



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, APRIL 25, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Bo Grace, Waypoint Church

FUTURE MEETINGS

Family Assistance Commission, May 1 at 6 p.m.

Beer Board, May 2 at 6 p.m.

City Beautiful Commission, May 4 at 6:30 p.m.

Industrial Development Board, May 4 at 7 p.m.

RECOGNITIONS

Building Safety Month Proclamation

Proclamation presented to Trey Arthur, Director of Code Enforcement in recognition of Building Safety Month for May 2023.

Proclamation presented to Penny Medlock, Bartlett City Clerk, in recognition of the 54th Annual Professional Municipal Clerks Week, April 30 through May 6, 2023.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the April 11, 2023 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

CONSENT AGENDA

There were no consent items.

NEW BUSINESS**I Purchase one ABI Force Z23 Zero Turn Infield Groomer & Laser Grader. (Shan Criswell, Director of Parks and Recreation)**

Recommend purchasing one ABI FORCE Z23 zero infield groomer and grader from Ladd's at a total cost of \$43,739.00. This is a single source purchase. Funds are available in Account 311.48311.780.51422.

Shan Criswell, Director of Parks and Recreation presented video explaining the benefits for the purchase of ABI Force Z23 Zero Turn Infield Groomer and Laser Grader as it will allow the twelve baseball and softball fields to be maintained more frequently during the season.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

2 Resolution 08-23, a resolution to amend the FY2023 General Fund budget to provide funds for a Fire Department Ambulance. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

3 Resolution 09-23, a resolution to amend the Fiscal Year 2023 Grant Fund budget to provide for appropriation of additional FEMA grant funds. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

4 Resolution 10-23, a resolution to request unclaimed balance of accounts remitted to State Treasurer under the Unclaimed Property Act. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

5 First Reading of Ordinance 23-01, an ordinance to adopt the 2023-2024 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, E-Citation Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets. (Dick Phebus, Director of Finance)

Alderman Reaves sought clarification for those residents who do not have sewer service and do not pay sewer fees. Per Mayor Parsons, those households pay \$1.80 monthly and that fee will be credited when they connect to the City's sewer system.

Public Hearing is set for Tuesday, May 23, 2023.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 5/9/2023 6:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	David Reaves, Alderman	
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn	

6 First Reading of Ordinance 23-02, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the Tax Year 2023. (Dick Phebus, Director of Finance)

Tax rate will remain the same.

Public Hearing is set for Tuesday, May 23, 2023.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 5/9/2023 6:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	Robert Griffin, Alderman	
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn	

OPEN DISCUSSION

Directors:

John Horne, Director of Engineering, reported that the 5-Way intersection will be closed down by CSX Railroad for maintenance beginning on Thursday, April 27 through Friday, April 28.

Debbie Gelineau, Director of Community Relations, shared information about two upcoming events. The annual City Beautiful Plant Sale will occur on Friday, April 28 and Saturday, April 29, 9:00 a.m. to 6:00 p.m.; and Sunday, April 30, 1:00 p.m. to 5:00 p.m. at the corner of Stage Road and Whitten Road under the large tent. The National Day of Prayer will be Thursday, May 4 at the A. Keith McDonald Pavilion at W. J. Freeman Park, 2629 Bartlett Boulevard at 12:00 p.m.

Jeff Cox, Chief of Bartlett Police Department, reported on Tuesday, May 16, there will be a groundbreaking ceremony for the new Bartlett Communications Center. This is being built in partnership with the Shelby County 911 Commission. The ceremony will begin at 8:30 a.m. at 3730 Appling Road.

Citizens:

Nicole Travis, 3141 Hill Lake Dr., Bartlett, 38135, commented on the lack of clear addresses on homes. She suggested as a possible fundraiser for City Beautiful or another civic organization that painting house numbers on curbs would be helpful. She also expressed her thanks and appreciation to the Mayor and Aldermen for their active engagement with the public.

ADJOURNMENT

Meeting adjourned at 6:53 PM