City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MAY 8, 2018 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Danny Sinquefield, Faith Baptist Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, May 10 at 7 p.m.

Bartlett Historical Society, May 14 at 7 p.m.

BPACC Advisory Board, May 15 at 6 p.m.

Bartlett Arts Council, May 15 at 6:30 p.m.

Design Review Commission, May 15 at 6:30 p.m.

Board of Education Work Session, May 17 at 7 p.m.

Historic Preservation Commission, May 21 at 7 p.m.

RECOGNITIONS

Leadership Bartlett

The Leadership Bartlett Class of 2018 spent the afternoon learning about Bartlett's government, and then attended the Board meeting.

Mayor's Youth Council Class of 2018

Mayor McDonald presented the members of the Mayor's Youth Council Class of 2018 with certificates of recognition.

Eva Blake, freshman at the Bartlett Ninth Grade Academy
Erin Bowens, senior at Bartlett High School
Alexandra Cook, senior at Bartlett High School
Bethany Crane, senior at Tipton Rosemark Academy

Kevin Flanary, freshman at Bartlett Ninth Grade Academy
Faith Johnson, eighth grader at Bon Lin Middle School
Sean Greene, senior at Christian Brothers High School
Jed Hudson, junior at home school
Breanna Jones, senior at Bolton High School
Miranda Miskel, eighth grader at Elmore Park Middle School
Ryan Owens, eighth grader at Appling Middle School
Anuj Patel, eighth grader at Bon Lin Middle School
Cole Price, eights grader at Appling Middle School
Hannah Rouse, senior at Bartlett High School
Anna St. Clair, sophomore at Bartlett High School
Abigail Sisson, eighth grader at Appling Middle School
Anna Trakul, eighth grader at St. Ann Catholic School
Patrick Wallace, senior at Bartlett High School
Nicholas Winkler, junior at Bartlett High School
Reagan Wallgren, sophomore at Faith Heritage Christian School

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the April 24, 2018 Board of Mayor and Aldermen Regular Meeting

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Bobby Simmons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1 Special event permit for Stanky Creek long-distance races. (Jim Brown, Director of Code Enforcement)

The event will be held on Sunday, September 16 from 7 a.m. to 4 p.m. at Nesbit Park.

2 Professional fee proposal for three-year extension of audit contract with Watkins Uiberall. (Dick Phebus, Director of Finance)

Recommend accepting the proposed fee schedule for a three-year contract extension to audit financial records of the City of Bartlett, plus Bartlett City Schools from Watkins Uiberall, LLC. Total fees proposed are $105,500 in FY19; $109,650 in FY20; $112,900 in FY21. School system will reimburse the City for their portion of the audit fees. School activity funds will be a separate audit contract with the Bartlett Board of Education. Funds are available in Account 110.41300.175.

3 Bid for Orion water meters. (Bill Yearwood, Director of Public Works)

Recommend accepting the sole bid from National Meter. This bid price will be in effect for Fiscal year 2019.
Funds are available in Account 510.51300.355.

4 Bid for water main repair clamps. (Bill Yearwood, Director of Public Works)
Recommend accepting the lowest bid from Consolidated. This bid price will be in effect for Fiscal Year 2019. Funds are available in Account 510.51300.355.

5 Bid for compression fittings and corporation stops. (Bill Yearwood, Director of Public Works)
Recommend accepting the lowest bid from G & C Supply. Funds are available in Account 510.51300.355.

6 Bid for four recycling roll-off container. (Bill Yearwood, Director of Public Works)
Recommend accepting the lowest bid from Bakers Waste Equipment at a total cost of $32,240.00. Funds are available in Account 311.48311.785.30718.

7 Bid for universal refuse containers. (Bill Yearwood, Director of Public Works)
Recommend accepting the lowest bid from Stringfellow at a unit cost of $51.87. This bid price will be in effect for Fiscal Year 2019. Funds are available in Account 122.48122.940.

NEW BUSINESS

1 Resolution 08-18, a resolution to amend the Fiscal Year 2018 General Fund and Capital Improvement Fund budgets to provide funds for the purchase of a fire pumper. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution appropriates $600,000 for a new fire pumper.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 09-18, a resolution to amend the Fiscal Year 2018 Bartlett City Schools Education Capital Project Fund. (Dick Phebus, Director of Finance)

This resolution amends the Schools' Capital Fund budget to increase expenditures by $1.7 million for the Academy's bus lot and athletic field project.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 Resolution 10-18, a resolution authorizing the execution and delivery of a lease purchase agreement for the acquisition of computers for the Bartlett City School System and an agreement with the Bartlett Board of Education for the payment of obligations under the lease purchase agreement. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution approves the City entering into a lease with Apple for 5,200 computers for the Bartlett City School System. This resolution also provides for the payment to the City of Bartlett from the Bartlett Board of Education.

The school system is returning their old computers and receiving new ones.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

4 **First Reading of Ordinance 18-02, an ordinance to adopt the 2018-2019 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund budgets. (Dick Phebus, Director of Finance)** The public hearing to be set for June 12, 2018.

Mr. Phebus explained that this Fiscal Year 2019 Budget ordinance includes both the schools' general fund and special revenue fund.
Mayor McDonald noted that the Board held a work session to review the budget on Tuesday, April 24.

RESULT:	**APPROVED ON FIRST READING [UNANIMOUS]**	**Next: 5/22/2018 7:00 PM**
MOVER:	Emily Elliott, Alderman	
SECONDER:	Jack Young, Vice Mayor	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

5 **First Reading of Ordinance 18-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2018. (Dick Phebus, Director of Finance)** The public hearing to be set for June 12, 2018.

Mr. Phebus noted that this ordinance maintains the current property tax rate of $1.83 per $100 of assessed value.

RESULT:	**APPROVED ON FIRST READING [UNANIMOUS]**	**Next: 5/22/2018 7:00 PM**
MOVER:	Jack Young, Vice Mayor	
SECONDER:	Bobby Simmons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

OPEN DISCUSSION

Alderman Pleasant announced his annual fish fry will be held Saturday, July 21.

Alderman Elliott announced the City's farmers market will begin Saturday, May 19 at W.J. Freeman Park.

City Engineer Rick McClanahan announced that the both Oak and Altruria Roads would reopen Wednesday, May 9 after CSX Railroad completed replacing railroad ties. Similar work will be done in July at the Stage, Yale, and Five-Way railroad crossings, which will close the roads to thru traffic.

BPACC Director Michael Bollinger announced the first concert in the Music by the Lake series will be held Friday, May 11 from 6 to 9 p.m. at BPACC.

ADJOURNMENT

Meeting adjourned at 7:25 PM

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, APRIL 24, 2018 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mayor McDonald

FUTURE MEETINGS

Board of Education, April 26 at 7 p.m.

Beer Board, May 1 at 6 p.m.

Bartlett Station Commission, May 2 at 7:30 a.m.

City Beautiful Commission, May 3 at 6:30 p.m.

Family Assistance Commission, May 7 at 6 p.m.

Planning Commission, May 7 at 7 p.m.

RECOGNITIONS

The Board recognized Boy Scouts from Troop 459. The scouts were working to obtain Citizenship in the Community and Communications Merit Badges.

Proclamation for Building Safety Month

Mayor McDonald read a proclamation naming April Building Safety Month.

Badge presentation for Tori Tijerina

Assistant Fire Chief Tommy Gately presented Tori Tijerina with her badge for Fire Lieutenant. Ms. Tijerina is the first female lieutenant in the Bartlett Fire Department's history.

Recognition of Water Treatment Plant's staff perfect inspection score

Rick McClanahan and John Horne, Director and Assistant Director of Engineering respectively, recognized the Water Treatment Plant's staff for achieving a perfect score on the most recent State inspection. Greg Engstrand, Mandrill McLaughlin, James Brown, and Josh Benedict set a team goal to earn a 100 on the state inspection, and they did it. Mr. McClanahan said during his 30-year tenure at the City, the Water Treatment Plant has never achieved a perfect score.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the April 10, 2018 Board of Mayor and Aldermen Regular Meeting

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Emily Elliott, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1 **Bid for roof-top HVAC replacement at the Recreation Center. (Shan Criswell, Director of Parks and Recreation)**
Recommend accepting the lowest bid from National HVAC in the amount of $59,507.00, plus a contingency amount of $6,000. Construction management will be provided by Smith Seckman and Reid for a cost of $3,800. Total cost of this project is $69,307.00. Funds are available in Account 311.48311.785.54318.

2 **Bid for Police Department uniforms. (Gary Rikard, Chief of Police)**
Recommend accepting the lower bid from Mid-South Solutions police uniforms beginning July 1, 2018. Funds are available in Account 110.42100.340.

3 **Bid for Fire Department uniforms. (Terry Wiggins, Fire Chief)**
Recommend accepting the lower bid from Shapiro for firefighter and ambulance service uniforms. Funds are available in Accounts 110.42200.340 and 110.42300.340.

4 **Planning Commission Report for April 2018. (Kim Taylor, Director of Planning and Economic Development)**

Item 1 - Master plan for Windsor Park Subdivision, Section B, Phases 1 and 2, northeast corner of New Brunswick and Ellis Road, was deferred to the next Planning Commission meeting.

5 **Treasurer's Report for March 2018. (Dick Phebus, Director of Finance)**

Budgeted Expenditures	$79,809,042
Year-to-date Expenditures	$62,415,523
Budgeted Revenues	$79,809,042
Year-to-date Revenues	$64,424,231

NEW BUSINESS

1 Appoint Mike Adams to the Shelby County Solid Waste Board. (A. Keith McDonald, Mayor)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Alderman Bobby Simmons reminded the public that early voting will run through April 26, and Election Day for the County primaries is May 1.

City Engineer Rick McClanahan announced that between May 4 and May 10 CSX Railroad would be closing the crossings on Ferguson, Altruria, St. Elmo, and Oak Roads to replace railroad ties.
The crossings at Stage, Yale, and the five-way intersection will be closed later in the month.

Mayor McDonald asked Mr. McClanahan when the Yale Road water tower would be complete. Mr. McClanahan said the end of June or first of July.

Alderman Elliott asked Mr. McClanahan if the construction barrels, fencing, and other small equipment left behind at projects could be cleaned up.

ADJOURNMENT

Meeting adjourned at 7:18 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 05/08/18 07:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special event permit for Stanky Creek long-distance races.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

APPLICATION FOR SPECIAL EVENT

OFFICE OF
BARTLETT CODE ENFORCEMENT
6382 STAGE ROAD
BARTLETT TN 38134
901-385-6425

NESBIT PARK 5760 YALE RD — 38134
Address — Zip Code

SEPTEMBER 16, 2018 — 7:00 AM TO 4:00 PM
Dates of the Event — Hours of the Event

FOOT RACE (RUN)
Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)

CITY OF BARTLETT
Property Owner

MICHAEL D. SAMUELSON
ALTIS ENDURANCE SPORTS, LLC — 9438 WILLIAM LITTLE DR. LAKELAND, TN 38002-9475
Special Event Permit Applicant — Address of Applicant

901-355-9820 — NONE
Phone Number — Fax Number

Check all items that apply: **For information call (901) 385-6425.**

N/A State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)
X Letter of Permission
X Insurance
N/A Tents (Fire Retardant letter included)
X Special Event Checklist
X Map
N/A Sign or Banner

$60.00 Special Event Fee
$4.00 Permit Issuing Fee
Total

Michael D Samuelson — 4-26-18
Responsible Person — Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Attachment: 5760 YALE RD-STANKY CREEK 50K-25K MARATHONS-SEPT 2018 (2324 : Stanky Creek Foot Race)

Special Event Checklist

Event: STANKY CREEK 50K/MARATHON/25K/HALF MARATHON
Location: NESBIT PARK 5760 YALE RD BARTLETT, TN 38134
Dates: SUNDAY SEPTEMBER 16, 2018

Type of special event: (Check one.)

X *Type 1: Noncommercial Events.* Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.

___ *Type 2: Special Seasonal Events.* Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.

___ *Type 3: Commercial Events.* Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.

___ *Type 4: Public Attractions.* Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. **Requires approval by the Board of Mayor and Aldermen.**

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

___ *Public property.* Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.

X *Public parks.* Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)

___ *City sponsorship.* Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.

___ *Special use permit or site plan.* Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.

___ *Yard sales.* Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.

___ *Auctions/estate sales.* Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.

___ *Business deliveries.* Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.

___ *Certain solicitations.* Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.

___ *First Amendment activity.* The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.

___ *Political campaigning.* Campaigning for public office.

Performance standards:

	Sub-mitted ✓ or X	OK	N/A		Comments
1			X	*Location.* Special events that do not require the use of public right-of-way shall be conducted on private property in a **commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission**.	
2			X	For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3			X	**Type 3** outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		X		*Land-use compatibility.* The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		X		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		X		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7			X	*Compliance with other regulations.* All structures shall meet all applicable provisions of the Building Code.	
8		X		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub-mitted ✓ or X	OK	N/A		Comments
9		X		*Hours of operation and duration.* The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. **Table V.27-1: Special Event Maximum Duration** **Type of Special Event** — **Duration** Type 1: Noncommercial — 30 days Type 2: Special Seasonal — 90 days Type 3: Commercial — 14 days Type 4: Public Attractions — 14 days	
10			X	In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.	
11		X		*Frequency.* Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.	

	Sub-mitted ✓ or X	OK	N/A		Comments
12			X	**Type 3** outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13		X		*Traffic circulation.* The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14			X	*Street closings.* The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

	Sub-mitted ✓ or X	OK	N/A		Comments
15		X		*Fire safety.* The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16		X		*Off-street parking.* The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17		X		*Public conveniences and litter control.* Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18		X		*Nuisances.* The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub-mitted ✓ or X	OK	N/A		Comments
19		X		*Area of parking lot dedicated to outdoor special events.* a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20			X	*City services.* If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21	X			*Insurance coverage.* Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A	•	Comments
22		X	Limitations on signs.	
23		X	Temporary arrangements for parking and traffic circulation.	
24	X		Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25		X	Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		X	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27		X	The provision of traffic control or security personnel to ensure the public safety and convenience.	
28	X		Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least **ten (10) days prior** to the requested start date of any special event.

The application shall set forth and contain the following information:

	Sub-mitted ✓ or X	OK	N/A		Comments
29	X			Name and address of the applicant.	
30	X			Names and address of the owner of the premises on which the proposed event is to be held.	
31			X	Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	X			Description of the site on which the proposed event is to be held.	
33	X			Date of the proposed event.	
34	X			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35			X	A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, out-door display areas, signs, streets, and property lines.	
36	X			Location and number of proposed temporary public toilets.	
37			X	Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38			X	Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	X		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40		X	The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41		X	An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42	X		The Permitting Official determines the following: a. The special event will comply with the special event performance standards…;	
43	X		b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44	X		c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45	X		d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	

Special Event Permit Application
For
Stanky Creek 50K/Marathon/25K/Half Marathon (a foot race)

Date and time of event: Sunday September 16, 2018 from 7:00 AM to 4:00 PM

Location of Event: Nesbit Park (Stanky Creek) located at 5760 Yale Rd. Event participants will run, jog, or walk either a 50K, marathon, 25K, or half marathon by running loops on the park's maintained trails to complete the race distance of their choosing.

Name and address of the Race Director:
Mr. Mike Samuelson
9438 William Little Dr.
Lakeland, TN 38002-9475
events@altisendurance.com
Cell/home: 901-355-9820

Narrative description of event: Approximately 200 runners (the event is limited to a maximum of 250 runners) will run loops of the Nesbit Park trails to complete a 50K, marathon, 25K, or half marathon.

Parking: Event participants will park in the Nesbit Park parking lot and also legally park between the bike lane and the curb on Yale Rd. near the park.

Standards: All performance standards and requirements set forth in the Special Events Checklist have been satisfied.

Portable toilets: Portable toilets will be used and set up on the west side of the Nesbit Park parking lot.

City Services: No city services are requested for this event.

Insurance Coverage: Insurance coverage for this event has been obtained. The appropriate Certificate of Liability Insurance for this event is included in this permit request.

Restoration of site: The restoration of Nesbit Park will be conducted according to required special event standards and conditions of approval.

Proceeds from this event support Youth Villages and Goodwill.

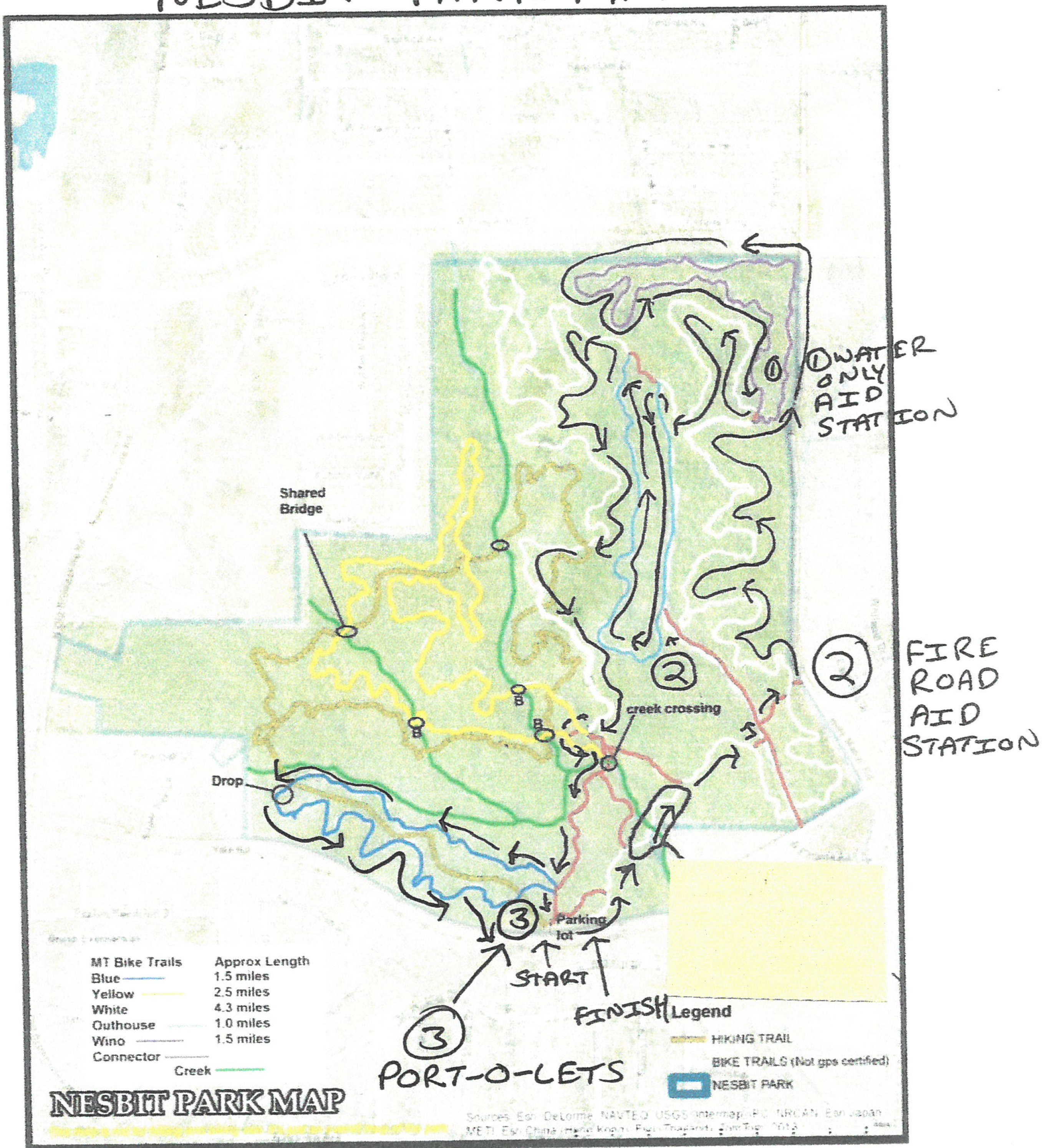
Enclosure (1): Completed Special Event Checklist
Enclosure (2): Nesbit Park Map
Enclosure (3): Insurance Certificate
Enclosure (4) Parks & Recreation Permission Letter

Respectfully submitted,

Michael O Samuelson

Mike Samuelson, Race Director

NESBIT PARK MAP



STANKY CREEK 50K/MARATHON/25K/HALF

① WATER ONLY AID STATION

② FIRE ROAD AID STATION

③ PORT-O-LETS ON WEST SIDE OF PARKING LOT

Attachment: 5760 YALE RD-STANKY CREEK 50K-25K MARATHONS-SEPT 2018 (2324 : Stanky Creek Foot Race)

City of Bartlett

PARKS & RECREATION

A. Keith McDonald, Mayor
Shan Criswell, CPRP, Parks Direct

April 18, 2018

City of Bartlett
Code Enforcement
6462 Stage Road
Bartlett, TN 38134

The third annual Stanky Creek 50K Marathon and 25K Half Marathon has requested to use Nesbit Park on Sunday, September 16, 2018, 7:00 a.m. until 4:00 p.m.

Permission is hereby given by Bartlett Parks and Recreation Department pending approval by the Mayor and Board of Aldermen.

Sincerely,

SC

Shan Criswell
Director Parks and Recreation
City of Bartlett

cc: Michael D. Samuelson
9438 William Little Dr.
Lakeland, TN 38002-9475
events@altisendurance.com
901-355-9820

5868 Stage Road • Bartlett, Tennessee 38134 • Phone: 901-385-5590 • Fax: 901-385-6673

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
STAR Insurance - Fort Wayne Office
2130 East Dupont Road

Fort Wayne IN 46825

CONTACT NAME: Margaret Mayers
PHONE (A/C, No, Ext): (260)467-5689 FAX (A/C, No): (260)467-5691
E-MAIL ADDRESS: margaret.mayers@starfinancial.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: National Casualty Company	11991
INSURER B: Nationwide Life Insurance Co.	66869
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Road Runners Club of America/2018 and Its Member Clubs,
1501 Lee Highway, Suite 140
Arlington VA 22209

COVERAGES CERTIFICATE NUMBER: 2018 $1M A.I. REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,00
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,00
	X Legal Liability to			KR00000007170900	12/31/2017	12/31/2018	MED EXP (Any one person)	$ 5,00
	Participant $1,000,000				12:01 AM	12:01 AM	PERSONAL & ADV INJURY	$ 1,000,00
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ Unlimite
	X POLICY PRO-JECT LOC			Abuse & Molestation			PRODUCTS - COMP/OP AGG	$ 1,000,00
	OTHER:			Aggregate $5,000,000			Abuse and Molestation	$ 500,00
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,00
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS; SCHEDULED AUTOS			KR00000007170900	12/31/2017	12/31/2018	BODILY INJURY (Per accident)	$
	X HIRED AUTOS; X NON-OWNED AUTOS				12:01 AM	12:01 AM	PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB; OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB; CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	Excess Medical & Accident			SPX0000028554500	12/31/2017	12/31/2018	Excess Medical	$10,00
	($250 Deductible/Claim)				12:01 AM	12:01 AM	AD & Specific Loss	$2,50

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 09/16/18 Stanky Creek 50K/Marathon/25K/Half Marathon/Marathon/25K/Half Marathon INSURED RRCA CLUB/EVENT MEMBER: Altis Endurance Sports, LLC, Attn: Mike Samuelson, 9438 William Little Drive, Lakeland, TN 38002

CERTIFICATE HOLDER

09/16/18 City of Bartlett
5868 Stage Road
Bartlett, TN 38134

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Terry Diller/LKR Terry R. Diller, CPCU

ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD
INS025 (201401)

Attachment: 5760 YALE RD-STANKY CREEK 50K-25K MARATHONS-SEPT 2018 (2324 : Stanky Creek Foot Race)

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

Meeting: 05/08/18 07:00 PM
Department: Finance
Category: Presentation
Prepared By: Dick Phebus
Department Head: Dick Phebus

AGENDA ITEM

Professional fee proposal for three-year extension of audit contract with Watkins Uiberall.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

WATKINS UIBERALL
Certified Public Accountants
Independent Member of BKR International

Watkins Uiberall, PLLC

1661 Aaron Brenner Drive • Suite 300
Memphis, Tennessee 38120
901.761.2720 • Fax: 901.683.1120

417 West Main Street • Suite 100
Tupelo, Mississippi 38804
662.269.4014 • Fax: 662.269.4016

www.wucpas.com

April 25, 2018

Mr. Dick Phebus

Director of Finance, Bartlett Tennessee

6400 Stage Road

City of Bartlett, Tennessee 38134

Mr. Phebus,

As requested, we would like to request a three year extension of our contract to perform audit services for the City of Bartlett. The following table outlines the current fees under contract for FY18 and the proposed fees for FY19 to FY21:

	Current	Proposed		
	FY18	FY19	FY20	FY21
City of Bartlett audited financials	$ 56,000	$ 56,000	$ 58,500	$ 60,250
City of Bartlett Single Audit	8,000	8,000	8,400	8,650
Bartlett Schools Education Fund	16,500	27,000	27,750	28,500
Bartlett Schools Single Audit	4,500	4,750	5,000	5,250
	$ 85,000	$ 95,750	$ 99,650	$ 102,650
Bartlett Pension Fund	$ 9,500	$ 9,750	$ 10,000	$ 10,250
Bartlett School Activity Funds	$ 26,400	$ 28,000	$ 28,000	$ 28,000
Grand total of all contracts	$ 120,900	$ 133,500	$ 137,650	$ 140,900
$ Increase		$ 12,600	$ 4,150	$ 3,250
% Increase		10%	3%	2%

Considering the annual budgets of the City and its school district in relation to other local municipalities, we believe our proposed fees are fair and reasonable. Please feel free to contact me with any questions. Your consideration in this matter is greatly appreciated.

Sincerely,

Jeffrey L. Thomason, CPA

Chief Manager

Attachment: City of bartlett Extension FY19-FY21 (2322 : Watkins Audit Fees)

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 05/08/18 07:00 PM
Department: Public Works
Category: Bid
Prepared By: Jessica Vaughan
Department Head: Bill Yearwood

Bid for Orion water meters.

On April 12, 2018 an ad was placed in *The Daily News.* On April 26, 2018 the City of Bartlett received one bid, which was opened at City Hall.

Bids were received from the following companies:

National Meter	

We recommend the bid be awarded to National Meter.

Funds are available in Account 510.51300.355.

Thank you for your consideration.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

WATER METERS
FY2018-04-049
July 1, 2018 - ~~June 30~~, 2019

Vendor: National Meter MC

	UNIT	current bid	previous bid
Meters with local register		2018	2015-2016
5/8" x 3/4" Meter - M25	Each	$ 49.50	$46.50
1" Meter - M70	Each	$ 151.00	$147.50
1 1/2" Meter - M120	Each	$ 358.00	$355.00
2" Meters - M170	Each	$ 535.00	$525.00
2" Compound Meter	Each	$ 1,584.00	$1,545.00
3" Compound Meter	Each	$ 1,895.00	$1,860.00
4" Compound Meter	Each	$ 3,115.00	$3,030.00
Meters with RTR Orion data profiling transmitter (quoting HR-E)			
5/8" x 3/4" Meter - M25	Each	$ 174.00	$165.50
1" Meter - M70	Each	$ 289.00	$285.50
1 1/2" Meter - M120	Each	$ 496.00	$485.00
2" Meters - M170	Each	$ 685.00	$655.00
2" Compound Meter	Each	$ 1,845.00	$1,845.00
3" Compound Meter	Each	$ 2,167.00	$2,167.50
4" Compound Meter	Each	$ 3,420.00	
RTR Orion data profiling transmitter unit only (quoting HR-E)			
5/8" x 3/4" Meter - M25	Each	$ 139.00	$136.50
1" Meter - M70	Each	$ 139.00	$136.50
1 1/2" Meter - M120	Each	$ 142.50	$139.50
2" Meters - M170	Each	$ 142.50	$139.50
2" Compound Meter	Each	$ 345.00	$345.00
3" Compound Meter	Each	$ 345.00	$345.00
4" Compound Meter	Each	$ 345.00	

NATIONAL
METER & AUTOMATION

7220 S. Fraser Street | Centennial, CO 80112
877.212.8340 | Fax: 303.649.1017

April 24, 2018

VIA FEDERAL EXPRESS PRIORITY OVERNIGHT

COPY

City of Bartlett
Mayor A. Keith McDonald
6400 Stage Road
Bartlett, TN 38134

RE: Request for Sealed Bids – SB # FY2018-04-049 – Water Meters
Submittal Due: April 26, 2018 @ 2:00 P.M.

Dear Mayor McDonald:

This letter is attached to and becomes a part of our bid to furnish water meters, registers and endpoints to the City of Bartlett, Tennessee.

If awarded to Badger Meter, Inc. DBA National Meter & Automation and acceptance is made within sixty (60) days, the prices quoted herein will remain firm through June 30, 2019. If the contract is renewed, quoted prices may be increased in proportion to the increase in the Consumer Price Index for All Urban Consumers as reported by the U.S. Department of Labor. The base index shall be the February 2018 index of 248.99. Changes in prices will not exceed five percent (5%) and be no more frequent than every 12 months if necessary

We are pleased that all products bid herein meet the City of Bartlett specifications. As most recently provided to the City, please note that we are bidding the HR-E encoder in lieu of the RTR register listed in your specifications. The HR-E provides utilities with more than just a meter reading. With eight (8) number wheels – two more than traditional six (6)-dial encoders, a much finer reading resolution is provided both visually and electronically and the need for a center sweep hand has been eliminated. When reading the encoder from left to right, the last two dials of the encoder provide the information that the center sweep hand and flow finder provided in traditional six (6)-dial encoders. In addition to this enhanced resolution, the HR-E also incorporates a flow finder with calibrated test circle. With high resolution eight (8) dial visual and encoded output, the HR-E provides greater leak detection and other critical information through the reading system to help utilities manage their water.

We provide certification files to help manage meter and endpoint inventory and to maintain meter accuracy data. The standard method of delivery for this format is via electronic mail. Any deviations from our standard format, or any custom file formats, will be considered on a time and material basis. Please contact your Account Manager if you require more information.

In the event that you have any questions, I can be reached by telephone at (800) 876-3837, extension 12728 or via email at bids@nationalmeter.com. Additionally, your Account Manager, Duke Julian can be reached at (615) 207-2048 or via email at djulian@nationalmeter.com.

We would appreciate a copy of the bid tabulation for our records. Electronic mail delivery is preferred to bids@nationalmeter.com.

Badger Meter, Inc. DBA National Meter & Automation appreciates this opportunity to support the metering needs of the City of Bartlett.

Sincerely,
Badger Meter, Inc. DBA National Meter & Automation

KFleming

Korrine L. Fleming
Assistant Secretary

enclosures

KLF/rl

cc: Duke Julian, Account Manager - National Meter & Automation

NATIONAL
METER & AUTOMATION

7220 S. Fraser Street | Centennial, CO 80112
877.212.8340 | Fax: 303.649.1017

April 24, 2018

AFFIDAVIT OF COMPLIANCE

I hereby certify that the meters we propose to furnish to the City of Bartlett, Tennessee comply with all applicable requirements of AWWA C700 cold water bronze disc meters and AWWA C702 cold water compound meters, as most recently revised and these specifications, except as noted herein.

BADGER METER, INC. DBA NATIONAL METER & AUTOMATION

KFleming

Korrine L. Fleming
Assistant Secretary

STATE OF WISCONSIN)

COUNTY OF MILWAUKEE) ss

Subscribed and sworn to before me this 24th day of April, 2018.

Rebecca L. Loomans

Notary Public

REBECCA L. LOOMANS
NOTARY PUBLIC
STATE OF WISCONSIN

My Commission Expires: August 17, 2018

Wholly owned distributor of Badger Meter

Form **W-9** (Rev. November 2017) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Badger Meter, Inc.

2 Business name/disregarded entity name, if different from above

National Meter and Automation

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

4545 W. Brown Deer Rd.

Requester's name and address (optional)

6 City, state, and ZIP code

Milwaukee, WI 53223

7 List account number(s) here (optional)

Part I **Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

_ _ _ - _ _ - _ _ _ _

or

Employer identification number

3 9 - 0 1 4 3 2 8 0

Part II **Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Janine Cuccuzzale Date ▶ April 24, 2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

CITY OF BARTLETT

6400 STAGE ROAD
BARTLETT, TENNESSEE
38134

A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Bill Yearwood, Public Works Director

REQUEST FOR SEALED BIDS

SB # FY2018-04-049

DUE: Thursday, April 26, 2018, no later than 2:00 p.m. (CST)

WATER METERS

PUBLIC WORKS

The City of Bartlett Public Works is seeking to purchase water meters as per the written specifications.

WATER METERS
FY2018-04-049
DUE: April 26, 2018

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, April 26, 2018**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2018-04-049 "WATER METERS"** and addressed as follows:

MAYOR A. KEITH MCDONALD
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or email dcairncross@cityofbartlett.org

Please quote prices on the attached Bid Pricing Sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

Badger Meter, Inc. DBA National Meter & Automation
NAME OF FIRM

bids@nationalmeter.com
EMAIL

7220 South Fraser Street
Centennial, CO 80112
ADDRESS

(800) 876-3837 x12728
TELEPHONE

Fleming
AUTHORIZED REPRESENTATIVE
Korrine L. Fleming, Assistant Secretary

April 24, 2018
DATE

WATER METERS
FY2018-04-049
DUE: April 26, 2018

INTENT

The intent of this request is for the City of Bartlett Public Works to purchase Water Meters for Water &Wastewater Services General Maintenance for the period July 1, 2018 through June 30, 2019, with the option to renew for two (2) additional one year periods, July 1, 2019 through June 30, 2020 and July 1, 2020 through June 30, 2021, upon mutual agreement of both parties subject to the Terms and Conditions listed in this bid.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer, and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

A. General Requirements

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the Compliance check list, along with the signed pricing sheet, the signed and notarized Public Acts 109 form (page 9) and a signed W-9 form for current year. **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. Any/all items delivered as a result of the award of this bid shall not have any obvious defects and cartons to be unbroken and sealed. Final acceptance will be determined by inspection of items by City of Bartlett Public Works department.
4. The City reserves the right to reject any and all bids.
5. Prompt payment discount shall be considered as a cost factor in this bid. Invoices shall be paid thirty (30) days after receipt of correct invoices.
6. A Purchase Order will be issued to the successful vendor.
7. All products are to be delivered F.O.B. to the City of Bartlett Water & Wastewater General Maintenance, 3587 Altruria Road, Bartlett, TN 38135.

B. Firm Pricing and Renewals

All prices are to remain firm from award date of July 1, 2018 through June 30, 2019 with the **option to renew** for two (2) additional one year periods, July 1, 2019 through June 30, 2020 and July 1, 2020 through June 30, 2021, upon mutual agreement of both parties and subject to the Terms and Conditions listed in this bid. Prior to any renewal period, the vendor receiving an award may review and request an adjustment of pricing sixty (60) days prior to the beginning of the renewal period.

However, the successful vendor shall be required to give the City of Bartlett the benefit of any general price reduction. Price escalation/de-escalations after the first completed year of the contract shall be limited to five percent (5%) or a maximum based upon the Consumer Price Index for Urban Consumers.

The successful vendor shall provide a written letter from the manufacturer advising of the specific product price increase and percent of increase. The City of Bartlett reserves the right to reject any increase and may cancel this agreement if the price increase is not agreed upon by both parties.

C. Quantities

Quantities are estimated for bid purposes only. There are no guaranteed quantities or dollar amounts to be purchased against this bid. The successful vendor is required to keep in stock the normal range of supplies.

D. Equal or Equivalent Products

Bidders may bid "or equal" or equivalent product (s) to the product specified. However, it must be stated that the item (s) bid are either considered to be equal or equivalent to the specifications. Bidder must provide manufacturer and part number if quoting an alternate product.

E. Award

The City of Bartlett reserves the right to award this bid on the basis of individual items, groups of items or the entire list of items, whichever is in the best interest of the City and Bartlett Animal Shelter. The City reserves the right to cancel this bid for failure to provide items as per the bid specifications. Cancellation will be subject to not less than and thirty (30) day notification.

WATER METERS
FY2018-04-049
DUE: April 26, 2018

DETAILED SPECIFICATIONS

- **Water Meters**

All water meters are to be new, split case/frost proof meters manufactured by Badger Meter Company or approved equal. The water meter furnished shall equal or exceed ANSI/AWWA standard C700, consist of three basic components: meter housing, measuring chamber, and permanently sealed register. The size and model number of the meter and the direction of flow shall be cast in raised letters on the outer surface of the casing. The meter casing for the 5/8" and 1" meters shall have casing spuds with external straight threads. 1-1/2" and 2" meters shall have furnished companion flange of meter size. The meter shall be furnished with a nutating disc-measuring element, the chamber shall be made of a polymeric material and the disc and ball assembly shall be made of the same polymeric material. The disc and ball assembly shall be precisely machined and fitted in the chamber to operate freely and smoothly.

Note: All water meters are to be lead-free in order to meet the "Safe Drinking Water Act" effective January 4, 2014.

- **Register**

Register for water meter shall be permanently sealed and geared so all similar sized registers will change from meter to meter without effecting accuracy. The register shall be affixed to the upper parts of the meter case and shall be tamper proof. The register shall consist of a straight reading odometer type totalization display that registers in US gallons, a 360 degree test circle with center sweep hand and flow finder to detect leaks. The figures on the number wheel shall be large and distinct and have contrasting colors. The register cover shall be securely fastened in place and shall be of a high strength material that resists scratching. The register warranty shall be 25 years from date of manufacture.

- **AMR Meter Module**

All transmitters are to be new Orion transmitters manufactured by Badger Meter Company or approved equal. All transmitters shall be connected to a Recordall Transmitter Register (RTR) which shall provide for visual registration at the meter. The RTR shall function in temperature variations from 32 degrees Fahrenheit to 110 degrees Fahrenheit. The signal transmission assembly shall induce no drag that could result in accelerated wear of the meter or cause under registration. The pit transmitter shall be designed for through the lid or under the lid installations subject to submergence. An optional integral pit transmitter for submerged pit applications shall also be available. The integral pit transmitter shall be designed for mounting directly to the meter and below the lid in pit installation subject to submergence. The integral pit transmitter must not have any exposed wires between the encoder register and the transmitter. The transmitters shall be designed to operate at 916.45 MHz +/- 1 MHz. The receiver shall be wide band, single channel with -105 dBm sensitivity. The field strength shall be no greater than 94dbuV/Meter @ 3 meters.

The Pit Transmitter case shall be constructed of high impact waterproof plastic. The Pit Transmitter enclosure shall be factory potted and factory wired to the Recordall Transmitter Register. The Pit Transmitter can be stored and shall operate in temperatures ranging from -40 degrees to 140 degrees Fahrenheit. The Pit Transmitter shall operate in atmospheres of 0% to 100% condensing humidity. The Pit Transmitter shall be designed for submerged pit applications. An optional integral pit transmitter that mounts directly to the meter and has no exposed wires shall also be available for submerged pit environments.

The Recordall® Transmitter Register (RTR®) consists of a mechanical local register combined with electronic circuitry capable of producing a signal compatible with the Remote Transmitter, the Integral Transmitter, the Pit Transmitter or Integral Pit Transmitter. The electronic circuitry shall contain a piezoelectric switch, which shall be covered by US Patent.

The RTR is a water resistant transmitter constructed of a scratch resistant glass face, non-corrosive metal bottom, and non-gasketed permanent seal. The encoder shall have a plastic or bronze lid that covers the glass face for added protection with an optional serial number for identification. The electronic encoder register shall provide a digital output based on a piezoelectric solid-state switch with a digital output resolution of 1/10th of the register test circle. The output of the electronic encoder register must have the characteristics of an open drain Field Effect Transistor (FET) and shall require no electrical contacts to stick, wear or corrode.

The RTR® consists of a permanently sealed glass face and metal bottom to eliminate moisture, dirt, and other contaminates. The electronic encoder register must exceed all applicable requirements of the AWWA standards and C707 regarding moisture intrusion. The electronic encoder register offered must consist of a six-digit straight-reading mechanical odometer totalizer located in the six o'clock position, a 360° test circle with full-face sweep hand, and a flow finder to detect leaks. The RTR is enclosed in a self-contained plastic shroud assembly with either plastic or bronze lid and is magnetically coupled to the meter-measuring element.

End of Specifications

WATER METERS
FY2018-04-049
DUE: April 26, 2018

BID PRICING SHEET

(Include one original, clearly marked, and two copies, including the Public Acts 109 form and current, signed W-9 form)

Note: The following quantities are estimated for bid purposes only. There are no guaranteed quantities or dollar amounts to be purchased against this bid. The successful vendor is required to keep in stock the normal range of meters.

- 700 each 5/8" x 3/4" Meters
- 200 each 1" Meters
- 25 each 1 1/2" Meters
- 15 each 2" Meters
- 5 each 2" Compound Meter
- 5 each 3" Compound Meter

1. **Meters with local register**	**UNIT PRICE (Each)**
5/8" x 3/4" Meter - M25	$ 49.50
1" Meter – M70	$ 151.00
1 1/2" Meter – M120	$ 358.00
2" Meters – M170	$ 535.00
2" Compound Meter	$1,584.00
3" Compound Meter	$1,895.00
4" Compound Meter	$3,115.00

2. **Meters with HR-E ~~RTR~~ Orion data profiling Transmitter**	**UNIT PRICE (Each)**
5/8" x 3/4" Meter - M25	$ 174.00
1" Meter – M70	$ 289.00
1 1/2" Meter – M120	$ 496.00
2" Meters – M170	$ 685.00
2" Compound Meter	$1,845.00
3" Compound Meter	$2,167.00
4" Compound Meter	$3,420.00

Due to continuous improvements and redesign of our products and technology solutions, Badger Meter reserves the right to provide our newest product solutions as an alternate to the proposed products provided they are in conformance with the requirements of the specifications and do not exceed the prices quoted.

WATER METERS
FY2018-04-049
DUE: April 26, 2018

Pricing Sheet, page 2

HR-E
3. ~~RTR~~ **Orion data profiling transmitter unit** only

	UNIT PRICE (Each)
5/8" x 3/4" Meter - M25	$ 139.00
1" Meter – M70	$ 139.00
1 1/2" Meter – M120	$ 142.50
2" Meters – M170	$ 142.50
2" Compound Meter	$ 345.00
3" Compound Meter	$ 345.00
4" Compound Meter	$ 345.00

Due to continuous improvements and redesign of our products and technology solutions, Badger Meter reserves the right to provide our newest product solutions as an alternate to the proposed products provided they are in conformance with the requirements of the specifications and do not exceed the prices quoted.

Badger Meter, Inc. DBA National Meter & Automation
NAME OF FIRM

bids@nationalmeter.com
Email

Korrine L. Fleming, Assistant Secretary
Authorized Representative
(Typed or Printed)

(800) 876-3837 x12728
Phone Number

Fleming
Authorized Representative Signature
(Required)

April 24, 2018
Date

WATER METERS
FY2018-04-049
DUE: April 26, 2018

PUBLIC ACTS 109
(Iran Divestment Act)

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: http://tnsos.org/acts/ PublicActs.109.php.

Badger Meter, Inc. DBA National Meter & Automation
Company Name (Proposer/Contractor)

Print Name Korrine L. Fleming

Signed KFleming

Title Assistant Secretary

Subscribed and sworn before me this 24th day of April, 20 18.

Signed Rebecca L. Loomans Print Name Rebecca L. Loomans

Title Notary Republic

My commission expires: August 17, 20 18.

REBECCA L. LOOMANS
NOTARY
PUBLIC
STATE OF WISCONSIN

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

Attachment: Specs and Pricing for Water Meters 04-30-18 (2328 : Water Meters)

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

Meeting: 05/08/18 07:00 PM
Department: Public Works
Category: Bid
Prepared By: Jessica Vaughan
Department Head: Bill Yearwood

AGENDA ITEM

Bid for water main repair clamps.

On April 12, 2018 an ad was placed in *The Daily News.* On April 26, 2018 the City of Bartlett received three bids, which were opened at City Hall.

Bids were received from the following companies:

Consolidated	
Core and Main	
G & C Supply	

We recommend the bid be awarded to Consolidated.

Funds are available in Account 510.51300.355.

Thank you for your consideration.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Water Main Repair Clamps
FY2018-04-048
July 1, 2018 thru June 30, 2019

8. Full Circle Repair Clamp

MC

ITEM	Vendor: UNIT	CONSOLIDATED	CORE & MAIN	G & C SUPPLY
2" x 15" Full Circle Repair Clamp	Each	$ 57.05	$ 60.12	$ 58.13
2" x 7.5" Fill Circle Repair Clamp	Each	$ 29.45	$ 31.06	$ 30.60
3" x 15" Full Circle Repair Clamp	Each	$ 65.60	$ 69.18	$ 68.16
3" x 7.5" Full Circle Repair clamp	Each	$ 33.20	$ 34.99	$ 34.47
4" x 15" Full Circle Repair Clamp	Each	$ 71.10	$ 74.69	$ 73.86
4" x 7.5" Full Circle Repair Clamp	Each	$ 37.70	$ 39.79	$ 39.20
6" x 15" Full Circle Repair Clamp	Each	$ 80.05	$ 84.41	$ 83.18
6" x 7.5" Full Circle Repair Clamp	Each	$ 44.50	$ 46.95	$ 46.27
8" x 15" Full Circle Repair Clamp	Each	$ 101.65	$ 107.16	$ 105.59
8" x 7.5" Full Circle Repair Clamp	Each	$ 49.65	$ 52.36	$ 51.59
10" x 15" Full Circle Repair Clamp	Each	$ 114.80	$ 121.03	$ 119.26
12" x 15" Full Circle Repair Clamp	Each	$ 134.10	$ 141.36	$ 139.30
14" x 15" Full Circle Repair Clamp	Each	$ 250.65	$ 264.23	$ 260.38
16" x 15" Full Circle Repair Clamp	Each	$ 268.75	$ 283.29	$ 279.17
18" x 15" Full Circle Repair Clamp	Each	$ 279.35	$ 294.48	$ 290.19

Shaded - low bid

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 05/08/18 07:00 PM
Department: Public Works
Category: Bid
Prepared By: Jessica Vaughan
Department Head: Bill Yearwood

Bid for compression fittings and corporation stops.

On April 12, 2018 an ad was placed in *The Daily News.* On April 26, 2018 the City of Bartlett received three bids, which were opened at City Hall.

Bids were received from the following companies:

G & C Supply	
Consolidated	
Core and Main	

We recommend the bid be awarded to G & C Supply.

Funds are available in Account 510.51300.355.

Thank you for your consideration.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

COMPRESSION FITTINGS/CORPORATION STOPS
FY2018-04-048
JULY 1, 2018 - JUNE 30, 2019

VENDOR NAME: CONSOLIDATED | CORE & MAIN | G & C SUPPLY

1. Curb Stop-Compression with female ball valve, locking wing reduced port.

Size	CONSOLIDATED Part	MUELLER	Part	FORD	CORE & MAIN Part	MUELLER	Part	FORD	G & C SUPPLY Part	MUELLER	Part	FORD
3/4"	B-25170R	$ 33.20	B41-233WQ		B-25170R	$ 34.26	B41-233WQ		B-25170R		B41-233WQ	$ 31.62
1"	B-25170R	$ 59.20	B41-344WQ		B-25170R	$ 61.11	B41-344WQ		B-25170R		B41-344WQ	$ 56.35
1 1/2"	B-25170R	$ 164.95	B41-666WQ		B-25170R	$ 170.21	B41-666WQ		B-25170R		B41-666WQ	$ 155.74
2"	B-25170R	$ 228.50	B41-777WQ		B-25170R	$ 235.84	B41-777WQ		B-25170R		B41-777WQ	$ 215.89

2. Curb Stop-Compression with meter swivel nut ball valve, locking wing reduced port.

Size	CONSOLIDATED Part	MUELLER	Part	FORD	CORE & MAIN Part	MUELLER	Part	FORD	G & C SUPPLY Part	MUELLER	Part	FORD
3/4"	B-24350R	$ 37.50	B43-232WQ		B-24350R	$ 38.70	B43-232WQ		B-24350R		B43-232WQ	$ 35.67
1"	B-24350R	$ 69.00	B43-344WQ		B-24350R	$ 71.22	B43-344WQ		B-24350R		B43-344WQ	$ 65.69

3. Corporation Stop-Compression with taper "CC" thread ball valve.

Size	CONSOLIDATED Part	MUELLER	Part	FORD	CORE & MAIN Part	MUELLER	Part	FORD	G & C SUPPLY Part	MUELLER	Part	FORD
3/4"	B-25008	$ 39.50	FB-1000Q-3		B-25008	$ 40.16	FB-1000Q-3		B-25008		FB-1000Q-3	$ 38.32
1"	B-25008	$ 51.95	FB-1000Q-4		B-25008	$ 52.84	FB-1000Q-4		B-25008		FB-1000Q-4	$ 50.40
1 1/2"	B-25008	$ 117.25	FB-1000Q-6		B-25008	$ 119.24	FB-1000Q-6		B-25008		FB-1000Q-6	$ 112.94
2"	B-25008	$ 193.90	FB-1000Q-7		B-25008	$ 197.20	FB-1000Q-7		B-25008		FB-1000Q-7	$ 186.81

Compression Coupling-Compression with compression for copper tubing.4.

Size	CONSOLIDATED Part	MUELLER	Part	FORD	CORE & MAIN Part	MUELLER	Part	FORD	G & C SUPPLY Part	MUELLER	Part	FORD
3/4"	H-15403	$ 15.05	C44-33Q		H-15403	$ 15.52	C44-33Q		H-15403		C44-33Q	$ 14.46
1"	H-15403	$ 16.40	C44-44Q		H-15403	$ 16.93	C44-44Q		H-15403		C44-44Q	$ 16.53
1 1/2"	H-15403	$ 57.85	C44-66Q		H-15403	$ 59.70	C44-66Q		H-15403		C44-66Q	$ 55.35
2"	H-15403	$ 78.15	C44-77Q		H-15403	$ 80.62	C44-77Q		H-15403		C44-77Q	$ 74.73

5. Meter Coupling-Straight meter coupling, male iron pipe thread with meter swivel nut.

Size	CONSOLIDATED Part	MUELLER	Part	FORD	CORE & MAIN Part	MUELLER	Part	FORD	G & C SUPPLY Part	MUELLER	Part	FORD
3/4"	H-10890	$ 7.50	C38-23-2.5		H-10890	$ 7.73	C38-23-2.5		H-10890		C38-23-2.5	$ 7.71
1"	H-10890	$ 11.50	C38-44-2.625		H-10890	$ 11.88	C38-44-2.625		H-10890		C38-44-2.625	$ 11.87

6. Male Adapter-Compression with male iron pipe thread for copper tubing

Size	CONSOLIDATED Part	MUELLER	Part	FORD	CORE & MAIN Part	MUELLER	Part	FORD	G & C SUPPLY Part	MUELLER	Part	FORD
3/4"	H-15428	$ 12.35	C84-33Q		H-15428	$ 12.73	C84-33Q		H-15428		C84-33Q	$ 11.87
1"	H-15428	$ 14.60	C84-44Q		H-15428	$ 15.03	C84-44Q		H-15428		C84-44Q	$ 14.07
1 1/2"	H-15428	$ 40.25	C84-66Q		H-15428	$ 41.56	C84-66Q		H-15428		C84-66Q	$ 38.52
2"	H-15428	$ 58.65	C84-77Q		H-15428	$ 60.55	C84-77Q		H-15428		C84-77Q	$ 56.14

7. Female Adapter-Compression with female iron pipe thread for copper tubing.

Size	CONSOLIDATED Part	MUELLER	Part	FORD	CORE & MAIN Part	MUELLER	Part	FORD	G & C SUPPLY Part	MUELLER	Part	FORD
3/4"	H-15451	$ 13.20	C14-33Q		H-15451	$ 13.63	C14-33Q		H-15451		C14-33Q	$ 12.49
1"	H-15451	$ 18.90	C14-44Q		H-15451	$ 19.49	C14-44Q		H-15451		C14-44Q	$ 16.94
1 1/2"	H-15451	$ 51.50	C14-66Q		H-15451	$ 53.14	C14-66Q		H-15451		C14-66Q	$ 49.27
2"	H-15451	$ 61.35	C14-77Q		H-15451	$ 63.32	C14-77Q		H-15451		C14-77Q	$ 58.68

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

Meeting: 05/08/18 07:00 PM
Department: Public Works
Category: Bid
Prepared By: Jessica Vaughan
Department Head: Bill Yearwood

AGENDA ITEM

Bid for four recycling roll-off container.

On April 12, 2018 an ad was placed in *The Daily News.* On April 28, 2018 the City of Bartlett received three bids, which were opened at City Hall.

Bids were received from the following companies:

Bakers Waste Equipment	$32,240.00 - $8,060.00 (each)
Rudco Products	$36,944.00 - $ 9,236.00 (each)
Stringfellow	$42,162.00 - $10,540.50 (each)

We recommend the bid be awarded to Bakers Waste Equipment for a total price of $32,240.00.

Funds are available in Account 311.48311.785.30718.

Thank you for your consideration.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CITY OF BARTLETT

6400 STAGE ROAD
BARTLETT, TENNESSEE 38134

A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Bill Yearwood, Public Works Director

REQUEST FOR SEALED BIDS

SB # FY2018-03-045

DUE: Thursday, April 26, 2018, no later than 2:00 p.m. (CST)

RECYCLING ROLL-OFF CONTAINER

PUBLIC WORKS - FLEET

The City of Bartlett Public Works - Fleet is seeking to purchase four (4) Recycling Roll-off Containers, with a capacity of approximately 40 cubic yards, as per the written specifications.

RECYCLING ROLL-OFF CONTAINER
Sealed Bid: FY2018-03-045
Due Date: April 26, 2018

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, April 26, 2018**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2018-03-045 "RECYCLING ROLL-OFF CONTAINER"** and addressed as follows:

MAYOR A. KEITH MCDONALD
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or email dcairncross@cityofbartlett.org

Please quote prices on attached bid sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

Bakers Waste Equipment Inc.
NAME OF FIRM

mwall@bwe-nc.com
EMAIL

1808 Norwood St. SW, Lenoir NC
ADDRESS

865-388-2497
PHONE

SIGNATURE OF AUTHORIZED REPRESENTATIVE (required)

Mike Wall
PRINT NAME

4/23/18
DATE

RECYCLING ROLL-OFF CONTAINER
Sealed Bid: FY2018-03-045
Due Date: April 26, 2018

INTENT

The intent of these specifications is to provide sufficient detailed information to permit prospective bidders to submit bids on four (4) each, individual, new and unused, current model **Recycling Roll-off Container with a capacity of 40 cubic yards** for the Fleet Department as per the written specifications. Units shall be delivered to City of Bartlett Solid Waste Complex located at 5250 Shelter Run, Bartlett, TN 38135.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer, and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the Compliance check list, along with the signed pricing sheet, the signed and notarized Public Acts 109 form (page 8) and a signed W-9 form for current year
   Note: An original, clearly marked, and two copies shall be included in the bid package.
3. All prices are to be firm for **180** days from bid due date.
4. The City reserves the right to reject any and all bids.
5. The bid shall state the manufacturer's warranty, along with owner's manuals.
6. An Award Letter and purchase order will be issued to the successful vendor.
7. All charges for transportation and unloading are to be pre-paid by the successful bidder, and are not the responsibility of the City of Bartlett.
8. Unit delivered as a result of the award of this bid shall be a current year model, new and unused.

Note: Bidder may include any additional information or brochures on equipment being presented in the bid package.

RECYCLING ROLL-OFF CONTAINER
Sealed Bid: FY2018-03-045
Due Date: April 26, 2018

DETAILED SPECIFICATIONS

(Include ***one original*** and **two *copies*** with bid pricing sheet and Public Acts 109 form)

(4) Each, Recycling Roll-Off Containers, 40 cubic yard capacity

	COMPLIANCE ANSWER		
	YES	**NO**	**OFFER**
Load Capacity - approximately 40 cubic yards (specify)	✓		
Length – 22'-0" foot	✓		
Height – **95"** (roof shall be pitched to allow water to run-off)	✓		
Height at Hip – 71"	✓		
Outside Width – approximately 101"	✓		
Hook-up – equipped with cable pull style (with outside rails)	✓		
Fully Enclosed doghouse – for cable pull	✓		
Side Hinged Rear Door – lockable latch on driver's side; door latch must be adjustable for adjusting future door slack	✓		
Rear Doors – minimum of two (2) 10" long heavy-duty hinges with minimum of 1-1/4" diameter hinge pins and grease fittings	✓		
Rear Rollers – minimum 8" x 10" with 1-3/4" axle shaft and grease fittings	✓		
Front Rollers – minimum 4" x 4" with 1-1/2" axle shaft and grease fittings, front ground feet with drain holes	✓		
Hook and Pull Plate – heavy duty, 3/4" pull plate, 1-1/8" hook equipped with 1/2" x 2" sag bar	✓		
Rear Door Panel – constructed of 10 gauge plate steel	✓		

CD
Initials

RECYCLING ROLL-OFF CONTAINER
Sealed Bid: FY2018-03-045
Due Date: April 26, 2018

	COMPLIANCE ANSWER		
	YES	**NO**	**OFFER**
Door Frames – constructed of 2" x 3" x 3/16" structural Steel tubing with all corners gusseted	✓	___	___
Floor – shall be flat and consist of 7 gauge steel and a 3" x 5" x 3/16" structural tube be used to extend the floor 3"under the door frame for door bounce support	✓	___	___
Container Body – constructed of 10 gauge steel; internal portion of container will be one continuous compartment with rear discharge	✓	___	___
Main Rails – consist of 2" x 6" x 1/4"wall tubing	✓	___	___
Cross Members – shall be 3" structural channel, 4.1 lb. per square foot, 16" on center	✓	___	___
Exterior and Interior Seams, Wall to Floor Joints – shall be continuous welds, <u>**Note:**</u> All welds will conform to AWS standards and be free of slag. All welds will exceed assembly drawings and exterior welds will be free of splatter and sharp edges.	✓	___	___
Feed Openings – five (5) required - 26" wide x 26" high, and shall have a continuous rain gutter on sides and top with protective edging to protect users against cuts and breakage of materials	✓	___	___
Feed Opening Covers – shall consist of lockable poly storage lids/covers, mounted for hands-free access and with secure method closure for travel	✓	___	___
Body Finishing – shall be phosphatized cleaned and primed to 1.5 mil thickness interior and exterior and painted with a lead free paint quick dry, high gloss enamel to a 1.5 mil dry thickness on all interior and exterior surfaces; all steel will have no seconds or blemishes	✓	___	___
Paint Color – Hunter Green (standard color)	✓	___	___

CD
Initials

RECYCLING ROLL-OFF CONTAINER
Sealed Bid: FY2018-03-045
Due Date: April 26, 2018

	YES	NO	OFFER
Safety Markings – must be conspicuously located on each of the two sides of the container. Safety markings shall be in black and yellow. Recommended size of markings is 5" X 7" and worded as follows: **"Notice - Containers must be placed on hard level surface."**	✓		
Instructional and Warning Decals - shall meet ANSI standards and all safety decals will be in accordance with ANSI Z235.1.	✓		

End of Specifications

OWNERS MANUALS

Furnish ALL manuals:

- Service/Repair Manual
- Parts Manual
- Operators Manual

Specify ALL warranties available 12 month material/workmanship
12 month Parts and labor
36 month structural integrity.

ALL WARRANTY INFORMATION TO BE PROVIDED UPON DELIVERY OF VEHICLE.

ALL WARRANTY WORK TO BE DONE WITHIN 50 MILES OF BARTLETT CITY LIMITS
REPLACEMENT PARTS MUST BE AVAILABLE LOCALLY

DELIVERY - Must be delivered to:

City of Bartlett – Solid Waste Complex
5250 Shelter Run
Bartlett, TN 38135

RECYCLING ROLL-OFF CONTAINER
Sealed Bid: FY2018-03-045
Due Date: April 26, 2018

BID PRICING SHEET

(One original, clearly marked, and two copies, must include the specification check list, Public Acts 109 form and W-9 form)

(4) Each, RECYCLING ROLL-OFF CONTAINER

Make and model # of unit bid ROT-40-22 Recycle w/ 3" Rise
(Include brochures on model specifying)

$ 8,060 X 4 $ 32,240.00
Each Container Total Price (Delivered)

Total Bid in Words:
Thirty two thousand, two hundred and forty dollars.

Time required for delivery: 42 days.

NOTE: BID PRICING TO BE FIRM FOR 180 DAYS, WITH AN OPTION TO PURCHASE ADDITIONAL UNITS WITHIN ONE YEAR FROM BID DUE DATE AT THE SAME PRICE

Bakers Waste Equipment Inc.
NAME OF FIRM

mwall@bwe-nc.com
Email

Carissa C. Oren
Authorized Representative
(Typed or Printed)

865-388-2497
Phone Number

[signature]
Authorized Representative Signature
(Required)

4-23-18
Date

RECYCLING ROLL-OFF CONTAINER
Sealed Bid: FY2018-03-045
Due Date: April 26, 2018

PUBLIC ACTS 109
(Iran Divestment Act)

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: http://tnsos.org/acts/ PublicActs.109.php.

Print Name Carissa C Orren

Signed [signature]

Title Inside Sales

Subscribed and sworn before me this 23rd day of April, 2018.

Signed [signature] Print Name Alex Suarez

Title Notary Republic

My commission expires: 09-03, 2020.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

8

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 05/08/18 07:00 PM
Department: Public Works
Category: Bid
Prepared By: Jessica Vaughan
Department Head: Bill Yearwood

Bid for universal refuse containers.

On April 12, 2018 an ad was placed in *The Daily News*. On April 26, 2018 the City of Bartlett received four bids, which were opened at City Hall.

Bids were received from the following companies:

Stringfellow	$51.87 each
REHRIG	$55.00 each
OTTO	$61.66 each
IPL * does not meet specs*	$48.90 each

We recommend the bid be awarded to Stringfellow for a price of $51.87 each.

Funds are available in Account 122.48122.940.

Thank you for your consideration.

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

UNIVERSAL REFUSE CONTAINERS
FY2018-04-047
DUE: April 26, 2018
BID TABULATION
JULY 1, 2018 - JUNE 30, 2019

122.48/22.940

Michael Pierce

VENDOR NAME	IPL			OTTO			REHRIG			STRINGFELLOW		
	Each (green) without seal	**Each (green)** with seal	**Each (brown)** without seal	**Each (green)** without seal	**Each (green)** with seal	**Each (brown)** without seal	**Each (green)** without seal	**Each (green)** with seal	**Each (brown)** without seal	**Each (green)** without seal	**Each (green)** with seal	**Each (brown)** without seal
Quantity												
0 to 100 each	N/B	N/B	N/B	$ 61.66	$ 61.66	$ 61.66	N/B	N/B	N/B	$ 51.87	$ 52.37	$ 51.87
100 to 600 each	$ 48.90	$ 49.55	$ 48.90	$ 56.26	$ 56.26	$ 56.26	$ 55.00	$ 55.00	$ 55.00	$ 51.87	$ 52.37	$ 51.87
600 to 1500 each	$ 46.45	$ 47.10	$ 46.45	$ 49.01	$ 49.01	$ 49.01	$ 55.00	$ 55.00	$ 55.00	$ 51.87	$ 52.37	$ 51.87

Please review the attached documents, some of the responses have additional notes and exceptions.

UNIVERSAL REFUSE CONTAINERS
FY2018-04-047
DUE: April 26, 2018
BID TABULATION
JULY 1, 2018 - JUNE 30, 2019

VENDOR NAME	IPL			OTTO			REHRIG			STRINGFELLOW		
	Each (green) without seal	**Each (green)** with seal	**Each (brown)** without seal	**Each (green)** without seal	**Each (green)** with seal	**Each (brown)** without seal	**Each (green)** without seal	**Each (green)** with seal	**Each (brown)** without seal	**Each (green)** without seal	**Each (green)** with seal	**Each (brown)** without seal
Quantity												
0 to 100 each	N/B	N/B	N/B	$ 61.66	$ 61.66	$ 61.66	N/B	N/B	N/B	$ 51.87	$ 52.37	$ 51.87
100 to 600 each	$ 48.90	$ 49.55	$ 48.90	$ 56.26	$ 56.26	$ 56.26	$ 55.00	$ 55.00	$ 55.00	$ 51.87	$ 52.37	$ 51.87
600 to 1500 each	$ 46.45	$ 47.10	$ 46.45	$ 49.01	$ 49.01	$ 49.01	$ 55.00	$ 55.00	$ 55.00	$ 51.87	$ 52.37	$ 51.87

Please review the attached documents, some of the responses have additional notes and exceptions.

"COPY"

CITY OF BARTLETT

6400 STAGE ROAD
BARTLETT, TENNESSEE 38134

A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Bill Yearwood, Public Works Director

REQUEST FOR SEALED BIDS

SB # FY2018-04-047

DUE: Thursday, April 26, 2018, no later than 2:00 p.m. (CST)

UNIVERSAL REFUSE CONTAINERS

PUBLIC WORKS

The City of Bartlett Public Works is seeking to purchase Universal Refuse Containers with 90 to 100 gallon capacity as per the written specifications.

Universal Refuse Containers
FY2018-04-047
DUE: April 26, 2018

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, April 26, 2018**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2018-04-047 "UNIVERSAL REFUSE CONTAINERS"** and addressed as follows:

MAYOR A. KEITH MCDONALD
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or email dcairncross@cityofbartlett.org

Please quote prices on the attached Bid Pricing Sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

Stringfellow, Inc.
NAME OF FIRM

eddiey@stringfellow.bz
EMAIL

1661 International Pl. Dr.
Suite 400
Memphis, TN 38120
ADDRESS

901-413-4455
PHONE

Eddie L. Yaun
SIGNATURE OF AUTHORIZED
REPRESENTATIVE (Required)

EDDIE L. YAUN
PRINT NAME

4/19/18
DATE

INTENT

The intent of this request to provide the City of Bartlett Public Works Division with universal style roll-out refuse containers, 90 to 100 gallon capacity, compatible with the City's semi-automated and/or fully automated dumping mechanisms for the period July 1, 2018 through June 30, 2019, with the option to renew for two (2) additional one year periods, July 1, 2019 through June 30, 2020 and July 1, 2020 through June 30, 2021, upon mutual agreement of both parties subject to the Terms and Conditions listed in this bid.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

A. **General Requirements**

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer, and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the Compliance check list, along with the signed pricing sheet, the signed and notarized Public Acts 109 form (page 12) and a signed W-9 form for current year. **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. Any/all items delivered as a result of the award of this bid shall not have any obvious defects and cartons to be unbroken and sealed. Final acceptance will be determined by inspection of items by City of Bartlett Public Works department.
4. All containers furnished shall be new and unused. These containers shall conform with the best practices known to the trade in design, quality of material, and workmanship. All containers and component parts shall be interchangeable throughout the entire quantity of containers as specified in this bid.
5. The City reserves the right to reject any and all bids.

6. Prompt payment discount shall be considered as a cost factor in this bid. Invoices shall be paid thirty (30) days after receipt of correct invoices.
7. A Purchase Order will be issued to the successful vendor.
8. All products are to be delivered F.O.B. to the City of Bartlett Solid Waste, 5250 Shelter Run Lane, Bartlett, TN 38135.

B. Firm Pricing and Renewals

Note: Please see attached Bid Pricing Sheet for individual items and pricing. Include one original, clearly identified and two copies.

All prices are to remain firm from award date of July 1, 2018 through June 30, 2019 with the **option to renew** for two (2) additional one year periods, July 1, 2019 through June 30, 2020 and July 1, 2020 through June 30, 2021, upon mutual agreement of both parties and subject to the Terms and Conditions listed in this bid. Prior to any renewal period, the vendor receiving an award may review and request an adjustment of pricing sixty (60) days prior to the beginning of the renewal period.

However, the successful vendor shall be required to give the City of Bartlett the benefit of any general price reduction. Price escalation/de-escalations after the first completed year of the contract shall be limited to five percent (5%) or a maximum based upon the Consumer Price Index for Urban Consumers.

The successful vendor shall provide a written letter from the manufacturer advising of the specific product price increase and percent of increase. The City of Bartlett reserves the right to reject any increase and may cancel this agreement if the price increase is not agreed upon by both parties.

Note: Bidder may include any additional information or brochures on equipment being presented in the bid package

C. Quantities

Quantities are estimated for bid purposes only. There are no guaranteed quantities or dollar amounts to be purchased against this bid. The successful vendor is required to keep in stock the normal range of medical supplies.

D. Equal or Equivalent Products

Bidders may bid "or equal" or equivalent product (s) to the product specified. However, it must be stated that the item (s) bid are either considered to be equal or equivalent to the specifications.

E. Exceptions

Any exceptions or variances to the bid specifications stated herein shall be listed on a separate page clearly marked "Exceptions". Failure to do so may result in rejection of the bid.

F. Bid Response

The bid response shall include complete warranty/product support information, including printed manufacturing specifications; published literature, photos, and illustrations of units that the bidder proposes to furnish. **Include one original, clearly marked, and two copies of the a**
attached Bid Pricing Sheet.

G. Bidder Capabilities

Bidder must produce all substantial parts of the container body and lid in their own production facility. Bidder must be full service container manufacturer for at least ten years to be considered.

H. Bid Evaluation

The City reserves the right to reject any and all bids. Bid evaluation criteria will include, but not be limited to:

1. Compliance to bid specifications
2. Purchase price
3. Container maneuverability
4. Warranty terms
5. References on performance of container and manufacturer
6. Design and quality of construction
7. Financial stability of manufacturer.

I. Warranty/Product Support

1. The complete container and all its sub parts must be warranted 100% for a period of ten years, beginning upon the completion of the contract.
2. Seller shall not be responsible for damage or destruction caused by, but not limited to, fire, vandalism, theft, abuse, neglect, acts of God or normal use after containers have been delivered and accepted.
3. Specific terms of Warranty information is to be furnished in detail with your bid response. Provide the names and location of the closest warranty and parts dealer and state specifically the warranty dealer's responsibilities. A complete parts list with current component costs must accompany the bid response.

J. Sample

Each bidder shall make available to the City, upon request, a container for verification of quality, field assembly time and adherence to specifications listed herein. Color chips may be requested in dark green and brown.

K. Award

The City of Bartlett reserves the right to award this bid on the basis of individual items, groups of items or the entire list of items, whichever is in the best interest of the City and Bartlett Public Works Solid Waste. The City reserves the right to cancel this bid for failure to provide items as per the bid specifications. Cancellation will be subject to not less than and thirty (30) day notification.

End of General Requirements

Universal Refuse Container
FY2018-04-047
Due: April 19, 2018

DETAILED SPECIFICATIONS

(Include one original and two copies with bid pricing sheet)

	COMPLIANCE YES	COMPLIANCE NO	ANSWER OFFER
Application Container shall be a universal container that can be dumped by either semi or fully automated truck	✓		
Capacity 96.36 90 to 100 U. S. Liquid gallons Toter EVR II model #79296	✓		
Resin Weight 35 pounds minimum, without wheels and hardware		✓	Fully Assemb 35.2 / see MANUFACTURIN Process
Wall Thickness The minimum wall thickness of the container shall be .170"and must be consistent on all walls	✓		
Dimensions As follows:			
• Height - 47 inches maximum	✓		
• Width - 31 inches maximum	✓		
• Depth - 35 inches maximum	✓		
• Diameter - 28 inches maximum in automated lift area	✓		
Container Lid Each container shall be furnished with a lid as follows:			
• Molded by the same process and same material as container body	✓		
• Lids shall open 270 degrees to facilitate easy loading and wind resistance	✓		
• Lids shall be stair stepped or domed to minimize warpage, increase rigidity, and shed water.	✓		
• Lids must overlap the container body on all sides and have no latches (safety feature to prevent trapping)	✓		
• Lifting edge of the lid to be accessible from the full front width of the cart (dark green or brown)	✓		

EZY
Initials

Universal Refuse Container
FY2018-04-047
Due: April 19, 2018

	COMPLIANCE YES	ANSWER NO	OFFER
Handle Handle hinge mounts must be permanently molded into the container as part of the molding process. Note: Use of a metal hinge, metal cable, metal pin, or lids with a "living hinge" are not acceptable.	✓		
Locking Bar There shall be a lower lift locking bar either molded in or composed of steel to allow for semi-automated collection.	✓		
Wheels Container wheel shall be blow-molded from high density polyethylene with built-in lock retainers and as follows:			
• Wheel dimensions: Minimum Diameter 10"	✓		
• Minimum Width 1 ¾"	✓		
Axle Shall be 5/8" solid galvanized steel and be able to support a load of 200 pounds.	✓		
Stability Container must remain standing when lid is thrown open.	✓		
Container must remain in its upright position in wind velocities of up to 25 mph from any direction.	✓		
Container Body Interior shall be smooth interior with no substantial recesses that will impair the emptying of the container	✓		
Exterior shall be smooth as to have an even continuous surface to help maintain cleanliness.	✓		
Bottom shall have wear pads molded into the container to prevent excessive wear to the container (dark green or brown)	✓		

Initials

Universal Refuse Container
FY2018-04-047
Due: April 19, 2018

COMPLIANCE ANSWER
YES NO OFFER

Markings
Instructions (Specify Do's & Don'ts) shall be permanently molded into the lid in English. Sequential serial numbers shall be permanently embossed on front of container. ✓

Numbers shall be in white and shall be assigned and approved by the City prior to acceptance by the city. ✓

Specific instructions are as follows:

- Shall have following permanently embossed in top rear of lid at handle.
- User must be able to read instructions while gripping handle.
  DO: 1. Keep Lid Closed
  2. Wash Out Periodically with Soap and Water
  3. Remove from curb after service

  DO NOT: 1. Place flammable liquids, hot ashes and coal, or hazardous products in container.
  2. Overload container - 200-lb. limit. ✓

- **Note: Brown Yard Waste** cart should state on each side: YARD WASTE ONLY ✓

- The following to be permanently embossed in the top front of lid:
  Place this side toward street (with arrows on each side of instructions) ✓

Identification
City of Bartlett name shall be permanently labeled into the center of lid in letters at least 1" tall. The City Seal shall be embossed in white on the sides (2) of the container.
Note: Seal to be approved in writing by City prior to manufacturing. ✓

Each container shall be identified with a unique numbering system. The City of Bartlett will designate the numbering range in writing. The numbers shall be 1 inch. tall 3/4 inch wide and placed on the containers in an approved location. ✓

Initials

Universal Refuse Container
FY2018-04-047
Due: April 19, 2018

	COMPLIANCE YES	NO	ANSWER OFFER
Container body must have flat surface on upper portion of each side for the city seal embossed in white. (Area must be at least 5" x 11")	✓		
Buy Back Bidder shall attach an agreement to buy back carts at the end of the useful life. Price will be that for scrap polyethylene then in effect.	✓		
Warranty Complete container and all its sub parts shall be warranted 100% for a period of ten years	✓		

exceed WARRANTY
Body - 12 YEARS

End of Specifications

Universal Refuse Container
FY2018-04-047
Due: April 19, 2018

BID PRICING SHEET

(Include one original, clearly marked, and two copies, including the specification check list and Public Acts 109 form)

UNIVERSAL REFUSE CONTAINERS

Each shall be a delivered price and to include all other costs associated with these specifications. City of Bartlett will unload and assemble carts upon delivery. The City of Bartlett reserves the right to order from these quantities, although there are no guaranteed quantities or dollar amounts against this bid.

Qty. Break	Refuse (green) Each without seal	Refuse (green) Each with seal	Yard Waste (brown) Each without seal
0 to 100 each	# 51.87	# 52.37	# 51.87
100 to 600 each	# 51.87	# 52.37	# 51.87
600 to 1500 each	# 51.87	# 52.37	# 51.87

Deliver to the City of Bartlett Solid Waste, 5250 Shelter Run Lane, Bartlett, TN 38135.

Stringfellow, Inc.
NAME OF FIRM

eddiey@stringfellow.bz
Email

EDDIE L. YAUN
Authorized Representative
(Typed or Printed)

901-413-4455
Phone Number

Eddie L. Yaun
Authorized Representative Signature
(Required)

4/19/18
Date

TOTER 96 GALLON, EVR II
Universal & Nestable
624 per Truckload
2/3 Assembled

SNAP-ON wheels
Color your choice
plain or granite
see samples
Load Rating - 335 lb

Universal Refuse Container
FY2018-04-047
Due: April 19, 2018

PUBLIC ACTS 109
(Iran Divestment Act)

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: http://tnsos.org/acts/ PublicActs.109.php.

Stringfellow, Inc.
Company Name (Proposer/Contractor)

Print Name EDDIE L. YAUN

Signed Eddie L. Yaun

Title WEST TN SALES

Subscribed and sworn before me this 13 day of April, 2018.

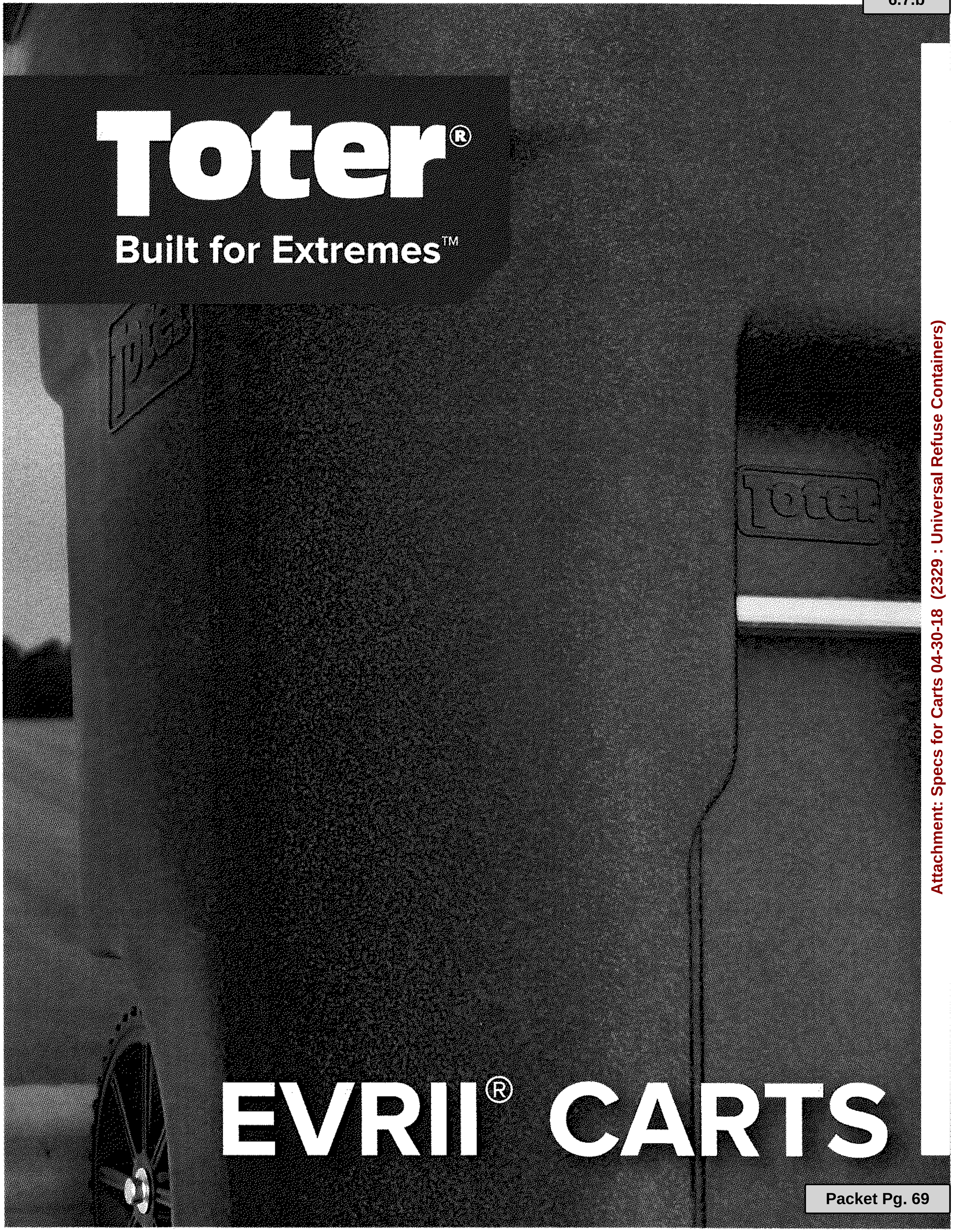
Signed Calandra Freeman Print Name Calandra Freeman

Title Ops Manager

My commission expires: July 14, 2019.

CALANDRA FREEMAN STATE OF TENNESSEE NOTARY PUBLIC SHELBY COUNTY MY COMMISSION EXPIRES 7-14-2019

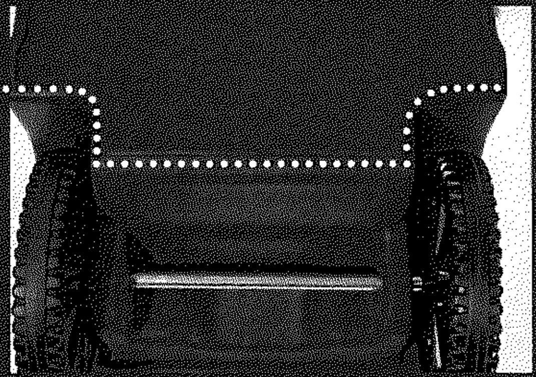
NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.


Toter®
Built for Extremes™
EVRII® CARTS

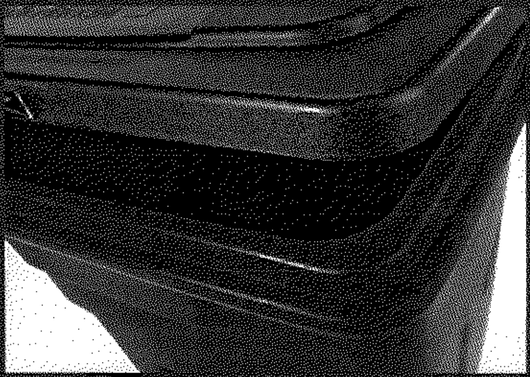
INDUSTRY-LEADING
Toter
12-YEAR
BODY WARRANTY

INDUSTRY-LEADING DURABILITY

There's no other curbside collection cart that's built to last quite like a Toter. Constructed using Toter's Advanced Rotational Molding™ process, Toter carts are built to keep working long after others fail - more than 2x longer. They're backed by a 12-year body warranty, the best in the industry. Toter carts are extremely flexible, impact-resistant, and easily handle the day-to-day abuse of curbside waste collection.



Toter carts feature a heavy-duty wear strip to withstand dragging across rough surfaces.

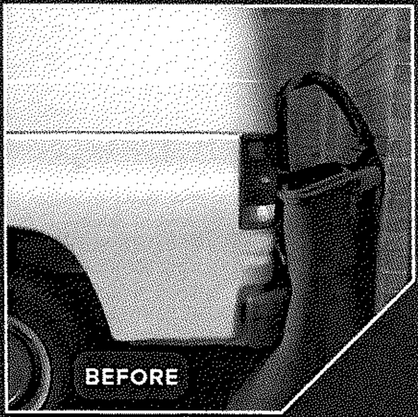


Only Toter carts have a Rugged Rim® to extend the life of the cart.

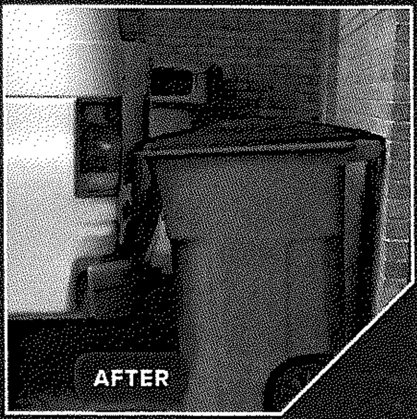
Think Tough.

Toter's Advanced Rotational Molding™ process creates a stronger can that is built for toughness and maximum impact resistance.

- Stress-free, zero-pressure process, unlike injection molded carts
- No seams means superior strength
- Tough and durable
- 12-year body warranty
- Fade-resistant



Toter carts are extremely impact-resistant – they flex, but don't break.



Attachment: Specs for Carts 04-30-18 (2329 : Universal Refuse Containers)

Toter carts are easy to tilt and roll to the curb.

Built for Extremes!

EXTREME PURPOSE

Toter carts are designed and built for function, with craftsman-like attention to detail. With ideal handle height, rugged wheels, and best-in-class ergonomics, maneuvering is a breeze, even when completely full.

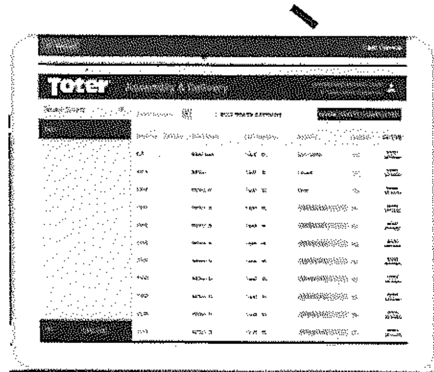
EXTREME STABILITY

Stable and steady, Toter carts can easily stand up to wind as well as the day-to-day abuse of curbside collection. And they won't fall over when they're returned to the curb after dumping.

ToterTrax

INDUSTRY-LEADING CART TRACKING TECHNOLOGY

Toter's industry-leading cart delivery and tracking solution, ToterTrax, gives you the power to track your carts in real-time through its state-of-the-art RFID tracking technology. Designed specifically for waste and recycling assembly and delivery projects, ToterTrax provides you with control of your assets from a simple-to-use web portal. Cart delivery is verified through our GPS and time stamping system and instantly sends data to your fingertips when the route is complete.



ToterTrax provides real-time visibility of delivery services and data – right from the comfort of your office.

ToterTrax Features:

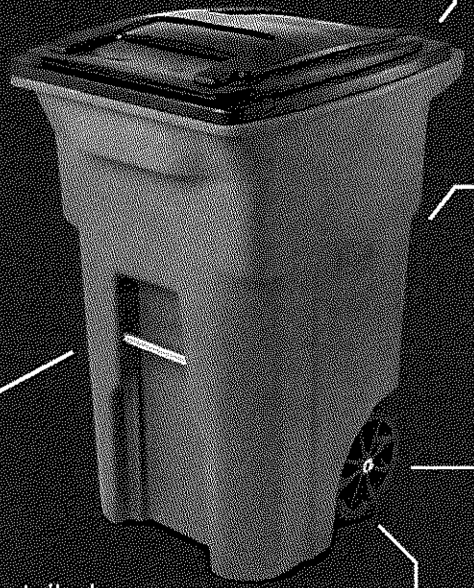
- Real-time asset management
- Real-time visibility of current delivery status
- Real-time visibility of geo coordinates and time stamp data
- Unique RFID tag number with matching serial number for superior accuracy
- User-friendly web portal

CART FEATURES

Rugged Rim® adds rigidity and reinforced material in critical wear areas, extending the life of the cart.

Ideal handle height and best-in-class ergonomics provide easier maneuverability.

INDUSTRY-LEADING
Toter
12-YEAR
BODY WARRANTY



Textured surface resists scuffs and scratches and hides unsightly dirt.

5/8" axle provides over 2,000 lbs. of bending strength. Molded-in axle journal provides 6x more support than drilled holes.

Factory-installed 360° rotating steel stop bar is compatible with automated garbage collection trucks.

Rugged wheels make maneuvering a breeze – even when completely full.

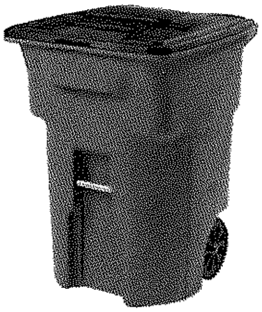
Advanced Rotational Molding™ creates a stronger can that is built for toughness and maximum resistance.

MADE WITH RECYCLED MATERIALS
100% RECYCLABLE

- Unique industry-leading aerodynamic design prevents cart from falling down when lid is flipped back
- Toter carts meet ANSI standard Z245.30 for safety and Z245.60 for lifter compatibility
- Multi-lingual user safety instructions molded on top and underside of lid
- Bottom wear strip provides added abrasion protection

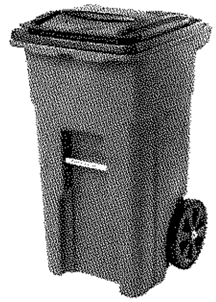
OPTIONS

- One-color hot stamps and raised imprint on lid
- Large, four-color in-mold label on lid
- Cart identification barcode
- UHF RFID tag mounted inside handle
- Large area on the side for custom graphics including one-color hot stamps, raised imprints or four-color in-mold labels



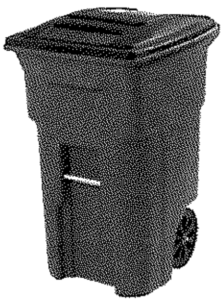
96-gallon EVR® II Universal / Nestable

Part Number:
79296
Size (l x w x h)
35-1/2" X 29-3/4" X 43-1/4"
Load Rating
335 lbs/151.9 kg
Wheel Diameter
10"



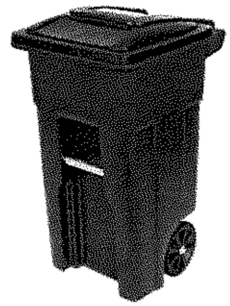
35-gallon EVR® II Universal*

Part Number:
79235
Size (l x w x h)
23-3/4" X 19-3/4" X 38-1/4"
Load Rating
122 lbs/55 kg
Wheel Diameter
10"



64-gallon EVR® II Universal / Nestable

Part Number:
79264
Size (l x w x h)
31-1/2" x 24-1/4" x 41-3/4"
Load Rating
224 lbs/101.6 kg
Wheel Diameter
10"

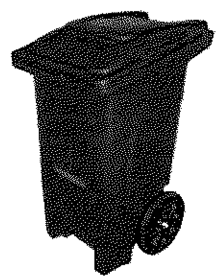


32-gallon EVR® II Universal / Nestable

Part Number:
79232
Size (l x w x h)
24" x 19-3/4" x 37-1/2"
Load Rating
112 lbs/50.8 kg
Wheel Diameter
8"

48-gallon EVR® II Universal / Nestable

Part Number:
79248
Size (l x w x h)
28-3/4" x 23-1/2" x 37-1/2"
Load Rating
168 lbs/76.3 kg
Wheel Diameter
10"



21 & 24-gallon EVR® II Universal**

Part Number:
79221 & 79224*
Size (l x w x h)
23-1/2" X 19-3/4" X 34-1/2"
Load Rating
21 gal- 73.5 lbs/33.4 kg
24 gal- 84.0 lbs/38.1 kg
Wheel Diameter
10"

16-gallon EVR® II Universal / Nestable

Part Number:
79216
Size (l x w x h)
9.75" x 24.00" x 37.25"
Load Rating
56 lbs / 25 kg
Wheel Diameter
10"

* Does not nest when fully assembled.
** Does not nest when fully assembled, and is below Type B saddle height, which requires the collector to lift the cart approx. 3 inches for semi-automated lifters.

ORGANICS CARTS

EXCEEDS ANSI STANDARD
Independently tested to withstand 6-¼ lbs per gallon.

Toter two-wheel carts and caster carts are specifically designed to withstand heavy, wet organic waste. These heavy-duty, commercial-grade carts feature impressive load ratings up to 300 lbs. (load ratings vary by cart size). Toter organics carts are leak-resistant with a fully enclosed stop bar journal under normal usage.

Available in 21-, 32-, 48-gallon sizes

Part	Size	Dimensions (L x W x H)	Wheel Size	Load Rating
79321	21-gallon	23-1/2" x 19-3/4" x 34-1/2"	10"	131 lbs / 59 kg
79332	32-gallon	24" x 19-3/4" x 37-1/2"	8"	200 lbs / 91 kg
79348	48-gallon	28-3/4" x 23-1/2" x 37-1/2"	10"	300 lbs / 136 kg

OPTIONAL FEATURES:
Lids to keep critters out with a locking gravity latch that opens automatically when cart is picked up by the waste collector

AVAILABLE COLORS

Toter carts are available in a variety of colors and textures. Granite finishes mask normal wear by helping hide scuffs, scratches, and dirt, keeping cans looking new for years.

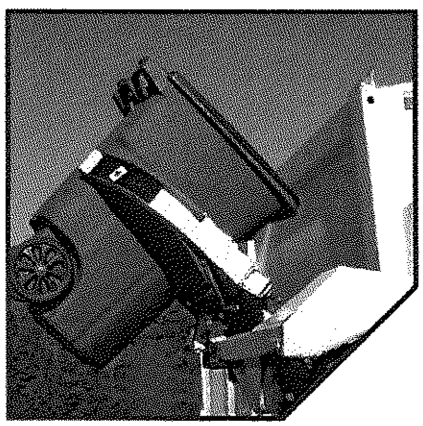
BLACK (#200)	BLUE (#705)	BROWN (#270)	GRAY (#125)	GREEN (#940)	WASTE GREEN* (#925)	ORGANIC GREEN* (#780)	RED* (#570)	YELLOW* (#390)
SANDSTONE* (#249)	BROWNSTONE* (#279)	GREEN GRANITE* (#929)	BLUESTONE* (#709)	GRAYSTONE* (#129)	GREENSTONE* (#968)	DARK GRAY* GRANITE (#128)	NAVY GRANITE* (#769)	BLACKSTONE* (#209)

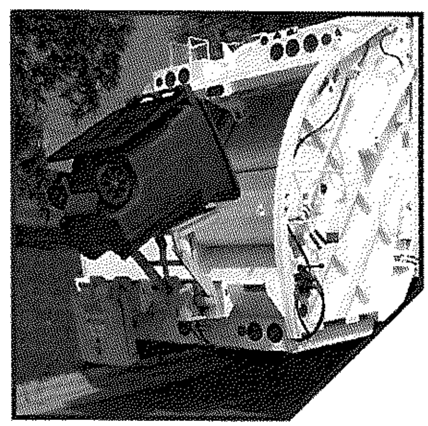
Colors shown are as accurate as printing allows. Actual product colors are subject to variation from printed sample.

***Available at an additional charge**

UNIVERSAL WASTE INDUSTRY COMPATIBILITY

Toter's EVR-II Series carts are built with a universal design – they're compatible with ANSI compliant fully-automated truck arms and semi-automated lifters.





Toter carts are compatible with both fully automated arms (left) and semi-automated lifters (right).

STACKABLE, NESTABLE, AND READY TO-ROLL

Toter's EVR-II Series carts are stackable and nestable – even when fully assembled. When shipped fully assembled, they're ready-to-roll, and can be delivered more quickly, more efficiently, and with fewer trips. Toter carts can also be shipped assembled with everything except wheels, significantly reducing labor and delivery expenses. Toter also offers optional on-route assembly and delivery service.

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

RESOLUTION (ID # 2315)

Meeting: 05/08/18 07:00 PM
Department: Finance
Category: Budget
Prepared By: Dick Phebus
Initiator: Dick Phebus
Sponsors:
DOC ID: 2315

Resolution 08-18, a resolution to amend the Fiscal Year 2018 General Fund and Capital Improvement Fund budgets to provide funds for the purchase of a fire pumper.

WHEREAS, the Bartlett Fire Department is in need of a new fire pumper truck; and

WHEREAS, the City of Bartlett desires to amend the General Fund budget to transfer funds to the Capital Improvement Fund to provide funds for the purchase of a fire pumper; and

WHEREAS, it is necessary to amend the FY18 General Fund and Capital Improvement Fund to provide funding for this one-time non-recurring expenditure;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the FY18 General Fund and Capital Improvement Fund is amended by an appropriation of $600,000 in operating transfers to the Capital Improvement Fund for the purpose of purchasing a fire pumper for the Bartlett Fire Department:

		INCREASE	**DECREASE**
110.46000.999	TRANSFERS TO CAPITAL IMPR.	600,000.00	
110.30000.36990	USE OF FUND BALANCE		600,000.00
		REVENUE	**EXPENDITURE**
311.48311.36700.25218	TRANSFERS FROM GEN FUND	600,000.00	
311.48311.785.25218	VEHICLES/EQUIPMENT		600,000.00

Adopted this 8th day of May, 2018

W.C. Pleasant, Register to the Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: ______________________________
Stefanie McGee, City Clerk

COMMENTS - Current Meeting:

Mr. Phebus explained that this resolution appropriates $600,000 for a new fire pumper.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

Meeting: 05/08/18 07:00 PM
Department: Finance
Category: Presentation
Prepared By: Dick Phebus
Initiator: Dick Phebus
Sponsors:
DOC ID: 2334

ADOPTED

RESOLUTION (ID # 2334)

Resolution 09-18, a resolution to amend the Fiscal Year 2018 Bartlett City Schools Education Capital Project Fund.

WHEREAS, the Board of Mayor and Aldermen is required to approve the City Board of Education General Purpose School Fund budget and other School Special Revenue Fund budgets, as amended; and

WHEREAS, the City Board of Education has approved two budget amendments to its FY2018 Education Capital Projects Fund budget approved on April 26, 2018 which is labeled "Exhibit A" and made a part of this resolution by reference;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the April 26, 2018, amendments to the FY2018 Education Capital Projects Fund Budget of the Bartlett City Board of Education are approved.

Adopted this 8TH day of May 2018

____________________ ______________________________

W.C. Pleasant, Register to the Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: ______________________________
Stefanie McGee, City Clerk

COMMENTS - Current Meeting:

This resolution amends the Schools' Capital Fund budget to increase expenditures by $1.7 million for the Academy's bus lot and athletic field project.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

EXHIBIT "A"

RESOLUTION 5-11

A RESOLUTION TO AMEND THE 2017-2018 FISCAL YEAR EDUCATIONAL CAPITAL PROJECTS FUND OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments to the Education Capital Projects Fund Budget change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the Education Capital Projects Fund Budget for the 2017-2018 school year for the Bartlett City Schools as presented in official budget documents is hereby amended by reference in the following amounts:

2017-18 EDUCATION CAPITAL PROJECT FUND BUDGET REVENUES	**$10,114,125**
Revenues are amended in the following categories:	
177-44170-00000-000-0000-5038 Misc. Revenues – Academy Bus Lot & Athletic Field is amended from $97,500 to $1,797,500	$1,700,000
Amended 2017-18 Education Capital Project Fund Budget Revenues	**$11,814,125**
2017-18 EDUCATION CAPITAL PROJECT FUND BUDGET EXPENDITURES	**$10,114,125**
Expenditures are amended in the following categories: 177-91300-70600-000-0000-5038 Other Contracted Services – Academy Bus Lot & Athletic Field is amended from $0 to $1,700,000	$1,700,000
Amended 2017-18 Education Capital Project Fund Budget Expenditures	**$11,814,125**

Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective April 26 2018 from and after its adoption by the Bartlett City Board of Education.

Adopted this _____ day of April, 2018.

____
Shirley Jackson, Chairman
Bartlett City Board of Education

____
Dr. David A. Stephens, Superintendent
Bartlett City Board of Education

____
APPROVED AS TO FORM:
Kari Shoopman, General Counsel

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

ADOPTED

RESOLUTION (ID # 2325)

Meeting: 05/08/18 07:00 PM
Department: Finance
Category: Presentation
Prepared By: Dick Phebus
Initiator: Dick Phebus
Sponsors:
DOC ID: 2325

Resolution 10-18, a resolution authorizing the execution and delivery of a lease purchase agreement for the acquisition of computers for the Bartlett City School System and an agreement with the Bartlett Board of Education for the payment of obligations under the lease purchase agreement.

WHEREAS, the Bartlett City Board of Education ("School Board") has requested that the Board of Mayor and Aldermen of the City of Bartlett ("City") authorize the execution and delivery of a lease purchase agreement (the "Lease") with Apple, Inc., or its affiliate (the "Lessor") for the acquisition of capital improvement property, consisting of computers (the "Property"), for the use and benefit of the Bartlett City school system; and

WHEREAS, the School Board will fulfill all obligations of the City under the Lease including, but not limited to, reimbursing the City as described in the Memorandum of Understanding (the "Agreement") between the School Board and the City; and

WHEREAS, the form of the Lease and the Agreement have been presented to the Board of Mayor and Aldermen.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Bartlett that the following is hereby approved:

Section 1. The Lease. The amount of the Lease shall not exceed $5,107,333 and the term of the Lease shall not exceed four years, which term is less than the useful life of the Property. The form, terms and provisions of the Lease which is before the Board at this meeting are hereby approved, and the Mayor is hereby authorized, empowered and directed to execute, acknowledge and deliver the Lease in the name and on behalf of the City; the Lease is to be in generally the form now before the Board at this meeting and hereby approved, or with such changes therein not inconsistent with this resolution as shall be approved by the Mayor executing the same, his execution thereof to constitute conclusive evidence of his approval of any and all changes or revisions therein from the form of Lease before this Board at the meeting; and from and after the execution and delivery of the Lease, the officers of the Lessor are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Lease as executed, all as authorized by Tennessee Code Annotated, Sections 7-51-901 et seq.

Section 2. The Agreement. The form, terms and provisions of the Memorandum of Understanding between the School Board and the City which is before this Board at this meeting are hereby approved, and the Mayor is hereby authorized, empowered and directed to execute, acknowledge and deliver the Agreement in the name and on behalf of the City; the Agreement is to be generally the form now before this Board at this meeting and hereby approved, or with such changes therein not inconsistent with this resolution as shall be approved the Mayor executing the same, his execution thereof to constitute conclusive evidence of his approval of any and all changes or revisions therein from the form of Agreement before this Board at this meeting; and from and after the execution and delivery of the Agreement, the officers of the City are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

Section 3. This resolution shall take effect immediately upon its passage, the public welfare requiring it.

Adopted this 8th day of May 2018.

W. C. Pleasant, Register to the Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: ______________________________
Stefanie McGee, City Clerk

COMMENTS - Current Meeting:

Mr. Phebus explained that this resolution approves the City entering into a lease with Apple for 5,200 computers for the Bartlett City School System. This resolution also provides for the payment to the City of Bartlett from the Bartlett Board of Education.

The school system is returning their old computers and receiving new ones.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Financial Services
Education Finance

Lease Documentation Checklist

Documents Required Prior to Shipment		Scanned to Apple

NOTE: Please call Jayne Adams-Griffin at 319-449-6565 with any questions.

Schedule (Exhibit A) 8097418002	Lessee Signature, Name/Title & Execution Date	______
Contact Information	Please complete with the appropriate contact information	______
Insurance Coverage Requirements (Exhibit F)	Complete name of insurance company and contact information.	______
Opinion of Counsel (Exhibit G)	Forward attached document to attorney for completion.	______
IRS Form 8038-G	Complete per instructions and sign.	______
Essential Use Audit	Complete in its entirety.	______
Purchase Order (s)	Purchase Order(s) must include: **Apple Inc. c/o Apple Financial Services** **5000 Riverside Drive, Suite 300 East** **Irving, TX 75039-4314** as Vendor, Apple product quantity and description with extended price, bill-to and ship-to name/address, PO number, and authorized signature. Additionally, please provide third party vendor contacts *(if applicable).* Apple will contact third party vendor(s) regarding invoice remittance.	______
Sales/Use Tax Exemption Certificate	Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.	______
Notice of Assignment	Please insert date and Lessee Signature, if required. (If no signature is required, please review the notice and note the Assignee.)	______
Partial Ship Letter	Please insert date, Lessee PO #, Lessee signature and title	______
Large Order Delivery Requirements	Please complete with the appropriate information.	______
Board Resolution or Minutes Approving the Lease Purchase	Please provide a copy.	______

NOTE: Please provide scanned copies of the above items to applefined@applefin.com and Jayne Adams-Griffin at jadams-griffin@applefin.com.

AE Public $Out
2.0T 9/2014
8097418002
Manual 3-3102536319

Documents Required Prior to Funding		Mailed to Apple
Originals of all the above	*Please mail to:* ***Apple Financial Services*** ***Attention: Jayne Adams-Griffin*** ***5000 Riverside Drive, Suite 300 East*** ***Irving, TX 75039-4314***	______
Insurance Certificate or Self-Insurance Letter	Provide All Risk Personal Property and General Liability Coverage listing Apple Inc. and its assigns as "Loss Payee" and "Additionally Insured" or provide a self insurance letter as described in the "Insurance Coverage Requirements."	______
Acceptance Certificate (Exhibit B)	Lessee Signature, Name/Title & Execution Date. *Sign upon Acceptance.*	______
Advance Lease Payment	Invoice attached, if applicable.	______

EXHIBIT A

Schedule No. 002 ____________, 20____ to Master Lease Purchase Agreement # 8097418 Dated May 23, 2017

This Schedule No. 002 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement # 8097418 dated **May 23, 2017**, ("Master Lease"), and is effective as of ________________, 20____. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	Personal computers, electronic devices, servers, and networking equipment with a value not to exceed $5,031,856.00 as such equipment is more particularly described in invoices presented to Apple Inc., as Lessor, and accepted by Lessee, which descriptions are incorporated herein by reference. Final Rental payment will be amended, if necessary, determined by final equipment payment by Lessor as determined by the effective interest rate stated below.
Equipment Location: 5650 WOODLAWN STRETT, BARTLETT, TN 38134	

LEASE PAYMENT SCHEDULE

Pmt #	Payment Date	Payment Amount	Interest	Principal	Outstanding Balance
Commencement	6/1/2018				$5,031,856.00
1	9/1/2018	$1,277,789.27	$11,321.68	$1,266,467.59	$3,765,388.41
2	9/1/2019	$1,277,789.27	$33,888.49	$1,243,900.78	$2,521,487.63
3	9/1/2020	$1,277,789.27	$22,693.39	$1,255,095.88	$1,266,391.75
4	9/1/2021	$1,277,789.27	$11,397.52	$1,266,391.75	$0.00
Totals		$5,111,157.08	$79,301.08	$5,031,856.00	
Promotional Interest .90%					

Lessee acknowledges that the discounted purchase price for the Lease is $4,772,874.48 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 4.04% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

LESSOR:	**APPLE INC.**	LESSEE:	**CITY OF BARTLETT**
SIGNATURE:	______________________	SIGNATURE:	______________________
NAME / TITLE:	______________________	NAME / TITLE:	______________________
DATE:	______________________	DATE:	__________ FED TAX ID #: __________
		ADDRESS:	5650 WOODLAWN STREET BARTLETT, TN 38134

EXHIBIT B

ACCEPTANCE CERTIFICATE

Re: Schedule No. 002, dated ________________, 20____, (the "Schedule") to Master Lease Purchase Agreement # 8097418 Agreement, dated as of May 23, 2017, between Apple Inc., as Lessor, and CITY OF BARTLETT, as Lessee.

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is all of the "Equipment" listed in the Schedule to the Master Lease Purchase Agreement referenced above.

Payee Name: ___________________________

Description or Invoice # $ Amount

Lessee hereby certifies and represents to and agrees with Lessor as follows:

(1) The Equipment described above has been delivered, installed and accepted on the date hereof.

(2) Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.

(3) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Lease.

(4) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Master Lease) under any Lease exists at the date hereof.

FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)

LESSEE: **CITY OF BARTLETT**

Signature: ______________________________

Printed Name/Title: ______________________________

Date: ______________________________

PLEASE RETURN PAYMENT REQUEST TO:
APPLE INC.
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

CONTACT INFORMATION

Pursuant to the Master Lease Purchase Agreement # **8097418** dated **May 23, 2017,** (the "Master Lease"), Schedule No. **002**, between Apple Inc. (the "Lessor") and **CITY OF BARTLETT** (the "Lessee"), Lessee hereby acknowledges the obligations to make Lease Payments promptly when due in accordance with the Lease.

INVOICE MAILING ADDRESS: ______________________

____

Mail invoices to the attention of: ______________

Phone: ______________

Cell: ______________

Email: ______________

SHIP TO ADDRESS: ______________________

____

Primary Contact: ______________

Phone: ______________

Cell: ______________

Email: ______________

Summer – Primary Contact: ______________

Phone: ______________

Cell: ______________

Email: ______________

Secondary Contact: ______________

Phone: ______________

Cell: ______________

Email: ______________

Summer – Secondary Contact: ______________

Phone: ______________

Cell: ______________

Email: ______________

Product Delivery Contact: ______________

Phone: ______________

Cell: ______________

Email: ______________

Digital Product Contact: ______________

Phone: ______________

Cell: ______________

Email: ______________

LESSEE: **CITY OF BARTLETT**

SIGNATURE: **X** ______________________

NAME / TITLE: **X** ______________________

DATE: **X** ______________________

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

EXHIBIT F

INSURANCE COVERAGE REQUIREMENTS

MASTER LEASE PURCHASE AGREEMENT # 8097418 dated May 23, 2017

CITY OF BARTLETT

1) Insurance Agency - Name of Agency, Phone Number, Fax Number, and Contact Name

____

____

____

2) Property Damage & Loss Coverage -

a) "All Risk" Physical Damage & Loss Insurance

b) Include: Policy Number, Effective Date and Expiration Date

c) **APPLE INC. and its Assigns** named "Loss Payee"

d) Endorsement giving 30 days written notice of any changes or cancellation.

LIMITS: The full replacement value of the equipment.

3) The Certificate Holder should be named as follows:

APPLE INC. and its assigns
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

FOR SELF INSURANCE:

A letter needs to be prepared on Lessee's Letterhead and addressed to **APPLE INC. and its Assigns**, and signed by an authorized official of the Lessee. The letter must refer to the Master Lease, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).

AE Public SOut
1.0T 1/2012
8097418002
Manual 3-3102536319

EXHIBIT G

(To be printed on Attorney's Letterhead)

[Form Opinion of Counsel]

Apple Inc.
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

Re: Schedule No. 002, dated ________________, 20____ to Master Lease Purchase Agreement # 8097418 dated as of May 23, 2017, between Apple Inc., as Lessor, and CITY OF BARTLETT, as Lessee.

Ladies and Gentlemen:

As legal counsel to CITY OF BARTLETT (the "Lessee"), I have examined (a) an executed counterpart of a certain Master Lease Purchase Agreement # 8097418 dated as of May 23, 2017, and Exhibits thereto (collectively, the "Agreement") by and between Apple Inc. (the "Lessor") and the Lessee, and an executed counterpart of Schedule No. 002 dated ____________________, 20____ (the "Schedule") to the Agreement, by and between the Lessor and the Lessee, which, among other things, provides for the lease with option to purchase to the Lessee of certain property listed in the Schedule (the "Equipment"), (b) a certified copy of the resolution (the "Authorizing Resolution") of the governing body of the Lessee which, among other things, authorizes the Lessee to enter into the Agreement and the Schedule and (c) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion. The Schedule and the terms and provisions of the Agreement incorporated therein by reference together with the Lease Payment Schedule attached to the Schedule are herein referred to collectively as the "Lease".

Based on the foregoing, I am of the following opinion:

(1) Lessee is duly organized and legally existing as a State entity, city, county, school district, special district or other state or local government unit under the laws of the State of TN, with full power and authority to enter into, and perform its obligations under, the Lease;

(2) The Lease has been duly authorized, executed, and delivered by Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease is a legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, except to the extent limited by State and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights;

(3) The person or persons signing the Lease have the authority to do so and have acted within the full authorization of the Lessee's governing body.

(4) Lessee has complied with any applicable property acquisition laws and public bidding requirements in connection with the Lease and the transactions contemplated thereby, and the Authorizing Resolution was duly adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.

(5) There is no proceeding pending or, to the best of my knowledge (after diligent inquiry), threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Lease or the security interest of Lessor or its assigns, as the case may be, in the Equipment thereunder.

(6) Lessee has sufficient monies available to make all payments required to be paid under the Lease during the current fiscal year and such monies have been properly budgeted and appropriated for this purpose in accordance with all applicable laws.

All capitalized terms herein shall have the same meanings as in the Lease unless otherwise provided herein. Lessor, its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest components of the Lease Payments, are entitled to rely on this opinion.

Printed Name
Signature

Essential Use Audit

Lessee Contact Name / Position ______________________________ Phone Number: ________

1) Please clarify legal name of proposed lessee? ______________________________

2) Is any equipment to be leased replacing any existing equipment? [ ] Yes [ ] No (If No, proceed to question 3)

What percentage of the equipment to be leased is replacement? ____%

How long was the existing equipment in use? [ ] 1-3 yrs [ ] 3-5 yrs [ ] 5+ yrs

Why is the existing equipment being replaced? ______________________________

What will be done with the replaced equipment? ______________________________

3) For what purpose is the equipment being acquired? (Provide detail if possible.)
[ ] Educational Use (Such as Schools or Universities)
[ ] Administrative Use (Such as State or County Offices)
[ ] Outdoor Use (Such as Golf Course or Public Common Areas)
[ ] Other Use ______________________________

4) Was the equipment/lease placed for competitive bid? [ ] Yes [ ] No

If No, why was a bid not required?
[ ] Covered under state contract (Contract name and # ______________________________)
[ ] Size of transaction does not require competitive bid (What documentation ______________________________)
[ ] Transaction exempt from bidding process pursuant to current statutes (statute # ____________)
(Please attach copy of statute if available)
[ ] Other ______________________________

5) What is the source of funds for repayment of this obligation?
[ ] Local Property Taxes
[ ] State Unrestricted Revenues
[ ] Federal Financial Assistance
  [ ] Chapter I
  [ ] Chapter II
  [ ] Other ______________________________
[ ] Other ______________________________

6) Are the funds to be used for repayment of this obligation appropriated and encumbered in an approved budget? [ ] Yes [ ] No
If No, why is the obligation not included in an approved budget? ______________________________

7) Why do you expect funds to continue to be appropriated in the future for repayment of this obligation? ________

To the best of your knowledge, have you ever non-appropriated funds in the past? [ ] Yes [ ] No
If Yes, please provide details ______________________________

8) Will a Purchase Order be issued for this transaction? ______________________________

9) Is a Purchase Order # required on the Invoice for prompt payment? ______________________________

Completed By: ______________________________
Signature Title Printed Name Phone

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

NOTICE OF ACKNOWLEDGEMENT OF ASSIGNMENT

Dated ____________________

APPLE INC. ("Assignor") hereby gives notice that Assignor assigned to WELLS FARGO VENDOR FINANCIAL SERVICES, LLC ("Assignee") all of its rights in and to Lease Schedule No. 002 (the "Lease") to the Master Lease Purchase Agreement # 8097418 dated May 23, 2017, by and between Assignor and CITY OF BARTLETT ("Lessee"). The Assignee has appointed Wells Fargo Vendor Financial Services, LLC (the "Servicer") as its Servicer with respect to the Lease.

Assignor hereby requests, and instructs Lessee, that all rental payments and other amounts coming due pursuant to the Lease on and after the date hereof are payable to and should be remitted to Assignee as directed by Assignee invoices.

Lessee's questions related to the administration of the Lease and billing should be referred to Assignee as follows:

WELLS FARGO VENDOR FINANCIAL SERVICES, LLC
P.O. Box 3072
Cedar Rapids, IA 52406-3072
Telephone 1-800-535-1680
Attn: Customer Service

The Federal Tax Identification Number of WELLS FARGO VENDOR FINANCIAL SERVICES, LLC is 94-1686094.

Lessee hereby acknowledges the effect of and consents to the Assignment and absolutely and unconditionally agrees to deliver all rental payments and other amounts coming due under the Lease in accordance with terms thereof to Assignee.

APPLE INC.
Assignor
By: ____________________
Print Name: ____________________
Title: ____________________
Date: ____________________

CITY OF BARTLETT
Lessee
By: ____________________
Print Name: ____________________
Title: ____________________
Date: ____________________

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

EXHIBIT E

AFS EDUCATION FINANCE
INVOICE

Remit Payment To:
Apple Inc. c/o Apple Financial Services
Attn: Contracts
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

BILLING ID	CUSTOMER NO	CUSTOMER SERVICE	
8097418002		1-800-535-1680	
INVOICE	INVOICE DATE	DUE DATE	TOTAL DUE
ADV8097418002	April 26, 2018	9/1/18	$1,277,789.27

SOLD TO:

CITY OF BARTLETT
5650 WOODLAWN STREET
BARTLETT, TN 38134

ACCOUNT	DUE DATE	DESCRIPTION	AMOUNT
8097418002	9/1/18	Advanced Lease Payment	$1,277,789.27

*****Please return your payment with this invoice. Your payment is due at the time of lease commencement.*****

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

(School or District Letterhead)

Date:

Apple Inc.
Attn: Jayne Adams-Griffin
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

Dear Jayne Adams-Griffin,

CITY OF BARTLETT will accept partial shipment of the computer equipment as described on our PO # ____________________________________. Upon delivery of the partial shipment, we will sign the certificate of acceptance and commence the lease based on the equipment that has been delivered. We understand our lease payment will start lower than what is reflected on our contract based on the partial shipment. When the remainder of the equipment is delivered, you may add those invoices to the lease total and adjust our lease payment accordingly.

Sincerely,

____
(Signer of the lease with Title)

Form **8038-G**
(Rev. September 2011)
Department of the Treasury
Internal Revenue Service

Information Return for Tax-Exempt Governmental Obligations

▶ **Under Internal Revenue Code section 149(e)**
▶ **See separate instructions.**
Caution: *If the issue price is under $100,000, use Form 8038-GC.*

OMB No. 1545-0720

Part I Reporting Authority

If **Amended Return**, check here ▶ ☐

1 Issuer's name	2 Issuer's employer identification number (EIN)
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)	3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) — Room/suite	5 Report number *(For IRS Use Only)* 3
6 City, town, or post office, state, and ZIP code	7 Date of issue
8 Name of issue	9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)	10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11	Education	11	
12	Health and hospital	12	
13	Transportation	13	
14	Public safety	14	
15	Environment (including sewage bonds)	15	
16	Housing	16	
17	Utilities	17	
18	Other. Describe ▶	18	
19	If obligations are TANs or RANs, check only box 19a ▶ ☐		
	If obligations are BANs, check only box 19b ▶ ☐		
20	If obligations are in the form of a lease or installment sale, check box ▶ ☐		

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21		$	$	years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest			22	
23	Issue price of entire issue (enter amount from line 21, column (b))			23	
24	Proceeds used for bond issuance costs (including underwriters' discount)	24			
25	Proceeds used for credit enhancement	25			
26	Proceeds allocated to reasonably required reserve or replacement fund	26			
27	Proceeds used to currently refund prior issues	27			
28	Proceeds used to advance refund prior issues	28			
29	Total (add lines 24 through 28)			29	
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)			30	

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the bonds to be currently refunded ▶	years
32	Enter the remaining weighted average maturity of the bonds to be advance refunded ▶	years
33	Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) ▶	
34	Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)	

For Paperwork Reduction Act Notice, see separate instructions. Cat. No. 63773S Form **8038-G** (Rev. 9-2011)

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

Part VI Miscellaneous

35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) . . . . | 35 |

36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions) . . . . | 36a |

b Enter the final maturity date of the GIC ▶ ____________

c Enter the name of the GIC provider ▶ ____________

37 Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units . . . . | 37 |

38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ ☐ and enter the following information:

b Enter the date of the master pool obligation ▶ ____________

c Enter the EIN of the issuer of the master pool obligation ▶ ____________

d Enter the name of the issuer of the master pool obligation ▶ ____________

39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . ▶ ☐

40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . ▶ ☐

41a If the issuer has identified a hedge, check here ▶ ☐ and enter the following information:

b Name of hedge provider ▶ ____________

c Type of hedge ▶ ____________

d Term of hedge ▶ ____________

42 If the issuer has superintegrated the hedge, check box . . . . ▶ ☐

43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . ▶ ☐

44 If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . ▶ ☐

45a If some portion of the proceeds was used to reimburse expenditures, check here ▶ ☐ and enter the amount of reimbursement . . . . ▶ ____________

b Enter the date the official intent was adopted ▶ ____________

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

Signature of issuer's authorized representative	Date	Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Firm's name ▶			Firm's EIN ▶	
Firm's address ▶			Phone no.	

Form **8038-G** (Rev. 9-2011)

8038-G Instructions available at: http://www.irs.gov/pub/irs-pdf/i8038g.pdf

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

APPLE FINANCIAL SERVICES

PURCHASE ORDER REQUIREMENTS

In order to expedite your order appropriately and as quickly as possible, we ask that your Purchase Order contain the following information, if applicable. If you have any questions regarding this information, please feel free to contact us at any time.

1.Purchase Order Should be made out to:
Apple Inc. c/o Apple Financial Services
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

2.Purchase Order Number

3.Purchase Order Date

4.Apple Education Quote/Proposal Number and Total Amount of Quote

5.Physical Ship To Street Name/Address

6. Bill to Address

7. Lease Reference, Example:
"Per Exhibit A to Master Lease Purchase Agreement # 8097418"

8. Authorized Signature

9. Configure to Order (CTO) Specifications ***(if applicable)***

10. Personalization Text ***(if applicable)***

11. Taxes ***(if applicable)***

12. E-waste Fees ***(if applicable)***

AE Public $Out
1.0T 1/2012
8097418002
Manual3-3102536319

Purchase Order and Delivery Requirements

Large Order Delivery Requirements

In order to facilitate a timely and accurate product shipment, please accurately provide complete details.

Please complete the following if your PO is >$100K, >300lbs, and/or includes a Bretford Cart.

1. Does the delivery location have a dock? ◯ Yes ◯ No
2. Does the delivery location require a truck with lift gate? ◯ Yes ◯ No
3. Does the delivery location have a Forklift/Pallet Jack? ◯ Yes ◯ No
4. Does the delivery location have the manpower to offload the quantity of freight they are expecting? ◯ Yes ◯ No
5. Can the delivery location accommodate a 53-foot trailer if they are expecting an FTL (full truckload) size shipment? ◯ Yes ◯ No
6. Does the delivery location require an appointment? ◯ Yes ◯ No
7. Can you accept the entire delivery at once? ◯ Yes ◯ No
8. Does the delivery location require inside delivery? ◯ Yes ◯ No

   (Please note that the carrier is unable to deliver this product up stairs. We advise that you make alternate arrangements to bring the delivery to the required floor.)

   - Is there a freight elevator at the delivery location? ◯ Yes ◯ No
9. List the name and phone number for 2 delivery location contacts:

   a.
   b.
10. Are there any holidays, closure dates or hours of operation that would prevent an 8am-5pm delivery?
11. Are there any other special delivery requirements we should be aware of?

AE Public $Out
1.0T 1/2012
8097418002
Manual 3-3102536319

ESCROW AGREEMENT

THIS ESCROW AGREEMENT is made and entered into as of ___________ ___, 20__, by and among U.S. Bank National Association (the "Escrow Agent"), Apple Inc., a corporation duly organized and existing under the laws of California (together with any successors and assigns, "Lessor"), and CITY OF BARTLETT ("Lessee").

In the joint and mutual exercise of their powers, and in consideration of the mutual covenants herein contained, the parties hereto recite and agree as follows:

ARTICLE 1: RECITALS

Section 1.01. Lessor and Lessee have entered into a Schedule to a Master Lease Agreement or Master Lease Purchase Agreement dated as of _______________, _______ (together, the "Lease"). Pursuant to the Lease, Lessor has agreed to finance for Lessee the acquisition of certain personal property described therein (the "Equipment") on the terms and conditions set forth in the Lease. This Agreement is not intended to alter or change the rights and obligations of Lessor and Lessee under the Lease, but is entirely supplemental thereto.

Section 1.02. Solely as between Lessor and Lessee, the terms capitalized in this Agreement but not defined herein shall have the meanings given to them in the Lease.

Section 1.03. Upon the execution of the Lease and this Agreement and the delivery to Lessor by Lessee of all documents required to be delivered upon execution of the Lease, Lessor will deposit or cause to be deposited with the Escrow Agent the sum of $4,772,874.48 ("Escrow Funds") which is required to be credited to the Equipment Acquisition Account established in Article 2 hereof and which will be used to pay the acquisition costs of the items of Equipment (the "Equipment Cost"), and, to the extent not needed for this purpose, to pay or prepay amounts outstanding under the Lease; all as hereinafter provided.

Section 1.04. Under the Lease, Lessee will cause each item of Equipment to be ordered from the Contractor therefor. The Equipment Cost to be paid to the Contractor supplying the item of Equipment shall be paid solely from the amount deposited with the Escrow Agent as described in Section 1.03 and Section 3.04 hereof, in accordance with this Agreement.

Section 1.05. Lessor and Lessee agree to employ the Escrow Agent to receive, hold, invest and disburse the moneys to be paid to the Escrow Agent by Lessor as described in Section 1.03 and, if applicable, by Lessee pursuant to Section 3.04 hereof, all as hereinafter provided; however, the Escrow Agent shall not be obligated to assume or perform any obligation of Lessee or Lessor or any Contractor with respect thereto or under the Lease by reason of anything contained in this Agreement.

Section 1.06. Each of the parties has authority to enter into this Agreement, and has taken all actions necessary to authorize the execution of this Agreement by the officers whose signatures are affixed hereto.

ARTICLE 2: EQUIPMENT ACQUISITION ACCOUNT

Section 2.01. The Escrow Agent shall establish a special escrow account designated as the "CITY OF BARTLETT Equipment Acquisition Account" (the "Equipment Acquisition Account"), shall keep the Escrow Funds separate and apart from all other funds and moneys held by it and shall administer the Equipment Acquisition Account as provided in this Agreement.

Section 2.02. All moneys paid to the Escrow Agent by Lessor pursuant to Section 1.03 and, if applicable, by Lessee pursuant to Section 3.04 hereof, shall be credited to the Equipment Acquisition Account. The period from the date of deposit with the Escrow Agent to the date specified in Section 2.03 is herein referred to as the "Acquisition Period". The Escrow Agent shall disburse the moneys in the Equipment Acquisition Account to pay the Equipment Cost of each item of Equipment upon receipt with respect thereto of a Payment Request Form in the form attached hereto as Exhibit A, executed by Lessor and Lessee, fully completed and with all supporting documents described therein attached thereto. Upon receipt of a Payment Request Form with respect to any item of Equipment, Escrow Agent shall disburse an amount equal to the Equipment Cost as shown therein directly to the person or entity entitled to payment as specified therein. Lessee agrees that it will submit Payment Request Forms only with respect to operationally complete and functionally independent portions of the Equipment which may be utilized by Lessee without regard to whether the balance of the Equipment is delivered and accepted (hereinafter, "Complete Portions of Equipment"). Lessee acknowledges and agrees that Lessor shall not approve any Payment Request Form which does not describe a Complete Portion of Equipment. Lessor and Lessee authorize Escrow Agent to make such disbursements in accordance with this Section without the duty of any independent investigation with respect to the Equipment or the delivery or availability thereof.

Section 2.03. (a) On May 26, 2019, the Escrow Agent shall pay to Lessor the entire remaining balance in the Equipment Acquisition Account less an amount thereof equal to the Equipment Cost of all items of Equipment for which the Escrow Agent has received a Payment Request Form and which has not been paid (the "Escrow Balance"). The Escrow Balance paid to Lessor shall first be applied to any fee payable by Lessee to Lessor pursuant to the provisions of Section 2.03(b) hereof and any balance thereof, at Lessor's election, shall be applied to pay the principal portion of the next Periodic Installment thereafter coming due under the Lease or to pay and prepay a proportionate amount of the principal portion of all Periodic Installments thereafter coming due under the Lease. Within 15 days after receiving the Escrow Balance, Lessor shall notify Lessee as to how it will be applied, and shall furnish to Lessee a new Payment Schedule reflecting any changes in Periodic Installments due to any prepayment.

(b) If, on the date of disbursement of the balance of funds in the Equipment Acquisition Account pursuant to Sections 2.03(a) and 2.04 hereof, less than 85% of the amount of the initial deposit made by Lessor pursuant to Section 1.03 hereof was used to pay the Equipment Cost of the Equipment then Lessee shall pay a fee to Lessor equal to the amount disbursed times the prepayment fee, if any, which would be payable by Lessee under the Lease had it elected to prepay the Lease on the date of the disbursement from the Equipment Acquisition Account.

Section 2.04. Upon receipt of (a) written notice from Lessor or Lessee that Lessee is default under the Lease and/or (b) an instruction from Lessor to disburse the Escrow Balance to it because a Disagreement (as defined in Section 4.03) has occurred and is continuing, then the Escrow Agent shall liquidate all investments held in the Equipment Acquisition Account and transfer the proceeds thereof and all other moneys held in the Equipment Acquisition Account to Lessor.

Section 2.05. The Escrow Agent shall only be responsible for the safekeeping and investment of the moneys held in the Equipment Acquisition Account, and the disbursement thereof in accordance with this Article, and shall not be responsible for the authenticity or accuracy of such certifications or documents, the application of amounts paid pursuant to such certifications by the persons or entities to which they are paid, or the sufficiency of the moneys credited to the Equipment Acquisition Account to make the payments herein required.

ARTICLE 3: MONEYS IN EQUIPMENT ACQUISITION ACCOUNT; INVESTMENT

Section 3.01. The moneys and investments held by the Escrow Agent under this Agreement are irrevocably held for the benefit of Lessee and Lessor, and such moneys, together with any income or interest earned thereon, shall be expended only as provided in this Agreement, and shall not be subject to levy or attachment or lien by or for the benefit of any creditor of either Lessee or Lessor. Lessor, Lessee and Escrow Agent intend that the Equipment Acquisition Account constitute an escrow account in which Lessee has no legal or equitable right, title or interest until satisfaction in full of all conditions contained herein for the disbursement of funds by the Escrow Agent therefrom. However, if the parties' intention that Lessee shall have no legal or equitable right, title or interest until all conditions for disbursement are satisfied in full is not respected in any legal proceeding, the parties hereto intend that Lessor have a security interest in the Equipment Acquisition Account, and such security interest is hereby granted by Lessee to secure payment of all sums due to Lessor under the Lease. For such purpose, the Escrow Agent hereby agrees to comply with the instructions of Lessor concerning the Equipment Acquisition Account and all monies and securities therein without further consent by Lessee or any other person and agrees to note, or cause to be noted, on all books and records relating to the Equipment Acquisition Account, Lessor's interest therein. Escrow Agent hereby accepts appointment as agent and agrees to establish and maintain the Equipment Acquisition Account and the monies and securities therein as a financial intermediary or securities intermediary, as the case may be, for Lessor, as entitlement holder. Lessor, Lessee and Escrow Agent agree that (i) the Equipment Acquisition Account shall be deemed a "securities account" as such term is defined in Section 8-501 of the applicable Uniform Commercial Code ("UCC"); (ii) Escrow Agent shall, subject to the terms of this Agreement, treat Lessor as entitled to exercise the rights that comprise any financial asset credited to the Equipment Acquisition Account; (iii) all property delivered to Escrow Agent for deposit into the Equipment Acquisition Account will be promptly credited to the Equipment Acquisition Account; and (iv) all securities and other property underlying any financial assets credited to the Equipment Acquisition Account shall be registered in the name of the Escrow Agent, endorsed to Escrow Agent or in blank or credited to another securities account maintained in the name of Escrow Agent, and in no case will any financial asset credited to the Equipment Acquisition Account be registered in the name of Lessee, payable to the order of Lessee or specially endorsed to Lessee. Escrow Agent agrees that each item of property (whether investment property, financial asset, security, instrument or cash) credited to the Equipment Acquisition Account shall be treated as a "financial asset" within the meaning of Section 8-102(a)(9) of the UCC. If at any time Escrow Agent shall receive an "entitlement order" (within the meaning of Section 8-102(a)(8) of the UCC) issued by Lessor and relating to the Equipment Acquisition Account, Escrow Agent shall comply with such entitlement order without further consent by Lessee or any other person.

Section 3.02. Moneys held by the Escrow Agent hereunder shall be invested and reinvested by the Escrow Agent upon written order of Lessee only in Qualified Investments, as defined in Section 3.05. Such investments shall be registered in the name of the Escrow Agent and held by the Escrow Agent for the benefit of Lessor. With the approval of Lessee, the Escrow Agent may purchase or sell to itself or any affiliate, as principal or agent, investments authorized by this Article. Such investments and reinvestments shall be made giving full consideration for the time at which funds are required to be available. In the absence of written direction from Lessee, the amounts in the Equipment Acquisition Account shall be invested in a U.S. Bank Money Market Account, as more fully described in the attached Exhibit B.

Section 3.03. The Escrow Agent shall, without further direction from Lessee, sell such investments as and when required to make any payment from the Equipment Acquisition Account. Any income received on such investments shall be credited to the Equipment Acquisition Account.

Section 3.04. The Escrow Agent shall furnish to Lessee and Lessor statements accounting for all investments and interest and income therefrom. Such accounting shall be furnished monthly and shall also include a report of the balance in the Equipment Acquisition Account, the amounts disbursed therefrom and the date of final disbursement pursuant to Section 2.03 hereof. Neither Lessor nor Escrow Agent shall be responsible or liable for any loss suffered in connection with any investment of moneys made by it in accordance with this Article (other than Escrow Agent in its capacity as obligor under any Qualified Investment). In the event funds in the Equipment Acquisition Account are insufficient to pay the Equipment Cost, Lessee shall deposit additional funds into the Equipment Acquisition Account in an amount sufficient to pay the balance of the Equipment Cost.

Section 3.05. As used in this Agreement, the term "Qualified Investments" means (a) securities which are general obligations of or are guaranteed as to the payment of principal and interest by the United States of America; (b) obligations, debentures, notes or other evidence of indebtedness issued or guaranteed by the Federal Home Loan Bank System; (c) commercial paper issued by corporations or banking institutions (including Escrow Agent) organized under the federal laws or laws of a state of the United States which is rated in the highest rating category by Standard & Poor's Ratings Services, a division of the McGraw Hill Companies, Inc. ("S&P") or Moody's Investors Service, Inc.; or (d) certificates of deposit issued by or other forms of deposit in any national or state bank to extent that such deposits are insured up to applicable limits by the Federal Deposit Insurance Corporation or any successor agency which is backed by the full faith and credit of the United States. By execution of this Agreement, Lessee also consents to the investment and reinvestment by the Escrow Agent of any moneys held as part of the Equipment Acquisition Account in shares of a money market fund (including a money market fund for which Escrow Agent and its affiliates provides advisory, custodial, administrative or similar services and receives fees), provided the (a) money market fund is registered under the Investment Company Act of 1940 and Investment Securities Act of 1933; (b) the money market fund has been rated by a nationally recognized statistical rating organization in one of that organization's three highest mutual fund rating categories; and (c) the money market fund's investments are limited to those "Qualified Investments" (a), (b) or (c) above. Derivative products are not "Qualified Investments."

ARTICLE 4: ESCROW AGENT'S AUTHORITY; INDEMNIFICATION

Section 4.01. The Escrow Agent may act in reliance upon any writing or instrument or signature which it, in good faith, believes to be genuine, may assume the validity and accuracy of any statement or assertion contained in such a writing or instrument, and may assume that any person purporting to give any writing, notice, advice or instructions in connection with the provisions hereof has been duly authorized to do so. The Escrow Agent shall not be liable in any manner for the sufficiency or correctness as to form, manner and execution, or validity of any instrument deposited with it, nor as to the identity, authority or right of any person executing the same; and its duties hereunder shall be limited to those specifically provided herein.

Section 4.02. Lessee hereby agrees to indemnify the Escrow Agent, its officers, directors, employees, and affiliates (collectively, the "Indemnified Parties") and hold each harmless from any and all claims, liabilities, losses, actions, suits or proceedings at law or in equity, or any other expense, fees or charges of any character or nature (each, a "Liability"), which it may incur or with which it may be threatened by reason of its acting as Escrow Agent under this Agreement; and in connection therewith, to indemnify the Indemnified Parties against any and all expenses, including reasonable attorneys' fees and the cost of defending any action, suit or proceeding or resisting any claim, whether brought by Lessor, Lessee or any other person, and the cost of enforcing the Lessee's indemnity obligations; provided, however, that no Indemnified Party shall have a right to indemnity hereunder to the extent that any such Liability is determined by a court of competent jurisdiction, subject to no further appeal, to have been caused primarily by Escrow Agent's gross negligence or willful misconduct. The obligations of Lessee under this Section shall survive any termination of this Agreement and the resignation or removal of Escrow Agent.

Section 4.03. If (a) Lessee or Lessor shall be in disagreement about the interpretation of this Agreement, or about the rights and obligations, or the propriety of any action contemplated by the Escrow Agent hereunder, (any of the foregoing, a "Disagreement") and Lessor has not exercised its rights under Section 2.04, (b) Escrow Agent is unable to determine, to Escrow Agent's sole and reasonable satisfaction, the proper disposition of all or any portion of the Equipment Acquisition Account or Escrow Agent's proper actions with respect to its obligations hereunder or (c) Lessee and Lessor have not, within 30 calendar days of the furnishing by Escrow Agent of a notice of resignation pursuant to Section 6.02 hereof, appointed a successor Escrow Agent to act hereunder, then Escrow Agent may, in its sole discretion, take either or both of the following actions:

1. suspend the performance of any of its obligations (including without limitation any disbursement obligations) under this Agreement until such dispute or uncertainty shall be resolved to the sole and reasonable satisfaction of Escrow Agent or until a successor Escrow Agent shall have been appointed; or

2. petition (by means of an interpleader action or any other appropriate method) any court of competent jurisdiction, for instructions with respect to such dispute or uncertainty, and to the extent required or permitted by law, pay into such court, for holding and disposition in accordance with the instructions of such court, the entire Equipment Acquisition Account; provided, however, that, in the case of clauses (a) and (b) above, Escrow Agent shall provide to Lessee and Lessor not less than 20 days written notice prior to instituting any proceedings described in this clause (2).

Escrow Agent shall have no liability to Lessee or Lessor, or their respective owners, shareholders or members or any other person with respect to any such suspension of performance or disbursement into court, specifically including any liability or claimed liability that may arise, or be alleged to have arisen, out of or as a result of any delay in the disbursement of the sums in the Equipment Acquisition Account or any delay in or with respect to any other action required or requested of Escrow Agent. The Escrow Agent shall be indemnified by Lessee, to the extent permitted by law, for all costs, including reasonable attorneys' fees, in connection with such civil action unless such court concludes the Escrow Agent was guilty of gross negligence or willful misconduct. The obligations of Lessee and Lessor under this Section shall survive any termination of this Agreement and the resignation or removal of Escrow Agent.

Section 4.04. The Escrow Agent undertakes to perform only such duties as are expressly set forth herein and no duties shall be implied. The Escrow Agent shall have no liability under and no duty to inquire as to the provisions of any agreement other than this Agreement, including without limitation any other agreement between any or all of the parties hereto or any other persons even though reference thereto may be made herein. The Escrow Agent may consult with counsel of its own choice and shall have full and complete authorization and protection with the opinion of such counsel. The Escrow Agent shall otherwise not be liable for any mistakes of facts or errors of judgment, or for any acts or omissions of any kind except to the extent that such mistakes, errors, acts or omissions were caused by Escrow Agent's gross negligence or willful misconduct. In no event shall Escrow Agent be liable for incidental, indirect, special, consequential or punitive damages or penalties (including, but not limited to lost profits), even if the Escrow Agent has been advised of the likelihood of such damages or penalty and regardless of the form of action. Escrow Agent shall not be responsible for delays or failures in performance resulting from acts beyond its control, including without limitation acts of God, strikes, lockouts, riots, acts of war or terror, epidemics, governmental regulations, fire, communication line failures, computer viruses, power failures, earthquakes or other disasters.

The Escrow Agent is authorized, in its sole discretion, to comply with orders issued or process entered by any court with respect to the Escrow Funds, without determination by the Escrow Agent of such court's jurisdiction in the matter. If any portion of the Escrow Funds is at any time attached, garnished or levied upon under any court order, or in case the payment, assignment, transfer, conveyance or delivery of any such property shall be stayed or enjoined by any court order, or in case any order, judgment or decree shall be made or entered by any court affecting such property or any part thereof, then and in any such event, the Escrow Agent is authorized, in its sole discretion, to rely upon and comply with any such order, writ, judgment or decree which it is advised by legal counsel selected by it is binding upon it without the need for appeal or other action; and if the Escrow Agent complies with any such order, writ, judgment or decree, it shall not be liable to any of the parties hereto or to any other person or entity by reason of such compliance even though such order, writ, judgment or decree may be subsequently reversed, modified, annulled, set aside or vacated.

ARTICLE 5: ESCROW AGENT'S COMPENSATION

Escrow Agent compensation for the services to be rendered hereunder is payable by Lessee and Lessor, jointly and severally and is set forth in the Escrow Fee Schedule attached as Exhibit B hereto. Escrow Agent's initial Administration Fee shall be paid by wire by Lessor with funds Lessee has deposited with Lessor on or before the date Lessor deposits the Escrow Funds with Escrow Agent pursuant to Section 1.03. Lessee agrees to pay/or reimburse Escrow Agent upon request for all expenses, disbursement and advances, ongoing annual administration or other charges, including reasonable attorney's fees, incurred or made by it in connection with carrying out its duties hereunder and Lessee and Lessor agree such fees and charges may be deducted from the investment earnings on the Equipment Acquisition Account. If and to the extent that any such fees, expenses or charges are withdrawn from, or set off against amounts in the Equipment Acquisition Account by Escrow Agent, Lessee shall immediately pay such amounts to Lender.

ARTICLE 6: CHANGE OF ESCROW AGENT

Section 6.01. A national banking association located in the United States or a state bank or trust company organized under the laws of a state of the United States, qualified as a depository of public funds, may be substituted to act as Escrow Agent under this Agreement upon agreement of the parties hereto. Such substitution shall not be deemed to affect the rights or obligations of the parties. Upon any such substitution, the Escrow Agent agrees to assign to such substitute Escrow Agent its rights under this Agreement, provided, however, that the Escrow Agent shall be entitled to continue to receive the benefits of any provision of this Agreement that by its terms survives the termination of this Agreement.

Section 6.02. The Escrow Agent or any successor may at any time resign by giving mailed notice to Lessee and Lessor of its intention to resign and of the proposed date of resignation, which shall be a date not less than 30 days after such notice is deposited in the United States mail with postage fully prepaid, unless an earlier resignation date and the appointment of a successor Escrow Agent shall have been or are approved by Lessee and Lessor and, after the date of such resignation notice, notwithstanding any other provision of this Agreement, the Escrow Agent's sole obligation will be to hold the Escrow Funds pending appointment of a successor Escrow Agent. Similarly, the Escrow Agent may be removed at any time by Lessee and Lessor giving at least thirty (30) days' prior written notice to the Escrow Agent specifying the date when such removal shall take effect.

Section 6.03. The Escrow Agent may appoint an agent to exercise any of the powers, rights or remedies granted to the Escrow Agent under this Agreement, and to hold title to property or to take any other action which may be desirable or necessary.

ARTICLE 7: ADMINISTRATIVE PROVISIONS

Section 7.01. The Escrow Agent shall keep complete and accurate records of all moneys received and disbursed under this Agreement, which shall be available for inspection by Lessee or Lessor, or the agent of either of them, at any time during regular business hours upon reasonable notice to Escrow Agent.

Section 7.02. All notices, certificates, requests, demands and other communications provided for hereunder shall be in writing and shall be (a) personally delivered, (b) sent by first class United States mail, (c) sent by overnight courier of national reputation, or (d) transmitted by telecopy, in each case addressed to Lessor, Lessee and Escrow

Agent at their respective address specified beneath each party's signature, or at such address as the party may provide to the other parties hereto in writing from time to time. All such notices, requests, demands and other communications shall be deemed to have been given on (a) the date received if personally delivered, (b) when deposited in the mail if delivered by mail, (c) the date sent if sent by overnight courier, or (d) the date of transmission if delivered by telecopy.

Section 7.03. This Agreement shall be construed and governed in accordance with the laws of the State of Michigan.

Section 7.04. Any provisions of this Agreement found to be prohibited by law shall be ineffective only to the extent of such prohibition, and shall not invalidate the remainder of this Agreement.

Section 7.05. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. Specifically, as used herein the term "Lessor" means any person or entity to whom Lessor has assigned its right to receive Periodic Installments under the Lease and any payments due to Lessor hereunder from and after the date when notice of such assignment is filed with the Escrow Agent; provided, however, no notice of assignment to an affiliate or related entity by Lessor is required and when Lessor executes Payment Request Forms after such an assignment, it does so as servicer on behalf of its affiliated or related assignee.

Section 7.06. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same Agreement. The parties agree that Payment Request Forms may be submitted electronically to Lessor and may be executed by Lessor and Lessee electronically. The parties agree not to deny the legal effect or enforceability of any Payment Request Form solely because it is in electronic form or because an electronic record was used in its formation. Lessor, Lessee and Escrow Agent agree not to object to the admissibility of Payment Request forms in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

Section 7.07. This Agreement shall terminate upon disbursement by the Escrow Agent of all moneys held by it hereunder.

Section 7.08. This Agreement (and, with respect to Lessor and Lessee, together with the Lease) constitutes the entire agreement of the parties relating to the subject matter hereof. Except as provided in the following sentence, this Agreement may not be modified, supplemented or amended without the written agreement of all parties hereto. Lessor and Lessee may agree to amend the date specified in the second sentence of Section 2.03(a) hereof to a date such that the Acquisition Period will not exceed three (3) years pursuant to a written agreement executed by Lessor and Lessee; Escrow Agent's consent to the extension of the Acquisition Period is not required but Escrow Agent shall be given notice of such extension.

Section 7.09. Lessor, Lessee and Escrow Agent hereby waive any right to trial by jury in any action or proceeding with respect to, in connection with or arising out of this Agreement.

Section 7.10. To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. For a non-individual person such as a business entity, a charity, a trust, or other legal entity, the Escrow Agent requires documentation to verify its formation and existence as a legal entity. Escrow Agent may ask to see financial statements, licenses, identification and authorization documents from individuals claiming authority to represent the entity or other relevant documentation. A portion of the identifying information set forth herein is being requested by the Escrow Agent in connection with the USA Patriot Act, Pub.L.107-56 (the "Act"), and Lessor and Lessee agree to provide any additional information requested by Escrow Agent in connection with the Act or any similar legislation or regulation to which Escrow Agent is subject, in a timely manner.

Section 7.11. Lessor and Lessee hereby grant to Escrow Agent and the Indemnified Parties a security interest in and lien upon the Equipment Acquisition Account to secure all obligations with respect to the right to offset the amount of any compensation or reimbursement due any of them hereunder (including any claim for indemnification hereunder) against the Escrow Acquisition Account; provided, however, that the Escrow Agent's security interest in the Equipment Acquisition Account is expressly subject and subordinate to the Lessor's security interest in the Equipment Acquisition Account (as such security interest is set forth in Section 3.01) . If for any reason the funds in the Equipment Acquisition Account are insufficient to cover such compensation and reimbursement, Lessee shall promptly pay such amounts to Escrow Agent or any Indemnified Party upon receipt of an itemized invoice.

IN WITNESS WHEREOF, the parties have executed this Escrow Agreement as of the day and year first written above.

U.S. BANK NATIONAL ASSOCIATION,
Escrow Agent

By:______________________________

Title:______________________________

Date:______________________________

Address: 1420 5TH Avenue, 7th Floor
Seattle, WA 98101
Attention: Scott Kjar
Telephone: 206-344-4686
Facsimile: 206-344-4630

APPLE INC.,
Lessor

By:______________________________

Title: ______________________________

Date:______________________________

Address: ________________

Attention: ________________
Telephone: ________________
Facsimile: ________________

CITY OF BARTLETT
Lessee

By:______________________________

Title:______________________________

Date:______________________________
Address: 5650 Woodlawn Street
Bartlett, TN 38134
Attention:
Telephone: 901-020-0855
Facsimile: ____________

The following are authorized to execute Payment Request Forms on behalf of Lessee:

Typed Name	Signature

1.2T 3/2016
8097418002
Manual 3-3102536319

EXHIBIT A
Payment Request Form No. ______
Relating to Schedule No. 8097418002 dated ________ ___, 20__
to Master Lease Agreement (or Master Lease Purchase Agreement)
dated May 23, 2017 (the "Agreement")

U.S. Bank National Association, Escrow Agent under an Escrow Agreement dated as of ____________ ___, 20__ and among the said Escrow Agent, Wells Fargo Vendor Financial Services, Inc. ("Lessor") as assignee of the original lessor, and CITY OF BARTLETT ("Lessee"), is hereby requested to pay, from the Equipment Acquisition Account held under said Escrow Agreement, to the persons, firms or corporations designated below as payee, the amount set forth opposite each such name, in payment of the Equipment Cost of the Equipment designated opposite such payee's name and account and described on the attached page(s). The Equipment comprises a portion of the Equipment described in the Agreement. Upon execution of this Payment Request Form by Lessor and Lessee, the description of the Equipment Group subject to the Agreement is amended to include the equipment described below and for informational purposes, in the attached invoices and/or bills of sale.

Payee	Amount	Equipment

The undersigned Lessee hereby certifies that:

1. The Equipment described above comprises a portion of the Equipment described in the Agreement, and has been delivered to, tested and inspected by, and accepted by Lessee. The Equipment described herein is operationally complete and functionally independent and may be utilized by Lessee without regard to whether the balance of the Equipment Group under the Agreement is delivered and accepted.

2. If the Payment Request Form relates to a progress payment, the amounts remaining in the Equipment Acquisition Account are sufficient to acquire and complete the Equipment Group to which the Agreement relates. The amounts requested to be paid as set forth above have not been the basis of a prior request.

3. The representations and warranties of Lessee contained in the Lease are true and correct as of the date hereof.

4. No Event of Default, or event which with the giving of notice or passage of time or both would constitute an Event of Default, has occurred under the Lease.

5. **Check if applicable:**

☐ This is the final Payment Request Form and Lessee certifies that the entire Equipment Group subject to the Lease has been delivered and installed in accordance with Lessee's Specifications and, for the purpose of the Lease, is fully and finally accepted by Lessee.

CITY OF BARTLETT Lessee	**WELLS FARGO VENDOR FINANCIAL SERVICES, INC.** Lessor
By: **EXHIBIT NO SIGNATURE REQUIRED**	By:____________________
Title:____________________	Title:____________________
Date:____________________	Date:____________________

EXHIBIT B

U.S. Bank National Association

WELLS FARGO VENDOR FINANCIAL SERVICES, INC.
ESCROW FEE SCHEDULE

ADMINISTRATION FEE Five hundred dollars ($500.00) per year

- First year administration fee payable by Wells Fargo Vendor Financial Services, Inc. upon execution of escrow
- Ongoing annual administration fees will be charged against the account income
- Qualified Investment: U.S. Bank Money Market

REIMBURSEMENT OF EXPENSES
Out of pocket expenses for supplies and other items including but not limited to long distance charges, delivery expenses, insurance tax reporting forms, postage, checks and envelopes will be charged in addition to the above fees.

DISCLOSURE
When extraordinary duties or additional services are required or requested, additional fees will be charged.
Fees are subject to adjustment, as circumstances require.

U.S. BANK MONEY MARKET ACCOUNT DESCRIPTION AND TERMS

The U.S. Bank Money Market account is a U.S. Bank National Association ("**U.S. Bank**") interest-bearing money market deposit account designed to meet the needs of U.S. Bank's Corporate Trust Services Escrow Group and other Corporate Trust customers of U.S. Bank. Selection of this investment includes authorization to place funds on deposit and invest with U.S. Bank.

U.S. Bank uses the daily balance method to calculate interest on this account (actual/365 or 366). This method applies a daily periodic rate to the principal balance in the account each day. Interest is accrued daily and credited monthly to the account. Interest rates are determined at U.S. Bank's discretion, and may be tiered by customer deposit amount.

The owner of the account is U.S. Bank as Agent for its customers. U.S. Bank's trust department performs all account deposits and withdrawals. Deposit accounts are FDIC Insured per depositor, as determined under FDIC Regulations, up to applicable FDIC limits.

U.S. BANK, WHEN ACTING AS AN INDENTURE TRUSTEE OR IN A SIMILAR CAPACITY, IS NOT REQUIRED TO REGISTER AS A MUNICIPAL ADVISOR WITH THE SECURITIES AND EXCHANGE COMMISSION FOR PURPOSES OF COMPLYING WITH THE DODD-FRANK WALL STREET REFORM & CONSUMER PROTECTION ACT. INVESTMENT ADVICE, IF NEEDED, SHOULD BE OBTAINED FROM YOUR FINANCIAL ADVISOR.

AUTOMATIC AUTHORIZATION

In the absence of specific written direction to the contrary, U.S. Bank is hereby directed to invest and reinvest proceeds and other available moneys in the U.S. Bank Money Market Account. The U.S. Bank Money Market Account is a permitted investment under the operative documents and this authorization is the permanent direction for investment of the moneys until notified in writing of alternate instructions.

Memorandum of Understanding between the City of Bartlett and the Bartlett City Board of Education.

This Memorandum of Understanding, dated this ___ day of May, 2018 by and between the City of Bartlett ("City") and the Bartlett City Board of Education ("School Board").

WHEREAS, the School Board was lawfully established by local ordinance pursuant to Tennessee Code Annotated §49-2-106 and in compliance with Tennessee Code Annotated §49-2-201; and

WHEREAS, the School Board is an entity authorized pursuant to the laws of the State of Tennessee to operate a public school district within Bartlett, Tennessee; and

WHEREAS, the School Board commenced instruction beginning with the 2014-2015 school year and intends to continue each year thereafter; and

WHEREAS, the School Board is in need of Apple computers to provide its students in furtherance of the educational purposes set forth in Tennessee law, but the School Board desires to pay for said computers over a term that exceeds the current fiscal year; and

WHEREAS, the City is a Tennessee municipal corporation; and

WHEREAS, the City is authorized to enter into capital leases pursuant to Tennessee Code Annotated §7-51-901, *et seq.*, and has agreed to do so on behalf of the School Board in order for the School Board to obtain said Apple computers; and

WHEREAS, the City and the School Board enter into this memorandum of understanding to memorialize the School Board's repayment for said Apple computers over a four-year period.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the parties do covenant and agree as follows:

1. Acknowledgment as to the Purpose of the Apple Lease. For the purpose of funding the lease-purchase of five thousand two hundred (5,200) Apple computers, with a cost not to exceed $5,031,865.00, for use by students in the Bartlett Schools, and allowing the School Board to pay for said computers over a four-year period, the City agrees to enter into that certain Master Lease Agreement #8097418 between Apple Inc. and the City of Bartlett, a true and correct copy of which is attached hereto as Exhibit "A." (the "Lease").

2. Repayment of Lease by the School Board to the City. The School Board agrees to reimburse the City for all payments under the Lease, and for all costs associated with or obligations or claims arising out of such Lease, until all obligations under the Lease are satisfied. The School Board represents and acknowledges that it has sufficient funds in its operating budget to reimburse the City for the yearly costs of the Lease. The source of repayment by the School Board shall include any and all sources of funds legally available to retire such obligations. The City shall, after paying each yearly payment due under the Lease, request repayment of said payment from the School Board, said repayment being due within ten (10) days of the School Board receiving such request. The City shall have the right to request repayment of all payments it has actually made under the terms of the Lease after the initial down payment, as well as any costs, claims, judgments or other obligations that it has incurred as a result of its entering into the Lease. In the event that the School Board fails to make any requested repayment in a timely fashion, then the City shall have the right to withhold the amount of the repayment from any tax levied and collected by the City for the benefit of the School Board, and to credit such amounts against any funds that the City is otherwise obligated to provide to the School Board. It is the intent of the parties that the all of the costs and obligations arising out of the Lease and paid by the City, shall be reimbursed by the School Board under this Memorandum of Understanding.

3. Possession of Computers. The possession and title of the computers obtained under the Lease shall immediately pass to the School Board. The School Board shall have the sole obligation and responsibility to inventory, image, maintain and otherwise control said computers. All support, training and software included in the Lease shall be for the exclusive benefit of the School Board, and the School Board shall have the exclusive right to all benefits or warranties conferred under the Lease. Any claim for breach or any other claim under or associated with the Lease shall inure to the benefit of the School Board and all costs associated with the litigation or enforcement of said claims shall be the sole responsibility of the School Board. The City shall have no obligation to maintain, repair, outfit, or otherwise ensure that such computers comply with the needs of the School Board. The School Board shall be solely responsible to ensure that all software and software licenses, and the use thereof, shall comply with state and federal law and that any such violation of trademark, copyright, or patent law, or any claim as it pertains to or is associated with the use of said computers, shall be the sole obligation and responsibility of the School Board.

4. Term of Memorandum of Understanding. The term of this Memorandum of Understanding shall commence on the date of this Memorandum of Understanding, and shall continue until such time as the obligations contained in the Lease are fully satisfied and all such funds paid thereunder, and costs incurred, by the City have been repaid by the Board.

IN WITNESS WHEREOF, the City of Bartlett, Tennessee and the Bartlett City Board of Education have executed this Memorandum of Understanding as of the first day above written.

CITY OF BARTLETT

By: ______________________________

Title: ______________________________

BARTLETT CITY BOARD OF EDUCATION

By: ______________________________________

Title: _____________________________________

By: _______________________________________

Title: ______________________________________

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 2335)

Meeting: 05/08/18 07:00 PM
Department: Finance
Category: Budget
Prepared By: Eric Phan
Initiator: Dick Phebus
Sponsors:
DOC ID: 2335

Ordinance 18-02, an ordinance to adopt the 2018-2019 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund, and Capital Improvements Fund budgets.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2018-2019 Fiscal Year for the City of Bartlett are as follows:

GENERAL FUND EXPENDITURES:	Fiscal Year 18/19
ADMINISTRATIVE:	
Legislative Board	$ 833,373
Mayor's Office	$ 771,760
Community Affairs	$ 315,859
Building and Grounds	$ 353,519
Bartlett Station Municipal Center	$ 424,472
Library	$ 1,241,297
Finance and Administration	$ 1,649,462
City Court	$ 1,111,700
Personnel	$ 535,742
Planning and Economic Development	$ 487,931
Total Administrative	**$ 7,725,115**
PUBLIC SAFETY:	
Police Department	$ 15,737,595
Fire Department	$ 7,617,020
Ambulance Department	$ 3,588,010
Code Enforcement	$ 1,013,266
Total Public Safety	**$ 27,955,891**
PUBLIC WORKS:	
Administration	$ 581,072
City Shop	$ 1,036,853
General Maintenance	$ 1,557,406
General Services	$ 369,087
Grounds Maintenance	$ 1,480,513
Animal Control	$ 760,170
Engineering Administration	$ 409,394
Engineering & Inspection	$ 614,039
Total Public Works	**$ 6,808,534**
PARKS AND RECREATION:	

Administration	$	371,693
Community Center	$	944,034
Athletics	$	806,993
Maintenance	$	1,579,898
School Ground Maintenance	$	243,529
Senior Citizen Center	$	406,455
Recreation Center	$	1,665,971
Total Parks and Recreation	**$**	**6,018,573**
PERFORMING ARTS:		
Performing Arts Center	$	692,073
Total Performing Arts	**$**	**692,073**

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out Debt Service	$	1,000,000
Transfer Out Bartlett City School	$	1,737,826
Transfer Out Shelby County Board of Education	$	608,193
Transfer Out Bartlett City School Debt Service	$	2,555,000
Transfer Out DARE Program	$	33,000
Transfer Out Drainage Fund	$	100,000
Transfer Out CIP	$	500,000
Total Transfers Out	**$**	**6,534,019**

TOTAL GENERAL FUND EXPENDITURES $ 55,734,205

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	$	26,095,000
Local Taxes	$	13,565,418
Licenses & Privileges	$	1,816,700
Intergovernmental	$	6,141,000
General Charges for Services	$	4,238,830
Department Revenues	$	1,473,107
Court Charges	$	1,965,000
Other Revenue	$	271,650
Transfer In from General Improvement Fund	$	167,500

TOTAL GENERAL FUND REVENUES/TRANSFERS $ 55,734,205

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	$	2,475,000
Solid Waste Fund	$	6,614,577
General Improvement Fund	$	768,800
Drug Enforcement Fund	$	473,500
DEA Enforcement Fund	$	279,200
Drainage Control Fund	$	120,526
Park Improvement Fund	$	16,936
Bartlett City School Fund	$	79,847,876

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES	***$ 90,596,415***	
SPECIAL REVENUE FUNDS REVENUES/SOURCES		
Special Revenue Funds Revenue	$ 89,113,402	
Use of Fund Balance	$ 1,483,013	
TOTAL SPECIAL REVENUE FUNDS REV./SOURCES	***$ 90,596,415***	
UTILITY FUND EXPENDITURES		
Administration	$ 2,453,481	
Water & Wastewater Services	$ 1,890,339	
Plant Operations	$ 1,929,468	
Sewer Treatment	$ 998,437	
Total Utility Operation Expenditures	**$ 7,271,725**	
Utility Debt -- Principal	$ 1,087,000	
Utility Debt -- Interest & Charges	$ 269,519	
Total Utility Debt Expenditures	**$ 1,356,519**	
Transfer to Capital Improvement Fund	**$ 2,550,000**	
TOTAL UTILITY FUND EXPENDITURES		***$ 11,178,244***
UTILITY FUND REVENUES/SOURCES		
Utility Fund Revenues	$ 8,738,000	
Department Revenues	$ 9,500	
Use of Fund Balance	$ 2,430,744	
TOTAL UTILITY FUND REVENUES/SOURCES	***$ 11,178,244***	
GENERAL DEBT SERVICE FUND EXPENDITURES		
Principal $	5,515,150	
Interest and Other Charges	$ 2,956,251	
TOTAL GENERAL DEBT SERVICE EXPENDITURES	***$ 8,471,401***	
GENERAL DEBT SERVICE REVENUES/SOURCES		
Debt Service Revenues	$ 8,286,400	
Use of Fund Balance	$ 185,001	
TOTAL GENERAL DEBT SERVICE REV./SOURCES	***$ 8,471,401***	

SECTION 2: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2018-2019 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 3: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED, that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 4: The CITY WATER RATE -- BE IT FURTHER ORDAINED the City Water Rates be assessed according to the following schedule:

	Rates
Residential -- City Customers -- The first 2,000 gallons	$ 5.80
Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons	$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	$ 8.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	$ 10.88
Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons	$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	$ 15.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	$ 3.15

SECTION 5: The CITY SEWER RATE -- BE IT FURTHER ORDAINED the City Sewer Rates be assessed according to the following schedule:

	Rates
Residential -- City Customers -- The first 2,000 gallons	$ 6.19
Residential -- City Customers -- each additional. 1,000 gallons	$ 1.64
Residential -- Rural Customers -- The first 2,000 gallons	$ 9.09
Residential -- Rural Customers -- each additional 1,000 gallons	$ 1.79
Commercial -- City Customers -- The first 2,000 gallons	$ 14.89
Commercial -- City Customers -- each additional 1,000 gallons	$ 1.79
Commercial -- Rural Customers -- The first 2,000 gallons	$ 22.14
Commercial -- Rural Customers -- each additional 1,000 gallons	$ 1.93

SECTION 6: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED, that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer Department, revenues equivalent to the property tax rate per each $100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 7: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED, that "Exhibit B" represents the fiscal year 2018-2019 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2018-2019. Any rate or fee not included in the attached 2018-2019 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 8: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED, that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 9: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED, that Operating budgets not spent or formally encumbered expire at June 30, 2019. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 10: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 11: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED, that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2019 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2019.

SECTION 12: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 13: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED, that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and $1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 14: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 15: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance becomes effective July 1, 2018.

FIRST READING:	May 8, 2018
SECOND READING:	May 22, 2018
THIRD READING:	June 12, 2018

____
W.C. Pleasant, Register to the
Board of Mayor and Aldermen

____
A. Keith McDonald, Mayor

Attest: ________________________________
Stefanie McGee, City Clerk

COMMENTS - Current Meeting:

Mr. Phebus explained that this Fiscal Year 2019 Budget ordinance includes both the schools' general fund and special revenue fund.

Mayor McDonald noted that the Board held a work session to review the budget on Tuesday, April 24.

RESULT:	**APPROVED ON FIRST READING [UNANIMOUS]**	**Next: 5/22/2018 7:00 PM**
MOVER:	Emily Elliott, Alderman	
SECONDER:	Jack Young, Vice Mayor	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2019 - FY 2023

PROJECT	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
FUNDING SOURCES						
General Obligation Bonds	$ 5,715,000	$ 7,140,000	$ 7,635,000	$ 6,220,000	$ 3,630,000	$ 30,340,000
Capital Note	1,355,000	1,710,000	875,000	1,105,000	845,000	5,890,000
Transfer In from General Fund	500,000	0	0	0	0	500,000
FD311 Transfers-unspent projects	50,000	0	0	0	0	50,000
Transfer In from Park Imp. Fund	16,936	19,683	0	150,000	0	186,619
Grant Funds	150,000	0	0	0	0	150,000
TDOT 80% match	5,960,000	9,600,000	0	800,000	0	16,360,000
Utility Bonds	0	1,000,000	400,000	900,000	400,000	2,700,000
Utility Retained Earnings	2,550,000	0	0	0	0	2,550,000
Total Funding Sources	**$ 16,296,936**	**$ 19,469,683**	**$ 8,910,000**	**$ 9,175,000**	**$ 4,875,000**	**$ 58,726,619**
PROJECT COST						
Administrative						
Vehicles & Equipment	$ 65,000	$ 30,000	$ 0	$ 30,000	$ 0	$ 125,000
City Hall Renovations	0	250,000	250,000	0	0	500,000
BSMC Maintenances	150,000	0	0	0	0	150,000
Total Administrative	**$ 215,000**	**$ 280,000**	**$ 250,000**	**$ 30,000**	**$ 0**	**$ 775,000**
Police						
Police Vehicles & Equipment	$ 335,000	$ 435,000	$ 435,000	$ 435,000	$ 435,000	$ 2,075,000
Justice Center Maintenance	150,000	120,000	120,000	120,000	120,000	630,000
Total Police	**$ 485,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 2,705,000**
Fire						
Fire Vehicles	$ 0	$ 35,000	$ 40,000	$ 40,000	$ 40,000	$ 155,000
Fire Ambulances	0	210,000	0	220,000	0	430,000
Self-Contained Breathing Apparatus	0	550,000	0	0	0	550,000
Fire Truck	0	0	0	800,000	0	800,000
Total Fire	**$ 0**	**$ 795,000**	**$ 40,000**	**$ 1,060,000**	**$ 40,000**	**$ 1,935,000**
Codes Enforcement						
Codes Enforcement Vehicles	$ 25,000	$ 0	$ 25,000	$ 0	$ 25,000	$ 75,000
Total Code Inspection	**$ 25,000**	**$ 0**	**$ 25,000**	**$ 0**	**$ 25,000**	**$ 75,000**

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2019 - FY 2023

CIP PROJECT LINE ITEMS SUMMARY

PROJECT	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Public Works						
Public Works Vehicles & Equp	$ 630,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,630,000
Public Works Vehicles & Equp	50,000	0	0	0	0	50,000
City Shop	0	0	2,500,000	1,500,000	0	4,000,000
Total Public Works	$ 680,000	$ 250,000	$ 2,750,000	$ 1,750,000	$ 250,000	$ 5,680,000
Engineering						
Engineering Vehicle	$ 0	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 120,000
City Wide Overlay	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000	9,500,000
ADA Transition Plan	0	200,000	200,000	200,000	200,000	800,000
Bartlett Blvd Overpass	125,000	0	0	0	0	125,000
Old Brownsville West	1,200,000	2,400,000	0	0	0	3,600,000
Old Brownsville TDOT	4,800,000	9,600,000	0	0	0	14,400,000
Appling Road Improvements	0	500,000	0	0	0	500,000
Appling Road Improvements	500,000	0	0	0	0	500,000
Brother & Stage Left Signal	300,000	0	0	0	0	300,000
Fletcher Creek Greenway Ph2	200,000	0	0	0	0	200,000
Fletcher Creek Ph2 TDOT	800,000	0	0	0	0	800,000
Fletcher Creek Greenway Ph3	90,000	0	0	0	0	90,000
Fletcher Creek Ph3 TDOT	360,000	0	0	0	0	360,000
Fletcher Creek Greenway Ph4	0	0	100,000	200,000	0	300,000
Fletcher Creek Ph4 TDOT	0	0	0	800,000	0	800,000
Germantown North	0	0	140,000	0	0	140,000
Old Brownsville East	0	0	0	100,000	0	100,000
Various Drainage Projects	400,000	400,000	400,000	400,000	400,000	2,000,000
Total Engineering	$ 10,275,000	$ 15,130,000	$ 2,870,000	$ 3,730,000	$ 2,630,000	$ 34,635,000
Parks						
Parks Vehicles & Equipment	170,000	65,000	65,000	65,000	65,000	$ 430,000
Recreation Ctr Equipment/Repairs	70,000	20,000	0	0	0	90,000
Singleton Equipment/Repairs	25,000	45,000	0	0	0	70,000
Senior Center Equipment/Repairs	35,000	40,000	30,000	35,000	0	140,000

CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2019 - FY 2023

PROJECT	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Parks Maintenances	290,000	100,000	650,000	0	160,000	**1,200,000**
Parks Maintenances	16,936	19,683	0	150,000	0	**186,619**
Parks Restroom Renovations-ADA	500,000	350,000	275,000	200,000	0	**1,325,000**
Parks Restroom Renovations-ADA	150,000	0	0	0	0	**150,000**
W.J. Freeman Park Project	500,000	750,000	1,000,000	700,000	750,000	**3,700,000**
Total Parks	**$ 1,756,936**	**$ 1,389,683**	**$ 2,020,000**	**$ 1,150,000**	**$ 975,000**	**$ 7,291,619**
Perfoming Arts Center						
BPACC Repairs & Improvements	$ 310,000	$ 70,000	$ 0	$ 0	$ 0	**$ 380,000**
Total Performing Arts Center	**$ 310,000**	**$ 70,000**	**$ 0**	**$ 0**	**$ 0**	**$ 380,000**
Water						
Old Brownsville Water Line	$ 300,000	$ 600,000	$ 0	$ 0	$ 0	**$ 900,000**
Water Extention Kirby Whitten	250,000	0	0	0	0	**250,000**
Water Plant Site	0	0	0	250,000	0	**250,000**
Transfer to Utility Funds	0	0	0	0	0	**0**
Total Water	**$ 550,000**	**$ 600,000**	**$ 0**	**$ 250,000**	**$ 0**	**$ 1,400,000**
Sewers						
Sewers in Annexation Area	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	**$ 2,000,000**
Covington Pike Sewer	600,000	0	0	0	0	**600,000**
Woodlawn Water & Sewer	1,000,000	0	0	0	0	**1,000,000**
Upgrade Sewage Plant #2	0	0	0	250,000	0	**250,000**
Total Sewers	**$ 2,000,000**	**$ 400,000**	**$ 400,000**	**$ 650,000**	**$ 400,000**	**$ 3,850,000**
TOTAL CIP	**$ 16,296,936**	**$ 19,469,683**	**$ 8,910,000**	**$ 9,175,000**	**$ 4,875,000**	**$ 58,726,619**

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	$ 600.00	$100 x 6 (2 hrs. free)
	Banquet Hall (all day)	$ 750.00	$125 x 6 (2 hrs. free)
	Boardroom (all day)	$ 210.00	$35 x 6 (2 hrs. free)
	Chapel (all day)	$ 480.00	$80 x 6 (2 hrs. free)
	Meeting Room (all day)	$ 180.00	$30 x 6 (2 hrs. free)
	Reception Hall (all day)	$ 360.00	$60 x 6 (2 hrs. free)
	Weekend and Evening Rates		
	Auditorium	$125/hr.	4-hr. minimum
	Banquet Hall	$150/hr.	4-hr. minimum
	Boardroom	$40/hr.	3-hr. minimum
	Chapel	$95/hr.	4-hr. minimum
	Meeting Room	$35/hr.	3-hr. minimum
	Reception Hall	$70/hr.	3-hr. minimum
	Equipment Rental		
	Sound System (Includes Sound Tech)	$125/$175	$125 - R.H./$175 - B.H. All Day
	Sound Techincian	$ 20.00	Per hour with 4-hr. minimum
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	$ 1,200.00	8 hours
	Reception Hall	$ 560.00	8 hours
	Wedding only		
	Auditorium	$ 995.00	$125/hr. + Sound Tech at $120
	Chapel	$ 785.00	$95/hr + Sound Tech at $120
	Wedding & Reception (Sound Tech Included)		
	Auditorium & Banquet Hall	$ 2,375.00	7 hrs. in Aud/10 hrs. in B.H.
	Auditorium & Reception Hall	$ 1,575.00	7 hrs. in Aud/10 hrs. in R.H.
	Chapel & Banquet Hall	$ 2,165.00	7 hrs. in Chapel/10 hrs. in B.H.
	Chapel & Reception Hall	$ 1,365.00	7 hrs. in Chapel/10 hrs. in R.H.
Finance	Alcoholic Beverage Application Fee	$ 500.00	
	Alcoholic Beverage Duplicate License Fee	$ 10.00	Each
	Alcoholic Beverage Renewal Fee	$ 500.00	Annual
	Auto Tag Renewal Fee	$ 25.00	Annual
	Beer Permit Application Fee	$ 250.00	Each
	Beer Privilege Tax	$ 100.00	Annual
	City Service Fee	$ 2.50	Monthly
	Copy fees	$ 0.15	Only applies to 20 pages and more
	Legal Notice	$ 100.00	Each
	Liquor Privilege Tax License	$ 600.00	$600 - $1,000 Annual Based on Seatin
	Lost Payroll Check Fee	$ 25.00	Each
	Outdoor Sales Permit Fee	$ 55.00	Each
	Penalty Personalty Property Taxes	5%	
	Penalty Real Property Taxes	5%	

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Returned Check Fee	$ 20.00	Each or Amt of check, whichever is les
	Taxicab Permit Fee, per cab	$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	$ 120.00	$120 - $200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	$ 5,000.00	Per Application
	Cable Bid Copy Fee	$ 25.00	Per Cable Bid
City Court	Alcohol/Drug Treatment Fee	$ 100.00	Set by State
	Breath Alcohol Test Charge	$ 17.50	Set by State
	Cash Bond Forfeiture Fee	$ 13.75	Set by State
	City Court Costs	$ 86.00	Set by City
	City Litigation Tax	$ 13.75	Can be no more that State Lit. Tax
	County Drug Treatment Fee	$ 70.00	Set by State
	County Veteran Fee	$ 50.00	Set by State
	Criminal Privilege Tax on Litigation	$ 29.50	Set by State
	DA Crime Fee	$ 75.00	Set by State
	DUI-Interlock Fee	$ 40.00	Set by State
	DUI-Blood Test Charge	$ 250.00	Set by State
	Drug Test Fee	$ 10.00	Set by City
	Expungement Fee-City	$ 100.00	Set by City
	Expungement Fee-State	$ 350.00	Set by State
	Indigent Tax	$ 12.50	Set by State
	Probation Fee	$ 250.00	Set by City
	Reinstatement Fees From State	$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	$ 200.00	Set by State
	State Court Costs (Criminal Charge)	$ 62.00	Set by State
	State Court Costs (Traffic Charge)	$ 42.00	Set by State
	State Drug Treatment Fee	$ 10.00	Set by State
	State Impair Driv. Fund Fees	$ 5.00	Set by State
	State Litigation Tax	$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	$ 26.50	Or $50.00 (Set by State)
	Traffic Privilege Tax on Litigation	$ 17.75	Set by State
	Traumatic Brain Injury Fund	$15 or $30	Set by State
	No Drivers License Fee	$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	$ 2.50	Each
	Handbook Copy Fee	$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	$ 3.50	Each
	Re-Record Plat Fees	$ 50.00	Each
	Sign Ordinance Copy Fee	$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	$ 1.25	Each

Attachment: ExhibitA&BOrd19 (2335 : Ord 18-02 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Subdivision Ordinance Copy Fee	$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	$ 29.25	Each
	Board of Zoning Appeals		
	Variances	$ 300.00	Each
	Design Review Fees		
	Sign Review	$ 100.00	Each
	Site Plan Review	$ 200.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	$ 200.00	Each
	Site Plan Review (with contract)	$ 300.00	Each
	Subdivision		
	Construction Plan	$ 100.00	Each
	Plus	$ 10.00	Per lot
	Dedication of Street	$ 300.00	Each
	Final Plan	$ 300.00	Each
	Plus	$ 20.00	Per lot
	Master Plan	$ 300.00	Each
	Plus	$ 20.00	Per lot
	Rerecording	$ 50.00	Each
	Revocations	$ 300.00	Each
	Street Name Change	$ 300.00	Each
	Road, Street, Alley Closure	$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	$ 300.00	Five acres or less, $30 per acre after fir five and maximum fee of $2,000
	Rerecording	$ 50.00	Each
	Renotification Fee	$ 100.00	Up to 100 labels and $1.00 per label
		$ 1.00	over first 100
	Reprocessing of Applications	$ 150.00	Five acres or less, $15 per acre after fir five and maximum fee of $1,000
	Rezoning and Special Use Permits	$ 500.00	Five acres or less, $50 per acre after fir five and maximum fee of $3,000
Police	Background Checks	$ 15.00	Each
	Beer Server Permits	$ 10.00	Each
	DUI Tapes/Video	$ 15.00	Each
	Fingerprints	$ 15.00	Per card
	Sexual Offender Registry	$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	$ 15.00	Annual
	Sexual Oriented Business Permit Fee	$ 500.00	Annual
	Tow fees	$ 125.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
Fire	Ambulance Transport Fee for BLS	$ 650.00	For BLS
	Ambulance Transport Fee for ALS I	$ 750.00	For ALS I
	Ambulance Transport Fee for ALS II	$ 850.00	For ALS II
	Plus a mileage fee	$ 8.00	Per mile
	Copy fees	$ 0.15	Only applies to 20 pages and more
	CPR Classes	$ 20.00	Per person per class
Code Enf.	**Building Fees**		
	Addition not exceeding 400 square feet	$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per $1,000	$ 4.00	One & Two Family Dwelling
	Minimum fee of	$ 60.00	
	Certificate of Occupancy	$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	$ 0.06	Minimum $30
	Commercial sidewalks	$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	$ 60.00	First $250,000
	Per $1,000 for more than $250,000	$ 1.00	
	Decks & spas	$ 40.00	
	Demolition-for each 25,000 cubic feet	$ 7.00	
	Demolition-Maximum Fee	$ 500.00	
	Demolition-Minimum Fee	$ 60.00	
	Detached building <= 100 sq ft	$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	$ 30.00	Minimum fee one story
	Fees for Amending Permits	$ 20.00	
	Fees for Issuing Permits	$ 4.00	
	Fees for miscellaneous construction	$ 8.00	Per $1,000
	Fences one-two family dwelling	$ 10.00	
	Minimum fee	$ 60.00	
	First Re-inspection Fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	Gates, wall fence, or others	$ 20.00	Minimum
	Per $1,000	$ 4.00	
	Hazardous occupancies	$ 200.00	
	Imploded Structures-flat fee	$ 1,000.00	
	New construction & additions	$ 40.00	Minimum Fee (not 1&2 family dwellin
	Less than $25,000-per $1,000	$ 4.00	
	$25,000 to $1,000,000-per $1,000	$ 3.00	Plus one-time $100
	$1,000,001 to $25 million-per $1,000	$ 2.00	Plus one-time $3,025
	$25,000,001 & above-per $1,000	$ 1.50	Plus one-time $51,025
	New construction of or addition to existing	$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	$ 125.00	
	Removal or moving of structures	$ 200.00	
	Special events	$ 60.00	

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Temporary construction trailer (6 months)	$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	$ 70.00	
	151-400 amperes	$ 125.00	
	Over 400 amperes	$ 250.00	
	277 to 480 volt phase	$ 2.00	Per Amp
	Amending Permit Fee	$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	$ 5.00	
	For each additional KW	$ 3.00	
	Empty Conduits	$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	$ 30.00	
	Over 5 circuits	$ 45.00	
	Fee for issuing permits	$ 4.00	
	Filing of Board of Appeals	$ 100.00	
	First Re-inspection fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	General Inspection (not a complaint)	$ 50.00	
	Installed Motors		
	1st H.P.	$ 6.00	
	Each additional H.P.	$ 1.00	
	Fuel Pumps	$ 20.00	
	Motors moved at same address	$ 15.00	
	Low Voltage (Non-Residential)	$ 15.00	Per System/Per Floor
	Minimum permit fee	$ 15.00	
	Miscellaneous Items		
	Meter Put Back	$ 15.00	
	Recalls	$ 15.00	
	Underground or overhead low voltage cable	$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	$ 15.00	
	Battery Charger-more than 100 amperes	$ 15.00	
	Electric welder	$ 25.00	
	Fire Ruling	$ 50.00	
	Lighting and Convenience Outlet Circuits	$ 4.00	
	Modular Res. Buildings	$ 50.00	
	Motion picture machine	$ 30.00	
	Panels	$ 15.00	
	Power Rectifier-more than 100 amperes	$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	$ 15.00	
	Relocated Houses	$ 50.00	

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	X-ray unit-120 volt	$ 15.00	
	X-ray unit-208/240 volt	$ 50.00	
	Mobile Homes (manufactured)	$ 50.00	
	Reconnecting Signs		
	1st circuit	$ 15.00	
	Each additional circuit	$ 2.00	
	Mercury Vapor Light P.O.L.	$ 15.00	
	Re-inspection of interior wiring	$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	$ 50.00	
	Before Electrical-roughin	$ 30.00	
	Residential Temporary Meter Center	$ 25.00	
	Service, Feeder, & Panel Replacement	$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	$ 6.00	
	Each additional circuit	$ 4.00	
	Conduit installed for the sign circuit	$ 15.00	
	Swimming Pools		
	Above Ground Pools	$ 30.00	
	Inground Pools	$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	$ 15.00	
	Installations-each additional > 5 KVA	$ 0.50	
	Replacement	$ 20.00	
	Up to 240 volt phase	$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	$ 0.50	Each
	Each additional KVA above 50,000	$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	$ 20.00	
	Fees for issuing permits	$ 4.00	
	Filing Application for Board of Appeals	$ 100.00	
	First re-inspection fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	For $1 to $1,000 valuation of installation	$ 15.00	
	For each gas outlet	$ 2.50	Single Family Residence
	Gas meter put back	$ 15.00	
	Minimum Permit Fee	$ 15.00	
	Per each additional $1,000	$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	$ 25.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Mechanical Permit Fees		
	Fee for Amending Permits	$ 20.00	
	Fees for Issuing permits	$ 4.00	
	Filing for Board of Appeals	$ 100.00	
	First re-inspection Fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	For 1st $1,000	$ 15.00	
	For 1st $1,000	$ 16.00	
	For each additional $1,000 >$1 mil	$ 3.00	
	For each additional $1,000<$1 mil	$ 8.00	
	Minimum Permit Fee	$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	$0-$25,000 total valuation	$ 50.00	
	$25,001-$50,000 total valuation	$ 100.00	
	$50,001-$100,000 total valuation	$ 150.00	
	$100,001-$200,000 total valuation	$ 200.00	
	$200,001-$300,000 total valuation	$ 300.00	
	$300,001-$400,000 total valuation	$ 400.00	
	$400,001-$500,000 total valuation	$ 500.00	
	$500,001 and up	$ 600.00	
	Signs (New)	$ 25.00	
	Plumbing Permit Fees		
	Amending Permit Fee	$ 20.00	
	Fees for issuing permits	$ 4.00	
	Filing to Board of Appeals	$ 100.00	
	First re-inspection fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	Installation of Plumbing Fixtures	$ 7.50	
	Minimum Permit fee	$ 15.00	Each Fixture
	Sewer Repair	$ 100.00	
	Per $1,000	$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	$ 30.00	
	Sewer Turnaround	$ 1,500.00	
	Water Heater	$ 15.00	
	Water Service-< 1 inch > 2 inch	$ 30.00	
	Water Service-< 2 inch	$ 200.00	
	Water Service-> 1 inch	$ 20.00	
	Work commencing before permit issued	Double Fee	
Public Works	Adoption Fee	$ 65.00	Each
	Animal License Fee	$ 6.00	Each (altered)
		$ 16.00	Each (non-altered)
		$ 3.00	Replacement Cost
	Boarding Fees	$ 10.00	Per Day

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Capture Fees		
	1st offense	$ 30.00	Each
	2nd offense	$ 60.00	Each
	3rd offense	$ 90.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	$ 25.00	Owner surrender
		$ 25.00	Cremation fee
		$ 15.00	Micro-chipping
Solid Waste	Appliance Pickup	$ 25.00	Each
	Commercial Pickup-Set Up Fee	$ 15.00	Each
	Commercial Pickup - Charge for Cart	$ 50.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	$ 23.00	Monthly
	For 2 Carts	$ 28.00	Monthly
	For 3 Carts	$ 33.00	Monthly
	Residential Cart Replacement Cost	$ 50.00	Each
	Residential Cart Addional Purchase	$ 50.00	Each
	Residential Pickup	$ 25.00	Monthly
	Yard Waste Cart Purchase	$ 50.00	Each - While Grant carts are available
Water/Wastewater			
	Barrel Locks to Contractors	$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	$ 1,000.00	Each
	Rental for Fire Hydrant Meter	$ 25.00	Monthly
	Water useage of Fire Hydrant Meter		Current City rates for water useage
	City Water Rates		
	Residential -- City Customers	$ 5.80	The first 2,000 gallons
	Residential -- City Customers	$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	$ 8.70	The first 2,000 gallons
	Residential -- Rural Customers	$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	$ 10.88	The first 2,000 gallons
	Commercial -- City Customers	$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	$ 15.59	The first 2,000 gallons
	Commercial -- Rural Customers	$ 3.15	each additional 1,000 gallons
	City Sewer Rates		
	Residential -- City Customers	$ 6.19	The first 2,000 gallons
	Residential -- City Customers	$ 1.64	each additional 1,000 gallons
	Residential -- Rural Customers	$ 9.09	The first 2,000 gallons
	Residential -- Rural Customers	$ 1.79	each additional 1,000 gallons
	Commercial -- City Customers	$ 14.89	The first 2,000 gallons
	Commercial -- City Customers	$ 1.79	each additional 1,000 gallons
	Commercial -- Rural Customers	$ 22.14	The first 2,000 gallons
	Commercial -- Rural Customers	$ 1.93	each additional 1,000 gallons

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
Engineering	Fee for Plans and Specifications (for copies)		
	From $100,000 to $250,000	$ 25.00	
	From $250,001 to $500,000	$ 50.00	
	From $500,001 to $750,000	$ 75.00	
	Greater than $750,000	$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Mimimum, per lot	$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detension basin	$ 500.00	Per half acre
	For those lots served by a detension basin	$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	$ 2,333.00	Whichever is greater
	Per Front Foot	$ 33.00	Whichever is greater
	Sewer Review Fee		
	Mimimum	$ 25.00	Per contract
	Per lot	$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Mimimum	$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Mimimum, per lot	$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detension basin	$ 500.00	Per lot
	For those lots served by a detension basin	$ 250.00	Per lot
	Park Land Development Fee	$ 700.00	Per lot
	Sewer Connection Charge	$ 2,000.00	
	Sewer Review Fee		
	Mimimum	$ 25.00	Per contract
	Per lot	$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	$ 25.00	Whichever is greater
	Subdivision and site plan review	$ 175.00	Per lot
	Water Connection Fee	$ 2,000.00	Per lot
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	$ 10.00	

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
Parks	Facility Rental		
	Dixon-Brewer Park Gazebo	$ 40.00	Residents (1/2 day/$80 all day)
		$ 60.00	Non-Residents(1/2 day/$120 all day)
	Ellendale Park Pavilion	$ 50.00	Residents (1/2 day/$90 all day)
		$ 70.00	Non-Residents (1/2 day/$140 all day)
	W. J. Freeman Park - Gazebo	$ 30.00	Residents (1/2 day/$60 all day)
		$ 45.00	Non-Residents(1/2 day/$90 all day)
	W. J. Freeman Park - Pavilion	$ 50.00	Residents(1/2 day/$100 all day)
		$ 75.00	Non-Residents(1/2 day/$150 all day)
Athletics	Adult Sports	$ 525.00	Softball
		$ 400.00	Fall Softball
		$ 500.00	Basketball
		$ 210.00	Volleyball
	Facility Rental		
	Deermont	$ 2,000.00	Weekend
	Ellendale	$ 250.00	Per facility/day
	Appling	$ 500.00	Per facility/day
	Late Registration	$ 20.00	Per person
	Lights	$ 30.00	Per 1.5hr, non league teams
	Tennis/Cricket & non BPRD group	$ 15.00	Per player
	Tournament Fees	$ 200.00	Per team
	Youth Sports-per person	$ 80.00	Baseball, Softball & Basketball
		$ 50.00	Volleyball
	Plus Non-Resident fee	$ 30.00	Per person
	Youth Sports-per team		
	6 & u basketball	$ 225.00	
	8 & u to 14&u basketball	$ 375.00	
	17 & u basketball	$ 525.00	
	6 & u 8 & u baseball	$ 325.00	
	10 & u to 14 & u baseball	$ 425.00	
	Per person fees for non BPRD Programs	$ 15.00	per person
Singleton C.C.	Adult Classes		
	Bench Aerobics	$ 5.00	Per class
	Belly Dancing	$ 75.00	Resident per session
		$ 80.00	Nonresident per session
	Zumba	$ 5.00	Per class or 8 classes for $35.00
	Yoga	$ 5.00	Per class
	Chair Yoga	$ 5.00	Per class
	Line Dancing	$ 25.00	Resident per Month
		$ 30.00	Non-Resident per Month
	Clogging	$ 25.00	Resident per month
		$ 30.00	Nonresident per month
		$ 15.00	Senior per month

Attachment: ExhibitA&BOrd19 (2335 : Ord 18-02 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Pottery with Susie	$ 145.00	Resident per session
		$ 150.00	Nonresident per session
	Art Programs		
	Toddler Art	$ 60.00	Per Session
	Children's Art Classes	$ 275.00	Resident Per session (Ages 9-14)
		$ 275.00	Nonresident Per session (Ages 9-14)
		$ 225.00	Resident per session (Ages 5-8)
		$ 225.00	Nonresident per session (Ages 5-8)
	Saturday Artists	$ 225.00	Resident Per Session (Ages 5-8)
		$ 225.00	Non Res. Per Session (Ages 5-8)
		$ 250.00	Resident Per Session (Ages 9-14)
		$ 250.00	Non Res. Per Session (Ages 9-14)
	Dance		
	Bartlett Dance Factory	$ 45.00	Resident per month
		$ 50.00	Non-resident per month
	Bartlett Dance Factory - Summer Dance	$ 90.00	Resident per session
		$ 100.00	Non-resident per session
	Fall Break Camp	$ 125.00	Resident/Non-Resident per week
	Spring Break Camp	$ 125.00	Resident/Non-Resident per week
	Summer Day Camp	$ 800.00	Resident
		$ 850.00	Non-resident
	Facility Rental		
	Regular Hours		
	Classroom	$ 30.00	Resident per hour
		$ 40.00	Non-resident per hour
	Stage Room	$ 40.00	Resident per hour
		$ 50.00	Non-resident per hour
	Auditorium	$ 60.00	Resident per hour
		$ 70.00	Non-resident per hour
	Kitchen	$ 50.00	Resident per hour
		$ 60.00	Non-resident per hour
	Gymnasium, one side only	$ 65.00	Resident per hour
		$ 75.00	Non-resident per hour
	Gymnasium, whole gym	$ 130.00	Resident per hour
		$ 150.00	Non-resident per hour
	Concession Stand	$ 100.00	Resident Flat Fee
		$ 125.00	Non-Resident Flat Fee
	Basketball Tournament	$ 1,750.00	3 Day Resident
		$ 1,900.00	3 Day Non-Resident
	After Hours		
	Classroom	$ 65.00	Resident per hour
		$ 75.00	Non-resident per hour
	Stage Room	$ 80.00	Resident per hour
		$ 90.00	Non-resident per hour

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Auditorium	$ 125.00	Resident per hour
		$ 145.00	Non-resident per hour
	Kitchen	$ 60.00	Resident per hour
		$ 70.00	Non-resident per hour
	Gymnasium, one side only	$ 145.00	Resident per hour
		$ 165.00	Non-resident per hour
	Gymnasium, whole gym	$ 290.00	Resident per hour
		$ 350.00	Non-resident per hour
	Deposit Auditorium, Classrooms, Gym & Stage Rm	$ 200.00	
	Deposit Teen Parties	$ 500.00	Cash
	Rectangle Tables	$ 6.00	
	Round Tables	$ 8.00	
	Metal Chairs	$ 0.75	
	White Chairs	$ 1.00	
	Flamingo's	$ 45.00	
	IDs	$ 25.00	Resident per year
		$ 40.00	Non-resident per year
		$ 5.00	Day Pass
	Martial Arts		
	Kendo	$ 25.00	Per month
	Preschool		
	Literature-4 & 5 yrs old (Fridays)	$ 50.00	Resident per session
		$ 55.00	Non-resident per session
	Preschool-2 yrs old	$ 100.00	Resident per month
		$ 105.00	Non-resident per month
	Preschool-3 & 4 yrs old	$ 90.00	Resident per month
		$ 95.00	Non-resident per month
	Preschool Summer Funtime-2 & 3 yrs old	$ 90.00	Resident per month
		$ 95.00	Non-resident per month
	Preschool Summer Funtime - 4-5 yrs old	$ 90.00	Resident per month
		$ 95.00	Non-resident per month
	Special Events		
	Halloween	$ 1.00	Per adult
	Pet Show	$ 10.00	Each pet
	Valentine's 5K/10K Run	$ 25.00	Each
	Valentine's 5K/10K Run	$ 40.00	Couples
	Turkey Shoot	$ 1.00	Each
	Youth Classes		
	Acrobatics & Tumbling	$ 15.00	Resident Per class
		$ 20.00	Nonresident per class
	Babysitter Workshop	$ 85.00	Per session
	Beginner Guitar	$ 20.00	Per 1/2 hr session

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Baton	$ 109.00	Resident per Session
		$ 114.00	Non-Resident per Session
		$ 35.00	Non-Resident per session
	Drawing - Children	$ 90.00	
		$ 95.00	
	ACT Prep	$ 200.00	Resident per session
		$ 205.00	Nonresident per session
	Adult Art	$ 105.00	Resident per session - 4 weeks
		$ 105.00	Non-resident per session - 4 weeks
	Driver Education	$ 480.00	Resident per session
		$ 485.00	Nonresident per session
	Piano with Shirley (Ages 6-High School)	$ 20.00	Per 1/2 hr session
	Piano with with Vickie (Ages 6-Adults)	$ 80.00	Per Month
	Tennis (Ages 7-17)	$ 60.00	Resident - 1 Lesson Per Week
		$ 65.00	Non Resident - 1 Lesson Per Week
	Tutoring/Elementary	$ 325.00	per semester
	Tutoring/Middle School	$ 325.00	per semester
	Summer Tutoring	$ 30.00	Per Week
	Tutoring/High School	$ 325.00	per semester
	Beginner Running	$ 45.00	Resident - New Class
		$ 55.00	Non-Resident - New Class
	Fun with Drums	$ 60.00	Resident - New Class
		$ 65.00	Non-Resident - New Class
	Stained Glass Class	$ 130.00	Resident - New Class
		$ 135.00	Non-Resident - New Class
Senior Center	AM Stretch Exercise Class	$ 3.00	Per Class
	Ballroom Dance Day Class	$ 3.00	Per class
	Ballroom Dance Night Class	$ 10.00	Per Class
	Belly Dancing	$ 3.00	Per Class
	Bridge Lessons	$ 6.00	Per Class
	Calligraphy Workshops	$ 35.00	Per Session
	Ceramics	$ 10.00	Per month
	Computer Class	$ 50.00	Per Session
	Computer Workshop	$ 40.00	4-8 hours
	Computer Workshop	$ 25.00	4 hours or less
	Dance - Afternoon	$ 3.00	Members Per Dance
		$ 5.00	Non-Members Per Dance
	Dance - Evening	$ 5.00	Members Per Dance
		$ 6.00	Non-Members Per Dance
	Duplicate Bridge	$ 1.00	Per session
	Duplicate Bridge Additional Fee	$ 1.50	Non-Members per Session
	Exercise Punch Card	$ 30.00	Per Punch Card

Attachment: ExhibitA&BOrd19 (2335 : Ord 18-02 Budget Ordinance.)

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Facility Rental		
	Classroom (except #2)	$ 40.00	Resident Per Hour / Two Hour Min.
		$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	$ 45.00	Resident Per Hour / Two Hour Min.
		$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	$ 90.00	Resident Per Hour / Two Hour Min.
		$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	$ 5.00	Per Hour Added to Standard Rental Fe
	Equipment - Podium	$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	$ 25.00	Additional Flat Fee for Rental (Aud. On
	Equipmt - TV w/ DVD	$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	$ 25.00	Additional Flat Fee Per Classroom Rent
	Rental Cleanup - Room 2	$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	$ 95.00	Additional Flat Fee Per Auditorium Ren
	Tablecloths - 60"x120" or 108" Round	$ 17.50	Per Table Cloth
	Tablecloths - 90"x132" or 132" Round	$ 22.50	Per Table Cloth
	Tablecloths - 120"	$ 20.00	Per Table Cloth
	Tablecloth Overlay - 72"x72" or 90"x90"	$ 15.00	Per Overlay with Table Cloth Rental
	Chair Cover with Sash	$ 4.00	Per Chair
	Jewelry Class	$ 3.00	Per class
	Language Classes	$ 30.00	Per Session
	Leather Class	$ 3.00	Per class
	Line Dance Class	$ 3.00	Per class
	Massage - Chair		
	15-minutes	$ 16.00	Per 15-minute appointment
	30-minutes	$ 32.00	Per 30-minute appointment
	Memberships		
	Basic Membership	$ 15.00	Per Year
	All-Inclusive Membership	$ 19.00	Per Month
	Newsletter Ad Space		
	Business card size ad	$ 15.00	Per issue
	Quarter page ad	$ 25.00	Per issue
	Half page ad	$ 45.00	Per issue
	Full page ad	$ 80.00	Per issue
	Half page ad - outside back cover	$ 100.00	Per issue
	Oil Painting Class	$ 10.00	Per Month
	Photography Workshop	$ 35.00	Per Session
	Piano/Music Lessons	$ 80.00	Per Month
	Pottery Class	$ 15.00	Per Month
	Sketching/Art Class	$ 10.00	Per Month
	Sewing Class	$ 10.00	Per Month

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Tai Chi	$ 3.00	Per class
	Yoga	$ 3.00	Per class
	Zumba Class	$ 3.00	Per class
Recreation Center			
	Corporate Household	$ 605.00	Yearly
	Corporate Senior Household	$ 508.00	Yearly
	Corporate Senior Single	$ 335.00	Yearly
	Corporate Single	$ 400.00	Yearly
	Employee Household	$ 384.00	Yearly
	Employee Senior Household	$ 276.00	Yearly
	Employee Senior Single	$ 192.00	Yearly
	Employee Single	$ 252.00	Yearly
	Non-Resident College Membership	$ 161.00	Yearly
	Non-Resident Day Pass Daily	$ 15.00	Daily
	Non-Resident Day Pass Weekly	$ 35.00	Weekly
	Non-Resident Household	$ 734.00	Yearly
	Non-Resident Senior Household	$ 659.00	Yearly
	Non-Resident Senior Single	$ 432.00	Yearly
	Non-Resident Single	$ 486.00	Yearly
	Resident College Membership	$ 143.75	Yearly
	Resident Day Pass Daily	$ 10.00	Daily
	Resident Day Pass Weekly	$ 23.00	Weekly
	Resident Household	$ 486.00	Yearly
	Resident Senior Household	$ 356.00	Yearly
	Resident Senior Single	$ 238.00	Yearly
	Resident Single	$ 313.00	Yearly
	Resident Single - Monthly	$ 29.00	Monthly
	Resident Household - Monthly	$ 45.00	Monthly
	Resident Senior Single - Monthly	$ 22.00	Monthly
	Resident Senior Household - Monthly	$ 33.00	Monthly
	Non-Resident Single	$ 156.00	3-Month
	Non-Resident Household	$ 234.00	3-Month
	Non-Resident Senior Single	$ 138.00	3-Month
	Non-Resident Senior Household	$ 210.00	3-Month
	Non-Resident Single	$ 45.00	Monthly
	Non-Resident Household	$ 68.00	Monthly
	Non-Resident Senior Single	$ 40.00	Monthly
	Non-Resident Senior Household	$ 61.00	Monthly
	Resident Single	$ 99.00	3-Month
	Resident Household	$ 156.00	3-Month
	Resident Senior Single	$ 75.00	3-Month
	Resident Senior Household	$ 114.00	3-Month
	Non-Resident Single	$ 156.00	3-Month
	Non-Resident Household	$ 234.00	3-Month

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Non-Resident Senior Single	$ 138.00	3-Month
	Non-Resident Senior Household	$ 210.00	3-Month
	Corporate Single	$ 129.00	3-Month
	Corporate Household	$ 192.00	3-Month
	Corporate Senior Single	$ 108.00	3-Month
	Corporate Senior Household	$ 162.00	3-Month
	Aquatics		
	Splash Pad Resident - Daily	$ 5.00	Daily
	Splash Pad Non-Resident - Daily	$ 12.00	Daily
	Splash Pad Resident - Yearly	$ 90.00	Yearly
	1 student 1 lession per mem	$ 45.00	
	1 student 1 lession per non-mem	$ 70.00	
	1 student 4 lessions per mem	$ 95.00	
	1 student 4 lessions per non-mem	$ 125.00	
	Lifeguard Instructor mem	$ 195.00	
	Lifeguard Instructor non- mem	$ 220.00	
	Lifeguard recert mem fee	$ 65.00	
	Lifeguard recert non-mem fee	$ 90.00	
	Lifeguard training mem fee	$ 175.00	
	Lifeguard training non-mem fee	$ 200.00	
	Masters swim mem daily	$ 35.00	Monthly
	Masters swim non-mem daily	$ 50.00	Monthly
	Swim class member fee	$ 70.00	
	Swim class non-member fee	$ 95.00	
	Swim club registration	$ 10.00	
	WSI class mem	$ 195.00	
	WSI class non-mem	$ 220.00	
	Daycare		
	Daycare mem 12 sessions	$ 20.00	
	Daycare mem 6 sessions	$ 10.00	
	Daycare mem daily	$ 2.00	
	Daycare non-mem 12 sessions	$ 20.00	
	Daycare non-mem 6 sessions	$ 10.00	
	Daycare non-mem daily	$ 2.00	
	Unlimited childcare 1 mo.	$ 30.00	
	Facility Rental		
	Basketball court rental	$ 55.00	1/2 Court - 1 Hour Member
		$ 70.00	1/2 Court - 2 Hour Member
		$ 85.00	1/2 Court - 2 Hour Non-Member
		$ 105.00	1/2 Court - 1 Hour Non-Member
		$ 100.00	Full Court - 1 Hour Member
		$ 150.00	Full Court - 2 Hour Member
		$ 135.00	Full Court - 2 Hour Non-Member
		$ 200.00	Full Court - 1 Hour Non-Member

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Large Meeting Room Rental	$ 120.00	2 hour Member
		$ 145.00	3 hour Member
		$ 175.00	4 hour Member
		$ 145.00	2 hour Non-Member
		$ 175.00	3 hour Non-Member
		$ 200.00	4 hour Non-Member
	Meeting Room 2	$ 90.00	2 hour Member
		$ 115.00	3 hour Member
		$ 140.00	4 hour Member
		$ 120.00	2 hour Non-Member
		$ 145.00	3 hour Non-Member
		$ 175.00	4 hour Non-Member
	Choose 1 Package	$ 105.00	Member
		$ 140.00	Non-Member
	Choose 2 Package	$ 140.00	Member
		$ 190.00	Non-Member
	Home School Swim	$ 3.00	
	HS Lap Lane Rental fee	$ 6.00	
	Lock-In Rental Balance	$ 750.00	
	Lock-In Rental Deposit	$ 150.00	
	Pool Lane Rental member	$ 15.00	
	Pool Lane Rental nonmember	$ 20.00	
	Racquetball court rental	$ 25.00	Per hour
	Scuba	$ 10.00	Per person
	Yearly locker rental	$ 60.00	
	Inflatable - Giant Slide - Member	$ 90.00	
	Inflatable - Castle - Member	$ 65.00	
	Inflatable - Basketball Hoops - Member	$ 55.00	
	Inflatable - Giant Slide - Non-Member	$ 115.00	
	Inflatable - Castle - Non-Member	$ 85.00	
	Inflatable - Basketball Hoops - Non-Member	$ 70.00	
	Rental Security Deposit (Refundable)	$ 150.00	
	Fitness		
	Fire Workout - 4 Weeks - Member	$ 120.00	
	Fire Workout - 4 Weeks - Non-Member	$ 140.00	
	Fire Workout - 1 Class - Member	$ 20.00	
	Fire Workout - 1 Class - Non-Member	$ 25.00	
	Golf Fitness - Member	$ 50.00	
	Golf Fitness - Non-Member	$ 75.00	
	1 Hr Personal Training Member	$ 50.00	
	1 Hr Personal Training Non-Member	$ 65.00	
	12 Hrs Personal Training Member	$ 513.00	
	12 Hrs Personal Training Non-Member	$ 684.00	
	2 Hr Update Personal Training	$ 75.00	

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	20 Hrs Personal Training Member	$ 800.00	
	20 Hrs Personal Training Non-Member	$ 1,000.00	
	20/20/20 Senior Member	$ 130.00	
	20/20/20 Senior Non-Member	$ 170.00	
	3 Hr Personal Training Member	$ 100.00	
	3 Hr Personal Training Non-Member	$ 145.00	
	30 Hrs Personal Training Member	$ 1,050.00	
	30 Hrs Personal Training Non-Member	$ 1,350.00	
	6 Hrs Personal Training Member	$ 270.00	
	6 Hrs Personal Training Non-Member	$ 360.00	
	Eager To Exercise Mem	$ 30.00	
	Eager To Exercise Non-Mem	$ 40.00	
	Fast Track	$ 225.00	
	Fitness Assessment	$ 25.00	
	Indoor Triathlon	$ 20.00	
	Just For Teens Member	$ 65.00	
	Just For Teens Non-Member	$ 85.00	
	Small Group Training Member	$ 130.00	
	Small Group Training Non-Member	$ 170.00	
	Quest 4 Fitness member	$ 65.00	
	Quest 4 Fitness nonmember	$ 85.00	
	Sports Conditioning member	$ 65.00	
	Sports Conditioning nonmember	$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1session	$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	$ 540.00	
	Team Training 2 Members 1 session	$ 60.00	
	Team Training 2 Members 8 sessions	$ 400.00	
	Team Training 2 Members 12 sessions	$ 480.00	
	Team Training 2 Non-Mem 1 session	$ 70.00	
	Team Training 2 Non-mem 8 sessions	$ 480.00	
	Team Training 2 Non-mem 12 sessions	$ 600.00	
	Next Level Training Member	$ 35.00	
	Next Level Training Non-Member	$ 40.00	
	Martial Arts Contract Monthly	$ 400.00	
	Other Recreation Center		
	Basketball league registration	$ 40.00	
	Camp 1 wk mem	$ 135.00	
	Camp 1 wk mem 1st sibling	$ 125.00	
	Camp 1 wk mem 2nd sibling	$ 110.00	
	Camp 1 wk non-mem	$ 160.00	
	Camp 1 wk non-mem 1st sibling	$ 150.00	
	Camp 1 wk non-mem 1nd sibling	$ 135.00	
	Camp day rate member	$ 35.00	

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Camp day rate non-member	$ 40.00	
	Health Non-Profit Booth	$ 30.00	
	Health Profit Booth	$ 35.00	
	Junior Youth members	$ 20.00	
	JYM special	$ 50.00	
	Kickball Team	$ 375.00	
	Kids Night Out mem	$ 10.00	
	Kids Night Out Non-Mem	$ 15.00	
	Lock-in Member	$ 20.00	
	Lock-in member additional child	$ 15.00	
	Lock-in non member	$ 25.00	
	Lock-in non member additional child	$ 20.00	
	Racquetball league mem	$ 20.00	
	Racquetball league non-mem	$ 25.00	
	Racquetball slam add level	$ 10.00	
	Racquetball slam mem	$ 20.00	
	Softball registration	$ 45.00	
	Tanning 1 session	$ 5.00	
	Tanning punch card 10 sessions	$ 30.00	
	Tanning unlimited tanning 1 mo.	$ 30.00	
	Triathlon individual	$ 25.00	
	Triathlon insurance individual	$ 10.00	
	Triathlon late fee individual	$ 5.00	
	Trunk N Treat	$ 25.00	
	Swim Competition		
	BXST 101 Member	$ 35.00	
	BXST 101 Member - 2nd	$ 25.00	
	BXST 101 Non-Member	$ 50.00	
	BXST 101 Non-Member - 2nd	$ 40.00	
	Late fee	$ 10.00	
	Black team mem	$ 55.00	Monthly
	Black team non-mem	$ 70.00	Monthly
	Black 2nd swimmer mem	$ 45.00	Monthly
	Black 2nd swimmer non-mem	$ 60.00	Monthly
	Red team mem	$ 65.00	Monthly
	Red team non-mem	$ 80.00	Monthly
	Red 2nd swimmer mem	$ 55.00	Monthly
	Red 2nd swimmer non-mem	$ 70.00	Monthly
	Senior member	$ 75.00	Monthly
	Senior non-mem	$ 90.00	Monthly
	Senior 2nd swimmer mem	$ 65.00	Monthly
	Senior 2nd swimmer non-mem	$ 80.00	Monthly
	USS transfer fee in LSC	$ 5.00	
	USS transfer fee out of LSC	$ 10.00	

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	White team mem	$ 40.00	Monthly
	White team non-mem	$ 60.00	Monthly
	White 2nd swimmer mem	$ 35.00	Monthly
	White 2nd swimmer non-mem	$ 50.00	Monthly
	Yearly registration fee	$ 100.00	
	Yearly US reg fee	$ 66.00	
Performing Arts	BOX OFFICE		
	Credit card processing - per subscription	$ 5.00	On Total Order
	Credit card processing - per ticket	$2.00 & $4.00	Depending on Ticket Price
	Tickets - Buy 5 or More Shows Subscription	$7.50 / $11.25	5 Shows - 25% off
		$15.00	5 Shows - 25% off
		$18.75 - $26.25	5 Shows - 25% off
	Tickets - Subscribers - Headliner Series	$40.00 / $50.00	2 Seating Sections
	Theatre - Public - Headliner Series	$40.00 / $50.00	
	Tickets - Public - Showcase Series	$25.00 / $35.00	
	Theatre - Public - Live Theatre Series	$20.00	
	Tickets - Subscriber - Family Series	$10.00 / $15.00	Youth & Adult
	CLASSES & INSTRUCTION		
	Summer camp - per participant	$ 125.00	Fee - includes deposit
	Instruction/class non-refundable deposit	$ 50.00	
	CONCESSIONS		
	BPACC events - per item	$ 2.00	
	Client Coffee Statin - per event	$20.00	
	Client Coffee Refill - per event	$5.00	
	Client - Hospitality Coordination Fee		Varies - Based on needs & volume
	Client merchandise - per event	15% - of gross	Applies to BPACC series artists
	EQUIPMENT RENTAL		
	Banquet table w/cloth & skirt - per event	$10.00	
	Banquet table with cloth only - per event	$5.00	
	Corded Mics - up to 10 - per mic	$ 10.00	
	Facility piano & bench - per event	$50.00	
	Facility piano tuning - per event	$ 150.00	
	Follow spot light - per event	$ 25.00	Operator Add'l - $20.00 per hr
	Podium Only - per event	$ 15.00	
	Podium w Mic - per event	$ 25.00	
	Removal of seats - per row/event	$ 50.00	
	Stage Audio --- Lighting Techs per hour	$35.00 -- $20.00	
	Stage risers - per event	$100.00	
	Stage screen only - per event	$25.00	
	Wireless Mics - per event - per mic	$85.00	
	SPACE RENTAL		
	Auditorium (per hr, 4-hour minimum)	$125.00	Includes House Manager
	Lobby (per hr, 4-hour minimum)	$85.00	Includes House Manager
	Green Room (per hr, 4-hour minimum)	$40.00	Includes House Manager

City of Bartlett
Fees Schedule
Fiscal Year 2018-2019

Department	Type	Amount	Frequency/Notes/Description
	Studio (per hr, 4-hour minimum)	$60.00	Includes House Manager
	Conference Room (per hr, 4-hr minimum)	$50.00	Includes House Manager
	Sponsorship		
	Per agreement - minimum	$ 1,000.00	

Board of Mayor and Aldermen
6400 Stage Road
Bartlett, TN 38134

Meeting: 05/08/18 07:00 PM
Department: Finance
Category: Presentation
Prepared By: Dick Phebus
Initiator: Dick Phebus
Sponsors:
DOC ID: 2331

SCHEDULED

ORDINANCE (ID # 2331)

Ordinance 18-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2018.

WHEREAS, Tennessee Code Annotated, Section 67-5-103, authorizes municipalities in Tennessee to impose taxes for municipal purposes, and to fix the rates thereof; and

WHEREAS, Article X, Section 1 of the Bartlett Municipal Charter grants authority by the Board of Mayor and Aldermen to levy taxes for all corporate purposes upon the taxable property, real, personal, and mixed; and

WHEREAS, all property within the city not exempt by general law shall be assessed for taxation based on the assessments made by the Shelby County Assessor's Office;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, that the 2018 Tax Rate shall be levied as follows:

SECTION 1: TAX RATE -- There is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of $1.83 for each $100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of $1.83 for each $100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance take effect July 1, 2018.

FIRST READING:	May 8, 2018
SECOND READING:	May 22, 2018

THIRD READING: June 12, 2018

_________________________ _________________________

W.C. Pleasant, Register to the A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: ____________________________

Stefanie McGee, City Clerk

COMMENTS - Current Meeting:

Mr. Phebus noted that this ordinance maintains the current property tax rate of $1.83 per $100 of assessed value.

RESULT:	**APPROVED ON FIRST READING [UNANIMOUS] Next: 5/22/2018 7:00 PM**
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick