



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, APRIL 13, 2021 - BARTLETT CITY HALL - 6:00 PM

INVOCATION

Opening Prayer by Mayor A. Keith McDonald

FUTURE MEETINGS

Board of Zoning Appeals, April 15 at 6:30 p.m.

Bartlett Arts Council, April 20 at 6 p.m.

BPACC Advisory Board, April 20 at 6 p.m.

Design Review Commission, April 20 at 6:30 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the March 23, 2021 Board of Mayor and Aldermen Regular Meeting

CONSENT AGENDA

1 Special event permit for St. Ann Fall Fest. (Jim Brown, Director of Code Enforcement)

The event will be held on Friday, October 15 from 5:30 p.m. to 9:30 p.m. and Saturday, October 16 from 8:00 a.m. to 10:00 p.m. at St. Ann Catholic Church.

2 Purchase Life Fitness cardio equipment. (Shan Criswell, Director of Parks and Recreation)

Recommend the purchase of new cardio equipment from Life Fitness, a sole source provider, at a cost of \$67,886.15, with trade-in for existing equipment at the Bartlett Recreation Center. Funds are available in Account 110.44900.939.

3 Purchase 22 programmable school zone flashing light systems. (Rick McClanahan, Director of Engineering)

Request authorization to purchase 22 programmable school zone flashing light systems from Temple, Inc. at a total cost of \$67,860.00. Temple, Inc. is a sole source provider. Additionally recommend McCrory Electric install the lights at a total cost of \$6,600.00, plus a contingency amount of \$5,540.00. Total project cost will not exceed \$80,000.00. Funds are available in Account 110.44400.939.

4 Bartlett Blvd. change order for flagman and other CSX services. (Rick McClanahan, Director of Engineering)

The City of Bartlett has completed the repairs on the Bartlett Blvd. railroad overpass. CSX railroad has provided the City with the final numbers on their cost of coordinating service for this project. Request for overrun approval in the amount of \$85,503.00.

5 Treasurer's Report for February 2021. (Dick Phebus, Director of Finance)

NEW BUSINESS

I Resolution 12-21, a resolution to amend the Fiscal Year 2021 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund. (Dick Phebus, Director of Finance)

OPEN DISCUSSION

ADJOURNMENT



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MARCH 23, 2021 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Alderman Kevin Quinn

FUTURE MEETINGS

City Beautiful Commission, April 1 at 6:30 p.m.

Family Assistance Commission, April 5 at 6 p.m.

Planning Commission, April 5 at 7 p.m.

Bartlett Station Commission, April 7 at 7:30 a.m.

Parks and Recreation Advisory Board, April 8 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the March 9, 2021 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Simmons, Young, Quinn
ABSENT:	Parsons

Minutes Acceptance: Minutes of Mar 23, 2021 6:00 PM (MINUTES ACCEPTANCE)

CONSENT AGENDA**1 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**

Eight items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com

2 Treasurer's Report for January 2021. (Dick Phebus, Director of Finance)

Budgeted Expenditures	\$85,525,146
Year-to-date Expenditures	\$54,090,136
Budgeted Revenues	\$85,525,146
Year-to-date Revenues	\$53,916,299

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Simmons, Young, Quinn
ABSENT:	Parsons

NEW BUSINESS**1 Appoint Laura Smith as Assistant Director of Personnel effective March 24, 2021. (A. Keith McDonald, Mayor)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Simmons, Young, Quinn
ABSENT:	Parsons

2 Bid for Senior Center roof replacement. (Shan Criswell, Director of Parks and Recreation)

Recommend accepting the lower bid from Elite Roofing at a total cost of \$47,725.00.

Funds are available in Accounts 311.48311.51821 for \$46,000.00 and 110.44700.266 for \$1,725.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Simmons, Young, Quinn
ABSENT:	Parsons

3 Bid for annual asphalt paving project. (John Horne, Assistant Director of Engineering)

Recommend accepting the lower bids from the following contractors:

Citywide asphalt pavement - Lehman-Roberts; Asphalt picked up at plant - Standard

Construction and Lehman-Roberts. Funds are available in Account 311.48311.780.456.

Minutes Acceptance: Minutes of Mar 23, 2021 6:00 PM (MINUTES ACCEPTANCE)

Alderman Kevin Quinn expressed concern over manhole cover levels on the roadway. Assistant Director of Engineering, John Horne, explained that the contracted paving company should ensure that the manhole covers are flush with the pavement. Mayor McDonald noted that settling will occur at and around the manhole covers. Mr. Horne stated that if any settling is noticed, Public Works should be contacted to repair or have the paving contractor return to repair depending on how long it has been since paving.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Simmons, Young, Quinn
ABSENT:	Parsons

4 Bid for concrete replacement project. (John Horne, Assistant Director of Engineering)

Recommend accepting the lowest bid from Barnes & Brower, Inc., in the amount of \$361,839.05, plus a contingency amount of \$20,000.00 for a total cost of \$381,839.05. The project is to replace all deficient concrete in the rights-of-way of neighborhoods slated for paving later this year. Funds are available in Accounts 311.48311.780.456, 121.48121.966, and 121.48121.975.

Mr. Horne explained this annual bid is for curb, gutter, and handicap ramps.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Simmons, Young, Quinn
ABSENT:	Parsons

5 Presentation of General Obligation Bonds, Series 2021. (Dick Phebus, Director of Finance)

State of Tennessee Comptroller's Office requires presentation to the Board of Mayor and Aldermen of the Report on Debt Obligation form for General Obligation Bonds, Series 2021. The attached form reflects the \$789,334.00 bonds approved on February 23, 2021.

This item satisfies the required presentation of CT0253 for the State Comptroller.

RESULT:	NO VOTE REQUIRED
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OPEN DISCUSSION

Ted Rasbach, 5964 Bridle Path Dr., expressed concern over the deterioration of property upon entering the neighborhood off Ivanhoe. As a resident of Bartlett for 44 years, he stated that he loved his neighborhood and asked the Board to take everything into consideration regarding an area where the back and side yards are seen on Ivanhoe. He indicated the yard appeared as blighted with trash, weeds, and chickens. The area is not enclosed with a privacy fence, but iron fencing, highly visible.

Earline Long, 5956 Steeplechase, a resident of 46 years, commented on the outbuildings and trash and stated that the complaint was more than having chickens. Alderman Simmons asked how long the property had been in this condition. Mayor McDonald stated a violation notice had been issued 173 days ago and the matter went to court.

March 23, 2021. Mayor McDonald initiated discussion regarding possible ordinances changes to consider more explicit language regarding roosters, fencing types, yard size and the number of hens allowed.

ADJOURNMENT

Meeting adjourned at 6:27 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Mar 23, 2021 6:00 PM (MINUTES ACCEPTANCE)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 04/13/21 06:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special event permit for St. Ann Fall Fest.



**APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
6382 STAGE ROAD
BARTLETT TN 38134
901-385-6425**

6529 Stage Road Address 38135 Zip Code
Oct 15 & 16, 2021 Dates of the Event (see attached) Hours of the Event
St. Ann Fall Fest - Fundraiser Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)
St Ann Catholic Church Property Owner
SUSAN HUNT Special Event Permit Applicant 6529 Stage Road Address of Applicant
901-373-6011 Phone Number NA Fax Number

Check all items that apply:

For information call (901) 385-6425.

NA State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)
X Letter of Permission
X Insurance
NA Tents (Fire Retardant letter included)
X Special Event Checklist
X Map
X Sign or Banner

\$60.00 Special Event Fee
\$4.00 Permit Issuing Fee
\$ 2% Credit Card Fee
\$ Total Permit Fee

Susan Hunt Responsible Person 3-24-21 Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges

Special Event Checklist

Event: St Ann Fall Fest
 Location: 6529 Stage Road
 Dates: _____

Type of special event: (Check one.)

- | | |
|---|---|
| <p>☐ <i>Type 1: Noncommercial Events.</i> Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.</p> <p>☐ <i>Type 2: Special Seasonal Events.</i> Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.</p> | <p>☒ <i>Type 3: Commercial Events.</i> Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.</p> <p>☐ <i>Type 4: Public Attractions.</i> Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen.</p> |
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Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

- | | |
|---|--|
| <p>☐ <i>Public property.</i> Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.</p> <p>☐ <i>Public parks.</i> Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)</p> <p>☐ <i>City sponsorship.</i> Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.</p> <p>☐ <i>Special use permit or site plan.</i> Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.</p> <p>☐ <i>Yard sales.</i> Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.</p> | <p>☐ <i>Auctions/estate sales.</i> Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.</p> <p>☐ <i>Business deliveries.</i> Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.</p> <p>☐ <i>Certain solicitations.</i> Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.</p> <p>☐ <i>First Amendment activity.</i> The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.</p> <p>☐ <i>Political campaigning.</i> Campaigning for public office.</p> |
|---|--|

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1	X			<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	
2			X	For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3			X	Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4	X			<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5	X			The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6	X			The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7	X			<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8	X			Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub- mitted ✓ or X	OK	N/A		Comments										
9	X			<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10			X	In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11	X			<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12	X			Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13	X			<i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14			X	<i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

	Sub- mitted ✓ or X	OK	N/A		Comments
15	X			<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16	X			<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17	X			<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18	X			<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub- mitted ✓ or X	OK	N/A		Comments
19	X			<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20			X	<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21	X			<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A	•	Comments
22	X		Limitations on signs.	
23	X		Temporary arrangements for parking and traffic circulation.	
24		X	Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25		X	Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		X	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27	X		The provision of traffic control or security personnel to ensure the public safety and convenience.	
28		X	Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least **ten (10) days** prior to the requested start date of any special event.

The application shall set forth and contain the following information:

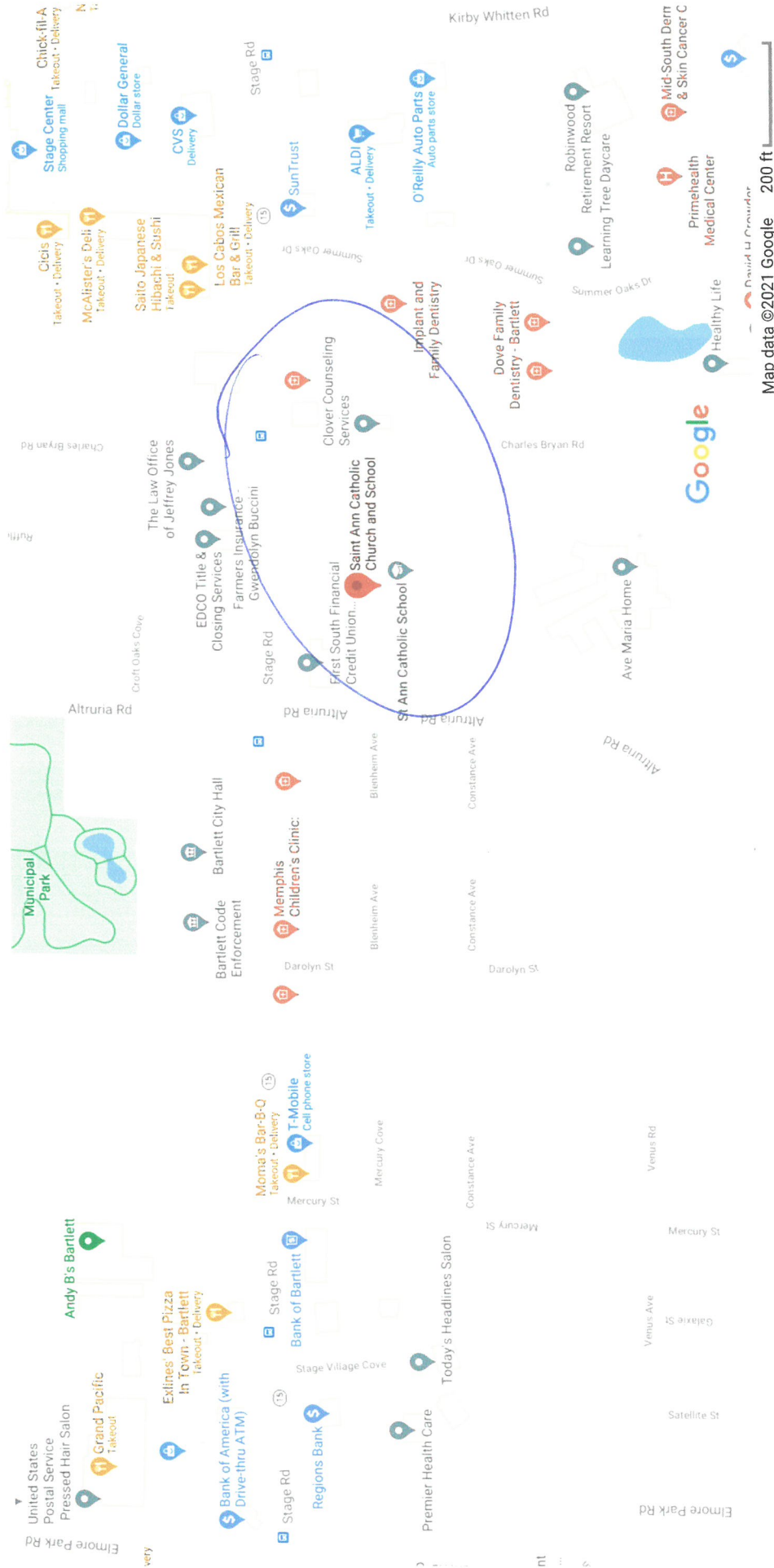
	Sub- mitted ✓ or X	OK	N/A		Comments
29	X			Name and address of the applicant.	
30	X			Names and address of the owner of the premises on which the proposed event is to be held.	
31	X			Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	X			Description of the site on which the proposed event is to be held.	
33	X			Date of the proposed event.	
34	X			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35	X			A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36	X			Location and number of proposed temporary public toilets.	
37	X			Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38	X			Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	X		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40	X		The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41	X		An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42	X		The Permitting Official determines the following: a. The special event will comply with the special event performance standards...;	
43	X		b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44			c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45	X		d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	

Google Maps Saint Ann Catholic Church and School





6529 Stage Road | Bartlett, Tennessee 38134 | 901-373-6011

March 24, 2021

To whom it may concern:

Enclosed is an application for a permit for the 2021 St. Ann Fall Fest. This festival has permission to use our property to host their multi-day events on Friday, October 15 and Saturday, October 16, 2021.

On Friday, October 15th the hours of operation are 5:30 to 9:30pm.
This event will entail a Kick-Off Party with live music by Almost Famous and a Central BBQ food truck.

On Saturday, October 16th the hours of operation are 8am to 10pm.
This all day event will include a vendor fair, an all-day music fest, food trucks, chili cook-off contest, fun run and carnival rides. These events will be held in the back parking lot of our campus. A main stage concert will be held that night on the field: Starship featuring Mickey Thomas with Led Zep'n as the opening act starting at 7pm to 10pm. A car will be raffled off during the concert.

If you require further information or have any questions, feel free to contact me:
susan.hunt@stannbartlett.org or 901-373-6011.

Sincerely,

Susan Hunt
Parish Administrator

Attachment: 6529 STAGE RD-ST ANN FALL FEST-OCTOBER 2021 (2935 : St. Ann Fall Fest)

Date: 3/24/2021

Certificate of Coverage

Certificate Holder
Bishop of the Diocese of Memphis and His Successors in
Office, Diocese of Memphis
Catholic Center
5825 Shelby Oaks Drive
Memphis, TN 38134

This Certificate is issued as a matter of information only and
confers no rights upon the holder of this certificate. This certificate
does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
THE CATHOLIC MUTUAL RELIEF
SOCIETY OF AMERICA
10843 OLD MILL RD
OMAHA, NE 68154

Covered Location
ST ANN CHURCH
6529 STAGE ROAD
BARTLETT, TN 38134-0000

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
Property				Real & Personal Property	
D. General Liability	8576	7/1/2021	7/1/2022	Each Occurrence	500,000
☒ Occurrence				General Aggregate	
☐ Claims Made				Products-Comp/OP Agg	
				Personal & Adv Injury	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
Excess Liability				Each Occurrence	
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified for claims arising out of St Ann Church's Fall Fest October 14-17, 2021.

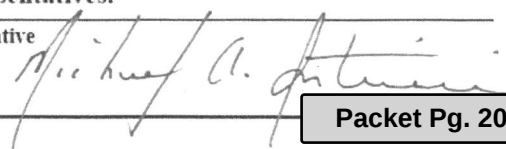
Holder of Certificate

Cancellation

City of Bartlett
c/o Bartlett Code Enforcement
6382 Stage Road
Bartlett, TN 38134

Should any of the above described coverages be cancelled
before the expiration date thereof, the issuing company will
endeavor to mail 30 days written notice to the holder of
certificate named to the left, but failure to mail such notice sh
impose no obligation or liability of any kind upon the company
its agents or representatives.

Authorized Representative



0277002021



QUESTION: Would something similar to the attached signage be allowed at the corner of St. Road and Charles Bryan? It would read: St. Ann Fall Fest

Attachment: 6529 STAGE RD-ST ANN FALL FEST-OCTOBER 2021 (2935 : St. Ann Fall Fest)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 04/13/21 06:00 PM

Department: Parks and Recreation

Category: Purchase

Prepared By: Debbie Christopher

Department Head: Shan Criswell

Purchase Life Fitness cardio equipment.

Memo

To: Shan Criswell/Paul Wright
From: Michael Goldberg
CC: Debbie Christopher; Susan Scott
Date: March 29, 2021
Re: LifeFitness Strength Equipment

Shan/Paul,

I would like to recommend the purchase of new LifeFitness strength equipment as a single source provider. I have attached the paperwork to show all the units that we are purchasing. We currently use LifeFitness weight and strength equipment due to its durability, effectiveness and that it coordinates with our current line of equipment. We also are able to use existing and interchangeable parts that we have on hand when a need arises to replace parts on the new equipment.

As a single source provider, Life Fitness will accept trade in equipment for the units that we will be purchasing, therefore creating a credit. The total cost for this purchase is \$67,886.15. Funds are available in account 110.44900.939. Please let me know if you have any further questions regarding this purchase.

Thank you,



Michael Goldberg

QUOTE

Quote# **3466146 - 3R****Bill To**

CITY OF BARTLETT PARKS
AND REC
BARTLETT REC CENTER
7700 FLAHERTY PLACE
BARTLETT, SHELBY
TN 38133
US

Contact:
Cell:
Office:
Email:

Ship To

CITY OF BARTLETT PARKS
AND REC
BARTLETT REC CENTER
7700 FLAHERTY PLACE
BARTLETT, SHELBY
TN 38133
United States

Contact:
Cell:
Office:
Email:

Shipment Priority: STANDARD
Requested Delivery Date: 26-JUL-2021



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SALES REPRESENTATIVE

SONIA KNUTSEN

Cell:

Office:

Email: Sonia.Knutsen@lifefitness.com

Life Fitness**Corporate Address:**

9525 Bryn Mawr Avenue
Rosemont, IL 60018 USA
Phone: Main (847) 288-3300
Toll Free (800) 735-3867

Remittance Address:

2716 Network Place,
Chicago, IL
60673, USA

ONSITE CONTACT

Cell: 901.385.6470

Email: Derek.Dent@cityofbartlett.org

Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
1	HS-BP Hammer Bumper, 55LB, Urethane, Black	4	365.00	-73.00	292.00	1,168.00
2	HS-BP Hammer Bumper, 45LB, Urethane, Black	4	309.00	-61.80	247.20	988.80
3	HS-BP Hammer Bumper, 35LB, Urethane, Black	4	255.00	-51.00	204.00	816.00
4	HS-BP Hammer Bumper, 25LB, Urethane, Black	4	216.00	-43.20	172.80	691.20
5	HS-BP HAMMER BUMPER, 10LB, URETHANE, BLACK	4	137.00	-27.40	109.60	438.40
6	HS-BP HAMMER BUMPER, 15LB, URETHANE, BLACK	4	179.00	-35.80	143.20	572.80
7	LF-ARC-TB LIFE FITNESS TOTAL BODY ARC - BASIC CONSOLE BASE/ARCTIC SILVER/TOTAL BODY ARC - X 7 INCH CONSOLE/RFID NONE/ENTERTAINMENT NONE/TUNER NONE/LINE CORD NONE Total 5,399.40	1	8,299.00	-3,319.60	4,979.40	4,979.40
	TOTAL BODY ARC - X 7 INCH CONSOLE	1	700.00	-280.00	420.00	420.00

Attachment: Life-Fitness Strength Equipment Memo-Quote 04.05.2021 (2938 : BRC LifeFitness Cardio Equipment)

QUOTE

Quote# 3466146 - 3R

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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
8	INT-TRD INTEGRITY TREADMILL - SIMPLE BASE/BASIC CONSOLE BASE/ARTIC SILVER/TREADMILL - X 7 INCH CONSOLE/RFID NONE/ENTERTAINMENT NONE/TUNER NONE/LINE CORD TREAD DOMESTIC LOW VOLTAGE/SERVICE WHEEL NONE/CUSTOM DECAL NONE Total 19,677.60	4	7,099.00	-2,839.60	4,259.40	17,037.60
	TREADMILL - X 7 INCH CONSOLE	4	1,100.00	-440.00	660.00	2,640.00
9	HDT-HR HD ATHLETIC HALF RACK - High Wear Platinum Frame/High Wear Platinum Upright/High Wear Platinum Upright/HD ATHLETIC 42IN THICK/SKINNY BAR Total 2,357.25	1	3,028.00	-757.00	2,271.00	2,271.00
	HD ATHLETIC 42IN THICK/SKINNY BAR	1	115.00	-28.75	86.25	86.25
10	TWP-4X8 4X8 TRADITIONAL WOOD PLATFORM - No Logo/HDT Half Rack Insert/None Total 2,698.50	1	2,599.00	-649.75	1,949.25	1,949.25
	HDT Half Rack Insert	1	999.00	-249.75	749.25	749.25
11	PL-CALF HAMMER STRENGTH PLATE LOADED SEATED CALF RAISE - Platinum Frame/Platinum WorkArm/Black Uph/English	1	1,461.00	-365.25	1,095.75	1,095.75
12	PL-VSQ HAMMER STRENGTH PLATE LOADED V-SQUAT - Platinum Frame/Platinum WorkArm/Black Uph/English	1	3,919.00	-979.75	2,939.25	2,939.25
13	SS-CP INSIGNIA SERIES CHEST PRESS - Platinum Clear Frame/Black Uph/English/C-LB Weight Stack/Full Shroud/S Trim Total 3,827.60	1	5,118.00	-1,535.40	3,582.60	3,582.60
	C-LB Weight Stack	1	150.00	-45.00	105.00	105.00
	Full Shroud	1	200.00	-60.00	140.00	140.00
14	SS-HAB INSIGNIA SERIES HIP ABDUCTION - Platinum Clear Frame/Black Uph/English/C-LB Weight Stack/Full Shroud/S Trim Total 3,465.00	1	4,600.00	-1,380.00	3,220.00	3,220.00

Attachment: LifeFitness Strength Equipment Memo-Quote 04.05.2021 (2938 : BRC LifeFitness Cardio Equipment)

QUOTE

Quote#

3466146 - 3R

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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
	C-LB Weight Stack	1	150.00	-45.00	105.00	105.00
	Full Shroud	1	200.00	-60.00	140.00	140.00
15	SS-HAD INSIGNIA SERIES HIP ADDUCTION - Platinum Clear Frame/Black Uph/English/C-LB Weight Stack/Full Shroud/S Trim Total 3,465.00	1	4,600.00	-1,380.00	3,220.00	3,220.00
	C-LB Weight Stack	1	150.00	-45.00	105.00	105.00
	Full Shroud	1	200.00	-60.00	140.00	140.00
16	SS-LE INSIGNIA SERIES LEG EXTENSION - Platinum Clear Frame/Black Uph/English/C-LB Weight Stack/Full Shroud/S Trim Total 3,782.10	1	5,053.00	-1,515.90	3,537.10	3,537.10
	C-LB Weight Stack	1	150.00	-45.00	105.00	105.00
	Full Shroud	1	200.00	-60.00	140.00	140.00
17	SS-RW INSIGNIA SERIES ROW - Platinum Clear Frame/Black Uph/English/C-LB Weight Stack/Full Shroud/S Trim Total 3,510.50	1	4,665.00	-1,399.50	3,265.50	3,265.50
	C-LB Weight Stack	1	150.00	-45.00	105.00	105.00
	Full Shroud	1	200.00	-60.00	140.00	140.00
18	SYN90-CC SYNRGY90 CABLE CABLE - REQ BOLT TO FLOOR - Platinum Clear Frame/English/G-LB/Standard Rear Shroud/Rope Pull - Suspension Chin - TRX Total 7,403.00	1	7,030.00	-1,406.00	5,624.00	5,624.00
	Rope Pull - Suspension Chin - TRX	1	2,372.00	-593.00	1,779.00	1,779.00
19	TRADE ITEM Allowance for pre-used product	1	-1.00	-4,099.00	-4,100.00	-4,100.00

Attachment: LifeFitness Strength Equipment Memo-Quote 04.05.2021 (2938 : BRC LifeFitness Cardio Equipment)

QUOTE

Quote# 3466146 - 3R

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PO Number		Subtotal	
Payment Type		List Price	94,947.00
Payment Terms	NET 30	Total Adjustment	34,750.85
Freight Terms		Selling Price	80,196.15
FOB			
		Freight/Fuel/Installation	7,690.00
		Tax	TAXES AS APPLICABLE
		Total(USD)	67,886.15

Notes:

Attachment: LifeFitness Strength Equipment Memo-Quote 04.05.2021 (2938 : BRC LifeFitness Cardio Equipment)

QUOTE

Quote#

3466146 - 3R

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ADDITIONAL TERMS OF SALE:

1. By accepting this Quote, Customer agrees (a) to be bound by the terms hereof and Life Fitness' standard Terms and Conditions of Sale found at <https://life-fitness.com/terms-conditions-of-sale>; and (b) as applicable, to allow the transaction to proceed without a Customer-issued purchase order or other form of purchase agreement as a condition for payment.
2. Life Fitness RECOMMENDS that all strength training equipment be secured to the floor to prevent tipping, rocking or displacement which might occur in the event of unanticipated use of the equipment. Life Fitness also REQUIRES that certain pieces of strength training equipment be secured to the floor. Please contact our Customer Service Department or your account representative for specific details.
3. All shipments of Products shall be F.O.B., Life Fitness' dock.
4. Life Fitness will issue an invoice corresponding to this Quote upon shipment.
5. Life Fitness may ship partial orders.
6. Any additional or different terms or conditions which appear on purchaser's document (including its Purchase Orders) that are inconsistent with the Life Fitness Terms and Conditions of Sale shall be voided and of no effect.
7. Orders canceled by Customer after shipment (or after production starts for "Built-To-Order" products) are subject to a 20% restocking fee.
8. Delays in delivery at Customer's request may result in storage fees (see referenced Terms and Conditions for further details).
9. Prices set forth in this Quote are good for 30 days.
10. All invoices and any payments due thereon related to this Quote will be in U.S. Dollars and will reflect Exchange Rate at time of shipment.
11. Payment terms and credit lines are subject to Life Fitness credit approval.
12. Until all Products are paid for in full, Customer grants to, and Life Fitness shall retain, a security interest in and lien on all Products sold to Customer and all proceeds arising from our sale of the Products by Customer and all discounts, rebates and other funds on Customer's account payable by Life Fitness. Customer authorizes Life Fitness to, at any time and from time to time, file financing statements, continuation statements, and amendments thereto that describe the Collateral, and which contain any other information required pursuant to the UCC for the sufficiency of filing office acceptance of any financing statement, continuation statement, or amendment, and Customer agrees to furnish any such information to Life Fitness promptly upon request. Any such financing statement, continuation statement, or amendment may be signed by Life Fitness on behalf of Customer and may be filed at any time in any jurisdiction. Upon Life Fitness' request, a Customer shall execute such documents that may be necessary or reasonable to protect Life Fitness' security interest.
13. When accepted, this Quote may be processed, fulfilled, and/or invoiced by Life Fitness and/or its affiliated companies, including, but not limited to, Brunswick Billiards, Cybex, SCIFIT or Indoor Cycling Group (ICG), and Customer agrees to make any required payments to the entity that issued the invoice.
14. Life Fitness reserves the right to limit the use of credit cards. A service fee for credit transactions may apply.
15. Subscription Services for Halo purchased pursuant to this Quote will automatically renew for a Subscription Term equivalent in length to the then expiring Subscription Term at Life Fitness' then current Subscription Charges unless otherwise provided by Life Fitness in writing. Either Life Fitness or Customer may elect to terminate any such Subscription Services account at the end of Customer's then current Subscription Term by providing notice in compliance with the Subscription Agreement, on or prior to the date thirty (30) days preceding the end of such Subscription Term.
16. For Subscription Services for Digital Coach purchased pursuant to this Quote, Customer agrees (a) to be bound by the terms hereof and Life Fitness' Subscription Agreement found at <https://life-fitness.com/terms-conditions-of-sale>; and (b) the Subscription Term shall be a non-cancelable period of 12 months from activation and may be renewed upon mutual agreement of the parties prior to the expiration of the then current Subscription Term.
17. Financing options are available through Life Fitness Leasing. For more information, please contact your local sales representative.
18. This Quote may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Counterparts may be made and/or delivered via facsimile, electronic mail (including via .pdf) or any electronic signature complying with the United States Electronic Signatures in Global and National Commerce (ESIGN) Act of 2000 (including counterparts delivered via DocuSign), and any counterpart so delivered shall be deemed to have been delivered and be valid and effective for all purposes. No further original counterpart is required to be delivered after an exchange of counterparts by any of the methods described above, and all parties agree to treat such electronically delivered signatures as original signatures and to refrain from asserting the lack of original signatures as a defense against the binding enforceability of this instrument.

ADDITIONAL TERMS OF SALE – CONSUMERS:

19. By accepting this Quote, Customer agrees to be bound by the terms hereof and Life Fitness' standard Terms and Conditions of Sale – Direct To Consumer found at <https://life-fitness.com/terms-conditions-of-sale>, as may be amended from time to time.
20. **ALL SALES ARE FINAL. NO RETURNS, REFUNDS, OR EXCHANGES EXCEPT AS PROVIDED IN THE TERMS AND CONDITIONS OF SALE – DIRECT TO CONSUMER.**
21. All items above shall apply except for Items No. 1, 3, 7 and 8.

Quote Approval

USD OPERATING UNIT

Signature _____

Signature _____

Name _____

Name _____

Title _____

Title _____

Date of Acceptance _____

Company CITY OF BARTLETT PARKS AND REC

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

Meeting: 04/13/21 06:00 PM

Department: Engineering

Category: Purchase

Prepared By: Becky Bailey

Department Head: Rick McClanahan

AGENDA ITEM

Purchase 22 programmable school zone flashing light systems.

The programmable school zone flashing lights will allow the City of Bartlett the ability to program our own school flashers, rather than pay the City of Memphis or a contractor to program them. This will allow for last minute timing changes for special events and inclement weather, and allow the City to address system problems immediately. Seventeen units were previously installed and these will complete all of our current school flashing beacons

Ten-year service plans include cellular service, monitoring, maintenance and replacement on the new timers.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 04/13/21 06:00 PM

Department: Engineering

Category: Contract

Prepared By: Rick McClanahan

Department Head: Rick McClanahan

Bartlett Blvd. change order for flagman and other CSX services.

The City of Bartlett has completed the repairs on the Bartlett Blvd. railroad overpass. CSX railroad has provided the City with the final numbers on their cost of coordinating service for this project. There is an overrun from the original estimate amounts on the project and several price increases since the original estimates were performed increasing the actual project cost. There was also some additional flagman time that had to be added to the project based on changes needed as the project opened up damaged areas by the contractor. There is also \$10,000.00 in additional track work needed that was not in the original estimate. The details of the funds are shown below:

Preliminary Engineering	\$ -2,400.00
Const Eng and Inspection	\$ -11,200.00
Flagging Services	\$ 102,632.00
Track Work	\$ 10,000.00
Prepaid contingency	\$ -13,529.00
Total increase	\$ 85,503.00

The Board of Mayor and Aldermen originally approved a contingency of \$62,377.00. The bridge contractor has used \$12,770.00 for work on the project leaving \$49,607.07 dollars to go toward the CSX work overrun. The shortfall leaves \$35,895.93 needed to be authorized by the Board. Please authorize an additional \$40,000.00 to cover this shortfall and any other issues that may arise.

Funding is available in Account 311.31148311.780.302, which has a remaining balance of \$180,820.87 in the project.

ACCT. CODE : 709 - TN0512

Form Revision
09/25/20

ESTIMATE SUBJECT TO REVISION AFTER: 3/26/2022 DOT NO.: 877306D
 CITY: Bartlett COUNTY: Shelby STATE: TN
 DESCRIPTION: Supplement for CE&I and Project management of contractor work over CSXT. Estimate includes precon scheduling, project management, travel, flagging coordination, administration, reporting and final
 ZONE: Nashville SUB-DIV: Memphis MILE POST: 00F 364.69
 AGENCY PROJECT NUMBER: 0

PRELIMINARY ENGINEERING:

212	Contracted & Administrative Engineering Services - STV	\$	11,600
212	Contracted & Administrative Engineering Services - CSXT	\$	1,000
	Subtotal	Original \$15,000	\$ 12,600

CONSTRUCTION ENGINEERING/INSPECTION:

212	Contracted & Administrative Engineering Services	\$	34,500
212	Contracted & Administrative Engineering Services	\$	1,500
	Subtotal	Original \$47,200	\$ 36,000

FLAGGING SERVICE: (Contract Labor)

70	Labor (Conductor-Flagman) cost to date 3/26/21	<u>1</u>	Lump Sum	\$ 190,721.00	\$	190,721
50	Labor (Foreman/Inspector)	<u>0</u>	Days @	\$ 588.00	\$	-
70	Additive	187.00%	(Transportation Department)		\$	-
50	Additive	222.00%	(Engineering Department)		\$	-
	Subtotal		Original \$88,089 73 days		\$ 190,721	
			188.7% additive			

SIGNAL & COMMUNICATIONS WORK:

\$ -

TRACK WORK: Vac truck for

\$ 10,000

PROJECT SUBTOTAL:

\$ 249,321

900 CONTINGENCIES: 0.00%

\$ -

PROJECT TOTAL:

\$ 249,321

CURRENT AUTHORIZED BUDGET:

PE & CE \$ 163,818

TOTAL SUPPLEMENT REQUESTED:

\$ 85,503

DIVISION OF COST:

Agency	<u>100.00%</u>	\$	249,321
Railroad	<u>0.00%</u>	\$	-

NOTE: Estimate is based on FULL CROSSING CLOSURE during work by Railroad Forces.

This estimate has been prepared based on site conditions, anticipated work duration periods, material prices, labor rates, manpower and resource availability, and other factors known as of the date prepared. The actual cost for CSXT work may differ based upon the agency's requirements, their contractor's work procedures, and/or other conditions that become apparent once construction commences or during the progress of the work

Office of Chief Engineer Public Projects--Jacksonville, Florida

Estimated prepared by: V. Matts STV

Approved by: CTA

CSXT Public Project Group

DATE: 06/18/19 REVISED: 03/09/21 DATE: 06/18/19

Attachment: SKMBT_28321040515200 (2937 : Bartlett Blvd bridge change order)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 04/13/21 06:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for February 2021.



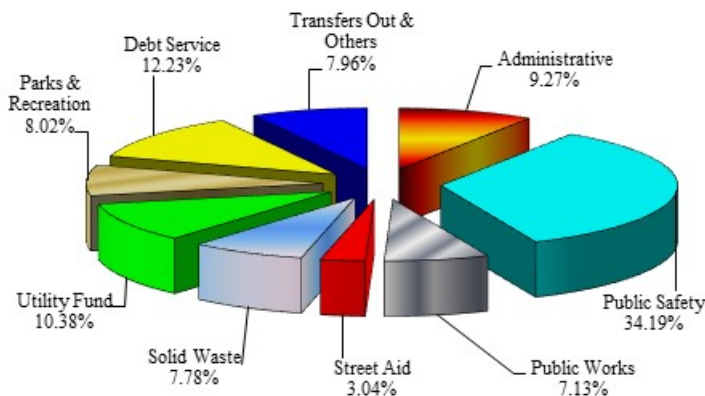
City of Bartlett

FINANCIAL REPORT

February 28, 2021

Total Expenditures, FY 2021 Budget: \$85,955,789

WHERE THE \$ GOES (Does not include School)

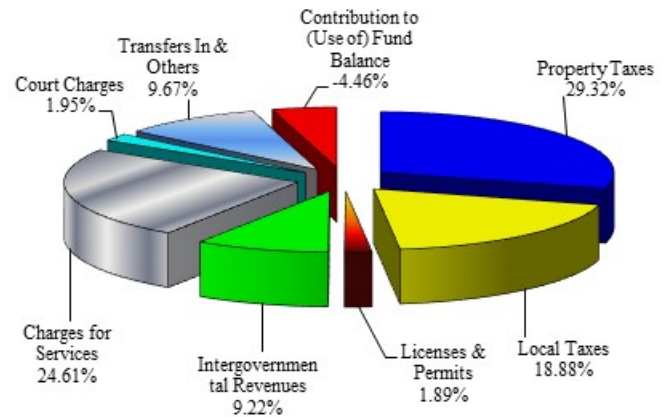


BUDGET HIGHLIGHTS

- Local and State Sales Taxes are exceeding budget while Local Charges for Services and Court Fees are below budget. Other revenues are within budget.
- Property taxes are due February 28 and delinquent March 1.
- Delinquent 2019 property taxes were submitted to the Trustee for collection.
- Fiscal Year 2022 budgets are being prepared by the departments now.

Total Revenues, FY 2021 Budget: \$85,955,789

WHERE THE \$ COMES FROM (Does not include School)



FY 2021 YEAR-TO-DATE For The Period Ending February 28, 2021

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 7,319,463	\$ 4,669,970
Public Safety	28,675,627	19,273,475
Public Works	6,004,981	3,620,116
Parks and Recreation	6,289,003	3,599,774
Performing Arts	601,966	269,770
Transfers & Other Gen. Fund Items	6,084,019	5,901,524
Subtotal	\$ 54,975,059	\$ 37,334,629
General Fund Revenues		
Property Taxes	\$ 25,205,000	\$ 24,860,655
Local Taxes	12,948,653	7,974,058
Building and Development Fees	1,626,500	930,546
Intergovernmental	5,763,000	3,384,332
Charges for Services	3,413,000	1,642,599
Court Charges	1,410,000	863,369
Other Revenue	4,608,906	4,604,940
Subtotal	\$ 54,975,059	\$ 44,260,500
Special Rev. Funds-Expenditures	\$ 11,549,138	\$ 7,987,580
Special Rev. Funds-Revenues	\$ 11,549,138	\$ 8,557,669
Utility Expenses	\$ 9,712,500	\$ 6,200,487
Utility Revenues	\$ 9,712,500	\$ 6,352,411
Debt Service Expenditures	\$ 9,288,449	\$ 8,766,345
Debt Service Revenues	\$ 9,288,449	\$ 7,018,989
Total Expenditures	\$ 85,525,146	\$ 60,289,041
Total Revenues	\$ 85,525,146	\$ 66,189,568

Note: FY 2021 Adopted Budget includes use of fund balance in the General Fund, the Special Revenue Funds, the Utility and the Debt Service Fund.

Attachment: Feb21FinRpt (2936 : Treasurer's Report for February 2021.)



City of Bartlett -- Financial Summary
For The Period Ending For The Period Ending February 28, 2021

	FY 2020 Actual	FY 2021 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2020	Year-to-Date Actual FY 2021	Increase/ Decrease in \$	Percent of FY 2020 Actual	Percent of FY 2021 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 7,751,319	\$ 7,319,463	\$ (431,856)	\$ 5,021,391	\$ 4,669,970	\$ (351,421)	64.78%	63.80%	-0.98%
Public Safety	27,760,465	28,675,627	915,162	19,053,395	19,273,475	220,080	68.63%	67.21%	-1.42%
Public Works	6,458,857	6,004,981	(453,876)	4,462,982	3,620,116	(842,866)	69.10%	60.29%	-8.81%
Parks and Recreation	5,240,721	6,120,690	879,969	3,914,651	3,599,774	(314,877)	74.70%	58.81%	-15.88%
Performing Arts	595,582	770,279	174,697	477,667	269,770	(207,897)	80.20%	35.02%	-45.18%
Transfers & Other Gen. Fund Items	5,513,783	6,084,019	570,236	5,501,019	5,901,524	400,505	99.77%	97.00%	-2.77%
Total General Fund Expenditures	\$ 53,320,726	\$ 54,975,059	\$ 1,654,333	\$ 38,431,106	\$ 37,334,629	\$ (1,096,476)	72.08%	67.91%	-4.16%
General Fund Revenues									
Property Taxes	\$ 26,104,843	\$ 25,205,000	\$ (899,843)	\$ 25,073,079	\$ 24,860,655	\$ (212,424)	96.05%	98.63%	2.59%
Local Taxes	13,754,798	12,948,653	(806,145)	7,194,623	7,974,058	779,435	52.31%	61.58%	9.28%
Building and Development Fees	1,543,949	1,626,500	82,551	887,208	930,546	43,338	57.46%	57.21%	-0.25%
Intergovernmental	6,462,189	5,763,000	(699,189)	3,209,358	3,384,332	174,975	49.66%	58.73%	9.06%
Charges for Services	3,529,930	3,413,000	(116,930)	2,708,918	1,642,599	(1,066,319)	76.74%	48.13%	-28.61%
Court Charges	1,209,473	1,410,000	200,527	901,461	863,369	(38,091)	74.53%	61.23%	-13.30%
Other Revenue	480,352	4,608,906	4,128,554	241,184	4,604,940	4,363,756	50.21%	99.91%	49.70%
Total General Fund Revenues	\$ 53,085,534	\$ 54,975,059	\$ 1,889,525	\$ 40,215,831	\$ 44,260,500	\$ 4,044,669	75.76%	80.51%	4.75%
Special Revenue Funds									
Street Aid Fund	\$ 2,482,694	\$ 2,610,000	\$ 127,306	\$ 1,548,514	\$ 1,296,640	\$ (251,874)	62.37%	49.68%	-12.69%
Solid Waste Fund	6,857,392	7,282,780	425,388	3,949,568	4,103,427	153,859	57.60%	56.34%	-1.25%
General Improvement Fund	803,953	820,500	16,547	564,050	363,653	(200,397)	70.16%	44.32%	-25.84%
Drug Enforcement Fund	123,191	306,200	183,009	71,744	62,446	(9,299)	58.24%	20.39%	-37.84%
DEA Enforcement Fund	141,454	378,700	237,246	140,704	55,010	(85,694)	99.47%	14.53%	-84.94%
Drainage Control Fund	106,946	120,558	13,612	74,087	76,541	2,454	69.28%	63.49%	-5.79%
Park Improvement Fund	22,700	0	(22,700)	22,700	133,000	110,300	0.00%	0.00%	0.00%
E-Citation Fund	9,608	30,400	20,792	9,608	15,656	6,048	0.00%	51.50%	51.50%
Grant Funds	1,387,330	0	(1,387,330)	292,857	1,881,207	1,588,350	21.11%	0.00%	-21.11%
Special Revenue Funds - Expenditures	\$ 11,935,268	\$ 11,549,138	\$ (386,130)	\$ 6,673,834	\$ 7,987,580	\$ 1,313,746	55.92%	69.16%	13.24%
Special Revenue Funds - Revenues	\$ 11,998,984	\$ 11,549,138	\$ (449,846)	\$ 7,090,556	\$ 8,557,669	\$ 1,467,113	59.09%	74.10%	15.00%
Utility Fund									
Total Utility Operations	\$ 7,310,618	\$ 8,921,824	\$ 1,611,206	\$ 5,163,728	\$ 5,091,624	\$ (72,104)	70.63%	57.07%	-13.56%
Total Utility Debt Expenses	1,160,668	1,221,319	60,652	1,114,386	1,108,862	(5,524)	96.01%	90.79%	-5.22%
Total Utility Expenses	\$ 8,471,285	\$ 10,143,143	\$ 1,671,858	\$ 6,278,114	\$ 6,200,487	\$ (77,627)	74.11%	61.13%	-12.98%
Total Utility Revenues	\$ 9,693,500	\$ 10,143,143	\$ 449,643	\$ 6,340,496	\$ 6,352,411	\$ 11,915	65.41%	62.63%	-2.78%
Debt Service Fund									
Total Debt Service Expenditures	\$ 8,609,215	\$ 9,288,449	\$ 679,234	\$ 8,510,492	\$ 8,766,345	\$ 255,853	98.85%	94.38%	-4.47%
Total Debt Service Revenues	\$ 8,138,085	\$ 9,288,449	\$ 1,150,364	\$ 6,281,920	\$ 7,018,989	\$ 737,069	77.19%	75.57%	-1.62%
Total Expenditures	\$ 82,336,495	\$ 85,955,789	\$ 3,619,294	\$ 59,893,546	\$ 60,289,041	\$ 395,496	72.74%	70.14%	-2.60%
Total Revenues	\$ 82,916,103	\$ 85,955,789	\$ 3,039,686	\$ 59,928,803	\$ 66,189,568	\$ 6,260,766	72.28%	77.00%	4.73%



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2934)

Meeting: 04/13/21 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2934

Resolution 12-21, a resolution to amend the Fiscal Year 2021 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund.

WHEREAS, the Bartlett City Board of Mayor and Aldermen is required to approve the Bartlett City Board of Education General Purpose School Fund budget and other School Special Revenue Fund budgets, as amended; and

WHEREAS, the Bartlett City Board of Education, using Resolution 8-6, has approved a budget amendment March 25, 2021 to its FY2021 General Purpose School Fund and Education Capital Projects Fund for \$322,000 for emergency generators on three (3) elementary school buildings and its FY2021 Education Capital Projects Fund budget by \$4,500,000 to be used for Bartlett High School renovation ; and

WHEREAS, resolution 8-6 of the Bartlett City Board of Education is hereby attached and made a part of this resolution by reference;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the amendments to the FY2021 Education Capital Projects Fund Budget and the FY2021 General Purpose School Fund of the Bartlett City Board of Education are approved.

Adopted this day of April 13, 2021

W.C. Pleasant, Register to the

Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk



RESOLUTION 8-6

A RESOLUTION TO APPROVE THE PLANNED USE OF GENERAL FUND BALANCE AND TO AMEND THE 2020-2021 FISCAL YEAR EDUCATIONAL CAPITAL PROJECTS FUND BUDGET OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments to the Education Capital Projects Fund Budget change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the General Purpose Fund Budget and Education Capital Projects Fund Budget for the 2020-2021 school year for the Bartlett City Schools as presented in official budget documents is hereby amended by reference in the following amounts:

2020-21 GENERAL PURPOSE FUND BUDGET FUND BALANCE	\$33,942,155
General Purpose Fund balance is amended in the following category:	
141-34555-00000-000-0000-0000 Fund Balance is amended from \$33,942,155 to \$33,620,155	(\$322,000)
Amended General Purpose Fund Balance	\$33,620,155
2020-21 EDUCATION CAPITAL PROJECTS FUND BUDGET REVENUES	\$8,042,451.56
Revenues are amended in the following categories:	
177-49800-00000-000-0000-5280 Bartlett Elementary Emergency Generators is amended from \$0 to \$110,000	\$110,000
177-49800-00000-000-0000-5300 Ellendale Elementary Emergency Generators is amended from \$0 to \$112,000	\$112,000
177-49800-00000-000-0000-5310 Oak Elementary Emergency Generators is amended from \$0 to \$100,000	\$100,000

177-49800-00000-000-0000-5018 Bartlett High School Renovation – Building G is amended from \$66,891,625 to \$71,391,625	\$4,500,000
Amended 2020-21 Education Capital Projects Fund Budget Revenues	\$12,864,451.56
2020-21 EDUCATION CAPITAL PROJECTS FUND BUDGET EXPENDITURES	\$8,042,451.56
Expenditures are amended in the following categories:	
177-91300-71700-000-0000-5280 Bartlett Elementary Emergency Generators is amended from \$0 to \$110,000	\$110,000
177-91300-71700-000-0000-5300 Ellendale Elementary Emergency Generators is amended from \$0 to \$112,000	\$112,000
177-91300-71700-000-0000-5310 Oak Elementary Emergency Generators is amended from \$0 to \$100,000	\$100,000
177-91300-70600-000-0000-5018 Bartlett High School Renovation – Building G is amended from \$66,891,625 to \$71,391,625	\$4,500,000
Amended 2020-21 Education Capital Projects Fund Budget Expenditures	\$12,864,451.56

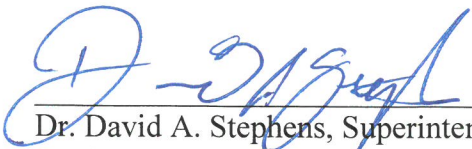
Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective March 25, 2021 from and after its adoption by the Bartlett City Board of Education.

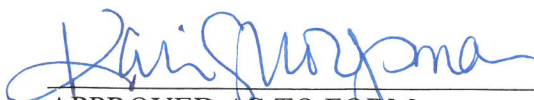
Adopted this 25 day of March, 2021.



David M. Cook II, Chairman
Bartlett City Board of Education



Dr. David A. Stephens, Superintendent
Bartlett City Board of Education



APPROVED AS TO FORM:
Kari Shoopman, General Counsel