



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, APRIL 23, 2024 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Monique L. Williams: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Ron Harvey, Grace Baptist Church

FUTURE MEETINGS

Bartlett Station Commission, May 1 at 7:30 a.m.

City Beautiful Commission, May 2 at 6:30 p.m.

Industrial Development Board, May 2 at 7 p.m.

Family Assistance Commission, May 6 at 6 p.m.

Beer Board, May 7 at 6 p.m.

Parks and Recreation Advisory Board, May 9 at 6 p.m.

Planning Commission, May 13 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE**Minutes of the March 26, 2024 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 1 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**
One item has been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.
- 2 Purchase a 2024 F-350 4x4 SD Crew Cab. (Paul Wright, Director of Parks and Recreation)**
We recommend accepting the quote from Lonnie Cobb Ford as part of the State of Tennessee's state-wide vehicle contract, for a total cost of \$53,420.00. Funds are available in Account 311.48311.785.50724.
- 3 Purchase Backup Solution for PD/GIS. (Kevin Franz, IT Manager)**
Recommend accepting the quote from SHI provided on the Omnia Purchasing contract at a cost of \$27,065.00 per year for a three year term. Funds are available in Account 123.48123.264.
- 4 Purchase two battery powered hydraulic rescue tool sets. (Tommy Gately, Fire Chief)**
Recommend accepting the sole bid from Mid-South Rescue at a total cost of \$59,020.00. Funds are available in Account 131.42200.939.02524 for the amount of \$40,000.00 and Account 135.42200.935 for the amount of \$19,020.00.
- 5 Site Plan Contract for Ladd's Annex LLC. (John Horne, Director of Engineering)**
The developer, Ladd's Annex LLC., will pay \$25,176.79 in City fees. The bond is set at \$121,073.00.

6 Treasurer's Report for March 2024. (Dick Phebus, Director of Finance)

Budgeted Expenditures:	\$105,587,418
Year-to-date Expenditures:	\$86,301,680
Budgeted Revenues:	\$105,587,418
Year-to-date Revenues:	\$80,272,252

7 Planning Commission Report for April 2024. (Kim Taylor, Director of Planning and Economic Development)

- Continued Special Use Permit: Christian Life Tabernacle, School Use, 9375 Davies Plantation Road (Roy Lamica, EFI Global)
Recommendation: Approved with conditions of staff and additional condition that the school has a maximum of 150 students.
- Master Plan: Bah Legacy Square Subdivision, 5905 Stage Road (Dave Watkins, The Reaves Firm, Inc.)
Recommendation: Approved with conditions of staff.
- Final Plan: Resubdivision of Lots 51 & 52 of Ellendale Highway Subdivision, 7205 & 7215 Andrews Road (David Bray, The Bray Firm)
Recommendation: Approved with conditions of staff and with engineering condition #19 amended to say, "The plat should reflect the stream buffer on Lot 2 with a width to be determined by the City Engineer. This existing building on Lot 2 is an existing non-conforming structure. If this building is torn down, it may not be built back within the stream buffer."
- Site Plan: Calhoun Memorial Temple, 8069 Thorne Road (Brenda Walls, M & B Enterprises)
Recommendation: Approved with conditions of staff.

NEW BUSINESS**I Appoint Greg Easton to Historic Preservation Commission. (David Parsons, Mayor)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Kevin Quinn, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

2 Appoint Josh McNeil to the Planning Commission. (David Parsons, Mayor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Griffin, Alderman
SECONDER:	David Reaves, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

3 Approval of the YMCA Advisory Board By-Laws. (Paul Wright, Director of Parks and Recreation)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

4 Purchase Wastewater Treatment Plant Clarifier Drive Units. (John Horne, Director of Engineering)

Request authorization to purchase two Wastewater Treatment Plant Clarifier Drive units from Kuster's Water Division Inc. at a total cost of \$109,728.00. Kuster's Water Division Inc. is a sole-source provider. Funds are available in Account 510.51400.945.

Director of Engineering John Horne presented a presentation showing the wastewater treatment plant systems. Alderman Reaves asked if the part needed for repairs was only provided by sole-source or if the whole unit was sole-source manufactured. Mr. Horne stated that it was only the part. He said other repairs will go for bid in July and those are not sole-source.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

5 Set a Public Hearing for May 28, 2024 for Resolution 12-24, a resolution to approve a Special Use Permit to allow a school to be located in Christian Life Tabernacle at 9375 Davies Plantation Road, within the "R-E" Residential Estate Zoning District. (Kim Taylor, Director of Planning and Economic Development)

The Public Hearing for this Special Use Permit is set for May 28, 2024.

RESULT:	APPROVED [5 TO 1]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, Monique L. Williams, Jack Young, Kevin Quinn
NAYS:	David Reaves

6 Resolution 13-24, a resolution to amend the Fiscal Year 2024 Bartlett City Schools General Purpose School Fund and Education Capital Project Fund. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

OPEN DISCUSSION

Director of Parks and Recreation Paul Wright revealed the Parks and Recreation Department's new logo to the Board and public. He also announced a public meeting for the department's proposed Master Plan. It will be held Tuesday, April 30, 2024 at 6 p.m. at The Venue at Bartlett Station.

Director of Community Relations Debbie Gelineau announced the City Beautiful Commission's annual plant sale Friday, April 26 and Saturday, April 27 from 9 a.m. to 5 p.m., and Sunday, April 28 from noon to 5 p.m. at the A. Keith McDonald pavilion at W.J. Freeman Park.

She also announced Food Truck Friday. It will be held bi-weekly beginning Friday, May 3 from 11 a.m. to 2 p.m. at W.J. Freeman Park. Yard games will be available.

James Sullivan, 3837 N Bluff Pt., requested a bar park put in local park that would include pull up bars, chin up bars, etc. Parks Director Paul Wright stated he would meet with Mr. Sullivan after the meeting to discuss his ideas.

ADJOURNMENT

Meeting adjourned at 6:29 PM