



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, APRIL 28, 2020 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mayor A. Keith McDonald

FUTURE MEETINGS

Mayor McDonald announced that these are regularly scheduled meetings but are cancelled for the month of May. They could meet virtually if a situation or emergency necessitates.

Family Assistance Commission, May 4 at 6 p.m.

Planning Commission, May 4 at 7 p.m.

Bartlett Station Commission, May 6 at 7:30 a.m.

City Beautiful Commission, May 7 at 6:30 p.m.

Bartlett Historical Society, May 11 at 7 p.m.

RECOGNITIONS

*****Official Business of the Day*****

Mayor McDonald announced that due to the COVID-19 Global Pandemic and adhering to all Federal, State and Local Emergency Proclamations and Guidelines to protect the health, safety and welfare of our citizens, the City of Bartlett's Board of Mayor and Aldermen meetings will be held electronically via teleconference during the month of April and May. These meetings will follow Governor Bill Lee's Executive Order #16 regarding the Tennessee Open Meetings Act. Minutes and recordings will be posted within two days of the Board of Mayor and Aldermen meeting.

MINUTES ACCEPTANCE**Minutes of the March 10, 2020 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA**I Planning Commission Report for March 2020. (Kim Taylor, Director of Planning and Economic Development)**

Item I - A Special use permit for Faith Baptist Church - Church use of 8420 Wolf Lake Dr., Suite 120 was forwarded to the Board of Mayor and Aldermen for approval.

NEW BUSINESS**I Resolution 08-20, a resolution to amend the Fiscal Year 2020 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund. (Dick Phebus, Director of Finance)**

Director of Finance, Dick Phebus, stated that the Bartlett City Schools needs to amend their budget \$435,000 for replacing HVAC units and other capital expense.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 09-20, a resolution to delete uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)

Mr. Phebus advised that the Shelby County Trustees' Office has identified uncollectible property taxes that need to be removed from the tax rolls and includes interest and penalties. The total amount is \$6,043.37.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 Resolution 10-20, a resolution to request unclaimed balance of accounts remitted to State Treasurer under Unclaimed Property Act. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution claims unclaimed property from the State of Tennessee Department of Treasury at a total of \$1,240.19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

4 Resolution 11-20, a resolution to amend the Fiscal Year 2020 General Fund Budget to appropriate \$72,000 for education incentive pay for fire department personnel. (Dick Phebus, Director of Finance)

Mr. Phebus informed the Board of Mayor and Aldermen that this resolution appropriates \$72,000 for education incentive pay for certified fire department personnel. This is money received from the State of Tennessee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

5 Bid for Fleet Maintenance Facility. (Mike Adams, Director of Public Works)
Recommend accepting the lowest qualified bid for construction from Legacy Construction in the amount of \$3,868,700.00, plus a contingency of \$386,870.00, for a cost of \$4,255,570.00. Funding is available in Account 311.48311.780310.

Director of Public Works, Mike Adams, detailed that the current Fleet Services Facility is 35 years old and can no longer handle the volume or size of vehicles serviced. Bid were received to build a new 16,000 square foot facility. Alderman Elliott emphasized that this project was already in the approved Capital Improvement Fund and bonded. Vice Mayor Young commented that this project has been being formulated for approximately three years. This project is comparable to facilities in Germantown and Collierville. It will meet and exceed expectations and carry the vehicle capacity for years to come.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Alderman Elliott made everyone aware that construction has begun on the First Responders Monument. The committee for this project and the donors were thanked for their hard work and giving.

Discussion was made regarding COVID-19 and plans to slowly reopen. Mayor McDonald stated that no date has yet been set for Phase I of reopening. A chart of how the phase reopening is planned is available on the City's website.

Alderman Sedgwick inquired to the progress of the Bartlett City Schools remodeling. Mark Brown stated that because of the unexpected closure due to COVID-19, construction has been expedited.

ADJOURNMENT

Meeting adjourned at 6:29 PM