



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

Tuesday, March 10, 2026 - City Hall Council Chambers - 6:00 PM

INVOCATION

Opening Prayer by Grant Skelton, Legacy Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, March 12 at 6 p.m.

Historic Preservation Commission, March 16 at 6:30 p.m.

BPACC Advisory Board, March 17 at 6 p.m.

Bartlett Arts Council, March 17 at 6 p.m.

Design Review Commission, March 17 at 6:30 p.m.

Board of Zoning Appeals, March 19 at 6:30 p.m.

RECOGNITIONS

Leadership Bartlett Recognition

*****Official Business of the Day*****

MINUTES ACCEPTANCE

- 1 Minutes of the February 24, 2026 Board of Mayor and Aldermen Regular Meeting**

CONSENT AGENDA

- 1 Special Event Permit for Faith Baptist Church 5k Run/Walk Fundraiser. (Trey Arthur, Director of Code Enforcement)**

The event will be held on Saturday, June 6 from 7 a.m. to 11 a.m. at 3755 N. Germantown Road.

2 Special Event Permit for Memphis Classic Chevy Club Car Show. (Trey Arthur, Director of Code Enforcement)

The event will be held May 9 from 7 a.m. to 4 p.m. at W.J. Freeman Park. (Trey Arthur, Director of Code Enforcement)

3 Additional Services for Environmental Due Diligence Studies Contract for annexation property at the northeast corner of Walter K. Singleton Parkway at Bolen Huse Road. (Kim Taylor, Director of Planning and Economic Development)

On September 23, 2025, the Board of Mayor and Aldermen approved a contract with A2H for environmental due diligence studies for Bartlett Innovation Park. Additional services to conduct an Archaeological Assessment at a cost of \$30,380.40 are required.

4 CDBG Grant Amendment for Water Treatment Plant #2 for \$500,000.00. (John Horne, Director of Engineering)

In 1950, the City of Bartlett constructed a Water Treatment Plant (WTP) at 5727 Woodlawn Street in order to produce fresh drinking water for this area. This WTP continued to operate until it was in need of improvements and was expanded in 1972. In 1972, the constructed expansion and improvements were completed at the current location, and this WTP was named the A.G.Warner, Jr. WTP in honor of the Bartlett Water Superintendent at that time.(Attached are pictures of the 1982 WTP staff and the current WTP staff in front of the WTP.)

This WTP continues to function well, but is in need of modernization, improvements, repairs, and replacement of many critical components. Construction Design Plans have been completed for these improvements, which include the replacement of:

Electrical motor control centers

An automatic transfer switch

An expanded storage area

ADA improvements to the entrance and office

A new laboratory and office

Updated lighting and windows

On February 24, 2026, the Board of Mayor and Aldermen awarded the contract for this work to Barnes and Brower Inc. for a total of \$990,736.00. This contract has been executed and work should begin in a few weeks.

A Community Development Block Grant (CDBG) was acquired for reimbursement of this project last year. The Board of Mayor and Aldermen approved the initial \$450,000.00 reimbursement at the September 23, 2025, meeting. (Contract #1 is attached)

An additional \$500,000.00 in CDBG reimbursement funding is available for this project. (Contract #2 is attached). With this amendment, the total reimbursement funding is \$950,000.00 with anticipated the Bartlett cost share will be reduced to approximately \$40,736.00. Funds are available in Account 312.48312.81119.

In order for the City of Bartlett to receive these funds, the City must enter into a contract amendment with Shelby County. (Contract amendment attached).

Please approve this contract for this critical funding.

5 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

One item has been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

6 Financial Report for January 2026. (Dick Phebus, Director of Finance)

NEW BUSINESS

1 Resolution 08-26, a resolution to amend Bartlett City Schools Budget for FY2026. (Dick Phebus, Director of Finance)

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT

