



*City of Bartlett*  
A. Keith McDonald, Mayor

## **BOARD OF MAYOR AND ALDERMEN MEETING AGENDA**

**TUESDAY, MAY 12, 2015 - BARTLETT CITY HALL - 7:00 PM**

### **INVOCATION**

Opening Prayer

### **FUTURE MEETINGS**

Parks and Recreation Advisory Board, May 14 at 7 p.m.

Historic Preservation Commission, May 18 at 7 p.m.

BPACC Advisory Board, May 19 at 6 p.m.

Bartlett Arts Council, May 19 at 6:30 p.m.

Design Review Commission, May 19 at 6:30 p.m.

### **RECOGNITIONS**

Check presentation to Youth Villages by Bartlett Recreation Center

Mayor's Youth Council Class of 2015

\*\*\*Official Business of the Day\*\*\*

### **MINUTES ACCEPTANCE**

**Minutes of the April 28, 2015 Board of Mayor and Aldermen Regular Meeting**

### **PUBLIC HEARING**

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Resolution 07-15, a Resolution Approving Amendments to the Planned Development for Hampton Grove P.D.

### **UNFINISHED BUSINESS**

- I. **Resolution 07-15, a Resolution Approving Amendments to the Planned Development for Hampton Grove P.D. (Terry Emerick, Director of Planning and Economic Development)**

**CONSENT AGENDA**

- 1 Special event permit for Youth Villages Ultimate 5K & 10K Runs. (Jim Brown, Director of Code Enforcement)**

The event will be held on Saturday, June 27 from 7 to 11 a.m., and will begin and end at St. Philip Church.

- 2 Bids for annual Public Works supplies. (Bill Yearwood, Director of Public Works)**

**NEW BUSINESS**

- 1 Funding Policy of the Retirement System of the City of Bartlett Defined Benefit Plan. (Peter Voss, Director of Personnel)**

- 2 First Reading of Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)** The public hearing to be set for June 9, 2015.

- 3 First Reading of Ordinance 15-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015. (Dick Phebus, Director of Finance)** The public hearing to be set for June 9, 2015.

**OPEN DISCUSSION****ADJOURNMENT**



*City of Bartlett*  
A. Keith McDonald, Mayor

## **BOARD OF MAYOR AND ALDERMEN MEETING MINUTES**

**TUESDAY, APRIL 28, 2015 - BARTLETT CITY HALL - 7:00 PM**

### **CALL TO ORDER**

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

### **INVOCATION**

Opening Prayer by Mayor McDonald

### **FUTURE MEETINGS**

Family Assistance Commission, May 4 at 6 p.m.

Planning Commission, May 4 at 7 p.m.

Bartlett Station Commission, May 6 at 7:30 a.m.

City Beautiful Commission, May 7 at 7 p.m.

Bartlett Historical Society, May 11 at 7 p.m.

### **RECOGNITIONS**

#### **Faith in the Face of Cancer presentation**

Mike and Judy LaRiviere from Bartlett Hills Baptist Church presented each of the Board members with a packet including the book they co-wrote about their personal experiences with cancer. The LaRivieres have started a cancer ministry that is open to Bartlett citizens.

#### **Mayor's Youth Council check presentation to Multiple Sclerosis Society**

Mayor's Youth Council President Joey Rodriguez presented a check for \$1,270 to Sherry Bramucci with the Multiple Sclerosis Society. The Council raised the funds in its annual bowling tournament held at Andy B's Bowling Center.

**\*\*\*Official Business of the Day\*\*\***

### **MINUTES ACCEPTANCE**

**Minutes of the April 14, 2015 Board of Mayor and Aldermen Regular Meeting**

Minutes Acceptance: Minutes of Apr 28, 2015 7:00 PM (MINUTES ACCEPTANCE)

**RESULT:** **ACCEPTED [UNANIMOUS]**  
**MOVER:** Jack Young, Vice Mayor  
**SECONDER:** David Parsons, Alderman  
**AYES:** Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

## **CONSENT AGENDA**

**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Bobby Simmons, Alderman  
**SECONDER:** David Parsons, Alderman  
**AYES:** Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

**1 Special event permit for West Tennessee Family Solutions 5K Race. (Jim Brown, Director of Code Enforcement)**

The event will be held on Saturday, June 13 from 10 to 11 a.m. at West TN Family Solutions, located at 4210 Altruria, Suite 106.

**2 Annual agreement with Motorola for police radio service. (Gary Rikard, Chief of Police)**

Request to purchase a Radio Service Agreement from Motorola in the amount of \$21,058.20 for July 2015 to June 2016. Funds are available in Account 110.42100.263.

**3 Bids for annual Public Works supplies. (Bill Yearwood, Director of Public Works)**

**4 Treasurer's Report for March 2015. (Dick Phebus, Director of Finance)**

|                             |              |
|-----------------------------|--------------|
| Adopted budget expenditures | \$67,246,180 |
| Year-to-date expenditures   | \$47,942,197 |
| Adopted budget revenues     | \$67,246,180 |
| Year-to-date revenues       | \$49,927,224 |

## **NEW BUSINESS**

**1 Appoint Henry Miller to Parks and Recreation Advisory Board. (A. McDonald, Mayor)**

Mr. Miller will fill the position vacated by Bobby Young. His term will expire December 31, 2017.

**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** David Parsons, Alderman  
**SECONDER:** Emily Elliott, Alderman  
**AYES:** Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

## **OPEN DISCUSSION**

Joe Walker, one of the Mayor's Youth Council mentors, thanked the citizens and City employees for supporting the Council's charity bowling tournament.

City Engineer Rick McClanahan announced that Bartlett Road would be closed starting May 4 until November for bridge replacement.

### **ADJOURNMENT**

Meeting adjourned at 7:14 PM

Minutes Acceptance: Minutes of Apr 28, 2015 7:00 PM (MINUTES ACCEPTANCE)



## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### AGENDA ITEM

Meeting: 05/12/15 07:00 PM

Department: Planning and Economic Development

Category: Amendment

Prepared By: Stefanie McGee

Department Head: Terry Emerick

## Resolution 07-15, a Resolution Approving Amendments to the Planned Development for Hampton Grove P.D.

**WHEREAS**, an application has been made for amendments to the Planned Development for Hampton Grove P.D.,

**WHEREAS**, the Planning Commission reviewed the proposed amendments to the Planned Development for Hampton Grove P.D. on April 6, 2015, in accordance with their regulations and recommended APPROVAL of the amendments to the Planned Development; and

**WHEREAS**, the Board of Mayor and Aldermen held a Public Hearing on May 12, 2015 and approved the amendment to the Planned Development for Hampton Grove PD located at the southwest corner of Shadowlawn Road and Shadow Run Lane, and is within the "RS-15" Residential Zoning District, subject to the following conditions:

- This application and action is to remove the area shown as Lot B from the Hampton Grove P. D. and to clear the way for the applicant to file for a two lot subdivision, which will be heard at future Planning Commission meeting. The conditions for the two lot subdivision will be listed at that time.
- Lot B was originally deeded to the City of Bartlett by the recorded plat for the Hampton Grove Planned Development as recorded in Plat Book 227 Page 68 in the Shelby County Register's Office and was also known as Parcel Number B0149TA00063.
- Lot B Hampton Grove Planned Development is the same property conveyed to the City of Bartlett as recorded in Instrument # 06121836
- Lot B was quit claimed by the City of Bartlett to Pamela A. and Rufus Mandrill A. McLaughlin, Sr. as recorded in Instrument # 1415959 dated November 14, 2014. This property is currently an unbuildable parcel of land containing trees, grass, and Sidewalk, this action is being done to incorporate it into parcel B014900886.
- This quit claim was requested by the McLaughlin's and this transfer had these following conditions that will become part of McLaughlin's subdivision plat:
- That any driveway access to Shadow Run Lane is specifically prohibited unless approved by the Planning Commission.
- The property owner agrees to assume full maintenance responsibility for the existing sidewalk, trees and grounds, both within the boundary of Lot B and within the right of way fronting Lot B on both Shadow Run Lane and Shadowlawn Road.
- That all of the sidewalk, which meanders interchangeably within both Lot B and the adjacent public right of way, shall be designated as a public pedestrian easement to be maintained by the property owner.

- When this action is approved, the applicant shall be responsible for the cost to re-record the plat for Hampton Grove P.D. to remove this area from the PD.
- The applicant's engineer needs to submit a draft of the plat to the City Engineer's office for review as this plat will have several notes and conditions to consider.
- The proposed two lot subdivision will NOT be included in and be a part of the Hampton Grove P. D.
- The Hampton Grove Planned Development Final Plan/Plat shall be re-recorded. The applicant shall work with staff so that the amended plat will be illustrated appropriately. The current illustrations that are labeled "Lot Layout Plan" shall not be recorded.
- The applicant shall return to the Planning Commission to obtain approval for the 2-lot McLaughlin Residential Subdivision.
- Access from Shadow Run Lane requires Planning Commission approval.

**WHEREAS**, the Board of Mayor and Aldermen have determined that the proposed amendments to the Planned Development for Hampton Grove P.D. should be approved;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF BARTLETT, TENNESSEE**, that the amendments to the Planned Development for Hampton Grove P.D., located at the southwest corner of Shadowlawn Road and Shadow Run Lane, and is within the "RS-15" Residential Zoning District., incorporating the above listed conditions, are approved.

**ADOPTED THIS 12<sup>th</sup> DAY OF MAY 2015.**

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W.C. Pleasant, Register to the  
Board of Mayor and Aldermen

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A. Keith McDonald, Mayor

Attest: \_\_\_\_\_

Stefanie McGee, City Clerk



**Board of Mayor and Aldermen**

6400 Stage Road  
Bartlett, TN 38134

**SCHEDULED****AGENDA ITEM**

Meeting: 05/12/15 07:00 PM  
Department: Code Enforcement  
Category: Special event permit  
Prepared By: Valerie Brantley  
Department Head: Jim Brown

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## **Special event permit for Youth Villages Ultimate 5K & 10K Runs.**



**APPLICATION FOR SPECIAL EVENT**  
**OFFICE OF**  
**BARTLETT CODE ENFORCEMENT**  
**6462 STAGE ROAD**  
**BARTLETT TN 38134**  
**901-385-6425**

9380 Davies Plantation Rd

Address

38133

Zip Code

June 27<sup>th</sup> 2015

Dates of the Event

7 AM - 11 AM

Hours of the Event

Fund Raiser - 5k + 10k runs

Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)

St. Philip Church

Property Owner

Youth Villages - Henry Boyd coordinator 3810 Vanderschuerdt Bartlett 38133

Special Event Permit Applicant

Address of Applicant

901-3884105

Phone Number

901 384-4149

Fax Number

Check all items that apply:

For information call (901) 385-6425.

N/A State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)  
☒ Letter of Permission  
☒ Insurance  
N/A Tents (Fire Retardant letter included)  
☒ Special Event Checklist  
☒ Map  
N/A Sign or Banner

\$60.00

Special Event Fee

\$4.00

Permit Issuing Fee

0

Total

Henry Boyd

Responsible Person

*[Signature]*

4-23-15

Date

**\*\*Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.\*\***

APPROVAL

This application is not a permit and grants no rights or privileges.

## Special Event Checklist

Event: Youth Villages Ultimate 5 + 10k  
 Location: St. Philip Church  
 Dates: June 27<sup>th</sup> 2015

Type of special event: (Check one.)



*Type 1: Noncommercial Events.* Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.

\_\_\_\_\_

*Type 3: Commercial Events.* Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.

☒

*Type 4: Public Attractions.* Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. **Requires approval by the Board of Mayor and Aldermen.**

\_\_\_\_\_ *Type 2: Special Seasonal Events.* Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.

**Exempt events:** (If any of these apply, the special event is exempt from the permit requirement.)

\_\_\_\_\_ *Public property.* Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.

\_\_\_\_\_ *Public parks.* Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)

\_\_\_\_\_ *City sponsorship.* Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.

\_\_\_\_\_ *Special use permit or site plan.* Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.

\_\_\_\_\_ *Yard sales.* Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.

\_\_\_\_\_ *Auctions/estate sales.* Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.

\_\_\_\_\_ *Business deliveries.* Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.

\_\_\_\_\_ *Certain solicitations.* Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.

\_\_\_\_\_ *First Amendment activity.* The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.

\_\_\_\_\_ *Political campaigning.* Campaigning for public office.

## Performance standards:

|   | Sub-<br>mitted<br>✓ or X | OK | N/A |                                                                                                                                                                                                                                                                                                                                                                                                                                               | Comments |
|---|--------------------------|----|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1 |                          |    | ✓   | <i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.                                                                                                                                              |          |
| 2 | ✓                        |    |     | For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.                                                                                                                                                                                                                                |          |
| 3 |                          |    | ✓   | <b>Type 3</b> outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.                                                                                                                                                                                            |          |
| 4 |                          | ✓  |     | <i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.                                                                                                                                                                                                                                                                                                 |          |
| 5 |                          | ✓  |     | The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.                                                                                                                                                                                                                                                                                                                              |          |
| 6 |                          | ✓  |     | The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.                                                                                                                                         |          |
| 7 |                          | ✓  |     | <i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.                                                                                                                                                                                                                                                                                                                           |          |
| 8 |                          | ✓  |     | Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense. |          |

|                            | Sub-<br>mitted<br>✓ or X | OK | N/A |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Comments              |          |                       |         |                          |         |                    |         |                            |         |  |
|----------------------------|--------------------------|----|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------|-----------------------|---------|--------------------------|---------|--------------------|---------|----------------------------|---------|--|
| 9                          |                          | ✓  |     | <p><i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F.</p> <p><b>Table V.27-1: Special Event Maximum Duration</b></p> <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table> | Type of Special Event | Duration | Type 1: Noncommercial | 30 days | Type 2: Special Seasonal | 90 days | Type 3: Commercial | 14 days | Type 4: Public Attractions | 14 days |  |
| Type of Special Event      | Duration                 |    |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |          |                       |         |                          |         |                    |         |                            |         |  |
| Type 1: Noncommercial      | 30 days                  |    |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |          |                       |         |                          |         |                    |         |                            |         |  |
| Type 2: Special Seasonal   | 90 days                  |    |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |          |                       |         |                          |         |                    |         |                            |         |  |
| Type 3: Commercial         | 14 days                  |    |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |          |                       |         |                          |         |                    |         |                            |         |  |
| Type 4: Public Attractions | 14 days                  |    |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |          |                       |         |                          |         |                    |         |                            |         |  |
| 10                         |                          | ✓  |     | In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.                                                                                                                                                                                                                                                                                                                          |                       |          |                       |         |                          |         |                    |         |                            |         |  |
| 11                         |                          | ✓  |     | <p><i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.</p>                                                                                                                                                                                                                                                                                                                                             |                       |          |                       |         |                          |         |                    |         |                            |         |  |

|    | Sub-<br>mitted<br>✓ or X | OK | N/A |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Comments |
|----|--------------------------|----|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 12 |                          |    |     | <p><b>Type 3</b> outdoor sales at a specific location may be permitted only as follows:</p> <ul style="list-style-type: none"> <li>a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days.</li> <li>b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days.</li> <li>c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period.</li> </ul> <p>Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.</p> |          |
| 13 |                          |    |     | <p><i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.</p>                                                                                                                                                                                                                                                                             |          |
| 14 |                          |    |     | <p><i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |

|    | Sub-<br>mitted<br>✓ or X | OK | N/A |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Comments |
|----|--------------------------|----|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 15 |                          | ✓  |     | <p><i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary.</p> <ul style="list-style-type: none"> <li>a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event.</li> <li>b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event.</li> <li>c. No open fires shall be permitted unless advance approval is obtained from the Fire Department.</li> <li>d. Fire extinguishers shall be available as determined by the Fire Chief.</li> <li>e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code.</li> <li>f. Tents shall comply with the Fire Code and applicable building codes.</li> <li>g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.</li> </ul> |          |
| 16 |                          | ✓  |     | <p><i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |
| 17 |                          | ✓  |     | <p><i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |
| 18 |                          | ✓  |     | <p><i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |

|    | Sub-<br>mitted<br>✓ or X | OK | N/A |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Comments |
|----|--------------------------|----|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 19 |                          | ✓  |     | <p><i>Area of parking lot dedicated to outdoor special events.</i></p> <p>a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure.</p> <p>b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.</p> |          |
| 20 |                          | ✓  |     | <p><i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.</p>                                                                                                                                                                                                          |          |
| 21 |                          | ✓  |     | <p><i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |

## Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

|    | Required<br>✓ or X | N/A |                                                                                                                                                                                                                                                            | Comments |
|----|--------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 22 |                    | ✓   | Limitations on signs.                                                                                                                                                                                                                                      |          |
| 23 | ✓                  |     | Temporary arrangements for parking and traffic circulation.                                                                                                                                                                                                |          |
| 24 | ✓                  |     | Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.                                                                                                                                          |          |
| 25 | ✓                  |     | Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.                                                                                                                    |          |
| 26 |                    | ✓   | The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval. |          |
| 27 | ✓                  |     | The provision of traffic control or security personnel to ensure the public safety and convenience.                                                                                                                                                        |          |
| 28 | ✓                  |     | Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.                       |          |

### Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least ten (10) days prior to the requested start date of any special event.

The application shall set forth and contain the following information:

|    | Sub-<br>mitted<br>✓ or X | OK | N/A |                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Comments |
|----|--------------------------|----|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 29 | ✓                        |    |     | Name and address of the applicant.                                                                                                                                                                                                                                                                                                                                                                                                                      |          |
| 30 | ✓                        |    |     | Names and address of the owner of the premises on which the proposed event is to be held.                                                                                                                                                                                                                                                                                                                                                               |          |
| 31 | ✓                        |    |     | Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.                                                                                                                                                                                                                                                                                                                        |          |
| 32 | ✓                        |    |     | Description of the site on which the proposed event is to be held.                                                                                                                                                                                                                                                                                                                                                                                      |          |
| 33 | ✓                        |    |     | Date of the proposed event.                                                                                                                                                                                                                                                                                                                                                                                                                             |          |
| 34 | ✓                        |    |     | A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event. |          |
| 35 |                          | ✓  |     | A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.                                                                                                                                                                                                                    |          |
| 36 |                          | ✓  |     | Location and number of proposed temporary public toilets.                                                                                                                                                                                                                                                                                                                                                                                               |          |
| 37 |                          |    | ✓   | Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.                                                                                                                                                                                                                                                                                        |          |
| 38 |                          | ✓  |     | Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.                                                                                                                                                                                                                                                                                                                    |          |

### Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

|    | OK<br>✓ or X | N/A |                                                                                                                                                                                                     | Comments |
|----|--------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 39 | ✓            |     | A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.                                                                                  |          |
| 40 |              |     | The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.                        |          |
| 41 |              |     | An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.                                                                                             |          |
| 42 |              |     | The Permitting Official determines the following:<br>a. The special event will comply with the special event performance standards...;                                                              |          |
| 43 |              |     | b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points; |          |
| 44 |              |     | c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;             |          |
| 45 |              |     | d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.                                                            |          |

This application is for the 19<sup>th</sup> annual Youth Villages Ultimate 5k and 10k held on June 27<sup>th</sup> 2015. The races start and finish on the premises of St. Philip Church at 9380 Davies Plantation Road. The races start at 8am and will end about 9:30am. Bartlett police department will provide traffic control on the streets. The race set-up to when the premises is vacated will be about 5 hours.

This is a fund raiser for Youth Villages and there is no product sales.



# SAINT PHILIP EPISCOPAL CHURCH

7.1.a

April 2, 2015

Board of Aldermen  
City of Bartlett  
RE: Youth Villages UPS Ultimate 10k Race

Be it known to all parties, it is the intention of St. Philip Episcopal Church, Daviesshire, to grant permission to "The Youth Villages UPS Ultimate 10k Race" for its use of the grounds and building/s for this specific race.

The Youth Villages UPS Ultimate 10k Race is scheduled to be held, starting and finishing at St. Philip Episcopal Church on Saturday, June 27<sup>th</sup> starting at 8:00 a.m. This race is an event of Youth Villages in association with the Memphis Runners Track Club and Davies Plantation Homeowner's Association.

Should you have any questions, please do not hesitate to contact the Parish Administrator at St. Philip Episcopal Church, Daviesshire at 901.388.9830.

Regards,

The Rev. Terry Street  
Rector

The Reverend Terry Street, Rector • The Diocese of West Tennessee  
9380 Davies Plantation Road • Memphis, TN 38133 • (901)388-9830  
www.stphilipmemphis.org • office@stphilipmemphis.org • fax(901)388-8519

Attachment: Youth Villages Ultimate 5K & 10K Run-2015 (1493 : Youth Villages Ultimate 5K & 10K Run)



# CERTIFICATE OF LIABILITY INSURANCE

YOUTVIL-01

CLF

7.1.a

DATE (MM/DD/YYYY)

3/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                           |                |                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRODUCER<br>Kemmons Wilson Ins Group, LLC<br>8700 Trail Lake Drive West<br>Suite 300<br>Memphis, TN 38125 | (901) 345-8808 | CONTACT NAME: Patsy Clark - Senior Client Executive<br>PHONE (A/C No. Ext.): 901.345-1988<br>FAX (A/C No.): 901.345.8280<br>EMAIL: pclark@kwilson.com<br>ADDRESS: pclark@kwilson.com |
| INSURED<br>Youth Villages, Inc.<br>3320 Brother Blvd<br>Memphis, TN 38133                                 |                | INSURER(S) AFFORDING COVERAGE<br>INSURER A: Philadelphia Insurance Company<br>INSURER B: CignaLife Insurance Company of NA.<br>INSURER C:<br>INSURER D:<br>INSURER E:<br>INSURER F:  |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                        | ADDITIONAL SUBROGATION | POLICY NUMBER | POLICY EFF. DATE (MM/DD/YYYY) | POLICY EXP. DATE (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                   |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------|-------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER<br><input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC | X                      | PHPK1195899   | 6/30/2014                     | 6/30/2015                     | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 3,000,000<br>PRODUCTS - COMPIOP AGG \$ 3,000,000 |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS                                                                                    |                        |               |                               |                               | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (PER ACCIDENT) \$                                                                                          |
|          | UMBRELLA LIAB<br>EXCESS LIAB<br>DED RETENTION \$                                                                                                                                                                                                                                                                         |                        |               |                               |                               | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                                                       |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMPLOYEE EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                 | Y/N                    | N/A           |                               |                               | WC STATUTORY LIMITS \$<br>OTHER \$<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                           |
| B        | Accident & Health                                                                                                                                                                                                                                                                                                        |                        | AHW002685     | 8/11/2014                     | 8/11/2015                     | \$ 25,000                                                                                                                                                                                                                                |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re:Ultimate 10K & 5K Race, held June 27, 2015, @ Davis Plantation, Bartlett TN. Certificate holder is added as additional insured, ATIMA.

## CERTIFICATE HOLDER

## CANCELLATION

City of Bartlett  
Code Enforcement  
6462 Stage Rd  
Bartlett, TN 38134

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

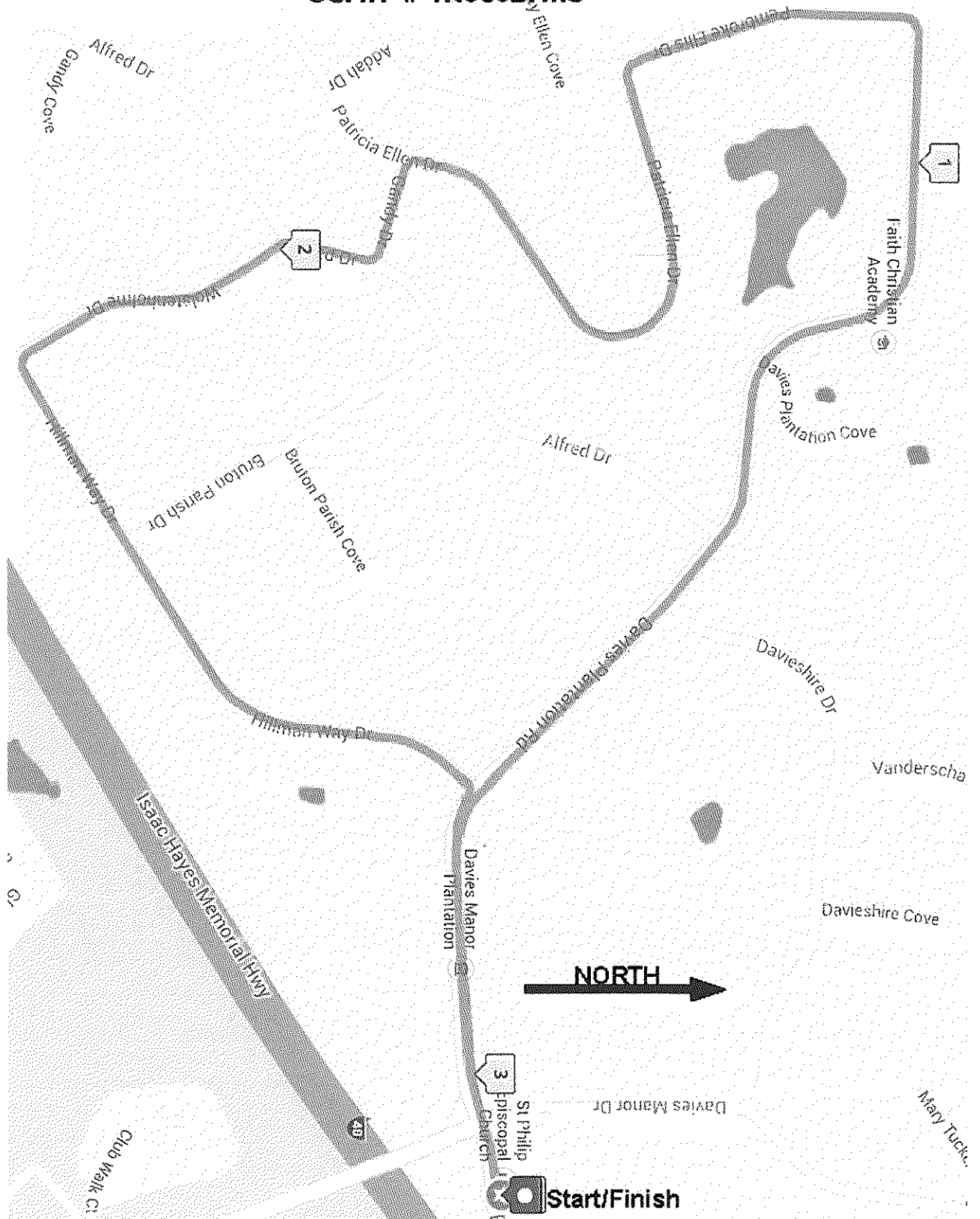
*Patricia P. Coates*

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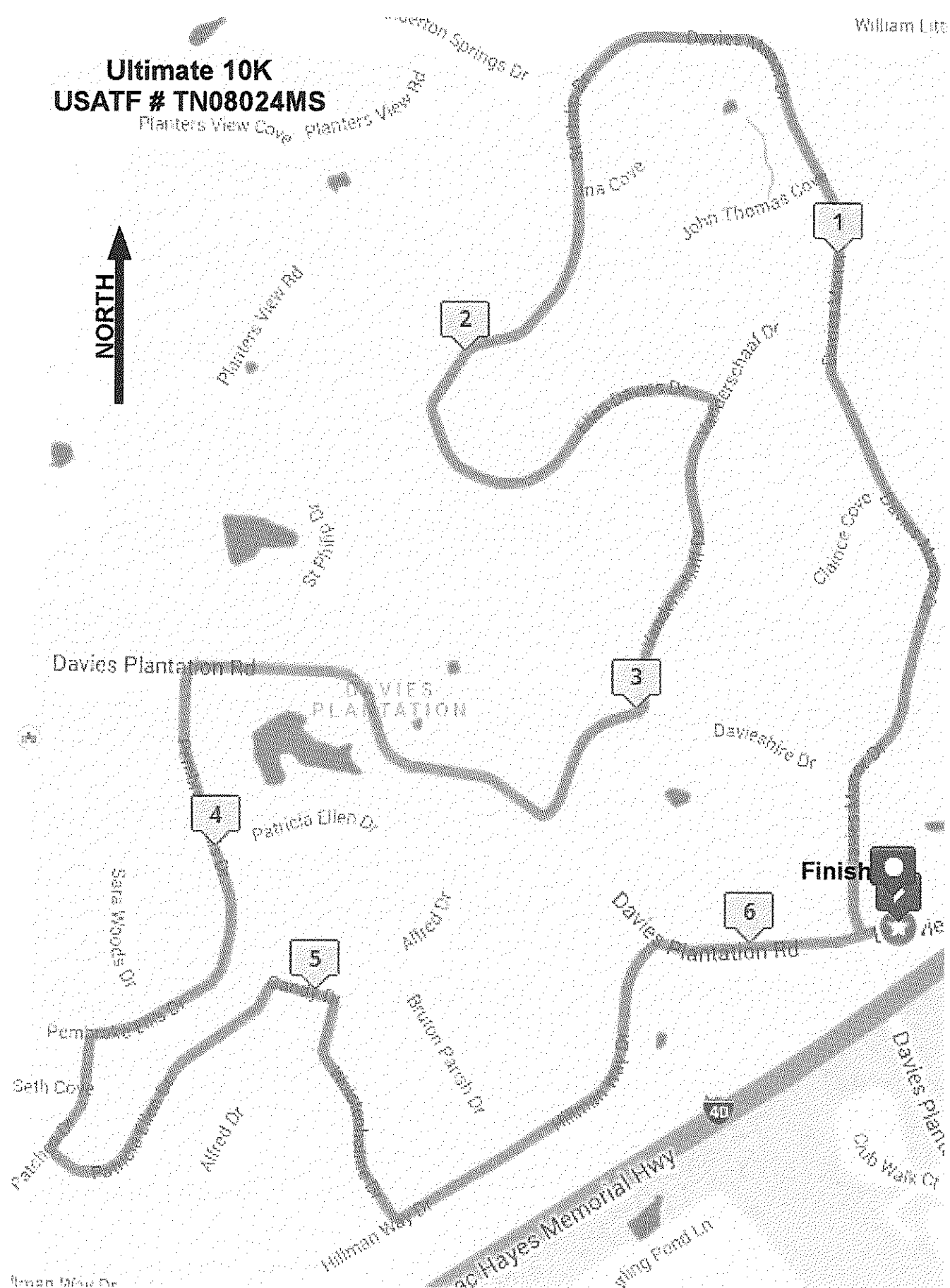
ACORD 25 (2010/05)

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# Ultimate 5K USATF # TN08027MS



Attachment: Youth Villages Ultimate 5K & 10K Run-2015 (1493 : Youth Villages Ultimate 5K & 10K Run)





## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### AGENDA ITEM

Meeting: 05/12/15 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Mike Adams

Department Head: Bill Yearwood

## Bids for annual Public Works supplies.

Transmission Repair

**Coleman Taylor \*\***

**Wamco \*\***

Loose Curb Waste Collection

**Michael's Tree & Loader Service \*\***

Animal Shelter Medical Supplies

**Animal Health International \*\***

**American Health Services \*\***

**Henry Schein \*\***

**MWI \*\***

**Midwest Vet \*\***

We recommend the bid be awarded to the Vendors marked with the \*\* for each item listed.

Funds will be available in the FY16 Budget.

**Board of Mayor and Aldermen**

6400 Stage Road  
Bartlett, TN 38134

**SCHEDULED****AGENDA ITEM**

Meeting: 05/12/15 07:00 PM

Department: Personnel

Category: Policy

Prepared By: Stefanie McGee

Department Head: Peter Voss

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## **Funding Policy of the Retirement System of the City of Bartlett Defined Benefit Plan.**

Below is a copy of the Funding Policy Required by TCA 9-3-504. The State of Tennessee is requiring all pension plans to establish a formal method for financing the pension obligation accruing under a pension system. Funding policies are to be approved by the respective governing boards and become effective July 1, 2015. This Funding Policy was drafted by our pension attorney, Frank Carney and reviewed by our plan actuary, Richard Ellis. The Pension Board of Administration has also reviewed this policy and sends a recommendation for approval.

I will be happy to discuss this with you further, if you have any questions.

**FUNDING POLICY**  
**of the**  
**RETIREMENT SYSTEM OF THE CITY OF BARTLETT**  
**DEFINED BENEFIT PLAN**

**EFFECTIVE JULY 1, 2015**

Pursuant to Section 3 of Chapter 990 of the Public Acts of 2014 (codified at Tennessee Code Annotated §9-3-504), upon approval by resolution of the Board of Mayor and Aldermen (the “BMA”), the City of Bartlett, Tennessee, (“City”) hereby adopts this policy effective commencing fiscal plan year beginning the 1<sup>st</sup> day of July, 2015, and continuing thereafter until amended, as and for its funding policy for its defined benefit plan known as the Retirement System of the City of Bartlett Defined Benefit Plan (the “Pension System”).

**Preamble**

The intent of this funding policy is to establish a formal methodology for financing the pension obligations accruing under the Pension System. It is intended that current assets plus future assets from employer contributions, employee contributions, and investment earnings should be sufficient to finance all benefits provided by the Pension System.

This funding policy is intended to reflect a reasonable approach to the funding of the Pension System the cost of pension benefits being accrued thereunder. This funding policy recognizes that there will be investment market place volatility and that assumptions related to economic and demographic experience will differ from actual experience. Accordingly, this funding policy is intended to provide flexibility to smooth such volatility and experience in a reasonable, systematic, and financially sound manner. Further, this funding policy is intended to comply with all applicable laws, rules, and regulations of the State of Tennessee and the Federal Government.

## Components of this Funding Policy

1. Procurement of actuarial services
2. Actuarial experience study
3. Actuarial valuation

### Procurement of Actuarial Services

The Pension System shall retain the services of a professional actuarial firm to perform an actuarial experience study, an actuarial valuation, and other necessary actuarial services. The actuarial firm and its member actuaries shall be independent and shall not otherwise be eligible to accrue benefits under the Pension System. The lead actuary of the actuarial engagement team performing the actuarial services shall be a member of the American Academy of Actuaries.

### Actuarial Experience Study

An actuarial experience study shall be conducted at least every ten (10) years as of June 30<sup>th</sup>.

### Actuarial Valuation

*Valuation method, frequency, and ADC.* An actuarial valuation to determine the Actuarially Determined Contribution (ADC) rate to finance pension obligations of the Pension System shall be performed annually beginning as of June 30, 2015. The valuation shall utilize the frozen initial liability actuarial cost method. Under this method actuarial gains and losses are spread over the future normal costs. The ADC shall include (1) the normal cost and (2) the unfunded liability cost. The ADC shall be calculated as of a valuation date no more than twelve (12) months prior to the effective date and become applicable on the effective date that is the first day of July no more than twelve (12) months following the valuation date.

The ADC, as determined by an actuarial valuation, shall provide funding at a level of no less than one hundred percent (100%).

The budget adopted by City each year, as approved by the BMA, shall include funding of the ADC as provided above.

*Asset smoothing method.* An asset smoothing method shall be utilized to determine the actuarial value of assets. The difference between the amount actually earned and the earnings assumption for a particular year shall be

amortized in level amounts. For fiscal years beginning after June 30, 2015, the asset smoothing period shall be over a period of no more than five (5) years.

*Amortization methodology for actuarial gains and losses.* Unfunded liabilities shall be amortized utilizing the level dollar amortization method over a closed period of 30 years. The unfunded liability based on the 2015 actuarial valuation shall be funded no later than 2045.

Actuarial gains and losses may result from (1) the difference between experience versus assumptions, (2) changes in demographic and economic assumptions, and (3) changes in benefit provisions.

*Demographic data.* The demographic data in an actuarial valuation shall include: (1) all active members, (2) all inactive vested members, (3) all inactive non-vested members with an account balance, and (4) all annuitants (including beneficiary annuitants).

*Valuation Interest Rate.* The investment earnings assumption in an actuarial valuation shall not be greater than fifty (50) basis points above the rate adopted by the Tennessee consolidated retirement system.

*Valuation Mortality:* The mortality assumptions in an actuarial valuation utilized for plan years commencing on and after July 1, 2024 shall consider the effect of expected mortality improvements.

*Benefit provisions.* The actuarial valuation shall include all benefits being accrued by participants of Pension System including, but not limited to retirement, death benefits, and disability. The valuation shall be based on the benefit eligibility and benefit terms as set forth in the Pension System.

### **Effective Date**

This policy shall be effective commencing July 1, 2015, and shall remain in effect until duly amended or preempted by state law.



# Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

## SCHEDULED

### ORDINANCE (ID # 1496)

Meeting: 05/12/15 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1496

## Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2015-2016 Fiscal Year for the City of Bartlett are as follows:

|                                   | Fiscal Year          |
|-----------------------------------|----------------------|
|                                   | 15/16                |
| <b>GENERAL FUND EXPENDITURES:</b> |                      |
| <b>ADMINISTRATIVE:</b>            |                      |
| Legislative Board                 | \$ 766,289           |
| Mayor's Office                    | \$ 770,639           |
| Community Affairs                 | \$ 266,724           |
| Building and Grounds              | \$ 301,922           |
| Bartlett Station Municipal Center | \$ 404,895           |
| Library                           | \$ 1,126,558         |
| Finance and Administration        | \$ 1,491,172         |
| City Court                        | \$ 976,118           |
| Personnel                         | \$ 467,579           |
| Planning and Economic Development | \$ 389,758           |
| <b>Total Administrative</b>       | <b>\$ 6,961,654</b>  |
| <b>PUBLIC SAFETY:</b>             |                      |
| Police Department                 | \$ 13,873,281        |
| Fire Department                   | \$ 7,114,095         |
| Ambulance Department              | \$ 2,557,838         |
| Code Enforcement                  | \$ 814,313           |
| <b>Total Public Safety</b>        | <b>\$ 24,359,527</b> |
| <b>PUBLIC WORKS:</b>              |                      |
| Administration                    | \$ 551,234           |
| City Shop                         | \$ 955,246           |
| General Maintenance               | \$ 1,385,117         |
| General Services                  | \$ 346,514           |
| Grounds Maintenance               | \$ 1,323,142         |
| Animal Control                    | \$ 763,745           |
| Engineering Administration        | \$ 371,564           |
| Engineering & Inspection          | \$ 418,630           |
| <b>Total Public Works</b>         | <b>\$ 6,115,192</b>  |

### PARKS AND RECREATION:

|                                   |           |                  |
|-----------------------------------|-----------|------------------|
| Administration                    | \$        | 389,251          |
| Community Center                  | \$        | 1,024,526        |
| Athletics                         | \$        | 713,328          |
| Maintenance                       | \$        | 1,297,561        |
| School Ground Maintenance         | \$        | 178,980          |
| Senior Citizen Center             | \$        | 347,334          |
| Recreation Center                 | \$        | 1,648,617        |
| <b>Total Parks and Recreation</b> | <b>\$</b> | <b>5,599,597</b> |

**PERFORMING ARTS:**

|                              |           |                |
|------------------------------|-----------|----------------|
| Performing Arts Center       | \$        | 652,956        |
| <b>Total Performing Arts</b> | <b>\$</b> | <b>652,956</b> |

**OTHER GENERAL FUND ITEMS /TRANSFERS OUT**

|                                               |           |                  |
|-----------------------------------------------|-----------|------------------|
| Transfer Out to Debt Service                  | \$        | 500,000          |
| Transfer Out Bartlett City School             | \$        | 1,722,825        |
| Transfer Out BCS Capital Projects             | \$        | 950,000          |
| Transfer Out Shelby County Board of Education | \$        | 608,193          |
| Transfer Out Balance of Sales Tax Half Cent   | \$        | 249,426          |
| Transfer Out DARE Program                     | \$        | 48,000           |
| Transfer Out Drainage Fund                    | \$        | 100,000          |
| Transfer Out Bartlett Station                 | \$        | 100,000          |
| <b>Total Transfers Out</b>                    | <b>\$</b> | <b>4,278,444</b> |

**TOTAL GENERAL FUND EXPENDITURES** **\$ 47,967,370**

**GENERAL FUND REVENUES/TRANSFERS:**

|                                           |    |            |
|-------------------------------------------|----|------------|
| Property Taxes                            | \$ | 20,145,000 |
| Local Taxes                               | \$ | 13,299,500 |
| Licenses & Privileges                     | \$ | 1,652,000  |
| Intergovernmental                         | \$ | 5,519,500  |
| General Charges for Services              | \$ | 3,830,084  |
| Department Revenues                       | \$ | 656,725    |
| Court Charges                             | \$ | 1,715,000  |
| Other Revenue                             | \$ | 133,000    |
| Transfer In from General Improvement Fund | \$ | 260,000    |
| Use of Fund Balance                       | \$ | 756,561    |

**TOTAL GENERAL FUND REVENUES/TRANSFERS** **\$ 47,967,370**

**SPECIAL REVENUE FUNDS EXPENDITURES**

|                          |    |           |
|--------------------------|----|-----------|
| Street Aid Fund          | \$ | 2,395,000 |
| Solid Waste Fund         | \$ | 6,299,652 |
| General Improvement Fund | \$ | 650,000   |
| Drug Enforcement Fund    | \$ | 304,600   |

|                           |    |            |
|---------------------------|----|------------|
| DEA Enforcement Fund      | \$ | 279,900    |
| Drainage Control Fund     | \$ | 120,763    |
| Park Improvement Fund     | \$ | 50,000     |
| Bartlett City School Fund | \$ | 71,250,815 |

**TOTAL SPECIAL REVENUE FUNDS EXPENDITURES \$ 81,350,730**

**SPECIAL REVENUE FUNDS REVENUES/SOURCES**

|                               |    |            |
|-------------------------------|----|------------|
| Special Revenue Funds Revenue | \$ | 80,372,815 |
| Use of Fund Balance           | \$ | 977,915    |

**TOTAL SPECIAL REVENUE FUNDS REV./SOURCES \$ 81,350,730**

**UTILITY FUND EXPENDITURES**

|                                             |           |                  |
|---------------------------------------------|-----------|------------------|
| Administration                              | \$        | 2,326,759        |
| Water & Wastewater Services                 | \$        | 1,836,161        |
| Plant Operations                            | \$        | 1,783,643        |
| Sewer Treatment                             | \$        | 893,108          |
| <b>Total Utility Operation Expenditures</b> | <b>\$</b> | <b>6,839,671</b> |

|                                        |           |                  |
|----------------------------------------|-----------|------------------|
| Utility Debt -- Principal              | \$        | 1,362,000        |
| Utility Debt -- Interest & Charges     | \$        | 338,343          |
| <b>Total Utility Debt Expenditures</b> | <b>\$</b> | <b>1,700,343</b> |

|                              |    |        |
|------------------------------|----|--------|
| Contribution to Fund Balance | \$ | 87,186 |
|------------------------------|----|--------|

**TOTAL UTILITY FUND EXPENDITURES \$ 8,627,200**

**UTILITY FUND REVENUES/SOURCES**

|                       |    |           |
|-----------------------|----|-----------|
| Utility Fund Revenues | \$ | 8,627,200 |
|-----------------------|----|-----------|

**TOTAL UTILITY FUND REVENUES/SOURCES \$ 8,627,200**

**GENERAL DEBT SERVICE FUND EXPENDITURES**

|                            |            |
|----------------------------|------------|
| Principal \$               | 3,314,000  |
| Interest and Other Charges | \$ 900,076 |

**TOTAL GENERAL DEBT SERVICE EXPENDITURES \$ 4,214,076**

**GENERAL DEBT SERVICE REVENUES/SOURCES**

|                       |    |           |
|-----------------------|----|-----------|
| Debt Service Revenues | \$ | 4,080,000 |
| Use of Fund Balance   | \$ | 134,076   |

**TOTAL GENERAL DEBT SERVICE REV./SOURCES      \$ 4,214,076**

SECTION 2: SOLID WASTE FEE -- BE IT FURTHER ORDAINED, that the monthly Solid Waste Fee for residential and commercial pickup is increased by \$1 per month.

SECTION 3: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED, that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2015-2016 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 4: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED, that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 5: The CITY WATER RATE -- BE IT FURTHER ORDAINED the City Water Rates be assessed according to the following schedule:

|                                                                         | <b><u>Rates</u></b> |
|-------------------------------------------------------------------------|---------------------|
| Residential -- City Customers -- The first 2,000 gallons                | \$ 5.80             |
| Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons   | \$ 1.80             |
| Residential -- Rural Customers -- The first 2,000 gallons               | \$ 8.70             |
| Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons | \$ 2.70             |
| Commercial -- City Customers -- The first 2,000 gallons                 | \$ 10.88            |
| Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons    | \$ 2.10             |
| Commercial -- Rural Customers -- The first 2,000 gallons                | \$ 15.59            |
| Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons  | \$ 3.15             |

SECTION 6: The CITY SEWER RATE -- BE IT FURTHER ORDAINED the City Sewer Rates be assessed according to the following schedule:

|                                                                 | <b><u>Rates</u></b> |
|-----------------------------------------------------------------|---------------------|
| Residential -- City Customers -- The first 2,000 gallons        | \$ 6.19             |
| Residential -- City Customers -- each additional 1,000 gallons  | \$ 1.64             |
| Residential -- Rural Customers -- The first 2,000 gallons       | \$ 9.09             |
| Residential -- Rural Customers -- each additional 1,000 gallons | \$ 1.79             |
| Commercial -- City Customers -- The first 2,000 gallons         | \$ 14.89            |
| Commercial -- City Customers -- each additional 1,000 gallons   | \$ 1.79             |
| Commercial -- Rural Customers -- The first 2,000 gallons        | \$ 22.14            |
| Commercial -- Rural Customers -- each additional 1,000 gallons  | \$ 1.93             |

SECTION 7: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED, that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer

Department, revenues equivalent to the property tax rate per each \$100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 8: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED, that "Exhibit B" represents the fiscal year 2015-2016 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2015-2016. Any rate or fee not included in the attached 2015-2016 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 9: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED, that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 10: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED, that Operating budgets not spent or formally encumbered expire at June 30, 2015. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 11: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 12: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED, that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2016 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2016.

SECTION 13: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 14: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED, that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 15: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 16: EFFECTIVE DATE -- BE IT FURTHER ORDAINED, that this Ordinance becomes effective July 1, 2015.

FIRST READING: May 12, 2015

SECOND READING: May 26, 2015

THIRD READING: June 09, 2015

\_\_\_\_\_  
W.C. Pleasant, Register to the  
Board of Mayor and Aldermen

\_\_\_\_\_  
A. Keith McDonald, Mayor

Attest: \_\_\_\_\_  
Stefanie McGee, City Clerk

Exhibit A



**CIP PROJECT LINE ITEMS SUMMARY**

**BARTLETT CAPITAL IMPROVEMENT PROGRAM  
FY 2016 - FY 2020**

| PROJECT                          | FY 2016             | FY 2017              | FY 2018              | FY 2019             | FY 2020             | TOTAL                |
|----------------------------------|---------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
| <b><u>FUNDING SOURCES</u></b>    |                     |                      |                      |                     |                     |                      |
| General Obligation Bonds         | \$ 6,175,217        | \$ 4,030,000         | \$ 5,800,000         | \$ 4,695,000        | \$ 2,825,000        | \$ 23,525,217        |
| Capital Note                     | 1,063,150           | 934,000              | 909,000              | 935,000             | 910,000             | 4,751,150            |
| FD311 Transfers-unspent projects | 498,905             | 0                    | 0                    | 0                   | 0                   | 498,905              |
| FD311 Use of Fund Balance        | 220,500             | 0                    | 0                    | 0                   | 0                   | 220,500              |
| TDOT 80% match                   | 1,092,213           | 3,200,000            | 12,800,000           | 800,000             | 0                   | 17,892,213           |
| Utility Bonds                    | 0                   | 2,286,000            | 1,780,000            | 915,000             | 1,080,000           | 6,061,000            |
| FD312 Transfers-unspent projects | 150,000             | 0                    | 0                    | 0                   | 0                   | 150,000              |
| <b>Total Funding Sources</b>     | <b>\$ 9,199,985</b> | <b>\$ 10,450,000</b> | <b>\$ 21,289,000</b> | <b>\$ 7,345,000</b> | <b>\$ 4,815,000</b> | <b>\$ 53,098,985</b> |
| <b><u>PROJECT COST</u></b>       |                     |                      |                      |                     |                     |                      |
| <b><u>Administrative</u></b>     |                     |                      |                      |                     |                     |                      |
| Vehicles & Equipment             | \$ 30,000           | \$ 30,000            | \$ 30,000            | \$ 30,000           | \$ 30,000           | \$ 150,000           |
| Network Infrastructure           | 200,000             | 0                    | 0                    | 0                   | 0                   | 200,000              |
| City Hall Renovations            | 400,000             | 0                    | 0                    | 0                   | 0                   | 400,000              |
| Transfer to Debt Service Fund    | 180,000             | 0                    | 0                    | 0                   | 0                   | 180,000              |
| Transfer to Street Aid Fund      | 40,000              | 0                    | 0                    | 0                   | 0                   | 40,000               |
| <b>Total Administrative</b>      | <b>\$ 850,000</b>   | <b>\$ 30,000</b>     | <b>\$ 30,000</b>     | <b>\$ 30,000</b>    | <b>\$ 30,000</b>    | <b>\$ 970,000</b>    |
| <b><u>Police</u></b>             |                     |                      |                      |                     |                     |                      |
| Police Vehicles & Equipment      | \$ 374,000          | \$ 435,000           | \$ 435,000           | \$ 435,000          | \$ 435,000          | \$ 2,114,000         |
| Justice Center Maintenance       | 120,000             | 120,000              | 120,000              | 120,000             | 120,000             | 600,000              |
| Public Radios System             | 3,000,000           | 0                    | 0                    | 0                   | 0                   | 3,000,000            |
| <b>Total Police</b>              | <b>\$ 3,494,000</b> | <b>\$ 555,000</b>    | <b>\$ 555,000</b>    | <b>\$ 555,000</b>   | <b>\$ 555,000</b>   | <b>\$ 5,714,000</b>  |
| <b><u>Fire</u></b>               |                     |                      |                      |                     |                     |                      |
| Fire Vehicles                    | \$ 0                | \$ 30,000            | \$ 30,000            | \$ 30,000           | \$ 30,000           | \$ 120,000           |
| Fire Ambulances                  | 180,000             | 0                    | 180,000              | 0                   | 180,000             | 540,000              |
| <b>Total Fire</b>                | <b>\$ 180,000</b>   | <b>\$ 30,000</b>     | <b>\$ 210,000</b>    | <b>\$ 30,000</b>    | <b>\$ 210,000</b>   | <b>\$ 660,000</b>    |
| <b><u>Codes Enforcement</u></b>  |                     |                      |                      |                     |                     |                      |
| Codes Enforcement Vehicles       | \$ 0                | \$ 25,000            | \$ 0                 | \$ 25,000           | \$ 0                | \$ 50,000            |
| <b>Total Code Inspection</b>     | <b>\$ 0</b>         | <b>\$ 25,000</b>     | <b>\$ 0</b>          | <b>\$ 25,000</b>    | <b>\$ 0</b>         | <b>\$ 50,000</b>     |

Exhibit A



**CIP PROJECT LINE ITEMS SUMMARY**

**BARTLETT CAPITAL IMPROVEMENT PROGRAM  
FY 2016 - FY 2020**

| PROJECT                         | FY 2016             | FY 2017             | FY 2018              | FY 2019             | FY 2020             | TOTAL                |
|---------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|----------------------|
| <b><u>Public Works</u></b>      |                     |                     |                      |                     |                     |                      |
| Public Works Vehicles & Equip   | \$ 434,500          | \$ 250,000          | \$ 250,000           | \$ 250,000          | \$ 250,000          | \$ 1,434,500         |
| <b>Total Public Works</b>       | <b>\$ 434,500</b>   | <b>\$ 250,000</b>   | <b>\$ 250,000</b>    | <b>\$ 250,000</b>   | <b>\$ 250,000</b>   | <b>\$ 1,434,500</b>  |
| <b><u>Engineering</u></b>       |                     |                     |                      |                     |                     |                      |
| Engineering Vehicle             | \$ 0                | \$ 24,000           | \$ 24,000            | \$ 25,000           | \$ 25,000           | \$ 98,000            |
| City Shop                       | 0                   | 0                   | 100,000              | 1,750,000           | 0                   | 1,850,000            |
| City Wide Overlay               | 500,000             | 1,000,000           | 1,500,000            | 2,000,000           | 2,000,000           | 7,000,000            |
| Fletcher Creek Greenway         | 1,290,985           | 1,000,000           | 1,000,000            | 1,000,000           | 0                   | 4,290,985            |
| Taper Inlet                     | 50,000              | 500,000             | 0                    | 0                   | 0                   | 550,000              |
| Ellis Road Hill Removal         | 50,000              | 450,000             | 0                    | 0                   | 0                   | 500,000              |
| Bartlett Road Bridge            | 80,000              | 0                   | 0                    | 0                   | 0                   | 80,000               |
| Bartlett Blvd. Bridge           | 600,000             | 0                   | 0                    | 0                   | 0                   | 600,000              |
| Elmore Box                      | 300,000             | 0                   | 0                    | 0                   | 0                   | 300,000              |
| Brother & Stage Left Signal     | 0                   | 20,000              | 150,000              | 0                   | 0                   | 170,000              |
| Old Brownsville West R.O.W.     | 0                   | 3,000,000           | 15,000,000           | 0                   | 0                   | 18,000,000           |
| Flasher Modifications           | 0                   | 25,000              | 25,000               | 0                   | 0                   | 50,000               |
| Westbrook Road Bridge           | 0                   | 350,000             | 0                    | 0                   | 0                   | 350,000              |
| FEMA Generator                  | 0                   | 100,000             | 0                    | 0                   | 0                   | 100,000              |
| Germantown North                | 0                   | 140,000             | 0                    | 0                   | 0                   | 140,000              |
| Old Brownsville East            | 0                   | 0                   | 0                    | 100,000             | 0                   | 100,000              |
| Various Drainage Projects       | 400,000             | 400,000             | 400,000              | 400,000             | 400,000             | 2,000,000            |
| <b>Total Engineering</b>        | <b>\$ 3,270,985</b> | <b>\$ 7,009,000</b> | <b>\$ 18,199,000</b> | <b>\$ 5,275,000</b> | <b>\$ 2,425,000</b> | <b>\$ 36,178,985</b> |
| <b><u>Parks</u></b>             |                     |                     |                      |                     |                     |                      |
| Parks Vehicles & Equipment      | \$ 69,000           | \$ 65,000           | \$ 65,000            | \$ 65,000           | \$ 65,000           | \$ 329,000           |
| Recreation Vehicles & Equipment | 130,500             | 75,000              | 75,000               | 75,000              | 75,000              | 430,500              |
| Recreation Center Pool DH Units | 346,000             | 0                   | 0                    | 0                   | 0                   | 346,000              |
| Recreation Center Roof          | 75,000              | 0                   | 0                    | 0                   | 0                   | 75,000               |
| Parks Maintenances              | 200,000             | 125,000             | 125,000              | 125,000             | 125,000             | 700,000              |
| <b>Total Parks</b>              | <b>\$ 820,500</b>   | <b>\$ 265,000</b>   | <b>\$ 265,000</b>    | <b>\$ 265,000</b>   | <b>\$ 265,000</b>   | <b>\$ 1,880,500</b>  |

**Exhibit A**



**CIP PROJECT LINE ITEMS SUMMARY**

**BARTLETT CAPITAL IMPROVEMENT PROGRAM  
FY 2016 - FY 2020**

| <b>PROJECT</b>                  | <b>FY 2016</b>      | <b>FY 2017</b>       | <b>FY 2018</b>       | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>TOTAL</b>         |
|---------------------------------|---------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
| <b><u>Water</u></b>             |                     |                      |                      |                     |                     |                      |
| Tank Maint. & Paint             | \$ 0                | \$ 161,000           | \$ 130,000           | \$ 140,000          | \$ 180,000          | \$ 611,000           |
| Water Line Upgrades             | 0                   | 50,000               | 50,000               | 50,000              | 50,000              | 200,000              |
| New Water Tank                  | 150,000             | 1,200,000            | 0                    | 0                   | 0                   | 1,350,000            |
| Old Brownsville Water Line      | 0                   | 25,000               | 700,000              | 0                   | 0                   | 725,000              |
| Water Extention Kirby Whitten   | 0                   | 250,000              | 0                    | 0                   | 0                   | 250,000              |
| Water Plant Site                | 0                   | 0                    | 0                    | 125,000             | 0                   | 125,000              |
| Retrofit Reservoir - Germantown | 0                   | 0                    | 0                    | 0                   | 250,000             | 250,000              |
| <b>Total Water</b>              | <b>\$ 150,000</b>   | <b>\$ 1,686,000</b>  | <b>\$ 880,000</b>    | <b>\$ 315,000</b>   | <b>\$ 480,000</b>   | <b>\$ 3,511,000</b>  |
| <b><u>Sewers</u></b>            |                     |                      |                      |                     |                     |                      |
| Sewers in Annexation Area       | \$ 0                | \$ 400,000           | \$ 400,000           | \$ 400,000          | \$ 400,000          | \$ 1,600,000         |
| Sewer Rehab                     | 0                   | 100,000              | 100,000              | 100,000             | 100,000             | 400,000              |
| Sewer Line Upgrades             | 0                   | 100,000              | 100,000              | 100,000             | 100,000             | 400,000              |
| Upgrade Sewage Plant #2         | 0                   | 0                    | 300,000              | 0                   | 0                   | 300,000              |
| <b>Total Sewers</b>             | <b>\$ 0</b>         | <b>\$ 600,000</b>    | <b>\$ 900,000</b>    | <b>\$ 600,000</b>   | <b>\$ 600,000</b>   | <b>\$ 2,700,000</b>  |
| <b>TOTAL CIP</b>                | <b>\$ 9,199,985</b> | <b>\$ 10,450,000</b> | <b>\$ 21,289,000</b> | <b>\$ 7,345,000</b> | <b>\$ 4,815,000</b> | <b>\$ 53,098,985</b> |

TDOT Funding: \$1,031,788 for Fletcher Creek Greenway and \$59,425 for Bartlett Road Bridge in FY 2016.

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department     | Type                                     | Amount      | Frequency/Notes/Description            |
|----------------|------------------------------------------|-------------|----------------------------------------|
| <b>BSMC</b>    | Municipal Center Rental Fee              |             |                                        |
|                | Weekday, M-F (8:00am-5:00pm)             |             |                                        |
|                | Auditorium (all day)                     | \$ 425.00   | \$85/hr with 4-hr. minimum             |
|                | Banquet Hall (all day)                   | \$ 600.00   | \$100/hr x 6 hours (2 hrs. free)       |
|                | Boardroom (all day)                      | \$ 175.00   | \$35/hr with 3-hr minimum              |
|                | Chapel (all day)                         | \$ 350.00   | \$70/hr with 4-hr minimum              |
|                | Meeting Room (all day)                   | \$ 150.00   | \$30/hr with 3-hr minimum              |
|                | Reception Hall (all day)                 | \$ 300.00   | \$50/hr x 6 hours (2 hrs. free)        |
|                | Weekend and Evening Rates                |             |                                        |
|                | Auditorium (all day)                     | \$ 690.00   | \$115/hr x 6 hours (2 hrs. free)       |
|                | Banquet Hall (all day)                   | \$ 810.00   | \$135/hr x 6 hours (2 hrs. free)       |
|                | Boardroom (all day)                      | \$ 240.00   | \$40/hr x 6 hours (2 hrs. free)        |
|                | Chapel (all day)                         | \$ 510.00   | \$85/hr x 6 hours (2 hrs. free)        |
|                | Meeting Room (all day)                   | \$ 210.00   | \$35/hr x 6 hours (2 hrs. free)        |
|                | Reception Hall (all day)                 | \$ 390.00   | \$65/hr x 6 hours (2 hrs. free)        |
|                | Equipment Rental                         |             |                                        |
|                | Sound Equipment (include 2hrs Tech.)     | \$ 150.00   | All day (includes sound tech)          |
|                | Sound Technician                         | \$ 15.00    | Per hour with 4-hr minimum             |
|                | Wedding and Reception Packages           |             |                                        |
|                | Reception only                           |             |                                        |
|                | Banquet Hall                             | \$ 1,280.00 | 5 consecutive hrs + 2 hrs decorating   |
|                | Reception Hall                           | \$ 600.00   | 5 consecutive hrs + 2 hrs decorating   |
|                | Wedding only                             |             |                                        |
|                | Auditorium                               | \$ 1,000.00 | 5 consecutive hrs + 2 hrs rehearsal    |
|                | Chapel                                   | \$ 800.00   | 5 consecutive hrs + 2 hrs rehearsal    |
|                | Wedding & Reception                      |             |                                        |
|                | Auditorium & Banquet Hall                | \$ 2,000.00 | 8 consecutive hrs + 2 hrs rehearsal    |
|                | Auditorium & Reception Hall              | \$ 1,380.00 | 8 consecutive hrs + 2 hrs rehearsal    |
|                | Chapel & Banquet Hall                    | \$ 1,760.00 | 8 consecutive hrs + 2 hrs rehearsal    |
|                | Chapel & Reception Hall                  | \$ 1,220.00 | 8 consecutive hrs + 2 hrs rehearsal    |
| <b>Finance</b> | Alcoholic Beverage Application Fee       | \$ 500.00   |                                        |
|                | Alcoholic Beverage Duplicate License Fee | \$ 10.00    | Each                                   |
|                | Alcoholic Beverage Renewal Fee           | \$ 500.00   | Annual                                 |
|                | Auto Tag Renewal Fee                     | \$ 25.00    | Annual                                 |
|                | Beer Permit Application Fee              | \$ 250.00   | Each                                   |
|                | Beer Privilege Tax                       | \$ 100.00   | Annual                                 |
|                | City Service Fee                         | \$ 2.50     | Monthly                                |
|                | Copy fees                                | \$ 0.25     | Per page after first 5 free pages      |
|                | Legal Notice                             | \$ 100.00   | Each                                   |
|                | Liquor Privilege Tax License             | \$ 600.00   | \$600 - \$1,000 Annual Based on Seatin |
|                | Lost Payroll Check Fee                   | \$ 25.00    | Each                                   |
|                | Outdoor Sales Permit Fee                 | \$ 55.00    | Each                                   |
|                | Penalty Personalty Property Taxes        | 5%          |                                        |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department        | Type                                                  | Amount       | Frequency/Notes/Description             |
|-------------------|-------------------------------------------------------|--------------|-----------------------------------------|
|                   | Penalty Real Property Taxes                           | 5%           |                                         |
|                   | Returned Check Fee                                    | \$ 20.00     | Each or Amt of check, whichever is less |
|                   | Taxicab Permit Fee, per cab                           | \$ 80.00     | Annual                                  |
|                   | Wholesale Beer Tax                                    | 17%          | Reported Monthly                        |
|                   | Wholesale Liquor Tax                                  | 5%           | Reported Monthly                        |
|                   | Wine Only Privilege Tax License                       | \$ 120.00    | \$120 - \$200 Annual Based on Seating   |
|                   | Cable Franchise Fee                                   | 5%           | Annual(Applied to Gross Revenues)       |
|                   | Cable Application/Bid Fee                             | \$ 5,000.00  | Per Application                         |
|                   | Cable Bid Copy Fee                                    | \$ 25.00     | Per Cable Bid                           |
| <b>City Court</b> | Alcohol/Drug Treatment Fee                            | \$ 100.00    | Set by State                            |
|                   | Breath Alcohol Test Charge                            | \$ 17.50     | Set by State                            |
|                   | Cash Bond Forfeiture Fee                              | \$ 13.75     | Set by State                            |
|                   | City Court Costs                                      | \$ 61.00     | Set by City                             |
|                   | City Litigation Tax                                   | \$ 13.75     | Can be no more than State Lit. Tax      |
|                   | County Drug Treatment Fee                             | \$ 70.00     | Set by State                            |
|                   | Criminal Privilege Tax on Litigation                  | \$ 29.50     | Set by State                            |
|                   | DA Crime Fee                                          | \$ 75.00     | Set by State                            |
|                   | DUI-Interlock Fee                                     | \$ 40.00     | Set by State                            |
|                   | DUI-Blood Test Charge                                 | \$ 250.00    | Set by State                            |
|                   | Expungement Fee-City                                  | \$ 100.00    | Set by City                             |
|                   | Expungement Fee-State                                 | \$ 350.00    | Set by State                            |
|                   | Indigent Tax                                          | \$ 12.50     | Set by State                            |
|                   | Probation Fee                                         | \$ 250.00    | Set by City                             |
|                   | Reinstatement Fees From State                         | \$ 10.00     | Per person when DL Reinstated           |
|                   | Sexual Assault Fee                                    | \$ 200.00    | Set by State                            |
|                   | State Court Costs (Criminal Charge)                   | \$ 62.00     | Set by State                            |
|                   | State Court Costs (Traffic Charge)                    | \$ 42.00     | Set by State                            |
|                   | State Drug Treatment Fee                              | \$ 5.00      | Set by State                            |
|                   | State Impair Driv. Fund Fees                          | \$ 5.00      | Set by State                            |
|                   | State Litigation Tax                                  | \$ 13.75     | Set by State                            |
|                   | State Tax On Crimes Against Person/Crim. Injury Fund  | \$ 26.50     | Or \$50.00 (Set by State)               |
|                   | Traffic Privilege Tax on Litigation                   | \$ 17.75     | Set by State                            |
|                   | Traumatic Brain Injury Fund                           | \$15 or \$30 | Set by State                            |
|                   | No Drivers License Fee                                | \$ 15.00     | Set by State                            |
|                   | Late Fee on Traffic Citation-(1st FTA Ord.3-406)      | \$ 50.00     | Set by City                             |
| <b>Planning</b>   | 11 X 17 COLOR MAPS Copy Fee                           | \$ 3.00      | Each                                    |
|                   | Article V – Schedule Of District Regulations Copy Fee | \$ 2.50      | Each                                    |
|                   | Handbook Copy Fee                                     | \$ 6.00      | Each                                    |
|                   | Landscape/Tree Ordinance Copy Fee                     | \$ 3.50      | Each                                    |
|                   | Re-Record Plat Fees                                   | \$ 50.00     | Each                                    |
|                   | Sign Ordinance Copy Fee                               | \$ 18.00     | Each                                    |
|                   | Sign Summary, Appendix 5 & Chart 1 Copy Fee           | \$ 1.25      | Each                                    |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department    | Type                                         | Amount    | Frequency/Notes/Description                                                   |
|---------------|----------------------------------------------|-----------|-------------------------------------------------------------------------------|
|               | Subdivision Ordinance Copy Fee               | \$ 7.00   | Each                                                                          |
|               | Zoning Ordinance W/ New Ordinances Copy Fee  | \$ 29.25  | Each                                                                          |
|               | <b>Board of Zoning Appeals</b>               |           |                                                                               |
|               | Variances                                    | \$ 300.00 | Each                                                                          |
|               | <b>Design Review Fees</b>                    |           |                                                                               |
|               | Sign Review                                  | \$ 100.00 | Each                                                                          |
|               | Site Plan Review                             | \$ 200.00 | Each                                                                          |
|               | <b>Site Plan - Planning Commission</b>       |           |                                                                               |
|               | Site Plan Review (without contract)          | \$ 200.00 | Each                                                                          |
|               | Site Plan Review (with contract)             | \$ 300.00 | Each                                                                          |
|               | <b>Subdivision</b>                           |           |                                                                               |
|               | Construction Plan                            | \$ 100.00 | Each                                                                          |
|               | Plus                                         | \$ 10.00  | Per lot                                                                       |
|               | Dedication of Street                         | \$ 300.00 | Each                                                                          |
|               | Final Plan                                   | \$ 300.00 | Each                                                                          |
|               | Plus                                         | \$ 20.00  | Per lot                                                                       |
|               | Master Plan                                  | \$ 300.00 | Each                                                                          |
|               | Plus                                         | \$ 20.00  | Per lot                                                                       |
|               | Rerecording                                  | \$ 50.00  | Each                                                                          |
|               | Revocations                                  | \$ 300.00 | Each                                                                          |
|               | Street Name Change                           | \$ 300.00 | Each                                                                          |
|               | Road, Street, Alley Closure                  | \$ 300.00 | Each                                                                          |
|               | <b>Zoning</b>                                |           |                                                                               |
|               | Planned Development: Outline Plan            | \$ 300.00 | Five acres or less, \$30 per acre after first five and maximum fee of \$2,000 |
|               | Rerecording                                  | \$ 50.00  | Each                                                                          |
|               | Renotification Fee                           | \$ 100.00 | Up to 100 labels and \$1.00 per label over first 100                          |
|               |                                              | \$ 1.00   |                                                                               |
|               | Reprocessing of Applications                 | \$ 150.00 | Five acres or less, \$15 per acre after first five and maximum fee of \$1,000 |
|               | Rezoning and Special Use Permits             | \$ 500.00 | Five acres or less, \$50 per acre after first five and maximum fee of \$3,000 |
| <b>Police</b> | Background Checks                            | \$ 15.00  | Each                                                                          |
|               | Beer Server Permits                          | \$ 10.00  | Each                                                                          |
|               | DUI Tapes/Video                              | \$ 15.00  | Each                                                                          |
|               | Fingerprints                                 | \$ 15.00  | Per card                                                                      |
|               | Sexual Offender Registry                     | \$ 150.00 | Each                                                                          |
|               | Sexual Oriented Business Employee Permit Fee | \$ 15.00  | Annual                                                                        |
|               | Sexual Oriented Business Permit Fee          | \$ 500.00 | Annual                                                                        |
|               | Tow fees                                     | \$ 125.00 | Each                                                                          |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department       | Type                                             | Amount      | Frequency/Notes/Description           |
|------------------|--------------------------------------------------|-------------|---------------------------------------|
| <b>Fire</b>      | Ambulance Transport Fee for BLS                  | \$ 650.00   | For BLS                               |
|                  | Ambulance Transport Fee for ALS I                | \$ 750.00   | For ALS I                             |
|                  | Ambulance Transport Fee for ALS II               | \$ 850.00   | For ALS II                            |
|                  | Plus a mileage fee                               | \$ 8.00     | Per mile                              |
|                  | Copy fees                                        | \$ 0.25     | Per page after first 5 free pages     |
|                  | CPR Classes                                      | \$ 20.00    | Per person per class                  |
| <b>Code Enf.</b> | <b>Building Fees</b>                             |             |                                       |
|                  | Addition not exceeding 400 square feet           | \$ 40.00    | Minimum fee (1&2 family dwelling)     |
|                  | Addition of more than 400 square feet            | \$ 90.00    | Minimum fee (1&2 family dwelling)     |
|                  | Alteration and repair-per \$1,000                | \$ 4.00     | One & Two Family Dwelling             |
|                  | Minimum fee of                                   | \$ 60.00    |                                       |
|                  | Certificate of Occupancy                         | \$ 60.00    |                                       |
|                  | Commercial curb-cuts, driveway entrances & exits | \$ 0.06     | Minimum \$30                          |
|                  | Commercial sidewalks                             | \$ 30.00    | On public right of way                |
|                  | Conveyor Systems, Racking Systems                | \$ 60.00    | First \$250,000                       |
|                  | Per \$1,000 for more than \$250,000              | \$ 1.00     |                                       |
|                  | Decks & spas                                     | \$ 40.00    |                                       |
|                  | Demolition-for each 25,000 cubic feet            | \$ 7.00     |                                       |
|                  | Demolition-Maximum Fee                           | \$ 500.00   |                                       |
|                  | Demolition-Minimum Fee                           | \$ 60.00    |                                       |
|                  | Detached building <= 100 sq ft                   | \$ 20.00    | Minimum fee one story                 |
|                  | Detached building > 600 sq ft                    | \$ 0.05     | Per square feet                       |
|                  | Detached exceeding 100 sq ft <= 600 sq ft        | \$ 30.00    | Minimum fee one story                 |
|                  | Fees for Amending Permits                        | \$ 20.00    |                                       |
|                  | Fees for Issuing Permits                         | \$ 4.00     |                                       |
|                  | Fees for miscellaneous construction              | \$ 8.00     | Per \$1,000                           |
|                  | Fences one-two family dwelling                   | \$ 10.00    |                                       |
|                  | Minimum fee                                      | \$ 60.00    |                                       |
|                  | First Re-inspection Fee                          | \$ 30.00    |                                       |
|                  | 2+ Re-inspection Fee                             | \$ 50.00    |                                       |
|                  | Gates, wall fence, or others                     | \$ 20.00    | Minimum                               |
|                  | Per \$1,000                                      | \$ 4.00     |                                       |
|                  | Hazardous occupancies                            | \$ 200.00   |                                       |
|                  | Imploded Structures-flat fee                     | \$ 1,000.00 |                                       |
|                  | New construction & additions                     | \$ 40.00    | Minimum Fee (not 1&2 family dwellin   |
|                  | Less than \$25,000-per \$1,000                   | \$ 4.00     |                                       |
|                  | \$25,000 to \$1,000,000-per \$1,000              | \$ 3.00     | Plus one-time \$100                   |
|                  | \$1,000,001 to \$25 million-per \$1,000          | \$ 2.00     | Plus one-time \$3,025                 |
|                  | \$25,000,001 & above-per \$1,000                 | \$ 1.50     | Plus one-time \$51,025                |
|                  | New construction of or addition to existing      | \$ 0.05     | Per square foot (1&2 family dwelling) |
|                  | Minimum fee of                                   | \$ 125.00   |                                       |
|                  | Removal or moving of structures                  | \$ 200.00   |                                       |
|                  | Special events                                   | \$ 60.00    |                                       |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department | Type                                      | Amount     | Frequency/Notes/Description                 |
|------------|-------------------------------------------|------------|---------------------------------------------|
|            | Temporary construction trailer (6 months) | \$ 60.00   |                                             |
|            | Work commencing before permit issued      | Double Fee |                                             |
|            | <b>Electrical Permit Fees</b>             |            |                                             |
|            | 0-150 amperes                             | \$ 70.00   |                                             |
|            | 151-400 amperes                           | \$ 125.00  |                                             |
|            | Over 400 amperes                          | \$ 250.00  |                                             |
|            | 277 to 480 volt phase                     | \$ 2.00    | Per Amp                                     |
|            | Amending Permit Fee                       | \$ 20.00   |                                             |
|            | Circuits with capacity of more than 1 KW  |            |                                             |
|            | For the first 5 KW                        | \$ 5.00    |                                             |
|            | For each additional KW                    | \$ 3.00    |                                             |
|            | Empty Conduits                            | \$ 10.00   | For each 50' of conduit or bank of conduits |
|            | Existing Residential Occupancies          |            |                                             |
|            | 1 to 5 circuits                           | \$ 30.00   |                                             |
|            | Over 5 circuits                           | \$ 45.00   |                                             |
|            | Fee for issuing permits                   | \$ 4.00    |                                             |
|            | Filing of Board of Appeals                | \$ 100.00  |                                             |
|            | First Re-inspection fee                   | \$ 30.00   |                                             |
|            | 2+ Re-inspection Fee                      | \$ 50.00   |                                             |
|            | General Inspection (not a complaint)      | \$ 50.00   |                                             |
|            | Installed Motors                          |            |                                             |
|            | 1st H.P.                                  | \$ 6.00    |                                             |
|            | Each additional H.P.                      | \$ 1.00    |                                             |
|            | Fuel Pumps                                | \$ 20.00   |                                             |
|            | Motors moved at same address              | \$ 15.00   |                                             |
|            | Low Voltage (Non-Residential)             | \$ 15.00   | Per System/Per Floor                        |
|            | Minimum permit fee                        | \$ 15.00   |                                             |
|            | Miscellaneous Items                       |            |                                             |
|            | Meter Put Back                            | \$ 15.00   |                                             |
|            | Recalls                                   | \$ 15.00   |                                             |
|            | Underground or overhead low voltage cable | \$ 20.00   | Per 100 ft                                  |
|            | Miscellaneous Fees                        |            |                                             |
|            | Battery Charger up to 100 amperes         | \$ 15.00   |                                             |
|            | Battery Charger-more than 100 amperes     | \$ 15.00   |                                             |
|            | Electric welder                           | \$ 25.00   |                                             |
|            | Fire Ruling                               | \$ 50.00   |                                             |
|            | Lighting and Convenience Outlet Circuits  | \$ 4.00    |                                             |
|            | Modular Res. Buildings                    | \$ 50.00   |                                             |
|            | Motion picture machine                    | \$ 30.00   |                                             |
|            | Panels                                    | \$ 15.00   |                                             |
|            | Power Rectifier-more than 100 amperes     | \$ 3.00    | Each unit                                   |
|            | Power Rectifier-up to 100 amperes         | \$ 15.00   |                                             |
|            | Relocated Houses                          | \$ 50.00   |                                             |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department | Type                                         | Amount     | Frequency/Notes/Description        |
|------------|----------------------------------------------|------------|------------------------------------|
|            | X-ray unit-120 volt                          | \$ 15.00   |                                    |
|            | X-ray unit-208/240 volt                      | \$ 50.00   |                                    |
|            | Mobile Homes (manufactured)                  | \$ 50.00   |                                    |
|            | Reconnecting Signs                           |            |                                    |
|            | 1st circuit                                  | \$ 15.00   |                                    |
|            | Each additional circuit                      | \$ 2.00    |                                    |
|            | Mercury Vapor Light P.O.L.                   | \$ 15.00   |                                    |
|            | Re-inspection of interior wiring             | \$ 50.00   | Out of service for 90 days or more |
|            | Residential Low Voltage                      |            |                                    |
|            | After Electrical-roughin                     | \$ 50.00   |                                    |
|            | Before Electrical-roughin                    | \$ 30.00   |                                    |
|            | Residential Temporary Meter Center           | \$ 25.00   |                                    |
|            | Service, Feeder, & Panel Replacement         | \$ 50.00   | Residential                        |
|            | Signs and Decorative Circuits                |            |                                    |
|            | 1st circuit                                  | \$ 6.00    |                                    |
|            | Each additional circuit                      | \$ 4.00    |                                    |
|            | Conduit installed for the sign circuit       | \$ 15.00   |                                    |
|            | Swimming Pools                               |            |                                    |
|            | Above Ground Pools                           | \$ 30.00   |                                    |
|            | Inground Pools                               | \$ 100.00  |                                    |
|            | Transformers & Capacitors                    |            |                                    |
|            | Installations-100 watts up to 5 KVA          | \$ 15.00   |                                    |
|            | Installations-each additional > 5 KVA        | \$ 0.50    |                                    |
|            | Replacement                                  | \$ 20.00   |                                    |
|            | Up to 240 volt phase                         | \$ 1.00    | Per Amp                            |
|            | Work commencing before permit issued         | Double Fee |                                    |
|            | Voltage excess of 480 volts per KVA          |            |                                    |
|            | First 10,000 KVA                             | \$ 1.50    | Per KVA                            |
|            | Additional KVA over 10,000 up to 50,000      | \$ 0.50    | Each                               |
|            | Each additional KVA above 50,000             | \$ 0.25    | Each                               |
|            | <b>Gas Permit Fees</b>                       |            |                                    |
|            | Fee for Amending Permits                     | \$ 20.00   |                                    |
|            | Fees for issuing permits                     | \$ 4.00    |                                    |
|            | Filing Application for Board of Appeals      | \$ 100.00  |                                    |
|            | First re-inspection fee                      | \$ 30.00   |                                    |
|            | 2+ Re-inspection Fee                         | \$ 50.00   |                                    |
|            | For \$1 to \$1,000 valuation of installation | \$ 15.00   |                                    |
|            | For each gas outlet                          | \$ 2.50    | Single Family Residence            |
|            | Gas meter put back                           | \$ 15.00   |                                    |
|            | Minimum Permit Fee                           | \$ 15.00   |                                    |
|            | Per each additional \$1,000                  | \$ 8.00    |                                    |
|            | Work commencing before permit issued         | Double Fee |                                    |
|            | Liquidation/Special Sale Application Fee     | \$ 25.00   | Each                               |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department                    | Type                                 | Amount      | Frequency/Notes/Description |
|-------------------------------|--------------------------------------|-------------|-----------------------------|
| <b>Mechanical Permit Fees</b> |                                      |             |                             |
|                               | Fee for Amending Permits             | \$ 20.00    |                             |
|                               | Fees for Issuing permits             | \$ 4.00     |                             |
|                               | Filing for Board of Appeals          | \$ 100.00   |                             |
|                               | First re-inspection Fee              | \$ 30.00    |                             |
|                               | 2+ Re-inspection Fee                 | \$ 50.00    |                             |
|                               | For 1st \$1,000                      | \$ 15.00    |                             |
|                               | For 1st \$1,000                      | \$ 16.00    |                             |
|                               | For each additional \$1,000 >\$1 mil | \$ 3.00     |                             |
|                               | For each additional \$1,000 <\$1 mil | \$ 8.00     |                             |
|                               | Minimum Permit Fee                   | \$ 15.00    |                             |
|                               | Work commencing before permit issued | Double Fee  |                             |
|                               | Plan Review Fee                      |             |                             |
|                               | \$0-\$25,000 total valuation         | \$ 50.00    |                             |
|                               | \$25,001-\$50,000 total valuation    | \$ 100.00   |                             |
|                               | \$50,001-\$100,000 total valuation   | \$ 150.00   |                             |
|                               | \$100,001-\$200,000 total valuation  | \$ 200.00   |                             |
|                               | \$200,001-\$300,000 total valuation  | \$ 300.00   |                             |
|                               | \$300,001-\$400,000 total valuation  | \$ 400.00   |                             |
|                               | \$400,001-\$500,000 total valuation  | \$ 500.00   |                             |
|                               | \$500,001 and up                     | \$ 600.00   |                             |
|                               | Signs (New)                          | \$ 25.00    |                             |
| <b>Plumbing Permit Fees</b>   |                                      |             |                             |
|                               | Amending Permit Fee                  | \$ 20.00    |                             |
|                               | Fees for issuing permits             | \$ 4.00     |                             |
|                               | Filing to Board of Appeals           | \$ 100.00   |                             |
|                               | First re-inspection fee              | \$ 30.00    |                             |
|                               | 2+ Re-inspection Fee                 | \$ 50.00    |                             |
|                               | Installation of Plumbing Fixtures    | \$ 7.50     |                             |
|                               | Minimum Permit fee                   | \$ 15.00    | Each Fixture                |
|                               | Sewer Repair                         | \$ 100.00   |                             |
|                               | Per \$1,000                          | \$ 8.00     | Commercial Minimum          |
|                               | Sewer Replacement or Connections     | \$ 30.00    |                             |
|                               | Sewer Turnaround                     | \$ 1,500.00 |                             |
|                               | Water Heater                         | \$ 15.00    |                             |
|                               | Water Service-< 1 inch > 2 inch      | \$ 30.00    |                             |
|                               | Water Service-< 2 inch               | \$ 200.00   |                             |
|                               | Water Service-> 1 inch               | \$ 20.00    |                             |
|                               | Work commencing before permit issued | Double Fee  |                             |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department              | Type                                       | Amount      | Frequency/Notes/Description            |
|-------------------------|--------------------------------------------|-------------|----------------------------------------|
| <b>Public Works</b>     | Adoption Fee                               | \$ 65.00    | Each                                   |
|                         | Animal License Fee                         | \$ 6.00     | Each (altered)                         |
|                         |                                            | \$ 16.00    | Each (non-altered)                     |
|                         |                                            | \$ 3.00     | Replacement Cost                       |
|                         | Boarding Fees                              | \$ 10.00    | Per Day                                |
|                         | Capture Fees                               |             |                                        |
|                         | 1st offense                                | \$ 30.00    | Each                                   |
|                         | 2nd offense                                | \$ 60.00    | Each                                   |
|                         | 3rd offense                                | \$ 90.00    | Each                                   |
|                         | Grass Cutting of Vacant Houses             | Actual Cost | Materials, Equipments & Labor Cost     |
|                         | Shelter Misc. Revenue                      | \$ 25.00    | Owner surrender                        |
|                         |                                            | \$ 25.00    | Cremation fee                          |
|                         |                                            | \$ 15.00    | Micro-chipping                         |
| <b>Solid Waste</b>      | Appliance Pickup                           | \$ 25.00    | Each                                   |
|                         | Commercial Pickup-Set Up Fee               | \$ 15.00    | Each                                   |
|                         | Commercial Pickup - Charge for Cart        | \$ 50.00    | Each                                   |
|                         | Commercial Pickup - Monthly Charges:       |             |                                        |
|                         | For 1 Cart                                 | \$ 23.00    | Monthly                                |
|                         | For 2 Carts                                | \$ 28.00    | Monthly                                |
|                         | For 3 Carts                                | \$ 33.00    | Monthly                                |
|                         | Residential Cart Replacement Cost          | \$ 50.00    | Each                                   |
|                         | Residential Cart Additional Purchase       | \$ 50.00    | Each                                   |
|                         | Residential Pickup                         | \$ 25.00    | Monthly                                |
|                         | Special Pickup:                            | \$ 250.00   | Each - based on full brush truck       |
| <b>Water/Wastewater</b> | Yard Waste Cart Purchase                   | \$ 50.00    | Each - While Grant carts are available |
|                         | Barrel Locks to Contractors                | \$ 7.50     | Each                                   |
|                         | Refundable User Fee for Fire Hydrant Meter | \$ 1,000.00 | Each                                   |
|                         | Rental for Fire Hydrant Meter              | \$ 25.00    | Monthly                                |
|                         | Water useage of Fire Hydrant Meter         |             | Current City rates for water useage    |
|                         | City Water Rates                           |             |                                        |
|                         | Residential -- City Customers              | \$ 5.80     | The first 2,000 gallons                |
|                         | Residential -- City Customers              | \$ 1.80     | each additional 1,000 gallons          |
|                         | Residential -- Rural Customers             | \$ 8.70     | The first 2,000 gallons                |
|                         | Residential -- Rural Customers             | \$ 2.70     | each additional 1,000 gallons          |
|                         | Commercial -- City Customers               | \$ 10.88    | The first 2,000 gallons                |
|                         | Commercial -- City Customers               | \$ 2.10     | each additional 1,000 gallons          |
|                         | Commercial -- Rural Customers              | \$ 15.59    | The first 2,000 gallons                |
|                         | Commercial -- Rural Customers              | \$ 3.15     | each additional 1,000 gallons          |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department         | Type                                           | Amount      | Frequency/Notes/Description   |
|--------------------|------------------------------------------------|-------------|-------------------------------|
|                    | City Sewer Rates                               |             |                               |
|                    | Residential -- City Customers                  | \$ 6.19     | The first 2,000 gallons       |
|                    | Residential -- City Customers                  | \$ 1.64     | each additional 1,000 gallons |
|                    | Residential -- Rural Customers                 | \$ 9.09     | The first 2,000 gallons       |
|                    | Residential -- Rural Customers                 | \$ 1.79     | each additional 1,000 gallons |
|                    | Commercial -- City Customers                   | \$ 14.89    | The first 2,000 gallons       |
|                    | Commercial -- City Customers                   | \$ 1.79     | each additional 1,000 gallons |
|                    | Commercial -- Rural Customers                  | \$ 22.14    | The first 2,000 gallons       |
|                    | Commercial -- Rural Customers                  | \$ 1.93     | each additional 1,000 gallons |
| <b>Engineering</b> | Fee for Plans and Specifications (for copies)  |             |                               |
|                    | From \$100,000 to \$250,000                    | \$ 25.00    |                               |
|                    | From \$250,001 to \$500,000                    | \$ 50.00    |                               |
|                    | From \$500,001 to \$750,000                    | \$ 75.00    |                               |
|                    | Greater than \$750,000                         | \$ 100.00   |                               |
|                    | Commercial & Industrial                        |             |                               |
|                    | City Subdivision Inspection                    |             |                               |
|                    | Minimum, per lot                               | \$ 300.00   | Whichever is greater          |
|                    | Or % of Development Cost                       | 3.0%        | Whichever is greater          |
|                    | Drainage Control Fee                           |             |                               |
|                    | For those lots not served by a detention basin | \$ 500.00   | Per half acre                 |
|                    | For those lots served by a detention basin     | \$ 250.00   | Per half acre                 |
|                    | Sewer Connection Charge                        |             |                               |
|                    | Per Acre                                       | \$ 2,333.00 | Whichever is greater          |
|                    | Per Front Foot                                 | \$ 33.00    | Whichever is greater          |
|                    | Sewer Review Fee                               |             |                               |
|                    | Minimum                                        | \$ 25.00    | Per contract                  |
|                    | Per lot                                        | \$ 10.00    | Whichever is greater          |
|                    | Per 250 feet of Sewer line Extension           | \$ 25.00    | Whichever is greater          |
|                    | Subdivision and site plan review               |             |                               |
|                    | Minimum                                        | \$ 175.00   | Whichever is greater          |
|                    | Or % of Public Improvement Cost                | 1.5%        | Whichever is greater          |
|                    | Water Connection Fee                           | \$ 3,000.00 | Per lot                       |
|                    | Water Plant Expansion % of Water Main Cost     | 15%         |                               |
|                    | Water System Engineering % of Water Main Cost  | 6%          |                               |
|                    | Residential                                    |             |                               |
|                    | City Subdivision Inspection                    |             |                               |
|                    | Minimum, per lot                               | \$ 300.00   | Whichever is greater          |
|                    | Or % of Development Cost                       | 3.0%        | Whichever is greater          |
|                    | Drainage Control Fee                           |             |                               |
|                    | For those lots not served by a detention basin | \$ 500.00   | Per lot                       |
|                    | For those lots served by a detention basin     | \$ 250.00   | Per lot                       |
|                    | Park Land Development Fee                      | \$ 700.00   | Per lot                       |
|                    | Sewer Connection Charge                        | \$ 2,000.00 |                               |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department       | Type                                             | Amount      | Frequency/Notes/Description           |
|------------------|--------------------------------------------------|-------------|---------------------------------------|
|                  | Sewer Review Fee                                 |             |                                       |
|                  | Minimum                                          | \$ 25.00    | Per contract                          |
|                  | Per lot                                          | \$ 10.00    | Whichever is greater                  |
|                  | Per 250 feet of Sewer line Extension             | \$ 25.00    | Whichever is greater                  |
|                  | Subdivision and site plan review                 | \$ 175.00   | Per lot                               |
|                  | Water Connection Fee                             | \$ 2,000.00 | Per lot                               |
|                  | Water Plant Expansion Percent of Water Main Cost | 15%         |                                       |
|                  | Water System Engineering % of Water Main Cost    | 6%          |                                       |
|                  | Street Cut Permit per 25 feet of cut             | \$ 10.00    |                                       |
| <b>Parks</b>     | Facility Rental                                  |             |                                       |
|                  | Dixon-Brewer Park Gazebo                         | \$ 40.00    | Residents (1/2 day/\$80 all day)      |
|                  |                                                  | \$ 60.00    | Non-Residents(1/2 day/\$120 all day)  |
|                  | Ellendale Park Pavilion                          | \$ 50.00    | Residents (1/2 day/\$90 all day)      |
|                  |                                                  | \$ 70.00    | Non-Residents (1/2 day/\$140 all day) |
|                  | W. J. Freeman Park - Gazebo                      | \$ 30.00    | Residents (1/2 day/\$60 all day)      |
|                  |                                                  | \$ 45.00    | Non-Residents(1/2 day/\$90 all day)   |
|                  | W. J. Freeman Park - Pavilion                    | \$ 50.00    | Residents(1/2 day/\$100 all day)      |
|                  |                                                  | \$ 75.00    | Non-Residents(1/2 day/\$150 all day)  |
| <b>Athletics</b> | Adult Sports                                     | \$ 500.00   | Softball                              |
|                  |                                                  | \$ 400.00   | Fall Softball                         |
|                  |                                                  | \$ 500.00   | Basketball                            |
|                  |                                                  | \$ 210.00   | Volleyball                            |
|                  | Facility Rental                                  |             |                                       |
|                  | Deermont                                         | \$ 2,000.00 | Weekend                               |
|                  | Ellendale, Freeman & Appling                     | \$ 100.00   | Per field per day                     |
|                  | Late Registration                                | \$ 20.00    | Per person                            |
|                  | Lights                                           | \$ 15.00    | Per 1.5hr                             |
|                  | Tennis/Cricket & non BPRD group                  | \$ 15.00    | Per player                            |
|                  | Tournament Fees                                  | \$ 200.00   | Per team                              |
|                  | Youth Sports-per person                          | \$ 75.00    | Baseball, Softball & Basketball       |
|                  |                                                  | \$ 50.00    | Volleyball                            |
|                  | Plus Non-Resident fee                            | \$ 30.00    | Per person                            |
|                  | Youth Sports-per team                            |             |                                       |
|                  | 6 & u basketball                                 | \$ 250.00   |                                       |
|                  | 8 & u to 14&u basketball                         | \$ 350.00   |                                       |
|                  | 17 & u basketball                                | \$ 500.00   |                                       |
|                  | 6 & u 8 & u baseball                             | \$ 300.00   |                                       |
|                  | 10 & u to 14 & u baseball                        | \$ 400.00   |                                       |
|                  | Per person fees for non BPRD Programs            | \$ 15.00    | per person                            |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department     | Type                                  | Amount    | Frequency/Notes/Description         |
|----------------|---------------------------------------|-----------|-------------------------------------|
| Singleton C.C. | Adult Classes                         |           |                                     |
|                | Bench Aerobics                        | \$ 4.00   | Per class                           |
|                | Belly Dancing                         | \$ 75.00  | Resident per session                |
|                |                                       | \$ 80.00  | Nonresident per session             |
|                | Zumba                                 | \$ 6.00   | Resident & Non Res. Per Class       |
|                | Yoga                                  | \$ 5.00   | Per class                           |
|                | Chair Yoga                            | \$ 5.00   | Per class                           |
|                | Line Dancing                          | \$ 25.00  | Resident per Month                  |
|                |                                       | \$ 30.00  | Non-Resident per Month              |
|                | Clogging                              | \$ 25.00  | Resident per month                  |
|                |                                       | \$ 30.00  | Nonresident per month               |
|                |                                       | \$ 15.00  | Senior per month                    |
|                | Pottery with Susie                    | \$ 135.00 | Resident per session                |
|                |                                       | \$ 140.00 | Nonresident per session             |
|                | Art Programs                          |           |                                     |
|                | Toddler Art                           | \$ 60.00  | Per Session                         |
|                | Children's Art Classes                | \$ 200.00 | Resident Per session (Ages 9-14)    |
|                |                                       | \$ 205.00 | Nonresident Per session (Ages 9-14) |
|                |                                       | \$ 125.00 | Resident per session (Ages 5-8)     |
|                |                                       | \$ 130.00 | Nonresident per session (Ages 5-8)  |
|                | Saturday Artists                      | \$ 125.00 | Resident Per Session (Ages 5-8)     |
|                |                                       | \$ 130.00 | Non Res. Per Session (Ages 5-8)     |
|                |                                       | \$ 200.00 | Resident Per Session (Ages 9-14)    |
|                |                                       | \$ 205.00 | Non Res. Per Session (Ages 9-14)    |
|                | Dance                                 |           |                                     |
|                | Bartlett Dance Factory                | \$ 40.00  | Resident per month                  |
|                |                                       | \$ 45.00  | Nonresident per month               |
|                | Bartlett Dance Factory - Summer Dance | \$ 80.00  | Resident per session                |
|                |                                       | \$ 90.00  | Nonresident per session             |
|                | Fall Break Camp                       | \$ 105.00 | Resident & Non Res. Per week        |
|                | Spring Break Camp                     | \$ 105.00 | Resident & Non Res. Per week        |
|                | Summer Day Camp                       | \$ 715.00 | Resident                            |
|                |                                       | \$ 765.00 | Non-resident                        |
|                | Facility Rental                       |           |                                     |
|                | Regular Hours                         |           |                                     |
|                | Classroom                             | \$ 25.00  | Resident per hour                   |
|                |                                       | \$ 35.00  | Nonresident per hour                |
|                | Stage Room                            | \$ 35.00  | Resident per hour                   |
|                |                                       | \$ 45.00  | Nonresident per hour                |
|                | Auditorium                            | \$ 45.00  | Resident per hour                   |
|                |                                       | \$ 55.00  | Nonresident per hour                |
|                | Kitchen                               | \$ 50.00  | Resident Flat Fee                   |
|                |                                       | \$ 55.00  | Non-Resident Flat Fee               |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department   | Type                                           | Amount      | Frequency/Notes/Description     |
|--------------|------------------------------------------------|-------------|---------------------------------|
|              | Gymnasium, one side only                       | \$ 45.00    | Resident per hour               |
|              |                                                | \$ 55.00    | Nonresident per hour            |
|              | Gymnasium, whole gym                           | \$ 90.00    | Resident per hour               |
|              |                                                | \$ 110.00   | Nonresident per hour            |
|              | Concession Stand                               | \$ 85.00    | Resident Flat Fee               |
|              |                                                | \$ 90.00    | Non-Resident Flat Fee           |
|              | Basketball Tournament                          | \$ 1,250.00 | 3 day Resident                  |
|              |                                                | \$ 1,400.00 | 3 day Non-Resident              |
| After Hours  |                                                |             |                                 |
|              | Classroom                                      | \$ 55.00    | Resident per hour (2 hr min)    |
|              |                                                | \$ 65.00    | Nonresident per hour (2 hr min) |
|              | Stage Room                                     | \$ 60.00    | Resident per hour (2 hr min)    |
|              |                                                | \$ 70.00    | Nonresident per hour (2 hr min) |
|              | Auditorium                                     | \$ 100.00   | Resident per hour (2 hr min)    |
|              |                                                | \$ 120.00   | Nonresident per hour            |
|              | Kitchen                                        | \$ 50.00    | Resident Flat Fee               |
|              |                                                | \$ 55.00    | Non-Resident Flat Fee           |
|              | Gymnasium, one side only                       | \$ 100.00   | Resident per hour               |
|              |                                                | \$ 120.00   | Nonresident per hour            |
|              | Gymnasium, whole gym                           | \$ 200.00   | Resident per hour               |
|              |                                                | \$ 220.00   | Nonresident per hour            |
|              | Deposit Auditorium, Classrooms, Gym & Stage Rm | \$ 200.00   |                                 |
|              | Deposit Teen Parties                           | \$ 500.00   | Cash                            |
|              | Rectangle Tables                               | \$ 6.00     |                                 |
|              | Round Tables                                   | \$ 8.00     |                                 |
|              | Metal Chairs                                   | \$ 0.75     |                                 |
|              | White Chairs                                   | \$ 1.00     |                                 |
|              | Flamingo's                                     | \$ 45.00    |                                 |
|              | IDs                                            | \$ 15.00    | Resident per year               |
|              |                                                | \$ 30.00    | Nonresident per year            |
|              |                                                | \$ 5.00     | Day Pass                        |
| Martial Arts |                                                |             |                                 |
|              | Taekwondo                                      | \$ 75.00    | Resident per month              |
|              |                                                | \$ 80.00    | Nonresident per month           |
|              | Kendo                                          | \$ 25.00    | Per month                       |
| Preschool    |                                                |             |                                 |
|              | Literature-4 & 5 yrs old (Fridays)             | \$ 40.00    | Resident per session            |
|              |                                                | \$ 45.00    | Nonresident per session         |
|              | Preschool-2 yrs old                            | \$ 80.00    | Resident per month              |
|              |                                                | \$ 85.00    | Nonresident per month           |
|              | Preschool-3 & 4 yrs old                        | \$ 70.00    | Resident per month              |
|              |                                                | \$ 75.00    | Nonresident per month           |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department     | Type                                    | Amount    | Frequency/Notes/Description      |
|----------------|-----------------------------------------|-----------|----------------------------------|
|                | Preschool Summer Funtime-2 & 3 yrs old  | \$ 70.00  | Resident per month               |
|                |                                         | \$ 75.00  | Nonresident per month            |
|                | Preschool Summer Funtime - 4-5 yrs old  | \$ 70.00  | Resident per month               |
|                |                                         | \$ 75.00  | Nonresident per month            |
| Special Events |                                         |           |                                  |
|                | Halloween                               | \$ 1.00   | Per adult                        |
|                | Pet Show                                | \$ 10.00  | Each pet                         |
|                | Valentine's 5K/10K Run                  | \$ 20.00  | Each                             |
|                | Turkey Shoot                            | \$ 1.00   | Each                             |
| Youth Classes  |                                         |           |                                  |
|                | Acrobatics & Tumbling                   | \$ 15.00  | Resident Per class               |
|                |                                         | \$ 20.00  | Nonresident per class            |
|                | Babysitter Workshop                     | \$ 85.00  | Per session                      |
|                | Beginner Guitar                         | \$ 20.00  | Per 1/2 hr session               |
|                | Baton                                   | \$ 109.00 | Resident per Session             |
|                |                                         | \$ 114.00 | Non-Resident per Session         |
|                |                                         | \$ 35.00  | Non-Resident per session         |
|                | Drawing - Children                      | \$ 90.00  |                                  |
|                |                                         | \$ 95.00  |                                  |
|                | ACT Prep                                | \$ 200.00 | Resident per session             |
|                |                                         | \$ 205.00 | Nonresident per session          |
|                | Adult Art                               | \$ 200.00 | Resident per Session             |
|                |                                         | \$ 205.00 | Non-Resident per Session         |
|                | Driver Education                        | \$ 460.00 | Resident per session             |
|                |                                         | \$ 465.00 | Nonresident per session          |
|                | Piano with Shirley (Ages 6-High School) | \$ 20.00  | Per 1/2 hr session               |
|                | Piano with with Vickie (Ages 6-Adults)  | \$ 80.00  | Per Month                        |
|                | Tennis (Ages 7-17)                      | \$ 60.00  | Resident - 1 Lesson Per Week     |
|                |                                         | \$ 65.00  | Non Resident - 1 Lesson Per Week |
|                | Tutoring/Elementary                     | \$ 325.00 | per semester                     |
|                | Tutoring/Middle School                  | \$ 325.00 | per semester                     |
|                | Summer Tutoring                         | \$ 30.00  | Per Week                         |
|                | Tutoring/High School                    | \$ 325.00 | per semester                     |
| Senior Center  | Ballroom Dance Day Class                | \$ 3.00   | Per class                        |
|                | Ballroom Dance Night Class              | \$ 10.00  | Per Class                        |
|                | Belly Dancing                           | \$ 3.00   | Per Class                        |
|                | Bridge Lessons                          | \$ 6.00   | Per Class                        |
|                | Calligraphy Workshops                   | \$ 35.00  | Per Session                      |
|                | Ceramics                                | \$ 10.00  | Per month                        |
|                | Computer Class                          | \$ 50.00  | Per Session                      |
|                | Computer Workshop                       | \$ 40.00  | 4-8 hours                        |
|                | Computer Workshop                       | \$ 25.00  | 4 hours or less                  |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department | Type                            | Amount    | Frequency/Notes/Description               |
|------------|---------------------------------|-----------|-------------------------------------------|
|            | Dance - Afternoon               | \$ 3.00   | Members Per Dance                         |
|            |                                 | \$ 5.00   | Non-Members Per Dance                     |
|            | Dance - Evening                 | \$ 5.00   | Members Per Dance                         |
|            |                                 | \$ 6.00   | Non-Members Per Dance                     |
|            | Duplicate Bridge                | \$ 1.00   | Per session                               |
|            | Duplicate Bridge Additional Fee | \$ 1.50   | Non-Members per Session                   |
|            | Exercise Punch Card             | \$ 30.00  | Per Punch Card                            |
|            | Facility Rental                 |           |                                           |
|            | Classroom (except #2)           | \$ 40.00  | Resident Per Hour / Two Hour Min.         |
|            |                                 | \$ 45.00  | Non-Resident Per Hour / 2 Hr Min.         |
|            | Classroom # 2                   | \$ 45.00  | Resident Per Hour / Two Hour Min.         |
|            |                                 | \$ 50.00  | Non-Resident Per Hour / 2 Hr Min.         |
|            | Auditorium                      | \$ 90.00  | Resident Per Hour / Two Hour Min.         |
|            |                                 | \$ 95.00  | Non-Resident Per Hour / 2 Hr Min.         |
|            | Auditorium Deposit              | \$ 200.00 | Per Auditorium Rental                     |
|            | Classroom & Room 2 Deposit      | \$ 50.00  | Per Classroom or Room 2 Rental            |
|            | Kitchen (Type-Catering)         | \$ 75.00  | Additional Flat Fee for Rental            |
|            | For Profit Rentals              | \$ 5.00   | Per Hour Added to Standard Rental Fee     |
|            | Equipment - Podium              | \$ 25.00  | Additional Flat Fee for Rental            |
|            | Equipmt - Mic over PA           | \$ 25.00  | Additional Flat Fee for Rental (Aud. On   |
|            | Equipmt - TV w/ DVD             | \$ 50.00  | Additional Flat Fee for Rental            |
|            | Rental Cleanup - Classroom      | \$ 25.00  | Additional Flat Fee Per Classroom Rental  |
|            | Rental Cleanup - Room 2         | \$ 50.00  | Additional Flat Fee Per Rm 2 Rental       |
|            | Rental Cleanup - Auditorium     | \$ 95.00  | Additional Flat Fee Per Auditorium Rental |
|            | Language Classes                | \$ 30.00  | Per Session                               |
|            | Line Dance Class                | \$ 3.00   | Per class                                 |
|            | Manicures                       | \$ 12.00  | Per appointment                           |
|            | Massage - Chair                 |           |                                           |
|            | 15-minutes                      | \$ 16.00  | Per 15-minute appointment                 |
|            | 30-minutes                      | \$ 32.00  | Per 30-minute appointment                 |
|            | Memberships                     | \$ 15.00  | Per year                                  |
|            | Oil Painting Class              | \$ 10.00  | Per Month                                 |
|            | Pedicures                       | \$ 18.00  | Per appointment                           |
|            | Photography Workshop            | \$ 35.00  | Per Session                               |
|            | Piano/Music Lessons             | \$ 80.00  | Per Month                                 |
|            | Pottery Class                   | \$ 15.00  | Per Month                                 |
|            | Sketching/Art Class             | \$ 10.00  | Per Month                                 |
|            | Spanish Lessons                 | \$ 30.00  | Per Session                               |
|            | Tai Chi                         | \$ 3.00   | Per class                                 |
|            | Yoga                            | \$ 3.00   | Per class                                 |
|            | Zumba Night Class               | \$ 3.00   | Per class                                 |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department               | Type                            | Amount    | Frequency/Notes/Description |
|--------------------------|---------------------------------|-----------|-----------------------------|
| <b>Recreation Center</b> |                                 |           |                             |
|                          | Corporate Family                | \$ 605.00 | Yearly                      |
|                          | Corporate Senior Family         | \$ 508.00 | Yearly                      |
|                          | Corporate Senior Single         | \$ 335.00 | Yearly                      |
|                          | Corporate Single                | \$ 400.00 | Yearly                      |
|                          | Employee Family                 | \$ 384.00 | Yearly                      |
|                          | Employee Senior Family          | \$ 276.00 | Yearly                      |
|                          | Employee Senior Single          | \$ 192.00 | Yearly                      |
|                          | Employee Single                 | \$ 252.00 | Yearly                      |
|                          | Non-Resident College Membership | \$ 161.00 | Yearly                      |
|                          | Non-Resident Day Pass Daily     | \$ 15.00  | Daily                       |
|                          | Non-Resident Day Pass Weekly    | \$ 35.00  | Weekly                      |
|                          | Non-Resident Family             | \$ 734.00 | Yearly                      |
|                          | Non-Resident Senior Family      | \$ 659.00 | Yearly                      |
|                          | Non-Resident Senior Single      | \$ 432.00 | Yearly                      |
|                          | Non-Resident Single             | \$ 486.00 | Yearly                      |
|                          | Resident College Membership     | \$ 143.75 | Yearly                      |
|                          | Resident Day Pass Daily         | \$ 10.00  | Daily                       |
|                          | Resident Day Pass Weekly        | \$ 23.00  | Weekly                      |
|                          | Resident Family                 | \$ 486.00 | Yearly                      |
|                          | Resident Senior Family          | \$ 356.00 | Yearly                      |
|                          | Resident Senior Single          | \$ 238.00 | Yearly                      |
|                          | Resident Single                 | \$ 313.00 | Yearly                      |
|                          | Resident Single                 | \$ 99.00  | 3-Month                     |
|                          | Resident Family                 | \$ 156.00 | 3-Month                     |
|                          | Resident Senior Single          | \$ 75.00  | 3-Month                     |
|                          | Resident Senior Family          | \$ 114.00 | 3-Month                     |
|                          | Non-Resident Single             | \$ 156.00 | 3-Month                     |
|                          | Non-Resident Family             | \$ 234.00 | 3-Month                     |
|                          | Non-Resident Senior Single      | \$ 138.00 | 3-Month                     |
|                          | Non-Resident Senior Family      | \$ 210.00 | 3-Month                     |
|                          | Corporate Single                | \$ 129.00 | 3-Month                     |
|                          | Corporate Family                | \$ 192.00 | 3-Month                     |
|                          | Corporate Senior Single         | \$ 108.00 | 3-Month                     |
|                          | Corporate Senior Family         | \$ 162.00 | 3-Month                     |
| <b>Aquatics</b>          |                                 |           |                             |
|                          | 1 student 1 lesson per mem      | \$ 35.00  |                             |
|                          | 1 student 1 lesson per non-mem  | \$ 60.00  |                             |
|                          | 1 student 4 lessons per mem     | \$ 85.00  |                             |
|                          | 1 student 4 lessons per non-mem | \$ 110.00 |                             |
|                          | Lifeguard Instructor mem        | \$ 195.00 |                             |
|                          | Lifeguard Instructor non- mem   | \$ 220.00 |                             |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department      | Type                              | Amount    | Frequency/Notes/Description |
|-----------------|-----------------------------------|-----------|-----------------------------|
| Aquatics        |                                   |           |                             |
|                 | 1 student 1 lesson per mem        | \$ 35.00  |                             |
|                 | 1 student 1 lesson per non-mem    | \$ 60.00  |                             |
|                 | 1 student 4 lessons per mem       | \$ 85.00  |                             |
|                 | 1 student 4 lessons per non-mem   | \$ 110.00 |                             |
|                 | Lifeguard Instructor mem          | \$ 195.00 |                             |
|                 | Lifeguard Instructor non- mem     | \$ 220.00 |                             |
|                 | Lifeguard recert mem fee          | \$ 65.00  |                             |
|                 | Lifeguard recert non-mem fee      | \$ 90.00  |                             |
|                 | Lifeguard training mem fee        | \$ 175.00 |                             |
|                 | Lifeguard training non-mem fee    | \$ 200.00 |                             |
|                 | Masters swim mem daily            | free      |                             |
|                 | Masters swim non-mem daily        | \$ 25.00  |                             |
|                 | Recert fee                        | \$ 27.00  |                             |
|                 | Swim class member fee             | \$ 70.00  |                             |
|                 | Swim class non-member fee         | \$ 95.00  |                             |
|                 | Swim club registration            | \$ 10.00  |                             |
|                 | WSI class mem                     | \$ 195.00 |                             |
|                 | WSI class non-mem                 | \$ 220.00 |                             |
| Daycare         |                                   |           |                             |
|                 | Daycare mem 12 sessions           | \$ 20.00  |                             |
|                 | Daycare mem 6 sessions            | \$ 10.00  |                             |
|                 | Daycare mem daily                 | \$ 2.00   |                             |
|                 | Daycare non-mem 12 sessions       | \$ 20.00  |                             |
|                 | Daycare non-mem 6 sessions        | \$ 10.00  |                             |
|                 | Daycare non-mem daily             | \$ 2.00   |                             |
|                 | Unlimited childcare 1 mo.         | \$ 30.00  |                             |
| Facility Rental |                                   |           |                             |
|                 | Basketball court rental           | \$ 40.00  |                             |
|                 | Home School Swim                  | \$ 3.00   |                             |
|                 | HS Lap Lane Rental fee            | \$ 6.00   |                             |
|                 | Lock-In Rental Balance            | \$ 700.00 |                             |
|                 | Lock-In Rental Deposit            | \$ 100.00 |                             |
|                 | Pantry room                       | \$ 20.00  |                             |
|                 | Party room mem                    | \$ 52.50  |                             |
|                 | Party room non-mem                | \$ 60.00  |                             |
|                 | Pool Lane Rental member           | \$ 15.00  |                             |
|                 | Pool Lane Rental nonmember        | \$ 20.00  |                             |
|                 | Racquetball court rental          | \$ 25.00  |                             |
|                 | Scuba                             | \$ 10.00  |                             |
|                 | Volleyball court rental           | \$ 90.00  |                             |
|                 | Yearly locker rental              | \$ 60.00  |                             |
|                 | Inflatable - Giant Slide - Member | \$ 85.00  |                             |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department | Type                                        | Amount      | Frequency/Notes/Description |
|------------|---------------------------------------------|-------------|-----------------------------|
|            | Inflatable - Castle - Member                | \$ 60.00    |                             |
|            | Inflatable - Basketball Hoops - Member      | \$ 50.00    |                             |
|            | Inflatable - Giant Slide - Non-Member       | \$ 110.00   |                             |
|            | Inflatable - Castle - Non-Member            | \$ 80.00    |                             |
|            | Inflatable - Basketball Hoops - Non-Member  | \$ 65.00    |                             |
|            | Rental Security Deposit (Refundable)        | \$ 150.00   |                             |
|            | Fitness                                     |             |                             |
|            | 1 Hr Personal Training Member               | \$ 50.00    |                             |
|            | 1 Hr Personal Training Non-Member           | \$ 65.00    |                             |
|            | 12 Hrs Personal Training Member             | \$ 513.00   |                             |
|            | 12 Hrs Personal Training Non-Member         | \$ 684.00   |                             |
|            | 2 Hr Update Personal Training               | \$ 75.00    |                             |
|            | 20 Hrs Personal Training Member             | \$ 800.00   |                             |
|            | 20 Hrs Personal Training Non-Member         | \$ 1,000.00 |                             |
|            | 20/20/20 Senior Member                      | \$ 130.00   |                             |
|            | 20/20/20 Senior Non-Member                  | \$ 170.00   |                             |
|            | 3 Hr Personal Training Member               | \$ 100.00   |                             |
|            | 3 Hr Personal Training Non-Member           | \$ 145.00   |                             |
|            | 30 Hrs Personal Training Member             | \$ 1,050.00 |                             |
|            | 30 Hrs Personal Training Non-Member         | \$ 1,350.00 |                             |
|            | 6 Hrs Personal Training Member              | \$ 270.00   |                             |
|            | 6 Hrs Personal Training Non-Member          | \$ 360.00   |                             |
|            | Eager To Exercise Mem                       | \$ 30.00    |                             |
|            | Eager To Exercise Non-Mem                   | \$ 40.00    |                             |
|            | Fast Track                                  | \$ 225.00   |                             |
|            | Fitness Assessment                          | \$ 25.00    |                             |
|            | Indoor Triathlon                            | \$ 20.00    |                             |
|            | Just For Teens Member                       | \$ 65.00    |                             |
|            | Just For Teens Non-Member                   | \$ 85.00    |                             |
|            | Just For Women Member                       | \$ 130.00   |                             |
|            | Just For women Non-Member                   | \$ 170.00   |                             |
|            | Quest 4 Fitness member                      | \$ 65.00    |                             |
|            | Quest 4 Fitness nonmember                   | \$ 85.00    |                             |
|            | Sports Conditioning member                  | \$ 65.00    |                             |
|            | Sports Conditioning nonmember               | \$ 85.00    |                             |
|            | Team Training 1 Mem & 1 Non- Mem 1session   | \$ 65.00    |                             |
|            | Team Training 1 Mem & 1 Non-Mem 8 sessions  | \$ 440.00   |                             |
|            | Team Training 1 Mem & 1 Non-Mem 12 sessions | \$ 540.00   |                             |
|            | Team Training 2 Members 1 session           | \$ 60.00    |                             |
|            | Team Training 2 Members 8 sessions          | \$ 400.00   |                             |
|            | Team Training 2 Members 12 sessions         | \$ 480.00   |                             |
|            | Team Training 2 Non-Mem 1 session           | \$ 70.00    |                             |
|            | Team Training 2 Non-mem 8 sessions          | \$ 480.00   |                             |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department | Type                                | Amount    | Frequency/Notes/Description |
|------------|-------------------------------------|-----------|-----------------------------|
|            | Team Training 2 Non-mem 12 sessions | \$ 600.00 |                             |
|            | Martial Arts Contract Monthly       | \$ 400.00 | New contract                |
|            | Other Recreation Center             |           |                             |
|            | Basketball league registration      | \$ 40.00  |                             |
|            | Camp 2 wk mem                       | \$ 225.00 |                             |
|            | Camp 2 wk mem 1st sibling           | \$ 210.00 |                             |
|            | Camp 2 wk mem 2nd sibling           | \$ 200.00 |                             |
|            | Camp 2 wk non-mem                   | \$ 275.00 |                             |
|            | Camp 2 wk non-mem 1st sibling       | \$ 260.00 |                             |
|            | Camp 2 wk non-mem 2nd sibling       | \$ 250.00 |                             |
|            | Camp day rate member                | \$ 30.00  |                             |
|            | Camp day rate non-member            | \$ 35.00  |                             |
|            | Health Non-Profit Booth             | \$ 25.00  |                             |
|            | Health Profit Booth                 | \$ 35.00  |                             |
|            | Junior Youth members                | \$ 20.00  |                             |
|            | JYM special                         | \$ 50.00  |                             |
|            | Kickball Team                       | \$ 375.00 |                             |
|            | Kids Night Out mem                  | \$ 10.00  |                             |
|            | Kids Night Out Non-Mem              | \$ 15.00  |                             |
|            | Lock-in Member                      | \$ 20.00  |                             |
|            | Lock-in member additional child     | \$ 15.00  |                             |
|            | Lock-in non member                  | \$ 25.00  |                             |
|            | Lock-in non member additional child | \$ 20.00  |                             |
|            | Racquetball league mem              | \$ 20.00  |                             |
|            | Racquetball league non-mem          | \$ 25.00  |                             |
|            | Racquetball slam add level          | \$ 10.00  |                             |
|            | Racquetball slam mem                | \$ 20.00  |                             |
|            | Softball registration               | \$ 45.00  |                             |
|            | Tanning 1 session                   | \$ 5.00   |                             |
|            | Tanning punch card 10 sessions      | \$ 30.00  |                             |
|            | Tanning unlimited tanning 1 mo.     | \$ 30.00  |                             |
|            | Triathlon individual                | \$ 25.00  |                             |
|            | Triathlon insurance individual      | \$ 10.00  |                             |
|            | Triathlon late fee individual       | \$ 5.00   |                             |
|            | Trunk N Treat                       | \$ 25.00  |                             |
|            | Swim Competition                    |           |                             |
|            | Late fee                            | \$ 10.00  |                             |
|            | Black team mem                      | \$ 60.00  |                             |
|            | Black team non-mem                  | \$ 75.00  |                             |
|            | Black 2nd swimmer mem               | \$ 50.00  |                             |
|            | Black 2nd swimmer non-mem           | \$ 65.00  |                             |
|            | Red team mem                        | \$ 70.00  |                             |
|            | Red team non-mem                    | \$ 85.00  |                             |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department             | Type                                      | Amount    | Frequency/Notes/Description     |
|------------------------|-------------------------------------------|-----------|---------------------------------|
|                        | Red 2nd swimmer mem                       | \$ 60.00  |                                 |
|                        | Red 2nd swimmer non-mem                   | \$ 75.00  |                                 |
|                        | Senior member                             | \$ 80.00  |                                 |
|                        | Senior non-mem                            | \$ 95.00  |                                 |
|                        | Senior 2nd swimmer mem                    | \$ 70.00  |                                 |
|                        | Senior 2nd swimmer non-mem                | \$ 85.00  |                                 |
|                        | USS transfer fee in LSC                   | \$ 5.00   |                                 |
|                        | USS transfer fee in LSC non-mem           | \$ 10.00  |                                 |
|                        | White team mem                            | \$ 50.00  |                                 |
|                        | White team non-mem                        | \$ 65.00  |                                 |
|                        | White 2nd swimmer mem                     | \$ 40.00  |                                 |
|                        | White 2nd swimmer non-mem                 | \$ 55.00  |                                 |
|                        | Yearly registration fee                   | \$ 110.00 |                                 |
|                        | Yearly US reg fee                         | \$ 59.00  |                                 |
| <b>Performing Arts</b> | <b>Box Office</b>                         |           |                                 |
|                        | Credit card processing - per subscription | \$ 3.00   |                                 |
|                        | Credit card processing - per ticket       | \$ 1.00   |                                 |
|                        | Tickets - "Pick 10" (season)              | \$ 180.00 |                                 |
|                        | Tickets - Subscribers- Legend Series      | \$ 45.00  |                                 |
|                        | Tickets - Client - design/print only      | \$ 50.00  |                                 |
|                        | Tickets - Client - design/print/pre-sell  | \$ 100.00 |                                 |
|                        | Tickets - Client - pre-sell only          | \$ 50.00  |                                 |
|                        | Tickets - Public - DinnerStages           | \$ 40.00  | dinner & show                   |
|                        | Tickets - Public - Family Series          | \$ 10.00  |                                 |
|                        | Tickets - Public - Premium Engagement     | \$ 25.00  |                                 |
|                        | Tickets - Public - Showcase Series        | \$ 25.00  |                                 |
|                        | Tickets - Subscriber - DinnerStages       | \$ 20.00  | to cover food portion of ticket |
|                        | Tickets - Subscriber - Family Series      | \$ 8.00   |                                 |
|                        | Tickets - Subscriber - Showcase Series    | \$ 18.00  |                                 |
|                        | Tickets-Theatrestage Series               | \$ 10.00  |                                 |
|                        | Tickets-TheatreKids Conservatory Series   | \$ 10.00  |                                 |
|                        | <b>Classes &amp; Instruction</b>          |           |                                 |
|                        | TheatreKids Conservatory tuition          | \$ 100.00 |                                 |
|                        | Summer camp - per participant             | \$ 125.00 | Total fee (includes deposit)    |
|                        | Instruction/class non-refundable deposit  | \$ 50.00  |                                 |
|                        | <b>Concessions</b>                        |           |                                 |
|                        | BPACC events - per item                   | \$ 2.00   |                                 |
|                        | Client coffee refills - each              | \$ 5.00   |                                 |
|                        | Client coffee station - per event         | \$ 20.00  |                                 |
|                        | Client concessions - per event            | \$ 25.00  |                                 |
|                        | Client reception fee                      | \$ 100.00 |                                 |
|                        | Client merchandise - per event            | \$ 30.00  |                                 |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

**City of Bartlett**  
**Fees Schedule**  
**Fiscal Year 2015-2016**

| Department | Type                                             | Amount      | Frequency/Notes/Description  |
|------------|--------------------------------------------------|-------------|------------------------------|
|            | Equipment Rental                                 |             |                              |
|            | Audio recording - per event                      | \$ 50.00    |                              |
|            | Banquet table w/cloth & skirt - per event        | \$ 20.00    |                              |
|            | Banquet table with cloth only - per event        | \$ 15.00    |                              |
|            | Corded microphones > 10 - per event              | \$ 18.00    |                              |
|            | Facility piano & bench - per event               | \$ 50.00    |                              |
|            | Facility piano tuning - per event                | \$ 150.00   |                              |
|            | Follow spot light - per event                    | \$ 10.00    | Operator additional @\$18/hr |
|            | Lecturn only - per event                         | \$ 5.00     |                              |
|            | Lecturn with microphone - per event              | \$ 15.00    |                              |
|            | Removal of seats - per row/event                 | \$ 50.00    |                              |
|            | Stage lighting & audio/design (color) - per hour | \$ 20.00    |                              |
|            | Stage risers - per event                         | \$ 75.00    |                              |
|            | Stage screen only - per event                    | \$ 15.00    |                              |
|            | Video recording and sale - per event             | \$ 50.00    |                              |
|            | Video/data projector/screen - per event          | \$ 250.00   |                              |
|            | Wireless microphones - per event                 | \$ 50.00    |                              |
|            | Performance Rental Space                         |             |                              |
|            | Auditorium (per hr, 4-hour minimum)              | \$ 75.00    | \$85 includes house manager  |
|            | Green Room (per hr, 4-hour minimum)              | \$ 35.00    |                              |
|            | Studio (per hr, 4-hour minimum)                  | \$ 45.00    |                              |
|            | Conference Room (per hr, 4-hr minimum)           | \$ 45.00    |                              |
|            | Sponsorship                                      |             |                              |
|            | Per agreement - minimum                          | \$ 1,000.00 |                              |

Attachment: Exhibit B (1496 : Ord 15-02 Budget)



## Board of Mayor and Aldermen

6400 Stage Road  
Bartlett, TN 38134

### SCHEDULED

### ORDINANCE (ID # 1497)

Meeting: 05/12/15 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1497

## Ordinance 15-03, An ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015.

**BE IT ORDAINED** by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, hereinafter referred to as the 2015 Tax Rate Ordinance to provide as follows:

**SECTION 1: TAX RATE** -- There is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation.

**SECTION 2: SEVERABILITY** -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

**SECTION 3: EFFECTIVE DATE** -- Be it further ordained that this Ordinance take effect July 1, 2015.

FIRST READING: May 12, 2015

SECOND READING: May 26, 2015

THIRD READING: June 09, 2015

W.C. Pleasant, Register to the  
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: \_\_\_\_\_  
Stefanie McGee, City Clerk