



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING AGENDA

TUESDAY, MAY 7, 2024 - BARTLETT CITY HALL - 6:00 PM

MINUTES APPROVAL

Minutes of the April 2, 2024 Beer Board Regular Meeting

PUBLIC HEARINGS

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

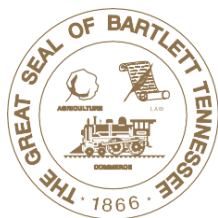
- I. Bartlett Police Charitable Foundation, represented by Chris Armstrong, 3882 Earlynn Drive, Bartlett, TN 38133, has applied for a Special Event Temporary On-Premises permit to sell beer at the Music By the Lake Series on May 17, 2024 from 5:30 p.m. to 9:00 p.m. and on June 14, 2024 from 5:30 p.m. to 9:00 p.m., located on the grounds of the Bartlett Performing Arts & Conference Center at 3663 Appling Road, Bartlett, TN 38133.

NEW BUSINESS

- I **Music By the Lake Series Temporary Beer Permit. (Penny Medlock, City Clerk)**

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.



City of Bartlett

David Parsons, Mayor

BEER BOARD MEETING MINUTES

TUESDAY, APRIL 2, 2024 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Deborah Williams: Present, Ryan Smith: Present, Eric Russell: Present, Jason Sidle: Present, Ray Schwill: Present.

MINUTES APPROVAL

Minutes of the March 5, 2024 Beer Board Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Deborah Williams
SECONDER:	Eric Russell
AYES:	Deborah Williams, Ryan Smith, Eric Russell, Jason Sidle, Ray Schwill

PUBLIC HEARINGS

1. Bluff City Athletics, LLC dba Bluff City Pickleball, owned by John M. Daniel, 717 S. Riverside Drive, PH3, Memphis, TN 38103, has applied for an on-premises permit to sell beer at Bluff City Pickleball located at 2809 Bartlett Blvd., Bartlett, TN 38134.

No one spoke.

Adjourned at 6:01 p.m.

2. Santa Ana Mexican Bar & Grill, LLC, owned by Rodrick Grice, 8700 Jack Bond Road, Arlington, TN 38002, has applied for an on-premises permit to sell beer at Santa Ana Mexican Bar & Grill, LLC, located at 6220 Stage Road, Bartlett, TN 38134.

No one spoke.

Adjourned at 6:01 p.m.

3. Robert Will Hunter, 4480 Mary Jane Drive, Olive Branch, MS 38654 has applied for an on-premises permit to sell beer at Southern Breakfast Kitchen located at 2990 Kirby Whitten Road, Suite 108, Bartlett, TN 38134.

No one spoke.

Adjourned at 6:02 p.m.

Minutes Acceptance: Minutes of Apr 2, 2024 6:00 PM (Minutes Approval)

NEW BUSINESS

- 1. Bluff City Pickleball beer permit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eric Russell
SECONDER:	Deborah Williams
AYES:	Williams, Smith, Russell, Sidle, Schwill

- 2. Santa Ana Mexican Bar & Grill, LLC beer permit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jason Sidle
SECONDER:	Ray Schwill
AYES:	Williams, Smith, Russell, Sidle, Schwill

- 3. Southern Breakfast Kitchen beer permit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Williams
SECONDER:	Eric Russell
AYES:	Williams, Smith, Russell, Sidle, Schwill

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

Meeting adjourned at 6:05 PM

Ryan Smith, Chairperson

Penny Medlock, City Clerk

Minutes Acceptance: Minutes of Apr 2, 2024 6:00 PM (Minutes Approval)

**Beer Board****SCHEDULED****TEMPORARY BEER PERMIT APPLICATION (ID # 3541)**

Meeting: 05/07/24 06:00 PM

Department: Beer Board

Category: Agreement

Prepared By: Penny Medlock

Initiator: Penny Medlock

Sponsors:

DOC ID: 3541

Music By the Lake Series Temporary Beer Permit.

Bartlett Police Charitable Foundation, represented by Chris Armstrong, 3882 Earlynn Drive, Bartlett, TN 38133, has applied for a Special Event Temporary On-Premises permit to sell beer at the Music By the Lake Series on May 17, 2024 from 5:30 p.m. to 9:00 p.m. and on June 14, 2024 from 5:30 p.m. to 9:00 p.m., located on the grounds of the Bartlett Performing Arts & Conference Center at 3663 Appling Road, Bartlett, TN 38133.

CITY OF BARTLETT MEMO

DATE: April 23, 2024
TO: The Bartlett Beer Board
FROM: Ava MacFerran
SUBJECT: Special Event Temporary Beer Permit – Bartlett Police Charitable Foundation

Please find attached an **ON**-Premises Special Event Temporary Beer Permit Application for Bartlett Police Charitable Foundation. The event will be outside of the Bartlett Performing Arts Center, 3663 Appling Road, Bartlett, TN 38133. Supporting documentation can be found in this packet.

- Reason for permit: Music By the Lake Series
- Applicant: Bartlett Police Charitable Foundation
- Representative: Chris Armstrong
- Location previously sold beer: No
- Background check: Passed
- Distance Boundary: Passed
- Legal Notice: Bartlett Express, 4/18/2024 edition
- Violations by this applicant: No
- Suspension/ Revocation at this location: No

Included in the application packet are copies of the Beer Ordinances as well as the explanation of the **Suspension Revocation and Civil Penalty of selling Beer to minors.**

**CONTENT AND ORDER OF ALL
BEER PERMIT APPLICATIONS**

1. AGENDA
2. LEGAL NOTICE
3. APPLICATION
4. OUR NOTICE TO THE NEWSPAPER
5. POLICE BACKGROUND CHECK OF
APPLICANT AND MANAGER (SIGNED)
6. CODE ENFORCEMENT'S BOUNDARY REPORT
(SIGNED)
7. MAP OF AREA



LEGAL NOTICE

Pursuant to the requirements of Ordinance 23-07 of the City of Bartlett, TN, the following information is made known to all interested persons:

Bartlett Police Charitable Foundation, represented by Chris Armstrong, has applied for a Special Event Temporary ON-Premises permit to sell beer at the Music By the Lake series on May 17, 2024 5:30 p.m. until 9:00 p.m and June 14, 2024 5:30 p.m. until 9:00 p.m. located outside of the Bartlett Performing Arts & Conference Center, 3663 Appling, Bartlett, TN 38133.

The Bartlett Beer Board will meet at 6:00 p.m. on May 7, 2024, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

David Parsons
Mayor



Special Event Temporary Beer Permit Application

APPLICATION FOR SPECIAL EVENT TEMPORARY BEER PERMIT STATE OF TENNESSEE CITY OF BARTLETT

Application for (check one):

XXX : SINGLE EVENT PERMIT

EVENT DATE(S): May 17 & June 14, 2024

EVENT HOURS: 5:30 to 9:00pm

YES : MULTIPLE EVENT PERMIT

1. EVENT DATE(S): May 17, 2024

EVENT HOURS: 5:30 – 9:00pm

2. EVENT DATE(S): June 14, 2024

EVENT HOURS: 5:30 – 9:00pm

3. EVENT DATE(S): _____

EVENT HOURS: _____

4. EVENT DATE(S): _____

EVENT HOURS: _____

1. Applicant: Bartlett Police Charitable Foundation

2. Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status:

Charitable X _____ Nonprofit X Political Organization _____



Special Event Temporary Beer Permit Application

Location of the event: BPACC is a Department of the City of Bartlett, Tennessee. Both events are for BPACC's popular MUSIC BY THE LAKE series.

When facing BPACC, the event/audience/musicians are situated on the lovely Green to the immediate left/South of the Center. One side is BPACC itself, the other is Lake Appling. To the West is a Bank of Trees, & to the East is the wide Appling Road.

- 3. If the event location encompasses multiple addresses or streets, please specify where beer will be served (*this location will be listed on the beer permit and in the legal notice*). – N/A
- 4. Applicant phone number: 901.385.6440o / 901.827.6440c
- 5. Please give the following information on the person who will be managing the special event.

Name: Chris Armstrong, President

Driver's License # [REDACTED] State: Tennessee

Date of birth: [REDACTED] Soc. Sec. #: [REDACTED]

Cell phone #: 901-734-6203 phone #:

Email: carmstrong@bartlettpolice.org

- 6. Do you own the premises on which you will operate? No
- 7. If no, please give the name and address of the property owner. You must include a written statement of approval from the landowner with this application:

City of Bartlett

6400 Stage Road, Bartlett, Tennessee - 38134

- 8. Has any person having at least 5% ownership interest, managers, or employees of the organization been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? Yes _____ No XXX
- 9. If so, give particulars of each charge, court, and date convicted.



Special Event Temporary Beer Permit Application

AFFIDAVIT OF BEER PERMIT APPLICANT

7. Please give the following information on the person responsible for beer sales under the permit:

Name: Jennifer Piper

Driver's License # [REDACTED] State TN

Date of birth [REDACTED] Soc. Sec. # [REDACTED]

Cell phone # 901-277-6449 Alt. phone # _____

Email piper.jenn@gmail.com



Special Event Temporary Beer Permit Application

10. as this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes _____ No XXX If so, please give date, place, and cause of said revocation.

11. Give applicant's history of involvement with special events where beer has been served, if any.

None

12. Give applicant's employment record for the past 10 years.

Bartlett Police Department

(The City of Bartlett has adopted Ordinance 8-313 forbidding the sale of beer and like beverages within 150 feet of a free-standing school or church; or immediately adjacent in a multi-tenant building.)

13. What is the name and address of the school or church nearest the event?

Appling Middle School, 3700 Appling Road

Faith Cumberland Presbyterian Church 3427 Appling Rd.



Special Event Temporary Beer Permit Application

Application Signature Page

I hereby make application to the City of Bartlett for a special event temporary beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.


I hereby certify that no person having at least 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my organization has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I understand that by submitting this application, a background investigation shall be conducted on the applicant.

I am also aware that I shall not be issued a permit or my permit shall be revoked if my event causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety and morals.

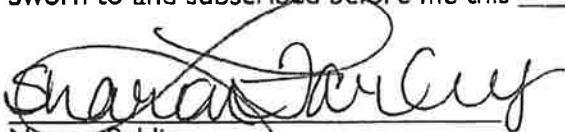
BPACC has its own ample Parking Lot immediately adjacent to BPACC.



Signature of Applicant/Owner (or Authorized Officer)

On behalf of: Bartlett Police Charitable Foundation
Name of Charitable, Nonprofit, or Political Organization

Sworn to and subscribed before me this 10th day of April, 2024



Notary Public

My Commission Expires: June 29, 2025



6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)



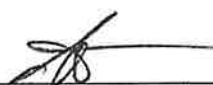
Special Event Temporary Beer Permit Application

AFFIDAVIT OF BEER PERMIT APPLICANT

STATE OF TENNESSEE:


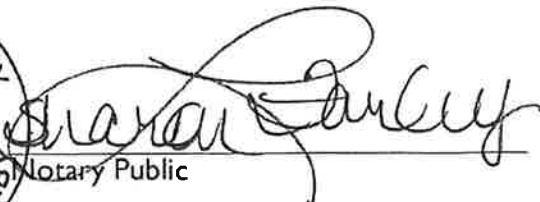
COUNTY OF SHELBY:

I, Chris Armstrong make an oath and state that I comply with [Print Your Name] the requirements of Tennessee Code Annotated Section 57-5-108 (k) including but not limited to the following: I am not the original holder of the license, or any family member who could inherit from such individual under the statute of intestate succession, for a premise where a beer license has been revoked.



[Signature]

Sworn to and subscribed before me this 10th day of April 2024.

Notary Public

My Commission Expires: October 2025

Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any individual acting on behalf of the Bartlett Tennessee Beer Board bearing this release, or copy thereof, to obtain any information in your files pertaining to my criminal history, personal history, or disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the Bartlett Tennessee Beer Board. Consent is granted for the Bartlett Tennessee Beer Board to furnish such information, as is described above, to third parties in the course of fulfilling its official responsibilities. I hereby release you as the custodian of such records, the City of Bartlett, the Bartlett Beer Board or any individual acting on behalf of the City or the Beer Board, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of the release, you may contact me as indicated below.

04/02/24
DATE – April 2, 2024

[Signature]
SIGNATURE

Full name (type or print): Chris Armstrong

Current home address: 3882 Earlynn Drive
Bartlett, Tennessee - 38133

Date of birth: [Redacted]

Social security number: [Redacted]



Special Event Temporary Beer Permit Application

Home telephone number: 901-734-6203
 Business telephone number: 901-385-5555
 Driver's license number: [REDACTED] State: TN

Witness: *[Signature]* Jean H. Moore
 Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

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4/10/24
DATE

Jennifer Busby Piper
SIGNATURE

Full name (type or print):

JENNIFER BUSBY PIPER

Current home address:

5333 W. HAYNE CIRCLE

MEMPHIS, TN 38119

Date of birth:

[REDACTED]

Social security number:

[REDACTED]

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

Home telephone number: 901-277-6449
 Business telephone number: 901-277-6449
 Driver's license number: State: TN

Witness: *M. Bollinger* MICHAEL BOLLINGER
 Signature Printed Name

Please include a clear photocopy of your driver's license with this form.

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)



Special Event Temporary Beer Permit Application

NOTICE: Non-refundable fees of \$72.00 for the application and \$100 for the required legal notice must accompany this document. If the applicant is approved you are required to provide documentation of sales tax exemption.

FOR OFFICE USE ONLY:

_____ Completed Beer Application with Signature Notarized

_____ Documentation showing evidence of status as a charitable, nonprofit, or political Organization

_____ Title Company Mailing Labels

\$ 172.00 Application Fees _____ Date Paid

Beer Board Meeting Date: May 7, 2024

Approved _____ Denied _____

PLEASE COMPLETE THE ENTIRE APPLICATION, HAVE IT NOTARIZED AND RETURN ALONG WITH YOUR \$172.00 CHECK FOR PROCESSING. YOU WILL BE NOTIFIED AS TO WHEN YOUR ORGANIZATION WILL BE SCHEDULED TO APPEAR BEFORE THE BEER BOARD. YOU SHOULD MAIL OR DELIVER YOUR APPLICATION TO THE FOLLOWING:

ADDRESS: CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TN 38134

6400 Stage Road • P.O. Box 341148 • Bartlett, Tennessee 38134-1148 • 901-385-6400

Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)

CITY OF BARTLETT MEMO

DATE April 10, 2024
TO: Trey Arthur
FROM: Ava MacFerran
SUBJECT: Boundary Report

Please find attached a Special Event Temporary ON-Premises Beer Permit Application being presented to us by Chris Armstrong on behalf of the Bartlett Police Charitable Foundation for an event located outside of the Bartlett Performing Arts Center, 3663 Appling Road, Bartlett, TN 38133.

I would appreciate it if you would please check all the distances and boundaries as required by our city ordinances and mark the appropriate Yes or No line and return with your signature as soon as possible.

Thank you very much!

Yes All distance and boundaries meet the requirements of the City of Bartlett.

NO All distance and boundaries do not meet the requirements of the City of Bartlett.

Signature  # 110

Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)



Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541) : Music By the Lake Series Temporary Beer Permit

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The Bartlett Express!

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LEGAL NOTICE

Pursuant to the requirements of Ordinance 23-07 of the City of Bartlett, TN, the following information is made known to all interested persons:

Bartlett Arts Council, represented by Linda Diane Snell, has applied for a Special Event Temporary ON-Premises permit to sell beer at the Arts On The Lake event on June 22, 2024, from 4:00 p.m. to 9:00 p.m. located on the lawn at the Bartlett Performing Arts & Conference Center, 3663 Appling, Bartlett, TN 38133.

The Bartlett Beer Board will meet at 6:00 p.m. on May 7, 2024, at the Bartlett City Hall, 6400 Stage Road, Bartlett, TN, to consider the above application after a Public Hearing. Any citizen who would like to appear and testify either for or against this application will be heard.

David Parsons
Mayor



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David Parsons
Mayor

NEWS @ NEWS@MAGICVALLEYPUBLISHING.COM

AFFILIATIONS

The Bartlett Express is a member of the National Newspaper Association, The Tennessee Press Association, and the Bartlett Area Chamber of Commerce.

Manager,
10 Media

CONTENTS

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Production/
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loc. publishes The Bartlett Express weekly at
Huntingdon, TN. Subscriptions are delivered via

\$39 print & digital Out of County--\$48 print & digital
for Discount \$5 Senior Discount
Out of State--\$57 print & digital
in advance.

LETTERS

Letters to the editor and guest columns are encouraged. Please limit contributions to 300 words. We reserve the right to edit to conform to newspaper style and protect against libel. All letters and guest columns must be signed. No unsigned letters will be published. The opinions expressed on the opinion/editorial page are not necessarily those of the management of this newspaper.



Attachment: Bartlett Police Charitable Foundation Music By the Lake (002) (3541 : Music By the Lake Series Temporary Beer Permit)