



City of Bartlett

David Parsons, Mayor

Board of Mayor and Aldermen Meeting Minutes Tuesday, April 28, 2026 - City Hall Council Chambers - 6:00 PM

ATTENDANCE

Present: Mayor David Parsons, Alderman Brad King, Alderman Robert Griffin, Alderman David Reaves, Alderman Monique Williams, Alderman Jack Young, Alderman Kevin Quinn

INVOCATION

Opening Prayer by Chaplain Johnny Byrd, Legacy Church

FUTURE MEETINGS

Planning Commission, May 4 at 6:30 p.m.
Bartlett Station Commission, May 6 at 7:30 a.m.
Family Assistance Commission, May 7 at 6 p.m.
City Beautiful Commission, May 7 at 6:30 p.m.

RECOGNITIONS

Professional Municipal Clerks Week

Mayor Parsons presented City Clerk Penny Medlock with a proclamation for Professional Municipal Clerks Week.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

1 Minutes of the March 24, 2026 Board of Mayor and Aldermen Regular Meeting

Result:	Passed
Mover:	Alderman Jack Young
Second:	Alderman Reaves
Ayes:	Brad King, Robert Griffin, David Reaves, Jack Young, Kevin Quinn
Nays:	None
Abstains:	Monique Williams

CONSENT AGENDA

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

1 Special Event Permit for Panther Prowl Fun Run. (Trey Arthur, Director of Code Enforcement)

The event will be held May 1 from 6 p.m. to 7:30 p.m. Bartlett Elementary School located at 3932 Billy Maher Road.

2 Contract for HVAC replacement at The Venue at Bartlett Station. (Paul Wright, Director of Parks and Recreation)

We recommend awarding a professional design and consulting services contract to A2H for the auditorium HVAC replacement at The Venue at Bartlett Station. Funds are available in Account 311.48311.772.

3 Residential Subdivision Contract for Baggett Subdivision. (John Horne, Director of Engineering)

The developer, Brent D. Baggett, will pay \$1,400.00 in City fees. The bond is set at \$0.00.

4 Commercial Site Plan Contract for McDonald's Restaurant. (John Horne, Director of Engineering)

The developer, McDonald's USA, LLC, will pay \$14,180.00 in fees. The bond is set at \$0.00.

5 Mixed Use Contract for The Waters at Bartlett Phase 1. (John Horne, Director of Engineering)

The Waters at Bartlett Phase 1 includes site work for residential flats, public water, public drainage, private access road, and private sewer holding tank. This phase also includes median modifications to the intersection of New Brunswick and Highway 64, the addition of a traffic signal at the intersection of Wolf Lake Drive and New Brunswick, and the closure of the intersection of Old Brunswick and New Brunswick. The developer, STOA GROUP, will pay \$202,371.91 in City fees. The bond is set at \$1,137,035.46.

6 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Eight items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

7 Financial Report for February 2026. (Dick Phebus, Director of Finance)

Budgeted Expenditures: \$111,624,243
Year-to-date Expenditures: \$76,011,426
Budgeted Revenues: \$111,624,243
Year-to-date Revenues: \$84,017,787

NEW BUSINESS

1 Appoint Jan Jones to the Bartlett Station Commission. (David Parsons, Mayor)

Alderman Reaves abstained citing conflict of interest.

Result:	Passed
Mover:	Alderman Jack Young
Secunder:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	David Reaves

2 Resolution 13-26, a resolution to amend the Fiscal Year 2026 Bartlett City Schools General Fund and Capital Projects Fund. (Dick Phebus, Director of Finance)

Result:	Passed
Mover:	Alderman David Reaves
Secunder:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

3 Resolution 14-26, a resolution to amend the Fiscal Year 2026 General Fund Budget to appropriate \$98,400 for peace officer supplement pay for police department certified personnel. (Dick Phebus, Director of Finance)

Result:	Passed
Mover:	Alderman Robert Griffin
Secunder:	Alderman Quinn
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

OPEN DISCUSSION

Alderman Williams expressed gratitude to all for the extension of sympathy given during the recent passing of her mother.

Alderman Reaves asked the Administration to discuss upcoming budget meeting dates and the positive results, if any, from the City's reduction of contract fees approved on June 10, 2025.

Chief Administrator Steve Sones advised of a scheduled work session on May 12 at 4 p.m. with the first reading of the budget ordinance on the May 12 Board of Mayor and Aldermen meeting at 6 p.m. He said there would be an additional work session on May 26 at 5 p.m. which will include updates from the Bartlett Library and the YMCA. The second and third readings of the budget ordinance are scheduled to be heard at the Board of Mayor and Aldermen meetings on May 26 and June 9 at 6 p.m. respectively.

Mayor Parsons stated that the reduction of contract fees has resulted in 500 additional single-family residences to be built within the next five years. Those builds are anticipated to be in Walker Farms, Stelling and Sanctuary subdivisions. Code Enforcement Director Trey Arthur included the Waters of Bartlett in the uptick.

Alderman Robert Griffin thanked the public for supporting the recent City Beautiful plant sale. He said the support provides for city beautification along the medians, in parks, and various locations throughout the city.

Bob Green, 977 Scofield Dr., Cordova, TN, announced his candidacy for Shelby County Clerk.

ADJOURNMENT

Adjourned at 6:21 p.m.

Harold Brad King, Register to the Board of Mayor and Aldermen

David Parsons, Mayor