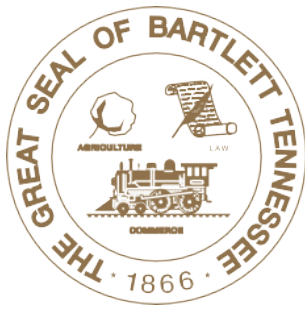




City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

Tuesday, March 24, 2026 - City Hall Council Chambers - 6:00 PM

INVOCATION

Opening Prayer by James Farmer, The Lord's Church

FUTURE MEETINGS

Bartlett Station Commission, April 1 at 7:30 a.m.

City Beautiful, April 2 at 6:30 p.m.

Industrial Development Board, April 2 at 7 p.m.

Family Assistance Commission, April 6 at 6 p.m.

Planning Commission, April 6 at 6:30 p.m.

Beer Board, April 7 at 6:00 p.m.

Parks and Recreation Advisory Board, April 9 at 6 p.m.

YMCA Advisory Board, April 13 at 6 p.m.

RECOGNITIONS

Employee of the Year Recognitions

Blue and Green Day Mid-South Proclamation

*****Official Business of the Day*****

MINUTES ACCEPTANCE

- 1 Minutes of the March 10, 2026 Board of Mayor and Aldermen Regular Meeting**

CONSENT AGENDA**1 Special Event Permit for Bartlett Bayou Bash. (Trey Arthur, Director of Code Enforcement)**

The event will be held on April 11th from 11 a.m. to 7 p.m. at A. Keith McDonald Pavilion at W.J. Freeman Park.

2 Purchase Wastewater Treatment Plant Rotor Gearbox and Bearings. (John Horne, Director of Engineering)

Request authorization to purchase new Lakeside gearbox (shaft mount reducer assembly) and support bearings for Lakeside Rotor (D1R2) at WWTP #1 from Lakeside Equipment at a total cost of \$33,824. Lakeside is a sole source provider. Funds are available in Account 510.51400.945

3 Commercial Site Plan Contract for Dutch Bros. (John Horne, Director of Engineering)

The developer, Palmetto Bartlett - Stage Road, LLC, will pay \$13,565.05 in fees. The bond is set at \$38,280.00.

4 Approval of Proposed Audit Fee Schedule from Watkins Uiberall, PLLC. (Dick Phebus, Director of Finance)

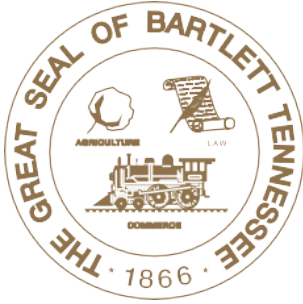
Recommend accepting the proposed audit fee schedule for a one-year contract extension to audit FY26 financial records of the City of Bartlett, the Other Post-Employment Benefits (OPEB) Fund, and Bartlett Pension Funds from Watkins Uiberall, PLLC. Total fees proposed are \$111,150 for FY26. Option to renew for additional two years for \$116,350 in FY27 and \$122,050 in FY28. Funds are available in Account 110.41300.175. (Dick Phebus, Director of Finance)

NEW BUSINESS**1 Resolution 09-26, a resolution to authorize the City of Bartlett to participate in Omnia Partners, Public Sector Purchasing Program. (Dick Phebus, Director of Finance)****2 Resolution 10-26, a resolution to amend FY2026 General Fund for Fire/Ambulance Supplements. (Dick Phebus, Director of Finance)****3 Resolution 11-26, a resolution to accept a trained police service dog. (Dick Phebus, Director of Finance)****4 Resolution 12-26, a resolution to amend the Public Records Policy of the City of Bartlett, Tennessee. (Will Wyatt, Assistant City Attorney)****5 Purchase and installation of AIS DIVI bull-pen style office furniture from Office Scapes, Inc. (Jeff Cox, Chief of Police)**

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT



City of Bartlett

David Parsons, Mayor

Board of Mayor and Aldermen Meeting Minutes Tuesday, March 10, 2026 - City Hall Council Chambers - 6:00 PM

ATTENDANCE

Present: Mayor David Parsons, Alderman Brad King, Alderman Robert Griffin, Alderman Monique Williams, Alderman Jack Young, Alderman Kevin Quinn

Absent: Alderman David Reaves

INVOCATION

Opening prayer by Grant Skelton, Legacy Church.

FUTURE MEETINGS

Parks and Recreation Advisory Board, March 12 at 6 p.m.

Historic Preservation Commission, March 16 at 6:30 p.m.

BPACC Advisory Board, March 17 at 6 p.m.

Bartlett Arts Council, March 17 at 6 p.m.

Design Review Commission, March 17 at 6:30 p.m.

Board of Zoning Appeals, March 19 at 6:30 p.m.

RECOGNITIONS

Leadership Bartlett Recognition

*****Official Business of the Day*****

MINUTES ACCEPTANCE

1 Minutes of the February 24, 2026 Board of Mayor and Aldermen Regular Meeting

Result:	Passed
Mover:	Alderman Robert Griffin
Second:	Alderman King
Ayes:	Brad King, Robert Griffin, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

CONSENT AGENDA

Result:	Passed
Mover:	Alderman Jack Young
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

1 Special Event Permit for Faith Baptist Church 5k Run/Walk Fundraiser. (Trey Arthur, Director of Code Enforcement)

The event will be held on Saturday, June 6 from 7 a.m. to 11 a.m. at 3755 N. Germantown Road.

2 Special Event Permit for Memphis Classic Chevy Club Car Show. (Trey Arthur, Director of Code Enforcement)

The event will be held May 9 from 7 a.m. to 4 p.m. at W.J. Freeman Park. (Trey Arthur, Director of Code Enforcement)

3 Additional Services for Environmental Due Diligence Studies Contract for annexation property at the northeast corner of Walter K. Singleton Parkway at Bolen Huse Road. (Kim Taylor, Director of Planning and Economic Development)

On September 23, 2025, the Board of Mayor and Aldermen approved a contract with A2H for environmental due diligence studies for Bartlett Innovation Park. Additional services to conduct an Archaeological Assessment at a cost of \$30,380.40 are required.

- 4 CDBG Grant Amendment for Water Treatment Plant #2 for \$500,000.00. (John Horne, Director of Engineering)**
- 5 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**

One item has been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.
- 6 Financial Report for January 2026. (Dick Phebus, Director of Finance)**

Budgeted Expenditures: \$111,624,243
Year-to-date Expenditures: \$67,885,206
Budgeted Revenues: \$111,624,243
Year-to-date Revenues: \$65,137,122

NEW BUSINESS

- 1 Resolution 08-26, a resolution to amend Bartlett City Schools Budget for FY2026. (Dick Phebus, Director of Finance)**

Result:	Passed
Mover:	Alderman Kevin Quinn
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

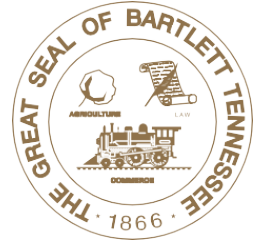
Adjourned at 6:07 p.m.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Board of Mayor and Aldermen
March 24, 2026

Item Memo



Consent Summary:

The event will be held on April 11th from 11 a.m. to 7 p.m. at A. Keith McDonald Pavilion at W.J. Freeman Park.

Formal Body:

Attachments:

Bartlett Bayou Bash-Crawfish Festival



APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
6382 STAGE ROAD
BARTLETT TN 38134
901-385-6425

2699 Bartlett Blvd - A. Roth McDonald Pavilion 38134
Address Zip Code
Saturday, April 11, 2020 11AM-7PM
Dates of the Event Hours of the Event
Bartlett Bayou Bash - Crawfish Festival
Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)
City of Bartlett
Property Owner
Debbie Gelineau, Director of Comm Relations / 5868 Stage Rd
Special Event Permit Applicant Address of Applicant
901-385-5589
Phone Number Fax Number

Check all items that apply:

For information call (901) 385-6425.

☐ State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)
☒ Letter of Permission
☐ Insurance
☐ Tents (Fire Retardant letter included)
☒ Special Event Checklist
☒ Map
☒ Sign or Banner

~~\$60.00 Special Event Fee~~
~~\$5.00 Permit Issuing Fee~~
~~\$7.00 Software Fee~~
~~\$ 3% Credit Card Fee~~
~~\$ Total Permit Fee~~

 / Debbie Gelineau
Responsible Person Signature and Printed Name

FEB 19, 2020
Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Special Event Checklist

Event:

BAYOU BASH CRAWFISH FESTIVAL

Location:

A. Keith McDonald Pavilion

Dates:

SAT. April 11, 2020

Type of special event: (Check one.)

☐ Type 1: Noncommercial Events. Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.

☐ Type 2: Special Seasonal Events. Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.

☒ Type 3: Commercial Events. Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.

☒ Type 4: Public Attractions. Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen.

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

☒ Public property. Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.

☒ Public parks. Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)

☒ City sponsorship. Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.

☐ Special use permit or site plan. Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.

☐ Yard sales. Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.

☐ Auctions/estate sales. Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.

☐ Business deliveries. Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.

☐ Certain solicitations. Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.

☐ First Amendment activity. The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.

☐ Political campaigning. Campaigning for public office.

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1		✓		<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	Event will be IN AND Around the Pavilion
2		✓		For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3		✓		Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	Ragin Cajun will be cooking + others - All Health permits will be available
4		✓		<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		✓		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		✓		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7		✓		<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8		✓		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub- mitted ✓ or X	OK	N/A		Comments										
9	✓	✓		<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	Hours 11 AM - 7:00 PM LIVE MUSIC 1-7 pm
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10				In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11			✓	<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12		✓		Type 3 outdoor sales at a specific location may be pennitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	Mason Jambon Owner of Ragin Cajun will have all permits - health dept, etc. M. Williams will have state ABC permit
13		✓		Traffic circulation. The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14			✓	Street closings. The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	No street closings

	Sub- mitted ✓ or X	OK	N/A		Comments
15		✓		<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16		✓		<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17		✓		<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	public restrooms Extra City, trash CARTS
18		✓		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub- mitted ✓ or X	OK	N/A		Comments
19	✓	✓		<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	<i>Site map included</i>
20		✓		<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	<i>CITY SPONSORED EVENT - PARKS - PW - Police FIRE AS Needed</i>
21				<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	<i>RAGW CARW CUI included</i>

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A	•	Comments
22	✓		Limitations on signs.	
23	✓		Temporary arrangements for parking and traffic circulation.	
24	✓		Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25		✓	Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		✓	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27		✓	The provision of traffic control or security personnel to ensure the public safety and convenience.	
28	✓		Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least ten (10) days prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Sub- mitted ✓ or X	OK	N/A		Comments
29	✓			Name and address of the applicant.	
30	✓			Names and address of the owner of the premises on which the proposed event is to be held.	
31	✓			Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	✓			Description of the site on which the proposed event is to be held.	
33	✓			Date of the proposed event.	
34	✓			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35	✓			A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36			✓	Location and number of proposed temporary public toilets.	
37			✓	Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38			✓	Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	✓		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40	✓		The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41	✓		An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42	✓		The Permitting Official determines the following: a. The special event will comply with the special event performance standards...;	
43	✓		b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44	✓		c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45	✓		d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	



David Parsons, *Mayor*
Paul Wright, CPRE, *Parks Director*
Jimbo Draffin, *Assistant Parks Director*

February 18, 2026

**City of Bartlett
Code Enforcement
6382 Stage Road
Bartlett, TN. 38134**

Cc: Debbie Gelineau
dgelineau@cityofbartlett.org

Mason Jambon, owner of Ragin' Cajun restaurant in the City of Bartlett, has requested the use of the A. Keith McDonald Pavilion and surrounding parking area on Saturday, April 11, 2026 to host an event. The event is the Bartlett Bayou Bash crawfish festival. Live music, family activities and food trucks will be available for the public as part of this event. All fees for use of the pavilion and surrounding area will be waived.

Permission is hereby given by Bartlett Parks and Recreation Department pending approval by Code Enforcement.

Respectfully,

A handwritten signature in blue ink, appearing to read "P. Wright".

Paul Wright, CPRE | Director





Laissez les bon temps rouler! 🌸🦞 We are proud to announce the second annual Bartlett Bayou Bash hosted by Ragin' Cajun restaurant and The City of Bartlett. Come join us for Bartlett's crawfish boil with live music and fun for the whole family!

Band run of show:

1:00 pm-3:00 pm - TBA

3:15 pm -5:15 pm – TBA

5:30 pm- 7:30 pm - TBA



BARTLETT BASH

APRIL 11
11AM - 7PM

W.J. Freeman Park
2629 Bartlett Blvd.

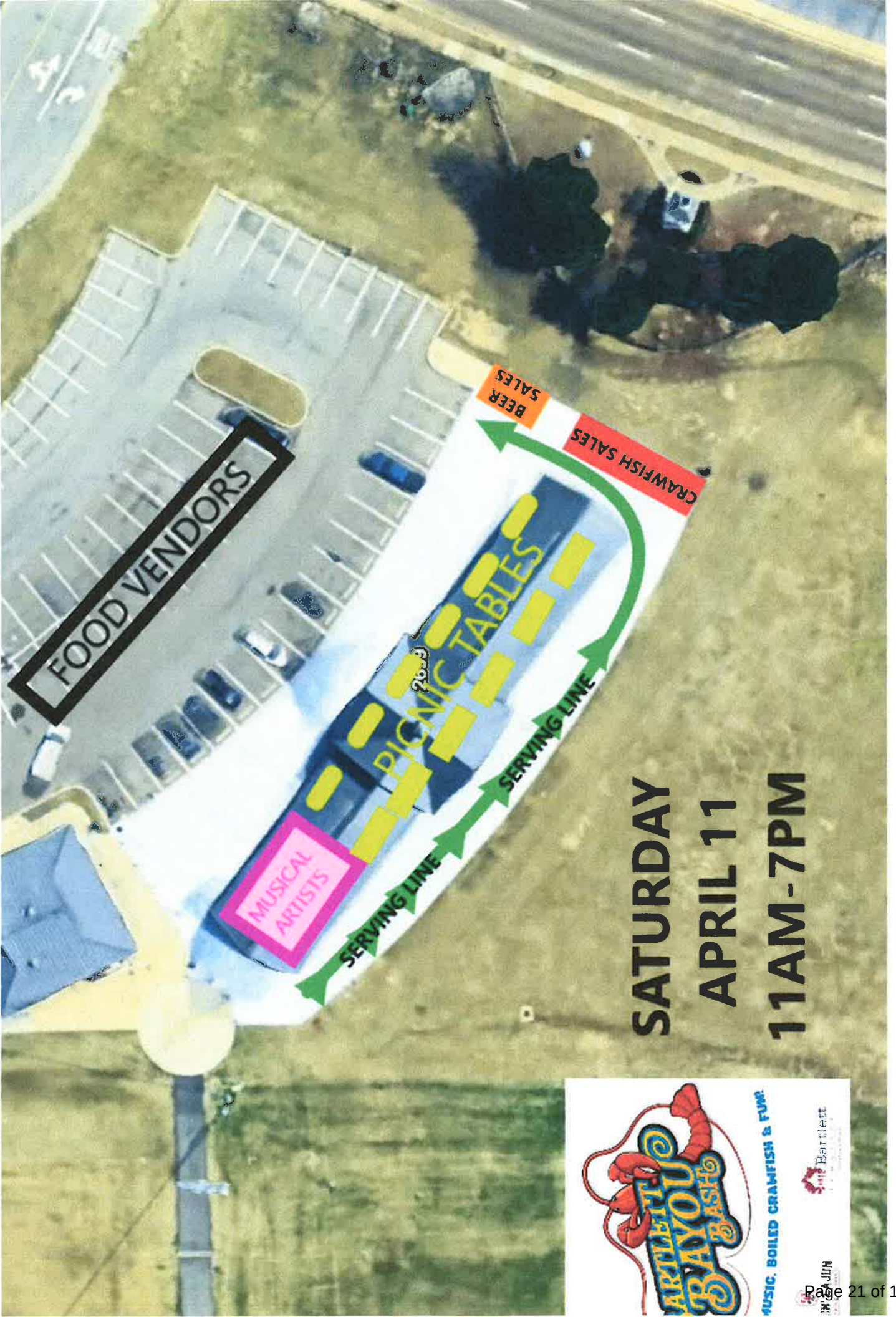
**LIVE MUSIC, BOILED
CRAWFISH & FUN!**



RAGIN CAJUN
SEASON 6 PRESENTS



Bartlett
TEEN NEWS



**SATURDAY
APRIL 11
11AM-7PM**



MUSIC, BOILED CRAWFISH & FUN!



**WILSON
JULY**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/09/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME: PHONE (A/C, No, Ext): (855) 222-5919 FAX (A/C, No): E-MAIL ADDRESS: support@nextinsurance.com														
INSURED Ragin' Cajun 2740 Bartlett Road Bartlett, TN 38134	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Next Insurance US Company</td><td>16285</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Next Insurance US Company	16285	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Next Insurance US Company	16285														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 322799550**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		NXTTTHXF7X-00-GL	03/09/2026	03/09/2027	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$500,000.00</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$100,000.00</td></tr><tr><td>MED EXP (Any one person)</td><td>\$5,000.00</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$500,000.00</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$500,000.00</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$500,000.00</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$500,000.00	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000.00	MED EXP (Any one person)	\$5,000.00	PERSONAL & ADV INJURY	\$500,000.00	GENERAL AGGREGATE	\$500,000.00	PRODUCTS - COMP/OP AGG	\$500,000.00		\$
EACH OCCURRENCE	\$500,000.00																			
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000.00																			
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GENERAL AGGREGATE	\$500,000.00																			
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	\$																			
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$																			
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	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$								
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	\$																			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N / A				<table border="1"><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
PER STATUTE	OTH-ER																			
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E.L. DISEASE - EA EMPLOYEE	\$																			
E.L. DISEASE - POLICY LIMIT	\$																			
A	Liquor Liability Coverage		NXTTTHXF7X-00-GL	03/09/2026	03/09/2027	<table border="1"><tr><td>Each Occurrence:</td><td>\$500,000.00</td></tr><tr><td>Aggregate:</td><td>\$500,000.00</td></tr></table>	Each Occurrence:	\$500,000.00	Aggregate:	\$500,000.00										
Each Occurrence:	\$500,000.00																			
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

CERTIFICATE HOLDERRagin' Cajun
2740 Bartlett Road
Bartlett, TN 38134**LIVE CERTIFICATE**

Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clay and Land Insurance, Inc. 866 Ridgeway Loop Rd Suite 200 Memphis TN 38120	CONTACT NAME: Liz Beyer PHONE (A/C, No, Ext): (901) 767-3600 FAX (A/C, No): E-MAIL ADDRESS: lbeyer@clayandland.com														
INSURED Biscuits & Jams, LLC 5806 Stage Rd Bartlett TN 38134-4518	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Society Insurance</td><td>15261</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Society Insurance	15261	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** CL2622713029**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			BP10022873	02/07/2026	02/07/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			BP10022873	02/07/2026	02/07/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			CU10022876	02/07/2026	02/07/2027	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC10022875	02/07/2026	02/07/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			LL10022874	02/07/2026	02/07/2027	Each Common Cause \$1,000,000 Aggregate Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**CERTIFICATE HOLDER****CANCELLATION**

The City of Bartlett 6400 Stage Rd. Bartlett TN 38134	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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TN

**Tennessee
State Government**

**State of Tennessee
Alcoholic Beverage Commission**



RESTAURANT LICENSE

License Number : LBDNST-SHE-2400205

Application having been duly made in compliance with the Provisions of Chapter 211 of the Public Acts of 1967, a permit to sell Alcoholic Beverages is hereby issued to:

Name of Business: **Biscuits and Jams LLC**

DBA: **Biscuits & Jams**

Business Address: **24 N.B.B. King BLVD
MEMPHIS, TN 38103**

County Name: **SHELBY**

Effective Date: **06/26/2025**

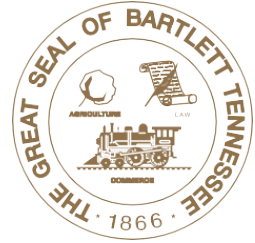
Issuance Date: **08/13/2025**

Expiration Date: **06/25/2026**



Board of Mayor and Aldermen
March 24, 2026

Item Memo



Consent Summary:

Request authorization to purchase new Lakeside gearbox (shaft mount reducer assembly) and support bearings for Lakeside Rotor (D1R2) at WWTP #1 from Lakeside Equipment at a total cost of \$33,824. Lakeside is a sole source provider. Funds are available in Account 510.51400.945

Formal Body:

Attachments:

WWTP#1 Lakeside Rotors, Bartlett TN- Sole Source Letter - Guthrie, Bartlett, TN
WWTP Quote_3988, Bartlett, TN REV Rotor Quote_2644

**LAKESIDE
ROTOR**
DIR2





1022 E. Devon Avenue | P.O. Box 8448 | Bartlett, IL 60103
T: 630-837-5640 | F: 630-837-5647 | E: sales@lakeside-equipment.com
www.lakeside-equipment.com

March 4, 2025

William Kain
Division Manager - Wastewater
City of Bartlett | Engineering Department
5258 Shelter Run Lane • Bartlett, TN 38135

ATTENTION: William Kain

RE: Guthrie Sales Quote #2644

Dear Mr. Kain:

This letter is to confirm that Guthrie Sales & Service is the sole representative for Lakeside Equipment Corporation for the complete State of Tennessee for new equipment projects as well as replacement parts.

Please feel free to contact me if you require any further assistance.

Sincerely,

LAKESIDE EQUIPMENT CORPORATION

Dan Widdel
Vice President



7003 Chadwick Drive, Suite 300
Brentwood, Tennessee 37027
(615) 377-3952 • Fax (615) 373-2701

QUOTE

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING SLIPS, CORRESPONDENCE, ETC.

No. 3988

PAGE 1

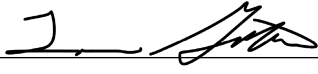
CUSTOMER CITY OF BARTLETT, TN
5258 SHELTER RUN LANE
BARTLETT, TN 38135
ATTN: WILL KAIN

SHIP TO BARTLETT TN WWTP MISC
5258 SHELTER RUN LANE
BARTLETT, TN 38135
ATTN: WILL KAIN

DATE 2/26/2026		SPEC. NO.	PROJECT NAME BARTLETT, TN WWTP MISC		
REQUISITION NO.		TERMS NET 30 DAYS	FOR DELIVERY INSTRUCTIONS CONTACT: WILL KAIN @ 901.828.6233		
Est. Lead Time 3 WEEKS	FREIGHT Included	SHIP VIA Best Way			
COMMENTS LAKESIDE EQUIPMENT PARTS FOR OLDER ROTORS S.O. # 97-192. SPECIAL BEARINGS FOR THE OXIDATION DITCH					
ITEM NO.	QUANTITY	DESCRIPTION	U/M	UNIT PRICE	TOTAL PRICE
1	1	LAKESIDE 4-7/16" NON-EXPANSION PILLOW BLOCK BEARING	EA	\$8,116.00	\$8,116.00
2	1	LAKESIDE 3-15/16" EXPANSION PILLOW BLOCK BEARING	EA	\$5,966.00	\$5,966.00
TOTAL THIS ORDER					\$14,082.00

ACKNOWLEDGEMENT ATTACHED - SIGN & RETURN

AUTHORIZED SIGNATURE


Tom Guthrie Jr.

TAXES ARE NOT INCLUDED. Note: Payment terms are NET 30 days with approved credit. VISA and MasterCard are also accepted payment methods; all credit card orders are subject to a 3.5% processing fee.



7003 Chadwick Drive, Suite 300
Brentwood, Tennessee 37027
(615) 377-3952 • Fax (615) 373-2701

QUOTE

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING SLIPS, CORRESPONDENCE, ETC.

No. 2644

PAGE 1

CUSTOMER CITY OF BARTLETT, TN
5258 SHELTER RUN LANE
BARTLETT, TN 38135
ATTN: WILL KAIN

SHIP TO BARTLETT TN WWTP MISC
5258 SHELTER RUN LANE
BARTLETT, TN 38135
ATTN: WILL KAIN

DATE 2/26/2026		SPEC. NO.	PROJECT NAME BARTLETT, TN WWTP MISC		
REQUISITION NO.		TERMS NET 30 DAYS	FOR DELIVERY INSTRUCTIONS CONTACT: William Kain office (901) 385-6450; wkain@cityofbartlett.org		
Est. Lead Time APPROX 3 WEEKS	FREIGHT Included	SHIP VIA Best Way			
COMMENTS LAKESIDE EQUIPMENT PARTS FOR OLDER ROTORS S.O. # 97-192; 3 - 26' Magna Rotors/60 hp					
ITEM NO.	QUANTITY	DESCRIPTION	U/M	UNIT PRICE	TOTAL PRICE
1	1	SHAFT MOUNT REDUCER ASSEMBLY TXT-815; REVISED 2/26/26	EA	\$19,742.00	\$19,742.00
		TOTAL THIS ORDER			\$19,742.00

ACKNOWLEDGEMENT ATTACHED - SIGN & RETURN

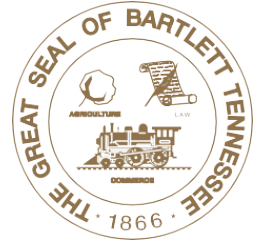
AUTHORIZED SIGNATURE

Tom Guthrie Jr.

TAXES ARE NOT INCLUDED. Note: Payment terms are NET 30 days with approved credit. VISA and MasterCard are also accepted payment methods; all credit card orders are subject to a 3.5% processing fee.

Board of Mayor and Aldermen
March 24, 2026

Item Memo



Consent Summary:

The developer, Palmetto Bartlett - Stage Road, LLC, will pay \$13,565.05 in fees. The bond is set at \$38,280.00.

Formal Body:

Attachments:

DB Contract 3-11-26, Location Map

SITE PLAN CONTRACT

THIS AGREEMENT, made and executed this _____ day of _____, _____ between the CITY OF BARTLETT, SHELBY COUNTY, TENNESSEE, hereinafter referred to as the CITY and PALMETTO BARTLETT- STAGE ROAD, LLC, hereinafter referred to as the DEVELOPER.

WITNESSETH:

WHEREAS, the CITY PLANNING COMMISSION has by resolution of FEBRUARY 2, 2026, approved the Subdivision and Site Plans for DUTCH BROS, and established certain conditions for approval of this Site Plan Contract by the CITY BOARD OF MAYOR AND ALDERMEN; and

WHEREAS, the CITY and the DEVELOPER by the terms of this contract desire to specify those detailed costs, division of responsibilities and maintenance and other conditions in addition to the Subdivision Regulations and the Site Plan, Grading, Sanitary Sewer and Erosion Control Plans heretofore approved, according to Law by the CITY PLANNING COMMISSION, said additional terms not to be considered as a variance from or modification to regulations, plans or plat, as approved on the date of execution; and

WHEREAS, this Site Plan Contract is entered into by the CITY at the insistence of the DEVELOPER upon the understanding that the DEVELOPER shall remain fully responsible for specific compliance with the requirements of the Subdivision Regulations, the Technical Specifications of the CITY, and the Site Plan, Grading, Sanitary Sewer and Erosion Control Plan, duly approved by the CITY PLANNING COMMISSION subject to review and recommendation of the CITY ENGINEER, and

NOW, THEREFORE, in consideration of the promises and mutual covenants of the parties herein contained, and other considerations herein recited, it is agreed and understood as

follows:

I

GENERAL PROVISIONS

1. That the DEVELOPER shall at its expense provide all improvements and installations to be constructed as set forth herein and on the approved Site Plan, Grading, Sanitary Sewer and Erosion Control Plans, including construction of all off-site improvements and erosion control systems (pertaining to this development).
2. That the DEVELOPER shall pay the expenses of engineering inspection by the CITY ENGINEER, however, that the DEVELOPER shall remain fully responsible for construction to the approved design and quality control, and that the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement.
3. That the CITY in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY PLANNER design, supervise, nor certify the adequacy, structural integrity, or capacity of improvements or installations within or without the limits of the development; neither is the CITY ENGINEER vested with any authority or responsibility for the design of any improvements or installations within or without the limits of the development; nor is the CITY ENGINEER required to determine the structural integrity, capacity, elevation, location, type or adequacy of any improvements or installations.
4. That in providing technical assistance, planning and review of the proposed grading and erosion control measures the CITY seeks to enforce its minimal governmental standards and does not relieve or accept any of the DEVELOPER'S liability and responsibility for proper design, construction and installation of improvements within or without the limits of the site plan.
5. That subject to the warranty provisions herein, after completion of the improvements, subject to final inspection and written approval of the CITY ENGINEER, the DEVELOPER does thereafter

accept responsibility for all the maintenance of all improvements.

6. That the DEVELOPER shall haul all scrap building materials, debris, rubbish, and other de-gradable materials to a permitted landfill, and not bury any such materials within the limits of said site plan (except if they are permitted to burn by Shelby County Health Department and the Bartlett Fire Department).

7. That if a bond has been executed to secure the value of the improvements to be constructed and installed under this contract and said bond, due to inflation and/or rising costs, is inadequate to secure the cost of said improvements when an extension of the contract period is sought, the DEVELOPER shall provide the additional security to bring the bond amount in line with current cost projections by the CITY ENGINEER and approved by the CITY BOARD OF MAYOR AND ALDERMEN.

8. That the CITY and any of its agencies will not unreasonably withhold approval of time extensions where the DEVELOPER has provided the required notice to the CITY ENGINEER and such additional security as may be deemed necessary.

9. That the DEVELOPER understands that failure to follow this time extension procedure constitutes a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.

10. That the DEVELOPER will not transfer the property on which this subdivision is to be located without first providing the CITY ENGINEER with prior notice of when and to whom transfer is to be made. If the transferee intends to develop this site plan in accordance with the approved

Master Plan, the DEVELOPER shall provide the CITY ENGINEER and the CITY ATTORNEY an Assumption Agreement by which the transferee agrees to perform and complete all the requirements of this contract and to provide the surety needed to secure such performance. Said agreement shall be subject to approval of the CITY BOARD OF MAYOR AND ALDERMEN.

11. That the DEVELOPER understands that transfer of said property without providing the notice

of transfer and Assumption Agreement as required herein shall be a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.

12. That the DEVELOPER shall comply with all applicable Federal, State, and local laws, and it shall be the DEVELOPER'S responsibility to furnish proof of said compliance upon demand.

13. That should the DEVELOPER default in any part of this contract and it becomes necessary to engage an attorney to file necessary legal action to enforce the provisions of this contract or sue for any sums of money due and owing or liability arising incident to this contract, the DEVELOPER shall pay to the CITY reasonable attorney's fees.

14. That the Developer shall furnish, on demand of the CITY ATTORNEY, satisfactory evidence that the DEVELOPER has the lawful right to enter into this contract for the purpose herein contained.

II

FIXED IMPROVEMENTS

1. The construction of all required improvements by the DEVELOPER including but not limited to the sediment ponds, silt fence, rip-rap check dams, erosion control blankets, storm drain systems, sidewalk, driveway apron, landscape screen, and other related items, shall be in accordance with the subdivision regulations and specifications of the CITY OF BARTLETT, which are incorporated by reference herein and said fixed improvements required approval and acceptance by the CITY OF BARTLETT. Said plans shall bear the signature of approval by the CITY ENGINEER before construction may commence. The DEVELOPER will pay the expenses of engineering inspection by the CITY ENGINEER, the DEVELOPER shall remain primarily responsible for construction to approve design and quality control and the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement.

III

SEDIMENT AND DEBRIS

1. The DEVELOPER will hold the CITY OF BARTLETT and the CITY ENGINEER harmless and defend all claims, judgments and demands of all persons for damage caused by the deposit of more sediment or debris from drainage flowing from said site plan. Further, the DEVELOPER shall bear the expense of erosion and sediment control and dust abatement before, during and after construction during the warranty period.
2. That the DEVELOPER shall provide necessary erosion control in accordance with the CITY Subdivision Regulations and Technical Specifications and TDEC approval. All freshly excavated and embankment areas, not covered with satisfactory vegetation, shall be fertilized, mulched and seeded and/or sprigged and/or sodded as required by the CITY ENGINEER to prevent erosion. In event it is determined by the CITY ENGINEER that the necessary erosion control is not being provided by the DEVELOPER, the CITY ENGINEER shall officially notify the DEVELOPER of the problem. If the DEVELOPER fails to provide satisfactory erosion control within fifteen (15) days after notice, then the CITY shall make all necessary improvements to eliminate the erosion problem, documenting all expenses incurred performing the work. Prior to releasing any bonds or other securities covering said subdivision, all expenses incurred by the CITY shall be paid in full by the DEVELOPER.
3. That the DEVELOPER shall maintain work sites within and without the subdivision in a manner which will prevent increased sedimentation, debris and pollution from drainage flowing from said site. In the event of a stop work order issued by the CITY ENGINEER, the DEVELOPER shall be permitted a reasonable time to continue work required to comply with this Section. Further, the DEVELOPER shall bear the expense of erosion, sediment, and insect vector control before, during and after construction, and until termination of the warranty period. It is

noted that the warranty period shall run for an indefinite period until such time as the punch list is complete, or warranty period ends; whichever is later.

IV

DRAINAGE DESIGN RESPONSIBILITIES

1. That the DEVELOPER shall construct and install all erosion control measures, including swales, ditches, sedimentation ponds and etc. Said erosion control measures system shall be designed such that the amount and rate of water from all sources leaving the subdivision after full building development shall not be significantly different after than before said development unless approved by the CITY ENGINEER upon certification of a Professional Engineer registered in the State of Tennessee that the Drainage system design and improvements are sufficient to accept surface and ground water reasonably expected to flow onto the subdivision and discharge all waters reasonably expected to flow from the property so as not to damage or flood properties nor to increase the established base flood elevation of the upstream or downstream portion of Flood Way within or without the site. Further, that the adequacy of the drainage shall in all cases be certified by the DEVELOPER'S engineer by his signature and seal affixed upon the Site Plan, Grading, and Erosion Control Plans of said property prior to the final approval by the CITY PLANNING COMMISSION.

2. That in any development which alters or revises the Flood Plain or Flood Way shown on the Flood Hazard Boundary Map issued by the Federal Emergency Management Region Office, the DEVELOPER shall provide to the CITY FLOOD ADMINISTRATOR a Development Permit issued by the Federal Insurance Administration Regional Office accepting said alteration or revision of the Flood Plain or Flood Way. Further, until said Development Permit is provided the DEVELOPER shall not proceed with any work affecting the Flood Plain or Flood Way.

3. It is understood and agreed that the CITY OF BARTLETT in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY

OF BARTLETT design, construct, supervise nor certify the adequacy of the drainage improvements.

4. Neither is the CITY ENGINEER vested with any responsibility for the design of drainage improvements nor is he required to determine drainage capacities, survey elevation, cross check adequacy nor specify the type and locations of drainage improvements; and in providing technical assistance, planning and review the CITY OF BARTLETT does not commit itself to the construction, improvements or modification of the drainage system within or without the development.

5. Rather it is the responsibility of the DEVELOPER to properly anticipate, survey, design and construct all grading and erosion control improvements so that the development will not increase, alter or affect the flow of surface waters or channelized waters from or onto any property so as to damage or flood any property nor contribute to the same.

6. In providing technical assistance, planning and review the CITY OF BARTLETT seeks to enforce its minimal governmental standards and does not relieve or accept any of the Developers liability and responsibility to properly design and construct the site plan, grading, and erosion control measures.

7. The DEVELOPER further agrees to hold harmless the CITY OF BARTLETT and the CITY ENGINEER from any loss or damage from any claim, cause of action or liability resulting in whole or part from the design, construction and/or installation of the grading and erosion control measures including reasonable costs, litigation expenses and attorney's fees for defense of same.

8. As long as the City of Bartlett holds security, be it bond, letter of credit or otherwise, the City of Bartlett reserves the right to use said security for completion or repair of the erosion control measures during the warranty period of the development or for routine maintenance not performed by the DEVELOPER.

WARRANTY PROVISIONS

1. That neither the final certificate of payment nor any provision of this contract or its incorporated documents shall constitute an approval or acceptance of any work not performed in accordance with the contract and its incorporated documents, nor relieve the DEVELOPER of liability with respect to any express warranty or responsibility for faulty materials or workmanship.
2. That the DEVELOPER shall remedy any defects in work and pay for any damage to other work resulting therefrom which shall appear within a period of one (1) year from the date of final written approval and acceptance. The CITY shall give notice of observed defects with reasonable promptness. Further, this Construction Warranty does not effect but is in addition to the rights and liabilities assessed herein unless a longer period is specified.
3. That throughout the warranty period beginning at final acceptance the DEVELOPER shall provide a bond or other surety securing such warranty for all improvements in a form, amount and with terms acceptable to the CITY BOARD OF MAYOR AND ALDERMEN. The warranty period is to extend to a minimum of one (1) year after the City's final acceptance.
4. That the DEVELOPER shall complete all improvements in this contract within 360 consecutive calendar days from the date hereof; however, if due to unforeseen circumstances, the DEVELOPER is unable to complete said work within the times specified, but desires to complete said contract to the satisfaction of the CITY, the DEVELOPER will submit a written request for extension of the contract period to the CITY ENGINEER at least sixty (60) days prior to the expiration date for such completion, but in no case shall such date exceed one (1) calendar year from the completion date specified in any Performance Bond, provided said bond can be extended

for the additional period.

VI

BONDING REQUIREMENTS

That prior to proceeding with any site preparation, construction or installation of improvements the DEVELOPER shall deposit with the CITY all required fees and assessments for said improvements in a form approved by the CITY BOARD OF MAYOR AND ALDERMEN.

Further, prior to proceeding as stated herein, the DEVELOPER shall deliver to the CITY a Certificate of Deposit, Letter of Credit, or cash bond in the amount identified on Page 12 of said contract and with terms stated in the CITY PLANNING COMMISSION RESOLUTION dated July 8, 1967 and amended to September 5, 1989. Further, prior to proceeding as stated herein, the DEVELOPER shall deliver to the City an approved N.O.I. (Notice of Intent), and SWPPP (Storm Water Pollution Prevention Plan) approved by TDEC (Tennessee Department of Environment and Conservation) as required by the Storm Water Phase 2 requirements.

VII

HOLD HARMLESS

That the DEVELOPER shall hold harmless the CITY and the CITY ENGINEER from any claim, cause of action or liability resulting in whole or in part from the design, construction or installation of the improvements within and without the limits of the subdivision, including reasonable costs, litigation expenses and attorney's fees for defense of same.

VIII

PAYMENT AND SCHEDULE BARTLETT, TENNESSEE. THE DEVELOPER WILL
PAY TO THE CITY OF BARTLETT THE FOLLOWING AMOUNTS AS
HEREINBEFORE DETAILED FOR:

DUTCH BROS

I. Due at Execution of Subdivision Contract and before Construction Begins:

1. Water Plant Expansion
@ 15% of Water Main Cost
(Water Main Cost = \$4,035.00) **\$605.25**
2. a. 'Water System Engineering and
Subdivision Review @)
6% of Water Main Cost \$4,035.00 **\$242.10**

b. Subdivision and Site Plan Review Fee
@ \$175 per lot or 1.5% of Public
Improvement Cost, whichever is greater
\$175 x 1= \$ 175.00
1.5% of \$38,280.00 \$574.20 **\$574.20**
- 3 Sewer Review Fee - \$10 per lot or \$25 per 250 feet
of sewer line extension (whichever is greater)
Minimum charge of \$25 per contract
\$10.00 implies \$10.00
\$25.00 implies \$73.10 **\$73.10**
- 4 Water Connection Fee
@ \$3,000.00 per service (1) Domestic, (1) Irrigation
2 **\$6,000.00**
- 5 City Subdivision Inspection @
A: 3% of Development Cost \$1,148.40
or B: \$300.00 per Lot \$300.00
Whichever is greater
Development Cost = \$38,280.00 **\$1,148.40**
- 6 Cost of Water and Sewer Mains to the Subdivision

SEWER BASIN

- 7 Sewer Connection Charge at Greater
of either @ \$2333 per acre Acres (Total Site)
\$ - \$1,096.51
(or) \$33 per Front Foot x 134' \$4,422.00
\$4,422.00

DRAINAGE BASIN

- 8

a. 'Drainage Control Fee for those lots
not served by a Detention Basin at \$500.00 per half acre or fraction thereof
(in multiples of \$500)

b. 'Drainage Control Fee for those lots
served by a Detention Basin at \$250 per half acre or fraction thereof
(in multiples of \$250)

\$500.00
- 9

City portion of Water Improvements

N/A

\$ -

TOTAL DUE CITY

\$13,565.05

II. Due after date of Subdivision Contract and within 30 days
after written request from the City's Department of Public Works.

1. Asphalt Paving Cost (Estimated
Construction Cost)

\$ -
2. Street Light (Estimated)

\$ -

TOTAL DUE II

\$ -

III. Upon Execution of Subdivision Contract and
Before Construction Begins 100% of Development
Cost (BOND)

\$38,280.00

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals at
Bartlett, Tennessee, this _____ day of _____, _____.

DAVID PARSONS
MAYOR, CITY OF BARTLETT

DEVELOPER:
PALMETTO BARTLETT- STAGE ROAD, LLC

By: _____

Printed Name: _____

ATTEST:

CITY CLERK

BONDING COMPANY

LETTER OF CREDIT, APPROVED BY CITY ATTORNEY

BY: _____
CITY ENGINEER

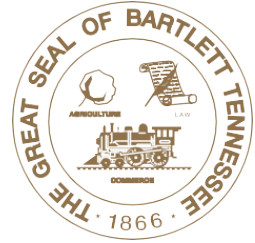
DATE APPROVED BY BOARD OF MAYOR AND ALDERMEN _____



Location Map

Board of Mayor and Aldermen
March 24, 2026

Item Memo



Consent Summary:

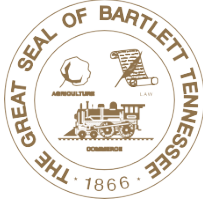
Recommend accepting the proposed audit fee schedule for a one-year contract extension to audit FY26 financial records of the City of Bartlett, the Other Post-Employment Benefits (OPEB) Fund, and Bartlett Pension Funds from Watkins Uiberall, PLLC. Total fees proposed are \$111,150 for FY26. Option to renew for additional two years for \$116,350 in FY27 and \$122,050 in FY28. Funds are available in Account 110.41300.175. (Dick Phebus, Director of Finance)

Formal Body:

Attachments:

Watkins Uiberall PLLC Audit Fees

Recommend accepting the proposed audit fee schedule for a one-year contract extension to audit FY26 financial records of the City of Bartlett, the Other Post-Employment Benefits (OPEB) Fund, and Bartlett Pension Funds from Watkins Uiberall, PLLC. Total fees proposed are \$111,150 for FY26. Option to renew for additional two years for \$116,350 in FY27 and \$122,050 in FY28. Funds are available in Account 110.41300.175.



**Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134**

Resolution 09-26

**Meeting: 3/24/2026 6:00 PM
Department: Finance
Category: Resolution
Prepared By: Richard Phebus,
Director of Finance
Initiator:
Sponsors:**

Resolution 09-26, a resolution to authorize the City of Bartlett to participate in Omnia Partners, Public Sector Purchasing Program.

WHEREAS, Omnia Partners is a national purchasing cooperative, based in Franklin, Tennessee, serving both the public and non-profit sectors of purchasing; and

WHEREAS, Omnia Partners awards its contracts based on the same competitive solicitation processes authorized by the City of Bartlett; and

WHEREAS, the City's purchasing function in most cases elects to complete its own procurements but recognizes that, on occasion, a greater cost savings and a streamlined procurement process may be achieved through participation in such a cooperative procurement; and

WHEREAS, when local government entities become participating members of Omnia Partners, they gain access to competitively solicited contracts that simplify the public procurement process and eliminate the need for individual solicitations; and

WHEREAS, Tenn. Code Ann. § 12-3-1205(b) provides that local governments may participate in a master cooperative purchasing agreement by adopting a resolution accepting the terms of the master agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF BARTLETT, THAT:

SECTION 1: The mayor or his designee, is hereby authorized to execute and procure goods and services pursuant to and in accordance with the terms and conditions of cooperative purchasing master agreements make available to public entities through Omnia Partners, Public Sector's cooperative purchasing program. The Board of Mayor and Aldermen further authorize the Mayor, Chief Executive Officer, and Finance Director to execute any documentation that may, from time to time, be necessary to facilitate the City's participation in Omnia Partners, Public Sector's cooperative purchasing program.

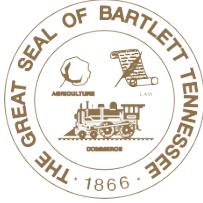
SECTION 2: This Resolution shall take effect from and after its passage, the public welfare requiring it.

Adopted this day of March 24, 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk



**Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134**

Resolution 10-26

**Meeting: 3/24/2026 6:00 PM
Department: Finance
Category: Resolution
Prepared By: Richard Phebus,
Director of Finance
Initiator:
Sponsors:**

Resolution 10-26, a resolution to amend FY2026 General Fund for Fire/Ambulance Supplements.

WHEREAS, the State of Tennessee Commission on Fire Fighting has approved the 2025 education incentive pay for eligible Bartlett Fire Department personnel in the amount of \$76,800 and the funds have been received by the City; and

WHEREAS, in order to distribute the funds to the eligible fire personnel, it is necessary to amend the fiscal year 2026 General Fund operating budget for the fire department to appropriate this supplemental pay to firefighters and EMS personnel.

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen, that the fiscal year 2026 General Fund operating budget be amended to appropriate \$76,800 in revenues and expenditures for the 2025 education incentive as follows:

Account #	Expenditures	Revenues
110.42200.33590		\$53,600.00
110.42300.33590		\$23,200.00
110.42200.157	\$53,600.00	
110.42300.157	\$23,200.00	

Adopted this day of March 24, 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

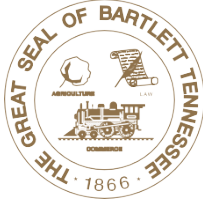
Attest: _____
Penny Medlock, City Clerk

2025 STATE SALARY SUPPLEMENT PAY		
MED	110.42300.33590	29 employees
FIRE	110.42200.33590	67 employees

	ID	LAST NAME	FIRST NAME	MEDICAL/FIRE
1	3532	ABERNATHIE	ANDREW	FIRE
2	3391	ALLEN	BRANDON	FIRE
3	1060	ALLEN	BRODIS	FIRE
4	3554	ALLEN	SPENSER	FIRE
5	3167	BAILEY	MATTHEW	FIRE
6	2312	BOHANON	RODNEY	FIRE
7	3786	BOLDEN	GAVIN	MED
8	4172	BREAULT	COLE	FIRE
9	3207	BROWN	BRANDON	FIRE
10	1022	BUDDE	KEVIN	FIRE
11	2618	BUELTEMANN	BRETT	FIRE
12	2313	BURNS	JOHN	FIRE
13	2056	BURROSS	JEFFREY	FIRE
14	3448	CAMPBELL	RYAN	MED
15	3700	CARMICHAEL	BRIAN	MED
16	1894	CARVER	JEREMY	FIRE
17	2050	CLUTCH	GREGORY	MED
18	4299	COLLINS	JEFFREY	FIRE
19	3787	CONDREY	JOSHUA	MED
20	4175	COOPER	CARSON	MED
21	1669	COOPER	PETE	FIRE
22	3450	CRUMP	BRETT	FIRE
23	2335	DAUGHERTY	BRAD	FIRE
24	3223	DAVIS	CHRISTOFER	FIRE
25	4076	DAWSON	GARRETT	MED
26	1897	DREW	MARGARET	MED
27	4077	DUNCAN	DALTON	FIRE
28	1687	EDWARDS	WILLIAM	FIRE
29	3141	ELLENBECKER	DALTON	FIRE
30	4300	FORD	ETHAN	FIRE
31	1220	GALLIMORE	MARK	FIRE
32	3447	GARRIES	MICHAEL	MED
33	3878	GRANT	TANNER	MED
34	2859	GRAY	CHARI	FIRE
35	3425	GRAY	JEREMY	MED
36	3142	HABBEN	DUSTIN	FIRE

37	2526	HAHN	MICHAEL	MED
38	2314	HENRY	JAMES	FIRE
39	2484	HERRING	JEREMY	FIRE
40	3987	HESS	ALEX	MED
41	1404	HIGDON	RANDY	FIRE
42	2315	HILL	CURTIS	FIRE
43	2462	HILL	MATTHEW	FIRE
44	3988	HOLCOMB	BRIAN	MED
45	3556	HOWELL	HUNTER	FIRE
46	1176	HUNT	JAMES	FIRE
47	1527	JONES	JODY	FIRE
48	1093	JONES	STEVEN	FIRE
49	2697	LIPSKY	DAVID	FIRE
50	4174	LUNA	ISAAC	FIRE
51	3328	MAYER	JEFFREY	MED
52	3389	MAYO	MICHAEL	FIRE
53	4295	MCEWEN	SCOTT	FIRE
54	3983	MCNATT	MATTHEW	FIRE
55	2052	MCNEELY	JUSTIN	MED
56	3990	MIRANDA-CHAVEZ	ANTONIO	MED
57	2860	MOOSE	TIMOTHY	FIRE
58	2989	MORETTA	KALEB	FIRE
59	3785	NAMOWICZ	CLIFFORD	MED
60	4303	NASH	ADAM	FIRE
61	3557	PARSONS	NATHANIEL	MED
62	2693	PAYNE	DUSTIN	FIRE
63	2516	PEYTON	TIMOTHY	FIRE
64	2317	PICKETT	STEPHEN	FIRE
65	3394	REEDER	JOHN	MED
66	3788	REID	GRANT	MED
67	1010	REMSCHIED	ERIC	FIRE
68	4294	ROBBINS	LUKE	FIRE
69	4302	ROGHAIR	MASON	FIRE
70	3431	ROWAN	ANDREW	FIRE
71	1247	SERATT	MITCHELL	FIRE
72	2987	SHERMAN	MICHAEL	MED
73	3686	SINQUEFIELD	JOSEPH	MED
74	1529	SMITH	DAVID	FIRE
75	2319	SMITH	TAYLOR	FIRE
76	4304	STAVELY	BRENT	FIRE

77	1179	STONE	LARRY	FIRE
78	3327	STORY	RANNON	FIRE
79	3884	SCOTT	CAMERON	FIRE
80	3989	TAYLOR	KYLE	MED
81	3241	THOMAS	JONATHAN	FIRE
82	2321	TIJERINA	VICTORIA	MED
83	2696	TOLER	BILLIE	FIRE
84	3691	TREMMEL	JACOB	FIRE
85	2049	UDALL	SHELLY	FIRE
86	2991	UPCHURCH	JEREMY	MED
87	2054	VIDETTO, JR.	WALTER	FIRE
88	4202	VOLNER	JAMES	FIRE
89	2323	WHITE	BEN	FIRE
90	4106	WHITE	RORY	FIRE
91	3687	WHITTINGTON	JORDAN	FIRE
92	4075	WILKINSON	DANIEL	MED
93	4070	WILLIAMSON	CARLY	MED
94	2324	WILLIAMSON	KENNETH	FIRE
95	3323	WOOTEN	CLINTON	MED
96	2694	YARBRO	KIPP	FIRE



**Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134**

Resolution 11-26

**Meeting: 3/24/2026 6:00 PM
Department: Finance
Category: Resolution
Prepared By: Richard Phebus,
Director of Finance
Initiator:
Sponsors:**

Resolution 11-26, a resolution to accept a trained Police Service Dog.

WHEREAS, the Bartlett Police Department has received a Dutch Shepherd-Malinois mix canine from Shelby County Emergency Management and Homeland Security to be used as a multi-purpose canine for apprehension, gun recovery, and detection of explosives for the Bartlett Police Department; and

WHEREAS, after initial training by the National Narcotic Detector Dog Association (NNDDA), Shelby County Emergency Management has donated this canine to the Bartlett police department, assigning a value of \$15,487 for this fully trained police service dog; and

WHEREAS, the K9 officer has been named “Rip” and will be handled by Bartlett police department Patrol Officer Casey Knight; and

WHEREAS, it is necessary to accept the Shelby County Emergency Management donation of this police service dog to the City of Bartlett police department.

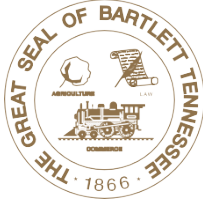
NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the Shelby County Emergency Management’s donation of the fully trained multi-purpose police service dog is accepted.

Adopted this day of March 24, 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk



**Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134**

Resolution 12-26

**Meeting: 3/24/2026 6:00 PM
Department: Administration
Category: Resolution
Prepared By: Penny Medlock, City
Clerk
Initiator:
Sponsors:**

Resolution 12-26, a resolution to amend the Public Records Policy of the City of Bartlett, Tennessee.

WHEREAS, the City of Bartlett is a governmental entity subject to the Tennessee Public Records Act, Tenn. Code Ann. § 10-7-503, and, in accordance with Tenn. Code Ann. § 10-7-503(g), has previously adopted a written public records policy; and

WHEREAS, the City of Bartlett has created a public records request portal, which is accessible through the City of Bartlett's website, and desires to amend the Public Records Policy to address the public records request portal and to update the policy; and

WHEREAS, neither the existing Public Records Policy nor the amended Public Records Policy imposes requirements on those requesting records that are more burdensome than state law.

NOW, THEREFORE, BE IT RESOLVED by the **Board of Mayor and Aldermen of the City of Bartlett** that the Public Records Policy for City of Bartlett is hereby amended as provided in the attached Public Records Policy and be it further resolved as follows:

SECTION 1. The attached policy is hereby adopted as the Public Records Policy for the City of Bartlett.

SECTION 2. Repealer. Any resolutions, policies, or parts thereof in conflict with the provisions of this resolution are hereby repealed to the extent of such conflict and only as pertaining to the subject matter of this resolution.

SECTION 3. Severability. If any part of this resolution is invalid for any reason, the invalid part shall be severable from the remaining parts of the resolution, and all valid parts that are severable from the invalid part shall remain in effect. If any part of this resolution is invalid in one or more of its applications, the invalid application or applications shall be severable, and the part shall remain in effect in all valid applications that are severable from the invalid application or applications.

Adopted this 24th day of March 2026.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk

Public Records Policy

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for the City of Bartlett is hereby adopted by the City of Bartlett to provide economical and efficient access to public records as provided under the Tennessee Public Records Act (“TPRA”) in Tenn. Code Ann. § 10-7-503.

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A). Accordingly, the public records of the City of Bartlett are presumed to be open for inspection unless otherwise provided by law.

Personnel of the City of Bartlett shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of the City of Bartlett, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for the City of Bartlett or to the Tennessee Office of Open Records Counsel (“OORC”).

This Policy is available for inspection and duplication in the office of the City Clerk. This Policy is posted online at www.cityofbartlett.org. This Policy shall be reviewed periodically as needed. This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of the City of Bartlett.

I. Definitions:

A. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.

B. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).

C. Public Records Request Coordinator: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.

D. Requestor: A person seeking access to a public record, whether it is for inspection or duplication.

II. Requesting Access to Public Records

A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.

B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing or email address from the requestor for providing any written communication required under the TPRA.

C. Requests for inspection may be made orally or in writing at City Clerk's office in Bartlett City Hall or by phone at 901-385-6449 or via email at pmedlock@cityofbartlett.org.

D. Requests for copies, or requests for inspection and copies, shall be made using the City's Public Records Request Portal: <https://cityofbartletttn.nextrequest.com> ("Next Request Portal").

E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license is required as a condition to view or to receive copies of public records.

F. Meeting notices and agendas are posted at City Hall, online at www.cityofbartlett.org, and, when required, in local newspapers. Meeting agendas are posted online at www.cityofbartlett.org. Frequently requested records, such as the City Charter, Codified Ordinances, Board of Mayor and Aldermen agenda packets, minutes and video recordings, annual budgets, and Planning Commission and Design Review Commission minutes are posted online at www.cityofbartlett.org.

III. Responding to Public Records Requests

A. Public Record Request Coordinator

1. The PRRC shall review public record requests and make an initial determination of the following:

- a. If the requestor provided evidence of Tennessee citizenship;
- b. If the records requested are described with sufficient specificity to identify them; and
- c. If the City of Bartlett is the custodian of the records.

2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):

- a. Advise the requestor of this Policy and the elections made regarding:
 - i. Proof of Tennessee citizenship;
 - ii. Form required for copies;
 - iii. Fees (and labor threshold and waivers, if applicable); and

- iv. Aggregation of multiple or frequent requests.
- b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
 - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen.
 - ii. The request lacks specificity.
 - iii. An exemption makes the record not subject to disclosure under the TPRA.
 - iv. The City of Bartlett is not the custodian of the requested records.
 - v. The records do not exist.
- c. If appropriate, contact the requestor to see if the request can be narrowed.
- d. If the correct department is not selected when the requestor enters the request in the Next Request Portal, the PRRC will forward the records request to the records custodian in the appropriate City of Bartlett department.
- e. If requested records are in the custody of a different governmental entity and the PRRC knows the correct governmental entity, the PRRC may advise the requestor of the correct governmental entity and PRRC for that entity, if known.

3. The designated PRRC is:

- a. Name or title: Penny Medlock, City Clerk.
- b. Contact information: Bartlett City Hall, 6400 Stage Road, Bartlett, TN 38134 or by phone at 901-385-6449 or via email at pmedlock@cityofbartlett.org.

B. Records Custodian

- 1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
- 2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then the PRRC shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a written response through the Next Request Portal or a completed Public Records Request Response Form, which is attached as Form A and based on the form developed by the OORC.

3. If the PRRC denies a public record request, he or she shall deny the request in writing through the Next Request Portal.

4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records or additional time is necessary to prepare the records for access, the records custodian shall use the Next Request Portal to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.

5. If a records custodian or the PRRC discovers records responsive to a records request were omitted, the records custodian or the PRRC should contact the requestor concerning the omission and produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with the PRRC or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with counsel or the OORC.

2. Whenever a redacted record is provided, the PRRC should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and shall not disclose confidential information.

IV. Inspection of Records

A. There shall be no charge for inspection of open public records.

B. The location for inspection of records within the offices of the City of Bartlett should be determined by either the PRRC or the records custodian.

C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location.

D. If a person makes two (2) or more requests to view a public record within a six-month period and, for each request, the person fails to view the public record within fifteen (15) days of receiving notification that the record is available to view, the City of Bartlett is not required to comply with any public records request from the person for a period of six (6) months from the date of the second request to view the public record unless the City of Bartlett determines failure to view the public records was for good cause.

V. Copies of Records

A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.

- B. Copies will be available for pickup at a location specified by the records custodian or the PRRC.
- C. Upon payment for postage, copies will be delivered to the requestor's address by the United States Postal Service, UPS, or FedEx, if specified in writing by the requestor on the initial records request. Such requests must be paid in full in cash or business check in advance of the copies being sent.
- D. A requestor will not be allowed to make extracts, copies, photographs, photostats, scans, or other duplicates of records with personal equipment.
- E. If a person makes a request for copies of a public record and, after copies have been produced, the person fails to pay the City of Bartlett the cost for producing such copies, the City of Bartlett is not required to comply with any public records request from the person until the person pays for such copies; provided, that the person was provided with an estimated cost for producing the copies in accordance with section VI(B) prior to producing the copies and the person agreed to pay the estimated cost for such copies.

VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records. No charges will be assessed for copies and duplicates unless the request contains 20 or more pages or requires more than one hour of labor.
- B. Records custodians shall provide requestors with an itemized estimate of the charges in writing prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- C. When fees for copies and labor do not exceed \$3.00, the fees may be waived. Fees associated with aggregated records requests will not be waived.
- D. Fees and charges for copies are as follows:
 - 1. \$0.15 per page for letter- and legal-size black-and-white copies.
 - 2. \$0.50 per page for letter- and legal-size color copies.
 - 3. Copies of records stored on any other medium (e.g. DVD, CD, maps, plats) shall be duplicated at actual costs to the City.
 - 4. Labor when time exceeds one hour.
 - 5. If an outside vendor is used, the actual costs assessed by the vendor.
- E. Payment is to be made through the Next Request Portal, in cash or business check payable to the City of Bartlett and presented to the records custodian or the PRRC.
- F. Payment in advance will be required when costs are estimated to exceed \$50.00.

G. Aggregation of Frequent and Multiple Requests

1. The City of Bartlett will aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than four requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).

2. If aggregating:

a. The level at which records requests will be aggregated is the City of Bartlett.

b. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.

c. Routinely released and readily accessible records excluded from aggregation include, but are not limited to: ordinances, resolutions, specifically-identified meeting minutes, and the City Charter.

PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

To: City of Bartlett

Penny Medlock, City Clerk

pmedlock@cityofbartlett.org

6400 Stage Road, Bartlett, TN 38134

From: _____

Requestor's name and contact info, including address

Is the requestor a Tennessee citizen? ☐ Yes ☐ No

Request: ☐ Inspection

(The TPRA does not permit fees or require a written request for inspection only.)

☐ Copy/Duplicate

If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs in an amount not to exceed \$ _____? If so, initial here: _____.

Delivery preference: ☐ On-Site Pick-Up ☐ USPS First-Class Mail
☐ Electronic ☐ Other: _____

Records Requested:

Provide a detailed description of the record(s) requested, including: (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

Signature of Requestor and Date Submitted

Signature of Records Custodian and Date Received

PUBLIC RECORD REQUEST RESPONSE FORM
City of Bartlett, 6400 Stage Road, Bartlett, TN 38134

Date:

[Requestor's Name and Contact Information]:

In response to your records request received on [Date Request Received], our office is taking the action(s)¹ indicated below:

☐ The public record(s) responsive to your request will be made available for inspection:

Location: _____

Date & Time: _____

☐ Copies of public record(s) responsive to your request are:

☐ Attached;

☐ Available for pickup at the following location: _____; or

☐ Being delivered via: ☐ USPS First-Class Mail ☐ Electronically

☐ Other: _____.

☐ Your request is denied on the following grounds:

☐ Your request was not sufficiently detailed to enable identification of the specific requested record(s). You need to provide additional information to identify the requested record(s).

☐ No such record(s) exists or this office does not maintain record(s) responsive to your request.

☐ No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.

☐ You are not a Tennessee citizen.

☐ You have not paid the estimated copying/production fees.

☐ The following state, federal, or other applicable law prohibits disclosure of the requested records: _____.

☐ It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:

☐ It has not yet been determined that records responsive to your request exist; or

☐ The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is:

_____.

If you have any additional questions regarding your record request, please contact Penny Medlock, City Clerk.

Sincerely,

Penny Medlock, City Clerk

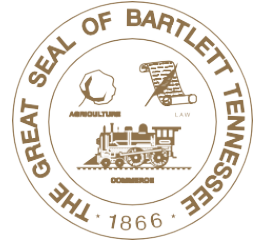
6400 Stage Road, Bartlett, TN 38134

901-385-6449 or pmedlock@cityofbartlett.org

¹ If all requested records do not have the same response, so indicate.

Board of Mayor and Aldermen
March 24, 2026

Item Memo



Consent Summary:

Formal Body:

Purchase and installation of AIS DIVI bull-pen style office furniture to accommodate 11 workstations with associated panels, work surfaces, storage components, electrical outlets, data plates, overhead cabinets, undercabinet lights, power poles, and chairs from Office Scapes, Inc. and in accordance with OMNIA Partners Contract AIS #R240101, is \$38,936.08. Funds are available in Account # 124.48124.939.

Attachments:

CJC Office Furniture



BARTLETT POLICE DEPARTMENT

Criminal Justice Center Office Furniture



Project Description:

The Police Department is requesting approval to purchase office equipment to relocate the Patrol Supervisory Office to a new location, increasing desk capacity, improving operational efficiency, and enhancing the overall patrol workspace. The current office can only accommodate eight personnel, requiring staff to share limited desk space. The proposed project will expand desk capacity to eleven workstations, supporting all current supervisory personnel and allowing room for future growth.

This purchase and installation will provide a functional, professional, and efficient workspace designed to meet the operational needs of supervisory staff. The addition of modern, standardized, and durable office furniture will improve organization, increase productivity, and ensure supervisors have adequate space to effectively manage daily operations and personnel.

Vendor Selection Process:

Representatives from our agency have been in contact with numerous vendors regarding this purchase. During our market and vendor research, Affordable Interior Systems (AIS) was identified as a solution that meets our agency's operational needs. AIS is a proven and trusted vendor within the Public Sector furniture supply chain with an established record of reliability, support, and long-term viability.

AIS participates in the OMNIA cooperative purchasing program under Contract No. R240101, which allows eligible government entities to procure approved equipment services through a competitively solicited contract. Use of this contract streamlines the purchasing process while ensuring compliance with applicable procurement requirements.

OMNIA and AIS have established a list of vendors who are authorized to distribute, sell, and install products related to this contract. Office Scapes Inc., a local business and a previous office furniture vendor for the city of Bartlett, is an authorized dealer under this contract and the preferred vendor for this project.

On March 24, 2026, the City of Bartlett's Board of Mayor and Aldermen approved a resolution that authorized the City of Bartlett to participate in the OMNIA cooperative purchasing program.

Equipment & Cost:

The items requested include the purchase and installation of AIS DIVI bull-pen style office furniture to accommodate (11) workstations with associated panels, work surfaces, storage components, electrical outlets, data plates, overhead cabinets, undercabinet lights, power poles, and chairs.

The total cost of this purchase, via Office Scapes Inc. and in accordance with OMNIA Partners Contract AIS #R240101, is \$38,936.08. Funding for this purchase is available in Account # 124.48124.939.

Supporting Documents:

The following documents are attached for review:

- Office Scapes Proposal # 130612
- AIS – DIVI Panel-Based System Brochure
- OMNIA Partners Contract No. R240101 Executive Summary
- OMNIA Partners Affordable Interiors Systems (AIS) Award Letter
- AIS Contract Documents and Authorized Vendor List

Thank you for your consideration,

Jeff Cox, Chief of Police

CJC Office Furniture

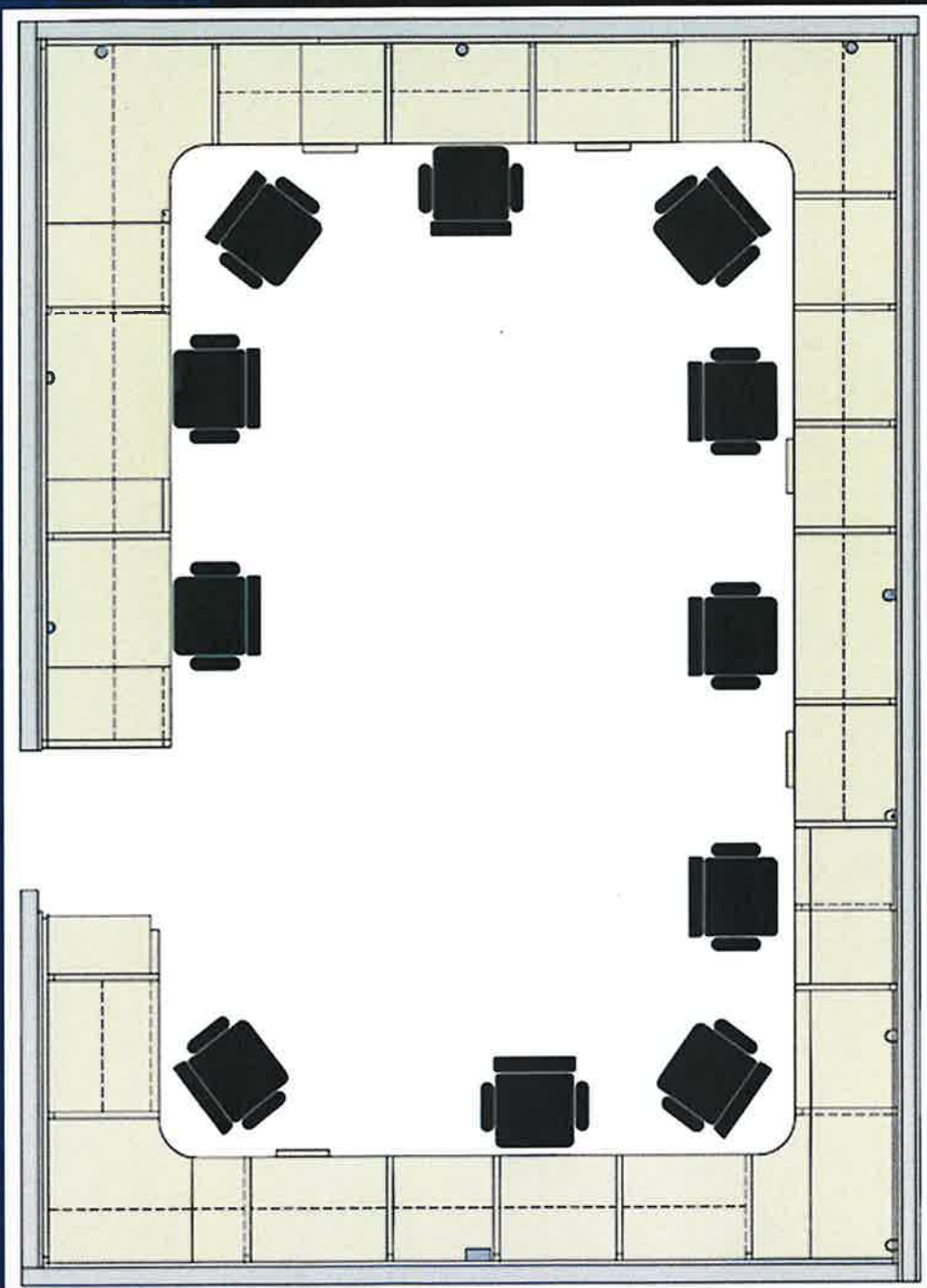


Office Relocation & Modernization Plan

- Current Patrol Supervisor Office has (8) Desk Positions for (9) Patrol Supervisors.
- Relocating the Office will provide room for (11) Desk Positions.
- Furniture Cost associated with this project is \$38,936.08 and includes the following:
 - Workstations
 - Panels
 - Work Surfaces
 - Storage Components
 - Electrical Outlets
 - Data Plates
 - Overhead Cabinets
 - Undercabinet Lights
 - Power Poles
 - Chairs

**Purchase being made using the OMNIA Cooperative via Office Scapes LLC. **
Existing Office Space & Furniture will be repurposed to expand Patrol Division Operations

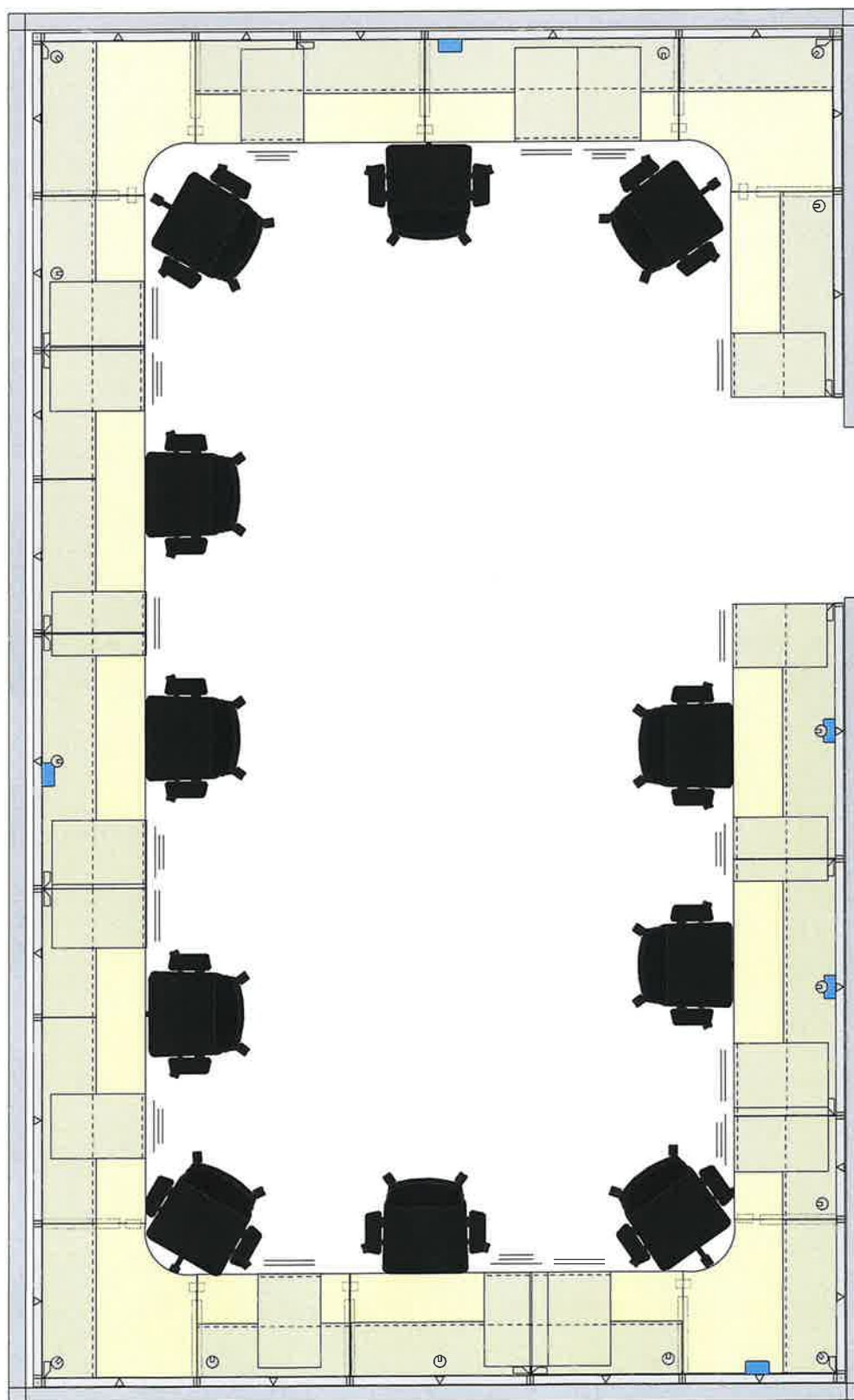
Proposed Layout



Not To Scale

Questions





**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) OFFICESCAPES, INC	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 305 GERMANTOWN BEND COVE	Requester's name and address (optional)
6 City, state, and ZIP code CORDOVA, TN 38018		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
6	2	-	1	6	8	9	8	7	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person

Date **11-13-25**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



P R O P O S A L

DATE	PROPOSAL#
03/05/26	130612

**VALID UNTIL SEE BELOW
PROJECT#: 00002-000490

CUSTOMER:
CITY OF BARTLETT POLICE DEPT
3730 APPLING RD BARTLETT TN 38133

INSTALL AT:
CITY OF BARTLETT POLICE DEPT 3730 APPLING RD BARTLETT TN 38133

CUSTOMER P.O.#

SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
			AIS - OMNIA PARTNERS CONTRACT # R240101 - CUSTOMER DISCOUNT 81% OFF LIST		
1	11	E-ADTCW	Ashley Duo Top Clamp Mount 6 Cord	274.36	3,017.96
			AIS		
			List Price: 1444.00		
2	2	E-UN8W4CIF	Ceiling Infeed 144" (DV)	130.91	261.82
			AIS		
			List Price: 689.00		
3	11	E-DP6GFPB	Snap-In Data Plate w/6 Gang Face - Black	8.17	89.87
			AIS		
			List Price: 43.00		
4	1	W-WSDV2454	Bullpen Worksurface - Rect 24"D x 54 1/4"W	164.54	164.54
		RO-E08201	Grey Elm		
		RW-GRRB	B - Location 1		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
			AIS		
			CONTINUED...		



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SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
List Price: 866.00					
5	1	W-WSDV2466	Bullpen Worksurface - Rect 24"D x 66 1/4"W	184.87	184.87
		RO-E08201	Grey Elm		
		RW-GRRB	B - Location 1		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
List Price: 973.00					
6	1	W-WSDV2478A	Bullpen Worksurface - Rect 24"D x 78 1/4"W	213.75	213.75
		RO-E08201	Grey Elm		
		RW-GRRB	B - Location 1		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
List Price: 1125.00					
7	2	P-DLPFPP266	Divi Linear In-Line Power/Data Pole - 2 Way - 66H	193.61	387.22
		RO-P0002	Black		
		AIS			
List Price: 1019.00					



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SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
8	9	E-MW8W4DO1	Duplex Outlet - Line 1 - Black	17.86	160.74
			AIS		
			List Price: 94.00		
9	7	E-MW8W4DO2	Duplex Outlet - Line 2 - Black	17.86	125.02
			AIS		
			List Price: 94.00		
10	6	E-MW8W4DO3	Duplex Outlet - Line 3 - Black	17.86	107.16
			AIS		
			List Price: 94.00		
11	10	WPS-FP	Flat Plate	7.41	74.10
			AIS		
			List Price: 39.00		
12	2	P-DVPFPPD66	Inline PDP Divider Kit 66H	58.90	117.80
			AIS		
			List Price: 310.00		
13	13	A-LEDTL-610 24	24 Led Task Light, W/ Dimmer & Transformer	115.71	1,504.23
			CONTINUED...		



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Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		AIS			
		List Price: 609.00			
14	7	A-LEDTL-615 40	40 Led Task Light, W/ Dimmer & Transformer	171.76	1,202.32
		AIS			
		List Price: 904.00			
15	2	P-DLBS90	Linear 2 Way - 90 Degree Base Shroud	6.08	12.16
		RO-P0002	Black		
		AIS			
		List Price: 32.00			
16	4	P-DLSEOR	Divi Linear Base - End of Run Shroud	6.08	24.32
		RO-P0002	Black		
		AIS			
		List Price: 32.00			
17	8	S-PEDBBFJ24	Pedestal - B/B/F - 24D	243.01	1,944.08
		PAINTHA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price: 1279.00			



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#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
18	9	S-PEDFFJ24	Pedestal - F/F - 24D	243.01	2,187.09
		PAINTHA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
			List Price: 1279.00		
19	18	E-MX8W4PTPC	18 in. Electrical Jumper (Panel To	48.26	868.68
	18		Panel)		
		AIS			
			List Price: 254.00		
20	4	E-MX8W4PTPC	21 in. Electrical Jumper (Extended	50.54	202.16
	21		Panel To Panel)		
		AIS			
			List Price: 266.00		
21	2	S-PEDJFB	Pedestal Extension Shroud	36.86	73.72
		PAINTHA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
			List Price: 194.00		
22	2	P-DLTPPM662	Divi Linear Tack Panel - Perm/Mono	295.07	590.14
	4		- PWR - 66H x 24W		
		BCBK	Black		
		FAB46100-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
			CONTINUED...		



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#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		FAB46100-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		AVERTICAL	(Fabric/Laminate applied vertically) (Default)		
		PAINTDLPA	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	1553.00		
23	3	P-DLTPPM663	Divi Linear Tack Panel - Perm/Mono	310.46	931.38
	0		- PWR - 66H x 30W		
		BCBK	Black		
		FAB46100-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		FAB46100-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		AVERTICAL	(Fabric/Laminate applied vertically) (Default)		
		PAINTDLPA	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	1634.00		
24	12	P-DLTPPM663	Divi Linear Tack Panel - Perm/Mono	325.85	3,910.20
	6		- PWR - 66H x 36W		
		BCBK	Black		
		FAB92200-A	Grade A Vertical Fabrics		
		CONTINUED...			



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SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		FAB92200-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		AVERTICAL	(Fabric/Laminate applied vertically) (Default)		
		PAINTDLPA	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	1715.00		
25	1	P-DLTPPM664	Divi Linear Tack Panel - Perm/Mono	341.62	341.62
	2		- PWR - 66H x 42W		
		BCBK	Black		
		FAB92200-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		FAB92200-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		AVERTICAL	(Fabric/Laminate applied vertically) (Default)		
		PAINTDLPA	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	1798.00		
26	2	P-DLTPPM664	Divi Linear Tack Panel - Perm/Mono	357.39	714.78
	8		- PWR - 66H x 48W		
		BCBK	Black		
		CONTINUED...			



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BARTLETT TN 38133

CUSTOMER P.O.#

INSTALL AT:

CITY OF BARTLETT POLICE DEPT
3730 APPLING RD
BARTLETT TN 38133

SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		FAB92200-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		FAB92200-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		AVERTICAL	(Fabric/Laminate applied vertically) (Default)		
		PAINTDLPA	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	1881.00		
27	4	P-DLTPPM666	Divi Linear Tack Panel - Perm/Mono	405.46	1,621.84
	0		- PWR - 66H x 60W		
		BCBK	Black		
		FAB92200-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		FAB92200-A	Grade A Vertical Fabrics		
		FAB-AD	Grade A Directional Vertical Fabrics		
		GAMAZE	Guilford Amaze Vertical Fabrics		
		RO-F2218	Amaze Fog		
		AVERTICAL	(Fabric/Laminate applied vertically) (Default)		
		PAINTDLPA	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	2134.00		
28	1	W-WS2424	Rectangular - 2mm Edge - 24D x 24W	87.78	87.78
		RO-E08201	Grey Elm		
		CONTINUED...			



P R O P O S A L

DATE	PROPOSAL#
03/05/26	130612

**VALID UNTIL SEE BELOW
PROJECT#: 00002-000490

CUSTOMER:
CITY OF BARTLETT POLICE DEPT
3730 APPLING RD BARTLETT TN 38133

CUSTOMER P.O.#

INSTALL AT:
CITY OF BARTLETT POLICE DEPT 3730 APPLING RD BARTLETT TN 38133

SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		RW-GRRD	D - Location 3		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 462.00		
29	1	W-WS2436	Rectangular - 2mm Edge - 24D x 36W	111.91	111.91
		RO-E08201	Grey Elm		
		RW-GRRB	B - Location 1		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 589.00		
30	1	W-WS2436	Rectangular - 2mm Edge - 24D x 36W	111.91	111.91
		RO-E08201	Grey Elm		
		RW-GRRC	C - Location 2		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 589.00		
31	1	W-WS2436	Rectangular - 2mm Edge - 24D x 36W	111.91	111.91
		RO-E08201	Grey Elm		
		RW-GRRD	D - Location 3		
			CONTINUED...		



P R O P O S A L

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CUSTOMER:
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3730 APPLING RD BARTLETT TN 38133

INSTALL AT:
CITY OF BARTLETT POLICE DEPT 3730 APPLING RD BARTLETT TN 38133

CUSTOMER P.O.#

SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 589.00		
32	1	W-WS2442	Rectangular - 2mm Edge - 24D x 42W	120.84	120.84
		RO-E08201	Grey Elm		
		RW-GRRB	B - Location 1		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 636.00		
33	1	W-WS2448	Rectangular - 2mm Edge - 24D x 48W	130.53	130.53
		RO-E08201	Grey Elm		
		RW-GRRC	C - Location 2		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 687.00		
34	3	W-WS2460	Rectangular - 2mm Edge - 24D x 60W	158.46	475.38
		RO-E08201	Grey Elm		
		RW-GRRB	B - Location 1		
		GROMMETC	Grommet Color Option		
			CONTINUED...		



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Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 834.00		
35	1	W-WS2460	Rectangular - 2mm Edge - 24D x 60W	158.46	158.46
		RO-E08201	Grey Elm		
		RW-GRRD	D - Location 3		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
			List Price: 834.00		
36	42	X-RECTHANDL E	Rectangular Pull Handle all options	6.46	271.32
		PAINT-HA	Grade A Paint		
		RO-P0002	Black		
		AIS			
			List Price: 34.00		
37	10	WPS-UNCT24S	Shared Cantilever - Single - 24D	30.78	307.80
		RO-P0002-10	Black (Cantilever Single Standard Zero Upcharge)		
		RO-P0002	Black		
		AIS			
			List Price: 162.00		



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CUSTOMER P.O.#

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Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
38	8	WPS-SSSAL	Side/Support Rear Bracket - Left	15.96	127.68
		RO-P0002-10	Black (Cantilever Single Standard Zero Upcharge)		
		RO-P0002	Black		
		AIS			
		List Price:	84.00		
39	9	WPS-SSSAR	Side/Support Rear Bracket - Right	15.96	143.64
		RO-P0002-10	Black (Cantilever Single Standard Zero Upcharge)		
		RO-P0002	Black		
		AIS			
		List Price:	84.00		
40	2	S-FDUDV24	Type C Flipper Unit - Solid Face - 24W	177.65	355.30
		RS-FDFMC24	Type C Metal 24W		
		PAINTMXO	Paint Option		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		RS-FDSUR	(Standard Mechanism)		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	935.00		
41	3	S-FDUDV30	Type C Flipper Unit - Solid Face - 30W	181.45	544.35
		RS-FDFMC30	Type C Metal 30W		
		PAINTMXO	Paint Option		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		RS-FDSUR	(Standard Mechanism)		
		CONTINUED...			



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CUSTOMER P.O.#

SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
			List Price: 955.00		
42	8	S-FDUDV36	Type C Flipper Unit - Solid Face - 36W	187.53	1,500.24
		RS-FDFMC36	Type C Metal 36W		
		PAINTMXO	Paint Option		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		RS-FDSUR	(Standard Mechanism)		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
			List Price: 987.00		
43	1	S-FDUDV42	Type C Flipper Unit - Solid Face - 42W	191.52	191.52
		RS-FDFMC42	Type C Metal 42W		
		PAINTMXO	Paint Option		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		RS-FDSUR	(Standard Mechanism)		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
			List Price: 1008.00		
44	2	S-FDUDV48	Type C Flipper Unit - Solid Face - 48W	204.06	408.12
			CONTINUED...		



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Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
		RS-FDFMC48	Type C Metal 48W		
		PAINTMXO	Paint Option		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		RS-FDSUR	(Standard Mechanism)		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	1074.00		
45	4	S-FDUDV60	Type C Flipper Unit - Solid Face - 60W	246.81	987.24
		RS-FDFMC60	Type C Metal 60W		
		PAINTMXO	Paint Option		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		RS-FDSUR	(Standard Mechanism)		
		PAINTMA-15	Grade A Paint		
		RO-P0002	Black		
		AIS			
		List Price:	1299.00		
46	4	W-WSCC2436	Curvilinear Corner - 2mm Edge - 24D x 36W	173.47	693.88
		RO-E08201	Grey Elm		
		RW-GRCB	B - Location Corner 1 (Default)		
		GROMMETC	Grommet Color Option		
		W-GRC3GV1	Grommet Cover - Grey		
		LAMTABA	Grade A Laminate		
		RO-L08201-A	Grey Elm (Textured)		
		AIS			
		List Price:	913.00		



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#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
47	20	A-DVVWMTL16	Tasklight Cord/Vertical Wire Manager - 16H	18.24	364.80
		RO-P0002-20	Black (Cantilever Standard Zero Upcharge)		
		RO-P0002	Black		
		AIS			
			List Price: 96.00		
			SIT ON IT SEATING - OMNIA PARTNERS		
			CONTRACT # R240104 - CUSOMTER		
			DISCOUNT 54% OFF LIST		
48	11	1123.BK2.MB .YE3.AR9	Focus 2.0, Highback Mesh With Adjustable Lumbar, Enhanced Synchro Control w/ Seat Depth, Fully Adjustable (8-way)	558.90	6,147.90
		MC1	Black Mesh		
		YCC01	Black		
		LA1	Onyx		
		FC1	Black Frame		
		BT1	5-Star Base		
		BC1	Black Nylon Base		
		CS5	Carpet Casters		
		CH1	Standard Cylinder		
		FABRIC	Fabric Grade Selections		
		FG1	Fabric Grade 1		
		VINYL ONE	Vinyl One Color Selection		
		25-1620519-0729	Vinyl One Black		
		AC	Fully Assembled in a carton		
			SIT ON IT		
			List Price: 1215.00		



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CUSTOMER P.O.#

SALESPERSON

Eric Walker

#	QTY	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTENDED
49	1	DEALER SERVICES		4,550.00	4,550.00
THE GENERAL CONDITIONS OF AGREEMENT ARE INCORPORATED HEREIN BY REFERENCE AND GOVERN THE TERMS AND CONDITIONS OF THIS ORDER					
QUOTE VALID FOR 30 DAYS. ALL PRODUCT NON RETURNABLE/NON REFUNDABLE ALL INFORMATION PROVIDED IS PROPRIETARY TO OFFICESCAPES					
ACCEPTED BY _____				SUBTOTAL	38,936.08
DATE ACCEPTED _____				TOTAL	38,936.08

Sales Agreement

GENERAL CONDITIONS OF AGREEMENT

ORDERS

- Orders for any item of merchandise or service (see attachment) will not be placed until customer returns a signed copy of the Sales Quote.
- Deposits may be required. Order entry may be delayed until your deposit payment is received by Office Scapes, Inc.
- Orders may not be cancelled, without penalty, once the manufacturer begins production, unless said manufacturer agrees in writing to accept said cancellation. Changes in quantity or specifications are subject to approval by seller and manufacturer and buyer shall pay any additional charges from the manufacturer. All requests for changes in quantity or specifications shall be delivered to the seller in writing.

ACCEPTANCE

Acceptance of delivery constitutes acceptance of the merchandise as delivered.

PAYMENT TERMS

- Prices are firm for a period of THIRTY (30) days unless otherwise indicated.
- Terms are net TEN (10) days from date of our invoice. Merchandise will be invoiced after delivery.
- No payment shall be withheld on any invoice because of partial delivery of the entire order.
- Customer agrees to pay a finance charge of 5/6 of (one) 1% per month of the annual percentage rate of (ten) 10% on all delinquent invoices. In the event that Office Scapes must bring any proceeding to enforce this Agreement, or to construe or determine its validity or enforceability, or with respect to some other dispute concerning this Agreement, and the court or other dispute resolution forum upholds Office Scapes' position, the Customer in addition to any other damages shall reimburse Office Scapes for all attorney fees and costs incurred by Office Scapes in such proceeding, whether such fees and costs are incurred at the investigatory, settlement discussion, pre-trial, trial, appellate or post-appellate levels.
- Customer grants and Office Scapes, Inc. retains a security interest in any and all merchandise and materials until the full purchase price and all other charges due under this agreement are paid in full.

DELIVERY AND INSTALLATION

In the event that delivery and/or installation is required as part of this contract, the following provisions shall apply.

- Condition of Job Site - The job site shall be clean, clear, and free of debris prior to installation.
- Job Site Services - Electric current, heat, hoisting, and/or elevator service will be furnished without charge by customer. Adequate facilities for off-loading, staging, moving, and handling of merchandise shall be provided.
- Special Packaging or Handling - If special packaging or handling is required that is not contained in the specifications, it will be subject to extra charge to the customer.
- Delivery During Normal Business Hours - Delivery and installation will be made during normal working hours (8:00 a.m. to 5:00 p.m.) Monday - Friday, excluding holidays. Additional labor costs resulting from overtime work performed at the customer's request will be paid by the customer at a rate specifically quoted by Office Scapes, Inc.
- Storage Space - Provided the merchandise does not arrive at the site earlier than the date requested, safe and adequate storage space will be provided by the customer. If the space provided is inadequate and requires excessive sorting or storage cost, such excess will be reimbursed by the customer. If the space provided is inconveniently located or on another floor, the customer will reimburse the extra cost of transportation to and from storage. If the merchandise must be moved due to progress of other trades or other reason, the customer will reimburse the extra cost of such moving.
- Erection and Assembly - Office Scapes, Inc.'s ability to erect or assemble furniture knocked-down or to permanently attach, affix or bolt in place movable furniture is dependent on jurisdictional agreements. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than Office Scapes, Inc.'s own installation personnel, resulting additional costs will be paid by the customer.
- Electrical - All responsibilities involving building structure or electrical connection which incorporates product specified herein shall be borne by the owner or specifier. Should Office Scapes, Inc. be required to supply electrician or other specialists, the cost of such shall be billed to customer as a separate invoice, and is in no manner included in this contract.
- Damage - After arrival at the site, any product loss or damage by weather, or other trades, or fire, or any other elements shall be the responsibility of the customer and the customer agrees to hold Office Scapes, Inc. harmless from loss or damage for such reasons.
- Insurance - Public Liability, Workmen's Compensation, Property Damage, Automotive and Liability insurance are carried by Office Scapes, Inc. and certificates will be delivered upon request. Fire, Wind, Flood, and all other insurance at the site will be provided and paid for by the customer. Risk of loss passes to the customer upon delivery of merchandise.
- Lead Times - Office Scapes, Inc. cannot accept responsibility for manufacturers lead-times or freight companies' delivery time and shall not be liable for any failure, delay, or interruption in performance caused by strikes, fires, shortages of labor or materials, or any other cause beyond our control. Our pricing excludes the acceptance of liquidated damages of any type.

DELAYS

In the event that construction delays or other causes not within our control force postponement of the installation, the furnishings will be stored until installation can be resumed and will be considered accepted by the client for purposes of payment. In such event the client shall reserve the right to withhold (ten) 10% of the invoice amount of such shipments against the completion of the contract. Transfer and storage charges incurred shall be paid by the customer.

WARRANTY

All furniture sold by Office Scapes, Inc. is warranted to be free from defects in materials or workmanship in accordance with manufacturer's written policy. No agent or representative of Office Scapes, Inc. is authorized to make any additional representation or warranties unless made in writing, signed by a company officer, and made part of the terms and conditions of sale.

CLAIMS

Office Scapes, Inc. will prosecute claims for transportation damage on merchandise sold by Office Scapes, Inc. Damaged merchandise will be repaired to the satisfaction of the client or merchandise will be replaced.

DESIGN OWNERSHIP

All designs, plans, drawings, specifications, and samples shall remain the property of Office Scapes, Inc. whether or not the work for which they are made is executed. Any originals or copies thereof delivered to customer shall become the property of customer upon full payment in accordance with the contract.

CUSTOMER'S OWN MATERIAL (C.O.M.)

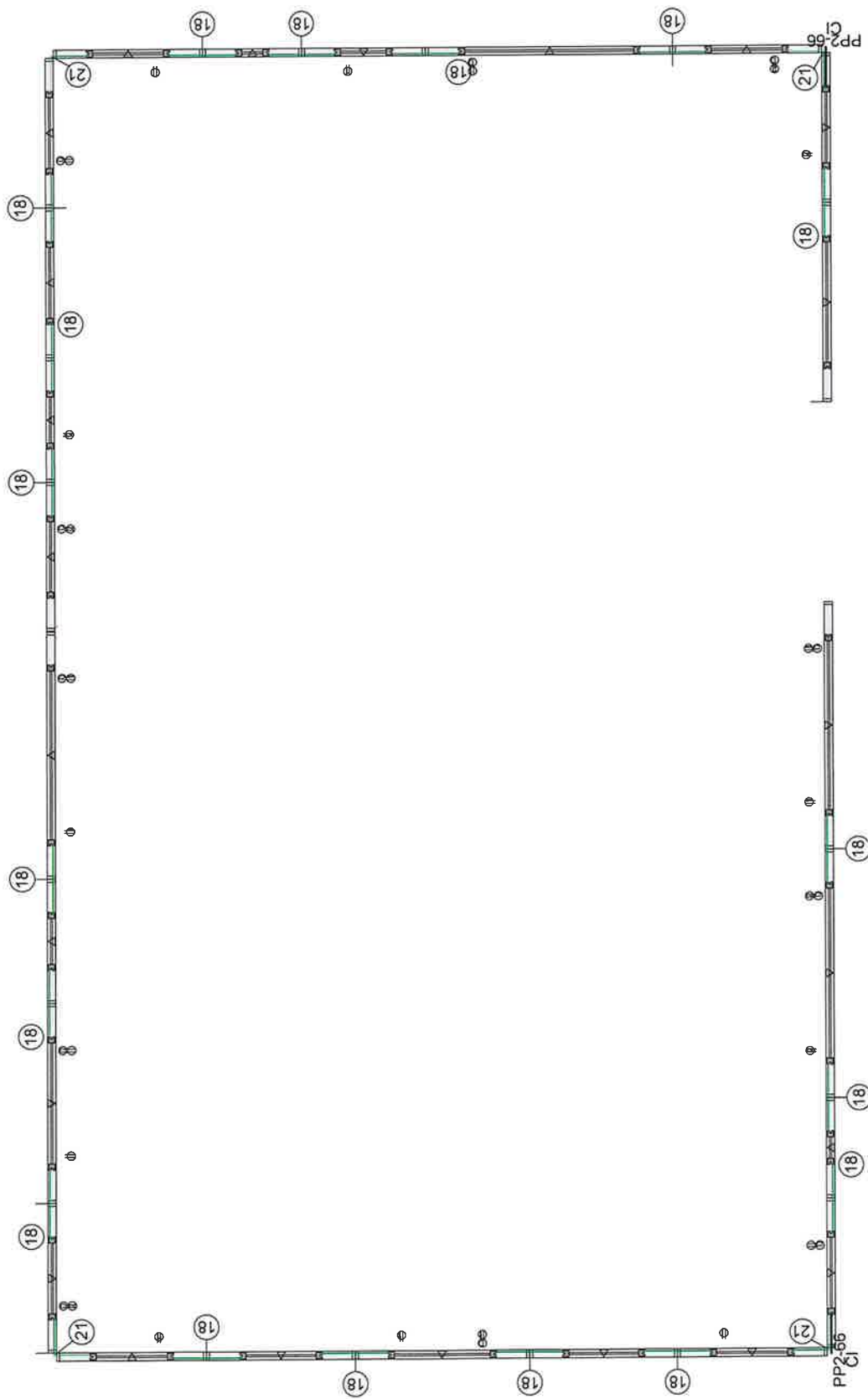
Customer's Own Material (C.O.M.) will be invoiced as it is shipped from the fabric or leather supplier to the upholstering manufacturer or to your designated destination. Any finishing charges specified will be invoiced as they are completed. The application of C.O.M. is not guaranteed by Office Scapes, Inc. C.O.M. products, custom items or nonstandard manufacturers products are not guaranteed by Office Scapes, Inc., and are limited to any warranties offered by the manufacturers.

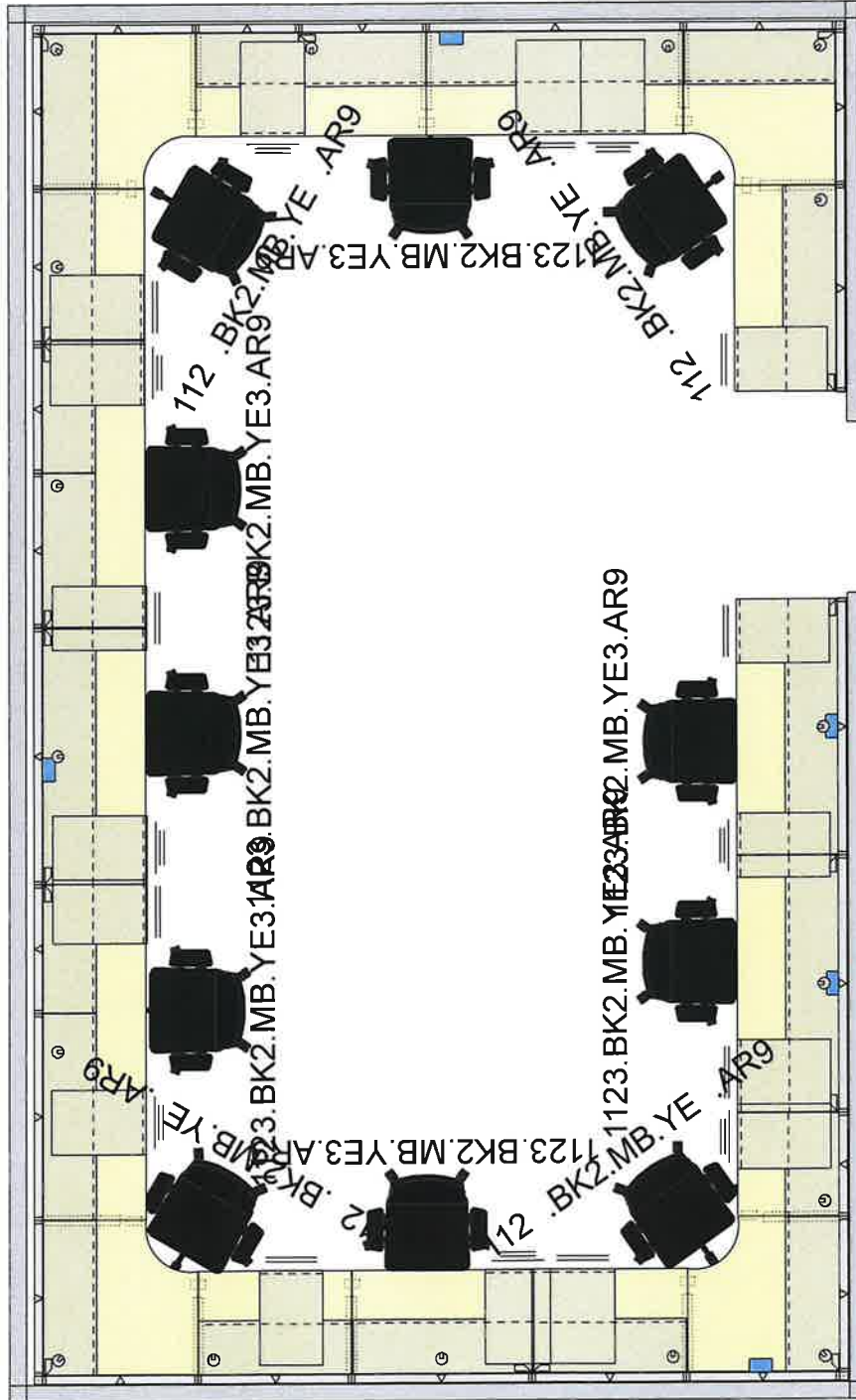
GENERAL LIABILITY

No liability shall accrue against Office Scapes, Inc. as a result of any breach of these terms and conditions resulting from any strike, lockout, work stoppage, accident, Act of God, or other delay beyond Office Scapes, Inc.'s control.

NO OTHER AGREEMENTS

There are no other agreements expressed or implied other than those specified herein and those set forth in the specifications, delivery and/or installation schedules. The terms and conditions set forth herein and in any applicable attached documents may not be varied except upon the prior written approval of both buyer and seller.





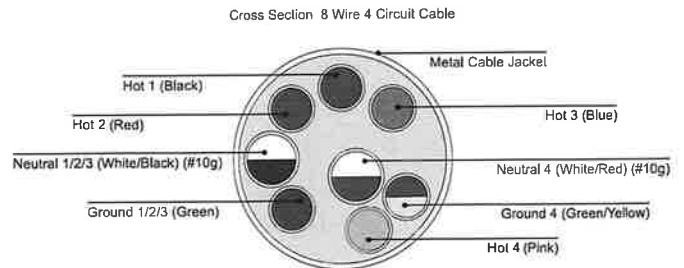
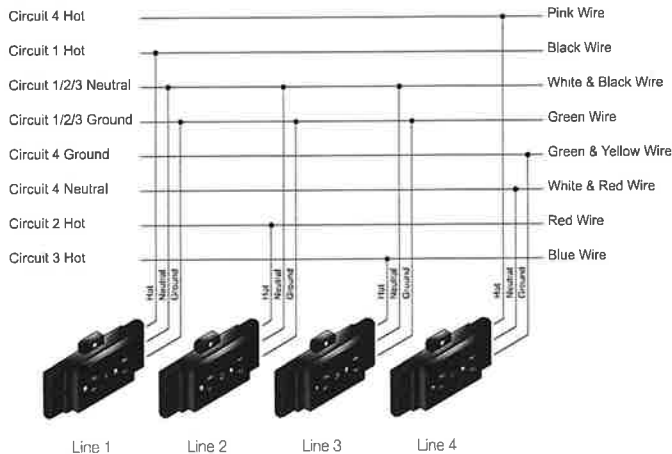
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Date 3/5/2026 Page 2 / 2	 CET COMMERCIAL INTERIORS FINAL gym cubes.cmrdrw

Divi Electrical Product Details

Product Detail 1 Electrical Components (8 Wire, 4 Circuit)

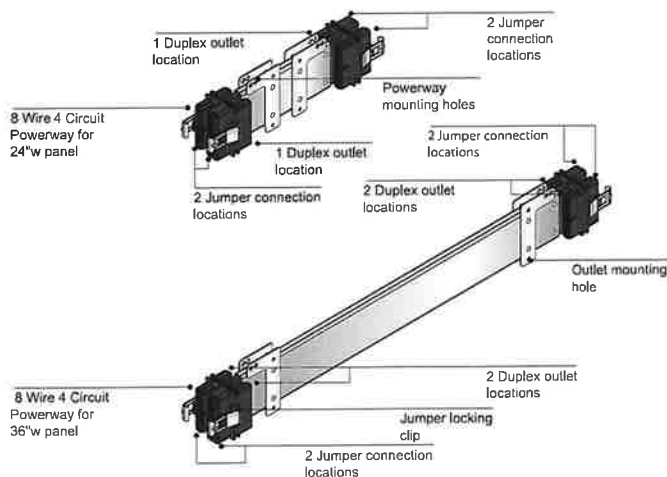
AIS Divi 8 Wire 4 Circuit electrical system contains four circuits. Each circuit is rated at 20 amps/120 volts maximum. Circuit 1, Circuit 2 and Circuit 3 are served by a system neutral and an equipment ground. Circuit 4 is dedicated and is served by its own neutral and ground. Circuit and ground conductors are #12 A.G.W. (gauge). All neutrals are #10 A.G.W. (gauge).

Shown below is a cross section of metal cable used for 8 Wire 4 Circuit jumpers and infeeds. Circuit and ground conductors are #12 A.G.W. (gauge). All neutrals are #10 A.G.W. (gauge).



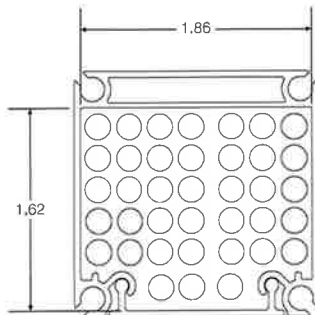
Powerways provide electrical distribution and access for duplex outlets back to back. 24" wide panels can accept only one duplex outlet per side, two total back to back. All other panels can accept two per side, four total back to back. Powerways "grow" in length with frames of greater width, making panel to panel connections a "standard" configuration and allowing for "pass through" connections. Each powerway has locations for up to four jumpers, two at each end. Powerways are included when ordering powered panels.

Duplex Outlets are designated as circuits 1 through 4. Each duplex outlet contains two single receptacles (places to plug into) of the same circuit and are specified separately from powerways. All duplex outlets have black faces. The lettering on outlets for Circuit 1, 2 and 3 is white. The lettering on outlets for Circuit 4 is orange. Outlets are screw mounted to powerway. Duplex outlets are standard 15 amp outlets. For 20 amp outlets, call AIS Customer Service.

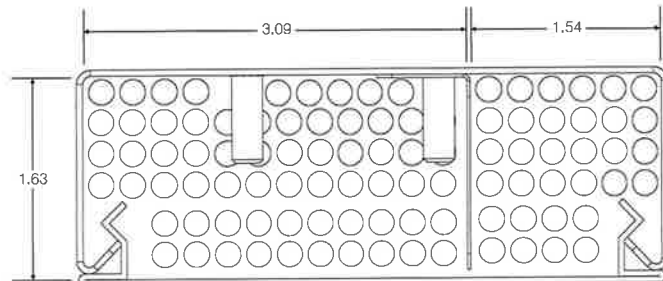


Common Equipment Amperages:	
Personal Computer	2.00 - 4.00
Laser Printer	5.00 - 8.00
Desktop Plotter	1.50
Fan	1.00
Heater	8.50 - 12.50
Tasklight	1.00
Slide Projector	2.00 - 6.00
Coffee Pot	15.00
Paper Shredder	4.40 - 13.00
Radio	0.05
Pencil Sharpener	1.00
Calculator	0.25
Answering Machine	0.08

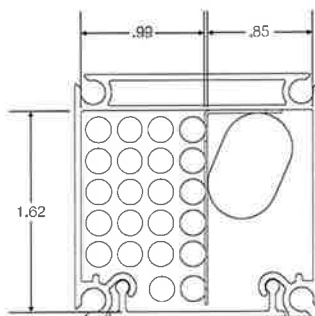
Product Detail 2
Power/Data Pole Dimensions and Capacities



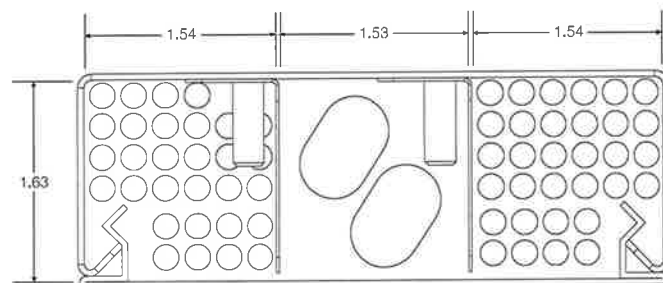
Divi with no feed = 38 CAT 6 cables



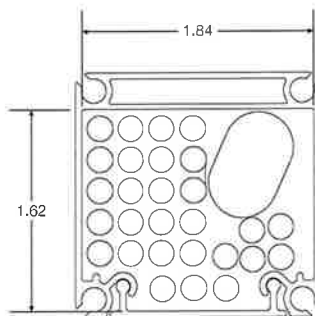
Standard pole with no feed = 97 CAT 6 cables



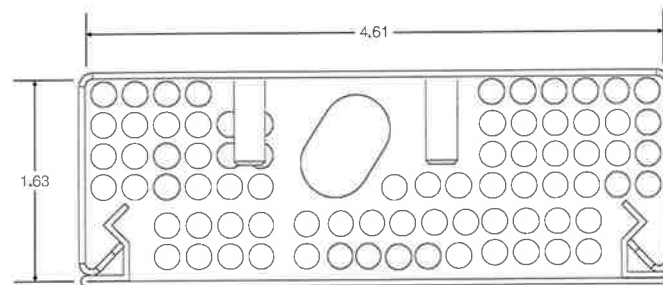
Divi with feed with barrier = 22 CAT 6 cables



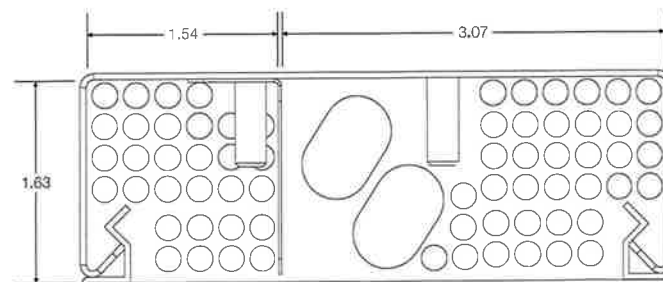
Standard pole with feed with center barriers = 64 CAT 6 cables



Divi with feed no barrier = 27 CAT 6 cables



Standard pole with feed with no center barriers = 88 CAT 6 cables



Standard pole with feed with one center barrier = 66 CAT 6 cables



DIVI®

Panel-Based System

AIS



AN OPEN INVITATION

Divi delivers on all the positives of a 2" panel-based open plan, with remarkable flexibility and simplicity. There's a Divi solution for practically every workspace need, making it the smart, scalable answer for individual and teams across your organization. Linear trim offers a streamlined aesthetic for cohesive design detail.



A MORE ENLIGHTENED OPEN PLAN

Support your company's unique needs and personalize your interior with an inspiring menu of options.

Diw now offers linear trim so you can create a streamlined aesthetic. The trim allows you to blend monolithic, segmented, glass, and stack panels to support a variety of workstyles – from highly collaborative to virtually distraction-free. Upmounted storage and frameless glass increase privacy while freely bringing daylight into the space.

WORKSTATIONS THAT WORK **EVERYWHERE** & CHANGE WITH EASE

In addition to far-reaching height and panel options, Divi provides tremendous planning flexibility. An innovative universal hinge allows you to create 90-, 120- and 135-degree configurations using a single platform, changing the look, feel and function of workstations to reflect the character and purpose of each space. Divi installs quickly, and you'll appreciate how easily your future workstation moves, adds and changes will be.





DIVIDE SPACE AND SUPPORT WORK AT ANY HEIGHT

Divi is designed to readily accommodate height-adjustable tables, giving users greater flexibility in choosing and changing postures throughout the day. Incorporate convenient Calibrate® Series pull-out storage to help delineate personal space while placing files and materials within easy reach.







EVERYONE GETS ALONG WONDERFULLY WITH DIVI

No one has ever accused Divi of being socially awkward. That's because it's based on a standard 2" panel system and scaled to match other AIS products. Divi easily forms the foundation of a unified yet varied workplace. Combine Divi with our Calibrate® Series laminate storage and Day-to-Day® tables to bring greater function and warmth to workstations—or give leadership offices greater prominence.



Need Divi Fast?
Explore the Divi Fast Track program, which offers select Divi elements that ship in just two days.

UNMATCHED QUALITY AND VALUE

From simple installation and a flexible platform that makes it easy to change direction as needed, to exceptional durability and generous raceways for your power, data or communications, Divi is designed to grow with you.

Plus, it's a system you can feel good about. Made with recycled material and using an environmentally friendly manufacturing process, Divi is also one of the most affordable system solutions in the industry.

MATERIALS & FINISHES

Laminates



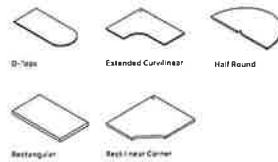
*Laminates can be applied to worksurfaces, panels and gallery panels

Paints - Available in all paint options



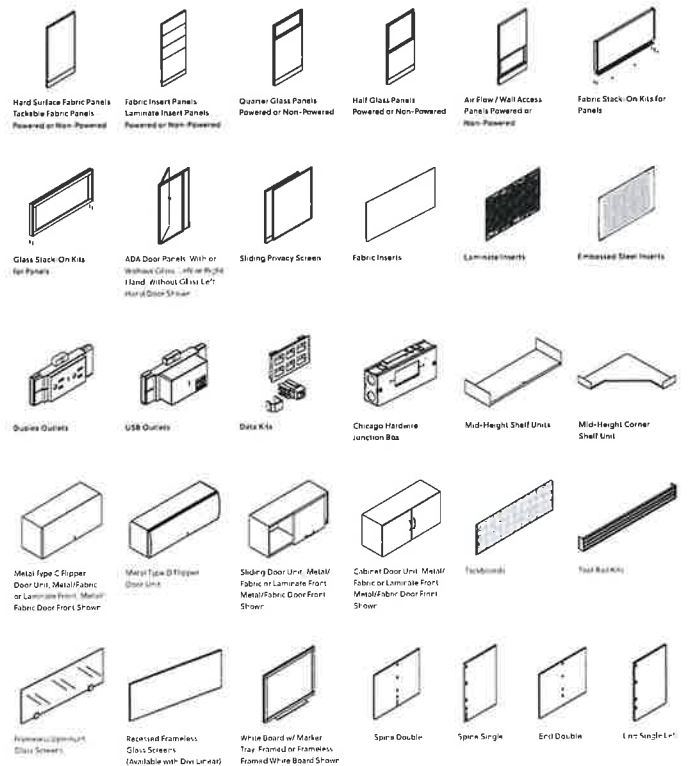
Worksurfaces

Many different worksurfaces are available.



AIS has many panel finishes available to choose from - all apply a COM finish and can be painted more. Finish samples may be requested to assist with specification. Please visit aisinc.com or contact your AIS representative

EXPLORE THE OFFERING



Visit aisinc.com/products to view the complete statement of use and learn more

QUALITY & DETAILS



Divi Trim



Divi Raceway Corner Shroud



Divi Ring



N-Leg



Tapered Leg



A-Leg



Calibrate® Series storage integrates effortlessly with Divi



Specify Calibrate® Series storage on face for a lighter look and feel

The Divi system offers many choices, ensuring workstations can meet the unique needs of users. Whether it's a variety of worksurface supports or integration with our Calibrate® Series laminate solutions, it's easy to design highly functional, highly personal work environments with Divi. Divi Linear trim can be retrofitted onto existing customer applications with Divi topcaps, endcaps and shrouds.

Pull Options



Bar Pull



L Pull*



Logo Pull



Rectangular Pull



Slim Pull*

Available on all panel covers (Calibrate Series storage only).
Slim Pull available on drawers - not doors.
Combinations with Slim Pull drawers will have standard touch-to-open with bar pull.
*Panel lines only (Bar calls are in various finishes).
Note: Slim Pull upgrade applies (See prices)



Knife Edge



User Friendly Pull-Out Storage



Convenient Power/Data Access



Gallery Panels

FEATURED FABRICS & FINISHES

Cover

Worksurfaces: Looks Likatre Laminate **Panels:** Spine: Simplicity Gray/Blue with Lite Silver Smooth Trim and Grey Value 1 base trim **Trim:** Divi Linear **Return:** Lido Oak Bluffs and Clear Glass with Lite Silver Smooth Trim and Grey Value 1 base trim **Lower Storage:** Looks Likatre Laminate Front with Satin White Steel case, Brushed Nickel Loop Pulls and Silver Locks **Upton Task Seating:** Grey-Black Striped Mesh Back, Upholstered Seat with Mayer, On The Spot, Oasis, Black Frame with Polished Aluminum Base

Page 2-3

Worksurfaces: Looks Likatre Laminate **Panels:** Engage, Denim and Frosted Glass with Metallic Silver Trim and Grey Value 1 base trim **Trim:** Divi Linear **Upper Storage:** Looks Likatre Laminate and True White Laminate **Lower Storage:** Looks Likatre Laminate Front with True White Laminate Case, Brushed Nickel Square Pulls and Silver Locks **Modesty Panel:** Looks Likatre and **Height Adjustable Table:** Satin White **Devens Task Seating:** Grey Mesh Back, Upholstered Seat with Stinson, Charlotte, Lapis, Black Frame with Black Base **Volker Cubes:** Camira Blazer Hull

Page 4-5

Worksurfaces: Aimtoo Savatre Laminate **Panels:** Simplicity Blue Smooth and Frosted Glass with Metallic Silver Trim **Trim:** Divi Linear **Lower Storage:** Aimtoo Savatre Laminate Fronts and True White Laminate case **Modesty Panels:** Frosted Glass **Mobile Pedestals:** Mayer Fabrics, Fedora, Indigo and Satin White Case **Support Legs:** Light Silver Smooth **Devens Task Seating:** Grey Mesh Back, Upholstered Seat with Designtex, Phenomena, Mineral, Black Frame with Black Base

Page 6-7

Worksurfaces: Brazilwood Laminate **Panels:** Upper: Brazilwood Laminate with Medium Tone Trim **Lower:** New England Concord with Medium Tone Trim **Trim:** Divi Linear **Lower Storage:** Brazilwood Laminate Fronts and Satin White, Loop Pulls **Modesty Panels:** Frosted Glass **Bolton Task Seating:** Black Mesh Back, Upholstered Seat with Guilford Beehive Current (discontinued), Black Frame with Polished Aluminum Base **Pierce Side Seating:** Black Backs, Upholstered Seat with Guilford Beehive Current

Page 8-9

Worksurfaces: True White Laminate **Panels:** Spine: Marin Dolphin with Satin White Panel and Base Trim **Trim:** Divi Linear **Return:** Purpose Target with Satin White Panel and Base Trim **Storage Towers:** Aimtoo Savatre and True White Laminates **Pedestal Storage:** Divi Fast Track Satin White Steel **Height Adjustable Base:** Satin White **Bolton Task Seating:** Graduated Green Mesh (discontinued), Upholstered Seat with Mayer, Fanfare, Fiesta, Black Frame with Polished Aluminum Base

Page 10-11

Worksurfaces: Leave Likatre Laminate **Upper Storage:** Leave Likatre and Satin White **Trim:** Divi Linear **Support Legs:** Satin White A-Legs **Panels:** Spine: Lido Oak Bluffs **Return:** Mirador pacific and Clear Glass with Satin White Panel and Base Trim **Mobile Pedestal:** Upholstered Seat with Mayer Haven Peridot, Leave Likatre Fronts and Satin White Case **Upton Task Seating:** Striped Black/Black Mesh Back, Upholstered Seat with Mayer, Metal Strips, Springtime, Black Frame with Black Base

Page 12-13

Worksurfaces: Aimtoo Savatre Laminate **Panel:** Mirador Storm and Lake Blue with Satin White Panel and Base Trim **Trim:** Divi Linear **Storage:** Aimtoo Savatre and True White Laminates with Bar Pulls **Devens Task Seating:** Grey Mesh Back, Upholstered Seat with Designtex, Carrick, Parakeet, Black Frame with Black Base **Volker Cube:** Camira Blazer Ulster

Page 14-15

Worksurfaces and Modesty: Aimtoo Savatre Laminate with Satin White O-Legs **Panels:** Simplicity, Blue Smooth with Satin White Panel and Base Trim **Trim:** Divi Linear **Upper Storage:** Satin White **Pedestal:** Divi Fast Track Satin White **Natick Task Seating:** Grey Mesh Back, Upholstered Seat with Camira, Honeycomb, Honey, Black Frame with Polished Aluminum Base

Please request samples to view before specifying, as the colors, materials, and finishes featured within our printed and electronic literature may vary due to the printing processes and/or viewing screens used. Availability of finishes and materials shown within this brochure may vary due to manufacturers' lifecycle management.

National Showrooms:

Leominster

AIS Headquarters
25 Tucker Drive
Leominster, MA 01453

New York

AIS New York
257 Park Avenue South
New York, NY 10010

GSA Sales

GSA Contract 47Q5MA20D08Q4
Multiple Award Schedule (MAS)
Large Category: Furniture & Furnishings
Subcategories: Office Furniture, Packaged Office Furniture and Furniture Services

Chicago

The Merchandise Mart
Suite 391
Chicago, IL 60654

Washington, D.C.

AIS Washington, D.C.
1501 M St., NW, STE 230
Washington, D.C. 20005

For additional information on AIS:

Dealer Showrooms, Representative Directory, Project
Case Studies, Online Catalog & Product Showcase
Visit: ais-inc.com



FURNITURE, INSTALLATION, AND RELATED SERVICES
Executive Summary

Lead Agency: Region 4 ESC

Solicitation: RFP 24-01

RFP Issued: April 10, 2024

Pre-Proposal Date: April 24, 2024

Response Due Date: June 6, 2024

Proposals Received: #63

Awarded to: Affordable Interior Systems, Inc. (AIS), Allsteel LLC, Enwork (ASSA Group), Identity Group Holdings Corp., Irwin Seating Company, Jasper Seating Company, Inc. dba JSI, Kimball International Brands, Inc., Krueger International, Inc., Lakeshore Learning Materials, LLC, Meteor Education, LLC, ODP Business Solutions, LLC, OFS Brands Inc, Safco Products Co., School Specialty LLC, SitOnIt Seating (Exemplis LLC), Teknion LLC, The HON Company LLC, VS America, Inc., WB Manufacturing, LLC, Wenger Corporation

The Board of Directors of Region 4 Education Service Center (ESC) issued RFP 24-01 on April 10, 2024, to establish a national cooperative contract for Furniture, Installation, and Related Services.

The solicitation included cooperative purchasing language in Sections I. Scope of Work, National Contract:

Region 4 ESC, as the Principal Procurement Agency, defined in ATTACHMENT D, has partnered with OMNIA Partners, Public Sector, Inc., a Delaware corporation ("OMNIA Partners") to make the resultant contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. Region 4 ESC is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a "Participating Public Agency") and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Cooperative Purchasing Agreement, a form of which is attached hereto on ATTACHMENT D, or as otherwise agreed to. ATTACHMENT D contains additional information about OMNIA Partners and the cooperative purchasing program.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- Region 4 ESC website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino County Sun, CA
- Honolulu Star-Advertiser, HI
- The Herald-News – Will County (IL)
- The Advocate – New Orleans, LA
- The New Jersey Herald, NJ
- Albany Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Deseret News, UT
- Richmond Times-Dispatch, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT

- Las Vegas Review-Journal
- Kennebec Journal, ME

On June 13, 2024, proposals were received from the following offerors:

Affordable Interior Systems, Inc. (AIS) (Affordable Interior Systems, Inc.)	School Outfitters	CorpDesign (Imagine Furniture Inc.)
Jasper Seating Company, Inc. dba JSI (Jasper Seating Company, Inc.)	School Specialty LLC	Diversified Woodcrafts (DWI Acquisition)
JMJS INC	SitOnIt Seating (Exemplis LLC)	EDmarketplace Inc.
Kaplan Early Learning Company (KAPLAN COMPANIES INC)	Special-T, LLC	Identity Group Holdings Corp.
Kay-Twelve, LLC	Teknion LLC	Educational Environments (Frank Cooney Co, Inc)
Kimball International (Kimball International Brands, Inc.)	The HON Company LLC	Enwork (ASSA Group)
Krueger International, Inc.	Vari Sales Corporation	ERG International (Ergonom Corporation)
Lakeshore Learning Materials, LLC (Lakeshore Parent, LLC)	VS America, Inc.	Flexxform Designs (Flexxform Designs Inc.)
Learning Environments LLC	WB Manufacturing	Fomcore, LLC
Meteor Education, LLC	OFGO STUDIO (DSI Industries Inc.)	Framery, Inc
National Public Seating (NPS Public Furniture Corp)	Wenger Corporation	FurnitureLab (Rapp Productions, Inc)
Natural Pod (Natural Pod Services, Inc.)	INDEAL Inc.	FYRN
Neutral Posture, Inc.	Human Active Technology	Global Furniture Group (Global Industries, Inc.)
Nevers Industries, Inc	AGATI, INC.	GMI Companies (Ghent Manufacturing)
Irwin Seating Company	Allseating Corporation	Greene Manufacturing, INC.
ODP Business Solutions, LLC	Allsteel LLC	Gressco LTD
OFS Brands Inc	Alumni Classroom Furniture Inc.	Groupe Lacasse LLC
OM Seating (Office Master, Inc.)	Appalachian University Systems (Smarter Furnishings)	HiTouch Furniture
Paragon Furniture Inc	BioFit Engineered Products Limited Partnership	Elontec
Safco Products Co.	Cabot Wrenn (Hancock & Moore, LLC)	Zilenzio AB
	CEF-Custom Educational Furnishings	
	Clear Design (Evoque Group LLC)	
	Continental Flooring Company	

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with offerors: *Affordable Interior Systems, Inc. (AIS) (Affordable Interior Systems, Inc.)*, *Allsteel LLC*, *Enwork (ASSA Group)*, *Identity Group Holdings Corp.*, *Irwin Seating Company*, *Jasper Seating Company, Inc. dba JSI (Jasper Seating Company, Inc.)*, *Kimball International (Kimball International Brands, Inc.)*, *Krueger International, Inc.*, *Lakeshore Learning Materials, LLC (Lakeshore Parent, LLC)*, *Meteor Education, LLC*, *ODP Business Solutions, LLC*, *OFS Brands Inc*, *Safco Products Co.*, *School Specialty LLC*, *SitOnIt Seating (Exemplis LLC)*, *Teknion LLC*, *The HON Company LLC*, *VS America, Inc.*, *WB Manufacturing, LLC*, *Wenger Corporation* - all demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to members.

The Board of Directors of Region 4 Education Service Center (ESC) executed the agreements, each with a contract effective date of December 17, 2024.

Term:

Initial three- year agreement from December 17, 2024 through December 31,2027 with the option to renew for two (2) additional one-year periods through December 31, 2029.

Pricing/Discount: Review of Official Signed Contract and Contract Updates. Discount off Price List. Catalogs are available through dealer network or contracted supplier's website.



December 17, 2024

Bryan Poist
CFO
Affordable Interior Systems, Inc. (AIS)
25 Tucker Drive
Leominster, MA 01453
bpoist@ais-inc.com

Re: Award of Contract # R240101

Dear Bryan Poist:

Per official action taken by the Board of Directors of Region 4 Education Service Center on December 17, 2024, we are pleased to announce that Affordable Interior Systems, Inc. (AIS) has been awarded a (3) three-year contract for the following, based on the online proposal RFP# R240101 opened on June 13, 2024:

Commodity/Service

Supplier

Furniture, Installation, and Related Services Affordable Interior Systems, Inc. (AIS)

This contract is effective December 17, 2024, and will expire on December 31, 2027. As indicated above, your contract number is R240101. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC and Affordable Interior Systems, Inc. (AIS).

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact our Procurement Department at 713-462-7708 or questions@esc4.net.

Sincerely,

Signed by:
A handwritten signature in black ink that reads "Adam Tabor".
A5A9F62707BB46B...

Adam Tabor
Procurement Director



To: Rodney Watson, Ph.D.
Executive Director

From: Adam Tabor, MBA, RTSBA
Director, Procurement

Date: December 17, 2024

Re: Furniture, Installation, and Related Services; RFP # 24-01

The Evaluation Committee has reviewed the responses and recommend that the following companies be awarded:

- Affordable Interior Systems, Inc. (AIS)
- Allsteel LLC
- Enwork (ASSA Group dba Enwork)
- DLT Solutions LLC
- Exemplis LLC (SitOnIt Seating)
- Identity Group
- Irwin Seating Company
- Jasper Seating Company, Inc. (dba JSI/Jasper Group)
- Kimball International Brands, Inc.
- Krueger International, Inc.
- Lakeshore Learning Materials, LLC
- Meteor Education, LLC
- ODP Business Solutions (ODP Business Solutions, LLC)
- OFS Brands Inc.
- Safco Products Co.
- School Specialty, LLC
- Teknion LLC
- The HON Company LLC
- VS America, Inc.
- WB Manufacturing, LLC
- Wenger Corporation

The recommended vendors submitted offers that were determined to be most advantageous to OMNIA Partners, Public Sector members, based upon the bid tabulation. All the recommended respondents were determined to be competitively priced and strong for the specified services outlined in the RFP.

We believe all recommended vendors demonstrate the ability to provide and perform the services requested in the proposal. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

This multiple award is recommended as most advantageous as it limits contract awards to the least number of suppliers necessary to meet the requirements of OMNIA Partners, Public Sector members. In order to serve the entire nation, a multiple award is recommended to provide any governmental agency with complete coverage of commodities, services and any other offering within the scope of proposal.

Please let me know if you have any questions.



To: Christine Dorantes
Contract Manager

From: Adam Tabor, MBA, RTSBA
Director, Procurement

Date: December 18, 2024

Re: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on December 17, 2024 the following contracts were approved as presented:

➤ **Furniture, Installation, and Related Services**

- Affordable Interior Systems, Inc. (AIS)
- Allsteel LLC
- Enwork (ASSA Group dba Enwork)
- DLT Solutions LLC
- Exemplis LLC (SitOnIt Seating)
- Identity Group
- Irwin Seating Company
- Jasper Seating Company, Inc. (dba JSI/Jasper Group)
- Kimball International Brands, Inc.
- Krueger International, Inc.
- Lakeshore Learning Materials, LLC
- Meteor Education, LLC
- ODP Business Solutions (ODP Business Solutions, LLC)
- OFS Brands Inc.
- Safco Products Co.
- School Specialty, LLC
- Teknion LLC
- The HON Company LLC
- VS America, Inc.
- WB Manufacturing, LLC
- Wenger Corporation

Contracts are effective December 17, 2024. If you have any questions, please let me know.



AIS

WE'RE ON IT.

We are a company built on ingenuity. We've truly shaken up the office furniture industry with our ability to manufacture high-end systems and seating utilizing award-winning processes and product designs at an attractive pricepoint.

We bring charisma to the office furniture market. We believe office furniture can be fun; it doesn't have to be so serious. Very simply, we are a group of people who love what we do and this energy is infectious. It translates into award-winning products and manufacturing, marketing ingenuity, happy clients and overall - success.

We're passionate about servicing our dealers and clients. We listen to what the customer wants; we implement change quickly to meet the needs of the ever-changing office landscape. Because we are nimble, quick and dedicated we are able to manufacture custom product faster than most everyone else.

Click Your Industry

Public Sector

K-12 Education

Higher Education

State & Local Government

AIS offers furniture solutions through multiple cooperative contracts through OMNIA Partners.

- **Furniture**

Region 14 ESC - TX | 07-74

- **Furniture, Installation, and Related Services**

Region 4 ESC - TX | R240101

CONTRACT
DOCUMENTATION

CONTACT US

AUTHORIZED
DEALERS



OMNIA Partners Program

AIS and OMNIA Partners work closely together to make ordering furniture simple and easy. AIS provides quality office and contract furnishings produced at our headquarters in Loomis, MS. Our diverse cross section of product sets the perfect for office, educational, and institutional use. Whether you're looking for tables, seating, storage, or dining solutions, we have what you need. And, if you happen to be looking for them quickly, we can do that too. Best of all, it won't break the bank.

OMNIA Partners is the purchasing organization that provides immense purchasing power and industry leading suppliers to public sector educational and non-profit organizations. With no end to participate and no minimum order requirements, organizations of any size have the ability to purchase the products, services and solutions they need at volume discounts prices not would be nearly impossible to obtain individually. AIS prides is look ahead to anticipate benefits of this competitively sourced contract. To learn more, visit <https://www.ais-inc.com/resources/government-and-contracts>.

Save Time + Money With A Competitively Sourced Cooperative Contract

AIS & OMNIA Partners
Lead Agency: Region 4 ESC-TX
Contract Number: R240001
Last updated: June 2025




AIS Contract Documentation

U.S. Communities, National IPA, & NCPA are wholly-owned subsidiaries of OMNIA Partners, dba OMNIA Partners, Public Sector. All public sector participants already registered with National IPA, U.S. Communities, or NCPA continue to have access to all contracts, with certain exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, legacy NCPA, or new OMNIA Partners contract. U.S. Communities, National IPA, and NCPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

Furniture

Region 14 ESC - TX

Contract Number: 07-74

Initial Term: September 1, 2022 through September 30, 2025

Renewal Options: Option to renew for five (5) additional one-year periods through September 30, 2030

RENEWED THROUGH September 30, 2026

Executive Summary

- Authorized Dealer List

Master Agreement Documents

- Official Signed Contract
- Contract Award Letter
- Contract Update 1
- Contract Update 2
- Contract Update 3 - Tariff Price Increase
- Contract Update 4
- Contract Update 5
- Contract Update 7 - Dealer Update
- Contract Update 8 - Dealer and Pricing
- Contract Update 9 - Dealer and Pricing
- Renewal Letter 1

Response Evaluation

- Supplier Response to RFP
- Evaluation Documents

Solicitation Process

- Original RFP Document
- Proof of Publication

Furniture, Installation, and Related Services

Region 4 ESC - TX

Contract Number: R240101

Initial Term: December 17, 2024 through December 31, 2027

Renewal Options: Option to renew for two (2) additional one-year periods through December 31, 2029

Executive Summary

- [Executive Summary](#)
- [Pricing](#)
- [Due Diligence](#)

Master Agreement Documents

- [Official Signed Contract](#)
- [Contract Award Documents](#)
- [Contract Update 1](#)
- [Contract Update 2](#)
- [Contract Update 3](#)
- [Contract Update 4 - Tariff Pricing Increase](#)
- [Contract Update 5 - Product Addition](#)
- [Contract Update 6 - Tariff Extension/Dealer Update](#)
- [Contract Update 7 - Dealer and Pricing](#)
- [Contract Update 8 - Dealer and Pricing](#)

Response Evaluation

- [Supplier Response to RFP](#)
- [Evaluation Documents](#)

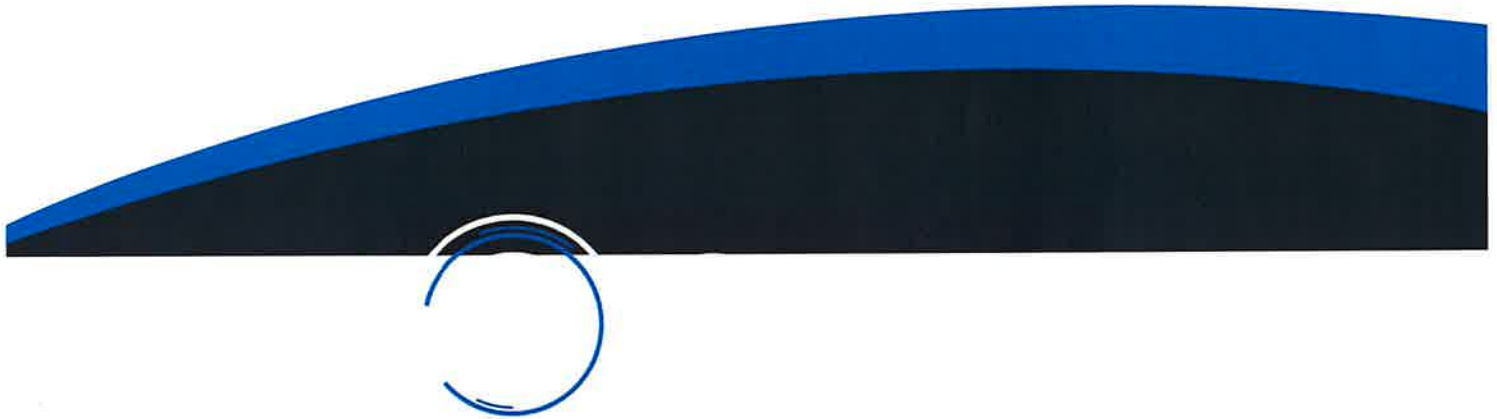
Solicitation Process

- [Original RFP Document](#)
- [Proof of Publication](#)
- [RFP Questions and Answers](#)
- [RFP Receipt List](#)

- [RFP Opening Documents](#)

Previous Contract

- [R191801](#)



5001 Aspen Grove Drive
Franklin, TN 37067

info@omniapartners.com
(866) 875-3299

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OMNIA Contract R240101
Authorized Dealer List

Last updated: 01.16.2025

Dealer/Company Name	Address 1	Address 2	City	State	Postal Code
180 Office Solutions	896 Summit St	Suite 105	Round Rock	TX	78664
1st Class Solutions	5121 69th Suite B3		Lubbock	TX	79424
2010 Office Furniture Inc	2227 N Merced		South El Monte	CA	91733
360 Office Solutions	3676 Pierce Plow		Billings	MT	59106
5 Star Office Furniture, Inc	2854 Franklin Ave.		Avondale Estates	GA	30002
9 TO 5 Office Furniture	61 NW Oregon Ave STE 103 #2061		Bend	OR	97709
A to Z Furnishings	4011-B North Place Blvd.		Pensacola	FL	32505
A&J Commercial Interiors	131 Beacon Way		Windsor	CO	80550
A. Pomerantz & Company	123 South Broad St	Suite 1260	Philadelphia	PA	19109
A.C. Desk Co., Inc.	249 Elm Place		Mineola	NY	11501
ABI/Advanced Business Interiors (ONT1)	2355 St. Laurent Boulevard		Ottawa	ON	K1G-4L2
Acorn Office Products	706 Route 15 South	Suite 201C	Lake Hopatcong	NJ	07849
Acra	4521 Highway 7		Minneapolis	MN	55416
ABI/Advanced Business Interiors Ameublement Bureau Intérieur (ONT2)	300-1237 rue de la Montagne		Montréal	Quebec	H3G 1Z2
Advanced Office Concepts	419 Lynnhaven Road	Suite 106	Virginia Beach	VA	23452
Advanced Office Logistics	3250 N. Post Road	Suite 279	Indianapolis	IN	46226
Advent Business Interiors	1318 U.S. Highway 82 West		Leesburg	GA	31763
AFD Contract Furniture Inc.	810 Seventh Ave		New York	NY	10019
AFD Contract Furniture of Panama DBA: IWE Integrated Workplace Environments Intl.	MMG Tower, 8th Floor Ave.	Paseo del Mar, Costa del Este	Ciudad Panama		00000
AFD CONTRACT FURNITURE OF PUERTO RI	TORRE CHARON SUITE #250		SAN JUAN		00918
Affinity Office Furniture	1800 Burlington Street		Columbia	MO	65202
Affordable Office Interiors - Madison	1954 S. Stoughton Rd.		Madison	WI	53716
Affordable Office Interiors - Rosette	501 S Gary Ave		Rosette	IL	60172
Affordable Office Interiors SWFH	501 S Gary Ave		Rosette	IL	60172
Affordable Systems Furniture, LLC DBA: Eagan Office Interiors	500 Spring Bluff Drive		Troy	MO	63379
Agile Interiors - Austin	1400 Lavaca	Suite 150	Austin	TX	78701
Agile Interiors - Houston	7110 Old Katy Road	Suite 150	Houston	TX	77024
Agulla Office Solutions	1494 E. Francis st unit B		Ontario	CA	91761
Alabama Contract Solutions	P.O. Box 8		Ashland	AL	36251
Alan Desk	164 N La Brea Ave		Los Angeles	CA	90036
Alfred Williams and Company	410 S Salisbury St	Suite 200	Raleigh	NC	27601
Alianza Services LLC	74 N. Broadway		Nyack	NY	10960
All American Office Furniture	2328 Fowler St		Fort Myers	FL	33901
All American Office Solutions	5101 Trademark Drive		Raleigh	NC	27610
All Business Systems & Design, Inc.	14121 Parke Long Ct	Suite 104	Chantilly	VA	20151
All Systems Go Furniture, Inc.	2245 Enterprise Street	Suite 100	Escondido	CA	92029
Allstar Business Concepts	1208 W 6th		Amarillo	TX	79101
Allstate Office Interiors, Inc.	113 N. Gold Drive		Robbinsville	NJ	08691
Alternative Business Furniture, Inc.	6533 Flying Cloud Drive	Suite 800	Eden Prairie	MN	55344
Alternative Workspace Solutions, LLC	4398 Wagon Rd		Nampa	ID	83687
ALZAR Studio, LLC	PO Box 32		Hamilton	OH	45012
American Design Associates	802 Glenelg Court	Suite 200	Towson	MD	21286
American Interiors	1091 Lakeside Ave.		Cleveland	OH	44114
American Interiors, Inc (Tampa)	100 S Ashley Drive Suite 330		Tampa	FL	33602
American Interiors, Inc.	302 S. Byrne Rd		Toledo	OH	43615
American Interiors, Inc. (Orlando)	250 N Orange Ave Suite 1600/PH		Orlando	FL	32801
Amerisys	14151-B Robert Paris Court		Chantilly	VA	20151
Anchor Office Solutions	1113 Route 17M		Monroe	NY	10950
Anderson and Worth	1421 S Beltline Rd	Suite 300	Coppell	TX	75019
Anderson Interiors	12 Plum Street		Verona	PA	15147
APEX Facility Resources Inc.	20219 87th Ave S.		Kent	WA	98031
Applied Ergonomics	3401 Madison Street		Skokie	IL	60076
ARCO/Murray Nation Construction Company, Inc. Doing Business as Bluefox Furniture	3110 Woodcreek Drive		Downers Grove	IL	60515
ARD Facilities Management Group LLC DBA Paramount	72 Readington Road		Branchburg	NJ	08876
Area Distributors	218 Vermont Street		Quincy	IL	62301
Arista, S.A.	Ave. Reforma	10-23 zona 10	Guatemala		33122
Arizona Furnishings	6913 W. Buckeye Rd. Ste.#200		Phoenix	AZ	85043
Armstrong Relocation	4227 Sures Ct	Suite 110	Durham	NC	27703
Arnold and Associates, Inc.	3707 Government St.		Baton Rouge	LA	70806
Art Of Interiors, Inc	1829 Capital Blvd Suite 115		Raleigh	NC	27604
Associated Office Systems (AOS)	400 Poydras	Suite 1700	NEW ORLEANS	LA	70130-3269
Atlanta Business Products Inc.	3900 Brenton Way		Atlanta	GA	30319
Atlanta Office Furniture	6695 Jimmy Carter Blvd.	Suite F	Norcross	GA	30071
Atlanta Office Liquidators Inc.	3522 Ashford Dunwoody Road		Atlanta	GA	30319
Atrium Facilities & Interiors	8229 Boone Blvd	Suite 330	Vienna	VA	22182
atWork Office Interiors	545 Thompson Drive		Cambridge	ON	N1T2K7
Avios Office Solutions Inc.	9960 W. 191st St.	Ste. N	Mokena	IL	60448
Avis Cabinetry, LLC	3883 Hwy 53		Temple	TX	76501
Avis Office Furniture, LLC	13200 Strickland Road	Suite 114-307	Raleigh	NC	27613
B & B Enterprises of Lafayette, LLC	PO Box 3402		Lafayette	LA	70502
B & B Furniture Concepts	4608 Alameda Dr.		Melbourne	FL	32940
B & L Associates, Inc	4520 Alafex Rd.		Montgomery	AL	36108
B + C Office Interiors	1060 J Street		San Diego	CA	92101
B2B Holdings, Inc.	168 Sutton Street		Uxbridge	MA	01569
Baker Street Office Furnishings	359 West Baker		Fl. Wayne	IN	46802
Ball Office Products	2100 Westmoreland St		Richmond	VA	23230
BAM Office Interiors	17710 SE 13th Street		Vancouver	WA	98683
Bankers Supply Inc.	787 -C Hillcrest Industrial Blvd		macon	GA	31522
Barren County Business Supply	400 Sorenson Ave		Glasgow	KY	42141
Bauman Office Equipment Inc.	828 7th Avenue		Beaver Falls	PA	15010-4541
Bay Product Development	3280 Wadsworth Blvd.	Suite 200	Wheat Ridge	CO	80033
BBE Office Interiors	1595 East Street		Pittsfield	MA	01201
BBI-BEAU BUREAUX INTERIORS	17835 SKY PARK CIRCLE SUITE G		Irvine	CA	92614
BC Interiors	3550 Frontier Avenue	Suite C2	Boulder	CO	80301
Be Progett Soluzioni	Siena 14, Villa Toscana, Col.	San Mateo Otzacatipan, C.P.	San Mateo Otzacatipan	Mexico	50220
Bell Yorktown, Inc.	333 Adams Street		Bedford Hills	NY	10507
Bella Office Furniture	1047 N. Broad Street		Woodbury	NJ	08096
Benhar Office Interiors	148 W. 37th Street	12th Floor	New York	NY	10018
Benjamin Roberts, LTD	240 North Prince Street		Lancaster	PA	17603
B-I-L Office Furniture	61-65 Metropolitan Avenue		Middle Village	NY	11379
Blackburn Office Furniture & Design	4071 Hannegan Rd	Suite Q	Bellingham	WA	98226
Blu Salmon	33 W. Garden St.	Suite 10	Pensacola	FL	32502
Blue Skies Furniture LLC	2109 Bolt Ave		Colorado Springs	CO	80904
BMC Office Furniture	320 E. Gibson St.		Scranton	PA	18509
Boca Office	1550 N.W.18th St	Suite 601	Pompano Beach	FL	33069
Boca Office Furniture, LLC.	3100 NW 2 Ave	# 101	Boca Raton	FL	33431
Boli International	Villa 5/16 Oum Kalthoum Street		Cairo		11848
Bold Office Solutions	7013 Dodge Street		Omaha	NE	68132



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Bold Pilot	6804 Virginia Manor Road		Beltsville	MD	20705
BRAG Investments Inc dba Saxton Bradley	6718 S 612th Street		Kent	WA	98032
Brigholme Interiors Group	4118 14th Avenue		Markham	ON	L3R0J3
Broadway Office Furniture (NYC)	1239 Broadway	Suite #1004	New York	NY	10018
Brooks Corning Company, Ltd.	1038 Homer Street		Vancouver	BC	V6B-2W9
Brooks Office Interiors, Inc.	2299 Territorial Rd		Minneapolis	MN	55114
Brothers Business Interiors	400 S. 5th Street		Milwaukee	WI	53204
Brown S.A.	Vitacura 2949		Sanlago		7550011
Broxton Design & Development, Inc.	2475 W. 2nd Ave.		Denver	CO	80223
Buffalo Office Interiors	1418 Niagara Street		Buffalo	NY	14213
Building Block Interiors, Inc.	44061 S Grimmer Blvd		Fremont	CA	94538
Built For Dreams, Inc.	2131 Baylor Dr		Lubbock	TX	79415
Burbank Design Studio	610 3rd St. N.		Jacksonville Beach	FL	32250
Burgess Commercial Interiors	2401 2nd Avenue North		Birmingham	AL	35203
Burke & Michael, Inc.	833 Beech Ave		Pittsburgh	PA	15233
Burris, Inc.	113 S. Arkansas Ave.		Russellville	AR	72801
Business Environments (GA)	3424 Peachtree Rd, NE	#125	Atlanta	GA	30326
Business Furniture Specialists, Inc. (dba Business Environments)	5611 E Morgan Ave		Evansville	IN	47715
Business Furniture, LLC (Dayton)	8 N Main Street	Suite 100	Dayton	OH	45402
Business Interiors (AL)	2309 5th Avenue South		Birmingham	AL	35233
Business Interiors (MS)	146 Market Ridge Drive		Ridgeland	MS	39157
Business Interiors (TX)	1111 Valley View Lane		Irving	TX	75061
Business Office Systems - Carol Stream	365 E. North Ave		Carol Stream	IL	60188
Business Office Systems - Chicago	328 S Jefferson St	#110	Chicago	IL	60661
Business Office Systems (Lake Mary)	209 Technology Park		Lake Mary	FL	32746
Business Transition 360	2700 Braselton Hwy	Suite 10-226	Dacula	GA	30019
Caliber Office Furniture, LLC	8719 Airport Road	Suite A	Redding	CA	96002
California Office Furniture	3480 Industrial Blvd	#100	West Sacramento	CA	95691
Canfield Business Interiors	402 W. 8th Street		Sioux Falls	SD	57105
Capital Office Systems	1120 East 35th Ave.		Anchorage	AK	99508
Capitol Business Interiors (WV1)	711 Indiana Avenue		Charleston	WV	25302
Caribbean Office Design	El Tuque Industrial Park	#122	Ponce	PR	00728
Caribe Cabinets	PO Box 367583		San Juan		00936-7583
Caribou Venture Group, LLC	2451 Mallard Circle		Longmont	CO	80504
Carlisle Business Interiors	34 Shining Willow Way #154		La Plata	MD	20646
CCO, LLC	358 South Rio Grande		Salt Lake City	UT	84101
Center Line Associates, LLC	418 Racetrack Road NE		Fort Walton Beach	FL	32547
Center Office Systems DBA National Office Systems (GA)	120 E. 42nd Street		Savannah	GA	31401
Charlie's Office Furniture, Inc.	5 Highland Ave.		Queensbury	NY	12804
Chase Associates dba Chase Design Group	1820 W. Printer's Row		Salt Lake City	UT	84119
Christianson's Business Furniture Plus	2828 13th Avenue South		Fargo	ND	58103
Chuckal's Office Products	2209 Pacific Ave		Tacoma	WA	98402
Ci Solutions LLC	600 Runnymede		Jenkintown	PA	19046
Cime Decor Inc.	420 rue McGill	Suite 100	Montreal	QC	H2Y 2G1
CITY FURNITURE INC.	6701 N HIATUS RD		TAMARAC	FL	33321
CJ & Associates, Inc.	16915 W. Victor Road		New Berlin	WI	53151
CK Office Designs	5645 Coral Ridge Dr.	#395	Coral Springs	FL	33076
Clark, Duncan & Morris, Inc.	9330 W. Airport Blvd	Suite 190	Houston	TX	77031
CNY Office Furniture	242 Washington St	Suite 6D	Watertown	NY	13601
Coastal Office Solutions	P.O. Box 4407		Victoria	TX	77903
Coldiseno SAS	Cra 18 no. 164-37		Bogota		11111
Colin Muebles	CIRCUITO SAN EDUARDO	No. 103	GUADALAJARA		45019
Commercial Design Services, Inc. (Jacksonville)	8172 Baymeadows Way		Jacksonville	FL	32256
Commercial Design Services, Inc. (Orlando)	640 Douglas Ave	Suite 1514	Altamonte Springs	FL	32714
Commercial Design Services, Inc. (Tallahassee)	508-C Capital Circle SE		Tallahassee	FL	32301
Commercial Design Services, Inc. (Tampa)	5805 Barry Road		Tampa	FL	33634
Commercial Environments, Inc.	505 Carden Jennings Lane	Suite 500	Knoxville	TN	37932
Commercial Furniture Interiors, Inc.	1154 Route 22 West		Mountainside	NJ	07092
Commercial Office Environments	7301 Zionsville Road		Indianapolis	IN	46268
Commercial Office Interiors	75 Gilcrease Rd	STE 210-171	Londonderry	NH	03053
Commercial Works (IN)	255 Post Rd		Indianapolis	IN	46219
Commercial Works (KY1)	1733 Research Drive		Louisville	KY	40299
Commercial Works (NC1)	10240 Western Ridge Rd	Suite A	Charlotte	NC	28273
Commercial Works (OH1)	1299 Boltonfield St.		Columbus	OH	43228
Complete Furniture Solutions	200 Tomillo Way		Tinton	NJ	07712
Complete Office (WA)	11521 E Marginal Way South	Suite 100	Seattle	WA	98168
Complete Office Furniture	793 McDonald Ave.		Brooklyn	NY	11218
Conklin Office Services, Inc.	75 Appleton Street		Holyoke	MA	01040
Connect Interiors	3803 Main Ave		Fargo	ND	58103
Connecting Elements, Inc.	PO Box 11318		Columbia	SC	29211
Consolidated Office Systems	1187 N. RED GUM ST		ANAHEIM	CA	92806
Consults	840, Saint-Vallier O, Suite 100		Quebec	QY	G1N 1C9
Contract Associates (FMG Albuquerque)	219 Central Avenue NW	Suite 100	Albuquerque	NM	87102
Contract Associates (FMG El Paso)	500 W Overland	STE 260	El Paso	TX	79901
Contract Associates Inc.	219 Central Avenue NW	Suite 100	Albuquerque	NM	87102
Contract Business Interiors, Inc.	1640 Powers Ferry Road	Blkg 4, Ste 100	Marietta	GA	30067
Contract Business Solutions, Inc.	PO Box 20547		Winston Salem	NC	27120
Contract Furniture Options LLC	4374 Port Arthur Road		Jacksonville	FL	32224
Contract Furniture Options, Inc. (MD)	6550 210 Old Island Ct		Walkersville	MD	21793
Contract Furniture Services Inc.	38 Sagamore Dr		Rochester	NY	14617
Contract Interior Solutions, LLC.	P.O. Box 78		Lakewood	NY	14750
Contract Source	2 Corporation Center		Broadview Heights	OH	44147
Control Panel Synch Testing	123 street		Boston	MA	01752
COR (MA)	44 Thompson Place		Boston	MA	02210
COR (ME)	141 Middle St		Portland	ME	04101
COR (Newington)	28 Garfield Street		Newington	CT	06111
COR (NH)	155 Dow St		Manchester	NH	03101
COR (NY)	16 Madison Sq W	6th floor	New York	NY	10010
COR (Stamford)	300 First Stamford Place		Stamford	CT	06902
CORE Business Interiors	7910 N Ingram	Suite 102	Fresno	CA	93711
Corporate Design Choice, Inc.	2112 NW 99th Ave		Doral	FL	33172
Corporate Design Group, Inc.	2150 Douglas Blvd.	Suite 225	Roseville	CA	95661
Corporate Design, Inc.	420 NW 5th Street		Evansville	IN	47708
Corporate Environments (GA)	1636 Northeast Expressway		Atlanta	GA	30329
Corporate Environments International, LLC	841 Bishop Street	Suite 1188	Honolulu	HI	96813
Corporate Environments, a Premier Company	2601 Bagleys Circle		Bethlehem	PA	18020
Corporate Furniture Solutions	2025 Gateway Place		San Jose	CA	95110
Corporate Interior Systems	3311 East Broadway Road	Suite A	Phoenix	AZ	85040



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Corporate Interiors	3491 Hickory Grove Ln		Frisco	TX	75033
Corporate Interiors & Sales, Inc.	1329 Morganton Road		Fayetteville	NC	28303
Corporate Interiors of Alabama, LLC	105 Vulcan Road	Suite 417	Birmingham	AL	35209
Corporate Modular Services Inc.	575 N. Batavia Street		Orange	CA	92868
Corporate Office Specialists	31 Olendale Rd		West Hartford	CT	06107
Corporate Outfitters, LTD	9011 S Sam Houston Pkwy N	Suite 130	Missouri City	TX	77489
Corporate Source Inc	3111 Rt 38	#11-139	Maple Shade	NJ	08054
County Business Systems	11 Penns Trail	Suite 400	Newtown	PA	18940
COV Workplace Interiors	12302 Kerran Street		Poway	CA	92084
COV Workplace Interiors (Fullerton)	1000 E. Valencia		Fullerton	CA	92831
COV Workplace Interiors (San Leandro)	10901 Biggie St		San Leandro	CA	94577
Cox Commercial Interiors	208 23rd Street, North		Birmingham	AL	35203
Cranston Material Handling Equipment Corp.	5458 Steubenville Pike		McKees Rocks	PA	15136
Creaciones Industriales SA de CV	Jose Maria Chavez 643		Aguascalientes		2000
Creative	11798 N. Lakeridge Parkway		Ashland	VA	23005
Creative Interiors	1030 Agua Fria Street		Santa Fe	NM	87501
Creative Library Concepts	46 Smock Court		Manatapan	NJ	07726
Creative Office Furniture, Inc.	5512 Gulf Freeway		Houston	TX	77023
Creative Office Interiors	141 Elliott St E		Hartford	CT	06114
Creative Office Interiors, Inc	25821 Jefferson Ave		St. Claire Shores	MI	48081
Creative Office Pavilion - Worcester	14 E Worcester St	1st Floor	Worcester	MA	01604
Creative Office Solutions	2126 N. Meridian St.		Indianapolis	IA	46202
Crenan & Associates	1330 Motor Circle		Dallas	TX	75207
Crosley Resource Group	2001 E Street		Bakersfield	CA	93301
Crown Moving & Storage LLC	859 F Street	Ste 130	Sacramento	CA	95605
CTH Working Environments	6901 Edwards Blvd		Mississauga	ON	L5T 2T9
Cube World USA	6182 Garden Grove Blvd		Westminster	CA	92683
Cubicles.com	29-28 41st Avenue		Long Island City	NY	11101
Cultura	5010 Shoreham Place	Suite 110	San Diego	CA	92122
Culture Space (Austin)	2023 Denton Dr.		Austin	TX	78758
Culture Space (Houston)	1050 N Post Oak Rd	Ste 100	Houston	TX	77055
Culture Space (San Antonio)	12626 Silicon Dr.		San Antonio	TX	78249
Curate Workplace	6120 Greenwood Plaza Blvd.		Greenwood Village	CO	80111
CWC Office Furnishings - Chattanooga	1848 Rossville Ave	STE 108	Chattanooga	TN	37408
CWC, LLC	4343 Northeast Expressway		Atlanta	GA	30340
D & A Associates	4604 Norbeck Road		Rockville	MD	20853
D & B Company, Inc dba DESIGN+BUILD	1300 SW 5th Ave	STE 1201	Portland	OR	97202
D. Hares & Co Ltd	25 Queen's Park West		Port of Spain	Trinidad & Tobago	
D.A.F. Office Networks Inc.	6121 Jemola Runne		Cicero	NY	13039
Dancker, Sellaw & Douglas (Baltimore)	509 S Exeter Street Suite 306		Baltimore	MD	21202
Dancker, Sellaw & Douglas (Capitol Heights)	9200 Alaking Court #100		Capitol Heights	MD	20743
Dancker, Sellaw & Douglas (NI1)	291 Evans Way		Somerville	NJ	08876
Davis Contract Furnishings	1221 N Street,	Suite 600	Lincoln	NE	68508
Davis Furniture & Equipment inc.	10614 E. Sprague Ave	Ste. 1-8	Spokane Valley	WA	99206
DBI Business Interiors, Inc.	912 East Michigan Ave		Lansing	MI	48912
DC Interiors (TX)	6860 Alamo Downs Parkway		San Antonio	TX	78238
Dellany Brothers	547 Grandshire Drive		Cranberry Township	PA	16066
DESARROLLOS METALICOS S.A.	10 calle 14 y 15 avenida	Plaza San Jorge	San Pedro Sula		33326
Desert Business Interiors	74210 California		Palm Desert	CA	92260
Design Alternatives	P.O. Box 129		Scotch Plains	NJ	07076
Designers West	5609 S Orange Ave		Orlando	FL	32809
Desks Incorporated	445 Bryant Street		Denver	CO	80204
DIAMOND INTERIORS LTD	#3 REDMAN LANE	DON MIGUEL ROAD	SAN JUAN		
Distribuidora Blanco	Ave. laorel L-35 Santa Juanita		Bayamon	PR	00956
Diversified Construction Company	995 E. Westglow Lane		Greenwood Village	CO	80121
Diversified Resource Group	6410 Atlantic Blvd.	Suite 140	Norcross	GA	30071
Division 12 Consulting	1624 Kestwick Drive	Suite 100	Birmingham	AL	35226
DivisionTeo LLC dba Steele Interiors	170 Parkstone Way		Marietta	GA	30066
DOD Office Interiors	8318 Pineville-Matthews Rd	Suite 280A	Charlotte	NC	28226
DRB Business Interiors	153 Regent Street		Saratoga Springs	NY	12866
Ducky's Office Furniture	24 S. Idaho Street		Seattle	WA	98134
Durst Contract Interiors	3008 Cherokee Road		Stockton	CA	95205
E.I. Vorwerk Design	319 Station Trail		St. Peters	MO	63376
Eagan Office Interiors	PO BOX 251		Washington	MO	63090
EcoGreen Furniture	5011 Porta Rossa Circle		Pleasanton	CA	94588
Edge Office Products (TX)	1909 Judson road		Longview	TX	75662
Educational Furniture Solutions	363 E Main Street	Unit A	Collegeville	PA	19426
Element	155 Brewery Lane		Portsmouth	NH	03801
ELEMENTS IV INTERIORS	3686 WYSE ROAD		Dayton	OH	45414
Elevation Office Concepts	2509 Duncan Road		Wilmington	DE	19808
Elite Finishes Group, LTD	One Capital Place	Third Floor	Georgetown		KY1 1002
Elontec	405 N. 75th Ave	Suite B-106	Phoenix	AZ	85043
EMID Design Group	4603 N. Brawley #101		Fresno	CA	93722
Empire Office (FL)	2 Oakwood Boulevard	Suite 140	Hollywood	FL	33020
Empire Office (FL2)	1000 N Ashley Dr.	Suite 130	Tampa	FL	33602
Empire Office (FL3)	110 Hillcrest St		Orlando	FL	32801
Empire Office (GA)	1100 Circle 75 Parkway	Ste 150	Atlanta	GA	30339
Empire Office Furniture	654 Madison Ave	14th Floor	New York	NY	10065
encompas	1512 Grand Blvd		Kansas City	MO	64108
Environments at Work	101 Arch Street	Suite 200	Boston	MA	02110
Environments at Work (RI)	3 Davol Street	Suite A-350	Providence	RI	02903
Ergomatic	avenida 3c sur altos del golf		Panama City		
Ernie Morris Enterprises, Inc.	232 North Main Street	PO Box 818	Bushnell	FL	33513
Espacio Inteligente del Norte S.A de C.V	Jose Benitez 1927		Monterrey		64060
Esplanade Office	1802 Esplanade		Chico	CA	95926
Ethosource, LLC	100 Grace Blvd.		Morgantown	PA	19543
EvensonBest, LLC (DC)	1000 Vermont Ave NW		Washington	DC	20005
EvensonBest, LLC (NY1)	55 5th Ave		New York	NY	10003
Exceptional Staffing Group (D.B.A. ESG Supplies)	47 Birchwood Dr. N		Valley Stream	NY	11580
Executive Business Products (CA)	3482 W. Holland Ave.		Fresno	CA	93722
Exterus Business Furniture	4750 Shelburne Road		Shelburne	VT	05482
Exterus Furniture	79 Hammond Lane, Suite 7		Plattsburgh	NY	12901
F&S Supplier and Furniture, LLC DBA: Hurst Group	500 Buck Place		Lexington	KY	40511
Faciling (AZ)	1255 W. Rio Salado Pkwy		Tempe	AZ	85281
Faciling Nevada, LLC	1310 S. Third Street	Suite 200	Las Vegas	NV	89104
Facilities Exchange	1 Penn Plaza	Suite 6238	New York City	NY	10119
Facilities Exchange	1775 St. James Place	Suite 150	Houston	TX	77056
Facility Interiors, Inc (FMG Houston)	421 NW 10th Street	#101e	Oklahoma City	OK	73103
Facility Interiors, Inc (FMG OKC)					


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Facility Interiors, Inc.	1433 W. Frankford Road	Suite 130	Carrollton	TX	75007
Facility Interiors, Inc. (FMG AUSTIN)	8806 Wall Street	Bldg 16	Austin	TX	78754
Facility Interiors, Inc. (FMG San Antonio)	2018 Ave B.	Suite 300	San Antonio	TX	78215
Facility Management Consultants	197 8th Street	Suite 2000	Boston	MA	02129
Facility Works	920 Tolman Street		Mechanicsburg	PA	17055
Fens Associates (GA)	6485 Shiloh Rd Ste B-600		Alpharetta	GA	30005
Fens Associates (MA)	939 Salem Street	Unit #3	Groveland	MA	01834
Fineline Furniture	6376 Morenci Trail		Indianapolis	IN	46268
FineWal Office Solutions	3130 W. Thomas Rd. Ste# 301		Phoenix	AZ	85017
Flashbeck	1515 Arboretum Dr SE		Grand Rapids	MI	49546
Florida Business Interiors - Tampa	1600 East 8th Ave	Suite C-201	Tampa	FL	33605
Fluid Interiors	100 N 6th Street	Suite 100A	Minneapolis	MN	55403
Fluidconcepts	7110 Torbram Rd		Mississauga	ON	L4T4B5
Focus Studio	47 Russo Place		Berkeley Heights	NJ	07922
Form and Function	800 Washington Ave		Bay City	Michigan	48708
Formcraft Interiors	712 Henderson Blvd		Folsom	PA	19023
Forward Space	1142 N North Branch		Chicago	IL	60642
Franklin McNeat, Ltd.	3330 Cumberland Blvd.	Suite 500	Atlanta	GA	30339
Freeform	176 South Capitol Blvd		Boise	ID	83702
Freeform (WA)	715 E. Sprague, Suite 40		Spokane	WA	99202
Freeform Interiors - Richland	2501 N. Columbia Center Blvd.		Richland	WA	99352
Friends Business Source (Findlay)	2300 Bright Road		Findlay	OH	45840
FS Design Group	2363 Hendersonville Road	Suite A	Arden	NC	28704
FSI Inc. (NC)	6410 Orr Road		Charlotte	NC	28213
FSI Office	911 Live Oak Dr.	#102	Chesapeake	VA	23320
Furngully, LLC.	769 Plain Street		Marshfield	MA	02050
Furni (Georgia)	3619 S Chestnut	Suite 8	Dahlonega	GA	30533
Furni Inc	15640 Altman Drive		Hudson	FL	34667
Furniture Consultants (NJ)	31 Headquarter Plaza	Lowell Level	Morristown	NJ	07960
Furniture Consultants Inc. (Miami)	2750 NW 3rd Avenue	Space 1	Miami	FL	33127
Furniture Consultants, Inc. (NY)	1450 Broadway	25th floor	New York	NY	10018
Furniture Marketing Group - Austin	8606 Wall Street	Bldg 16	Austin	TX	78754
Furniture Marketing Group - Houston	1775 St. James Place	Suite 150	Houston	TX	77056
Furniture Marketing Group - Oklahoma	421 NW 10th St Suite 101E, Oklahoma City		Oklahoma City	OK	73103
Furniture Marketing Group - Plano	6100 West Plano Parkway	Suite 1400	Plano	TX	75093
Furniture Marketing Group (San Antonio)	2018 Ave B.	Suite 300	San Antonio	TX	78215
Furniture Marketing Group of El Paso	500 W. Overland	Suite 260	El Paso	TX	79901
Furniture Resource & Design, LLC	1257 W. Sparrow Crt.		Chandler	AZ	85286
Furniture Solutions	2201 CHEMSEARCH BLVD		Irving	TX	75062
Furniture Solutions Plus / Piedmont Facilities Services	1325 Ivy Avenue	Bldg 2	Winston Salem	NC	27105
Furnitureland Contract	5635 Riverdale Drive		Jamestown	NC	27282
FurnitureSpeak, Inc.	PO Box 1040		Fairfax	VA	22038
FUSCH COMMERCIAL INTERIORS & DESIGN	6514 S Tenaya Way	# 145	Las Vegas	NV	89113
Gabriel Ross Contract	2514 Rock Bay Ave.		Victoria	BC	V8T 4R6
Gana Pisos, S.A. de C.V.	Ganxo 55		Guadalajara		44467
GBP Direct	133 REVERAND RICHARD WILSON DRIVE		Kenner	LA	70062
GCS Group	2100 Barrett Park Drive	Suite 504	Kennesaw	GA	30144
General Business Projects dba CoDesign	1390 Market St.		San Francisco	CA	94102
Genesis Interiors	2033 James Rd		Sevierville	TN	37876
Glenwood Office Furniture (NJ2)	561 US Route 22 West		Hillside	NJ	07205
Global Commercial Furnishings, LLC	Renaissance Commons Building	1500 Gateway Blvd	Boynton Beach	FL	33426
Global Concepts	PO Box 1149		Carmel Valley	CA	93924
GQS (Greenville Office Supply)	310 east frontage rd		greer	SC	29651
Government Business Interiors, LLC	226 S. Buena Vista St.		Redlands	CA	92373
Government Office Furniture	447 Broadway	2nd floor # 448	New York	NY	10013
Grassroots Contract Interiors LLC	PO Box 43		Buffalo	NY	14201
Great Journey West, LLC	2184 Graystone Drive		Saint Charles	Missouri	63303
GSN Office Furniture, Inc.	1145 Clay Hammond Rd.	P.O. Box 802	Prince Frederick	MD	20678
Gulf Coast Business Supply	14484 Dedeaux Road		Gulfport	MS	39505
Gulf Copy Systems	613 35th Street		Gulfport	MS	39501
GWS FFE, LLC	9823 Cincinnati-Dayton Rd		West Chester	OH	45069
HA Office 515	1582 Stoneligh Hill Road		Lithonia	GA	30058
Haworth - Middle East and Africa	IAFZA View 19	8th Floor	Dubai	United Arab Emirates	262103
Haworth Specials					
HBI (Heritage Business Interiors)	2050 - 2600 Portland Street SE		Calgary	AB	T2G 4M6
HBI Office Solutions, Inc.	308 State Highway 75 North		Huntsville	TX	77320
HDW Commercial Interiors	2274 W. 93rd Street		Merrillville	IN	46410
Health By Design	1450 Walton Blvd	#65	Rochester Hills	MI	48309
Hennicksen (NY)	1040 Avenue of the Americas	22nd Floor	New York City	NY	10018
HLW Workspace Solutions inc	12602 98th Ave Ct NW		Gig Harbor	WA	98329
Holmes & Braket	3014 N US Highway 301	Suite 100	Tampa	FL	33619
Hoovers Commercial Services, Inc. dba Be. Workplace Design	5159 Commercial Circle, Unit C		Concord	CA	94520
Horgan General Contractor, Inc	834 Pennsylvania Boulevard		Feasterville	PA	19053
Hosea Project Movers	3951 Madison Place		Covington	KY	41017
Hudson Office Supply, Inc.	2401 North Range		Dothan	AL	36303
Hudson Valley Office Furniture, Inc.	375 Main Street		Poughkeepsie	NY	12601
HWS (Harris WorkSystems)	11530 SW SW Tiedeman Ave		Tigard	OR	97223
Ibex Enterprises DBA Resource Design Interiors	350 Brannan St.	Suite 100	San Francisco	CA	94107
ICM	Av. Fundadores # 555		Monterrey		66278
ID+A	212 Overlook Circle		Brentwood	TN	37027
Idaho Correctional Industries	1301 N. Orchard St.	Suite 110	Boise	ID	83706
Idea Central Interiors	1313 Yellowleaf Circle		Maylene	AL	35114
Ideal Commercial Interiors	2445 Nevada Ave	Suite 200	Mpls	MN	55427
Ideal Commercial Interiors, LLC (TX)	7900 McKinnon Street	#1004	Dallas	TX	75201
Ideal Office Solutions	28 Pelham Ave		Methuen	MA	01844
Idestz Office Furniture	917 N Summit St		Crescent City	FL	32112
IDI Workspaces	815 West Congress Street		Lafayette	LA	70501
Iluni Supply, Inc.	111 Iluni Drive		Forsyth	IL	62535
IMA Corporate Interiors dba Officeworks South	1811 Marietta Blvd		Atlanta	GA	30318
Image Office Environments	1154 US-22 West		Mountainside	NJ	07092
ImageWorks Commercial Interiors	4539 Distriplex Drive West		Memphis	TN	38118
ImageWorks Commercial Interiors (AR)	1 Allied Drive		Little Rock	AR	72202
ImageWorks Commercial Interiors (FL)	97 Oak Ave.		Panama City	FL	32401
Impact Office Interiors, Inc	722 Meniweeth Street		Griffin	GA	30224
IN2Space Interior Solutions	302 Wellington Rd		London	ON	N0L1E0
Indoff (AL5)- Debbie Vitomb	827 Essex Road		Birmingham	AL	35222
Indoff (AL7) - Jimmy Worley	1928 Dresden Dr SW		Decatur	AL	35603
Indoff (AL8) - Lia Harbin	6845 Hwy 90 East Suite 105, PMB 130		Daphne	AL	36526


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Indoff (AR4) - Doug Fletcher	2135 Creek View		Fayetteville	AR	72704
Indoff (AZ3) - Beth Ocker	6635 W. Happy Valley Rd	Suite A104-131	Glendale	AZ	85310
Indoff (CA10) - Dana Miller	4800 Native Dancer Drive		Bakersfield	CA	93312
Indoff (CA46) - Dave Gelde	217 W. Lacey Blvd		Hanford	CA	93230
Indoff (CA48) - Erica Board	32955 Serena Way		Lake Elsinore	CA	92530
Indoff (CA49) - Steve Bloom	591 Telegraph Canyon Road PMB 526		Chula Vista	CA	91910
Indoff (CA51) - Bob Frederiken	177 Carlisle Way		Benicia	CA	94571
Indoff (CA52) - Paul Hoglund	1312 SE Skyline Drive		San Jose	CA	95128
Indoff (CA53) - Laura Holmes	2605 Washington Avenue N		Long Beach	WA	98631
Indoff (CA54) - Chuck Heinemann	2115 Elderwood Dr.		Martinez	CA	94553
Indoff (CA55) - Susan Da Fonseca	386 S. Burnside Ave	#6E	Los Angeles	CA	90036
Indoff (CA56) - Anuma Marr	P.O. Box 46900		St. Louis	MO	63146
Indoff (CA56) - Paul Hagerty	849 Barsby St		Vista	CA	92084
Indoff (CA68) - Doug Black	328 W Katella Ave	Suite A2	Orange	CA	92667
Indoff (CO12) - Brian Dreih	7002 W. Stanford Ave		Littleton	CO	80123
Indoff (CO13) - Ken Groth	2430 Broadway	Suite 200	Boulder	CO	80304
Indoff (CO14) - Jim Olsen	2640 Locust Street		Denver	CO	80207
Indoff (CO15) - Doug Cooper	1733 Valley Oak Court		Castle Rock	CO	80104
Indoff (CO16) - Dan Steinberg	14143 Denver West Parkway	Suite 100	Golden	CO	80401
Indoff (CO17) - Jon Rakes	9811 S. Florence Place		Highlands Ranch	CO	80126
Indoff (CO18) - Peter Harnack	2372 Central Park Blvd	Suite 100	Denver	CO	80238
Indoff (Corporate) - Jeff Ross	11816 Lackland Road		St. Louis	MO	63146
Indoff (CT1) - Phil Schmidt	76 Calhoun Av		Trumbull	CT	06611
Indoff (CT4) - Linda Sheppard	7 McMahon Lane		Westport	CT	06880
Indoff (Edmonton) - Dave Birkenhagen	15932-139 Street		Edmonton	AB	T6V 1S6
Indoff (FL24) - Lauri Nicolas	16411 60th Street N		Loxahatchee	FL	33470
Indoff (GA11) - Brooke Keener	3330 Cobb Parkway		Acworth	GA	30101
Indoff (GA6) - Tom VanHoozer	132 Whisper Creek Dr		Senola	GA	30276
Indoff (GA7) - BJ Dunwoody	484 Cherry Street		Macon	GA	31201
Indoff (GA8) - Suzanne Gill	113 Neetle Close Drive		Woodstock	GA	30188
Indoff (GA9) - Brad O'Brien	11816 Lackland Rd.		St. Louis	MO	63169
Indoff (IA10) - Loretta Burk	2606 100th Avenue		Norwalk	IA	50309
Indoff (IA9) - Heather Phillips	5512 NW 17th St		Ankeny	IA	50023
Indoff (ID5) - Jennifer Burgess	3668 E. Pearce Dr.		Idaho Falls	ID	83401
Indoff (IL2) - Robert Dean	630 Walnut Street	Suite F	Carmel	IL	62863
Indoff (IL5) - Carol Eckhoff	9479 Fruit Road		Alhambra	IL	62001
Indoff (IL6) - Carl Blair	66 Axline Road		Chatham	IL	62829
Indoff (IL7) - Amie Svec	1318 1/2 Forest Ave		Evanston	IL	60201
Indoff (IN5) - Carol Roop	2181 Bono Rd.		Mitchell	IN	47446
Indoff (IN6) - Lori Bauerle	101 N. 4th Street	Suite 222	Lafayette	IN	47901
Indoff (IN7) - Scott Kimmel	1703 Crimson Drive		Valparaiso	IN	46383
Indoff (KS8) - Matt Zschoche	436 East 66th		Kansas City	MO	64131
Indoff (KY4) - Kimberly Pope	3500 Winding Drive		Lexington	KY	40517
Indoff (KY5) - Doug Curry	1904 Lock Road		Carrollton	KY	41008
Indoff (MA5) - Erik Keenan	287 Allen Street		East Longmeadow	MA	01028
Indoff (ME1) - Todd Fisch	1394 Stowe Hollow Rd.		Stowe	VT	05672
Indoff (MO10) - Chris Hammon	2979 East Chestnut Expressway		Springfield	MO	65802
Indoff (MO7) - Steve Brandt	575 Ballas Park Drive		Kirkwood	MO	63122
Indoff (MO8) - Susan Sivils	1908 E. Sunshine		Springfield	MO	65804
Indoff (MS1) - Tina Johnson	1062 Matthews Ave		Jackson	MS	39209
Indoff (NC13) - Phillip Buzzard	5977 Leil Road		Hickory	NC	28602
Indoff (NC21) - William Branch	7008 Endotrail Rd		Greensboro	NC	27409
Indoff (NC4) - John Kaiser	1028 S College Road		Wilmington	NC	28403
Indoff (NC8) - Theresa S Guest	10800 Summerton Drive		Raleigh	NC	27614
Indoff (NC9) - Linda Miller	8617 Riley Hill Rd		Zebulon	NC	27597
Indoff (NE2) - Mike Fosmer	8637 Pinkney Street		Omaha	NE	68134
Indoff (NE6) - Jim Malkus	5725 South 91st Street		Lincoln	NE	68526
Indoff (NJ4) - Terry Reilly	11816 Lackland Rd		St. Louis	MO	63146
Indoff (NJ5) - Linda McCabe	64 Shadyawn Drive		Madison	NJ	07940
Indoff (NM2) - Daniel	1217 Pinnacle View Dr. NE		Albuquerque	NM	87112
Indoff (NM3) - Nicole Stinson	1207 Terry Ct.		Hobbs	NM	88240
Indoff (NY15) - Amy Lefevre	52 Henderson Street		New York Mills	NY	13417
Indoff (NY18) - Paul Perez	54 Mulberry Ave		Staten Island	NY	10314
Indoff (NY19) - Jeff Garlock	11257 Jamison Road		East Aurora	NY	14052
Indoff (NY20) - Jermaine Stevens	88 Fairview Ave		Poughkeepsie	NY	12601
Indoff (NY21) - Joe Zisler	1718 Parkside Place		Lima	NY	14485
Indoff (NY23) - Tony Wynn	15 E Academy St		Albion	NY	14411
Indoff (NY9) - Gail Polivy	3918 Wilshire Lane		Oakdale	NY	11769
Indoff (OH15) - Jeff Lorimer	290 Brookfield Ave		Youngstown	OH	44512
Indoff (OH16) - Mark McKay	144 E Sugarbush St		Wilmington	OH	45177
Indoff (OH17) - Mark Fletcher	5105 Springboro Rd		Lebanon	OH	45036
Indoff (OH18) - Scott Meyers	421 Holmes Blvd.		Wooster	OH	44691
Indoff (OH19) - Joe Westfall	P.O. Box 33668		Cleveland	OH	44133
Indoff (OH20) - Jim Bracken	521 Parkside Drive		Avon Lake	OH	44012
Indoff (OH21) - Stephen Wonnell	34112 Chagrin Blvd	Apt 7102	Moreland Hills	OH	44022
Indoff (OH5) - Frank Turco	640 Lloyd Street	Apt 5	Hubbard	OH	44425
Indoff (OK4) - Julie Cook	5096 E. 400 Rd.		Big Cabin	OK	74332
Indoff (OK5) - Doug Fore	1315 E. 19th		Tulsa	OK	74120
Indoff (ON) CARLY RIDING CANADA	1109 Sparrow Lake Route D		Kilworthy	ON	P0E1G0
Indoff (OR2) - Molly Williams	1319 Harrisburg Dr		Medford	OR	97501
Indoff (PA3) - Georgine Colitko	137 Marlin Drive East		Pittsburgh	PA	15216
Indoff (PA9) - George Roksandic	130 Joshua Court		Hummelstown	PA	17036
Indoff (PA9) - Joe Wright	1813 Eastbrook Rd.		New Castle	PA	16101
Indoff (SC10) - Patrick Ballenger	704 Delphi Drive		Seneca	SC	29672
Indoff (SC5) - Robert Cook	4803 E Yacht Drive		Oak Island	SC	28465
Indoff (SC7) - Charlotte	25502 Seagull Dr		Lancaster	SC	29720
Indoff (TN2) - Heath Waters	406 Huntington Place		Tullahoma	TN	37388
Indoff (TN5) - Melissa Evans	1404 8th Street		Old Hickory	TN	37138
Indoff (TN7) - Bill Hamilton	19 Fieldcrest		Jackson	TN	38305
Indoff (TN8) - Julie Reynolds	705 Deep Woods Ct.		Columbia	TN	38401
Indoff (TX11) Doug Silva	7807 Epping Lane		Austin	TX	78745
Indoff (TX16) - LeAnn Pashina	7807 Epping Lane		Austin	TX	78745
Indoff (TX24) - Mark Braley	8508 Cascade Court		Fort Worth	TX	76179
Indoff (TX27) - David Streng	445 Bushier Dr		Lewisville	TX	75067
Indoff (TX29) - Kevin Flynn	15610 Timberline Drive		Tyler	TX	75703
Indoff (TX30) - Kim Gregory	3424 Vanderveer		El Paso	TX	79935
Indoff (TX31) - Jose Aragon	8990 TEODOSO DR.		El Paso	TX	79907
Indoff (TX32) - Leslie Houston	636 Waterchase Dr		Fort Worth	TX	76120



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Indoff (TX34) - Jamie Watson	600 E Sonterra Blvd		San Antonio	TX	78258
Indoff (TX35) - Joe Salidana	3009 South L Street	Unit 2	McAllen	TX	78503
Indoff (TX36) - Jerry Betts	3821 Drexmore Rd		Fort Worth	TX	76244
Indoff (TX37) - The Source - Ronni Hillard	1144 Quaker St		Dallas	TX	75247
Indoff (TX38) - Mary Torres-Co	1821 Triple Crown Lane		Plano	TX	75093
Indoff (UT2) - Kyle Jacobson	8016 S Madison Nan Drive		West Jordan	UT	84081
Indoff (VA10) - Michael Menahan	2309 Bayville Rd		Virginia Beach	VA	23455
Indoff (VA11) - John Erickson	10010 Broadsword Dr.		Bristow	VA	20136
Indoff (VA12) - Saasha Weber	802 Col Edmonds Court		Warrenton	VA	20186
Indoff (VA7) - Roland Baugh	1400 Traway Drive		Richmond	VA	23235
Indoff (VA8) - Jim Riley	3564 Western Branch Blvd		Portsmouth	VA	23707
Indoff (WA3) - Dinah Marcinko	3118 Meeker Ave NE		Tacoma	WA	98093
Indoff (WA4) - Dale Howard	18415 123rd St. E.		Bonney	WA	98391
Indoff (WA6) - Don Isaacs	4421 E Kil Fox Ln		Post Falls	ID	83854
Indoff (WA7) - Bill Lund	123 Street		Wenatchee	WA	06016
Indoff (WI4) - Rodney Petrie	627 14th Avenue North		Onalaska	WI	54650
Indoff (WI1) - Chris Hamm	1906 Market st.		Wheeling	WV	26003
Indoff (WY4) - Deanna Lies	6207 Brimmer Road		Cheyenne	WY	82009
Indoff Western NC	1065 Smokey Park Hwy		Chandler	NC	28715
Infinium Interiors, Inc.	850 Milliani Street		Honolulu	HI	96813
Info-Com Business Products	2063 Pepper Drive		La Crescenta	CA	91001
Inner Design Purchasing LLC	7103 Bakers Bridge Road	Suite 106	Brentwood	TN	37027
Innerplan Office Interiors	7001 Innerplan Drive		North Little Rock	AR	72113
Innerspace Architectural Interiors - North	2830 6th Avenue South		Birmingham	AL	35233
Innerspace Architectural Interiors - South	201A Saint Joseph Street		Mobile	AL	36602
Innovative Office Solutions	Condominium La Arboleda		Guaynabo	PR	00966
Innovative Office Solutions, Inc. (OH)	8016 Industrial Drive		Marla Stein	OH	45860
Insalco Corporation	7 Capital Drive		Wallingford	CT	06492
Inside Source, Inc.	985 Industrial Rd Suite 101		San Carlos	CA	94070
Inside Space	1613 Willowhaven Road		Encinitas	CA	92024
Inspired Business Furniture	554 Beauregard Street		Mobile	AL	36603
Institutional Interiors Inc. (Raleigh)	2851 Van Huren Drive	Suite 100	Raleigh	NC	27615
Integrated Workplace Environments Intl.	Piazza Obelisco del Oeste local#17		San Jose		00000
Integrity Business Solutions	4740 Taton Ct SE #8		Grand Rapids	MI	49512
Integrity Interiors Solutions, LLC	22703 72nd Ave S		Kent	WA	98032
Interior Concepts	1235 Pierce Street		Lakewood	CO	80214
Interior Dimension, Inc.	402 W Mt. Vernon	Box 304	Nixa	MO	65714
Interior Elements, LLC - Birmingham	2821 Central Avenue	Suite 109	Homewood	AL	35209
Interior Elements, LLC (Charlotte)	1018 Jay St	Ste. 210	Charlotte	NC	28208
Interior Elements, LLC (Raleigh)	621 Hillsborough St	Suite 201	Raleigh	NC	27603
Interior Fusion - Austin	155 Manchester Lane		Austin	TX	78737
Interior Fusion - Jacksonville	8409 Baymeadows Rd		Jacksonville	FL	32256
Interior Fusion - Lafayette	1602 W Pinhook Road		Lafayette	LA	70508
Interior Fusion LLC	7880 US Hwy 19 North		Pinellas Park	FL	33781
Interior Innovations	1641 East Genesee Street		Syracuse	New York	13210
Interior Office Concepts DBA Workspace	150 N. Bartlett Street	Suite 100	Medford	OR	97501
Interior Resource Group, Inc.	11095 HIDDEN TRAIL DR.		Owings Mills	MD	21117
Interior Solutions (UT)	2375 S 300 W		Salt Lake City	UT	84115
Interior Solutions of Arizona, LLC	4645 S 35th Street		Phoenix	AZ	85040
Interior Solutions of WNY LLC	472 Franklin Street		Buffalo	NY	14202
Interiors for Business	113 Northwest 13th Street		Oklahoma City	OK	73103
Interiors for Business	3168 S. 108th E. Avenue	Suite 335	Tulsa	OK	74146
Interiors Incorporated	1325 N. Dutton		Santa Rosa	CA	95401
Interiors Unlimited LLC	1050 Iroquois Blvd.		Royal Oak	MI	48067
International Interior Systems	191 Route 9 South		Englishtown	MI	07730
Interphase Interiors	415 Leonard St NW		Grand Rapids	MI	49504
ISCG	612 N. Main Street		Royal Oak	MI	48067
Island Office Interior, Inc.	269 N Richmond Ave		Massapequa	NY	11758
iSpace	3701 Wayzata Blvd	Suite 425	Minneapolis	MN	55416
iSpace Office Interiors	8751 Beehling Lane		Indianapolis	IN	46219
IWORK BDA	7 REID STREET	UNIT B-10	HAMILTON		
J&J Moving Installing and Storage Inc.	65 Vineyard Rd		Seekonk	MA	02771
JC White Architectural - Miramar	3501 Commerce Parkway		Miramar	FL	33025
JD Development	14061 E Chenango Dr		Aurora	CO	80015
Jefferson Group, LLC	85 Research Drive		Stamford	CT	06906
Jey Furniture LLC	311 Boulevard of the Americas	Suite 102	Lakewood	NI	08701
JKaiser Workspaces, LLC	40 E. Congress	Suite 102	Tucson	AZ	85701
JMI Corporation	7910 West Broad Street		Henrico	VA	23294
John Watts Associates	45 Pratt Street	Suite 200	Hartford	CT	06103
Johnson Business Products, Inc.	301 Greenwood Ave.		Midland Park	NI	07432
Johnson's Office Solutions, Inc.	61 N. Tallahassee Street	P.O. Box 817	Harlehurst	GA	31539
Jones Group Interiors	701 South Broadway Street		Akron	OH	44311
JSD Office Furniture LLC	PO Box 4269		Toms River	NJ	08753
Jthayer	26277 SW 95th Ave	Suite 405	Wilsonville	OR	97070
Just the Right Stuff, Inc	103 Twin Oaks Dr		Syracuse	NY	13206
K & R Design Enterprises	PO Box 126		East Setauket	NY	11733
K Offices	4 Ivy Lane		Manalapan	NI	07726
KAD Associates	1000 Woodbridge Center Drive	Suite 124	Woodbridge	NJ	07095
Kansas City Office Design, LLC	119 W. Gregory Blvd	#8439	Kansas City	MO	64114
Kay Davis Associates	2216 Wheeler Ave		Houston	TX	77004
KBM-Hogue	225 W. Santa Clara St	Ste 1550	San Jose	CA	95113
KDA Office Furniture Solutions	1161 Red Mile Road		Lexington	KY	40504
Kenney's Office Supply	15020 NE 95th Street	PO Box 848	Redmond	WA	98052
Kelly Hansen Interiors DBA State Street Blinds & Design	100 Lucy Road		Howell	Michigan	48843
Kentwood Office Furniture - Indianapolis	7301 E 90th St		Indianapolis	IN	46256
Kentwood Office Furniture (IL)	330 W. Roosevelt Rd		Lombard	IL	60148
Kentwood Office Furniture LLC	3063 Breton Road SE		Grand Rapids	MI	49512
Key Interior Design	1072 N. Garfield Street		Lombard	IL	60148
Key International, Inc. (CA) dba DAIJU	19300 S. Hamilton Ave	Suite 290	Gardena	CA	90248-4402
Key Office Products (KS)	111 Military Ave		Dodge City	KS	67801
King Business Interiors	1400 Goodale Blvd.	Suite 102	Columbus	OH	43212
King Office Designs	465 Pacific Blvd Sw		Albany	Oregon	97321
Kirksey & Co	17300 Red Hill Avenue	Suite 220	Irvine	CA	92614
Kirksey & Co (TN)	565 Marriott Drive	Suite 330	Nashville	TN	37214
KISP Inc	1 Sparks Ave	Suite 13	Toronto	ON	M2H 2W1
Kolt Office Interiors	401 W. 26th Street	Suite 1	Bryan	TX	77803
Kotero Design, LLC	1304 Umstead Hollow Place		Cary	NC	27513
KPC Architectural Products, Inc.	2464 Fortune Drive	Ste. 150	Lexington	KY	40509


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KR Industrial	Av 10 Bairro los angeles		San Jose		00601
Krone Contract Furniture	1237 Roosevelt Avenue		San Juan	PR	00920
Krowsourced, Inc. DBA Source	921 SW Washington St	Ste 518	Portland	OR	97205
KT Interiors	8109 NE 14th St Unit K		Vancouver	WA	98664
KV Workspace, LLC	525 N. Causeway Blvd		Mandeville	LA	70448
Kyle Office Solutions	1650 Jack Warner Parkway, Suite 1009		Tuscaloosa	AL	35491
L & M Office - Arkansas	2207 Cantrell Road		Little Rock	AR	72202
L & M Office Furniture	12424 E. 55th St.		Tulsa	OK	74146
L.A.N. Office Furnishings	410 E. Main Street		Barrington	Illinois	60010
LaiHarpe's	318 President Clinton Avenue		Little Rock	AR	72203
Lammco	635 Erie Street		Lafayette	IN	47904
Lane Office Furniture	256 W 38th Street	5th Floor	New York	NY	10018
Larner's Office Furniture	3111 Freedom Drive		Charlotte	NC	28208
Lidwell Office Solutions	3200 Court St		Texarkana	TX	75501
Legacy Group	1600 SW 43rd Street	Suite 100	Renton	WA	98057
Legacy Office Solutions	PO Box 246		Hopedale	MA	01747
Lerdahl Business Interiors	7182 Highway 14	P.O. Box 620586	Middleton	WI	53562-0586
Lewis Stevenson Office Solutions (MD)	9117 Kiltbridge Road		Nottingham	MD	21236
Lexington Group	380 Union St.		West Springfield	MA	01089
Lower Facility Planning, Inc.	1604 Eastport Plaza Drive	Suite 100	Collinsville	IL	62234
Lowerys	540 Central Ave		Thunder Bay	ON	P7B 6B4
Loy's Office Supply	2139 Greenville Road		LaGrange	GA	30241
Luckett & Farley Procurement, LLC	737 South Third Street		Louisville	KY	40202
M & M Office Interiors - Middleton	8720 Montclair Drive		Middleton	WI	53562
M & M Office Interiors, Inc.	W233 N2833 Roundy Circle West	Suite 100	Pewaukee	WI	53072
M Hanson and Company, Inc.	501 N Andrews Ave		Fort Lauderdale	FL	33301
M-80 Systems, Inc.	310 W. Route 8	Suite 105	Barrigada		96913
Magee Office Equipment, Inc	PO Box 280		Randolph	VT	05060
Magnolia Business Solutions	5000 Summer Ave		Memphis	TN	38122
Maharley Design Associates	327 Harbour Way		Swansea	GA	30024
Maine Business Furniture, Inc.	125 John Roberts Rd	Suite #23	South Portland	ME	04106
MainSpace Office Solutions	184 Rawls Springs Loop Road		Hattiesburg	LA	39402
Manifesto	Humbolt 2160		Palermo Hollywood	Buenos Aires	C1425FUB
Manning's	1510 N. 7th St.		Beaumont	TX	77703
Mark Downs 2.0, Inc.	802 Gleneagle Court	Suite 100	Towson	MD	21286
Marketplace Interiors, LLC	329 Rhum Retreat		Mount Pleasant	SC	29464
Martek Global Services, Inc.	7920 Norfolk Avenue	Suite 920	Bethesda	MD	20814
Mason, Inc.	2301-B Rowland Ave		Thunderbolt	GA	31404
MB Contract Furniture, Inc.	1001 Galaxy Way	Suite 100	Concord	CA	94520
McAleer's Office Furniture	3305 Springhill Avenue		Mobile	AL	36607
McCoy Rockford (Austin)	211 East Riverside Drive		Austin	TX	78704
McCoy Rockford, Inc.	6869 Old Katy Rd.		Houston	TX	77024
McGarly's Business Products	870 Grove Street		Gainesville	GA	30501
McGowan Office Interiors, Inc.	94 Copernicus Blvd		Brantford	ON	N3P 1K5
MDV Interiors	12345 Park Potomac Avenue		Potomac	MD	20854
Merchants & Co	2261 North Broadway		Denver	CO	80205
MG West (CA1)	2 Shaw Alley	Third Floor	San Francisco	CA	94105
Michigan Office Environments	177 Portage Road		Kalamazoo	MI	49007
Midwest Commercial Interiors	987 S. West Temple		Salt Lake City	UT	84106
Midwest Computer Accessories	5787 W. 74th St.		Indianapolis	IN	46278
Midwest Office Furniture	1801 Austin Street		Wichita Falls	TX	76301
Millennium Office Solutions	170 Scotland Road	Suite 1	Orange	NJ	07050
Miller's Supplies at Work	8600 Cinder Bed Road		Lorton	VA	22079
Millington Lockwood Business Interiors	3901 Genesee Street		BUFFALO	NY	14051
MJP Environments, Inc.	89 Chestnut Street		Massapequa	NY	11758
Modern Business Systems, Inc. (GA)	1445 Greene St		Augusta	GA	30901
Modern Environments	904 Enfield chase		Virginia Beach	VA	23452
Modern I.S. Service Inc. dba Modern Office Interiors, Inc	1354 West Randall		Coopersville	MI	49404
Modular Office Environments, Inc	2137 NW 29th Street		Oakland Park	FL	33311
ModuloOffice	Av. Roberto Pastoriza 800	Evaristo Morales	Santo Domingo	DN	
MOFCO-LLC	2690 Woodland Brook Lane		Atlanta	GA	30339
MOI (MD1)	1801 Porter Street	Suite 100	Baltimore	MD	21230
MOI (VA1)	1200 19th Street, NW	Suite 210	Washington	DC	20036
MOI (VA2)	1051 East Cary Street	Suite 101	Richmond	VA	23219
MOI (VA3)	131 Castilian Drive		Virginia Beach	VA	23462
Move Solutions	1505 Oak Lawn Ave	Suite 300	Dallas	TX	75207
MRG dba Workpointe	9877 40th Ave S.		Seattle	WA	98118
Muebles Omar, S.A.	Camino del Cafe #100 Zona	Industrial de Herrera	Santo Domingo	DR	9999
Multidesk	HC-58 Box 14640-3		Agua	PR	00602
Nashville Office Interiors - Nashville	611 3rd Ave South Lobby		Nashville	TN	37210
National Harbor Interiors	137 National Plaza	Suite 300	National Harbor	MD	20745
National Premier Partner (Corporate)	75 Perthshire Road		Boston	MA	02135
Nelson Business Product	1775 Spectrum Drive	Ste 2-A	Lawrenceville	GA	30043
New Day Office Products and Furnishings	7025 Harbour View Blvd	Suite 108	Suffolk	VA	23435
NewSpace Business Interiors	1966 Innerbelt Business Center		St. Louis	MO	63114
Newwo Interiors	60 Rogers St		MANCHESTER	NH	03103
Nexspace Furniture	1612 Northampton Blvd		Toms River	NJ	08757
Next Office Furniture	740 COLFAX AVENUE		KENILWORTH	NJ	07033
Nickerson Corporation (NJ)	515 Union Avenue		Union Beach	NJ	07735
Nickerson Corporation (NY)	11 Moffitt Blvd		Bay Shore	NY	11706
Nisewonger Audio Visual Center	1125 CRIPPLE CREEK DRIVE		Lawrenceville	GA	30043
Norby's Work Perks	11 S 4th St		Grand Forks	SD	58201
Norden Business Environments	3300 E. Winslow Ave.		Appleton	WI	54911
Norman Co.	7600 Ball Road		Fl. Smith	AR	72908
Northern Business Products	3060 Division St.		St. Cloud	MN	56301
Northern Office Products and Furniture, Inc., DBA 360 Business Products	2524 Morningside Dr NE	Ste A	Albuquerque	NM	87110
Northern Office Products And Office Furniture	569 w. main St.		El Centro	CA	92243
Northwest Modular Systems Furniture	18201 Olympic Ave S		Tukwila	WA	98188
Newak Office Solutions	5176 Millwood Dr		Canton	GA	30114
NRS Inc.	14424 Bonelli St		Industry	CA	91746
Nuspace Corporate Interiors	1608 W Campbell Ave # 338		Campbell	CA	95008
NW Office Interiors	6400 SE Lake Road	Suite 375	Milwaukee	OR	97222
NxVet, LLC	4908 Charmed Ct.		Woodridge	VA	22192
OEC (Gulfport)	12199 Highway 49 North	Suite 300	Gulfport	MS	39503
OFC Workspaces	246 Cahaba Valley Parkway		Pelham	AL	35124
Office Armor (NOAH)	1112 Jensen Drive	Suite 205	Virginia Beach	Virginia	23451
Office Concepts Incorporated (AB)	100, 3103 14th Avenue NE		Calgary	AB	T2A 7N6
Office Concepts, a division of Office Express	319 Broadway Street		Waterloo	IA	50703



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Dealer/Company Name	Address 1	Address 2	City	State	Postal Code
Office Concepts, Inc. (MA)	100 Cummings Center	Suite 139G	Beverly	MA	01915
Office Design Concepts GA, LLC	3355 Lenox Road	Suite 750	Atlanta	GA	30326
Office Design Solutions	Villas de Cambalache	#56	Rio Grande	PR	00745
Office Direct	380 Jefferson Blvd.	Unit E1	Warwick	RI	02886
Office Enterprises, Inc.	6002 Municipal Street		Weston	WI	54476
Office Environment Consulting, Inc.	1116 Freedom Drive		Oneida	NY	13421
Office Environments & Services (OE&S)	1524 San Marco Blvd		Jacksonville	FL	32250
Office Environments (VT)	5 Green Tree Drive		South Burlington	VT	05403
Office Environments, Inc. (AL)	1827 1st Ave North	Suite 101	Birmingham	AL	35203
Office Environments, Inc. (FL2)	111 S. DeVilliers St.	Suite C	Pensacola	FL	32502
Office Environments, Inc. (PA)	1500 Grundy's Lane		Bristol	PA	19007
Office Essentials	1834 Walton Road		St Louis	MO	63114
Office Express	1280 East Big Beaver		Troy	MI	48084
Office Furniture & Design Concepts	11866 Metro Parkway		Ft Myers	FL	33912
Office Furniture & Related Services, Inc.	901 South 5th Street		Nashville	TN	37213
Office Furniture Center, LLC	5000 West Roosevelt Road		Chicago	IL	60844
Office Furniture Connection (TX)	750-A Alameda Genoa Rd		Houston	TX	77047
Office Furniture Direct (NY)	1240 ROUTE 110		Farmingdale	NY	11735
Office Furniture Heaven	18 West 27th Street	9th Floor	New York	NY	10001
OFFICE FURNITURE INC.	474 GRAND BLVD.		Westbury	NY	11590
Office Furniture Outfitters	2437 University Commons Way		Knoxville	TN	37919
Office Furniture Solutions	1060 E Ogden		Naperville	IL	60563
Office Furniture Solutions - Tampa	1406 N 19th Street		Tampa	FL	33605
Office Furniture Solutions (RI)	PO Box 175		Tiverton	RI	02878
Office Furniture Solutions of Florida, LLC	1751 W. Copans Rd.		Pompano Beach	FL	33064
Office Images - Nashville	1300 Martin Street		Nashville	TN	37203
Office Images, Inc.	1515 Holcomb Woods Parkway		Retiwell	GA	30076
Office Interior Concepts	12600 SW 68th Ave		Portland	OR	97223
Office Interiors (GA)	260 Peachtree Street NW		Atlanta	GA	30303
Office Interiors (Nova Scotia)	2 Ralston Avenue	Suite 200	Dartmouth	NS	B9B 1H7
Office Interiors Group (OIG)	430 S. Main Street		Grapevine	TX	76051
Office Interiors Ltd	85 Washington st		Dover	NH	03820
Office Interiors of Memphis	281 Moore Lane	Suite 101	Collierville	TN	38017
Office Interiors of South Carolina, LLC	146 W Phillips Road	Ste F	Greer	SC	29650
Office Interiors Unlimited, Inc.	Suite 112	#100 Grand Blvd Paseos	San Juan	PR	00926
Office Liquidation Inc.	1038 Arlington Street		Orlando	FL	32805
Office Outfitters & Planners	749 Main Street		Grand Junction	CO	81501-3535
Office Peeps Inc.	807 S. Broadway	P.O. Box 907	Watertown	SD	57201
Office Resources Inc.	12600 Plantside Drive		Louisville	KY	40299
Office Resources, Inc. (AL)	225 Holmes Ave NE Suite 115		Huntsville	AL	35801
Office Resources, Inc. (ORI) - Nashville	4020 Armory Oaks Drive		Nashville	TN	37204
Office Revolution (OH)	551 South Front Street		Columbus	OH	43215
Office Revolution, LLC	2275 Half Day Road	Suite 100	Bannockburn	IL	60015
Office Scapes, Inc (TN)	305 Germantown Bend Cove		Cordova	TN	38018
Office Solutions & Services	1020 North Avenue West		Missoula	MT	59802
Office Space Contractors	Georgetti #29		Caguas	PR	00725
Office Space Planners, Inc.	3 Monroe Pkwy	Ste P PMB# 420	Lake Oswego	OR	97035
Office Supply Ltd	36 Lawrence Boulevard		George Town		
Office Work, Inc.	475 Roberts Road		Oldsmar	FL	34677
OfficeScapes (CO1)	9900 East 51st Avenue		Denver	CO	80238
OfficeScapes (CO2)	2506 Zeppelin Road		Colorado Springs	CO	80916
OfficeScapes (CO3)	4950 S. College Ave	Unit A	Fort Collins	CO	80525
Oh-Start	PO Box 367583		San Juan	Puerto Rico	00936-7593
One Office Solution	435 W Norfolk Ave		Norfolk	NE	68701
One Workplace (Seattle)	5601 6th Ave. S		Seattle	WA	98108
One Workplace L. Ferrari LLC	2500 De La Cruz Blvd		Santa Clara	CA	95050
Onesource Office Interiors, Inc.	2950 NW Yeon Ave.		Portland	OR	97210
OP	10030 Bent Oak Drive		Houston	TX	77040
Open Plan LLC	12769 Prowell Street		Leavenworth	WA	98826
Osco Turner/Boone	PO Box 278		Madison	AL	35758
OstermanCron - KY	815 W. Market St.		Louisville	KY	40202
OstermanCron Inc	10830 Millington Court		Cincinnati	OH	45242
Osupplies.com	189 E. Market Street		Sandusky	OH	44870
OSV Group Inc.	Vigje Highway		Fountain	CO	80439
Outback Office Inc	4160 S San Souci Ct.		Evergreen	CO	80439
P.E.M. Co	1700 N Highland Road	Suite 107	Pittsburgh	PA	15241
Pacific Ergonomics Inc	329 W Grand Ave		Escondido	CA	92525
Palazzo Interiors	165 Pleasant Valley Road		Titusville	NJ	08560
Panel Systems Unlimited	4789 hammermill Rd		Tucker	GA	30044
Pannello Systems	33 Broadcommon Rd		Bristol	RI	02809
Paragon Resources	6607 English Drive		Avon	IN	46123
Parlor City Furniture	890 US-11		Kirkwood	NY	13795
Partco	4 Bonazzoli Ave.		Hudson	MA	01749
Path Interiors	849 Bardsy St		Vista	CA	92084
PCI One Source	21717 Republic Ave		Oak Park	MI	48237
Parabody Office Furniture	234 Congress Street		Boston	MA	02110
Peabody Office Furniture (DC)	1310 L St NW	Suite 250	Washington	DC	20005
PearTree Office	35 Tripp Street	#14	Framingham	MA	01702
Peck's Office Plus	754 Jamaica Avenue		Brooklyn	NY	11208
People Places and Spaces, LLC	15 North Main Street		West Hartford	CT	06107
PeopleSpace (Irvine)	17800 Mitchell North		Irvine	CA	92614
PeopleSpace (Los Angeles)	444 S. Flower Street	Suite 200	Los Angeles	CA	90071
PeopleSpace (Portland)	240 N. Broadway	Suite 100	Portland	OR	97227
Peoplespace (San Jose)	1731 Technology Drive	Suite 100	San Jose	CA	95110
Peoplespace (WA)	821 2nd Avenue	Suite 400	Seattle	WA	98104
Perdue Office Interiors	5 W. Forsyth Street	Suite 100	Jacksonville	FL	32202
Perimeter Office Products	3505 Newport Place	Ste 475	Lawrenceville	GA	30043
Pferred	1001 Avenida Pico #C503		San Clemente	CA	92673
Pinnacle Design	3700 bay Road		Saginaw	Michigan	48803
PMC Commercial Interiors (Charlotte)	101 W. Worthington	Suite 260	Charlotte	NC	28203
PMC Commercial Interiors (Greenville)	9 McDaniel Ave		Greenville	SC	29601
PMC Commercial Interiors (Morrisville)	1331 Sunday Drive		Raleigh	NC	27607
Podamy's Office Furniture	5105 Parkdale Drive		St. Louis Park	MN	55416
Pradere Manufacturing	7655 W. 20th Avenue		Hialeah Gardens	FL	33014
Precision Facility Group	3921 S Miami Blvd		Durham	NC	27703
Precision Facility Group	10240 Western Ridge Rd A		Charlotte	NC	28273
Precision Facility Group (OH)	1299 Bottonfield St		Columbus	OH	43228
Premier Furnishing Solutions	3388 Forestdale Dr		Newburgh	IN	47630



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Price Modern, LLC	2604 Sisson Street		Baltimore	MD	21211
Professional Business Interiors	123 Sweeten Creek Road	Suite A	Asheville	NC	28803
Professional Office Environments	222 Millwell Drive		Maryland Heights	MO	63043
Professional Systems Installation	4432 Ardmore Ave		Fort Wayne	IN	46809
Pulman Interiors	1143 Capouse Ave		Scranton	PA	18509
Pure Office Environments	5445 Triangle Parkway	Suite 320	Peachtree Corners	GA	30092
Pure Workplace Solutions	3525 Roanoke Rd	#101	Kansas City	MO	64111
Purgistics	6704 Whitestone Road		Baltimore	MD	21207
PW Campbell	109 Zeta Drive		Pittsburgh	PA	15238
Q+E Design Source (CO)	3180 Emporia Court		Denver	CO	80238
Quality Interiors Group	12851 Foster St.		Overland Park	KS	66213
R3 Office Solutions	1188 Hurst Park Drive		Lawrenceville	GA	30043
RCS Commercial Interiors	7075 W Parkland Court		Milwaukee	WI	53223
RDS Office Furniture	5756 W. 71st Street		Indianapolis	IN	46278
Red Thread	101 Seaport Boulevard	Suite 800	Boston	MA	02210
Red Thread (CT)	55 Hartland Street	Suite 300	East Hartford	CT	06108
Red Thread (ME)	1 City Center		Portland	ME	04101
Red Thread (NH2)	650 Elm Street	Suite 103	Manchester	NH	03101
reDistrict	66 Canal Center Plaza	Suite 310	Alexandria	VA	22314
Reno Business Interiors	427 Ridge Street	Suite D	Reno	NV	89501
Re-Source Office Furniture	108 Industrial Way		Salem	NH	03079
Resource One of Illinois	321 East Adams		Springfield	IL	62701-1412
Resources for Office Interiors	416 Boston Post Road		Sudbury	MA	01776
Rework	7550 Roosevelt Road		Forest Park	IL	60130
RI Workplace (Renotech)	250 Pehle Ave	Plaza 2, Suite 100	Saddle Brook	NJ	07663
Richmark Enterprises, LLC	4125 Horton Road		West Linn	OR	97068
Right Price Companies, Inc.	4726 S. Salina St.		Syracuse	NY	13205
Rightsize Facility (IL)	5000 W. Roosevelt		Chicago	IL	60644
Rightsize Facility (MI)	75925 Telegraph Road	Suite 130	Southfield	MI	48033
RJE BUSINESS INTERIORS	621 EAST OHIO STREET		Indianapolis	IN	46202
RKR & Associates, LLC	10620 SW 69th Terrace		Ocala	FL	34476
RMRM Inc. Business Environments	520 Nichols Blvd		Colorado Springs	CO	80907
Robert H. Lord Company	220 Chapel Road		Manchester	CT	06042
Rochester Office Interiors	80 Barker Road		Pittsford	NY	14534
Rogards	2901 Boardwalk Dr	Suite A	Champaign	IL	61822
ROI Industries	25 Newport St		Fitchburg	MA	01420
Rose City Office Furnishings	5130 N. Basin Ave.		Portland	OR	97217
Rough Rider Industries / State of North Dakota	3303 E. Main Ave.		Bismarck	ND	58506-5521
Rowland Business Interiors	1081 Boyd Road	Suite 105	Ashtand City	TN	37015
Royer Commercial Interiors	3100 West 7th	Suite #200	Fort Worth	TX	76107
RSFI Office Furniture	401 East Wilson Bridge Road		Worthington	OH	43085
RW Sales Office Furniture	5512 NE 109th Court	Suite H	Vancouver	WA	98662
S&S Office Furniture	PO Box 8		Ashtand	AL	36251
S.L.I. Design, Inc.	15810 Park Ten Place, Suite 300		Houston	TX	77084
SameDay Office Supply	1721 Boxelder St	Suite 101	Louisville	CO	80027
Saxton	108 3rd St. Suite 100		Des Moines	IA	50309
Saves Office Supply	7603 Highway 71 South		Alexandria	LA	71302
SBD Commercial Interiors	108 W. Michigan Ave	P.O. Box 657	Grass Lake	MI	49240
School Specialty (National Accounts)	W6316 Design Drive		Greenville	WI	54942
Score Spaces	101 Rutledge St.	Basement	Brooklyn	NY	11249
SCS Integrated Support Solutions, LLC (VA)	15 Boscawen Street		Winchester	VA	22601
Sculptural Spaces	26491 Marsala Way		Mission Viejo	CA	92692
SOV Office Systems, LLC	34 Redmond Dr.		Fletcher	NC	28732
SEAATS	566 W Lake Street		Chicago	IL	60661
Seats and Stations	1430 Blue Oaks Blvd		Roseville	CA	95747
Sheehans	524 Park Avenue		Portsmouth	RI	02871
SHELBY DISTRIBUTIONS Inc.	29A Butterfield Trail Blvd.		El Paso	TX	79906
Shelter Solutions LLC	7447 Window Peak Rd NW		Albuquerque	NM	87114
Shelton-Keller Group, Inc. - SKG (Austin)	6301 East Stussney Lane	Building 9 - Suite 100	Austin	TX	78744
Shelton-Keller Group, Inc. - SKG (San Antonio)	1627 Broadway		San Antonio	TX	78215
Sheppards Business Interiors (Omaha)	725 South 72nd Street		Omaha	NE	68114
Shore Total Office	10065 Old Grove Road	Suite 200	San Diego	CA	92131
Sierra School Equipment	1911 Mineral Ct.		Bakersfield	CA	93308
Simmons Office Interiors	301-D Pomona Drive		Greensboro	NC	27407
SISTEMA MODULAR PARA OFICINAS SA DE CV	Avenida Paseo de los Heroes 9365-502		Tijuana	Baja	22320
SK Consulting	4051 E Burnside St		Portland	Oregon	97214
SKB Design Group	5885 Broxton Circle		Norcross	GA	30092
SLM Contract Furniture	5252 Balboa Ave	Suite 201	San Diego	CA	92117
Smart Business Source	1940 Northwood Dr.		Troy	MI	48064
Smart Space, LLC.	16 East 40th Street	6th Floor	New York	NY	10016
Smithworx	306 Frederick Street	Suite 200	Fredericksburg	VA	22401
Solutions Business Interiors	11250 - 119 St		Edmonton	AB	T5G 2X3
Solutions for Design, LLC	4517 South Swadley Court		Morrison	CO	80465
Sonus Interiors, Inc.	6325 Sandburg Road	Suite 809	Golden Valley	MN	55427
Sound Office Solutions	11410 NE 124th St.	# 161	Kirkland	WA	98034
Richard G. Hunter, Inc. DBA Source America, Inc.	15 McLean Road		Pinehurst	NC	28374
Southeast Distribution Services, DBA Business Environment	1 West Park Drive		Birmingham	AL	35211
Southern Interior Solutions	404 E. Gibson Street	Suite 2A	Covington	LA	70433
Southwest Office Supply DBA Strive Workplace Solutions	3205 NW Yeon Ave		Portland	OR	97210
SPACE, Inc.	3142 Vantage Pt Dr		Midland	MI	48642
SpaceCare Interiors	210 W. Sixth Street		Royal Oak	MI	48067
Spaces (Boise)	623 South Americana Blvd		Boise	ID	83702
Spaces (Las Vegas)	6435 Sunset Corporate Drive		Las Vegas	NV	89120-2798
Spaces (Reno)	59 E. Greg St #112		Sparks	NV	89431
Spaces Interior Design	663 North Derby Lane	Suite A	North Sioux City	South Dakota	57049
Spaces, Inc.	14950 W. 86th Street		Lenexa	KS	66215
Spear Enterprises, DBA Interior Office Systems Inc	1014 S. Westlake Blvd	Suite 14	Westlake Village	CA	91361
Spectrum Interiors	14250 Judicial Rd		Burnsville	MN	55308
Spencer + Company	150 Turtle Creek Blvd	#205	Dallas	TX	75207
Sour Plantation, LLC	569 McPherson Road		Beatrice	AL	36425
Standard Commercial Interiors	1275 Broadway		Albany	NY	12204
Standard Office Supply (MI)	928 Military Street		Port Huron	MI	48060
Stationary & Office Supplies LTD	23 Beechwood Avenue		Kingson		
Stephens Office Systems, Inc.	300 Foster Ave		Charlotte	NC	28203
Strategic Spaces	280 Summer St		Boston	MA	02210
Strategic Spaces LLC (CT)	One Goodwin Square		Hartford	CT	06103
Strive Workplace Solutions	1300 E. Kalispell St.		Meridian	ID	83642
Studio 71 Office Furnishings	8859 La Terraza Place		Jacksonville	FL	32217



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Dealer/Company Name	Address 1	Address 2	City	State	Postal Code
Studio Office Solutions (FL)	549 NW 28th St		Miami	FL	33127
Studio Office Solutions LLC	321 West 44 Street		New York	NY	10036
Suburban Inc.	693 High Street		Middletown	CT	06457
Sullivan's Office Supply (MS)	204 Main Street		Starkville	MS	39760-1007
Superior Office Interiors Ltd	219 New Gower Street	P.O. Box 788	St. Johns	NF	A1C 5L7
Suppliesource, Inc. (PA1)	415 West Third Street		Williamsport	PA	17701
Sustainable Office Solutions, LLC	900 Old Liverpool Road		Liverpool	NY	13088
Syracuse Office Environments	375 Erie Blvd West		Syracuse	NY	13202
Systems Office Furniture, Inc.	11997 State Hwy. 30		College Station	TX	77845
Systems Source (Portland)	1111 NW Flanders Street		Portland	OR	97209
SYSTEMS SOURCE Inc (Seattle)	1200 5th Avenue	Suite 2000	Seattle	WA	98101
Systems Source, Inc	4685 MacArthur Court		Newport Beach	CA	92660
Systonics	Federico Costa 191		Tres Marias Hato Rey	PR	00918
Ta's Office Systems, Inc (ME1)	30 Spring Hill Road		Saco	ME	04072
Tactical Office Solutions	101 Eaton Street	Suite 200	Hampton	VA	23669
Talotta Contract Interiors	4575 Dick Pond Rd.	Highway 544	Myrtle Beach	SC	29588
Tanner Furniture	7813 Derry Street		Harrisburg	PA	17111
Tascosa Office Machines	1005 W 8th		Amarillo	TX	79101
Tech Valley Office Interiors	30 Kraft Ave		New York	New York	12205
Temple Square Interiors	796 N. Main Street		Akron	OH	44310
Test Upgrade Account	123 Street		Boston	MA	01751
Texas Office Outfitters, LLC	PO Box 170021		Austin	TX	78717
Texas Wilson Office Furniture & Services	6812 Fairgrounds Parkway		San Antonio	TX	78238
TFM Interiors	1606 Woodbine Street		Alexandria	VA	22302
The Bradley Company	5164 Sinclair Road		Columbus	OH	43229
The CI Group	511 North Franklin Street		Tampa	FL	33602
The CI Group - Boca Raton	902 Clint Moore Rd #114		Boca Raton	FL	33487
The City Desk Company	708 E. 185th Street		Cleveland	OH	44119
The Collective (Pleasanton)	6800 Kell Center Pkwy	Suite 100	Pleasanton	CA	94566
The Collective (Sacramento)	1329 T Street		Sacramento	CA	95811
The Collective (San Francisco)	250 Sutter Street	Suite 300	San Francisco	CA	94108
The Creative Office	721 Legion Way SE		Olympia	WA	98501
The Exceptional Home Center	4500 North 10th Street	Suite 200	McAllen	TX	78504
The Forum	603 Kennedy St NW		Washington	DC	20011
The Korte Company	12441 US Highway 40		Highland	IL	62249
The Library Furniture Guy	8465 Ledge Circle		Trussville	AL	35173
The Luck Company	8106 Wister Lane		Houston	TX	77008
The M1 Project	930 Commonwealth Ave		Boston	MA	02215
The Maurer Group LLC, dba Interior Planning Associates	12955 Graylock Road		Saint Louis	Missouri	63127
The Office Connection	37676 Enterprise Court		Farmington Hills	MI	48331
The Office Furniture Warehouse	3108 Expressway Drive South		Islandia	NY	11749
The Office Products	2612 South 1030 West		Salt Lake City	UT	84119
The Office Shop	211 Minnesota Ave		Aitkin	Minnesota	56431
The Office Station, LLC	300 Butler St		West Palm Beach	FL	33407
The Office Supply Guys	30100 John R		Madison Heights	MI	48071
The Outlet Center of Florida, Inc.	1790 W 8 Ave.		Hialeah	FL	33010
The RCF Group (KY)	320 E. Main		Louisville	KY	40202
The RCF Group (OH1)	2425 West 11th Street	Suite 2	Cleveland	OH	44113
The RCF Group (OH2)	6454 Centre Park Drive		West Chester	OH	45069
The Syracuse Business Center Inc.	225 Wilkinson St.		Syracuse	NY	13204
The Systemcenter, Inc.	1738 Silva Street		Honolulu	HI	96819
The Wells Group, Inc.	2323 West Sam Houston Pkwy.		Houston	TX	77043
Thiemann Office Products	34 North 8th Street		Terre Haute	IN	47807
THINK Office Interiors	675 G Street		San Diego	CA	92101
Three Rivers Business Interiors	3619 Centennial Dr.		Fort Wayne	IN	46808
Thrifty Office Furniture	6321 Angus Drive		Raleigh	NC	27617
TJ Office Furniture	17200 Medina Road	Suite #600	Plymouth	MN	55447
Top To Bottom Interiors, Inc	5500 Sixth Avenue		Altoona	PA	16602
Total Business Solutions, Inc.	3413 Griffin Street		Portsmouth	VA	23707
Total Corporate Solutions	20335 S. Western Ave		Torrance	CA	90501
Total Office Concepts, Inc (WA)	401 S Ninth Avenue		Walla Walla	WA	99382
Total Office Interiors (OR)	205Chemeketa St NE		Salem	OR	97301
Total Office Interiors (PA)	801 Bethlehem Pike		Erdenheim	PA	19038
Total Office Products and Service	3326 Kramers Lane		Louisville	KY	40216
Totalplan Business Interiors, Inc.	5645 Mission Boulevard		Riverside	CA	92509
Touty Specials					
Tower Furniture Sales	PO Box 142		Lawrence	NY	11559
TransAmerican Office Furniture, Inc	3800 Main Street		Philadelphia	PA	19127
Triangie Office Equipment	250 South Elliott Rd	Unit 120	Chapel Hill	NC	27514
Trilogie LLC	1600 W. 16th Street		Kansas City	MO	64102
Triplett Office Essentials Corporation	3553 109th Street		Des Moines	IA	50322
Tri-State Office Furniture, Inc	1 Sexton Road		McKees Rocks	PA	15136
Tucson Business Interiors, Inc.	305 South Euclid Ave	Suite 107	Tucson	AZ	85719
Turf Office Supplies	1088 Bedford Ave		Brooklyn	NY	11218
Turner Office Resources	3558 Tiffany Lane		Shoreview	MN	55126
Turnerboone	1143 First Ave South	Suite 111	Birmingham	AL	35233
Turnerboone Contract	957 W. Marietta St. NW		Atlanta	GA	30318
Turnkey Project Services	14301 FAA Blvd.	Suite 111	Fort Worth	TX	76155
Turnkey Workplace Services	539 Pawling Ave		Troy	NY	12180
Two, a One Workplace venture	500 Davis Street		San Francisco	CA	94111
Unison LLC	1333 Research Road		Columbus	OH	43230
Unisource Solutions (Hayward)	31101 Wiegman Road		Hayward	CA	94545
Unisource Solutions (Pico Rivera)	8350 Rex Road		Pico Rivera	CA	90660
UP Office Furnishings, Inc	101 Spring Street		Iron Mountain	MI	49801
Upright Interiors for Business	650 E Devon Ave	Studio 154	Itasca	IL	60143
Utah Office Solutions/Bluefin Design	780 North 1200 West		Orem	UT	84057
ValueBiz	11435 Granite Street	Suite C	Charlotte	NC	28273
Vanguard Environments, Inc.	5512 Gulf Freeway		Houston	TX	77023
Verkpleys, llc	301 N Palm Canyon Dr	#103-183	Palm Springs	CA	92262
Veteran Office Design	3216 Chaucer Drive		Charlotte	NC	28210
W.B. Mason (Buffalo)	2855 Broadway St.		Buffalo	NY	14227
W.B. Mason (E. Windsor)	43 North Rd		E. Windsor	CT	06088
W.B. Mason (Erie)	1809 Pittsburgh Ave		Pittsburgh	PA	15502
W.B. Mason (FL)	2405 Commerce Park Dr		Orlando	FL	32819
W.B. Mason (Greenfield)	70 GSP DRIVE		BRATTLEBORO	VT	05301
W.B. Mason (Hamden)	2460 State Street		Hamden	CT	06517
W.B. Mason (Hyannis)	55 Falmouth Road		Hyannis	MA	02601
W.B. Mason (MD)	9420 Gerwig Way		Columbia	MD	21046


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Dealer/Company Name	Address 1	Address 2	City	State	Postal Code
W.B. Mason (ME1)	106 Pine Tree Ind. Parkway		Portland	ME	04102
W.B. Mason (NH)	8001 South Willow Street		Manchester	NH	03103
W.B. Mason (NJ1)	535 Secaucus Road		Secaucus	NJ	07094
W.B. Mason (NJ2)	350 Commerce Drive		Egg Harbor Township	NJ	08234
W.B. Mason (NJ3)	300 Prospect Plains Road		Cranbury	NJ	08512
W.B. Mason (Norwalk)	151 Woodward Avenue		Norwalk	CT	06854
W.B. Mason (Norwich)	2 Consumers Avenue		Norwich	CT	06360
W.B. Mason (NY1)	53 West 23rd Street	10th floor	New York	NY	10010
W.B. Mason (NY2)	29 Mill Street		Albany	NY	12204
W.B. Mason (NY3)	90 Nicon Court		Hauppauge	NY	11768
W.B. Mason (NY4)	1200 State Fair Blvd		Syracuse	NY	13209
W.B. Mason (NY5)	12 Jeanne Drive		Newburgh	NY	12550
W.B. Mason (NY6)	1180 Commerce Ave		Bronx	NY	10462
W.B. Mason (NY7) - Rochester	45 Vantage Point Drive		Rochester	NY	14624
W.B. Mason (Oaks)	1100 Schell Lane	Suite 104	Phoenixville	PA	19460
W.B. Mason (OH)	31387 Industrial Pkwy		North Olmsted	OH	44070
W.B. Mason (PA1)	151 Heller Plaza		Beltsville	MD	08031
W.B. Mason (PA2)	1819 JFK Blvd		Philadelphia	PA	19103
W.B. Mason (PA3)	966 Postal Rd	Suite 100	Allentown	PA	18109
W.B. Mason (PA4)	3215 Espresso Way		York	PA	17406
W.B. Mason (PA5)	1751 Lincoln Hwy		North Versailles	PA	15137
W.B. Mason (Pittsburgh/Export)	1751 Lincoln Hwy		N. Versailles	PA	15137
W.B. Mason (VA)	1620 S. Loudon St.		Winchester	VA	22601
W.B. Mason (VT)	68 Nesti Drive		South Burlington	VT	05403
W.B. Mason (VT2)	805 Center Street		Lyndonville	VT	05851
W.B. Mason (Worcester)	10 Distributor Road		Worcester	MA	01605
W.B. Mason Co., Inc. (Woburn)	274 W. Cummings Park		Woburn	MA	01801
W.B. Mason Co., Inc. (Boston)	647 Summer Street	A	Boston	MA	02210
W.B. Mason Co., Inc. (Brockton)	59 Centre Street		Brockton	MA	02303
W.B. Mason Co., Inc. (Cranston)	99 Bald Hill Road		Cranston	RI	02920
W.B. Mason Co., Inc. (Frammingham)	1 Speen St.		Frammingham	MA	01701
W.S. Golf Company Inc.	5104 Oakwood Blvd		Mays Landing	NJ	08330
Waldner's Business Environments (Farmingdale)	125 Route 110		Farmingdale	NY	11735
Waldner's Business Environments (NYC)	215 Lexington Avenue		New York	NY	10016
Waldner's Business Environments (Rye)	411 Theodore Fremd Ave.		Rye	NY	10580
Walker's Office Supplies, Inc.	999 New Street		New	CA	95677
Washington Office Interiors, LLC	PO Box 45		Garrett Park	MD	20896
Washington Workplace	2700 South Quincy Street	Suite 285	Arlington	VA	22206
WB Wood (NJ)	175 Morristown Road	Suite 200	Basking Ridge	NJ	07920
WB Wood (NY2)	225 Park Avenue South		New York	NY	10003
Weeks Lerman	58-38 Page Place		Maspeth	NY	11378
Wegman Company	1531 Western Ave.		Cincinnati	OH	45214
Weinberger's Business Interiors	3021A Riverwatch Parkway		Augusta	GA	30907
Western Contract Furnishers	11455 Folsom Blvd		Rancho Cordova	CA	95610
Western Interior Services	890 West 2600 South		Salt Lake City	UT	84119
Western Office Equipment	317 2nd Street South	PO Box 1463	Great Falls	MT	59405-1802
Whittington Office Furniture	277 Community Drive		Tupelo	MS	38804
Wilcox Office Mart (Florence)	1109 Lucas St		Florence	SC	29501
Wolverine Office Interiors	581 State Circle		Ann Arbor	MI	48106
WorkAblux	4100 Eastmoor Road		Louisville	KY	40218
Working Spaces	11624 Page Service Drive		St. Louis	MO	63146
Working Spaces - Nashville	504 Childs Harolds Ln		Brentwood	TN	37027
Working Spaces - Orlando	11624 Page Service Drive		St. Louis	MO	63146
Working Spaces (Kansas City)	215 E 18th St #11		Kansas City	MO	64108
Working Spaces Pacific, Inc. (WA)	244 Market Street		Kirkland	WA	98033
Workplace Design	4426 Hugh Howell Rd	Suite B 174	Tucker	GA	30084
Workplace Environments	First Floor, 1 Nexus Way		Camana Bay	Grand Cayman	
WorkPlace Furniture	6400 Shelby View Drive	Suite 109	Memphis	TN	38134
Workplace Interiors	10 Carlson Road		Rochester	NY	14610
Workplace Interiors of Buffalo LLC	815 Hillside Ave		Rochester	NY	14618
Workplace Logic, LLC	3534 71 Ave. West		Tacoma	WA	98466
Workplace Partners	3132 Bridal Veil Falls Drive		Loveland	CO	80538
Workplace Solutions, Inc.	317 Village Road	Suite 103	Virginia Beach	VA	23454
Workspace Designs	2851 Joe DiMaggio Blvd		Round Rock	TX	78665
Workscape, Inc.	1900 Lowe Street		Pittsburgh	PA	15220
Workscape, LLC (Cleveland)	1900 Superior Ave #105		Cleveland	OH	44114
Workscapes, Inc. - Tampa	3225 East Clark Street		Tampa	FL	33605
Workspace Concepts	12865 S. Carriage Hill Way		Nampa	ID	83686
Workspace Consulting Group	1 Landmark Square	2nd Floor	Stamford	CT	06901
Workspace Interiors (TN)	618 N. Broadway		Knoxville	TN	37917
WorkSpace Resource (TX)	12280 I-45 South	Suite C	Conroe	TX	77304
WorkSpace Resource, Inc.	404 South Boulder Avenue		Tulsa	OK	74103
WorkSpace Solutions, Inc. (PA)	220 Bilmar		Pittsburgh	PA	15205
Workspace2	1874 Lago Vista Blvd.		Palm Harbor	FL	34685
Workstation Consultants LLC	26 Gansevoort Street		Albany	NY	12202
Michael's Office Furnishings	138 Caterpillar Road		Redding	CA	96003
Wix Lab, Inc.	3605 NW 115th Avenue		Doral	FL	33178
wurSPACE	672 Old Mill Road	#231	Millersville	MD	21108
Wyoming Office Products & Interiors	PO Box 1201		Casper	WY	82602
Y Y Distributors	16 Fillmore Ct	#005	Monroe	NY	10950
YOUR OFFICE INC	609 NW 28TH STREET		WILTON MANORS	FL	33311