



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 10, 2022 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Fred Shackelford, Ellendale Baptist Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, May 12 at 6 p.m.

Historic Preservation Commission, May 16 at 7 p.m. (cancelled)

Bartlett Arts Council, May 17 at 6 p.m.

Design Review Commission, May 17 at 6:30 p.m.

RECOGNITIONS

Kids to Parks Day Proclamation

Mayor McDonald presented the Kids to Parks Day Proclamation to Director of Parks and Recreation, Shan Criswell and Assistant Director, Paul Wright. Shan Criswell announced that Kids to Parks Day is scheduled for Saturday, May 21, 2022 at W.J. Freeman Park from 9 a.m. - 12 p.m. The Bartlett Police and Fire Departments will be at the park and there will be kites available for the children to fly.

National Public Works Week Proclamation

Mayor McDonald presented the National Public Works Week Proclamation to Director of Public Works, Mike Adams and Assistant Director, Matt Crenshaw. The week of May 15, 2022 is designated as National Public Works Week.

*****Official Business of the Day*****

Mayor McDonald announced the following emergency replacement purchases on State contracts:

1. Purchase of two Ford F-150 XL pickups for Animal Control from Ford of Murfreesboro for \$55,272.00.
2. Purchase of two animal transport kennel bodies from Swab Wagon Company for \$35,400.00.
3. Purchase of two Ford F-150 pickups for Engineering from Lonnie Cobb Ford for \$75,090.00.
4. Purchase of one 2022 Ford Ranger for Codes from Dobbs Ford of Memphis for \$36,716.50.

MINUTES ACCEPTANCE**Minutes of the April 26, 2022 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

UNFINISHED BUSINESS

- I **Second Reading of Ordinance 22-01, an ordinance to adopt the 2022-2023 General Fund, State Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund Budgets (As Amended). (Dick Phebus, Director of Finance)**

Director of Finance Dick Phebus presented the Fiscal Year 2022-2023 budget as amended to include the Bartlett City School's budget and referenced Exhibits A and B.

Bartlett City Schools Superintendent David Stephens made a detailed presentation of the school system's 9th year proposed budget. He thanked the City of Bartlett for their continued support.

Alderman Young mentioned that 2 million dollars had been used from Reserve Funds the last two years. He stated he could not locate a Reserve Fund balance. Dr. Stevens stated that the fund balance was \$39.6 million and \$4.72 million was unassigned.

Alderman Elliott inquired as to whether the pay increases for teachers applied to nurses. Dr. Stevens confirmed that it did.

RESULT:	APPROVED ON SECOND READING, AS AMENDED [UNANIMOUS] Next:
	5/24/2022 6:00 PM
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 2 **Second Reading of Ordinance 22-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2022. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 5/24/2022 6:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	David Parsons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn	

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 1 Bid for yard waste disposal. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from Nature's Earth at \$2.40 per yard for yard waste and \$10.00 per yard for aged mulch. Funds are available in Account 122.48122.563.
- 2 Bid for backhoe loader. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the sole bid from Stribling Equipment at a total cost of \$131,498.00. Funds are available in Account 311.48311.785.30723.
- 3 Bid for tractor with front loader. (Matt Crenshaw, Assistant Director of Public Works)**
Recommend accepting the lowest bid from First Choice at a total cost of \$32,116.02. Funds are available in Account 110.43600.939.
- 4 Request to purchase seven Kenwood in-car mobile radios, seven Kenwood hand-held radios, and the associated license keys. (Jeff Cox, Police Chief)**
Recommend purchasing seven Kenwood in-car radios, seven Kenwood hand-held radios and the associated license keys from Comserv Wireless. Comserv Wireless is an active participant in the State of Tennessee State Wide Contract # 423 JVC Kenwood Radio Equipment. The total amount for this purchase is \$26,798.10 as detailed in the attached quote. Funds are available in Account 311.48311.785.20322.

NEW BUSINESS

- 1 Resolution 09-22, a resolution to amend the Fiscal Year 2022 General Fund Budget to appropriate \$74,400 for education incentive pay for fire department personnel. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Resolution 10-22, a resolution to accept donated equipment from the Memphis Shelby County Law Enforcement Foundation for the Bartlett Police Department. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

OPEN DISCUSSION

ADJOURNMENT

Meeting adjourned at 6:34 PM