



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 12, 2015 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Vice Mayor Young

FUTURE MEETINGS

Parks and Recreation Advisory Board, May 14 at 7 p.m.

Historic Preservation Commission, May 18 at 7 p.m.

BPACC Advisory Board, May 19 at 6 p.m.

Bartlett Arts Council, May 19 at 6:30 p.m.

Design Review Commission, May 19 at 6:30 p.m.

RECOGNITIONS

Check presentation to Youth Villages by Bartlett Recreation Center

Michael Goldberg, Bartlett Recreation Center facility manager, presented a check for \$2,429.35 to Amanda Mullen for Youth Villages. The money was raised in Pickleball tournaments at the Recreation Center and Singleton Community Center.

Mayor's Youth Council Class of 2015

Gloria Alex Bowens, senior at Bartlett High School
Austin Brown, sophomore at Bolton High School
Tyler Brown, freshman at Bartlett Ninth Grade Academy
Madeline Demetriou, sophomore at Bartlett High School
Bria Dodd, eighth grader at Appling Middle School
Emily Dowty, sophomore at Bolton High School
Anna Elmore, junior at Bolton High School
Haley Elmore, freshman at Bartlett Ninth Grade Academy
Cheyan Gregory, freshman at Bartlett Ninth Grade Academy
Emily Jones, senior at Bartlett High School
Maranda Mays, seventh grader at Elmore Park Middle School
Libby Claire McGhee, eighth grader at St. Ann School

Ellen McLeod, eighth grader at Appling Middle School
Andrea McMahan, eighth grader at Appling Middle School
Ryan McVay, seventh grader at Elmore Park Middle School
Joey Rodriguez, sophomore at Memphis University School
Sarah Ryan, junior at St. Benedict School
Aaron Shankle, seventh grader at Elmore Park Middle School
Madeline Strickland, freshman at Bartlett Ninth Grade Academy
Justyce White, sophomore at Bolton High School

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the April 28, 2015 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Resolution 07-15, a Resolution Approving Amendments to the Planned Development for Hampton Grove P.D.

COMMENTS - Current Meeting:

No one spoke in favor or in opposition.

Adjourned at 7:12 p.m.

RESULT:	CLOSED
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UNFINISHED BUSINESS

- I **Resolution 07-15, a Resolution Approving Amendments to the Planned Development for Hampton Grove P.D. (Terry Emerick, Director of Planning and Economic Development)**

Mr. Emerick explained that this application is to amend the Hampton Grove planned development, which has been constructed. The request is to delete Lot B, which is excess right-of-way. The adjacent property asked to take over the excess right-of-way, including its maintenance. The City has owned and maintained the property for several years. Approving this request will allow the adjacent property owner to build a two-lot subdivision on this lot.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jack Young, Vice Mayor
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bobby Simmons, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 Special event permit for Youth Villages Ultimate 5K & 10K Runs. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, June 27 from 7 to 11 a.m., and will begin and end at St. Philip Church.
- 2 Bids for annual Public Works supplies. (Bill Yearwood, Director of Public Works)**

NEW BUSINESS

- 1 Funding Policy of the Retirement System of the City of Bartlett Defined Benefit Plan. (Peter Voss, Director of Personnel)**

Personnel Director Peter Voss explained that the state now requires municipalities with pension plans to establish formal funding policies for them. Mr. Voss noted that the Pension Board has reviewed this funding policy and voted in favor of it.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jack Young, Vice Mayor
SECONDER: Paula Sedgwick, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 2 First Reading of Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets. (Dick Phebus, Director of Finance)**

Mayor McDonald stated that the Board held a budget work session April 28.

This budget proposes to increase sanitation fees \$1; the City currently spends \$25.13 per water customer per month and charges \$24.

Mayor McDonald noted that ambulance fees are proposed to increase. Both the City's consultants and the Fire Department suggested increases.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 5/26/2015 7:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	Emily Elliott, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

3 First Reading of Ordinance 15-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015. (Dick Phebus, Director of Finance)

Mr. Phebus stated that the proposed tax rate for Tax Year 2015 is \$1.62 per \$100 of assessed value. This is the same as the current property tax rate.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 5/26/2015 7:00 PM
MOVER:	Bobby Simmons, Alderman	
SECONDER:	W.C. Pleasant, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

OPEN DISCUSSION

Mayor McDonald announced that this is Ron Jewell's final Board meeting as the Director of the Bartlett Performing Arts and Conference Center.

Several members of the BPACC Advisory Board spoke in honor of Mr. Jewell.

Frank Adcock said Mr. Jewell has been an integral part of BPACC's success.

Beverly Holmgren, 6133 Kimberly Elise, said she is grateful for all Mr. Jewell has done, and hopes to continue BPACC's success with the next director.

Lorraine Williams, 5658 Elmore Road, said Mr. Jewell's leadership has brought many compliments to BPACC and the City.

David Skelton, 3868 Windy Trail Cove, said BPACC is an incredible amenity for Bartlett.

Laqueta Ferguson, 8015 Carat Circle, said Mr. Jewell has run a quality program for a reasonable price.

Director Jewell thanked several people who helped him through the years. He said he was deeply appreciative for this opportunity. He will become the director of the Orpheum's new performing arts center.

Mayor McDonald announced that Patrice Curran will serve as interim facilities manager. He would like to have a permanent manager by the end of July.

Additionally, the box office will now be closed on Mondays.

Chief Administrative Officer Mark Brown announced that the new Splash Park will not open on Memorial Day, May 25, 2015 as planned. Construction has been delayed due to weather. Hopefully, the park will open in June.

Ronda Curry, 5119 Rivercrest, will be managing the Bartlett Station Farmer's Market this year. The market will be held at Freeman Park every Saturday from 8 a.m. til 12 p.m. until September 19. Currently there are 19 vendors.

ADJOURNMENT

Meeting adjourned at 7:53 PM



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, APRIL 28, 2015 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mayor McDonald

FUTURE MEETINGS

Family Assistance Commission, May 4 at 6 p.m.

Planning Commission, May 4 at 7 p.m.

Bartlett Station Commission, May 6 at 7:30 a.m.

City Beautiful Commission, May 7 at 7 p.m.

Bartlett Historical Society, May 11 at 7 p.m.

RECOGNITIONS

Faith in the Face of Cancer presentation

Mike and Judy LaRiviere from Bartlett Hills Baptist Church presented each of the Board members with a packet including the book they co-wrote about their personal experiences with cancer. The LaRivieres have started a cancer ministry that is open to Bartlett citizens.

Mayor's Youth Council check presentation to Multiple Sclerosis Society

Mayor's Youth Council President Joey Rodriguez presented a check for \$1,270 to Sherry Bramucci with the Multiple Sclerosis Society. The Council raised the funds in its annual bowling tournament held at Andy B's Bowling Center.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the April 14, 2015 Board of Mayor and Aldermen Regular Meeting

Minutes Acceptance: Minutes of Apr 28, 2015 7:00 PM (MINUTES ACCEPTANCE)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1 Special event permit for West Tennessee Family Solutions 5K Race. (Jim Brown, Director of Code Enforcement)

The event will be held on Saturday, June 13 from 10 to 11 a.m. at West TN Family Solutions, located at 4210 Altruria, Suite 106.

2 Annual agreement with Motorola for police radio service. (Gary Rikard, Chief of Police)

Request to purchase a Radio Service Agreement from Motorola in the amount of \$21,058.20 for July 2015 to June 2016. Funds are available in Account 110.42100.263.

3 Bids for annual Public Works supplies. (Bill Yearwood, Director of Public Works)

4 Treasurer's Report for March 2015. (Dick Phebus, Director of Finance)

Adopted budget expenditures	\$67,246,180
Year-to-date expenditures	\$47,942,197
Adopted budget revenues	\$67,246,180
Year-to-date revenues	\$49,927,224

NEW BUSINESS

1 Appoint Henry Miller to Parks and Recreation Advisory Board. (A. McDonald, Mayor)

Mr. Miller will fill the position vacated by Bobby Young. His term will expire December 31, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Joe Walker, one of the Mayor's Youth Council mentors, thanked the citizens and City employees for supporting the Council's charity bowling tournament.

City Engineer Rick McClanahan announced that Bartlett Road would be closed starting May 4 until November for bridge replacement.

ADJOURNMENT

Meeting adjourned at 7:14 PM

Minutes Acceptance: Minutes of Apr 28, 2015 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 05/12/15 07:00 PM

Department: Planning and Economic Development

Category: Amendment

Prepared By: Stefanie McGee

Department Head: Terry Emerick

Resolution 07-15, a Resolution Approving Amendments to the Planned Development for Hampton Grove P.D.

WHEREAS, an application has been made for amendments to the Planned Development for Hampton Grove P.D.,

WHEREAS, the Planning Commission reviewed the proposed amendments to the Planned Development for Hampton Grove P.D. on April 6, 2015, in accordance with their regulations and recommended APPROVAL of the amendments to the Planned Development; and

WHEREAS, the Board of Mayor and Aldermen held a Public Hearing on May 12, 2015 and approved the amendment to the Planned Development for Hampton Grove PD located at the southwest corner of Shadowlawn Road and Shadow Run Lane, and is within the "RS-15" Residential Zoning District, subject to the following conditions:

- This application and action is to remove the area shown as Lot B from the Hampton Grove P. D. and to clear the way for the applicant to file for a two lot subdivision, which will be heard at future Planning Commission meeting. The conditions for the two lot subdivision will be listed at that time.
- Lot B was originally deeded to the City of Bartlett by the recorded plat for the Hampton Grove Planned Development as recorded in Plat Book 227 Page 68 in the Shelby County Register's Office and was also known as Parcel Number B0149TA00063.
- Lot B Hampton Grove Planned Development is the same property conveyed to the City of Bartlett as recorded in Instrument # 06121836
- Lot B was quit claimed by the City of Bartlett to Pamela A. and Rufus Mandrill A. McLaughlin, Sr. as recorded in Instrument # 1415959 dated November 14, 2014. This property is currently an unbuildable parcel of land containing trees, grass, and Sidewalk, this action is being done to incorporate it into parcel B014900886.
- This quit claim was requested by the McLaughlin's and this transfer had these following conditions that will become part of McLaughlin's subdivision plat:
- That any driveway access to Shadow Run Lane is specifically prohibited unless approved by the Planning Commission.
- The property owner agrees to assume full maintenance responsibility for the existing sidewalk, trees and grounds, both within the boundary of Lot B and within the right of way fronting Lot B on both Shadow Run Lane and Shadowlawn Road.
- That all of the sidewalk, which meanders interchangeably within both Lot B and the adjacent public right of way, shall be designated as a public pedestrian easement to be maintained by the property owner.

- When this action is approved, the applicant shall be responsible for the cost to re-record the plat for Hampton Grove P.D. to remove this area from the PD.
- The applicant's engineer needs to submit a draft of the plat to the City Engineer's office for review as this plat will have several notes and conditions to consider.
- The proposed two lot subdivision will NOT be included in and be a part of the Hampton Grove P. D.
- The Hampton Grove Planned Development Final Plan/Plat shall be re-recorded. The applicant shall work with staff so that the amended plat will be illustrated appropriately. The current illustrations that are labeled "Lot Layout Plan" shall not be recorded.
- The applicant shall return to the Planning Commission to obtain approval for the 2-lot McLaughlin Residential Subdivision.
- Access from Shadow Run Lane requires Planning Commission approval.

WHEREAS, the Board of Mayor and Aldermen have determined that the proposed amendments to the Planned Development for Hampton Grove P.D. should be approved;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF BARTLETT, TENNESSEE, that the amendments to the Planned Development for Hampton Grove P.D., located at the southwest corner of Shadowlawn Road and Shadow Run Lane, and is within the "RS-15" Residential Zoning District., incorporating the above listed conditions, are approved.

ADOPTED THIS 12th DAY OF MAY 2015.

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____

Stefanie McGee, City Clerk

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick



**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 05/12/15 07:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special event permit for Youth Villages Ultimate 5K & 10K Runs.

RESULT:	APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick



APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
6462 STAGE ROAD
BARTLETT TN 38134
901-385-6425

9380 Davies Plantation Rd

Address

38133

Zip Code

June 27th 2015

Dates of the Event

7 AM - 11 AM

Hours of the Event

Fund Raiser - 5k + 10k runs

Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)

St. Philip Church

Property Owner

Youth Villages - Henry Boyd coordinator

Special Event Permit Applicant

3810 Vanderschuerdt Bartlett 38133

Address of Applicant

901-3884105

Phone Number

901 384-4149

Fax Number

Check all items that apply:

For information call (901) 385-6425.

N/A

State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)

✓

Letter of Permission

✓

Insurance

N/A

Tents (Fire Retardant letter included)

✓

Special Event Checklist

✓

Map

N/A

Sign or Banner

\$60.00

Special Event Fee

\$4.00

Permit Issuing Fee

0

Total

Henry Boyd

[Signature]

Responsible Person

4-23-15

Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Special Event Checklist

Event: Youth Villages Ultimate 5 + 10k
 Location: St. Philip Church
 Dates: June 27th 2015

Type of special event: (Check one.)



Type 1: Noncommercial Events. Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.

☐

Type 3: Commercial Events. Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.



Type 4: Public Attractions. Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. **Requires approval by the Board of Mayor and Aldermen.**

Type 2: Special Seasonal Events. Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

☐ *Public property.* Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.

☐ *Public parks.* Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)

☐ *City sponsorship.* Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.

☐ *Special use permit or site plan.* Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.

☐ *Yard sales.* Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.

☐ *Auctions/estate sales.* Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.

☐ *Business deliveries.* Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.

☐ *Certain solicitations.* Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.

☐ *First Amendment activity.* The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.

☐ *Political campaigning.* Campaigning for public office.

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1			✓	<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	
2	✓			For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3			✓	Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		✓		<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		✓		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		✓		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7		✓		<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8		✓		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub- mitted ✓ or X	OK	N/A		Comments										
9		✓		<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10		✓		In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11		✓		<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12				Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13				<i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14				<i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

	Sub- mitted ✓ or X	OK	N/A		Comments
15		✓		<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16		✓		<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17		✓		<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18		✓		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub- mitted ✓ or X	OK	N/A		Comments
19		✓		<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20		✓		<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21		✓		<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A		Comments
22		✓	Limitations on signs.	
23	✓		Temporary arrangements for parking and traffic circulation.	
24	✓		Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25	✓		Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		✓	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27	✓		The provision of traffic control or security personnel to ensure the public safety and convenience.	
28	✓		Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least ten (10) days prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Sub- mitted ✓ or X	OK	N/A		Comments
29	✓			Name and address of the applicant.	
30	✓			Names and address of the owner of the premises on which the proposed event is to be held.	
31	✓			Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	✓			Description of the site on which the proposed event is to be held.	
33	✓			Date of the proposed event.	
34	✓			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35		✓		A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36		✓		Location and number of proposed temporary public toilets.	
37			✓	Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38		✓		Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	✓		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40			The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41			An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42			The Permitting Official determines the following: a. The special event will comply with the special event performance standards...;	
43			b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44			c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45			d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	

This application is for the 19th annual Youth Villages Ultimate 5k and 10k held on June 27th 2015. The races start and finish on the premises of St. Philip Church at 9380 Davies Plantation Road. The races start at 8am and will end about 9:30am. Bartlett police department will provide traffic control on the streets. The race set-up to when the premises is vacated will be about 5 hours.

This is a fund raiser for Youth Villages and there is no product sales.



SAINT PHILIP EPISCOPAL CHURCH

8.1.a

April 2, 2015

Board of Aldermen
City of Bartlett
RE: Youth Villages UPS Ultimate 10k Race

Be it known to all parties, it is the intention of St. Philip Episcopal Church, Daviesshire, to grant permission to "The Youth Villages UPS Ultimate 10k Race" for its use of the grounds and building/s for this specific race.

The Youth Villages UPS Ultimate 10k Race is scheduled to be held, starting and finishing at St. Philip Episcopal Church on Saturday, June 27th starting at 8:00 a.m. This race is an event of Youth Villages in association with the Memphis Runners Track Club and Davies Plantation Homeowner's Association.

Should you have any questions, please do not hesitate to contact the Parish Administrator at St. Philip Episcopal Church, Daviesshire at 901.388.9830.

Regards,

The Rev. Terry Street
Rector

The Reverend Terry Street, Rector • The Diocese of West Tennessee
9380 Davies Plantation Road • Memphis, TN 38133 • (901)388-9830
www.stphilipmemphis.org • office@stphilipmemphis.org • fax(901)388-8519

Attachment: Youth Villages Ultimate 5K & 10K Run-2015 (1493 : Youth Villages Ultimate 5K & 10K Run)



CERTIFICATE OF LIABILITY INSURANCE

YOUTVIL-01

CLF

8.1.a

DATE (MM/DD/YYYY)
3/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kemmons Wilson Ins Group, LLC 8700 Trail Lake Drive West Suite 300 Memphis, TN 38125		(901) 345-8808	CONTACT NAME: Patsy Clark - Senior Client Executive PHONE (A/C No. Ext.): 901.345-1988 FAX (A/C No.): 901.345.8280 EMAIL: pclark@kwilson.com ADDRESS:
INSURED Youth Villages, Inc. 3320 Brother Blvd Memphis, TN 38133		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Company INSURER B: CignaLife Insurance Company of NA. INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS				
A	GENERAL LIABILITY	X	PHPK1195899	6/30/2014	6/30/2015	EACH OCCURRENCE \$ 1,000,000				
	X COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
						CLAIMS-MADE X OCCUR	MED EXP (Any one person) \$ 5,000			
						PERSONAL & ADV INJURY \$ 1,000,000				
						GENERAL AGGREGATE \$ 3,000,000				
						PRODUCTS - COM/OP AGG \$ 3,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER									
	POLICY PRO-JECT X LOC									
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$				
	ANY AUTO					BODILY INJURY (Per person) \$				
ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					BODILY INJURY (Per accident) \$					
HIRED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$					
UMBRELLA LIAB OCCUR					EACH OCCURRENCE \$					
EXCESS LIAB CLAIMS-MADE					AGGREGATE \$					
DED RETENTION \$										
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N N/A					WC STATUTORY LIMITS OTHER					
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMPLOYEE EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$					
					E.L. DISEASE - EA EMPLOYEE \$					
					E.L. DISEASE - POLICY LIMIT \$					
B	Accident & Health		AHW002685	8/11/2014	8/11/2015	\$ 25,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re:Ultimate 10K & 5K Race, held June 27, 2015, @ Davis Plantation, Bartlett TN. Certificate holder is added as additional insured, ATIMA.

CERTIFICATE HOLDER**CANCELLATION**

City of Bartlett
Code Enforcement
6462 Stage Rd
Bartlett, TN 38134

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patricia P. Coates

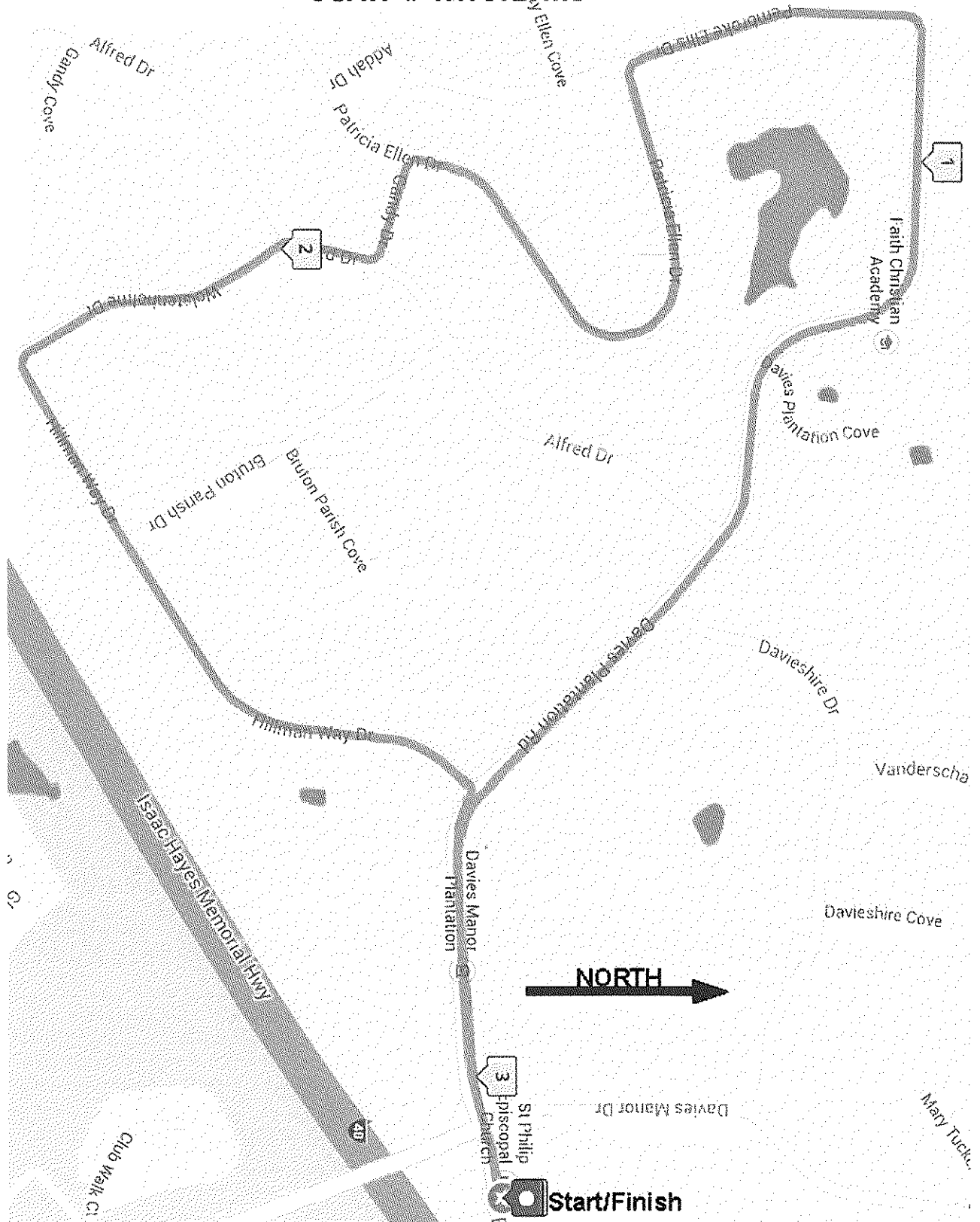
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ACORD 25 (2010/05)

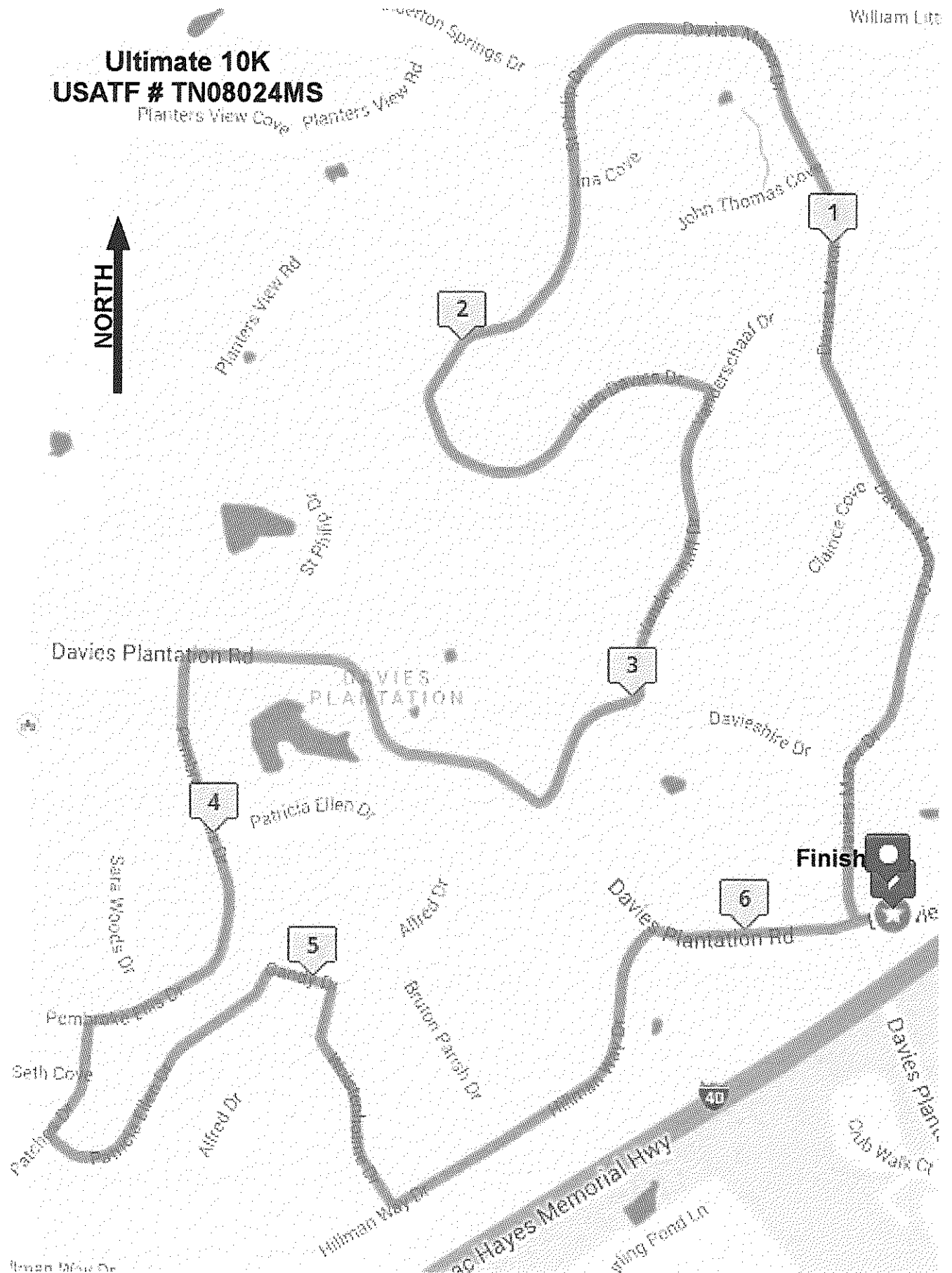
The ACORD name and logo are registered marks of ACORD

Attachment: Youth Villages Ultimate 5K & 10K Run-2015 (1493 : Youth Villages Ultimate 5K & 10K Run)

Ultimate 5K
USATF # TN08027MS



Attachment: Youth Villages Ultimate 5K & 10K Run-2015 (1493 : Youth Villages Ultimate 5K & 10K Run)



Attachment: Youth Villages Ultimate 5K & 10K Run-2015 (1493 : Youth Villages Ultimate 5K & 10K Run)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 05/12/15 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Mike Adams

Department Head: Bill Yearwood

Bids for annual Public Works supplies.

Transmission Repair

Coleman Taylor **

Wamco **

Loose Curb Waste Collection

Michael's Tree & Loader Service **

Animal Shelter Medical Supplies

Animal Health International **

American Health Services **

Henry Schein **

MWI **

Midwest Vet **

We recommend the bid be awarded to the Vendors marked with the ** for each item listed.

Funds will be available in the FY16 Budget.

RESULT: APPROVED BY CONSENT VOTE [UNANIMOUS]

MOVER: Bobby Simmons, Alderman

SECONDER: Jack Young, Vice Mayor

AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 05/12/15 07:00 PM

Department: Personnel

Category: Policy

Prepared By: Stefanie McGee

Department Head: Peter Voss

**Funding Policy of the Retirement System of the City of
Bartlett Defined Benefit Plan.**

Below is a copy of the Funding Policy Required by TCA 9-3-504. The State of Tennessee is requiring all pension plans to establish a formal method for financing the pension obligation accruing under a pension system. Funding policies are to be approved by the respective governing boards and become effective July 1, 2015. This Funding Policy was drafted by our pension attorney, Frank Carney and reviewed by our plan actuary, Richard Ellis. The Pension Board of Administration has also reviewed this policy and sends a recommendation for approval.

I will be happy to discuss this with you further, if you have any questions.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

FUNDING POLICY
of the
RETIREMENT SYSTEM OF THE CITY OF BARTLETT
DEFINED BENEFIT PLAN

EFFECTIVE JULY 1, 2015

Pursuant to Section 3 of Chapter 990 of the Public Acts of 2014 (codified at Tennessee Code Annotated §9-3-504), upon approval by resolution of the Board of Mayor and Aldermen (the “BMA”), the City of Bartlett, Tennessee, (“City”) hereby adopts this policy effective commencing fiscal plan year beginning the 1st day of July, 2015, and continuing thereafter until amended, as and for its funding policy for its defined benefit plan known as the Retirement System of the City of Bartlett Defined Benefit Plan (the “Pension System”).

Preamble

The intent of this funding policy is to establish a formal methodology for financing the pension obligations accruing under the Pension System. It is intended that current assets plus future assets from employer contributions, employee contributions, and investment earnings should be sufficient to finance all benefits provided by the Pension System.

This funding policy is intended to reflect a reasonable approach to the funding of the Pension System the cost of pension benefits being accrued thereunder. This funding policy recognizes that there will be investment market place volatility and that assumptions related to economic and demographic experience will differ from actual experience. Accordingly, this funding policy is intended to provide flexibility to smooth such volatility and experience in a reasonable, systematic, and financially sound manner. Further, this funding policy is intended to comply with all applicable laws, rules, and regulations of the State of Tennessee and the Federal Government.

Components of this Funding Policy

1. Procurement of actuarial services
2. Actuarial experience study
3. Actuarial valuation

Procurement of Actuarial Services

The Pension System shall retain the services of a professional actuarial firm to perform an actuarial experience study, an actuarial valuation, and other necessary actuarial services. The actuarial firm and its member actuaries shall be independent and shall not otherwise be eligible to accrue benefits under the Pension System. The lead actuary of the actuarial engagement team performing the actuarial services shall be a member of the American Academy of Actuaries.

Actuarial Experience Study

An actuarial experience study shall be conducted at least every ten (10) years as of June 30th.

Actuarial Valuation

Valuation method, frequency, and ADC. An actuarial valuation to determine the Actuarially Determined Contribution (ADC) rate to finance pension obligations of the Pension System shall be performed annually beginning as of June 30, 2015. The valuation shall utilize the frozen initial liability actuarial cost method. Under this method actuarial gains and losses are spread over the future normal costs. The ADC shall include (1) the normal cost and (2) the unfunded liability cost. The ADC shall be calculated as of a valuation date no more than twelve (12) months prior to the effective date and become applicable on the effective date that is the first day of July no more than twelve (12) months following the valuation date.

The ADC, as determined by an actuarial valuation, shall provide funding at a level of no less than one hundred percent (100%).

The budget adopted by City each year, as approved by the BMA, shall include funding of the ADC as provided above.

Asset smoothing method. An asset smoothing method shall be utilized to determine the actuarial value of assets. The difference between the amount actually earned and the earnings assumption for a particular year shall be

amortized in level amounts. For fiscal years beginning after June 30, 2015, the asset smoothing period shall be over a period of no more than five (5) years.

Amortization methodology for actuarial gains and losses. Unfunded liabilities shall be amortized utilizing the level dollar amortization method over a closed period of 30 years. The unfunded liability based on the 2015 actuarial valuation shall be funded no later than 2045.

Actuarial gains and losses may result from (1) the difference between experience versus assumptions, (2) changes in demographic and economic assumptions, and (3) changes in benefit provisions.

Demographic data. The demographic data in an actuarial valuation shall include: (1) all active members, (2) all inactive vested members, (3) all inactive non-vested members with an account balance, and (4) all annuitants (including beneficiary annuitants).

Valuation Interest Rate. The investment earnings assumption in an actuarial valuation shall not be greater than fifty (50) basis points above the rate adopted by the Tennessee consolidated retirement system.

Valuation Mortality: The mortality assumptions in an actuarial valuation utilized for plan years commencing on and after July 1, 2024 shall consider the effect of expected mortality improvements.

Benefit provisions. The actuarial valuation shall include all benefits being accrued by participants of Pension System including, but not limited to retirement, death benefits, and disability. The valuation shall be based on the benefit eligibility and benefit terms as set forth in the Pension System.

Effective Date

This policy shall be effective commencing July 1, 2015, and shall remain in effect until duly amended or preempted by state law.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1496)

Meeting: 05/12/15 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1496

Ordinance 15-02, an ordinance to adopt the 2015-2016 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund Budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2015-2016 Fiscal Year for the City of Bartlett are as follows:

	Fiscal Year
	15/16
GENERAL FUND EXPENDITURES:	
ADMINISTRATIVE:	
Legislative Board	\$ 766,289
Mayor's Office	\$ 770,639
Community Affairs	\$ 266,724
Building and Grounds	\$ 301,922
Bartlett Station Municipal Center	\$ 404,895
Library	\$ 1,126,558
Finance and Administration	\$ 1,491,172
City Court	\$ 976,118
Personnel	\$ 467,579
Planning and Economic Development	\$ 389,758
Total Administrative	\$ 6,961,654
PUBLIC SAFETY:	
Police Department	\$ 13,873,281
Fire Department	\$ 7,114,095
Ambulance Department	\$ 2,557,838
Code Enforcement	\$ 814,313
Total Public Safety	\$ 24,359,527
PUBLIC WORKS:	
Administration	\$ 551,234
City Shop	\$ 955,246
General Maintenance	\$ 1,385,117
General Services	\$ 346,514
Grounds Maintenance	\$ 1,323,142
Animal Control	\$ 763,745
Engineering Administration	\$ 371,564
Engineering & Inspection	\$ 418,630
Total Public Works	\$ 6,115,192

PARKS AND RECREATION:

Administration	\$	389,251
Community Center	\$	1,024,526
Athletics	\$	713,328
Maintenance	\$	1,297,561
School Ground Maintenance	\$	178,980
Senior Citizen Center	\$	347,334
Recreation Center	\$	1,648,617
Total Parks and Recreation	\$	5,599,597

PERFORMING ARTS:

Performing Arts Center	\$	652,956
Total Performing Arts	\$	652,956

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out to Debt Service	\$	500,000
Transfer Out Bartlett City School	\$	1,722,825
Transfer Out BCS Capital Projects	\$	950,000
Transfer Out Shelby County Board of Education	\$	608,193
Transfer Out Balance of Sales Tax Half Cent	\$	249,426
Transfer Out DARE Program	\$	48,000
Transfer Out Drainage Fund	\$	100,000
Transfer Out Bartlett Station	\$	100,000
Total Transfers Out	\$	4,278,444

TOTAL GENERAL FUND EXPENDITURES **\$ 47,967,370**

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	\$	20,145,000
Local Taxes	\$	13,299,500
Licenses & Privileges	\$	1,652,000
Intergovernmental	\$	5,519,500
General Charges for Services	\$	3,830,084
Department Revenues	\$	656,725
Court Charges	\$	1,715,000
Other Revenue	\$	133,000
Transfer In from General Improvement Fund	\$	260,000
Use of Fund Balance	\$	756,561

TOTAL GENERAL FUND REVENUES/TRANSFERS **\$ 47,967,370**

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	\$	2,395,000
Solid Waste Fund	\$	6,299,652
General Improvement Fund	\$	650,000
Drug Enforcement Fund	\$	304,600

DEA Enforcement Fund	\$	279,900
Drainage Control Fund	\$	120,763
Park Improvement Fund	\$	50,000
Bartlett City School Fund	\$	71,250,815

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES \$ 81,350,730

SPECIAL REVENUE FUNDS REVENUES/SOURCES

Special Revenue Funds Revenue	\$	80,372,815
Use of Fund Balance	\$	977,915

TOTAL SPECIAL REVENUE FUNDS REV./SOURCES \$ 81,350,730

UTILITY FUND EXPENDITURES

Administration	\$	2,326,759
Water & Wastewater Services	\$	1,836,161
Plant Operations	\$	1,783,643
Sewer Treatment	\$	893,108
Total Utility Operation Expenditures	\$	6,839,671

Utility Debt -- Principal	\$	1,362,000
Utility Debt -- Interest & Charges	\$	338,343
Total Utility Debt Expenditures	\$	1,700,343

Contribution to Fund Balance	\$	87,186
------------------------------	----	--------

TOTAL UTILITY FUND EXPENDITURES \$ 8,627,200

UTILITY FUND REVENUES/SOURCES

Utility Fund Revenues	\$	8,627,200
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TOTAL UTILITY FUND REVENUES/SOURCES \$ 8,627,200

GENERAL DEBT SERVICE FUND EXPENDITURES

Principal \$	3,314,000
Interest and Other Charges	\$ 900,076

TOTAL GENERAL DEBT SERVICE EXPENDITURES \$ 4,214,076

GENERAL DEBT SERVICE REVENUES/SOURCES

Debt Service Revenues	\$	4,080,000
Use of Fund Balance	\$	134,076

TOTAL GENERAL DEBT SERVICE REV./SOURCES \$ 4,214,076

SECTION 2: SOLID WASTE FEE -- BE IT FURTHER ORDAINED, that the monthly Solid Waste Fee for residential and commercial pickup is increased by \$1 per month.

SECTION 3: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED, that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2015-2016 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 4: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED, that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 5: The CITY WATER RATE -- BE IT FURTHER ORDAINED the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 5.80
Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 8.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 10.88
Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 15.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 6: The CITY SEWER RATE -- BE IT FURTHER ORDAINED the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 6.19
Residential -- City Customers -- each additional 1,000 gallons	\$ 1.64
Residential -- Rural Customers -- The first 2,000 gallons	\$ 9.09
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- City Customers -- The first 2,000 gallons	\$ 14.89
Commercial -- City Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 22.14
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 1.93

SECTION 7: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED, that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer

Department, revenues equivalent to the property tax rate per each \$100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 8: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED, that "Exhibit B" represents the fiscal year 2015-2016 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2015-2016. Any rate or fee not included in the attached 2015-2016 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 9: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED, that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 10: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED, that Operating budgets not spent or formally encumbered expire at June 30, 2015. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 11: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 12: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED, that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2016 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2016.

SECTION 13: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 14: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED, that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 15: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 16: EFFECTIVE DATE -- BE IT FURTHER ORDAINED, that this Ordinance becomes effective July 1, 2015.

FIRST READING: May 12, 2015

SECOND READING: May 26, 2015

THIRD READING: June 09, 2015

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next:
	5/26/2015 7:00 PM	
MOVER:	Jack Young, Vice Mayor	
SECONDER:	Emily Elliott, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

Exhibit A



CIP PROJECT LINE ITEMS SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020**

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 6,175,217	\$ 4,030,000	\$ 5,800,000	\$ 4,695,000	\$ 2,825,000	\$ 23,525,217
Capital Note	1,063,150	934,000	909,000	935,000	910,000	4,751,150
FD311 Transfers-unspent projects	498,905	0	0	0	0	498,905
FD311 Use of Fund Balance	220,500	0	0	0	0	220,500
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	17,892,213
Utility Bonds	0	2,286,000	1,780,000	915,000	1,080,000	6,061,000
FD312 Transfers-unspent projects	150,000	0	0	0	0	150,000
Total Funding Sources	\$ 9,199,985	\$ 10,450,000	\$ 21,289,000	\$ 7,345,000	\$ 4,815,000	\$ 53,098,985
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Network Infrastructure	200,000	0	0	0	0	200,000
City Hall Renovations	400,000	0	0	0	0	400,000
Transfer to Debt Service Fund	180,000	0	0	0	0	180,000
Transfer to Street Aid Fund	40,000	0	0	0	0	40,000
Total Administrative	\$ 850,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 970,000
<u>Police</u>						
Police Vehicles & Equipment	\$ 374,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,114,000
Justice Center Maintenance	120,000	120,000	120,000	120,000	120,000	600,000
Public Radios System	3,000,000	0	0	0	0	3,000,000
Total Police	\$ 3,494,000	\$ 555,000	\$ 555,000	\$ 555,000	\$ 555,000	\$ 5,714,000
<u>Fire</u>						
Fire Vehicles	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Fire Ambulances	180,000	0	180,000	0	180,000	540,000
Total Fire	\$ 180,000	\$ 30,000	\$ 210,000	\$ 30,000	\$ 210,000	\$ 660,000
<u>Codes Enforcement</u>						
Codes Enforcement Vehicles	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Total Code Inspection	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000

Exhibit A



CIP PROJECT LINE ITEMS SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020**

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
<u>Public Works</u>						
Public Works Vehicles & Equip	\$ 434,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,434,500
Total Public Works	\$ 434,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,434,500
<u>Engineering</u>						
Engineering Vehicle	\$ 0	\$ 24,000	\$ 24,000	\$ 25,000	\$ 25,000	\$ 98,000
City Shop	0	0	100,000	1,750,000	0	1,850,000
City Wide Overlay	500,000	1,000,000	1,500,000	2,000,000	2,000,000	7,000,000
Fletcher Creek Greenway	1,290,985	1,000,000	1,000,000	1,000,000	0	4,290,985
Taper Inlet	50,000	500,000	0	0	0	550,000
Ellis Road Hill Removal	50,000	450,000	0	0	0	500,000
Bartlett Road Bridge	80,000	0	0	0	0	80,000
Bartlett Blvd. Bridge	600,000	0	0	0	0	600,000
Elmore Box	300,000	0	0	0	0	300,000
Brother & Stage Left Signal	0	20,000	150,000	0	0	170,000
Old Brownsville West R.O.W.	0	3,000,000	15,000,000	0	0	18,000,000
Flasher Modifications	0	25,000	25,000	0	0	50,000
Westbrook Road Bridge	0	350,000	0	0	0	350,000
FEMA Generator	0	100,000	0	0	0	100,000
Germantown North	0	140,000	0	0	0	140,000
Old Brownsville East	0	0	0	100,000	0	100,000
Various Drainage Projects	400,000	400,000	400,000	400,000	400,000	2,000,000
Total Engineering	\$ 3,270,985	\$ 7,009,000	\$ 18,199,000	\$ 5,275,000	\$ 2,425,000	\$ 36,178,985
<u>Parks</u>						
Parks Vehicles & Equipment	\$ 69,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 329,000
Recreation Vehicles & Equipment	130,500	75,000	75,000	75,000	75,000	430,500
Recreation Center Pool DH Units	346,000	0	0	0	0	346,000
Recreation Center Roof	75,000	0	0	0	0	75,000
Parks Maintenances	200,000	125,000	125,000	125,000	125,000	700,000
Total Parks	\$ 820,500	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 1,880,500

Exhibit A



CIP PROJECT LINE ITEMS SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020**

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
<u>Water</u>						
Tank Maint. & Paint	\$ 0	\$ 161,000	\$ 130,000	\$ 140,000	\$ 180,000	\$ 611,000
Water Line Upgrades	0	50,000	50,000	50,000	50,000	200,000
New Water Tank	150,000	1,200,000	0	0	0	1,350,000
Old Brownsville Water Line	0	25,000	700,000	0	0	725,000
Water Extention Kirby Whitten	0	250,000	0	0	0	250,000
Water Plant Site	0	0	0	125,000	0	125,000
Retrofit Reservoir - Germantown	0	0	0	0	250,000	250,000
Total Water	\$ 150,000	\$ 1,686,000	\$ 880,000	\$ 315,000	\$ 480,000	\$ 3,511,000
<u>Sewers</u>						
Sewers in Annexation Area	\$ 0	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,600,000
Sewer Rehab	0	100,000	100,000	100,000	100,000	400,000
Sewer Line Upgrades	0	100,000	100,000	100,000	100,000	400,000
Upgrade Sewage Plant #2	0	0	300,000	0	0	300,000
Total Sewers	\$ 0	\$ 600,000	\$ 900,000	\$ 600,000	\$ 600,000	\$ 2,700,000
TOTAL CIP	\$ 9,199,985	\$ 10,450,000	\$ 21,289,000	\$ 7,345,000	\$ 4,815,000	\$ 53,098,985

TDOT Funding: \$1,031,788 for Fletcher Creek Greenway and \$59,425 for Bartlett Road Bridge in FY 2016.

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	\$ 425.00	\$85/hr with 4-hr. minimum
	Banquet Hall (all day)	\$ 600.00	\$100/hr x 6 hours (2 hrs. free)
	Boardroom (all day)	\$ 175.00	\$35/hr with 3-hr minimum
	Chapel (all day)	\$ 350.00	\$70/hr with 4-hr minimum
	Meeting Room (all day)	\$ 150.00	\$30/hr with 3-hr minimum
	Reception Hall (all day)	\$ 300.00	\$50/hr x 6 hours (2 hrs. free)
	Weekend and Evening Rates		
	Auditorium (all day)	\$ 690.00	\$115/hr x 6 hours (2 hrs. free)
	Banquet Hall (all day)	\$ 810.00	\$135/hr x 6 hours (2 hrs. free)
	Boardroom (all day)	\$ 240.00	\$40/hr x 6 hours (2 hrs. free)
	Chapel (all day)	\$ 510.00	\$85/hr x 6 hours (2 hrs. free)
	Meeting Room (all day)	\$ 210.00	\$35/hr x 6 hours (2 hrs. free)
	Reception Hall (all day)	\$ 390.00	\$65/hr x 6 hours (2 hrs. free)
	Equipment Rental		
	Sound Equipment (include 2hrs Tech.)	\$ 150.00	All day (includes sound tech)
	Sound Technician	\$ 15.00	Per hour with 4-hr minimum
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	\$ 1,280.00	5 consecutive hrs + 2 hrs decorating
	Reception Hall	\$ 600.00	5 consecutive hrs + 2 hrs decorating
	Wedding only		
	Auditorium	\$ 1,000.00	5 consecutive hrs + 2 hrs rehearsal
	Chapel	\$ 800.00	5 consecutive hrs + 2 hrs rehearsal
	Wedding & Reception		
	Auditorium & Banquet Hall	\$ 2,000.00	8 consecutive hrs + 2 hrs rehearsal
	Auditorium & Reception Hall	\$ 1,380.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Banquet Hall	\$ 1,760.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Reception Hall	\$ 1,220.00	8 consecutive hrs + 2 hrs rehearsal
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 25.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 2.50	Monthly
	Copy fees	\$ 0.25	Per page after first 5 free pages
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seatin
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each
	Penalty Personalty Property Taxes	5%	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 20.00	Each or Amt of check, whichever is less
	Taxicab Permit Fee, per cab	\$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
City Court	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 61.00	Set by City
	City Litigation Tax	\$ 13.75	Can be no more than State Lit. Tax
	County Drug Treatment Fee	\$ 70.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	DUI-Blood Test Charge	\$ 250.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 5.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	No Drivers License Fee	\$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 2.50	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Subdivision Ordinance Copy Fee	\$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 29.25	Each
	Board of Zoning Appeals		
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Site Plan Review	\$ 200.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 200.00	Each
	Site Plan Review (with contract)	\$ 300.00	Each
	Subdivision		
	Construction Plan	\$ 100.00	Each
	Plus	\$ 10.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Road, Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	\$ 300.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Rerecording	\$ 50.00	Each
	Renotification Fee	\$ 100.00	Up to 100 labels and \$1.00 per label over first 100
		\$ 1.00	
	Reprocessing of Applications	\$ 150.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Rezoning and Special Use Permits	\$ 500.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	DUI Tapes/Video	\$ 15.00	Each
	Fingerprints	\$ 15.00	Per card
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual
	Tow fees	\$ 125.00	Each

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Fire	Ambulance Transport Fee for BLS	\$ 650.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 750.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 850.00	For ALS II
	Plus a mileage fee	\$ 8.00	Per mile
	Copy fees	\$ 0.25	Per page after first 5 free pages
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 100 sq ft	\$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	\$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	\$ 30.00	Minimum fee one story
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 4.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 10.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 40.00	Minimum Fee (not 1&2 family dwellin
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 4.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 15.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	X-ray unit-120 volt	\$ 15.00	
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 15.00	
	For each gas outlet	\$ 2.50	Single Family Residence
	Gas meter put back	\$ 15.00	
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Mechanical Permit Fees			
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 4.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	
	Minimum Permit Fee	\$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 50.00	
	\$25,001-\$50,000 total valuation	\$ 100.00	
	\$50,001-\$100,000 total valuation	\$ 150.00	
	\$100,001-\$200,000 total valuation	\$ 200.00	
	\$200,001-\$300,000 total valuation	\$ 300.00	
	\$300,001-\$400,000 total valuation	\$ 400.00	
	\$400,001-\$500,000 total valuation	\$ 500.00	
	\$500,001 and up	\$ 600.00	
	Signs (New)	\$ 25.00	
Plumbing Permit Fees			
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 7.50	
	Minimum Permit fee	\$ 15.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Public Works	Adoption Fee	\$ 65.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 10.00	Per Day
	Capture Fees		
	1st offense	\$ 30.00	Each
	2nd offense	\$ 60.00	Each
	3rd offense	\$ 90.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 25.00	Cremation fee
		\$ 15.00	Micro-chipping
Solid Waste	Appliance Pickup	\$ 25.00	Each
	Commercial Pickup-Set Up Fee	\$ 15.00	Each
	Commercial Pickup - Charge for Cart	\$ 50.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 23.00	Monthly
	For 2 Carts	\$ 28.00	Monthly
	For 3 Carts	\$ 33.00	Monthly
	Residential Cart Replacement Cost	\$ 50.00	Each
	Residential Cart Additional Purchase	\$ 50.00	Each
	Residential Pickup	\$ 25.00	Monthly
	Special Pickup:	\$ 250.00	Each - based on full brush truck
Water/Wastewater	Yard Waste Cart Purchase	\$ 50.00	Each - While Grant carts are available
	Barrel Locks to Contractors	\$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water useage of Fire Hydrant Meter		Current City rates for water useage
	City Water Rates		
	Residential -- City Customers	\$ 5.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 8.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 10.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 15.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	City Sewer Rates		
	Residential -- City Customers	\$ 6.19	The first 2,000 gallons
	Residential -- City Customers	\$ 1.64	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 9.09	The first 2,000 gallons
	Residential -- Rural Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- City Customers	\$ 14.89	The first 2,000 gallons
	Commercial -- City Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 22.14	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 1.93	each additional 1,000 gallons
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$ 2,000.00	

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City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot
	Water Connection Fee	\$ 2,000.00	Per lot
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	\$ 10.00	
Parks	Facility Rental		
	Dixon-Brewer Park Gazebo	\$ 40.00	Residents (1/2 day/\$80 all day)
		\$ 60.00	Non-Residents(1/2 day/\$120 all day)
	Ellendale Park Pavilion	\$ 50.00	Residents (1/2 day/\$90 all day)
		\$ 70.00	Non-Residents (1/2 day/\$140 all day)
	W. J. Freeman Park - Gazebo	\$ 30.00	Residents (1/2 day/\$60 all day)
		\$ 45.00	Non-Residents(1/2 day/\$90 all day)
	W. J. Freeman Park - Pavilion	\$ 50.00	Residents(1/2 day/\$100 all day)
		\$ 75.00	Non-Residents(1/2 day/\$150 all day)
Athletics	Adult Sports	\$ 500.00	Softball
		\$ 400.00	Fall Softball
		\$ 500.00	Basketball
		\$ 210.00	Volleyball
	Facility Rental		
	Deermont	\$ 2,000.00	Weekend
	Ellendale, Freeman & Appling	\$ 100.00	Per field per day
	Late Registration	\$ 20.00	Per person
	Lights	\$ 15.00	Per 1.5hr
	Tennis/Cricket & non BPRD group	\$ 15.00	Per player
	Tournament Fees	\$ 200.00	Per team
	Youth Sports-per person	\$ 75.00	Baseball, Softball & Basketball
		\$ 50.00	Volleyball
	Plus Non-Resident fee	\$ 30.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 250.00	
	8 & u to 14&u basketball	\$ 350.00	
	17 & u basketball	\$ 500.00	
	6 & u 8 & u baseball	\$ 300.00	
	10 & u to 14 & u baseball	\$ 400.00	
	Per person fees for non BPRD Programs	\$ 15.00	per person

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Singleton C.C.	Adult Classes		
	Bench Aerobics	\$ 4.00	Per class
	Belly Dancing	\$ 75.00	Resident per session
		\$ 80.00	Nonresident per session
	Zumba	\$ 6.00	Resident & Non Res. Per Class
	Yoga	\$ 5.00	Per class
	Chair Yoga	\$ 5.00	Per class
	Line Dancing	\$ 25.00	Resident per Month
		\$ 30.00	Non-Resident per Month
	Clogging	\$ 25.00	Resident per month
		\$ 30.00	Nonresident per month
		\$ 15.00	Senior per month
	Pottery with Susie	\$ 135.00	Resident per session
		\$ 140.00	Nonresident per session
	Art Programs		
	Toddler Art	\$ 60.00	Per Session
	Children's Art Classes	\$ 200.00	Resident Per session (Ages 9-14)
		\$ 205.00	Nonresident Per session (Ages 9-14)
		\$ 125.00	Resident per session (Ages 5-8)
		\$ 130.00	Nonresident per session (Ages 5-8)
	Saturday Artists	\$ 125.00	Resident Per Session (Ages 5-8)
		\$ 130.00	Non Res. Per Session (Ages 5-8)
		\$ 200.00	Resident Per Session (Ages 9-14)
		\$ 205.00	Non Res. Per Session (Ages 9-14)
	Dance		
	Bartlett Dance Factory	\$ 40.00	Resident per month
		\$ 45.00	Nonresident per month
	Bartlett Dance Factory - Summer Dance	\$ 80.00	Resident per session
		\$ 90.00	Nonresident per session
	Fall Break Camp	\$ 105.00	Resident & Non Res. Per week
	Spring Break Camp	\$ 105.00	Resident & Non Res. Per week
	Summer Day Camp	\$ 715.00	Resident
		\$ 765.00	Non-resident
	Facility Rental		
	Regular Hours		
	Classroom	\$ 25.00	Resident per hour
		\$ 35.00	Nonresident per hour
	Stage Room	\$ 35.00	Resident per hour
		\$ 45.00	Nonresident per hour
	Auditorium	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Gymnasium, one side only	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Gymnasium, whole gym	\$ 90.00	Resident per hour
		\$ 110.00	Nonresident per hour
	Concession Stand	\$ 85.00	Resident Flat Fee
		\$ 90.00	Non-Resident Flat Fee
	Basketball Tournament	\$ 1,250.00	3 day Resident
		\$ 1,400.00	3 day Non-Resident
After Hours			
	Classroom	\$ 55.00	Resident per hour (2 hr min)
		\$ 65.00	Nonresident per hour (2 hr min)
	Stage Room	\$ 60.00	Resident per hour (2 hr min)
		\$ 70.00	Nonresident per hour (2 hr min)
	Auditorium	\$ 100.00	Resident per hour (2 hr min)
		\$ 120.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee
	Gymnasium, one side only	\$ 100.00	Resident per hour
		\$ 120.00	Nonresident per hour
	Gymnasium, whole gym	\$ 200.00	Resident per hour
		\$ 220.00	Nonresident per hour
	Deposit Auditorium, Classrooms, Gym & Stage Rm	\$ 200.00	
	Deposit Teen Parties	\$ 500.00	Cash
	Rectangle Tables	\$ 6.00	
	Round Tables	\$ 8.00	
	Metal Chairs	\$ 0.75	
	White Chairs	\$ 1.00	
	Flamingo's	\$ 45.00	
	IDs	\$ 15.00	Resident per year
		\$ 30.00	Nonresident per year
		\$ 5.00	Day Pass
Martial Arts			
	Taekwondo	\$ 75.00	Resident per month
		\$ 80.00	Nonresident per month
	Kendo	\$ 25.00	Per month
Preschool			
	Literature-4 & 5 yrs old (Fridays)	\$ 40.00	Resident per session
		\$ 45.00	Nonresident per session
	Preschool-2 yrs old	\$ 80.00	Resident per month
		\$ 85.00	Nonresident per month
	Preschool-3 & 4 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Preschool Summer Funtime-2 & 3 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
	Preschool Summer Funtime - 4-5 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
Special Events			
	Halloween	\$ 1.00	Per adult
	Pet Show	\$ 10.00	Each pet
	Valentine's 5K/10K Run	\$ 20.00	Each
	Turkey Shoot	\$ 1.00	Each
Youth Classes			
	Acrobatics & Tumbling	\$ 15.00	Resident Per class
		\$ 20.00	Nonresident per class
	Babysitter Workshop	\$ 85.00	Per session
	Beginner Guitar	\$ 20.00	Per 1/2 hr session
	Baton	\$ 109.00	Resident per Session
		\$ 114.00	Non-Resident per Session
		\$ 35.00	Non-Resident per session
	Drawing - Children	\$ 90.00	
		\$ 95.00	
	ACT Prep	\$ 200.00	Resident per session
		\$ 205.00	Nonresident per session
	Adult Art	\$ 200.00	Resident per Session
		\$ 205.00	Non-Resident per Session
	Driver Education	\$ 460.00	Resident per session
		\$ 465.00	Nonresident per session
	Piano with Shirley (Ages 6-High School)	\$ 20.00	Per 1/2 hr session
	Piano with with Vickie (Ages 6-Adults)	\$ 80.00	Per Month
	Tennis (Ages 7-17)	\$ 60.00	Resident - 1 Lesson Per Week
		\$ 65.00	Non Resident - 1 Lesson Per Week
	Tutoring/Elementary	\$ 325.00	per semester
	Tutoring/Middle School	\$ 325.00	per semester
	Summer Tutoring	\$ 30.00	Per Week
	Tutoring/High School	\$ 325.00	per semester
Senior Center	Ballroom Dance Day Class	\$ 3.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Belly Dancing	\$ 3.00	Per Class
	Bridge Lessons	\$ 6.00	Per Class
	Calligraphy Workshops	\$ 35.00	Per Session
	Ceramics	\$ 10.00	Per month
	Computer Class	\$ 50.00	Per Session
	Computer Workshop	\$ 40.00	4-8 hours
	Computer Workshop	\$ 25.00	4 hours or less

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Dance - Afternoon	\$ 3.00	Members Per Dance
		\$ 5.00	Non-Members Per Dance
	Dance - Evening	\$ 5.00	Members Per Dance
		\$ 6.00	Non-Members Per Dance
	Duplicate Bridge	\$ 1.00	Per session
	Duplicate Bridge Additional Fee	\$ 1.50	Non-Members per Session
	Exercise Punch Card	\$ 30.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 40.00	Resident Per Hour / Two Hour Min.
		\$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 90.00	Resident Per Hour / Two Hour Min.
		\$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	\$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	\$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	\$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	\$ 5.00	Per Hour Added to Standard Rental Fe
	Equipment - Podium	\$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	\$ 25.00	Additional Flat Fee for Rental (Aud. On
	Equipmt - TV w/ DVD	\$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	\$ 25.00	Additional Flat Fee Per Classroom Ren
	Rental Cleanup - Room 2	\$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	\$ 95.00	Additional Flat Fee Per Auditorium Ren
	Language Classes	\$ 30.00	Per Session
	Line Dance Class	\$ 3.00	Per class
	Manicures	\$ 12.00	Per appointment
	Massage - Chair		
	15-minutes	\$ 16.00	Per 15-minute appointment
	30-minutes	\$ 32.00	Per 30-minute appointment
	Memberships	\$ 15.00	Per year
	Oil Painting Class	\$ 10.00	Per Month
	Pedicures	\$ 18.00	Per appointment
	Photography Workshop	\$ 35.00	Per Session
	Piano/Music Lessons	\$ 80.00	Per Month
	Pottery Class	\$ 15.00	Per Month
	Sketching/Art Class	\$ 10.00	Per Month
	Spanish Lessons	\$ 30.00	Per Session
	Tai Chi	\$ 3.00	Per class
	Yoga	\$ 3.00	Per class
	Zumba Night Class	\$ 3.00	Per class

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Recreation Center			
	Corporate Family	\$ 605.00	Yearly
	Corporate Senior Family	\$ 508.00	Yearly
	Corporate Senior Single	\$ 335.00	Yearly
	Corporate Single	\$ 400.00	Yearly
	Employee Family	\$ 384.00	Yearly
	Employee Senior Family	\$ 276.00	Yearly
	Employee Senior Single	\$ 192.00	Yearly
	Employee Single	\$ 252.00	Yearly
	Non-Resident College Membership	\$ 161.00	Yearly
	Non-Resident Day Pass Daily	\$ 15.00	Daily
	Non-Resident Day Pass Weekly	\$ 35.00	Weekly
	Non-Resident Family	\$ 734.00	Yearly
	Non-Resident Senior Family	\$ 659.00	Yearly
	Non-Resident Senior Single	\$ 432.00	Yearly
	Non-Resident Single	\$ 486.00	Yearly
	Resident College Membership	\$ 143.75	Yearly
	Resident Day Pass Daily	\$ 10.00	Daily
	Resident Day Pass Weekly	\$ 23.00	Weekly
	Resident Family	\$ 486.00	Yearly
	Resident Senior Family	\$ 356.00	Yearly
	Resident Senior Single	\$ 238.00	Yearly
	Resident Single	\$ 313.00	Yearly
	Resident Single	\$ 99.00	3-Month
	Resident Family	\$ 156.00	3-Month
	Resident Senior Single	\$ 75.00	3-Month
	Resident Senior Family	\$ 114.00	3-Month
	Non-Resident Single	\$ 156.00	3-Month
	Non-Resident Family	\$ 234.00	3-Month
	Non-Resident Senior Single	\$ 138.00	3-Month
	Non-Resident Senior Family	\$ 210.00	3-Month
	Corporate Single	\$ 129.00	3-Month
	Corporate Family	\$ 192.00	3-Month
	Corporate Senior Single	\$ 108.00	3-Month
	Corporate Senior Family	\$ 162.00	3-Month
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	
	Lifeguard recert mem fee	\$ 65.00	
	Lifeguard recert non-mem fee	\$ 90.00	
	Lifeguard training mem fee	\$ 175.00	
	Lifeguard training non-mem fee	\$ 200.00	
	Masters swim mem daily	free	
	Masters swim non-mem daily	\$ 25.00	
	Recert fee	\$ 27.00	
	Swim class member fee	\$ 70.00	
	Swim class non-member fee	\$ 95.00	
	Swim club registration	\$ 10.00	
	WSI class mem	\$ 195.00	
	WSI class non-mem	\$ 220.00	
Daycare			
	Daycare mem 12 sessions	\$ 20.00	
	Daycare mem 6 sessions	\$ 10.00	
	Daycare mem daily	\$ 2.00	
	Daycare non-mem 12 sessions	\$ 20.00	
	Daycare non-mem 6 sessions	\$ 10.00	
	Daycare non-mem daily	\$ 2.00	
	Unlimited childcare 1 mo.	\$ 30.00	
Facility Rental			
	Basketball court rental	\$ 40.00	
	Home School Swim	\$ 3.00	
	HS Lap Lane Rental fee	\$ 6.00	
	Lock-In Rental Balance	\$ 700.00	
	Lock-In Rental Deposit	\$ 100.00	
	Pantry room	\$ 20.00	
	Party room mem	\$ 52.50	
	Party room non-mem	\$ 60.00	
	Pool Lane Rental member	\$ 15.00	
	Pool Lane Rental nonmember	\$ 20.00	
	Racquetball court rental	\$ 25.00	
	Scuba	\$ 10.00	
	Volleyball court rental	\$ 90.00	
	Yearly locker rental	\$ 60.00	
	Inflatable - Giant Slide - Member	\$ 85.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Inflatable - Castle - Member	\$ 60.00	
	Inflatable - Basketball Hoops - Member	\$ 50.00	
	Inflatable - Giant Slide - Non-Member	\$ 110.00	
	Inflatable - Castle - Non-Member	\$ 80.00	
	Inflatable - Basketball Hoops - Non-Member	\$ 65.00	
	Rental Security Deposit (Refundable)	\$ 150.00	
	Fitness		
	1 Hr Personal Training Member	\$ 50.00	
	1 Hr Personal Training Non-Member	\$ 65.00	
	12 Hrs Personal Training Member	\$ 513.00	
	12 Hrs Personal Training Non-Member	\$ 684.00	
	2 Hr Update Personal Training	\$ 75.00	
	20 Hrs Personal Training Member	\$ 800.00	
	20 Hrs Personal Training Non-Member	\$ 1,000.00	
	20/20/20 Senior Member	\$ 130.00	
	20/20/20 Senior Non-Member	\$ 170.00	
	3 Hr Personal Training Member	\$ 100.00	
	3 Hr Personal Training Non-Member	\$ 145.00	
	30 Hrs Personal Training Member	\$ 1,050.00	
	30 Hrs Personal Training Non-Member	\$ 1,350.00	
	6 Hrs Personal Training Member	\$ 270.00	
	6 Hrs Personal Training Non-Member	\$ 360.00	
	Eager To Exercise Mem	\$ 30.00	
	Eager To Exercise Non-Mem	\$ 40.00	
	Fast Track	\$ 225.00	
	Fitness Assessment	\$ 25.00	
	Indoor Triathlon	\$ 20.00	
	Just For Teens Member	\$ 65.00	
	Just For Teens Non-Member	\$ 85.00	
	Just For Women Member	\$ 130.00	
	Just For women Non-Member	\$ 170.00	
	Quest 4 Fitness member	\$ 65.00	
	Quest 4 Fitness nonmember	\$ 85.00	
	Sports Conditioning member	\$ 65.00	
	Sports Conditioning nonmember	\$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1session	\$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	\$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	\$ 540.00	
	Team Training 2 Members 1 session	\$ 60.00	
	Team Training 2 Members 8 sessions	\$ 400.00	
	Team Training 2 Members 12 sessions	\$ 480.00	
	Team Training 2 Non-Mem 1 session	\$ 70.00	
	Team Training 2 Non-mem 8 sessions	\$ 480.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Team Training 2 Non-mem 12 sessions	\$ 600.00	
	Martial Arts Contract Monthly	\$ 400.00	New contract
	Other Recreation Center		
	Basketball league registration	\$ 40.00	
	Camp 2 wk mem	\$ 225.00	
	Camp 2 wk mem 1st sibling	\$ 210.00	
	Camp 2 wk mem 2nd sibling	\$ 200.00	
	Camp 2 wk non-mem	\$ 275.00	
	Camp 2 wk non-mem 1st sibling	\$ 260.00	
	Camp 2 wk non-mem 2nd sibling	\$ 250.00	
	Camp day rate member	\$ 30.00	
	Camp day rate non-member	\$ 35.00	
	Health Non-Profit Booth	\$ 25.00	
	Health Profit Booth	\$ 35.00	
	Junior Youth members	\$ 20.00	
	JYM special	\$ 50.00	
	Kickball Team	\$ 375.00	
	Kids Night Out mem	\$ 10.00	
	Kids Night Out Non-Mem	\$ 15.00	
	Lock-in Member	\$ 20.00	
	Lock-in member additional child	\$ 15.00	
	Lock-in non member	\$ 25.00	
	Lock-in non member additional child	\$ 20.00	
	Racquetball league mem	\$ 20.00	
	Racquetball league non-mem	\$ 25.00	
	Racquetball slam add level	\$ 10.00	
	Racquetball slam mem	\$ 20.00	
	Softball registration	\$ 45.00	
	Tanning 1 session	\$ 5.00	
	Tanning punch card 10 sessions	\$ 30.00	
	Tanning unlimited tanning 1 mo.	\$ 30.00	
	Triathlon individual	\$ 25.00	
	Triathlon insurance individual	\$ 10.00	
	Triathlon late fee individual	\$ 5.00	
	Trunk N Treat	\$ 25.00	
	Swim Competition		
	Late fee	\$ 10.00	
	Black team mem	\$ 60.00	
	Black team non-mem	\$ 75.00	
	Black 2nd swimmer mem	\$ 50.00	
	Black 2nd swimmer non-mem	\$ 65.00	
	Red team mem	\$ 70.00	
	Red team non-mem	\$ 85.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Red 2nd swimmer mem	\$ 60.00	
	Red 2nd swimmer non-mem	\$ 75.00	
	Senior member	\$ 80.00	
	Senior non-mem	\$ 95.00	
	Senior 2nd swimmer mem	\$ 70.00	
	Senior 2nd swimmer non-mem	\$ 85.00	
	USS transfer fee in LSC	\$ 5.00	
	USS transfer fee in LSC non-mem	\$ 10.00	
	White team mem	\$ 50.00	
	White team non-mem	\$ 65.00	
	White 2nd swimmer mem	\$ 40.00	
	White 2nd swimmer non-mem	\$ 55.00	
	Yearly registration fee	\$ 110.00	
	Yearly US reg fee	\$ 59.00	
Performing Arts	Box Office		
	Credit card processing - per subscription	\$ 3.00	
	Credit card processing - per ticket	\$ 1.00	
	Tickets - "Pick 10" (season)	\$ 180.00	
	Tickets - Subscribers- Legend Series	\$ 45.00	
	Tickets - Client - design/print only	\$ 50.00	
	Tickets - Client - design/print/pre-sell	\$ 100.00	
	Tickets - Client - pre-sell only	\$ 50.00	
	Tickets - Public - DinnerStages	\$ 40.00	dinner & show
	Tickets - Public - Family Series	\$ 10.00	
	Tickets - Public - Premium Engagement	\$ 25.00	
	Tickets - Public - Showcase Series	\$ 25.00	
	Tickets - Subscriber - DinnerStages	\$ 20.00	to cover food portion of ticket
	Tickets - Subscriber - Family Series	\$ 8.00	
	Tickets - Subscriber - Showcase Series	\$ 18.00	
	Tickets-Theatrestage Series	\$ 10.00	
	Tickets-TheatreKids Conservatory Series	\$ 10.00	
	Classes & Instruction		
	TheatreKids Conservatory tuition	\$ 100.00	
	Summer camp - per participant	\$ 125.00	Total fee (includes deposit)
	Instruction/class non-refundable deposit	\$ 50.00	
	Concessions		
	BPACC events - per item	\$ 2.00	
	Client coffee refills - each	\$ 5.00	
	Client coffee station - per event	\$ 20.00	
	Client concessions - per event	\$ 25.00	
	Client reception fee	\$ 100.00	
	Client merchandise - per event	\$ 30.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Equipment Rental		
	Audio recording - per event	\$ 50.00	
	Banquet table w/cloth & skirt - per event	\$ 20.00	
	Banquet table with cloth only - per event	\$ 15.00	
	Corded microphones > 10 - per event	\$ 18.00	
	Facility piano & bench - per event	\$ 50.00	
	Facility piano tuning - per event	\$ 150.00	
	Follow spot light - per event	\$ 10.00	Operator additional @\$18/hr
	Lecturn only - per event	\$ 5.00	
	Lecturn with microphone - per event	\$ 15.00	
	Removal of seats - per row/event	\$ 50.00	
	Stage lighting & audio/design (color) - per hour	\$ 20.00	
	Stage risers - per event	\$ 75.00	
	Stage screen only - per event	\$ 15.00	
	Video recording and sale - per event	\$ 50.00	
	Video/data projector/screen - per event	\$ 250.00	
	Wireless microphones - per event	\$ 50.00	
	Performance Rental Space		
	Auditorium (per hr, 4-hour minimum)	\$ 75.00	\$85 includes house manager
	Green Room (per hr, 4-hour minimum)	\$ 35.00	
	Studio (per hr, 4-hour minimum)	\$ 45.00	
	Conference Room (per hr, 4-hr minimum)	\$ 45.00	
	Sponsorship		
	Per agreement - minimum	\$ 1,000.00	

Attachment: Exhibit B (1496 : Ord 15-02 Budget)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1497)

Meeting: 05/12/15 07:00 PM

Department: Finance

Category: Budget

Prepared By: Eric Phan

Initiator: Dick Phebus

Sponsors:

DOC ID: 1497

Ordinance 15-03, An ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2015.

BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, hereinafter referred to as the 2015 Tax Rate Ordinance to provide as follows:

SECTION 1: TAX RATE -- There is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance take effect July 1, 2015.

FIRST READING: May 12, 2015

SECOND READING: May 26, 2015

THIRD READING: June 09, 2015

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next:
	5/26/2015 7:00 PM	
MOVER:	Bobby Simmons, Alderman	
SECONDER:	W.C. Pleasant, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	