adopt the 2023-2024 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets.

Dan Richards, 8855 Memphis-Arlington Road, spoke in favor of the budget. He challenged the Board to address key priorities such as safety, infrastructure, and education going forward.

Christine Richards, 8855 Memphis-Arlington Road, spoke in favor of the budget. As a member of the Mega Site Blue Oval City, she stated that Blue Oval will be building a sewer system to that runs from that site to the Mississippi River. She stated this system is large enough that Bartlett could connect. She encouraged a collaboration between neighboring municipalities for sewer expansion. As a member of the board for Megasite BlueOval City, she volunteered her services to help address future sewer infrastructure.

Mandy Young, 5560 North Street, stated she wasn't speaking against the budget; however, she suggested changes to wording and communication regarding employee raises. She stated she understood the need for sewer expansion, but there isn't a sewer limitation in older Bartlett and there needs to be more attention to bringing businesses to the vacant buildings in that area. She feels there are marketing strategies that can be done now. She expressed concerns of equitability of the increased utilities fees for single and senior citizens.

Adjourned at 6:25 p.m.

2. Ordinance 23-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2023.

No one spoke for or against.

Adjourned at 6:25 p.m.

UNFINISHED BUSINESS

- 1 **Third Reading of Ordinance 23-01, an ordinance to adopt the 2023-2024 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON THIRD AND FINAL RE [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

- 2 **Third Reading of Ordinance 23-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2023. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON THIRD AND FINAL RE [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

- 1 **Bid for fire alarm panel, strobes and horns for Singleton Community Center. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the lower bid from Siemens Industry, Inc., at a total cost of \$48,700.00. Funds are available in Account 311.48311.780.51722.
- 2 **Bid for roof repairs for Public Works' general maintenance building. (Matt Crenshaw, Director of Public Works)**
Recommend accepting the lowest bid from Elite Roofing at a total cost of \$38,950.00. Funds are available in Account 311.48311.785.30724.
- 3 **Purchase four Dodge Durango police vehicles. (Jeff Cox, Police Chief)**
Recommend purchasing four 2023 Dodge Durango police vehicles using the State of Tennessee Vehicle Contract #209 from Columbia CDJR at \$39,592.00 per vehicle for a total cost of \$158,368.00.

Funds are available in Account 135.42100.935.

4 Purchase of camera equipment for police pursuit vehicles. (Jeff Cox, Police Chief)

Requesting permission to utilize single source provider, Motorola Solutions, for the purchase of four in-car forward facing cameras, four in-car backseat cameras, and four body-worn cameras along with the associated hardware and software licensing fees for the 2023 Dodge Durango police pursuit vehicles. The total cost for this camera equipment purchase request is \$31,581.60. Funds are available in Account 135.42100.935.

5 Purchase computer equipment and associated hardware components for police vehicles. (Jeff Cox, Police Chief)

Request authorization to purchase four Panasonic Toughbook G2 Computers and associated hardware components to be installed in the new 2023 Dodge Durango police pursuit vehicles.

This purchase will be made at the State of Tennessee contracted price from CDW-G, the State contracted vendor. The total cost for this purchase is \$30,254.60.

Funds are available in Account 135.42100.935.

6 Consulting contract with Cannon & Cannon for EPA Lead and Copper inventory. (John Horne, Director of Engineering)

Recommend accepting the design contract proposal from Cannon & Cannon in the amount of \$55,275.00. Funds are available in Account 312.48312.81117.

7 Treasurer's Report for April 2023. (Dick Phebus, Director of Finance)

8 City of Bartlett Fund Balance Policy revision. (Dick Phebus, Director of Finance)

Recommend approval of the City of Bartlett's Fund Balance Policy revision effective May 23, 2023.

NEW BUSINESS

I Moss Valley Sewer Extension design & Fletcher Creek Sewer System modeling. (John Horne, Director of Engineering)

Recommend accepting the design contract proposal from Barge Design Solutions, Inc. in the amount of \$685,000.00. Funds are available in Account 312.48312.772.805.

Alderman David Reaves asked who owns the pipes and what any risks may be.

Director of Engineering John Horne stated that Memphis maintains the sewer lines and there have been meetings with Memphis and Bartlett and both municipalities are cooperating. Green Acres has given access for the survey. Alderman Reaves expressed some concern with the outgoing Memphis mayor and any challenges this might be for the future.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

OPEN DISCUSSION**ADJOURNMENT**

Meeting adjourned at 7:09 PM