



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, APRIL 28, 2020 - CONFERENCE CALL - 6:00 PM

Due to the COVID-19 Global Pandemic and adhering to all Federal, State and Local Emergency Proclamations and Guidelines to protect the health, safety and welfare of our citizens, the City of Bartlett's Board of Mayor and Aldermen meetings will be held electronically via teleconference during the month of April.

These meetings will follow Governor Bill Lee's Executive Order #16 regarding the Tennessee Open Meetings Act. Minutes and recordings will be posted within two days of the Board of Mayor and Aldermen meeting.

INVOCATION

Opening Prayer by Mayor A. Keith McDonald

FUTURE MEETINGS

Family Assistance Commission, May 4 at 6 p.m.

Planning Commission, May 4 at 7 p.m.

Bartlett Station Commission, May 6 at 7:30 a.m.

City Beautiful Commission, May 7 at 6:30 p.m.

Bartlett Historical Society, May 11 at 7 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the March 10, 2020 Board of Mayor and Aldermen Regular Meeting

CONSENT AGENDA

- I **Planning Commission Report for March 2020. (Kim Taylor, Director of Planning and Economic Development)**

NEW BUSINESS

- 1 Resolution 08-20, a resolution to amend the Fiscal Year 2020 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund. (Dick Phebus, Director of Finance)**
- 2 Resolution 09-20, a resolution to delete uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)**
- 3 Resolution 10-20, a resolution to request unclaimed balance of accounts remitted to State Treasurer under Unclaimed Property Act. (Dick Phebus, Director of Finance)**
- 4 Resolution 11-20, a resolution to amend the Fiscal Year 2020 General Fund Budget to appropriate \$72,000 for education incentive pay for fire department personnel. (Dick Phebus, Director of Finance)**
- 5 Bid for Fleet Maintenance Facility. (Mike Adams, Director of Public Works)**

Recommend accepting the lowest qualified bid for construction from Legacy Construction in the amount of \$3,868,700.00, plus a contingency of \$386,870.00, for a cost of \$4,255,570.00. Funding is available in Account 311.48311.780310.

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MARCH 10, 2020 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Absent, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Terry Easley, Faith Baptist Church

FUTURE MEETINGS

Parks and Recreation Advisory Board, March 12 at 7 p.m.

Historical Preservation Commission, March 16 at 7 p.m.

Bartlett Arts Council, March 17 at 6 p.m.

BPACC Advisory Board, March 17 at 6 p.m.

Design Review Commission, March 17 at 6:30 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the February 25, 2020 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Minutes Acceptance: Minutes of Mar 10, 2020 7:00 PM (MINUTES ACCEPTANCE)

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1 Proposal for Public Safety Security Cameras / License Plate Recognition Technology. (Jeff Cox, Assistant Police Chief)

Recommend the selection of Flock Group Inc. as single-source provider for 23 Flock Safety Cameras with comprehensive monitoring, processing, and machine vision services for a period of three years. These devices will be installed at various locations throughout the City at a total cost of \$120,750.00. The Shelby County Commission awarded \$97,500.00 in grant funding to be applied to this implementation, leaving a balance to the City of Bartlett of \$23,250.00. Funds are available in Accounts 131.420100.921.02520 & 123.48123.264.

2 Authorization to purchase Rights-of-Way and Construction Easements for the Applying Road Phase 2 Project. (John Horne, Assistant Director of Engineering)

Request approval to purchase Rights-of-Way and Construction Easements at a total appraised value of \$63,204.00. Easement acquisition will be conducted by Engineering staff. Funds are available in Account 311.48311.457.

3 Bid for Bartlett Blvd. Bridge Repair. (John Horne, Assistant Director of Engineering)

The 40+ year old bridge is in need of repairs to the slope pavement, repairs to the bridge deck and replacement of 22 bridge bearing pads. Drainage improvements are also needed.

Recommend accepting the lowest bid from Bell Construction in the amount of \$1,245,543.00, plus a contingency amount of \$62,277.15 for a total cost of \$1,307,820.15. Funds are available in Account 311.48311.302.

4 Bid for Elmore Park Drainage Improvements Project, Phase 2. (John Horne, Assistant Director of Engineering)

Recommend accepting the lowest bid from Trey Construction in the amount of \$380,682.00, plus a contingency amount of \$19,034.00 for a total cost of \$399,716.00. Funds are available in Account 311.48311.780.453.

Minutes Acceptance: Minutes of Mar 10, 2020 7:00 PM (MINUTES ACCEPTANCE)

NEW BUSINESS

- I **Resolution 06-20, a resolution to amend the Fiscal Year 2020 General Fund Budget to appropriate \$95,200 for peace officer supplement pay for police department certified personnel. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

Meeting adjourned at 7:05 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Mar 10, 2020 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 04/28/20 06:00 PM

Department: Planning and Economic Development

Category: Report

Prepared By: Sam Harris

Department Head: Kim Taylor

Planning Commission Report for March 2020.

New Business

Hearing

Special Use Permit

I. Faith Baptist Church - Church use of 8420 Wolf Lake Dr., Suite 120 (Bryan Lindley, Faith Baptist Church)

INTRODUCTION: Planning Director, Kim Taylor explained that Mr. Bryan Lindley with Faith Baptist Church of Bartlett is requesting Planning Commission approval for a Special Use Permit (SUP) to allow a church use at 8420 Wolf Lake Dr., Suite 120. The subject property is located on Lot 5 of Bartlett Logistics Planned Development that is within the "I-P" Planned Industrial Park zoning district.

BACKGROUND: Article V, Chart I of the Bartlett Zoning Ordinance permits the church use in the "I-P" Planned Industrial Park zoning district with the granting of a Special Use Permit by the Board of Mayor and Aldermen. Surrounding uses include "RS-15" Single Family Residential zoning to the north (Richland Valley), "C-H" Highway Commercial zoning to the south, "I-P" Planned Industrial Park zoning to the east, and "C-H" Highway Commercial zoning to the west. UPS to the east and other light industrial uses TDEC. Other commercial uses to the south.

DISCUSSION: The worship services for Faith Baptist Church will remain at their main campus located at 3755 North Germantown Road. In order to better serve and minister to their college age and young professional demographic, Faith Baptist Church proposes to utilize the subject property as office/meeting space and small group ministry. Meetings at this location are proposed to occur outside normal business hours on nights and weekends with an occupant load not to exceed 49 persons. The proposed floor plan for the 3,708-sq.ft. suite includes: an open space area for worship gathering, a men's and women's single stall restroom, two storage closets, a media office, and a warehouse space for social gathering.

Approved favorable recommendation to the Board of Mayor and Aldermen with conditions of staff.

2. Election of Officers

Paul Kaiser appointed as Chairman.

Mandy Young appointed as Vice Chairman.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2773)

Meeting: 04/28/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2773

Resolution 08-20, a resolution to amend the Fiscal Year 2020 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund.

WHEREAS, the Bartlett City Board of Mayor and Aldermen is required to approve the Bartlett City Board of Education General Purpose School Fund budget and other School Special Revenue Fund budgets, as amended; and

WHEREAS, the Bartlett City Board of Education, using Resolution 7-5, has approved a budget amendment to its FY2020 Education Capital Projects Fund and its FY2020 General Purpose School Fund on February 27, 2020 by \$435,000 for the purpose of replacing HVAC units, door hardware, and intercom systems at various elementary schools within the Bartlett City School District; and

WHEREAS, resolution 7-5 of the Bartlett City Board of Education is hereby attached and made a part of this resolution by reference;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the amendments to the FY2020 Education Capital Projects Fund Budget and the FY2020 General Purpose School Fund of the Bartlett City Board of Education are approved.

Adopted this day of April 14, 2020

W.C. Pleasant, Register to the

Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk



RESOLUTION 7-5

A RESOLUTION TO APPROVE THE PLANNED USE OF GENERAL FUND BALANCE AND TO AMEND THE 2019-2020 FISCAL YEAR EDUCATIONAL CAPITAL PROJECTS FUND BUDGET OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments to the General Purpose Fund Budget and Education Capital Projects Fund Budget change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the Education Capital Projects Fund Budget for the 2019-2020 school year for the Bartlett City Schools as presented in official budget documents is hereby amended by reference in the following amounts:

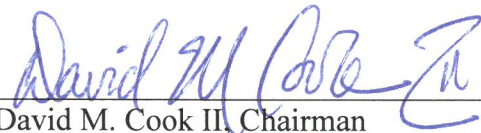
2019-20 GENERAL PURPOSE FUND BUDGET FUND BALANCE	\$34,635,949.26
General Purpose Fund balance is amended in the following category:	
141-34555-00000-000-0000-0000 Fund Balance is amended from \$34,635,949.26 to \$34,200,949.26	(\$435,000)
Amended General Purpose Fund Balance	\$34,200,949.26
2019-20 EDUCATION CAPITAL PROJECTS FUND BUDGET REVENUES	\$2,582,500
Revenues are amended in the following categories:	
177-49800-00000-000-0000-5100 Transfer In from General Fund is amended from \$0 to \$220,000	\$220,000
177-49800-00000-000-0000-5110 Transfer in from General Fund is amended from \$0 to \$82,000	\$82,000
177-49800-00000-000-0000-5120 Transfer in from General Fund is amended from \$0 to \$45,000	\$45,000

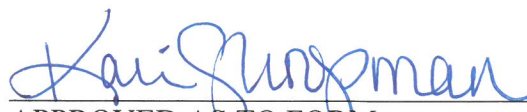
177-49800-00000-000-0000-5130 Transfer in from General Fund is amended from \$0 to \$78,000	\$78,000
177-49800-00000-000-0000-5140 Transfer in from General Fund is amended from \$0 to \$10,000	\$10,000
Amended 2019-20 Education Capital Projects Fund Budget Revenues	\$3,017,500
2019-20 EDUCATION CAPITAL PROJECTS FUND BUDGET EXPENDITURES	\$2,582,500
Expenditures are amended in the following categories:	
177-91300-71200-000-0000-5100 Heating & Air Equip/BLE Replace HVACs is amended from \$0 to \$220,000	\$220,000
177-91300-70700-000-0000-5110 Building Improvements/Altruria Replace Door Hardware is amended from \$0 to \$82,000	\$82,000
177-91300-70700-000-0000-5120 Building Improvements/BES Replace Door Hardware is amended from \$0 to \$45,000	\$45,000
177-91300-70700-000-0000-5130 Building Improvements/Oak Replace Door Hardware is amended from \$0 to \$78,000	\$78,000
177-91300-70700-000-0000-5140 Building Improvements/Rivercrest/Replace Intercom System is amended from \$0 to \$10,000	\$10,000
Amended 2019-20 Education Capital Projects Fund Budget Expenditures	\$3,017,500

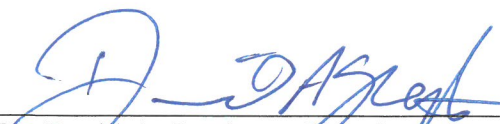
Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective February 27, 2020 from and after its adoption by the Bartlett City Board of Education.

Adopted this 27 day of February, 2020.


 David M. Cook II, Chairman
 Bartlett City Board of Education


 APPROVED AS TO FORM:
 Kari Shoopman, General Counsel


 Dr. David A. Stephens, Superintendent
 Bartlett City Board of Education



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2777)

Meeting: 04/28/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2777

Resolution 09-20, a resolution to delete uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett tax rolls.

WHEREAS, the Shelby County Trustee's office has identified delinquent property taxes that have been determined to be uncollectible and has removed all tax, interest, penalties and associated costs from the Trustee's tax system; and

WHEREAS, the City of Bartlett has determined that these taxes and property maintenance charges dating from tax year 2009 through 2018 are delinquent and uncollectible;

NOW THEREFORE BE IT RESOLVED By the BOARD OF MAYOR AND ALDERMEN that the taxes, interest, penalties, and associated costs, including property maintenance charges, on the properties listed in the attached schedule totaling \$6,443.37 are deemed uncollectible and should be removed from the City of Bartlett tax system.

Adopted this day of April 28, 2020

W.C. (Bubba) Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk

BARTLETT WRITE-OFF

**UNCOLLECTABLE TAXES
TO BE TAKEN BEFORE BOARD OF MAYOR AND ALDERMEN**

FISCAL YEAR JULY 1, 2019
THRU JUNE 30, 2020

PARCEL ID	BILL #	YEAR	OWNER	ADDRESS	REASON	TAX AMOUNT
B014800088	1207	2017	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: JETHRO ALEXANDER III)	0 ELLENDALE	COUNTY OWNED	\$219.60
B014800088	18798	2018	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: JETHRO ALEXANDER III)	0 ELLENDALE	COUNTY OWNED	\$93.33
B014800026	16211	2013	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: EDNA PIERCE AND PEARLIE M PORTER)	0 OLD BROWNSVILLE	COUNTY OWNED	\$169.70
B014800026	2122	2014	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: EDNA PIERCE AND PEARLIE M PORTER)	0 OLD BROWNSVILLE	COUNTY OWNED	\$169.70
B014800026	16274	2015	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: EDNA PIERCE AND PEARLIE M PORTER)	0 OLD BROWNSVILLE	COUNTY OWNED	\$169.70
B014800026	16306	2016	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: EDNA PIERCE AND PEARLIE M PORTER)	0 OLD BROWNSVILLE	COUNTY OWNED	\$169.70
B014800026	16385	2017	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: EDNA PIERCE AND PEARLIE M PORTER)	0 OLD BROWNSVILLE	COUNTY OWNED	\$191.69
B014800026	18797	2018	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: EDNA PIERCE AND PEARLIE M PORTER)	0 OLD BROWNSVILLE	COUNTY OWNED	\$81.44
B014900460	1091	2015	SHELBY COUNTY TAX SALE 15.01 (PRIOR OWNER: ROSIE L ADAMS AND LAJUNE RICHARDSON)	LANDLOCKED PARCEL NEAR NORTH WESTBROOK AND RR TRACKS	COUNTY OWNED	\$498.15
B014900460	1080	2016	SHELBY COUNTY TAX SALE 15.01 (PRIOR OWNER: ROSIE L ADAMS AND LAJUNE RICHARDSON)	LANDLOCKED PARCEL NEAR NORTH WESTBROOK AND RR TRACKS	COUNTY OWNED	\$498.15
B014900460	1084	2017	SHELBY COUNTY TAX SALE 15.01 (PRIOR OWNER: ROSIE L ADAMS AND LAJUNE RICHARDSON)	LANDLOCKED PARCEL NEAR NORTH WESTBROOK AND RR TRACKS	COUNTY OWNED	\$562.73
B014900460	1094	2018	SHELBY COUNTY TAX SALE 15.01 (PRIOR OWNER: ROSIE L ADAMS AND LAJUNE RICHARDSON)	LANDLOCKED PARCEL NEAR NORTH WESTBROOK AND RR TRACKS	COUNTY OWNED	\$142.74
SHELBY COUNT TAX SALES						\$2,966.63

PARCEL ID	BILL #	YEAR	OWNER	ADDRESS	REASON	TAX AMOUNT
PB211646	50389	2009	COBURN BACK & NECK PAIN CLINIC	8999 STAGE HILLS BLVD	OUT OF BUSINESS	\$201.15
PB211646	50412	2010	COBURN BACK & NECK PAIN CLINIC	8999 STAGE HILLS BLVD	OUT OF BUSINESS	\$237.36
PB211646	40450	2011	COBURN BACK & NECK PAIN CLINIC	8999 STAGE HILLS BLVD	OUT OF BUSINESS	\$280.27
PB211646	60435	2012	COBURN BACK & NECK PAIN CLINIC	8999 STAGE HILLS BLVD	OUT OF BUSINESS	\$336.14
PB211646	50474	2013	COBURN BACK & NECK PAIN CLINIC	8999 STAGE HILLS BLVD	OUT OF BUSINESS	\$434.97
PB083146	50515	2016	CREATIVE WEDDINGS	2680 CHARLES BRYAN	OUT OF BUSINESS	\$27.70
PB144643	50541	2015	CURVES FOR WOMEN	7780 HIGHWAY 64, STE 102	OUT OF BUSINESS	\$30.13

Attachment: Resolution Tax Writeoffs 3_31_20 (2777 : Res. 09-20, Uncollectable Taxes April 2020)

PB147146	50806	2017	FIRST RESPONSE SECURITY, INC.	8260 REBECCA WOODS DR	OUT OF BUSINESS	\$651.66
PB248166	50789	2016	FLOOR GAME OF MEMPHIS	2966 ELMORE PARK RD	OUT OF BUSINESS	\$22.84
PB251543	51231	2017	LEANNE KLEINMANN COMMUNICATION	5645 ACKERMAN CV	OUT OF BUSINESS	\$26.90
PB097408	51353	2013	MINUTEMAN PRESS	3110 STAGE POST DR STE 1	OUT OF BUSINESS	\$323.19
PB097408	50432	2014	MINUTEMAN PRESS	3110 STAGE POST DR STE 1	OUT OF BUSINESS	\$339.23
PB028739	51610	2015	RADIO SHACK #8455	6045 STAGE RD STE 66	OUT OF BUSINESS	\$55.89
PB207730	41795	2011	THE FLOOR STORE INC	3104 MARY ELIZABETH DR	OUT OF BUSINESS	\$29.06
PB207730	61797	2012	THE FLOOR STORE INC	3104 MARY ELIZABETH DR	OUT OF BUSINESS	\$34.87
PB207730	51925	2013	THE FLOOR STORE INC	3104 MARY ELIZABETH DR	OUT OF BUSINESS	\$45.20
PB207730	51310	2014	THE FLOOR STORE INC	3104 MARY ELIZABETH DR	OUT OF BUSINESS	\$47.63
PB207730	51958	2015	THE FLOOR STORE INC	3104 MARY ELIZABETH DR	OUT OF BUSINESS	\$50.06
PB207730	51956	2016	THE FLOOR STORE INC	3104 MARY ELIZABETH DR	OUT OF BUSINESS	\$52.49
SUBTOTAL						\$3,226.74

PARCEL ID	BILL #	YEAR	OWNER	ADDRESS	REASON	TAX AMOUNT	
B014800088	40093	2017	SHELBY COUNTY TAX SALE 14.04 (PRIOR OWNER: JETHRO ALEXANDER III)		0 ELLENDALE	COUNTY OWNED	\$250.00
SHELBY COUNTY TAX SALE							\$250.00
TOTAL TAX WRITE-OFFS							\$6,443.37



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2776)

Meeting: 04/28/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2776

Resolution 10-20, a resolution to request unclaimed balance of accounts remitted to State Treasurer under Unclaimed Property Act.

Whereas, Tennessee Code Annotated § 66-29-146(c) provides that a municipality or county in Tennessee may request payment for the unclaimed balance of funds reported and remitted by or on behalf of the local government and its agencies if it exceeds \$100, less a proportionate share of the cost of administering the program; and

Whereas, the City of Bartlett and/or its agencies have remitted unclaimed accounts to the State Treasurer in accordance with the Uniform Unclaimed Property Act; and

Whereas, the City of Bartlett agrees to meet all of the requirements of Tennessee Code Annotated § 66-29-101 et seq. and to accept liability for future claims against accounts represented in funds paid to it; and

Whereas, it is agreed that this local government will retain a sufficient amount to insure prompt payment of allowed claims and that the balance of funds will be deposited in this local government's general fund;

THEREFORE, BE IT RESOLVED that the Board of Mayor and Alderman of the City of Bartlett requests the State Treasurer to pay the unclaimed balance of funds in accordance with the provisions of Tennessee Code Annotated § 66-29-146(c). A list of remittances made by or on behalf of the local government and its agencies totaling \$1,240.19 is attached.

Adopted this day of April 28, 2020

I hereby certify that this is a true and exact copy of the foregoing resolution, which was approved and adopted at a meeting held on the 14th day of April, 2020, original that is on file in this office. I further certify that the Board of Mayor and Aldermen of the City of Bartlett consists of six (6) members, and that _____ members voted in favor of the resolution.

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2781)

Meeting: 04/28/20 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2781

Resolution 11-20, a resolution to amend the Fiscal Year 2020 General Fund Budget to appropriate \$72,000 for education incentive pay for fire department personnel.

WHEREAS, the State of Tennessee Commission on Fire Fighting has approved the 2019 education incentive pay for eligible Bartlett Fire Department personnel in the amount of \$72,000 and the funds have been received by the City; and

WHEREAS, in order to distribute the funds to the eligible fire personnel it is necessary to amend the fiscal year 2020 General Fund operating budget for the fire department to appropriate this supplemental pay to firefighters and EMS personnel;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen, that the fiscal year 2020 General Fund operating budget be amended to appropriate \$72,000 in revenues and expenditures for the 2019 education incentive as follows:

Account #	Expenditures	Revenues
110.42200.33590		\$48,800.00
110.42300.33590		\$23,200.00
110.42200.157	\$48,800.00	
110.42300.157	\$23,200.00	

Adopted this day of April 28, 2020

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____

Penny Medlock, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 04/28/20 06:00 PM
Department: Public Works
Category: Bid
Prepared By: Jessica Vaughan
Department Head: Mike Adams

Bid for Fleet Maintenance Facility.

On February 7, 2020, an ad was placed in *The Daily News*. On March 12, 2020, the City of Bartlett received twelve of bids which were opened at City Hall.

Bids were received from the following companies:

Grinder, Tabor & Grinder	\$4,100,835.00
Legacy Construction	\$3,868,700.00
Rose Construction	\$4,987,807.00
R A Sharp	\$4,001,302.00
Viktor Hall Construction	\$3,989,840.00
Wagner General	\$4,003,937.00
A & B Construction	\$4,515,727.00
B& B Specialty	No Bid
Baldwin & Brower	\$4,196,355.00
Barnes & Brower	\$4,193,907.00
R.L. Campbell	\$4,117,597.00
Castle Black	No Bid

Recommend accepting the lowest qualified bid for construction from Legacy Construction in the amount of \$3,868,700.00, plus a contingency of \$386,870.00, for a cost of \$4,255,570.00.

Funds are available in Account 311.48311.780310.

Thank you for your consideration.

BID PRICING SHEET

(Must include an original, clearly identified, and two complete copies of all required documents.)

Note: "Total Bid" shall include all materials, labor, subcontracting costs, permits (except those issued by Bartlett Codes Enforcement), bonds, and/or insurance, allowances, removal, overhead, profit, et cetera to cover the finished work of the project.

Item No.	Description	Unit	Quantity	Total
1	Fleet Maintenance Facility	LS	1	3,580,000
2	Clearing and Grubbing	LS	1	31,500
3	Borrow Engineered Fill Hauled In Offsite and Compacted In Place	CY	7500	159,000
4	Unclassified Engineered Fill Excavated Onsite, and Compacted In Place	CY	2000	18,400
5	Temporary Seeding And Mulching	SY	9860	ITEM DELETED
6	Borrow Engineered Fill Hauled in Offsite from City Stockpile and Compacted in Place	CY	5000	79,800

TOTAL BID: \$ 3,868,700.00

TOTAL BID IN WORDS: Three million eight hundred
sixty-eight thousand, seven hundred dollars

Show dollar amount in both words and figures. In case of discrepancy, the amount in words shall govern.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 days after the scheduled closing time for receiving bids.

Respectfully submitted:

Legacy Construction Services
NAME OF FIRM

bracey.herin@gmail.com
Email

Bracey Herin
Authorized Representative
(Typed or Printed)

901-301-6843
Phone Number

Bracey Herin
Authorized Representative Signature
(Required)

3-12-20
Date

FLEET MAINTENANCE FACILITY
 Sealed Bid #: FY2020-02-048
 Due Date: March 5, 2020

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Legacy Construction
Services, 25 Commercial Loop Way, Rossville, Tennessee 38066 As Principal, and
Westfield Insurance Company as Surety, are hereby held and firmly bound
 unto City of Bartlett as OWNER in the penal sum of _____
5% of BID for the payment of which, well and truly to be
 made, we hereby jointly and severally bind successors, assigns and ourselves.

Signed, this 12th day of March, 20 20.

The Condition of the above obligation is such that whereas the Principal has submitted to a certain BID
 attached hereto and hereby made a part hereof to enter into a contract in writing, for the
FY2020-02-048 Fleet Maintenance Facility

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall be execute and deliver a contract in the
 Form of Contract attached hereto (properly completed in accordance with said BID) and shall
 furnish a BOND for his faithful performance of said contract, and for the payment of all persons
 performing labor or furnishing materials in connection therewith, and shall in all other respects
 perform the agreement created by the acceptance of said BID, then this obligation shall be void,
 otherwise the same shall remain in force and effect; it being expressly understood and agreed
 that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the
 penal amount of this obligation as herein stated.

FLEET MAINTENANCE FACILITY
 Sealed Bid #: FY2020-02-048
 Due Date: March 5, 2020

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Legacy Construction Services

Print Name

Bracey Herin

Bracey Herin (L.S.)
 Principal

Surety

Westfield Insurance Company

By:

Mary H. Tibbets

Print Name: Mary H. Tibbets, Attorney In-Fact

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 04/12/17, FOR ANY PERSON OR PERSONS NAMED BELOW.

POWER NO. 4112372 05

General
Power
of Attorney

Westfield Insurance Co
Westfield National Insurance Co
Ohio Farmers Insurance Co
Westfield Center, Oh

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OH FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," do organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by the presents make, constitute and appoint
S. EUGENE MATHIS, JR., MARY H. TIBBETS, ALEX E. MATHIS, LARRY DEAN MASSEY, JOINTLY OR SEVERALLY

of **MEMPHIS** and State of **TN** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts in suretyship-

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be It Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader and Senior Executive** and their corporate seals to be hereon affixed this **12th** day of **APRIL** A.D., **2017**.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:
Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio
County of Medina ss.:

On this **12th** day of **APRIL** A.D., **2017**, before me personally came **Dennis P. Baus** to me known, who, being by me duly sworn, did depose and say, that he resides in **Wooster, Ohio**; that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, **Frank A. Carrino**, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this **12th** day of **March** A.D., **2020**.



Frank A. Carrino, Secretary

LEGACON-01

PYOKLEY



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/3/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mathis, Tibbets & Massey, Inc 6401 Poplar Avenue Suite 250 Memphis, TN 38119	CONTACT NAME: Paula Yokley	
	PHONE (A/C, No, Ext): (901) 202-8634	FAX (A/C, No): (901) 202-8644
INSURED Legacy Construction Services 25 Commercial Loop Way Rossville, TN 38066	E-MAIL ADDRESS: pyokley@mtmins.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Union Insurance Company	NAIC #: 25844
	INSURER B: Acadia Insurance	31325
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:			CPA 4454816 40	10/22/2019	10/22/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			CAA4454817 40	10/22/2019	10/22/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			CPA 4454816 40	10/22/2019	10/22/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCA 4454818 40	10/22/2019	10/22/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Floater			CPA 4454816 40	10/22/2019	10/22/2020	Rented/Leased 100,000
A	Spec. Incl. theft			CPA 4454816 40	10/22/2019	10/22/2020	Deductible \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Fleet Maintenance Facility

The City of Bartlett, its elected officials, appointees, employees and members of boards, agencies and commissions are named as Additional Insured with respect to General Liability and Automobile Liability as required by written contract. Thirty (30) day notice of Cancellation.

CERTIFICATE HOLDER

City of Bartlett
6400 Stage Road
Bartlett, TN 38134

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Orangy Tibbets

COMMERCIAL AUTO
AI CA 59 02 15

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE EXPANSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by endorsement.

SUMMARY OF COVERAGE EXTENSIONS

Provision No.	Name of Extension	Limit or Included
A.	Broadened Named Insured	Included
B.	Additional Insured by Contract or Agreement	Included
C.	Additional Insured- Employees	Included
D.	Extended Coverage- Bail Bonds	\$5,000
E.	Extended Coverage- Loss of Earnings (Per Day)	\$1,000
F.	Fellow Employee Coverage	Included
G.	Transportation Expense Due to Theft of a Covered Auto (Per Day/Maximum)	\$75/ \$2,500
H.	Extended Coverage - Air Bags	Included
I.	Physical Damage Coverage- Leased or Financed Autos	Included
J.	Glass Deductible	Included
K.	Extended Coverage- Electronic Equipment	Included
L.	Extended Coverage- Personal Effects	\$500
M.	Towing (Gross Vehicle Weight of 20,000 lbs. or less)	\$100
N.	Physical Damage Coverage - Hired "Autos"	\$65,000
	1. Loss of use (Per Day/Maximum)	\$500/ \$3,500
O.	Rental Reimbursement Coverage	\$2,500
P.	Drive Other Car Coverage	Included
Q.	Knowledge of Occurrence	Included
R.	Waiver of Subrogation By Contract or Agreement	Included
S.	Unintentional Omissions	Included
T.	Bodily Injury Re-defined	Included
U.	Employee Hired Auto	Included

The above is a summary only. Please consult the specific provisions that follow for complete information on the extensions provided. If there is a conflict between this summary and the endorsement provisions that follow, the endorsement provisions shall prevail.

A. BROADENED NAMED INSURED

The Named Insured shown in the Declarations is amended to include:

Any organization, other than a joint venture, over which you maintain ownership or majority interest of more than 50%, unless that organization is an "insured" under any other automobile policy or would be an "insured" under such a policy but for the exhaustion of its Limit of Insurance, however;

1. Coverage under this provision is afforded only until the next anniversary date of this policy's effective date after you acquire or form the organization or the end of the policy period, whichever is earlier.
2. Coverage does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization.

B. ADDITIONAL INSURED BY CONTRACT OR AGREEMENT

The following is added to **Section II – Covered Autos Liability Coverage**, Paragraph A.1.:

- d. Any person or organization for whom you are performing operations if you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy.
 - (1) Such person or organization is an additional insured only with respect to liability for "bodily injury" or "property damage":
 - a. Caused by an "accident", and
 - b. Resulting from the ownership, maintenance or use of a covered "auto".
 - (2) A person's or organization's status as an additional insured exists only while you are performing operations for that additional insured.
 - (3) Section II, Paragraph C. Limits of Insurance for person or organization added as additional insured are those specified in the written contract or agreement, or in this coverage form, whichever is less. These

limits of insurance are inclusive of and are not in addition to the Limits of Insurance shown in the Declarations.

- (4) This insurance applies on a primary and non-contributory basis if that is required by the written contract or agreement.
- (5) This insurance does not apply unless the written contract or agreement has been executed prior to the "bodily injury" or "property damage".

C. ADDITIONAL INSURED - EMPLOYEES

Section II- Covered Autos Liability Coverage, Paragraph A.1.b.(2) is deleted and replaced by the following:

- (2) Your employee or agent if the covered "auto" is owned by that employee or a member of his or her household, but this exclusion does not apply if the covered "auto" is being used in your business or your personal affairs.

D. EXTENDED COVERAGE - BAIL BONDS

Section II – Covered Autos Liability Coverage, Paragraph A.2.a.(2) is deleted and replaced by the following:

- (2) Up to \$5,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

E. EXTENDED COVERAGE - LOSS OF EARNINGS

Section II – Covered Autos Liability Coverage, Paragraph A.2.a.(4) is deleted and replaced by the following:

- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$1,000 a day because of time off from work.

F. FELLOW EMPLOYEE COVERAGE

Section II – Covered Autos Liability Coverage, Paragraph B.5. does not apply.

G. COVERAGE EXTENSION AS A CONSEQUENCE OF THEFT OF AN "AUTO"

1. Transportation Expense

Section III – Physical Damage Coverage, Paragraph A.4.a. is deleted and replaced by the following:

- a. We will also pay up to \$75 per day to a maximum of \$2,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" that has a Gross Vehicle Weight of 20,000 lbs. or less. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

We will also pay reasonable and necessary expenses to facilitate the return of the stolen "auto" to you.

H. EXTENDED COVERAGE - AIRBAGS

Section III – Physical Damage Coverage, Paragraph B.3.a. does not apply to the unintended discharge of an airbag. Coverage is excess over any other collectible insurance or warranty specifically designed to provide coverage.

I. PHYSICAL DAMAGE COVERAGE - LEASED OR FINANCED "AUTOS"

The following is added to **Section III – Physical Damage Coverage,** Paragraph C.:

4. In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the lease or loan for a covered "auto", less:
 - a. The amount under the Physical Damage coverage section of the policy; and
 - b. Any:
 - (1) Overdue lease/loan payments at the time of the "loss",
 - (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;

- (3) Security deposits not returned by the lessor;
- (4) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance;
- (5) Carry-over balances from previous loans or leases.

J. GLASS DEDUCTIBLE

Section III – Physical Damage Coverage, Paragraph D. is deleted and replaced by the following:

D. DEDUCTIBLE

For each covered "auto" our obligation to pay for, repair, return or replace damaged or stolen property will be reduced by the applicable deductible shown in the Declarations. Any Comprehensive Coverage deductible shown in the Declarations does not apply to:

1. "Loss" caused by fire or lightning; or
2. "Loss" when you elect to patch or repair glass rather than replace.

K. EXTENDED COVERAGE - ELECTRONIC EQUIPMENT

The following is added to **Section III - Physical Damage Coverage,** Paragraph A.4.:

- c. Physical Damage coverage on a covered "auto" also applies to "loss" to any electronic equipment that receives or transmits audio, visual or data signals and that is not designed solely for the reproduction of sound. This coverage applies only if the equipment is permanently installed in the covered "auto" at the time of "loss" or the equipment is removable from a housing unit which is permanently installed in the covered "auto" at the time of the "loss", and such equipment is designed to be solely operated by use of the power from the "auto's" electrical system, in or upon the covered "auto".

We will pay with respects to a covered "auto" for "loss" to antennas and other accessories necessary for use of the electronic equipment. However, this does not include tapes, records or discs.

**COMMERCIAL GENERAL LIABILITY
CL CG 20 39 09 16**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - COMPLETED OPERATIONS:
AUTOMATIC STATUS (GOING FORWARD)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Additional Insured(s)

1. **Section II - Who Is An Insured** is amended to include as an additional insured any person or organization for whom you have agreed to add as an additional insured on your policy in a written contract or written agreement, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" performed for that additional insured and included in the "products-completed operations hazard".
2. The insurance afforded to such additional insured(s) described in Paragraph 1. above is subject to each of the following additional provisions:
 - a. The coverage provided to the additional insured by this endorsement does not apply to "bodily injury" or "property damage" beyond:
 - (1) The period of time required by the written contract or written agreement described in Paragraph 1. above, or 10 years from the date of the completion of "your work" described in Paragraph 1. above, whichever is less; or
 - (2) Two years from the date of the completion of "your work" described in Paragraph 1. above, if the written contract or written agreement does not specify the period of time.

However, in no event does coverage afforded by this endorsement apply to liability for "bodily injury" or "property

damage" arising out of "your work" on a project where "your work" on such project was completed prior to the effective date of the first attachment of this endorsement to this policy. With respect to the application of this paragraph only, all continuous policy periods collectively constitute one policy.

- b. The insurance afforded to the additional insured(s) only applies to the extent permitted by law.
- c. The written contract or written agreement must have been executed prior to when the "bodily injury" or "property damage" occurs.
- d. The following is added to **Section III - Limits Of Insurance**:

The most we will pay on behalf of the additional insured(s) is the amount of insurance:

- (1) Required by the written contract or written agreement described in Paragraph 1. above; or
- (2) Available under the applicable Limits of Insurance shown in the Declarations of this policy or coverage part;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations of this policy or coverage part.

Attachment: Contract- Legacy Construction- Fleet Maint Facility 04-14-20 (2782 : Fleet Maintenance Facility)

B. Professional Liability Exclusion

With respect to coverage provided by this endorsement, the following exclusion is added to Paragraph 2. **Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability:**

This insurance does not apply to "bodily injury" or "property damage" arising out of:

Professional Liability

Having rendered or having failed to render any professional architectural, engineering or surveying services, including:

1. The preparation, approval, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
2. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in having supervised, hired, employed, trained or monitored others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

C. Duties In Event Of Occurrence, Claim Or Suit

With respect to the coverage provided by this endorsement, the following replaces Paragraphs 2.a. and 2.b. of **Section IV - Commercial General Liability Conditions:**

- a. You and any additional insured must see to it that we are notified as soon as practicable of an "occurrence" which may result in a claim. To the extent possible, notice should include:
 - (1) How, when and where the "occurrence" took place;
 - (2) The names and addresses of any injured persons and witnesses; and
 - (3) The nature and location of any injury or damage arising out of the "occurrence".
- b. If a claim is made or "suit" is brought against any insured, the insured must:
 - (1) Immediately record the specifics of the claim or "suit" and the date received; and
 - (2) Notify us as soon as practicable.

The insured must see to it that we receive written notice of the claim or "suit" as soon as practicable.

FLEET MAINTENANCE FACILITY
Sealed Bid #: FY2020-02-048
Due Date: March 5, 2020

NOTICE TO BIDDERS

Sealed Bids are to be received no later than 2:00 P.M. on **Thursday, March 5, 2020**. All bid packets with an original, clearly identified, and two copies, must be labeled "**FY2020-02-048 FLEET MAINTENANCE FACILITY**" and addressed to:

**MAYOR A. KEITH MCDONALD
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134-1148**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer and will not discriminate against any individual for any reason. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or by email at dcairncross@cityofbartlett.org.

Construction Plans, Bid Booklet and Document Received Form can be downloaded for free at www.cityofbartlett.org. Please fill out the Document Received Form, and **email** it to Debbie Cairncross at dcairncross@cityofbartlett.org. This document should be received no later than 48 hours prior to bid due date in order to receive any addenda notices or updated information.

Bidders must direct all inquiries concerning construction plans and project manual in writing to T.J. Rodgers, PMP, Barge Design Solutions, 615 3rd Avenue South, Nashville, TN 37210 or call 615-252-4490 or by email tj.rodgers@bargedesign.com. Deadline for questions is no later than 5:00PM CST on February 28, 2020. For general bid information, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or email dcairncross@cityofbartlett.org.

Please quote prices on Bid Pricing sheet BPS 1

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivered and as specified.

These prices are submitted with a declaration that no City Official or Employee has a financial or beneficial interest in this transaction.

Legacy Construction Services
NAME OF FIRM

bracey.herin@gmail.com
E-MAIL ADDRESS

25 Commercial Loop Way
ADDRESS
Rossville, TN 38066

Bracey Herin
SIGNATURE OF AUTHORIZED
REPRESENTATIVE

901-301-6843
TELEPHONE

Bracey Herin
PRINT NAME

901-861-2200

FLEET MAINTENANCE FACILITY
 Sealed Bid #: FY2020-02-048
 Due Date: March 5, 2020

PUBLIC ACTS 109
(Iran Divestment Act)

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: [http://tnsos.org/acts/ PublicActs.109.php](http://tnsos.org/acts/PublicActs.109.php).

Print Name

Signed

Title

Subscribed and sworn before me this 12th day of March, 2020.

Signed

Print Name

Title

My commission expires: Sept 4, 2022.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.



Attachment: Contract- Legacy Construction- Fleet Maint Facility 04-14-20 (2782 : Fleet Maintenance Facility)

SUSPENSION AND DEBARMENT CERTIFICATION

NOTE: *This form is required for all Federal and State funded bids and is optional for all other bids.*

Definitions:

Debarment In general, an exclusion from federal government contracting and subcontracting for a reasonable, specified period of time because an individual or vendor failed to perform or their performance was inadequate.

Suspension A disqualification from federal government contracting and subcontracting for a temporary period of time occurs when a company or individual is suspected of engaging in criminal, fraudulent, or seriously improper conduct. Suspension is to be used on an interim basis pending debarment proceedings.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulation may be obtained by contacting the USDA agency with which the transaction originated.

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant (Contractor) is providing the certification set out below in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant (Contractor) **knowingly** rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant (Contractor) shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant (Contractor) learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

FLEET MAINTENANCE FACILITY

Sealed Bid #: FY2020-02-048

Due Date: March 5, 2020

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant (Contractor) agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant (Contractor) further agrees by submitting this form that it will include this clause title "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction; unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
 - (a) The prospective lower tier participant (Contractor) certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by a Federal department or agency.
 - (b) Where the prospective lower tier participant (Contractor) is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signatures on next page

FLEET MAINTENANCE FACILITY
Sealed Bid #: FY2020-02-048
Due Date: March 5, 2020

Suspension And Debarment Certification
(Signature page)

Company/Firm Legacy Construction Service
Print Name Bracey Horn
Signed Bracey Horn
Title Owner

Subscribed and sworn before me this 12th day of March, 2020.

Signed Sarah Holloway Print Name Sarah Holloway
Title office manager

My commission expires: Sept 4, 2022.

NOTE: This form is required for all Federal and State funded bids and is optional for all other bids.



FLEET MAINTENANCE FACILITY
 Sealed Bid #: FY2020-02-048
 Due Date: March 5, 2020

Title VI Self Survey for Contractors/Consultants/Suppliers

Name of Contractor: Legacy Construction Service^s Date Completed: 3-12-20
 Address: 25 Commercial Loop Way
 City: Rossville State: TN Zip: 38066
 Phone: 901-861-2200 Fax: 901-861-2266

This should be completed annually while the contract is active and submitted to the sub-recipient's Title VI Coordinator for review.

1. Are Title VI posters visible to staff? If yes, where? Job trailers
2. Are all Physical Areas (i.e. restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color, or national origin? yes
3. How is Title VI information disseminated to new/current employees? yes
4. Describe how certified Disadvantaged Business Enterprises (DBEs), other small, minority and women-owned businesses are solicited to participate on contracts.
- Using the various lists of DBE Contractors
- Bid invitations sent
5. What process has been established to track and monitor ethnicity and gender of any contractors awarded contracts/sub-contracts?
- Listing of invites and responses
6. Provide documentation to show that contracts contain non-discrimination assurance language.
7. Provide complaint procedures and attach complaint log form.

FLEET MAINTENANCE FACILITY
Sealed Bid #: FY2020-02-048
Due Date: March 5, 2020

8. Provide Limited English Proficiency Communications Plan (i.e. how do you communicate with persons that speak a language other than English.)

The Title VI Assurance (below) is to **be submitted on Company (selected bidder's) Letterhead:**

Contractor/Consultant Name assures that no person on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964 and from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.

 3-12-20
Signature of Authorized Official Date

Attachment: Contract- Legacy Construction- Fleet Maint Facility 04-14-20 (2782 : Fleet Maintenance Facility)

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The State Department of Military provides benefits and services such as emergency management assistance, National Guard protection services and facility construction and maintenance, and disaster assistance following a major Presidential declaration. The federal assistance administered by the Military Department are pass through funds to local governments, other state agencies, and certain private non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Local Title VI Coordinator:

Ted Archdeacon, Director of Personnel,
City of Bartlett; 901-385-6430

**MILITARY DEPARTMENT
TITLE VI COMPLAINT HOTLINE:
1-800-367-9635**

FLEET MAINTENANCE FACILITY
 Sealed Bid #: FY2020-02-048
 Due Date: March 5, 2020

NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

State of Tennessee)

S.S.

County of Fayette)

Bracey Heam, being first duly sworn, deposes and says that:

(1) He/She is owner of Legacy Construction Services, the Bidder that has submitted the attached BID;

(2) He/She is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BID;

(3) Such Bid is genuine and is not a collusive or sham BID;

(4) Neither the said Bidder nor any of its officers, partners owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agree, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder firm or person to fix the price of prices in the attached Bid, or of any other Bidder, or to fix any overhead, profit or cost element or the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF BARTLETT or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) Bracey Heam

(Title) Owner

Subscribed and sworn before me this 12th day of March, 2020

Sarah Holloway (Title) off

My commission expires Sept 4th 2022



FLEET MAINTENANCE FACILITY
 Sealed Bid #: FY2020-02-048
 Due Date: March 5, 2020

CONTRACT MONITORING

The **Tennessee Department of Transportation** requires the City of Bartlett to maintain records of those ethnic and gender groups who are awarded bids on projects.

You are asked for **voluntary disclosure** of the following information as it pertains to the ownership of the bidding company:

Company Name: Legacy Construction Services Date: 3.12.20
 Gender: Male 13 Female 3
 Race: Caucasian 8
 African American 2
 Hispanic 5
 Other (please specify) _____

_____ I have reviewed this request and have decided **NOT** to provide the requested information.

Attachment: Contract- Legacy Construction- Fleet Maint Facility 04-14-20 (2782 : Fleet Maintenance Facility)

FLEET MAINTENANCE FACILITY
Sealed Bid #: FY2020-02-048
Due Date: March 5, 2020

CONTRACT MONITORING – PART 2

All contractors, consultants, and suppliers that receive funds from state or federal projects (through Bartlett) must comply with Title VI guidelines. All contractors/consultants/suppliers will have to follow many of the same guidelines that apply to the City of Bartlett. The City's Title VI coordinator will perform compliance reviews of each entity as the selection for the award to receive funds and then reviews will be performed a minimum of every 3 years during the life of the contract while they are receiving funds.

The following self-survey will be the tool used by the City of Bartlett to ensure the selected contractor/consultant/supplier compliance; if found to be non-compliant, the City's Title VI Coordinator will attempt to bring into compliance. If continued to be non-compliant, the contract will be cancelled and the City's our association will be discontinued.

Attachment: Contract- Legacy Construction- Fleet Maint Facility 04-14-20 (2782 : Fleet Maintenance Facility)

AFFIDAVIT OF EQUIVALENT DRUG TESTING PROGRAM

State of Tennessee)

County of Fayette)
 s/s.

Bracey Herin, being first duly sworn, deposes and says that:

- (1) He/She is owner of the company submitting this bid and has authority to sign this affidavit.
- (2) He/She is fully informed of the City of Bartlett's drug policy as outlined in this bid.
- (3) His/Her company has a testing program in place equal to or greater than the City's program

Print Name Bracey Herin
 Signed Bracey Herin
 Title owner

Subscribed and sworn before me this 12th day of March, 2020.

Signed Sarah Holloway Print Name Sarah Holloway

Title officer manager

My commission expires: Sept 4, 2022.



Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Legacy Construction Services

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

- ☐ Individual/sole proprietor or single-member LLC
- ☐ C Corporation ☐ S Corporation ☒ Partnership ☐ Trust/estate
- ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____
- Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
- ☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

25 Commercial Loop Way

6 City, state, and ZIP code

Rossville, TN 38066

7 List account number(s) here (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

6 2 - 1 6 7 8 5 4 9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

John E. B. [Signature]

Date ► 1-9-20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Legacy Construction Services Attachment for statement of bidders qualifications

#6-Johnson Commons East \$7,000,000 completion date 3-15-20

Oxford Fire Station \$1,600,000 November 2020

Singleton Community Center \$350,000 May 2020

Shelby County Schools CNC building 7 \$220,000 June 2020

#11-Lakeland Elementary School-completed August 2019

NWCC football field and track-completed September 2019

Germantown Farmington Park phases 1 and 2 -completed August 2019

Germantown Library park-completed January 2019

Desoto County Schools additions Center Hill and Pleasant Hill Elementary-completed August 2018

#12-Terex Lull, JLG 60' articulating boom, several skid steers, several scissor lifts

#13-Built 26 various metal building's throughout Mississippi, Tennessee, and Louisiana, numerous building projects over 26 years.

#14-Zach Herin Superintendent 5 years

Jimmy Tyler superintendent 21 years

Carlos Gaitian superintendent 20 years

Bracey Herin owner 26 years

Frank Bartozzi partner 26 years



March 25, 2020

Mr. Mike Adams
 Director Department of Public Works
 City of Bartlett
 3585 Altruria Road
 Bartlett, TN 38135

RE: Letter of Recommendation for General Contractor
 Bartlett Fleet Maintenance Facility

Dear Mr. Mike Adams:

As you are aware, ten (10) bids were received by the City of Bartlett Purchasing Department on March 12, 2020 at 2:00 PM local time. After our staff review and City of Bartlett staff evaluation of the received bids, it is apparent the bid received from Legacy Construction Services is the lowest qualified bid, having provided all necessary information required for bidding on this project.

Barge Design Solutions, Inc. is pleased to recommend award of contract for construction for the Fleet Maintenance Facility project to Legacy Construction Services. If this recommendation is acceptable to the City of Bartlett, please forward a separate letter of award to Legacy Construction Services and provide us a copy of their acceptance. I have attached a draft letter of award with acknowledgment for your use.

If you have any comments or questions, please contact me at 931-260-8464.

Sincerely,

Barge Design Solutions, Inc.

TJ Rodgers

Digitally signed by TJ Rodgers
 DN: C=US, E=tj.rodgers@bargedesign.com,
 O="Barge Design Solutions, Inc.",
 OU="Facilities", CN=TJ Rodgers
 Reason: I am approving this document
 Date: 2020.03.25 07:40:55-05'00'

TJ Rodgers
 Project Manager

c: File

Barge project # **3475809**

615 3RD AVENUE SOUTH // SUITE 700 // NASHVILLE // TENNESSEE // 37210 // 615-254-1500 // BARGEDESIGN.COM

Attachment: Letter of Recommendation from Barge 2020 (2782 : Fleet Maintenance Facility)